

2016-2017

FISCAL YEAR BUDGET

TEXAS

307 South 12th Street Donna, TX 78537

www.cityofdonna.org

City Officials



**Mayor
Irene Munoz**

City Council Members



**Mayor Pro-Tem
Sonia Gallegos, Place 1**



**Councilman
Joey Garza Jr., Place 2**



**Councilman
Simon Saucedo, Place 3**



**Councilwoman
Catarina Alvarado, Place 4**

Interim City Manager

Ernesto Silva

Director of Finance

David R. Vasquez

City Secretary

Martha Alvarado



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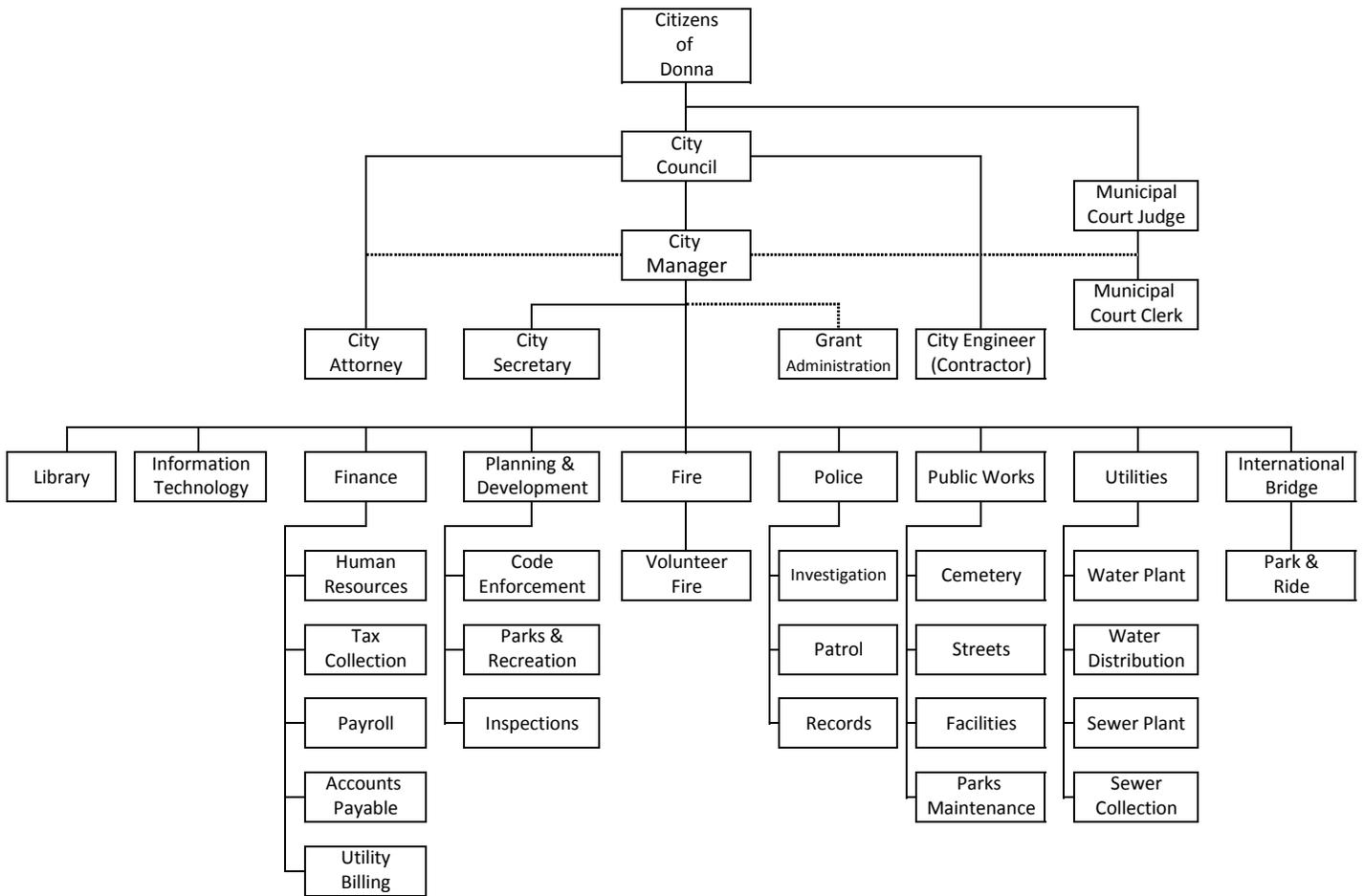
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**Organizational Chart
Service Responsibilities
Fiscal Year 2016-2017**



BUDGET POLICIES

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**CITY'S LOCATION IN RELATION TO STATE
OF TEXAS**

POLICIES

Article IX of the City Charter sets forth the basic budget policies for the overall management of the City. The annual Budget shall be prepared in accordance with State Law.

- The City's primary objective for all operating budgets is to adopt a balance budget where revenues equal or exceed expenditures. The budget document shall contain a budget message prepared by the City Manager outlining the proposed financial plan for the City.
- No later than August 14th, the City Manager prepares a recommended budget to be submitted to the Council estimating revenues and expenditures for the next fiscal year. The Council shall order a public hearing on the budget and shall cause to be published, at least ten days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the budget as submitted, at which all interested persons shall be given an opportunity to be heard.
- The budget shall be carefully itemized and the proposed figures shall be compared with actual figures from the preceding year.
- At least thirty days prior to the adoption of the tax rate, the City Manager submits a recommended budget proposal to the City Council. Upon completion, the budget is filed by the City Secretary for media and public inspection.
- The City Council adopts the budget prior to the beginning of the fiscal year. This budget is based on various meetings with department leaders for their input on the programs and projects planned for next fiscal year.

THE OPERATING BUDGET

The City's budget is prepared for the fiscal year operations beginning October 1, 2016 and ending September 30, 2017.

- Actual expenditures for the fiscal year are developed utilizing the Comprehensive Annual Financial Report. The report presents the accounts of the City on the basis of funds and account groups, each of which is considered a separate accounting entity, the basis of accounting refers to the time at which revenues and expenditures or expenses are recognized in the accounts and reports in the financial statements.
- Budgets are prepared by finance/department leaders and are reviewed by the City Manager and the Director of Finance before submission to the City Council. These budgets are developed based on the priorities set forth on the department budget programs.
- All appropriations lapse at year-end. Budgets are controlled by the departments on an account by account basis. An encumbrance system is employed to reserve appropriations which have been

obligated through purchase orders. Open encumbrances are reported as reservations of the fund balances at the end of the fiscal year.

- The Council may transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another. The City Manager shall have authority without Council approval, to transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City.
- Reports comparing actual revenues and expenditures/expenses to budgeted amounts will be prepared and carefully monitored monthly in order to determine whether estimated revenues are performing at or above levels budgeted and to ascertain that expenditures/expenses are in compliance with the legally-adopted budget appropriation.
- Encumbrance accounting, under which purchase orders for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension, of formal budgetary integration in governmental funds. Although appropriations lapse at year-end. Since these commitments will be honored during the subsequent year, outstanding encumbrances at year-end should be included, by the department directors, in the subsequent year's budget.

BUDGET BASIS OF ACCOUNTING

The budget basis that the City has adopted is the modified accrual basis for all governmental fund types and the accrual basis has been adopted for proprietary fund types.

The end product of the budget process is the budget document, which consists of three main parts, a budget message, a series of revenue/expenditures tables and appropriate descriptive materials as well as the budget adoption ordinance.

The budget is structured according to codes and classifications contained in the city's accounting system. Since the budget is a planning document, it does not include all of the detailed information encompassed by the accounting system.

All budgets are built around four basic components: Funds, Departments, Revenues, and Expenditures. Although the City's accounting system will provide locally-adapted definitions of these elements, the following general descriptions may be helpful.

FUNDS

A "Fund" is an accounting device used to classify city activities for management purposes. A fund can be thought of as a bank account into which revenues are deposited and from which expenditures are paid for a specific purpose. Funds are generally classified in the following manner:

GOVERNMENTAL FUNDS

1. General Fund - The General Fund is used to account for all financial resources not covered under another fund. Examples of activities under this fund are general administration, recreation, libraries,

police services, fire services. Its revenues are generally unrestricted which means that they may be used for any approved governmental purpose.

2. Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose. Examples of such funds are Hotel Occupancy Tax, Fire Equipment Service Fee, and the Texas Confiscated Money Forfeitures Fund, and the Tax Increment Reinvestment Funds.
3. Debt Service Fund – The Debt Service Funds is used to account for funds set aside to pay the principal and interest due on tax bonds, certificates of obligations and other long-term debts.
4. Capital Project Funds – Capital Project Funds are used to account for revenues derived from bond proceeds and expenditures relative to the acquisition or construction of major capital facilities (Other than those financed by Proprietary Funds, Special Assessments Funds and Trust Funds).

FIDUCIARY FUND

Trust and Agency Funds – Trust and Agency Funds are used to account for collections and disbursements earmarked for employees' payroll, pensions, insurance, and other restricted purpose.

PROPRIETARY FUNDS

1. Enterprise Funds – To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, i.e., Utility Fund and International Bridge Fund.
2. Internal Service Funds – To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis, i.e., Employee Insurance Trust Fund.

The beginning and ending point of budgeting is a fund balance or retained earnings. In general, the budgeted beginning balance represents the funds left over from the prior fiscal year. The budgeted ending balance represents the funds being estimated at the end of the current fiscal year.

THE BUDGET PROCESS

The City Budget is a plan for utilizing the City's available funds during the fiscal year to accomplish the established goals and objectives. The budget process for developing, adopting, and implementing the budget includes the following.

1. Provides the public with an understandable financial plan which plainly describes activities that will be undertaken during the next fiscal year.
2. The budget for fiscal year must be adopted prior to the first day of the fiscal year.
3. The budget shall be developed on a conservative basis. Budget revenues are to be estimated, using a reasonable and objective basis, deferring to conservatism.
4. The budget must include a list of all expenditures and expenses proposed to be made during the next fiscal year, and show item-by-item comparisons with expenditures for the same purpose for the current fiscal year.
5. The budget must show a complete financial statement for the City, including all debts and other outstanding financial obligations; the estimated amount of cash or other balances that will be left in each fund at the end of the current fiscal year; and projected revenues for the next fiscal year.
6. Each project or activity that the City proposed to fund during the next fiscal year must be shown in the budget as definitely as possible, with an indication of the estimated amount of money needed for each item.
7. The City Manager must prepare a recommended budget for consideration and review of the City Council.
8. Copies of the proposed budget compiled by the Finance Department must be filed with the City Secretary and made available for public inspection. The proposed budget must be filed no later than 30 days prior to the date the City Council sets the property tax rate for the next fiscal year.
9. The City Council must hold a public hearing on the budget not less than 15 days after the budget is filed with the City Secretary. Public notice of the time and place of the hearing must be given by publication in newspaper of general circulations not more than 30 days or less than 15 days prior to the hearing.
10. Following the public hearing, the budget proposed by the City Manager can be changed by the City Council.
11. Upon adoption of the final budget by a majority vote of the City Council, copies must be filed with the County Clerk and City Secretary and made available for public inspection.

ROLE OF DEPARTMENTAL DIRECTORS

The involvement of departmental directors in the budget process is essential. The departmental directors are the best source of information regarding service needs in the department. The departmental directors are also the best qualified to identify opportunities for budget cutbacks. From the perspective of the departmental directors, the budget process is a useful way to advise the City Manager and City Council about the accomplishments, special problems, and propose alternative for improving the quality of services for the citizens of the City.

REVIEW OF DEPARTMENTAL REQUESTS

In the course of reviewing the departmental budget requests, the City Manager should bear in mind the following concerns:

- Do the proposed performance and service levels justify the budget request? Could the requested funds be put to better use in another department? Are certain budget requests totally without justification or merit?
- Are the spending requests credible? Are they padded or based on false assumptions?
- Is the proposed approach to a particular service the best way to achieve the stated objective based on the department's previous budget and work programs? Is attainment of each stated objective likely? Should a funding increase proposed by one department be approved, instead of another department that has a better performance record?
- If choices must be made between competing budget requests, what is of relative importance or value to the community of the new spending program proposed by the various departments? If cutbacks in existing services are necessary, which service should be eliminated first?
- By spending more on a particular service during the next fiscal year, will the City save money in the long run?
- What considerations have the department heads given to reducing the cost of existing programs through better personnel utilization, improved work methods and mechanization?
- Is there duplication of work between departments? Can services be improved or costs reduced by changing staffing patterns or other revisions?
- Is the proposed level of financing adequate for each service? Have inflation and changes in the cost of various items been taken into account?

CITY COUNCIL ACTION ON THE BUDGET

The City Manager presents the recommended budget to the City Council at a regular meeting. Copies are filed with the City Secretary for media and public inspection.

The basic issues in the budget for the City Council are:

- Does it meet the needs of the community adequately, or at least as adequately as available finances will permit? Are there some services which would be reduced or eliminated in order to provide funds for more important programs?
- Does the budget provide balance between services, especially between more essential and less essential services?
- Are the administrative controls in place to assure that adequate results will be produced, and proper standards of service maintained?
- Do revenue estimates appear to be realistic? Have all expenditures and foreseeable contingencies been included?
- Is the budget economical in all respects, and oriented toward obtaining the greatest value per dollar expended?
- Is the budget consistent with the ability and willingness of citizens to support it?
- Is it consistent with the City's long-term policies for the development of the community?

**CITY OF DONNA
2016-2017 BUDGET CALENDAR**

<u>DATE</u>	<u>RESPONSIBILITY</u>	<u>ACTION REQUIRED</u>
May 27, 2016	Director of Finance	Distribute Budget Packets/Forms to Department Directors.
June 2, 2016	City Manager	Submit Budget Calendar to City Council.
June 3, 2016	Department Directors	Completed Departmental Goals, Capital and Personnel Requirement Forms due in the Finance department.
June 17-19, 2016	City Council City Manager, Department Directors,	Retreat at South Padre Island; City Council's work session to review
July 01, 2016	Director of Finance	Submit Preliminary Budget to City Manager.
July 05-08, 2016	City Manager, Director of Finance, Department Directors	Review and revise Preliminary Budget.
July 19, 2016	City Council	Set Budget review dates.
July 25, 2016	Hidalgo County Appraisal District	Receipt of Certified Appraisal Roll from HCAD.
July 29, 2016	Finance/Hidalgo County Tax Office	Calculation of Effective Tax Rate.
August 02, 2016	Finance/Hidalgo County Tax Office	Submit Effective Tax Rate, Schedules and Fund Balances to be Publicized. Submission to City Council.

August 08, 2016	Director of Finance	Finalize Preliminary Budget figures.
August 10, 2016	City Secretary	Publish Notice of Public Hearing on Proposed 2015-2016 City Budget.
August 16, 2016	City Council City Manager Department Directors, Citizenry	Public Hearing on Tax Increase, If, City Council proposes a tax that will exceed the rollback rate or the effective tax rate (whichever is lower) Regular Meeting at 5:30pm
August 24, 2016	City Secretary	Publish the Notice of Property Tax Rates by September 1, 2016. Notice posted on city's website.
September 1, 2016	City Secretary	72-hour notice for a meeting at which governing body will adopt tax rate.
September 06, 2016	City Council,	Hold Public Hearing Proposed Budget
September 06, 2016	City Council	Adopt Budget and Tax Rate Ordinances. Regular Meeting at 5:30 p.m.
September 26, 2016	City Council	Adopt Budget and Tax Rate Ordinances. Regular Meeting at 5:30 p.m.
September 28, 2016	City Secretary	Publish notice of public inspection of the adopted Budget and file adopted Budget with County Clerk and State Comptroller.



September 17, 2016

Honorable Mayor and City Council
City of Donna
Donna, TX 78537

Re: 2016-2017 Budget

Dear Honorable Mayor and City Council:

It's an honor to present the operating budget for fiscal year beginning October 1, 2016 through September 30, 2017. This budget document has been prepared in compliance with the state laws of Texas, Donna's City Charter, and the standards established by the Governmental Accounting Standards Board. Copies of this budget will be made available for public review at the City Secretary's office, Donna Public Library, and the Hidalgo County Courthouse after October 1, 2016.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the coming year; it is a financial plan of action which will provide services to the citizens of Donna that are realistic, feasible, and cost-effective. It not only addresses the existing level of services/necessities, which our citizens have come to expect and deserve, but also addresses adequate compensation to all our employees. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2016-2017 fiscal year.

Furthermore, the budget serves as a guide for our financial control and the implementation and improvements of policies and procedures mandated by the City Council.

The Fiscal Year 2016 -2017 budget is formulated to provide the necessary funding to maintain acceptable levels of services in all areas. The proposed budget remains basic to the provision of services determined by the City Council to be essential to the community.



307 South 12th Street Donna, Texas 78537
Phone Number: 956-464-3314 Fax: 956-464-9923



BUDGET HIGHLIGHTS

General Fund

- Property tax decrease for third consecutive year from 2013-14, 2014-15, 2015-16 and 2016-17 respectively \$1.25, \$1.14, \$.98 and \$.88.
- Assessed Valuation increased to \$539,834,573, up eight percent (8%) over prior year.
- Texas Emergency Services Retirement System for the volunteer fire department.
- A two percent (2%) decrease in employees' health insurance.
- Medical Insurance for part-time employees working 30 hours per week or 1,560 hours annually to be in compliance with Affordable Care Act.
- Retirement benefits for part-time employees working 30 hours per week or 1,560 hours annually.
- Dental Insurance provided to all full-time employees.
- Capital funding for City Hall remodel project at \$100,000.
- Capital Funding for park's project at \$750,000 related to a Knapp Community Care Foundation Grant application.
- Additional funding for a wood chipper at \$20,000.
- Addition of personnel for a Planner 1/Parks position, and an Information Technology technician.
- Payroll Structure proposed to include base pay for each department position, longevity pay, education pay, certification pay, and assignment pay.
- DEDC investing in 4 city parks, providing air conditioning to the recreational center, and purchasing playground equipment, committing over \$250,000 in the process.
- City Employee Polices currently being reviewed and updated.

Special Revenue Funds

- Increase funding for rental expenditures related to Park & Ride Terminal at \$19,529.
- Funding for promotion of city of \$40,000, city promotional sponsorships at \$15,000, Chisholm Trail sponsorship at \$25,000, and American Legion sponsorship at \$6,000 related to the Occupancy Fund.
- Tax Reinvestment Zones #1 & #2: Increment projected at \$26,976 related to county-portion, and \$62, 730 for city-portion.

Debt Service Funds

- Interest and Sinking tax rate was decreased from \$.191536 down to \$.139682 by a combination of 1) \$100,000 from reserves 2) \$140,000 in Transfer-In from EDC & DEDC 3) \$70,000 Transfer-In from the Fire Fee 4) \$1,150,000 from the bridge.

Enterprise Funds

- No increase in water and sewer rates for the coming fiscal year. Last increase was on October 1, 2015.
- Increase funding for water plant improvements at \$481,117.
- Increase funding for sewer plant improvements at \$481,115.
- Bridge passenger crossings projected at 560,000.
- Passenger Tolls expected to increase from \$3.50 to \$3.75 in December 2016.
- Bridge passenger toll revenues are projected at just over \$2,000,000.
- Increased funding for promotional costs for International Bridge at \$40,000.
- The international bridge staff will manage the Park & Ride facility. Additional personnel; 2 part-time positions for Park & Ride facility.

Economic Outlook

The City of Donna is a community located in South Texas in an area known as the Rio Grande Valley. It is less than twenty minutes from McAllen, the largest city in Hidalgo County and fifteen minutes to the Mexican border via the Donna International Bridge. Donna is home to 25,500 inhabitants, and is also known as “THE HEART OF THE VALLEY”. Donna is home to the first American Legion Hall in the world and to family-friendly activities such as The Chisholm Trail’s annual cook off and Hermanos Vazquez Circus in seasonal periods.

Fiscal Year 2015-2016 was one of growth for our local businesses bringing new restaurants, such as Domino’s Pizza, second largest franchise pizza chain, RB Asado, a Mexican buffet and a donut shop. The medical industry saw construction of DaVita, a dialysis center, with corporate offices that will bring employment opportunities and dialysis services to our region.

Murphy USA held their groundbreaking and grand opening within a 3 month period for their fueling station at the Walmart pad sites. New smaller Retail Plazas were built providing the entrepreneurial spirit an opportunity to thrive within our business community. We also saw businesses that have been in Donna for decades re-invest in their facilities such as Nieto’s Drive Thru and Galvan Insurance. Other local investors also began different ventures such as a gym, Fitness Express and a beautiful special events facility named Hummingbird Springs. On the horizon for Fiscal Year 2016-2017, we have projects to be completed such as an 18,000 square foot Retail Center, 2 new convenience stores with fueling stations, another retail center of 8,000 square feet and a multi-unit apartment complex. The Donna Economic Development Corporation (DEDC) invested in a 15 acre prime commercial development on a major intersection along Interstate 2. An additional 10 acres are also being purchased by DEDC to provide a total development investment of \$55 million with projections of 500 retail related jobs for our residents and the surrounding area.

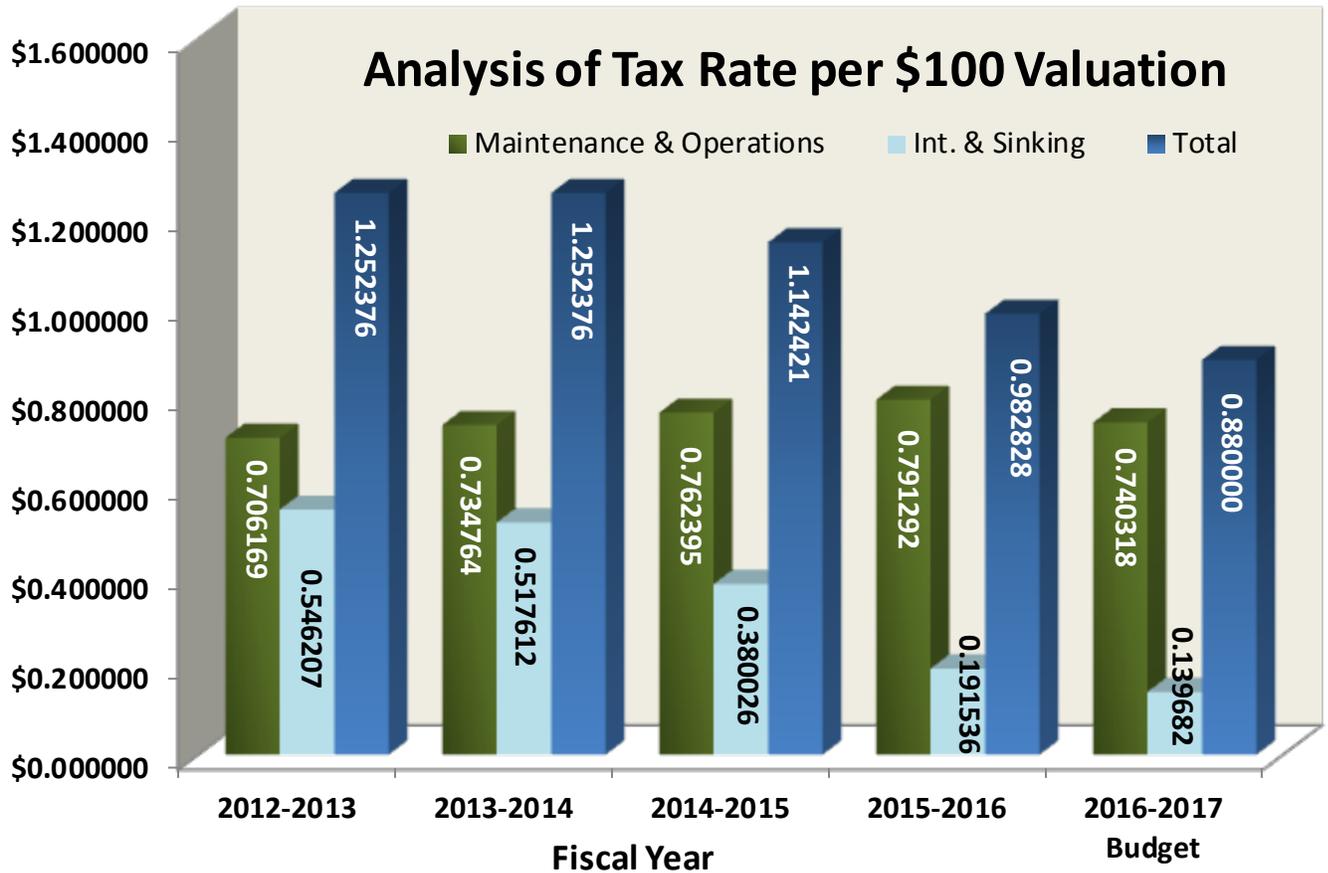
Another major investment in our parks came from the Development Corporation of Donna (DCoD). The corporation installed a new air-conditioning system at the Recreation Center, added fencing for safety at Altas Palmas, La Plazita, Recreation Center, Big Joe and Boyce Parks for a total investment of \$250,000.00. Also to be completed soon will be restrooms at La Plazita Park and more playground equipment for all parks. In addition, the Development Corporation of Donna (DCD) purchased 6.54 acres adjacent to Altas Palmas Park to allow for more activities such as soccer, tennis courts, and exercise trails to provide more outdoor activities for our residents. The city is applying for a \$750,000.00 grant from the Knapp Foundation for improvements to Big Joe Park for fitness stations and walking trails.

The Alliance International Bridge has received federal approval for south and north bound empty truck traffic. South bound empty trucks should start crossing by the end of this year or early in 2017.

In summary, much positive growth, as indicated in increased sales tax allocations, has made a home in the “Heart of the Valley” and we expect continued growth in all sectors of the business community.

GENERAL FUND

The 2016-2017 Proposed Budget was prepared on an ad valorem property tax rate of \$.88 per \$100 of assessed taxable value. The assessed taxable value is up \$39,891,675 or 8% from prior year. The assessed taxable value has increased in the last six (6) consecutive years. Our appraisal and tax valuations are computed by the Hidalgo County Appraisal District. The City's effective rate is \$.923201.



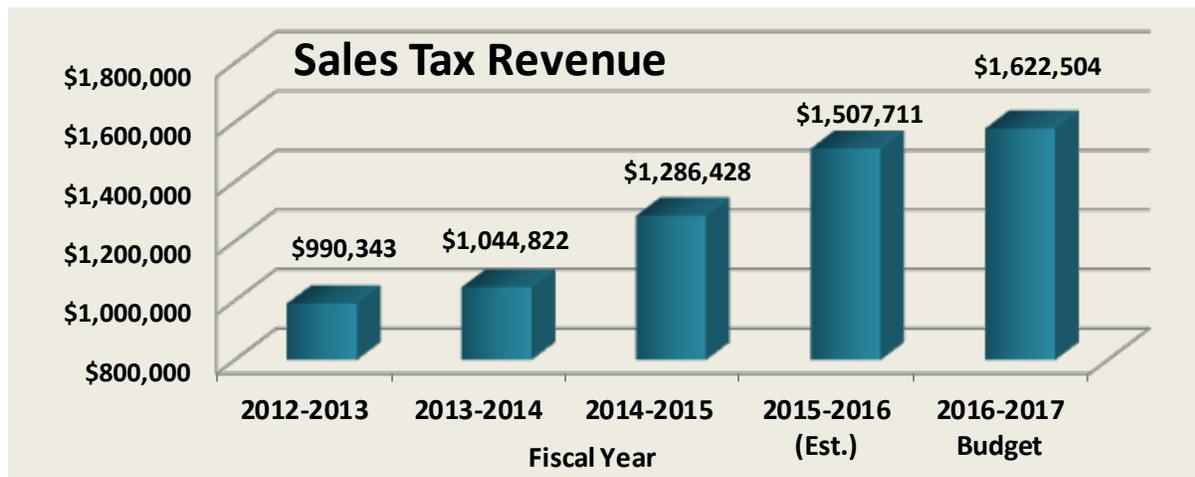
Property Tax Rate – 10% Decrease

The budget reflects the Mayor and City Manager's decision to decrease property tax rates by ten pennies (\$0.10) or 10 % from prior year. This is the third consecutive year the overall tax rate has decreased for the city.

The projected General Fund revenues for Fiscal Year 2016-2017 are \$9,320,818 or 4.22 % above projected revenues for 2015-2016. The projected General Fund revenues for Fiscal Year 2015-2016 are \$8,942,614. The largest revenue sources in the General Fund consist of taxes from property, sales, and franchise taxes. These three taxes comprise 69.5% of the General Fund revenues. The assessed taxable valuation has increased an average of \$40,125,907 over the last four years. Assessed valuations from Tax Levy Year 2016 increased by \$39,891,675 or 8% above prior year.

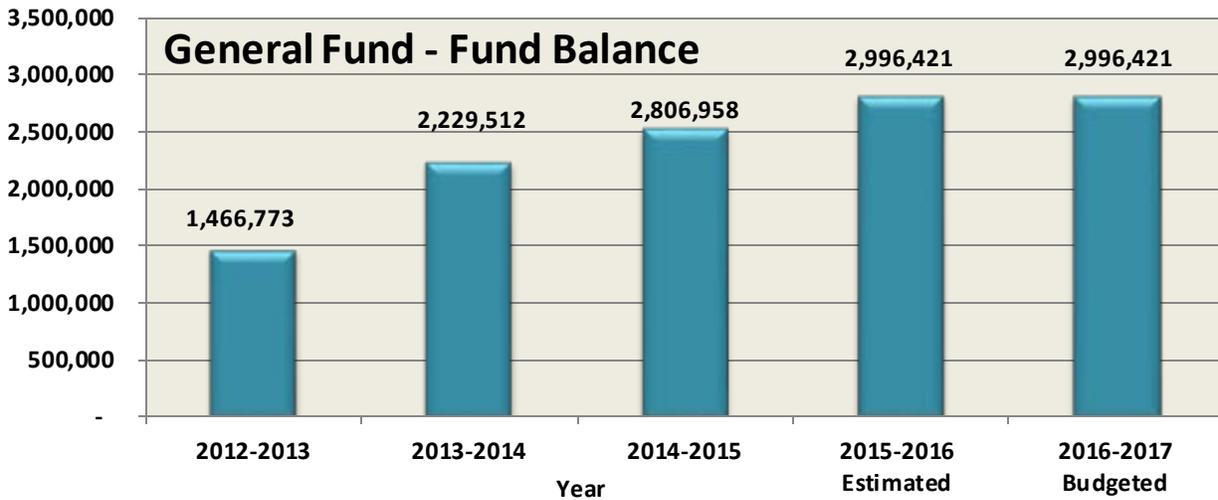


Property taxes continue to be our greatest revenue source immediately followed by Sales Tax. Sales tax revenues are projected at \$1,622,504 for 2016-2017. The Sales Tax Revenue is projected to increase by 7% from current year. 2015-2016 marks the first anniversary of Walmart opening its doors in Donna. The sales tax impact from Walmart was a factor in lowering the property tax rate. Donna Economic Development Corporation (EDC) has engaged a marketing firm to study the local economy and help identify potential businesses and/or retailers willing to invest in the City of Donna. Donna EDC purchased 15 acres along Interstate 2 and FM 493 for the development of a retail center.



Franchise Taxes are the City's third largest revenue source. Franchise Taxes are based on a percentage of utility company revenues and are projected at \$923,757.00 for fiscal year 2016-2017.

The total proposed expenditures for 2016-2017 related to the General Funds are categorized as follows: Personnel Services \$5,158,727; Supplies and Materials \$301,412; Property and Infrastructure \$104,250; Equipment Rental & Repairs \$235,131; Other Services and Charges \$2,541,828, Capital Outlay \$870,000; and Debt Service \$109,470.



The General Fund Balance is projected to be \$2,996,421 or approximately 32% of operating expenditures. In 2015-2016, the city officially adopted a reserve policy equivalent to no less than 25% of budgeted expenditures. The excess fund balance above the 25% was appropriated to a capital financial construction plan in 2015-2016.

HOTEL OCCUPANCY FUND

The City of Donna has been imposing a tax on room rates on hotels/motels located within the boundaries of the City. Funds are utilized specifically for promotion of tourism and preservation of historical objects that attract residents and visitors to the City. Anticipated hotel tax revenues for 2016-2017 are \$146,116. Donna will sponsor the 5th annual Chisholm Trail Festival in February 2017 at the Donna City Square drawing visitors from surrounding areas. Appropriations in the form of sponsorships for the festival are at \$25,000. Another city-event being planned is the Viva Donna event, appropriations total \$25,000. Promotions in the form of advertisements is appropriated at \$40,000.00

CAPITAL PROJECTS

Capital Project Funds are established to account for all resources used for the acquisition and/or construction of capital facilities and road improvements except those financed by proprietary funds.

In March 2016, the city appropriated a total of \$2,777,430 from fund balances from various funds which included \$593,698 from the General fund, \$43,751 from the 2014 Tax Notes, \$2,126,326 from the Utility Fund, and \$13,655 from the International Bridge Fund for various projects. Projects to be completed within a 2 year period include a redundancy server, a universal work-order system, global positioning software, radio communication system, elevated water tower tank rehabilitation, and sewer and water line replacement projects.

In July 2016, the city issued \$6,000,000 in combination and tax revenue bonds, \$5 million were for water and sewer projects and \$1 million for engineering projects related to the International Bridge. Since the Economic Development Corporation purchased 15 acres of prime real estate property, on the north side of Interstate 2 alongside FM 493 there is a need for water & sewer line extensions to accommodate the new business establishments coming to Donna.

DEBT SERVICE FUND

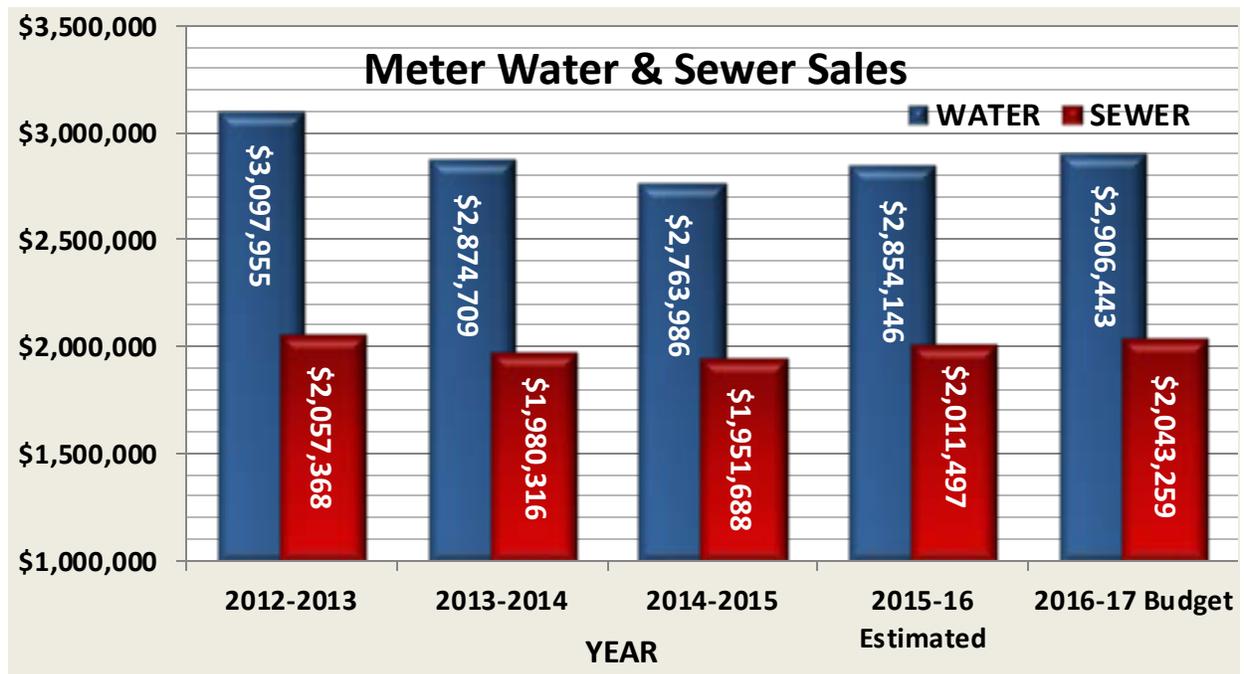
The Debt Service Fund accounts for resources accumulated and payments made for the principle and interest on long-term tax supportable general obligation debt. The Debt Service requirements for outstanding General Obligation Bonds for Fiscal Year 2016-2017 will amount to \$2,355,257. The Debt Service Fund will be funded by an ad valorem property tax rate of \$.139682/100 of assessed value and Transfers-In from Int'l Bridge (\$1,105,000), Donna Economic Development Corporation (\$140,000), Development Corporation of Donna (\$140,000) and the Fire Fee fund (\$70,000). The City of Donna plans to adopt a formal debt policy to include debt limits.

UTILITY FUND

The total projected Utility Fund revenues for Fiscal Year 2016-2017 are \$7,803,841. Water and Sanitary Sewer operating expenses are estimated at \$7,753,841. Projected expenditures include \$481,117 for improvements at the city waste water treatment plant, and \$481,115 for improvements to the water treatment plant. FEMA is currently re-assessing the Water Treatment Plant for damages done in 2008 by hurricane Dolly. Projected costs to repair plant are over \$4 million.

The Water and Sanitary system was contracted and operated by a third-party utility company dating back to 2000. In October 2014 the city took over operations of the City's water and sanitary system. Fiscal year 2015-2016 marks a one-year period that the city officially took over operations of its water and sanitary system.

Among the various infrastructure improvement projects related to utilities, the construction of a new one-million gallon water tower on the north-side of the city is part of the capital improvement plan.



BRIDGE FUND

The Bridge Fund collects tolls from passenger traffic at the Donna-Rio Bravo International Bridge. Projected revenues from passenger traffic are \$2,037,087. Projected passenger crossings are 560,000 (1,534 vehicles per day). The bridge has seen traffic increase by double digits over the past two fiscal years.

City officials are currently working at bringing commercial traffic to the bridge. City Council approved an engineering firm to design the south-bound inspection facility and roadways. Funding for inspection facility, roadway and equipment was secured with an Advance Funding Agreement signed with the Texas Department of Transportation for Coordinated Border Infrastructure (CBI) funding for the improvements of the Southbound Inspection Facility at the Donna International Bridge. The agreement was executed on April 2, 2015. A total amount of \$9,000,000 in Category 10 CBI funding was approved for the construction of the project. On July 16, 2015, the Donna Rio Bravo Bridge was selected under section 559 of the Consolidated Appropriations Act as one of the infrastructure projects U.S. Customs and Border Projection Donation Acceptance Program. The Memorandum of Understanding was signed on September 15, 2015, outlining the planning, development and execution-related objectives. Although the 2016-17 bridge budget has no commercial traffic budgeted, the projected completion of the south-bound inspection facility is expected to be in December 2017.

SUMMARY

The Budget process and preparation of the 2016-2017 has taken numerous hours and challenges in order to meet the current and future financial constraints. As part of one of the fastest growing MSA's in the country, the Donna economic sector continues to grow. As there is growth, the demands for services and their related costs also continue to grow. Staff will continue to work together to maximize operational efficiencies and meet the desired objectives. Through guidance and instruction from the City Council and on-going master planning efforts, we envision that the 2016-2017 Budget will meet the City Council's goals for service to the citizens of Donna.

The staff and I look forward to continuing to work alongside the City Council and the community to meet the challenges of the 2016-2017 Fiscal Year.

Respectfully submitted,

Ernesto Silva, Interim City Manager
City of Donna

MAJOR GOALS FOR FISCAL YEAR 2016-2017

- Continued reduction of city tax rates (10 cents).
- Construction of the South and North-bound Federal Commercial Inspection Facilities at the Donna Alliance International Bridge for empty commercial traffic via U.S. Customs 559 Donation Acceptance Program.
- Improve commercial water and waste water operations throughout community.
- Increase public safety by providing the Police Department the necessary equipment and technology to reduce crime in our community.
- Apply and obtain grants for improvements to city parks.
- Develop plans for the revitalization of a downtown.
- Continue to coordinate with Walmart to attract other businesses to sell its surrounding lots.
- Submit Section 559 applications (Donation Acceptance Program) for the South & North bound fully-loaded commercial traffic inspection facilities.
- Utilize the 2015 Certificates of Obligation for Streets and Drainage and Library renovations project.
- Construction of 1 million gallon elevated storage tank and demolition of existing 500,000 gallon elevated storage tank.
- Renovate water and waste water treatment plant.
- Install 12" water loop along north side of Interstate 2 and south on Hutto Road to water treatment plant.
- Improve drainage system to eliminate drainage issues on Business 83, South Avenue, Arbor Cove and North Avenue.
- Pave 17th Street, Valley View Rd, Hutto Road and South Avenue.
- Replace water meters city-wide and install remote read meters to better serve our residents.
- Improve the City's shooting range to include a bathroom and instructional class room.
- Adopt a new comprehensive plan for the City.
- Coordinate with the School District to improve traffic flow at the Donna High School area.
- Promote and attract business to the Donna Industrial Park.

City of Donna's Location in Relation to the State of Texas



The City of Donna lies in the southern region of the state in an area referred to as "The Rio Grande Valley". The City of Donna was incorporated in 1913, and its Charter was adopted on February 7, 1957. Its form of Government is Home Rule i.e., Mayor/City Council-City Manager. Currently the population of Donna is estimated at 25,500.

Estimated Distance to other Texas Cities

	<u>Miles</u>
San Antonio	243
Austin	316
Houston	350
Dallas	510
El Paso	796



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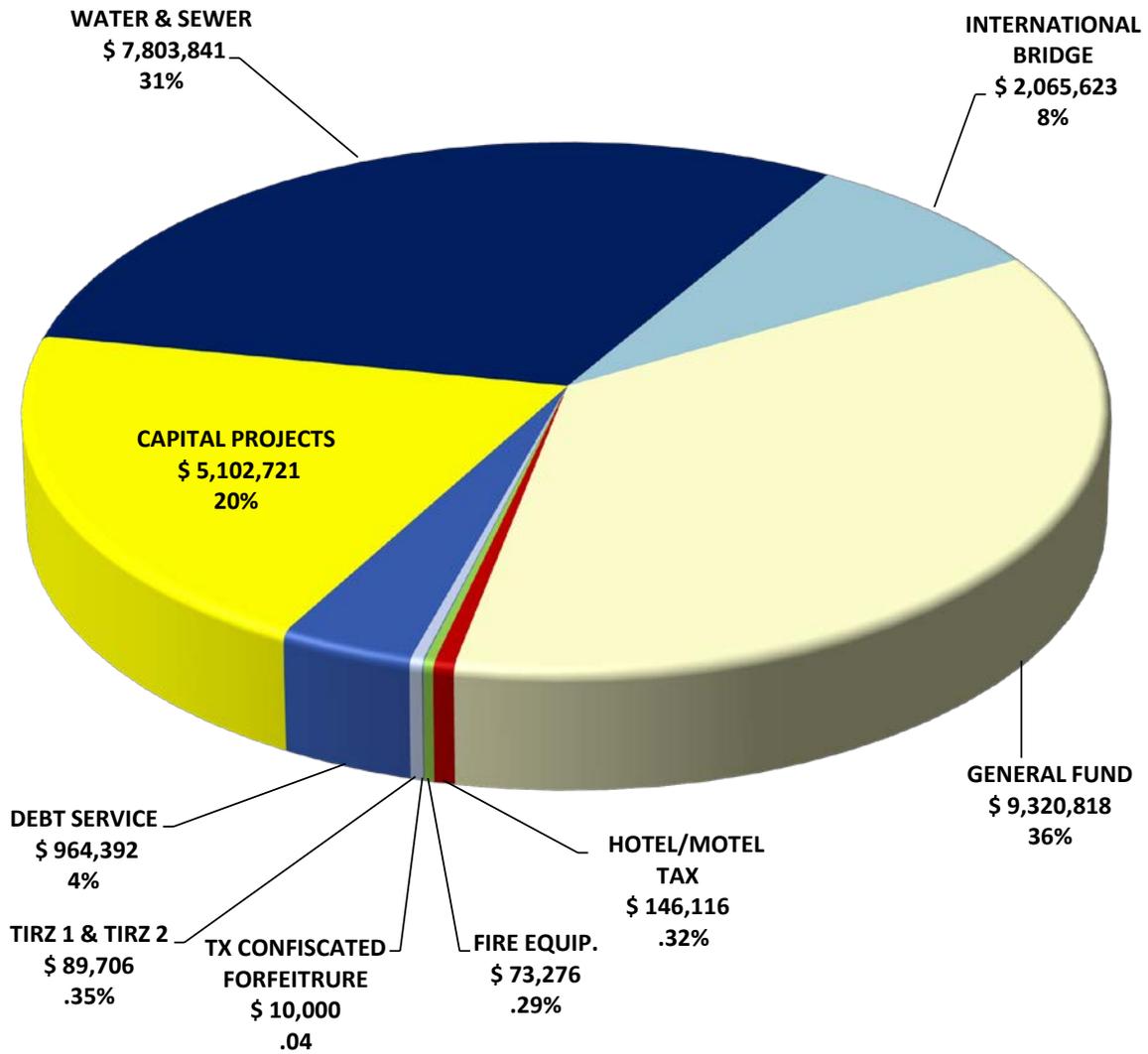
PROJECTED FUND BALANCES

**CITY OF DONNA, TEXAS
FUND BALANCE ANALYSIS - ALL FUNDS
FISCAL YEAR 2016-2017**

	GENERAL FUND	SPECIAL REVENUE		
	GENERAL FUND	HOTEL/MOTEL TAX FUND	FIRE EQUIP SERVICE FEE	TEXAS CONFISCATED
UNRESTRICTED FUND BALANCE 9/30/2015	2,806,958	736,382	206,790	3,357
ESTIMATED REVENUES 2015-16	8,942,614	196,871	73,190	14,087
ESTIMATED EXPENDITURES 2015-16	<u>8,159,453</u>	<u>537,873</u>	<u>31,750</u>	<u>0</u>
REVENUES OVER (UNDER) EXPENDITURES	783,161	(341,002)	41,440	14,087
TRANSFERS IN	0	0	0	0
TRANSFERS (OUT)	<u>(593,698)</u>	<u>0</u>	<u>(70,000)</u>	<u>0</u>
TOTAL NET TRANSFERS	(593,698)	0	(70,000)	0
REVENUES OVER (UNDER) EXPENDITURES-Net of Transfers	189,463	(341,002)	(28,560)	14,087
ESTIMATED UNRESERVED FUND BALANCE 9/30/2016	2,996,421	395,380	178,230	17,444
ESTIMATED REVENUES 2016-2017	9,320,818	146,116	73,276	10,000
ESTIMATED EXPENDITURES 2016-2017	<u>9,320,818</u>	<u>146,116</u>	<u>3,276</u>	<u>10,000</u>
REVENUES OVER (UNDER) EXPENDITURES	0	0	70,000	0
TRANSFERS IN	0	0	0	0
TRANSFERS (OUT)	<u>0</u>	<u>0</u>	<u>(70,000)</u>	<u>0</u>
TOTAL NET TRANSFERS	0	0	(70,000)	0
REVENUES OVER (UNDER) EXPENDITURES-Net of Transfers	0	0	0	0
ESTIMATED FUND BALANCE 9/30/2017	<u>2,996,421</u>	<u>395,380</u>	<u>178,230</u>	<u>17,444</u>

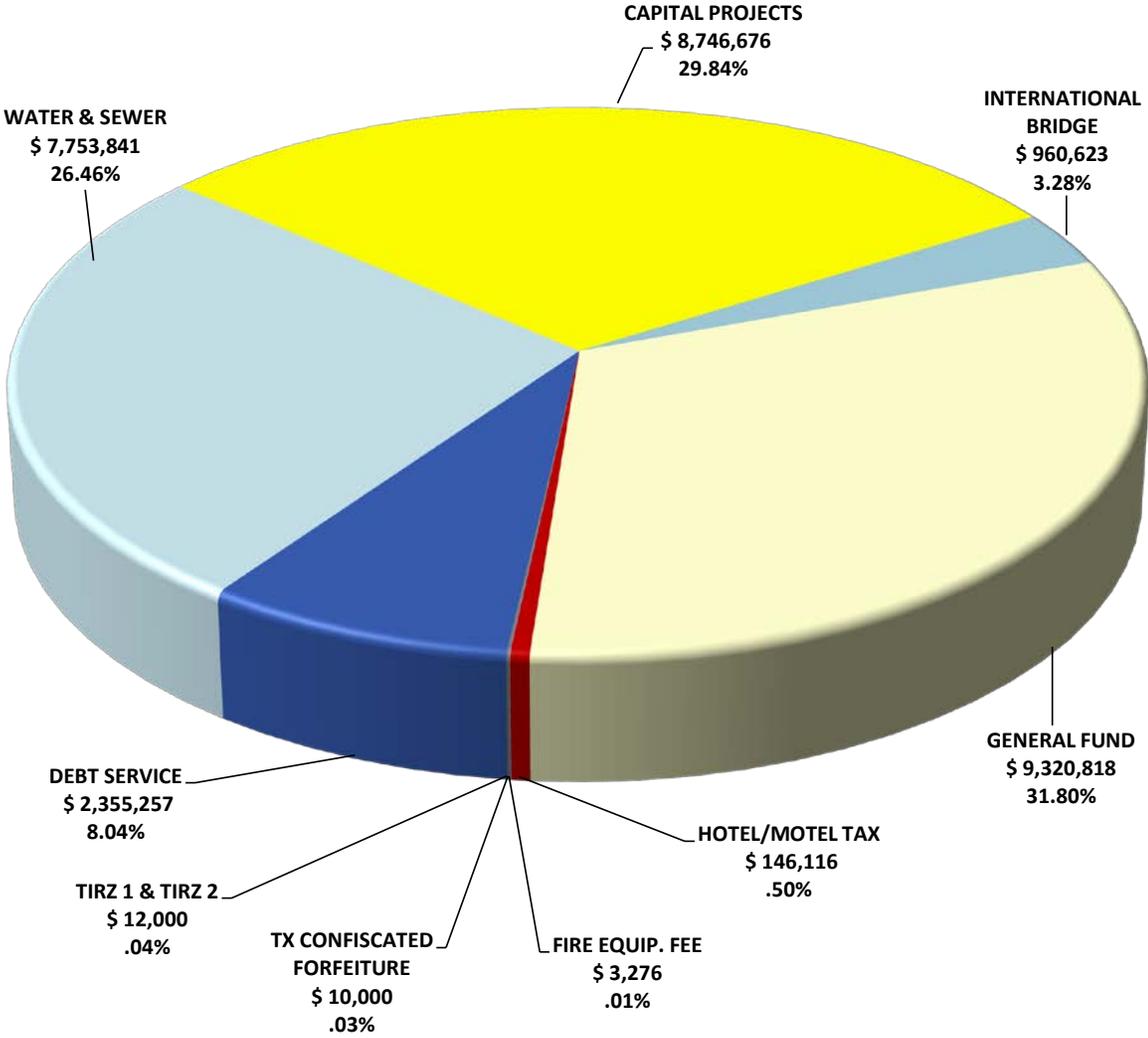
	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE FUNDS		TOTAL MEMORANDUM ONLY
TIRZ 1 & TIRZ 2	DEBT SERVICE FUND	CAPITAL PROJECTS FUNDS	UTILITY FUND	INT'L BRIDGE FUND	
(1,688,503)	1,383,775	2,199,319	4,259,549	(12,860,366)	(2,952,739)
45,694	1,198,517	1,017,297	5,206,977	1,979,660	18,674,907
1,029,605	1,606,117	2,350,091	5,004,152	1,875,408	20,594,449
(983,911)	(407,600)	(1,332,794)	202,825	104,252	(1,919,542)
0	1,696,153	1,607,353	0	168,523	3,472,029
0	(168,523)	0	(1,000,000)	(1,476,743)	(3,308,964)
	1,527,630	1,607,353	(1,000,000)	(1,308,220)	163,065
(983,911)	1,120,030	274,559	(797,175)	(1,203,968)	(1,756,477)
(2,672,414)	2,503,805	2,473,878	3,462,374	(14,064,334)	(4,709,216)
89,706	964,392	5,102,721	7,803,841	2,065,623	25,576,493
12,000	2,355,257	8,746,676	7,753,841	960,623	29,308,607
77,706	(1,390,865)	(3,643,955)	50,000	1,105,000	(3,732,114)
0	1,455,000	1,170,077	0	0	2,625,077
0		0	0	(1,105,000)	(1,175,000)
0	1,455,000	1,170,077	0	(1,105,000)	1,450,077
77,706	64,135	(2,473,878)	50,000	0	(2,282,037)
(2,594,708)	2,567,940	0	3,512,374	(14,064,334)	(6,991,253)

CITY OF DONNA COMBINED BUDGET REVENUES BY FUND FISCAL YEAR 2016-2017



TOTAL REVENUES \$25,576,493

CITY OF DONNA COMBINED BUDGET EXPENDITURES BY FUND FISCAL YEAR 2016-2017



TOTAL EXPENDITURES \$29,308,607



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GOVERNMENTAL FUNDS

GENERAL FUND

The **General Fund** is used to account for financial resources traditionally associated with government which are not required to be accounted for in another fund. The modified accrual basis of accounting is used by the General fund in accordance with generally accepted accounting principles (GAAP).



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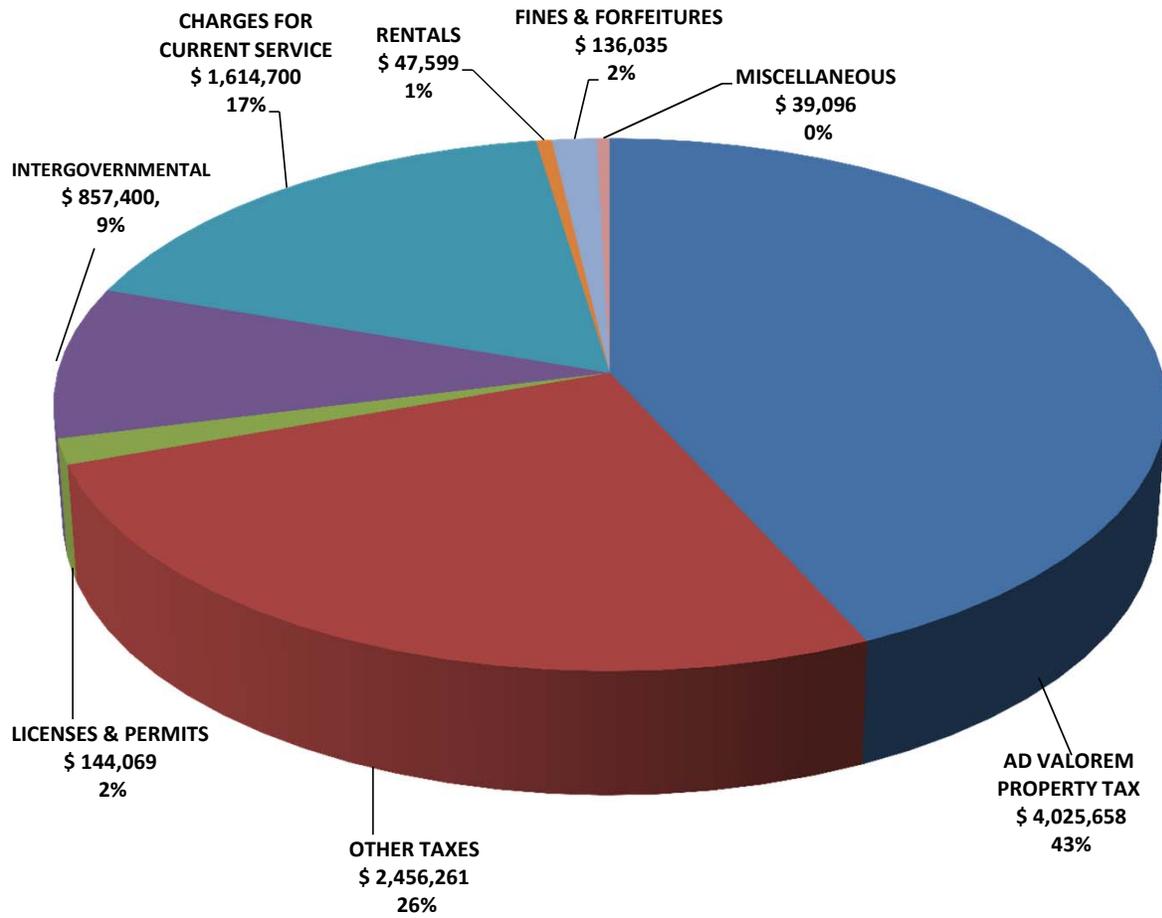
CITY OF DONNA, TEXA

DEPARTMENT: SUMMARY BY DEPARTMENT

FUND: 11 GENERAL FUND

		AMENDED	ESTIMATED	CITY	
	ACTUAL	BUDGET	REV/EXP	COUNCIL	
	2014-2015	2015-2016	2015-2016	APPROVED	
				2016-2017	
<u>REVENUES</u>					
4010	AD VALOREM PROPERTY TAX	3,620,640	3,963,512	4,153,505	4,025,658
4011	OTHER TAXES	2,120,263	2,307,904	2,334,604	2,456,261
4020	LICENSES	7,050	8,550	5,825	7,403
4021	PERMITS	127,100	125,307	129,502	136,666
4030	INTERGOVERNMENTAL	170,126	117,800	133,588	857,400
4040	CHARGES FOR CURRENT SERVICE	1,811,260	1,573,697	1,821,034	1,614,700
4041	RENTALS	82,043	101,463	60,251	47,599
4050	FINES & FORFEITURES	137,876	128,675	192,835	136,035
4060	MISCELLANEOUS	93,491	90,505	111,470	39,096
4090	TRANSFERS IN	1,630	0	0	0
4095	OTHER FINANCING SOURCES	760,000	0	0	0
	TOTAL REVENUES	8,931,479	8,417,413	8,942,614	9,320,818
<u>EXPENDITURES</u>					
5090	CITY COUNCIL	16,918	26,500	23,573	15,500
5100	CITY MANAGER	258,051	254,928	291,686	327,922
5120	MUNICIPAL COURT	138,555	169,569	136,898	154,857
5140	FINANCE	433,789	453,253	430,418	456,153
5150	INFORMATION TECHNOLOGY	61,906	76,606	80,560	100,598
5160	CITY HALL	275,111	142,262	140,857	211,842
5170	CITY SECRETARY	105,977	156,367	141,015	147,621
5190	TAX ASSESSOR COLLECTOR	135,441	147,027	138,362	144,299
5200	POLICE	2,619,713	2,823,798	2,666,354	2,682,045
5210	FIRE DEPARTMENT	157,723	179,378	200,880	184,369
5220	EMERGENCY MEDICAL SVC	7,498	6,500	180	1,000
5230	PLANNING & DEVELOPMENT	103,582	137,365	127,781	194,874
5290	INSPECTIONS	15,734	61,466	46,950	62,902
5300	PUBLIC WORKS	1,024,881	993,589	964,187	832,577
5310	CITY VEHICLE MAINTENANCE	37,478	43,328	46,554	44,074
5340	SANITATION	825,241	841,000	780,309	996,568
5350	STREET & ROADWAYS	263,831	233,000	209,190	213,000
5440	COMMUNITY SUPPORT	109,779	67,300	41,693	52,800
5500	PARKS AND RECREATION	224,080	348,106	355,416	1,000,004
5510	SWIMMING POOL	53,713	62,170	66,013	58,554
5520	DONNA RECREATION CENTER	41,601	0	0	0
5530	CODE ENF & HEALTH INSPECTIONS	108,880	103,358	91,944	105,291
5540	ANIMAL CONTROL	77,114	78,078	101,231	87,622
5590	CEMETERY	64,948	83,806	83,139	88,723
5710	LIBRARY	356,507	356,655	351,141	377,864
5890	DEBT SERVICE	122,188	183,710	185,180	109,470
5910	TRANSFERS TO OTHER FUNDS	0	593,698	593,698	0
5990	NON DEPARTMENTAL	1,004,156	386,294	457,942	670,289
	TOTAL EXPENDITURES	8,644,394	9,009,111	8,753,151	9,320,818
	REVENUES OVER/(UNDER) EXPENDITURES	287,086	(591,698)	189,463	0

**GENERAL FUND REVENUES
BY SOURCE
FISCAL YEAR 2016-2017**



TOTAL REVENUES \$ 9,320,818

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 11 GENERAL FUND

	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	ESTIMATED REV/EXP 2015-2016	CITY COUNCIL APPROVED 2016-2017
PROPERTY TAXES				
11-4010-3101 AD VALOREM PROPERTY TAX CURRENT	3,162,030	3,608,096	3,680,985	3,556,878
11-4010-3102 AD VALOREM PROPERTY TAX DELQ	349,022	269,400	332,830	345,904
11-4010-3103 PENALTY & INTEREST	226,560	174,213	204,931	210,000
11-4010-3104 MANUAL RENDERING PENALTIES	2,713	1,803	2,725	2,876
11-4010-3151 RED RIVER SUBD - TIFF #1	(80,778)	(40,000)	(29,059)	(40,000)
11-4010-3152 RIVER CROSSING -TIRZ#2	(38,907)	(50,000)	(38,907)	(50,000)
TOTAL PROPERTY & INFRASTRUCTURE TAXES	3,620,640	3,963,512	4,153,505	4,025,658
OTHER TAXES				
11-4011-3201 CITY SALES TAX	1,295,609	1,477,150	1,507,711	1,622,504
11-4011-3202 ELECTRIC UTILITY FRANCHISE	407,611	416,986	405,395	411,898
11-4011-3203 4% CITY UTILITY FRANCHISE	186,588	206,554	191,353	197,018
11-4011-3205 NATURAL GAS FRANCHISE FEE	43,056	50,909	39,559	43,119
11-4011-3207 TIME WARNER CABLE FRANCHISE	61,077	62,785	60,792	61,704
11-4011-3212 TELE ACCESS LINE FRANCHISE	77,164	86,500	90,799	91,955
11-4011-3214 AWS FRANCHISE FEE-CMRCL DM	92,322	97,020	115,758	118,063
11-4011-3215 WALMART 380 AGREEMENT	(43,164)	(90,000)	(76,763)	(90,000)
TOTAL OTHER SERVICE & CHARGESR TAXES	2,120,263	2,307,904	2,334,604	2,456,261
LICENSES				
11-4020-3301 ALCOHOLIC BEVERAGE LICENSE	1,975	2,200	1,125	2,074
11-4020-3302 MECHANICAL LICENSE	1,500	1,500	1,500	1,575
11-4020-3303 ELECTRICAL LICENSE	2,450	2,500	2,500	2,573
11-4020-3304 PLUMBING LICENSE	0	0	0	0
11-4020-3307 BUILDING CONTRACTOR LICENSE	1,000	2,250	200	1,050
11-4020-3309 HOUSE MOVER LICENSE	0	0	300	0
11-4020-3311 SIGN CONTRACTOR LICENSE	125	100	200	131
TOTAL LICENSES	7,050	8,550	5,825	7,403
PERMITS				
11-4021-3401 BUILDING PERMITS	38,097	40,000	33,716	40,764
11-4021-3402 UTILITY INSPECTION PERMIT	350	2,000	1,720	1,520
11-4021-3403 ELECTRICAL PERMITS	16,371	12,605	14,258	17,517
11-4021-3404 PLUMBING PERMITS	7,718	6,500	7,175	8,258
11-4021-3405 GAS PERMITS	215	255	100	230
11-4021-3407 DANCE PERMITS	50	100	50	54
11-4021-3408 A/C MECHANICAL PERMIT	8,210	6,250	9,203	8,785
11-4021-3409 CONDITIONAL USE PERMITS	2,925	3,000	2,025	3,130
11-4021-3410 VARIANCE PERMITS	0	0	675	0
11-4021-3411 TRAILER PERMITS	125	225	200	134
11-4021-3412 FOOD SERVICE PERMITS	17,985	20,700	26,808	20,700
11-4021-3413 BUSINESS PERMIT	15,065	18,400	11,995	16,120
11-4021-3414 WRECKER PERMIT	3,200	3,000	2,200	3,424
11-4021-3415 GARAGE SALE PERMITS	8,255	9,200	8,890	9,125
11-4021-3417 DEMOLISH PERMIT	350	300	600	375
11-4021-3418 FIREWORKS SALES PERMITS	4,485	0	7,700	4,400
11-4021-3428 CIRCUS/CARNIVAL PERMITS	150	150	200	161
11-4021-3430 GENERAL SIGN PERMITS	2,474	1,200	1,040	965
11-4021-3432 FENCE BUILDING PERMITS	50	572	72	54
11-4021-3433 DRIVEWAY AND CURB-CUT PERMITS	1,025	850	875	950
TOTAL PERMITS	127,100	125,307	129,502	136,666

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>INTERGOVERNMENTAL</u>				
11-4030-3925 OPERATION STONE GARDEN GRANT	86,120	100,000	102,327	70,000
11-4030-3926 US DEPT OF JUSTICE/JAG GRANT	10,671	0	0	0
11-4030-3927 BORDER STAR (LBSP)	40,089	0	15,000	0
11-4030-3940 TEXAS-LEOSE FOR POLICE TRAINING	2,553	2,400	0	2,400
11-4030-3951 KNAPP FOUNDATION PARK GRANT	0	0	0	750,000
11-4030-3953 HIDALGO CTY LIBRARY	30,693	15,400	14,983	15,000
11-4030-3971 LRGVDC 911	0	0	1,278	20,000
TOTAL INTERGOVERNMENTAL	170,126	117,800	133,588	857,400
<u>CHARGES FOR CURRENT SVS</u>				
11-4040-3601 GARBAGE SERVICE FEES	646,952	658,164	672,559	677,023
11-4040-3602 SUBDIVISION FILING FEE	6,300	7,500	10,000	6,426
11-4040-3606 CEMETERY PLOTS SOLD	200	0	200	0
11-4040-3607 GRAVE OPENING & CLOSING	6,800	9,000	6,975	6,725
11-4040-3608 VITAL STATISTICS FEES	1,572	2,000	1,233	1,381
11-4040-3609 RURAL COUNTY FIRE SVS CALL	47,200	40,000	33,700	47,672
11-4040-3616 CEMETERY - HEADSTONE FEES	900	700	735	700
11-4040-3618 GARBAGE/BRUSH CHARGES NAWs	69,956	50,000	72,489	71,005
11-4040-3621 MUNICIPAL COURT/STATE 10%	25	6,550	0	25
11-4040-3623 PROPERTY TAX CERTIFICATE F	200	500	420	400
11-4040-3625 MUNI COURT - TECHNOLOGY FE	4,030	3,000	6,630	6,028
11-4040-3626 MUNI COURT - SECURITY FEE	3,018	2,500	4,973	4,500
11-4040-3629 LOCAL COURT COST FEES	8,126	7,250	12,717	11,734
11-4040-3630 POLICE FINGERPRINT FEES	980	1,200	1,170	1,000
11-4040-3631 CITY RECREATIONAL PROGRAM	4,020	6,000	6,600	6,500
11-4040-3632 NSF CHECK FEES	25	0	0	25
11-4040-3640 SUBDIVISION INSPECTION FEE	70	1,000	0	900
11-4040-3641 FEE FOR CHANGE OF ZONING	1,125	1,500	1,000	1,125
11-4040-3642 REVIEW FEE-RESIDENTIAL PLA	3,548	2,851	2,441	2,600
11-4040-3643 COMMERCIAL PLANS REVIEW FE	3,818	3,000	3,448	3,933
11-4040-3649 PER ACRE PLAT FILING FEE	6,429	4,800	7,631	6,622
11-4040-3650 CERTIFICATE OF OCCUPANCY F	3,805	3,000	3,555	3,405
11-4040-3652 WRECKER VEHICLE INSPECTIONS	910	695	980	937
11-4040-3660 BRUSH COLLECTION SERVICE F	286,772	295,387	509,292	289,640
11-4040-3661 BRUSH FEE SETTLEMENTS-CITY MANAGER	0	0	(1,535)	0
11-4040-3663 BRUSH FEES-BAD DEBT PROVISIONS	(1,535)	0	(3,813)	(1,550)
11-4040-3664 GARBAGE FEES-BAD DEBT PROVISIONS	(3,813)	0	0	(3,850)
11-4040-3680 CONTRACT SERVICES OV/HD-ED	19,051	19,406	19,406	19,242
11-4040-3681 CONTRACT SERVICES OV/HD-ED	19,051	19,406	19,406	19,242
11-4040-3683 TIRZ ZONE CUSTOMER SERVICE	30,000	5,000	5,000	7,500
11-4040-3685 CUSTOMER SRVS TRANSFER WTR & SWR	408,328	412,338	412,338	412,411
11-4040-3687 CUSTOMER SRVS TRANSFER BRIDGE	222,110	0	0	0
11-4040-3805 POOL ENTRANCE FEES	6,111	6,600	5,559	6,172
11-4040-3815 SWIMMING LESSON FEES	5,175	4,350	5,925	5,227
TOTAL CHARGES FOR CURRENT SVS	1,811,260	1,573,697	1,821,034	1,614,700

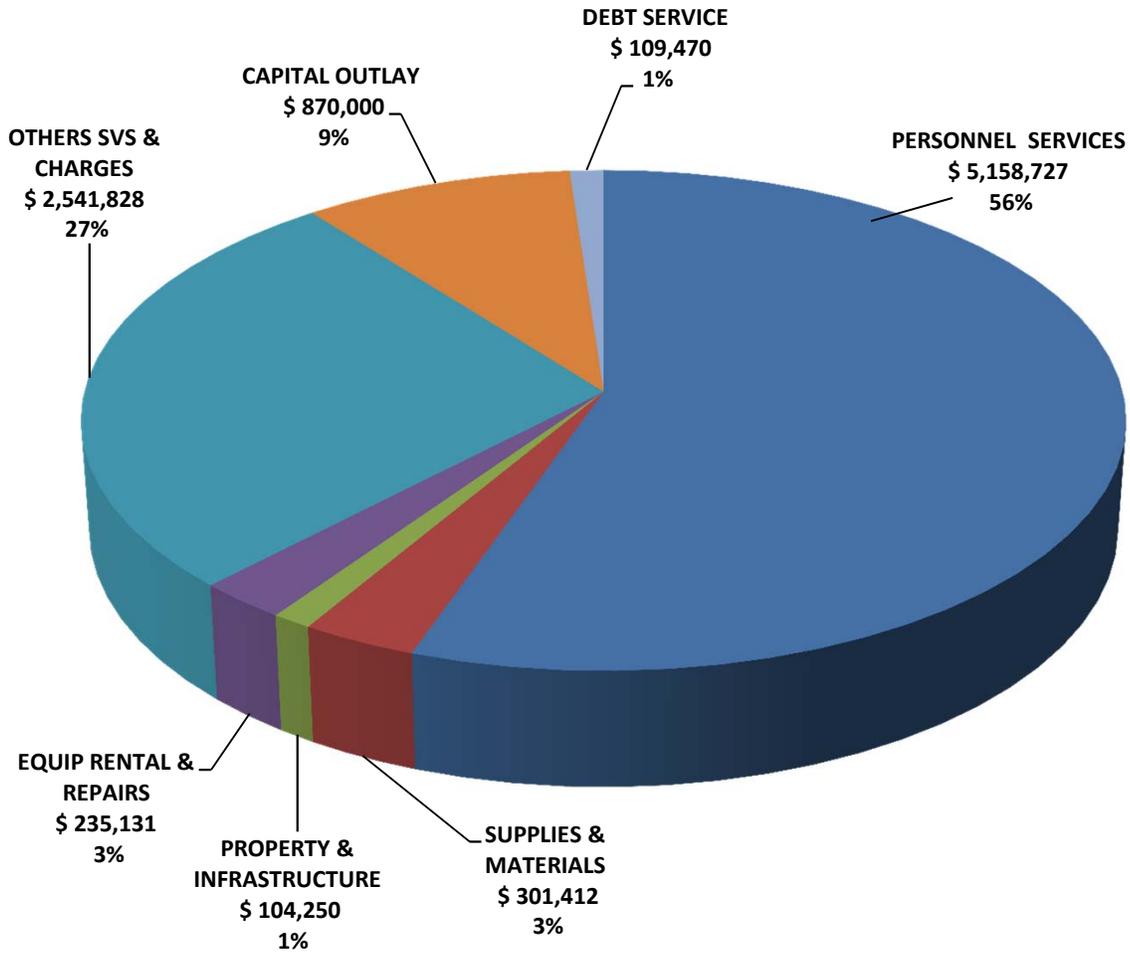
CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>RENTALS</u>				
11-4041-3611 ADV & PAV CENTER RENTALS	11,910	10,000	4,330	10,000
11-4041-3620 RENT-TEXAS MIGRANT COUNCIL	8,319	7,801	7,960	8,485
11-4041-3633 RENT-HEADSTART ON MILLER AVENUE	12	12	12	12
11-4041-3701 CITY PARK RENTALS	700	500	100	700
11-4041-3705 NUESTRA CLINICA DEL VALLE	24,600	24,600	24,600	24,600
11-4041-3724 D&G CUSTOM CABINETS-RENT	7,200	7,200	7,200	0
11-4041-3725 SUPERIOR GRANIT & MARBLE	11,000	12,000	12,000	0
11-4041-3727 HGCM USA & 3GM EXTRUSION	15,000	36,000	0	0
11-4041-3750 RENTAL INCOME	752	700	1,201	1,201
11-4041-3810 POOL RENTALS	2,550	2,650	2,848	2,601
TOTAL RENTALS	82,043	101,463	60,251	47,599
<u>FINES & FORFEITURES</u>				
11-4050-3501 MUNICIPAL COURT FINES	108,606	105,500	162,991	108,606
11-4050-3504 OVERDUE LIBRARY FINES	855	850	995	881
11-4050-3505 LOST BOOK LIBRARY FINES	120	125	0	124
11-4050-3511 WEEDY LOT FINES	28,194	22,000	28,352	26,321
11-4050-3521 CHILD SAFETY SEAT BELT FIN	100	200	497	103
TOTAL FINES & FORFEITURES	137,876	128,675	192,835	136,035
<u>MISCELLANEOUS</u>				
11-4060-3617 INTEREST INCOME-OPERATING	239	100	250	244
11-4060-3620 INSURANCE PROCEEDS	41,189	1,000	1,000	1,000
11-4060-3625 SALE OF ASSETS	8,290	0	25,187	0
11-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	1,150	1,250	5,121	2,500
11-4060-3660 ACCIDENT.RPTS & POLICE LETTERS	4,847	4,000	5,209	4,000
11-4060-3670 LIBRARY - MISC INCOME	18,383	17,800	11,622	11,924
11-4060-3671 LIBRARY-CAFE	5,110	6,500	4,766	5,110
11-4060-3680 INSUFFICIENT CHECK FUND FEE	10	0	0	10
11-4060-3690 MISCELLANEOUS INCOME	14,027	59,855	58,275	14,308
11-4060-3935 CASH SHORT/(OVER)-SWIMING	7	0	0	0
11-4060-3936 CASH SHORT/(OVER)-CITY HALL	1	0	40	0
11-4060-3938 CASH SHORT(OVER)-POLICE DEPARTMENT	(4)	0	0	0
11-4060-3939 CASH SHORT(OVER)-LIBRARY	241	0	0	0
TOTAL MISCELLANEOUS	93,491	90,505	111,470	39,096
<u>TRANSFERS IN</u>				
11-4090-7044 TRANSFER IN 2009 TAX NOTES	1,630	0	0	0
TOTAL TRANSFERS IN	1,630	0	0	0
<u>OTHER FINANCING SOURCES</u>				
11-4095-3923 LEASE PROCEEDS	760,000	0	0	0
TOTAL OTHER FINANCING SOURCES	760,000	0	0	0
TOTAL REVENUES	8,931,479	8,417,413	8,942,614	9,320,818

**GENERAL FUND EXPENDITURES
BY CATEGORY
FISCAL YEAR 2016-2017**



TOTAL \$ 9,320,818

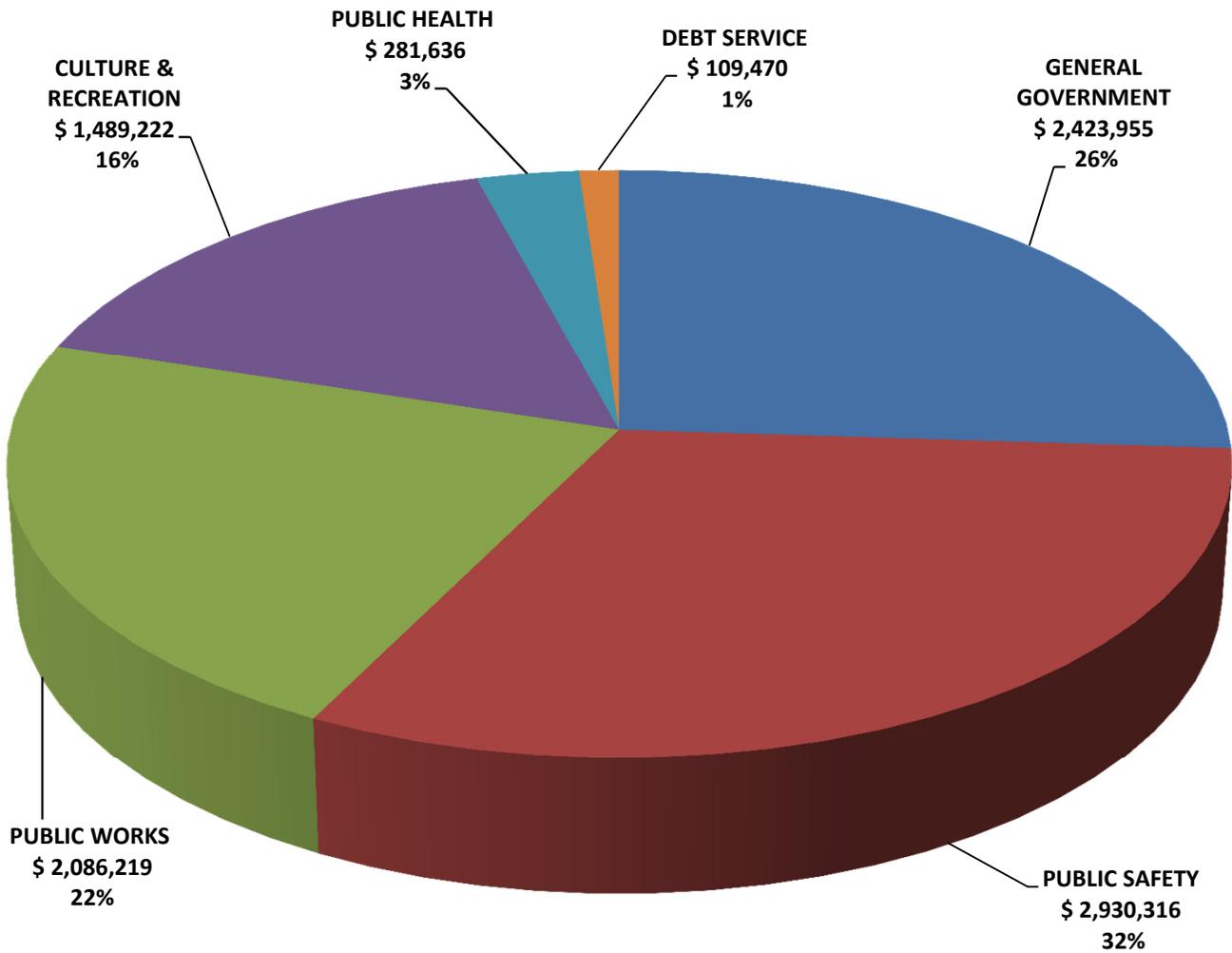
CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY 2016-2017

FUND: 11 GENERAL FUND

<u>DEPARTMENT</u>	PERSONNEL	SUPPLIES &	PROPERTY &	EQUIP RENTAL	OTHERS SVS	CAPITAL	DEBT	TOTAL
	SERVICES	MATERIALS	INFRASTRUC	& REPAIRS	& CHARGES	OUTLAY	SERVICE	BUDGET
5090 CITY COUNCIL	0	1,250	0	0	14,250	0	0	15,500
5010 CITY MANAGER	167,452	4,250	0	1,850	154,370	0	0	327,922
5120 MUNICIPAL COURT	89,357	5,700	0	9,500	50,300	0	0	154,857
5140 FINANCE	414,492	11,300	0	21,130	9,231	0	0	449,569
5150 INFORMATION TECHNOLOGY	88,998	2,100	0	7,500	2,000	0	0	76,593
5160 CITY HALL	82,142	5,600	5,000	4,000	15,100	100,000	0	208,345
5170 CITY SECRETARY	114,221	1,500	0	200	31,700	0	0	147,621
5190 TAX ASSESSOR COLLECTOR	62,124	7,500	0	14,075	60,600	0	0	144,299
5200 POLICE	2,442,918	122,277	6,000	64,050	46,800	0	0	2,682,045
5210 FIRE DEPARTMENT	86,313	20,540	4,700	20,816	52,000	0	0	184,369
5220 EMERGENCY MEDICAL SVC	0	0	0	0	1,000	0	0	1,000
5230 PLANNING & DEVELOPMENT	162,504	5,350	0	920	26,100	0	0	190,454
5290 INSPECTIONS	54,092	2,350	0	2,400	4,060	0	0	66,967
5300 PUBLIC WORKS	657,492	56,045	11,800	65,000	42,240	0	0	828,932
5310 CITY VEHICLE MAINTENANCE	41,074	2,625	0	350	25	0	0	44,074
5340 SANITATION	0	0	0	0	976,568	20,000	0	996,568
5350 STREET & ROADWAYS	0	0	25,000	0	188,000	0	0	213,000
5440 COMMUNITY SUPPORT	0	600	11,450	0	40,750	0	0	52,800
5500 PARKS AND RECREATION	167,184	20,030	24,500	4,740	33,550	750,000	0	1,000,004
5510 SWIMMING POOL	34,949	7,050	5,800	1,500	9,255	0	0	58,554
5530 CODE ENF & HEALTH INSP	86,391	3,620	0	6,100	9,180	0	0	105,291
5540 ANIMAL CONTROL	34,662	2,950	0	3,100	46,910	0	0	87,622
5590 CEMETERY	66,598	4,275	2,000	2,000	13,850	0	0	88,723
5710 LIBRARY	305,764	14,500	8,000	5,900	43,700	0	0	377,864
5890 DEBT SERVICE	0	0	0	0	0	0	109,470	109,470
5990 NON DEPARTMENTAL	0	0	0	0	670,289	0	0	670,289
TOTAL EXPENDITURES	5,158,727	301,412	104,250	235,131	2,541,828	870,000	109,470	9,320,818

GENERAL FUND EXPENDITURES BY FUNCTION FISCAL YEAR 2016-2017



TOTAL \$ 9,320,818

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY FUNCTION

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY	
	2014-2015	BUDGET	REV/EXP	COUNCIL	
		2015-2016	2015-2016	APPROVED	
				2016-2017	
<u>GENERAL GOVERNMENT</u>					
5090	CITY COUNCIL	16,918	26,500	23,573	15,500
5100	CITY MANAGER	258,051	254,928	291,686	327,922
5120	MUNICIPAL COURT	138,555	169,569	136,898	154,857
5140	FINANCE	433,789	453,253	430,418	456,153
5150	INFORMATION TECHNOLOGY	61,906	76,606	80,560	100,598
5160	CITY HALL	275,111	142,262	140,857	211,842
5170	CITY SECRETARY	105,977	156,367	141,015	147,621
5190	TAX ASSESSOR COLLECTOR	135,441	147,027	138,362	144,299
5230	PLANNING & DEVELOPMENT	103,582	137,365	127,781	194,874
5990	NON-DEPARTMENTAL	1,004,156	386,294	457,942	670,289
	TOTAL GENERAL GOVERNMENT	2,533,487	1,950,171	1,969,092	2,423,955
<u>PUBLIC SAFETY</u>					
5200	POLICE	2,619,713	2,823,798	2,666,354	2,682,045
5210	FIRE DEPARTMENT	157,723	179,378	200,880	184,369
5220	EMERGENCY MEDICAL SERVICE	7,498	6,500	180	1,000
5290	INSPECTIONS	15,734	61,466	46,950	62,902
		2,800,668	3,071,142	2,914,364	2,930,316
<u>PUBLIC WORKS</u>					
5300	PUBLIC WORKS	1,024,881	993,589	964,187	832,577
5310	CITY VEHICLE MAINTENANCE	37,478	43,328	46,554	44,074
5340	SANITATION	825,241	841,000	780,309	996,568
5350	STREET & ROADWAYS	263,831	233,000	209,190	213,000
		2,151,430	2,110,917	2,000,240	2,086,219
<u>CULTURE & RECREATION</u>					
5440	COMMUNITY SUPPORT	109,780	67,300	41,693	52,800
5500	PARKS AND RECREATION	265,681	348,106	355,416	1,000,004
5510	SWIMMING POOL	53,713	62,170	66,013	58,554
5710	LIBRARY	356,507	356,655	351,141	377,864
		785,680	834,231	814,263	1,489,222
<u>PUBLIC HEALTH</u>					
5530	CODE ENF & HEALTH INSPECTIONS	108,880	103,358	91,944	105,291
5540	ANIMAL CONTROL	77,114	78,078	101,231	87,622
5590	CEMETERY	64,948	83,806	83,139	88,723
		250,941	265,242	276,314	281,636
<u>DEBT SERVICE</u>					
5890	DEBT SERVICE	122,188	183,710	185,180	109,470
	TOTAL	122,188	183,710	185,180	109,470
<u>TRANSFERS TO OTHER FUNDS</u>					
5910	TRANSFERS TO OTHER FUNDS	0	593,698	593,698	0
	TOTAL TRANSFERS	0	593,698	593,698	0
	TOTAL EXPENDITURES	8,644,394	9,009,111	8,753,151	9,320,818

CITY OF DONNA, TEXAS

DEPARTMENT: CITY COUNCIL			FUND: GENERAL FUND	
Personnel	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Mayor	1	1	1	1
Mayor Pro-Tem & Councilman	4	4	4	4
DEPARTMENT TOTAL	5	5	5	5

DUTIES AND RESPONSIBILITIES:

1. The governing body is an elected legislative council consisting of the Mayor and four Council Members that serve the community for a three-year term.
2. The Donna City Council is governed by Article II of the City of Donna Home Rule Charter.
3. The Donna City Council meets minimally on the first Tuesday of the month to provide for governance of the Municipal Corporation in accordance with the Constitution, State Statutes and Local Codes.

GOALS AND OBJECTIVES:

1. Set policy goals, involving diverse segments of the community and soliciting public input, within budget constraints regulating local activities to promote the general public welfare, health and safety of its residents.
2. Through legislative measures, identify the needs of the City, developing programs to satisfy those needs, and evaluate the extent to which municipal services satisfactorily reflect policy goals.
3. Enact legislative action of the Council with the purposes of balancing legally and fairly the benefits, limitations, restrictions or losses placed upon an individual, against the welfare of the Community as a whole.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. City Council Meetings	34	50	40	40

CITY OF DONNA, TEXAS

DEPARTMENT: CITY COUNCIL

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>SUPPLIES & MATERIALS</u>				
11-5092-4203 UNIFORMS	295	500	0	500
11-5092-4212 OFFICE SUPPLIES	26	150	98	150
11-5092-4217 OTHER	203	0	5	0
11-5092-4220 REFRESHMENT SUPPLIES	156	1,600	872	600
11-5092-4231 MINOR EQUIPMENT	0	0	3,677	0
TOTAL SUPPLIES & MATERIALS	680	2,250	4,652	1,250
<u>OTHER SERVICE & CHARGES</u>				
11-5095-4504 TRAVEL AND/OR TRAINING	8,717	20,000	12,811	10,000
11-5095-4511 MEMBERSHIPS & SUBSCRIPTION	5,845	4,000	5,860	4,000
11-5095-4516 LEGAL SERVICES	0	0	0	0
11-5095-4552 ANNUAL SALARIES PER CHARTER	250	250	250	250
11-5095-4590 MISCELLANEOUS EXPENDITURES	1,426	0	0	0
TOTAL OTHER SERVICE & CHARGES	16,238	24,250	18,921	14,250
TOTAL CITY COUNCIL	16,918	26,500	23,573	15,500

CITY OF DONNA, TEXAS

DEPARTMENT: CITY MANAGER			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	2	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2

DUTIES AND RESPONSIBILITIES:

1. The City Manager's office is responsible for the general administration of the City, program coordination and the preparation of special staff reports and surveys.
2. As the chief administrative officer, the City Manager reports directly to the Mayor and City Council. His/her duties include the development of program and policy alternatives for consideration by the Council and implementation of those policies and programs adopted by the City Council.
3. A major responsibility of the City Manager is the formulation and administration of the City's budget to assure a solid base for the allocation of resources.

GOALS AND OBJECTIVES:

1. Continue guidance of City administration to assure effectiveness of all departments and to improve operations.
2. Assure timely progress of ongoing projects including 1) Municipal Facilities Improvements
 - a) infrastructure improvements to streets, water and wastewater systems, and 3) continue development of downtown master plan.
3. Provide regular information to the City Council regarding the City's status on projects and programs.
4. Utilize and update, as needed, a Capital Improvements Plan for use in long-range planning.
5. Continue annexation for our Master Annexation Plan.
6. Continue Services for our newly annexed areas.
7. Complete strategic plan to guide all City departments.
8. Collaborate with EDC in generating new investments and jobs.
9. Continue to develop grant applications submitted.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Grants Funds Awarded	136,470	9,000,000	395,255	137,541
Urban County Funds	255,000	255,000	226,554	251,975
Park Improvements	-	50,000	53,701	750,000

CITY OF DONNA, TEXAS

DEPARTMENT: CITY MANAGER

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5101-4101 SALARIES AND WAGES	134,970	138,952	80,702	122,500
11-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	13,303	12,432	8,528	12,552
11-5101-4105 TMRS RETIREMENT CONTRIBUTION	5,778	9,602	5,373	11,129
11-5101-4106 SOCIAL SECURITY & MEDICARE	9,606	10,630	6,462	9,946
11-5101-4107 TX WORKERS' COMPENSATION INS.	376	442	335	468
11-5101-4108 STATE UNEMPLOYMENT TAX	18	250	342	342
11-5101-4109 EDUCATION PAY	0	0	0	3,000
11-5101-4113 LONGEVITY	0	0	0	7,515
11-5101-4140 CELL PHONE ALLOWANCE	35	0	0	0
TOTAL PERSONNEL SERVICES	164,085	172,308	101,742	167,452
<u>SUPPLIES & MATERIALS</u>				
11-5102-4201 POSTAGE & DELIVERY SERVICE	82	600	365	600
11-5102-4203 UNIFORMS	30	500	0	500
11-5102-4204 FUEL AND LUBRICANTS	1,157	2,000	780	500
11-5102-4212 OFFICE SUPPLIES	283	550	84	550
11-5102-4217 OTHER SUPPLIES	110	0	325	0
11-5102-4220 REFRESHMENT SUPPLIES	1,019	800	560	800
11-5102-4221 SPECIAL EVENTS & ACTIVITIES	386	800	1,437	800
11-5102-4225 COMPUTER SUPPLIES	298	0	0	0
11-5102-4230 OFFICE EQUIP / FURNITURE	1,349	500	4,927	500
11-5102-4231 MINOR EQUIPMENT	2,782	0	0	0
11-5102-4232 MINOR COMPUTER SOFTWARE	0	2,000	0	0
TOTAL SUPPLIES & MATERIALS	7,496	7,750	8,478	4,250
<u>EQUIP RENTAL & REPAIRS</u>				
11-5104-4404 OFFICE EQUIP/FURNITURE REPAIR	0	500	456	500
11-5104-4407 VEHICLE MAINTENANCE & REPAIR	167	1,150	8	500
11-5104-4420 SOFTWARE MAINTENANCE	0	200	1,800	200
11-5104-4426 COMPUTER SOFTWARE MAINTENANCE	0	0	0	0
11-5104-4428 NETWORK CONNECTIONS	2,100	650	0	650
TOTAL EQUIP RENTAL & REPAIRS	2,267	2,500	2,264	1,850
<u>OTHER SERVICE & CHARGES</u>				
11-5105-4501 TELEPHONE & CELL PHONE SERVICE	2,206	3,150	1,977	3,150
11-5105-4503 PUBLIC INFORMATION NOTICES	1,686	0	0	0
11-5105-4504 TRAVEL AND/OR TRAINING	7,934	8,500	11,041	8,500
11-5105-4509 PROFESSIONAL/TECHNICAL MATERIALS	0	300	0	300
11-5105-4511 MEMBERSHIPS & SUBSCRIPTION	2,795	4,000	2,394	2,500
11-5105-4512 TELEVISION PROVIDER FEES	725	0	4,838	0
11-5105-4523 COMMUNITY RELATIONS	300	0	450	0
11-5105-4524 ENGINEERING FEES	15,000	6,500	19,918	0
11-5105-4526 OTHER PROFESSIONAL FEES	49,497	49,920	138,518	139,920
11-5105-4550 EMPLOYMENT TESTS & EXAMS	0	0	66	0
11-5105-4590 MISCELLANEOUS EXPENDITURES	4,059	0	0	0
TOTAL OTHER SERVICE & CHARGES	84,203	72,370	179,202	154,370
TOTAL CITY MANAGER	258,051	254,928	291,686	327,922

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL COURT			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	2	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2

DUTIES AND RESPONSIBILITIES:

1. Assist the public with court procedures and accept payments assessed by the Municipal Judge.
2. Accept and process all Class "C" Misdemeanor Complaints to include juvenile cases.
3. Import citations from APS files and upload to INCODE.
4. Keep record of CN3 handhelds (ticket writers) and Zebra printers.
5. Run live updates for INCODE software.
6. Prepare documentation for Judge and Prosecutor.
7. Prepare the Judge's Docket for daily arraignment.
8. Print Failure to Appear/Violation to Appear Warrants and prepare Jackets.
9. Mail warrant letters on delinquent fines.
10. Prepare daily cash collection and deliver reports to Finance Department.
11. Prepare and submit monthly reports to the City and State.
12. Prepare and submit the annual budget for approval.
13. Prepare and submit warrant listing for Linebarger, Goggan, Blair & Sampson Law Firm.

GOALS AND OBJECTIVES:

1. Purchase additional CN70 (ticket writers) and Zebra printers.
2. Continue to provide training for new officers on the use of CN70s.
3. Continue to implement the Municipal Court software (INCODE - Tyler Technologies)
4. Continue to process citations Issued by Donna Police Department and Donna I.S.D. Police Department.
4. Continue to improve and publicize the Municipal Court's Amnesty program.
5. Continue to implement online payments through the City's website.
6. Continue to implement collection services with Linebarger, Goggan, Blair & Sampson Law Firm.
7. Attend Municipal Court Education seminars to keep abreast of new and/or changing laws.
8. Continue to provide accurate information and reports to City Council, City Manager and Department Heads.
9. Continue to improve Customer Service skills.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Tickets Processed	3,895	2,730	2,730	2,194
2. Class "C" Misdemeanor Cases Processed	610	595	595	370
3. Non-Jury/Jury Trials	350	300	300	195
4. Warrants Issued/Served	3,700	3,775	3,775	3,520
5. Magistrate Warnings	410	420	420	317
6. Collection Agency Referrals	1,000	1,000	1,000	901

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5121-4101 SALARIES AND WAGES	58,414	60,052	52,142	52,003
11-5121-4104 HEALTH/DENTAL/LIFE INSURANCE	12,725	12,432	12,522	12,552
11-5121-4105 TMRS RETIREMENT CONTRIBUTION	2,502	4,150	3,499	5,615
11-5121-4106 SOCIAL SECURITY & MEDICARE	4,402	4,594	4,178	5,018
11-5121-4107 TX WORKERS' COMPENSATION INS.	139	191	144	245
11-5121-4108 STATE UNEMPLOYMENT TAX	219	250	342	342
11-5121-4113 LONGEVITY	0	0	0	13,082
11-5121-4115 EDUCATION PAY	0	0	0	500
TOTAL PERSONNEL SERVICES	<u>78,401</u>	<u>81,669</u>	<u>72,827</u>	<u>89,357</u>
<u>SUPPLIES & MATERIALS</u>				
11-5122-4201 POSTAGE & DELIVERY SERVICE	208	200	192	200
11-5122-4212 OFFICE SUPPLIES	581	4,100	3,361	2,500
11-5122-4214 PREPRINTED FORMS SUPPLIES	458	0	0	0
11-5122-4231 MINOR EQUIPMENT	2,463	15,400	3,487	3,000
TOTAL SUPPLIES & MATERIALS	<u>3,710</u>	<u>19,700</u>	<u>7,040</u>	<u>5,700</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5124-4406 EQUIPMENT REPAIRS	129	2,200	0	500
11-5124-4420 SOFTWARE MAINTENANCE	7,418	7,000	6,046	7,000
11-5124-4422 INTERMEC CN3 MAINTENANCE	616	0	0	0
11-5124-4425 COMPUTER MAINTENANCE & REPAIR	1,917	3,200	0	500
11-5124-4427 NETWORK SECURITY MAINTENANCE	39	800	239	800
11-5124-4471 COPY MACHINE MAINTENANCE	696	700	370	700
TOTAL EQUIP RENTAL & REPAIRS	<u>10,815</u>	<u>13,900</u>	<u>6,655</u>	<u>9,500</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5125-4501 TELEPHONE & CELL PHONE SERVICE	575	800	814	800
11-5125-4504 TRAVEL AND/OR TRAINING	977	500	273	500
11-5125-4505 UTILITY SERVICES	1,112	5,000	1,055	1,000
11-5125-4516 LEGAL FEES	12,750	18,000	18,190	18,000
11-5125-4526 OTHER PROFESSIONAL FEES	30,215	30,000	30,000	30,000
11-5125-4550 EMPLOYMENT TEST & EXAM	0	0	44	0
TOTAL OTHER SERVICE & CHARGES	<u>45,629</u>	<u>54,300</u>	<u>50,376</u>	<u>50,300</u>
TOTAL MUNICIPAL COURT	<u><u>138,555</u></u>	<u><u>169,569</u></u>	<u><u>136,898</u></u>	<u><u>154,857</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: FINANCE			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	6	6	6	6
Part-time	-	-	-	-
DEPARTMENT TOTAL	6	6	6	6

DUTIES AND RESPONSIBILITIES:

The Finance Department is responsible for all financial records and transactions for the City.

The activities supervised include:

1. Maintain general ledger, subsidiary ledger, payroll records, accounts payable vendor files, fixed assets inventory and investment city funds.
2. Provide financial information for Grant applications and coordinate financial requests for reimbursement. Provide all information requested during Federal, State, and Local Grant Audits. Prepare surveys and questionnaires for governmental agencies.
3. Process, maintain and update all payroll records
4. Review, approve and process all purchase orders for procurement of all goods and services purchased for the City. Insure all departments are in compliance with Federal, State, and Local Purchasing Policies and Laws.
5. Process Accounts Payable and Payroll for the City of Donna, Donna Economic Development Corporation and Development Corporation of Donna.
6. Utility billing and Collection for water, sanitary sewer, residential garage collection and respond to customer complaints.

GOALS AND OBJECTIVES:

1. Implement a complete property control ledger for all capital assets for all funds.
2. Continue to work with departments to find mutual solutions to their budget and accounting related problems.
3. Continue to make improvements to the City's Budget and Financial Reporting in order to receive G.F.O.A.'s recognition.
4. Continue to provide City Council, City Manager, and Department Heads accurate and timely financial reports.
5. Continue to improve customer service by reducing credit card fees for online payment system City wide and accepting credit cards.
6. Continue to recommend to our utility customers to automatically pay their utility bill(s) through Automatic Bank Draft (ACH) and online.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Bank Accounts	60	65	55	60
2. Payroll ACH Deposits	2,784	3,666	3,644	3,644
3. Checks processed-Accounts Payable	3,465	3,600	3,672	3,782
4. Purchase Orders Processed	347	375	383	394
5. Small purchase Orders	1,500	1,750	1,785	1,839
6. Bids	-	-	200	204
7. Sealed Quotes	-	-	-	4

CITY OF DONNA, TEXAS

DEPARTMENT: FINANCE

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5141-4101 SALARIES AND WAGES	295,122	304,542	304,525	289,842
11-5141-4103 OVERTIME WAGES	1,324	2,000	592	500
11-5141-4104 HEALTH/DENTAL/LIFE INSURANCE	36,241	37,299	41,340	37,656
11-5141-4105 TMRS RETIREMENT CONTRIBUTION	13,046	21,185	20,091	27,660
11-5141-4106 SOCIAL SECURITY & MEDICARE	22,471	23,451	23,155	24,655
11-5141-4107 TX WORKERS' COMPENSATION I	747	970	732	1,204
11-5141-4108 STATE UNEMPLOYMENT TAX	293	750	1,026	1,026
11-5141-4109 EDUCATION PAY	0	0	0	3,000
11-5141-4113 LONGEVITY	0	0	0	28,949
11-5141-4140 CELL PHONE ALLOWANCE	400	0	0	0
TOTAL PERSONNEL SERVICES	<u>369,645</u>	<u>390,197</u>	<u>391,461</u>	<u>414,492</u>
<u>SUPPLIES & MATERIALS</u>				
11-5142-4201 POSTAGE & DELIVERY SERVICE	1,986	1,800	1,730	1,800
11-5142-4203 WEARING APPAREL	472	1,000	1,000	1,500
11-5142-4211 PRINTING SUPPLIES	327	0	327	0
11-5142-4212 OFFICE SUPPLIES	2,842	4,000	5,176	5,000
11-5142-4217 OTHER SUPPLIES	1,956	0	0	0
11-5142-4218 COPYING SUPPLIES	359	0	0	0
11-5142-4220 REFRESHMENT SUPPLIES	350	0	290	500
11-5142-4230 OFFICE EQUIP / FURNITURE	1,600	2,000	1,390	2,000
11-5142-4231 MINOR EQUIPMENT	1,127	1,000	117	500
TOTAL SUPPLIES & MATERIALS	<u>11,019</u>	<u>9,800</u>	<u>10,030</u>	<u>11,300</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5144-4420 SOFTWARE MAINTENANCE	<u>19,171</u>	<u>20,130</u>	<u>18,011</u>	<u>21,130</u>
TOTAL EQUIP RENTAL & REPAIRS	19,171	20,130	18,011	21,130
<u>OTHER SERVICE & CHARGES</u>				
11-5145-4501 TELEPHONE & CELL PHONE SERVICE	286	920	653	920
11-5145-4503 PUBLIC INFORMATION NOTICES	823	0	666	0
11-5145-4504 TRAVEL AND/OR TRAINING	9,199	7,500	6,065	6,000
11-5145-4511 MEMBERSHIPS & SUBSCRIPTION	821	726	833	831
11-5145-4512 INTERNET SERVICE PROVIDER	228	480	0	480
11-5145-4525 COMPUTER TRAIN & IMPLEMENT	0	500	0	500
11-5145-4526 OTHER PROFESSIONAL FEES	1,287	2,000	400	500
11-5145-4550 EMPLOYMENT TESTS & EXAMS	81	0	132	0
11-5145-4579 STORAGE OF FILES	1,015	0	0	0
11-5145-4590 MISCELLANEOUS EXPENDITURES	1,004	0	99	0
11-5145-4595 BANK SERVICE & SUPPLY CHARGES	19,209	21,000	2,068	0
TOTAL OTHER SERVICE & CHARGES	<u>33,954</u>	<u>33,126</u>	<u>10,916</u>	<u>9,231</u>
TOTAL FINANCE	<u>433,789</u>	<u>453,253</u>	<u>430,418</u>	<u>456,153</u>

CITY OF DONNA, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	1	1	1	2
Part-time	-	-		
DEPARTMENT TOTAL	1	1	1	2

DUTIES AND RESPONSIBILITIES:

1. To provide the highest quality technology-based services in a cost-effective manner
2. To manage, update, and back-up the City's technology infrastructure and applications
3. Maintain, update, and provide technical support to the City Webpage, Facebook and other social media.
4. Manage service agreements and analyze for cost savings.

GOALS AND OBJECTIVES:

1. To keep city technology service at an operational level
2. To analyze and develop a solution to technology issues that may interrupt service
3. To serve all the City's departments with innovative technology solutions and direction

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Closed Tickets	228	200	150	100
2. Developed how to Docs for using Website	2	1	3	2
3. Developed How to Docs for Tech Service	1	1	3	2

CITY OF DONNA, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5151-4101 SALARIES & WAGES	45,191	45,826	45,295	61,560
11-5151-4104 HEALTH/DENTAL LIFE INSURANCE	6,209	6,216	6,890	12,552
11-5151-4105 TMRS RETIREMENT CONTRIBUTION	1,881	3,167	2,937	5,588
11-5151-4106 SOCIAL SECURITY & MEDICARE	3,255	3,506	3,469	4,994
11-5151-4107 TX WORKERS COMP INSURANCE	101	146	109	244
11-5151-4108 STATE UNEMPLOYMENT TAX	9	125	171	342
11-5151-4109 EDUCATION PAY	0	0	0	1,500
11-5151-4113 LONGEVITY	0	0	0	2,218
TOTAL PERSONNEL SERVICES	<u>56,646</u>	<u>58,986</u>	<u>58,871</u>	<u>88,998</u>
<u>SUPPLIES & MATERIALS</u>				
11-5152-4201 POSTAGE & DELIVERY SERVICE	45	100	13	100
11-5152-4204 FUEL AND LUBRICANTS	536	1,000	224	500
11-5152-4205 SMALL TOOL & EQUIPMENT	0	4,500	2,927	500
11-5152-4212 OFFICE SUPPLIES	199	200	2,943	500
11-5152-4217 OTHER SUPPLIES	182	0	0	500
TOTAL SUPPLIES & MATERIALS	<u>963</u>	<u>5,800</u>	<u>6,107</u>	<u>2,100</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5154-4407 VEHICLE MAINTENANCE	152	360	14	500
11-5154-4420 SOFTWARE MAINTENANCE	2,823	7,000	11,249	7,000
TOTAL EQUIP RENTAL & REPAIRS	<u>2,975</u>	<u>7,360</u>	<u>11,263</u>	<u>7,500</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5155-4501 TELEPHONE & CELL PHONE SERVICE	266	460	1,046	500
11-5155-4504 TRAVEL & TRAINING	499	2,000	3,243	1,000
11-5155-4506 SECURITY SERVICES	448	500	0	0
11-5155-4511 MEMBERSHIP & DUES	25	0	0	0
11-5155-4526 OTHER PROFESSIONAL SERVICE	85	1,500	30	500
TOTAL OTHER SERVICE & CHARGES	<u>1,323</u>	<u>4,460</u>	<u>4,319</u>	<u>2,000</u>
TOTAL INFORMATION TECHNOLOGY	<u>61,906</u>	<u>76,606</u>	<u>80,560</u>	<u>100,598</u>

CITY OF DONNA, TEXAS

DEPARTMENT: CITY HALL			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	2	3	3	2
Part-time	-	-	1	1
DEPARTMENT TOTAL	2	3	4	3

DUTIES AND RESPONSIBILITIES:

The front Office is responsible for all currency transactions for the City. The activities supervised include:

1. Maintain ledger on all beer & wine permits, trailer park, and wrecker permits.
2. Maintain an accurate accounting on vital statistics
3. Maintain an accurate cemetery map
4. Issue receipts for all permits.

GOALS AND OBJECTIVES:

1. Continue to improve customer service
2. Continue to recommend to our customers to automatically pay their bills(s) online.
3. Digitalize cemetery files.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. General Fund Receipts	3,700	3,500	4,000	4,000
2. Opening & Closing cemetery plots	32	70	42	45
3. Cemetery monuments	38	30	40	45
4. Beer & Wine Permits	25	40	42	42
5. Amigos Del Valle/Pavilion rentals	112	2,500	2,500	2,600
6. Trailer Park Permits	12	30	31	31
7. Vital Statistics	84	300	300	302
8. Wrecker Permits	14	25	25	25
9. Research Cemetery files	40	25	30	35

CITY OF DONNA, TEXAS

DEPARTMENT: CITY HALL

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5161-4101 SALARIES AND WAGES	59,932	61,423	60,854	44,000
11-5161-4102 PART-TIME WAGES	0	0	3,007	10,244
11-5161-4103 OVERTIME WAGES	521	0	214	0
11-5161-4104 HEALTH/DENTAL/LIFE INSURANCE	19,146	18,648	18,948	12,552
11-5161-4105 TMRS RETIREMENT CONTRIBUTION	2,637	4,244	3,963	4,233
11-5161-4106 SOCIAL SECURITY & MEDICARE	4,719	4,699	5,016	4,566
11-5161-4107 TX WORKERS' COMPENSATION INS.	556	763	843	588
11-5161-4108 STATE UNEMPLOYMENT TAX	326	375	552	513
11-5161-4113 LONGEVITY	0	0	0	5,446
TOTAL PERSONNEL SERVICES	<u>87,836</u>	<u>90,152</u>	<u>93,397</u>	<u>82,142</u>
<u>SUPPLIES & MATERIALS</u>				
11-5162-4201 POSTAGE & DELIVERY SERVICE	67	0	34	0
11-5162-4203 UNIFORMS	459	160	474	500
11-5162-4204 GASOLINE AND OIL	49	0	42	0
11-5162-4212 OFFICE SUPPLIES	875	2,250	1,955	1,600
11-5162-4213 JANITORIAL SUPPLIES	3,078	2,700	3,626	2,000
11-5162-4217 OTHER SUPPLIES	2,532	0	981	0
11-5162-4218 COPYING SUPPLIES	595	0	2,867	0
11-5162-4220 REFRESHMENT SUPPLIES	1,007	850	0	1,000
11-5162-4230 OFFICE EQUIP / FURNITURE	19	1,000	0	500
TOTAL SUPPLIES & MATERIALS	<u>8,682</u>	<u>6,960</u>	<u>9,979</u>	<u>5,600</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5163-4302 BUILDING MAINTENANCE	28,077	7,000	4,214	1,500
11-5163-4303 A/C &/OR HEATING MAINTENANCE	3,040	750	4,259	2,500
11-5163-4304 BUILDING REPAIRS	353	1,000	1,141	1,000
11-5163-4312 SIGN MAINTENANCE & REPAIR	292	0	46	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>31,762</u>	<u>8,750</u>	<u>9,660</u>	<u>5,000</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5164-4402 MAINTENANCE & REPAIR-SMALL EQUIP	395	0	0	0
11-5164-4405 OFFICE MACHINE MAINTENANCE	337	1,000	195	500
11-5164-4407 VEHICLE MAINTENANCE & REPAIR	142	0	120	0
11-5164-4420 SOFTWARE MAINTENANCE	0	900	272	0
11-5164-4428 NETWORK CONNECTION MAINTENANCE	0	0	125	0
11-5164-4471 COPY MACHINE MAINTENANCE	3,456	4,250	4,001	3,500
TOTAL EQUIP RENTAL & REPAIRS	<u>4,330</u>	<u>6,150</u>	<u>4,713</u>	<u>4,000</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5165-4501 TELEPHONE & CELL PHONE SERVICE	3,977	5,300	6,116	0
11-5165-4502 INSURANCE AND BONDS	111,718	0	0	0
11-5165-4505 UTILITY SERVICES	16,461	14,000	12,413	10,000
11-5165-4506 CITY HALL SECURITY SERVICE	508	600	961	600
11-5165-4512 INTERNET SERVICE PROVIDER	5,440	3,500	1,359	1,500
11-5165-4526 OTHER PROFESSIONAL FEES	3,985	6,000	1,677	2,000
11-5165-4528 FIRE PREVENTION SERVICES	236	500	48	500
11-5165-4550 EMPLOYMENT TESTS & EXAMS	163	350	437	500
11-5165-4590 MISCELLANEOUS EXPENDITURES	13	0	97	0
TOTAL OTHER SERVICE & CHARGES	<u>142,500</u>	<u>30,250</u>	<u>23,108</u>	<u>15,100</u>
<u>CAPITAL OUTLAY</u>				
11-5166-4650 BUILDING & STRUCTURES	0	0	0	100,000
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,000</u>
TOTAL CITY HALL	<u>275,111</u>	<u>142,262</u>	<u>140,857</u>	<u>211,842</u>

CITY OF DONNA, TEXAS

DEPARTMENT: CITY SECRETARY			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	2	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2

DUTIES AND RESPONSIBILITIES:

1. The City Secretary supports the needs of the City Council to facilitate their goals. The City Secretary posts, attends and records all City Council meetings.
2. Prepares agendas for City Council and Department Directors; administer all aspects of operations for the department and oversees implementation of departmental policies and procedures ; prepares and maintains City Secretary and
3. City Council budgets; edits and prepares proclamations/resolutions/certificates; City Secretary is the custodian of the city's records and official seal; serves as the city's Records Manager, Local Registrar and Elections Administrator ;
4. Maintains all legislative history such as minutes, ordinances, easements, deeds and resolutions ; the City Secretary processes all public information requests and provides assistance to citizens on concerns/issues related to the City.

GOALS AND OBJECTIVES:

1. Continue to provide support to City Council and city staff to maximize city services.
2. Continue to work efficiently and productively with staff on the daily operations of the department and promote trainings of departmental functions in order to better execute city's policies and procedures.
3. Implement and maintain a Records Management Program in accordance with the state's records retention schedules and continue to process public information requests in compliance with the Public Information Act.
4. Work with legal consultant and city's city attorney in creating the City of Donna Code of Ordinances.
5. Strive to continue maintaining city's legal documents, address citizen concerns, issue birth and death records, work with all city departments and state agencies in order to provide optimum customer service to Donna citizens.
6. Continue to work diligently with other departments to accomplish city goals.
7. Continue to work with Hidalgo County Elections Department in order to administer and effectively conduct city elections in compliance with state election laws.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Called City Council Meetings/Workshops	34	50	40	40
2. Public Information Records Processed	45	50	106	125
3. Birth/Death Certificates Issued	N/A	200	N/A	N/A
4. Ordinances/Resolutions/Proclamations	76	60	56	60
5. City Minutes	34	60	40	40
6. Ordinance Publications	30	25	25	25

CITY OF DONNA, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5171-4101 SALARIES AND WAGES	77,906	78,354	78,842	72,872
11-5171-4103 OVERTIME WAGES	102	150	0	150
11-5171-4104 HEALTH/DENTAL/LIFE INSURANCE	12,943	12,432	13,748	12,552
11-5171-4105 TMRS RETIREMENT CONTRIBUTION	3,383	5,425	5,215	7,440
11-5171-4106 SOCIAL SECURITY & MEDICARE	6,006	6,006	6,150	6,649
11-5171-4107 TX WORKERS' COMPENSATION INS	179	250	188	325
11-5171-4108 STATE UNEMPLOYMENT TAX	28	250	342	342
11-5171-4113 LONGEVITY	0	0	0	13,891
TOTAL PERSONNEL SERVICES	100,547	102,867	104,485	114,221
<u>SUPPLIES & MATERIALS</u>				
11-5172-4201 POSTAGE & DELIVERY SERVICE	361	250	209	250
11-5172-4203 UNIFORMS	96	150	125	250
11-5172-4212 OFFICE SUPPLIES	665	2,200	299	1,000
TOTAL SUPPLIES & MATERIALS	1,123	2,600	633	1,500
<u>EQUIP RENTAL & REPAIRS</u>				
11-5174-4420 SOFTWARE MAINTENANCE	0	200	0	200
TOTAL EQUIP RENTAL & REPAIRS	0	200	0	200
<u>OTHER SERVICE & CHARGES</u>				
11-5175-4503 PUBLIC INFORMATION NOTICES	63	15,500	11,807	7,000
11-5175-4504 TRAVEL AND/OR TRAINING	2,797	2,500	1,031	1,500
11-5175-4511 MEMBERSHIPS & SUBSCRIPTION	20	150	20	150
11-5175-4526 OTHER PROFESSIONAL FEES	1,320	32,500	22,995	23,000
11-5175-4550 EMPLOYMENT TESTS & EXAMS	108	50	44	50
TOTAL OTHER SERVICE & CHARGES	4,308	50,700	35,897	31,700
TOTAL CITY SECRETARY	105,977	156,367	141,015	147,621

CITY OF DONNA, TEXAS

DEPARTMENT: TAX ASSESSOR-COLLECTOR			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

DUTIES AND RESPONSIBILITIES:

The Tax Department is responsible for all property tax collections for the City. The activities supervised include:

1. Maintain an accurate calendar for Amigos Del Valle Center and Pavilion.
2. Maintain accurate accounting records, monthly reconciliations.
3. Provide financial information to local Auditors, Provide all information requested during Local Audits. Prepare surveys and questionnaires for mortgage agencies.
4. Continue to work closely with Planning Department on current beer & wine licenses.
5. Review, approve and process all check requisitions for payment or refund of taxes to property owners
6. Provide accurate vital statistics records.
7. Maintain accurate payments from various permits issued through the Inspections/Permit Dept.

GOALS AND OBJECTIVES:

1. Continue to work with departments to find mutual solutions to their budget and accounting related problems.
2. Continue to provide City Council, City Manager, and Department Heads accurate and timely financial information and reports.
3. Continue to improve customer service.
4. Continue to recommend to our taxpayers to automatically pay their tax bill(s) online.
5. Continue to work with Delinquent Tax Attorney's.
6. Include on City of Donna website a tax information link.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Tax Collections-Current and Delinquent	5,342,337	6,174,396	5,059,088	4,743,745
Current Collection Rate	95%	98%	92%	95%
2. Delinquent Tax Statements Processed	2,750	2,750	2,800	3,000

CITY OF DONNA, TEXAS

DEPARTMENT: TAX ASSESSOR-COLLECTOR

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5191-4101 SALARIES AND WAGES	46,558	47,755	46,292	40,707
11-5191-4104 HEALTH/DENTAL/LIFE INSURANCE	6,486	6,216	6,890	6,276
11-5191-4105 TMRS RETIREMENT CONTRIBUTION	2,115	3,300	3,058	4,089
11-5191-4106 SOCIAL SECURITY & MEDICARE	3,894	3,654	3,611	3,653
11-5191-4107 TX WORKERS' COMPENSATION INS.	112	152	114	178
11-5191-4108 STATE UNEMPLOYMENT TAX	9	125	171	171
11-5191-5113 LONGEVITY	0	0	0	7,050
TOTAL PERSONNEL SERVICES	59,174	61,202	60,136	62,124
<u>SUPPLIES & MATERIALS</u>				
11-5192-4201 POSTAGE & DELIVERY SERVICE	3,508	4,050	3,607	3,500
11-5192-4203 UNIFORMS	279	500	300	500
11-5192-4212 OFFICE SUPPLIES	954	2,000	1,470	2,000
11-5192-4217 OTHER SUPPLIES	38	0	0	0
11-5192-4231 MINOR EQUIPMENT	1,440	2,300	1,350	1,500
TOTAL SUPPLIES & MATERIALS	6,219	8,850	6,727	7,500
<u>EQUIP RENTAL & REPAIRS</u>				
11-5194-4406 EQUIPMENT REPAIRS	0	200	0	200
11-5194-4419 PRINTER MAINTENANCE	0	500	0	500
11-5194-4420 SOFTWARE MAINTENANCE	12,000	12,000	12,759	12,000
11-5194-4425 COMPUTER MAINTENANCE	0	375	0	375
11-5194-4426 COMPUTER SOFTWARE MAINTENANCE	0	500	0	500
11-5194-4427 NETWORK SECURITY MAINTENANCE	0	400	0	400
11-5194-4471 COPY MACHINE MAINTENANCE	0	100	0	100
TOTAL EQUIP RENTAL & REPAIRS	12,000	14,075	12,759	14,075
<u>OTHER SERVICE & CHARGES</u>				
11-5195-4502 INSURANCE AND BONDS	1,000	1,000	1,000	1,000
11-5195-4503 PUBLIC INFORMATION NOTICES	473	700	798	500
11-5195-4504 TRAVEL AND/OR TRAINING	1,339	3,000	1,309	1,000
11-5195-4511 MEMBERSHIPS & SUBSCRIPTION	102	200	15	100
11-5195-4550 EMPLOYMENT TESTS & EXAMS	0	0	22	0
11-5195-4554 PROPERTY TAX PREPARATION SERVICE	2,704	3,000	2,830	3,000
11-5195-4556 HIDALGO CNTY APPRAISAL DISTRICT	52,430	55,000	52,766	55,000
TOTAL OTHER SERVICE & CHARGES	58,048	62,900	58,740	60,600
TOTAL TAX ASSESSOR COLLECTOR	135,441	147,027	138,362	144,299

CITY OF DONNA, TEXAS

DEPARTMENT: POLICE			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	43	46	46	45
Part-time	0	0	0	0
DEPARTMENT TOTAL	43	46	46	45

DUTIES AND RESPONSIBILITIES:

1. To serve and protect the lives and property of all citizens of the United States, Texas and the City of Donna. To make the
2. To make the City of Donna a safer place to live by enforcing laws, deterring crime, conducting investigations and apprehending offenders.

GOALS AND OBJECTIVES:

1. To provide an effective Police Department to adequately Serve and Protect the citizens of Donna and their property in an effort to provide a safer environment
2. To respond to calls for service in a timely manner and deter criminal activity through continuous and visible patrols by maintaining an adequate fleet of marked patrol cars
3. To maintain a well trained, supplied and equipped department and personnel to ensure a greater level of efficiency and safely in the delivery of police services
4. To provide continuous investigations of criminal activities originating within the territorial jurisdiction of the City of Donna in an effort to bring them to their logical conclusions and improve in the case clearance rate
5. To continue to implement and build upon existing community programs to encourage members of the community to become active participants in the department's crime prevention effort
6. To retain good quality police personnel by providing competitive police salaries
7. To treat our public as customers, with dignity and respect since they are the stakeholders of this community

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Calls for Service	17,819	18,354	19,180	19,564
2. Traffic Stops	5,038	5,189	4,026	4,107
3. Adult Arrests	1,306	1,345	1,667	1,700
4. Juvenile Arrests	295	304	204	208
5. Murders	-	-	-	
6. Forcible Rapes	24	25	10	10
7. Robbery	7	7	9	9
8. Aggravated Assaults	179	184	287	293
9. Burglary	275	283	261	266
10. Traffic Accidents Investigated	1,558	1,605	1,804	1,840

CITY OF DONNA, TEXAS

DEPARTMENT: POLICE

FUND: 11 GENERAL FUND

	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	ESTIMATED REV/EXP 2015-2016	CITY COUNCIL APPROVED 2016-2017
PERSONNEL SERVICES				
11-5201-4101 SALARIES AND WAGES	1,501,981	1,614,902	1,518,065	1,443,421
11-5201-4103 OVERTIME WAGES	148,301	139,150	145,384	153,507
11-5201-4104 HEALTH/DENTAL/LIFE INSURANCE	256,643	285,937	284,780	282,420
11-5201-4105 TMRS RETIREMENT CONTRIBUTION	75,767	128,183	113,905	154,455
11-5201-4106 SOCIAL SECURITY & MEDICARE	134,173	141,910	133,564	138,035
11-5201-4107 TX WORKERS' COMPENSATION INSURANCE	44,266	42,407	44,348	55,950
11-5201-4108 STATE UNEMPLOYMENT TAX	821	5,750	7,730	7,695
11-5201-4109 TCLOSE CERTIFICATION PAY	67,520	70,720	67,680	0
11-5201-4111 ASSIGN PAY	0	0	0	42,000
11-5201-4113 LONGEVITY	0	0	0	158,835
11-5201-4115 CERTIFICATION PAY	0	0	0	6,600
TOTAL PERSONNEL SERVICES	2,229,472	2,428,959	2,315,456	2,442,918
SUPPLIES & MATERIALS				
11-5202-4201 POSTAGE & DELIVERY SERVICE	395	250	442	250
11-5202-4203 UNIFORMS	15,668	35,012	26,050	20,000
11-5202-4204 FUEL AND LUBRICANTS	75,386	90,000	68,973	60,000
11-5202-4206 CHEMICALS	0	0	18	0
11-5202-4211 PRINTING SUPPLIES	1,058	2,000	1,104	1,000
11-5202-4212 OFFICE SUPPLIES	5,478	5,750	5,904	5,750
11-5202-4213 JANITORIAL SUPPLIES	2,033	2,500	1,632	2,000
11-5202-4214 PATROL OFFICER SUPPLIES	3,074	3,100	3,503	3,100
11-5202-4215 C.I.D. DEPT. SUPPLIES	304	800	0	1,000
11-5202-4217 OTHER SUPPLIES	815	900	2,638	1,500
11-5202-4220 REFRESHMENT SUPPLIES	358	200	173	200
11-5202-4226 AMMUNITION	2,907	3,020	3,112	3,020
11-5202-4227 TARGETS FOR GUN RANGE	10	200	27	200
11-5202-4230 OFFICE EQUIP / FURNITURE	728	1,000	0	1,000
11-5202-4231 MINOR EQUIPMENT	12,142	5,200	903	2,000
11-5202-4232 MINOR COMPUTER SOFTWARE	280	2,500	1,481	2,500
11-5202-4234 EQUIPMENT FOR PATROL VEHICLE	7,486	8,000	884	1,500
11-5202-4235 SMALL RADIO EQUIPMENT	4,358	8,000	5,120	2,500
11-5202-4240 FIRE ARMS FOR POLICE DEPT	7,379	6,700	1,209	1,500
11-5202-4291 INVESTIGATION SUPPLIES	9	0	0	0
11-5202-4292 SWAT TACTICAL EQUIPMENT	5,000	13,257	12,390	13,257
TOTAL SUPPLIES & MATERIALS	144,868	188,389	135,563	122,277
PROPERTY & INFRASTRUCTURE				
11-5203-4302 BUILDING MAINTENANCE	891	2,000	1,383	1,000
11-5203-4303 A/C &/OR HEATING MAINTENANCE	245	5,000	5,321	2,500
11-5203-4304 BUILDING REPAIRS	6,611	4,800	1,811	2,000
11-5203-4315 GUN RANGE IMPROVEMENTS	483	500	576	500
TOTAL PROPERTY & INFRASTRUCTURE	8,230	12,300	9,091	6,000
EQUIP RENTAL & REPAIRS				
11-5204-4402 MAINTENANCE & REPAIR-SMALL EQUIP	10	500	375	500
11-5204-4405 OFFICE MACHINE MAINTENANCE	225	250	147	250
11-5204-4406 EQUIPMENT REPAIRS	803	1,000	1,985	1,500
11-5204-4407 VEHICLE MAINTENANCE	36,423	23,250	33,119	30,250
11-5204-4408 RADIO MAINTENANCE	1,235	4,000	714	1,000
11-5204-4409 PROPERTY SEIZURE COSTS	0	2,750	1,968	2,750
11-5204-4416 SECURITY CAMERA SYSTEM M	143	500	241	500
11-5204-4420 SOFTWARE MAINTENANCE	26,345	21,000	19,970	21,000
11-5204-4421 CAR CAMERA SYSTEM MAINTENANCE	43	0	493	0
11-5204-4425 COMPUTER MAINTENANCE	1,093	2,500	3,819	2,500
11-5204-4427 NETWORK SECURITY MAINTENANCE	792	1,000	980	1,000
11-5204-4428 NETWORK CONNECTIONS MAINTENANCE	258	800	0	800
11-5204-4438 E-911 MAINTENANCE & REPAIR	0	0	1,278	0
11-5204-4471 COPY MACHINE MAINTENANCE CONTRACT	5,174	2,000	1,896	2,000
TOTAL EQUIP RENTAL & REPAIRS	72,543	59,550	66,985	64,050
OTHER SERVICE & CHARGES				
11-5205-4501 TELEPHONE & CELL PHONE SERVICE	15,075	16,000	20,593	16,000
11-5205-4503 PUBLIC INFORMATION NOTICES	942	0	0	0
11-5205-4504 TRAVEL AND/OR TRAINING	13,202	5,000	5,569	5,000
11-5205-4505 UTILITY SERVICES	22,906	16,000	20,029	16,000
11-5205-4511 MEMBERSHIPS & SUBSCRIPTIONS	1,934	1,500	1,839	1,500
11-5205-4512 INTERNET SERVICE PROVIDER	3,803	2,300	1,674	1,500
11-5205-4526 OTHER PROFESSIONAL FEES	3,698	3,500	1,566	1,500
11-5205-4528 FIRE PREVENTION SERVICES	327	300	0	300
11-5205-4533 PRISONERS EXPENSES	2,940	3,000	1,841	2,000
11-5205-4550 EMPLOYMENT TESTS & EXAMS	4,124	3,000	3,796	2,000
11-5205-4590 MISCELLANEOUS EXPENDITURES	0	0	0	0
11-5205-4591 INVESTIGATION EXPENDITURES	858	1,000	1,549	1,000
TOTAL OTHER SERVICE & CHARGES	69,808	51,600	58,456	46,800
CAPITAL OUTLAY				
11-5206-4617 VEHICLE PURCHASES	94,792	83,000	80,803	0
TOTAL CAPITAL OUTL TAL OUTLAY	94,792	83,000	80,803	0
TOTAL POLICE	2,619,713	2,823,798	2,666,354	2,682,045

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE DEPARTMENT			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	1	2	2	2
Part-time	-	-		
DEPARTMENT TOTAL	1	2	2	2

DUTIES AND RESPONSIBILITIES:

The Donna Volunteer Fire Department is responsible for all hazard emergency response to the citizens and visitors of the Donna area: Our mission is to protect and preserve life over property

1. Public Education and prevention of any and all fires
2. To insure that the volunteers of the department is molded and prepared to respond, safely and aggressively to emergency incidents in our community
3. Adhere all requirements mandated by local code, state and federal rules related to fire department operations
4. Maintain all emergency response equipment and vehicles in a ready state of response
5. Reviewing and inspecting all building plans
6. Responsible for all financial matters related to the city budget and the Donna Volunteer Fire Department budget

GOALS AND OBJECTIVES:

1. To meet State Firefighters and Fire Marshals Association, Texas Commission on Fire Protection, National Fire Protection Association, Texas Department of Insurance and Insurance Service Office requirements
2. Facilitate a well trained fire department to assist city departments in understanding their roles in emergency management
3. Continue our recruiting program for volunteers

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Annual Edinburg School	6	6	4	6
A&M Fire School	6	4	4	6
City Emergency Calls	200	400	300	400
County Emergency Calls	213	300	300	400
Certification Training	2	1	2	2
Drills 2 hours per week	52	52	52	52

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE DEPARTMENT

FUND: 11 GENERAL FUND

	<u>ACTUAL</u> <u>2014-2015</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2015-2016</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2015-2016</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2016-2017</u>
PERSONNEL SERVICES				
11-5211-4101 SALARIES AND WAGES	42,287	43,276	38,983	41,000
11-5211-4103 OVERTIME WAGES	1,022	0	2,742	0
11-5211-4104 HEALTH/DENTAL/LIFE INSURANCE	12,876	12,432	12,115	12,552
11-5211-4105 TMRS RETIREMENT CONTRIBUTION	1,882	2,991	2,737	23,854
11-5211-4106 SOCIAL SECURITY & MEDICARE	3,335	3,311	3,300	3,359
11-5211-4107 TX WORKERS' COMPENSATION INS.	1,901	562	12,898	2,300
11-5211-4108 STATE UNEMPLOYMENT TAX	27	250	284	342
11-5211-4113 LONGEVITY	0	0	0	2,906
11-5211-4140 CELL PHONE ALLOWANCE	550	0	0	0
TOTAL PERSONNEL SERVICES	<u>63,879</u>	<u>62,822</u>	<u>73,059</u>	<u>86,313</u>
SUPPLIES & MATERIALS				
11-5212-4201 POSTAGE & DELIVERY SERVICE	2	40	0	40
11-5212-4203 UNIFORMS	933	1,600	8,136	1,600
11-5212-4204 FUEL AND LUBRICANTS	9,200	12,000	8,219	10,000
11-5212-4205 SMALL TOOLS AND EQUIPMENT	0	5,000	777	2,000
11-5212-4207 COOL WATER & FOAM FOR FIRE	1,730	5,500	2,411	2,500
11-5212-4211 PRINTING SUPPLIES	0	0	417	0
11-5212-4212 OFFICE SUPPLIES	1,287	1,000	1,060	1,000
11-5212-4213 JANITORIAL SUPPLIES	357	1,000	379	1,000
11-5212-4217 OTHER SUPPLIES	115	0	0	0
11-5212-4220 REFRESHMENT SUPPLIES	47	300	39	300
11-5212-4221 SPECIAL EVENTS AND ACTIVITY	0	600	1,497	600
11-5212-4230 OFFICE EQUIP / FURNITURE	755	3,000	416	500
11-5212-4231 MINOR EQUIPMENT	7,079	0	0	0
11-5212-4238 MINOR EQUIPMENT-FIRE FIGHT	0	1,000	702	1,000
TOTAL SUPPLIES & MATERIALS	<u>21,504</u>	<u>31,040</u>	<u>24,053</u>	<u>20,540</u>
PROPERTY & INFRASTRUCTURE				
11-5213-4302 BUILDING MAINTENANCE	195	1,200	380	1,200
11-5213-4304 BUILDING REPAIRS	807	2,500	4,037	2,500
11-5213-4314 MINOR PROPERTY IMPROVEMENT	578	1,000	1,446	1,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>1,580</u>	<u>4,700</u>	<u>5,863</u>	<u>4,700</u>
EQUIP RENTAL & REPAIRS				
11-5214-4401 VEHICLE EQUIPMENT R & M	616	1,000	480	1,000
11-5214-4402 MAINT & REPAIR-SMALL EQUIPMENT	155	200	101	200
11-5214-4406 EQUIPMENT REPAIRS	2,612	5,000	0	2,000
11-5214-4407 VEHICLE MAINTENANCE & REPAIR	12,052	11,216	18,752	11,216
11-5214-4408 RADIO MAINTENANCE & REPAIR	1,355	3,000	2,199	2,000
11-5214-4420 SOFTWARE MAINTENANCE	1,980	2,000	1,980	2,000
11-5214-4425 COMPUTER MAINTENANCE	0	600	0	600
11-5214-4440 FIRE HYDRANT MAINTENANCE	1,422	1,500	0	1,500
11-5214-4445 POWER GENERATION MAINTENANCE	0	300	255	300
TOTAL EQUIP RENTAL & REPAIRS	<u>20,192</u>	<u>24,816</u>	<u>23,767</u>	<u>20,816</u>
OTHER SERVICE & CHARGES				
11-5215-4501 TELEPHONE & CELL PHONE SERVICE	11,738	13,300	21,630	13,300
11-5215-4504 TRAVEL AND/OR TRAINING	7,225	7,500	7,140	7,500
11-5215-4505 UTILITY SERVICES	7,594	6,500	8,191	6,500
11-5215-4511 MEMBERSHIPS & SUBSCRIPTION	2,285	3,500	1,025	1,500
11-5215-4528 FIRE PREVENTION SERVICES	0	3,000	500	1,000
11-5215-4530 MONTHLY STIPEND FOR FIRE CHIEF	12,000	12,000	12,000	12,000
11-5215-4535 VFM PENSION PLAN CONTRIBUTION	2,342	3,000	2,381	3,000
11-5215-4536 DONNA VOLUNTEER FIREMEN ORG.	7,324	7,000	6,852	7,000
11-5215-4550 EMPLOYMENT TESTS & EXAMS	60	200	44	200
TOTAL OTHER SERVICE & CHARGES	<u>50,568</u>	<u>56,000</u>	<u>59,763</u>	<u>52,000</u>
CAPITAL OUTLAY				
11-5216-4618 RADIOS & COMMUNICATIONS	0	0	14,375	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>14,375</u>	<u>0</u>
TOTAL FIRE DEPARTMENT	<u><u>157,723</u></u>	<u><u>179,378</u></u>	<u><u>200,880</u></u>	<u><u>184,369</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: EMERGENCY MEDICAL SERVICE

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5223-4302 BUILDING MAINTENANCE	230	0	0	0
TOTAL PROPERTY & INFRASTRUCTURE	230	0	0	0
<u>OTHER SERVICE & CHARGES</u>				
11-5225-4505 UTILITY SERVICES	6,956	6,500	180	1,000
11-5225-4590 MISCELLANEOUS EXPENDITURES	312	0	0	0
TOTAL OTHER SERVICE & CHARGES	7,268	6,500	180	1,000
TOTAL EMERGENCY MEDICAL SERVICE	7,498	6,500	180	1,000

CITY OF DONNA, TEXAS

DEPARTMENT: PLANNING & DEVELOPMENT			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	2	2	3	3
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	3	3

DUTIES AND RESPONSIBILITIES:

1. The Planning & Zoning Department coordinates the development process, including review of subdivision plats, and of public hearing items.
2. Staff performs plan reviews and site inspections and manages planning studies. Staff assists current and new business owners with permitting zoning designation, address verification, platting process, annexation and other related matters.
3. The Planning Department implements Zoning, Parking, Landscaping, Sign, Access Management, and Subdivision Ordinances.
4. Working together with the City Engineer, Fire Official, Public Works, Code Enforcement, Building/Health Departments, Urban County, and the citizens of Donna and builders and investors.

GOALS AND OBJECTIVES:

1. Continue to work on updating ordinances; compare to other communities of similar size and compare fee structure for permits.
2. Update land use map; define newly annexed areas according to future use.
3. Perform site plan review and inspection for new projects on a timely basis.
4. Provide opportunities for staff training and certifications.
5. Perform addressing activities for properties inside the city and ETJ.
6. Update City and Zoning Maps.
7. Devise a plan for next 3 years annexation plan.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Subdivisions	10	6	15	15
2. Certificate of Compliance	53	43	60	65
3. CUP	14	6	12	14
4. Zone Change	4	1	5	12
5. Annexations	1	-	5	5
6. Urban County	\$ 273,322	251,975	\$ 251,975	\$ 251,975

CITY OF DONNA, TEXAS

DEPARTMENT: PLANNING & DEVELOPMENT

FUND: 11 GENERAL FUND

	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	ESTIMATED REV/EXP 2015-2016	CITY COUNCIL APPROVED 2016-2017
<u>PERSONNEL SERVICES</u>				
11-5231-4101 SALARIES AND WAGES	62,278	78,842	79,085	117,000
11-5231-4103 OVERTIME WAGES	141	0	0	0
11-5231-4104 HEALTH/DENTAL/LIFE INSURANCE	9,695	12,432	13,748	18,828
11-5231-4105 TMRS RETIREMENT CONTRIBUTION	2,833	5,448	5,234	10,511
11-5231-4106 SOCIAL SECURITY & MEDICARE	4,615	6,032	6,207	9,394
11-5231-4107 TX WORKERS' COMPENSATION INS.	211	251	188	460
11-5231-4108 STATE UNEMPLOYMENT TAX	18	250	342	513
11-5231-4109 EDUCATION PAY	0	0	0	2,000
11-5231-4113 LONGEVITY	0	0	0	3,798
TOTAL PERSONNEL SERVICES	79,790	103,255	104,804	162,504
<u>SUPPLIES & MATERIALS</u>				
11-5232-4201 POSTAGE & DELIVERY SERVICE	127	500	68	500
11-5232-4202 MAPS AND MAP RESOURCE	0	700	0	500
11-5232-4203 UNIFORMS	214	450	287	1,500
11-5232-4204 FUEL AND LUBRICANTS	287	500	529	500
11-5232-4212 OFFICE SUPPLIES	829	750	260	750
11-5232-4217 OTHER SUPPLIES	209	0	0	0
11-5232-4219 FILM & PHOTO SUPPLIES	0	80	0	80
11-5232-4220 REFRESHMENT SUPPLIES	83	300	26	300
11-5232-4221 SPECIAL EVENTS AND ACTIVITIES	0	1,200	122	500
11-5232-4230 OFFICE EQUIP / FURNITURE	220	120	0	120
11-5232-4231 MINOR EQUIPMENT	422	600	581	600
TOTAL SUPPLIES & MATERIALS	2,389	5,200	1,873	5,350
<u>EQUIP RENTAL & REPAIRS</u>				
11-5234-4407 VEHICLE MAINTENANCE & REPAIR	45	150	357	500
11-5234-4412 PHONE EQUIPMENT MAINTENANCE	167	0	0	0
11-5234-4420 SOFTWARE MAINTENANCE	0	120	0	0
11-5234-4425 COMPUTER MAINTENANCE	0	420	0	420
11-5234-4426 COMPUTER SOFTWARE MAINTENANCE	0	0	0	0
TOTAL EQUIP RENTAL & REPAIRS	212	690	357	920
<u>OTHER SERVICE & CHARGES</u>				
11-5235-4501 TELEPHONE & CELL PHONE SERVICE	2,482	2,520	2,418	4,000
11-5235-4503 PUBLIC INFORMATION NOTICES	4,781	0	0	0
11-5235-4504 TRAVEL AND/OR TRAINING	1,738	3,600	4,680	4,000
11-5235-4510 TCEQ STORM WATER FEES	100	200	100	200
11-5235-4516 LEGAL SERVICES	0	4,000	500	0
11-5235-4520 DRAINAGE TASKFORCE FEES	9,933	10,000	11,070	14,000
11-5235-4524 ENGINEERING FEES	0	1,500	0	0
11-5235-4526 OTHER PROFESSIONAL FEES	1,617	4,000	471	1,500
11-5235-4550 EMPLOYMENT TESTS & EXAMS	40	0	44	0
11-5235-4556 HIDALGO COUNTY DIST CO CLERK	0	0	0	0
11-5235-4560 LAND & ROW INVESTIGATIONS	500	2,400	1,464	2,400
TOTAL OTHER SERVICE & CHARGES	21,191	28,220	20,747	26,100
TOTAL PLANNING & COMMUNITY DEVELOPMENT	103,582	137,365	127,781	194,874

CITY OF DONNA, TEXAS

DEPARTMENT: INSPECTIONS			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

DUTIES AND RESPONSIBILITIES:

The Inspections Division is responsible for all Permits and Inspections for commercial and residential types. The activities supervised include:

1. To protect our citizens safety by enforcing building codes.
2. Inspector reviews all building plans and application and coordinates approval from other departments, County and State agencies.
3. Inspect all new construction, commercial or residential, additions and remodeling projects to ensure and maintain compliance with the adopted Building, Plumbing, Mechanical, Zoning, and National Electrical Codes, and with the County and State Health Regulations.
4. Coordinates the City's Addressing program with the United States Postal Service and with the Lower Rio Grande Valley Council.
5. Maintains "as built " files of all new business, residence and other structures as per record retention regulations.
6. Conducts facility inspections of existing buildings for new businesses in the community.
7. Inspects all wood frame residential structures and manufactured homes being moved into the City for compliance with City Codes and Zoning Ordinances.

GOALS AND OBJECTIVES:

1. Promotes private development, while ensuring compliance with City Codes & ordinance.
2. Continue protecting our citizen's health, safety and general welfare through efficient City Code enforcement.
3. Increase public awareness and use of the computerized permit program available now at Code Enforcement.
4. Emphasize staff development and continued education for better staff utilization and improved performance.
5. Identify methods to standardize the plan review process in order to expedite approval.
6. Provide Training and continuing education classes for Inspectors and Permit Clerks.
7. Improve customer information system through the provision of updated written materials and permit application requirements.
8. Emphasize staff training and examinations through ICC to obtain appropriate field inspection Certifications for Inspectors and office personnel.
9. To establish a health division to inspect restaurants, and other facilities serving food.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Citizens contacts	350	400	450	525
2. Permits	1,231	1,058	2,220	3,000
3. Inspections	200	300	400	500
4. Plan reviews (elec., building, mech., plumbing)	400	232	348	450
5. Garage Sale	496	525	781	1,000
6. New Dwelling (Residential)	44	16	32	45
7. New Commercial	6	4	20	35

CITY OF DONNA, TEXAS

DEPARTMENT: INSPECTIONS

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5291-4101 SALARIES AND WAGES	0	40,000	30,038	40,000
11-5291-4104 HEALTH/DENTAL/LIFE INSURANCE	218	6,216	3,618	6,276
11-5291-4105 TMRS RETIREMENT CONTRIBUTION	13	2,765	1,916	3,485
11-5291-4106 SOCIAL SECURITY & MEDICARE	42	3,060	2,252	3,115
11-5291-4107 TX WORKERS' COMPENSATION INS.	218	290	218	345
11-5291-4108 STATE UNEMPLOYMENT TAX	45	125	177	171
11-5291-4113 LONGEVITY	0	0	0	0
11-5291-4115 LICENSES	0	0	0	700
TOTAL PERSONNEL SERVICES	536	52,456	38,219	54,092
<u>SUPPLIES & MATERIALS</u>				
11-5292-4201 POSTAGE & DELIVERY SERVICE	531	300	266	300
11-5292-4203 UNIFORMS	0	140	84	140
11-5292-4204 FUEL AND LUBRICANTS	139	480	232	480
11-5292-4212 OFFICE SUPPLIES	182	480	315	480
11-5292-4218 COPYING SUPPLIES	2,253	50	1,689	50
11-5292-4225 COMPUTER SUPPLIES	0	0	0	0
11-5292-4230 OFFICE EQUIP / FURNITURE	0	1,000	1,000	500
11-5292-4231 MINOR EQUIPMENT	0	400	161	400
TOTAL SUPPLIES & MATERIALS	3,104	2,850	3,747	2,350
<u>EQUIP RENTAL & REPAIRS</u>				
11-5294-4407 VEHICLE MAINTENANCE & REPAIR	76	400	205	400
11-5294-4420 SOFTWARE MAINTENANCE	2,025	2,000	1,883	2,000
TOTAL EQUIP RENTAL & REPAIRS	2,101	2,400	2,088	2,400
<u>OTHER SERVICE & CHARGES</u>				
11-5295-4501 TELEPHONE & CELL PHONE SERVICE	883	1,200	411	1,200
11-5295-4503 PUBLIC INFORMATION NOTICES	0	0	554	0
11-5295-4504 TRAVEL AND/OR TRAINING	360	1,200	881	1,500
11-5295-4511 MEMBERSHIPS & SUBSCRIPTION	180	360	218	360
11-5295-4526 OTHER PROFESSIONAL FEES	8,569	1,000	750	1,000
11-5295-4550 EMPLOYMENT TESTS & EXAMS	0	0	82	0
TOTAL OTHER SERVICE & CHARGES	9,992	3,760	2,896	4,060
TOTAL INSPECTIONS	15,734	61,466	46,950	62,902

CITY OF DONNA, TEXAS

DEPARTMENT: PUBLIC WORKS			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	17	19	16	16
Part-time	-	-		1
DEPARTMENT TOTAL	17	19	16	17

DUTIES AND RESPONSIBILITIES:

The Public Works Department is primarily responsible for overseeing the operations of the service and maintenance of our City in order to make it a better environment for our citizens.

1. Responsible for the administration, planning, maintenance, construction and management of the City's roadway system.
2. Staff is responsible for the installation and maintenance of traffic control signs, regulatory signs and pavement markings necessary to provide for safe and efficient traffic movement.
3. Additional responsibilities include construction and maintenance of new sidewalks, drainage structures and responding to all weather related emergency calls.
4. The department oversees long range planning and budgeting for the Streets Division.
5. The department also provides assistance to other departments, civic and non-profit organizations.
6. Staff responds to citizen's concerns and requests for services.
7. Staff serves as agent between the City and the Texas Department of Transportation, Hidalgo County, Donna, Independent School District and/or private developers to execute contracts and agreements necessary for capital improvements and to promote private development while ensuring compliance with City Codes and ordinances.

GOALS AND OBJECTIVES:

1. Continue to develop and implement a road surface management program.
2. Continue to develop a street lighting improvement program.
3. Install drainage structures to provide for positive drainage outfall. Keep open ditches clear of debris and obstructions.
4. Develop and implement a maintenance improvements plan for annexed areas.
5. Continue to provide direction to the Streets Division.
6. Continue to work closely with local, state and federal agencies.
7. Implement and oversee Storm Water Management Pollution Prevention Plan (a. operations, b. outreach, c. enforcement).

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Response to citizen's concerns/request for services	2,500	3,000	3,000	3,000
2. Street/Road Improvement Projects	6	10	10	10
3. Open Records Requests	5	5	5	5
4. Drainage Improvement Projects	6	10	10	10
5. Valley Gutter Improvement Projects.	8	10	10	10

CITY OF DONNA, TEXAS

DEPARTMENT: PUBLIC WORKS

FUND: 11 GENERAL FUND

	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	ESTIMATED REV/EXP 2015-2016	CITY COUNCIL APPROVED 2016-2017
PERSONNEL SERVICES				
11-5301-4101 SALARIES AND WAGES	450,678	518,279	446,671	395,646
11-5301-4103 OVERTIME WAGES	35,257	45,000	28,827	20,000
11-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	101,127	118,104	106,257	100,416
11-5301-4105 TMRS RETIREMENT CONTRIBUTION	20,901	38,923	30,596	37,773
11-5301-4106 SOCIAL SECURITY & MEDICARE	35,760	43,091	36,895	33,758
11-5301-4107 TX WORKERS' COMPENSATION INS	29,878	33,277	25,146	41,534
11-5301-4108 STATE UNEMPLOYMENT TAX	1,172	2,375	13,120	2,736
11-5301-4113 LONGEVITY	0	0	0	25,629
TOTAL PERSONNEL SERVICES	<u>674,774</u>	<u>799,049</u>	<u>687,512</u>	<u>657,492</u>
SUPPLIES & MATERIALS				
11-5302-4201 POSTAGE & DELIVERY SERVICE	30	100	26	100
11-5302-4203 UNIFORMS	16,504	12,244	21,001	8,120
11-5302-4204 FUEL AND LUBRICANTS	31,680	32,000	27,700	27,000
11-5302-4205 SMALL TOOLS AND EQUIPMENT	10,115	7,500	17,066	7,500
11-5302-4206 CHEMICALS	1,018	2,500	8,652	3,000
11-5302-4208 STRING FOR WEED EATERS	435	800	1,115	800
11-5302-4211 PRINTING SUPPLIES	117	125	105	125
11-5302-4212 OFFICE SUPPLIES	1,718	2,200	1,666	1,700
11-5302-4213 JANITORIAL SUPPLIES	1,898	3,500	2,325	1,500
11-5302-4217 OTHER SUPPLIES	4,420	0	2,922	0
11-5302-4218 COPYING SUPPLIES	0	200	146	200
11-5302-4220 REFRESHMENT SUPPLIES	625	600	1,032	1,000
11-5302-4230 OFFICE EQUIP / FURNITURE	2,326	1,860	0	500
11-5302-4231 MINOR EQUIPMENT	9,049	1,000	892	1,000
11-5302-4234 EQUIPMENT FOR VEHICLES	3,622	2,000	933	2,000
11-5302-4288 BAD WEATHER MATERIALS - PUBLIC	0	1,500	0	1,500
TOTAL SUPPLIES & MATERIALS	<u>83,556</u>	<u>68,129</u>	<u>85,581</u>	<u>56,045</u>
PROPERTY & INFRASTRUCTURE				
11-5303-4301 STREET MAINTENANCE & REPAIR	69,011	0	47,463	0
11-5303-4302 BUILDING MAINTENANCE	8,105	5,000	839	1,500
11-5303-4303 A/C &/OR HEATING MAINTENANCE	3,737	1,500	0	1,500
11-5303-4304 BUILDING REPAIRS	15,976	6,250	431	1,500
11-5303-4307 STREET SIGN MAINT & REPAIR	12,208	0	4,299	0
11-5303-4308 STORM SEWER DRAINAGE M & R	5,189	14,000	720	2,000
11-5303-4311 GROUNDS MAINTENANCE & REPAIR	536	800	0	800
11-5303-4312 OTHER SIGNS MAINT & REPAIR	915	2,000	2,884	2,000
11-5303-4313 PARKING LOT MAINTENANCE	305	2,500	0	500
11-5303-4314 MINOR PROPERTY IMPROVEMENT	374	0	0	0
11-5303-4318 OTHER MAINTENANCE & REPAIR	216	2,000	2,329	2,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>116,572</u>	<u>34,050</u>	<u>58,965</u>	<u>11,800</u>
EQUIP RENTAL & REPAIRS				
11-5304-4401 VEHICLE EQUIPMENT R & M	10	500	82	500
11-5304-4402 MAINT & REPAIR-SMALL EQUIPMENT	12,140	7,500	7,584	7,500
11-5304-4403 EQUIPMENT RENTALS	11,697	1,500	983	1,500
11-5304-4405 OFFICE MACHINE MAINT & REPAIR	0	1,000	0	1,000
11-5304-4406 EQUIPMENT REPAIRS-LARGE EQUIPEMT	16,318	7,785	25,337	20,000
11-5304-4407 VEHICLE MAINTENANCE & REPAIR	36,610	20,000	36,625	25,000
11-5304-4408 RADIO MAINTENANCE & REPAIR	0	2,500	302	1,000
11-5304-4409 STREET SWEEPER MAINT & REPAIR	2,679	6,976	7,718	7,000
11-5304-4419 PRINTER MAINT & REPAIR	155	3,000	1,573	1,500
11-5304-4471 COPY MACHINE MAINT.	1,918	0	0	0
TOTAL EQUIP RENTAL & REPAIRS	<u>81,528</u>	<u>50,761</u>	<u>80,204</u>	<u>65,000</u>
OTHER SERVICE & CHARGES				
11-5305-4501 TELEPHONE & CELL PHONE SERVICE	10,869	7,000	12,685	12,000
11-5305-4503 PUBLIC INFORMATION NOTICES	0	0	0	0
11-5305-4504 TRAVEL AND/OR TRAINING	1,264	2,000	2,229	3,500
11-5305-4505 UTILITY SERVICES	13,349	13,000	12,475	13,000
11-5305-4506 PUBLIC WORKS SECURITY SERVICE	15,699	10,000	15,629	5,940
11-5305-4511 MEMBERSHIPS & SUBSCRIPTION	363	500	111	500
11-5305-4526 OTHER PROFESSIONAL FEES	300	300	150	300
11-5305-4528 FIRE PREVENTION SERVICES	786	1,800	0	0
11-5305-4550 EMPLOYMENT TESTS & EXAMS	826	1,000	655	1,000
11-5305-4582 COMMUNITY CLEAN-UP EXPENSE	894	1,000	0	1,000
11-5305-4589 DAMAGE CLAIMS AGAINST CITY	1,587	1,500	821	1,500
11-5305-4590 MISCELLANEOUS EXPENDITURES	1,027	0	1,075	0
11-5305-4594 LANDFILL FEES FOR BRUSH & JUNK	1,080	0	0	0
11-5305-4596 ROLL-OFF BINS-TIRES COLLECTION	2,642	2,000	1,066	1,000
11-5305-4598 ROLL-OFF BINS FOR PUBLIC WORKS	2,822	1,500	5,029	2,500
TOTAL OTHER SERVICE & CHARGES	<u>53,506</u>	<u>41,600</u>	<u>51,925</u>	<u>42,240</u>
CAPITAL OUTLAY				
11-5306-4632 LITE EQUIPMENT	14,945	0	0	0
TOTAL CAPITAL OUTLAY	<u>14,945</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PUBLIC WORKS	<u><u>1,024,881</u></u>	<u><u>993,589</u></u>	<u><u>964,187</u></u>	<u><u>832,577</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: CITY VEHICLE MAINTENANCE			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

DUTIES AND RESPONSIBILITIES:

1. Maintain and repair all emergency response units as well as other city vehicles.
2. Maintain all emergency generators fueled and running in the event of an emergency.
3. Be on call and respond to all emergency calls during inclement weather advisories.
4. Keeps equipment available for use by inspecting and testing vehicles; completing preventive maintenance such as, engines tune-ups, oil changes, tire rotation and changes, wheel balancing, replacing filters.
5. Verifies vehicle serviceability by conducting test drives ; adjusting controls and systems.
6. Maintains vehicle records by recording service and repairs.

GOALS AND OBJECTIVES:

1. Continue to repair all emergency response vehicles as well as other city vehicles.
2. Enroll in trainings and seminars that will enhance the abilities to repair the vehicles in a more efficient manner.
3. Expand the mechanical shop with the latest and more up to date equipment to better service the vehicles.
4. Upgrade the software used to detect and inspect all vehicles.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Vehicles serviced	N/A	200	200	800
2. Trainings	2	5	5	5
3. Emergency Response Units	40	50	50	60

CITY OF DONNA, TEXAS

DEPARTMENT: CITY VEHICLE MAINTENANCE

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5311-4101 SALARIES AND WAGES	24,026	28,923	28,164	28,228
11-5311-4103 OVERTIME WAGES	2,094	0	395	0
11-5311-4104 HEALTH/DENTAL/LIFE INSURANCE	4,831	6,216	6,855	6,276
11-5311-4105 TMRS RETIREMENT CONTRIBUTION	1,114	1,998	1,883	2,477
11-5311-4106 SOCIAL SECURITY & MEDICARE	1,963	2,213	2,250	2,213
11-5311-4107 TX WORKERS' COMPENSATION INS.	223	853	772	1,004
11-5311-4108 STATE UNEMPLOYMENT TAX	9	125	176	171
11-5311-4113 LONGEVITY	0	0	0	705
TOTAL PERSONNEL SERVICES	34,259	40,328	40,495	41,074
<u>SUPPLIES & MATERIALS</u>				
11-5312-4203 UNIFORMS	1,546	375	1,478	375
11-5312-4204 FUEL AND LUBRICANTS	170	200	215	200
11-5312-4205 SMALL TOOLS AND EQUIPMENT	113	700	1,154	700
11-5312-4212 OFFICE SUPPLIES	0	50	3	50
11-5312-4213 JANITORIAL SUPPLIES	102	100	1,880	100
11-5312-4217 OTHER SUPPLIES	0	0	0	0
11-5312-4231 MINOR EQUIPMENT	819	1,000	0	1,000
11-5312-4290 SUPPLIES-VEHICLE REPAIRS	157	200	234	200
TOTAL SUPPLIES & MATERIALS	2,908	2,625	4,964	2,625
<u>EQUIP RENTAL & REPAIRS</u>				
11-5314-4402 MAINTENANCE SMALL EQUIPMENT	330	350	0	350
11-5314-4407 VEHICLE MAINTENANCE	85	0	978	0
TOTAL EQUIP RENTAL & REPAIRS	415	350	978	350
<u>OTHER SERVICE & CHARGES</u>				
11-5315-4504 TRAVEL AND/OR TRAINING	0	0	95	0
11-5315-4550 EMPLOYMENT TESTS & EXAMS	16	25	22	25
11-5315-4590 MISCELLANEOUS EXPENDITURES	(120)	0	0	0
TOTAL OTHER SERVICE & CHARGES	(104)	25	117	25
TOTAL CITY VEHICLE MAINTENANCE	37,478	43,328	46,554	44,074

CITY OF DONNA, TEXAS

DEPARTMENT: SANITATION SERVICES			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
CONTRACT WITH REPUBLIC SERVICES	0	0	0	0
	0	0	0	0
DEPARTMENT TOTAL	0	0	0	0

DUTIES AND RESPONSIBILITIES:

The Republic Services Company :

1. Picks up residential garbage once a week 365 day a year
2. Picks up commercial carts once or twice a week
3. Replace damaged garbage cans upon request by customer

GOALS AND OBJECTIVES:

1. To service residential accounts on a timely basis

PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Total Commercial Accounts billed per month	350	200	415	418
2. Total residential accounts billed per month	5,150	5,200	5,290	5,369
3. North Alamo Residential Accounts	589	600	701	748

CITY OF DONNA, TEXAS

DEPARTMENT: SANITATION SERVICES

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>OTHER SERVICE & CHARGES</u>				
11-5345-4545 NAWS GARBAGE/BRUSH BILLING	10,124	10,000	9,834	10,800
11-5345-4590 AWS FEES FOR ADDITIONAL CARTS	45,655	46,000	47,845	45,000
11-5345-4596 RESIDENTIAL SERVICES-AWS CNTRT	769,462	785,000	706,445	920,768
TOTAL OTHER SERVICE & CHARGES	825,241	841,000	764,124	976,568
<u>CAPITAL OUTLAY</u>				
11-5346-4625 MACHINES & EQUIPMENT	0	0	0	20,000
11-5346-4650 STRUCTURES(FENCING)	0	0	16,185	0
TOTAL CAPITAL OUTLAY	0	0	16,185	20,000
TOTAL SANITATION	825,241	841,000	780,309	996,568

CITY OF DONNA, TEXAS

DEPARTMENT: STREETS & ROADWAYS			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
	0	0	0	0
	0	0	0	0
	0	0	0	0

DUTIES AND RESPONSIBILITIES:

1. The Streets Division oversees the daily operations of traffic safety, maintenance and construction crews.
2. Responds to citizen's concerns and requests for services on a daily basis.
3. Performs road maintenance and construction, paving and drainage improvements according the Five-Year Capital Improvement Program, which includes chip seals, overlays, street reconstruction, paving and storm water construction and maintenance.
4. Maintains roadways free from debris, applies herbicide and trims tree branches handing over city ROW in order to improve traffic safety.
5. Maintains storm drainage systems including but not limited to storm drain pumps, lines, inlets, holding ponds, drain and bar ditches.
6. Maintains and repairs all traffic control signs, and pavement markings owned by the City including regulatory signs, street, name signs, traffic control signs, pavement markings and curb painting.
7. Maintaining and repairing all pot holes throughout the City limits on a regular basis.

GOALS AND OBJECTIVES:

1. Increase the level of paving and drainage improvements in accordance with the Five-Year Capital Improvement Program.
2. Increase the level of street sweeping services with a section schedule.
3. Participate in Maintenance with TX Dot to gradually assume full responsibility for maintenance along state roads within City Limits to include traffic signals, school beacons, intersections flashing beacons and regulator and street name signs.
4. Identify needs for preventative maintenance practices, determine current structural adequacy of roads and predict their future service life with respect to projected traffic use.
5. Improve work methods by continuing personnel training and development with on the job trainings and seminars.
6. Maintain current level of service in drainage maintenance and construction with existing crew and equipment.
7. Replace all the street name signs within our city limits including recently annexed areas.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Hot Mix (tons)	2,500	3,000	3,000	3,000
2. Caliche (tons)	-	-	-	300
3. Cold Mix (tons)	300	600	600	600
4. Traffic Paint (gal)	250	300	300	300
5. Traffic Signs	1,500	1,500	1,500	1,500
6. Drain Ditch Maintenance	50	50	50	50

CITY OF DONNA, TEXAS

DEPARTMENT: STREETS & ROADWAYS

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5353-4301 STREET MAINTENANCE	60,845	0	698	0
11-5353-4307 STREET SIGN MAINTENANCE	300	25,000	33,154	20,000
11-5353-4310 MAINTENANCE -FREEWAY LIGHTS	0	5,000	0	5,000
TOTAL PROPERTY & INFRASTRUCTURE	61,145	30,000	33,852	25,000
<u>OTHER SERVICE & CHARGES</u>				
11-5355-4507 ELECTRICITY FOR FREEWAY LIGHTS	18,433	18,000	15,886	18,000
11-5355-4508 ELECTRICITY FOR STREET LIGHTS	184,253	165,000	158,720	165,000
11-5355-4551 STREET LIGHT INSTALLATION	0	20,000	732	5,000
TOTAL OTHER SERVICE & CHARGES	202,685	203,000	175,338	188,000
TOTAL STREET & ROADWAYS	263,831	233,000	209,190	213,000

CITY OF DONNA, TEXAS

DEPARTMENT: COMMUNITY SUPPORT SERVICES		FUND: GENERAL FUND		
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Contracted	0	0	0	0
	0	0	0	0
	0	0	0	0

DUTIES AND RESPONSIBILITIES:

1. This department is responsible for cleaning and maintaining all of the City of Donna rental centers in good operating condition.

GOALS AND OBJECTIVES:

1. Maintain all city rental center clean and in rental condition.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Rental Centers	3	3	3	3

CITY OF DONNA, TEXAS

DEPARTMENT: COMMUNITY SUPPORT SERVICES

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>SUPPLIES & MATERIALS</u>				
11-5442-4213 JANITORIAL SUPPLIES-ADV	235	500	61	500
11-5442-4217 OTHER SUPPLIES	0	0	0	0
11-5442-4231 MINOR EQUIPMENT	0	100	0	100
TOTAL SUPPLIES & MATERIALS	235	600	61	600
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5443-4303 A/C & HEATING REPAIR FOR A.D.V	4,288	1,950	208	1,950
11-5443-4305 AMIGOS DEL VALLE BLDG MAINTENANCE	12,347	0	411	0
11-5443-4307 D.M.C. BLDG MAINTENANCE	2,952	2,500	17	2,500
11-5443-4309 COMMUNITY CNTR MAINTENANCE	0	2,500	295	2,500
11-5443-4319 D.M.C. A/C MAINTENANCE	1,051	2,000	0	2,000
11-5443-4320 COMMUNITY CTR A/C MAINTENANCE	0	500	0	500
11-5443-4350 ADV & PAV JANITORIAL SERVICE	3,912	4,500	1,740	2,000
TOTAL PROPERTY & INFRASTRUCTURE	24,550	13,950	2,671	11,450
<u>OTHER SERVICE & CHARGES</u>				
11-5445-4505 UTILITY SERVICES	45,394	47,000	33,961	35,000
11-5445-4528 FIRE PREVENTION SERVICES	0	750	0	750
11-5445-4570 AMIGOS DEL VALLE CONTRIBUTION	5,000	5,000	5,000	5,000
TOTAL OTHER SERVICE & CHARGES	50,394	52,750	38,961	40,750
<u>CAPITAL OUTLAY</u>				
11-5446-4650 BUILDINGS & STRUCTURES	34,600	0	0	0
TOTAL CAPITAL OUTLAY	34,600	0	0	0
TOTAL COMMUNITY SUPPORT SERVICES	109,779	67,300	41,693	52,800

CITY OF DONNA, TEXAS

DEPARTMENT: PARKS & RECREATION			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Actual 2015-2016	Budget 2016-2017
Full-time	3	5	3	3
Part-time	0	8	0	18
DEPARTMENT TOTAL	3	13	3	21

DUTIES AND RESPONSIBILITIES:

Our parks are here to provide our community an alternative choice and an infinite amount of activities that can be done with the family, friends or just individually. With our newly remodeled parks and plays capes added they are a sure way of keeping our children active physically as well as socially. Staff is responsible for the upkeep and maintenance of the parks like trimming off the grass as well as the trees, brush and bushes in the parks including repairs and maintenance to the restroom facilities provided. The department is constantly looking for ways to improve the quality of our parks that will better serve our community. This department also assists with all special events each year hosted by the City, the community and both profit and non-profit organizations which include parades, festivals, holiday programs, special gatherings, and dedications. In addition, the Division provides short range planning for parks, landscapes, and other outdoor facilities, including irrigation system design, landscape and park design, park and facility construction management. The Department works with local residents and city officials to ensure that city parks are of the highest standards.

GOALS AND OBJECTIVES:

1. To continue to provide a family oriented environment for our community.
2. Continue to expand and improve our parks.
3. Provide our citizens a place to gather and enjoy nature and it's beauty.
4. Improve the quality of our parks by adding more sports oriented equipment.
5. Install a walking trail to all of our parks.
6. Start a community garden and have the schools as well as the community participate.
7. Parks improvements to occur frequently and the development of new parks and facilities.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Parks Maintained	4	7	7	5
2. Baseball Parks Maintained	2	3	3	3

CITY OF DONNA, TEXAS

DEPARTMENT: PARKS & RECREATION

FUND: 11 GENERAL FUND

	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	ESTIMATED REV/EXP 2015-2016	CITY COUNCIL APPROVED 2016-2017
<u>PERSONNEL SERVICES</u>				
11-5501-4101 SALARIES AND WAGES	61,217	114,964	68,333	65,000
11-5501-4102 PART-TIME WAGES	25,839	34,344	109,965	55,000
11-5501-4103 OVERTIME WAGES	5,885	0	15,859	0
11-5501-4104 HEALTH/DENTAL/LIFE INSURANCE	17,504	31,080	22,206	18,828
11-5501-4105 TMRS RETIREMENT CONTRIBUTION	2,809	7,945	4,661	5,901
11-5501-4106 SOCIAL SECURITY & MEDICARE	7,029	11,423	14,984	11,884
11-5501-4107 TX WORKERS' COMPENSATION INS.	3,663	3,900	4,019	4,497
11-5501-4108 STATE UNEMPLOYMENT TAX	620	660	1,197	2,132
11-5501-4113 LONGEVITY	0	0	0	3,942
TOTAL PERSONNEL SERVICES	<u>124,566</u>	<u>204,316</u>	<u>241,224</u>	<u>167,184</u>
<u>SUPPLIES & MATERIALS</u>				
11-5502-4203 UNIFORMS	1,473	2,000	3,126	1,580
11-5502-4204 FUEL AND LUBRICANTS	6,738	7,000	6,103	6,000
11-5502-4205 SMALL TOOLS AND EQUIPMENT	4,071	5,000	1,161	1,500
11-5502-4206 CHEMICALS	434	500	410	500
11-5502-4208 STRING FOR WEED EATERS	210	250	0	250
11-5502-4212 OFFICE SUPPLIES	1,425	1,000	1,064	1,200
11-5502-4213 JANITORIAL SUPPLIES	993	1,400	2,117	2,000
11-5502-4217 OTHER SUPPLIES	2,264	0	343	0
11-5502-4220 REFRESHMENT SUPPLIES	159	400	1,504	1,000
11-5502-4221 SPECIAL EVENTS AND ACTIVITIES	1,796	1,500	2,116	2,000
11-5502-4230 OFFICE EQUIP / FURNITURE	0	3,500	2,490	2,000
11-5502-4231 MINOR EQUIPMENT	705	2,000	2,387	2,000
11-5502-4237 RECREATIONAL EQUIPMENT	67	0	3,540	0
TOTAL SUPPLIES & MATERIALS	<u>20,335</u>	<u>24,550</u>	<u>26,361</u>	<u>20,030</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5503-4302 BUILDING MAINTENANCE	13,819	7,000	8,297	7,000
11-5503-4303 A/C &/OR HEATING MAINTENANCE	5	3,500	2,855	1,500
11-5503-4304 BUILDING REPAIRS	1,615	2,000	178	1,500
11-5503-4311 GROUNDS MAINTENANCE	4,092	6,000	12,128	8,000
11-5503-4312 SIGN MAINTENANCE & REPAIR	522	500	127	500
11-5503-4313 PARKING LOT MAINTENANCE	0	0	1,989	0
11-5503-4314 MINOR PROPERTY IMPROVEMENT	3,187	3,500	907	1,500
11-5503-4315 SPRINKLER SYSTEM MAIN & REPAIR	200	500	743	500
11-5503-4316 PARK LIGHTS MAINTENANCE	9,902	1,000	3,010	3,000
11-5503-4318 OTHER MAINTENANCE & REPAIR	5,559	5,450	1,024	1,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>38,901</u>	<u>29,450</u>	<u>31,258</u>	<u>24,500</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5504-4401 RECREATIONAL EQUIP R & M	0	100	54	100
11-5504-4402 MAINTENANCE & REPAIR-SMALL EQUIPMENT	4,530	2,500	1,601	1,500
11-5504-4403 EQUIPMENT RENTALS	375	500	0	500
11-5504-4406 EQUIPMENT REPAIRS	3,433	2,500	70	1,500
11-5504-4407 VEHICLE MAINTENANCE & REPAIR	1,607	2,000	1,137	1,000
11-5504-4471 COPY MACHINE MAINTENANCE CONTRACT	60	140	0	140
TOTAL EQUIP RENTAL & REPAIRS	<u>10,005</u>	<u>7,740</u>	<u>2,862</u>	<u>4,740</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5505-4501 TELEPHONE & CELL PHONE SERVICE	282	600	905	600
11-5505-4503 PUBLIC INFORMATION NOTICES	0	500	127	500
11-5505-4504 TRAVEL AND/OR TRAINING	0	0	1,762	0
11-5505-4505 UTILITY SERVICES	34,697	38,500	34,054	30,000
11-5505-4506 PARKS DEPT SECURITY SERVICE	0	500	0	500
11-5505-4511 MEMBERSHIPS & SUBSCRIPTION	693	250	3,458	250
11-5505-4512 INTERNET SERVICE PROVIDER	3,273	1,500	0	1,500
11-5505-4526 OTHER PROFESSIONAL FEES	0	30,000	650	0
11-5505-4550 EMPLOYMENT TESTS & EXAMS	56	200	976	200
TOTAL OTHER SERVICE & CHARGES	<u>39,001</u>	<u>72,050</u>	<u>41,932</u>	<u>33,550</u>
<u>CAPITAL OUTLAY</u>				
11-5506-4618 COMMUNICATION EQUIPMENT	0	0	11,289	0
11-5506-4650 STRUCTURES	32,874	5,000	0	750,000
11-5506-4660 RECREATIONAL EQUIPMENT	0	5,000	490	0
TOTAL CAPITAL OUTLAY	<u>32,874</u>	<u>10,000</u>	<u>11,779</u>	<u>750,000</u>
TOTAL PARKS AND RECREATION	<u>265,682</u>	<u>348,106</u>	<u>355,416</u>	<u>1,000,004</u>

CITY OF DONNA, TEXAS

DEPARTMENT: SWIMMING POOL			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	0	0	0	0
Part-time	0	7	7	7
DEPARTMENT TOTAL	0	7	7	7

DUTIES AND RESPONSIBILITIES:

The pool is located in strategic point in the city. The pool is used for aquatic programming, special events, and are also available to rent for birthday parties, school outings and corporate events. With our Learn-to-Swim Program made accessible participants of all ages can take part in our programs to learn the important skills of water safety.

GOALS AND OBJECTIVES:

1. Provide Water Aerobics - Program consists of light warm-up exercises in shallow water, working up to more vigorous aerobic actions
2. Provide Adaptive Aquatics - Instructional swimming program for young people with disabilities. Focus is placed on an individual's abilities, not their disabilities.
4. Present the public with special events such as: Underwater Egg Hunt, Bark-N-Splash Aquafest Dive-In Movie Doggie Day at the Pool Camp Cascade
5. Extend the rental time to not just the summer months for special events.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Learn to Swim Participants	400	600	550	600
2. Pool Rentals	20	30	20	30
3. Public Swimming Participants	5,600	7,000	6,800	7,000

CITY OF DONNA, TEXAS

DEPARTMENT: SWIMMING POOL

FUND: 11 GENERAL FUND

	<u>ACTUAL</u> <u>2014-2015</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2015-2016</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2015-2016</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2016-2017</u>
<u>PERSONNEL SERVICES</u>				
11-5511-4101 SALARIES AND WAGES	0	0	0	0
11-5511-4102 PART-TIME WAGES	17,491	28,656	30,035	30,000
11-5511-4103 OVERTIME WAGES	1,842	5,000	2,820	0
11-5511-4104 HEALTH/DENTAL/LIFE INSURANCE	0	0	0	0
11-5511-4105 TMRS RETIREMENT CONTRIBUTION	0	0	0	0
11-5511-4106 SOCIAL SECURITY & MEDICARE	1,479	2,575	2,513	2,938
11-5511-4107 TX WORKERS' COMPENSATION INS.	660	1,000	2,185	1,293
11-5511-4108 STATE UNEMPLOYMENT TAX	376	34	195	718
TOTAL PERSONNEL SERVICES	<u>21,848</u>	<u>37,265</u>	<u>37,748</u>	<u>34,949</u>
<u>SUPPLIES & MATERIALS</u>				
11-5512-4203 UNIFORMS	0	500	0	500
11-5512-4205 SMALL TOOLS AND EQUIPMENT	251	750	8,189	750
11-5512-4206 CHEMICALS	5,279	2,600	4,150	3,000
11-5512-4212 OFFICE SUPPLIES	0	300	137	300
11-5512-4213 JANITORIAL SUPPLIES	538	0	387	0
11-5512-4217 OTHER SUPPLIES	769	0	63	0
11-5512-4220 REFRESHMENT SUPPLIES	0	100	0	100
11-5512-4231 MINOR EQUIPMENT	2,860	0	1,534	500
11-5512-4235 EQUIP &/OR FIXTURES FOR POOL	676	400	430	400
11-5512-4237 RECREATIONAL & EDUCATIONAL	0	0	1,446	1,500
TOTAL SUPPLIES & MATERIALS	<u>10,374</u>	<u>4,650</u>	<u>16,336</u>	<u>7,050</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5513-4302 BUILDING MAINTENANCE	579	500	1,949	1,500
11-5513-4304 BUILDING REPAIRS	2,131	2,000	205	500
11-5513-4306 SWIMMING POOL MAINT. & REPAIR	4,314	5,000	369	2,000
11-5513-4311 GROUND MAINTENANCE & REPAIR	22	500	0	500
11-5513-4316 POOL LIGHTS MAINT & REPAIR	1,396	1,200	156	1,000
11-5513-4318 OTHER MAINTENANCE & REPAIR	462	300	38	300
TOTAL PROPERTY & INFRASTRUCTURE	<u>8,905</u>	<u>9,500</u>	<u>2,717</u>	<u>5,800</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5514-4410 PORTABLE PUMP MAINT. & REPAIR	0	0	52	0
11-5514-4411 PUMP MAINTENANCE & REPAIRS	1,745	1,500	454	1,500
TOTAL EQUIP RENTAL & REPAIRS	<u>1,745</u>	<u>1,500</u>	<u>506</u>	<u>1,500</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5515-4501 TELEPHONE & CELL PHONE SERVICE	463	500	411	500
11-5515-4504 TRAVEL AND/OR TRAINING	0	0	50	0
11-5515-4505 UTILITY SERVICES	10,240	8,000	7,021	8,000
11-5515-4528 FIRE PREVENTION SERVICES	0	300	0	300
11-5515-4550 EMPLOYMENT TESTS & EXAMS	139	455	624	455
11-5515-4590 MISCELLANEOUS SERVICES	0	0	600	0
TOTAL OTHER SERVICE & CHARGES	<u>10,842</u>	<u>9,255</u>	<u>8,706</u>	<u>9,255</u>
TOTAL SWIMMING POOL	<u>53,713</u>	<u>62,170</u>	<u>66,013</u>	<u>58,554</u>

CITY OF DONNA, TEXAS

DEPARTMENT: CODE ENFORCEMENT & HEALTH INSPECTIONS			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	2	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2

DUTIES AND RESPONSIBILITIES:

The Inspections Division is responsible for all Permits and Inspections for commercial and residential types. The activities supervised include:

1. To protect our citizens health, safety and general welfare through efficient City's Inspectors and Code Enforcement
2. Inspector reviews all business application and coordinates approval from other departments
3. Responds to citizens concerns and request for services related to the abatement of weedy lots, dilapidated structures junked vehicles and other nuisances.
4. Conducts facility inspections of existing buildings for new businesses in the community
5. Responds to citizens concerns and request for services related to businesses not being kept to code.

GOALS AND OBJECTIVES:

1. Promotes private development, while ensuring compliance with City Codes & ordinance
2. Continue protecting our citizen's health, safety and general welfare through efficient City Code enforcement
3. Increase public awareness and use of the computerized permit program available now at Code Enforcement
4. Emphasize staff development and continued education for better staff utilization and improved performance
6. Provide Training and continuing education classes for Inspectors and Code Enforcement
7. Improve customer information system through the provision of updated written materials and permit application requirements.
8. Provide training and continuing education classes for Inspectors and Code Enforcement
9. To establish a health division to inspect restaurants, and other facilities serving food.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Citizens contacts	150	200	300	450
2. Business Permits	693	416	500	650
3. Active Businesses (including flea market vendors)	200	146	250	300
4. Health Inspections	300	929	500	600
5. Weedy Lot	420	328	528	550
6. Release of Liens	28	28	48	55
7. Care of Premise Letters	24	40	70	80
8. Invoices	362	217	417	480

CITY OF DONNA, TEXAS

DEPARTMENT: CODE ENFORCEMENT & HEALTH INSPECTIONS

FUND: 11 GENERAL FUND

	<u>ACTUAL</u> <u>2014-2015</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2015-2016</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2015-2016</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2016-2017</u>
<u>PERSONNEL SERVICES</u>				
11-5531-4101 SALARIES AND WAGES	56,875	58,081	57,439	57,590
11-5531-4103 OVERTIME WAGES	22	0	322	0
11-5531-4104 HEALTH/DENTAL/LIFE INSURANCE	12,956	12,432	12,676	12,552
11-5531-4105 TMRS RETIREMENT CONTRIBUTION	2,441	4,013	3,747	5,385
11-5531-4106 SOCIAL SECURITY & MEDICARE	4,304	4,443	4,449	4,813
11-5531-4107 TX WORKERS' COMPENSATION INS.	164	311	235	386
11-5531-4108 STATE UNEMPLOYMENT TAX	18	250	342	342
11-5531-4113 LONGEVITY	0	0	0	5,323
TOTAL PERSONNEL SERVICES	<u>76,781</u>	<u>79,530</u>	<u>79,210</u>	<u>86,391</u>
<u>SUPPLIES & MATERIALS</u>				
11-5532-4201 POSTAGE & DELIVERY SERVICE	293	240	527	240
11-5532-4203 UNIFORMS	74	290	112	290
11-5532-4204 FUEL AND LUBRICANTS	3,309	3,648	1,793	2,000
11-5532-4205 SMALL TOOLS AND EQUIPMENT	0	100	0	100
11-5532-4211 PRINTING SUPPLIES	0	240	0	240
11-5532-4212 OFFICE SUPPLIES	413	650	613	650
11-5532-4214 PREPRINTED FORMS SUPPLIES	0	100	0	100
11-5532-4217 OTHER SUPPLIES	98	0	0	0
11-5532-4231 MINOR EQUIPMENT	8	0	0	0
TOTAL SUPPLIES & MATERIALS	<u>4,194</u>	<u>5,268</u>	<u>3,045</u>	<u>3,620</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5534-4401 VEHICLE EQUIPMENT MAINTENANCE	0	360	15	1,500
11-5534-4407 VEHICLE MAINTENANCE	2,219	100	41	100
11-5534-4420 SOFTWARE MAINTENANCE	4,015	4,500	4,212	4,500
11-5534-4425 COMPUTER MAINTENANCE	42	0	0	0
TOTAL EQUIP RENTAL & REPAIRS	<u>6,275</u>	<u>4,960</u>	<u>4,268</u>	<u>6,100</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5535-4501 TELEPHONE & CELL PHONE SERVICE	68	1,440	1,357	1,440
11-5535-4504 TRAVEL AND/OR TRAINING	105	1,200	2,482	3,500
11-5535-4511 MEMBERSHIPS & SUBSCRIPTION	0	240	0	240
11-5535-4550 EMPLOYMENT TESTS & EXAMS	0	0	22	0
11-5535-4561 WEEDY LOT LIEN FEES	0	4,000	948	1,500
11-5535-4563 RELEASE LOT LIEN FEES	910	1,440	612	1,000
11-5535-4596 ALLIED WASTE/DEMOLITION WASTE	888	5,280	0	1,500
TOTAL OTHER SERVICE & CHARGES	<u>1,972</u>	<u>13,600</u>	<u>5,421</u>	<u>9,180</u>
<u>CAPITAL OUTLAY</u>				
11-5536-4617 VEHICLE PURCHASES	19,658	0	0	0
TOTAL CAPITAL OUTLAY	<u>19,658</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CODE ENFORCEMENT & HEALTH INSPECTIONS	<u>108,880</u>	<u>103,358</u>	<u>91,944</u>	<u>105,291</u>

CITY OF DONNA, TEXAS

DEPARTMENT: ANIMAL CONTROL

FUND: GENERAL FUND

PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	2	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	1	1	1

DUTIES AND RESPONSIBILITIES:

1. Provide the citizens service
2. Arrange and follow through with the Rabies Clinic twice a year.
3. Spray for mosquitos.
4. Respond to all animal bite emergency calls from police department.

GOALS AND OBJECTIVES:

1. Continue to work with all citizens to provide the best service possible.
2. Purchase new animal control unit.
3. Arrange and host the Rabies clinic on a regular basis.
4. Continue to improve customer service by implementing an online payment system City wide and accepting credit cards.
5. Continue to recommend to our utility customers to automatically pay their utility bill(s) through Automatic Bank Draft (ACH) and online.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Animals Captured	400	450	455	500
2. Trainings	-	5	5	5
3. Animal Control Officers	1	2	1	2

CITY OF DONNA, TEXAS

DEPARTMENT: ANIMAL CONTROL

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICES</u>				
11-5541-4101 SALARIES AND WAGES	23,377	23,074	23,338	20,500
11-5541-4103 OVERTIME WAGES	2,826	0	3,523	0
11-5541-4104 HEALTH/DENTAL/LIFE INSURANCE	6,373	6,216	6,843	6,276
11-5541-4105 TMRS RETIREMENT CONTRIBUTION	1,106	1,594	1,752	2,018
11-5541-4106 SOCIAL SECURITY & MEDICARE	1,953	1,765	2,080	1,803
11-5541-4107 TX WORKERS' COMPENSATION INS.	624	679	741	824
11-5541-4108 STATE UNEMPLOYMENT TAX	0	125	171	171
11-5541-4113 LONGEVITY	0	0	0	3,070
TOTAL PERSONNEL SERVICES	<u>36,258</u>	<u>33,453</u>	<u>38,448</u>	<u>34,662</u>
<u>SUPPLIES & MATERIALS</u>				
11-5542-4203 UNIFORMS	143	250	1,316	575
11-5542-4204 FUEL AND LUBRICANTS	53	1,500	492	150
11-5542-4206 CHEMICALS	58	3,000	0	0
11-5542-4211 PRINTING SUPPLIES	0	100	0	100
11-5542-4212 OFFICE SUPPLIES	160	200	104	200
11-5542-4213 JANITORIAL SUPPLIES	108	125	160	125
11-5542-4214 PREPRINTED FORMS SUPPLIES	0	0	165	0
11-5542-4217 OTHER SUPPLIES	292	0	0	0
11-5542-4220 REFRESHMENT SUPPLIES	9	100	0	100
11-5542-4231 MINOR EQUIPMENT	60	200	0	200
11-5542-4280 ANIMAL CONTROL SUPPLIES	812	1,500	1,626	1,500
TOTAL SUPPLIES & MATERIALS	<u>1,695</u>	<u>6,975</u>	<u>3,863</u>	<u>2,950</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5544-4401 VEHICLE EQUIPMENT R & M	0	1,500	1,242	1,500
11-5544-4402 MAINT & REPAIR-SMALL EQUIPMENT	0	1,500	0	500
11-5544-4407 VEHICLE MAINTENANCE & REPAIR	1,591	1,700	396	500
11-5544-4480 ANIMAL CONTROL MAINTENANCE	175	600	0	600
TOTAL EQUIP RENTAL & REPAIRS	<u>1,766</u>	<u>5,300</u>	<u>1,638</u>	<u>3,100</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5545-4501 TELEPHONE & CELL PHONE SERVICE	0	600	314	400
11-5545-4504 TRAVEL AND/OR TRAINING	15	500	240	400
11-5545-4511 MEMBERSHIPS & SUBSCRIPTION	0	200	566	60
11-5545-4550 EMPLOYMENT TESTS & EXAMS	0	50	22	50
11-5545-4594 ANIMAL DISPOSITION CONTRACT	37,380	31,000	56,140	46,000
TOTAL OTHER SERVICE & CHARGES	<u>37,395</u>	<u>32,350</u>	<u>57,282</u>	<u>46,910</u>
TOTAL ANIMAL CONTROL	<u>77,114</u>	<u>78,078</u>	<u>101,231</u>	<u>87,622</u>

CITY OF DONNA, TEXAS

DEPARTMENT: CEMETERY			FUND: GENERAL FUND	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	2	-	1	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	-	1	2

DUTIES AND RESPONSIBILITIES:

1. Clean and prepare areas for burials.
2. Assist and provide with funeral/burial services when it pertains to the burial site.
3. Maintain the cemetery presentable manner.
4. Cut the grass and trim the trees, pick up and empty the trash cans on a daily basis.

GOALS AND OBJECTIVES:

1. Have a much more uniformed look in the cemetery.
2. Plant more greenery(trees and bushes).
3. Build a restroom facility for our visitors.
4. Replace and upgrade the water lines at the cemetery.
5. Install water fountains and water connections for our visitors to use.
6. Redo the signs with the Rules and Regulations

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Number of Burials	N/A	N/A	35	45

CITY OF DONNA, TEXAS

DEPARTMENT: CEMETERY

FUND: 11 GENERAL FUND

	<u>ACTUAL</u> <u>2014-2015</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2015-2016</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2015-2016</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2016-2017</u>
<u>PERSONNEL SERVICES</u>				
11-5591-4101 SALARIES AND WAGES	14,884	39,485	35,560	41,000
11-5591-4102 PART-TIME WAGES	14,654	0	0	0
11-5591-4103 OVERTIME WAGES	1,634	0	209	0
11-5591-4104 HEALTH/DENTAL/LIFE INSURANCE	7,521	12,432	13,153	12,552
11-5591-4105 TMRS RETIREMENT CONTRIBUTION	1,348	2,728	2,362	3,660
11-5591-4106 SOCIAL SECURITY & MEDICARE	2,312	3,021	2,804	3,271
11-5591-4107 TX WORKERS' COMPENSATION INS.	1,101	3,140	5,303	4,012
11-5591-4108 STATE UNEMPLOYMENT TAX	0	250	350	342
11-5591-4113 LONGEVITY	0	0	0	1,761
TOTAL PERSONNEL SERVICES	<u>43,454</u>	<u>61,056</u>	<u>59,741</u>	<u>66,598</u>
<u>SUPPLIES & MATERIALS</u>				
11-5592-4201 POSTAGE & DELIVERY SERVICE	0	100	0	100
11-5592-4202 MAPS	0	100	0	100
11-5592-4203 UNIFORMS	1,556	300	2,191	675
11-5592-4204 FUEL AND LUBRICANTS	2,103	1,500	1,894	1,500
11-5592-4205 SMALL TOOLS AND EQUIPMENT	0	200	28	200
11-5592-4206 CHEMICALS	99	200	55	200
11-5592-4208 STRING FOR WEED EATERS	405	300	303	300
11-5592-4211 PRINTING SUPPLIES	0	50	0	50
11-5592-4212 OFFICE SUPPLIES	0	50	0	50
11-5592-4213 JANITORIAL SUPPLIES	145	100	136	100
11-5592-4217 OTHER SUPPLIES	223	0	31	0
11-5592-4218 COPYING SUPPLIES	0	50	0	50
11-5592-4220 REFRESHMENT SUPPLIES	11	200	119	200
11-5592-4225 COMPUTER SUPPLIES	0	0	108	0
11-5592-4231 MINOR EQUIPMENT	0	250	0	250
11-5592-4235 LIGHT FIXTURES FOR CEMETERY	0	500	0	500
TOTAL SUPPLIES & MATERIALS	<u>4,541</u>	<u>3,900</u>	<u>4,865</u>	<u>4,275</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5593-4302 BUILDING MAINTENANCE	0	500	0	500
11-5593-4311 GROUNDS MAINTENANCE & REPAIR	848	1,500	635	1,000
11-5593-4312 CEMETERY SIGN MAINT & REPAIR	498	1,000	0	500
TOTAL PROPERTY & INFRASTRUCTURE	<u>1,346</u>	<u>3,000</u>	<u>635</u>	<u>2,000</u>
<u>EQUIP RENTAL & REPAIRS</u>				
11-5594-4402 MAINT & REPAIR-SMALL EQUIPMENT	700	1,000	433	500
11-5594-4406 EQUIPMENT REPAIRS	207	500	0	500
11-5594-4407 VEHICLE MAINTENANCE & REPAIR	132	500	1,326	1,000
TOTAL EQUIP RENTAL & REPAIRS	<u>1,039</u>	<u>2,000</u>	<u>1,759</u>	<u>2,000</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5595-4501 TELEPHONE & CELL PHONE SERVICE	3	200	0	200
11-5595-4504 TRAVEL AND/OR TRAINING	0	500	0	500
11-5595-4505 UTILITY SERVICES	14,564	12,500	16,095	12,500
11-5595-4511 MEMBERSHIPS & SUBSCRIPTION	0	250	0	250
11-5595-4526 OTHER PROFESSIONAL FEES	0	250	0	250
11-5595-4528 FIRE PREVENTION SERVICES	0	100	0	100
11-5595-4550 EMPLOYMENT TESTS & EXAMS	0	50	44	50
TOTAL OTHER SERVICE & CHARGES	<u>14,567</u>	<u>13,850</u>	<u>16,139</u>	<u>13,850</u>
TOTAL CEMETERY	<u>64,948</u>	<u>83,806</u>	<u>83,139</u>	<u>88,723</u>

CITY OF DONNA, TEXAS

DEPARTMENT: LIBRARY			FUND: GENERAL	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	5	4	4	4
Part-time	4	3	3	3
DEPARTMENT TOTAL	9	7	7	7

DUTIES AND RESPONSIBILITIES:

The Donna Public Library continues to serve a diverse community of 24,500 people; The Library strives to provide quality programming that entertains, teaches and empowers our community.

1. Provides citywide services that entertain, teach, and empower the community.
2. Currently serves a diverse community of 24,500 people according to Texas State Library.
3. To freely make the history of what is known available for public use at a convenient place and time.
4. Provides 30 pac terminals, 2 DNS servers, 1 web server, and 1 DHCP server. Plus additional direct services to other depts.
5. Provides access via high speed fiber lines for telecommunication, internet access.
6. The facility is 10,860 square feet .
7. Utilizes routers, switches, and wireless devices for connectivity.
8. Provides high speed access to the internet using in house hardware and service via broadband connection.

GOALS AND OBJECTIVES:

1. With the dynamic of Internet access changing, and cloud computing becoming more effective and viable, the library intends to reduce the amount of in-house equipment and assign these roles to vendors.
2. Will outsource many services using ISP service providers.
3. Provide user-friendly workstations to the citizens.
4. Provide online reference services, access to databases, and online catalogs.
5. Enhance the appearance of the facility by undergoing repairs and upgrades.
6. Continue to provide programs and activities that will encourage young citizens to become life long readers and library users to emphasize a foundation for academic and lifelong successes.
7. The Library will expand its business information services.
8. New services focusing on youth will be implemented and will include a teen area, homework club, and more.
9. The Library expects to serve over 100,000 people during the next year.
10. Expected increase of 10-15% in the use of service provided.
11. 24 hour wireless service will be made available.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Number of users	108,000	100,000	120,000	126,000
2. Cards Issued	987	1,297	2,000	2,507
3. Circulations	41,200	35,000	35,000	31,900
4. Cash Receipts	37,304	35,864	34,259	32,737
5. ILL Borrowed	50	90	90	110
6. ILL Loaned	210	143	200	195
7. Programs	437	450	500	532
8. Program Participants	6,300	7,200	6,000	5,850
9. Digital Resources	70,369	57,430	60,000	54,816
10. Units of service	251,000	245,000	255,000	257,000

CITY OF DONNA, TEXAS

DEPARTMENT: LIBRARY

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
PERSONNEL SERVICES				
11-5711-4101 SALARIES AND WAGES	144,191	170,112	174,001	143,813
11-5711-4102 PART-TIME WAGES	40,224	37,336	32,107	47,689
11-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	23,753	31,080	28,109	43,932
11-5711-4105 TMRS RETIREMENT CONTRIBUTION	7,098	14,335	11,529	19,098
11-5711-4106 SOCIAL SECURITY & MEDICARE	14,048	15,869	16,173	17,067
11-5711-4107 TX WORKERS' COMPENSATION INS.	863	565	525	1,369
11-5711-4108 STATE UNEMPLOYMENT TAX	359	538	1,022	1,197
11-5711-4109 EDUCATION PAY	0	0	0	2,000
11-5711-4113 LONGEVITY	0	0	0	29,599
11-5711-4140 CELL PHONE ALLOWANCE	550	0	0	0
TOTAL PERSONNEL SERVICES	231,087	269,835	263,466	305,764
SUPPLIES & MATERIALS				
11-5712-4201 POSTAGE & DELIVERY SERVICE	275	400	458	400
11-5712-4205 SMALL TOOLS AND EQUIPMENT	0	500	0	500
11-5712-4211 PRINTING SUPPLIES	414	1,000	2,201	1,500
11-5712-4212 OFFICE SUPPLIES	3,469	600	1,542	1,500
11-5712-4213 JANITORIAL SUPPLIES	2,192	1,350	1,641	500
11-5712-4218 COPYING SUPPLIES	661	200	0	200
11-5712-4219 FILM & PHOTO SUPPLIES	0	200	0	200
11-5712-4220 REFRESHMENT SUPPLIES	320	400	134	400
11-5712-4221 LIBRARY BOOKS (CASH)	2,732	4,000	3,887	4,000
11-5712-4223 SPECIAL EVENTS AND ACTIVITIES	908	1,500	1,854	1,500
11-5712-4224 LIBRARY CD-ROMS & VIDEOS	0	500	688	500
11-5712-4225 COMPUTER SUPPLIES	0	500	0	500
11-5712-4229 SUPPLIES FOR READING PROGRAM	434	500	160	500
11-5712-4230 OFFICE EQUIP / FURNITURE	0	2,500	3,478	1,000
11-5712-4231 MINOR EQUIPMENT	223	300	0	300
11-5712-4232 MINOR COMPUTER SOFTWARE	1,854	3,000	0	1,000
TOTAL SUPPLIES & MATERIALS	13,485	17,450	16,043	14,500
PROPERTY & INFRASTRUCTURE				
11-5713-4302 BUILDING MAINTENANCE	7,685	2,500	2,752	3,000
11-5713-4303 A/C &/OR HEATING MAINT	8,685	1,500	140	1,000
11-5713-4304 BUILDING REPAIRS	1,200	3,000	3,062	3,000
11-5713-4314 MINOR PROPERTY IMPROVEMENT	0	1,000	153	1,000
TOTAL PROPERTY & INFRASTRUCTURE	17,570	8,000	6,107	8,000
EQUIP RENTAL & REPAIRS				
11-5714-4406 EQUIPMENT REPAIRS	9	12,270	0	2,000
11-5714-4419 PRINTER MAINT & REPAIR	0	500	480	500
11-5714-4420 SOFTWARE MAINTENANCE	3,472	2,400	2,200	2,400
11-5714-4425 COMPUTER MAINTENANCE & REPAIR	6,138	1,000	0	1,000
TOTAL EQUIP RENTAL & REPAIRS	9,619	16,170	2,680	5,900
OTHER SERVICE & CHARGES				
11-5715-4501 TELEPHONE & CELL PHONE SERVICE	21,476	6,500	13,407	6,500
11-5715-4504 TRAVEL AND/OR TRAINING	0	500	163	500
11-5715-4505 UTILITY SERVICES	19,581	16,000	15,919	14,000
11-5715-4506 SECURITY SERVICES FOR LIBRARY	3,012	2,400	2,033	2,400
11-5715-4509 T-1 DIGITAL LINE MONTHLY SVS	0	0	9,851	0
11-5715-4510 TELCO LINES - INTERNET SERVICE	2,729	6,500	356	6,500
11-5715-4511 MEMBERSHIPS & SUBSCRIPTION	827	1,000	1,971	2,000
11-5715-4513 LIBRARY READING SUBSCRIPTION	2,622	1,000	1,281	1,000
11-5715-4514 ELECTRONIC DATABASE SUBSCRIPTION	3,293	3,500	3,400	3,500
11-5715-4515 INTERNET EDUCATIONAL SUBSCRIPTION	1,361	1,500	0	1,000
11-5715-4517 LIBRARY BOOK SERVICES	0	1,000	0	1,000
11-5715-4523 COMMUNITY PROMOTION	0	250	0	250
11-5715-4526 OTHER PROFESSIONAL FEES	0	500	0	500
11-5715-4528 FIRE PREVENTION SERVICES	268	400	0	400
11-5715-4550 EMPLOYMENT TESTS & EXAMS	40	150	172	150
11-5715-4590 MISCELLANEOUS EXPENDITURES	359	0	0	0
11-5715-4592 CAFE RELATED	3,666	4,000	4,220	4,000
TOTAL OTHER SERVICE & CHARGES	59,234	45,200	52,773	43,700
CAPITAL OUTLAY				
11-5716-4617 COMPUTERS & ACCESSORIES	0	0	2,622	0
11-5716-4650 BLDG & STRUCTURES	25,513	0	7,450	0
TOTAL CAPITAL OUTLAY	25,513	0	10,072	0
TOTAL LIBRARY	356,507	356,655	351,141	377,864

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE & NON DEPARTMENTAL

FUND: 11 GENERAL FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>DEBT SERVICE P & I</u>				
11-5898-6303 PR SUNTRUST EQUIP LEASE# 09055	85,066	87,457	87,457	74,755
11-5898-6304 PRIN KEY GOVT LEASE	29,664	30,648	30,647	0
11-5898-6305 PRIN/FORD CREDIT/FIRE PICKUP	9,897	0	0	0
11-5898-6308 P & I LED LIGHT PROJECT	0	0	0	108,000
11-5898-6313 PRIN/US BANK/PD RICOH COPIER	1,363	425	405	0
11-5898-6314 PRIN/USBANK/MC-KYOCERA COPIER	1,237	0	93	0
11-5898-6803 INT SUNTRUST EQUIP LEASE#	5,785	3,395	3,395	955
11-5898-6804 INT PRIN KEY GOVT LEASE	1,998	1,015	190	0
11-5898-6805 INT/FORD CREDIT/FIRE-PICKUP	683	0	0	0
11-5898-6813 INT/US BANK/PD RICOH COPIER	51	0	2	0
11-5898-6814 INT/USBANK/MC KYOCERA COPIER	32	0	0	0
TOTAL DEBT SERVICE P & I	<u>135,776</u>	<u>122,940</u>	<u>122,189</u>	<u>183,710</u>
<u>TRANSFERS OUT</u>				
11-5919-7148 TRANSFER TO FINANCIAL FUND	0	593,698	593,698	0
TOTAL TRANSFER OUT	<u>0</u>	<u>593,698</u>	<u>593,698</u>	<u>0</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5185-4505 UTILITY SERVICES	5,176	0	0	0
11-5725-4510 T-1 DIGITAL LINE MONTHLY SERVICE	0	15,000	6,339	15,000
11-5995-4502 GENERAL LIABILITY INS & BONDS	0	121,294	125,948	125,000
11-5995-4516 LEGAL SERVICES	94,358	80,000	137,041	85,000
11-5995-4522 AUDIT SERVICE	33,449	34,000	35,070	36,000
11-5995-4524 ARCHITECT & ENGINEERING	0	0	0	330,289
11-5995-4526 OTHER PROFESSIONAL FEES	80,063	125,000	137,696	73,000
11-5995-4546 ELECTIONS	31,111	11,000	10,394	0
11-5995-4595 BANK SERVICE CHARGES	0	0	5,454	6,000
11-5995-4646 LED PROJECT	760,000	0	0	0
TOTAL OTHER SERVICE & CHARGES	<u>1,004,157</u>	<u>386,294</u>	<u>457,942</u>	<u>670,289</u>
TOTAL DEBT SERVICE & NON DEPARTMENTAL	<u><u>1,139,933</u></u>	<u><u>1,102,932</u></u>	<u><u>1,173,829</u></u>	<u><u>853,999</u></u>

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for resources that are legally restricted to expend for a specific purposes. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purpose.

Included in the Special Revenue Funds are:

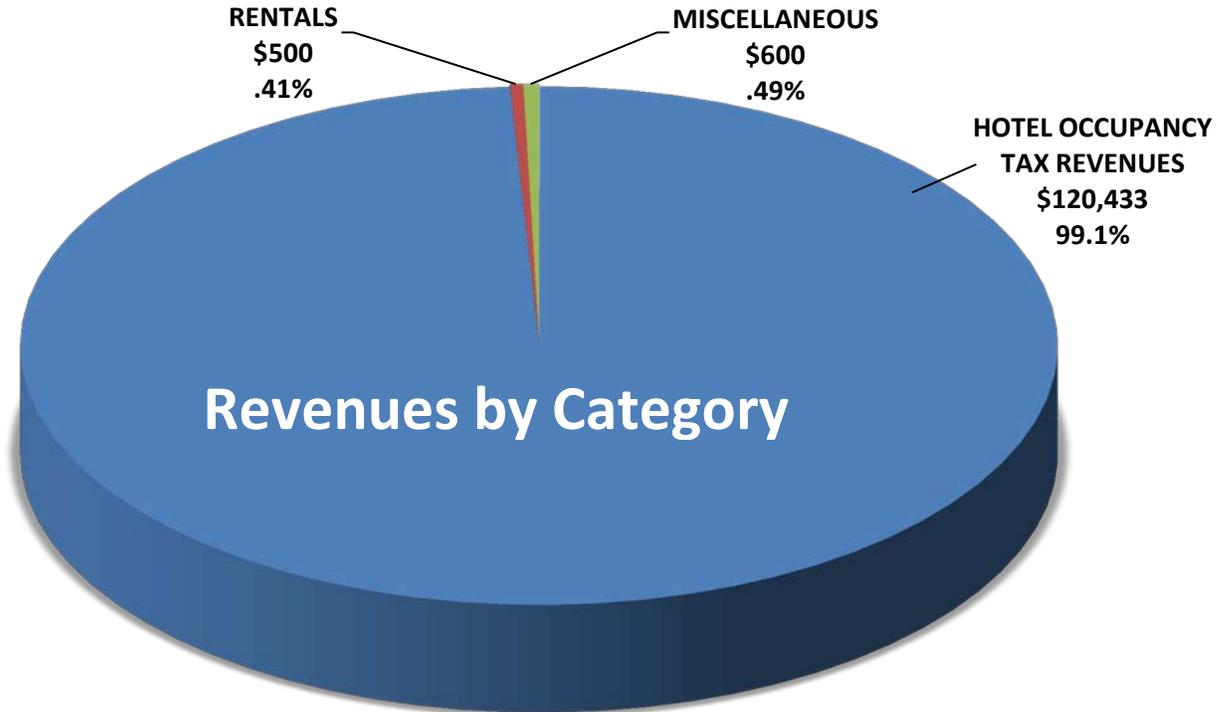
- **Hotel Occupancy Tax Fund**
- **Fire Equipment Service Fee Fund**
- **Texas Confiscated Money Forfeitures**
- **Tax Increment Reinvestment Zone #1**
- **Tax Increment Reinvestment Zone #2**

HOTEL/MOTEL OCCUPANCY TAX FUND

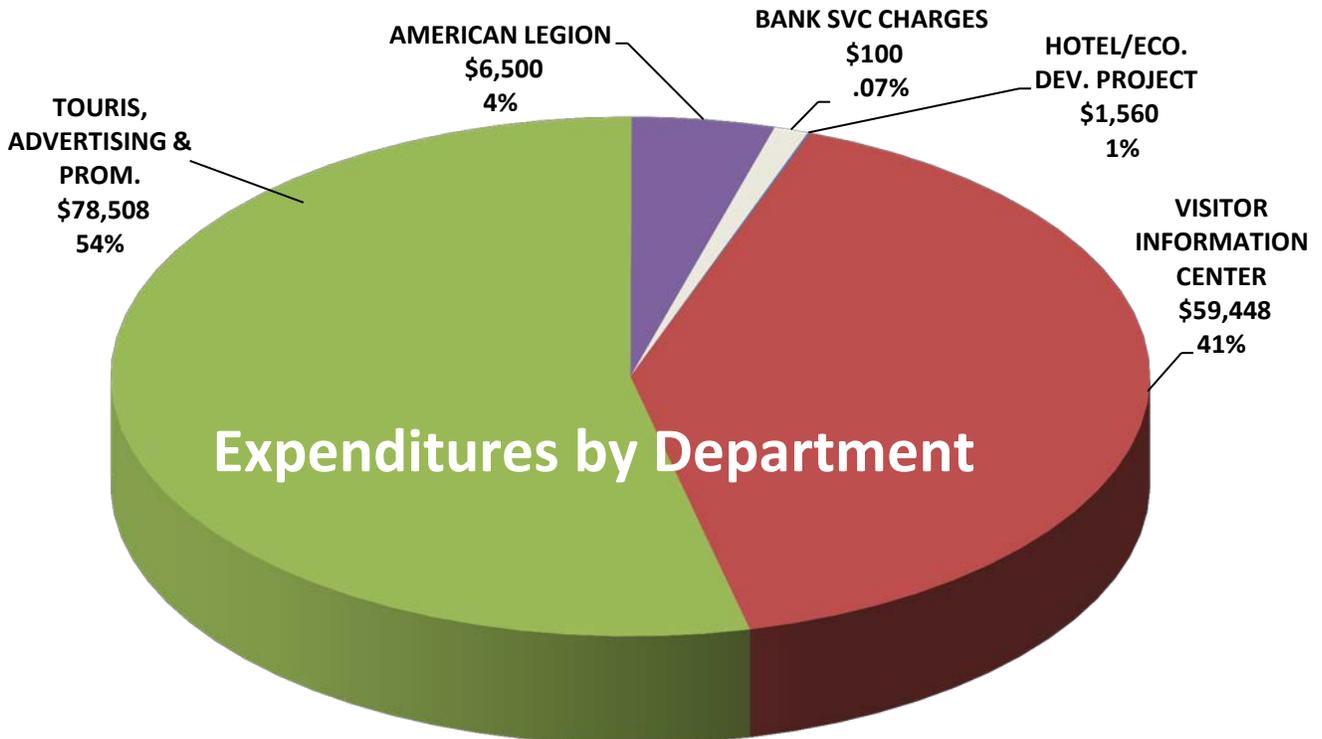
The **Hotel/Motel Occupancy Tax Fund** was established to account for the revenues generated from the hotel/motel tax. These funds will be expended to promote tourism, advertising and on various organizations that promote tourism. The modified accrual basis of accounting is used by the Hotel/Motel Occupancy Tax Fund in accordance with generally accepted accounting principles (GAAP).

HOTEL OCCUPANCY TAX FUND

FISCAL YEAR 2016-2017



Total \$146,116



Total \$146,116

CITY OF DONNA, TEXAS

DEPARTMENT: HOTEL OCCUPANCY TAX SUMMARY

FUND: 21 HOTEL OCCUPANCY TAX

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
			2015-2016	2015-2016	APPROVED
					2016-2017
<u>REVENUES</u>					
21-4011	HOTEL OCCUPANCY TAX REVENUES	119,071	120,433	140,516	145,016
21-4030	INTERGOVERNMENTAL	0	15,000	0	0
21-4040	CHARGES FOR CURRENT SERVICE	44,449	40,000	54,273	0
21-4041	RENTALS	1,200	500	600	500
21-4060	MISCELLANEOUS	787	600	1,482	600
21-4090	TRANSFERS-IN	0	23,000	0	0
TOTAL REVENUES		<u>165,507</u>	<u>199,533</u>	<u>196,871</u>	<u>146,116</u>
<u>EXPENDITURES</u>					
21-5095	BANK SERVICE CHARGES	52	100	114	100
21-5105	VISITOR INFORMATION CENTER	57,210	59,247	62,501	59,448
21-5125	TOURISM, ADVERTISING, & PROM.	162,623	15,000	41,453	78,508
21-5165	AMERICAN LEGION POST 107	5,000	5,000	6,300	6,500
21-5185	CHISHOLM TRAIL DEPT	100	79,300	96,979	0
21-5500	HOTEL/ECONOMIC DEV. PROJECT	6,570	424,882	330,526	1,560
TOTAL EXPENDITURES		<u>231,556</u>	<u>583,529</u>	<u>537,873</u>	<u>146,116</u>
REVENUE OVER/(UNDER) EXPENDITURES		<u><u>(66,050)</u></u>	<u><u>(383,996)</u></u>	<u><u>(341,002)</u></u>	<u><u>0</u></u>



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CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 21 HOTEL OCCUPANCY TAX

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>OTHER TAXES</u>				
21-4011-3205 VICTORIA PALMS INN & SUITE	40,836	43,700	37,261	42,700
21-4011-3207 HOTEL TAX SUPER 8 MOTEL	35,712	36,816	34,850	35,816
21-4011-3211 HOTEL TAX DOLPHIN MOTEL	13,158	12,697	13,817	12,000
21-4011-3213 COMFORT INN & SUITES	29,365	27,220	54,587	54,500
TOTAL OTHER TAXES	119,071	120,433	140,515	145,016
<u>INTERGOVERNMENTAL</u>				
21-4030-3971 LRGVDC	0	15,000	0	0
TOTAL INTERGOVERNMENTAL	0	15,000	0	0
<u>CHARGES FOR CURRENT SVS</u>				
21-4040-3820 CHISHOLM EVENT BOOTH FEE	7,101	7,000	9,625	0
21-4040-3823 VIP TABLE SPONSOR CHISHOL	4,400	4,000	6,400	0
21-4040-3825 CHISHOLM TRAIL CONCERT CHAIRS	0	0	4,685	0
21-4040-3826 CHISHOLM TRAIL PAGEANT FEE	2,400	2,000	1,923	0
21-4040-3843 COMMISSION ALCOHOLIC SALES	14,933	10,000	1,654	0
21-4040-3845 GALA EVENT	2,355	2,000	5,035	0
21-4040-3847 SPONSORS CHISHOLM TRAIL EVENT	13,260	15,000	24,951	0
TOTAL CHARGES FOR SERVICE	44,449	40,000	54,273	0
<u>RENTALS</u>				
21-4041-3753 DIGITAL SIGN ADVERTISING PROCEEDS	1,200	500	600	500
TOTAL RENTALS	1,200	500	600	500
<u>MISCELLANEOUS</u>				
21-4060-3625 SALE OF CITY ASSETS	0	0	0	0
21-4060-3640 INVESTMENT INCOME-LOGIC	717	600	1,482	600
21-4060-3690 MISCELLANEOUS REVENUE	70	0	0	0
TOTAL MISCELLANEOUS	787	600	1,482	600
<u>CONTRIBUTIONS RECEIVED</u>				
21-4080-3915 SPONSOR FOR CHISHOLM EVENT	0	23,000	0	0
TOTAL CONTRIBUTIONS RECEIVED	0	23,000	0	0
TOTAL REVENUES	165,507	199,533	196,871	146,116

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 21 HOTEL OCCUPANCY TAX

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
			2015-2016	2015-2016	APPROVED
					2016-2017
<u>VISITOR INFORMATION CENTER</u>					
21-5101-4101	SALARIES AND WAGES	24,208	28,601	28,601	29,333
21-5101-4104	HEALTH/DENTAL/LIFE INSURANCE	2,217	4,144	4,144	4,184
21-5101-4105	TMRS RETIREMENT CONTRIBUTION	1,084	1,978	1,978	2,630
21-5101-4106	SOCIAL SECURITY & MEDICARE	1,874	2,188	2,188	2,350
21-5101-4107	TX WORKERS COMPENSATIONS INSURANCE	53	126	126	115
21-5101-4108	STATE UNEMPLOYMENT TAX	0	210	210	114
21-5101-4113	LONGEVITY	0	0	0	860
21-5101-4115	EDUCATION PAY	0	0	0	333
21-5101-4150	AUTOMOBILE ALLOWANCE	850	0	0	0
21-5105-4503	PUBLIC INFORMATION NOTICE	25	0	0	0
21-5105-4518	RENTS AND CONTRACTUALS	0	0	3,254	19,529
21-5105-4520	TOURIST INFO CENTER CONTRACTS	26,900	22,000	22,000	0
TOTAL VISITOR INFORMATION CENTER		57,211	59,247	62,501	59,448
<u>TOURIST ADVERTISING & PROMOTIONS</u>					
21-5125-4518	ADVERTISING - ATTRACT VISITORS	0	0	2,913	38,508
21-5125-4530	TOURISM DEVELOPMENT PROMOTION	38,702	15,000	36,456	15,000
21-5125-4532	CHISHOLM TRAIL FESTIVAL	123,922	0	2,084	25,000
TOTAL TOURIST ADVERTISING & PROMOTIONS		162,623	15,000	41,453	78,508
<u>AMERICAN LEGION POST 107</u>					
21-5165-4523	AMERICAN LEGION POST #107	5,000	5,000	6,300	6,500
TOTAL AMERICAN LEGION POST 107		5,000	5,000	6,300	6,500
<u>CHISHOLM TRAIL DEPT</u>					
21-5185-4001	MUSIC & ENTERTAINMENT	0	60,000	64,908	0
21-5185-4003	GALA	0	4,000	4,127	0
21-5185-4005	PAGEANT	0	3,000	7,878	0
21-5185-4007	ADVERTISEMENT	100	3,000	6,317	0
21-5185-4009	CHISHOLM TRAIL LUNCH MTGS	0	1,300	1,432	0
21-5185-4011	COMMISSION ALCOHOL & CARNIVALS	0	8,000	312	0
21-5185-4012	WESTERN ENTRANCE	0	0	2,557	0
21-5185-4013	RENTALS	0	0	2,962	0
21-5185-4014	TEMPORARY FENCE	0	0	1,560	0
21-5185-4015	ILLUMINATIONS	0	0	588	0
21-5185-4016	COOK OFF PRIZES	0	0	4,339	0
TOTAL CHISHOLM TRAIL DEPT		100	79,300	96,979	0
<u>CAPITAL OUTLAY</u>					
21-5506-4650	MONUMENT SIGN	6,180	300,000	325,479	0
21-5506-4653	DIGITAL SYSTEM	0	25,000	0	0
21-5506-4655	TECHNOLOGY (PHONE/NETWORK)	0	23,000	0	0
21-5506-4657	LRGVDC NEW BUS ROUTE (BRIDGE)	0	23,000	0	0
21-5506-4659	ORDINANCE CODIFICATION	0	16,667	0	0
21-5506-4661	SECURITY CAMERAS	0	15,000	0	0
21-5506-4663	GPS TRACKING & WORK ORDER SYS.	0	10,755	0	0
21-5506-4665	RELOCATION COST/FURNITURE	0	7,000	0	0
21-5506-4667	TIME CLOCK	0	1,500	0	0
21-5506-4669	BIOMETRIC SWIPE-IN	0	1,400	0	0
TOTAL CAPITAL OUTLAY		6,180	423,322	325,479	0
<u>OTHER SERVICE & CHARGES</u>					
21-5095-4595	BANK SERVICE & SUPPLY CHARGES	52	100	114	100
21-5505-4506	CAMERA & SIGN M&R	390	1,560	5,046	1,560
TOTAL OTHER SERVICE & CHARGES		442	1,660	5,160	1,660
TOTAL EXPENDITURES		231,556	583,529	537,873	146,116

FIRE EQUIPMENT SERVICE FEE FUND

The **Fire Equipment Service Fee Fund** is used to account for a fire equipment fee used to finance equipment for the Fire Department. The modified accrual basis of accounting is used by the Fire Equipment Service Fee Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE EQUIPMENT SERVICE SUMMARY

FUND: 22 FIRE EQUIPMENT SERVICE

	ACTUAL	AMENDED	ESTIMATED	CITY	
	2014-2015	BUDGET	REV/EXP	COUNCIL	
		2015-2016	2015-2016	APPROVED	
				2016-2017	
<u>REVENUES</u>					
4040	CHARGES FOR CURRENT SRVS	71,650	71,784	72,595	72,876
4050	FINES & FORFEITURES	(390)	0	(5)	0
4060	MISCELLANEOUS	154	0	600	400
	TOTAL REVENUES	71,415	71,784	73,190	73,276
<u>EXPENDITURES</u>					
5216	VOLUNTEER FIRE DEPT.	0	0	31,750	3,276
5898	DEBT SERVICE P&I	51,906	0	0	0
5919	TRANSFERS OUT	0	70,000	70,000	70,000
	TOTAL EXPENDITURES	51,906	70,000	101,750	73,276
REVENUES OVER/(UNDER) EXPENDITURES		19,509	1,784	(28,560)	0

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 22 FIRE EQUIPMENT SERVICES

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>CHARGES FOR CURRENT SVS</u>				
22-4040-3695 FIRE EQUIPMENT	71,650	71,784	72,595	72,876
TOTAL FINES & FORFEITURES	71,650	71,784	72,595	72,876
<u>FINES & FORFEITURES</u>				
22-4050-3690 FIRE FEES-BAD DEBT PROVISION	(390)	0	0	0
22-4050-3695 FEE SETTLEMENTS CITY MANAGER	0	0	(5)	0
TOTAL FINES & FORFEITURES	(390)	0	(5)	0
<u>MISCELLANEOUS</u>				
22-4060-3640 INVEST INCOME-LOGIC	154	0	600	400
TOTAL MISCELLANEOUS	154	0	600	400
TOTAL REVENUES	71,415	71,784	73,190	73,276

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 22 FIRE EQUIPMENT FUND

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>VOLUNTEER FIRE DEPT.</u>				
22-5216-4618 COMMUNICATION EQUIPMENT	0	0	31,750	3,276
TOTAL VOLUNTEER FIRE DEPT.	0	0	31,750	3,276
<u>DEBT SERVICE P&I</u>				
22-5898-6304 PRINCIPAL- FERRERA CUSTOM TRUCK	49,444	0	0	0
22-5898-6804 INTEREST-FERRARA CUSTOM TRUCK	2,462	0	0	0
TOTAL DEBT SERVICE P&I	51,906	0	0	0
<u>TRANSFERS OUT</u>				
22-5919-7141 TRANSFER TO DEBT SERVICE	0	70,000	70,000	70,000
TOTAL CAPITAL OUTLAY	0	70,000	70,000	70,000
TOTAL DEBT SERVICE	51,906	70,000	101,750	73,276

TEXAS CONFISCATED FORFEITURES FUND

The Texas Confiscated Forfeiture Fund is used to account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force. The modified accrual basis of accounting is used by the Texas confiscated Forfeiture Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: TX CONFISCATED FORFEITURE SUMMARY

FUND: 23 TEXAS CONFISCATED FORFEITURE

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
		2014-2015	2015-2016	2015-2016	APPROVED
		2014-2015	2015-2016	2015-2016	2016-2017
<u>REVENUES</u>					
4050	FINES & FORFEITURES	500	5,000	7,337	10,000
4060	MISCELLANEOUS	1,187	0	6,750	0
	TOTAL REVENUES	<u>1,687</u>	<u>5,000</u>	<u>14,087</u>	<u>10,000</u>
<u>EXPENDITURES</u>					
5202	SUPPLIES & MATERIALS	0	5,000	0	10,000
5206	CAPITAL OUTLAY	4,000	0	0	0
	TOTAL EXPENDITURES	<u>4,000</u>	<u>5,000</u>	<u>-</u>	<u>10,000</u>
REVENUES OVER/(UNDER) EXPENDITURES		<u><u>(2,313)</u></u>	<u><u>0</u></u>	<u><u>14,087</u></u>	<u><u>0</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND:23 TEXAS CONFISCATED FORFEITURE

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>FINES & FORFEITURES</u>				
23-4050-3620 POLICE CONFISCATED FORFEITURES	500	5,000	14,087	10,000
TOTAL FINES & FORFEITURES	500	5,000	14,087	10,000
<u>MISCELLANEOUS</u>				
23-4060-3620 POLICE CONFISCATED FORFEITURES	1,187	0	0	0
TOTAL MISCELLANEOUS	1,187	0	0	0
TOTAL REVENUES	1,687	5,000	14,087	10,000

CITY OF DONNA, TEXAS

DEPARTMENT:EXPENDITURES

FUND:23 TEXAS CONFISCATED FORFEITURE

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>SUPPLIES & MATERIALS</u>				
23-5202-4292 SWAT TACTICAL EQUIPMENT	0	5,000	-	10,000
TOTAL SUPPLIES & MATERIAL	0	5,000	0	10,000
<u>CAPITAL OUTLAY</u>				
23-5206-4617 VEHICLE PURCHASES	4,000	0	0	0
TOTAL CAPITAL OUTLAY	4,000	0	0	0
TOTAL EXPENDITURES	4,000	5,000	0	10,000

TAX INCREMENT REINVESTMENT ZONE #1

The Tax Increment Reinvestment Zone #1 (TIRZ) is a Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.

Red River Subdivision

CITY OF DONNA, TEXAS

DEPARTMENT: TIRZ 1

FUND: 74 REINVESTMENT ZONE TIRZ 1

	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	ESTIMATED REV/EXP 2015-2016	CITY COUNCIL APPROVED 2016-2017
<u>REVENUES</u>				
<u>AD VALOREM PROPERTY TAX</u>				
74-4010-3101 CURRENT CITY PROPERTY TAX TIRZ 1	55,545	0	0	36,680
74-4010-3102 PRIOR YR CITY PROPERTY TAX TIRZ 1	51,468	0	0	0
74-4010-3103 CURRENT COUNTY PROP. TAX TIRZ 1	25,233	0	29,304	19,368
74-4010-3151 COUNTY TAXES COLLECTED PY TIRZ 1	21,916	0	0	0
TOTAL AD VALOREM PROPERTY TAX	154,162	0	29,304	56,048
<u>MISCELLANEOUS</u>				
74-4060-3617 INTEREST INCOME - INVESTMENTS	828	0	245	0
TOTAL MISCELLANEOUS	828	0	245	0
TOTAL REVENUES	154,990	0	29,549	56,048
<u>EXPENDITURES</u>				
<u>SUPPLIES & MATERIALS</u>				
74-5602-4212 OFFICE SUPPLIES	0	0	79	0
TOTAL SUPPLIES & MATERIALS	0	0	79	0
<u>OTHER SERVICE & CHARGES</u>				
74-5605-4516 LEGAL	2,000	0	25,000	0
TOTAL OTHER SERVICE & CHARGES	2,000	0	25,000	0
<u>CAPITAL OUTLAY</u>				
74-5606-4611 ADM. COST C O D T1	5,000	0	0	5,000
74-5606-4612 ADM. COST COUNTY T1	2,000	0	0	2,000
74-5606-4613 T1 DEV. REIM. EXP. RED RIVER	0	0	195,000	0
74-5706-4601 TIRZ 2 DEV. REIM. EXP. MA	0	0	809,526	0
TOTAL CAPITAL OUTLAY	7,000	0	1,004,526	7,000
TOTAL RED RIVER DEV. COST	9,000	0	1,029,605	7,000
REVENUES OVER/(UNDER) EXPENDITURES	145,990	0	(1,000,056)	49,048

TAX INCREMENT REINVESTMENT ZONE #2

The Tax Increment Reinvestment Zone #2 (TIRZ) is a Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.

River Crossing Subdivision

CITY OF DONNA, TEXAS

DEPARTMENT: TIRZ 2

FUND: 75 REINVESTMENT ZONE TIRZ 2

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>REVENUES</u>				
<u>AD VALOREM PROPERTY TAX</u>				
75-4010-3101 CURRENT CITY PROPERTY TAX TIRZ 2	29,608	0	16,390	26,050
75-4010-3102 PRIOR YR CITY PROPERTY TAX TIRZ 2	9,253	0	0	0
75-4010-3101 CURRENT PROP. TAX COUNTY	12,586	0	0	7,608
TOTAL AD VALOREM PROPERTY TAX	51,447	0	16,390	33,658
TOTAL REVENUES	51,447	0	16,390	33,658
<u>EXPENDITURES</u>				
<u>OTHER SERVICES & CHARGES</u>				
75-5606-4611 ADM. COST C O D T1	15,000	0	5,000	2,500
75-5606-4612 ADM. COST COUNTY T1	20,000	0	0	2,500
OTHER SERVICE & CHARGES	35,000	0	5,000	5,000
TOTAL EXPENSES	35,000	0	5,000	5,000
REVENUES OVER/(UNDER) EXPENDITURES	16,447	0	11,390	28,658

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for all financial resources used for the acquisition and/or construction of major facilities and/or assets. The modified accrual basis of accounting is used by these funds in accordance with generally accepted accounting principles (GAAP). Included in this fund are:

- 2015 Certificate of Obligations
- 2016 Certificate of Obligations
- Financial Fund

CITY OF DONNA, TEXAS

DEPARTMENT: 2015 CO's CONSTRUCTION FUND

FUND: 69 2015 CO's CONSTRUCTION FUND

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
			2015-2016	2015-2016	APPROVED
					2016-2017
	<u>REVENUES</u>				
4060	INTEREST ON BANK ACCOUNT	0	0	0	0
4095	OTHER FINANCING SOURCES	4,474,822	3,622,903	0	0
	TOTAL REVENUES	4,474,822	3,622,903	0	0
		3,622,903			
	<u>EXPENDITURES</u>				
5091	CITY'S ADV FUNDING SHARE	90,000	0	0	0
5106	INSPECTION FACILITY	1,112,660	1,590,000	318,416	114,630
5216	FIRE DEPARTMENT	851,919	0	0	0
5356	STREETS, ALLEYS, SIDEWALKS	46,103	1,750,000	489,185	994,185
5716	LIBRARY	0	108,081	0	108,081
5898	DEBT SERVICE	174,822	174,822	167,018	7,804
	TOTAL EXPENDITURES	2,275,504	3,622,903	974,619	1,224,700
	REVENUES OVER/(UNDER) EXPENDITURES	2,199,319	0	(974,619)	(1,224,700)

CITY OF DONNA, TEXAS

DEPARTMENT: 2016 CO'S CONSTRUCTION FUND

FUND: 55 2016 CONSTRUCTION FUND

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
			2015-2016	2015-2016	APPROVED
					2016-2017
<u>REVENUES</u>					
4060	TRANSFER IN GENERAL FUND	0	0	6,616	6,500
4095	TRANSFER IN 2014 TAX NOTES	0	6,120,017	1,010,681	5,096,221
	TOTAL REVENUES	<u>0</u>	<u>6,120,017</u>	<u>1,017,297</u>	<u>5,102,721</u>
<u>EXPENDITURES</u>					
5606	WATER DISTRIBUTION	0	4,964,977	500,470	4,464,507
5686	BRIDGE DEPARTMENT	0	992,995	312,253	638,214
5898	DEBT SERVICE P & I	0	162,045	204,574	0
	TOTAL EXPENDITURES	<u>0</u>	<u>6,120,017</u>	<u>1,017,297</u>	<u>5,102,721</u>
REVENUES OVER/(UNDER) EXPENDITURES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



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CITY OF DONNA, TEXAS

DEPARTMENT: FINANCIAL FUND SUMMARY

FUND: 48 FINANCIAL FUND

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
			2015-2016	2015-2016	APPROVED
					2016-2017
	<u>REVENUES</u>				
4090	TRANSFER IN GENERAL FUND	0	593,698	593,698	0
4090	TRANSFER IN 2014 TAX NOTES	0	43,751	0	43,751
4090	TRANSFER IN WATER & SEWER	0	2,126,326	1,000,000	1,126,326
4090	TRANSFER IN CITY INT'L BRIDGE	0	13,655	13,655	0
	TOTAL REVENUES	0	2,777,430	1,607,353	1,170,077
	<u>EXPENDITURES</u>				
5156	TECHNOLOGY PROJECTS	0	162,667	97,020	65,647
5166	CITY HALL	0	39,200	1,225	37,975
5206	POLICE DEPT. PROJECTS	0	381,031	114,554	266,477
5606	UTILITY DEPT. TECH. PROJECTS	0	494,873	142,601	352,272
5646	UTILITY DEPT. PROJECTS	0	1,686,004	1,207	1,684,797
5686	CITY INT'L BRIDGE	0	13,655	1,568	12,087
	TOTAL EXPENDITURES	0	2,777,430	358,175	2,419,255
	REVENUES OVER/(UNDER) EXPENDITURES	0	0	1,249,178	(1,249,178)

DEBT SERVICE FUND

The Debt Service Fund is established by Ordinance authorizing the issuance of general obligation bonds as well as certificates of obligation. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve. The modified accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY DEPARTMENT

FUND: 41 DEBT SERVICE

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
		2014-2015	2015-2016	2015-2016	APPROVED
					2016-2017
	<u>REVENUES</u>				
4010	PROPERTY TAXES	1,964,097	1,165,831	1,194,357	963,580
4060	MISCELLANEOUS	856	812	4,160	812
4090	TRANSFERS IN	254,763	1,624,674	1,696,153	1,455,000
	TOTAL REVENUES	<u>2,219,717</u>	<u>2,791,317</u>	<u>2,894,670</u>	<u>2,419,392</u>
	<u>EXPENDITURES</u>				
5895	OTHER SERVICE & CHARGES	1,100	1,200	415	1,200
5898	DEBT SERVICES P&I	368,542	2,996,914	1,605,702	2,354,057
5919	TRANSFERS OUT	1,610,089	0	168,523	0
	TOTAL EXPENDITURES	<u>1,979,731</u>	<u>2,998,114</u>	<u>1,774,640</u>	<u>2,355,257</u>
	REVENUES OVER/(UNDER) EXPENDITURES	<u><u>239,986</u></u>	<u><u>(206,797)</u></u>	<u><u>1,120,030</u></u>	<u><u>64,135</u></u>



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CITY OF DONNA, TEXAS

DEPARTMENT:REVENUES

FUND: 41 DEBT SERVICE

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>AD VALOREM PROPERTY TAX</u>				
41-4010-3101 AD VALOREM PROPERTY TAX CURRENT	1,586,053	873,357	890,000	671,106
41-4010-3102 AD VALOREM PROPERTY TAX DELQ	235,099	169,827	195,824	169,827
41-4010-3103 PENALTY & INTEREST-DELQ TAXES	141,346	121,271	106,845	121,271
41-4010-3104 MANUAL RENDERING PENALTIES	1,599	1,376	1,688	1,376
TOTAL AD VALOREM PROPERTY TAX	<u>1,964,097</u>	<u>1,165,831</u>	<u>1,194,357</u>	<u>963,580</u>
<u>MISCELLANEOUS</u>				
41-4060-3640 INVESTMENT INCOME-LOGIC	856	812	4,160	812
TOTAL CAPITAL OUTLAY	<u>856</u>	<u>812</u>	<u>4,160</u>	<u>812</u>
<u>TRANSFERS IN</u>				
41-4090-7022 TRANSFERS IN FIRE FEE	0	70,000	70,000	70,000
41-4090-7036 2001 STREET BOND DEBT SERVICES	254,763	258,867	255,755	0
41-4090-7045 TRANSFER IN DEDC 4A	0	140,000	140,000	140,000
41-4090-7046 TRANSFER IN DCD 4B	0	140,000	140,000	140,000
41-4090-7061 TRANSFER IN INT'L BRIDGE	0	1,015,807	1,090,398	1,105,000
TOTAL TRANSFERS IN	<u>254,763</u>	<u>1,624,674</u>	<u>1,696,153</u>	<u>1,455,000</u>
TOTAL REVENUES	<u><u>2,219,717</u></u>	<u><u>2,791,317</u></u>	<u><u>2,894,670</u></u>	<u><u>2,419,392</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE

FUND: 41 DEBT SERVICE

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>OTHER SERVICE & CHARGES</u>				
41-5895-4599 FISCAL AGENT FEES	1,100	1,200	415	1,200
TOTAL OTHER SERVICE & CHARGES	1,100	1,200	415	1,200
<u>DEBT SERVICES P & I</u>				
41-5898-6003 P-2001 COMB TX & LMT PLDG R C O	300,000	320,000	320,000	0
41-5898-6081 P-2006 LMT TX REFUNDING BDS	5,182	5,344	5,344	0
41-5898-6104 P-2007 C O'S BRIDGE	0	400,000	0	385,000
41-5898-6110 P-2006 LMT TAX REF BRIDGE	0	159,656	159,656	0
41-5898-6114 P-2014 TAX NOTES	0	68,400	68,400	70,200
41-5898-6115 P-2015 CERTIFICATES OF OBLIGATIONS	0	0	0	145,000
41-5898-6116 P-2016 C.O.'s BRIDGE	0	0	0	54,168
41-5898-6503 INT-2001 COMB TX&LMT PLDG RE C O	22,485	7,680	7,680	0
41-5898-6504 INT-2007 C O'S BRIDGE	0	1,831,250	921,875	1,461,966
41-5898-6581 INT-2006 LMT TX REFUNDING	338	114	114	0
41-5898-6610 INT-2006 LMT TAX REFUNDING BRIDGE	0	3,409	3,409	0
41-5898-6613 INT-2012 LMT TAX REFUNDING	35,801	35,801	35,801	35,801
41-5898-6614 INT - 2014 TAX NOTES	4,737	7,041	7,041	5,815
41-5898-6615 INT - 2015 C.O.'S	0	158,219	76,382	162,225
41-5898-6616 INT - 2016 C T TOLL BRIDGE REVENUES	0	0	0	33,882
TOTAL DEBT SERVICE P&I	368,543	2,996,914	1,605,702	2,354,057
<u>TRANSFERS OUT</u>				
41-5919-4162 TRANSFER TO BRIDGE (DEBT)	1,610,089	0	168,523	0
TOTAL TRANSFERS OUT	1,610,089	0	168,523	0
TOTAL EXPENDITURES	1,979,731	2,998,114	1,774,640	2,355,257

ENTERPRISE FUNDS

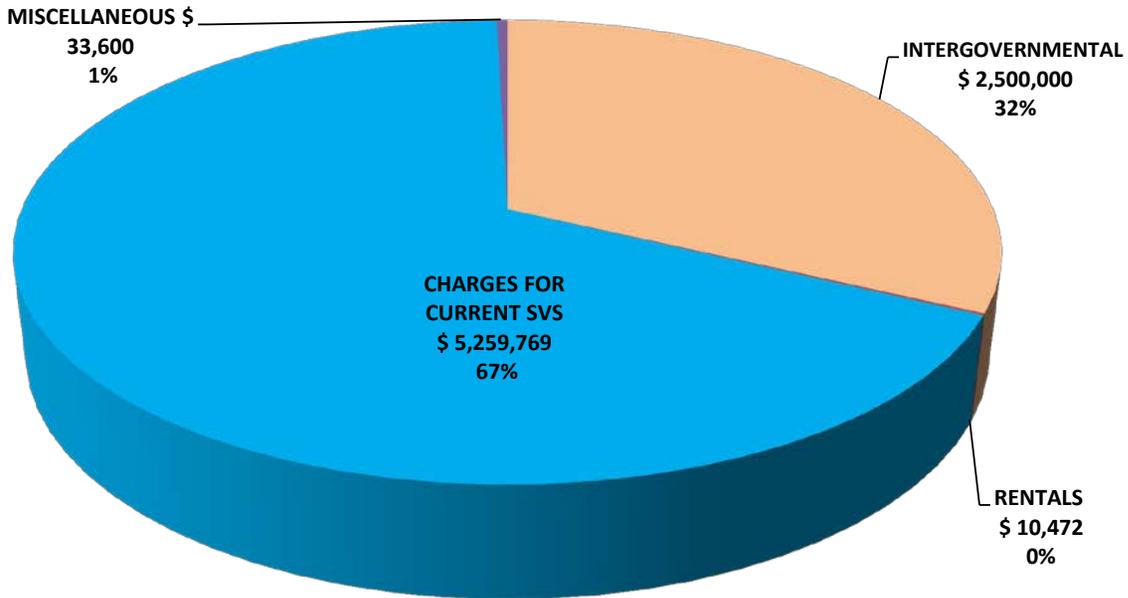
The Enterprise Funds are used to account for City operations that are financed and/or operated in a manner similar to a private business enterprise. Included in the Enterprise Funds are:

- **Water and Sewer Fund**
- **Alliance International Bridge Fund**

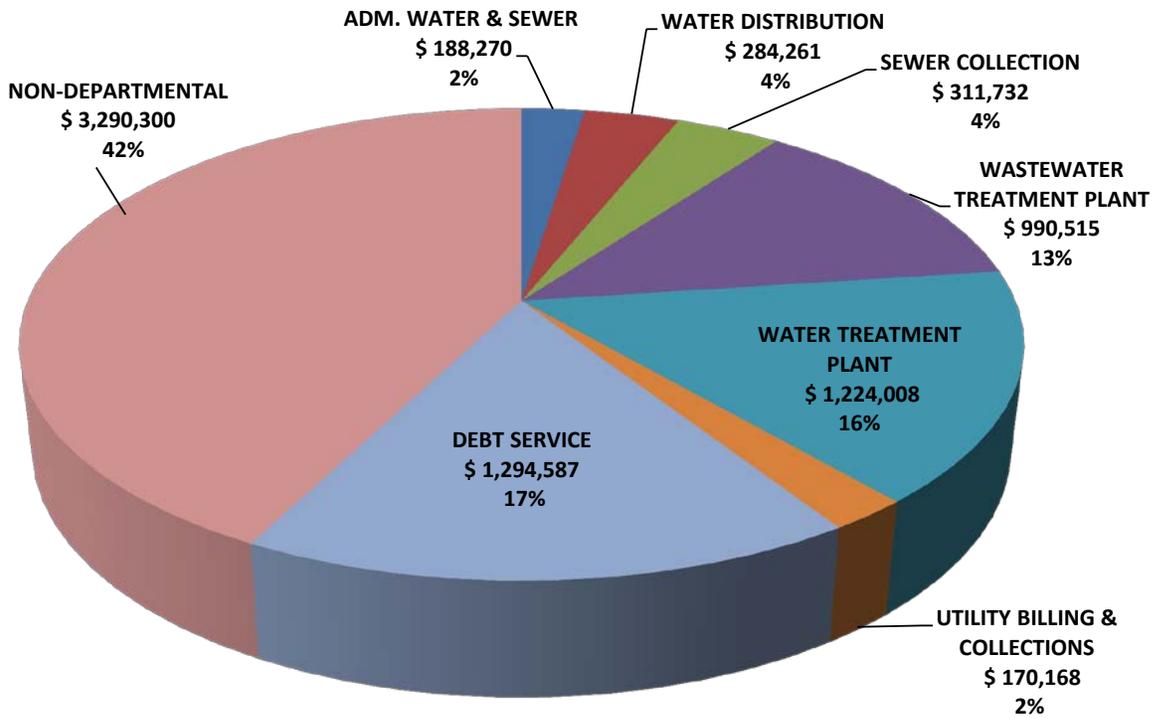
WATER AND SEWER FUND

The **Water and Sewer Fund** is used to account for water and wastewater service revenue and expenses. All activities associated with the delivery of treated water and the collection of wastewater including: operations, maintenance, billing & collections and system administration are included in this fund. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

WATER AND SEWER FUND FISCAL YEAR 2016-2017



REVENUES \$7,803,841



EXPENSES \$7,753,841

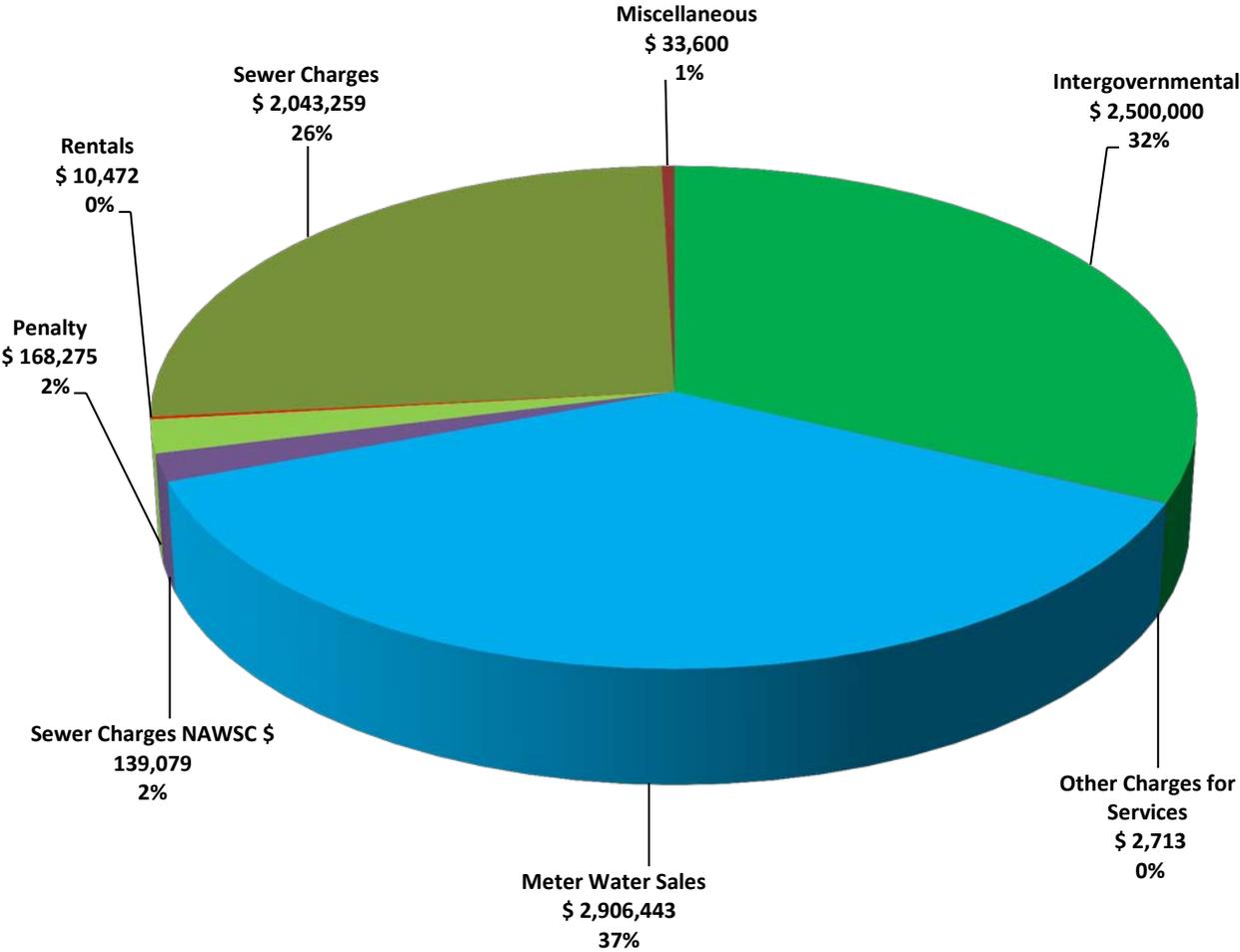
CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY

FUND: 51 WATER AND SEWER

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
			2015-2016	2015-2016	APPROVED
					2016-2017
<u>REVENUES</u>					
51-4030	INTERGOVERNMENTAL	0	0	0	2,500,000
51-4040	CHARGES FOR CURRENT SVS	5,060,415	5,616,291	5,216,267	5,319,769
51-4041	RENTALS	10,368	10,332	8,640	10,472
51-4050	FINES & FORFEITURES	0	300	0	300
51-4060	MISCELLANEOUS	48,128	19,364	42,070	33,300
51-4096	PROVISION FOR BAD DEBT	(27,001)	(60,000)	(60,000)	(60,000)
TOTAL REVENUES		5,091,910	5,586,287	5,206,977	7,803,841
<u>EXPENSES</u>					
51-5660	ADMINISTRATION W & S	5,298	242,704	164,551	188,270
51-5600	WATER DISTRIBUTION	36,593	1,159,570	960,958	284,261
51-5610	SEWER COLLECTION	160,441	643,872	590,707	311,732
51-5620	WASTEWATER TREATMENT PLANT	316,077	505,934	578,045	990,515
51-5640	WATER TREATMENT PLANT	523,488	793,373	874,858	1,224,008
51-5680	UTILITY BILLING & COLLECTION	10,554	200,785	242,002	170,168
51-5700	OPERATIONS CONTRACTOR	2,041,192	0	0	0
51-5890	DEBT SERVICE	384,453	850,402	858,394	1,294,587
51-5990	NON-DEPARTMENTAL	2,328,364	2,871,606	1,734,637	3,290,300
TOTAL EXPENSES		5,806,462	7,268,246	6,004,152	7,753,841
	REVENUES OVER/(UNDER) EXPENSES	<u>(714,552)</u>	<u>(1,681,959)</u>	<u>(797,175)</u>	<u>50,000</u>

**WATER AND SEWER FUND
REVENUES
FISCAL YEAR 2016-2017**



TOTAL \$7,803,841

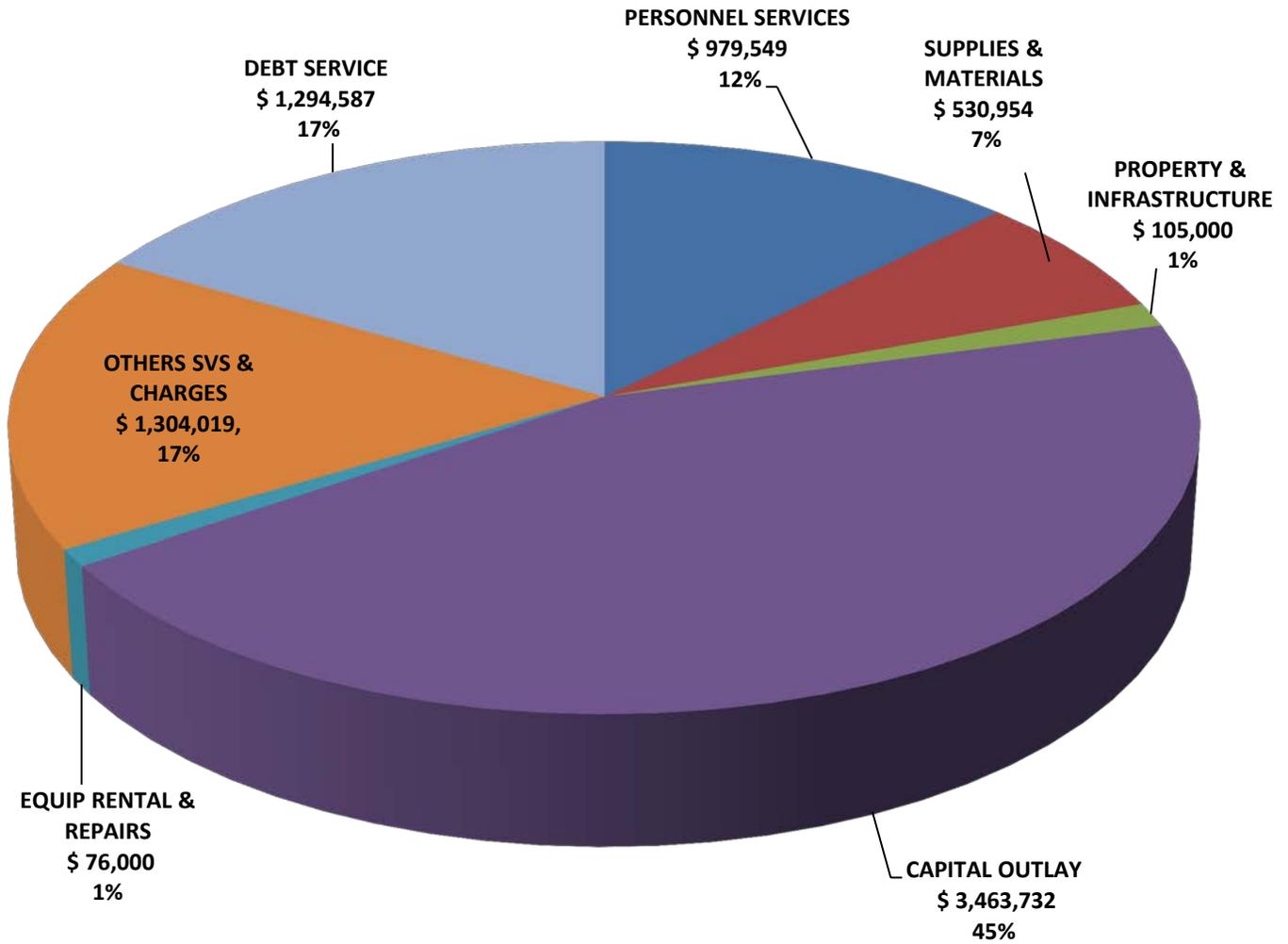
CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 51 WATER AND SEWER

	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	ESTIMATED REV/EXP 2015-2016	CITY COUNCIL APPROVED 2016-2017
<u>GRANTS</u>				
51-4030-3920 FEMA GRANT	0	0	0	2,500,000
TOTAL GRANTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500,000</u>
<u>CHARGES FOR CURRENT SVS</u>				
51-4040-3607 METER WATER SALES	2,763,986	3,094,182	2,854,146	2,906,443
51-4040-3608 WATER SETTLEMENTS - CITY MGR	312	0	(5,000)	0
51-4040-3609 SEWER CHARGES	1,951,688	2,069,370	2,011,497	2,043,259
51-4040-3610 SEWER SETTLEMENTS -CITY MGR	0	0	(5,000)	0
51-4040-3618 SEWER CHARGES BY NORTH ALAMO	116,059	212,505	118,634	139,079
51-4040-3645 WATER RECONNECT FEE	21,490	23,215	36,870	31,003
51-4040-3647 WATER METER TAMPERING FEE	100	0	0	0
51-4040-3650 WATER ACCESS FEE - INSIDE	11,275	6,725	13,925	9,734
51-4040-3651 WATER ACCESS FEE - OUTSIDE	300	750	600	309
51-4040-3652 WATER METER TAP FEES - INSIDE	14,075	6,525	14,763	10,918
51-4040-3653 WATER METER TAP FEES - OUT	375	750	3,000	2,766
51-4040-3655 SEWER ACCESS FEES	8,150	6,038	10,175	7,983
51-4040-3660 LATE PENALTY CHARGE	172,605	196,231	162,657	168,275
TOTAL CHARGES FOR CURRENT SVS	<u>5,060,415</u>	<u>5,616,291</u>	<u>5,216,267</u>	<u>5,319,769</u>
<u>RENTALS</u>				
51-4041-3666 WATER TOWER RENTAL	10,368	10,332	8,640	10,472
TOTAL RENTALS	<u>10,368</u>	<u>10,332</u>	<u>8,640</u>	<u>10,472</u>
<u>FINES & FORFEITURES</u>				
51-4050-3523 WTR METER TAMPERING FINE	0	300	0	300
TOTAL FINES & FORFEITURES	<u>0</u>	<u>300</u>	<u>0</u>	<u>300</u>
<u>MISCELLANEOUS</u>				
51-4060-3617 INTEREST INCOME - INVESTMENTS	0	0	2,209	2,350
51-4060-3619 INTEREST-INVESTMENTS	14,889	14,161	23,060	15,000
51-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	3,401	3,086	11,413	11,600
51-4060-3641 LOGIC/W/S PAYMENT RESERVE	51	46	7	0
51-4060-3647 LOGIC-06/06A TAX NOTE I&S	47	33	5	0
51-4060-3648 LOGIC-01A REHAB BOND I&S A	88	89	13	0
51-4060-3650 LOGIC-NADBANK/ O & M RESERVE	682	616	2,871	2,800
51-4060-3660 LOGIC-09 SEWER BOND I&S AC	494	448	2,078	200
51-4060-3665 LOGIC-09 TAX NOTE I&S	148	100	19	0
51-4060-3666 LOGIC 09 LTD TAX WATER BOND	202	160	26	0
51-4060-3667 LOGIC-SOS LT DEBT I&S ACCT	130	125	548	600
51-4060-3915 SALE OF CITY ASSETS	26,589	0	0	0
51-4060-3990 CASH SHORT/OVER	(349)	0	(255)	0
51-4060-3992 N S F FEE	75	500	225	500
51-4060-3995 MISCELLANEOUS	1,681	0	(149)	250
TOTAL MISCELLANEOUS	<u>48,128</u>	<u>19,364</u>	<u>42,070</u>	<u>33,300</u>
<u>PROVISION FOR BAD DEBT</u>				
51-4096-5101 WATER BAD DEBT PROVISION	(27,001)	(60,000)	(60,000)	(60,000)
TOTAL PROVISION FOR BAD DEBT	<u>(27,001)</u>	<u>(60,000)</u>	<u>(60,000)</u>	<u>(60,000)</u>
TOTAL REVENUES	<u><u>5,091,910</u></u>	<u><u>5,586,287</u></u>	<u><u>5,206,977</u></u>	<u><u>7,803,841</u></u>

**WATER AND SEWER FUND
EXPENSES BY CATEGORY
FISCAL YEAR 2016-2017**



TOTAL \$7,753,841

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY 2016-2017

FUND: 51 WATER & SEWER

<u>DEPARTMENT</u>	<u>PERSONNEL</u>	<u>SUPPLIES &</u>	<u>PROPERTY & EQUIP RENTAL</u>	<u>OTHERS SVS</u>	<u>CAPITAL</u>	<u>DEBT</u>	<u>TOTAL</u>	
	<u>SERVICES</u>	<u>MATERIALS</u>	<u>INFRASTRUC</u>	<u>& REPAIRS</u>	<u>& CHARGES</u>	<u>OUTLAY</u>	<u>SERVICE</u>	<u>BUDGET</u>
5660 ADMINISTRATION W & S	119,970	18,050	0	11,000	39,250	0	0	188,270
5600 WATER DISTRIBUTION	213,511	19,750	31,500	7,500	12,000	0	0	284,261
5610 SEWER COLLECTION	167,388	7,375	66,500	21,500	48,969	0	0	311,732
5620 WASTE WATER TREATMNT PLT	147,797	139,801	0	8,500	213,300	481,117	0	990,515
5640 WATER TREATMENT PLANT	242,643	310,750	7,000	2,500	180,000	481,115	0	1,224,008
5680 UTILITY BILLING & COLLEC	88,240	35,228	0	25,000	20,200	1,500	0	170,168
5890 DEBT SERVICE	0	0	0	0	200	0	1,294,587	1,294,787
5990 NON DEPARTMENTAL	0	0	0	0	790,100	2,500,000	0	3,290,100
TOTAL EXPENSES	979,549	530,954	105,000	76,000	1,304,019	3,463,732	1,294,587	7,753,841

CITY OF DONNA, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: 51 WATER AND SEWER

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICE</u>				
51-5661-4101 SALARIES AND WAGES	2,290	80,191	78,766	89,193
51-5661-4103 OVERTIME WAGES	0	0	626	750
51-5661-4104 HEALTH/DENTAL/LIFE INSURANCE	0	12,432	12,575	12,552
51-5661-4105 TMRS RETIREMENT CONTRIBUTIONS	0	5,542	5,315	7,807
51-5661-4106 SOCIAL SECURITY & MEDICARE	0	6,135	6,236	6,977
51-5661-4107 TX WORKERS' COMPENSATION INS.	0	254	219	341
51-5661-4108 STATE UNEMPLOYMENT TAX	0	250	357	342
51-5661-4113 LONGEVITY	0	0	0	1,608
51-5661-4115 LICENSES	0	0	0	400
TOTAL PERSONNEL SERVICE	<u>2,290</u>	<u>104,804</u>	<u>104,094</u>	<u>119,970</u>
<u>SUPPLIES & MATERIALS</u>				
51-5662-4201 POSTAGE AND DELIVERY SERVICES	0	1,500	362	1,000
51-5662-4203 UNIFORMS	0	1,000	1,605	1,250
51-5662-4204 FUEL AND LUBRICANTS	0	1,500	612	1,500
51-5662-4205 SMALL TOOLS AND EQUIPMENT	0	1,500	1,005	1,500
51-5662-4212 OFFICE SUPPLIES	487	2,500	3,302	2,750
51-5662-4213 JANITORIAL SUPPLIES	0	1,250	3,112	1,750
51-5662-4217 OTHER SUPPLIES	0	1,250	2,731	2,000
51-5662-4220 REFRESHMENT SUPPLIES	0	800	1,442	1,500
51-5662-4225 COMPUTER SUPPLIES	0	400	485	1,000
51-5662-4230 OFFICE EQUIP / FURNITURE	2,415	600	2,703	2,500
51-5662-4231 MINOR EQUIPMENT	0	250	274	1,000
51-5662-4232 MINOR COMPUTER SOFTWARE	0	300	0	300
TOTAL SUPPLIES & MATERIALS	<u>2,902</u>	<u>12,850</u>	<u>17,633</u>	<u>18,050</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5663-4302 BUILDING MAINTENANCE	0	0	412	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>0</u>	<u>0</u>	<u>412</u>	<u>0</u>
<u>EQUIP RENTAL & REPAIRS</u>				
51-5664-4402 MAINTENANCE SMALL EQUIPMENT	0	900	1,476	1,500
51-5664-4407 VEHICLE MAINTENANCE & REPAIRS	0	7,900	1,198	1,500
51-5664-4412 PHONE EQUIPMENT MAINT & REPAIRS	0	1,500	0	1,500
51-5664-4425 COMPUTER MAINTENANCE & REPAIRS	0	9,000	505	2,500
51-5664-4426 COMPUTER SOFTWARE MAINT.	0	500	0	500
51-5664-4427 NETWORK SECURITY MAINT. & REPAIR	0	500	1,428	1,500
51-5664-4428 NETWORK CONNECTIONS M. & R.	0	500	1,260	1,500
51-5664-4430 WEB/EMAIL DIAGNOSTICS & REPAIRS	0	500	192	500
TOTAL EQUIP RENTAL & REPAIRS	<u>0</u>	<u>21,300</u>	<u>6,059</u>	<u>11,000</u>
<u>OTHER SERVICE & CHARGES</u>				
51-5665-4501 TELEPHONE & CELL PHONE SERVICE	60	2,500	2,598	2,500
51-5665-4502 INSURANCE AND BONDS	0	2,500	0	2,500
51-5665-4503 PUBLIC INFORMATION NOTICES	46	12,500	843	2,500
51-5665-4504 TRAVEL AND/OR TRAINING	0	8,500	2,015	3,500
51-5665-4505 UTILITY SERVICES	0	0	9,791	8,500
51-5665-4509 PROFESSIONAL/TECHNICAL MTLs.	0	10,000	5,179	7,000
51-5665-4511 MEMBERSHIPS & SUBSCRIPTION	0	10,000	716	1,500
51-5665-4516 LEGAL SERVICES	0	32,000	0	1,500
51-5665-4524 ENGINEERING FEES	0	10,000	7,485	0
51-5665-4526 OTHER PROFESSIONAL FEES	0	15,000	7,189	9,000
51-5665-4550 EMPLOYMENT TESTS & EXAMS	0	500	539	500
51-5665-4590 MISCELLANEOUS EXPENDITURES	0	250	0	250
TOTAL OTHER SERVICE & CHARGES	<u>106</u>	<u>103,750</u>	<u>36,353</u>	<u>39,250</u>
TOTAL ADMINISTRATION	<u>5,298</u>	<u>242,704</u>	<u>164,551</u>	<u>188,270</u>

CITY OF DONNA, TEXAS

DEPARTMENT: WATER DISTRIBUTION			FUND: WATER & SEWER	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	1	4	5	5
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	4	5	5

DUTIES AND RESPONSIBILITIES:

The Distribution and Collection System responsible for the maintenance, construction, and management of the City's water distribution. The activities supervised include:

1. Maintenance of approximately 50 miles of water lines, (2) elevated storage tanks, and the construction and repair of water lines, water taps, and other related duties.

GOALS AND OBJECTIVES:

1. Continue to repair City water lines in order to maintain pressure and volume and reduce interruptions to customers.
2. Continue to add gate valves to water lines in areas that are difficult to isolate during water breaks.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Water Mains Repaired (Leaks)	150	200	206	225
2. Sewer Backups Resolved	300	200	186	200
3. Water Meters Replaced	115	110	112	125

CITY OF DONNA, TEXAS

DEPARTMENT: WATER DISTRIBUTION

FUND: 51 WATER AND SEWER

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICE</u>				
51-5601-4101 SALARIES AND WAGES	105	144,870	121,360	133,655
51-5601-4103 OVERTIME	0	18,800	12,606	13,000
51-5601-4104 HEALTH/DENTAL/LIFE INS	0	37,296	25,584	31,380
51-5601-4105 TMRS RETIREMENT CONTRIBUTIONS	0	10,965	8,986	13,266
51-5601-4106 SOCIAL SECURITY & MEDICARE	0	12,138	10,277	11,856
51-5601-4107 TX WORKERS' COMPENSATION INS.	2,028	5,413	3,384	6,972
51-5601-4108 STATE UNEMPLOYMENT TAX	0	500	2,198	855
51-5601-4113 LONGEVITY	0	0	0	2,527
TOTAL PERSONNEL SERVICE	<u>2,133</u>	<u>229,982</u>	<u>184,395</u>	<u>213,511</u>
<u>SUPPLIES & MATERIALS</u>				
51-5602-4203 UNIFORMS	0	1,788	6,663	2,250
51-5602-4204 FUEL & LUBRICANTS	0	7,000	8,052	8,000
51-5602-4205 SMALL TOOLS & EQUIPMENT	0	2,500	6,257	6,000
51-5602-4217 OTHER SUPPLIES	0	0	1,236	0
51-5602-4231 MINOR EQUIPMENT	0	0	154	1,000
51-5602-4238 METERS	2,165	1,500	6,469	2,500
51-5602-4275 FIRE HYDRANTS	8,090	0	0	0
TOTAL SUPPLIES & MATERIALS	<u>10,255</u>	<u>12,788</u>	<u>28,831</u>	<u>19,750</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5603-4302 BUILDING MAINTENANCE	0	0	6,888	3,500
51-5603-4308 DISTRIBUTION MAINTENANCE	17,922	196,500	127,411	25,000
51-5603-4310 MATRLS&SUBCNTRCT ALLOWANCE	4,750	86,700	24,658	0
51-5603-4331 LINE EXTENSION FOR WATER TAPS	0	0	271	0
51-5603-4375 FIRE HYDRANT REPAIRS	0	0	3,731	3,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>22,672</u>	<u>283,200</u>	<u>162,959</u>	<u>31,500</u>
<u>EQUIP. RENTAL & REPAIRS</u>				
51-5604-4402 MAINTENANCE SMALL EQUIPMENT	0	0	0	1,500
51-5604-4407 VEHICLE MAINTENANCE & REPAIRS	0	540	6,988	6,000
51-5604-4413 WATER METER MAINTENANCE	0	0	250	0
TOTAL EQUIP. RENTAL & REPAIRS	<u>0</u>	<u>540</u>	<u>7,238</u>	<u>7,500</u>
<u>OTHER SERVICE & CHARGES</u>				
51-5605-4501 TELEPHONE & CELL PHONE SERVICE	0	0	3,036	3,000
51-5605-4502 INSURANCE AND BONDS	0	5,000	0	5,000
51-5605-4503 PUBLIC INFORMATION NOTICES	415	0	0	0
51-5605-4504 TRAVEL AND/OR TRAINING	0	4,000	2,000	3,000
51-5605-4505 UTILITY SERVICES	647	700	862	1,000
51-5605-4548 WATER TAPPING EXPENSES	471	0	0	0
51-5605-4550 EMPLOYMENT TEST & EXAMS	0	0	287	0
TOTAL OTHER SERVICE & CHARGES	<u>1,533</u>	<u>9,700</u>	<u>6,185</u>	<u>12,000</u>
<u>CAPITAL OUTLAY</u>				
51-5606-4613 WATER LINES	0	189,000	84,328	0
51-5606-4617 VEHICLE PURCHASES	0	65,360	24,657	0
51-5606-4625 DISTRIBUTION DEPT. EQUIP.	0	12,000	10,368	0
51-5606-4633 LAND	0	0	283,140	0
51-5606-4637 ELEVATED STORAGE TANK MAINT.	0	357,000	168,857	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>623,360</u>	<u>571,350</u>	<u>0</u>
TOTAL WATER DISTRIBUTION	<u>36,593</u>	<u>1,159,570</u>	<u>960,958</u>	<u>284,261</u>

CITY OF DONNA, TEXAS

DEPARTMENT: SEWER COLLECTION

FUND: 51 WATER AND SEWER

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICE</u>				
51-5611-4101 SALARIES AND WAGES	126	144,188	98,874	106,047
51-5611-4103 OVERTIME	0	13,800	19,730	10,000
51-5611-4104 HEALTH INSURANCE	0	37,296	22,960	25,104
51-5611-4105 TX MUNICIPAL RETIREMENT SYSTEM	0	10,918	7,687	10,445
51-5611-4106 SOCIAL SECURITY	0	12,086	9,000	9,334
51-5611-4107 WORKERS COMPENSATION	0	3,622	3,120	3,605
51-5611-4108 STATE UNEMPLOYMENT TAX	0	750	850	684
51-5611-4113 LONGEVITY	0	0	0	1,769
51-5611-4115 LICENSES	0	0	0	400
TOTAL PERSONNEL SERVICE	<u>126</u>	<u>222,660</u>	<u>162,221</u>	<u>167,388</u>
<u>SUPPLIES & MATERIALS</u>				
51-5612-4203 UNIFORMS	0	1,500	4,811	1,875
51-5612-4204 FUEL AND LUBRICANTS	0	0	1,005	2,000
51-5612-4205 SMALL TOOLS & EQUIPMENT	0	0	2,641	2,000
51-5612-4231 MINOR EQUIPMENT	0	0	0	1,500
TOTAL OTHER SERVICE & CHARGES	<u>0</u>	<u>1,500</u>	<u>8,457</u>	<u>7,375</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5613-4205 SMALL TOOLS & EQUIPMENT	0	0	241	1,500
51-5613-4208 SEWER LINE MAINTENANCE	68,191	187,063	94,719	25,000
51-5613-4310 MATRLS&SUBNTRCT ALLOWANCE	2,200	14,000	0	0
51-5613-4314 LIFT STATION MAINT & REPAIRS	13,778	48,800	55,815	25,000
51-5613-4315 MANHOLE MAINT & REPAIRS	18,655	0	53,272	15,000
51-5613-4330 LINE EXTENSION FOR SEWER TAP	0	0	622	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>102,824</u>	<u>249,863</u>	<u>204,669</u>	<u>66,500</u>
<u>EQUIP RENTAL & REPAIRS</u>				
51-5614-4402 MAINTENANCE SMALL EQUIPMENT	0	0	0	1,500
51-5614-4407 VEHICLE MAINTENANCE & REPAIRS	7,470	0	29,303	20,000
TOTAL EQUIP RENTAL & REPAIRS	<u>7,470</u>	<u>0</u>	<u>29,303</u>	<u>21,500</u>
<u>OTHER SERVICE & CHARGES</u>				
51-5615-4501 TELEPHONE & CELL PHONE SERVICE	0	0	1,100	1,000
51-5615-4502 INSURANCE AND BONDS	0	969	0	969
51-5615-4503 PUBLIC INFORMATION NOTICES	415	0	0	0
51-5615-4504 TRAVEL AND/OR TRAINING	0	4,000	6,050	4,000
51-5615-4505 UTILITY SERVICES	49,606	45,000	47,839	43,000
51-5615-4550 EMPLOYMENT TEST & EXAMS	0	0	132	0
TOTAL OTHER SERVICE & CHARGES	<u>50,021</u>	<u>49,969</u>	<u>55,121</u>	<u>48,969</u>
<u>CAPITAL OUTLAY</u>				
51-5616-4613 SEWER LINES	0	59,700	87,507	0
51-5616-4625 MACHINES & EQUIPMENT	0	60,180	2,029	0
51-5616-4645 MANHOLE REPLACEMENTS	0	0	41,400	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>119,880</u>	<u>130,936</u>	<u>0</u>
TOTAL SEWER COLLECTION	<u><u>160,441</u></u>	<u><u>643,872</u></u>	<u><u>590,707</u></u>	<u><u>311,732</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: WASTE WATER TREATMENT PLANT			FUND: WATER & SEWER	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-Time	3	3	3	3
Part-time	-	-	-	-
DEPARTMENT TOTAL	3	3	3	3

DUTIES AND RESPONSIBILITIES:

The Wastewater Division is responsible for the operation and maintenance of the City of Donna Wastewater Plant and all the lift Stations that pump the raw sewage to the treatment plant via our collection system.

GOALS AND OBJECTIVES:

1. To operate and maintain the Wastewater Treatment Facility and City Lift Stations so as to provide proper treatment of raw sewage as required by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ).
2. To comply with EPA and TCEQ regulations for permit effluent requirements, plant and lift stations operations and maintenance, laboratory testing and reporting, and sludge treatment and disposal.
3. To continue to providing training for supervisors and subordinates.
4. To implement the Master Plan for the Wastewater Treatment Plant and Lift Stations including: to improve existing structure renovate, rehabilitate.
5. Continue to apply chemical to reduce odor and corrosion caused by Hydrogen Sulfide Gas at Wastewater Plant and Lift Stations.
6. Assure that collection of permit sampling are properly collected, packaged, and submitted.
7. Upkeep preventative maintenance on plant equipment and lift stations, and maintain proper documentation.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Estimated Gals. Treated	N/A	550,000,000	550,000,000	561,000,000
2. Total Routine Quality Samples Collected	N/A	748	748	748

CITY OF DONNA, TEXAS

DEPARTMENT: WASTE WATER TREATMENT PLANT

FUND: 51 WATER AND SEWER

		ACTUAL	AMENDED	ESTIMATED	CITY
		2014-2015	BUDGET	REV/EXP	COUNCIL
		2014-2015	2015-2016	2015-2016	APPROVED
					2016-2017
<u>PERSONNEL SERVICE</u>					
51-5621-4101	SALARIES AND WAGES	1,353	102,300	90,251	96,236
51-5621-4103	OVERTIME	20	6,500	19,040	10,000
51-5621-4104	HEALTH/DENTAL/LIFE INS.	0	18,648	15,388	18,828
51-5621-4105	TMRS RETIREMENT	0	7,518	7,297	8,976
51-5621-4106	SOCIAL SECURITY & MEDICARE	0	8,324	8,655	8,022
51-5621-4107	WORKERS COMP INSURANCE	0	2,569	2,213	3,098
51-5621-4108	STATE UNEMPLOYMENT TAX	0	375	537	513
51-5621-4113	LONGEVITY	0	0	0	1,524
51-5621-4115	LICENSES	0	0	0	600
TOTAL PERSONNEL SERVICE		1,373	146,234	143,381	147,797
<u>SUPPLIES & MATERIALS</u>					
51-5622-4203	UNIFORMS	0	0	2,915	1,500
51-5622-4204	FUEL AND LUBRICANTS	0	0	6,521	6,000
51-5622-4205	SMALL TOOLS & EQUIPMENT	0	0	7,366	7,500
51-5622-4206	CHEMICALS	101,088	120,000	129,277	121,300
51-5622-4213	JANITORIAL SUPPLIES	0	0	937	1,501
51-5622-4217	OTHER SUPPLIES	9,174	0	330	1,000
51-5622-4220	WASTE WATER - REFRESHMENT	0	0	0	1,000
TOTAL SUPPLIES & MATERIALS		110,261	120,000	147,346	139,801
<u>EQUIP RENTAL & REPAIRS</u>					
51-5624-4402	MAINTENANCE SMALL EQUIPMENT	0	0	0	1,500
51-5624-4406	EQUIPMENT REPAIRS	587	20,000	0	5,000
51-5624-4407	VEHICLE MAINTENANCE & REPAIRS	0	0	0	2,000
TOTAL EQUIP RENTAL & REPAIRS		587	20,000	0	8,500
<u>OTHER SERVICE & CHARGES</u>					
51-5625-4501	TELEPHONE & CELL PHONE SERVICES	0	0	1,715	2,000
51-5625-4503	PUBLIC INFORMATION NOTICES	2,567	0	0	0
51-5625-4504	TRAVEL AND/OR TRAINING	0	0	1,241	2,000
51-5625-4505	UTILITY SERVICES	114,326	112,200	94,017	100,000
51-5625-4510	TCEQ PERMIT-WASTEWATER FACILITY	15,788	15,300	12,696	15,300
51-5625-4512	INTERNET SERVICE	0	0	668	0
51-5625-4529	LABORATORY TESTS	0	9,000	19,274	16,000
51-5625-4550	EMPLOYMENT TESTS & EXAMS	0	0	44	0
51-5625-4594	SLUDGE HAULING FROM WWTP	68,762	67,000	84,121	75,000
51-5625-4596	BFI DUMPSTER-SEWER TREATMENT	2,415	6,000	2,417	3,000
TOTAL OTHER SERVICES & CHARGES		203,857	209,500	216,193	213,300
<u>CAPITAL OUTLAY</u>					
51-5626-4650	SEWER PLANT IMPROVEMENTS	0	10,200	71,125	481,117
TOTAL CAPITAL OUTLAY		0	10,200	71,125	481,117
TOTAL WASTE WATER TREATMENT PLANT		316,078	505,934	578,045	990,515

CITY OF DONNA, TEXAS

DEPARTMENT: WATER TREATMENT PLANT		FUND: WATER & SEWER		
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-Time	5	5	3	5
Part-time	-	-	-	-
DEPARTMENT TOTAL	5	5	3	5

DUTIES AND RESPONSIBILITIES:

The Water Plant Department is responsible for the water treatment plant; to treat, produce, and deliver safe drinking water with an adequate supply and pressure to the City.

1. Collect and analyze over 15,534 chemical and bacteriological water quality tests to assure a safe drinking water supply as mandated by the Texas Commission on Environmental Quality (TCEQ).
2. Maintain and repair all structures and equipment to ensure proper plant operations.
3. Monitor, record, and submit monthly operating reports to local, state, and federal agencies.
4. Collect and submit lead/copper, bacteriological, THM, HAA5, TOC, UCMR3, and other TCEQ and EPA required samples to state certified lab.

GOALS AND OBJECTIVES:

1. Continue to work with departments to find mutual solutions to their budget and accounting related problems.
2. Continue to operate the facility within the rules and guidelines established by the TCEQ and EPA.
3. Continue to closely monitor and track the amount of water being purchased from the Donna Irrigation District.

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Total Gals. Produced	735,000,000	735,000	500,000,000	550,000,000
2. Total Routine Quality Samples Collected	16,350	10,000	8,724	9,000

CITY OF DONNA, TEXAS

DEPARTMENT: WATER TREATMENT PLANT

FUND: 51 WATER AND SEWER

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICE</u>				
51-5641-4101 SALARIES AND WAGES	2,222	165,179	149,667	158,564
51-5641-4103 OVERTIME	0	23,500	8,707	10,000
51-5641-4104 HEALTH/DENTAL/LIFE INS.	0	31,080	26,399	31,380
51-5641-4105 TMRS RETIREMENT	0	13,038	10,540	15,878
51-5641-4106 SOCIAL SECURITY & MEDICARE	0	14,434	12,337	14,190
51-5641-4107 WORKERS COMPENSATION INS.	0	6,317	5,441	8,345
51-5641-4108 STATE UNEMPLOYMENT TAX	0	625	904	855
51-5641-4113 LONGEVITY	0	0	0	2,431
51-5641-4115 LICENSES	0	0	0	1,000
TOTAL PERSONNEL SERVICE	<u>2,222</u>	<u>254,173</u>	<u>213,995</u>	<u>242,643</u>
<u>SUPPLIES & MATERIALS</u>				
51-5642-4203 UNIFORMS	0	1,500	4,370	2,250
51-5642-4204 FUEL AND LUBRICANTS	0	0	3,569	3,500
51-5642-4205 SMALL TOOLS & EQUIP.	0	0	8,419	4,000
51-5642-4206 CHEMICALS	172,465	153,000	287,004	240,000
51-5642-4209 RAW WATER PURCHASED	65,378	97,500	64,326	57,500
51-5642-4212 OFFICE SUPPLIES	0	0	279	1,500
51-5642-4213 JANITORIAL SUPPLIES	0	0	950	1,000
51-5642-4220 REFRESHMENT SUPPLIES	0	0	0	1,000
TOTAL SUPPLIES & MATERIALS	<u>237,843</u>	<u>252,000</u>	<u>368,917</u>	<u>310,750</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5643-4302 BUILDING MAINTENANCE	0	0	4,043	2,000
51-5643-4304 BUILDING REPAIRS	0	0	298	0
51-5643-4310 WATER PLANT MAINT. & REPAIRS	12,157	63,400	76,337	5,000
51-5643-4313 WATER PLANT REPAIRS	79,800	0	2,688	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>91,956</u>	<u>63,400</u>	<u>83,366</u>	<u>7,000</u>
<u>EQUIP. RENTAL & REPAIRS</u>				
51-5644-4402 MAINTENANCE SMALL EQUIPMENT	0	0	0	1,000
51-5644-4407 VEHICLE MAINTENANCE & REPAIR	0	0	0	1,500
TOTAL EQUIP. RENTAL & REPAIRS	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500</u>
<u>OTHER SERVICE & CHARGES</u>				
51-5645-4501 TELEPHONE & CELL PHONE SERVICE	16,909	12,064	42,637	15,000
51-5645-4502 INSURANCE AND BONDS	21,467	10,000	0	10,000
51-5645-4503 PUBLIC INFORMATION NOTICES	0	6,000	0	3,000
51-5645-4504 TRAVEL AND/OR TRAINING	0	4,000	1,000	1,500
51-5645-4505 UTILITY SERVICES	138,305	120,000	102,280	120,000
51-5645-4510 TCEQ WATER SYSTEM FEES	12,988	23,936	11,100	15,000
51-5645-4526 OTHER PROFESSIONAL FEES	661	0	0	0
51-5645-4528 FIRE PREVENTION SERVICES	0	1,200	0	1,200
51-5645-4529 LABORATORY TESTS	0	13,100	13,223	13,000
51-5645-4535 RIO GRAND REGIONAL WTR AUTH.	0	0	24	0
51-5645-4550 EMPLOYMENT TEST & EXAMS	0	0	66	0
51-5645-4596 DUMPSTER-WATER TRTMNT PLANT	1,136	1,300	1,250	1,300
TOTAL OTHER SERVICE & CHARGES	<u>191,467</u>	<u>191,600</u>	<u>171,580</u>	<u>180,000</u>
<u>CAPITAL OUTLAY</u>				
51-5646-4650 WATER PLANT IMPROVEMENTS	0	32,200	35,000	481,115
51-5646-4651 BACK UP GENERATOR	0	0	2,000	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>32,200</u>	<u>37,000</u>	<u>481,115</u>
TOTAL WATER TREATMENT PLANT	<u>523,488</u>	<u>793,373</u>	<u>874,858</u>	<u>1,224,008</u>

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY BILLING AND COLLECTIONS			FUND: WATER & SEWER	
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	5	5	3	2
Part-time	0	0	0	0
DEPARTMENT TOTAL	5	5	3	2

DUTIES AND RESPONSIBILITIES:

The Water Billing and Collection Division is responsible for billing customers monthly for the water usage, collecting and disconnecting water accounts for non payment.

1. Maintenance and monthly reading of more than 5,000 water meter accounts and performing associated tasks such as connects, disconnects, rechecks, repairs, bench testing of meters, and responding to customer requests for service.

GOALS AND OBJECTIVES:

1. Improve on Customer Service
2. Make available automatic draft of customers water bill from checking account..

Performance Indicators	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Accounts Billed Monthly	4,985	5,050	5,150	5,200
Water disconnect noticed mailed	3,000	3,200	3,250	3,300

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY BILLING & COLLECTIONS

FUND: 51 WATER AND SEWER

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICE</u>				
51-5681-4101 SALARIES AND WAGES	8,418	93,971	80,799	60,542
51-5681-4103 OVERTIME WAGES	0	3,000	1,848	3,000
51-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	12	18,648	21,132	12,552
51-5681-4105 TMRS RETIREMENT CONTRIBUTIONS	200	6,902	5,337	5,535
51-5681-4106 SOCIAL SECURITY & MEDICARE	303	7,642	6,629	4,945
51-5681-4107 TX WORKERS' COMPENSATION INS.	0	291	1,421	220
51-5681-4108 STATE UNEMPLOYMENT TAX	0	500	540	342
51-5681-4113 LONGEVITY	0	0	0	1,104
TOTAL PERSONNEL SERVICE	8,933	130,954	117,706	88,240
<u>SUPPLIES & MATERIALS</u>				
51-5682-4201 POSTAGE AND DELIVERY SERVICES	0	31,883	23,805	25,188
51-5682-4203 UNIFORMS	0	180	0	1,040
51-5682-4204 FUEL & LUBRICANTS	0	200	3,256	200
51-5682-4211 PRINTING SUPPLIES	0	0	0	1,000
51-5682-4212 OFFICE SUPPLIES	996	2,700	6,182	3,800
51-5682-4230 OFFICE EQUIP / FURNITURE	131	5,500	3,888	4,000
51-5682-4231 MINOR EQUIPMENT	0	0	9,471	0
TOTAL SUPPLIES & MATERIALS	1,126	40,463	46,602	35,228
<u>EQUIP. RENTAL & REPAIRS</u>				
51-5684-4402 MAINTENANCE SMALL EQUIP	0	0	206	0
51-5684-4407 VEHICLE MAINTENANCE & REPAIRS	0	0	636	0
51-5684-4420 SOFTWARE MAINTENANCE CONTRACTS	0	13,168	28,909	25,000
TOTAL EQUIP. RENTAL & REPAIRS	0	13,168	29,751	25,000
<u>OTHER SERVICE & CHARGES</u>				
51-5685-4501 TELEPHONE & CELL PHONE SERVICES	13	12,000	14,271	16,000
51-5685-4503 PUBLIC INFORMATION NOTICES	231	0	0	0
51-5685-4504 TRAVEL AND/OR TRAINING	0	4,000	336	4,000
51-5685-4511 MEMBERSHIPS & SUBSCRIPTION	0	200	60	200
51-5685-4550 EMPLOYMENT EXAMINATIONS	0	0	66	0
51-5685-4599 FISCAL AGENT FEES	250	0	0	0
TOTAL OTHER SERVICE & CHARGES	495	16,200	14,733	20,200
<u>CAPITAL OUTLAY</u>				
21-5686-4601 OFFICE EQUIPMENT/FURNITURE	0	0	33,210	1,500
TOTAL CAPITAL OUTLAY	0	0	33,210	1,500
TOTAL UTILITY BILLING & COLLECTIONS	10,554	200,785	242,002	170,168



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CITY OF DONNA, TEXAS

DEPARTMENT: OPERATIONS CONTRACTOR

FUND: 51 WATER AND SEWER

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>PERSONNEL SERVICE</u>				
51-5691-4101 SALARIES AND WAGES	48,863	0	0	0
51-5691-4104 HEALTH/DENTAL/LIFE INSURANCE	6,675	0	0	0
51-5691-4105 TMRS RETIREMENT CONTRIBUTIONS	9,705	0	0	0
51-5691-4106 SOCIAL SECURITY & MEDICARE	3,829	0	0	0
51-5691-4107 TX WORKERS' COMPENSATION INS.	255	0	0	0
51-5691-4108 STATE UNEMPLOYMENT TAX	216	0	0	0
51-5691-4110 AMORTIZED DEFERRED IN/OUT	772	0	0	0
TOTAL PERSONNEL SERVICE	<u>70,315</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>SUPPLIES & MATERIALS</u>				
51-5652-4201 POSTAGE AND DELIVERY SERVICES	35,327	0	0	0
51-5692-4203 CITY UNIFORMS	446	0	0	0
51-5692-4204 FUEL AND LUBRICANTS	2,911	0	0	0
51-5692-4212 OFFICE SUPPLIES	21	0	0	0
51-5692-4217 OTHER SUPPLIES	1,109	0	0	0
51-5652-4225 COMPUTER SUPPLIES	256	0	0	0
51-5652-4231 MINOR EQUIPMENT	9,991	0	0	0
51-5692-4234 EQUIPMENT FOR VEHICLES	2,430	0	0	0
TOTAL SUPPLIES & MATERIALS	<u>52,490</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5653-4302 BUILDING MAINTENANCE	7,125	0	0	0
51-5653-4303 A/C &/OR HEATING MAINT. & REPAIRS	5,346	0	0	0
51-5653-4304 BUILDING REPAIRS	468	0	0	0
	<u>12,939</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>EQUIP. RENTAL & REPAIRS</u>				
51-5654-4406 EQUIPMENT REPAIRS	3,731	0	0	0
51-5654-4419 PRINTER MAINTENANCE	395	0	0	0
51-5654-4420 SOFTWARE MAINTENANCE CONTRACTS	12,428	0	0	0
51-5654-4425 COMPUTER MAINTENANCE	100	0	0	0
51-5654-4428 NETWORK CONNECTIONS M & R	560	0	0	0
51-5654-4471 COPY MACHINE MAINT CONTRACTS	600	0	0	0
51-5694-4407 VEHICLE MAINTENANCE & REPAIRS	5,440	0	0	0
TOTAL EQUIP. RENTAL & REPAIRS	<u>23,254</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>OTHER SERVICE & CHARGES</u>				
51-5635-4501 TELEPHONE & CELL PHONE SERVICES	7,681	0	0	0
51-5635-4503 PUBLIC INFORMATION NOTICES	4,806	0	0	0
51-5695-4504 TRAVEL AND/OR TRAINING	535	0	0	0
51-5655-4505 UTILITY SERVICES	8,077	0	0	0
51-5695-4511 MEMBERSHIPS & SUBSCRIPTION	974	0	0	0
51-5655-4526 OTHER PROFESSIONAL FEES	26,015	0	0	0
51-5655-4528 FIRE PREVENTION SERVICES	975	0	0	0
51-5695-4550 EMPLOYMENT TESTS & EXAMS	336	0	0	0
51-5705-4551 OPERATIONS CONTRACTOR BASE	1,661,629	0	0	0
51-5705-4556 MATERIALS & SUBCONTRACT ALLOW	168,187	0	0	0
51-5705-4557 CAPITAL ITEMS FEE	1,328	0	0	0
51-5655-4596 DMPSTER - CITY W/S OPERATION	1,136	0	0	0
TOTAL OTHER SERVICE & CHARGES	<u>1,881,678</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OPERATIONS SUPPORT	<u><u>2,027,737</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: NON-DEPARTMENTAL

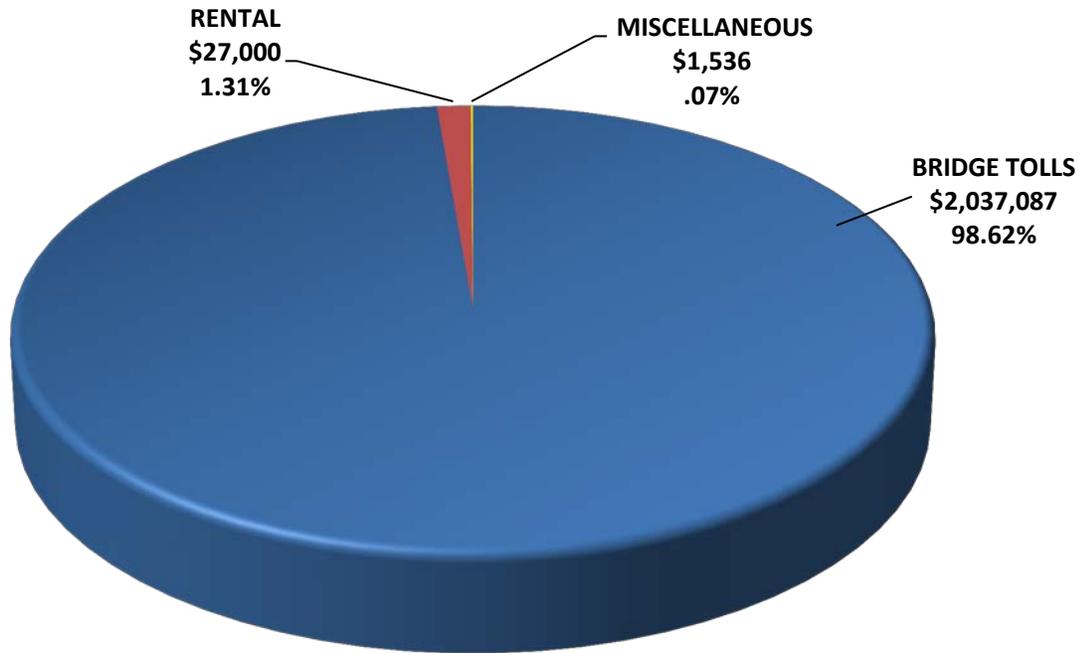
FUND: 51 WATER AND SEWER

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>OTHER SERVICE & CHARGES</u>				
51-5895-4599 FISCAL AGENT FEES	0	200	250	200
TOTAL OTHER SERVICE & CHARGES	0	200	250	200
<u>DEBT SERVICE P & I</u>				
51-5898-6401 INTEREST ON SOS CLAIMS	56,939	50,581	55,181	43,394
51-5898-6561 09 SEWER BONDS-INTEREST	217,044	211,476	214,868	204,402
51-5898-6613 INT 2012 LTD TAX REFUNDING	99,809	99,809	99,809	99,809
51-5898-6614 INT - 2014 TAX NOTES	10,661	12,517	12,517	10,337
51-5898-6616 INT - 2016 CERT. OF OBLIGATIONS	0	0	0	169,407
51-5898-6901 PRINCIPAL PYMT SOS	0	189,419	189,417	196,606
51-5898-6914 PRINCIPAL - 2014 TAX NOTES	0	121,600	121,600	124,800
51-5898-691 PRINCIPAL - 2016 CERT. OF OBLIG.	0	0	0	270,832
51-5898-6961 PRINCIPAL PYMT 2009 SWR BONDS	0	165,000	165,000	175,000
TOTAL DEBT SERVICE P & I	384,453	850,402	858,394	1,294,587
TOTAL DEBT SERVICE	384,453	850,602	858,644	1,294,787
<u>NON DEPARTMENTAL</u>				
51-5919-7111 TRANSFER OUT TO GENERAL FUND	408,328	0	0	0
51-5919-7148 TRANSFER OUT TO FINANCIALFUND	0	2,126,326	1,000,000	0
51-5978-6513 AMORTIZE 2012 DEFERRED LOSS	71,597	0	0	0
51-5985-5700 DEPRECIATION EXPENSE	1,491,854	0	0	0
51-5995-4502 GENERAL LIABILITY INS & BONDS	0	23,400	27,120	23,400
51-5995-4516 LEGAL SERVICES	32,603	31,800	20,878	30,000
51-5995-4522 AUDIT SERVICES	41,867	41,000	42,290	41,000
51-5995-4524 CITY ENGINEER- W/S OPERATIONS	85,475	30,000	55,706	69,125
51-5995-4545 NAWS SEWER BILLING	10,051	0	10,361	7,695
51-5995-4551 CUSTOMER SERVICE TRANSFER	0	412,338	412,338	412,338
51-5995-4595 BANK SERVICE CHARGES	0	0	6,601	0
51-5995-4598 UTILITY 4% WTR & SWR FRANCHISE	186,588	206,542	159,093	206,542
TOTAL NON DEPARTMENTAL	2,328,364	2,871,406	1,734,387	790,100
<u>CAPITAL OUTLAY</u>				
51-5996-4650 BUILDING & STRUCTURES	0	0	0	2,500,000
TOTAL OTHER SERVICE & CHARGES	0	0	0	2,500,000
TOTAL NON DEPARTMENTAL	2,328,364	2,871,406	1,734,387	3,290,100

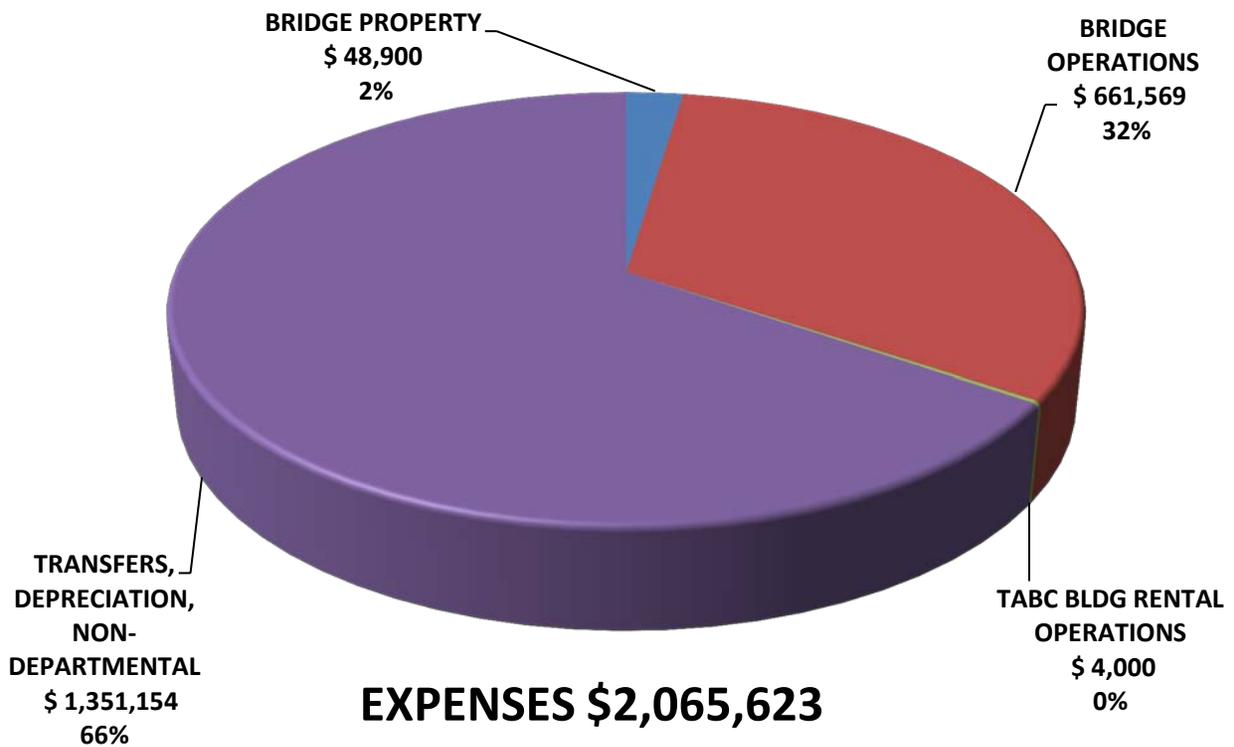
ALLIANCE INTERNATIONAL BRIDGE FUND

The **Alliance International Bridge Fund** is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

ALLIANCE INTERNATIONAL BRIDGE FISCAL YEAR 2016-2017



REVENUES \$2,065,623



EXPENSES \$2,065,623

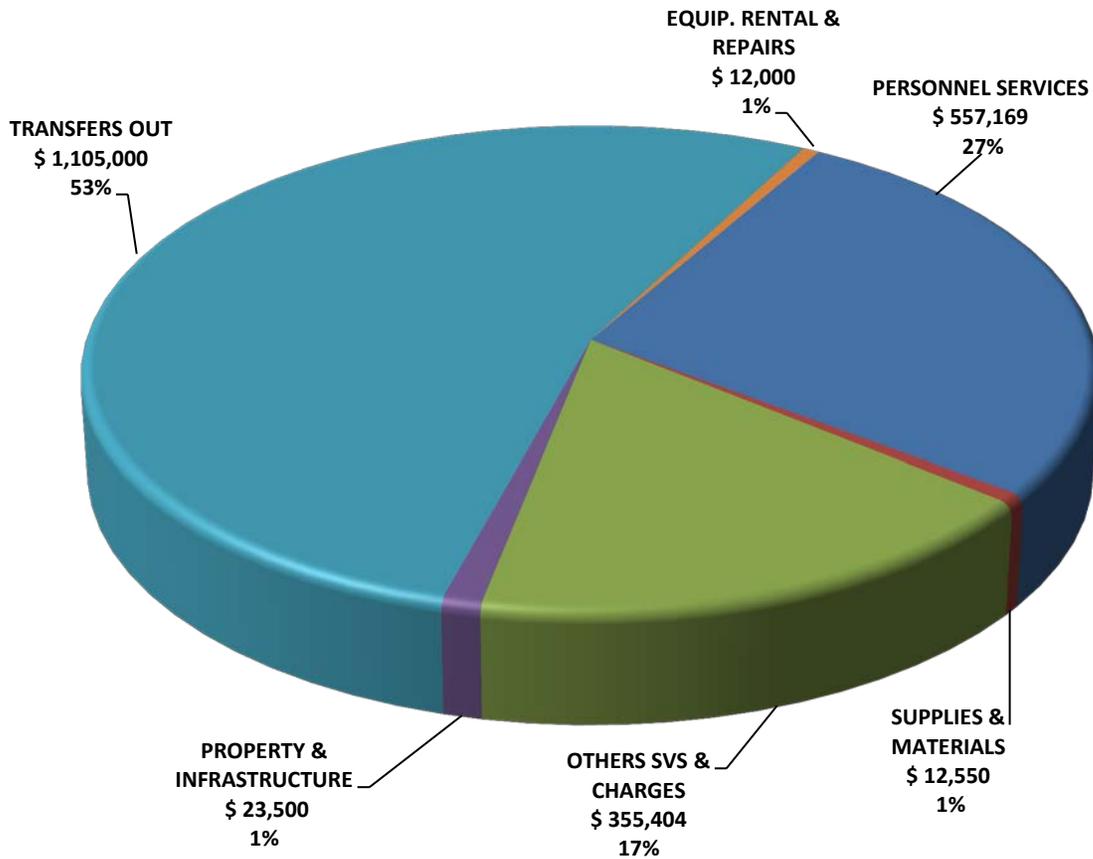
CITY OF DONNA, TEXAS

DEPARTMENT: INTERNATIONAL BRIDGE SUMMARY

FUND: 62 ALLIANCE INT'L BRIDGE

		AMENDED	ESTIMATED	CITY	
	ACTUAL	BUDGET	REV/EXP	COUNCIL	
	2014-2015	2015-2016	2015-2016	APPROVED	
				2016-2017	
<u>REVENUES</u>					
4040	CHARGES FOR CURRENT SRVS	1,691,689	1,795,269	1,949,367	2,037,087
4041	RENTALS	27,000	27,000	27,000	27,000
4060	MISCELLANEOUS	16,921	1,150	3,293	1,536
4080	CONTRIBUTIONS	200,000	0	0	0
4090	TRANSFERS IN	1,610,089	0	168,523	0
TOTAL REVENUES		3,545,699	1,823,419	2,148,183	2,065,623
<u>EXPENSES</u>					
5600	BRIDGE PROPERTY	25,113	33,500	54,529	48,900
5680	BRIDGE OPERATIONS	552,328	590,447	592,770	661,569
5750	TABC BLDG RENTAL OPERATIONS	990	8,000	870	4,000
5890	DEBT SERVICE	2,684,331	4,251	1,035,364	0
5900	TRANSFERS, DEPRECIATION, NON-DEPR.	1,226,217	1,200,482	1,282,273	1,351,154
TOTAL BRIDGE EXPENSES		4,488,979	1,836,680	2,965,806	2,065,623
REVENUES OVER/UNDER EXPENSES		<u>(943,280)</u>	<u>(13,261)</u>	<u>(817,623)</u>	<u>0</u>

**ALLIANCE INTERNATIONAL BRIDGE
EXPENSES BY CATEGORY
FISCAL YEAR 2016-2017**



TOTAL EXPENSES \$2,065,623

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY 2016-2017

FUND: 62 ALLIANCE INT'L BRIDGE

<u>DEPARTMENT</u>	<u>PERSONNEL SERVICES</u>	<u>SUPPLIES & MATERIALS</u>	<u>PROPERTY & INFRASTRUC</u>	<u>EQUIP. RENTAL & REPAIRS</u>	<u>OTHERS SVS & CHARGES</u>	<u>TRANSFERS OUT</u>	<u>TOTAL BUDGET</u>
5600 BRIDGE PROPERTY	0	0	1,500	0	47,400	0	48,900
5680 BRIDGE OPERATIONS	557,169	12,550	18,000	12,000	61,850	0	661,569
5750 TABC BLDG RENTAL OPS	0	0	4,000	0	0	0	4,000
5910 TRANSFERS OUT	0	0	0	0	0	1,105,000	1,105,000
5990 NON DEPARTMENTAL	0	0	0	0	246,154	0	246,154
TOTAL BUDGET	557,169	12,550	23,500	12,000	355,404	1,105,000	2,065,623



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CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 62 ALLIANCE INT'L BRIDGE

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>CHARGES FOR CURRENT SVS</u>				
62-4040-3601 PASSENGER VEHICLE TOLLS	1,679,685	1,787,251	1,928,148	2,020,421
62-4040-3602 CAR PUSHING/PULLING CAR TOLLS	767	707	1,337	1,244
62-4040-3604 EXTRA AXLES VEHICLE TOLLS	2,359	2,423	4,160	3,620
62-4040-3608 RECREATIONAL VEHICLE TOLLS	32	22	60	90
62-4040-3620 TWO AXLE TRUCK TOLLS	3,639	2,645	2,649	4,160
62-4040-3650 BICYCLE TOLLS	12	15	20	22
62-4040-3651 PEDESTRIAN CROSSING TOLLS	139	143	96	101
62-4040-3653 MOTORCYCLE TOLLS	1,001	913	703	984
62-4040-3695 GAIN(LOSS) - PESO EXCHANGES	4,055	1,150	12,194	6,445
TOTAL CHARGES FOR CURRENT SRVS	<u>1,691,689</u>	<u>1,795,269</u>	<u>1,949,367</u>	<u>2,037,087</u>
<u>RENTALS</u>				
62-4041-3701 RENTAL OF TABC PROPERTY	27,000	27,000	27,000	27,000
TOTAL RENTALS	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>
<u>MISCELLANEOUS</u>				
62-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	43	60	6	6
62-4060-3651 CD INT/BRIDGE REVENUE FUND	0	0	0	0
62-4060-3661 TRUST INC-BRIDGE REVENUE FUND	17	12	70	50
62-4060-3662 TRUST INC-DEBT SERVICE RES FUND	287	132	1,162	850
62-4060-3663 TRUST INC-2007 BOND I&S FUND	119	96	279	200
62-4060-3668 TRUST INC-O&M RESERVE FUND	53	24	249	180
62-4060-3669 TRUST INC-REPAIR&REPLACE FUND	94	36	756	250
62-4060-3680 TELLER OVER SHORT	1,305	790	782	0
62-4060-3681 PARTNERSHIP PROPOSAL REVIEW	15,000	0	0	0
62-4060-3682 BANK OVER SHORT-DOLLARS	1	0	54	0
62-4060-3684 BANK OVER SHORT-PESOS	0	0	(65)	0
62-4060-3910 DEDC 4(A) DEBT SERVICE GRANT	0	0	0	0
62-4060-3911 DCOD 4(B) DEBT SERVICE GRANT	0	0	0	0
62-4060-3930 MISCELLANEOUS INCOME	0	0	0	0
TOTAL MISCELLANEOUS	<u>16,921</u>	<u>1,150</u>	<u>3,293</u>	<u>1,536</u>
<u>CONTRIBUTIONS</u>				
62-4080-3952 DEDC 4A CAPITAL GRANTS	200,000	0	0	0
TOTAL CONTRIBUTIONS	<u>200,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>TRANSFERS IN</u>				
62-4090-7041 TRANSFERS FROM DEBT SRVS FUND	1,610,089	0	168,523	0
TOTAL TRANSFERS IN	<u>1,610,089</u>	<u>0</u>	<u>168,523</u>	<u>0</u>
TOTAL REVENUES	<u>3,545,699</u>	<u>1,823,419</u>	<u>2,148,183</u>	<u>2,065,623</u>

CITY OF DONNA, TEXAS

DEPARTMENT: BRIDGE OPERATIONS		FUND: 62 ALLIANCE INT'L BRIDGE		
PERSONNEL	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
Full-time	10	10	10	11
Part-time	-	-	-	2
DEPARTMENT TOTAL	10	10	10	13

DUTIES AND RESPONSIBILITIES:

The Bridge Department is responsible for collecting, depositing, and reporting daily toll collections. The activities include:

1. Update the "cash reserve report" and the "daily cash deposit - finance report".
2. Update daily the "peso historical exchange rate report".
3. Update daily the "daily bridge vehicle crossing comparison" report and the "traffic hourly analysis" report.
4. Create daily, and update during each shift-end the bank deposit bag (bank deposit slips, coin count, currency) with all pertinent information for armored truck pick up & prepare daily cash report of accounting.
5. Prepare weekly work schedules, reconcile toll collectors money to toll collectors report.
6. Prepare monthly, quarterly, and periodic reports.
7. Maintain excellent teamwork with federal, county, and local authorities, especially CBP.
8. Create procedures as to what to do in case of a natural disaster.
9. Create annual department budget and adhere to it, analyzing it monthly .
10. Plan, prepare, and implement policies, standards, and procedures for the bridge department.
11. Create monthly statements for Duro Bag Company.

GOALS AND OBJECTIVES:

1. Continue to improve customer service by implementing a prepaid system and accepting credit cards in the future, as well as updating the axle and loop system.
2. Continue to work with departments from US/Mexico to find solutions to attract more customers.

Vision Statement: To provide a distinctive service that differentiates us as best in class.

Mission Statement: To exceed our customers expectations in accommodating a shorter and safer route to a International destination.

PERFORMANCE INDICATORS	Actual 2014-2015	Budget 2015-2016	Estimated 2015-2016	Budget 2016-2017
1. Monthly Crossings	495,596	314,274	547,500	584,000
2. Average Daily numbers	1,356	1,476	1,500	1,600
3. Annual Revenue	1,690,595	1,106,499	1,916,250	2,044,000
4. Daily Toll Collection Reports	1,716	1,088	1,768	1,872
5. Daily Cash Report	365	242	365	365
6. Daily Cash /Check Report	365	242	365	365
7. Deposit Slips--US currency	365	242	365	365
8. Deposit Slip--Pesos	365	242	365	365
9. Through-Put Time Per Car	22 Seconds	21 Seconds	21 Seconds	20 Seconds

CITY OF DONNA, TEXAS

DEPARTMENT: BRIDGE OPERATIONS

FUND: 62 ALLIANCE INT'L BRIDGE

	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	ESTIMATED REV/EXP 2015-2016	CITY COUNCIL APPROVED 2016-2017
PERSONNEL SERVICES				
62-5681-4101 SALARIES AND WAGES	289,829	309,724	322,790	345,500
62-5681-4102 PART-TIME WAGES	0	0	0	30,751
62-5681-4103 OVERTIME WAGES	162	500	114	500
62-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	56,592	62,160	65,599	81,588
62-5681-4105 TMRS RETIREMENT CONTRIBUTION	50,506	21,402	21,729	34,375
62-5681-4106 SOCIAL SECURITY & MEDICARE TAX	21,051	23,695	25,382	30,720
62-5681-4107 TX WORKERS' COMPENSATION INSURANCE	4,112	4,491	4,553	6,738
62-5681-4108 STATE UNEMPLOYMENT TAX	181	1,250	1,720	2,223
62-5681-4109 EDUCATION PAY	0	0	0	3,000
62-5681-4113 LONGEVITY	0	0	0	21,774
TOTAL PERSONNEL SERVICES	422,434	423,222	441,887	557,169
SUPPLIES & MATERIALS				
62-5682-4201 POSTAGE AND DELIVERY SERVICES	32	50	56	50
62-5682-4203 UNIFORMS	1,520	1,500	1,595	1,500
62-5682-4204 FUEL AND LUBRICANTS	2,966	2,000	600	2,000
62-5682-4206 CHEMICALS	90	100	85	100
62-5682-4211 PRINTING SUPPLIES	1,385	1,500	1,100	1,500
62-5682-4212 OFFICE SUPPLIES	1,477	1,800	1,250	1,800
62-5682-4213 JANITORIAL SUPPLIES	1,880	1,750	1,315	1,750
62-5682-4217 OTHER SUPPLIES	1,985	750	615	750
62-5682-4220 REFRESHMENT SUPPLIES	1,650	1,100	1,615	1,100
62-5682-4225 COMPUTER SUPPLIES	0	1,000	0	1,000
62-5682-4230 OFFICE EQUIPMENT / FURNITURE	680	500	0	500
62-5682-4231 MINOR EQUIPMENT	0	4,000	0	500
TOTAL SUPPLIES & MATERIALS	13,664	16,050	8,231	12,550
PROPERTY & INFRASTRUCTURE				
62-5683-4302 BUILDING MAINTENANCE	2,941	3,000	2,715	3,000
62-5683-4303 A/C &/OR HEATING MAINT & REP	2,066	3,500	600	1,500
62-5683-4304 BUILDING REPAIRS	1,795	1,800	3,015	1,500
62-5683-4311 GROUNDS MAINTENANCE & REPAIR	747	600	3,815	4,000
62-5683-4312 SIGN MAINT & REPAIR	0	500	5	500
62-5683-4313 PARKING LOT MAINTENANCE	0	1,000	800	1,500
62-5683-4315 SPRINKLER SYSTEM MAINT & REPAIR	101	0	0	0
62-5683-4316 LIGHTS MAINT & REPAIR	3,447	1,750	2,500	2,500
62-5683-4318 OTHER MAINTENANCE & REPAIR	8,068	3,000	3,751	3,000
62-5683-4321 TOLL BOOTH MAINT & REPAIR	940	1,000	450	500
TOTAL PROPERTY & INFRASTRUCTURE	20,105	16,150	17,651	18,000
EQUIP. RENTAL & REPAIRS				
62-5684-4404 OFFICE EQUIP/FURNITURE REPAIR	0	3,000	1,375	1,500
62-5684-4407 VEHICLE MAINTENANCE & REPAIR	93	200	379	500
62-5684-4420 SOFTWARE MAINTENANCE CONTRACTS	2,362	2,000	3,400	4,000
62-5684-4427 NETWORK SECURITY MAINT. & REPAIR	0	2,000	10,000	2,000
62-5684-4445 POWER GENERATION MAINT. & REPAIR	6,053	3,000	4,120	3,500
62-5684-4471 COPY MACHINE MAINT. CONTRACTS	1,376	3,500	825	500
TOTAL EQUIP. RENTAL & REPAIRS	9,884	13,700	20,099	12,000
OTHER SERVICE & CHARGES				
62-5685-4501 TELEPHONE & CELL PHONE SERVICE	5,548	2,150	6,425	2,150
62-5685-4502 INSURANCE AND BONDS	6,006	6,500	0	6,500
62-5685-4503 PUBLIC INFORMATION NOTICES	1,006	1,200	2,425	2,000
62-5685-4504 TRAVEL AND/OR TRAINING	7,557	10,650	12,052	12,000
62-5685-4505 UTILITY SERVICES	10,999	8,775	13,405	10,000
62-5685-4506 SECURITY SERVICES	18,313	26,000	18,050	20,000
62-5685-4526 OTHER PROFESSIONAL FEES	13,515	0	45	0
62-5685-4530 ARMORED CAR SERVICE	7,738	7,800	1,935	2,500
62-5685-4550 EMPLOYMENT TESTS & EXAMS	16	50	220	500
62-5685-4590 MISCELLANEOUS EXPENDITURES	5,037	0	45	0
62-5685-4596 DUMPSTER - BRIDGE OPERATIONS	1,136	1,200	1,150	1,200
62-5685-4599 FISCAL AGENT FEES	9,370	9,000	8,000	5,000
TOTAL OTHER SERVICE & CHARGES	86,241	73,325	63,752	61,850
CAPITAL OUTLAY				
62-5686-4604 TELEPHONE & CELL PHONE SERVICE	0	23,000	2,225	0
62-5686-4617 INSURANCE AND BONDS	0	25,000	38,925	0
TOTAL CAPITAL OUTLAY	0	48,000	41,150	0
TOTAL BRIDGE OPERATIONS	552,328	590,447	592,770	661,569

CITY OF DONNA, TEXAS

DEPARTMENT: INTERNATIONAL BRIDGE PROPERTY

FUND: 62 ALLIANCE INT'L BRIDGE

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
	2014-2015	2015-2016	2015-2016	APPROVED
				2016-2017
<u>PROPERTY & INFRASTRUCTURE</u>				
62-5603-4301 STREET MAINTENANCE	242	0	391	0
62-5603-4312 SIGN MAINT. & REPAIR	0	1,500	0	1,500
TOTAL PROPERTY & INFRASTRUCTURE	242	1,500	391	1,500
<u>OTHER SERVICE & CHARGES</u>				
62-5605-4505 UTILITY SERVICES	0	0	388	400
62-5605-4508 ELECTRIC-STREET/BRIDGE LIGHTS	6,369	7,000	3,750	7,000
62-5605-4580 PROMOTION OF INT'L BRIDGE	18,502	25,000	50,000	40,000
62-5605-4590 MISCELLANOUS EXPENDITURES	0	0	0	0
TOTAL OTHER SERVICE & CHARGES	24,871	32,000	54,138	47,400
TOTAL INTERNATIONAL BRIDGE PROPERTY	25,113	33,500	54,529	48,900

CITY OF DONNA, TEXAS

DEPARTMENT: TABC BUILDING RENTAL OPERATIONS

FUND: 62 ALLIANCE INT'L BRIDGE

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>PROPERTY & INFRASTRUCTURE</u>				
62-5753-4303 A/C &/OR HEATING MAINT & REP	370	1,000	270	1,000
62-5753-4304 BUILDING REPAIRS	577	1,000	0	1,000
62-5753-4311 GROUNDS MAINTENANCE & REPAIR	42	5,000	600	1,000
62-5753-4314 MINOR PROPERTY IMPROVEMENTS	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
TOTAL PROPERTY & INFRASTRUCTURE	990	8,000	870	4,000
TOTAL TABC BLDG RENTAL OPERATIONS	<u>990</u>	<u>8,000</u>	<u>870</u>	<u>4,000</u>

CITY OF DONNA, TEXAS

DEPARTMENT: TRANSFERS, DEPRECIATION, NON-DEPT.

FUND: 62 ALLIANCE INT'L BRIDGE

	ACTUAL	AMENDED	ESTIMATED	CITY
	2014-2015	BUDGET	REV/EXP	COUNCIL
		2015-2016	2015-2016	APPROVED
				2016-2017
<u>OTHER SERVICE & CHARGES</u>				
62-5895-4516 ISSUANCE COST	0	0	317,291	0
62-5895-4899 FISCAL AGENT FEES	0	0	6,000	0
TOTAL OTHER SERVICE & CHARGES	<u>0</u>	<u>0</u>	<u>323,291</u>	<u>0</u>
<u>DEBT SERVICE P & I</u>				
62-5898-2898 PRINCIPAL SOS PAYMENT AGREEMENT	816,000	0	0	0
62-5898-6303 SUNTRUST EQUIP. LEASE P&I 9055	180	4,251	4,251	0
62-5898-6401 INTEREST ON SOS CLAIMS	5,985	0	0	0
62-5898-6504 INTEREST - 2007 CERTIFICATES	1,853,159	0	703,348	0
62-5898-6581 INTEREST - 2006 REFUNDING BOND	9,007	0	4,474	0
TOTAL DEBT SERVICE P & I	<u>2,684,331</u>	<u>4,251</u>	<u>712,073</u>	<u>0</u>
<u>TRANSFERS TO OTHER FUNDS</u>				
62-5919-7111 TRANSFER TO GENERAL FUND	222,110	0	0	0
62-5919-7141 TRANSFER TO DEBT SERVICE	0	1,015,807	1,090,398	1,105,000
62-5919-7148 TRANSFER TO FINANCIAL FUND	0	13,655	13,655	0
TRANSFERS TO OTHER FUNDS	<u>222,110</u>	<u>1,029,462</u>	<u>1,104,053</u>	<u>1,105,000</u>
<u>DEPRECIATION</u>				
62-5985-5700 DEPRECIATION EXPENSE	812,138	0	0	0
TOTAL DEPRECIATION	<u>812,138</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>NON DEPARTMENTAL</u>				
62-5995-4502 GENERAL LIABILITY AND BONDS	0	6,020	8,083	8,000
62-5995-4516 LEGAL	52,374	55,000	49,273	50,000
62-5995-4522 AUDIT SERVICES	9,685	10,000	10,315	12,000
62-5995-4560 CONSULTANT FEES	129,910	100,000	106,798	176,154
62-5995-4595 BANK SERVICE CHARGES	0	0	3,751	0
TOTAL NON DEPARTMENTAL	<u>191,969</u>	<u>171,020</u>	<u>178,220</u>	<u>246,154</u>
TOTAL TRANSFERS, DEPRECIATION, & NON-DEPARTMENTAL	<u><u>3,910,548</u></u>	<u><u>1,204,733</u></u>	<u><u>2,317,637</u></u>	<u><u>1,351,154</u></u>

**FIVE YEAR CAPITAL
IMPROVEMENT PROGRAM**

FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM SCHEDULE
FISCAL YEARS 2017 THROUGH 2021

	PROJECT	2016-2017	2017-2018	2018-2019	2019-2020	2020-21	TOTAL	FUNDING SOURCE
	<u>PAVING PROJECTS</u>							
1	North 17th Street - Overlay	350,000					350,000	CO's
2	Town Square - Overlay parking lot	100,000					100,000	CO's
3	Scoby & North 1st street - Overlay		50,000				50,000	CO's
4	North Hutto Road - Overlay		1,500,000				1,500,000	CO's
5	North Valley View Road - Overlay		300,000				300,000	CO's
6	Victoria Road & Business 83 - Road Repair	40,000					40,000	CO's
7	Maple & Elm Street - Street Repair	35,000					35,000	CO's
8	Champion Road - Pave Road			1,500,000			1,500,000	CO's
	<u>DRAINAGE PROJECTS</u>							
9	Fordyce between 23rd & 26th Street	12,500					12,500	CO's
10	Fordyce between 21st & 22nd Street	12,500					12,500	CO's
	<u>WATER & SEWER</u>							
11	Rehabilitation of Water Plant		4,500,000				4,500,000	CO's
12	New 1 Million Water Tank & Water line extension	3,000,000					3,000,000	CO's
13	Smart Water Meters replacement project	1,000,000					1,000,000	CO's
	<u>PARKS</u>							
16	Development of Big Joe Park	75,000					75,000	GRNT
17	Altas Palmas Park extension improvements		150,000				150,000	DCD
	<u>INTERNATIONAL BRIDGE</u>							
18	South-Bound Empty Inspection Facility	6,000,000					6,000,000	Tx-DOT
19	North Bound Empty Inspection Facility	13,000,000					13,000,000	Tx-DOT
20	South & North Bound Fully-Loaded Inspection Facility		30,000,000				30,000,000	Tx-DOT
21	2 Additional Lanes at International Bridge		1,500,000				1,500,000	Tx-DOT

FUNDING SOURCE LEGEND

CO'S -(CERTIFICATE OF OBLIGATIONS)
DCD -- Development Corporation of Donna
Tx-DOT --Texas Department of Transportation
GRNT-- Grants

**CITY OF DONNA
CAPITAL PROGRAMS BY DESCRIPTION**

PAVING PROJECTS:

- Item 1. Scrap, remove existing hot mix, overlay, and compact and finish street.
- Item 2. Remove existing curb inlets and replace with new inlets.
- Item 3. Scrap and remove existing asphalt and overlay with new asphalt.
- Item 4. Scrap, remove existing hot mix and overlay
- Item 5. Remove existing 18" RCP pipe and install 24" RCP pipe
- Item 6. Scrap, remove existing hot mix, overlay, compact and finish street.
- Item 7. Scrap, overlay, compact, finish street and add drainage.
- Item 8. Scrap, remove existing hot mix and overlay.

DRAINAGE PROJECTS:

- Item 9. Scrap, remove existing hot mix and overlay.
- Item 10. Scrap, overlay, compact, finish street and add drainage.

WATER & SEWER:

- Item 11. Rehabilitation of City Water Plant.
- Item 12. New Water Tower to provide water to north-side of town.
- Item 13. New smart water meters for more accurate measurement of usage.

PARKS:

- Item 16. Addition of fitness stations and walking trails to Big Joe Park.
- Item 17. Addition of baseball and soccer fields

INTERNATIONAL BRIDGE:

- Item 18. Inspection facility for south-bound empty truck traffic.
- Item 19. Inspection facility for north-bound empty truck traffic.
- Item 20. Inspection facility expansion for the preparation of south & north bound fully-loaded trucks.
- Item 21. Two additional lanes at the International Bridge.



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**GENERAL OBLIGATION BONDS DEBT
SCHEDULES**

CITY OF DONNA, TEXAS

DEPARTMENT:

RECAP

FUND: DEBT SERVICE

**GENERAL OBLIGATION BONDS
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				5,689,200.00
2/1/2017	215,200.00	102,955.88	318,155.88	5,474,000.00
8/1/2017		100,884.61	100,884.61	
2/1/2018	376,160.00	100,884.61	477,044.61	5,097,840.00
8/1/2018		96,579.34	96,579.34	
2/1/2019	370,600.00	96,579.34	467,179.34	4,727,240.00
8/1/2019		92,374.02	92,374.02	
2/1/2020	389,560.00	92,373.93	481,933.93	4,337,680.00
8/1/2020		87,509.10	87,509.10	
2/1/2021	393,440.00	87,509.10	480,949.10	3,944,240.00
8/1/2021		81,340.71	81,340.71	
2/1/2022	343,960.00	81,340.71	425,300.71	3,600,280.00
8/1/2022		75,441.48	75,441.48	
2/1/2023	342,360.00	75,441.48	417,801.48	3,257,920.00
8/1/2023		69,535.96	69,535.96	
2/1/2024	348,400.00	69,535.96	417,935.96	2,909,520.00
8/1/2024		63,486.68	63,486.68	
2/1/2025	374,520.00	63,486.68	438,006.68	2,535,000.00
8/15/2025		57,037.50	57,037.50	
2/15/2026	205,000.00	57,037.50	262,037.50	2,330,000.00
8/15/2026		52,425.00	52,425.00	
2/15/2027	215,000.00	52,425.00	267,425.00	2,115,000.00
8/15/2027		47,587.50	47,587.50	
2/15/2028	225,000.00	47,587.50	272,587.50	1,890,000.00
8/15/2028		42,525.00	42,525.00	
2/15/2029	235,000.00	42,525.00	277,525.00	1,655,000.00
8/15/2029		37,237.50	37,237.50	
2/15/2030	245,000.00	37,237.50	282,237.50	1,410,000.00
8/15/2030		31,725.00	31,725.00	
2/15/2031	255,000.00	31,725.00	286,725.00	1,155,000.00
8/15/2031		25,987.50	25,987.50	
2/15/2032	270,000.00	25,987.50	295,987.50	885,000.00
8/15/2032		19,912.50	19,912.50	
2/15/2033	280,000.00	19,912.50	299,912.50	605,000.00
8/15/2033		13,612.50	13,612.50	
2/15/2034	295,000.00	13,612.50	308,612.50	310,000.00
8/15/2034		6,975.00	6,975.00	
2/15/2033	310,000.00	6,975.00	316,975.00	0.00
	<u>5,689,200.00</u>	<u>2,107,309.58</u>	<u>7,796,509.58</u>	

CITY OF DONNA, TEXAS

DEPARTMENT: LIMITED TAX REFUNDING BONDS FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: Limited Tax Refunding Bonds **SERIES: 2012**
DATED: July 31, 2012 **AMOUNT:** \$ 4,775,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				1,260,600.00
2/1/2017		17,900.52	17,900.52	1,260,600.00
8/1/2017		17,900.52	17,900.52	
2/1/2018	149,160.00	17,900.52	167,060.52	1,111,440.00
8/1/2018		15,782.45	15,782.45	
2/1/2019	138,600.00	15,782.45	154,382.45	972,840.00
8/1/2019		13,814.33	13,814.33	
2/1/2020	155,760.00	13,814.33	169,574.33	817,080.00
8/1/2020		11,602.54	11,602.54	
2/1/2021	147,840.00	11,602.54	159,442.54	669,240.00
8/1/2021		9,503.21	9,503.21	
2/1/2022	168,960.00	9,503.21	178,463.21	500,280.00
8/1/2022		7,103.98	7,103.98	
2/1/2023	162,360.00	7,103.98	169,463.98	337,920.00
8/1/2023		4,798.46	4,798.46	
2/1/2024	158,400.00	4,798.46	163,198.46	179,520.00
8/1/2024		2,549.18	2,549.18	
2/1/2025	179,520.00	2,549.18	182,069.18	0.00
	<u>1,260,600.00</u>	<u>184,009.85</u>	<u>1,444,609.85</u>	

THIS IS DEBT SERVICE SHARE .2640 OF 2012 LMT TAX REFUNDING
 WATER & SWR SHARE .7360 OF 2012 LMT TAX REFUNDING

PAYABLE AT: REGIONS BANK
 C/O REGIONS EQUIPMENT FINANCE
 P.O. BOX 11407
 BIRMINGHAM, AL 35246-1001

CITY OF DONNA, TEXAS

DEPARTMENT: 2014 TAX NOTES

FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: TAX NOTES SERIES: 2014
DATED: December 18, 2014 AMOUNT: \$ 1,200,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				363,600.00
2/1/2017	70,200.00	3,217.86	73,417.86	293,400.00
8/1/2017		2,596.59	2,596.59	
2/1/2018	72,000.00	2,596.59	74,596.59	221,400.00
8/1/2018		1,959.39	1,959.39	
2/1/2019	72,000.00	1,959.39	73,959.39	149,400.00
8/1/2019		1,322.19	1,322.19	
2/1/2020	73,800.00	1,322.10	75,122.10	75,600.00
8/1/2020		669.06	669.06	
2/1/2021	75,600.00	669.06	76,269.06	0.00
	<u>363,600.00</u>	<u>16,312.23</u>	<u>379,912.23</u> *	

*DEBT SERVICE SHARE 36% OF 2014 TAX NOTES
 WATER & SWR SHARE 64% OF 2014 TAX NOTES

PAYABLE AT: Branch Banking & Trust Company
 5130 Parkway Plaza Boulevard
 Charlotte, North Carolina 28217

CITY OF DONNA, TEXAS

DEPARTMENT: CERTIFICATE OF OBLIGATIONS FUND: DEBT SREVICE

MATURITY SCHEDULE

TYPE:	Certificate of Obligations	SERIES:	2015
DATED:	July 20, 2015	AMOUNT:	\$4,065,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				4,065,000.00
2/15/2017	145,000.00	81,837.50	226,837.50	3,920,000.00
8/15/2017		80,387.50	80,387.50	
2/15/2018	155,000.00	80,387.50	235,387.50	3,765,000.00
8/15/2018		78,837.50	78,837.50	
2/15/2019	160,000.00	78,837.50	238,837.50	3,605,000.00
8/15/2019		77,237.50	77,237.50	
2/15/2020	160,000.00	77,237.50	237,237.50	3,445,000.00
8/15/2020		75,237.50	75,237.50	
2/15/2021	170,000.00	75,237.50	245,237.50	3,275,000.00
8/15/2021		71,837.50	71,837.50	
2/15/2022	175,000.00	71,837.50	246,837.50	3,100,000.00
8/15/2022		68,337.50	68,337.50	
2/15/2023	180,000.00	68,337.50	248,337.50	2,920,000.00
8/15/2023		64,737.50	64,737.50	
2/15/2024	190,000.00	64,737.50	254,737.50	2,730,000.00
8/15/2024		60,937.50	60,937.50	
2/15/2025	195,000.00	60,937.50	255,937.50	2,535,000.00
8/15/2025		57,037.50	57,037.50	
2/15/2026	205,000.00	57,037.50	262,037.50	2,330,000.00
8/15/2026		52,425.00	52,425.00	
2/15/2027	215,000.00	52,425.00	267,425.00	2,115,000.00
8/15/2027		47,587.50	47,587.50	
2/15/2028	225,000.00	47,587.50	272,587.50	1,890,000.00
8/15/2028		42,525.00	42,525.00	
2/15/2029	235,000.00	42,525.00	277,525.00	1,655,000.00
8/15/2029		37,237.50	37,237.50	
2/15/2030	245,000.00	37,237.50	282,237.50	1,410,000.00
8/15/2030		31,725.00	31,725.00	
2/15/2031	255,000.00	31,725.00	286,725.00	1,155,000.00
8/15/2031		25,987.50	25,987.50	
2/15/2032	270,000.00	25,987.50	295,987.50	885,000.00
8/15/2032		19,912.50	19,912.50	
2/15/2033	280,000.00	19,912.50	299,912.50	605,000.00
8/15/2033		13,612.50	13,612.50	
2/15/2034	295,000.00	13,612.50	308,612.50	310,000.00
8/15/2034		6,975.00	6,975.00	
2/15/2035	310,000.00	6,975.00	316,975.00	0.00
	<u>4,065,000.00</u>	<u>1,906,987.50</u>	<u>5,971,987.50</u>	

ANNUAL CONTRIBUTION FROM

22 FIRE FEE FUND	70,000.00
45 DEDC 4A	140,000.00
46 DEDC 4B	140,000.00
46 DEDC 4B	140,000.00

PAYABLE AT: Branch Banking & Trust Company
5130 Parkway Plaza Boulevard
Charlotte, North Carolina 28217

WATER & SEWER BOND SCHEDULES

CITY OF DONNA, TEXAS

DEPARTMENT: RECAP **FUND: WATER & SEWER**

**REVENUE BOND
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				13,615,800.00
2/1/2017	570,632.00	258,481.02	829,113.02	13,045,168.00
8/1/2017		225,473.11	225,473.11	
2/1/2018	723,840.00	225,473.11	949,313.11	12,321,328.00
8/1/2018		214,556.38	214,556.38	
2/1/2019	746,067.00	214,556.38	960,623.38	11,575,261.00
8/1/2019		203,330.53	203,330.53	
2/1/2020	807,107.00	203,330.37	1,010,437.37	10,768,154.00
8/1/2020		191,126.54	191,126.54	
2/1/2021	839,893.00	191,126.54	1,031,019.54	9,928,261.00
8/1/2021		178,515.60	178,515.60	
2/1/2022	769,373.00	178,515.60	947,888.60	9,158,888.00
8/1/2022		166,145.25	166,145.25	
2/1/2023	802,640.00	166,145.25	968,785.25	8,356,248.00
8/1/2023		153,337.77	153,337.77	
2/1/2024	843,266.00	153,337.77	996,603.77	7,512,982.00
8/1/2024		139,983.64	139,983.64	
2/1/2025	875,480.00	139,983.64	1,015,463.64	6,637,502.00
8/1/2025		125,801.83	125,801.83	
2/1/2026	576,665.00	125,801.83	702,466.83	6,060,837.00
8/1/2026		116,512.17	116,512.17	
2/1/2027	600,000.00	116,512.17	716,512.17	5,460,837.00
8/1/2027		106,379.69	106,379.69	
2/1/2028	614,165.00	106,379.69	720,544.69	4,846,672.00
8/1/2028		95,482.12	95,482.12	
2/1/2029	637,500.00	95,482.12	732,982.12	4,209,172.00
8/1/2029		84,048.39	84,048.39	
2/1/2030	665,000.00	84,048.39	749,048.39	3,544,172.00
8/1/2030		71,222.66	71,222.66	
2/1/2031	692,500.00	71,222.66	763,722.66	2,851,672.00
8/1/2031		54,141.20	54,141.20	
2/1/2032	728,335.00	54,141.20	782,476.20	2,123,337.00
8/1/2032		36,174.40	36,174.40	
2/1/2033	760,832.00	36,174.40	797,006.40	1,362,505.00
8/1/2033		21,367.42	21,367.42	
2/1/2034	508,335.00	21,367.42	529,702.42	854,170.00
8/1/2034		12,812.45	12,812.45	
2/1/2035	420,835.00	12,812.45	433,647.45	433,335.00
8/1/2035		6,499.97	6,499.97	
2/15/2016	433,335.00	6,499.97	439,834.97	-
	<u>13,615,800.00</u>	<u>4,664,303.10</u>	<u>18,280,103.10</u>	

CITY OF DONNA, TEXAS

DEPARTMENT: COMBINATION TAX & REVENUE CO'S FUND: WATER & SEWER

MATURITY SCHEDULE

TYPE: Combination Tax & Revenue CO's **SERIES:** 2009
DATED: August 11, 2009 **AMOUNT:** \$ 5,500,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				4,455,000.00
2/1/2017	175,000.00	104,042.75	279,042.75	4,280,000.00
8/1/2017		100,359.00	100,359.00	
2/1/2018	180,000.00	100,359.00	280,359.00	4,100,000.00
8/1/2018		96,480.00	96,480.00	
2/1/2019	190,000.00	96,480.00	286,480.00	3,910,000.00
8/1/2019		92,290.50	92,290.50	
2/1/2020	200,000.00	92,290.50	292,290.50	3,710,000.00
8/1/2020		87,830.50	87,830.50	
2/1/2021	210,000.00	87,830.50	297,830.50	3,500,000.00
8/1/2021		83,095.00	83,095.00	
2/1/2022	215,000.00	83,095.00	298,095.00	3,285,000.00
8/1/2022		78,246.75	78,246.75	
2/1/2023	225,000.00	78,246.75	303,246.75	3,060,000.00
8/1/2023		73,116.75	73,116.75	
2/1/2024	235,000.00	73,116.75	308,116.75	2,825,000.00
8/1/2024		67,700.00	67,700.00	
2/1/2025	250,000.00	67,700.00	317,700.00	2,575,000.00
8/1/2025		61,875.00	61,875.00	
2/1/2026	260,000.00	61,875.00	321,875.00	2,315,000.00
8/1/2026		55,752.00	55,752.00	
2/1/2027	275,000.00	55,752.00	330,752.00	2,040,000.00
8/1/2027		49,275.75	49,275.75	
2/1/2028	285,000.00	49,275.75	334,275.75	1,755,000.00
8/1/2028		42,492.75	42,492.75	
2/1/2029	300,000.00	42,492.75	342,492.75	1,455,000.00
8/1/2029		35,277.75	35,277.75	
2/1/2030	315,000.00	35,277.75	350,277.75	1,140,000.00
8/1/2030		27,702.00	27,702.00	
2/1/2031	330,000.00	27,702.00	357,702.00	810,000.00
8/1/2031		19,683.00	19,683.00	
2/1/2032	345,000.00	19,683.00	364,683.00	465,000.00
8/1/2032		11,299.50	11,299.50	
2/1/2033	365,000.00	11,299.50	376,299.50	100,000.00
8/1/2033		2,430.00	2,430.00	
2/1/2034	100,000.00	2,430.00	102,430.00	0.00
8/1/2034				
	<u>4,455,000.00</u>	<u>2,958,428.25</u>	<u>6,528,855.25</u>	

PAYABLE AT: Zions First National Bank
 1221 Mckinney Street
 Houston Tx 77010

CITY OF DONNA, TEXAS

DEPARTMENT: LIMITED TAX REFUNDING BONDS FUND: WATER & SEWER

MATURITY SCHEDULE

TYPE: Limited Tax Refunding Bonds SERIES: 2012
DATED: July 31, 2012 AMOUNT: \$ 4,775,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				3,514,400.00
2/1/2017		49,904.48	49,904.48	3,514,400.00
8/1/2017		49,904.48	49,904.48	
2/1/2018	415,840.00	49,904.48	465,744.48	3,098,560.00
8/1/2018		43,999.55	43,999.55	
2/1/2019	386,400.00	43,999.55	430,399.55	2,712,160.00
8/1/2019		38,512.67	38,512.67	
2/1/2020	434,240.00	38,512.67	472,752.67	2,277,920.00
8/1/2020		32,346.46	32,346.46	
2/1/2021	412,160.00	32,346.46	444,506.46	1,865,760.00
8/1/2021		26,493.79	26,493.79	
2/1/2022	471,040.00	26,493.79	497,533.79	1,394,720.00
8/1/2022		19,805.02	19,805.02	
2/1/2023	452,640.00	19,805.02	472,445.02	942,080.00
8/1/2023		13,377.54	13,377.54	
2/1/2024	441,600.00	13,377.54	454,977.54	500,480.00
8/1/2024		7,106.82	7,106.82	
2/1/2025	500,480.00	7,106.82	507,586.82	-
	<u>3,514,400.00</u>	<u>512,997.15</u>	<u>4,027,397.15</u>	

THIS IS WATER & SEWER SHARE .7360 OF 2012 REFUNDING BOND

PAYABLE AT: REGIONS BANK
 C/O REGIONS EQUIPMENT FINANCE
 P.O. BOX 11407
 BIRMINGHAM, AL 35246-1001

CITY OF DONNA, TEXAS

DEPARTMENT: CERTIFICATE OF OF OBLIGATION FUND: WATER & SEWER

MATURITY SCHEDULE

TYPE: Certificates of Obligation **SERIES:** 2016
DATED: June 21, 2016 **AMOUNT:** \$ 6,000,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				5,000,000.00
2/15/2017	270,832.00	98,813.15	369,645.15	4,729,168.00
8/15/2017		70,593.47	70,593.47	
2/15/2018	-	70,593.47	70,593.47	4,729,168.00
8/15/2018		70,593.47	70,593.47	
2/15/2019	41,667.00	70,593.47	112,260.47	4,687,501.00
8/15/2019		70,176.80	70,176.80	
2/15/2020	41,667.00	70,176.80	111,843.80	4,645,834.00
8/15/2020		69,760.14	69,760.14	
2/15/2021	83,333.00	69,760.14	153,093.14	4,562,501.00
8/15/2021		68,926.81	68,926.81	
2/15/2022	83,333.00	68,926.81	152,259.81	4,479,168.00
8/15/2022		68,093.48	68,093.48	
2/15/2023	125,000.00	68,093.48	193,093.48	4,354,168.00
8/15/2023		66,843.48	66,843.48	
2/15/2024	166,666.00	66,843.48	233,509.48	4,187,502.00
8/15/2024		65,176.82	65,176.82	
2/15/2025	125,000.00	65,176.82	190,176.82	4,062,502.00
8/15/2025		63,926.83	63,926.83	
2/15/2026	316,665.00	63,926.83	380,591.83	3,745,837.00
8/15/2026		60,760.17	60,760.17	
2/15/2027	325,000.00	60,760.17	385,760.17	3,420,837.00
8/15/2027		57,103.94	57,103.94	
2/15/2028	329,165.00	57,103.94	386,268.94	3,091,672.00
8/15/2028		52,989.37	52,989.37	
2/15/2029	337,500.00	52,989.37	390,489.37	2,754,172.00
8/15/2029		48,770.64	48,770.64	
2/15/2030	350,000.00	48,770.64	398,770.64	2,404,172.00
8/15/2030		43,520.66	43,520.66	
2/15/2031	362,500.00	43,520.66	406,020.66	2,041,672.00
8/15/2031		34,458.20	34,458.20	
2/15/2032	383,335.00	34,458.20	417,793.20	1,658,337.00
8/15/2032		24,874.90	24,874.90	
2/15/2033	395,832.00	24,874.90	420,706.90	1,262,505.00
8/15/2033		18,937.42	18,937.42	
2/15/2034	408,335.00	18,937.42	427,272.42	854,170.00
8/15/2034		12,812.45	12,812.45	
2/15/2035	420,835.00	12,812.45	433,647.45	433,335.00
8/15/2035		6,499.97	6,499.97	
2/15/2036	433,335.00	6,499.97	439,834.97	0.00
	<u>5,000,000.00</u>	<u>2,048,451.18</u>	<u>7,048,451.18</u> *	

*WTR & SWR SHARE .83333 OF 2016 C O'S
 *INT'L BRIDGE SHARE.166667 OF 2016 C O'S

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002



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INTERNATIONAL BRIDGE BOND SCHEDULES

CITY OF DONNA, TEXAS

DEPARTMENT:

RECAP

FUND: INT'L BRIDGE

**REVENUE BONDS
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2016				28,485,000.00
2/15/2017	439,168.00	810,778.66	1,249,946.66	28,045,832.00
8/15/2017		685,069.03	685,069.03	
2/15/2018	430,000.00	685,069.03	1,115,069.03	27,615,832.00
8/15/2018		678,619.03	678,619.03	
2/15/2019	458,333.00	678,619.03	1,136,952.03	27,157,499.00
8/15/2019		669,535.70	669,535.70	
2/15/2020	468,333.00	669,535.70	1,137,868.70	26,689,166.00
8/15/2020		657,952.36	657,952.36	
2/15/2021	501,667.00	657,952.36	1,159,619.36	26,187,499.00
8/15/2021		645,660.69	645,660.69	
2/15/2022	591,667.00	645,660.69	1,237,327.69	25,595,832.00
8/15/2022		631,119.02	631,119.02	
2/15/2023	630,000.00	631,119.02	1,261,119.02	24,965,832.00
8/15/2023		615,744.02	615,744.02	
2/15/2024	668,334.00	615,744.02	1,284,078.02	24,297,498.00
8/15/2024		599,535.68	599,535.68	
2/15/2025	685,000.00	599,535.68	1,284,535.68	23,612,498.00
8/15/2025		582,785.67	582,785.67	
2/15/2026	913,335.00	582,785.67	1,496,120.67	22,699,163.00
8/15/2026		560,902.33	560,902.33	
2/15/2027	955,000.00	560,902.33	1,515,902.33	21,744,163.00
8/15/2027		537,921.06	537,921.06	
2/15/2028	1,005,835.00	537,921.06	1,543,756.06	20,738,328.00
8/15/2028		513,598.13	513,598.13	
2/15/2029	1,052,500.00	513,598.13	1,566,098.13	19,685,828.00
8/15/2029		488,129.36	488,129.36	
2/15/2030	1,105,000.00	488,129.36	1,593,129.36	18,580,828.00
8/15/2030		461,204.34	461,204.34	
2/15/2031	1,162,500.00	461,204.34	1,623,704.34	17,418,328.00
8/15/2031		432,141.80	432,141.80	
2/15/2032	1,221,665.00	432,141.80	1,653,806.80	16,196,663.00
8/15/2032		401,600.10	401,600.10	
2/15/2033	1,284,168.00	401,600.10	1,685,768.10	14,912,495.00
8/15/2033		370,287.58	370,287.58	
2/15/2034	1,346,665.00	370,287.58	1,716,952.58	13,565,830.00
8/15/2034		337,437.55	337,437.55	
2/15/2035	1,414,165.00	337,437.55	1,751,602.55	12,151,665.00
8/15/2035		302,925.03	302,925.03	
2/15/2036	1,486,665.00	302,925.03	1,789,590.03	10,665,000.00
8/15/2036		266,625.00	266,625.00	
2/15/2037	1,565,000.00	266,625.00	1,831,625.00	9,100,000.00
8/15/2037		227,500.00	227,500.00	
2/15/2038	1,645,000.00	227,500.00	1,872,500.00	7,455,000.00
8/15/2038		186,375.00	186,375.00	
2/15/2039	1,725,000.00	186,375.00	1,911,375.00	5,730,000.00
8/15/2039		143,250.00	143,250.00	
2/15/2040	1,815,000.00	143,250.00	1,958,250.00	3,915,000.00
8/15/2040		97,875.00	97,875.00	
2/15/2041	1,910,000.00	97,875.00	2,007,875.00	2,005,000.00
8/15/2041		50,125.00	50,125.00	
2/15/2042	2,005,000.00	50,125.00	2,055,125.00	0.00
	<u>28,485,000.00</u>	<u>23,098,615.63</u>	<u>51,583,615.63</u>	

CITY OF DONNA, TEXAS

DEPARTMENT: CERTIFICATE OF OF OBLIGATION FUND: INT'L BRIDGE

MATURITY SCHEDULE

TYPE: CERTIFICATES OF OBLIGATION SERIES: 2016
DATED: June 21, 2016 AMOUNT: \$ 6,000,000.00

	0.16667			PRINCIPAL
DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
9/30/2016				1,000,000.00
2/15/2017	54,168.00	19,763.10	73,931.10	945,832.00
8/15/2017		14,119.03	14,119.03	
2/15/2018	-	14,119.03	14,119.03	945,832.00
8/15/2018		14,119.03	14,119.03	
2/15/2019	8,333.00	14,119.03	22,452.03	937,499.00
8/15/2019		14,035.70	14,035.70	
2/15/2020	8,333.00	14,035.70	22,368.70	929,166.00
8/15/2020		13,952.36	13,952.36	
2/15/2021	16,667.00	13,952.36	30,619.36	912,499.00
8/15/2021		13,785.69	13,785.69	
2/15/2022	16,667.00	13,785.69	30,452.69	895,832.00
8/15/2022		13,619.02	13,619.02	
2/15/2023	25,000.00	13,619.02	38,619.02	870,832.00
8/15/2023		13,369.02	13,369.02	
2/15/2024	33,334.00	13,369.02	46,703.02	837,498.00
8/15/2024		13,035.68	13,035.68	
2/15/2025	25,000.00	13,035.68	38,035.68	812,498.00
8/15/2025		12,785.67	12,785.67	
2/15/2026	63,335.00	12,785.67	76,120.67	749,163.00
8/15/2026		12,152.33	12,152.33	
2/15/2027	65,000.00	12,152.33	77,152.33	684,163.00
8/15/2027		11,421.06	11,421.06	
2/15/2028	65,835.00	11,421.06	77,256.06	618,328.00
8/15/2028		10,598.13	10,598.13	
2/15/2029	67,500.00	10,598.13	78,098.13	550,828.00
8/15/2029		9,754.36	9,754.36	
2/15/2030	70,000.00	9,754.36	79,754.36	480,828.00
8/15/2030		8,704.34	8,704.34	
2/15/2031	72,500.00	8,704.34	81,204.34	408,328.00
8/15/2031		6,891.80	6,891.80	
2/15/2032	76,665.00	6,891.80	83,556.80	331,663.00
8/15/2032		4,975.10	4,975.10	
2/15/2033	79,168.00	4,975.10	84,143.10	252,495.00
8/15/2033		3,787.58	3,787.58	
2/15/2034	81,665.00	3,787.58	85,452.58	170,830.00
8/15/2034		2,562.55	2,562.55	
2/15/2035	84,165.00	2,562.55	86,727.55	86,665.00
8/15/2035		1,300.03	1,300.03	
2/15/2036	86,665.00	1,300.03	87,965.03	0.00
	<u>1,000,000.00</u>	<u>409,700.07</u>	<u>1,409,700.07</u> *	

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON, TX 77002

*WTR & SWR SHARE .83333 OF 2016 C O'S
 *INT'L BRIDGE SHARE .16667 OF 2016 C O'S

CITY OF DONNA, TEXAS

DEPARTMENT: COMBINATION TAX & REVENUE REFUNDING BONDS FUND: INT'L BRIDGE

MATURITY SCHEDULE

SERIES: DATED	2016 July 14,2016	AMOUNT: TYPE:	\$ 27,485,000 Combination Tax & Revenue Refunding Bonds Series 2016	
DATE	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL BALANCE
9/30/2016				27,485,000.00
2/15/2017	385,000.00	791,015.56	1,176,015.56	27,100,000.00
8/15/2017		670,950.00	670,950.00	
2/15/2018	430,000.00	670,950.00	1,100,950.00	26,670,000.00
8/15/2018		664,500.00	664,500.00	
2/15/2019	450,000.00	664,500.00	1,114,500.00	26,220,000.00
8/15/2019		655,500.00	655,500.00	
2/15/2020	460,000.00	655,500.00	1,115,500.00	25,760,000.00
8/15/2020		644,000.00	644,000.00	
2/15/2021	485,000.00	644,000.00	1,129,000.00	25,275,000.00
8/15/2021		631,875.00	631,875.00	
2/15/2022	575,000.00	631,875.00	1,206,875.00	24,700,000.00
8/15/2022		617,500.00	617,500.00	
2/15/2023	605,000.00	617,500.00	1,222,500.00	24,095,000.00
8/15/2023		602,375.00	602,375.00	
2/15/2024	635,000.00	602,375.00	1,237,375.00	23,460,000.00
8/15/2024		586,500.00	586,500.00	
2/15/2025	660,000.00	586,500.00	1,246,500.00	22,800,000.00
8/15/2025		570,000.00	570,000.00	
2/15/2026	850,000.00	570,000.00	1,420,000.00	21,950,000.00
8/15/2026		548,750.00	548,750.00	
2/15/2027	890,000.00	548,750.00	1,438,750.00	21,060,000.00
8/15/2027		526,500.00	526,500.00	
2/15/2028	940,000.00	526,500.00	1,466,500.00	20,120,000.00
8/15/2028		503,000.00	503,000.00	
2/15/2029	985,000.00	503,000.00	1,488,000.00	19,135,000.00
8/15/2029		478,375.00	478,375.00	
2/15/2030	1,035,000.00	478,375.00	1,513,375.00	18,100,000.00
8/15/2030		452,500.00	452,500.00	
2/15/2031	1,090,000.00	452,500.00	1,542,500.00	17,010,000.00
8/15/2031		425,250.00	425,250.00	
2/15/2032	1,145,000.00	425,250.00	1,570,250.00	15,865,000.00
8/15/2032		396,625.00	396,625.00	
2/15/2033	1,205,000.00	396,625.00	1,601,625.00	14,660,000.00
8/15/2033		366,500.00	366,500.00	
2/15/2034	1,265,000.00	366,500.00	1,631,500.00	13,395,000.00
8/15/2034		334,875.00	334,875.00	
2/15/2035	1,330,000.00	334,875.00	1,664,875.00	12,065,000.00
8/15/2035		301,625.00	301,625.00	
2/15/2036	1,400,000.00	301,625.00	1,701,625.00	10,665,000.00
8/15/2036		266,625.00	266,625.00	
2/15/2037	1,565,000.00	266,625.00	1,831,625.00	9,100,000.00
8/15/2037		227,500.00	227,500.00	
2/15/2038	1,645,000.00	227,500.00	1,872,500.00	7,455,000.00
8/15/2038		186,375.00	186,375.00	
2/15/2039	1,725,000.00	186,375.00	1,911,375.00	5,730,000.00
8/15/2039		143,250.00	143,250.00	
2/15/2040	1,815,000.00	143,250.00	1,958,250.00	3,915,000.00
8/15/2040		97,875.00	97,875.00	
2/15/2041	1,910,000.00	97,875.00	2,007,875.00	2,005,000.00
8/15/2041		50,125.00	50,125.00	
2/15/2042	2,005,000.00	50,125.00	2,055,125.00	0.00
	<u>27,485,000.00</u>	<u>22,688,915.56</u>	<u>39,663,665.56</u>	

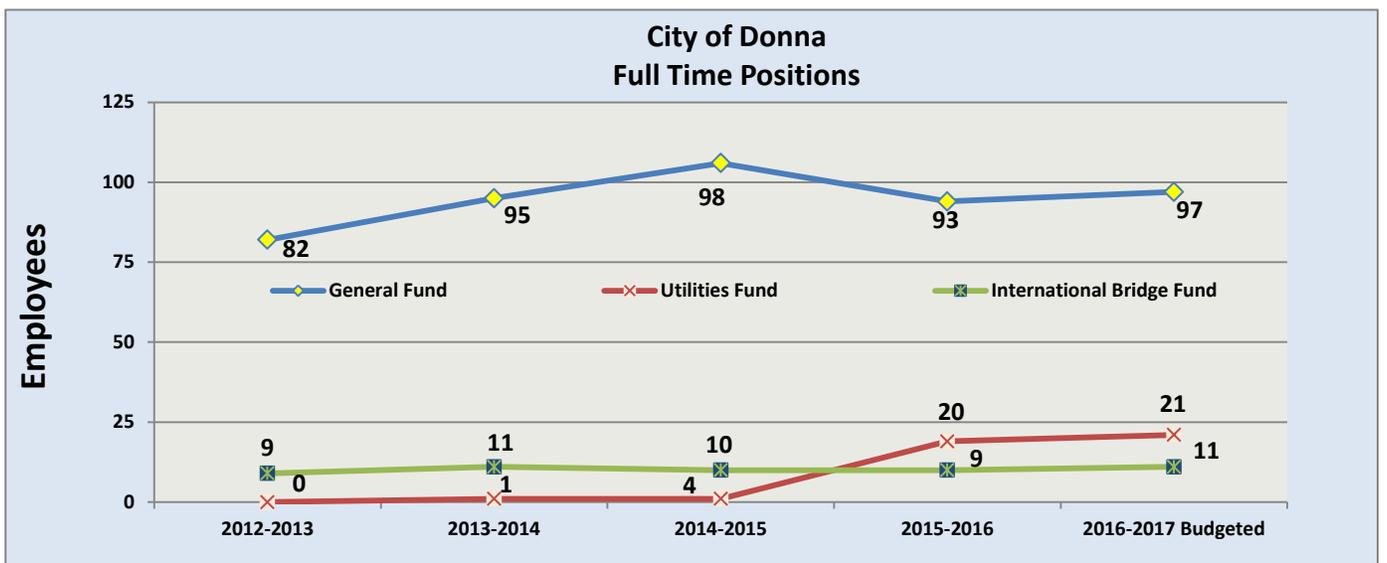


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**PERSONNEL SUMMARIES STAFFING
BY DEPARTMENTS**

**CITY OF DONNA
PERSONNEL SUMMARY
FISCAL YEAR 2014-2015, 2015-2016, AND 2016-2017**

	FISCAL YEAR 2014-2015		FISCAL YEAR 2015-2016		FISCAL YEAR 2015-2016		FISCAL YEAR 2016-2017	
	ACTUAL		BUDGET		ACTUAL		BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
CITY MANAGER	3		2		1		2	
MUNICIPAL COURT	2		2		2		2	
FINANCE	6		6		6		6	
INFORMATION TECHNOLOGY	1		1		1		2	
CITY HALL	3		3		2	1	2	1
CITY SECRETARY	2		2		2		2	
TAX ASSESSOR-COLLECTOR	1		1		1		1	
POLICE	43		46		45		45	
FIRE DEPARTMENT	2		2		2		2	
PLANNING & DEVELOPMENT	2		2		2		3	
INSPECTIONS	1		1		0		1	
PUBLIC WORKS	18		19		16		16	1
CITY VEHICLE MAINTENCE	1		1		1		1	
PARKS & RECREATION	3	8	5	8	3	20	3	18
SWIMMING POOL	0	7	0	7	0	9	0	7
CODE ENF & HEALTH INSPECTIONS	2		2		2		2	
ANIMAL CONTROL	1		1		1		1	
CEMETERY	2		2	0	2	0	2	0
LIBRARY	5	3	4	3	4	3	4	3
GENERAL FUND TOTAL	98	18	102	18	93	33	97	30
WATER & SEWER FUND								
ADMINISTATION W & S	1		2		2		2	
WATER DISTRIBUTION	0		4		5		5	
SEWER COLLECTION	0		6		4		4	
WASTE WATER TREATMNT PLANT	0		3		2		3	
WATER TREATMENT PLANT	0		5		4		5	
UTILITY BILLING & COLLECTIONS	3		5		3		2	
UTILITY FUND TOTAL	4		25		20		21	
BRIDGE OPERATIONS	10		10		9		11	2
BRIDGE OPERATIONS TOTAL	10		10		9		11	2
GRAND TOTAL	112	18	137	18	122	33	129	32



**CITY OF DONNA
STAFFING BY DEPARTMENT
FISCAL YEAR 2014-2015, 2015-2016, AND 2016-2017**

<u>DEPARTMENT/ POSITION</u>	FISCAL YEAR 2014-2015		FISCAL YEAR 2015-2016		FISCAL YEAR 2015-2016		FISCAL YEAR 2016-2017	
	ACTUAL		BUDGET		ACTUAL		BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>CITY MANAGER</u>								
CITY MANAGER	1		1		0		1	
GRANT WRITER	1		0		0		0	
OFFICE MANAGER SECRETARY	1		1		1		1	
	<u>3</u>		<u>2</u>		<u>1</u>		<u>2</u>	
<u>MUNICIPAL COURT</u>								
MUNICIPAL COURT CLERK	1		1		1		1	
MUNICIPAL COURT SECRETARY	1		1		1		1	
	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	
<u>FINANCE</u>								
FINANCE DIRECTOR	1		1		1		1	
ASST. FINANCE DIRECTOR	1		1		1		1	
PAYROLL CLERK/ACCOUNTING	1		1		1		1	
ACCOUNTS PAYABLE CLERK	1		1		1		1	
ACCOUNTING COORDINATOR	1		1		1		1	
ACCOUNTANT	1		1		1		1	
	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	
<u>INFORMATION TECHNOLOGY</u>								
INFORMATION TECH SPECIALIST	0		0		0		1	
IT ADMINISTRATOR	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>2</u>	
<u>CITY HALL</u>								
FRONT DESK CASHIER	2		2		1		2	
CITY HALL CUSTODIAN	1		1		1	1	0	1
	<u>3</u>		<u>3</u>		<u>2</u>	<u>1</u>	<u>2</u>	<u>1</u>
<u>CITY SECRETARY</u>								
CITY SECRETARY	1		1		1		1	
ADMINISTRATIVE ASSISTANT	1		1		1		1	
	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	
<u>TAX ASSESSOR COLLECTOR</u>								
TAX ASSESSOR/COLLECTOR	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<u>POLICE</u>								
ADMINISTRATIVE CLERK	1		1		1		1	
CAPTAIN	1		1		1		1	
CID DETECTIVE	1		1		1		1	
CID INVESTIGATOR	3		3		3		3	
CID-EVIDEN TECH-SWAT	1		1		1		1	
CUSTODIAN	1		1		1		1	
DISPATCHER	5		5		5		5	
JAILER	1		1		1		1	
JAILER/COURTESY OFFICER	2		2		2		2	
JUVEN SUPERV/EVID TECH	1		1		1		1	
LIEUTENANT	1		1		1		1	
PATROL SERGEANT	4		4		4		4	
POLICE CHIEF	1		1		1		1	
POLICE OFFICERS	19		19		21		21	
POLICE OFFICERS	0		3		0		0	
POLICE RECORDS CLERK	1		1		1		1	
	<u>43</u>		<u>46</u>		<u>45</u>		<u>45</u>	

CITY OF DONNA
STAFFING BY DEPARTMENT
FISCAL YEAR 2014-2015, 2015-2016, AND 2016-2017

<u>DEPARTMENT/ POSITION</u>	<u>FISCAL YEAR</u> <u>2014-2015</u>		<u>FISCAL YEAR</u> <u>2015-2016</u>		<u>FISCAL YEAR</u> <u>2015-2016</u>		<u>FISCAL YEAR</u> <u>2016-2017</u>	
	<u>ACTUAL</u>		<u>BUDGET</u>		<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>F/T</u>	<u>P/T</u>	<u>F/T</u>	<u>P/T</u>	<u>F/T</u>	<u>P/T</u>	<u>F/T</u>	<u>P/T</u>
<u>FIRE DEPARTMENT</u>								
FIRE DEPT MAINTENANCE	2		2		2		2	
	2		2		2		2	
<u>PLANNING & DEVELOPMENT</u>								
PLANNER 1	1		1		1		1	
PLANNER 1/ PARKS COORDINATOR	1		0		0		1	
PLANNING DIRECTOR	0		1		1		1	
	2		2		2		3	
<u>INSPECTIONS</u>								
CITY INSPECTOR	1		1		0		1	
	1		1		0		1	
<u>PUBLIC WORKS</u>								
CRAFTSMAN	1		1		1		1	
CUSTODIAN	0		0		0		0	1
HEAVY EQUIP OPERATOR	6		6		5		5	
LABORER	7		8		7		7	
MAINTENANCE	1		1		0		0	
MAINTENANCE SUPERVISOR	0		0		1		1	
P.W. DIRECTOR	1		1		0		0	
SECRETARY	1		1		1		1	
SIGN MACHINE OPERATOR	1		1		1		1	
	18		19		16		16	1
<u>CITY VEHICLE MAINTENANCE</u>								
MECHANIC	1		1		1		1	
	1		1		1		1	
<u>PARKS AND RECREATION</u>								
CLERK	1		1		1		1	
PARKS COORDINATOR	0		1		0		0	
PARKS LABORER	0		2		1		1	
PARKS LABORER	1		1		1		1	
PARKS MAINT	1		0		0		0	
SUMMER LEADERS	0	7	0	7	0	19	0	17
SUMMER PROGRAM COORDINATOR	0	1	0	1	0	1	0	1
	3	8	5	8	3	20	3	18
<u>SWIMMING POOL</u>								
LIFEGUARD SUPERVISOR	0	6		6		8	0	6
POOL CASHIER	0	1		1		1	0	1
	0	7		7		9	0	7
<u>CODE ENF & HEALTH INSPECTIONS</u>								
HEALTH CODE ENFORCEMENT	1		1		1		1	
PERMIT CLERK/CODE ENFORCEMENT	1		1		1		1	
	2		2		2		2	
<u>ANIMAL CONTROL</u>								
ANIMAL CONTROL/PARKS	1		1		1		1	
	1		1		1		1	
<u>CEMETERY</u>								
MAINT LABOR-CEMETERY	2		2		2		2	
	2		2		2		2	

CITY OF DONNA
STAFFING BY DEPARTMENT
FISCAL YEAR 2014-2015, 2015-2016, AND 2016-2017

DEPARTMENT/ POSITION	FISCAL YEAR		FISCAL YEAR		FISCAL YEAR		FISCAL YEAR	
	2014-2015		2015-2016		2015-2016		2016-2017	
	ACTUAL		BUDGET		ACTUAL		BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>LIBRARY</u>								
ASST. LIBRARY DIRECTOR	1		1		1		1	
CUSTODIAN PART-TIME	0	1	0	1	0	1	0	1
LIBRARIAN	1		0		0		0	
LIBRARY CLERK	2	2	2	2	2	2	2	2
LIBRARY DIRECTOR	1		1		1		1	
	<u>5</u>	<u>3</u>	<u>4</u>	<u>3</u>	<u>4</u>	<u>3</u>	<u>4</u>	<u>3</u>
<u>ADMINISTRATION W & S</u>								
ADMINISTRATIVE ASSISTANT	0		1		1		1	
UTILITY DIRECTOR	1		1		1		1	
	<u>1</u>		<u>2</u>		<u>2</u>		<u>2</u>	
<u>WATER DISTRIBUTION</u>								
MEDIUM EQUIPMENT OPERATOR	0		1		1		1	
METER READERS	0		0		3		3	
WATER DISTRIBUTION SUPERVISOR	0		1		1		1	
WTR DISTRIBUTION MAINT WORKER	0		2		0		0	
	<u>0</u>		<u>4</u>		<u>5</u>		<u>5</u>	
<u>SEWER COLLECTION</u>								
LIFT STATION MAINTENANCE	0		1		0		1	
MEDIUM EQUIP OPERATOR	0		1		1		0	
SWR COLLECTION MAINT WORKER	0		3		2		2	
SWR COLLECTION SUPERVISOR	0		1		1		1	
	<u>0</u>		<u>6</u>		<u>4</u>		<u>4</u>	
<u>WASTEWATER TREATMENT PLANT</u>								
SEWER PLANT OPERATOR	0		2		1		2	
SEWER PLANT SUPERVISOR	0		1		1		1	
	<u>0</u>		<u>3</u>		<u>2</u>		<u>3</u>	
<u>WATER TREATMENT PLANT</u>								
WATER PLANT OPERATOR	0		4		4		4	
WATER PLANT SUPERVISOR	0		1		0		1	
	<u>0</u>		<u>5</u>		<u>4</u>		<u>5</u>	
<u>UTILITY BILLING & COLLECTION</u>								
CASHIER CLERKS II	2		2		2		1	
METER READERS	0		2		0		0	
UTILITY BILLING SUPERVISOR	1		1		1		1	
	<u>3</u>		<u>5</u>		<u>3</u>		<u>2</u>	
<u>BRIDGE OPERATIONS</u>								
BRIDGE DIRECTOR	1		1		1		1	
BRIDGE MANAGER	1		1		1		1	
BRIDGE SUPERVISOR	3		4		4		4	
BRIDGE TOLL COLLECTOR	4		4		3		4	
CUSTODIAN	1		0		0		1	
TOLL COLLECTOR/PARK & RIDE	0		0		0		0	2
	<u>10</u>		<u>10</u>		<u>9</u>		<u>11</u>	<u>2</u>
GENERAL FUND TOTAL	98	18	102	18	93	33	97	30
WATER & SEWER FUND TOTAL	4		25	0	20	0	21	0
BRIDGE TOTAL	10		10	0	9	0	11	2
GRAND TOTAL	<u>112</u>	<u>18</u>	<u>137</u>	<u>18</u>	<u>122</u>	<u>33</u>	<u>129</u>	<u>32</u>

SUPPLEMENTAL INFORMATION

The Supplemental Information section of the Budget Document includes information vital to the preparation and adoption of this budget. The information contained in this section includes the various ordinances adopted as well as the City's budget related policies and procedures.

- **Adopting Budget Ordinance No.**
- **Tax Rate Ordinance No.**
- **Budget Glossary**
- **Fund Structure/Fund Purpose**
- **2016 Effective Tax Rate Worksheet**
- **2016 Rollback Tax Rate Worksheet**
- **Property Tax Rates and Asset Values**
- **Analysis of Property Valuation**
- **Miscellaneous Statistical Data**

ORDINANCE NO. 2016-33

AN ORDINANCE ADOPTING THE BUDGET FOR CITY OF DONNA, TEXAS, APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR APPROPRIATE READINGS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS, THAT:

SECTION 1.

The budget estimate of the revenues and expenditures of the City of Donna, Texas as prepared by the City Manager is hereby appropriated by the City Council for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017.

SECTION II.

The sum of NINE-MILLION THREE-HUNDRED TWENTY THOUSAND EIGHT-HUNDRED EIGHTEEN AND NO/100 DOLLARS **(\$9,320,818)** is hereby appropriated for the General Fund for the payment of operating expenditures and capital outlays of the City Government.

SECTION III.

The sum of ONE HUNDRED FORTY-SIXTY THOUSAND ONE-HUNDRED SIXTEEN AND NO/100 DOLLARS **(\$146,116)** is hereby appropriated for the Hotel Occupancy Tax Fund.

SECTION IV.

The sum of SEVENTY-THREE THOUSAND TWO-HUNDRED SEVENTY-SIX AND NO/100 DOLLARS **(\$73,276)** is hereby appropriated for the Fire Equipment Service Fee Fund.

SECTION V.

The sum of TEN-THOUSAND AND NO/100 DOLLARS **(\$10,000)** is hereby appropriated for the Texas Confiscated Forfeiture Fund.

SECTION VI.

The sum of TWO-MILLION THREE-HUNDRED FIFTY-FIVE THOUSAND TWO-HUNDRED FIFTY-SEVEN AND NO/100 DOLLARS **(\$2,355,257)** is hereby appropriated for the Debt Service Fund for the purpose of paying the accruing interest and redeeming the serial bonds as they mature during the year.

SECTION VII.

The sum of SEVEN-MILLION SEVEN-HUNDRED FIFTY-THREE THOUSAND EIGHT-HUNDRED FORTY-ONE AND NO/100 DOLLARS **(\$7,753,841)** is hereby appropriated for the Water and Sewer Fund for the operating expenses and capital outlay of the municipally owned waterworks and sanitary sewer system.

SECTION VIII.

The sum of TWO MILLION SIXTY-FIVE THOUSAND SIX-HUNDRED TWENTY-THREE AND NO/100 DOLLARS **(\$2,065,623)** is hereby appropriated for the International Bridge Fund for the operating expenses and capital outlay of the municipally owned international bridge facility.

SECTION IX.

The sum of SEVEN-THOUSAND AND NO/100 DOLLARS **(\$7,000)** is hereby appropriated for the Tax Reinvestment Zone #1 Fund for the operating expenses related to administrative expenditures.

SECTION X.

The sum of FIVE-THOUSAND AND NO/100 DOLLARS **(\$5,000)** is hereby appropriated for the Tax Reinvestment Zone #2 Fund for the operating expenses related to administrative expenditures.

SECTION XI.

SAVINGS CLAUSE. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION XII.

PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published according to law and shall become effective October 1, 2016.

READ, CONSIDERED, PASSED AND APPROVED upon first reading at a regular meeting of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 5th day of **September 2016**.

Irene Munoz
Mayor

Attest:

Approved As To Form and Substance:

Martha Alvarado
City Secretary

Eddy Treviño
City Attorney

ORDINANCE NO. 2016-34

AN ORDINANCE ADOPTING THE TAX RATE AND LEVY IN AND FOR THE CITY OF DONNA, TEXAS FOR TAX YEAR 2016 UPON ALL TAXABLE PROPERTY IN SAID CITY OF DONNA, TEXAS, FOR THE PURPOSE OF PAYING CURRENT EXPENDITURES OF SAID CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2017; CREATING AN INTEREST AND SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF SAID CITY; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTERS HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS:

SECTION 1.

There is hereby levied for the tax year 2016, upon all the real property situated within the corporate limits of City of Donna, Texas, and on all personal property which was owned within the corporate limits of said City of Donna, Texas on the first day of January, A.D., 2016 except as may be exempt by the constitution and laws of the State of Texas, a total tax of EIGHTY-EIGHT CENTS (.88) per hundred dollar of assessed valuation on qualifying property, which said total tax here in levied, is respectively outlined as follows:

SECTION II.

An ad valorem tax, of and at the rate of .740318 per \$100.00 of assessed valuation of said taxable property is hereby levied for the tax year 2016 for general City purposes and to pay the current operating expenditures of the City of Donna, Texas, for the fiscal year ending September 30, 2017 which tax , when collected, shall be appropriated to and deposited in and credited to the General fund

SECTION III

An ad valorem tax, of and the rate of .139682 per \$100.00 of assessed valuation of said taxable property is hereby levied for the year 2016 for the purpose of paying the principal and interest on several outstanding bond issues of the City of Donna, when collected shall be appropriated and deposited in and credited to the Interest and Sinking fund of the City of Donna.

SECTION IV

The City Tax Assessor of the City of Donna, Texas is hereby directed to assess, extend and enter upon the tax rolls of the City of Donna, Texas for the current year, the amounts and rates therein levied, and keep a correct account of same and when collected, the same be deposited in the depository of the City of Donna, Texas to be distributed in accordance with this Ordinance.

SECTION V.

If any section, part, or provision of this ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and it is the intention of the City Council in passing this Ordinance that its parts shall be severed and all other parts of this Ordinance shall not be affected thereby shall remain in full force.

SECTION VI. PUBLICATION AND EFFECTIVE DATE CLAUSE.

This ordinance shall be published according to law and shall become effective October 1, 2016

READ, CONSIDERED, PASSED and APPROVED at a regular meeting of the City Council of the City of Donna, at which a quorum was present first reading this the **06th** day of **September 2016**.

READ, CONSIDERED, PASSED and ADOPTED on second and final reading this **26th** day of September **2016**.

Irene Munoz
Mayor

Attest:

Approved As To Form and Substance:

Martha Alvarado
City Secretary

Eddy Treviño
City Attorney

BUDGET GLOSSARY

To assist the reader with the Annual Budget document in understanding various terms, a budget glossary has been included.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transaction, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax which is levied in proportion to the value of the property against which it is levied. This is commonly referred to as a property tax.

Appraised Value – Estimated values of all properties located within the community as determined by the appraisal district, subject to paying an ad valorem or property tax. (Property values for the City of Donna are established by the Hidalgo Count Appraisal District).

Appropriation Ordinance – Also referred to as the Budget Ordinance, this is the enactment authorized by the City Council to legally authorize city staff to obligate and expend resources.

Assessed Value – The total taxable value placed on real estate and other property as a basis for levying taxes.

Bond – A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The interest payments and the repayment of the principal are detailed in the authorizing bond ordinance.

Budget – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar – An approved schedule of key dates which the City follows in the preparation and adoption of its budget.

Budget Message – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

Capital Outlay – Expenditures resulting in the acquisition or addition to fixed assets.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

City Council – The Mayor and four council members, functioning as the legislative and policy-making body of the City.

Current Taxes – Taxes levied and due within one year.

Debt Service – Payment of principal and interest to holders of a government's debt instruments.

Debt Service Fund – A fund established to account for the accumulation of resources for the payment of long term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached. (Example: tax statements are mailed out in October and become delinquent if not paid by January 31).

Expenditures – Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

Fiscal Year – The twelve (12) month financial period to which the annual operating budget applies. The fiscal year used by the City of Donna begins on October 1st and ends on September 30th.

Fixed Asset – Long term assets, which are intended to be held or used for a significant period of time, such as land, buildings, machinery, or equipment.

Franchise Fee – A fee paid by public service utilities and providers, for the use of public property (right-of-way) in providing their services to the citizens of the community.

Function – Classification of expenditures according to the principal purposes for which the expenditures are made.

Fund – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions.

Fund Balance – A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

Generally Accepted Accounting Principals (GAAP) – Uniform minimum standards and or guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. These principals govern the form and content of the basic financial statements of an entity.

General Obligation Bonds – Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

Infrastructure - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Intergovernmental Revenue – Revenue collected by one government and distributed to another level of government.

Inter-Fund Transfers – legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. (Example: Transfers from the General Fund to a Capital Projects Fund).

Maintenance – All materials or contract expenditures covering repair and upkeep of city buildings, machinery, equipment, systems and land

Modified Accrual Accounting – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

MSA – Metropolitan Statistical Area.

NAFTA – North American Free Trade Agreement.

Objective – A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

Operating Costs – Outlays for such current period items as expendable supplies, contractual services and utilities.

Ordinance – A formal legislative enactment by the governing board of the municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of the endorsements are known.

Other Services and Charges – The cost related to services performed for the City by individuals, business and utilities.

Performance Indicator – Statistical units that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

Personnel Services – The costs associated with compensating employees for their labor. This includes all salaries, wages, and related employee benefits.

Retained Earnings – An equity account that reflects the accumulated earnings of an enterprise fund.

Revenue – Additions to the City's financial assets such as taxes or grants which do not, in and of themselves, increase the City's liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities.

Revenue Bonds – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

Tax Base - The total value of all real and personal property in the City, as of January 1st of each year, as certified by the Hidalgo County Appraisal District. The tax base represents the net value after all exemptions have been deducted.

Tax Levy – The result from taking the tax base and multiplying it by the tax rate and dividing by \$100.

Tax Rate – The amount of tax stated in terms of a unit of the tax base; for example, the City of Donna expresses the tax in terms of dollars per hundred dollars of assessed valuation.

FUND STRUCTURE FISCAL YEAR 2016-2017



FUND RELATIONSHIPS

A "Fund" is an accounting device used to classify City activities for management purposes. A fund can be interpreted as a bank account into which revenues are deposited and from which expenditures are paid from for a specific purpose. Funds are generally classified in the following manner:

FUND / PURPOSE:

GENERAL FUND

To account for most operating and expenditures of the City, not specifically required to be reported seperately.

HOTEL OCCUPANCY TAX FUND

To account for the operations and expenditures for tourism and related programs for the City, primarily advertising and promotion.

FIRE EQUIPMENT SERVICE FEE FUND

To account for a fire equipment fee used to finance equipment for the Fire Department.

TEXAS CONFISCATED MONEY FORFEITURES FUND

To account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force.

UTILITY FUNDS (WATER & SEWER)

(ENTERPRISE FUND)

To account for water and sewer system service revenues and expenses. Rates are applied to actual usage.

ALLIANCE INTERNATIONAL BRIDGE FUND

To account for revenues and expenses of the International Toll Bridge located between Donna, TX and Rio Bravo Mexico.

CAPITAL PROJECTS FUND

To account for financial resources to be used for the acquisition or construction of major facilities or asserts.

DEBT SERVICE FUND

To account for the payment of bond principal, interest, paying of agent fees, and a debt service reserve as a sinking fund each year.

RELATIONSHIP TO OTHER FUNDS:

Provides funding for general operations or traditional City services. Supports all other fund groups. Accounts for all financial resources of the general government , except those required to be accounted for in another fund.

Uses no tax dollars for support. This account is funded strictly from the Hotel Occupancy Tax levied by the City.

Uses no tax dollars. Received funding from Fire Equipment fees.

Funded strictly from activities associated with the Drug Task Force ; Uses no tax dollars for support.

Rates are based on per cubic yard basis plus frequency for residential and commercial accounts ; Uses no tax dollars.

Receives funding from the General Fund, and from the collection of tolls from passengers traffic at the Donna-Rio Bravo International Bridge.

Receives funding from the General Fund, and from the sale of debt instruments for capital improvements.

An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

**2016 Effective Tax Rate Worksheet
CITY OF DONNA**

Line	Activity	Amount/Rate
1.	2015 total taxable value. Enter the amount of 2015 taxable value on the 2015 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). ¹	\$ 508,280,849
2.	2015 tax ceilings. Counties, cities and junior college districts. Enter 2015 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2015 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary 2015 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 508,280,849
4.	2015 total adopted tax rate.	\$ 0.982828 /\$100
5.	2015 taxable value lost because court appeals of ARB decisions reduced 2015 appraised value. A. Original 2015 ARB values: \$ 395,695 B. 2015 values resulting from final court decisions: - \$ 375,910 C. 2015 value loss. Subtract B from A. ³	\$ 19,785
6.	2015 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$ 508,300,634
7.	2015 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2015. Enter the 2015 value of property in deannexed territory. ⁴	\$ 0
8.	2015 taxable value lost because property first qualified for an exemption in 2016. Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport or goods-in-transit exemptions. A. Absolute exemptions. Use 2015 market value: \$ 2,998,962	\$ 3,198,782

	<p>B. Partial exemptions. 2016 exemption amount or 2016 percentage exemption times 2015 value: + \$ <input type="text" value="199,820"/></p> <p>C. Value loss. Add A and B.⁵</p>	
9.	<p>2015 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2016. Use only properties that qualified in 2016 for the first time; do not use properties that qualified in 2015.</p> <p>A. 2015 market value: <input type="text" value="0"/> \$ <input type="text" value="0"/></p> <p>B. 2016 productivity or special appraised value: - \$ <input type="text" value="0"/></p> <p>C. Value loss. Subtract B from A.⁶</p>	
10.	<p>Total adjustments for lost value. Add Lines 7, 8C and 9C.</p>	\$ <input type="text" value="3,198,782"/>
11.	<p>2015 adjusted taxable value. Subtract Line 10 from Line 6</p>	\$ <input type="text" value="505,101,852"/>
12.	<p>Adjusted 2015 taxes. Multiply Line 4 by Line 11 and divide by \$100.</p>	\$ <input type="text" value="4,964,282"/>
13.	<p>Taxes refunded for years preceding tax year 2015. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2015. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2015. This line applies only to tax years preceding tax year 2015.⁷</p>	\$ <input type="text" value="11,079"/>
14.	<p>Taxes in tax increment financing (TIF) for tax year 2015. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2016 captured appraised value in Line 16D, enter 0.⁸</p>	\$ <input type="text" value="89,707"/>
15.	<p>Adjusted 2015 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14.⁹</p>	\$ <input type="text" value="4,885,654"/>
16.	<p>Total 2016 taxable value on the 2016 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.¹⁰</p> <p>A. Certified values: <input type="text" value="547,177,570"/> \$</p>	\$ <input type="text" value="539,716,897"/>

	<p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$</p> <p>C. Pollution control exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control property: - \$ <input type="text" value="0"/></p> <p>D. Tax increment financing: Deduct the 2016 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2016 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below.¹¹ - \$ <input type="text" value="7,460,673"/></p> <p>E. Total 2016 value. Add A and B, then subtract C and D.</p>	
17.	<p>Total value of properties under protest or not included on certified appraisal roll.¹²</p> <p>A. 2016 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.¹³ \$ <input type="text" value="117,676"/></p> <p>B. 2016 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.¹⁴ \$ <input type="text" value="117,676"/></p> <p>C. Total value under protest or not certified. Add A and B. \$ <input type="text" value="0"/></p>	<input type="text" value="117,676"/>
18.	<p>2016 tax ceilings. Counties, cities and junior college districts enter 2016 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowner's age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2015 or a prior year for homeowners age 65 or older or disabled, use this step.¹⁵</p>	<input type="text" value="0"/>
19.	<p>2016 total taxable value. Add Lines 16E and 17C. Subtract Line 18.</p>	<input type="text" value="539,834,573"/>
20.	<p>Total 2016 taxable value of properties in territory annexed after Jan. 1, 2015. Include both real and personal property. Enter the 2016 value of property in territory annexed.¹⁶</p>	<input type="text" value="0"/>

21.	Total 2016 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2015. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2015, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2016. ¹⁷	\$ <input type="text" value="10,627,004"/>
22.	Total adjustments to the 2016 taxable value. Add Lines 20 and 21.	\$ <input type="text" value="10,627,004"/>
23.	2016 adjusted taxable value. Subtract Line 22 from Line 19.	\$ <input type="text" value="529,207,569"/>
24.	2016 effective tax rate. ¹⁸ Divide Line 15 by Line 23 and multiply by \$100.	\$ <input type="text" value=".923201"/> /\$100
25.	COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2016 county effective tax rate. ¹⁹	\$ <input type="text" value="0"/> /\$100

A county, city or hospital district that adopted the additional sales tax in November 2015 or in May 2016 must adjust its effective tax rate. The Additional Sales Tax Rate Worksheet sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on these dates.

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(15)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(13)

⁸Tex. Tax Code Section 26.03(c)

⁹Tex. Tax Code Section 26.012(13)

¹⁰Tex. Tax Code Section 26.012(15)

¹¹Tex. Tax Code Section 26.03(c)

¹²Tex. Tax Code Section 26.01(c)

¹³Tex. Tax Code Section 26.04 and 26.041

¹⁴Tex. Tax Code Section 26.04 and 26.041

¹⁵Tex. Tax Code Section 26.012(6)

¹⁶Tex. Tax Code Section 26.012(17)

¹⁷Tex. Tax Code Section 26.012(17)

¹⁸Tex. Tax Code Section 26.04(c)

¹⁹Tex. Tax Code Section 26.04(d)

**2016 Roll Tax Rate Worksheet
CITY OF DONNA**

Line	Activity	Amount/Rate
26.	2015 maintenance and operations (M&O) tax rate.	\$ <input type="text" value="0.762395"/> /\$100
27.	2015 adjusted taxable value. Enter the amount from Line 11.	\$ <input type="text" value="461,101,301"/>
28.	<p>2015 M&O taxes.</p> <p>A. Multiply Line 26 by Line 27 and divide by \$100.</p> <p style="text-align: right;">\$ <input type="text" value="3,515,413"/></p> <p>B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2015. Enter amount from full year's sales tax revenue spent for M&O in 2015 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p style="text-align: right;">+ \$ <input type="text" value="0"/></p> <p>C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.</p> <p style="text-align: right;">+ \$</p> <p>D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.</p> <p style="text-align: right;">\$ <input type="text" value="3,390,723"/></p> <p style="text-align: right;">+/- \$ <input type="text" value="0"/></p> <p>E. Taxes refunded for years preceding tax year 2015: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2015. This line applies only to tax years preceding tax year 2015.</p> <p style="text-align: right;">+ \$ <input type="text" value="13,658"/></p> <p>F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.</p> <p style="text-align: right;">+ \$ <input type="text" value="0"/></p> <p>G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2016 captured appraised value in Line 16D, enter 0.</p> <p style="text-align: right;">- \$ <input type="text" value="138,348"/></p> <p>H. Adjusted M&O Taxes. Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.</p>	

29.	2016 adjusted taxable value. Enter Line 23 from the Effective Tax Rate Worksheet	\$ <input type="text" value="462,195,332"/>
30.	2016 effective maintenance and operations rate. Divide Line 28H by Line 29 and multiply by \$100.	\$ <input type="text" value="0.733613"/> /\$100
31.	2016 rollback maintenance and operation rate. Multiply Line 30 by 1.08.	\$ <input type="text" value="0.792302"/> /\$100
32.	Total 2016 debt to be paid with property taxes and additional sales tax revenue. "Debt" means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service. <div style="text-align: right;"> <input type="text" value="2,838,695"/> \$ </div> B. Subtract unencumbered fund amount used to reduce total debt. <div style="text-align: right;"> <input type="text" value="250,000"/> - \$ </div> C. Subtract amount paid from other resources. <div style="text-align: right;"> <input type="text" value="1,624,674"/> - \$ </div> D. Adjusted debt. Subtract B and C from A.	\$ <input type="text" value="964,021"/>
33.	Certified 2015 excess debt collections. Enter the amount certified by the collector.	\$ <input type="text" value="0"/>
34.	Adjusted 2016 debt. Subtract Line 33 from Line 32D.	\$ <input type="text" value="964,021"/>
35.	Certified 2016 anticipated collection rate. Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	\$ <input type="text" value="100.00"/> %
36.	2016 debt adjusted for collections. Divide Line 34 by Line 35	\$ <input type="text" value="964,021"/>

37.	2016 total taxable value. Enter the amount on Line 19.	\$ 503,309,271
38.	2016 debt tax rate. Divide Line 36 by Line 37 and multiply by \$100.	\$ 0.191536 /\$100
39.	2016 rollback tax rate. Add Lines 31 and 38.	\$ 0.983838 /\$100
40.	COUNTIES ONLY. Add together the rollback tax rates for each type of tax the county levies. The total is the 2016 county rollback tax rate.	\$ 0 /\$100

A taxing unit that adopted the additional sales tax must complete the lines for the Additional Sales Tax Rate. A taxing unit seeking additional rollback protection for pollution control expenses completes the Additional Rollback Protection for Pollution Control.

CITY OF DONNA, TEXAS
PROPERTY TAX RATES AND ASSESSED VALUES
LAST TEN FISCAL YEARS

Fiscal Year	Tax Levy Year	General Fund	Debt Service Fund	Total	Assessed Values
2008	2007	0.589805	0.400194	0.989999	307,899,033
2009	2008	0.589805	0.400194	0.989999	336,306,436
2010	2009	0.638126	0.400194	1.038320	338,951,607
2011	2010	0.674052	0.451927	1.125979	336,002,503
2012	2011	0.706169	0.546207	1.252376	338,446,278
2013	2012	0.706169	0.546207	1.252376	379,330,947
2014	2013	0.734764	0.517612	1.252376	419,514,607
2015	2014	0.762395	0.380026	1.142421	440,108,919
2016	2015	0.791292	0.191536	0.982828	499,942,898
2017	2016	0.740318	0.139682	0.880000	539,834,573

DESCRIPTION:

Maintenance and Operation Fund - that portion of a taxing unit's deposited revenues that provides for the maintenance and operation of the jurisdiction and pays for such expenses as staff salaries, utilities and other day-to-day expenses.

Interest and Sinking Fund - that portion of a taxing unit's deposited revenues that is dedicated to payment of interest on bonds, warrants, certificates of obligations, or other lawfully authorized evidences of indebtedness issued or assured by the unit, and to pay lawfully incurred contractual obligations.

**CITY OF DONNA, TEXAS
ANALYSIS OF ASSESSED VALUES
FISCAL YEAR 2016-2017**

<u>Fiscal Year:</u>	<u>Fiscal Year:</u>	<u>Assessed Valuation:</u>
2008	2008	336,306,436
2009	2009	338,951,607
2010	2010	336,002,503
2011	2011	338,446,278
2012	2012	341,431,546
2013	2013	379,330,947
2014	2014	419,514,607
2015	2015	440,108,919
2016	2016	499,942,898
2017	2017	514,941,185

**CITY OF DONNA, TEXAS
TOP TEN TAXPAYERS
FISCAL YEAR 2016-2017**

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Wal-Mart Real Estate	15,297,954	25.54%
MHC Victoria Palms	12,813,655	21.39%
Wal-Mart Property Tax	9,305,940	15.54%
AEP Texas Central	4,446,500	7.42%
W. Silver Recycling	4,028,794	6.73%
Wonderful Citrus Packing	3,152,547	5.26%
Packaging Corporation	2,992,520	5.00%
BH Hester Donna	2,701,123	4.51%
Securcare Move-It	2,659,551	4.44%
MHC Victoria Palms	2,496,253	4.17%
Total Top Ten Taxpayers	<u>\$ 59,894,837</u>	<u>100%</u>
Total Assessed Valuations	<u><u>\$ 539,834,573</u></u>	

**CITY OF DONNA, TEXAS
MISCELLANEOUS STATISTICAL DATA
YEAR ENDED SEPTEMBER 30, 2016**

Date of Incorporation: May 13, 1913

Date of Adoption of City Charter: February 7, 1957

Amended January 17, 1981

Amended May 7, 1994

Form of Government: Council, City Manager

Commission Form of Government May 13, 1913

Home Rule Charter February 19, 1957

Geographic Data:

City Area 5.1 sq. miles

Average Elevation 86 Ft.

Population:

2016 Est. 25,500

2015 Est. 25,100

2014 Est. 25,100

2013 Est. 25,100

2012 Est. 15,798

2011 Est. 17,902

2010 Est. 17,902

2009 Est. 17,415

2008 Est. 16,925

2007 Est. 16,449

Permits Issued:

Business / Health Permits 620

Garage Sales 865

Electrical 260

Plumbing 143

New Residential 23

New Commercial Units 5

Residential Additions 31

Others / Misc. N/A

Total Fees: \$ 105,999.50

Valuation Total: \$ 6,355,416.00

**CITY OF DONNA, TEXAS
MISCELLANEOUS STATISTICAL DATA
YEAR ENDED SEPTEMBER 30, 2016**

Fire Protection:

Number of Stations	1
Number of Firemen (Volunteers)	28

Police Protection:

Number of Stations	1
Number of Policemen	19

Recreational Facilities:

Number of Parks	5
Number of Municipal Swimming Pools	1
Number of Skateboard Parks	1

Education:

Number of Elementary Schools	14
Number of Middle Schools	4
Number of High Schools	2
Number of Alternative Schools	2

Ports of Entry:

Donna Alliance International Bridge	1
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Utilities:

WATER:

Number of Customers	5328
Plant Capacity	4.5 MGD
Avg. Daily Use	2.5 - 2.8 MGD

SEWER:

Plant Capacity	2.1 MGD
Sanitary Sewer	36 Miles