



**APPLICATION FOR CERTIFICATE OF COMPLIANCE**

**INSTRUCTIONS:**

- 1. Application must be filled out completely with the required information.
- 2. A copy of your Deed will be attached to application.

NOTE: The application request may take up to five (5) business days to be issued. If the application is incomplete there will be a delay in your request. The Planning Department will notify you when the certificate has been completed.

Owner (s) Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Physical Address for Property: \_\_\_\_\_

The City of Donna is / will be providing the property described above or in the attached legal description with:

- Water
- Sewer
- Septic Tanks

Specify request: \_\_\_\_\_

**Fees: Original \$25.00  
Copy \$5.00**

Please be advised that your request will be processed in the order by which received. Thank you in advance for your patience.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

<b>For Office Use Only:</b>	<b>Copy of Deed: Y or N</b>	<b>Application Complete: Y or N</b>
Received On The _____ Day Of _____, 20_____.		
Issued By: _____		Picked Up On: _____