

Formal Sealed Request for Proposals addressed to Utilities Director, will be received on June 1, 2023 at 3:00 pm at 307 S 12th ST. Donna, Texas 78537. Request for Proposals received past the aforementioned deadline shall not be accepted/considered. The City of Donna intends to award a contract for the following:

RFP 2023-03 Sludge Hauling and Disposal Service

Questions may be emailed to jgonzalez@cityofdonna.org, please be sure to indicate the relative project number and project title. The City of Donna reserves the right to accept or reject any or all responses, to waive any or all formalities and to accept the RFP to be the best and most advantageous to the City. No electronic proposals will be accepted.

Envelopes must be clearly marked: PROJECT No.: 2023-03

RFP – Sludge Hauling and Disposal Service

Scope of Work:

The successful contractor will be awarded a five (5) year contract in which they will be responsible for hauling sludge from the city's facility in [Donna, Texas] to designated and permitted disposal site within Hidalgo County. The contractor must have the necessary equipment and expertise to safely and efficiently transport sludge to a permitted disposal site. The contractor must also comply with all applicable regulations and laws related to sludge disposal and transportation.

Specific Requirements:

- If awarded Contractor must provide a detailed description of the equipment and vehicles that will be used for hauling sludge within 45 days of being awarded the contract
- If awarded Contractor must provide a copy of all necessary permits and licenses required for sludge transportation and disposal within 45 days of being awarded the contract
- If awarded Contractor must provide evidence of liability insurance within 45 days of being awarded the contract
- Contractor must have an office within 50 miles of the city
- Contractor must provide a breakdown of all costs associated with sludge hauling services, including any fees for disposal, transportation, and any other related expenses.

Proposal Submission:

Interested contractors must submit their proposals on June 1, 2023 at 3:00 pm at 307 S 12th ST. Donna, Texas 78537 to the attention of City of Donna. Proposals must be submitted in-person only. Late proposals will not be accepted.

Evaluation Criteria:

1. Experience and expertise in dealing with the City's waste water treatment facilities - 25 points
 - Contractor has experience working with similar clients - 5 points
 - Contractor has experience working with similar sludge types - 5 points
 - Contractor is familiar with the city's needs- 15 points
2. Equipment and vehicles used for sludge transportation - 20 points
 - Contractor's equipment and vehicles are well-maintained and meet safety standards - 10 points
 - Contractor's equipment and vehicles are appropriate for the type and volume of sludge to be transported (30 yard sealed containers) - 5 points
 - Contractor has backup equipment and vehicles in case of breakdowns - 5 points
3. Compliance with all applicable regulations and laws - 25 points
 - Contractor has all necessary permits and licenses required for sludge transportation and disposal - 5 points
 - Contractor is up-to-date with all applicable regulations and laws related to sludge hauling services - 5 points
 - Contractor has a contract or agreement with a permitted municipal solid waste landfill to dispose of sludge at permitted facility- 15 points
4. Schedule and frequency of pickups - 30 points
 - Contractor's proposed schedule meets the needs of the client - 5 points
 - Contractor's proposed frequency of pickups is appropriate for the volume of sludge to be transported - 5 points
 - Contractor is flexible and can accommodate changes to the schedule as needed - 5 points
 - Contractor has an office within 50 miles of the City's facility.- 20 points
5. Cost competitiveness - 20 points
 - Contractor's proposed costs are competitive with other proposals received - 10 points
 - Contractor's proposed costs are within the client's budget - 5 points
 - Contractor's proposed costs include all necessary expenses related to sludge hauling services - 5 points

Total Possible Score: 100 points

Contract Award: The successful contractor will be notified no later than two weeks after RFP has been turned in and scored. The contract will be awarded to the contractor whose proposal best meets the requirements outlined in this RFP.

We look forward to receiving your proposal and thank you for your interest in providing sludge hauling services for the City of Donna.

