



TEXAS



Donna Alliance International Bridge

2018-2019

FISCAL YEAR BUDGET

307 South 12th Street Donna, Texas 78537

www.cityofdonna.org

City Officials



Mayor
Ricardo Morales

City Council Members



Mayor Pro-Tem
Oscar Gonzales, Place 1



Councilman
Joey Garza Jr., Place 2



Councilman
Arturo Castillo, Place 3



Councilwoman
Catarina Alvarado, Place 4

City Manager
Carlos Yerena

Director of Finance
David R. Vasquez

City Secretary
Laura Balderrama



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CITY OF DONNA, TEXAS

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Donna
Texas**

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Donna, TX for its Annual Budget for the fiscal year beginning October 1st, 2017.

In order to receive this award, a governmental unit must publish a document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

HISTORY OF DONNA, TEXAS

The City of Donna is off U.S. Highway 83 and State Spur 374, fourteen miles southeast of McAllen in southeastern Hidalgo County. It is in territory that was granted to Lino Cabazos as part of the La Blanca land grant on May 19, 1834, by the Mexican State of Tamaulipas. The Cabazos family inhabited the area for at least twenty years after taking possession of the land, and their descendants continued to live in the area into the twentieth century.



Thomas Jefferson Hooks arrived in the Lower Rio Grande Valley in 1900 and the following year moved his family to Run in southeastern Hidalgo County. In May 1902 he helped to form the La Blanca Agricultural Company, which purchased 23,000 acres fronting the river two miles east and two miles west of the site of present Donna and extending north eighteen miles. He gave part of his purchase to his twenty-one-year-old daughter, Donna Hooks Fletcher, a divorcée. She settled in the area and established the Alameda (Grove) Ranch. Fletcher stocked the ranch with Jersey cattle purchased from the Lassater Ranch in

Falfurrias and ran a successful butter business. In 1904, The St. Louis, Brownsville, and Mexico Railway reached the area, and a town was formed that July. In 1907, the town was given a depot station that was named Donna in the honor of Donna Fletcher, who was postmistress when the Donna post office was opened in 1908. That year the first store in west Donna was established by Ed Ruthven, and the community was recognized as the Texas station that shipped the most produce in a year. A 500-ton-capacity sugar mill was built in Donna that year. The town grew slowly because of the lack of available potable water. *Portreros* brought water from as far away as Lyford and Mission to each home in Donna. A barrel



of water cost 50 cents, and the water had to be boiled before it could be used for drinking or cooking. By 1908, a water tower and a filtration plant provided potable water for Donna residents. By 1912 the town was divided into Donna and East Donna. East Donna, the Mexican side of town, had a post office named Beatriz, after Beatriz Hooks. Electricity came to Donna in 1916. The Donna Light and Power Company was incorporated by A.F. Hester, Sr., T.J. Hooks, Dr. J.B. Roberts, and twenty stockholders.



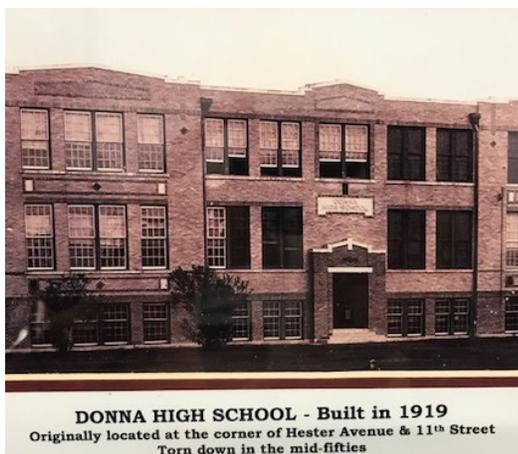


In 1915 Donna had a population of 1,500, a bank, a hotel, four churches, two cotton gins, the sugar mill, a weekly newspaper named the Donna Dispatch, published by B.L. Brooks. A Legion Hall was built in 1920, making Donna American Legion the first Legion Post in the world to own its Legion Hall. Donna had an estimated population of 1,579 in 1925. By 1936 it had a population of 4,103, a railroad stop, multiple dwellings, and 110 businesses.

The citizens of Donna first started using the motto "The City with a Heart in the Heart of the Rio Grande Valley" to promote the city in the 1940's. By 1945 the town had a population of 4,712 and seventy-eight businesses and continued to be a citrus and vegetable growing center. In 1953 Donna had three gins, three wholesale groceries, hardware and farm implements dealers, a wholesale

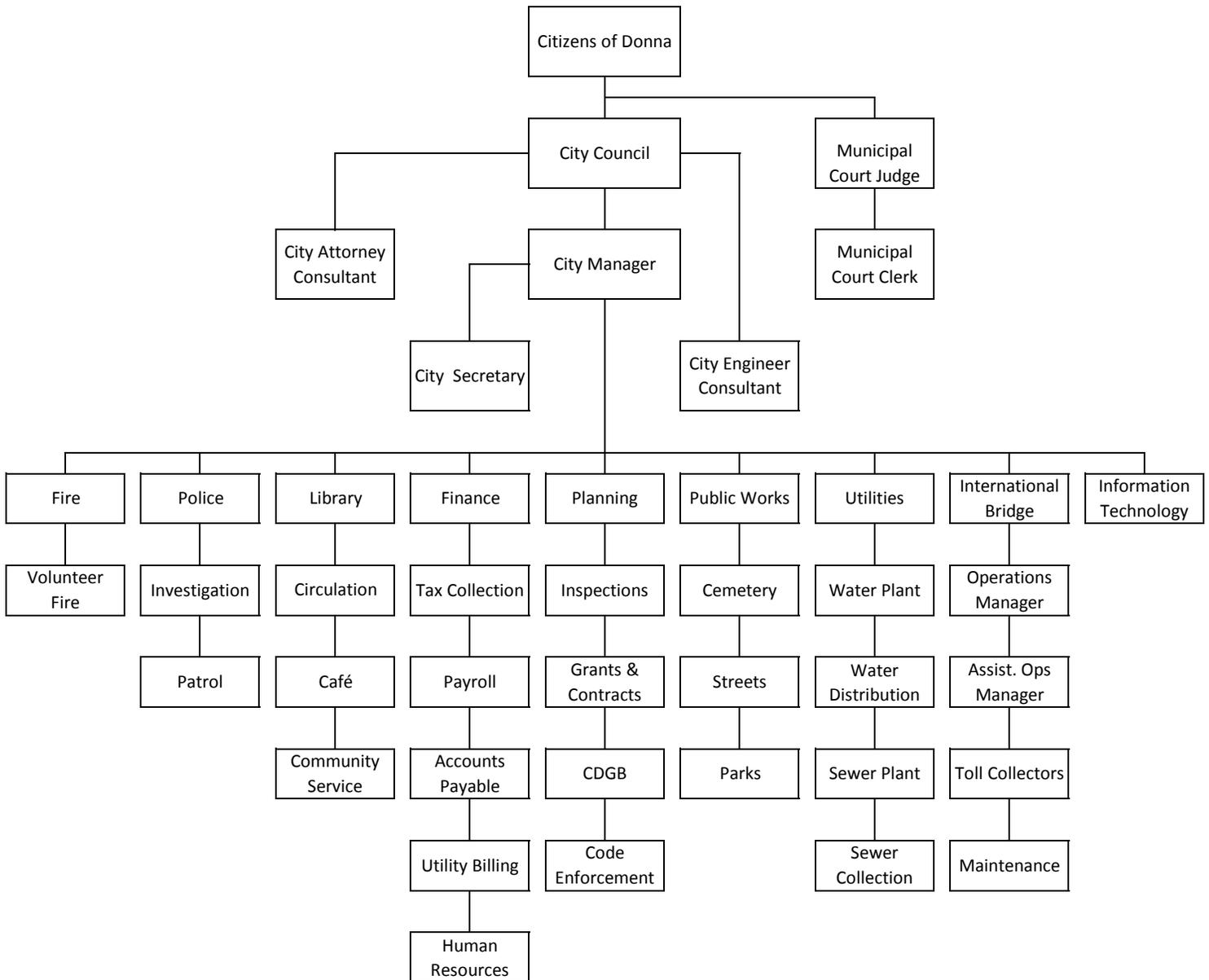
distributor for feed mills, and the Donna News. The American Legion Hall was designated a historical landmark in 1964. In 1967 Donna reported 110 businesses (including eight manufacturers), ten churches, a bank, a library, and a newspaper.

From 1920 through the mid-1960s Donna had segregated schools. A third school for migrant students was in operation through the 1970s. The justification for its operation was that migrant children needed more attention because of their parents' work. It was opened to children in the third to eighth grade and had a separate campus. Donna had a population of 8,982 and 122 businesses in 1978. After the 1970s the economy in Donna continued to be based on fruits, vegetables, and the tourist trade. In 2000 Donna had a population of 14,768 and 369 businesses.





**Organizational Chart
Fiscal Year 2018-2019**



BUDGET AND FINANCIAL POLICIES

BUDGET CALENDAR

CITY MANAGER'S BUDGET MESSAGE

MAJOR GOALS

**CITY'S LOCATION IN RELATION TO STATE
OF TEXAS**

BUDGET AND FINANCIAL POLICIES

Article IX of the City Charter sets forth the basic budget policies for the overall management of the City. The annual Budget shall be prepared in accordance with State Law.

- The City's primary objective for all operating budgets is to adopt a balance budget where revenues equal or exceed expenditures. The budget document shall contain a budget message prepared by the City Manager outlining the proposed financial plan for the City.
- No later than August 18th, the City Manager prepares a recommended budget to be submitted to the Council estimating revenues and expenditures for the next fiscal year. The Council shall order a public hearing on the budget and shall cause to be published, at least ten days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the budget as submitted, at which all interested persons shall be given an opportunity to be heard.
- The budget shall be carefully itemized and the proposed figures shall be compared with actual figures from the preceding year.
- At least thirty days prior to the adoption of the tax rate, the City Manager submits a recommended budget proposal to the City Council. Upon completion, the budget is filed by the City Secretary for media and public inspection.
- The City Council adopts the budget prior to the beginning of the fiscal year. This budget is based on various meetings with department leaders for their input on the programs and projects planned for next fiscal year.

BUDGET BASIS OF ACCOUNTING

The budget basis of budgeting (modified accrual, accrual, cash) should be identified for each category of fund represented (governmental, proprietary, and fiduciary) that the City has adopted is the modified accrual basis for all governmental fund types and the accrual basis has been adopted for proprietary fund types.

The end product of the budget process is the budget document, which consists of three main parts, a budget message, a series of revenue/expenditures tables and appropriate descriptive materials as well as the budget adoption ordinance.

The budget is structured according to codes and classifications contained in the City's accounting system. Since the budget is a planning document, it does not include all of the detailed information encompassed by the accounting system.

All budgets are built around four basic components: Funds, Departments, Revenues, and Expenditures. Although the City's accounting system will provide locally-adapted definitions of these elements, the following general descriptions may be helpful.

FUNDS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be thought of as a bank account into which revenues are deposited and from which expenditures are paid for a specific purpose. Funds are generally classified in the following manner:

GOVERNMENTAL FUNDS

1. General Fund - The General Fund is used to account for all financial resources not covered under another fund. Examples of activities under this fund are general administration, recreation, libraries, police services, fire services. Its revenues are generally unrestricted which means that they may be used for any approved governmental purpose.
2. Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose. Examples of such funds are Hotel Occupancy Tax, Fire Equipment Service Fee, and the Texas Confiscated Money Forfeitures Fund, and the Tax Increment Reinvestment Funds.
3. Debt Service Fund – The Debt Service Funds is used to account for funds set aside to pay the principal and interest due on tax bonds, certificates of obligations and other long-term debts.
4. Capital Project Funds – Capital Project Funds are used to account for revenues derived from bond proceeds and expenditures relative to the acquisition or construction of major capital facilities (Other than those financed by Proprietary Funds, Special Assessments Funds and Trust Funds).

FIDUCIARY FUND

Trust and Agency Funds – Trust and Agency Funds are used to account for collections and disbursements earmarked for employees’ payroll, pensions, insurance, and other restricted purpose.

PROPRIETARY FUNDS

1. Enterprise Funds – To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user chargers, i.e., Utility Fund and International Bridge Fund.
2. Internal Service Funds – To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis, i.e., Employee Insurance Trust Fund.

The beginning and ending point of budgeting is a fund balance or retained earnings. In general, the budgeted beginning balance represents the funds left over from the prior fiscal year. The budgeted ending balance represents the funds being estimated at the end of the current fiscal year.

THE BUDGET PROCESS

The City Budget is a plan for utilizing the City's available funds during the fiscal year to accomplish the established goals and objectives. The budget process for developing, adopting, and implementing the budget includes the following:

April

A budget calendar is created to set deadlines and provide milestones to ensure the City remains on schedule. Budget Calendar is submitted to City Council.

June

Budget packets are disbursed to department directors. A trended revenue and expenditure report is included to help illustrate the amount of funds spent on each budget line (current year) as well as to help plan for the upcoming budget year. Department Directors must access the next fiscal year's plan in terms of upcoming projects to be undertaken and must estimate the resources needed to complete task. Personnel costs are often the biggest challenge. Directors are asked to provide line-item detail budgets in the preliminary stage to help substantiate requests. The line-item detail provides a bread-crumbs trail for future analysis related to reporting budget versus actual variances. The finance director along with the city manager is challenged to balance the wants and needs of each department director and the financial capabilities of the city. The ultimate goal is to keep the tax rate as low as possible and continue to provide high quality services to the residents of Donna.

July

The Director of Finance and the City Manager in close collaboration will evaluate every department's position in the current fiscal year (actuals vs budget) before setting the budget tentatively for the next fiscal year. Appropriations for each department are determined by the goals set forth by the City Manager. A draft of the budget is assembled in summary format. Towards the end of July, Hidalgo County Appraisal District releases assessed values. A calculation of the tax rate can now be undertaken.

August

The month of August is a busy time for our Finance department. Final changes to the proposed tax rate will drive the changes to the operating budget. The staff in Finance works diligently to complete the annual budget book.

September

The proposed tax rate and the operating budget are submitted to City Council for approval through ordinance. Towards the end of the month, once all requirements are completed, the adopted budget is posted to the city web-site and a copy of the budget is filed with our city secretary. The budget becomes effective October 1st.

ROLE OF DEPARTMENTAL DIRECTORS

The involvement of departmental directors in the budget process is essential. The departmental directors are the best source of information regarding service needs in the department. The departmental directors are also the best qualified to identify opportunities for budget cutbacks. From the perspective of the departmental directors, the budget process is a useful way to advise the City Manager and City Council about the accomplishments, special problems, and propose alternative for improving the quality of services for the citizens of the City.

REVIEW OF DEPARTMENTAL REQUESTS

In the course of reviewing the departmental budget requests, the City Manager should bear in mind the following concerns:

- Do the proposed performance and service levels justify the budget request? Could the requested funds be put to better use in another department? Are certain budget requests totally without justification or merit?
- Are the spending requests credible? Are they padded or based on false assumptions?
- Is the proposed approach to a particular service the best way to achieve the stated objective based on the department's previous budget and work programs? Is attainment of each stated objective likely? Should a funding increase proposed by one department be approved, instead of another department that has a better performance record?
- If choices must be made between competing budget requests, what is of relative importance or value to the community of the new spending program proposed by the various departments? If cutbacks in exiting services are necessary, which service should be eliminated first?
- By spending more on a particular service during the next fiscal year, will the City save money in the long run?
- What considerations have the department heads given to reducing the cost of existing programs through better personnel utilization, improved work methods and mechanization?

CITY COUNCIL ACTION ON THE BUDGET

The City Manager presents the recommended budget to the City Council at a regular meeting. Copies are filed with the City Secretary for media and public inspection.

The basic issues in the budget for the City Council are:

- Does it meet the needs of the community adequately, or at least as adequately as available finances will permit? Are there some services which would be reduced or eliminated in order to provide funds for more important programs?
- Does the budget provide balance between services, especially between more essential and less essential services?
- Are the administrative controls in place to assure that adequate results will be produced, and proper standards of service maintained?
- Do revenue estimates appear to be realistic? Have all expenditures and foreseeable contingencies been included?
- Is the budget economical in all respects, and oriented toward obtaining the greatest value per dollar expended?
- Is the budget consistent with the ability and willingness of citizens to support it?
- Is it consistent with the City's long-term policies for the development of the community?

BUDGET AMENDMENT PROCESS

Article IX of the City Charter states that, if at any time during the fiscal year, the City Manager shall ascertain that available revenues will be less than total appropriations for that year, he shall reconsider the allotments of each department and revise them as to prevent the making of expenditures in excess of available revenues. At the close of each fiscal year, any encumbrance balance of an appropriation shall revert to the fund which appropriated and may be re-appropriated by City Council. City Council may transfer any unencumbered appropriation balance from one department to another. The City Manager shall have the authority without City Council approval, to transfer appropriation balances from one expenditure account to another within a single department of the City.

REVENUE POLICY

Tax Collections

Our City will pursue a vigilant tax collection effort by subcontracting with an attorney-at-law that specializes in comprehensive collection services, while remaining cognizant of the need to treat our residents with the uppermost respect.

Revenue Diversification / Unrestricted Fund Balance

The City strives to maintain a diversified and stable revenue base to protect public services from short-term fluctuations in any one revenue source. The City has chosen to manage these fluctuations by creating a fund balance policy. The Reserve Policy states the following:

- **REVENUE POLICY (Continued)**

- Established reserves shall help protect the City from innumerable hardships due to unforeseen emergencies.
- Fund Balance shall equal not less than 25% of the operating budget.

Fees and Charges

User fees will be imposed to cover the cost of services provided for unique or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery. Our City charges customers a pass-through user fee when they pay their taxes or utility bills by credit card.

The City maintains the water distribution system and the sewer collection systems. To insure that the enterprise funds remain self-supporting, rate structures will fully fund the direct and indirect cost of operations, capital plant maintenance, debt service, depreciation, and moderate system extensions.

One-Time Revenues

It is the general policy of the City to use major one-time revenues to fund capital improvements or reserves. The use of one-time revenues to fund ongoing expenditures is discouraged.

Unpredictable revenues are budgeted conservatively, and any amount collected in excess of the budget is generally carried forward in the fund balance.

All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted.

EXPENDITURE POLICY

High priority is given to the expenditures that will reduce future operating costs, such as increased utilization of technology and equipment and proven business methods.

An appropriate balance will be maintained between budget dollars provided for direct public services and dollars provided to assure good management and legal compliance.

All department heads share in the responsibility of looking at and understanding the City's long-term financial viability, its general spending trends, its projected incomes, and educating themselves, division head, and employees on the necessary short and long-term balance between revenues and expenditures. Budget-to-Actual Variance reports are disbursed to department heads monthly to ensure the City doesn't exceed budgeted expenditures. Department heads are trained by the finance staff on how to read and monitor their department's budgets.

INVESTMENT POLICY

The City of Donna recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the City. Therefore, it is the City's policy to consider safety and risk of investment,

INVESTMENT POLICY (Continued)

allow for anticipated cash flow requirements, and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

Investments updates are taken to City Council on a quarterly basis. The Investment Policy complies with Chapter 2256 (Public Funds Investment Act) of the Government Code. The policy is reviewed and updated annually before being presented to City Council.

PROCUREMENT POLICY

On January 21, 2016, the City adopted an updated procurement policy. The primary governing authority for the City of Donna's Purchasing Policy shall be the City's Charter in conjunction with Local Government Code Chapter 252, "Purchasing and Contracting Authority of Municipalities." All procurement activity shall be governed by the Purchasing Policy, in accordance with applicable state and local government codes. The Finance Department shall from time to time review the Purchasing Policy and the City's resolution shall record any changes made to the Policy. All department heads receive a copy of the procurement policy and are expected to comply with the policy.

DEBT POLICY

GENERAL OBLIGATION BONDS:

The existing debt obligation and individual issues are described in this section.

Existing debt levels reflect twenty years of remaining payments with additional debt capacity as the structure declines gradually after 2034. The final debt service payment will be in the year 2037.

The Debt Service rate portion (.073503) of the total tax rate (.798855) or 9.20% is dedicated for existing debt levels.

The State of Texas statues do not prescribe a debt limit; however, by custom a practical economic debt limit of 5% of the assessed valuation is used.

The state of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Donna's adopted rate of .798855 is well below the state limit.

DEBT POLICY (Continued)

The City of Donna's Financial Policies address General Obligation Debt Management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- Full disclosure of operations will be made to the bond rating agencies. The City staff will assist the financial advisors and/or bond counsel in preparing the necessary materials for presentation to the bond rating agencies.
- The city will issue bonds with an average life of twenty (20) years or less in order to reduce interest cost and maintain future flexibility by paying off debt earlier.

On June 13, 2017, the City issued Certificates of Obligation, Series 2017 in the amount of \$9,240,000. Proceeds were for contractual obligations in connection with the design, planning, acquisition, construction, equipping, expansion, repair, renovation and/or rehabilitation of certain City-owned public property, including (1) streets and drainage improvements; (2) improvements to the City's youth recreational center; (3) waterworks and sewer system improvements, including elevated water storage tanks, water and sewer lines, water and waste water treatment plant improvements, water meter replacements, demolition of old water treatment plants, and necessary street repairs and reconstruction incidental thereto; (4) roofing at various City buildings, (5) fire station expansion, and (6) payment of contractual obligations for professional services in connection therewith (to wit: consultants, engineering, financial advisory, and legal).

BOND RATING:

The City's current bond rating as of the last issue for Certificates of Obligation, Series 2017 issued on June 13, 2017 was rated as follows:

G.O. & REVENUE BONDS

Standard and Poor's

AA

REVENUE BONDS:

The City's Revenue Bonds are comprised of Water and Wastewater in the Utility Fund and Bridge Tolls in the International Bridge Fund.

The existing debt structure will continue through year 2037, and then through year 2042 at a lower Debt Service amount thereafter.

- Water & Wastewater System

Revenue Certificates are direct obligations of the City payable as to principle and interest from a combination of (i) a valorem levied annually, within the limits prescribed by law, against all taxable

DEBT POLICY (Continued)

property in the City and (ii) a limited pledge of net revenues of the City's Waterworks and Sewer System, as provided in the Ordinance.

- International Bridge

Combination Tax & International Toll Bridge Revenue Refunding Bonds, Series 2016, are payable from the annual levy of ad valorem taxes and a subordinate and inferior lien and the pledge of Net Revenues derived from operations of the City's international bridge toll bridge system.

The City of Donna's Financial Policies also address revenue bond issued in debt management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.
- The City has both revenue bonds and other indebtedness of the Utility Fund. The City strives to maintain at least 1.5 debt to revenue ratio coverage ratios although bond covenants require 1.25 for all indebtedness as a practical coverage.
- The City will issue bonds with an average life of twenty (20) years or less in order to reduce net interest cost and maintain future flexibility by paying off debt earlier.

INDEPENDENT AUDIT

At the close of the fiscal year, the Council shall engage an independent certified public accounting firm to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major fund, and the aggregate remaining fund information at September 30th. In addition, the firm will audit the City's compliance over major federal award programs. The firm will ensure the audit is conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in Government Auditing Standards.

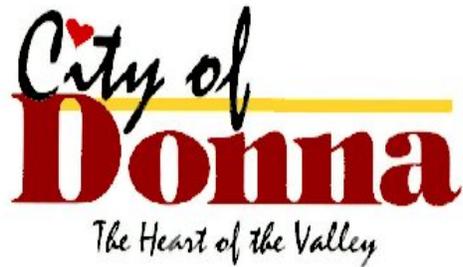
Budget Calendar

Date	Fiscal Year 2018-2019	Responsible
April 30, 2018	Budget calendar is created to set deadlines and is submitted to City Council.	Director of Finance
June 4, 2018	Distribute Budget Packets/Forms to Department Directors.	Director of Finance
June 11, 2018	Completed Departmental Goals, Capital & Personnel Requirement Forms due in the Finance Department.	Department Directors
June 13, 2018	Submit Department Goals, Capital and Personnel Summary to City Manager	Department Directors
June 18, 2018	Meet with department heads and assist them with completion of their budgets.	Director of Finance
June 27, 2018	Department's Detailed Proposed Budget submission to Finance	Director of Finance
July 2, 2018	Submit Preliminary Budget to City Manager.	Director of Finance
July 9-13, 2018	Review and revise Preliminary Budget	City Manager, Director of Finance, Department Directors
July 25, 2018	Receipt of Certified Appraisal roll Appraisal District HDPD	Tax Assessor/Collector
July 27, 2018	Calculation of Effective Tax Rate	Tax Assessor/Collector

Date	Fiscal Year 2018-2019	Responsible
August 16, 2018	Submit Effective tax Rate, Schedule and Fund Balances to City Council.	Tax Assessor/Collector
August 20, 2018	Finalize Preliminary Budget figures.	Director of Finance
August 25, 2018	Publish Notice of Proposed Tax rate for 2018-2019	City Secretary
August 27, 2018	Public hearing on Tax Increase, if City Council proposes a Tax Rate that will exceed the rollback rate or the effective Tax Rate (whichever is lower) Regular Meeting at 5:30 p.m.	City Council, Citizenry, City Manager, Director of Finance
September 4, 2018	2nd Public Hearing on Tax Increase, if City Council proposes a Tax Rate that will exceed the rollback rate or the effective Tax Rate (whichever is lower) Regular Meeting at 5:30 p.m.	City Council, Citizenry, City Manager, Director of Finance
September 6, 2018	72-hour notice for meeting at which governing body will adopt Tax Rate.	City Secretary
September 11, 2018	Hold Public Hearing to adopt Tax Rate.	City Council
September 11, 2018	Adopt Budget and Tax Rate Ordinance. Regular Meeting at 12:00 P.M.	City Council
September 26, 2018	2nd reading of 2018-19 Budget and Tax Rate Ordinances. Regular Meeting at 5:30 p.m.	City Council
September 28, 2018	Publish notice to public inspection of the adopted Budget and file adopted Budget with County Clerk and State Comptroller.	City Secretary



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September 26th, 2018

Honorable Mayor and City Council
City of Donna
Donna, TX 78537

Re: 2018-2019 Budget

Dear Honorable Mayor and City Council:

It's an honor to present the operating budget for fiscal year beginning October 1, 2018 through September 30, 2019. As you will see in the combined revenue and expenditure and changes to fund balance schedule, the combined revenues and transfer in for the General, Water and Sewer, Int'l Bridge and debt service funds amount to \$22,117,699. The combined expenditures and transfers out for the above mention funds amount to \$22,080,218 which represents a decrease of \$11,827,708 or a 36% change from FY 2017-2018 adopted budget, primary due to bond related capital expenditures which were completed during fiscal year 2017-2018. This budget document has been prepared in compliance with the state laws of Texas, Donna's City Charter, and the standards established by the Governmental Accounting Standards Board. Copies of this budget are available for public review at the City Secretary's office, Donna Public Library, the Hidalgo County Courthouse after October 1, 2017, as well as the City's web site, www.cityofdonna.org.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the coming year; it is a financial plan of action which will provide services to the citizens of Donna that are realistic, feasible, and cost-effective. It not only addresses the existing level of services/necessities, which our citizens have come to expect and deserve, but also addresses adequate compensation to all our employees. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2018-2019 fiscal year. Furthermore, the budget serves as a guide for our financial control and the implementation and improvements of policies and procedures mandated by the City Council.

The Fiscal Year 2018-2019 budget is formulated to provide the necessary funding to maintain acceptable levels of services in all areas. Each fund includes a summary presenting its purpose, both goals & objectives and performance indicators for prior, current, and the next fiscal years. The proposed budget remains basic to the provision of services determined by the City Council to be essential to the community. The following pages will describe our economic outlook, budget highlights, and detail information on specific revenues and funds.



307 South 12th Street Donna, Texas 78537
Phone Number: 956-464-3314 Fax: 956-464-9923



Economic Outlook

Helping businesses grow and prosper is a major focus of the City of Donna and the Donna Economic Development Corporation (DEDC). During the past year, the DEDC has provided a myriad of economic development incentives to foster the development of new business and to encourage qualified



companies to expand their business to our ever growing city. Economic incentive programs we manage include: Tax Increment Reinvestment Zones (TIRZ), 380 Agreements, Tax Abatements, Enterprise Zones, and Public Private Partnerships. By offering these competitive incentives to companies who create jobs and drive innovation as they do business in our community, Donna takes the initiative to invest in the future.

Together, the City and DEDC have also purchased several larger tracts of land

to increase our inventory portfolio for promising businesses looking to relocate. With these tools, we have engaged with multiple investors to increase economic and employment opportunities for our region.

Furthermore, the DEDC and the City have made large investments in the City's infrastructure including drainage, roads, water, and sewer services. These efforts were made to update our antiquated utility system to better compete with our surrounding cities and to attract new businesses to our community. Below is a summary of our efforts over the last year:



Comprehensive Smart Water Meter Replacement Project

The Donna utility system needed a large infusion of money to correct a lack of maintenance and upkeep and to bring the system into compliance with state law. During the past year, we made long awaited



improvements by implementing a “Comprehensive Smart Water Meter Replacement Project” which has increased water collections accuracy, reduced water loss, and minimized utility adjustments requests. The project include the installation of new water meters capable of being read in real time, and via radio. The project also eliminated the need for meter readers a savings of over \$40,000 a year. The project came in at a price tag of \$1.3 million and was contracted to RG3 Meter Company for the replacement of all existing water meters in the city.

South FM493 Waterline Relocation

The City has also done significant infrastructure improvements along South FM 493 (Salinas Blvd.) to assist TXDOT with its FM493 widening project. This includes the relocation of a 12” water line totaling 1,185ft, the creation of road side ditches to assist with flooding.



Water Treatment Plant & Lift Station Upgrades

Due to large growth along South FM493 and the Donna bridge, multiple water treatment plant upgrades have been funded to increase water quality and reduce the cost of overall water treatment. The city replaced a bar screen at the treatment plant at a cost of \$100K and reconditioned a grit removal unit to limit the amount of sand and silt settling in our water, thus

lowering the cost of water treatment. Lift station #14 and #17 were also upgraded to account for the influx of sewage to our service stations.

Elevated Storage Tank at Shops 493



In 2017, the City purchased the elevated storage tank site from the DEDC for \$566,280. The elevated storage tank will allow the City to demolish the two existing elevated storage tanks which are currently outdated and deteriorated. The new elevated storage tank will cost the City \$2.1 million. The costs to rehabilitate the two older tanks were approximately \$2.7 million; hence, a saving over \$600,000. The tank is proposing to begin operation in early 2019 and will improve water service at the Shops 493 and surrounding businesses along IH2.

Drainage Ditch Rehabilitation

In late June, a federal disaster declaration was issued for Rio Grande Valley due to extensive flooding throughout the region. With Donna hitting a record 5 inches of rain in



eight hours, reports of multiple road closures and flooded homes in the city lead to the steadfast decision to work with the Hidalgo County Drainage District #1 to

clean out and upgrade our current drainage system in order to create additional capacity for future rain fall. Over the past year, City crews have cleaned out multiple ditches including those located along S. 3rd Street, S. 4th Street, S 7th Street, S 11th Street, Stites Road, Redskin Drive, and Hutto Road. These improvements will save millions of dollars by protecting people and their property from future rain damage.

Urban County Donna Fire Station Expansion

A \$200,000 grant through the Hidalgo County Urban County program helped the city fund a portion of the expansion of the Donna Fire Station located on the corner of 10th and Fordyce. The total cost for construction was \$604,100 and included the creation of an apparatus room, fire engine bay, restroom, storage room, and parking lot totaling 6,464 square feet. The new additions opened in May 2018.



Donna-Rio Bravo International Bridge- South Bound Empty Bridge

The Donna-Rio Bravo International Bridge received federal approval to begin the design of the south and north-bound commercial inspection facilities. The inspection facilities will allow for commercial



vehicles to cross beginning in June 2019. The crossing of commercial vehicles will have a major impact in the toll revenues generated by the City of Donna International Bridge. It is estimated that the Bridge will generate an additional \$1 million dollars in commercial tolls in 2019 and increasing up to \$4 million by 2023. Due to the City building the commercial inspection facilities constructed with TxDOT grants, the Bridge should make approximately \$800,000 in the first year of

commercial operations, and possibly increase to \$3 million in the following years.

The increase in passenger vehicle traffic at the Donna-Rio Bravo International Bridge has been the catalyst to the increase in sales tax revenue collected the last three years. The crossing of commercial of vehicles at the Donna-Rio Bravo International Bridge next year will bring new opportunities for the City and will allow the Corporation to recruit manufacturing, warehousing, and logistic industries. The recent success of recruiting new businesses has allowed the City to reduce property taxes by \$.47 cents in three years, from a previous \$1.26, to .79 cents. This is the lowest property tax rate for the City in over 25 years.

BUSINESS IS BOOMING IN THE HEART OF THE VALLEY

Love's Travel Stop & Arby's

The City's main focus over the past year was the development of a \$4 million dollar Love's Travel Stop and its conjoined Arby's restaurant. The 11,000-square-foot Love's, located off Interstate 2 near Hutto Road, is already bustling, having opened on Aug. 9, 2018— three days after local, state and federal officials broke ground on the construction of southbound commercial lanes at the Donna-Rio Bravo International Bridge, where empty semi-trucks will cross into Mexico as soon as June 2019.

Love's is open 24-hours a day and offers parking spaces for up to 94 trucks. The new travel center is estimated to generate 82 jobs and approximately \$70,000 in new sales tax revenues for the City.

The Texas Department of Transportation plans to construct State Highway 68 to connect U.S. Highway 281 in Edinburg to Interstate 2, another potential access point to Hutto Road in Donna making it the perfect location for truckers and travelers alike.

The City participated in the project by installing additional drainage infrastructure, expanded Hutto Road, relocated a gas line, and installed a water line totaling over \$3 million in utility improvements to assist Love's, Donna ISD, and other proposed business along Hutto and IH2.



Circle K Val Verde

In May 2018, Circle K opened its doors for a new travel center at the intersection of Interstate 2 and Val Verde Road. The travel center was a \$1.5 million dollar project that services both passenger and commercial vehicles. The City participated in the project by extending a sewer line across Val Verde Road to the site. This development is expected to generate approximately \$70,000 in new tax revenues for the City.



Shops at 493

The Corporation has worked diligently to continue the development of a retail center at the intersection of Interstate 2 and FM493 named “The Shops at 493”. In early 2017, the EDC purchased 25 acres of raw agricultural land in the amount of \$7 million. The EDC also executed a contract with Terracor to sell the 22 acres for \$7.8 million.

The Shops at 493 will be a \$53 million dollar private development with projected annual sales of \$40 million. The development is estimated to generate approximately \$800,000 in new sales tax revenues.

In order to prepare for incoming businesses the City has done extensive infrastructure improvements on the property. This includes the instillation of a water loop and sewer line, located along the expressway going east to west from Salinas Blvd. to Hutto road, and has a current price tag of \$5 million. The project has sparked tremendous job growth as construction companies must hire large crews to complete this grand endeavor.



Lot 1 - In early 2017, the first pad site (Lot 1) was sold to Circle K in the amount of \$1,083,578. Circle K completed construction of its 3,000 square foot travel center in November 2017. The travel center is expected to generate approximately \$3.5 million in sales per year.

Lot 2 -In April 2018, the second pad sit (Lot 2) was sold to Shops at 493-Lot 2 Ltd. for \$737,906.40 and developed into four (4) suites totaling 11,150 square feet and valued at \$1.5 million. Three of the suites have been leased out for the development of a Rodeo Dental, King Nails, and Wingstop all set to open in early 2019 creating over 15 new jobs.



Lot 11 & Detention Pond -In 2017, the City purchased the elevated storage tank and



detention site from the EDC for \$566,280. The water tank will hold over 1 million gallons and will increase water pressure for residents throughout the city. The detention area will collect excessive water runoff from proposed business at the Shops. The tank is expected to begin operation in early 2019.

Nuestra Clinica del Valle

Nuestra Clinica del Valle, a San Juan-based organization that offers primary medical care services to the underserved, broke ground in November 2017 in order to expand its services to the Donna community. The new 6,413 square foot building located at the corner of Business 83 and South 1th street will offer comprehensive medical services that include family medicine, internal medicine, pediatrics, obstetrics and gynecology, laboratory, radiology, nutrition, behavioral health and dental. The construction is valued at \$900, 000 and expected to create 20 new jobs.



LKQ

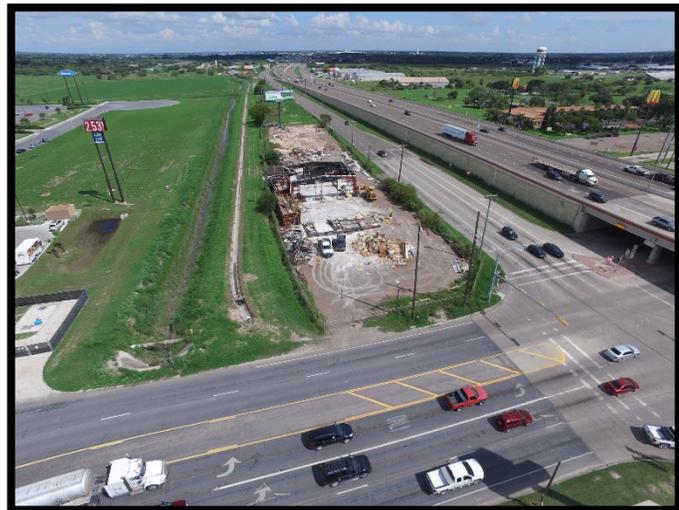
With over 80 salvage yards across the nation, LKQ is one of the largest auto reclamation centers in the world, in 2018 it was announced that the company would expand to Donna in early 2019. The proposed location sits on 120 acres of agriculture property along South FM 943 and Vettes Road. The \$11 million

investment will consist of a 58,000 square foot warehouse, 5,000 square foot office building, and 67 acres of permeable pavement for organized auto part storage. The business expects to create 38 full time jobs and generate approximately \$40,000 in sales tax per year.



Jack in the Box

The dilapidated structure at the northeast corner of Interstate 2 and FM493 has been an eye sore for over 20 years, in September 2018, it was announced that a private investor had taken ownership of the property to develop a \$1.5 million Jack in the Box restaurant. Demolition of the previous building was completed in late 2018. The 2,759 square foot building is expected to break ground in November 2018 and will create 30 new jobs. The owner plans to place additional businesses on what remains of the property in the coming year.



By several measures, the economic condition in Donna has improved in the six years since the 2007-09 recession. By highlighting our major achievements and assets, such as improved infrastructure and gateway to global trade via our

International Bridge, we continue to recruit major employers to our city. Together, the City and DEDC are dedicated to increasing our economic base in order to improve the quality of life for our citizens and business community.

BUDGET HIGHLIGHTS

General Fund

- Property tax rate was set at \$.798855 for the second consecutive year after 4 years of decreased rates from fiscal years 2014 through 2017.
- Assessed Valuation increased to \$620,957,884, up one percent (1.4%) over prior year.
- A six percent (6%) decrease in employees' health insurance.
- Retirement Plan changes to a seven (7) percent contribution with a 2-1 employer match. Employees are now eligible for retirement if an employee has at least 20 years of credited service in the retirement system.
- Dental Insurance provided to all full-time employees.
- Funding for Five (5) 2019 Ford F-150 Police Responder Trucks, Two (2) 2019 Ford ¾ Ton Crew Cab Trucks.
- Funding for a John Deere 6110M Tractor with Mover and Boom Mower.
- TxDot grant budgeted at \$332,563 for improvements to city sidewalks.
- Payroll adjustments include a three (3) percent increase for exempt employees and a four (4) percent increase for hourly employees.
- Increased funding for the Fire Department; Stipend for Fire Chief and 17 part-time contractual firefighters.
- Funding for 5 additional Public Works Laborer positions.

Special Revenue Funds

- Funding for promotion of City at \$18,630, Donna Hooks Museum sponsorship at \$22,000, and American Legion sponsorship at \$6,300 related to the Hotel Occupancy Tax Fund.
- A transfer to Debt Service fund \$70,000 from the Fire Fee Fund.

BUDGET HIGHLIGHTS (Cont'd)

Debt Service Funds

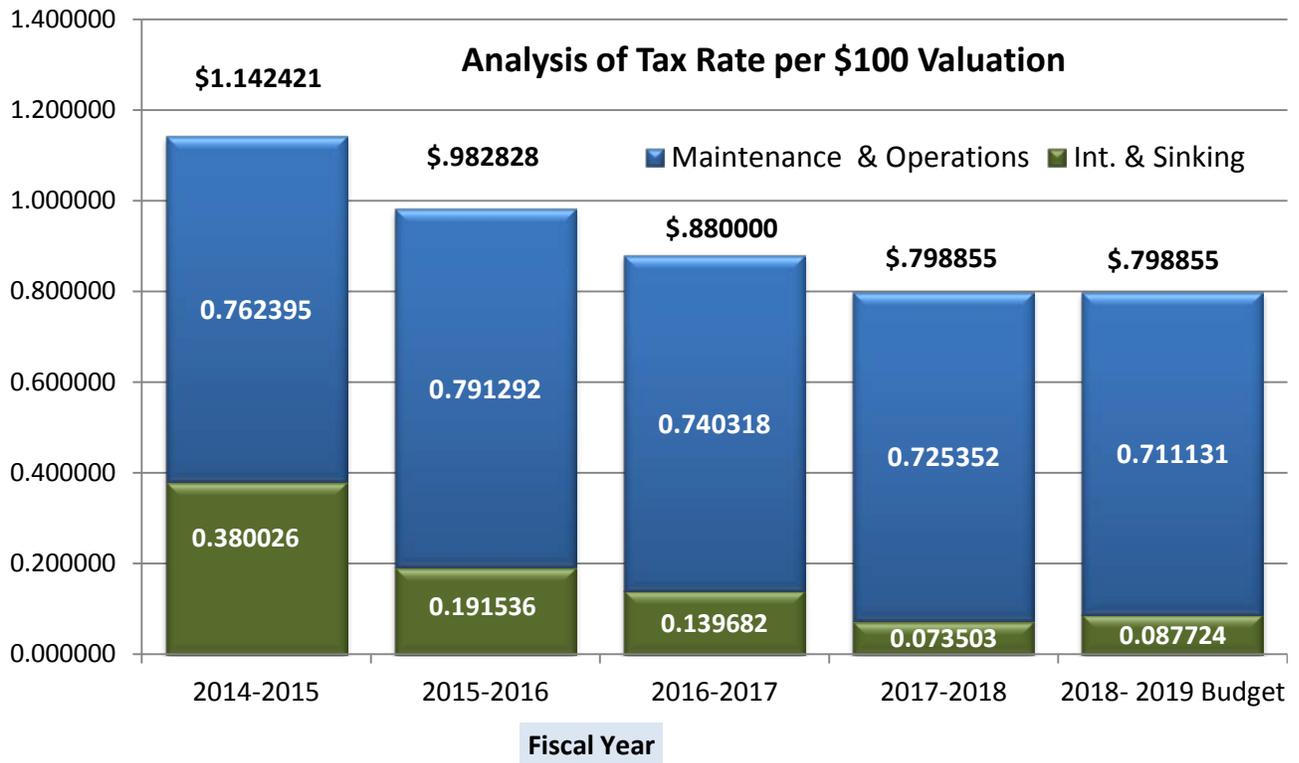
- Interest and Sinking tax rate was set at \$.087724, by a combination of 1) \$200,000 from fund balance 2) \$140,000 Transfer-In from DEDC 3) \$70,000 Transfer-In from the Fire Fee.

Enterprise Funds

- Bridge passenger crossings projected at \$648,756 or 54,000+ monthly.
- Passenger Toll rate expected to stay at \$4.00 per passenger crossing during fiscal year 2018-2019.
- Bridge passenger toll revenues are projected at \$2,600,000.
- Promotional costs for International Bridge at \$10,000.
- The International bridge staff will manage the Park & Ride facility.
- No increases in the city's water rates
- Smart Meters were installed city-wide in fiscal year 2017-2018.

GENERAL FUND

The 2018-2019 Proposed Budget was prepared on an ad valorem property tax rate of \$.798855 per \$100 of assessed taxable value. The assessed taxable value is up \$8,445,491 or 1.38% from prior year. The assessed taxable value has increased in the last eight (8) consecutive years. Our appraisal and tax valuations are computed by the Hidalgo County Appraisal District. The City's effective rate is \$.785139.

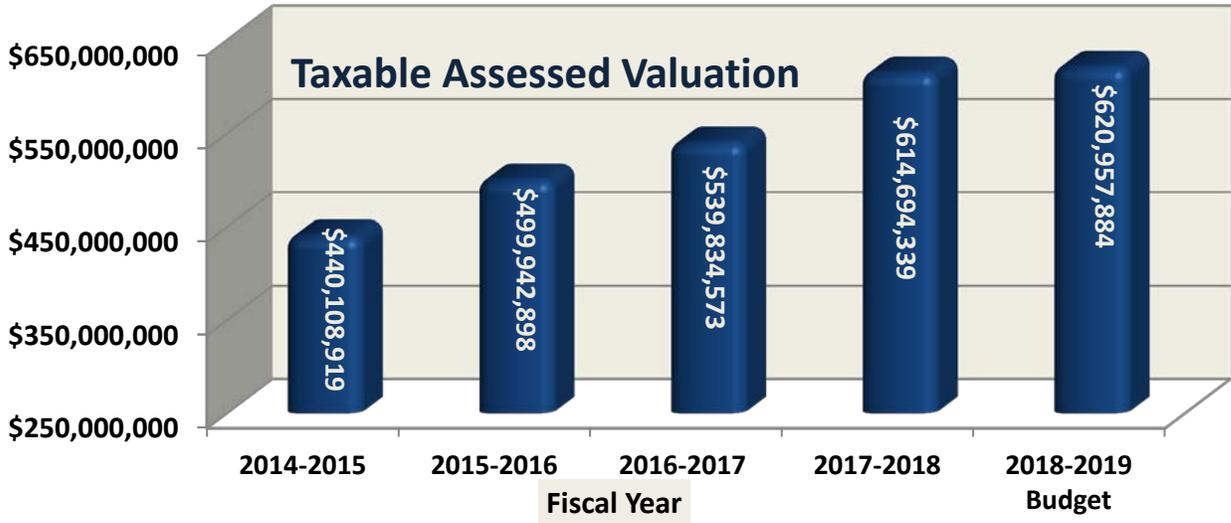


Property Tax Rate

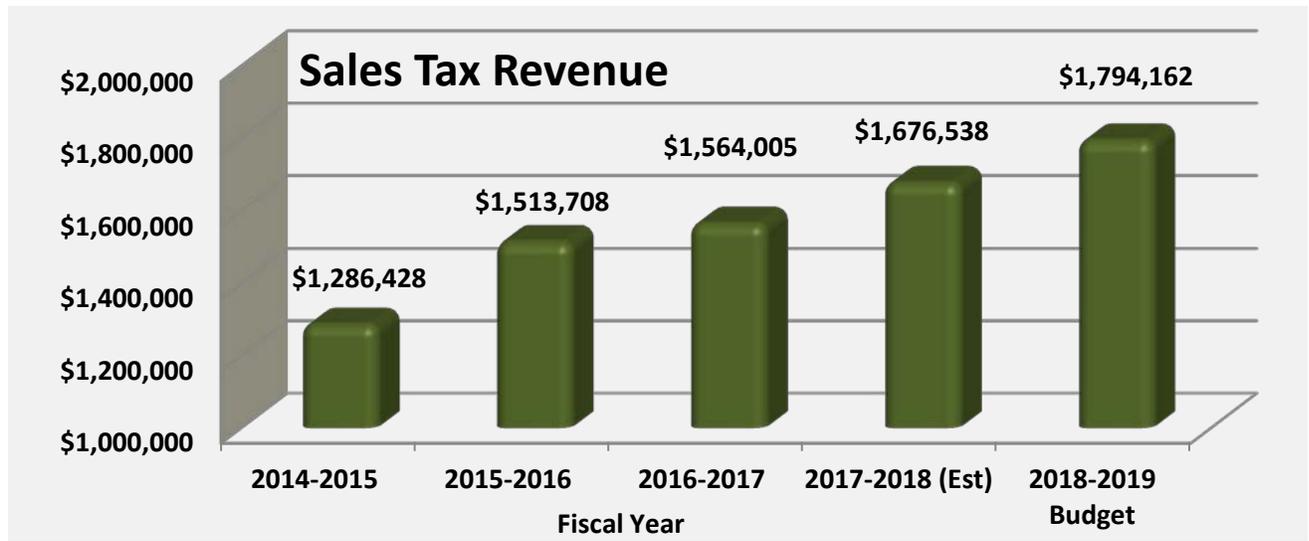
The budget reflects the City Council's and City Manager's decision to keep property tax rates the same when compared to prior year, but changing the allocation between Maintenance & Operations and the Interest & Sinking Account.

The projected General Fund revenues for Fiscal Year 2018-2019 are \$10,307,698 or 7.8% above projected revenues for 2017-2018, which is due to an increase in ad valorem and sales taxes collections.

The projected General Fund revenues for Fiscal Year 2017-2018 are \$9,560,322. The largest revenue sources in the General Fund consist of taxes from property, sales, and franchise taxes. These three taxes comprise 71% of the General Fund revenues. The assessed taxable valuation has increased an average of \$48,249,447 over the last four years. Assessed valuations for Tax Levy Year 2018 increased by \$8,445,491 or 1.38% above prior year, mainly due to an increase in commercial property valuations.

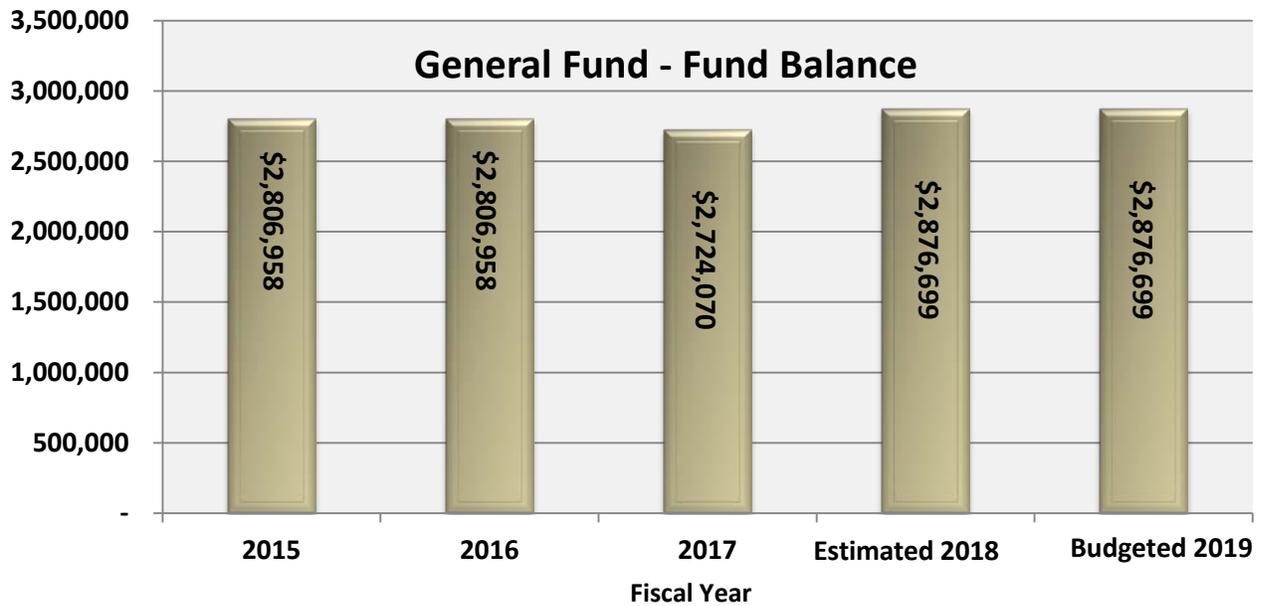


Property taxes continue to be our greatest revenue source immediately followed by Sales Tax. Sales tax revenues are projected at \$1,794,162 for 2018-2019. The Sales Tax Revenue is projected to increase by 5.9% from current year. The contributions of Walmart’s sales taxes to the city have helped boost our General Fund revenues since opening its doors in 2015-2016. The sales tax impact from Walmart was a factor in lowering the property tax rate. Donna EDC purchased 25 acres along Interstate 2 and FM 493 for the development of a retail center. Since the purchase of the 25 acres, two (2) lots have been officially sold.



Franchise Taxes are the City’s third largest revenue source. Franchise Taxes are based on a percentage of utility company revenues and are projected at \$993,307 for fiscal year 2018-2019.

The total proposed expenditures for 2018-2019 related to the General Funds are categorized as follows: Personnel Services \$6,131,025; Supplies and Materials \$351,816 ; Property and Infrastructure \$132,050; Equipment Rental & Repairs \$275,742; Other Services and Charges \$2,780,956; Capital Outlay \$487,658; and Debt Service at \$148,451.



The General Fund Balance is projected to be \$2,876,699 or approximately 28% of operating expenditures. In 2015-2016, the City officially adopted a reserve policy equivalent to no less than 25% of budgeted expenditures. The excesses fund balance above the 25% will be kept in reserves or could be subject to capital projects determined by City Council.

HOTEL OCCUPANCY FUND

The City of Donna has been imposing a tax on room rates on hotels/motels located within the boundaries of the City. Funds are utilized specifically for promotion of tourism and preservation of historical objects that attract residents and visitors to the City. Anticipated hotel tax revenues for 2018-2019 are \$124,606. Contributions to the first United States American Legion Post#1920 are \$6,300.

CAPITAL PROJECTS

Capital Project Funds are established to account for all resources used for the acquisition and/or construction of capital facilities and road improvements except those financed by proprietary funds.

In July 2016, the city issued \$6,000,000 in combination and tax revenue bonds, \$5 million were for water and sewer projects and \$1 million for engineering projects related to the International Bridge. Of this issue \$1,159,620 will be carried forward from the 2018-2019 budget. The City issued \$9,240,000.00 in certificates of obligation in May 2017. The bond issue is an 80/20 split between water and sewer and debt service \$1,954,293 is for streets and \$7,817,170 is for Water and Sewer improvements of which \$1,174,146 will be carried forward from this issue this upcoming fiscal year.

DEBT SERVICE FUND

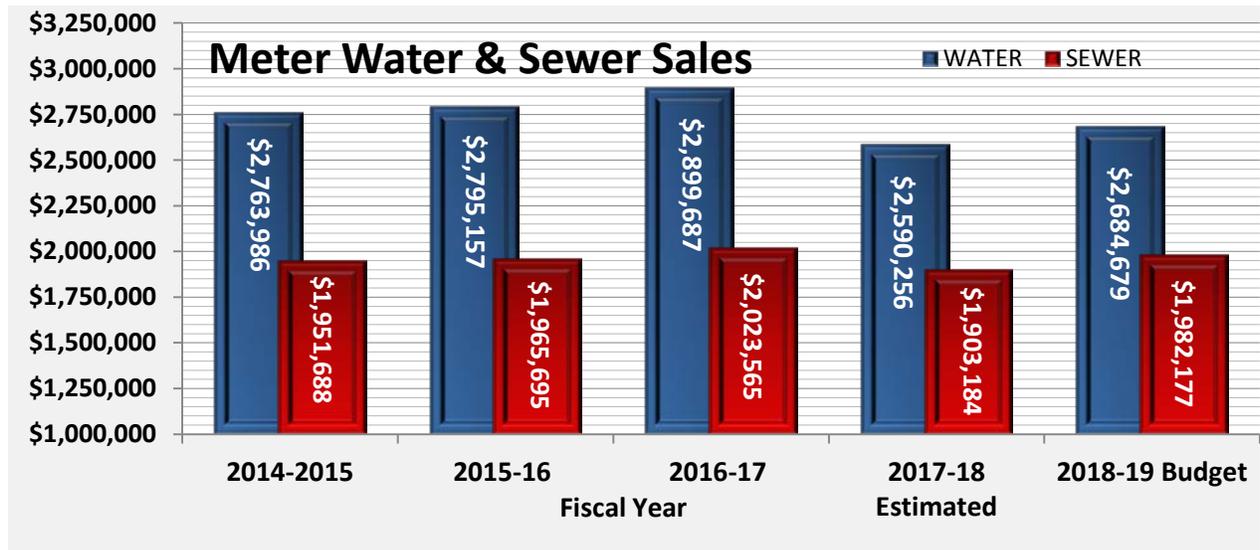
The Debt Service Fund accounts for resources accumulated and payments made for the principle and interest on long-term tax supported general obligation debt. The Debt Service requirements for outstanding General Obligation Bonds for Fiscal Year 2018-2019 will amount to \$692,704. The Debt Service Fund will be funded by an ad valorem property tax rate of \$.087724/100 of assessed value and Transfers-In from the Development Corporation of Donna in the amount of \$140,000 and the Fire Fee fund at \$70,000.

The current property tax collection revenue is calculated at 95% of the total current tax levy. Delinquent property tax collections are projected at \$135,852. The city budget for the delinquent taxes is based on prior years history and current trends. The City of Donna adopted a formal debt policy to include debt limits the latter part of September 2017.

UTILITY FUND

The total projected Utility Fund revenues for Fiscal Year 2017-2018 are \$4,810,036. Water and Sanitary Sewer operating expenses are estimated at \$5,344,882. Projected expenditures include \$1,681,817 for Debt Service and \$1,357,337 in Other Services & Charges. FEMA is currently re-assessing the Water Treatment Plant for damages done in 2008 by hurricane Dolly. Projected costs to repair plant are over \$4 million.

The Water and Sanitary system was contracted and operated by a third-party utility company dating back to 2000. In October 2014 the City took over operations of the City's water and sanitary system. Fiscal year 2017-2018 marks a three-year period that the city officially took over operations of its water and sanitary system.



BRIDGE FUND

The Bridge Fund collects tolls from passenger traffic at the Donna-Rio Bravo International Bridge. Projected revenues from passenger traffic are \$2,434,925. Projected passenger crossings are 602,683 (1,674 vehicles per day). The bridge has seen traffic increase by double digits over the past two fiscal years.

The Donna-Rio Bravo International Bridge will soon prove to be a very wise investment. This coming fiscal year facilities will be built to allow for South bound empty commercial vehicles to cross into Mexico thereby increasing toll revenues for the City of Donna. The Texas Department of Transportation is also investing \$13.6 million on the FM 493, the road leading to the bridge. This road expansion of 8 miles will allow for a more efficient, convenient and safe route for intercity as well as international travelers. On the Mexico side, road infrastructure leading to our land Port of Entry has also been completed named Libramiento II Sur which will attract travelers from Mexican states of Tamaulipas, Nuevo Leon, and Coahuila.

U.S. Customs and Border Protection on April 18, 2017 accepted the Donna Project into the Donation Acceptance Program (DAP) which allows for the planning and building of the fully loaded Northbound Commercial Truck facilities. The project will be on fast track because it has also been accepted to become a Model Port for non-intrusive inspection, (NII). We are excited to be the Pilot Project for this state-of-the-art technology which will process a commercial truck within 6 minutes from entry to exit due to the 100% x-ray technology.

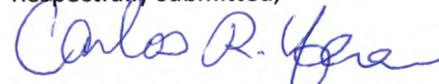
The City of Donna has already begun to receive interest from investors that conduct business with Mexico. Companies that are involved include logistics, transportation and even fueling stations for commercial vehicles which have purchased property within Donna city limits. All these investments will increase ad valorem and sales taxes along with employment opportunities for citizens in Donna. The future is continuing to look very bright and favorable for the City of Donna.

SUMMARY

The Budget process and preparation of the 2018-2019 has taken numerous hours and challenges in order to meet the current and future financial constraints of the city. As part of one of the fastest growing MSA's in the country, the Donna economic sector continues to grow. As there is growth, the demands for services and their related costs also continue to grow. Staff will continue to work together to maximize operational efficiencies and meet the desired objectives. Through guidance and instruction from the City Council and on-going master planning efforts, we envision that the 2018-2019 Budget will meet the City Council's goals for service to the citizens of Donna.

The staff and I look forward to continuing to work alongside the City Council and the community to meet the challenges of the 2018-2019 Fiscal Year. In closing, I would like to express my appreciation to the Finance Department for their numerous hours spent assembling the budget document.

Respectfully submitted,

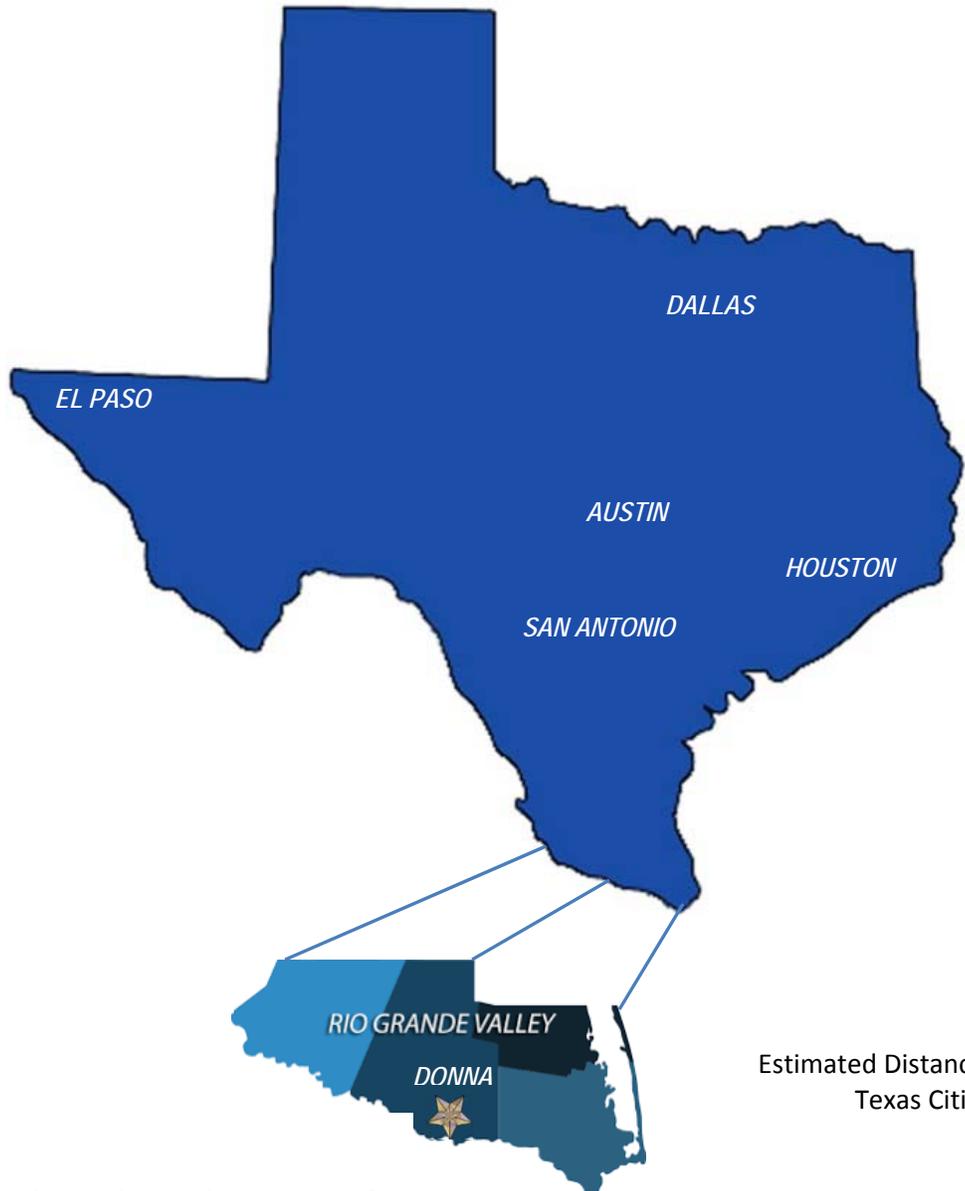


Carlos Yereña, City Manager

MAJOR GOALS FOR FISCAL YEAR 2018-2019

- Start the construction of the South-Bound Federal Commercial Inspection Facility at the Donna Alliance International Bridge for empty sound-bound commercial traffic via U.S. Customs 559 Donation Acceptance Program.
- Start the construction of the \$32,000,000 North-Bound Federal Inspection Facility.
- Develop plans for a possible Public Private Partnership for a 450 bed acute care Hospital Facility.
- Develop plans for a possible Public Private Partnership for a Wind Farm.
- Sell the vacant lots at the Shoppes at 493 along Interstate 2.
- Increase public safety by providing the Police Department the necessary equipment and technology to monitor and fight crime in our community.
- Apply and obtain grants for improvements to city parks, the fire department, the police department, and other areas of the city.
- Provide residents with City sponsored events; Chisholm Trail Event, Halloween Night Festival.
- Continue to coordinate with Walmart to attract other businesses to sell its surrounding lots.
- Exhaust the balance of the 2016, and 2017 Certificates of Obligation for Streets, Drainage and Water Improvements, and Bridge projects
- Complete the installation of the 12" water loop along north side of Interstate 2 and south on Hutto Road to the Water Treatment Plant.
- Improve drainage system to eliminate drainage issues within the City.
- Promote the Donna Industrial Park to attract business to the Industrial Park.
- Continue to promote the International Bridge through advertising in local and international markets.

City of Donna's Location in Relation to the State of Texas



Estimated Distance to other Texas Cities

	<u>Miles</u>
San Antonio	243
Austin	316
Houston	350
Dallas	510
El Paso	796

The City of Donna lies in the southern region of the state in an area referred to as "The Rio Grande Valley". The City of Donna was incorporated in 1913, and its Charter was adopted on February 7, 1957. Its form of Government is Home Rule i.e., Mayor/City Council-City Manager. Currently the population of Donna is estimated at 25,600.



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PROJECTED FUND BALANCES

**COMBINED SUMMARY OF REVENUES AND EXPENDITURES/EXPENSES
AND CHANGES IN FUND BALANCES
FISCAL YEAR 2018-2019**

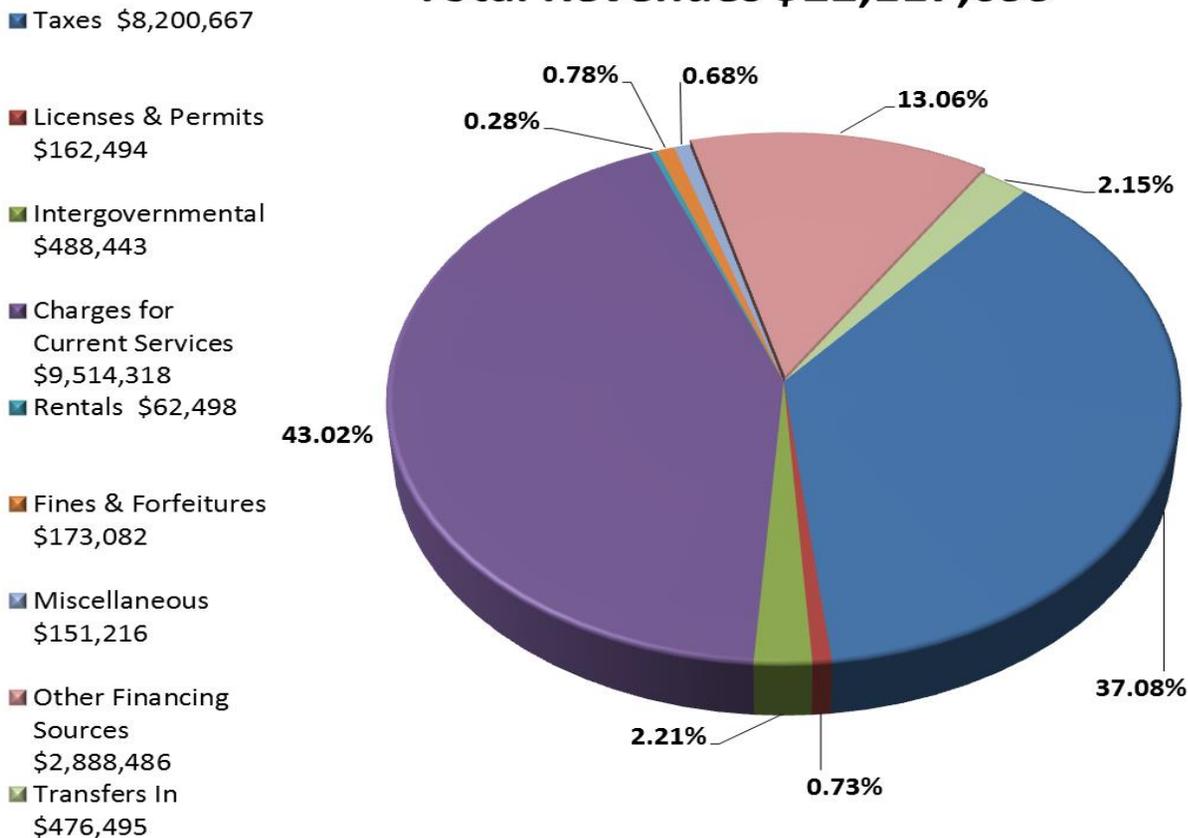
	GENERAL FUND	SPECIAL REVENUE		
	GENERAL FUND	HOTEL/MOTEL TAX FUND	FIRE EQUIP SERVICE FEE	TEXAS CONFISCATED
ESTIMATED FUND BALANCE/NET POSITION 9/30/2018	2,876,699	387,104	187,534	13,138
REVENUES 2018-19				
4010 TAXES	7,331,864	122,106		
4020 LICENSES & PERMITS	162,494			
4030 INTERGOVERNMENTAL	488,443			
4040 CHARGES FOR CURRENT SERVICE	1,879,281		75,861	
4041 RENTALS	35,498			
4050 FINES & FORFEITURES	172,582			500
4060 MISCELLANEOUS	103,516	2,500	2,259	5,000
TOTAL REVENUES	10,173,678	124,606	78,120	5,500
OTHER FINANCING SOURCES				
4090 OTHER FINANCING SOURCES	134,020			
4091 TRANSFERS IN	0	0	0	0
TOTAL OTHER SOURCES	134,020	0	0	0
TOTAL REVENUES	10,307,698	124,606	78,120	5,500
EXPENDITURE/EXPENSES 2018-19				
5XX1 PERSONNEL SERVICES	6,131,025	30,059		
5XX2 SUPPLIES & MATERIALS	351,816			21,187
5XX3 PROPERTY AND INFRASTRUCTURE	132,050			
5XX4 EQUIP RENTAL & REPAIRS	275,742			
5XX5 OTHER SERVICE & CHARGES	2,780,956	46,930		
5XX6 CAPITAL OUTLAY	487,658		8,120	
5XX8 DEBT SERVICE	148,451			
EXPENDITURE/EXPENSES	10,307,698	76,989	8,120	21,187
OTHER FINANCING USES				
5009 TRANSFERS (OUT)	0	0	70,000	0
TOTAL OTHER FINANCE USES	0	0	70,000	0
TOTAL EXPENDITURES/EXPENSES	10,307,698	76,989	78,120	21,187
REVENUES OVER/(UNDER) EXPENDITURES	0	47,617	0	(15,687)
ESTIMATED FUND BALANCE/NET POSITION 9/30/2019	2,876,699	434,721	187,534	(2,549)

DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE FUNDS		TOTAL GOVERNEMENTAL & ENTERPRISE
DEBT SERVICE FUND	CAPITAL PROJECTS FUND	UTILITY FUND	INT'L BRIDGE FUND	
2,813,119	0	29,478,961	(10,184,502)	25,572,053
746,697	0			8,200,667
				162,494
				488,443
		4,964,152	2,595,024	9,514,318
		0	27,000	62,498
				173,082
8,000		17,441	12,500	151,216
754,697	0	4,981,593	2,634,524	18,752,718
	2,754,466		0	2,888,486
210,000		0	266,495	476,495
210,000	2,754,466	0	266,495	3,364,981
964,697	2,754,466	4,981,593	2,901,019	22,117,699
		1,162,118	611,101	7,934,303
		520,600	19,925	913,528
		257,500	42,300	431,850
		77,770	45,000	398,512
0		1,261,002	376,200	4,465,088
	0	6,000	0	501,778
692,704		1,696,555	1,806,488	4,344,198
692,704	0	4,981,545	2,901,014	18,989,257
266,495	2,754,466	0	0	3,090,961
266,495	2,754,466	0	0	3,090,961
959,199	2,754,466	4,981,545	2,901,014	22,080,218
5,498	0	48	5	37,481
2,818,617	0	29,479,009	(10,184,497)	25,609,534

Combined Summary of Revenues Fiscals Years 2017-2019

Summary of Revenue Sources:	Historical:	Current Year:	Budget:	% Change FY18-FY19
	FY 16-17	Estimated Year End: FY 17-18	Budget: FY 18-19	
Taxes	7,556,910	6,984,226	8,200,667	17.42%
Licenses & Permits	132,297	186,350	162,494	-12.80%
Intergovernmental	111,151	290,965	488,443	67.87%
Charges for Current Services	9,259,235	9,036,763	9,514,318	5.28%
Rentals	80,450	66,505	62,498	-6.03%
Fines & Forfeitures	112,585	187,932	173,082	-7.90%
Miscellaneous	212,015	144,376	151,216	4.74%
Other Financing Sources	-	105,986	2,888,486	2625.34%
Transfers In	2,552,293	-	476,495	100.00%
Total:	\$ 20,016,937	\$ 17,003,105	\$ 22,117,699	30.08%

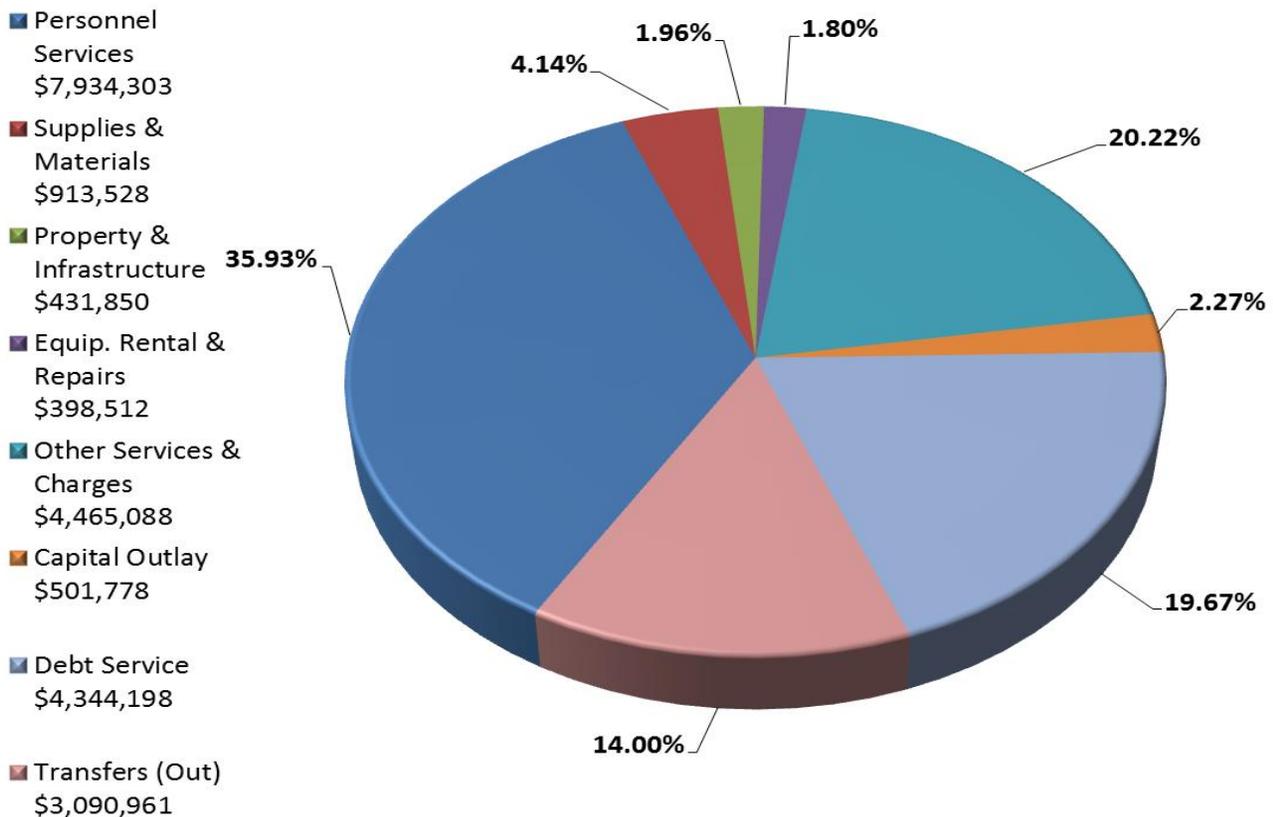
Combined Summary of Revenues Total Revenues \$22,117,699



Combined Summary of Expenditures/Expenses Fiscals Years 2017-2019

Summary of Expenditures/Exp. Sources	Historical:	Current Year:	Budget:	% Change FY18-FY19
	FY 16-17	Estimated Year End: FY 17-18	Budget: FY 18-19	
Personnel Services	4,921,383	5,422,520	7,934,303	46.32%
Supplies & Materials	403,963	391,514	913,528	133.33%
Property & Infrastructure	148,648	204,219	431,850	111.46%
Equip. Rental & Repairs	282,541	304,083	398,512	31.05%
Other Services & Charges	2,819,805	2,929,588	4,465,088	52.41%
Capital Outlay	151,351	153,094	501,778	227.76%
Debt Service	109,469	108,970	4,344,198	3886.60%
Transfers (Out)	400,000	70,000	3,090,961	100.00%
Total:	\$ 9,237,160	\$ 9,583,988	\$ 22,080,218	130.39%

Combined Summary of Expenditures/Expenses Total \$22,080,218





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REVENUE PROJECTIONS

Revenue Projections

Sources of Revenue:	Estimated	Budget:	Projections:				
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
GENERAL FUND:							
Property Taxes	\$ 4,789,402	4,661,395	4,801,237	4,945,274	5,093,632	\$ 5,246,441	5,403,834
Other Taxes	2,194,824	2,670,469	3,080,942	3,389,036	3,558,488	3,736,412	3,848,505
Licenses & Permits	186,350	162,494	150,405	154,917	159,565	164,351	169,282
Intergovernmental	210,462	488,443	244,222	96,160	99,045	102,016	105,077
Service Fees	1,845,731	1,879,281	1,916,867	1,857,679	1,913,409	1,970,811	2,029,935
Rentals	34,729	35,498	35,498	43,722	45,034	46,385	47,776
Fines & Forfeitures	187,932	172,582	175,582	122,276	125,944	129,723	133,614
Miscellaneous	111,629	103,516	50,000	100,000	100,000	50,000	20,000
Transfers-In	-	-	50,000	75,000	100,000	125,000	150,000
Other Financing Sources	105,986	134,020	-	-	-	-	-
	\$ 9,667,046	\$ 10,307,698	\$ 10,504,752	\$ 10,784,064	\$ 11,195,117	\$ 11,571,140	\$ 11,908,024
WATER & SEWER:							
Intergovernmental	80,503	-	-	-	-	-	-
Charges for Services	4,685,780	4,964,152	5,212,360	5,368,730	5,529,792	5,806,282	5,980,470
Rentals	3,456	-	10,365	10,365	10,365	10,365	10,365
Miscellaneous	13,350	17,441	17,615	17,792	17,969	18,149	18,512
	\$ 4,783,089	\$ 4,981,593	\$ 5,240,340	\$ 5,396,887	\$ 5,558,127	\$ 5,834,796	\$ 6,009,348
INTERNATIONAL BRIDGE:							
Passenger Tolls	2,387,552	2,595,024	2,776,676	2,971,043	3,179,016	3,401,547	3,537,609
Commercial Tolls	-	-	585,000	1,170,000	2,925,000	3,071,250	3,224,813
Rentals	27,000	27,000	27,270	27,543	27,818	28,096	28,096
Miscellaneous	16,669	12,500	12,625	12,751	12,879	13,008	115,000
Transfers-In	-	266,495	-	-	-	-	-
	\$ 2,431,222	\$ 2,901,019	\$ 3,401,571	\$ 4,181,337	\$ 6,144,713	\$ 6,513,901	\$ 6,905,517
HOTEL OCCUPANCY TAX:							
Hotel Occupancy Tax	117,700	122,106	125,769	130,800	134,724	137,418	138,793
Rentals	1,320	-	-	-	-	-	-
Miscellaneous	2,728	2,500	2,525	2,550	2,576	2,602	2,625
	\$ 121,748	124,606	128,294	133,350	137,300	\$ 140,020	\$ 141,418

Methodology – Revenue Projections

General Fund: The revenue projections for the General Fund were completed with city council's goal of achieving a city tax rate below \$.80 cents. This goal was achieved in the budget year 2017-18. City Council's new goal is to achieve a property tax rate of sixty-cent. The revenue projections to achieve the sixty cent (.60) property tax rate within a few years are made with the following assumptions: Assessed Values would increase at a modest 5% per fiscal year, property tax collections are set at 95% of levy.

Water & Sewer Fund: Projections of revenues for the Water & Sewer Fund are prepared with minimal increases throughout the remaining years. The project of installing smart meters throughout the city was completed late 2018. The anticipation is that this will increase water revenues; hence a 4% increase in water revenues are projected for 2018-19. The remaining years are projected at a minimal 2% increase with a minimal water rate adjustment in fiscal year 2019-20 and 2022-23.

International Bridge: The revenue projections for passenger tolls are projected to increase 7% in 2018-19 and beyond. This projection is on the conservative side, when compared to the prior fiscal years double digit growth. Late in 2018-19, the city anticipates completing the south-bound commercial lanes with commercial tolls being generated in the latter part of the fiscal year. Commercial traffic is expected to increase significantly based on traffic studies of nearby ports of entry and the location of our bridge.

Hotel Occupancy Fund: The Hotel Occupancy tax revenue is expected to increase by 2% to 3% yearly over the 5 year revenue forecast. There are currently only four hotels within the city within the city limit.

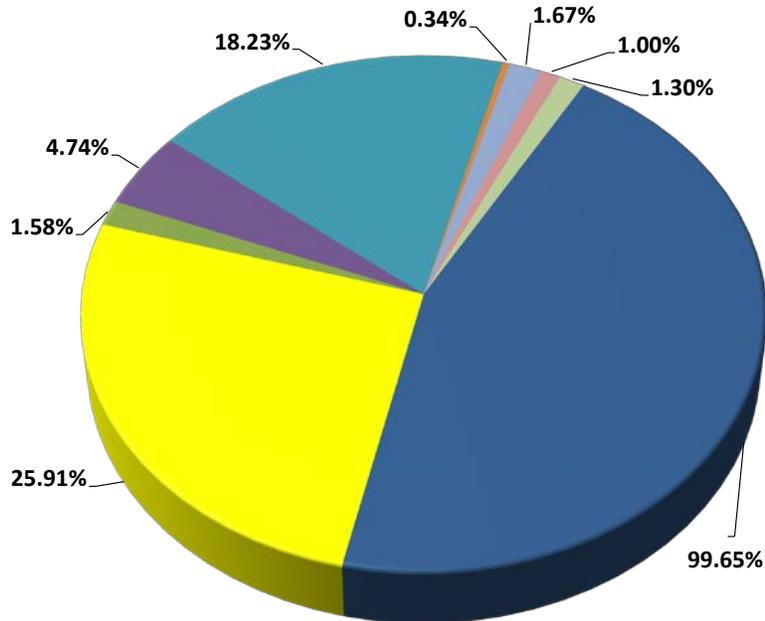
GOVERNMENTAL FUNDS

GENERAL FUND

The **General Fund** is used to account for financial resources traditionally associated with government which are not required to be accounted for in another fund. The modified accrual basis of accounting is used by the General fund in accordance with generally accepted accounting principles (GAAP).

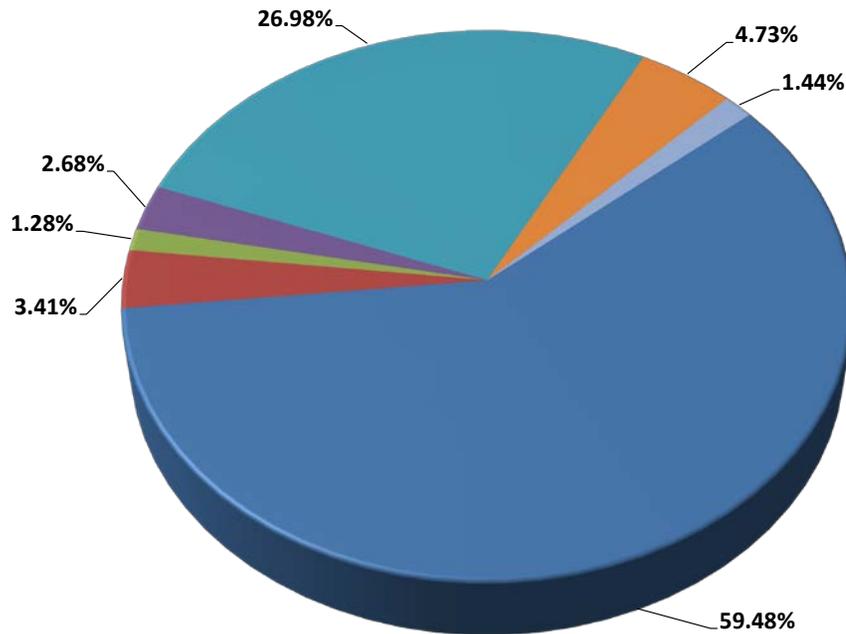
General Fund Summary of Revenues Total \$10,307,698

- Ad Valorem Property Taxes \$4,661,395
- Other Taxes \$2,670,469
- Licenses & Permits \$162,494
- Intergovernmental \$488,443
- Charges for Current Services \$1,879,281
- Rentals \$35,498
- Fines & Forfeitures \$172,582
- Miscellaneous \$103,516
- Othe Financing Sources \$134,020



Summary of Expenses Total \$10,307,698

- Personnel Services \$6,131,025
- Supplies & Materials \$351,816
- Property & Infrastructure \$132,050
- Equip. Rental & Repairs \$275,742
- Other Services & Charges \$2,780,956
- Capital Outlay \$487,658
- Debt Service \$148,451



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>REVENUES</u>				
4010 AD VALOREM PROPERTY TAXES	4,221,018	4,316,447	4,412,409	4,661,395
4011 OTHER TAXES	2,378,740	2,546,233	2,512,498	2,670,469
4020 LICENSES	4,880	6,133	9,125	7,700
4021 PERMITS	127,417	135,638	174,626	154,794
4030 INTERGOVERNMENTAL	111,151	88,000	228,747	488,443
4040 CHARGES FOR CURRENT SERVICES	1,640,890	1,700,039	1,782,990	1,879,281
4041 RENTALS	43,526	40,012	34,632	35,498
4050 FINES & FORFEITURES	109,792	111,900	185,320	172,582
4060 MISCELLANEOUS	53,539	200,410	108,169	103,516
4080 CONTRIBUTIONS	0	0	2,000	0
4090 TRANSFERS IN	738,676	0	3,820	0
4095 OTHER FINANCING SOURCES	0	0	105,986	134,020
TOTAL REVENUES	9,429,630	9,144,812	9,560,322	10,307,698
<u>EXPENDITURES</u>				
5XX1 PERSONNEL SERVICES	4,921,894	5,329,280	5,392,461	6,131,025
5XX2 SUPPLIES & MATERIALS	405,114	410,899	391,514	351,816
5XX3 PROPERTY & INFRASTRUCTURE	197,748	129,650	204,219	132,050
5XX4 EQUIPMENT RENTAL & REPAIRS	284,813	367,475	304,083	275,742
5XX5 OTHER SERVICES & CHARGES	2,874,888	2,798,538	2,861,471	2,780,956
5XX6 CAPITAL OUTLAY	106,090	0	144,974	487,658
5XX8 DEBT SERVICE	109,470	108,970	108,970	148,451
5XX9 TRANSFERS OUT	400,000	0	0	0
TOTAL EXPENDITURES	9,300,017	9,144,812	9,407,693	10,307,698
REVENUES OVER/(UNDER) EXPENDITURES	129,612	0	152,629	0

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>AD VALOREM PROPERTY TAX</u>				
11-4010-3101 AD VAL PROPERTY TAX CURRENT	3,685,197	3,890,466	3,941,709	4,152,348
11-4010-3102 AD VAL PROPERTY TAX DELINQUENT	374,534	302,105	298,708	326,913
11-4010-3103 PENALTY & INTEREST	216,292	200,000	230,767	219,510
11-4010-3104 MANUAL RENDERING PENALTIES	3,297	2,876	3,614	3,000
11-4010-3151 RED RIVER SUBD - TIRZ #1	(35,750)	(53,000)	(38,013)	(20,376)
11-4010-3152 RIVER CROSSING -TIRZ#2	(22,552)	(26,000)	(24,376)	(20,000)
TOTAL AD VALOREM PROPERTY TAX	4,221,018	4,316,447	4,412,409	4,661,395
<u>OTHER TAXES</u>				
11-4011-3201 CITY SALES TAX	1,536,276	1,657,845	1,676,538	1,794,162
11-4011-3202 ELECTRIC UTILITY FRANCHISE	418,175	428,350	420,606	428,628
11-4011-3203 4% CITY WATER FRANCHISE TAX	106,132	128,833	111,963	128,833
11-4011-3204 4% CITY SEWER FRANCHISE TAX	73,822	85,908	82,538	85,908
11-4011-3205 NATURAL GAS FRANCHISE FEES	39,268	42,109	42,080	43,725
11-4011-3206 MIXED BEVERAGE RECEIPTS TAX	0	0	6	0
11-4011-3207 CHARTER COMMUNICATIONS CABLE	65,242	67,933	75,024	77,675
11-4011-3212 TELE ACCESS LINE FRANCHISE	111,208	115,924	111,542	115,927
11-4011-3214 AWS FRANCHISE FEES	103,732	109,331	109,242	112,611
11-4011-3215 WALMART 380 AGREEMENT	(75,115)	(90,000)	(117,041)	(117,000)
TOTAL OTHER TAXES	2,378,740	2,546,233	2,512,498	2,670,469
<u>LICENSES</u>				
11-4020-3301 ALCOHOLIC BEVERAGE LICENSES	955	1,660	3,445	3,000
11-4020-3302 MECHANICAL LICENSES	1,000	1,500	2,280	2,000
11-4020-3303 ELECTRICAL LICENSES	2,625	2,573	0	0
11-4020-3307 BUILDING CONTRACTOR LICENSES	200	200	2,600	2,000
11-4020-3309 HOUSE MOVER LICENSES	0	0	300	200
11-4020-3311 SIGN CONTRACTOR LICENSES	100	200	500	500
TOTAL LICENSES	4,880	6,133	9,125	7,700
<u>PERMITS</u>				
11-4021-3401 BUILDING PERMITS	42,142	41,689	78,226	62,817
11-4021-3402 UTILITY INSPECTION PERMITS	3,175	2,725	2,290	2,650
11-4021-3403 ELECTRICAL PERMITS	15,309	15,500	20,867	19,622
11-4021-3404 PLUMBING PERMITS	5,715	6,100	9,065	7,690
11-4021-3407 DANCE PERMITS	50	50	50	50
11-4021-3408 A/C MECHANICAL PERMITS	4,801	7,000	5,725	6,000
11-4021-3409 CONDITIONAL USE PERMITS	3,600	2,925	4,900	3,600
11-4021-3410 VARIANCE PERMITS	920	910	875	600
11-4021-3411 TRAILER PERMITS	250	134	175	100
11-4021-3412 FOOD SERVICE PERMITS	18,255	20,000	17,100	17,265
11-4021-3413 BUSINESS PERMITS	10,190	15,000	9,670	10,500
11-4021-3414 WRECKER PERMITS	600	1,400	700	1,000
11-4021-3415 GARAGE SALE PERMITS	7,900	8,255	6,975	7,500
11-4021-3416 TAXI PERMITS	15	0	15	0
11-4021-3417 DEMOLISH PERMITS	500	450	685	500
11-4021-3418 FIREWORKS SALES PERMITS	10,000	8,000	9,500	9,500
11-4021-3428 CIRCUS/CARNIVAL PERMITS	1,000	500	2,150	2,150
11-4021-3430 GENERAL SIGN PERMITS	2,995	1,000	3,658	1,250
11-4021-3435 SMALL CELL FACILITY ROW PERMITS	0	4,000	2,000	2,000
TOTAL PERMITS	127,417	135,638	174,626	154,794

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES		FUND: 11 GENERAL FUND			
		PRIOR YR ACTUAL 2015-2016	AMENDED BUDGET 2016-2017	ESTIMATED REV/EXP 2016-2017	CITY COUNCIL APPROVED 2017-2018
<u>INTERGOVERNMENTAL</u>					
11-4030-3904	TXDOT SIDEWALK PROJECT	0	0	0	332,563
11-4030-3920	FEMA GRANT - HURRICANE RELATED	3,456	0	0	0
11-4030-3923	FBI REIMBURSEMENT PROGRAM	0	0	0	24,000
11-4030-3924	HOMELAND SECURITY REIMB. PROGRAM	0	0	2,909	17,000
11-4030-3925	OPERATION STONE GARDEN GRANT	89,612	60,000	60,000	70,000
11-4030-3926	US DEPT OF JUSTICE/JAG GRANT	0	0	0	12,897
11-4030-3927	BORDER SECURITY GRANT	0	10,000	10,000	10,000
11-4030-3928	TXDOT STEP GRANT	0	0	0	4,000
11-4030-3929	RIFLE-RESISTANT VEST GRANT	0	0	57,844	0
11-4030-3940	TEXAS-LEOSE FOR POLICE TRAINING	3,101	3,000	3,000	3,000
11-4030-3951	KNAPP FOUNDATION PARK GRANT	0	0	53,662	0
11-4030-3953	HIDALGO COUNTY LIBRARY GRANT	14,983	15,000	14,983	14,983
11-4030-3954	LRGVDC POLICE DEPT. GRANT	0	0	26,349	0
TOTAL INTERGOVERNMENTAL		111,151	88,000	228,747	488,443
<u>CHARGES FOR CURRENT SERVICES</u>					
11-4040-3601	GARBAGE SERVICE FEES	711,828	726,554	726,572	741,319
11-4040-3602	SUBDIVISION FILING FEES	8,125	6,500	11,250	10,000
11-4040-3606	CEMETERY PLOTS SOLD	0	0	0	100
11-4040-3607	GRAVE OPENING & CLOSINGS	8,200	7,000	4,350	4,000
11-4040-3608	VITAL STATISTICS FEES	1,322	1,300	1,721	1,400
11-4040-3609	RURAL COUNTY FIRE SERVICE CALLS	(3,150)	0	66,127	47,200
11-4040-3616	CEMETERY - HEADSTONE FEES	660	600	480	600
11-4040-3618	GARBAGE/BRUSH CHARGES NAWS	111,309	102,783	115,418	166,955
11-4040-3623	PROPERTY TAX CERTIFICATE FEES	535	500	505	500
11-4040-3625	MUNI COURT - TECHNOLOGY FEES	5,453	5,307	7,038	6,600
11-4040-3626	MUNI COURT - SECURITY FEES	2,910	3,000	5,124	4,500
11-4040-3629	LOCAL COURT COST FEES	7,840	8,126	13,642	13,000
11-4040-3630	POLICE FINGERPRINT FEES	757	0	305	600
11-4040-3631	CITY RECREATIONAL PROGRAM	12,250	12,000	7,590	7,000
11-4040-3640	ADM INSPECTION FEE SUBDIVISION	0	500	0	0
11-4040-3641	FEE FOR CHANGE OF ZONING	2,485	1,275	3,000	3,000
11-4040-3642	REVIEW FEE-RESIDENTIAL PLAT	2,652	2,500	2,913	2,600
11-4040-3643	COMMERCIAL PLANS REVIEW FEES	4,218	3,933	3,435	4,000
11-4040-3649	PER ACRE PLAT FILING FEES	5,471	6,600	8,230	7,000
11-4040-3650	CERTIFICATE OF OCCUPANCY FEES	2,031	3,300	2,454	2,000
11-4040-3652	WRECKER VEHICLE INSPECTIONS	385	910	875	1,000
11-4040-3654	WRECKER TOW & STORAGE FEES	0	0	5,309	12,000
11-4040-3660	BRUSH COLLECTION SERVICE FEES	312,062	305,115	306,927	261,845
11-4040-3663	BRUSH FEES-BAD DEBT PROVISIONS	(4,765)	(1,535)	(4,765)	(4,800)
11-4040-3664	GARBAGE FEES-BAD DEBT PROVISIONS	(12,326)	(3,813)	(12,500)	(12,500)
11-4040-3680	CUSTOMER SERVICE TRANSFERS DEDC	19,406	35,442	35,442	0
11-4040-3681	CUSTOMER SERVICE TRANSFERS DCD	19,406	35,442	35,442	166,262
11-4040-3683	CUSTOMER SERVICE TRANSFERS TIRZ ZONE	0	7,500	7,500	7,500
11-4040-3685	CUSTOMER SERVICE TRANSFERS W&S	412,338	420,000	420,000	420,000
11-4040-3805	POOL ENTRANCE FEES	6,938	6,100	5,206	2,500
11-4040-3815	SWIMMING LESSON FEES	2,550	3,100	3,400	3,100
TOTAL CHARGES FOR CURRENT SERVICES		1,640,890	1,700,039	1,782,990	1,879,281

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2015-2016	AMENDED BUDGET 2016-2017	ESTIMATED REV/EXP 2016-2017	CITY COUNCIL APPROVED 2017-2018
<u>RENTALS</u>				
11-4041-3611 ADV. & PAV. CENTER RENTALS	2,960	4,000	1,140	2,000
11-4041-3620 RENT-TEXAS MIGRANT COUNCIL	8,216	8,300	7,780	6,996
11-4041-3633 RENT-HEADSTART ON MILLER AVE.	12	12	12	12
11-4041-3666 RENT WATER TOWER CINGULAR	864	0	0	0
11-4041-3701 CITY PARK RENTALS ORDINANCE 478	1,350	500	0	300
11-4041-3705 NUESTRA CLINICA DEL VALLE	24,600	24,600	24,600	24,600
11-4041-3724 RENT D&G CUSTOM CABINETS	3,682	0	0	0
11-4041-3750 RENTAL INCOME	252	0	0	0
11-4041-3810 POOL RENTALS	1,590	2,600	1,100	1,590
TOTAL RENTALS	43,526	40,012	34,632	35,498
<u>FINES & FORFEITURES</u>				
11-4050-3501 MUNICIPAL COURT FINES	81,620	90,000	157,771	152,582
11-4050-3504 OVERDUE LIBRARY FINES	830	800	974	900
11-4050-3505 LOST BOOK LIBRARY FINES	105	100	22	75
11-4050-3511 WEEDY LOT FINES	26,711	20,500	26,192	18,525
11-4050-3521 CHILD SAFETY SEAT BELT FINES	527	500	361	500
TOTAL FINES & FORFEITURES	109,792	111,900	185,320	172,582
<u>MISCELLANEOUS</u>				
11-4060-3617 INTEREST INCOME-OPERATING	1,426	300	5,129	4,000
11-4060-3620 INSURANCE PROCEEDS	0	0	3,549	0
11-4060-3625 SALE OF ASSETS	3,685	1,000	0	1,000
11-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	9,269	11,000	14,350	15,000
11-4060-3660 ACCIDENT.RPTS & POLICE LETTERS	3,031	4,000	5,000	4,500
11-4060-3670 LIBRARY - MISCELLANEOUS INCOME	13,821	15,000	17,963	16,000
11-4060-3671 LIBRARY - CAFE	5,125	5,110	3,683	3,600
11-4060-3680 INSUFFICIENT CHECK FUND FEES	25	0	25	0
11-4060-3690 MISCELLANEOUS INCOME	17,284	164,000	58,432	59,416
11-4060-3936 CASH SHORT/(OVER)-SWIMMING POOL	(126)	0	38	0
TOTAL MISCELLANEOUS	53,539	200,410	108,169	103,516
<u>CONTRIBUTIONS</u>				
11-4080-3990 MISCELLANEOUS DONATIONS	0	0	2,000	0
TOTAL CONTRIBUTIONS	0	0	2,000	0
<u>TRANSFERS IN</u>				
11-4090-3971 TRANSFER IN FIREMENS PENSION	0	0	766	0
11-4090-7046 TRANSFER IN FINANCIAL FUND	738,676	0	3,054	0
TOTAL TRANSFERS IN	738,676	0	3,820	0
<u>OTHER FINANCING SOURCES</u>				
11-4095-3923 LEASE PROCEEDS	0	0	105,986	134,020
TOTAL OTHER FINANCING SOURCES	0	0	105,986	134,020
TOTAL REVENUES	9,429,630	9,144,812	9,560,322	10,307,698

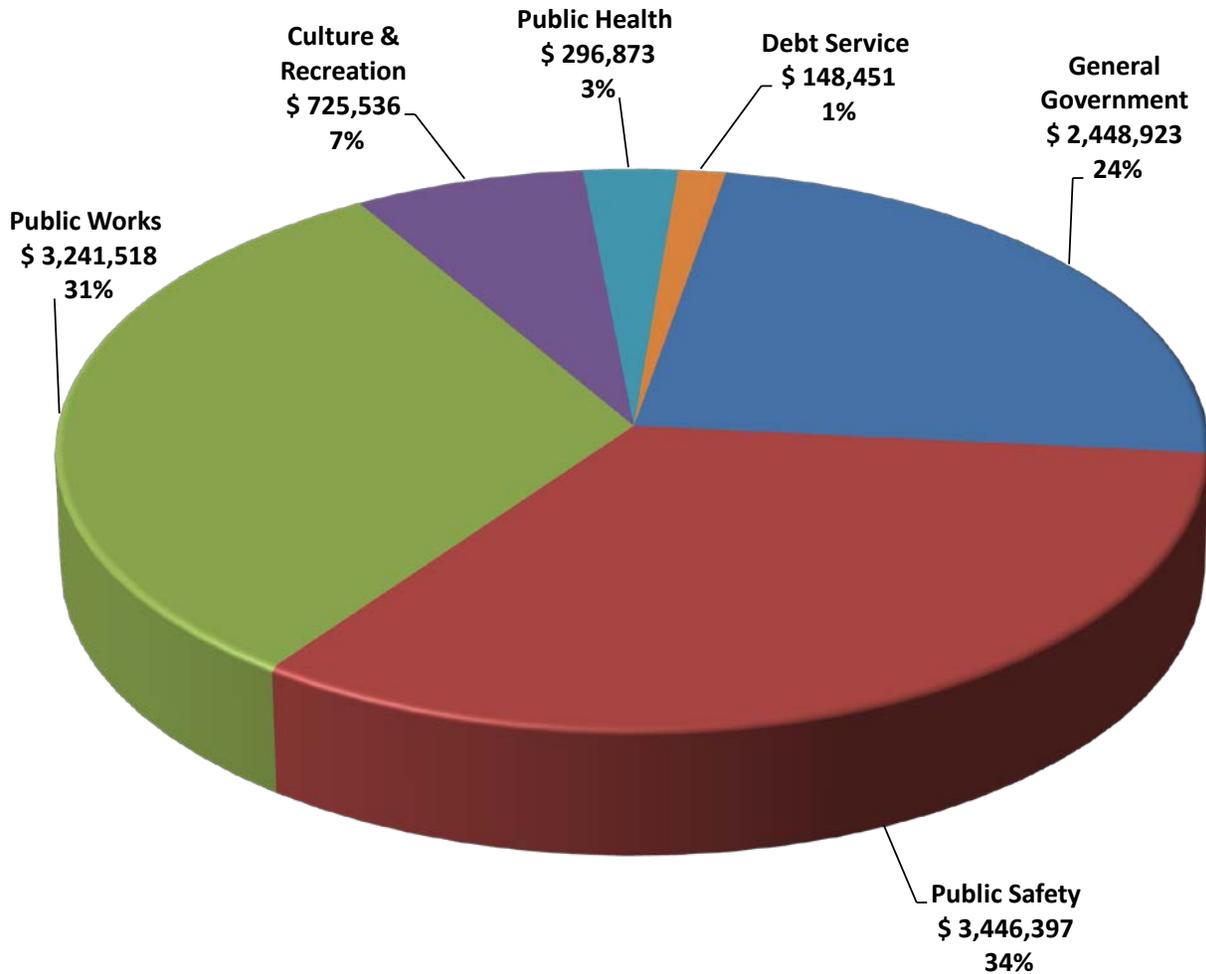
CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY DEPARTMENT CATEGORY

FUND: 11 GENERAL FUND

DEPARTMENT	PERSONNEL	SUPPLIES &	PROPERTY	EQUIP. RENTAL	OTHERS SVS.	CAPITAL	DEBT	TOTAL
	SERVICES	MATERIALS	& INFRAST.	& REPAIRS	& CHARGES	OUTLAY	SERVICE	BUDGET
5090 CITY COUNCIL	0	2,500	0	0	23,250	0	0	25,750
5010 CITY MANAGER	410,934	7,315	0	500	25,250	0	0	443,999
5120 MUNICIPAL COURT	79,376	13,700	0	9,810	83,250	0	0	186,136
5140 FINANCE	472,956	12,900	0	20,600	16,500	0	0	522,956
5150 INFORMATION TECHNOLOGY	79,402	6,004	0	69,032	6,500	0	0	160,938
5160 CITY HALL	75,789	6,750	3,000	4,500	18,650	0	0	108,689
5170 CITY SECRETARY	68,177	775	0	200	14,600	0	0	83,752
5190 TAX ASSESSOR COLLECTOR	65,703	5,250	0	12,500	54,150	0	0	137,603
5200 POLICE	2,753,687	126,450	2,500	55,250	44,300	87,897	0	3,070,084
5210 FIRE DEPARTMENT	93,967	18,175	2,000	18,250	167,097	0	0	299,489
5230 PLANNING & DEVELOPMENT	90,914	7,650	0	3,000	26,000	0	0	127,564
5290 INSPECTIONS	59,424	1,700	0	2,000	13,700	0	0	76,824
5300 PUBLIC WORKS	1,119,260	84,150	13,300	61,500	45,740	59,020	0	1,382,970
5310 CITY VEHICLE MAINTENANCE	42,257	5,200	0	4,250	100	0	0	51,807
5340 SANITATION	0	0	0	0	1,201,000	0	0	1,201,000
5350 STREET & ROADWAYS	0	0	65,000	0	200,000	340,741	0	605,741
5440 COMMUNITY SUPPORT	0	600	5,500	0	32,800	0	0	38,900
5500 PARKS AND RECREATION	157,885	10,330	25,000	3,500	27,000	0	0	223,715
5510 SWIMMING POOL	26,482	10,067	5,750	2,000	10,875	0	0	55,174
5530 CODE ENF. & HEALTH INSP.	97,148	1,300	0	1,600	3,700	0	0	103,748
5540 ANIMAL CONTROL	45,561	4,500	0	2,000	51,575	0	0	103,636
5590 CEMETERY	70,139	3,650	1,000	1,000	13,700	0	0	89,489
5710 LIBRARY	321,964	22,850	9,000	4,250	49,683	0	0	407,747
5890 DEBT SERVICE	0	0	0	0	0	0	148,451	148,451
5990 NON DEPARTMENTAL	0	0	0	0	651,536	0	0	651,536
TOTAL EXPENDITURES	6,131,025	351,816	132,050	275,742	2,780,956	487,658	148,451	10,307,698

General Fund Expenditures By Function Fiscal Year 2018-2019



Total \$ 10,307,698

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY FUNCTION

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019	
<u>GENERAL GOVERNMENT</u>					
5090	CITY COUNCIL	17,088	15,500	34,647	25,750
5100	CITY MANAGER	357,998	443,999	413,692	443,999
5120	MUNICIPAL COURT	142,651	169,620	156,753	186,136
5140	FINANCE	459,110	472,832	464,961	522,956
5150	INFORMATION TECHNOLOGY	148,114	263,798	206,221	160,938
5160	CITY HALL	153,722	109,764	122,758	108,689
5170	CITY SECRETARY	116,268	93,489	95,219	83,752
5190	TAX ASSESSOR COLLECTOR	133,095	144,063	128,848	137,603
5230	PLANNING & DEVELOPMENT	145,915	197,437	126,362	127,564
5990	NON DEPARTMENTAL	694,269	755,312	800,616	651,536
	TOTAL GENERAL GOVERNMENT	2,368,231	2,665,814	2,550,077	2,448,923
<u>PUBLIC SAFETY</u>					
5200	POLICE	2,751,240	2,783,226	2,898,602	3,070,084
5210	FIRE DEPARTMENT	437,998	174,825	171,047	299,489
5290	INSPECTIONS	28,614	67,870	70,726	76,824
	TOTAL PUBLIC SAFETY	3,217,851	3,025,921	3,140,375	3,446,397
<u>PUBLIC WORKS</u>					
5300	PUBLIC WORKS	689,738	925,828	1,128,358	1,382,970
5310	CITY VEHICLE MAINTENANCE	42,636	46,308	38,719	51,807
5340	SANITATION	1,010,846	1,071,910	1,091,716	1,201,000
5350	STREET & ROADWAYS	294,429	212,000	322,547	605,741
	TOTAL PUBLIC WORKS	2,037,649	2,256,046	2,581,341	3,241,518
<u>CULTURE & RECREATION</u>					
5440	COMMUNITY SUPPORT	64,364	52,800	38,733	38,900
5500	PARKS AND RECREATION	357,702	281,655	303,895	223,715
5510	SWIMMING POOL	108,372	102,323	65,369	55,174
5710	LIBRARY	383,199	400,774	335,927	407,747
	TOTAL CULTURE & RECREATION	913,637	837,552	743,924	725,536
<u>PUBLIC HEALTH</u>					
5530	CODE ENF. & HEALTH INSPECTIONS	91,534	95,426	84,291	103,748
5540	ANIMAL CONTROL	102,170	97,446	110,053	103,636
5590	CEMETERY	59,472	57,637	88,662	89,489
	TOTAL PUBLIC HEALTH	253,176	250,509	283,006	296,873
<u>DEBT SERVICE</u>					
5890	DEBT SERVICE	109,470	108,970	108,970	148,451
	TOTAL DEBT SERVICE	109,470	108,970	108,970	148,451
<u>TRANSFERS TO OTHER FUNDS</u>					
5910	TRANSFERS TO OTHER FUNDS	400,000	0	0	0
	TOTAL TRANSFERS TO OTHER FUNDS	400,000	0	0	0
	TOTAL EXPENDITURES	9,300,014	9,144,812	9,407,693	10,307,698

CITY OF DONNA, TEXAS

DEPARTMENT: CITY COUNCIL			FUND: GENERAL FUND	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Mayor	1	1	1	1
Mayor Pro-Tem & Councilman	4	4	4	4
DEPARTMENT TOTAL	5	5	5	5

DUTIES AND RESPONSIBILITIES:

1. The governing body is an elected legislative council consisting of the Mayor and four Council Members that serve the community for a three-year term.
2. The Donna City Council is governed by Article II of the City of Donna Home Rule Charter.
3. The Donna City Council meets on the first and third Tuesday of the month to provide for governance of the Municipal Corporation in accordance with the Constitution, State Statutes and Local Codes.

GOALS AND OBJECTIVES:

1. Set policy goals, involving diverse segments of the community and soliciting public input, within budget constraints regulating local activities to promote the general public welfare, health and safety of its residents.
2. Through legislative measures, identify the needs of the City, developing programs to satisfy those needs, and evaluate the extent to which municipal services satisfactorily reflect policy goals.
3. Enact legislative action of the Council with the purposes of balancing legally and fairly the benefits, limitations, restrictions or losses placed upon an individual, against the welfare of the Community as a whole.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. City Council Meetings	50	50	60	80

CITY OF DONNA, TEXAS

DEPARTMENT: CITY COUNCIL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>SUPPLIES & MATERIALS</u>				
11-5092-4203 UNIFORMS	175	500	416	500
11-5092-4212 OFFICE SUPPLIES	13	150	742	500
11-5092-4217 OTHER	1,121	0	1,163	0
11-5092-4220 REFRESHMENT SUPPLIES	(41)	600	2,500	1,500
TOTAL SUPPLIES & MATERIALS	<u>1,269</u>	<u>1,250</u>	<u>4,821</u>	<u>2,500</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5095-4504 TRAVEL AND / OR TRAININGS	9,652	10,000	20,364	15,000
11-5095-4511 MEMBERSHIPS & SUBSCRIPTIONS	6,167	4,000	9,212	8,000
11-5095-4552 ANNUAL SALARIES PER CHARTER	0	250	250	250
TOTAL OTHER SERVICE & CHARGES	<u>15,819</u>	<u>14,250</u>	<u>29,826</u>	<u>23,250</u>
TOTAL CITY COUNCIL	<u><u>17,088</u></u>	<u><u>15,500</u></u>	<u><u>34,647</u></u>	<u><u>25,750</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: CITY MANAGER			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	2	3	3	3
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	3	3	3

DUTIES AND RESPONSIBILITIES:

1. The City Manager's office is responsible for the general administration of the City, program coordination and the preparation of special staff reports and surveys.
2. As the chief administrative officer, the City Manager reports directly to the Mayor and City Council. His/her duties include the development of program and policy alternatives for consideration by the Council and implementation of those policies and programs adopted by the City Council.
3. A major responsibility of the City Manager is the formulation and administration of the City's budget to assure a solid base for the allocation of resources.

GOALS AND OBJECTIVES:

1. Continue guidance of City administration to assure effectiveness of all departments and to improve operations.
2. Assure timely progress of ongoing projects including 1) Municipal Facilities Improvements
 - a) infrastructure improvements to streets, water and wastewater systems, and 3) continue development of downtown master plan.
3. Provide regular information to the City Council regarding the City's status on projects and programs.
4. Utilize and update, as needed, a Capital Improvements Plan for use in long-range planning.
5. Continue annexation for our Master Annexation Plan.
6. Continue Services for our newly annexed areas.
7. Complete strategic plan to guide all City departments.
8. Collaborate with EDC in generating new investments and jobs.
9. Continue to develop grant applications submitted.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
Grants Funds Awarded	\$ -	\$ -	\$ 137,541	\$ -
Urban County Funds	\$ 251,975	\$ 499,975	\$ -	\$ -
Sidewalks	\$ -	\$ 272,593	\$ -	\$ 332,563
Big Joe	\$ -	\$ 250,000	\$ -	\$ -
STEP IDM Grant	\$ -	\$ -	\$ -	\$ 4,000
Altas Palmas	\$ -	\$ 250,000	\$ 53,000	\$ -
Rifle Resistant Vests	\$ -	\$ 70,000	\$ 58,000	\$ -
Bus Canopies	\$ -	\$ 245,000	\$ 245,000	\$ -
JAG Grant	\$ -	\$ -		\$ 12,897
StoneGarden Grant	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
BorderStar Grant	\$ -	\$ 10,000	\$ 10,000	\$ 10,000

CITY OF DONNA, TEXAS

DEPARTMENT: CITY MANAGER

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5101-4101 SALARIES AND WAGES	39,724	210,552	243,313	330,214
11-5101-4103 OVERTIME WAGES	1,066	0	971	0
11-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	6,172	18,335	15,033	16,981
11-5101-4105 TMRS CONTRIBUTIONS	3,367	18,045	20,412	37,017
11-5101-4106 SOCIAL SECURITY & MEDICARE	3,097	16,107	14,500	25,261
11-5101-4107 TX WORKERS' COMPENSATION INS.	369	685	363	975
11-5101-4108 STATE UNEMPLOYMENT TAX	9	375	486	486
TOTAL PERSONNEL SERVICES	53,803	264,099	295,078	410,934
<u>SUPPLIES & MATERIALS</u>				
11-5102-4201 POSTAGE & DELIVERY SERVICES	46	100	125	115
11-5102-4203 UNIFORMS	329	500	0	500
11-5102-4204 FUEL AND LUBRICANTS	179	250	2,500	1,000
11-5102-4205 SMALL TOLLS AND EQUIPMENT	0	0	0	250
11-5102-4212 OFFICE SUPPLIES	548	2,500	2,000	1,000
11-5102-4217 OTHER SUPPLIES	2,853	0	1,827	0
11-5102-4220 REFRESHMENT SUPPLIES	2,697	1,000	4,500	2,000
11-5102-4221 SPECIAL EVENTS & ACTIVITIES	890	1,000	1,839	700
11-5102-4230 OFFICE EQUIP. / FURNITURE	2,223	2,500	3,900	1,750
TOTAL SUPPLIES & MATERIALS	9,763	7,850	16,691	7,315
<u>EQUIP. RENTAL & REPAIRS</u>				
11-5104-4405 OFFICE EQUIP. / FURNITURE REPAIRS	4,015	1,850	2,448	0
11-5104-4407 VEHICLE MAINTENANCE & REPAIRS	0	500	1,384	500
TOTAL EQUIP. RENTAL & REPAIRS	4,015	2,350	3,832	500
<u>OTHER SERVICES & CHARGES</u>				
11-5105-4501 TELEPHONE & CELL PHONE SERVICES	1,046	3,000	1,977	1,250
11-5105-4503 PUBLIC INFORMATION NOTICES	371	500	0	0
11-5105-4504 TRAVEL AND / OR TRAININGS	16,017	16,000	10,531	12,000
11-5105-4509 PROFESSIONAL / TECHNICAL MATERIALS	4,275	4,500	0	0
11-5105-4511 MEMBERSHIPS & SUBSCRIPTIONS	4,077	2,000	3,783	2,500
11-5105-4512 TELEVISION PROVIDER FEES	6,491	6,600	6,800	4,500
11-5105-4526 OTHER PROFESSIONAL FEES	251,347	137,100	75,000	5,000
11-5105-4590 MISCELLANEOUS EXPENDITURES	404	0	0	0
TOTAL OTHER SERVICES & CHARGES	284,028	169,700	98,091	25,250
<u>CAPITAL OUTLAY</u>				
11-5105-4590 MISCELLANEOUS EXPENDITURES	6,389	0	0	0
TOTAL CAPITAL OUTLAY	6,389	0	0	0
TOTAL CITY MANAGER	357,998	443,999	413,692	443,999

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL COURT			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	2	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2

DUTIES AND RESPONSIBILITIES:

1. Assist the public with court procedures and accept payments assessed by the Municipal Judge.
2. Accept and process all Class "C" Misdemeanor Complaints to include juvenile cases.
3. Import citations from APS files and upload to INCODE.
4. Keep record of CN3 handhelds (ticket writers) and Zebra printers.
5. Run live updates for INCODE software.
6. Prepare documentation for Judge and Prosecutor.
7. Prepare the Judge's Docket for daily arraignment.
8. Print Failure to Appear/Violation to Appear Warrants and prepare Jackets.
9. Mail warrant letters on delinquent fines.
10. Prepare daily cash collection and deliver reports to Finance Department.
11. Prepare and submit monthly reports to the City and State.
12. Prepare and submit the annual budget for approval.
13. Prepare and submit warrant listing for Linebarger, Goggan, Blair & Sampson Law Firm.

GOALS AND OBJECTIVES:

1. Purchase additional CN70 (ticket writers) and Zebra printers.
2. Continue to provide training for new officers on the use of CN70s.
3. Continue to implement the Municipal Court software (INCODE - Tyler Technologies)
4. Continue to process citations Issued by Donna Police Department and Donna I.S.D. Police Department.
4. Continue to improve and publicize the Municipal Court's Amnesty program.
5. Continue to implement online payments through the City's website.
6. Continue to implement collection services with Linebarger, Goggan, Blair & Sampson Law Firm.
7. Attend Municipal Court Education seminars to keep abreast of new and/or changing laws.
8. Continue to provide accurate information and reports to City Council, City Manager and Department Heads.
9. Continue to improve Customer Service skills.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Tickets Processed	2,194	2,100	6,561	3,500
2. Class "C" Misdemeanor Cases Processed	370	1,150	1,010	1,100
3. Non-Jury/Jury Trials	195	250	122	140
4. Warrants Issued/Served	3,520	3,800	1,972	2,500
5. Magistrate Warnings	317	500	388	480
6. Collection Agency Referrals	901	2,100	1,980	200

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5121-4101 SALARIES AND WAGES	64,286	53,810	52,756	56,868
11-5121-4103 OVERTIME	20	0	250	0
11-5121-4104 HEALTH/DENTAL/LIFE INSURANCE	11,780	12,209	12,084	11,291
11-5121-4105 TMRS CONTRIBUTIONS	5,278	4,615	4,848	6,375
11-5121-4106 SOCIAL SECURITY & MEDICARE	4,917	4,116	4,049	4,350
11-5121-4107 TX WORKERS' COMPENSATION INS.	193	175	189	168
11-5121-4108 STATE UNEMPLOYMENT TAX	24	250	327	324
TOTAL PERSONNEL SERVICES	86,498	75,175	74,503	79,376
<u>SUPPLIES & MATERIALS</u>				
11-5122-4201 POSTAGE & DELIVERY SERVICES	268	430	225	250
11-5122-4203 UNIFORMS	270	300	0	450
11-5122-4212 OFFICE SUPPLIES	1,496	4,350	1,864	4,500
11-5122-4217 OTHER SUPPLIES	125	0	125	0
11-5122-4231 MINOR EQUIPMENT	1,397	11,200	1,721	8,500
TOTAL SUPPLIES & MATERIALS	3,555	16,280	3,935	13,700
<u>EQUIP. RENTAL & REPAIRS</u>				
11-5124-4405 OFFICE EQUIPMENT / FURNITURE	8,084	8,850	14,606	9,310
11-5124-4406 EQUIPMENT REPAIRS	0	500	85	500
TOTAL EQUIP. RENTAL & REPAIRS	8,084	9,350	14,691	9,810
<u>OTHER SERVICES & CHARGES</u>				
11-5125-4501 TELEPHONE & CELL PHONE SERVICES	1,231	815	850	750
11-5125-4504 TRAVEL AND / OR TRAININGS	227	1,500	300	1,000
11-5125-4505 UTILITY SERVICES	1,009	1,100	1,150	1,000
11-5125-4511 MEMBERSHIPS & SUBSCRIPTIONS	199	400	0	500
11-5125-4516 LEGAL FEES	11,813	30,000	27,556	35,000
11-5125-4526 OTHER PROFESSIONAL FEES	30,000	35,000	33,750	45,000
11-5125-4550 EMPLOYMENT TESTS & EXAMS	37	0	18	0
TOTAL OTHER SERVICES & CHARGES	44,515	68,815	63,624	83,250
TOTAL MUNICIPAL COURT	142,651	169,620	156,753	186,136

CITY OF DONNA, TEXAS

DEPARTMENT: FINANCE			FUND: GENERAL FUND	
PERSONNEL	Actual 2015-2016	Budget 2016-2017	Actual 2017-2018	Budget 2017-2018
Full-time	6	6	6	6
Part-time	-	-	-	-
DEPARTMENT TOTAL	6	6	6	6

DUTIES AND RESPONSIBILITIES:

The Finance Department is responsible for all financial records and transactions for the City.

The activities supervised include:

1. Maintain general ledger, subsidiary ledger, payroll records, accounts payable vendor files, fixed assets inventory and investment city funds.
2. Provide financial information for Grant applications and coordinate financial requests for reimbursement. Provide all information requested during Federal, State, and Local Grant Audits. Prepare surveys and questionnaires for governmental agencies.
3. Process, maintain and update all payroll records
4. Review, approve and process all purchase orders for procurement of all goods and services purchased for the City. Insure all departments are in compliance with Federal, State, and Local Purchasing Policies and Laws.
5. Process Accounts Payable and Payroll for the City of Donna, Donna Economic Development Corporation and Development Corporation of Donna.
6. Utility billing and Collection for water, sanitary sewer, residential garage collection and respond to customer complaints.

GOALS AND OBJECTIVES:

1. Implement a complete property control ledger for all capital assets for all funds.
2. Continue to work with departments to find mutual solutions to their budget and accounting related problems.
3. Continue obtaining "Distinguished Budget Award".
4. Facilitate the budget process to be more user friendly.
5. Continue to provide City Council, City Manager, and Department Heads accurate and timely financial reports.
6. Continue to improve customer service by reducing credit card fees for online payment system City wide and accepting credit cards.
7. Continue to recommend to our utility customers to automatically pay their utility bill(s) through Automatic Bank Draft (ACH) and online.
8. Cross train staff to ensure accuracy and timely financial reporting : CAFR, Fixed Assets & Payroll.
9. Continue staff's efforts to formalize written policies and procedures.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Bank Accounts	59	68	60	60
2. Payroll ACH Deposits	3,585	3,600	3,851	3,900
3. Checks processed-Accounts Payable	3,732	4,100	3,625	4,000
4. Purchase Orders Processed	381	450	354	400
5. Small purchase Orders	1,434	1,600	1,489	1,625
6. Prepare Official Budget Document	Yes	Yes	Yes	Yes
7. GFOA's Budget Award	No	Yes	Yes	Yes

CITY OF DONNA, TEXAS

DEPARTMENT: FINANCE

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5141-4101 SALARIES AND WAGES	324,414	331,935	339,798	366,657
11-5141-4103 OVERTIME WAGES	1,632	0	1,623	1,000
11-5141-4104 HEALTH/DENTAL/LIFE INSURANCE	37,191	35,935	36,616	33,908
11-5141-4105 TMRS CONTRIBUTIONS	26,801	28,105	29,265	41,208
11-5141-4106 SOCIAL SECURITY & MEDICARE	24,134	25,090	25,007	28,126
11-5141-4107 TX WORKERS' COMPENSATION INS.	948	1,067	934	1,085
11-5141-4108 STATE UNEMPLOYMENT TAX	54	750	972	972
11-5141-4109 EDUCATION PAY	231	0	0	0
TOTAL PERSONNEL SERVICES	<u>415,405</u>	<u>422,882</u>	<u>434,215</u>	<u>472,956</u>
<u>SUPPLIES & MATERIALS</u>				
11-5142-4201 POSTAGE & DELIVERY SERVICES	2,285	2,600	871	900
11-5142-4203 WEARING APPAREL	695	1,000	300	1,000
11-5142-4205 SMALL TOOLS AND EQUIPMENTS	0	500	0	0
11-5142-4212 OFFICE SUPPLIES	5,590	6,000	4,000	8,000
11-5142-4217 OTHER SUPPLIES	215	0	0	0
11-5142-4220 REFRESHMENT SUPPLIES	604	500	450	1,000
11-5142-4230 OFFICE EQUIPMENT / FURNITURE	737	2,000	0	2,000
TOTAL SUPPLIES & MATERIALS	<u>10,127</u>	<u>12,600</u>	<u>5,621</u>	<u>12,900</u>
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5144-4402 MAINT. & REPAIRS-SMALL EQUIP.	0	1,000	278	0
11-5144-4420 SOFTWARE MAINTENANCE CONTRACTS	18,846	21,500	20,825	20,600
TOTAL EQUIPMENT RENTAL & REPAIRS	<u>18,846</u>	<u>22,500</u>	<u>21,103</u>	<u>20,600</u>
<u>OTHER SERVICES & CHARGES</u>				
11-5145-4501 TELEPHONE & CELL PHONE SERVICES	1,062	1,000	200	1,000
11-5145-4504 TRAVEL AND/OR TRAININGS	12,177	11,000	3,239	12,000
11-5145-4509 PROFESSIONAL/TECHNICAL MATERIALS	0	500	0	0
11-5145-4511 MEMBERSHIPS & SUBSCRIPTIONS	967	850	583	1,000
11-5145-4512 INTERNET SERVICE PROVIDERS	0	500	0	500
11-5145-4525 COMPUTER TRAIN. & IMPLEMENTATION	0	500	0	500
11-5145-4526 OTHER PROFESSIONAL FEES	516	500	0	500
11-5145-4550 EMPLOYMENT TESTS & EXAMS	0	0	0	1,000
11-5145-4595 BANK SERVICE & SUPPLY CHARGES	10	0	0	0
TOTAL OTHER SERVICES & CHARGES	<u>14,732</u>	<u>14,850</u>	<u>4,022</u>	<u>16,500</u>
TOTAL FINANCE	<u><u>459,110</u></u>	<u><u>472,832</u></u>	<u><u>464,961</u></u>	<u><u>522,956</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5151-4101 SALARIES & WAGES	56,269	81,750	80,357	60,458
11-5151-4104 HEALTH/DENTAL LIFE INSURANCE	7,212	11,973	12,142	7,060
11-5151-4105 TMRS CONTRIBUTIONS	4,650	7,006	6,899	6,778
11-5151-4106 SOCIAL SECURITY & MEDICARE	4,287	6,254	5,862	4,625
11-5151-4107 TX WORKERS COMP. INSURANCE	192	266	189	178
11-5151-4108 STATE UNEMPLOYMENT TAX	9	250	373	303
11-5151-4109 EDUCATION PAY	77	0	0	0
TOTAL PERSONNEL SERVICES	<u>72,696</u>	<u>107,499</u>	<u>105,822</u>	<u>79,402</u>
<u>SUPPLIES & MATERIALS</u>				
11-5152-4201 POSTAGE & DELIVERY SERVICES	0	600	0	250
11-5152-4204 FUEL AND LUBRICANTS	192	370	421	250
11-5152-4205 SMALL TOOLS & EQUIPMENT	20	8,420	7,500	5,054
11-5152-4212 OFFICE SUPPLIES	149	490	900	450
11-5152-4217 OTHER SUPPLIES	3,601	350	0	0
TOTAL SUPPLIES & MATERIALS	<u>3,962</u>	<u>10,230</u>	<u>8,821</u>	<u>6,004</u>
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5154-4405 OFFICE EQUIPMENT / FURNITURE	64,714	137,064	76,051	68,532
11-5154-4407 VEHICLE MAINTENANCE	151	1,180	395	500
TOTAL EQUIPMENT RENTAL & REPAIRS	<u>64,865</u>	<u>138,244</u>	<u>76,446</u>	<u>69,032</u>
<u>OTHER SERVICES & CHARGES</u>				
11-5155-4501 TELEPHONE & CELL PHONE SERVICES	2,072	1,000	5,000	1,000
11-5155-4504 TRAVEL & TRAININGS	2,666	1,580	1,576	1,000
11-5155-4506 SECURITY SERVICES	0	425	0	0
11-5155-4511 MEMBERSHIP & DUES	0	1,320	1,029	1,000
11-5155-4526 OTHER PROFESSIONAL SERVICES	1,853	3,500	7,527	3,500
TOTAL OTHER SERVICES & CHARGES	<u>6,591</u>	<u>7,825</u>	<u>15,132</u>	<u>6,500</u>
TOTAL INFORMATION TECHNOLOGY	<u>148,114</u>	<u>263,798</u>	<u>206,221</u>	<u>160,938</u>

CITY OF DONNA, TEXAS

DEPARTMENT: CITY HALL			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	2	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2

DUTIES AND RESPONSIBILITIES:

The front Office is responsible for all currency transactions for the City. The activities supervised include:

1. Maintain ledger on all beer & wine permits, trailer park, and wrecker permits.
2. Maintain an accurate accounting on vital statistics
3. Maintain an accurate cemetery map
4. Issue receipts for all permits.
5. Routing of calls to different departments.
6. Process daily mail and direct to corresponding departments.

GOALS AND OBJECTIVES:

1. Continue to improve customer service.
2. Continue to recommend to our customers to automatically pay their bills(s) online.
3. Digitalize cemetery files.
3. Continue to prepare Daily Cash Deposit.
3. Continue to issue Property Tax receipts.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Cash Receipts issued	9,562	5,000	9,600	9,800
2. Property Tax Receipts issued	9,000	9,124	9,200	9,600
3. Cemetery monuments	26	55	20	23
4. Beer & Wine Permits	30	55	32	35
5. Amigos Del Valle/Pavilion rental contracts	4	110	10	15
6. Trailer Park Permits	12	15	15	15
7. Vital Statistics	4	315	150	155
8. Wrecker Permits	4	20	4	6
9. Research Cemetery files	30	60	30	30
10. Opening and closing	32	32	35	35

CITY OF DONNA, TEXAS

DEPARTMENT: CITY HALL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5161-4101 SALARIES AND WAGES	43,614	47,416	49,531	52,688
11-5161-4102 PART-TIME WAGES	3,886	0	500	0
11-5161-4103 OVERTIME WAGES	288	0	450	500
11-5161-4104 HEALTH/DENTAL/LIFE INSURANCE	10,720	11,968	12,048	11,290
11-5161-4105 TMRS CONTRIBUTIONS	3,615	4,064	4,289	5,962
11-5161-4106 SOCIAL SECURITY & MEDICARE	3,666	3,627	3,828	4,069
11-5161-4107 TX WORKERS' COMPENSATION INS.	463	839	455	956
11-5161-4108 STATE UNEMPLOYMENT TAX	158	250	552	324
TOTAL PERSONNEL SERVICES	66,410	68,164	71,653	75,789
<u>SUPPLIES & MATERIALS</u>				
11-5162-4201 POSTAGE & DELIVERY SERVICES	0	0	1,250	0
11-5162-4203 UNIFORMS	104	500	173	500
11-5162-4212 OFFICE SUPPLIES	4,931	3,000	2,885	2,000
11-5162-4213 JANITORIAL SUPPLIES	2,294	3,000	3,150	2,750
11-5162-4217 OTHER SUPPLIES	650	0	303	0
11-5162-4220 REFRESHMENT SUPPLIES	1,083	1,000	1,650	1,000
11-5162-4230 OFFICE EQUIPMENT / FURNITURE	3,659	500	623	500
TOTAL SUPPLIES & MATERIALS	12,721	8,000	10,034	6,750
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5163-4302 BUILDING MAINTENANCE	2,378	1,500	1,953	1,000
11-5163-4303 A/C & HEATING MAINTENANCE	265	2,500	4,364	2,000
11-5163-4304 BUILDING REPAIRS	1,060	3,000	0	0
11-5163-4311 GROUNDS MAINTENANCE & REPAIRS	4,349	0	0	0
11-5163-4312 SIGN MAINTENANCE & REPAIRS	3,143	0	79	0
11-5163-4313 PARKING LOT MAINTENANCE	948	0	0	0
TOTAL PROPERTY & INFRASTRUCTURE	12,143	7,000	6,396	3,000
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5164-4402 MAINTENANCE & REPAIR-SMALL EQUIP.	1,710	0	2,878	0
11-5164-4405 OFFICE MACHINE MAINTENANCE	2,832	500	392	500
11-5164-4407 VEHICLE MAINTENANCE & REPAIRS	127	0	502	0
11-5164-4416 SECURITY SYSTEM MAINT & REPAIRS	0	0	329	0
11-5164-4471 COPY MACHINE MAINTENANCE	3,115	3,500	6,500	4,000
TOTAL EQUIPMENT RENTAL & REPAIRS	7,784	4,000	10,601	4,500
<u>OTHER SERVICES & CHARGES</u>				
11-5165-4501 TELEPHONE & CELL PHONE SERVICES	6,448	6,000	8,800	6,000
11-5165-4504 TRAVEL AND/OR TRAININGS	111	0	519	500
11-5165-4505 UTILITY SERVICES	14,237	12,000	12,935	10,500
11-5165-4506 CITY HALL SECURITY SERVICES	299	600	601	600
11-5165-4512 INTERNET SERVICE PROVIDERS	0	1,500	0	0
11-5165-4526 OTHER PROFESSIONAL FEES	3,353	2,000	1,157	1,000
11-5165-4528 FIRE PREVENTION SERVICES	54	500	45	50
11-5165-4550 EMPLOYMENT TESTS & EXAMS	4,039	0	17	0
TOTAL OTHER SERVICES & CHARGES	28,541	22,600	24,074	18,650
<u>CAPITAL OUTLAY</u>				
11-5166-4650 BUILDING & STRUCTURES	26,123	0	0	0
TOTAL CAPITAL OUTLAY	26,123	0	0	0
TOTAL CITY HALL	153,722	109,764	122,758	108,689

CITY OF DONNA, TEXAS

DEPARTMENT: CITY SECRETARY			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

DUTIES AND RESPONSIBILITIES:

1. The City Secretary supports the needs of the City Council to facilitate their goals. The City Secretary posts, attends and records all City Council meetings.
2. Prepares agendas for City Council and Department Directors; administer all aspects of operations for the department and oversees implementation of departmental policies and procedures ; prepares and maintains City Secretary and
3. City Council budgets; edits and prepares proclamations/resolutions/certificates; City Secretary is the custodian of the city's records and official seal; serves as the city's Records Manager, Local Registrar and Elections Administrator ;
4. Maintains all legislative history such as minutes, ordinances, easements, deeds and resolutions ; the City Secretary processes all public information requests and provides assistance to citizens on concerns/issues related to the City.

GOALS AND OBJECTIVES:

1. Continue to provide support to City Council and city staff to maximize city services.
2. Continue to work efficiently and productively with staff on the daily operations of the department and promote trainings of departmental functions in order to better execute city's policies and procedures.
3. Implement and maintain a Records Management Program in accordance with the state's records retention schedules and continue to process public information requests in compliance with the Public Information Act.
4. Work with legal consultant and city's city attorney in creating the City of Donna Code of Ordinances.
5. Strive to continue maintaining city's legal documents, address citizen concerns, issue birth and death records, work with all city departments and state agencies in order to provide optimum customer service to Donna citizens.
6. Continue to work diligently with other departments to accomplish city goals.
7. Continue to work with Hidalgo County Elections Department in order to administer and effectively conduct city elections in compliance with state election laws.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Called City Council Meetings/Workshops	44	50	60	80
2. Public Information Records Processed	125	200	180	200
3. Ordinances/Resolutions/Proclamations	76	900	80	90
4. City Minutes	44	50	60 (Audio)	80 (Audio)
5. Ordinance Publications	28	45	40	50

CITY OF DONNA, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5171-4101 SALARIES AND WAGES	73,885	48,458	50,408	52,339
11-5171-4103 OVERTIME WAGES	37	0	37	0
11-5171-4104 HEALTH/DENTAL/LIFE INSURANCE	7,388	5,988	6,062	5,650
11-5171-4105 TMRS CONTRIBUTIONS	6,021	4,153	4,500	5,867
11-5171-4106 SOCIAL SECURITY & MEDICARE	5,398	3,707	3,700	4,004
11-5171-4107 TX WORKERS' COMPENSATION INS.	256	158	252	155
11-5171-4108 STATE UNEMPLOYMENT TAX	9	125	162	162
TOTAL PERSONNEL SERVICES	<u>92,994</u>	<u>62,589</u>	<u>65,121</u>	<u>68,177</u>
<u>SUPPLIES & MATERIALS</u>				
11-5172-4201 POSTAGE & DELIVERY SERVICES	204	250	120	125
11-5172-4203 UNIFORMS	0	250	0	150
11-5172-4212 OFFICE SUPPLIES	720	1,000	616	500
TOTAL SUPPLIES & MATERIALS	<u>925</u>	<u>1,500</u>	<u>736</u>	<u>775</u>
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5174-4420 SOFTWARE MAINTENANCE CONTRACTS	0	200	0	200
TOTAL EQUIPMENT RENTAL & REPAIRS	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>
<u>OTHER SERVICES & CHARGES</u>				
11-5175-4503 PUBLIC INFORMATION NOTICES	20,598	12,500	20,000	13,000
11-5175-4504 TRAVEL AND / OR TRAININGS	1,648	1,500	2,290	1,500
11-5175-4511 MEMBERSHIPS & SUBSCRIPTIONS	103	150	92	100
11-5175-4526 OTHER PROFESSIONAL FEES	0	15,000	6,980	0
11-5175-4550 EMPLOYMENT TESTS & EXAMS	0	50	0	0
TOTAL OTHER SERVICES & CHARGES	<u>22,349</u>	<u>29,200</u>	<u>29,362</u>	<u>14,600</u>
TOTAL CITY SECRETARY	<u><u>116,268</u></u>	<u><u>93,489</u></u>	<u><u>95,219</u></u>	<u><u>83,752</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: TAX ASSESSOR-COLLECTOR			FUND: GENERAL FUND	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

DUTIES AND RESPONSIBILITIES:

The Tax Department is responsible for all property tax collections for the City. The activities supervised include:

1. Maintain an accurate calendar for Amigos Del Valle Center and Pavilion.
2. Maintain accurate accounting records, monthly reconciliations.
3. Provide financial information to local Auditors, Provide all information requested during annual audit.
4. Complete surveys and questionnaires for mortgage agencies.
5. Continue to work closely with Planning Department on current beer & wine licenses.
6. Review, approve and process all check requisitions for payment or refund of taxes to property owners
7. Provide accurate vital statistics records.
8. Maintain accurate payments from various permits issued through the Inspections/Permit Dept.

GOALS AND OBJECTIVES:

1. Continue to work with departments to find mutual solutions to their budget and accounting related issues.
2. Continue to provide City Council, City Manager, and Department Heads accurate and timely financial information and reports.
3. Continue to improve customer service.
4. Continue to recommend to our taxpayers to automatically pay their tax bill(s) online.
5. Continue to work with Delinquent Tax Attorney's.
6. Maintain a tax information link in the City of Donna website.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Tax Collections-Current and Delinquent	4,919,276	5,325,743	4,901,426	5,435,550
Current Collection Rate	91%	95%	89%	95%
2. Delinquent Tax Statements Processed	4,426	5,000	4,362	5,500

CITY OF DONNA, TEXAS

DEPARTMENT: TAX ASSESSOR-COLLECTOR

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5191-4101 SALARIES AND WAGES	48,024	48,585	48,540	50,263
11-5191-4104 HEALTH/DENTAL/LIFE INSURANCE	6,166	5,988	6,094	5,650
11-5191-4105 TMRS CONTRIBUTIONS	3,947	4,164	4,161	5,635
11-5191-4106 SOCIAL SECURITY & MEDICARE	3,645	3,717	3,697	3,845
11-5191-4107 TX WORKERS' COMPENSATION INS.	140	158	139	148
11-5191-4108 STATE UNEMPLOYMENT TAX	9	125	162	162
11-5191-4115 CERTIFICATION PAY	38	0	0	0
TOTAL PERSONNEL SERVICES	<u>61,969</u>	<u>62,737</u>	<u>62,793</u>	<u>65,703</u>
<u>SUPPLIES & MATERIALS</u>				
11-5192-4201 POSTAGE & DELIVERY SERVICES	3,715	3,500	3,300	3,000
11-5192-4203 UNIFORMS	347	500	262	250
11-5192-4212 OFFICE SUPPLIES	398	2,000	932	1,000
11-5192-4231 MINOR EQUIPMENT	552	3,500	1,350	1,000
TOTAL SUPPLIES & MATERIALS	<u>5,012</u>	<u>9,500</u>	<u>5,844</u>	<u>5,250</u>
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5194-4405 OFFICE EQUIPMENT / FURNITURE	12,000	13,875	12,000	12,000
11-5194-4406 EQUIPMENT REPAIRS	0	200	0	0
11-5194-4426 COMPUTER SOFTWARE MAINTENANCE	500	500	298	500
11-5194-4427 NETWORK SECURITY MAINTENANCE	400	400	0	0
TOTAL EQUIPMENT RENTAL & REPAIRS	<u>12,900</u>	<u>14,975</u>	<u>12,298</u>	<u>12,500</u>
<u>OTHER SERVICES & CHARGES</u>				
11-5195-4502 INSURANCE AND BONDS	1,000	1,000	1,000	1,000
11-5195-4503 PUBLIC INFORMATION NOTICES	298	500	0	0
11-5195-4504 TRAVEL AND / OR TRAININGS	677	2,000	888	1,000
11-5195-4511 MEMBERSHIPS & SUBSCRIPTIONS	45	100	113	150
11-5195-4554 PROPERTY TAX PREPARATION SERVICES	2,888	3,000	767	2,000
11-5195-4556 HIDALGO COUNTY APPRAISAL DISTRICT	48,306	50,251	45,145	50,000
TOTAL OTHER SERVICES & CHARGES	<u>53,214</u>	<u>56,851</u>	<u>47,913</u>	<u>54,150</u>
TOTAL TAX ASSESSOR-COLLECTOR	<u><u>133,095</u></u>	<u><u>144,063</u></u>	<u><u>128,848</u></u>	<u><u>137,603</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: POLICE			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	46	46	47	46
Part-time	0	0	0	0
DEPARTMENT TOTAL	46	46	47	46

DUTIES AND RESPONSIBILITIES:

1. To serve and protect the lives and property of all citizens of the United States, Texas and the City of Donna. To make the
2. To make the City of Donna a safer place to live by enforcing laws, deterring crime, conducting investigations and apprehending offenders.

GOALS AND OBJECTIVES:

1. To provide an effective Police Department to adequately Serve and Protect the citizens of Donna and their property in an effort to provide a safer environment
2. To respond to calls for service in a timely manner and deter criminal activity through continuous and visible patrols by maintaining an adequate fleet of marked patrol cars
3. To maintain a well trained, supplied and equipped department and personnel to ensure a greater level of efficiency and safety in the delivery of police services
4. To provide continuous investigations of criminal activities originating within the territorial jurisdiction of the City of Donna in an effort to bring them to their logical conclusions and improve in the case clearance rate
5. To continue to implement and build upon existing community programs to encourage members of the community to become active participants in the department's crime prevention effort
6. To retain good quality police personnel by providing competitive police salaries
7. To treat our public as customers with dignity and respect since they are the stakeholders of this community

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Calls for Service	15,859	18,777	20,654	20,654
2. Traffic Stops	4,679	4,021	4,222	4,222
3. Adult Arrests	314	1,817	1,907	1,907
4. Juvenile Arrests	15	205	215	215
5. Murders	1	-	-	-
6. Forcible Rapes	29	10	10	10
7. Robbery	19	11	12	12
8. Aggravated Assaults	216	291	305	305
9. Burglary	182	289	303	303
10. Traffic Accidents Investigated	881	1,942	2,034	2,034

CITY OF DONNA, TEXAS

DEPARTMENT: POLICE

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5201-4101 SALARIES AND WAGES	1,616,534	1,722,230	1,713,330	1,841,732
11-5201-4103 OVERTIME WAGES	183,994	140,000	145,384	205,000
11-5201-4104 HEALTH/DENTAL/LIFE INSURANCE	245,183	275,380	256,842	261,184
11-5201-4105 TMRS CONTRIBUTIONS	148,178	161,736	171,677	229,345
11-5201-4106 SOCIAL SECURITY & MEDICARE	136,409	144,373	142,495	156,575
11-5201-4107 TX WORKERS' COMPENSATION INSURANCE	45,916	45,630	39,296	52,265
11-5201-4108 STATE UNEMPLOYMENT TAX	1,052	5,750	7,959	7,586
11-5201-4109 TCLOSE CERTIFICATION PAY	2,640	0	0	0
11-5201-4115 CERTIFICATION PAY	3,815	0	0	0
TOTAL PERSONNEL SERVICES	2,383,723	2,495,099	2,476,983	2,753,687
<u>SUPPLIES & MATERIALS</u>				
11-5202-4201 POSTAGE & DELIVERY SERVICES	2,355	250	1,000	250
11-5202-4203 UNIFORMS	39,389	32,000	8,500	30,000
11-5202-4204 FUEL AND LUBRICANTS	64,973	60,000	75,194	60,000
11-5202-4205 SMALL TOOLS AND EQUIPMENT	2,377	2,000	2,001	2,000
11-5202-4212 OFFICE SUPPLIES	12,369	10,250	10,313	10,000
11-5202-4213 JANITORIAL SUPPLIES	2,067	2,000	1,448	1,500
11-5202-4214 PATROL OFFICER SUPPLIES	56,747	7,820	3,979	6,000
11-5202-4217 OTHER SUPPLIES	2,077	1,500	4,363	0
11-5202-4220 REFRESHMENT SUPPLIES	250	200	3,250	200
11-5202-4230 OFFICE EQUIPMENT / FURNITURE	2,540	1,000	3,100	1,000
11-5202-4234 EQUIPMENT FOR PATROL VEHICLES	5,859	1,500	808	1,500
11-5202-4235 SMALL RADIO EQUIPMENT	792	2,500	1,296	1,500
11-5202-4292 SWAT TACTICAL EQUIPMENT	12,825	13,257	8,167	12,500
TOTAL SUPPLIES & MATERIALS	204,622	134,277	123,419	126,450
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5203-4302 BUILDING MAINTENANCE	730	1,000	23,216	1,000
11-5203-4303 A/C &/OR HEATING MAINTENANCE	0	0	375	0
11-5203-4304 BUILDING REPAIRS	2,213	2,000	2,735	1,000
11-5203-4315 GUN RANGE IMPROVEMENTS	0	500	1,101	500
TOTAL PROPERTY & INFRASTRUCTURE	2,943	3,500	27,427	2,500
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5204-4402 MAINTENANCE & REPAIR-SMALL EQUIP.	565	500	508	500
11-5204-4405 OFFICE MACHINE MAINTENANCE	29,998	25,750	31,061	20,000
11-5204-4406 EQUIPMENT REPAIRS	0	1,500	1,500	0
11-5204-4407 VEHICLE MAINTENANCE	24,314	30,250	4,500	30,000
11-5204-4408 RADIO MAINTENANCE	455	1,000	0	0
11-5204-4409 PROPERTY SEIZURE COSTS	470	2,750	414	2,750
11-5204-4416 SECURITY CAMERA SYSTEM MAINTENANCE	978	2,500	37	1,000
11-5204-4427 NETWORK SECURITY MAINTENANCE	85	1,800	5,000	1,000
TOTAL EQUIPMENT RENTAL & REPAIRS	56,865	66,050	43,020	55,250
<u>OTHER SERVICES & CHARGES</u>				
11-5205-4501 TELEPHONE & CELL PHONE SERVICES	31,686	16,000	33,216	16,000
11-5205-4504 TRAVEL AND / OR TRAININGS	4,535	5,000	5,080	5,000
11-5205-4505 UTILITY SERVICES	17,967	16,000	20,029	14,000
11-5205-4511 MEMBERSHIPS & SUBSCRIPTIONS	10,267	1,500	12,047	1,500
11-5205-4512 INTERNET SERVICE PROVIDERS	11,146	1,500	6,600	1,500
11-5205-4523 PROMOTIONAL EVENTS	4,110	589	255	500
11-5205-4526 OTHER PROFESSIONAL FEES	3,090	1,500	0	0
11-5205-4528 FIRE PREVENTION SERVICES	345	300	350	300
11-5205-4533 PRISONERS EXPENSES	2,098	2,000	1,939	500
11-5205-4550 EMPLOYMENT TESTS & EXAMS	4,599	2,000	3,805	4,000
11-5205-4590 MISCELLANEOUS EXPENDITURES	91	0	1,015	0
11-5205-4591 INVESTIGATION EXPENDITURES	463	1,000	931	1,000
TOTAL OTHER SERVICES & CHARGES	90,398	47,389	85,267	44,300
<u>CAPITAL OUTLAY</u>				
11-5206-4617 VEHICLE PURCHASES	0	36,911	36,500	75,000
11-5206-4618 COMMUNICATION EQUIPMENT	0	0	105,986	12,897
11-5206-4650 STRUCTURES	12,690	0	0	0
TOTAL CAPITAL OUTLAY	12,690	36,911	142,486	87,897
TOTAL POLICE	2,751,240	2,783,226	2,898,602	3,070,084

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE DEPARTMENT			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	2	2	1	2
Part-time	-	-	-	-
Fire-Chief (Contract)	-	-	-	1
Fire Fighters (Contract)				17
DEPARTMENT TOTAL	2	2	1	20

DUTIES AND RESPONSIBILITIES:

The Donna Volunteer Fire Department is responsible for all hazard emergency response to the citizens and visitors of the Donna area: Our mission is to protect and preserve life over property

1. Public Education and prevention of any and all fires
2. To insure that the volunteers of the department is molded and prepared to respond, safely and aggressively to emergency incidents in our community
3. Adhere all requirements mandated by local code, state and federal rules related to fire department operations
4. Maintain all emergency response equipment and vehicles in a ready state of response
5. Reviewing and inspecting all building plans
6. Responsible for all financial matters related to the Donna Volunteer Fire Department budget

GOALS AND OBJECTIVES:

1. To meet State Firefighters and Fire Marshals Association, Texas Commission on Fire Protection, National Fire Protection Association, Texas Department of Insurance and Insurance Service Office requirements
2. Facilitate a well trained fire department to assist city departments in understanding their roles in emergency management
3. Continue our recruiting program for volunteers

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
Annual Edinburg School	6	6	6	6
A&M Fire School	6	6	5	5
City Emergency Calls	115	400	200	120
County Emergency Calls	287	400	300	260
Certification Training	11	2	8	10
Drills 2 hours per week	52	52	52	52

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE DEPARTMENT

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5211-4101 SALARIES AND WAGES	43,596	45,043	44,032	49,136
11-5211-4103 OVERTIME WAGES	99	0	500	0
11-5211-4104 HEALTH/DENTAL/LIFE INSURANCE	11,772	11,967	10,087	11,289
11-5211-4105 TMRS CONTRIBUTIONS	252,021	13,860	8,500	24,168
11-5211-4106 SOCIAL SECURITY & MEDICARE	3,351	3,446	3,359	3,759
11-5211-4107 TX WORKERS' COMPENSATION INS.	1,812	2,203	1,784	5,291
11-5211-4108 STATE UNEMPLOYMENT TAX	185	250	329	324
TOTAL PERSONNEL SERVICES	312,836	76,769	68,591	93,967
<u>SUPPLIES & MATERIALS</u>				
11-5212-4201 POSTAGE & DELIVERY SERVICES	28	40	1	25
11-5212-4203 UNIFORMS	2,409	1,600	1,478	1,000
11-5212-4204 FUEL AND LUBRICANTS	9,056	10,000	9,000	6,500
11-5212-4205 SMALL TOOLS AND EQUIPMENT	306	2,000	1,045	1,000
11-5212-4207 COOL WATER & FOAM FOR FIRE	408	2,500	4,557	1,000
11-5212-4212 OFFICE SUPPLIES	169	1,000	580	500
11-5212-4213 JANITORIAL SUPPLIES	346	1,000	538	500
11-5212-4217 OTHER SUPPLIES	0	0	677	0
11-5212-4220 REFRESHMENT SUPPLIES	0	300	22	400
11-5212-4221 SPECIAL EVENTS AND ACTIVITIES	0	600	0	1,500
11-5212-4230 OFFICE EQUIPMENT / FURNITURE	632	500	0	3,500
11-5212-4231 MINOR EQUIPMENT	608	0	2,848	0
11-5212-4234 EQUIPMENT FOR FIRE VEHICLES	0	0	1,166	1,000
11-5212-4238 MINOR EQUIPMENT - FIRE FIGHT	533	1,000	1,222	1,250
TOTAL SUPPLIES & MATERIALS	14,495	20,540	23,134	18,175
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5213-4302 BUILDING MAINTENANCE	0	1,200	120	0
11-5213-4304 BUILDING REPAIRS	183	2,500	350	1,000
11-5213-4314 MINOR PROPERTY IMPROVEMENTS	248	1,000	498	1,000
TOTAL PROPERTY & INFRASTRUCTURE	431	4,700	968	2,000
<u>EQUIPMENT RENTALS & REPAIRS</u>				
11-5214-4402 MAINT. & REPAIR - SMALL EQUIPMENT	90	200	2,635	750
11-5214-4405 OFFICE EQUIPMENT / FURNITURE	0	2,000	0	0
11-5214-4406 EQUIPMENT REPAIRS	0	2,000	24	2,000
11-5214-4407 VEHICLE MAINTENANCE & REPAIRS	31,056	12,216	16,300	15,000
11-5214-4408 RADIO MAINTENANCE & REPAIRS	0	2,000	464	500
11-5214-4425 COMPUTER MAINTENANCE	0	600	10	0
11-5214-4440 FIRE HYDRANT MAINTENANCE	0	1,500	0	0
11-5214-4445 POWER GENERATION MAINTENANCE	0	300	0	0
TOTAL EQUIPMENT RENTALS & REPAIRS	31,146	20,816	19,433	18,250
<u>OTHER SERVICES & CHARGES</u>				
11-5215-4501 TELEPHONE & CELL PHONE SERVICES	13,320	13,300	8,200	7,500
11-5215-4504 TRAVEL AND / OR TRAININGS	9,673	7,500	3,480	2,500
11-5215-4505 UTILITY SERVICES	17,995	6,500	18,818	10,000
11-5215-4509 PROFESSIONAL / TECHNICAL MATERIALS	804	0	0	0
11-5215-4511 MEMBERSHIPS & SUBSCRIPTIONS	10,314	1,500	9,546	0
11-5215-4526 OTHER PROFESSIONAL FEES	900	0	0	7,500
11-5215-4528 FIRE PREVENTION SERVICES	0	1,000	0	0
11-5215-4530 STIPEND FOR FIRE CHIEF & FIREFIGHTERS	12,000	12,000	12,000	132,597
11-5215-4535 VFM PENSION PLAN CONTRIBUTIONS	367	3,000	0	0
11-5215-4536 DONNA VOLUNTEER FIREMEN ORG.	5,696	7,000	6,877	7,000
11-5215-4550 EMPLOYMENT TESTS & EXAMS	0	200	0	0
11-5215-4590 MISCELLANEOUS EXPENDITURES	520	0	0	0
TOTAL OTHER SERVICES & CHARGES	71,589	52,000	58,921	167,097
<u>CAPITAL OUTLAY</u>				
11-5216-4617 VEHICLE PURCHASES	7,500	0	0	0
TOTAL CAPITAL OUTLAY	7,500	0	0	0
TOTAL FIRE DEPARTMENT	437,998	174,825	171,047	299,489

CITY OF DONNA, TEXAS

DEPARTMENT: PLANNING & DEVELOPMENT			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	2	2	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	1	1

DUTIES AND RESPONSIBILITIES:

1. The Planning & Zoning Department coordinates the development process, including review of subdivision plats, and of public hearing items.
2. Staff performs plan reviews and site inspections and manages planning studies. Staff assists current and new business owners with permitting zoning designation, address verification, platting process, annexation and other related matters.
3. The Planning Department implements Zoning, Parking, Landscaping, Sign, Access Management, and Subdivision Ordinances.
4. Working together with the City Engineer, Fire Official, Public Works, Code Enforcement, Building/Health Departments, Urban County, and the citizens of Donna and builders and investors.

GOALS AND OBJECTIVES:

1. Continue to work on updating ordinances; compare to other communities of similar size and compare fee structure for permits.
2. Update land use map; define newly annexed areas according to future use.
3. Perform site plan review and inspection for new projects on a timely basis.
4. Provide opportunities for staff training and certifications.
5. Perform addressing activities for properties inside the city and ETJ.
6. Update City and Zoning Maps.
7. Devise a plan for next 3 years annexation plan.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Subdivisions	13	15	16	16
2. Certificate of Compliance	58	65	67	68
3. CUP	7	14	16	16
4. Zone Change	10	12	13	20
5. Annexations	1	5	5	2
6. Urban County	\$ 225,727	\$ 251,975	\$ 273,322	TBD

CITY OF DONNA, TEXAS

DEPARTMENT: PLANNING & DEVELOPMENT

FUND: 11 GENERAL FUND

	<u>PRIOR YR ACTUAL 2016-2017</u>	<u>AMENDED BUDGET 2017-2018</u>	<u>ESTIMATED REV/EXP 2017-2018</u>	<u>CITY COUNCIL APPROVED 2018-2019</u>
<u>PERSONNEL SERVICES</u>				
11-5231-4101 SALARIES AND WAGES	94,539	123,001	77,069	71,419
11-5231-4103 OVERTIME WAGES	179	0	410	0
11-5231-4104 HEALTH/DENTAL/LIFE INSURANCE	11,336	17,960	8,158	5,652
11-5231-4105 TMRS CONTRIBUTIONS	7,796	10,541	6,642	8,006
11-5231-4106 SOCIAL SECURITY & MEDICARE	7,254	9,410	5,926	5,464
11-5231-4107 TX WORKERS' COMPENSATION INS.	362	400	355	211
11-5231-4108 STATE UNEMPLOYMENT TAX	18	375	333	162
11-5231-4109 EDUCATION PAY	154	0	0	0
TOTAL PERSONNEL SERVICES	<u>121,638</u>	<u>161,687</u>	<u>98,893</u>	<u>90,914</u>
<u>SUPPLIES & MATERIALS</u>				
11-5232-4201 POSTAGE & DELIVERY SERVICES	290	500	200	400
11-5232-4202 MAPS & RESOURCE ACCESS	0	500	0	0
11-5232-4203 UNIFORMS	955	1,800	244	1,500
11-5232-4204 FUEL AND LUBRICANTS	822	500	2,342	4,000
11-5232-4212 OFFICE SUPPLIES	343	750	909	750
11-5232-4220 REFRESHMENT SUPPLIES	197	500	140	500
11-5232-4221 SPECIAL EVENTS AND ACTIVITIES	0	500	90	500
11-5232-4230 OFFICE EQUIPMENT / FURNITURE	0	1,200	1,360	0
TOTAL SUPPLIES & MATERIALS	<u>2,607</u>	<u>6,250</u>	<u>5,285</u>	<u>7,650</u>
<u>EQUIPMENT RENTALS & REPAIRS</u>				
11-5234-4407 VEHICLE MAINTENANCE & REPAIRS	48	500	48	500
11-5234-4425 COMPUTER MAINTENANCE	0	500	0	500
11-5234-4471 COPY MACHINE MAINT. CONTRACTS	0	0	1,587	2,000
TOTAL EQUIPMENT RENTALS & REPAIRS	<u>48</u>	<u>1,000</u>	<u>1,635</u>	<u>3,000</u>
<u>OTHER SERVICES & CHARGES</u>				
11-5235-4501 TELEPHONE & CELL PHONE SERVICES	2,522	4,000	2,000	3,000
11-5235-4504 TRAVEL AND / OR TRAININGS	4,744	5,000	3,850	5,000
11-5235-4510 TCEQ STORM WATER FEES	0	500	0	0
11-5235-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	500	377	500
11-5235-4520 DRAINAGE TASKFORCE FEES	13,284	15,000	13,284	15,000
11-5235-4526 OTHER PROFESSIONAL FEES	855	1,500	147	0
11-5235-4550 EMPLOYMENT TESTS & EXAMS	35	0	35	0
11-5235-4556 HIDALGO COUNTY DIST. COUNTY CLERK	181	0	841	1,000
11-5235-4560 LAND & ROW INVESTIGATIONS	0	2,000	15	1,500
TOTAL OTHER SERVICES & CHARGES	<u>21,621</u>	<u>28,500</u>	<u>20,549</u>	<u>26,000</u>
TOTAL PLANNING & COMMUNITY DEVELOPMENT	<u>145,915</u>	<u>197,437</u>	<u>126,362</u>	<u>127,564</u>

CITY OF DONNA, TEXAS

DEPARTMENT: INSPECTIONS			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

DUTIES AND RESPONSIBILITIES:

The Inspections Division is responsible for all Permits and Inspections for commercial and residential types. The activities supervised include:

1. To protect our citizens safety by enforcing building codes.
2. Inspector reviews all building plans and application and coordinates approval from other departments, County and State agencies.
3. Inspect all new construction, commercial or residential, additions and remodeling projects to ensure and maintain compliance with the adopted Building, Plumbing, Mechanical, Zoning, and National Electrical Codes, and with the County and State Health Regulations.
4. Coordinates the City's Addressing program with the United States Postal Service and with the Lower Rio Grande Valley Council.
5. Maintains "as built " files of all new business, residence and other structures as per record retention regulations.
6. Conducts facility inspections of existing buildings for new businesses in the community.
7. Inspects all wood frame residential structures and manufactured homes being moved into the City for compliance with City Codes and Zoning Ordinances.

GOALS AND OBJECTIVES:

1. Promotes private development, while ensuring compliance with City Codes & ordinance.
2. Continue protecting our citizen's health, safety and general welfare through efficient City Code enforcement.
3. Increase public awareness and use of the computerized permit program available now at Code Enforcement.
4. Emphasize staff development and continued education for better staff utilization and improved performance.
5. Identify methods to standardize the plan review process in order to expedite approval.
6. Provide Training and continuing education classes for Inspectors and Permit Clerks.
7. Improve customer information system through the provision of updated written materials and permit application requirements.
8. Emphasize staff training and examinations through ICC to obtain appropriate field inspection Certifications for Inspectors and office personnel.
9. To establish a health division to inspect restaurants, and other facilities serving food.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Citizens contacts	500	525	575	600
2. Permits	1,959	3,000	1,697	2,000
3. Inspections	592	500	623	650
4. Plan reviews (elec., building, mech., plumbing)	504	450	550	600
5. Garage Sale	542	1,000	745	750
6. New Dwelling (Residential)	47	45	55	60
7. New Commercial	21	35	24	30

CITY OF DONNA, TEXAS

DEPARTMENT: INSPECTIONS

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5291-4101 SALARIES AND WAGES	12,464	42,709	42,962	44,855
11-5291-4103 OVERTIME	15	0	933	0
11-5291-4104 HEALTH/DENTAL/LIFE INSURANCE	1,532	5,987	6,050	5,648
11-5291-4105 TMRS CONTRIBUTIONS	1,068	3,660	3,757	5,028
11-5291-4106 SOCIAL SECURITY & MEDICARE	949	3,267	3,329	3,431
11-5291-4107 TX WORKERS' COMPENSATION INS.	272	322	267	300
11-5291-4108 STATE UNEMPLOYMENT TAX	0	125	162	162
TOTAL PERSONNEL SERVICES	<u>16,301</u>	<u>56,070</u>	<u>57,460</u>	<u>59,424</u>
<u>SUPPLIES & MATERIALS</u>				
11-5292-4201 POSTAGE & DELIVERY SERVICES	181	300	300	300
11-5292-4203 UNIFORMS	0	300	0	300
11-5292-4204 FUEL AND LUBRICANTS	0	500	0	0
11-5292-4205 SMALL TOOLS & EQUIPMENT	0	400	16	400
11-5292-4212 OFFICE SUPPLIES	2,999	100	1,134	200
11-5292-4230 OFFICE EQUIPMENT / FURNITURE	0	500	218	500
TOTAL SUPPLIES & MATERIALS	<u>3,180</u>	<u>2,100</u>	<u>1,668</u>	<u>1,700</u>
<u>EQUIPMENT RENTALS & REPAIRS</u>				
11-5294-4407 VEHICLE MAINTENANCE & REPAIRS	900	2,000	0	2,000
11-5294-4420 SOFTWARE MAINTENANCE	0	0	600	0
11-5294-4471 COPY MACHINE MAINTENANCE	0	0	1,588	0
TOTAL EQUIPMENT RENTALS & REPAIRS	<u>900</u>	<u>2,000</u>	<u>2,188</u>	<u>2,000</u>
<u>OTHER SERVICES & CHARGES</u>				
11-5295-4501 TELEPHONE & CELL PHONE SERVICES	423	1,200	500	1,200
11-5295-4504 TRAVEL AND / OR TRAININGS	199	5,000	1,320	5,000
11-5295-4511 MEMBERSHIPS & SUBSCRIPTIONS	985	500	265	500
11-5295-4526 OTHER PROFESSIONAL FEES	6,625	1,000	7,325	7,000
TOTAL OTHER SERVICES & CHARGES	<u>8,232</u>	<u>7,700</u>	<u>9,410</u>	<u>13,700</u>
TOTAL INSPECTIONS	<u><u>28,614</u></u>	<u><u>67,870</u></u>	<u><u>70,726</u></u>	<u><u>76,824</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: PUBLIC WORKS			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	16	17	27	25
Part-time	1	1	1	1
DEPARTMENT TOTAL	17	18	28	26

DUTIES AND RESPONSIBILITIES:

The Public Works Department is primarily responsible for overseeing the operations of the service and maintenance of our City in order to make it a better environment for our citizens.

1. Responsible for the administration, planning, maintenance, construction and management of the City's roadway system.
2. Staff is responsible for the installation and maintenance of traffic control signs, regulatory signs and pavement markings necessary to provide for safe and efficient traffic movement.
3. Additional responsibilities include construction and maintenance of new sidewalks, drainage structures and responding to all weather related emergency calls.
4. The department oversees long range planning and budgeting for the Streets Division.
5. The department also provides assistance to other departments, civic and non-profit organizations.
6. Staff responds to citizen's concerns and requests for services.
7. Staff serves as agent between the City and the Texas Department of Transportation, Hidalgo County, Donna, Independent School District and/or private developers to execute contracts and agreements necessary for capital improvements and to promote private development while ensuring compliance with City Codes and ordinances.

GOALS AND OBJECTIVES:

1. Continue to develop and implement a road surface management program.
2. Continue to develop a street lighting improvement program.
3. Install drainage structures to provide for positive drainage outfall. Keep open ditches clear of debris and obstructions.
4. Develop and implement a maintenance improvements plan for annexed areas.
5. Continue to provide direction to the Streets Division.
6. Continue to work closely with local, state and federal agencies.
7. Implement and oversee Storm Water Management Pollution Prevention Plan (a. operations, b. outreach, c. enforcement).

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Response to citizen's concerns/request for services	500	500	600	650
2. Street/Road Improvement Projects	15	15	12	14
3. Open Records Requests	10	10	10	12
4. Drainage Improvement Projects	10	10	10	10
5. Valley Gutter Improvement Projects.	10	10	10	10

CITY OF DONNA, TEXAS

DEPARTMENT: PUBLIC WORKS

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5301-4101 SALARIES AND WAGES	272,456	448,115	562,807	750,305
11-5301-4102 PART-TIME WAGES	21,839	23,479	13,820	11,180
11-5301-4103 OVERTIME WAGES	13,974	20,000	35,435	20,000
11-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	93,205	101,736	109,674	141,140
11-5301-4105 TMRS CONTRIBUTIONS	33,630	42,130	49,485	86,351
11-5301-4106 SOCIAL SECURITY & MEDICARE TAX	32,997	37,608	46,781	59,784
11-5301-4107 TX WORKERS' COMPENSATION INS.	32,720	36,217	32,211	46,288
11-5301-4108 STATE UNEMPLOYMENT TAX	348	2,353	3,875	4,212
11-5301-4115 CERTIFICATION PAY	38	0	0	0
TOTAL PERSONNEL SERVICES	<u>501,206</u>	<u>711,638</u>	<u>854,088</u>	<u>1,119,260</u>
<u>SUPPLIES & MATERIALS</u>				
11-5302-4201 POSTAGE & DELIVERY SERVICES	8	100	14	100
11-5302-4203 UNIFORMS	23,216	21,000	32,590	21,000
11-5302-4204 FUEL AND LUBRICANTS	25,367	28,000	48,278	28,000
11-5302-4205 SMALL TOOLS AND EQUIPMENT	3,149	15,150	10,449	15,150
11-5302-4206 CHEMICALS	516	3,000	6,127	3,000
11-5302-4212 OFFICE SUPPLIES	640	2,400	1,765	2,400
11-5302-4213 JANITORIAL SUPPLIES	2,836	2,500	2,055	2,500
11-5302-4217 OTHER SUPPLIES	1,891	0	6,298	0
11-5302-4220 REFRESHMENT SUPPLIES	1,376	1,500	2,500	1,500
11-5302-4230 OFFICE EQUIPMENT / FURNITURE	2,828	9,000	3,400	9,000
11-5302-4288 BAD WEATHER MATERIALS - PUBLIC	0	1,500	0	1,500
TOTAL SUPPLIES & MATERIALS	<u>61,827</u>	<u>84,150</u>	<u>113,476</u>	<u>84,150</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5303-4301 STREET MAINTENANCE & REPAIRS	1,856	0	3,680	0
11-5303-4302 BUILDING MAINTENANCE	4,842	6,500	1,644	6,500
11-5303-4303 A/C &/OR HEATING MAINT & REPAIRS	543	1,500	759	1,500
11-5303-4308 STORM SEWER DRAINAGE MAINT. & REPAIRS	0	2,000	0	0
11-5303-4311 GROUNDS MAINTENANCE & REPAIRS	7,967	7,000	600	2,500
11-5303-4312 OTHER SIGNS MAINTENANCE & REPAIRS	856	2,000	1,432	2,000
11-5303-4313 PARKING LOT MAINTENANCE	156	800	0	800
11-5303-4318 OTHER MAINTENANCE & REPAIRS	1,943	2,000	491	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>18,162</u>	<u>21,800</u>	<u>8,606</u>	<u>13,300</u>
<u>EQUIPMENT REPAIRS & MAINTENANCE</u>				
11-5304-4402 MAINTENANCE & REPAIRS - SMALL EQUIPMENT	8,257	7,500	10,939	7,500
11-5304-4405 OFFICE EQUIPMENT / FURNITURE	836	4,000	1,361	4,000
11-5304-4406 EQUIPMENT REPAIRS - LARGE EQUIPMENT	33,116	20,000	34,786	20,000
11-5304-4407 VEHICLE MAINTENANCE & REPAIRS	16,880	30,000	28,295	30,000
11-5304-4408 COMMUNICATION EQUIPMENT M. & R.	0	1,000	0	0
TOTAL EQUIPMENT REPAIRS & MAINTENANCE	<u>59,088</u>	<u>62,500</u>	<u>75,381</u>	<u>61,500</u>
<u>OTHER SERVICES & CHARGES</u>				
11-5305-4501 TELEPHONE & CELL PHONE SERVICES	11,302	12,000	13,883	12,000
11-5305-4504 TRAVEL AND / OR TRAININGS	5,137	3,500	3,719	3,500
11-5305-4505 UTILITY SERVICES	12,332	13,000	13,173	13,000
11-5305-4506 PUBLIC WORKS SECURITY SERVICES	6,714	5,940	4,880	5,940
11-5305-4511 MEMBERSHIPS & SUBSCRIPTIONS	3,960	500	4,000	500
11-5305-4518 RENTS AND LEASES	1,393	1,500	25,354	1,500
11-5305-4526 OTHER PROFESSIONAL FEES	0	300	0	300
11-5305-4528 FIRE PREVENTION SERVICES	752	500	440	500
11-5305-4550 EMPLOYMENT TESTS & EXAMS	575	1,000	455	1,000
11-5305-4582 COMMUNITY CLEAN - UP EXPENDITURES	0	1,000	0	1,000
11-5305-4589 DAMAGE CLAIMS AGAINST CITY CREW	0	1,500	850	1,500
11-5305-4590 MISCELLANEOUS EXPENDITURES	948	0	297	0
11-5305-4596 ROLL-OFF BINS-TIRES COLLECTED	2,279	2,500	7,208	2,500
11-5305-4598 ROLL-OFF BINS FOR PUBLIC WORKS	4,063	2,500	2,548	2,500
TOTAL OTHER SERVICES & CHARGES	<u>49,455</u>	<u>45,740</u>	<u>76,807</u>	<u>45,740</u>
<u>CAPITAL OUTLAY</u>				
11-5306-4617 MOTOR VEHICLES	0	0	0	59,020
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>59,020</u>
TOTAL PUBLIC WORKS	<u><u>689,738</u></u>	<u><u>925,828</u></u>	<u><u>1,128,358</u></u>	<u><u>1,382,970</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: CITY VEHICLE MAINTENANCE			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

DUTIES AND RESPONSIBILITIES:

1. Maintain and repair all emergency response units as well as other city vehicles.
2. Maintain all emergency generators fueled and running in the event of an emergency.
3. Be on call and respond to all emergency calls during inclement weather advisories.
4. Keeps equipment available for use by inspecting and testing vehicles; completing preventive maintenance such as, engines tune-ups, oil changes, tire rotation and changes, wheel balancing, replacing filters.
5. Verifies vehicle serviceability by conducting test drives ; adjusting controls and systems.
6. Maintains vehicle records by recording service and repairs.

GOALS AND OBJECTIVES:

1. Continue to repair all emergency response vehicles as well as other city vehicles.
2. Enroll in trainings and seminars that will enhance the abilities to repair the vehicles in a more efficient manner.
3. Expand the mechanical shop with the latest and more up to date equipment to better service the vehicles.
4. Upgrade the software used to detect and inspect all vehicles.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Vehicles serviced	1,000	1,000	1,250	1,250
2. Trainings	3	5	6	6
3. Emergency Response Units	50	60	70	10

CITY OF DONNA, TEXAS

DEPARTMENT: CITY VEHICLE MAINTENANCE

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5311-4101 SALARIES AND WAGES	25,954	28,376	21,887	29,475
11-5311-4103 OVERTIME WAGES	465	0	518	500
11-5311-4104 HEALTH/DENTAL/LIFE INSURANCE	4,097	5,985	4,002	5,645
11-5311-4105 TMRS CONTRIBUTIONS	2,173	2,432	1,912	3,360
11-5311-4106 SOCIAL SECURITY & MEDICARE	2,027	2,171	1,698	2,293
11-5311-4107 TX WORKERS' COMPENSATION INS.	791	844	779	822
11-5311-4108 STATE UNEMPLOYMENT TAX	0	125	162	162
TOTAL PERSONNEL SERVICES	35,506	39,933	30,958	42,257
<u>SUPPLIES & MATERIALS</u>				
11-5312-4203 UNIFORMS	1,015	1,700	1,200	2,000
11-5312-4204 FUEL AND LUBRICANTS	284	250	350	250
11-5312-4205 SMALL TOOLS AND EQUIPMENT	563	1,700	1,454	1,700
11-5312-4212 OFFICE SUPPLIES	0	150	40	0
11-5312-4213 JANITORIAL SUPPLIES	2,707	1,800	643	1,250
11-5312-4217 OTHER SUPPLIES	40	0	233	0
TOTAL SUPPLIES & MATERIALS	4,609	5,600	3,920	5,200
<u>EQUIPMENT RENTALS & REPAIRS</u>				
11-5314-4402 MAINTENANCE SMALL EQUIPMENT	0	350	86	250
11-5314-4407 VEHICLE MAINTENANCE	2,346	400	3,660	4,000
TOTAL EQUIPMENT RENTALS & REPAIRS	2,346	750	3,746	4,250
<u>OTHER SERVICES & CHARGES</u>				
11-5315-4504 TRAVEL AND / OR TRAININGS	140	0	95	100
11-5315-4550 EMPLOYMENT TESTS & EXAMS	35	25	0	0
TOTAL OTHER SERVICES & CHARGES	175	25	95	100
TOTAL CITY VEHICLE MAINTENANCE	42,636	46,308	38,719	51,807

CITY OF DONNA, TEXAS

DEPARTMENT: SANITATION SERVICES			FUND: GENERAL FUND	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
CONTRACT WITH REPUBLIC SERVICES	0	0	0	0
	0	0	0	0
DEPARTMENT TOTAL	0	0	0	0

DUTIES AND RESPONSIBILITIES:

The Republic Services Company :

1. Picks up residential garbage once a week 365 day a year
2. Picks up commercial carts once or twice a week
3. Replace damaged garbage cans upon request by customer

GOALS AND OBJECTIVES:

1. To service residential accounts on a timely basis

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Total Commercial Accounts billed per month	275	250	245	350
2. Total residential accounts billed per month	4,486	5,500	5,125	6,000

CITY OF DONNA, TEXAS

DEPARTMENT: SANITATION SERVICES

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2018	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>OTHER SERVICES & CHARGES</u>				
11-5345-4545 NAWS GARBAGE/BRUSH BILLING	15,701	15,600	13,346	16,000
11-5345-4590 AWS FEES FOR ADDITIONAL CARTS	51,318	55,800	68,597	85,000
11-5345-4596 RESIDENTIAL SERVICES - AWS CONTRACT	927,641	1,000,510	1,009,773	1,100,000
TOTAL OTHER SERVICES & CHARGES	994,661	1,071,910	1,091,716	1,201,000
<u>CAPITAL OUTLAY</u>				
11-5346-4650 STRUCTURES (FENCING)	16,185	0	0	0
TOTAL CAPITAL OUTLAY	16,185	0	0	0
TOTAL SANITATION SERVICES	1,010,846	1,071,910	1,091,716	1,201,000

CITY OF DONNA, TEXAS

DEPARTMENT: STREETS & ROADWAYS			FUND: GENERAL FUND	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	0	0	0	0
Part-time	0	0	0	0
DEPARTMENT TOTAL	0	0	0	0

DUTIES AND RESPONSIBILITIES:

1. The Streets Division oversees the daily operations of traffic safety, maintenance and construction crews.
2. Responds to citizen's concerns and requests for services on a daily basis.
3. Performs road maintenance and construction, paving and drainage improvements according the Five-Year Capital Improvement Program, which includes chip seals, overlays, street reconstruction, paving and storm water construction and maintenance.
4. Maintains roadways free from debris, applies herbicide and trims tree branches handing over city ROW in order to improve traffic safety.
5. Maintains storm drainage systems including but not limited to storm drain pumps, lines, inlets, holding ponds, drain and bar ditches.
6. Maintains and repairs all traffic control signs, and pavement markings owned by the City including regulatory signs, street, name signs, traffic control signs, pavement markings and curb painting.
7. Maintaining and repairing all pot holes throughout the City limits on a regular basis.

GOALS AND OBJECTIVES:

1. Increase the level of paving and drainage improvements in accordance with the Five-Year Capital Improvement Program.
2. Increase the level of street sweeping services with a section schedule.
3. Participate in Maintenance with TX Dot to gradually assume full responsibility for maintenance along state roads within City Limits to include traffic signals, school beacons, intersections flashing beacons and regulator and street name signs.
4. Identify needs for preventative maintenance practices, determine current structural adequacy of roads and predict their future service life with respect to projected traffic use.
5. Improve work methods by continuing personnel training and development with on the job trainings and seminars.
6. Maintain current level of service in drainage maintenance and construction with existing crew and equipment.
7. Replace all the street name signs within our city limits including recently annexed areas.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Hot Mix (tons)	2,500	5,000	5,000	6,000
2. Caliche (tons)	1,000	1,000	1,000	1,250
3. Cold Mix (tons)	500	600	800	800
4. Traffic Paint (gal)	250	300	300	350
5. Traffic Signs	1,500	2,000	2,000	2,000
6. Drain Ditch Maintenance	40	50	50	50

CITY OF DONNA, TEXAS

DEPARTMENT: STREETS & ROADWAYS

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5353-4301 STREET MAINTENANCE	36,450	33,000	101,184	58,000
11-5353-4307 STREET SIGN MAINTENANCE	15,625	7,000	10,318	7,000
11-5353-4402 MAINT. SMALL MACHINES & EQUIPMENT	903	0	0	0
TOTAL PROPERTY & INFRASTRUCTURE	52,977	40,000	111,502	65,000
<u>OTHER SERVICES & CHARGES</u>				
11-5355-4503 PUBLIC INFORMATION NOTICES	1,187	0	0	0
11-5355-4507 ELECTRICITY FOR FREEWAY LIGHTS	16,043	16,000	28,045	25,000
11-5355-4508 ELECTRICITY FOR STREET LIGHTS	175,116	156,000	183,000	175,000
11-5355-4551 STREET LIGHT INSTALLATION	11,904	0	0	0
TOTAL OTHER SERVICES & CHARGES	204,250	172,000	211,045	200,000
<u>CAPITAL OUTLAY</u>				
11-5356-4625 MACHINES & EQUIPMENT	37,203	0	0	0
11-5356-4695 TXDOT SIDEWALK PROJECT	0	0	0	340,741
TOTAL CAPITAL OUTLAY	37,203	0	0	340,741
TOTAL STREETS & ROADWAYS	294,429	212,000	322,547	605,741

CITY OF DONNA, TEXAS

DEPARTMENT: COMMUNITY SUPPORT SERVICES		FUND: GENERAL FUND		
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Contracted	0	0	0	0
	0	0	0	0
	0	0	0	0

DUTIES AND RESPONSIBILITIES:

1. This department is responsible for cleaning and maintaining all of the City of Donna rental centers in good operating condition.

GOALS AND OBJECTIVES:

1. Maintain all city rental center clean and in rental condition.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
Rental Centers	3	3	3	3

CITY OF DONNA, TEXAS

DEPARTMENT: COMMUNITY SUPPORT SERVICES

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>SUPPLIES & MATERIALS</u>				
11-5442-4213 JANITORIAL SUPPLIES-A.D.V.	18	500	11	500
11-5442-4231 MINOR EQUIPMENT	0	100	0	100
TOTAL SUPPLIES & MATERIALS	<u>18</u>	<u>600</u>	<u>11</u>	<u>600</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5443-4302 BLDG MAINTENANCE DMC & A.D.V.	538	5,000	1,083	1,500
11-5443-4303 A/C & HEATING REPAIR FOR A.D.V	182	4,450	635	2,500
11-5443-4305 AMIGOS DEL VALLE BLDG MAINTENANCE	643	0	1,665	500
11-5443-4309 COMMUNITY CENTER MAINTENANCE	4,631	0	0	0
11-5443-4319 D.M.C. A/C MAINTENANCE	16,275	0	0	0
11-5443-4350 A.D.V. & PAV. JANITORIAL SERVICES	467	2,000	130	1,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>22,735</u>	<u>11,450</u>	<u>3,513</u>	<u>5,500</u>
<u>OTHER SERVICES & CHARGES</u>				
11-5445-4505 UTILITY SERVICES	36,610	35,000	30,179	27,750
11-5445-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,000	5,000	5,000	5,000
11-5445-4528 FIRE PREVENTION SERVICES	0	750	30	50
TOTAL OTHER SERVICES & CHARGES	<u>41,610</u>	<u>40,750</u>	<u>35,209</u>	<u>32,800</u>
TOTAL COMMUNITY SUPPORT SERVICES	<u><u>64,364</u></u>	<u><u>52,800</u></u>	<u><u>38,733</u></u>	<u><u>38,900</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: PARKS & RECREATION			FUND: GENERAL FUND	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	2	2	2	2
Part-time	28	28	32	22
DEPARTMENT TOTAL	30	30	34	24

DUTIES AND RESPONSIBILITIES:

Our parks are here to provide our community an alternative choice and an infinite amount of activities that can be done with the family, friends or just individually. With our newly remodeled parks and plays capes added they are a sure way of keeping our children active physically as well as socially. Staff is responsible for the upkeep and maintenance of the parks like trimming off the grass as well as the trees, brush and bushes in the parks including repairs and maintenance to the restroom facilities provided. The department is constantly looking for ways to improve the quality of our parks that will better serve our community. This department also assists with all special events each year hosted by the City, the community and both profit and non-profit organizations which include parades, festivals, holiday programs, special gatherings, and dedications. In addition, the Division provides short range planning for parks, landscapes, and other outdoor facilities, including irrigation system design, landscape and park design, park and facility construction management. The Department works with local residents and city officials to ensure that city parks are of the highest standards.

GOALS AND OBJECTIVES:

1. To continue to provide a family oriented environment for our community.
2. Continue to expand and improve our parks.
3. Provide our citizens a place to gather and enjoy nature and it's beauty.
4. Improve the quality of our parks by adding more sports oriented equipment.
5. Install a walking trail to all of our parks.
6. Start a community garden and have the schools as well as the community participate.
7. Parks improvements to occur frequently and the development of new parks and facilities.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Parks Maintained	6	6	6	6
2. Baseball Parks Maintained	3	3	3	3

CITY OF DONNA, TEXAS

DEPARTMENT: PARKS & RECREATION

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5501-4101 SALARIES AND WAGES	100,285	44,167	73,255	48,814
11-5501-4102 PART-TIME WAGES	42,163	97,000	94,934	72,000
11-5501-4103 OVERTIME WAGES	9,012	10,000	6,976	5,000
11-5501-4104 HEALTH/DENTAL/LIFE INSURANCE	18,421	11,967	18,118	11,289
11-5501-4105 TMRS CONTRIBUTIONS	6,312	12,955	6,422	6,033
11-5501-4106 SOCIAL SECURITY & MEDICARE	11,462	11,564	13,296	9,625
11-5501-4107 TX WORKERS' COMPENSATION INSURANCE	5,200	4,662	3,488	3,504
11-5501-4108 STATE UNEMPLOYMENT TAX	1,117	1,220	672	1,620
TOTAL PERSONNEL SERVICES	193,970	193,535	217,161	157,885
<u>SUPPLIES & MATERIALS</u>				
11-5502-4203 UNIFORMS	6,886	1,580	4,000	1,580
11-5502-4204 FUEL AND LUBRICANTS	3,044	6,000	1,425	1,500
11-5502-4205 SMALL TOOLS AND EQUIPMENT	525	3,750	1,670	1,000
11-5502-4206 CHEMICALS	0	500	137	500
11-5502-4212 OFFICE SUPPLIES	260	1,200	81	750
11-5502-4213 JANITORIAL SUPPLIES	2,479	2,000	2,365	1,500
11-5502-4217 OTHER SUPPLIES	10	0	1,380	0
11-5502-4220 REFRESHMENT SUPPLIES	2,593	1,000	773	1,000
11-5502-4221 SPECIAL EVENTS AND ACTIVITIES	725	2,000	1,862	1,000
11-5502-4230 OFFICE EQUIPMENT / FURNITURE	4,479	2,000	1,061	1,500
11-5502-4231 MINOR EQUIPMENT	1,032	0	0	0
11-5502-4237 RECREATIONAL EQUIPMENT	1,667	0	1,027	0
TOTAL SUPPLIES & MATERIALS	23,701	20,030	15,781	10,330
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5503-4302 BUILDING MAINTENANCE	8,377	8,500	5,566	5,500
11-5503-4303 A/C &/OR HEATING MAINTENANCE	113	1,500	3,910	1,500
11-5503-4311 GROUNDS MAINTENANCE	16,160	12,500	8,460	12,500
11-5503-4312 SIGN MAINTENANCE & REPAIRS	2,421	500	212	500
11-5503-4313 PARKING LOT MAINTENANCE	352	0	0	0
11-5503-4314 MINOR PROPERTY IMPROVEMENTS	34,750	0	4,281	0
11-5503-4316 PARK LIGHTS MAINTENANCE	3,683	0	3,690	0
11-5503-4318 OTHER MAINTENANCE & REPAIRS	6,827	5,000	7,057	5,000
TOTAL PROPERTY & INFRASTRUCTURE	72,683	28,000	33,176	25,000
<u>EQUIPMENT MAINTENANCE & REPAIRS</u>				
11-5504-4402 MAINTENANCE & REPAIRS - SMALL EQUIPMENT	899	3,000	2,211	2,500
11-5504-4403 EQUIPMENT RENTALS	315	500	0	0
11-5504-4405 OFFICE EQUIPMENT / FURNITURE	0	140	0	0
11-5504-4407 VEHICLE MAINTENANCE & REPAIRS	1,010	1,000	1,771	1,000
11-5504-4419 PRINTER MAINTENANCE & REPAIRS	0	0	632	0
TOTAL EQUIPMENT MAINTENANCE & REPAIRS	2,224	4,640	4,614	3,500
<u>OTHER SERVICES & CHARGES</u>				
11-5505-4501 TELEPHONE & CELL PHONE SERVICES	3,647	4,000	2,000	3,000
11-5505-4503 PUBLIC INFORMATION NOTICES	0	500	0	0
11-5505-4504 TRAVEL AND/OR TRAININGS	1,192	0	0	0
11-5505-4505 UTILITY SERVICES	58,074	30,000	27,300	24,000
11-5505-4506 PARKS DEPT SECURITY SERVICES	0	500	0	0
11-5505-4511 MEMBERSHIPS & SUBSCRIPTIONS	760	250	0	0
11-5505-4526 OTHER PROFESSIONAL FEES	72	0	0	0
11-5505-4528 FIRE PREVENTION SERVICES	118	0	338	0
11-5505-4550 EMPLOYMENT TESTS & EXAMS	1,260	200	1,037	0
TOTAL OTHER SERVICES & CHARGES	65,123	35,450	30,675	27,000
<u>CAPITAL OUTLAY</u>				
11-5506-4625 MACHINES & EQUIPMENT	0	0	2,488	0
TOTAL CAPITAL OUTLAY	0	0	2,488	0
TOTAL PARKS AND RECREATION	357,702	281,655	303,895	223,715

CITY OF DONNA, TEXAS

DEPARTMENT: SWIMMING POOL			FUND: GENERAL FUND	
PERSONNEL	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	0	0	0	0
Part-time	17	14	11	7
DEPARTMENT TOTAL	17	14	11	7

DUTIES AND RESPONSIBILITIES:

The pool is located in strategic point in the city. The pool is used for aquatic programming, special events, and are also available to rent for birthday parties, school outings and corporate events. With our Learn-to-Swim Program made accessible participants of all ages can take part in our programs to learn the important skills of water safety.

GOALS AND OBJECTIVES:

1. Provide Water Aerobics - Program consists of light warm-up exercises in shallow water, working up to more vigorous aerobic actions
2. Provide Adaptive Aquatics - Instructional swimming program for young people with disabilities. Focus is placed on an individual's abilities, not their disabilities.
4. Present the public with special events such as: Underwater Egg Hunt, Bark-N-Splash, Aquafest, Dive-In Movie, Doggie Day at the Pool, and Camp Cascade.
5. Extend the rental time period to not just the summer months for special events.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Learn to Swim Participants	570	650	625	675
2. Pool Rentals	30	35	29	50
2. Public Swimming Participants	6,423	7,500	6,849	7,750

CITY OF DONNA, TEXAS

DEPARTMENT: SWIMMING POOL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5511-4101 SALARIES AND WAGES	22,263	0	553	0
11-5511-4102 PART-TIME WAGES	17,953	43,000	33,688	23,600
11-5511-4103 OVERTIME WAGES	1,489	0	908	0
11-5511-4106 SOCIAL SECURITY & MEDICARE	3,191	3,290	2,689	1,805
11-5511-4107 TX WORKERS' COMPENSATION INS.	1,019	1,326	1,003	652
11-5511-4108 STATE UNEMPLOYMENT TAX	462	430	153	425
TOTAL PERSONNEL SERVICES	46,376	48,046	38,994	26,482
<u>SUPPLIES & MATERIALS</u>				
11-5512-4203 UNIFORMS	2,160	0	0	0
11-5512-4205 SMALL TOOLS AND EQUIPMENT	0	2,160	1,686	1,000
11-5512-4206 CHEMICALS	4,135	3,000	4,207	2,750
11-5512-4213 JANITORIAL SUPPLIES	0	217	190	217
11-5512-4217 OTHER SUPPLIES	217	0	1,416	0
11-5512-4220 REFRESHMENT SUPPLIES	0	0	350	100
11-5512-4230 OFFICE EQUIPMENT / FURNITURE	747	750	80	500
11-5512-4235 EQUIPMENT &/OR FIXTURES FOR POOL	10,438	10,000	0	5,000
11-5512-4237 REC. & EDUCATIONAL SUPPLIES	540	500	500	500
TOTAL SUPPLIES & MATERIALS	18,236	16,627	8,429	10,067
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5513-4302 BUILDING MAINTENANCE	5,902	5,000	1,282	4,000
11-5513-4306 SWIMMING POOL MAINT. & REPAIRS	33	0	301	0
11-5513-4311 GROUND MAINTENANCE & REPAIRS	2,713	2,700	979	1,250
11-5513-4312 SIGN MAINTENANCE & REPAIRS	108	0	45	0
11-5513-4313 PARKING LOT MAINTENANCE	42	0	0	0
11-5513-4314 MINOR PROPERTY IMPROVEMENTS	275	0	0	0
11-5513-4316 POOL LIGHTS MAINTENANCE & REPAIRS	410	500	520	500
11-5513-4318 OTHER MAINTENANCE & REPAIRS	1,267	0	70	0
TOTAL PROPERTY & INFRASTRUCTURE	10,751	8,200	3,197	5,750
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5514-4410 PORTABLE PUMP MAINT. & REPAIRS	0	0	251	0
11-5514-4411 PUMP MAINTENANCE & REPAIRS	2,394	2,000	7,230	2,000
TOTAL EQUIPMENT RENTAL & REPAIRS	2,394	2,000	7,481	2,000
<u>OTHER SERVICES & CHARGES</u>				
11-5515-4501 TELEPHONE & CELL PHONE SERVICES	425	400	405	400
11-5515-4504 TRAVEL AND / OR TRAININGS	359	400	27	400
11-5515-4505 UTILITY SERVICES	29,176	26,000	6,400	10,000
11-5515-4528 FIRE PREVENTION SERVICES	55	100	51	75
11-5515-4550 EMPLOYMENT TESTS & EXAMS	461	0	385	0
11-5515-4590 MISCELLANEOUS SERVICES	140	550	0	0
TOTAL OTHER SERVICES & CHARGES	30,615	27,450	7,268	10,875
TOTAL SWIMMING POOL	108,372	102,323	65,369	55,174

CITY OF DONNA, TEXAS

DEPARTMENT: CODE ENFORCEMENT & HEALTH INSPECTIONS			FUND: GENERAL FUND	
Personnel:	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	2	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2

DUTIES AND RESPONSIBILITIES:

The Inspections Division is responsible for all Permits and Inspections for commercial and residential types. The activities supervised include:

1. To protect our citizens health, safety and general welfare through efficient City's Inspectors and Code Enforcement
2. Inspector reviews all business application and coordinates approval from other departments
3. Responds to citizens concerns and request for services related to the abatement of weedy lots, dilapidated structures junked vehicles and other nuisances.
4. Conducts facility inspections of existing buildings for new businesses in the community
5. Responds to citizens concerns and request for services related to businesses not being kept to code.

GOALS AND OBJECTIVES:

1. Promotes private development, while ensuring compliance with City Codes & ordinance
2. Continue protecting our citizen's health, safety and general welfare through efficient City Code enforcement
3. Increase public awareness and use of the computerized permit program available now at Code Enforcement
4. Emphasize staff development and continued education for better staff utilization and improved performance
6. Provide Training and continuing education classes for Inspectors and Code Enforcement
7. Improve customer information system through the provision of updated written materials and permit application requirements.
8. Provide training and continuing education classes for Inspectors and Code Enforcement
9. To establish a health division to inspect restaurants, and other facilities serving food.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Citizens contacts	400	450	570	600
2. Business Permits	659	650	700	750
3. Active Businesses (including flea market vendors)	400	300	550	600
4. Health Inspections	500	600	700	700
5. Weedy Lot	498	550	575	600
6. Release of Liens	127	55	200	200
7. Care of Premise Letters	60	80	90	100
8. Invoices	366	480	400	400

CITY OF DONNA, TEXAS

DEPARTMENT: CODE ENFORCEMENT & HEALTH INSPECTIONS

FUND: 11 GENERAL FUND

	<u>PRIOR YR ACTUAL 2016-2017</u>	<u>AMENDED BUDGET 2017-2018</u>	<u>ESTIMATED REV/EXP 2017-2018</u>	<u>CITY COUNCIL APPROVED 2018-2019</u>
<u>PERSONNEL SERVICES</u>				
11-5531-4101 SALARIES AND WAGES	57,968	59,417	58,650	71,781
11-5531-4103 OVERTIME WAGES	0	0	330	0
11-5531-4104 HEALTH/DENTAL/LIFE INSURANCE	103	0	322	0
11-5531-4105 TMRS CONTRIBUTIONS	11,292	11,969	9,572	11,293
11-5531-4106 SOCIAL SECURITY & MEDICARE	4,584	5,092	5,071	8,047
11-5531-4107 TX WORKERS COMPENSATION INS.	4,435	4,545	4,506	5,491
11-5531-4108 STATE UNEMPLOYMENT TAX	304	313	301	212
TOTAL PERSONNEL SERVICES	<u>18</u>	<u>250</u>	<u>437</u>	<u>324</u>
	78,704	81,586	79,189	97,148
<u>SUPPLIES & MATERIALS</u>				
11-5532-4201 POSTAGE & DELIVERY SERVICES	409	240	775	250
11-5532-4203 UNIFORMS	0	300	300	300
11-5532-4204 FUEL AND LUBRICANTS	816	2,000	50	0
11-5532-4205 SMALL TOOLS AND EQUIPMENT	0	100	0	0
11-5532-4212 OFFICE SUPPLIES	<u>326</u>	<u>1,350</u>	<u>300</u>	<u>750</u>
TOTAL SUPPLIES & MATERIALS	1,552	3,990	1,425	1,300
<u>EQUIPMENT RENTALS & REPAIRS</u>				
11-5534-4405 OFFICE EQUIP./FURNITURE MAINTENANCE	4,750	4,500	686	1,500
11-5534-4407 VEHICLE MAINTENANCE	<u>3,009</u>	<u>100</u>	<u>325</u>	<u>100</u>
TOTAL EQUIPMENT RENTALS & REPAIRS	7,759	4,600	1,011	1,600
<u>OTHER SERVICES & CHARGES</u>				
11-5535-4501 TELEPHONE & CELL PHONE SERVICES	1,445	1,450	1,218	1,000
11-5535-4504 TRAVEL AND/OR TRAININGS	1,437	3,500	1,220	2,500
11-5535-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	300	0	0
11-5535-4563 RELEASE LOT LIEN FEES	<u>636</u>	<u>0</u>	<u>228</u>	<u>200</u>
TOTAL OTHER SERVICES & CHARGES	3,519	5,250	2,666	3,700
TOTAL CODE ENFORCEMENT & HEALTH INSPECTIONS	<u>91,534</u>	<u>95,426</u>	<u>84,291</u>	<u>103,748</u>

CITY OF DONNA, TEXAS

DEPARTMENT: ANIMAL CONTROL			FUND: GENERAL FUND	
Personnel:	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

DUTIES AND RESPONSIBILITIES:

1. Provide the citizens service
2. Arrange and follow through with the Rabies Clinic twice a year.
3. Spray for mosquitos.
4. Respond to all animal bite emergency calls from police department.

GOALS AND OBJECTIVES:

1. Continue to work with all citizens to provide the best service possible.
2. Arrange and host the Rabies clinic on a regular basis.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Animals Captured	500	500	600	650
2. Trainings	5	5	5	5
3. Animal Control Officers	2	2	2	2

CITY OF DONNA, TEXAS

DEPARTMENT: ANIMAL CONTROL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5541-4101 SALARIES AND WAGES	29,023	25,085	31,572	27,430
11-5541-4103 OVERTIME WAGES	2,082	5,000	5,924	5,000
11-5541-4104 HEALTH/DENTAL/LIFE INSURANCE	6,141	5,984	6,036	5,645
11-5541-4105 TMRS CONTRIBUTIONS	2,576	2,578	3,314	3,635
11-5541-4106 SOCIAL SECURITY & MEDICARE	2,362	2,302	2,858	2,481
11-5541-4107 TX WORKERS' COMPENSATION INS.	649	937	640	1,208
11-5541-4108 STATE UNEMPLOYMENT TAX	9	125	162	162
11-5541-4115 CERTIFICATION PAY	38	0	0	0
TOTAL PERSONNEL SERVICES	42,880	42,011	50,506	45,561
<u>SUPPLIES & MATERIALS</u>				
11-5542-4203 UNIFORMS	1,145	1,100	2,431	1,000
11-5542-4204 FUEL AND LUBRICANTS	1,448	600	3,319	1,500
11-5542-4212 OFFICE SUPPLIES	0	1,150	81	500
11-5542-4213 JANITORIAL SUPPLIES	0	125	100	250
11-5542-4214 PREPRINTED FORMS SUPPLIES	178	0	227	0
11-5542-4217 OTHER SUPPLIES	200	1,500	184	0
11-5542-4220 REFRESHMENT SUPPLIES	0	150	73	250
11-5542-4231 MINOR EQUIPMENT	165	200	800	500
11-5542-4280 ANIMAL CONTROL SUPPLIES	871	0	831	500
TOTAL SUPPLIES & MATERIALS	4,007	4,825	8,046	4,500
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5544-4402 MAINT & REPAIR-SMALL EQUIPMENT	0	500	0	500
11-5544-4407 VEHICLE MAINTENANCE & REPAIRS	1,631	2,600	1,368	1,500
TOTAL EQUIPMENT RENTAL & REPAIRS	1,631	3,100	1,368	2,000
<u>OTHER SERVICES & CHARGES</u>				
11-5545-4501 TELEPHONE & CELL PHONE SERVICES	501	400	350	400
11-5545-4504 TRAVEL AND / OR TRAININGS	1,655	1,000	1,208	1,000
11-5545-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	60	50	50
11-5545-4530 BEE CONTROL SERVICES	0	0	125	125
11-5545-4550 EMPLOYMENT TESTS & EXAMS	0	50	0	0
11-5545-4594 ANIMAL DISPOSITION CONTRACT	51,497	46,000	48,400	50,000
TOTAL OTHER SERVICES & CHARGES	53,652	47,510	50,133	51,575
TOTAL ANIMAL CONTROL	102,170	97,446	110,053	103,636

CITY OF DONNA, TEXAS

DEPARTMENT: CEMETERY			FUND: GENERAL FUND	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	1	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	2	2	2

DUTIES AND RESPONSIBILITIES:

1. Clean and prepare areas for burials.
2. Assist and provide with funeral/burial services when it pertains to the burial site.
3. Maintain the cemetery's presentable manner.
4. Cut the grass and trim the trees, pick up and empty the trash cans on a daily basis.

GOALS AND OBJECTIVES:

1. Have a much more uniformed look in the cemetery.
2. Plant more greenery(trees and bushes).
3. Build a restroom facility for our visitors.
4. Replace and upgrade the water lines at the cemetery.
5. Install water fountains and water connections for our visitors to use.
6. Redo the signs with the Rules and Regulations

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Number of Burials	64	75	72	80

CITY OF DONNA, TEXAS

DEPARTMENT: CEMETERY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5591-4101 SALARIES AND WAGES	22,819	22,126	42,047	46,928
11-5591-4102 PART-TIME WAGES	0	0	150	0
11-5591-4103 OVERTIME WAGES	163	500	2,137	500
11-5591-4104 HEALTH/DENTAL/LIFE INSURANCE	6,141	5,980	10,054	11,289
11-5591-4105 TMRS CONTRIBUTIONS	1,893	1,939	3,584	5,317
11-5591-4106 SOCIAL SECURITY & MEDICARE	1,737	1,731	3,356	3,628
11-5591-4107 TX WORKERS' COMPENSATION INS.	3,161	1,886	3,110	2,153
11-5591-4108 STATE UNEMPLOYMENT TAX	9	125	318	324
TOTAL PERSONNEL SERVICES	35,923	34,287	64,756	70,139
<u>SUPPLIES & MATERIALS</u>				
11-5592-4201 POSTAGE & DELIVERY SERVICES	0	100	0	0
11-5592-4203 UNIFORMS	2,406	2,400	2,668	1,000
11-5592-4204 FUEL AND LUBRICANTS	791	1,500	50	500
11-5592-4205 SMALL TOOLS AND EQUIPMENT	366	750	1,275	750
11-5592-4206 CHEMICALS	234	200	303	400
11-5592-4212 OFFICE SUPPLIES	0	250	0	300
11-5592-4213 JANITORIAL SUPPLIES	22	100	802	500
11-5592-4217 OTHER SUPPLIES	6	0	95	0
11-5592-4220 REFRESHMENT SUPPLIES	221	200	227	200
TOTAL SUPPLIES & MATERIALS	4,045	5,500	5,420	3,650
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5593-4302 BUILDING MAINTENANCE	0	500	0	0
11-5593-4311 GROUNDS MAINTENANCE & REPAIRS	28	1,500	867	1,000
TOTAL PROPERTY & INFRASTRUCTURE	28	2,000	867	1,000
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5594-4402 MAINT. & REPAIR - SMALL EQUIPMENT	166	1,000	370	500
11-5594-4407 VEHICLE MAINTENANCE & REPAIRS	595	1,000	313	500
TOTAL EQUIPMENT RENTAL & REPAIRS	762	2,000	683	1,000
<u>OTHER SERVICES & CHARGES</u>				
11-5595-4501 TELEPHONE & CELL PHONE SERVICES	0	200	0	200
11-5595-4504 TRAVEL AND / OR TRAININGS	0	500	0	500
11-5595-4505 UTILITY SERVICES	18,715	12,500	16,046	12,000
11-5595-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	250	0	0
11-5595-4518 RENTS & LEASES	0	0	890	1,000
11-5595-4526 OTHER PROFESSIONAL FEES	0	250	0	0
11-5595-4528 FIRE PREVENTION SERVICES	0	100	0	0
11-5595-4550 EMPLOYMENT TESTS & EXAMS	0	50	0	0
TOTAL OTHER SERVICES & CHARGES	18,715	13,850	16,936	13,700
TOTAL CEMETERY	59,472	57,637	88,662	89,489

CITY OF DONNA, TEXAS

DEPARTMENT: LIBRARY			FUND: GENERAL FUND	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	4	4	5	5
Part-time	3	3	2	2
DEPARTMENT TOTAL	7	7	7	7

DUTIES AND RESPONSIBILITIES:

The Donna Public Library continues to serve a diverse community of 24,500 people; The Library strives to provide quality programming that entertains, teaches and empowers our community.

1. Provides citywide services that entertain, teach, and empower the community.
2. Currently serves a diverse community of 24,500 people according to Texas State Library.
3. To freely make the history of what is known available for public use at a convenient place and time.
4. Provides 30 pac terminals, 2 DNS servers, 1 web server, and 1 DHCP server. Plus additional direct services to other depts.
5. Provides access via high speed fiber lines for telecommunication, internet access.
6. The facility is 10,860 square feet .
7. Utilizes routers, switches, and wireless devices for connectivity.
8. Provides high speed access to the internet using in house hardware and service via broadband connection.

GOALS AND OBJECTIVES:

1. With the dynamic of Internet access changing, and cloud computing becoming more effective and viable, the library intends to reduce the amount of in-house equipment and assign these roles to vendors.
2. Will outsource many services using ISP service providers.
3. Provide user-friendly workstations to the citizens.
4. Provide online reference services, access to databases, and online catalogs.
5. Enhance the appearance of the facility by undergoing repairs and upgrades.
6. Continue to provide programs and activities that will encourage young citizens to become life long readers and library users emphasize a foundation for academic and lifelong successes.
7. The Library will expand its business information services.
8. New services focusing on youth will be implemented and will include a teen area, homework club, and more.
9. The Library expects to serve over 100,000 people during the next year.
10. Expected increase of 10-15% in the use of service provided.
11. 24 hour wireless service will be made available.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Number of users	62,893	113,784	62,893	62,893
2. Cards Issued	1,108	750	1,108	1,108
3. Circulations	11,701	14,489	11,701	11,701
4. Cash Receipts	20,126	25,215	20,126	20,126
5. ILL Borrowed	2	120	2	2
6. ILL Loaned	3	120	3	3
7. Programs	867	570	867	867
8. Program Participants	17,421	7,920	17,421	17,421
9. Digital Resources	22,149	66,000	22,149	22,149
10. Units of service	136,270	260,000	136,270	136,270

CITY OF DONNA, TEXAS

DEPARTMENT: LIBRARY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
11-5711-4101 SALARIES AND WAGES	170,583	167,488	122,161	195,754
11-5711-4102 PART-TIME WAGES	52,711	53,191	57,104	39,230
11-5711-4103 OVERTIME WAGES	0	0	233	0
11-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	42,909	41,908	36,133	40,226
11-5711-4105 TMRS CONTRIBUTIONS	18,323	18,915	14,722	26,071
11-5711-4106 SOCIAL SECURITY & MEDICARE	17,034	16,885	13,320	17,976
11-5711-4107 WORKERS' COMPENSATION INS.	1,078	1,212	1,061	1,573
11-5711-4108 STATE UNEMPLOYMENT TAX	264	875	963	1,134
11-5711-4109 EDUCATION PAY	154	0	0	0
TOTAL PERSONNEL SERVICES	303,056	300,474	245,697	321,964
<u>SUPPLIES & MATERIALS</u>				
11-5712-4201 POSTAGE & DELIVERY SERVICES	473	400	495	400
11-5712-4203 UNIFORMS	672	459	459	500
11-5712-4205 SMALL TOOLS AND EQUIPMENT	457	500	463	500
11-5712-4212 OFFICE SUPPLIES	4,932	6,642	7,000	6,400
11-5712-4213 JANITORIAL SUPPLIES	327	313	325	350
11-5712-4220 REFRESHMENT SUPPLIES	224	281	300	450
11-5712-4221 LIBRARY BOOKS (CASH)	3,990	4,000	3,901	3,500
11-5712-4223 SPECIAL EVENTS AND ACTIVITIES	1,500	1,500	1,387	1,250
11-5712-4224 LIBRARY CD - ROMS & VIDEOS	0	432	431	500
11-5712-4229 SUPPLIES FOR READING PROGRAMS	357	500	497	500
11-5712-4230 OFFICE EQUIPMENT / FURNITURE	498	12,700	8,431	7,500
11-5712-4232 MINOR COMPUTER SOFTWARE	1,451	1,473	1,308	1,000
TOTAL SUPPLIES & MATERIALS	14,881	29,200	24,997	22,850
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5713-4302 BUILDING MAINTENANCE	1,132	3,000	3,065	3,000
11-5713-4303 A/C &/OR HEATING MAINTENANCE	1,000	1,000	971	2,000
11-5713-4304 BUILDING REPAIRS	1,772	3,000	3,275	3,000
11-5713-4314 MINOR PROPERTY IMPROVEMENTS	989	1,000	1,256	1,000
TOTAL PROPERTY & INFRASTRUCTURE	4,892	8,000	8,567	9,000
<u>EQUIPMENT RENTAL & REPAIRS</u>				
11-5714-4405 OFFICE EQUIPMENT / FURNITURE	2,380	3,400	3,857	1,500
11-5714-4406 EQUIPMENT REPAIRS	0	2,000	0	1,500
11-5714-4419 PRINTER MAINTENANCE & REPAIRS	498	1,000	695	750
11-5714-4425 COMPUTER MAINTENANCE & REPAIRS	280	0	0	500
TOTAL EQUIPMENT RENTAL & REPAIRS	3,158	6,400	4,552	4,250
<u>OTHER SERVICES & CHARGES</u>				
11-5715-4501 TELEPHONE & CELL PHONE SERVICES	4,559	6,500	2,000	1,000
11-5715-4504 TRAVEL AND/OR TRAININGS	1,407	500	374	500
11-5715-4505 UTILITY SERVICES	17,112	14,000	18,509	14,000
11-5715-4506 SECURITY SERVICES FOR LIBRARY	2,094	2,400	1,981	2,000
11-5715-4510 TELCO LINES - INTERNET SERVICES	8,564	6,500	12,207	6,500
11-5715-4511 MEMBERSHIP & SUBSCRIPTIONS	5,161	7,500	6,927	5,500
11-5715-4517 LIBRARY BOOK SERVICES	720	1,000	610	750
11-5715-4523 COMMUNITY PROMOTIONS	261	250	249	500
11-5715-4526 OTHER PROFESSIONAL FEES	417	500	0	0
11-5715-4528 FIRE PREVENTION SERVICES	0	400	167	200
11-5715-4550 EMPLOYMENT TESTS & EXAMS	0	150	0	0
11-5715-4592 CAFE RELATED EXPENSES	3,969	4,000	4,590	3,750
11-5725-4510 COUNTY SUPPORTED LIBRARY SERVICES	12,950	13,000	4,500	14,983
TOTAL OTHER SERVICES & CHARGES	57,213	56,700	52,114	49,683
TOTAL LIBRARY	383,199	400,774	335,927	407,747

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE & NON DEPARTMENTAL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
11-5898-4808 P - CAPITAL ONE LOAN (LED PROJECT)	86,961	89,478	89,478	93,100
11-5898-4809 I - CAPITAL ONE LOAN (LED PROJECT)	22,509	19,492	19,492	16,370
11-5898-6303 P - MOTOROLA EQUIP. LEASE 24343	0	0	0	33,592
11-5898-6803 INT. MOTOROLA EQUIP. LEASE 24343	0	0	0	5,389
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	<u>109,470</u>	<u>108,970</u>	<u>108,970</u>	<u>148,451</u>
<u>TRANSFERS OUT</u>				
11-5919-7162 TRANSFER TO INT'L BRIDGE FUND	400,000	0	0	0
TOTAL TRANSFERS OUT	<u>400,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5995-4502 GENERAL LIABILITY INSURANCE & BONDS	146,087	128,133	135,149	135,532
11-5995-4516 LEGAL SERVICES	292,372	234,108	283,052	250,000
11-5995-4522 AUDIT SERVICES	34,235	29,835	33,879	30,000
11-5995-4524 ARCHITECT & ENGINEERING FEES	95,051	174,588	67,282	56,000
11-5995-4526 OTHER PROFESSIONAL FEES	121,869	137,000	226,736	159,004
11-5995-4546 ELECTION EXPENSES	0	45,648	45,648	20,500
11-5995-4595 BANK SERVICE CHARGES	4,654	6,000	1,000	500
11-5995-4999 HURRICANE EXPENSES	0	0	7,870	0
TOTAL OTHER SERVICES & CHARGES	<u>694,269</u>	<u>755,312</u>	<u>800,616</u>	<u>651,536</u>
TOTAL DEBT SERVICE & NON DEPARTMENTAL	<u>1,203,740</u>	<u>864,282</u>	<u>909,586</u>	<u>799,987</u>

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for resources that are legally restricted to expend for a specific purposes. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purpose.

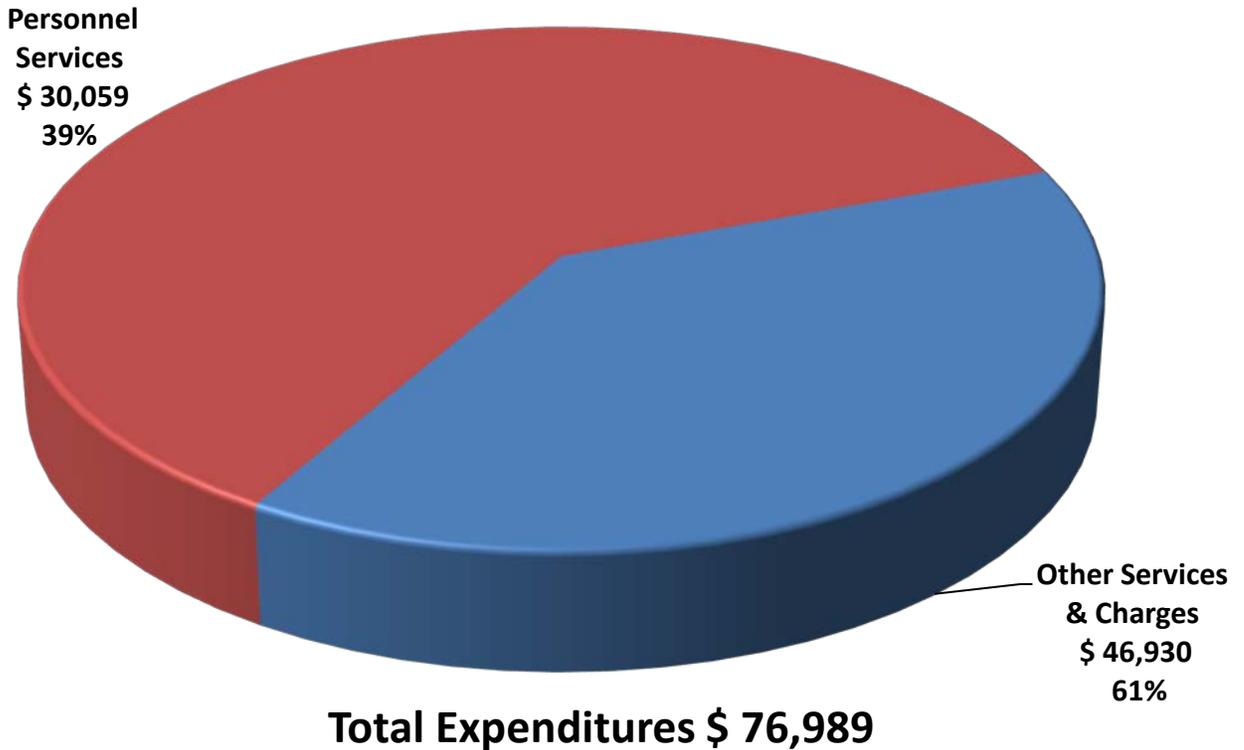
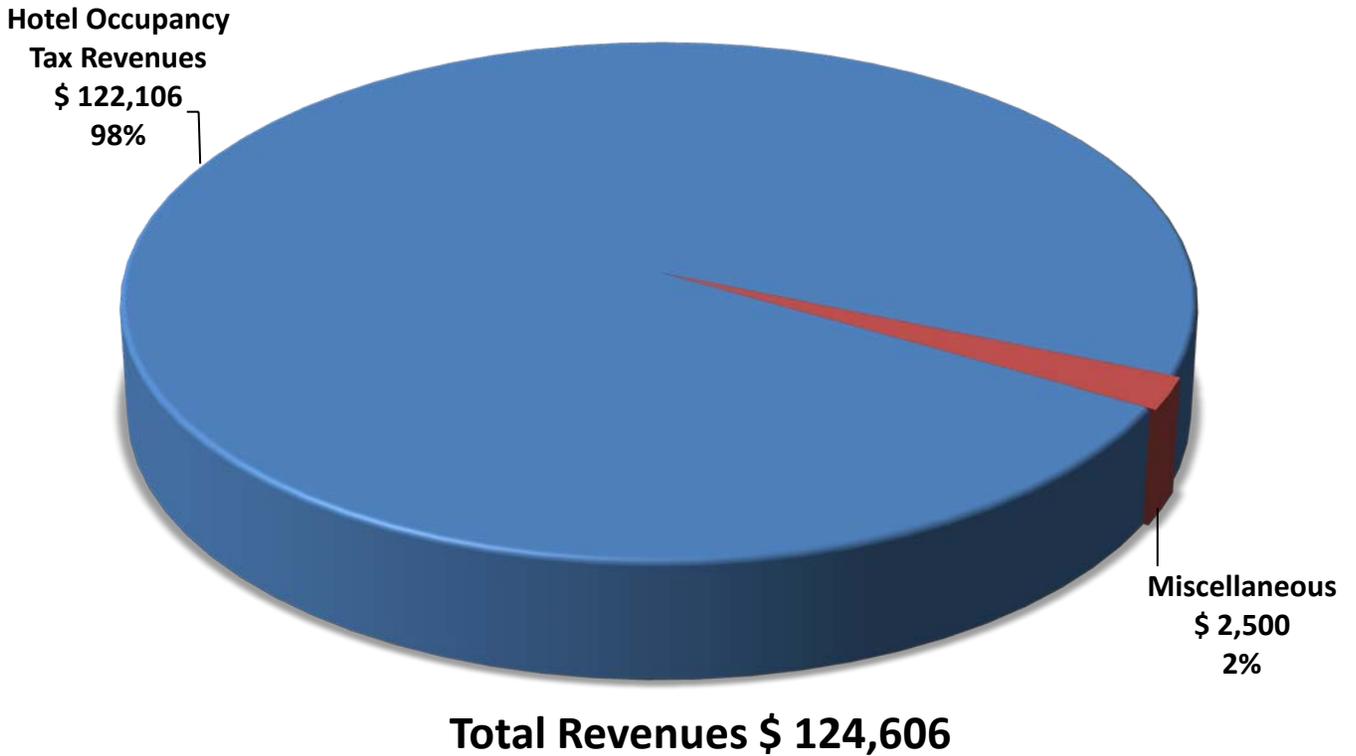
Included in the Special Revenue Funds are:

- **Hotel Occupancy Tax Fund**
- **Fire Equipment Service Fee Fund**
- **Texas Confiscated Money Forfeitures**

HOTEL/MOTEL OCCUPANCY TAX FUND

The **Hotel/Motel Occupancy Tax Fund** was established to account for the revenues generated from the hotel/motel tax. These funds will be expended to promote tourism, advertising and on various organizations that promote tourism. The modified accrual basis of accounting is used by the Hotel/Motel Occupancy Tax Fund in accordance with generally accepted accounting principles (GAAP).

**Hotel Occoupancy Tax Fund
Revenues and Expenses by Category
Fiscal Year 2018-2019**



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>REVENUES</u>				
21-4011 HOTEL OCCUPANCY TAX REVENUES	140,980	148,638	118,428	122,106
21-4041 RENTALS	420	0	0	0
21-4060 MISCELLANEOUS	3,574	3,000	3,384	2,500
TOTAL REVENUES	<u>144,974</u>	<u>151,638</u>	<u>121,812</u>	<u>124,606</u>
<u>EXPENDITURES</u>				
21-5101 PERSONNEL SERVICES	30,729	48,284	55,880	30,059
21-5505 OTHER SERVICES & CHARGES	118,564	102,692	74,284	46,930
TOTAL EXPENDITURES	<u>149,292</u>	<u>150,976</u>	<u>130,164</u>	<u>76,989</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(4,318)</u>	<u>662</u>	<u>(8,352)</u>	<u>47,617</u>



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CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>OTHER TAXES</u>				
21-4011-3205 VICTORIA PALMS INN & SUITES	33,243	35,481	35,330	36,336
21-4011-3207 HOTEL TAX SUPER 8 MOTEL	29,005	31,040	27,827	28,720
21-4011-3211 HOTEL TAX DOLPHIN MOTEL	19,109	16,189	14,743	15,440
21-4011-3213 COMFORT INN & SUITES	59,623	65,928	40,528	41,610
TOTAL OTHER TAXES	<u>140,980</u>	<u>148,638</u>	<u>118,428</u>	<u>122,106</u>
<u>RENTALS</u>				
21-4041-3753 DIGITAL SIGN ADVERTISING PROCEEDS	420	0	0	0
TOTAL RENTALS	<u>420</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>MISCELLANEOUS</u>				
21-4060-3640 INVESTMENT INCOME - LOGIC	3,574	3,000	3,384	2,500
TOTAL MISCELLANEOUS	<u>3,574</u>	<u>3,000</u>	<u>3,384</u>	<u>2,500</u>
TOTAL REVENUES	<u><u>144,974</u></u>	<u><u>151,638</u></u>	<u><u>121,812</u></u>	<u><u>124,606</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: VISITORS INFORMATION CENTER

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
21-5101-4101 SALARIES AND WAGES	24,263	36,167	45,530	14,713
21-5101-4102 PART-TIME WAGES	0	0	0	8,840
21-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	1,941	3,993	3,560	2,823
21-5101-4105 TMRS RETIREMENT CONTRIBUTIONS	2,034	4,125	3,094	1,649
21-5101-4106 SOCIAL SECURITY & MEDICARE	1,890	3,682	3,097	1,802
21-5101-4107 TX WORKERS COMP. INSURANCE	91	157	89	70
21-5101-4108 STATE UNEMPLOYMENT TAX	0	160	0	162
21-5101-4150 AUTOMOBILE ALLOWANCE	510	0	510	0
TOTAL PERSONNEL SERVICES	30,729	48,284	55,880	30,059
<u>OTHER SERVICES & CHARGES</u>				
21-5105-4520 DONNA HOOKS HISTORICAL MUSEUM	0	0	0	22,000
21-5125-4518 ADVERTISING-ATTRACT VISITORS	25,140	0	0	15,000
21-5125-4530 TOURISM DEVELOPMENT PROMOTION	31,417	45,000	16,608	3,630
21-5125-4532 CHISHOLM TRAIL FESTIVAL	45,000	44,392	44,392	0
21-5165-4523 AMERICAN LEGION POST #107	6,300	6,300	6,300	6,300
21-5185-4014 TEMPORARY FENCE	4,455	0	0	0
21-5185-4016 COOK OFF PRIZES	(150)	0	0	0
21-5505-4506 CAMERA & SIGN MAINTENANCE & REP.	6,402	7,000	6,984	0
TOTAL OTHER SERVICE & CHARGES	118,564	102,692	74,284	46,930
TOTAL EXPENDITURES	149,293	150,976	130,164	76,989

FIRE EQUIPMENT SERVICE FEE FUND

The **Fire Equipment Service Fee Fund** is used to account for a fire equipment fee used to finance equipment for the Fire Department. The modified accrual basis of accounting is used by the Fire Equipment Service Fee Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 22 FIRE EQUIPMENT SERVICE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>REVENUES</u>				
4040 CHARGES FOR CURRENT SERVICES	72,839	75,254	74,353	75,861
4060 MISCELLANEOUS	1,502	1,043	2,335	2,259
TOTAL REVENUES	<u>74,341</u>	<u>76,297</u>	<u>76,688</u>	<u>78,120</u>
<u>EXPENDITURES</u>				
5216 CAPITAL OUTLAY	0	6,297	0	8,120
5919 TRANSFERS OUT	70,000	70,000	70,000	70,000
TOTAL EXPENDITURES	<u>70,000</u>	<u>76,297</u>	<u>70,000</u>	<u>78,120</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u><u>4,341</u></u>	<u><u>0</u></u>	<u><u>6,688</u></u>	<u><u>0</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 22 FIRE EQUIPMENT SERVICES

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>CHARGES FOR CURRENT SERVICES</u>				
22-4040-3695 FIRE EQUIPMENT FEES	73,987	75,254	75,501	77,011
22-4040-3699 FIRE FEE BAD DEBT PROVISION	(1,148)	0	(1,148)	(1,150)
TOTAL CHARGES FOR CURRENT SERVICES	72,839	75,254	74,353	75,861
<u>MISCELLANEOUS</u>				
22-4060-3640 INVESTMENT INCOME - LOGIC	1,502	1,043	2,335	2,259
TOTAL MISCELLANEOUS	1,502	1,043	2,335	2,259
TOTAL REVENUES	74,341	76,297	76,688	78,120

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE DEPARTMENT

FUND: 22 FIRE EQUIPMENT SERVICES

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>SUPPLIES & MATERIALS</u>				
22-5212-4203 UNIFORMS (BUNKER GEAR)	0	0	0	8,120
TOTAL SUPPLIES & MATERIALS	0	0	0	8,120
<u>CAPITAL OUTLAY</u>				
22-5216-4618 COMMUNICATION EQUIPMENT	0	6,297	0	0
TOTAL CAPITAL OUTLAY	0	6,297	0	0
<u>TRANSFERS OUT</u>				
22-5919-7141 TRANSFER TO DEBT SERVICE	70,000	70,000	70,000	70,000
TOTAL TRANSFERS OUT	70,000	70,000	70,000	70,000
TOTAL EXPENDITURES	70,000	76,297	70,000	78,120

TEXAS CONFISCATED FORFEITURES FUND

The Texas Confiscated Forfeiture Fund is used to account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force. The modified accrual basis of accounting is used by the Texas confiscated Forfeiture Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPT: SUMMARY BY CATEGORY

FUND: 23 TEXAS CONFISCATED FORFEITURE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>REVENUES</u>				
4050 FINES & FORFEITURES	2,793	3,000	1,575	500
4060 MISCELLANEOUS	0	0	20,978	5,000
TOTAL REVENUES	<u>2,793</u>	<u>3,000</u>	<u>22,553</u>	<u>5,500</u>
<u>EXPENDITURES SUMMARY</u>				
5202 POLICE DEPARTMENT	0	20,000	29,652	21,187
5203 TOTAL EXPENDITURES	0	20,000	29,652	21,187
REVENUES OVER/(UNDER) EXPENDITURES	<u><u>2,793</u></u>	<u><u>(17,000)</u></u>	<u><u>(7,099)</u></u>	<u><u>(15,687)</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND:23 TEXAS CONFISCATED FORFEITURE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>FINES & FORFEITURES</u>				
23-4050-3620 LOCAL SEIZURES	2,793	3,000	1,575	500
TOTAL FINES & FORFEITURES	<u>2,793</u>	<u>3,000</u>	<u>1,575</u>	<u>500</u>
<u>MISCELLANEOUS</u>				
23-4060-3625 SALE OF CITY ASSETS	0	0	20,978	5,000
TOTAL MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>20,978</u>	<u>5,000</u>
TOTAL REVENUES	<u><u>2,793</u></u>	<u><u>3,000</u></u>	<u><u>22,553</u></u>	<u><u>5,500</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT:POLICE DEPARTMENT

FUND:23 TEXAS CONFISCATED FORFEITURE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>SUPPLIES & MATERIALS</u>				
23-5202-4203 UNIFORMS	0	6,000	0	0
23-5202-4205 SMALL TOOLS & EQUIPMENT	0	0	1,402	0
23-5202-4292 SWAT TACTICAL EQUIPMENT	0	14,000	24,697	11,187
23-5202-4524 OTHER PROFESSIONAL FEES	0	0	200	0
TOTAL SUPPLIES & MATERIALS	<u>0</u>	<u>20,000</u>	<u>26,299</u>	<u>11,187</u>
<u>OTHER SERVICES & CHARGES</u>				
23-5205-4504 TRAVEL AND TRAININGS	0	0	3,353	10,000
TOTAL OTHER SERVICES & CHARGES	<u>0</u>	<u>0</u>	<u>3,353</u>	<u>10,000</u>
TOTAL EXPENDITURES	<u>0</u>	<u>20,000</u>	<u>29,652</u>	<u>21,187</u>

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for all financial resources used for the acquisition and/or construction of major facilities and/or assets. The modified accrual basis of accounting is used by these funds in accordance with generally accepted accounting principles (GAAP). Included in this fund are:

- 2016 Certificates of Obligation
- 2017 Certificates of Obligation

CITY OF DONNA, TEXAS

RESOURCES & APPROPRIATIONS

FUND: 56 2017 CO'S CONSTRUCTION

CERTIFICATES OF OBLIGATION SERIES 2017

**BUDGET
2018-2019**

RESOURCES

56-4095-8075 SERIES 2017 CO'S

1,174,846

TOTAL RESOURCES

1,174,846

APPROPRIATIONS

56-5356-4694 STREETS & ALLEYS

174,846

56-5606-4650 BUILDING & STRUCTURES

1,000,000

TOTAL APPROPRIATIONS

1,174,846

DEBT SERVICE FUND

The Debt Service Fund is established by Ordinance authorizing the issuance of general obligation bonds as well as certificates of obligation. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve. The modified accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 41 DEBT SERVICE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>REVENUES</u>				
4010 PROPERTY TAXES	957,152	628,707	638,043	746,697
4060 MISCELLANEOUS	22,939	11,723	10,051	8,000
4090 TRANSFERS IN	1,020,967	1,850,000	1,850,000	210,000
TOTAL REVENUES	<u>2,001,059</u>	<u>2,490,430</u>	<u>2,498,094</u>	<u>964,697</u>
<u>EXPENDITURES</u>				
5895 OTHER SERVICE & CHARGES	0	0	0	0
5898 DEBT SERVICES PRINCIPAL & INTEREST	1,919,363	2,501,419	2,501,435	692,704
5919 TRANSFERS OUT	0	0	0	266,495
TOTAL EXPENDITURES	<u>1,919,363</u>	<u>2,501,419</u>	<u>2,501,435</u>	<u>959,199</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>81,696</u>	<u>(10,989)</u>	<u>(3,341)</u>	<u>5,498</u>

CITY OF DONNA, TEXAS

DEPARTMENT:REVENUES

FUND: 41 DEBT SERVICE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>AD VALOREM PROPERTY TAXEX</u>				
41-4010-3101 AD VALOREM PROPERTY TAX CURRENT	695,319	394,237	403,403	512,227
41-4010-3102 AD VALOREM PROPERTY TAX DELQ.	168,536	135,852	135,852	135,852
41-4010-3103 PENALTY & INTEREST - DELQ. TAXES	91,349	96,700	96,700	96,700
41-4010-3104 MANUAL RENDERING PENALTIES	1,948	1,918	2,088	1,918
TOTAL AD VALOREM PROPERTY TAXEX	957,152	628,707	638,043	746,697
<u>MISCELLANEOUS</u>				
41-4060-3617 INTEREST INCOME	5,434	0	6,908	5,000
41-4060-3640 INVESTMENT INCOME - LOGIC	16,329	11,000	0	0
41-4060-3641 INVEST. INCOME - AMEGY TOLL 2016	1,082	723	3,143	3,000
41-4060-3690 MISCELLANEOUS REVENUE	95	0	0	0
TOTAL MISCELLANEOUS	22,939	11,723	10,051	8,000
<u>TRANSFERS IN</u>				
41-4090-7022 TRANSFERS IN FIRE FEES	70,000	70,000	70,000	70,000
41-4090-7045 TRANSFERS IN DEDC 4A	140,000	140,000	140,000	0
41-4090-7046 TRANSFERS IN DCD 4B	140,000	140,000	140,000	140,000
41-4090-7061 TRANSFERS IN INT'L BRIDGE	670,967	1,500,000	1,500,000	0
TOTAL TRANSFERS IN	1,020,968	1,850,000	1,850,000	210,000
TOTAL REVENUES	<u>2,001,059</u>	<u>2,490,430</u>	<u>2,498,094</u>	<u>964,697</u>

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE

FUND: 41 DEBT SERVICE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>OTHER SERVICE & CHARGES</u>				
41-5895-4599 FISCAL AGENT FEES	4,475	1,200	1,215	0
TOTAL OTHER SERVICE & CHARGES	4,475	1,200	1,215	0
<u>DEBT SERVICES PRINCIPAL & INTEREST</u>				
41-5898-4817 P. - 2017 CERTIFICATES OF OBLIGATION	0	55,000.00	55,000.00	68,000.00
41-5898-4837 I. - 2017 CERTIFICATES OF OBLIGATION	0	77,907.00	77,907.00	65,150.00
41-5898-6104 PRINCIPAL - 2007 CO'S BRIDGE	0	430,000.00	430,000.00	0
41-5898-6113 PRINCIPAL - 2012 LMT. TAX REFUNDING	0	149,160.00	149,160.00	138,600.00
41-5898-6114 PRINCIPAL - 2014 TAX NOTES	70,200.00	72,000.00	72,000.00	72,000.00
41-5898-6115 P. - 2015 CERTIFICATES OF OBLIGATION	145,000.00	155,000.00	155,000.00	160,000.00
41-5898-6504 INTEREST - 2007 CO'S BRIDGE	1,461,965.55	1,335,450.00	1,335,450.00	0
41-5898-6613 INTEREST - 2012 LMT TAX REFUNDING	35,801.03	33,683.00	33,683.00	29,597.00
41-5898-6614 INTEREST - 2014 TAX NOTES	5,814.44	4,556.00	4,556.00	3,282.00
41-5898-6615 INTEREST - 2015 CO'S	162,225.00	159,225.00	159,226.00	156,075.00
41-5898-6616 INTEREST - 2016 CO'S BRIDGE REVENUES	33,882.13	28,238.00	28,238.00	0
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	1,914,888	2,500,219	2,500,220	692,704
<u>TRANSFERS OUT</u>				
41-5919-7162 TRANSFERS TO BRIDGE (DEBT)	0	0	0	266,495
TOTAL TRANSFERS OUT	0	0	0	266,495
TOTAL EXPENDITURES	1,919,363	2,501,419	2,501,435	959,199



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ENTERPRISE FUNDS

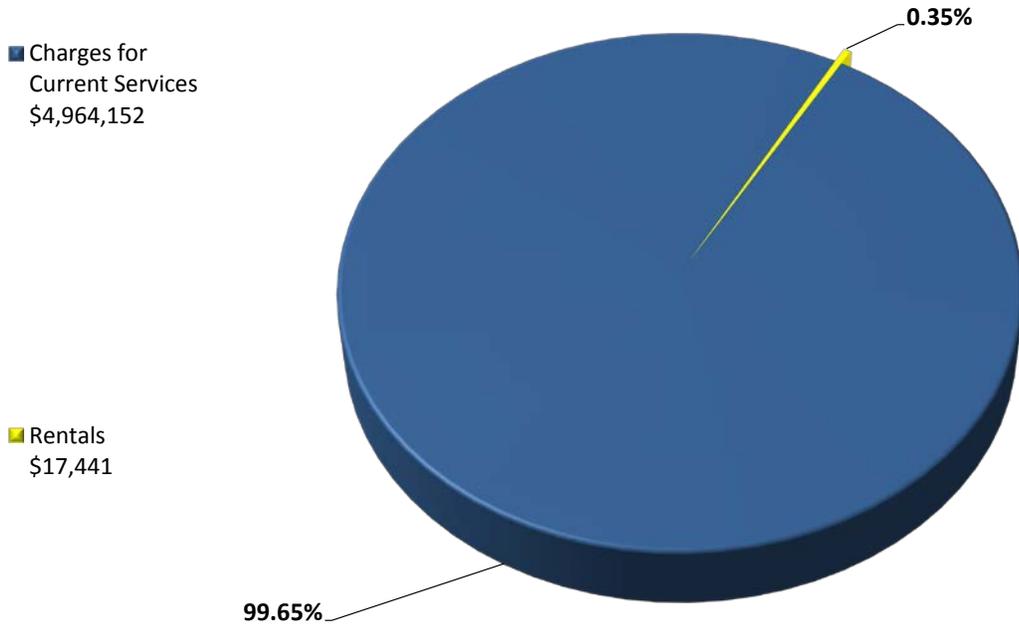
The Enterprise Funds are used to account for City operations that are financed and/or operated in a manner similar to a private business enterprise. Included in the Enterprise Funds are:

- **Water and Sewer Fund**
- **Alliance International Bridge Fund**

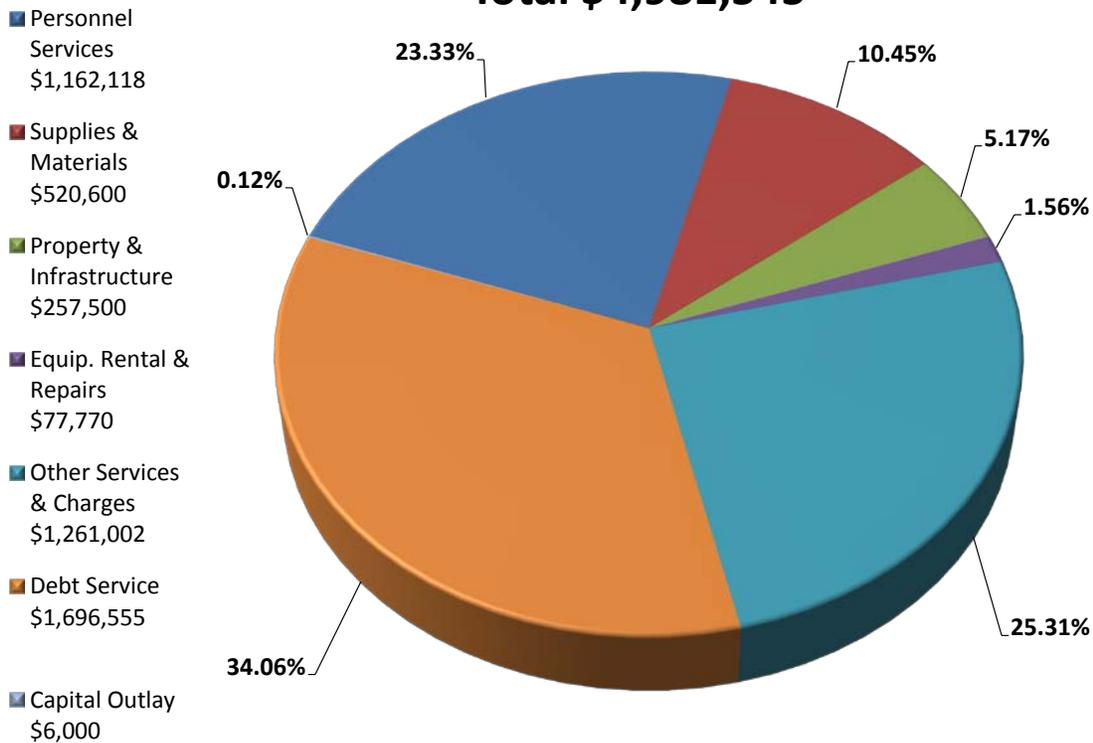
WATER AND SEWER FUND

The **Water and Sewer Fund** is used to account for water and wastewater service revenue and expenses. All activities associated with the delivery of treated water and the collection of wastewater including: operations, maintenance, billing & collections and system administration are included in this fund. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

Water & Sewer Fund Summary of Revenues Total \$4,981,593



Summary of Expenses Total \$4,981,545



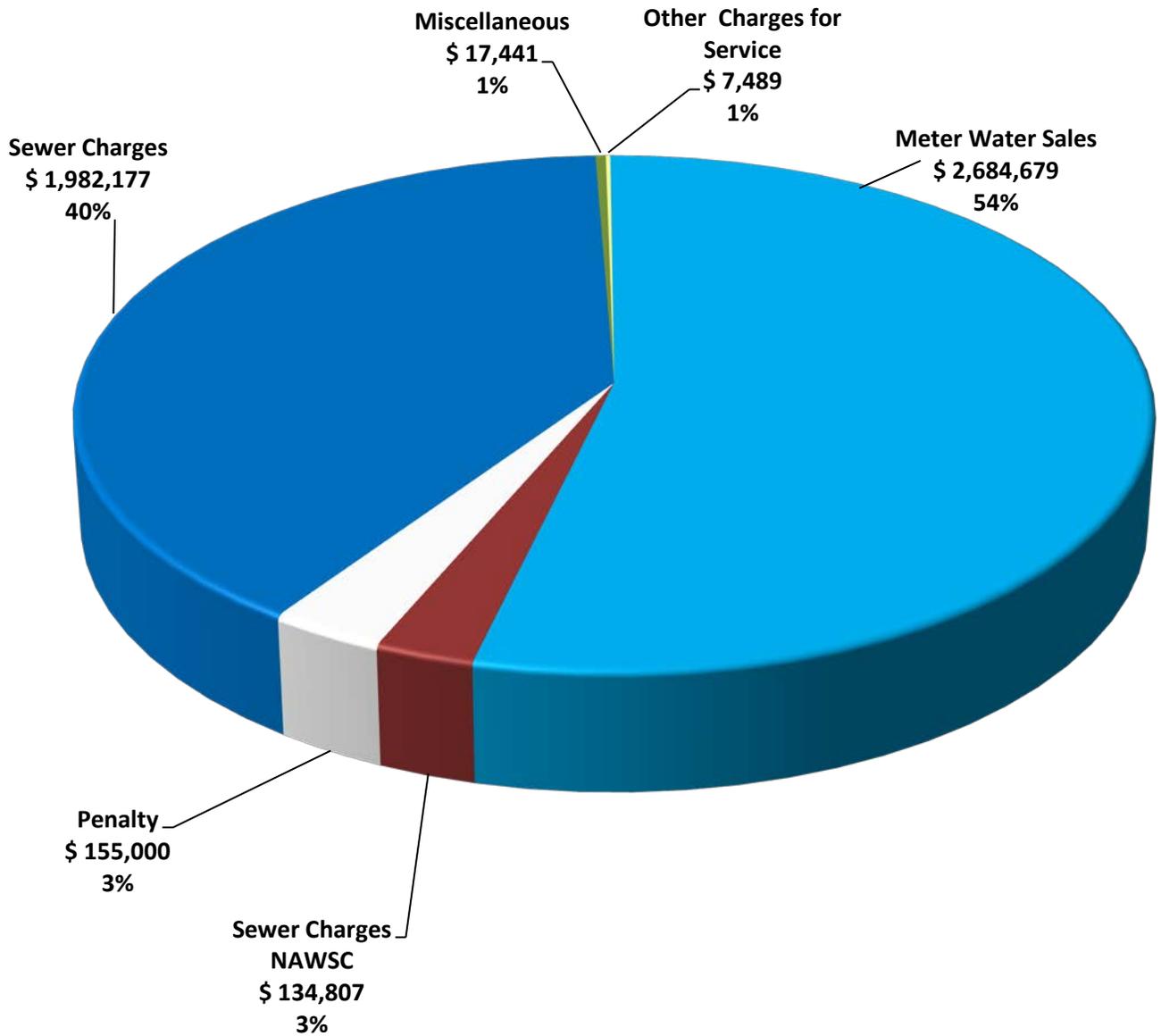
CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
REVENUES				
4030 INTERGOVERNMENTAL	0	0	80,503	0
4040 CHARGES FOR CURRENT SERVICES	5,226,211	5,598,768	4,714,150	4,964,152
4041 RENTALS	9,504	10,472	(3,400)	0
4060 MISCELLANEOUS	23,085	67,150	18,783	17,441
4080 CONTRIBUTIONS	11,145	0	0	0
4090 TRANSFERS IN	392,650	0	0	0
TOTAL REVENUES	5,662,595	5,676,390	4,810,036	4,981,593
EXPENDITURES				
5XX1 PERSONNEL SERVICES	1,057,030	1,030,187	1,063,051	1,162,118
5XX2 SUPPLIES & MATERIALS	675,694	715,689	573,620	520,600
5XX3 PROPERTY & INFRASTRUCTURE	355,419	360,500	426,094	257,500
5XX4 EQUIPMENT RENTAL & REPAIRS	232,316	110,900	66,221	77,770
5XX5 OTHER SERVICES & CHARGES	6,409,714	1,440,664	1,357,337	1,261,002
5XX6 CAPITAL OUTLAY	0	0	0	6,000
5XX8 DEBT SERVICE	584,239	1,935,747	1,681,817	1,696,555
5XX9 TRANSFER OUT	2,376,758	0	176,742	0
TOTAL EXPENDITURES	11,691,169	5,593,687	5,344,882	4,981,545
REVENUE OVER/(UNDER) EXPENDITURES	(6,028,574)	82,703	(534,846)	48

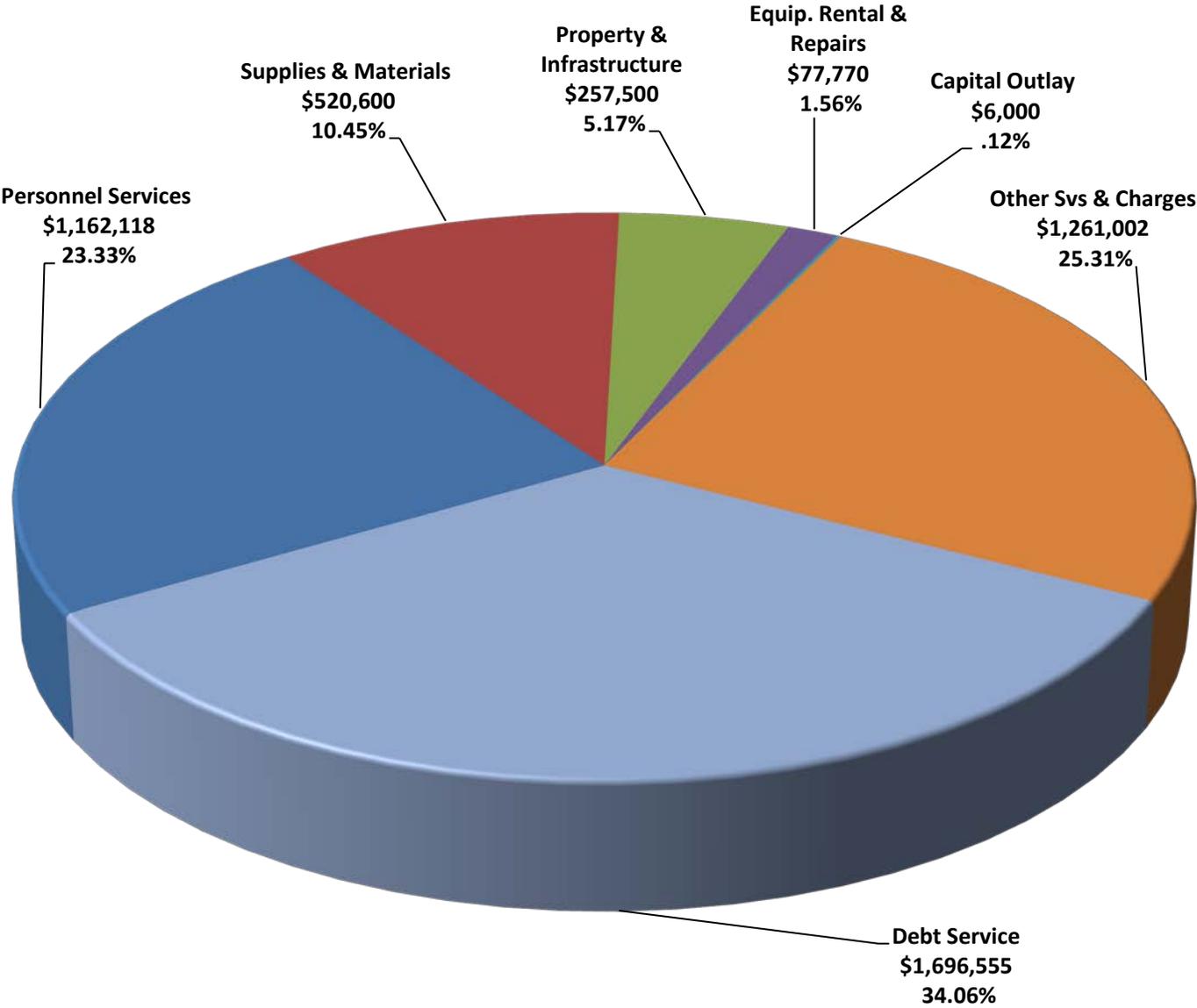
Water and Sewer Fund Revenues Fiscal Year 2018-2019



TOTAL \$ 4,981,593

DEPARTMENT: REVENUES		FUND: 51 WATER AND SEWER			
	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019	
<u>INTERGOVERNMENTAL</u>					
51-4030-3920 FEMA GRANT	0	0	80,503	0	
TOTAL INTERGOVERNMENTAL	0	0	80,503	0	
<u>CHARGES FOR CURRENT SERVICES</u>					
51-4040-3607 METER WATER SALES	2,899,687	3,139,774	2,590,256	2,684,679	
51-4040-3609 SEWER CHARGES	2,023,565	2,162,666	1,903,184	1,982,177	
51-4040-3618 SEWER CHARGERS BY NORTH ALAMO	132,764	136,395	136,395	134,807	
51-4040-3645 WATER RECONNECT FEES	50,540	50,367	(48,779)	47,500	
51-4040-3647 WTR METER TAMPERING FEES	0	0	60	0	
51-4040-3650 WATER ACCESS FEE - INSIDE	8,590	9,231	12,400	6,500	
51-4040-3651 WATER ACCESS FEE - OUTSIDE	300	306	0	0	
51-4040-3652 WATER METER TAP FEES - INSIDE	12,045	11,985	26,295	20,000	
51-4040-3653 WATER METER TAP FEES - OUTSIDE	3,210	3,274	0	0	
51-4040-3655 SEWER ACCESS FEES	7,550	8,670	8,450	7,750	
51-4040-3660 LATE PENALTY CHARGE	156,083	162,731	160,150	155,000	
51-4040-3667 RECOVER WATER TAP EXPENSES	6,139	0	0	0	
51-4040-3699 WATER BAD DEBT PROVISION	(74,261)	(86,631)	(74,261)	(74,261)	
TOTAL CHARGES FOR CURRENT SERVICES	5,226,211	5,598,768	4,714,150	4,964,152	
<u>RENTALS</u>					
51-4041-3666 WATER TOWER RENTAL	9,504	10,472	(3,400)	0	
TOTAL RENTALS	9,504	10,472	(3,400)	0	
<u>MISCELLANEOUS</u>					
51-4060-3617 INTEREST INCOME	3,310	3,500	(1,683)	2,000	
51-4060-3619 INTEREST-INVESTMENTS	5,198	1,900	17,000	8,500	
51-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	5,323	4,250	1,041	1,500	
51-4060-3650 LOGIC-NADBANK/ O & M RESERVE	960	0	0	0	
51-4060-3660 LOGIC-09 SEWER BOND I&S ACCOUNT	4,826	4,250	2,200	2,500	
51-4060-3667 LOGIC-SOS LT DEBT I&S ACCOUNT	1,274	1,250	(850)	950	
51-4060-3990 CASH SHORT/OVER	154	0	(50)	0	
51-4060-3992 NSF FEES	1,000	1,000	1,110	950	
51-4060-3995 MISCELLANEOUS	1,041	51,000	15	1,041	
TOTAL MISCELLANEOUS	23,085	67,150	18,783	17,441	
<u>CONTRIBUTIONS</u>					
51-4080-3901 CAPITAL CONTRIBUTIONS	11,145	0	0	0	
TOTAL CONTRIBUTIONS	11,145	0	0	0	
<u>TRANSFERS IN</u>					
51-4090-3959 TRANSFERS IN FUNDS WATER & SEWER	383,463	0	0	0	
51-4090-3996 TRANSFERS IN FUNDS	9,188	0	0	0	
TOTAL TRANSFERS IN	392,650	0	0	0	
TOTAL REVENUES	5,662,595	5,676,390	4,810,036	4,981,593	

Water and Sewer Fund Expenses by Category Fiscal Year 2018-2019



Total \$4,981,545

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY 2017-2018

FUND: 51 WATER AND SEWER

<u>DEPARTMENT</u>	<u>PERSONNEL</u>	<u>SUPPLIES &</u>	<u>PROPERTY</u>	<u>EQUIP. RENTAL</u>	<u>OTHERS SVS.</u>	<u>CAPITAL</u>	<u>DEBT</u>	<u>TOTAL</u>
	<u>SERVICES</u>	<u>MATERIALS</u>	<u>& INFRAST.</u>	<u>& REPAIRS</u>	<u>& CHARGES</u>	<u>OUTLAY</u>	<u>SERVICE</u>	<u>BUDGET</u>
5660 ADMINISTRATION W & S	200,375	19,000	8,000	6,250	13,250	0	0	246,875
5600 WATER DISTRIBUTION	213,905	44,500	108,000	14,000	7,650	0	0	388,055
5610 SEWER COLLECTION	188,766	19,500	80,000	8,520	45,875	0	0	342,661
5620 WASTE WATER TREATMNT PLT.	150,212	92,800	4,000	33,000	236,625	6,000	0	522,637
5640 WATER TREATMENT PLANT	262,432	308,250	56,500	6,000	180,475	0	0	813,657
5680 UTILITY BILLING & COLL.	146,428	36,550	1,000	10,000	22,000	0	0	215,978
5890 DEBT SERVICE	0	0	0	0	0	0	1,696,555	1,696,555
5990 NON DEPARTMENTAL	0	0	0	0	755,127	0	0	755,127
TOTAL EXPENDITURES	1,162,118	520,600	257,500	77,770	1,261,002	6,000	1,696,555	4,981,545

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY ADMINISTRATION

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
51-5661-4101 SALARIES AND WAGES	88,587	91,120	126,146	153,032
51-5661-4103 OVERTIME WAGES	221	750	120	500
51-5661-4104 HEALTH/DENTAL/LIFE INSURANCE	12,365	11,975	15,214	16,948
51-5661-4105 TMRS CONTRIBUTIONS	7,434	7,873	10,569	17,211
51-5661-4106 SOCIAL SECURITY & MEDICARE TAX	6,843	7,028	9,285	11,745
51-5661-4107 TX WORKERS' COMPENSATION INS.	269	299	266	453
51-5661-4108 STATE UNEMPLOYMENT TAX	18	250	486	486
51-5661-4115 LICENSES	31	400	0	0
TOTAL PERSONNEL SERVICES	115,766	119,695	162,086	200,375
<u>SUPPLIES & MATERIALS</u>				
51-5662-4201 POSTAGE AND DELIVERY SERVICES	2,437	1,000	400	750
51-5662-4203 UNIFORMS	809	2,000	544	1,250
51-5662-4204 FUEL AND LUBRICANTS	2,059	1,500	4,152	2,750
51-5662-4205 SMALL TOOLS AND EQUIPMENT	965	1,500	91	1,000
51-5662-4212 OFFICE SUPPLIES	1,259	3,050	2,350	2,750
51-5662-4213 JANITORIAL SUPPLIES	3,129	2,700	2,300	2,500
51-5662-4217 OTHER SUPPLIES	2,083	2,000	924	0
51-5662-4220 REFRESHMENT SUPPLIES	1,781	1,500	2,000	2,500
51-5662-4230 OFFICE EQUIP. / FURNITURE	1,490	3,500	5,319	5,500
TOTAL SUPPLIES & MATERIALS	16,013	18,750	18,080	19,000
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5663-4302 BUILDING MAINTENANCE	3,686	7,000	8,515	8,000
TOTAL PROPERTY & INFRASTRUCTURE	3,686	7,000	8,515	8,000
<u>EQUIPMENT REPAIRS & MAINTENANCE</u>				
51-5664-4402 MAINTENANCE & REPAIR-SMALL EQUIP.	171	1,500	0	0
51-5664-4405 OFFICE EQUIPMENT / FURNITURE	995	9,000	2,088	5,000
51-5664-4407 VEHICLE MAINTENANCE & REPAIRS	377	1,500	1,061	1,250
TOTAL EQUIPMENT REPAIRS & MAINTENANCE	1,543	12,000	3,149	6,250
<u>OTHER SERVICES & CHARGES</u>				
51-5665-4501 TELECOMMUNICATION SERVICES	2,168	2,500	2,184	2,500
51-5665-4502 INSURANCE AND BONDS	0	2,500	0	0
51-5665-4503 PUBLIC INFORMATION NOTICES	693	2,500	0	0
51-5665-4504 TRAVEL AND / OR TRAININGS	1,588	3,500	2,235	3,000
51-5665-4505 UTILITY SERVICES	8,011	8,500	6,000	6,000
51-5665-4509 PROFESSIONAL / TECHNICAL MATERIALS	0	7,000	0	0
51-5665-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,089	1,500	4,244	1,500
51-5665-4516 LEGAL SERVICES	0	1,500	0	0
51-5665-4526 OTHER PROFESSIONAL FEES	0	9,000	0	0
51-5665-4550 EMPLOYMENT TESTS & EXAMS	270	500	105	250
TOTAL OTHER SERVICES & CHARGES	17,819	39,000	14,768	13,250
TOTAL UTILITY ADMINISTRATION	154,827	196,445	206,598	246,875

CITY OF DONNA, TEXAS

DEPARTMENT: WATER DISTRIBUTION			FUND: WATER & SEWER	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	5	5	5	5
Part-time	-	-	-	-
DEPARTMENT TOTAL	5	5	5	5

DUTIES AND RESPONSIBILITIES:

The Distribution and Collection System responsible for the maintenance, construction, and management of the City's water distribution. The activities supervised include:

1. Maintenance of approximately 50 miles of water lines, (2) elevated storage tanks, and the construction and repair of water lines, water taps, and other related duties.

GOALS AND OBJECTIVES:

1. Continue to repair City water lines in order to maintain pressure and volume and reduce interruptions to customers.
2. Continue to add gate valves to water lines in areas that are difficult to isolate during water breaks.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Water Mains Repaired (Leaks)	206	270	177	200
2. Sewer Backups Resolved	186	240	189	250
3. Water Meters Replaced	112	155	4,717	100

CITY OF DONNA, TEXAS

DEPARTMENT: WATER DISTRIBUTION

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
51-5601-4101 SALARIES AND WAGES	133,904	129,322	145,126	135,800
51-5601-4103 OVERTIME	18,415	15,000	21,500	15,000
51-5601-4104 HEALTH/DENTAL/LIFE INSURANCE	25,054	29,921	29,889	28,225
51-5601-4105 TMRS CONTRIBUTIONS	95,352	12,368	14,409	16,905
51-5601-4106 SOCIAL SECURITY & MEDICARE TAX	11,609	11,041	12,772	11,536
51-5601-4107 TX WORKERS' COMPENSATION INS.	5,492	5,785	5,406	5,629
51-5601-4108 STATE UNEMPLOYMENT TAX	200	625	819	810
TOTAL PERSONNEL SERVICES	290,025	204,062	229,921	213,905
<u>SUPPLIES & MATERIALS</u>				
51-5602-4203 UNIFORMS	8,216	7,750	7,305	8,000
51-5602-4204 FUEL AND LUBRICANTS	10,036	8,000	12,656	9,000
51-5602-4205 SMALL TOOLS & EQUIPMENT	15,414	21,000	21,206	21,000
51-5602-4217 OTHER SUPPLIES	132	1,000	1,818	0
51-5602-4231 MINOR EQUIPMENT	0	1,000	0	1,500
51-5602-4238 METERS	38,886	50,000	7,000	0
51-5602-4275 FIRE HYDRANTS	1,653	15,000	8,302	5,000
TOTAL SUPPLIES & MATERIALS	74,336	103,750	58,287	44,500
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5603-4302 BUILDING MAINTENANCE	9,186	7,500	0	5,000
51-5603-4308 DISTRIBUTION MAINTENANCE	178,249	150,000	129,367	100,000
51-5603-4375 FIRE HYDRANT REPAIRS	0	3,000	2,028	3,000
TOTAL PROPERTY & INFRASTRUCTURE	187,435	160,500	131,395	108,000
<u>EQUIPMENT REPAIRS & MAINTENANCE</u>				
51-5604-4402 MAINTENANCE & REPAIR SMALL EQ.	1,121	1,500	1,539	2,000
51-5604-4403 EQUIPMENT RENTALS	0	1,500	930	0
51-5604-4406 HEAVY EQUIPMENT REPAIRS	0	3,000	0	2,500
51-5604-4407 VEHICLE MAINTENANCE & REPAIRS	13,043	8,500	11,661	9,500
TOTAL EQUIPMENT REPAIRS & MAINTENANCE	14,164	14,500	14,130	14,000
<u>OTHER SERVICES & CHARGES</u>				
51-5605-4501 TELECOMMUNICATION SERVICES	2,423	3,000	3,273	3,000
51-5605-4503 PUBLIC INFORMATION NOTICES	888	0	0	0
51-5605-4504 TRAVEL AND / OR TRAININGS	1,080	3,000	431	3,500
51-5605-4505 UTILITY SERVICES	1,069	1,000	1,000	1,000
51-5605-4525 INSPECT INSIDE WATER TANKS	0	0	4,500	0
51-5605-4550 EMPLOYMENT TEST & EXAMS	0	500	0	150
TOTAL OTHER SERVICES & CHARGES	5,460	7,500	9,204	7,650
TOTAL WATER DISTRIBUTION	571,420	490,312	442,937	388,055

CITY OF DONNA, TEXAS

DEPARTMENT: SEWER COLLECTION

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
51-5611-4101 SALARIES AND WAGES	115,339	109,992	130,605	118,586
51-5611-4103 OVERTIME	21,928	29,000	17,638	18,000
51-5611-4104 HEALTH/DENTAL/LIFE INSURANCE	22,522	23,942	23,802	22,582
51-5611-4105 TMRS CONTRIBUTIONS	11,330	11,912	12,345	15,311
51-5611-4106 SOCIAL SECURITY	10,518	10,633	11,085	10,449
51-5611-4107 WORKERS COMPENSATION	2,840	3,659	2,797	3,190
51-5611-4108 STATE UNEMPLOYMENT TAX	49	500	648	648
51-5611-4115 LICENSES	157	0	222	0
TOTAL PERSONNEL SERVICES	184,684	189,638	199,142	188,766
<u>SUPPLIES & MATERIALS</u>				
51-5612-4203 UNIFORMS	6,017	4,800	5,776	6,000
51-5612-4204 FUEL AND LUBRICANTS	3,495	2,000	7,419	5,500
51-5612-4205 SMALL TOOLS & EQUIPMENT	2,088	5,000	5,733	5,500
51-5612-4231 MINOR EQUIPMENT	0	1,500	1,418	2,500
TOTAL SUPPLIES & MATERIALS	11,600	13,300	20,346	19,500
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5613-4205 SMALL TOOLS & EQUIPMENT	14,450	8,500	6,434	5,000
51-5613-4308 SEWER LINE MAINTENANCE	7,589	32,000	96,033	25,000
51-5613-4314 LIFT STATION MAINT & REPAIRS	75,697	75,000	105,590	30,000
51-5613-4315 MANHOLE MAINT & REPAIRS	13,817	25,000	11,374	20,000
TOTAL PROPERTY & INFRASTRUCTURE	111,553	140,500	219,431	80,000
<u>EQUIPMENT REPAIRS & MAINTENANCE</u>				
51-5614-4402 MAINT. & REPAIRS SMALL EQUIPMENT	720	500	438	1,770
51-5614-4406 HEAVY EQUIPMENT REPAIRS	0	1,500	2,315	1,750
51-5614-4407 VEHICLE MAINTENANCE & REPAIRS	4,424	5,000	7,037	5,000
TOTAL EQUIPMENT REPAIRS & MAINTENANCE	5,145	7,000	9,790	8,520
<u>OTHER SERVICES & CHARGES</u>				
51-5615-4501 TELECOMMUNICATION SERVICES	904	1,000	1,449	1,750
51-5615-4504 TRAVEL AND / OR TRAININGS	3,126	4,000	1,980	4,000
51-5615-4505 UTILITY SERVICES	38,960	43,000	37,900	40,000
51-5615-4550 EMPLOYMENT TEST & EXAMS	35	500	0	125
TOTAL OTHER SERVICES & CHARGES	43,025	48,500	41,329	45,875
TOTAL SEWER COLLECTION	356,007	398,938	490,038	342,661

CITY OF DONNA, TEXAS

DEPARTMENT: WASTE WATER TREATMENT PLANT			FUND: WATER & SEWER	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-Time	2	3	3	3
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	3	3	3

DUTIES AND RESPONSIBILITIES:

The Wastewater Division is responsible for the operation and maintenance of the City of Donna Wastewater Plant and all the lift Stations that pump the raw sewage to the treatment plant via our collection system.

GOALS AND OBJECTIVES:

1. To operate and maintain the Wastewater Treatment Facility and City Lift Stations so as to provide proper treatment of raw sewage as required by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ).
2. To comply with EPA and TCEQ regulations for permit effluent requirements, plant and lift stations operations and maintenance, laboratory testing and reporting, and sludge treatment and disposal.
3. To continue to providing training for supervisors and subordinates.
4. To implement the Master Plan for the Wastewater Treatment Plant and Lift Stations including: to improve existing structure renovate, rehabilitate.
5. Continue to apply chemical to reduce odor and corrosion caused by Hydrogen Sulfide Gas at Wastewater Plant and Lift Stations.
6. Assure that collection of permit sampling are properly collected, packaged, and submitted.
7. Upkeep preventative maintenance on plant equipment and lift stations, and maintain proper documentation.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Estimated Gals. Treated	504,104,000	580,000,000	508,744,000	550,000,000
2. Total Routine Quality Samples Collected	780	755	784	800

CITY OF DONNA, TEXAS

DEPARTMENT: WASTE WATER TREATMENT PLANT

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
51-5621-4101 SALARIES AND WAGES	99,883	99,782	95,437	104,064
51-5621-4103 OVERTIME	5,170	3,500	7,000	5,500
51-5621-4104 HEALTH/DENTAL/LIFE INSURANCE	17,957	17,956	15,641	16,939
51-5621-4105 TMRS CONTRIBUTIONS	8,624	8,851	8,716	12,282
51-5621-4106 SOCIAL SECURITY & MEDICARE	8,037	7,901	7,710	8,382
51-5621-4107 WORKERS COMP INS.	2,441	2,719	2,403	2,559
51-5621-4108 STATE UNEMPLOYMENT TAX	307	375	486	486
51-5621-4115 LICENSES	157	0	111	0
TOTAL PERSONNEL SERVICES	142,575	141,084	137,504	150,212
<u>SUPPLIES & MATERIALS</u>				
51-5622-4203 UNIFORMS	3,691	4,000	4,167	4,250
51-5622-4204 FUEL AND LUBRICANTS	2,451	4,000	1,449	3,500
51-5622-4205 SMALL TOOLS & EQUIPMENT	9,730	7,500	4,431	7,750
51-5622-4206 CHEMICALS	92,086	130,000	70,000	75,000
51-5622-4212 OFFICE SUPPLIES	0	500	204	500
51-5622-4213 JANITORIAL SUPPLIES	17	1,000	307	1,000
51-5622-4217 OTHER SUPPLIES	1,882	1,700	1,250	0
51-5622-4220 REFRESHMENTS	154	500	250	800
TOTAL SUPPLIES & MATERIALS	110,011	149,200	82,058	92,800
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5623-4311 GROUNDS MAINTENANCE & REPAIRS	0	5,000	458	4,000
TOTAL PROPERTY & INFRASTRUCTURE	0	5,000	458	4,000
<u>EQUIPMENT REPAIRS & MAINTENANCE</u>				
51-5624-4402 MAINT & REPAIRS - SMALL EQUIP.	4,889	5,000	4,952	5,500
51-5624-4406 EQUIPMENT REPAIRS	183,409	50,000	23,665	25,000
51-5624-4407 VEHICLE MAINTENANCE & REPAIRS	540	1,500	864	2,500
TOTAL EQUIPMENT REPAIRS & MAINTENANCE	188,838	56,500	29,481	33,000
<u>OTHER SERVICES & CHARGES</u>				
51-5625-4501 TELECOMMUNICATION SERVICES	1,763	1,700	1,950	2,000
51-5625-4503 PUBLIC INFORMATION NOTICES	354	500	0	0
51-5625-4504 TRAVEL AND/OR TRAININGS	1,775	2,000	732	3,000
51-5625-4505 UTILITY SERVICES	81,749	100,000	95,408	90,000
51-5625-4506 SEWER PLANT SECURITY SERVICES	101	1,500	0	500
51-5625-4510 TCEQ PERMIT-WASTEWATER FACILITY	15,447	17,000	13,423	16,000
51-5625-4512 INTERNET SERVICE PROVIDERS	52	1,000	0	0
51-5625-4529 LABORATORY TESTS	22,955	20,000	23,352	22,500
51-5625-4550 EMPLOYMENT TESTS & EXAMS	0	250	0	125
51-5625-4594 SLUDGE HAULING FROM WWTP	161,011	150,000	180,475	100,000
51-5625-4596 BFI DUMPSTER-SEWER TREAT. PLANT	2,216	3,000	2,805	2,500
TOTAL OTHER SERVICES & CHARGES	287,350	296,950	318,145	236,625
<u>CAPITAL OUTLAY</u>				
51-5626-4650 SEWER PLANT IMPROVEMENTS	0	0	0	6,000
TOTAL CAPITAL OUTLAY	0	0	0	6,000
TOTAL WASTE WATER TREATMENT PLANT	728,774	648,734	567,646	522,637

CITY OF DONNA, TEXAS

DEPARTMENT: WATER TREATMENT PLANT			FUND: WATER & SEWER	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-Time	4	5	4	5
Part-time	-	-	-	-
DEPARTMENT TOTAL	4	5	4	5

DUTIES AND RESPONSIBILITIES:

The Water Plant Department is responsible for the water treatment plant; to treat, produce, and deliver safe drinking water with an adequate supply and pressure to the City.

1. Collect and analyze over 15,534 chemical and bacteriological water quality tests to assure a safe drinking water supply as mandated by the Texas Commission on Environmental Quality (TCEQ).
2. Maintain and repair all structures and equipment to ensure proper plant operations.
3. Monitor, record, and submit monthly operating reports to local, state, and federal agencies.
4. Collect and submit lead/copper, bacteriological, THM, HAA5, TOC, UCMR3, and other TCEQ and EPA required samples to state certified lab.

GOALS AND OBJECTIVES:

1. Continue to work with departments to find mutual solutions to their budget and accounting related problems.
2. Continue to operate the facility within the rules and guidelines established by the TCEQ and EPA.
3. Continue to closely monitor and track the amount of water being purchased from the Donna Irrigation District.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Total Gals. Produced	603,000,000	560,000,000	530,000,000	550,000,000
2. Total Routine Quality Samples Collected	8,724	9,100	9,500	9,000

CITY OF DONNA, TEXAS

DEPARTMENT: WATER TREATMENT PLANT

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
51-5641-4101 SALARIES AND WAGES	121,219	161,055	124,953	160,380
51-5641-4103 OVERTIME	18,261	15,000	34,201	30,000
51-5641-4104 HEALTH/DENTAL/LIFE INSURANCE	22,554	29,928	21,173	28,230
51-5641-4105 TMRS CONTRIBUTIONS	11,452	15,088	13,283	21,342
51-5641-4106 SOCIAL SECURITY & MEDICARE	10,700	13,468	11,974	14,564
51-5641-4107 WORKERS COMPENSATION INS.	6,574	6,479	6,470	7,106
51-5641-4108 STATE UNEMPLOYMENT TAX	5	625	648	810
51-5641-4115 LICENSES	165	1,000	0	0
TOTAL PERSONNEL SERVICES	190,929	242,643	212,702	262,432
<u>SUPPLIES & MATERIALS</u>				
51-5642-4203 UNIFORMS	5,110	4,750	5,102	5,000
51-5642-4204 FUEL AND LUBRICANTS	3,744	6,500	986	2,750
51-5642-4205 SMALL TOOLS AND EQUIPMENT	5,357	8,000	7,102	8,000
51-5642-4206 CHEMICALS	324,345	300,000	265,429	225,000
51-5642-4209 RAW WATER PURCHASED	78,296	65,000	67,384	65,000
51-5642-4212 OFFICE SUPPLIES	455	750	768	1,000
51-5642-4213 JANITORIAL SUPPLIES	573	1,000	299	1,000
51-5642-4220 REFRESHMENT SUPPLIES	126	500	350	500
TOTAL SUPPLIES & MATERIALS	418,006	386,500	347,420	308,250
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5643-4302 BUILDING MAINTENANCE	6,545	6,500	1,055	6,500
51-5643-4310 WATER PLANT MAINT. & REPAIRS	45,266	40,000	64,075	50,000
TOTAL PROPERTY & INFRASTRUCTURE	51,811	46,500	65,130	56,500
<u>EQUIPMENT REPAIRS & MAINTENANCE</u>				
51-5644-4402 MAINTENANCE & REPAIRS SMALL EQ.	4,611	5,000	3,095	5,000
51-5644-4407 VEHICLE MAINTENANCE & REPAIRS	318	900	665	1,000
TOTAL EQUIPMENT REPAIRS & MAINTENANCE	4,929	5,900	3,760	6,000
<u>OTHER SERVICES & CHARGES</u>				
51-5645-4501 TELECOMMUNICATION SERVICES	32,920	42,000	35,872	41,000
51-5645-4503 PUBLIC INFORMATION NOTICES	394	500	0	0
51-5645-4504 TRAVEL AND/OR TRAININGS	1,757	2,000	346	2,000
51-5645-4505 UTILITY SERVICES	100,151	110,000	99,252	95,000
51-5645-4510 TCEQ WATER SYSTEM FEES	14,434	15,000	12,749	15,000
51-5645-4518 RENTS & CONTRACTUALS	2,480	3,000	0	0
51-5645-4526 OTHER PROFESSIONAL FEES	48,580	2,000	0	0
51-5645-4528 FIRE PREVENTION SERVICES	372	1,200	0	1,000
51-5645-4529 LABORATORY TESTS	24,562	25,000	23,528	25,000
51-5645-4535 RIO GRANDRIGIONAL WATER AUTH.	0	0	24	100
51-5645-4550 EMPLOYMENT TEST & EXAMS	0	500	0	125
51-5645-4590 MISCELLANEOUS EXPENDITURES	0	0	0	0
51-5645-4596 DUMPSTER-WATER TRTMNT PLANT	1,043	1,300	1,172	1,250
TOTAL OTHER SERVICES & CHARGES	226,693	202,500	172,943	180,475
TOTAL WATER TREATMENT PLANT	892,367	884,043	801,955	813,657

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY BILLING AND COLLECTIONS			FUND: WATER & SEWER	
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	3	3	3	3
Part-time	0	0	0	0
DEPARTMENT TOTAL	3	3	3	3

DUTIES AND RESPONSIBILITIES:

The Water Billing and Collection Division is responsible for billing customers monthly for the water usage, collecting and disconnecting water accounts for non payment.

1. Maintenance and monthly reading of more than 5,000 water meter accounts and performing associated tasks such as connects, disconnects, rechecks, repairs, bench testing of meters, and responding to customer requests for service.

GOALS AND OBJECTIVES:

1. Improve on Customer Service
2. To provide automatic draft of customers water bill from checking account..

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
Accounts Billed Monthly	5,310	5,300	5,400	5,500
Water disconnect noticed mailed	1,607	3,450	1,650	1,700

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY BILLING & COLLECTIONS

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
51-5681-4101 SALARIES AND WAGES	86,012	86,448	86,509	105,264
51-5681-4103 OVERTIME WAGES	12,543	12,000	2,000	3,000
51-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	18,448	17,954	18,133	16,940
51-5681-4105 TMRS RETIREMENT CONTRIBUTIONS	8,352	8,437	7,631	12,136
51-5681-4106 SOCIAL SECURITY & MEDICARE TAX	7,768	7,531	6,767	8,282
51-5681-4107 TX WORKERS' COMPENSATION INS.	173	320	170	320
51-5681-4108 STATE UNEMPLOYMENT TAX	27	375	486	486
TOTAL PERSONNEL SERVICES	133,323	133,065	121,696	146,428
<u>SUPPLIES & MATERIALS</u>				
51-5682-4201 POSTAGE AND DELIVERY SERVICES	26,758	26,539	26,637	23,000
51-5682-4203 UNIFORMS	970	500	688	550
51-5682-4204 FUEL & LUBRICANTS	4,417	4,750	0	500
51-5682-4205 SMALL TOOLS AND EQUIPMENT	0	3,500	72	2,500
51-5682-4212 OFFICE SUPPLIES	10,124	7,000	5,840	6,500
51-5682-4213 JANITORIAL SUPPLIES	0	0	1,722	0
51-5682-4217 OTHER SUPPLIES	705	0	55	0
51-5682-4220 REFRESHMENT SUPPLIES	196	300	309	500
51-5682-4230 OFFICE EQUIPMENT / FURNITURE	2,558	1,600	12,106	3,000
TOTAL SUPPLIES & MATERIALS	45,728	44,189	47,429	36,550
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5683-4302 BUILDING MAINTENANCE	934	1,000	1,165	1,000
TOTAL PROPERTY & INFRASTRUCTURE	934	1,000	1,165	1,000
<u>EQUIPMENT REPAIRS & MAINTENANCE</u>				
51-5684-4402 MAINT & REPAIR-SMALL EQUIPMENT	710	0	1,574	0
51-5684-4405 OFFICE EQUIPMENT / FURNITURE	16,988	15,000	4,337	10,000
TOTAL EQUIPMENT REPAIRS & MAINTENANCE	17,698	15,000	5,911	10,000
<u>OTHER SERVICES & CHARGES</u>				
51-5685-4501 TELECOMMUNICATION SERVICES	17,170	17,061	18,707	17,000
51-5685-4503 PUBLIC INFORMATION NOTICES	184	0	0	0
51-5685-4504 TRAVEL AND/OR TRAININGS	0	3,000	4,887	3,500
51-5685-4505 UTILITIES	1,138	1,200	1,675	1,500
51-5685-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	0	346	0
51-5685-4526 OTHER PROFESSIONAL SERVICES	340	0	0	0
51-5685-4590 MISCELLANEOUS SERVICES	163	0	346	0
TOTAL OTHER SERVICES & CHARGES	18,995	21,261	25,961	22,000
TOTAL UTILITY BILLING & COLLECTIONS	216,678	214,515	202,162	215,978

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

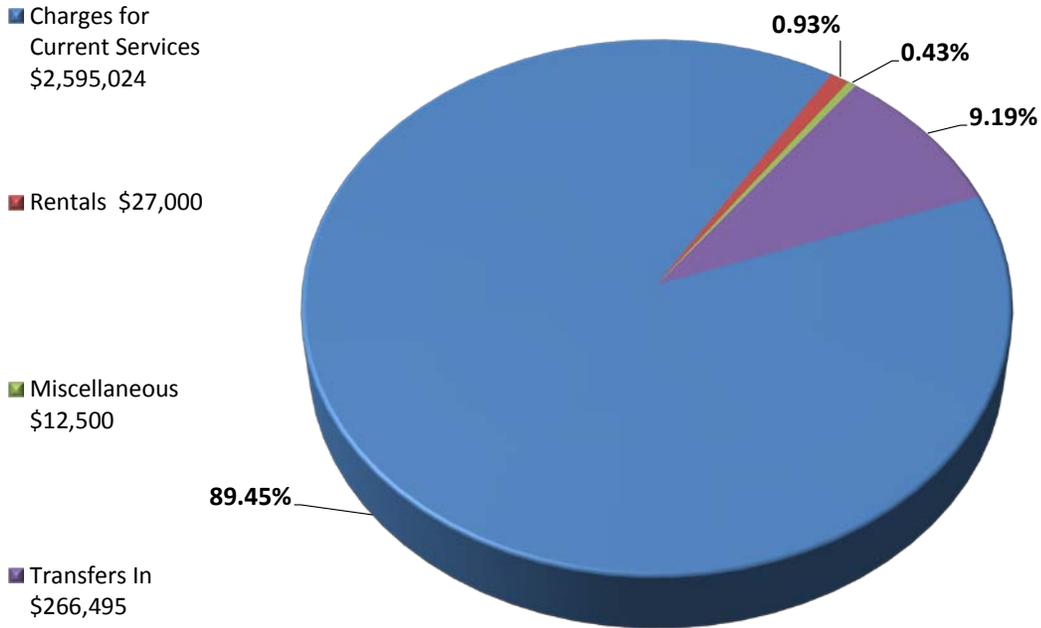
FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
51-5898-4812 AMORTIZE 2012 DEFERRED LOSS	35,798	0	0	0
51-5898-4816 AMORT 2016 INS. DIS. PREMIUM	(4,183)	0	0	0
51-5898-4817 2017 BOND PREMIUM AMORTIZED	(10,056)	0	0	0
51-5898-4899 FISCAL AGENT FEES	0	250	250	0
51-5898-6401 INTEREST ON SOS CLAIMS	42,783	35,934	30,000	0
51-5898-6561 INTEREST - 2009 COMB. TAX & REV. C O'S	203,187	196,839	125,000	188,771
51-5898-6570 INTEREST - 2017 CERT. OF OBLIGATION	44,497	311,627	135,470	260,600
51-5898-6613 INTEREST - 2012 LTD TAX REF. BOND	99,809	93,904	93,904	82,513
51-5898-6614 INTEREST - 2014 TAX NOTES	9,973	8,100	8,100	5,834
51-5898-6616 INTEREST - 2016 CERT. OF OBLIGATION	162,429	141,187	141,187	140,770
51-5898-6901 PRINCIPAL PAYMENTS TO S.O.S.	0	204,066	204,066	0
51-5898-6913 PRINCIPAL - 2012 LTD TAX REFUNDING	0	415,840	415,840	386,400
51-5898-6914 PRINCIPAL - 2014 TAX NOTES	0	128,000	128,000	128,000
51-5898-6916 PRINCIPAL - 2016 CERT. OF OBLIGATION	0	0	0	41,667
51-5898-6961 P-2009 COMB. TAX & REV C O'S	0	180,000	180,000	190,000
51-5898-6970 PRIN. 2017 CERT. OF OBLIGATION	0	220,000	220,000	272,000
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	584,239	1,935,747	1,681,817	1,696,555
<u>TRANSFERS TO OTHER FUNDS</u>				
51-5919-4943 TRANSFER OUT 2014 TAX NOTES	0	0	176,742	0
51-5919-7045 TRANSFER OUT DEDC 45	2,196,788	0	0	0
51-5919-7169 TRANSFER OUT TO 2015 CO'S	180,000	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS	2,376,788	0	176,742	0
<u>NON DEPARTMENTAL</u>				
51-5985-5700 DEPRECIATION EXPENSE	5,021,607	0	0	0
51-5995-4502 GENERAL LIABILITY INSURANCE & BONDS	32,031	32,180	40,000	39,036
51-5995-4516 LEGAL SERVICES	0	50,000	0	0
51-5995-4522 ANNUAL INDEPENDENT AUDIT FEES	38,990	30,557	30,557	29,000
51-5995-4524 CITY ENGINEER- W. & S. OPERATIONS	74,394	60,000	45,000	26,000
51-5995-4526 OTHER PROFESSIONAL FEES	32,500	0	27,750	15,000
51-5995-4545 NAWS SEWER BILLING	11,449	11,350	11,000	11,350
51-5995-4551 CUSTOMER SERVICE TRANSFER G.F.	412,338	420,000	420,000	420,000
51-5995-4595 BANK SERVICE CHARGES	7,036	6,125	680	0
51-5995-4597 UTILITY 4% WATER FRANCHISE FEES	0	0	0	128,833
51-5995-4598 UTILITY 4% SEWER FRANCHISE FEES	179,954	214,741	200,000	85,908
TOTAL NON DEPARTMENTAL	5,810,299	824,953	774,987	755,127
TOTAL NON DEPARTMENTAL	8,771,325	2,760,700	2,633,546	2,451,682

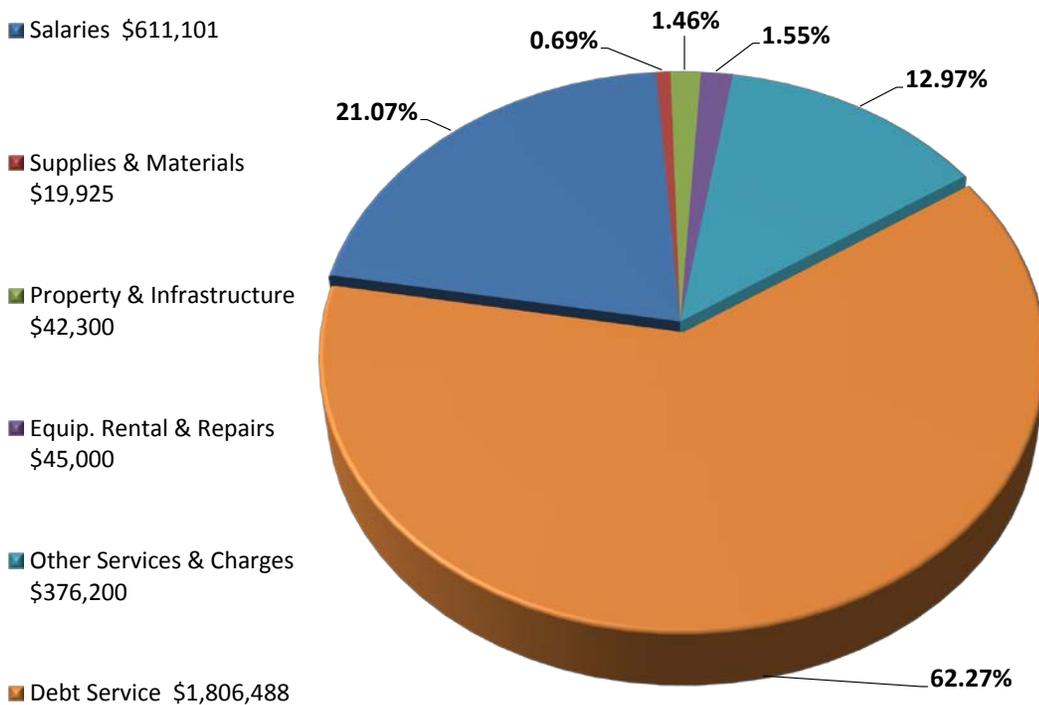
ALLIANCE INTERNATIONAL BRIDGE FUND

The **Alliance International Bridge Fund** is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

Alliance International Bridge Summary of Revenues Total \$2,901,019



Summary of Expenses Total \$2,901,014



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>REVENUES</u>				
4040 CHARGES FOR CURRENT SERVICES	2,178,315	2,638,059	2,357,499	2,595,024
4041 RENTALS	27,000	39,000	27,000	27,000
4060 MISCELLANEOUS	23,912	6,070	18,431	12,500
4080 CONTRIBUTIONS	48,407	0	0	0
4090 TRANSFERS IN	400,000	0	0	266,495
TOTAL REVENUES	2,677,634	2,683,129	2,402,930	2,901,019
<u>EXPENSES</u>				
5XX1 PERSONNEL SERVICES	564,406	555,264	530,654	611,101
5XX2 SUPPLIES & MATERIALS	16,674	20,367	18,274	19,925
5XX3 PROPERTY & INFRASTRUCTURE	22,357	26,840	14,125	42,300
5XX4 EQUIPMENT RENTAL & REPAIRS	23,671	25,179	30,640	45,000
5XX5 OTHER SERVICES & CHARGES	1,427,622	263,124	378,472	376,200
5XX6 CAPITAL OUTLAY	0	0	20,100	0
5XX8 DEBT SERVICE	671,503	176,480	147,900	1,806,488
5XX9 TRANSFERS OUT	670,967	1,500,000	1,500,000	0
TOTAL BRIDGE EXPENSES	3,397,202	2,567,254	2,640,165	2,901,014
REVENUES OVER/UNDER EXPENSES	<u>(719,567)</u>	<u>115,875</u>	<u>(237,235)</u>	<u>5</u>



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CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>CHARGES FOR CURRENT SERVICES</u>				
62-4040-3601 PASSENGER VEHICLE TOLLS	2,134,831	2,450,000	2,310,623	2,562,237
62-4040-3602 CAR PUSHING / PULLING TOLLS	2,129	2,347	1,956	1,634
62-4040-3603 COMMERCIAL TRUCK TOLLS	0	151,875	0	0
62-4040-3604 EXTRA AXLES VEHICLE TOLLS	4,920	5,331	4,478	4,756
62-4040-3608 RECREATIONAL VEHICLE TOLLS	380	438	360	433
62-4040-3616 AVI - TWO AXLE BUS TOLLS	0	0	64	0
62-4040-3620 TWO AXLE TRUCK TOLLS	168	201	160	65
62-4040-3650 BICYCLE TOLLS	94	92	70	47
62-4040-3651 PEDESTRIAN CROSSING TOLLS	163	178	240	245
62-4040-3653 MOTORCYCLE TOLLS	522	483	750	607
62-4040-3680 PARK & RIDE FEES	2	0	0	0
62-4040-3695 GAIN(LOSS) - PESO EXCHANGES	35,108	27,114	38,798	25,000
TOTAL CHARGES FOR CURRENT SERVICES	2,178,315	2,638,059	2,357,499	2,595,024
<u>RENTALS</u>				
62-4041-3701 RENTAL OF TABC PROPERTY	27,000	27,000	27,000	27,000
62-4041-3703 UETA LOT RENTAL	0	12,000	0	0
TOTAL RENTALS	27,000	39,000	27,000	27,000
<u>MISCELLANEOUS</u>				
62-4060-3640 INVEST. INCOME-LOGIC / CASH RESERVE	5	0	(8)	0
62-4060-3651 CD INT/BRIDGE REVENUE FUND	2	0	0	0
62-4060-3661 TRUST INC. - BRIDGE REVENUE FUND	285	245	1,250	500
62-4060-3662 TRUST INC. - DEBT SERVICE RESERVE FUND	2,719	3,700	10,892	8,000
62-4060-3668 TRUST INC. - O&M RESERVE FUND	761	1,050	3,128	2,000
62-4060-3669 TRUST INC. - REPAIR & REPLACE FUND	792	1,075	3,169	0
62-4060-3680 TELLER OVER SHORT	(124)	0	0	2,000
62-4060-3682 BANK OVER SHORT - DOLLARS	(1)	0	0	0
62-4060-3684 BANK OVER SHORT - PESOS	5	0	0	0
62-4060-3930 MISC. INCOME	19,469	0	0	0
TOTAL MISCELLANEOUS	23,912	6,070	18,431	12,500
<u>CONTRIBUTIONS</u>				
62-4080-3903 CAPITAL CONTRIBUTIONS	48,407	0	0	0
TOTAL CONTRIBUTIONS	48,407	0	0	0
<u>TRANSFERS IN</u>				
62-4090-7011 TRANSFERS IN GENERAL FUND	400,000	0	0	0
62-4090-7041 TRANSFERS IN DEBT SERVICE FUND	0	0	0	266,495
TOTAL TRANSFERS IN	400,000	0	0	266,495
TOTAL REVENUES	2,677,634	2,683,129	2,402,930	2,901,019

CITY OF DONNA, TEXAS

DEPARTMENT: BRIDGE OPERATIONS		FUND: 62 ALLIANCE INT'L BRIDGE		
Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Full-time	11	12	12	13
Part-time	1	1	-	-
DEPARTMENT TOTAL	12	13	12	13

DUTIES AND RESPONSIBILITIES:

The Bridge Department is responsible for collecting, depositing, and reporting daily toll collections. The activities include:

1. Update the "cash reserve report" and the "daily cash deposit - finance report".
2. Update daily the "peso historical exchange rate report".
3. Update daily the "daily bridge vehicle crossing comparison" report and the "traffic hourly analysis" report.
4. Create daily, and update during each shift-end the bank deposit bag (bank deposit slips, coin count, currency) with all pertinent information for armored truck pick up & prepare daily cash report of accounting.
5. Prepare weekly work schedules, reconcile toll collectors money to toll collectors report.
6. Prepare monthly, quarterly, and periodic reports.
7. Maintain excellent teamwork with federal, county, and local authorities, especially CBP.
8. Create procedures as to what to do in case of a natural disaster.
9. Create annual department budget and adhere to it, analyzing it monthly .
10. Plan, prepare, and implement policies, standards, and procedures for the bridge department.
11. Create monthly statements for Duro Bag Company.
12. Managing the Congressman Ruben Hinojosa Park & Ride Terminal.
13. Creating agendas and minutes for the Bridge Board upload to city website.
14. Coordinate all market sales for the digital message board.

GOALS AND OBJECTIVES:

1. Continue to improve customer service by implementing a prepaid system and accepting credit cards in the future, as well as updating the axle and loop system.
2. Continue to work with departments from US/Mexico to find solutions to attract more customers.
3. Increase the efficiency of the organization with planning, preparing, and implementing policies, standards for the bridge department.
4. Open Southbound Commercial Empty Traffic in order to increase traffic flow and revenues.

Vision Statement: To provide a distinctive service that differentiates us as best in class.

Mission Statement: To exceed our customers expectations in accommodating a shorter and safer route to a International destination.

Performance Indicators	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
1. Monthly Crossings	573,506	598,399	587,983	602,683
2. Average Daily numbers	1,593	1,635	1,633	1,674
3. Annual Revenue	2,178,314	2,607,527	2,322,714	2,434,925
4. Daily Toll Collection Reports	1,800	1,950	1,840	1,865
5. Daily Cash Report	365	365	365	365
6. Daily Cash /Check Report	365	365	365	365
7. Deposit Slips--US currency	365	365	365	365
8. Deposit Slip--Pesos	365	365	365	365
9. Through-Put Time Per Car	20 Seconds	20 Seconds	20 Seconds	20 Seconds

CITY OF DONNA, TEXAS

DEPARTMENT: BRIDGE OPERATIONS

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>PERSONNEL SERVICES</u>				
62-5681-4101 SALARIES AND WAGES	369,622	403,257	367,527	441,871
62-5681-4102 PART-TIME WAGES	21,409	0	25,000	0
62-5681-4103 OVERTIME WAGES	1,191	1,000	1,450	2,000
62-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	65,900	77,805	65,000	73,402
62-5681-4105 TMRS CONTRIBUTIONS	69,501	34,645	32,645	49,758
62-5681-4106 SOCIAL SECURITY & MEDICARE TAX	30,731	30,926	30,926	33,956
62-5681-4107 TX WORKERS' COMPENSATION INSURANCE	5,308	6,006	6,006	8,008
62-5681-4108 STATE UNEMPLOYMENT TAX	514	1,625	2,100	2,106
62-5681-4109 EDUCATION PAY	231	0	0	0
TOTAL PERSONNEL SERVICES	<u>564,406</u>	<u>555,264</u>	<u>530,654</u>	<u>611,101</u>
<u>SUPPLIES & MATERIALS</u>				
62-5682-4201 POSTAGE AND DELIVERY SERVICES	50	72	50	250
62-5682-4203 UNIFORMS	1,025	2,505	1,554	2,757
62-5682-4204 FUEL AND LUBRICANTS	1,803	1,800	1,675	2,020
62-5682-4206 CHEMICALS	471	400	0	1,400
62-5682-4212 OFFICE SUPPLIES	2,917	2,990	3,174	3,000
62-5682-4213 JANITORIAL SUPPLIES	1,908	1,740	1,740	1,998
62-5682-4217 OTHER SUPPLIES	888	670	1,347	0
62-5682-4220 REFRESHMENT SUPPLIES	2,386	3,925	3,245	2,500
62-5682-4230 OFFICE EQUIPMENT / FURNITURE	3,570	4,765	4,269	4,500
62-5682-4231 MINOR EQUIPMENT	1,658	1,500	1,220	1,500
TOTAL SUPPLIES & MATERIALS	<u>16,674</u>	<u>20,367</u>	<u>18,274</u>	<u>19,925</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
62-5683-4302 BUILDING MAINTENANCE & REPAIRS	3,020	4,740	2,612	6,000
62-5683-4303 A/C &/OR HEATING MNT. & REPAIRS	919	1,000	1,415	2,000
62-5683-4311 GROUNDS MAINTENANCE & REPAIRS	2,457	9,300	3,137	7,000
62-5683-4312 SIGN MAINTENANCE & REPAIRS	2,300	1,500	434	1,500
62-5683-4313 PARKING LOT MAINTENANCE	167	800	184	800
62-5683-4316 LIGHTS MAINTENANCE & REPAIRS	1,710	2,000	0	2,000
62-5683-4318 OTHER MAINTENANCE & REPAIRS	9,121	4,000	1,521	16,000
62-5683-4321 TOLL BOOTH MAINTENANCE & REPAIRS	435	500	120	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>20,130</u>	<u>23,840</u>	<u>9,423</u>	<u>35,300</u>
<u>EQUIPMENT REPAIRS & MAINTENANCE</u>				
62-5684-4405 OFFICE EQUIPMENT & FURNITURE	5,581	6,400	5,453	9,000
62-5684-4407 VEHICLE MAINTENANCE & REPAIRS	1,040	500	950	1,000
62-5684-4422 TOLL EQUIPMENT MAINTENANCE & REPAIRS	0	0	10,922	0
62-5684-4427 NETWORK SECURITY MAINTENANCE & REPAIRS	15,526	15,779	12,500	20,000
62-5684-4445 POWER GENERATION MAINTENANCE & REPAIRS	1,524	2,500	815	15,000
TOTAL EQUIPMENT REPAIRS & MAINTENANCE	<u>23,671</u>	<u>25,179</u>	<u>30,640</u>	<u>45,000</u>
<u>OTHER SERVICES & CHARGES</u>				
62-5685-4501 TELECOMMUNICATION SERVICES	4,859	5,160	13,490	14,000
62-5685-4503 PUBLIC NOTICES / ADVERTISING	0	24,200	302	10,000
62-5685-4504 TRAVEL AND/OR TRAININGS	23,931	24,000	15,302	25,000
62-5685-4505 UTILITY SERVICES	13,354	15,680	17,450	22,500
62-5685-4506 SECURITY SERVICES	24,445	20,020	20,109	0
62-5685-4511 MEMBERSHIP DUES & SUBSCRIPTIONS	3,482	3,437	3,437	4,000
62-5685-4524 ENGINEERING FEES	328,531	0	0	0
62-5685-4526 OTHER PROFESSIONAL FEES	27,802	1,000	3,139	4,000
62-5685-4550 EMPLOYMENT TESTS & EXAMS	280	385	35	200
62-5685-4564 JANITORIAL SERVICES	0	0	73	500
62-5685-4590 MISCELLANEOUS EXPENDITURES	(1)	0	(184)	0
62-5685-4596 DUMPSTER - BRIDGE OPERATIONS	1,358	1,350	1,447	2,000
TOTAL OTHER SERVICES & CHARGES	<u>428,041</u>	<u>95,232</u>	<u>74,600</u>	<u>82,200</u>
<u>CAPITAL OUTLAY</u>				
62-5686-4617 MOTOR VEHICLES	0	0	10,050	0
62-5686-4633 LAND	0	0	10,050	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>20,100</u>	<u>0</u>
TOTAL BRIDGE OPERATIONS	<u>1,052,838</u>	<u>719,882</u>	<u>683,691</u>	<u>793,526</u>

CITY OF DONNA, TEXAS

DEPARTMENT: TABC BUILDING RENTAL OPERATIONS

FUND: ALLIANCE INT'L BRIDGE

Personnel	Actual 2016-2017	Budget 2017-2018	Actual 2017-2018	Budget 2018-2019
Contracted	0	0	0	0
	0	0	0	0
	0	0	0	0

DUTIES AND RESPONSIBILITIES:

1. This department is responsible for cleaning and maintaining all of the TABC Building in good operating condition.

GOALS AND OBJECTIVES:

1. Maintain the TABC and the administrative building clean in good condition.

Performance Indicators ²	Actual 2016-2017	Budget 2017-2018	Estimated 2017-2018	Budget 2018-2019
Rental Centers	2	2	2	2

CITY OF DONNA, TEXAS

DEPARTMENT: TABC BUILDING RENTAL OPERATIONS

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>TABC BUILDING RENTAL OPERATIONS</u>				
62-5753-4303 A/C &/OR HEATING MAINT. & REPAIRS	745	1,000	4,150	2,500
62-5753-4304 BUILDING REPAIRS	1,002	1,000	401	2,250
62-5753-4311 GROUNDS MAINTENANCE & REPAIRS	481	1,000	151	2,250
TOTAL TABC BUILDING RENTAL OPERATIONS	2,228	3,000	4,702	7,000
TOTAL TABC BUILDING RENTAL OPERATIONS	<u>2,228</u>	<u>3,000</u>	<u>4,702</u>	<u>7,000</u>

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2016-2017	AMENDED BUDGET 2017-2018	ESTIMATED REV/EXP 2017-2018	CITY COUNCIL APPROVED 2018-2019
<u>DEBT SERVICE</u>				
62-5898-4816 AMORT. INS. DIS. PREMIUM	9,704	0	0	0
62-5898-6101 SOS PRINCIPAL PAYMENTS	610,000	112,650	71,512	0
62-5898-6104 2016 PRINCIPAL COMB TAX BRIDGE REF.	0	0	0	450,000
62-5898-6116 PRINCIPAL 2016 CO'S	0	0	0	8,333
62-5898-6401 INTEREST SOS CLAIMS	81,485	63,830	76,388	0
62-5898-6504 INTEREST 2016 COMB. TAX BRIDGE REF.	(29,687)	0	0	1,320,000
62-5898-6616 INTEREST 2016 CO'S	0	0	0	28,155
TOTAL DEBT SERVICE	<u>671,503</u>	<u>176,480</u>	<u>147,900</u>	<u>1,806,488</u>
<u>TRANSFERS TO OTHER FUNDS</u>				
62-5919-7141 TRANSFER TO DEBT SERVICE FUND	670,967	1,500,000	1,500,000	0
TOTAL TRANSFERS TO OTHER FUNDS	<u>670,967</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>0</u>
<u>DEPRECIATION</u>				
62-5985-5700 DEPRECIATION EXPENSE	846,204	0	0	0
TOTAL DEPRECIATION	<u>846,204</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>NON DEPARTMENTAL</u>				
62-5995-4502 GENERAL LIABILITY AND BONDS	7,877	7,880	10,592	11,000
62-5995-4516 LEGAL	2,056	7,000	3,500	30,000
62-5995-4522 ANNUAL AUDIT FEES	11,412	9,412	10,688	9,000
62-5995-4560 CONSULTANT SERVICES	128,549	140,000	278,492	244,000
62-5995-4595 BANK SERVICE CHARGES	3,482	3,600	600	0
TOTAL NON DEPARTMENTAL	<u>153,377</u>	<u>167,892</u>	<u>303,872</u>	<u>294,000</u>
TOTAL NON DEPARTMENTAL	<u><u>2,342,051</u></u>	<u><u>1,844,372</u></u>	<u><u>1,951,772</u></u>	<u><u>2,100,488</u></u>

**FIVE YEAR CAPITAL
IMPROVEMENT PROGRAM**

**FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM SCHEDULE
FISCAL YEARS 2019 THROUGH 2023**

Item #	PROJECT	2018-19	2019-20	2020-21	2021-22	2022-23	TOTAL	FUNDING SOURCE
<u>CITY HALL</u>								
1	11th Avenue - Pave Road	50,000					50,000	CO's
2	Generators		40,000				40,000	CO's
3	Building Additions			50,000			50,000	CO's
<u>STREETS & DRAINAGE PROJECTS</u>								
4	The Shoppes at 493	275,000	100,000	100,000			475,000	CO's
5	11th Avenue	125,000					125,000	CO's
6	South Hutto Road Improvements	80,000					80,000	CO's
7	Champion Street		300,000				300,000	CO's
8	Streets - To Be Determined			150,000	150,000	150,000	450,000	CO's
<u>WATER & SEWER</u>								
9	Rehabilitation of Water Plant		4,500,000				4,500,000	CO'S/FEMA
10	New 1 Million Water Tank & Water line extension	400,000					400,000	CO's
11	Waterline Project -East Tower to West Tower	135,000					135,000	CO's
12	Hutto Rd 12-Inch Water Line Improvements	200,000					200,000	CO's
13	Water Treatment Plant Expansion			3,220,000			3,220,000	CO's
14	Vehicles		100,000		100,000		200,000	CO's
<u>FINANCE</u>								
15	Kiosk System and Form Buster		52,000				52,000	TN's
<u>INFORMATION TECHNOLOGY</u>								
16	Hardware		100,000		150,000		250,000	TN's
17	Software		50,000		50,000		100,000	TN's
<u>FIRE DEPARTMENT</u>								
18	Ladder Truck		666,487				666,487	TN's
19	Fire Fighter Gear			50,000		50,000	100,000	TN's
<u>POLICE DEPARTMENT</u>								
20	Vehicles	368,648		100,000		100,000	568,648	TN's
21	Equipment			30,000			30,000	TN's
<u>PUBLIC WORKS</u>								
22	John Deere Tractor & Boom Mower	170,630					170,630	TN's
23	Vehicles		100,000		100,000		200,000	TN's
24	Backhoe			100,000			100,000	TN's
25	Tow Dump Trailer	20,000					20,000	TN's
26	Equipment - Mowers		10,000	10,000	10,000	10,000	40,000	TN's
<u>PARKS</u>								
27	Play Ground Play Sets	35,000	35,000	35,000			105,000	CO's
28	Development of Big Joe Park			100,000			100,000	GRNT
<u>INTERNATIONAL BRIDGE</u>								
29	South-Bound Empty Inspection Facility	6,000,000					6,000,000	Tx-DOT
30	North Bound Empty Inspection Facility		13,000,000				13,000,000	CO's
31	So. & North Bound Fully-Loaded Inspection Facility		30,000,000				30,000,000	CO's
32	2 Additional Lanes at International Bridge		1,500,000				1,500,000	CO's

FUNDING SOURCE LEGEND

CO'S - Certificates of Obligation
 TN - Tax Notes
 Tx-DOT --Texas Department of Transportation
 GRNT-- Grants

CITY OF DONNA CAPITAL PROGRAMS BY DESCRIPTION

PAVING PROJECTS:

Item 1. Scrap, remove existing hot mix and overlay

Item 2. City Hall is in need of generators

Item 3. City Hall renovations to front-office

STREETS & DRAINAGE PROJECTS:

Item 4. Water Line and Sewer line extensions including drainage.

Item 5. Street Overlay, curb & gutter

Item 6. Street Overlay, curb & gutter

Item 7. Street Overlay only

Item 8. Water Line and Sewer line extensions including drainage

WATER & SEWER:

Item 9. Rehabilitation of City Water Plant.

Item 10. New Water Tower 95% complete

Item 11. Waterline to connect East Water Tower to West Water Tower.

Item 12. 12" Waterline Improvements to interconnect city waterline system

Item 13. Expansion of Waste Water Treatment Plant.

Item 14. Vehicles for Water & Sewer department

FINANCE:

Item 15. Kiosk System for resident bill/ticket payment center, Form Buster

INFORMATION TECHNOLOGY:

Item 16. Library Servers, PC's, Incode Servers

Item 17. Various City-Wide software's

FIRE:

Item 18. Ladder Truck

Item 19. Fire Fighter Gear/Equipment

POLICE DEPARTMENT:

Item 20. Patrol Vehicles (5)

Item 21. Police Rifles, K-9 contraband detector, Various Equipment

PUBLIC WORKS:

Item 22. John Deere Tractor with Mower & Boom Mower

Item 23. Trucks for Public Works Department

Item 24. Backhoe

Item 25. Tow Dump Trailer

Item 26. Equipment - Mowers

PARKS:

Item 27. Play Ground Play Sets

Item 28. Addition of baseball and soccer fields

INTERNATIONAL BRIDGE:

Item 29. Inspection facility for south-bound empty truck traffic.

Item 30. Inspection facility for north-bound empty truck traffic.

Item 31. Inspection facility expansion for the preparation of south & northbound fully-loaded trucks.

Item 32. Two additional lanes at the International Bridge.



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**GENERAL OBLIGATION BONDS
DEBT SCHEDULES**

CITY OF DONNA, TEXAS

ISSUANCE: RECAP FUND: DEBT SERVICE

**GENERAL OBLIGATION BONDS
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				6,890,840.00
2/1/2019	438,600.00	129,494.34	568,094.34	6,452,240.00
8/1/2019		124,609.02	124,609.02	
2/1/2020	459,560.00	124,608.93	584,168.93	5,992,680.00
8/1/2020		118,694.10	118,694.10	
2/1/2021	465,440.00	118,694.10	584,134.10	5,527,240.00
8/1/2021		111,445.71	111,445.71	
2/1/2022	417,960.00	111,445.71	529,405.71	5,109,280.00
8/1/2022		104,436.48	104,436.48	
2/1/2023	419,360.00	104,436.48	523,796.48	4,689,920.00
8/1/2023		97,375.96	97,375.96	
2/1/2024	427,400.00	97,375.96	524,775.96	4,262,520.00
8/1/2024		90,141.68	90,141.68	
2/1/2025	455,520.00	90,141.68	545,661.68	3,807,000.00
8/15/2025		82,477.50	82,477.50	
2/15/2026	289,000.00	82,477.50	371,477.50	3,518,000.00
8/15/2026		76,185.00	76,185.00	
2/15/2027	303,000.00	76,185.00	379,185.00	3,215,000.00
8/15/2027		69,587.50	69,587.50	
2/15/2028	316,000.00	69,587.50	385,587.50	2,899,000.00
8/15/2028		62,705.00	62,705.00	
2/15/2029	330,000.00	62,705.00	392,705.00	2,569,000.00
8/15/2029		55,517.50	55,517.50	
2/15/2030	344,000.00	55,517.50	399,517.50	2,225,000.00
8/15/2030		48,025.00	48,025.00	
2/15/2031	358,000.00	48,025.00	406,025.00	1,867,000.00
8/15/2031		40,227.50	40,227.50	
2/15/2032	377,000.00	40,227.50	417,227.50	1,490,000.00
8/15/2032		32,012.50	32,012.50	
2/15/2033	391,000.00	32,012.50	423,012.50	1,099,000.00
8/15/2033		23,492.50	23,492.50	
2/15/2034	411,000.00	23,492.50	434,492.50	688,000.00
8/15/2034		14,535.00	14,535.00	
2/15/2035	431,000.00	14,535.00	445,535.00	257,000.00
8/15/2035		5,140.00	5,140.00	
2/15/2036	126,000.00	5,140.00	131,140.00	131,000.00
8/15/2036		2,620.00	2,620.00	
2/15/2037	131,000.00	2,620.00	133,620.00	0.00
	<u>6,890,840.00</u>	<u>2,447,950.14</u>	<u>9,338,790.14</u>	

CITY OF DONNA, TEXAS

ISSUANCE: LIMITED TAX RFUNDING BONDS **FUND: DEBT SERVICE**

MATURITY SCHEDULE

TYPE: Limited Tax Refunding Bonds **SERIES:** 2012
DATED: July 31, 2012 **AMOUNT:** \$4,775,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				1,111,440.00
2/1/2019	138,600.00	15,782.45	154,382.45	972,840.00
8/1/2019		13,814.33	13,814.33	
2/1/2020	155,760.00	13,814.33	169,574.33	817,080.00
8/1/2020		11,602.54	11,602.54	
2/1/2021	147,840.00	11,602.54	159,442.54	669,240.00
8/1/2021		9,503.21	9,503.21	
2/1/2022	168,960.00	9,503.21	178,463.21	500,280.00
8/1/2022		7,103.98	7,103.98	
2/1/2023	162,360.00	7,103.98	169,463.98	337,920.00
8/1/2023		4,798.46	4,798.46	
2/1/2024	158,400.00	4,798.46	163,198.46	179,520.00
8/1/2024		2,549.18	2,549.18	
2/1/2025	179,520.00	2,549.18	182,069.18	0.00
	<u>1,111,440.00</u>	<u>114,525.84</u>	<u>1,225,965.84</u>	

THIS IS DEBT SERVICE SHARE .2640 OF 2012 LMT TAX REFUNDING
 WATER & SWR SHARE .7360 OF 2012 LMT TAX REFUNDING

PAYABLE AT: REGIONS BANK
 C/O REGIONS EQUIPMENT FINANCE
 P.O. BOX 11407
 BIRMINGHAM, AL 35246-1001

CITY OF DONNA, TEXAS

ISSUANCE: CERTIFICATOF OF OBLIGATION 2017 FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: Certificates of Obligation SERIES: 2017
DATED: May 15, 2017 AMOUNT: \$9,240,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				1,793,000.00
2/15/2019	68,000.00	32,915.00	100,915.00	1,725,000.00
8/15/2019		32,235.00	32,235.00	
2/15/2020	70,000.00	32,235.00	102,235.00	1,655,000.00
8/15/2020		31,185.00	31,185.00	
2/15/2021	72,000.00	31,185.00	103,185.00	1,583,000.00
8/15/2021		30,105.00	30,105.00	
2/15/2022	74,000.00	30,105.00	104,105.00	1,509,000.00
8/15/2022		28,995.00	28,995.00	
2/15/2023	77,000.00	28,995.00	105,995.00	1,432,000.00
8/15/2023		27,840.00	27,840.00	
2/15/2024	79,000.00	27,840.00	106,840.00	1,353,000.00
8/15/2024		26,655.00	26,655.00	
2/15/2025	81,000.00	26,655.00	107,655.00	1,272,000.00
8/15/2025		25,440.00	25,440.00	
2/15/2026	84,000.00	25,440.00	109,440.00	1,188,000.00
8/15/2026		23,760.00	23,760.00	
2/15/2027	88,000.00	23,760.00	111,760.00	1,100,000.00
8/15/2027		22,000.00	22,000.00	
2/15/2028	91,000.00	22,000.00	113,000.00	1,009,000.00
8/15/2028		20,180.00	20,180.00	
2/15/2029	95,000.00	20,180.00	115,180.00	914,000.00
8/15/2029		18,280.00	18,280.00	
2/15/2030	99,000.00	18,280.00	117,280.00	815,000.00
8/15/2030		16,300.00	16,300.00	
2/15/2031	103,000.00	16,300.00	119,300.00	712,000.00
8/15/2031		14,240.00	14,240.00	
2/15/2032	107,000.00	14,240.00	121,240.00	605,000.00
8/15/2032		12,100.00	12,100.00	
2/15/2033	111,000.00	12,100.00	123,100.00	494,000.00
8/15/2033		9,880.00	9,880.00	
2/15/2034	116,000.00	9,880.00	125,880.00	378,000.00
8/15/2034		7,560.00	7,560.00	
2/15/2035	121,000.00	7,560.00	128,560.00	257,000.00
8/15/2035		5,140.00	5,140.00	
2/15/2036	126,000.00	5,140.00	131,140.00	131,000.00
8/15/2036		2,620.00	2,620.00	
2/15/2037	131,000.00	2,620.00	133,620.00	0.00
	<u>1,793,000.00</u>	<u>741,945.00</u>	<u>2,534,945.00</u> *	

WATER & SEWER SHARE 80% OF 2017 C O'S

*DEBT SERVICE SHARE 20% OF 2017 CO'S

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002



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WATER & SEWER BOND SCHEDULES

CITY OF DONNA, TEXAS

ISSUANCE: RECAP FUND: WATER & SEWER

**REVENUE BOND
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				19,493,328.00
2/1/2019	1,018,067.00	346,216.38	1,364,283.38	18,475,261.00
8/1/2019		332,270.53	332,270.53	
2/1/2020	1,087,107.00	332,270.37	1,419,377.37	17,388,154.00
8/1/2020		315,866.54	315,866.54	
2/1/2021	1,127,893.00	315,866.54	1,443,759.54	16,260,261.00
8/1/2021		298,935.60	298,935.60	
2/1/2022	1,065,373.00	298,935.60	1,364,308.60	15,194,888.00
8/1/2022		282,125.25	282,125.25	
2/1/2023	1,110,640.00	282,125.25	1,392,765.25	14,084,248.00
8/1/2023		264,697.77	264,697.77	
2/1/2024	1,159,266.00	264,697.77	1,423,963.77	12,924,982.00
8/1/2024		246,603.64	246,603.64	
2/1/2025	1,199,480.00	246,603.64	1,446,083.64	11,725,502.00
8/1/2025		227,561.83	227,561.83	
2/1/2026	912,665.00	227,561.83	1,140,226.83	10,812,837.00
8/1/2026		211,552.17	211,552.17	
2/1/2027	952,000.00	211,552.17	1,163,552.17	9,860,837.00
8/1/2027		194,379.69	194,379.69	
2/1/2028	978,165.00	194,379.69	1,172,544.69	8,882,672.00
8/1/2028		176,202.12	176,202.12	
2/1/2029	1,017,500.00	176,202.12	1,193,702.12	7,865,172.00
8/1/2029		157,168.39	157,168.39	
2/1/2030	1,061,000.00	157,168.39	1,218,168.39	6,804,172.00
8/1/2030		136,422.66	136,422.66	
2/1/2031	1,104,500.00	136,422.66	1,240,922.66	5,699,672.00
8/1/2031		111,101.20	111,101.20	
2/1/2032	1,156,335.00	111,101.20	1,267,436.20	4,543,337.00
8/1/2032		84,574.40	84,574.40	
2/1/2033	1,204,832.00	84,574.40	1,289,406.40	3,338,505.00
8/1/2033		60,887.42	60,887.42	
2/1/2034	972,335.00	60,887.42	1,033,222.42	2,366,170.00
8/1/2034		43,052.45	43,052.45	
2/1/2035	904,835.00	43,052.45	947,887.45	1,461,335.00
8/1/2035		27,059.97	27,059.97	
2/1/2036	937,335.00	27,059.97	964,394.97	524,000.00
8/1/2036		10,480.00	10,480.00	
2/1/2037	524,000.00	10,480.00	534,480.00	-
	<u>19,493,328.00</u>	<u>6,708,099.49</u>	<u>26,201,427.49</u>	

CITY OF DONNA, TEXAS

ISSUANCE: COMBINATION TAX & REVENUE C O SERIES 2009

FUND:

WATER & SEWER

MATURITY SCHEDULE

TYPE: **Combination Tax & Revenue C O's** **SERIES:** **2009**
DATED: **August 11, 2009** **AMOUNT:** **\$5,500,000.00**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				4,100,000.00
2/1/2019	190,000.00	96,480.00	286,480.00	3,910,000.00
8/1/2019		92,290.50	92,290.50	
2/1/2020	200,000.00	92,290.50	292,290.50	3,710,000.00
8/1/2020		87,830.50	87,830.50	
2/1/2021	210,000.00	87,830.50	297,830.50	3,500,000.00
8/1/2021		83,095.00	83,095.00	
2/1/2022	215,000.00	83,095.00	298,095.00	3,285,000.00
8/1/2022		78,246.75	78,246.75	
2/1/2023	225,000.00	78,246.75	303,246.75	3,060,000.00
8/1/2023		73,116.75	73,116.75	
2/1/2024	235,000.00	73,116.75	308,116.75	2,825,000.00
8/1/2024		67,700.00	67,700.00	
2/1/2025	250,000.00	67,700.00	317,700.00	2,575,000.00
8/1/2025		61,875.00	61,875.00	
2/1/2026	260,000.00	61,875.00	321,875.00	2,315,000.00
8/1/2026		55,752.00	55,752.00	
2/1/2027	275,000.00	55,752.00	330,752.00	2,040,000.00
8/1/2027		49,275.75	49,275.75	
2/1/2028	285,000.00	49,275.75	334,275.75	1,755,000.00
8/1/2028		42,492.75	42,492.75	
2/1/2029	300,000.00	42,492.75	342,492.75	1,455,000.00
8/1/2029		35,277.75	35,277.75	
2/1/2030	315,000.00	35,277.75	350,277.75	1,140,000.00
8/1/2030		27,702.00	27,702.00	
2/1/2031	330,000.00	27,702.00	357,702.00	810,000.00
8/1/2031		19,683.00	19,683.00	
2/1/2032	345,000.00	19,683.00	364,683.00	465,000.00
8/1/2032		11,299.50	11,299.50	
2/1/2033	365,000.00	11,299.50	376,299.50	100,000.00
8/1/2033		2,430.00	2,430.00	
2/1/2034	100,000.00	2,430.00	102,430.00	0.00
	<u>4,100,000.00</u>	<u>1,672,614.50</u>	<u>5,772,614.50</u>	

PAYABLE AT: Zions First National Bank
 1221 Mckinney Street
 Houston Tx 77010

CITY OF DONNA, TEXAS

ISSUANCE: LIMITED TAX REFUNDING BONDS SERIES 2012

FUND: WATER & SEWER

MATURITY SCHEDULE

TYPE: Limited Tax Refunding Bonds **SERIES:** 2012
DATED: July 31, 2012 **AMOUNT:** \$4,775,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				3,098,560.00
2/1/2019	386,400.00	43,999.55	430,399.55	2,712,160.00
8/1/2019		38,512.67	38,512.67	
2/1/2020	434,240.00	38,512.67	472,752.67	2,277,920.00
8/1/2020		32,346.46	32,346.46	
2/1/2021	412,160.00	32,346.46	444,506.46	1,865,760.00
8/1/2021		26,493.79	26,493.79	
2/1/2022	471,040.00	26,493.79	497,533.79	1,394,720.00
8/1/2022		19,805.02	19,805.02	
2/1/2023	452,640.00	19,805.02	472,445.02	942,080.00
8/1/2023		13,377.54	13,377.54	
2/1/2024	441,600.00	13,377.54	454,977.54	500,480.00
8/1/2024		7,106.82	7,106.82	
2/1/2025	500,480.00	7,106.82	507,586.82	-
	<u>3,098,560.00</u>	<u>319,284.16</u>	<u>3,417,844.16</u>	

THIS IS WATER & SEWER SHARE .7360 OF 2012 REFUNDING BOND

PAYABLE AT: REGIONS BANK
 C/O REGIONS EQUIPMENT FINANCE
 P.O. BOX 11407
 BIRMINGHAM, AL 35246-1001

CITY OF DONNA, TEXAS

ISSUANCE: 2014 TAX NOTES FUND: WATER & SEWER

MATURITY SCHEDULE

TYPE: Tax Notes SERIES: 2014
DATED: December 1, 2014 AMOUNT: \$1,200,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				393,600.00
2/1/2019	128,000.00	3,483.36	131,483.36	265,600.00
8/1/2019		2,350.56	2,350.56	
2/1/2020	131,200.00	2,350.40	133,550.40	134,400.00
8/1/2020		1,189.44	1,189.44	
2/1/2021	134,400.00	1,189.44	135,589.44	0.00
	<u>393,600.00</u>	<u>10,563.20</u>	<u>404,163.20</u> *	

DEBT SERVICE SHARE 36% OF 2014 TAX NOTES

*WATER & SEWER SHARE 64% OF 2014 TAX NOTES

PAYABLE AT: Branch Banking & Trust Company
 5130 Parkway Plaza Boulevard
 Charlotte, North Carolina 28217

CITY OF DONNA, TEXAS

ISSUANCE: CERTIFICATOF OF OBLIGATION 2016 **FUND:** WATER & SEWER

MATURITY SCHEDULE

TYPE: Certificates of Obligation **SERIES:** 2016
DATED: May 15, 2016 **AMOUNT:** \$6,000,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				4,729,168.00
2/15/2019	41,667.00	70,593.47	112,260.47	4,687,501.00
8/15/2019		70,176.80	70,176.80	
2/15/2020	41,667.00	70,176.80	111,843.80	4,645,834.00
8/15/2020		69,760.14	69,760.14	
2/15/2021	83,333.00	69,760.14	153,093.14	4,562,501.00
8/15/2021		68,926.81	68,926.81	
2/15/2022	83,333.00	68,926.81	152,259.81	4,479,168.00
8/15/2022		68,093.48	68,093.48	
2/15/2023	125,000.00	68,093.48	193,093.48	4,354,168.00
8/15/2023		66,843.48	66,843.48	
2/15/2024	166,666.00	66,843.48	233,509.48	4,187,502.00
8/15/2024		65,176.82	65,176.82	
2/15/2025	125,000.00	65,176.82	190,176.82	4,062,502.00
8/15/2025		63,926.83	63,926.83	
2/15/2026	316,665.00	63,926.83	380,591.83	3,745,837.00
8/15/2026		60,760.17	60,760.17	
2/15/2027	325,000.00	60,760.17	385,760.17	3,420,837.00
8/15/2027		57,103.94	57,103.94	
2/15/2028	329,165.00	57,103.94	386,268.94	3,091,672.00
8/15/2028		52,989.37	52,989.37	
2/15/2029	337,500.00	52,989.37	390,489.37	2,754,172.00
8/15/2029		48,770.64	48,770.64	
2/15/2030	350,000.00	48,770.64	398,770.64	2,404,172.00
8/15/2030		43,520.66	43,520.66	
2/15/2031	362,500.00	43,520.66	406,020.66	2,041,672.00
8/15/2031		34,458.20	34,458.20	
2/15/2032	383,335.00	34,458.20	417,793.20	1,658,337.00
8/15/2032		24,874.90	24,874.90	
2/15/2033	395,832.00	24,874.90	420,706.90	1,262,505.00
8/15/2033		18,937.42	18,937.42	
2/15/2034	408,335.00	18,937.42	427,272.42	854,170.00
8/15/2034		12,812.45	12,812.45	
2/15/2035	420,835.00	12,812.45	433,647.45	433,335.00
8/15/2035		6,499.97	6,499.97	
2/15/2036	433,335.00	6,499.97	439,834.97	0.00
	<u>4,729,168.00</u>	<u>1,737,857.63</u>	<u>6,467,025.63</u> *	

*WATER & SEWER SHARE .83 OF 2016 C O'S
 *INTERNATIONAL BRIDGE SHARE .17 OF 2016 C O'S

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002

CITY OF DONNA, TEXAS

ISSUANCE: CERTIFICATES OF OF OBLIGATION 2017 FUND: WATER & SEWER

MATURITY SCHEDULE

TYPE: Certificates of Obligation SERIES: 2017
DATED: May 15, 2017 AMOUNT: \$9,240,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				7,172,000.00
2/15/2019	272,000.00	131,660.00	403,660.00	6,900,000.00
8/15/2019		128,940.00	128,940.00	
2/15/2020	280,000.00	128,940.00	408,940.00	6,620,000.00
8/15/2020		124,740.00	124,740.00	
2/15/2021	288,000.00	124,740.00	412,740.00	6,332,000.00
8/15/2021		120,420.00	120,420.00	
2/15/2022	296,000.00	120,420.00	416,420.00	6,036,000.00
8/15/2022		115,980.00	115,980.00	
2/15/2023	308,000.00	115,980.00	423,980.00	5,728,000.00
8/15/2023		111,360.00	111,360.00	
2/15/2024	316,000.00	111,360.00	427,360.00	5,412,000.00
8/15/2024		106,620.00	106,620.00	
2/15/2025	324,000.00	106,620.00	430,620.00	5,088,000.00
8/15/2025		101,760.00	101,760.00	
2/15/2026	336,000.00	101,760.00	437,760.00	4,752,000.00
8/15/2026		95,040.00	95,040.00	
2/15/2027	352,000.00	95,040.00	447,040.00	4,400,000.00
8/15/2027		88,000.00	88,000.00	
2/15/2028	364,000.00	88,000.00	452,000.00	4,036,000.00
8/15/2028		80,720.00	80,720.00	
2/15/2029	380,000.00	80,720.00	460,720.00	3,656,000.00
8/15/2029		73,120.00	73,120.00	
2/15/2030	396,000.00	73,120.00	469,120.00	3,260,000.00
8/15/2030		65,200.00	65,200.00	
2/15/2031	412,000.00	65,200.00	477,200.00	2,848,000.00
8/15/2031		56,960.00	56,960.00	
2/15/2032	428,000.00	56,960.00	484,960.00	2,420,000.00
8/15/2032		48,400.00	48,400.00	
2/15/2033	444,000.00	48,400.00	492,400.00	1,976,000.00
8/15/2033		39,520.00	39,520.00	
2/15/2034	464,000.00	39,520.00	503,520.00	1,512,000.00
8/15/2034		30,240.00	30,240.00	
2/15/2035	484,000.00	30,240.00	514,240.00	1,028,000.00
8/15/2035		20,560.00	20,560.00	
2/15/2036	504,000.00	20,560.00	524,560.00	524,000.00
8/15/2036		10,480.00	10,480.00	
2/15/2037	524,000.00	10,480.00	534,480.00	0.00
	<u>7,172,000.00</u>	<u>2,967,780.00</u>	<u>10,139,780.00</u> *	

*WATER & SEWER SHARE 80% OF 2017 C O'S
 DEBT SERVICE SHARE 20% OF 2017 CO'S

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002

INTERNATIONAL BRIDGE BOND SCHEDULES

CITY OF DONNA, TEXAS

ISSUANCE: RECAP FUND: INT'L BRIDGE

**REVENUE BONDS
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				27,615,832.00
2/15/2019	458,333.00	678,619.03	1,136,952.03	27,157,499.00
8/15/2019		669,535.70	669,535.70	
2/15/2020	468,333.00	669,535.70	1,137,868.70	26,689,166.00
8/15/2020		657,952.36	657,952.36	
2/15/2021	501,667.00	657,952.36	1,159,619.36	26,187,499.00
8/15/2021		645,660.69	645,660.69	
2/15/2022	591,667.00	645,660.69	1,237,327.69	25,595,832.00
8/15/2022		631,119.02	631,119.02	
2/15/2023	630,000.00	631,119.02	1,261,119.02	24,965,832.00
8/15/2023		615,744.02	615,744.02	
2/15/2024	668,334.00	615,744.02	1,284,078.02	24,297,498.00
8/15/2024		599,535.68	599,535.68	
2/15/2025	685,000.00	599,535.68	1,284,535.68	23,612,498.00
8/15/2025		582,785.67	582,785.67	
2/15/2026	913,335.00	582,785.67	1,496,120.67	22,699,163.00
8/15/2026		560,902.33	560,902.33	
2/15/2027	955,000.00	560,902.33	1,515,902.33	21,744,163.00
8/15/2027		537,921.06	537,921.06	
2/15/2028	1,005,835.00	537,921.06	1,543,756.06	20,738,328.00
8/15/2028		513,598.13	513,598.13	
2/15/2029	1,052,500.00	513,598.13	1,566,098.13	19,685,828.00
8/15/2029		488,129.36	488,129.36	
2/15/2030	1,105,000.00	488,129.36	1,593,129.36	18,580,828.00
8/15/2030		461,204.34	461,204.34	
2/15/2031	1,162,500.00	461,204.34	1,623,704.34	17,418,328.00
8/15/2031		432,141.80	432,141.80	
2/15/2032	1,221,665.00	432,141.80	1,653,806.80	16,196,663.00
8/15/2032		401,600.10	401,600.10	
2/15/2033	1,284,168.00	401,600.10	1,685,768.10	14,912,495.00
8/15/2033		370,287.58	370,287.58	
2/15/2034	1,346,665.00	370,287.58	1,716,952.58	13,565,830.00
8/15/2034		337,437.55	337,437.55	
2/15/2035	1,414,165.00	337,437.55	1,751,602.55	12,151,665.00
8/15/2035		302,925.03	302,925.03	
2/15/2036	1,486,665.00	302,925.03	1,789,590.03	10,665,000.00
8/15/2036		266,625.00	266,625.00	
2/15/2037	1,565,000.00	266,625.00	1,831,625.00	9,100,000.00
8/15/2037		227,500.00	227,500.00	
2/15/2038	1,645,000.00	227,500.00	1,872,500.00	7,455,000.00
8/15/2038		186,375.00	186,375.00	
2/15/2039	1,725,000.00	186,375.00	1,911,375.00	5,730,000.00
8/15/2039		143,250.00	143,250.00	
2/15/2040	1,815,000.00	143,250.00	1,958,250.00	3,915,000.00
8/15/2040		97,875.00	97,875.00	
2/15/2041	1,910,000.00	97,875.00	2,007,875.00	2,005,000.00
8/15/2041		50,125.00	50,125.00	
2/15/2042	2,005,000.00	50,125.00	2,055,125.00	-
	<u>27,615,832.00</u>	<u>20,239,079.87</u>	<u>47,854,911.87</u>	

CITY OF DONNA, TEXAS

ISSUANCE: CERTIFICATOF OF OBLIGATION SERIES 2016 **FUND:** INT'L BRIDGE

MATURITY SCHEDULE

TYPE: Certificates of Obligation **SERIES:** 2016
DATED: May 15, 2016 **AMOUNT:** \$6,000,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				945,832.00
2/15/2019	8,333.00	14,119.03	22,452.03	937,499.00
8/15/2019		14,035.70	14,035.70	
2/15/2020	8,333.00	14,035.70	22,368.70	929,166.00
8/15/2020		13,952.36	13,952.36	
2/15/2021	16,667.00	13,952.36	30,619.36	912,499.00
8/15/2021		13,785.69	13,785.69	
2/15/2022	16,667.00	13,785.69	30,452.69	895,832.00
8/15/2022		13,619.02	13,619.02	
2/15/2023	25,000.00	13,619.02	38,619.02	870,832.00
8/15/2023		13,369.02	13,369.02	
2/15/2024	33,334.00	13,369.02	46,703.02	837,498.00
8/15/2024		13,035.68	13,035.68	
2/15/2025	25,000.00	13,035.68	38,035.68	812,498.00
8/15/2025		12,785.67	12,785.67	
2/15/2026	63,335.00	12,785.67	76,120.67	749,163.00
8/15/2026		12,152.33	12,152.33	
2/15/2027	65,000.00	12,152.33	77,152.33	684,163.00
8/15/2027		11,421.06	11,421.06	
2/15/2028	65,835.00	11,421.06	77,256.06	618,328.00
8/15/2028		10,598.13	10,598.13	
2/15/2029	67,500.00	10,598.13	78,098.13	550,828.00
8/15/2029		9,754.36	9,754.36	
2/15/2030	70,000.00	9,754.36	79,754.36	480,828.00
8/15/2030		8,704.34	8,704.34	
2/15/2031	72,500.00	8,704.34	81,204.34	408,328.00
8/15/2031		6,891.80	6,891.80	
2/15/2032	76,665.00	6,891.80	83,556.80	331,663.00
8/15/2032		4,975.10	4,975.10	
2/15/2033	79,168.00	4,975.10	84,143.10	252,495.00
8/15/2033		3,787.58	3,787.58	
2/15/2034	81,665.00	3,787.58	85,452.58	170,830.00
8/15/2034		2,562.55	2,562.55	
2/15/2035	84,165.00	2,562.55	86,727.55	86,665.00
8/15/2035		1,300.03	1,300.03	
2/15/2036	86,665.00	1,300.03	87,965.03	0.00
	<u>945,832.00</u>	<u>347,579.87</u>	<u>1,293,411.87</u> *	

WATER & SEWER SHARE .83 OF 2016 C O'S
 *INTERNATIONAL BRIDGE SHARE .17 OF 2016 C O'S

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002

CITY OF DONNA, TEXAS

ISSUANCE: COMBINATION TAX & INT'L TOLL BRIDGE REFUNDING BOND

FUND: INT'L BRIDGE

MATURITY SCHEDULE

TYPE: Comb Tax & Int'l Toll Bridge Rev Refunding Bds **SERIES:** 2016
DATED: June 15,2016 **AMOUNT:** \$27,485,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2018				26,670,000.00
2/15/2019	450,000.00	664,500.00	1,114,500.00	26,220,000.00
8/15/2019		655,500.00	655,500.00	
2/15/2020	460,000.00	655,500.00	1,115,500.00	25,760,000.00
8/15/2020		644,000.00	644,000.00	
2/15/2021	485,000.00	644,000.00	1,129,000.00	25,275,000.00
8/15/2021		631,875.00	631,875.00	
2/15/2022	575,000.00	631,875.00	1,206,875.00	24,700,000.00
8/15/2022		617,500.00	617,500.00	
2/15/2023	605,000.00	617,500.00	1,222,500.00	24,095,000.00
8/15/2023		602,375.00	602,375.00	
2/15/2024	635,000.00	602,375.00	1,237,375.00	23,460,000.00
8/15/2024		586,500.00	586,500.00	
2/15/2025	660,000.00	586,500.00	1,246,500.00	22,800,000.00
8/15/2025		570,000.00	570,000.00	
2/15/2026	850,000.00	570,000.00	1,420,000.00	21,950,000.00
8/15/2026		548,750.00	548,750.00	
2/15/2027	890,000.00	548,750.00	1,438,750.00	21,060,000.00
8/15/2027		526,500.00	526,500.00	
2/15/2028	940,000.00	526,500.00	1,466,500.00	20,120,000.00
8/15/2028		503,000.00	503,000.00	
2/15/2029	985,000.00	503,000.00	1,488,000.00	19,135,000.00
8/15/2029		478,375.00	478,375.00	
2/15/2030	1,035,000.00	478,375.00	1,513,375.00	18,100,000.00
8/15/2030		452,500.00	452,500.00	
2/15/2031	1,090,000.00	452,500.00	1,542,500.00	17,010,000.00
8/15/2031		425,250.00	425,250.00	
2/15/2032	1,145,000.00	425,250.00	1,570,250.00	15,865,000.00
8/15/2032		396,625.00	396,625.00	
2/15/2033	1,205,000.00	396,625.00	1,601,625.00	14,660,000.00
8/15/2033		366,500.00	366,500.00	
2/15/2034	1,265,000.00	366,500.00	1,631,500.00	13,395,000.00
8/15/2034		334,875.00	334,875.00	
2/15/2035	1,330,000.00	334,875.00	1,664,875.00	12,065,000.00
8/15/2035		301,625.00	301,625.00	
2/15/2036	1,400,000.00	301,625.00	1,701,625.00	10,665,000.00
8/15/2036		266,625.00	266,625.00	
2/15/2037	1,565,000.00	266,625.00	1,831,625.00	9,100,000.00
8/15/2037		227,500.00	227,500.00	
2/15/2038	1,645,000.00	227,500.00	1,872,500.00	7,455,000.00
8/15/2038		186,375.00	186,375.00	
2/15/2039	1,725,000.00	186,375.00	1,911,375.00	5,730,000.00
8/15/2039		143,250.00	143,250.00	
2/15/2040	1,815,000.00	143,250.00	1,958,250.00	3,915,000.00
8/15/2040		97,875.00	97,875.00	
2/15/2041	1,910,000.00	97,875.00	2,007,875.00	2,005,000.00
8/15/2041		50,125.00	50,125.00	
2/15/2042	2,005,000.00	50,125.00	2,055,125.00	-
	<u>26,670,000.00</u>	<u>19,891,500.00</u>	<u>46,561,500.00</u>	

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002

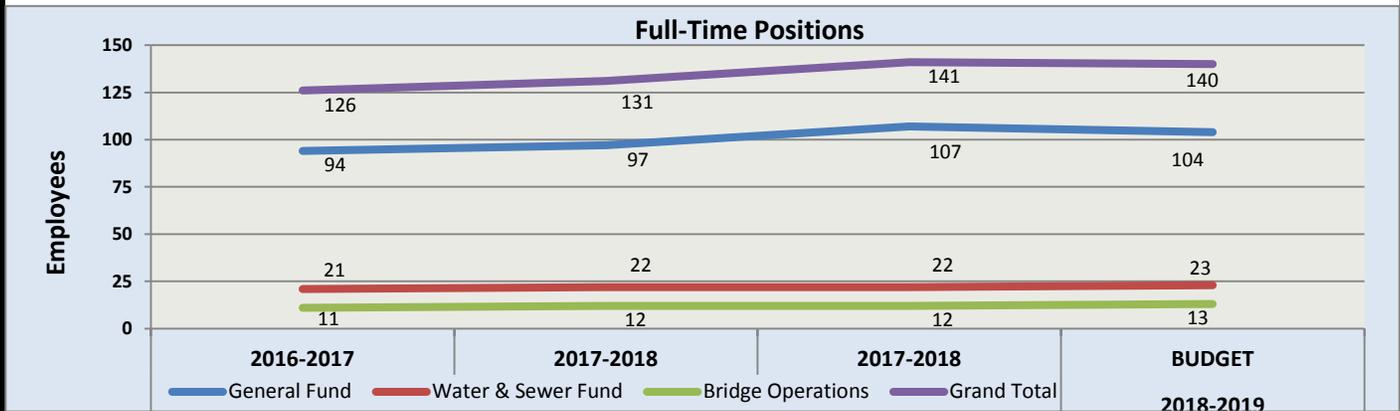


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**PERSONNEL SUMMARIES STAFFING
BY DEPARTMENTS**

**CITY OF DONNA
PERSONNEL SUMMARY
FISCAL YEAR 2016-2017, 2017-2018, AND 2018-2019**

	FISCAL YEAR 2016-2017		FISCAL YEAR 2017-2018		FISCAL YEAR 2017-2018		FISCAL YEAR 2018-2019	
	ACTUAL		BUDGET		ACTUAL		BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
CITY MANAGER	2		3		3		3	
MUNICIPAL COURT	2		2		2		2	
FINANCE	6		6		6		6	
INFORMATION TECHNOLOGY	2		2		2		1	
CITY HALL	2		2		2		2	
CITY SECRETARY	1		1		1		1	
TAX ASSESSOR-COLLECTOR	1		1		1		1	
POLICE	46		46		47		46	
FIRE DEPARTMENT	2		2		1		2	
PLANNING & DEVELOPMENT	2		2		1		1	
INSPECTIONS	1		1		1		1	
PUBLIC WORKS	16	1	17	1	27	1	25	1
CITY VEHICLE MAINTENANCE	1		1		1		1	
PARKS & RECREATION	2	28	2	28	2	32	2	22
SWIMMING POOL		17		14		11		7
CODE ENF & HEALTH INSPECTIONS	2		2		2		2	
ANIMAL CONTROL	1		1		1		1	
CEMETERY	1		2		2		2	
LIBRARY	4	3	4	3	5	2	5	2
GENERAL FUND TOTAL	94	49	97	46	107	46	104	32
WATER & SEWER FUND								
ADMINISTRATION WATER & SEWER	2		2		3		3	
WATER DISTRIBUTION	5		5		5		5	
SEWER COLLECTION	4		4		4		4	
WASTE WATER TREATMENT PLANT	3		3		3		3	
WATER TREATMENT PLANT	4		5		4		5	
UTILITY BILLING & COLLECTIONS	3		3		3		3	
UTILITY FUND TOTAL	21	0	22	0	22	0	23	0
BRIDGE OPERATIONS	11	1	12	1	12		13	
BRIDGE OPERATIONS TOTAL	11	1	12	1	12	0	13	0
GRAND TOTAL	126	50	131	47	141	46	140	32



**CITY OF DONNA
PERSONNEL SUMMARY**

FISCAL YEAR 2016-2017, 2017-2018, AND 2018-2019

<u>DEPARTMENT POSITIONS</u>	FISCAL YEAR 2016-2017		FISCAL YEAR 2017-2018		FISCAL YEAR 2017-2018		FISCAL YEAR 2018-2019	
	ACTUAL		BUDGET		ACTUAL		BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>CITY MANAGER</u>								
ADMINISTRATIVE ASSISTANT	1		1		1		1	
CITY MANAGER			1		1		1	
EMERGENCY/RISK MGMT DIRECTOR	1		1		1		1	
	<u>2</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>
<u>MUNICIPAL COURT</u>								
CLERK	1		1		1		1	
MUNICIPAL COURT CLERK	1		1		1		1	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>
<u>FINANCE</u>								
ACCOUNTANT	1		1		1		1	
ACCOUNTING COORDINATOR	1		1		1		1	
ACCOUNTS PAYABLE CLERK	1		1		1		1	
ASSISTANT DIRECTOR OF FINANCE	1		1		1		1	
DIRECTOR OF FINANCE	1		1		1		1	
PAYROLL SPECIALIST	1		1		1		1	
	<u>6</u>	<u>0</u>	<u>6</u>	<u>0</u>	<u>6</u>	<u>0</u>	<u>6</u>	<u>0</u>
<u>INFORMATION TECHNOLOGY</u>								
DIRECTOR OF INFORMATION TECH	1		1		1		1	
IT TECH SPECIALIST	1		1		1		0	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>CITY HALL</u>								
CASHIER	1		1		1		1	
CUSTODIAN	1		1		1		1	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>
<u>CITY SECRETARY</u>								
CITY SECRETARY	1		1		1		1	
	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>TAX ASSESSOR/COLLECTOR</u>								
TAX ASSESSOR/COLLECTOR	1		1		1		1	
	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>POLICE</u>								
ADMINISTRATIVE ASSISTANT	2		2		2		1	
CAPTAIN	1		1		1		1	
CUSTODIAN	1		1		1		1	
DISPATCHER	4		4		4		4	
DISPATCHER SUPERVISOR	1		1		1		1	
JAILER	3		3		3		3	
LIEUTENANT	1		1		1		1	
ADMINISTRATIVE LIEUTENANT							1	
POLICE CHIEF	1		1		1		1	
POLICE OFFICER	31		31		32		31	
RECORDS CLERK	1		1		1		1	
	<u>46</u>	<u>0</u>	<u>46</u>	<u>0</u>	<u>47</u>	<u>0</u>	<u>46</u>	<u>0</u>

**CITY OF DONNA
PERSONNEL SUMMARY
FISCAL YEAR 2016-2017, 2017-2018, AND 2018-2019**

<u>DEPARTMENT POSITIONS</u>	FISCAL YEAR 2016-2017		FISCAL YEAR 2017-2018		FISCAL YEAR 2017-2018		FISCAL YEAR 2018-2019	
	ACTUAL		BUDGET		ACTUAL		BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>VOLUNTEER FIRE DEPT</u>								
MAINTENANCE	2		2		1		2	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>2</u>	<u>0</u>
<u>PLANNING & DEVELOPMENT</u>								
DIRECTOR OF PLANNING	1		1		1		1	
PLANNER 2	1		1		0		0	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>INSPECTIONS</u>								
CITY INSPECTOR	1		1		1		1	
	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>PUBLIC WORKS</u>								
ADMINISTRATIVE ASSISTANT	1		2		1		1	
CREW LEADER					2		2	
CUSTODIAN		1		1		1		1
DIRECTOR OF PUBLIC WORKS					1		1	
HEAVY EQUIPMENT OPERATOR	5		5		4		4	
LABORER	9		9		18		16	
MAINTENANCE SUPERVISOR	1		1		1		1	
	<u>16</u>	<u>1</u>	<u>17</u>	<u>1</u>	<u>27</u>	<u>1</u>	<u>25</u>	<u>1</u>
<u>VEHICLE MAINTENANCE</u>								
MECHANIC	1		1		1		1	
	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>PARKS & RECREATION</u>								
ADMINISTRATIVE ASSISTANT								
LABORER	2		2		2		2	
SUMMER LEADERS		25		25		30		20
SUMMER PROGRAM COORDINATOR		2		2		1		1
SUMMER PROGRAM SUPERVISOR		1		1		1		1
	<u>2</u>	<u>28</u>	<u>2</u>	<u>28</u>	<u>2</u>	<u>32</u>	<u>2</u>	<u>22</u>
<u>SWIMMING POOL</u>								
LIFEGUARD SUPERVISOR		1		1		1		1
LIFEGUARD		14		11		8		4
POOL CASHIER		2		2		2		2
	<u>0</u>	<u>17</u>	<u>0</u>	<u>14</u>	<u>0</u>	<u>11</u>	<u>0</u>	<u>7</u>
<u>CODE ENFORCEMENT & HEALTH INSP.</u>								
HEALTH CODE ENFORCEMENT	1		1		1		1	
PERMIT CLERK	1		1		1		1	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>
<u>ANIMAL CONTROL</u>								
LABORER	1		1		1		1	
	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>CEMETERY</u>								
LABORER	2		2		2		2	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>

**CITY OF DONNA
PERSONNEL SUMMARY
FISCAL YEAR 2016-2017, 2017-2018, AND 2018-2019**

<u>DEPARTMENT POSITIONS</u>	FISCAL YEAR 2016-2017 ACTUAL		FISCAL YEAR 2017-2018 BUDGET		FISCAL YEAR 2017-2018 ACTUAL		FISCAL YEAR 2018-2019 BUDGET		
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T	
<u>LIBRARY</u>									
CLERK	2	2	2	2	2	2	2	2	
CUSTODIAN		1		1	1		1		
DIRECTOR OF LIBRARY	1		1		1		1		
LIBRARIAN	1		1		1		1		
	<u>4</u>	<u>3</u>	<u>4</u>	<u>3</u>	<u>5</u>	<u>2</u>	<u>5</u>	<u>2</u>	
<u>UTILITY ADMINISTRATION</u>									
ADMINISTRATIVE ASSISTANT	1		1		1		1		
DIRECTOR OF UTILITIES	1		1		1		1		
UTILITY COORDINATOR					1		1		
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	
<u>WATER DISTRIBUTION</u>									
HEAVY EQUIPMENT OPERATOR	2		2		2		2		
LABORER	3		3		3		3		
	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>	
<u>SEWER COLLECTION</u>									
SEWER COLLECTION MAINT. WORKER	3		3		3		3		
WATER DIST. & COLLECTION SUPERVISOR	1		1		1		1		
	<u>4</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>4</u>	<u>0</u>	
<u>WASTEWATER TREATMENT PLANT</u>									
WASTEWATER CHIEF OPERATOR	1		1		1		1		
WASTEWATER OPERATOR	2		2		2		2		
	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	
<u>WATER TREATMENT PLANT</u>									
WATER TREATMENT PLANT CHIEF OPERATOR			1		1		1		
WATER TREATMENT PLANT OPERATOR	4		4		3		4		
	<u>4</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>5</u>	<u>0</u>	
<u>UTILITY BILLING & COLLECTION</u>									
CASHIER CLERK	2		2		2		2		
UTILITY BILLING SUPERVISOR	1		1		1		1		
	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	
<u>BRIDGE</u>									
ASST OPERATIONS MANAGER-PARK & RIDE	1		1		1		1		
DIRECTOR OF INTERNATIONAL BRIDGE	1		1		1		1		
MAINTENANCE	1		1		1		1		
OPERATIONS MANAGER	1		1		1		1		
TOLL COLLECTOR	4	1	4	1	4		5		
TOLL COLLECTOR SUPERVISOR	4		4		4		4		
	<u>11</u>	<u>1</u>	<u>12</u>	<u>1</u>	<u>12</u>	<u>0</u>	<u>13</u>	<u>0</u>	
<u>SUMMARY</u>									
	General Fund	94	49	97	46	107	46	104	32
	Water & Sewer	21		22		22	0	23	0
	Bridge	11	1	12	1	12	0	13	0
GRAND TOTAL		<u>126</u>	<u>50</u>	<u>131</u>	<u>47</u>	<u>141</u>	<u>46</u>	<u>140</u>	<u>32</u>

SUPPLEMENTAL INFORMATION

The Supplemental Information section of the Budget Document includes information vital to the preparation and adoption of this budget. The information contained in this section includes the various ordinances adopted as well as the City's budget related policies and procedures.

- **Adopting Budget Ordinance No.**
- **Tax Rate Ordinance No.**
- **Budget Glossary**
- **Fund Structure/Fund Purpose**
- **2018 Effective Tax Rate Worksheet**
- **2018 Rollback Tax Rate Worksheet**
- **Property Tax Rates and Asset Values**
- **Analysis of Property Valuation**
- **Miscellaneous Statistical Data**

ORDINANCE NO. 2018-18

AN ORDINANCE ADOPTING THE BUDGET FOR CITY OF DONNA, TEXAS, APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR APPROPRIATE READINGS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS, THAT:

SECTION 1.

The budget estimate of the revenues and expenditures of the City of Donna, Texas as prepared by the City Manager is hereby appropriated by the City Council for the Fiscal Year beginning October 1, 2018 and ending September 30, 2019.

SECTION II.

The sum of TEN MILLION THREE HUNDRED SEVEN THOUSAND SIX HUNDRED NINETY-EIGHT AND NO/100 DOLLARS **(\$10,307,698)** is hereby appropriated for the General Fund for the payment of operating expenditures and capital outlays of the City Government.

SECTION III.

The sum of SEVENTY-SIX THOUSAND NINE HUNDRED EIGHTY-NINE AND NO/100 DOLLARS **(\$76,989)** is hereby appropriated for the Hotel Occupancy Tax Fund.

SECTION IV.

The sum of SEVENTY-EIGHT THOUSAND ONE HUNDRED TWENTY AND NO/100 DOLLARS **(\$78,120)** is hereby appropriated for the Fire Equipment Service Fee Fund.

SECTION V.

The sum of TWENTY-ONE THOUSAND ONE HUNDRED EIGHTY-SEVEN AND NO/100 DOLLARS **(\$21,187)** is hereby appropriated for the Texas Confiscated Forfeiture Fund.

SECTION VI.

The sum of NINE HUNDRED FIFTY-NINE THOUSAND ONE HUNDRED NINETY-NINE AND NO/100 DOLLARS **(\$959,199)** is hereby appropriated for the Debt Service Fund for the purpose of paying the accruing interest and redeeming the serial bonds as they mature during the year.

SECTION VII.

The sum of FOUR MILLION NINE HUNDRED EIGHTY-ONE THOUSAND FIVE HUNDRED FORTY-FIVE AND NO/100 DOLLARS **(\$4,981,545)** is hereby appropriated for the Water and Sewer Fund for the operating expenses and capital outlay of the municipally owned waterworks and sanitary sewer system.

SECTION VIII.

The sum of TWO MILLION NINE HUNDRED ONE THOUSAND FOURTEEN NO/100 DOLLARS **(\$2,901,014)** is hereby appropriated for the International Bridge Fund for the operating expenses and capital outlay of the municipally owned international bridge facility.

SECTION IX.

The sum of SEVEN THOUSAND AND NO/100 DOLLARS **(\$7,000)** is hereby appropriated for the Tax Reinvestment Zone #1 Fund for the operating expenses related to administrative expenditures.

SECTION X.

The sum of FIVE THOUSAND AND NO/100 DOLLARS **(\$5,000)** is hereby appropriated for the Tax Reinvestment Zone #2 Fund for the operating expenses related to administrative expenditures.

SECTION XI.

SAVINGS CLAUSE. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION XII.

PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published according to law and shall become effective October 1, 2018.

READ, CONSIDERED, PASSED AND APPROVED upon first reading at a regular meeting of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 11th day of **September 2018**.

Rick Morales
Mayor

Attest:

Approved As To Form and Substance:

Laura Balderrama
City Secretary

Javier Villalobos
City Attorney

ORDINANCE NO. 2018-17

AN ORDINANCE OF THE CITY OF DONNA ADOPTING THE TAX RATE AND LEVY IN AND FOR THE CITY OF DONNA, TEXAS FOR TAX YEAR 2018 UPON ALL TAXABLE PROPERTY IN SAID CITY OF DONNA, TEXAS, FOR THE PURPOSE OF PAYING CURRENT EXPENDITURES OF SAID CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019; CREATING AN INTEREST AND SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF SAID CITY; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTERS HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS:

SECTION 1.

There is hereby levied for the tax year 2018, upon all the real property situated within the corporate limits of City of Donna, Texas, and on all personal property which was owned within the corporate limits of said City of Donna, Texas on the first day of January, A.D., 2018 except as may be exempt by the constitution and laws of the State of Texas, a total tax of SEVENTY-NINE CENTS (.798855) per hundred dollar of assessed valuation on qualifying property, which said total tax here in levied, is respectively outlined as follows:

SECTION II.

An ad valorem tax, of and at the rate of .711131 per \$100.00 of assessed valuation of said taxable property is hereby levied for the tax year 2018 for general City purposes and to pay the current operating expenditures of the City of Donna, Texas, for the fiscal year ending September 30, 2019 which tax, when collected, shall be appropriated to and deposited in and credited to the General fund

SECTION III

An ad valorem tax, of and the rate of .087724 per \$100.00 of assessed valuation of said taxable property is hereby levied for the year 2018 for the purpose of paying the principal and interest on several outstanding bond issues of the City of Donna, when collected shall be appropriated and deposited in and credited to the Interest and Sinking fund of the City of Donna.

SECTION IV

The City Tax Assessor of the City of Donna, Texas is hereby directed to assess, extend and enter upon the tax rolls of the City of Donna, Texas for the current year, the amounts and rates therein levied, and keep a correct account of same and when collected, the same be deposited in the depository of the City of Donna, Texas to be distributed in accordance with this Ordinance.

SECTION V.

If any section, part, or provision of this ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and it is the intention of the City Council in passing this Ordinance that its parts shall be severed and all other parts of this Ordinance shall not be affected thereby shall remain in full force.

SECTION VI. PUBLICATION AND EFFECTIVE DATE CLAUSE.

This ordinance shall be published according to law and shall become effective October 1, 2018

READ, CONSIDERED, PASSED and APPROVED at a regular meeting of the City Council of the City of Donna, at which a quorum was present first reading this the **11th** day of **September 2018**.

READ, CONSIDERED, PASSED and ADOPTED on second and final reading this **26th** day of **September 2018**.

Ricardo L. Morales
Mayor

Attest:

Approved As To Form and Substance:

Laura Balderrama
City Secretary

Javier Villalobos
City Attorney

BUDGET GLOSSARY

To assist the reader with the Annual Budget document in understanding various terms, a budget glossary has been included.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transaction, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax which is levied in proportion to the value of the property against which it is levied. This is commonly referred to as a property tax.

Appraised Value – Estimated values of all properties located within the community as determined by the appraisal district, subject to paying an ad valorem or property tax. (Property values for the City of Donna are established by the Hidalgo Count Appraisal District).

Appropriation Ordinance – Also referred to as the Budget Ordinance, this is the enactment authorized by the City Council to legally authorize city staff to obligate and expend resources.

Assessed Value – The total taxable value placed on real estate and other property as a basis for levying taxes.

Bond – A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The interest payments and the repayment of the principal are detailed in the authorizing bond ordinance.

Budget – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar – An approved schedule of key dates which the City follows in the preparation and adoption of its budget.

Budget Message – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

Capital Outlay – Expenditures resulting in the acquisition or addition to fixed assets.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

City Council – The Mayor and four council members, functioning as the legislative and policy-making body of the City.

Current Taxes – Taxes levied and due within one year.

Debt Service – Payment of principal and interest to holders of a government's debt instruments.

Debt Service Fund – A fund established to account for the accumulation of resources for the payment of long term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached. (Example: tax statements are mailed out in October and become delinquent if not paid by January 31).

Expenditures – Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

Fiscal Year – The twelve (12) month financial period to which the annual operating budget applies. The fiscal year used by the City of Donna begins on October 1st and ends on September 30th.

Fixed Asset – Long term assets, which are intended to be held or used for a significant period of time, such as land, buildings, machinery, or equipment.

Franchise Fee – A fee paid by public service utilities and providers, for the use of public property (right-of-way) in providing their services to the citizens of the community.

Function – Classification of expenditures according to the principal purposes for which the expenditures are made.

Fund – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions.

Fund Balance – A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

Generally Accepted Accounting Principals (GAAP) – Uniform minimum standards and or guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. These principals govern the form and content of the basic financial statements of an entity.

General Obligation Bonds – Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

Infrastructure - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Intergovernmental Revenue – Revenue collected by one government and distributed to another level of government.

Inter-Fund Transfers – legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. (Example: Transfers from the General Fund to a Capital Projects Fund).

Maintenance – All materials or contract expenditures covering repair and upkeep of city buildings, machinery, equipment, systems and land

Modified Accrual Accounting – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

MSA – Metropolitan Statistical Area.

NAFTA – North American Free Trade Agreement.

Objective – A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

Operating Costs – Outlays for such current period items as expendable supplies, contractual services and utilities.

Ordinance – A formal legislative enactment by the governing board of the municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of the endorsements are known.

Other Services and Charges – The cost related to services performed for the City by individuals, business and utilities.

Performance Indicator – Statistical units that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

Personnel Services – The costs associated with compensating employees for their labor. This includes all salaries, wages, and related employee benefits.

Retained Earnings – An equity account that reflects the accumulated earnings of an enterprise fund.

Revenue – Additions to the City's financial assets such as taxes or grants which do not, in and of themselves, increase the City's liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities.

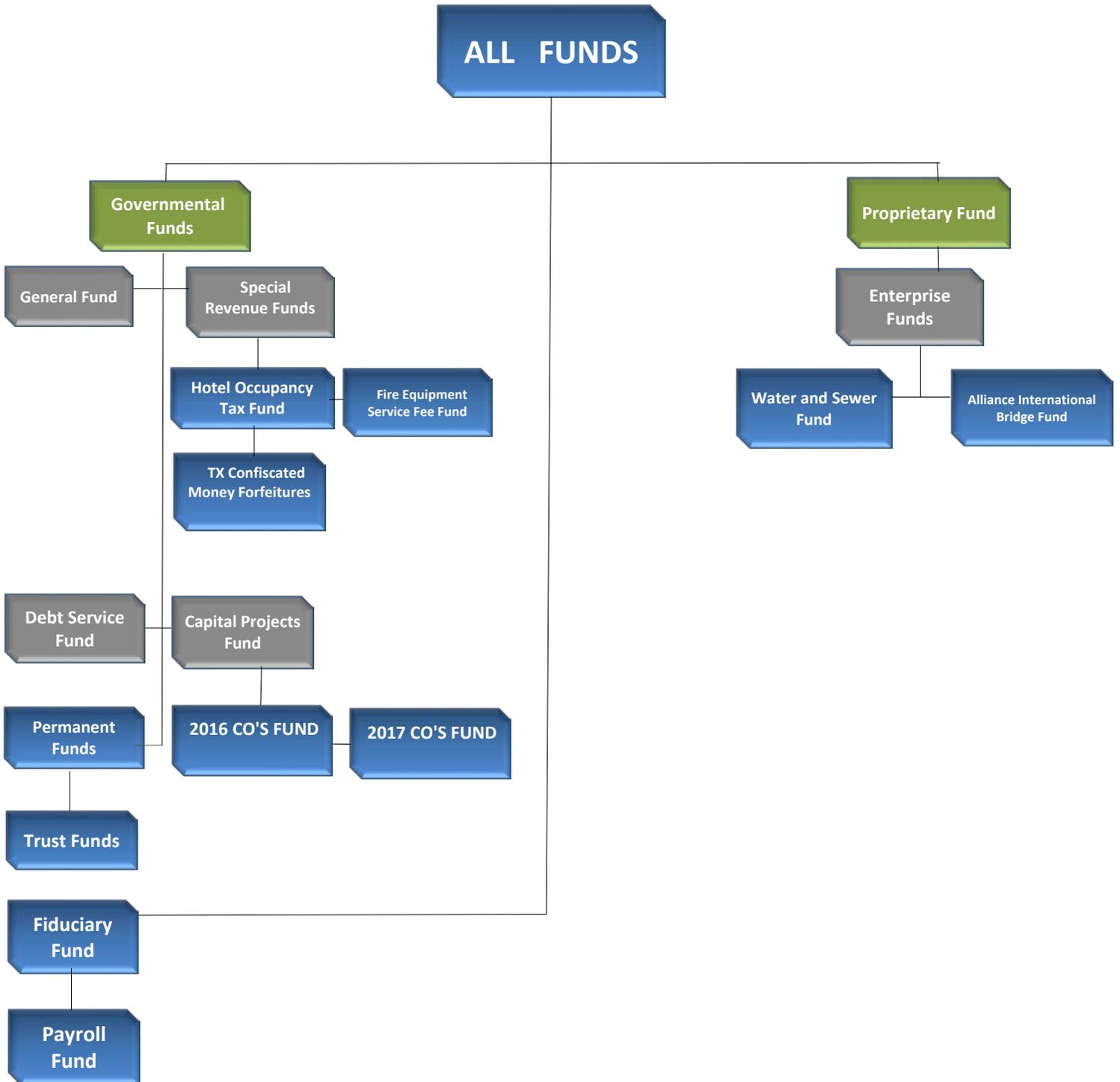
Revenue Bonds – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

Tax Base - The total value of all real and personal property in the City, as of January 1st of each year, as certified by the Hidalgo County Appraisal District. The tax base represents the net value after all exemptions have been deducted.

Tax Levy – The result from taking the tax base and multiplying it buy the tax rate and dividing by \$100.

Tax Rate – The amount of tax stated in terms of a unit of the tax base; for example, the City of Donna expresses the tax in terms of dollars per hundred dollars of assessed valuation.

FUND STRUCTURE FISCAL YEAR 2018-2019



FUND RELATIONSHIPS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be interpreted as a bank account into which revenues are deposited and from which expenditures are paid from for a specific purpose. There are 3 major funds: the General Fund, Water and Sewer Fund, and the International Bridge Fund. The majority of the City’s activities revolve around these funds. The General Fund is the most commonly used account which includes all property and franchise taxes and municipal court fines which are also both budgeted and received in this fund. The Payroll and Accounts Payable account are centralized for efficiency purposes. The Debt Service Fund was established to account for funds that are needed to ensure that the principal and interest payments on all outstanding bonds including debt instruments are paid as they become due. Special revenue funds include Hotel Occupancy Fund, the Fire Fund, and two (2) TIRZ funds which are utilized on a lesser level. The Hotel Occupancy Fund accounts for revenues from the Hotel Occupancy taxes collected. Fire Fee Fund also generates revenues from Fire Fees collected. Both Reinvestment Zone 1 & 2 accounts are used for the facilitation of the development of land within the boundaries of TIRZ #1 and #2. Funds are used for both development and improvement projects within each zone. Revenue is generated from property taxes, over a base amount, in its designated zone. Funds are generally classified in the following manner:

FUND/PURPOSE:

RELATIONSHIP TO OTHER FUNDS:

GENERAL FUND

To account for most operating and expenditures of the City, not specifically required to be reported separately.

Provides funding for general operations or traditional City services. Supports all other fund groups. Accounts for all financial resources of the general government , except those required to be accounted for in another fund.

HOTEL OCCUPANCY TAX FUND

To account for the operations and expenditures for tourism and related programs for the City, primarily advertising and promotion.

Uses no tax dollars for support. This account is funded strictly from the Hotel Occupancy Tax levied by the City.

FIRE EQUIPMENT SERVICE FEE FUND

To account for a fire equipment fee used to finance equipment for the Fire Department.

Uses no tax dollars. Receives funding from Fire Equipment fee assessed on water customers.

TEXAS CONFISCATED MONEY FORFEITURES FUND

To account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force.

Funded strictly from activities associated with the Drug Task Force ; Uses no tax dollars for support.

UTILITY FUNDS (WATER & SEWER)

(ENTERPRISE FUND)

To account for water and sewer system service revenues and expenses. Rates are applied to actual usage.

Rates are based on water consumption for residential and commercial accounts ; Uses no tax dollars. Billing services for other funds.

ALLIANCE INTERNATIONAL BRIDGE FUND

To account for revenues and expenses of the International Toll Bridge located between Donna, TX and Rio Bravo Mexico.

Receives funding from the collection of tolls from from passengers traffic at the Donna-Rio Bravo International Bridge. Debt service fund pays debt.

CAPITAL PROJECTS FUND

To account for financial resources to be used for the acquisition or construction of major facilities or assets.

Receives funding from the sale of debt instruments for capital improvements and other major city funds.

DEBT SERVICE FUND

To account for the payment of bond principal, interest, paying of agent fees, and a debt service reserve as a sinking fund each year.

An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

2018 Effective Tax Rate Worksheet City of Donna

Line	Activity	Amount/Rate
1.	2017 total taxable value. Enter the amount of 2017 taxable value on the 2017 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). ¹	\$ <input style="width: 100px;" type="text" value="599,339,300"/>
2.	2017 tax ceilings. Counties, cities and junior college districts. Enter 2017 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2017 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ <input style="width: 100px;" type="text" value="0"/>
3.	Preliminary 2017 adjusted taxable value. Subtract Line 2 from Line 1.	\$ <input style="width: 100px;" type="text" value="599,339,300"/>
4.	2017 total adopted tax rate.	\$ <input style="width: 100px;" type="text" value=".798855"/> /\$100
5.	2017 taxable value lost because court appeals of ARB decisions reduced 2017 appraised value. A. Original 2017 ARB values: <div style="text-align: right; margin-right: 100px;">\$ <input style="width: 100px;" type="text" value="897,204"/></div> B. 2017 values resulting from final court decisions: <div style="text-align: right; margin-right: 100px;">- \$ <input style="width: 100px;" type="text" value="836,744"/></div> C. 2017 value loss. Subtract B from A. ³	\$ <input style="width: 100px;" type="text" value="60,460"/>
6.	2017 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$ <input style="width: 100px;" type="text" value="599,399,760"/>
7.	2017 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2017. Enter the 2017 value of property in deannexed territory. ⁴	\$ <input style="width: 100px;" type="text" value="22,389"/>
8.	2017 taxable value lost because property first qualified for an exemption in 2018. Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport or goods-in-transit exemptions. A. Absolute exemptions. Use 2017 market value: <div style="text-align: right; margin-right: 100px;">\$ <input style="width: 100px;" type="text" value="3,582,893"/></div>	

	<p>B. Partial exemptions. 2018 exemption amount or 2018 percentage exemption times 2017 value:</p> <p style="text-align: right;">+ \$ <input type="text" value="347,261"/></p> <p>C. Value loss. Add A and B.⁵</p>	<p>\$ <input type="text" value="3,930,154"/></p>
9.	<p>2017 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2018. Use only properties that qualified in 2018 for the first time; do not use properties that qualified in 2017.</p> <p>A. 2017 market value:</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. 2018 productivity or special appraised value:</p> <p style="text-align: right;">-\$ <input type="text" value="0"/></p> <p>C. Value loss. Subtract B from A.⁶</p>	<p>\$ <input type="text" value="0"/></p>
10.	<p>Total adjustments for lost value. Add Lines 7, 8C and 9C.</p>	<p>\$ <input type="text" value="3,952,543"/></p>
11.	<p>2017 adjusted taxable value. Subtract Line 10 from Line 6</p>	<p>\$ <input type="text" value="595,447,217"/></p>
12.	<p>Adjusted 2017 taxes. Multiply Line 4 by Line 11 and divide by \$100.</p>	<p>\$ <input type="text" value="4,756,759"/></p>
13.	<p>Taxes refunded for years preceding tax year 2017. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2017. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2017. This line applies only to tax years preceding tax year 2017.⁷</p>	<p>\$ <input type="text" value="2,273"/></p>
14.	<p>Taxes in tax increment financing (TIF) for tax year 2017. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2018 captured appraised value in Line 16D, enter 0.⁸</p>	<p>\$ <input type="text" value="79,833"/></p>
15.	<p>Adjusted 2017 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14.⁹</p>	<p>\$ <input type="text" value="4,679,199"/></p>
16.	<p>Total 2018 taxable value on the 2018 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.¹⁰</p> <p>A. Certified values:</p> <p style="text-align: right;">\$ <input type="text" value="620,957,884"/></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:</p> <p style="text-align: right;">-\$ <input type="text" value="0"/></p>	

	<p>D. Tax increment financing: Deduct the 2018 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2018 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below.¹¹</p> <p style="text-align: right;">– \$ <input type="text" value="7,114,774"/></p> <p>E. Total 2018 value. Add A and B, then subtract C and D.</p>	\$ <input type="text" value="613,843,110"/>
17.	<p>Total value of properties under protest or not included on certified appraisal roll.¹²</p> <p>A. 2018 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district’s value and the taxpayer’s claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.¹³</p> <p style="text-align: right;">\$ <input type="text" value="796,420"/></p> <p>B. 2018 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.¹⁴</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Total value under protest or not certified. Add A and B.</p>	\$ <input type="text" value="796,420"/>
18.	<p>2018 tax ceilings. Counties, cities and junior college districts enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowner’s age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2017 or a prior year for homeowners age 65 or older or disabled, use this step.¹⁵</p>	\$ <input type="text" value="0"/>
19.	<p>2018 total taxable value. Add Lines 16E and 17C. Subtract Line 18.</p>	\$ <input type="text" value="614,639,530"/>
20.	<p>Total 2018 taxable value of properties in territory annexed after Jan. 1, 2017. Include both real and personal property. Enter the 2018 value of property in territory annexed.¹⁶</p>	\$ <input type="text" value="0"/>
21.	<p>Total 2018 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2017. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2017, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2018.¹⁷</p>	\$ <input type="text" value="6,768,054"/>
22.	<p>Total adjustments to the 2018 taxable value. Add Lines 20 and 21.</p>	\$ <input type="text" value="6,768,054"/>

23.	2018 adjusted taxable value. Subtract Line 22 from Line 19.	\$ 607,871,476
24.	2018 effective tax rate. ¹⁸ Divide Line 15 by Line 23 and multiply by \$100.	\$.769767 /\$100
25.	COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2018 county effective tax rate. ¹⁹	\$ 0 /\$100

A county, city or hospital district that adopted the additional sales tax in November 2017 or in May 2018 must adjust its effective tax rate. The Additional Sales Tax Rate Worksheet sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on these dates.

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(15)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(13)

⁸Tex. Tax Code Section 26.03(c)

⁹Tex. Tax Code Section 26.012(13)

¹⁰Tex. Tax Code Section 26.012(15)

¹¹Tex. Tax Code Section 26.03(c)

¹²Tex. Tax Code Section 26.01(c)

¹³Tex. Tax Code Section 26.04 and 26.041

¹⁴Tex. Tax Code Section 26.04 and 26.041

¹⁵Tex. Tax Code Section 26.012(6)

¹⁶Tex. Tax Code Section 26.012(17)

¹⁷Tex. Tax Code Section 26.012(17)

¹⁸Tex. Tax Code Section 26.04(c)

¹⁹Tex. Tax Code Section 26.04(d)

2018 Rollback Tax Rate Worksheet City of Donna

Line	Activity	Amount/Rate
26.	2017 maintenance and operations (M&O) tax rate.	\$ <input style="width: 100px;" type="text" value="0.72535"/> /\$100
27.	2017 adjusted taxable value. Enter the amount from Line 11.	\$ <input style="width: 100px;" type="text" value="595,447,2"/>
28.	<p>2017 M&O taxes.</p> <p>A. Multiply Line 26 by Line 27 and divide by \$100.</p> <p style="text-align: right;">\$ <input style="width: 100px;" type="text" value="4,319,08"/></p> <p>B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2017. Enter amount from full year's sales tax revenue spent for M&O in 2017 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p style="text-align: right;">+ \$ <input style="width: 100px;" type="text"/></p> <p>C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.</p> <p style="text-align: right;">+ \$ <input style="width: 100px;" type="text"/></p> <p>D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.</p> <p style="text-align: right;">+/- \$ <input style="width: 100px;" type="text"/></p> <p>E. Taxes refunded for years preceding tax year 2017: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2017. This line applies only to tax years preceding tax year 2017.</p> <p style="text-align: right;">+ \$ <input style="width: 100px;" type="text" value="1,86"/></p> <p>F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.</p> <p style="text-align: right;">+ \$ <input style="width: 100px;" type="text"/></p> <p>G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2018 captured appraised value in Line 16D, enter 0.</p> <p style="text-align: right;">- \$ <input style="width: 100px;" type="text"/></p> <p>H. Adjusted M&O Taxes. Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.</p>	\$ <input style="width: 100px;" type="text" value="4,320,95"/>

29.	2018 adjusted taxable value. Enter Line 23 from the Effective Tax Rate Worksheet	\$ <input type="text" value="607,871,47"/>
30.	2018 effective maintenance and operations rate. Divide Line 28H by Line 29 and multiply by \$100.	\$ <input type="text" value=".71083"/> /\$100
31.	2018 rollback maintenance and operation rate. Multiply Line 30 by 1.08.	\$ <input type="text" value=".76769"/> /\$100
32.	<p>Total 2018 debt to be paid with property taxes and additional sales tax revenue. "Debt" means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the unit's budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service.</p> <p style="text-align: right;">\$ <input type="text" value="4,195,74"/></p> <p>B. Subtract unencumbered fund amount used to reduce total debt.</p> <p style="text-align: right;">- \$ <input type="text" value="200,00"/></p> <p>C. Subtract amount paid from other resources.</p> <p style="text-align: right;">- \$ <input type="text" value="3,456,55"/></p> <p>D. Adjusted debt. Subtract B and C from A.</p>	\$ <input type="text" value="539,19"/>
33.	Certified 2017 excess debt collections. Enter the amount certified by the collector.	\$ <input type="text"/>
34.	Adjusted 2018 debt. Subtract Line 33 from Line 32D.	\$ <input type="text" value="539,19"/>
35.	Certified 2018 anticipated collection rate. Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	\$ <input type="text" value="100.0"/> %
36.	2018 debt adjusted for collections. Divide Line 34 by Line 35	\$ <input type="text" value="539,19"/>
37.	2018 total taxable value. Enter the amount on Line 19.	\$ <input type="text" value="614,639,53"/>

38.	2018 debt tax rate. Divide Line 36 by Line 37 and multiply by \$100.	<input type="text" value=".08772"/> \$ /\$100
39.	2018 rollback tax rate. Add Lines 31 and 38.	<input type="text" value=".85542"/> \$ /\$100
40.	COUNTIES ONLY. Add together the rollback tax rates for each type of tax the county levies. The total is the 2018 county rollback tax rate.	<input type="text"/> \$ /\$100

A taxing unit that adopted the additional sales tax must complete the lines for the Additional Sales Tax Rate. A taxing unit seeking additional rollback protection for pollution control expenses completes the Additional Rollback Protection for Pollution Control.

CITY OF DONNA, TEXAS
PROPERTY TAX RATES AND ASSESSED VALUES
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Tax Levy Year</u>	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>Assessed Values</u>
2010	2009	0.638126	0.400194	1.038320	335,816,478
2011	2010	0.674052	0.451927	1.125979	332,880,534
2012	2011	0.706169	0.546207	1.252376	341,431,546
2013	2012	0.706169	0.546207	1.252376	379,330,947
2014	2013	0.734764	0.517612	1.252376	419,514,607
2015	2014	0.762395	0.380026	1.142421	440,108,919
2016	2015	0.791292	0.191536	0.982828	499,942,898
2017	2016	0.740318	0.139682	0.880000	539,834,573
2018	2017	0.725352	0.073503	0.798855	614,694,339
2019	2018	0.711131	0.087724	0.798855	620,957,884

DESCRIPTION:

Maintenance and Operation Fund - that portion of a taxing unit's deposited revenues that provides for the maintenance and operation of the jurisdiction and pays for such expenses as staff salaries, utilities, and other day-to-day expenses.

Interest and Sinking Fund - that portion of a taxing unit's deposited revenues that is dedicated to payment of interest on bonds, warrants, certificates of obligations, or other lawfully authorized evidences of indebtedness issued or assured by the unit, and to pay lawfully incurred contractual obligations.

**CITY OF DONNA, TEXAS
ANALYSIS OF ASSESSED VALUES
FISCAL YEAR 2018-2019**

<u>Fiscal Year:</u>	<u>Tax Year:</u>	<u>Assessed Valuation:</u>
2010	2009	335,816,478
2011	2010	332,880,534
2012	2011	341,431,546
2013	2012	379,330,947
2014	2013	419,514,607
2015	2014	440,108,919
2016	2015	499,942,898
2017	2016	539,834,573
2018	2017	614,694,339
2019	2018	620,957,884

**CITY OF DONNA, TEXAS
TOP TEN TAX PAYERS
FISCAL YEAR 2018-2019**

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Wal-Mart Real Estate	21,916,052	30.52%
MHC Victoria Palms, LLC	13,746,813	19.14%
Wal-Mart Property Tax Dept.	7,318,964	10.19%
AEP Texas Inc.	5,757,180	8.02%
W. Silver Recycling Inc.	5,465,924	7.61%
BH Hester Donna, LLC.	4,106,540	5.72%
Packaging Corp. of America	3,822,206	5.32%
Wonderful Citrus Packing, LLC.	3,604,065	5.02%
Alcan Primary Products, LLC.	3,085,110	4.30%
SecureCare Move-It Mcallen, LLC.	2,996,765	4.17%
 Total Top Ten Taxpayers	 <u>\$ 71,819,619</u>	 <u>100%</u>
 Total Assessed Valuations	 <u><u>\$ 620,957,884</u></u>	

**CITY OF DONNA, TEXAS
MISCELLANEOUS STATISTICAL DATA
YEAR ENDED SEPTEMBER 30, 2018**

Date of Incorporation: May 13, 1913

Date of Adoption of City Charter: February 7, 1957

Amended January 17, 1981

Amended May 7, 1994

Form of Government: Council, City Manager

Commission Form of Government May 13, 1913

Home Rule Charter February 19, 1957

Geographic Data:

City Area 5.1 sq. miles

Average Elevation 86 Ft.

Population:

2018 Est. 26,112

2017 Est. 25,600

2016 Est. 25,500

2015 Est. 25,100

2014 Est. 25,100

2013 Est. 25,100

2012 Est. 15,798

2011 Est. 17,902

2010 Est. 17,902

2009 Est. 17,415

2008 Est. 16,925

Permits Issued:

Business / Health Permits 399

Garage Sales 712

Electrical 295

Plumbing 87

New Residential 36

New Commercial Units 14

Residential Additions 9

Others / Misc. N/A

Total Fees: 151,365

Valuation Total: 20,582,589

**CITY OF DONNA, TEXAS
MISCELLANEOUS STATISTICAL DATA
YEAR ENDED SEPTEMBER 30, 2018**

Fire Protection:

Number of Stations	1
Number of Firemen (Volunteers)	28

Police Protection:

Number of Stations	1
Number of Police Officers	32

Recreational Facilities:

Number of Parks	5
Number of Municipal Swimming Pools	1
Number of Skateboard Parks	1

Education:

Number of Elementary Schools	14
Number of Middle Schools	4
Number of High Schools	2
Number of Alternative Schools	2

Ports of Entry:

Donna Alliance International Bridge	1
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Utilities:

WATER:

Number of Customers	5,380
Plant Capacity	4.5 MGD
Avg. Daily Use	2.2 MGD

SEWER:

Plant Capacity	1.8 MGD
Sanitary Sewer	36 Miles