

PLANNING DEPARTMENT APPLICATION FOR SUBDIVISION PLAT APPROVAL FEE TOTAL: \$700.00 + \$25.00 per acre (round up per acre) CODE: 11.3602 Fee: \$700 CODE: 11.3649 Fee: \$25 PER ACRE

Date Submitted:					
Subdivision Name:					
Legal Description: (Please Type or Print)					
Property ID (CAD # (Please Type or Print)):				
Previous Submittal:	(Name Submitted A	as)	(Type of Submitt	al)	(Date approved)
Plat Classification:	Minor Subdivisi	ion Plat	Major Subdiv	ision Plat	
Is subdivision inside	city limits?	JYES	□NO		
If subdivision is in th	e ETJ, indicate	? □3.5 Mil	le 🗆 5 Mil	e	
Are you requesting A	Annexation:	ES □NO			
Type of Submittal: (☐General Land Plan	,	Preliminary	□Revised	□Final	□Re-plat
□Short Form Final	□Street Dedicat	ion □Vaca	tion of Plat	DPublic He	aring
□Voluntary Annexati	on DExtens	ion of Approv	val		



Variance Request: (Mark	Box)		
□None Requested	□Yes	□Previously Approved	
Reason for Variance:			
Zoning Change Request	: (Mark Box) □Yes	□Previously Approved	
Reason for Zone Change:			
Type of Plat: (Mark Box) □Single-Family Resident	tial □ Multi-Fa	amily Residential Zero Lot Line/Patio Homes	
□Planned Development		rcial/Industrial Business/Office	
Plat Location: (Mark Box)	tion 🗆 C	City Zoning District:	
Survey/Abstract No.:			
Geographic Location: (List ma	jor streets, creeks	and/or adjacent subdivisions)	
North of:		South of:	
East of:		West of:	
Plat Data:			
Total Acreage of Subdivi	sion Plat		
Number of Streets in Plat			
Number of Lots/Blocks	100		
Typical Lot Size (i.e. 60 x	(100)		
Number and Types of Rea			
Total Acres in Reserves.			



Certification: (Developer, if company or corporation, name of officer and title)

Developer:	Officer:	
Address:	City & State:	Zip:
Phone:	Fax:	
Applicant:	Contact Person:	
Address:	City & State:	Zip:

This is to certify that the information on this form is COMPLETE, TRUE and CORRECT and the undersigned is authorized to make this application. I have received a copy of the City of Donna platting process and subdivision document checklist.

Signature of Applicant

Date

FOR OFFICE USE ONLY Submittal Checklist:

____(1) Copy of Completed Application

Subdivision Processing Fee: Amount: \$700.00 + Per Acre: \$25.00

_____Cost of Publication and recordation: to be determined upon application

Zone Change Request: \$400.00 (must also fill out Zone Change Application)

Variance Request: \$400.00 (must also fill out Variance Application)

TOTAL AMOUNT DUE: \$ _____

Three (3) 11"x 17" plats and utility layout copies FOLDED to 8 ½ x 11"

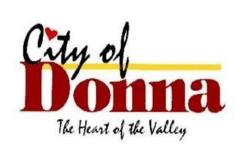
Three (3) folded 24x36 (pre. & final plans)



____Copy of approved drainage report submitted to Hidalgo County Drainage District No. 1

Five (5) sets of Construction plans	On File	To Follow
Tax Certificates	On File	To Follow
Vicinity Map for Public Hearing		
Pre-Application Conference Date:		
General Plan Approval Date:		
Preliminary Approval Date:		
Final Approval Date:		
Recordation Date:		
List of owners to be notified		
Copy of Subdivision Cost Estimate (to determine 5% inspe	ection fee

Planning & Zoning Committee meets every 1st Monday of each month at 5:30 pm. The City Commission meets every 1st Tuesday of each month at 5:30 pm.



Additional Subdivision Fees to Consider:

SUBDIVISION FEE(S)	AMOUNT
Platting Fee	\$700.00 + \$25.00 per acre
Ord. No. 2006-01-01	
Subdivision Inspection Fee	5% of approved construction cost estimate
Ord. No. 2023-03	(2% to cover City personnel and 3% to provide laboratory services
	Any cost exceeding 3% will be responsibility of developer and must be
	reimbursed to city prior to recordation of plat)
Park Fees	
Ord. No. 2022-22	 \$500 per lot being platted for single-family residential purposes; \$500 per dwelling unit being platted for multi-family residential purposes; and \$500 per acre being platted for commercial purposes; acres shall be rounded up when determining fee and shall be no less than the approved fee amount per acre at time of recording \$150 per home, multifamily dwelling, or commercial business building/moving permit for subdivision recorded prior to 2001
Fire Marshal Cubdinisian Deview	Fee includes properties in city and ETJ
Fire Marshal Subdivision Review Ord. No. 2022-23	\$375
Fire Marshal Subdivision	\$300
Inspection	\$300
Ord. No. 2022-23	
Fire Maintenance Subdivision	\$500 per lot + \$500 per hydrant (for any subdivision requiring maintenance
Fee	from the city)
	First inspection is free; \$300 for every inspection requested after that



WATER, SEWER,	AMOUNT
WASTEWATER AGREEMENT	
& IMPACT FEE(S)	
Water Service 30 year	\$100
Agreement Processing Fee	Plus collection of access, tapping, metering, excavation fees
Ord. No. 2006-01-01	
Sewer Service 30 year	\$100
Agreement Processing Fee	Plus collection of access, tapping, metering, excavation fees
Ord. No. 2006-01-01	
Water Impact Fee	\$400 per lot*
Ord. No. 2021-18	*as reassessed on Oct 14, 2021
Sewer Impact Fee	\$1000 per lot*
Ord. No. 2021-18	*as reassessed on Oct 14, 2021
Sewer Connection	Starts at:
	\$800 per lot connect for 4"
	\$25 per lot excavation fee
Water Connection	Starts at:
	\$900 per lot connection
	\$300 per lot access fee