



**APPLICATION FOR 911 ADDRESS**

INSTRUCTIONS:

1. Application must be filled out completely with the required information.
2. A **copy** of your **Photo ID, Property Deed, Lease/Rental Agreement, and/or Tax Statement** should be attached to application.
3. Application can be submitted in person at Donna City Hall or by email at [planning@cityofdonna.org](mailto:planning@cityofdonna.org)
4. If you are outside city limits please contact the Lower Rio Grande Development Council 911 Department at 956-682-3481

**NOTE: Please be advised that your request will be processed in the order by which received. The application request may take up to ten (10) business days to be issued. If the application is incomplete, there will be a delay in your request. Thank you in advance for your patience. The Planning Department will notify you when the letter is ready**

CONTACT INFORMATION:

**Applicant's Name:** \_\_\_\_\_  
**Contact #:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Owner(s) Name:**(If different from above) \_\_\_\_\_  
**Contact #:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

Property for which address is being requested: (Must be filled out)

**Subdivision Name:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Lot:** \_\_\_\_\_

**Legal Description or Property ID:** \_\_\_\_\_

**Other comments or helpful information:**

\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature Date

<b>For Office Use Only:</b>	<b>Copy of Deed: Y or N</b>	<b>Application Complete: Y or N</b>
Received On The _____ Day Of _____, 20_____.		
New Address: _____		
Issued By: _____		Issued On: _____