

City of
Donna
the Heart of the Valley



Shops at 493 Donna, Tx

2024 - 2025
FISCAL YEAR BUDGET

307 South 12th Street, Donna, Texas 78537 | www.CityofDonna.org

City of Donna Fiscal Year 2024-2025

Budget Cover Page September 9th, 2024

This budget will raise more revenue from property taxes than last year's budget by an amount of \$459,700, which is a 6.58 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$187,680.

The members of the governing body voted on the budget as follows:

FOR: David Moreno - Mayor Oscar Gonzales - Mayor Pro Tem
Joey Garza - Councilman Ernesto Lugo - Councilman

AGAINST:

PRESENT and not voting:

ABSENT: Jesse Jackson - Councilman

Property Tax Rate Comparison

	2024-2025	2023-2024
Property Tax Rate:	\$0.664694/100	\$0.665348/100
No-New-Revenue Tax Rate:	\$0.638254/100	\$0.655651/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.510314/100	\$0.512148/100
Voter-Approval Tax Rate:	\$0.665625/100	\$0.665348/100
Debt Rate:	\$0.136520/100	\$0.136275/100

Total debt obligation for City of Donna secured by property taxes: \$1,635,248



City of Donna Officials



Mayor

David Moreno

City Council Members



Councilman

Jesse Jackson- Place 1



Councilman

Joey Garza-Place 2



Councilman

Ernesto Lugo- Place 3



Mayor Pro-Tem

Oscar Gonzalez

City Manager

Carlos Yerena

Director of Finance

David R. Vasquez

City Secretary

Norma Yanez



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Donna
Texas**

For the Fiscal Year Beginning

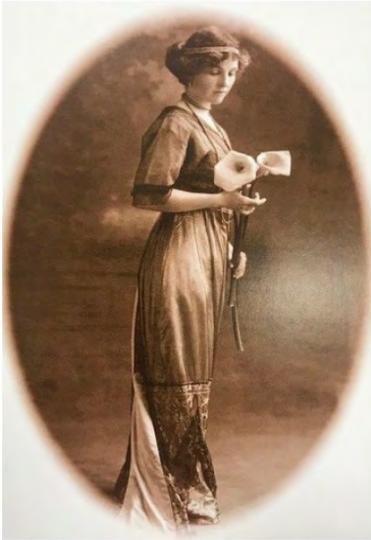
October 01, 2022

Christopher P. Merrill

Executive Director

HISTORY OF DONNA, TEXAS

The City of Donna is off U.S. Highway 83 and State Spur 374, fourteen miles southeast of McAllen in southeastern Hidalgo County. It is in territory that was granted to Lino Cabazos as part of the La Blanca land grant on May 19, 1834, by the Mexican State of Tamaulipas. The Cabazos family inhabited the area for at least twenty years after taking possession of the land, and their descendants continued to live in the area into the twentieth century.



Thomas Jefferson Hooks arrived in the Lower Rio Grande Valley in 1900 and the following year moved his family to Run in southeastern Hidalgo County. In May 1902 he helped to form the La Blanca Agricultural Company, which purchased 23,000 acres fronting the river two miles east and two miles west of the site of present Donna and extending north eighteen miles. He gave part of his purchase to his twenty-one-year-old daughter, Donna Hooks Fletcher, a divorcée. She settled in the area and established the Alameda (Grove) Ranch. Fletcher stocked the ranch with Jersey cattle purchased from the Lassater Ranch in

Falfurrias and ran a successful butter business. In 1904, The St. Louis, Brownsville, and Mexico Railway reached the area, and a town was formed that July. In 1907, the town was given a depot station that was named Donna in the honor of Donna Fletcher, who was postmistress when the Donna post office was opened in 1908. That year the first store in west Donna was established by Ed Ruthven, and the community was recognized as the Texas station that shipped the most produce in a year. A 500-ton-capacity sugar mill was built in Donna that year. The town grew slowly because of the lack of available potable water. *Portreros* brought water from as far away as Lyford and Mission to each home in Donna. A barrel



of water cost 50 cents, and the water had to be boiled before it could be used for drinking or cooking. By 1908, a water tower and a filtration plant provided potable water for Donna residents. By 1912 the town was divided into Donna and East Donna. East Donna, the Mexican side of town, had a post office named Beatriz, after Beatriz Hooks. Electricity came to Donna in 1916. The Donna Light and Power Company was incorporated by A.F. Hester, Sr., T.J. Hooks, Dr. J.B. Roberts, and twenty stockholders.





In 1915 Donna had a population of 1,500, a bank, a hotel, four churches, two cotton gins, the sugar mill, a weekly newspaper named the Donna Dispatch, published by B.L. Brooks. A Legion Hall was built in 1920, making Donna American Legion the first Legion Post in the world to own its Legion Hall. Donna had an estimated population of 1,579 in 1925. By 1936 it had a population of 4,103, a railroad stop, multiple dwellings, and 110 businesses.

The citizens of Donna first started using the motto "The City with a Heart in the Heart of the Rio Grande Valley" to promote the city in the 1940's. By 1945 the town had a population of 4,712 and seventy-eight businesses and continued to be a citrus and vegetable growing center. In 1953 Donna had three gins, three wholesale groceries, hardware and farm implements dealers, a wholesale

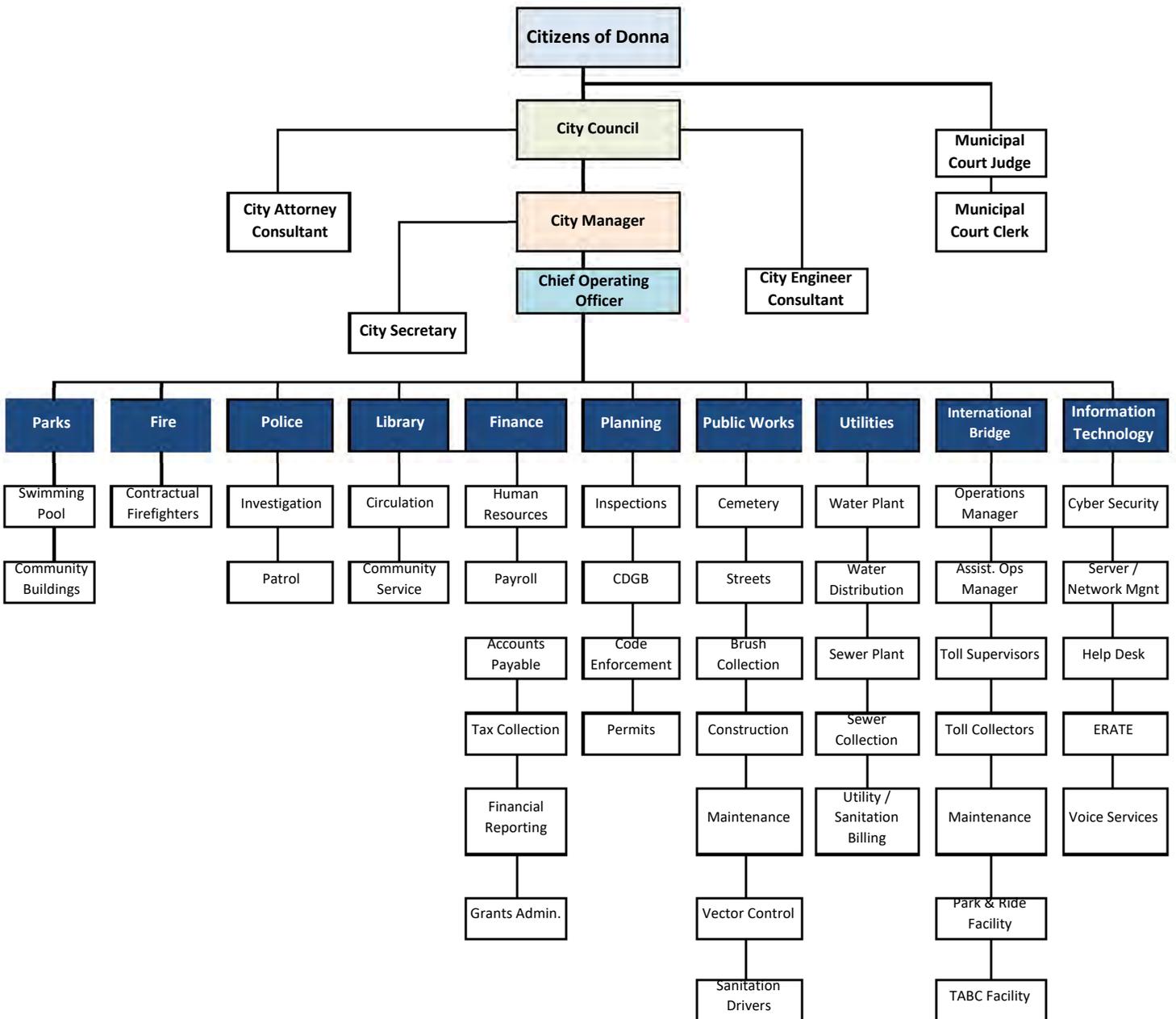
distributor for feed mills, and the Donna News. The American Legion Hall was designated a historical landmark in 1964. In 1967 Donna reported 110 businesses (including eight manufacturers), ten churches, a bank, a library, and a newspaper.

From 1920 through the mid-1960s Donna had segregated schools. A third school for migrant students was in operation through the 1970s. The justification for its operation was that migrant children needed more attention because of their parents' work. It was opened to children in the third to eighth grade and had a separate campus. Donna had a population of 8,982 and 122 businesses in 1978. After the 1970s the economy in Donna continued to be based on fruits, vegetables, and the tourist trade. In 2000 Donna had a population of 14,768 and 369 businesses.





Organizational Chart Fiscal Year 2024-2025



BUDGET AND FINANCIAL POLICIES

Article IX of the City Charter sets forth the basic budget policies for the overall management of the City. The annual Budget shall be prepared in accordance with State Law.

- The City's primary objective for all operating budgets is to adopt a balance budget where revenues equal or exceed expenditures. The budget document shall contain a budget message prepared by the City Manager outlining the proposed financial plan for the City.
- No later than August 18th, the City Manager prepares a recommended budget to be submitted to the Council estimating revenues and expenditures for the next fiscal year. The Council shall order a public hearing on the budget and shall cause to be published, at least ten days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the budget as submitted, at which all interested persons shall be given an opportunity to be heard.
- The budget shall be carefully itemized and the proposed figures shall be compared with actual figures from the preceding year.
- At least thirty days prior to the adoption of the tax rate, the City Manager submits a recommended budget proposal to the City Council. Upon completion, the budget is filed by the City Secretary for media and public inspection.
- The City Council adopts the budget prior to the beginning of the fiscal year. This budget is based on various meetings with department leaders for their input on the programs and projects planned for next fiscal year.

BUDGET BASIS OF ACCOUNTING

The budget basis of budgeting (modified accrual, accrual) should be identified for each category of fund represented (governmental, proprietary, and fiduciary) that the City has adopted is the modified accrual basis for all governmental fund types and the accrual basis has been adopted for proprietary fund types.

The end product of the budget process is the budget document, which consists of three main parts, a budget message, a series of revenue/expenditures tables and appropriate descriptive materials as well as the budget adoption ordinance.

The budget is structured according to codes and classifications contained in the City's accounting system. Since the budget is a planning document, it does not include all the detailed information encompassed by the accounting system.

All budgets are built around four basic components: Funds, Departments, Revenues, and Expenditures. Although the City's accounting system will provide locally-adapted definitions of these elements, the following general descriptions may be helpful.

FUNDS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be thought of as a bank account into which revenues are deposited and from which expenditures are paid for a specific purpose. Funds are generally classified in the following manner:

GOVERNMENTAL FUNDS

1. General Fund - The General Fund is used to account for all financial resources not covered under another fund. Examples of activities under this fund are general administration, recreation, libraries, police services, fire services. Its revenues are generally unrestricted which means that they may be used for any approved governmental purpose.
2. Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose. Examples of such funds are Hotel Occupancy Tax, Fire Equipment Service Fee, and the Texas Confiscated Money Forfeitures Fund, and the Tax Increment Reinvestment Funds.
3. Debt Service Fund – The Debt Service Funds is used to account for financial resources that are restricted, committed or assigned to expenditures of principal and interest of long-term debt.
4. Capital Project Funds – Capital Project Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of major capital facilities or other capital assets.

FIDUCIARY FUND

Trust and Agency Funds – Trust and Agency Funds are used to account for collections and disbursements earmarked for employees’ payroll, pensions, insurance, and other restricted purpose.

PROPRIETARY FUNDS

1. Enterprise Funds – To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user chargers, i.e., Utility Fund and International Bridge Fund.
2. Internal Service Funds – To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis, i.e., Employee Insurance Trust Fund.

The beginning and ending point of budgeting is a fund balance or retained earnings. In general, the budgeted beginning balance represents the funds left over from the prior fiscal year. The budgeted ending balance represents the funds being estimated at the end of the current fiscal year.

ROLE OF DEPARTMENTAL DIRECTORS

The involvement of departmental directors in the budget process is essential. The departmental directors are the best source of information regarding service needs in the department. The departmental directors are also the best qualified to identify opportunities for budget cutbacks. From the perspective of the departmental directors, the budget process is a useful way to advise the City Manager and City Council about the accomplishments, special problems, and propose alternative for improving the quality of services for the citizens of the City.

REVIEW OF DEPARTMENTAL REQUESTS

In the course of reviewing the departmental budget requests, the City Manager should bear in mind the following concerns:

- Do the proposed performance and service levels justify the budget request? Could the requested funds be put to better use in another department? Are certain budget requests totally without justification or merit?
- Are the spending requests credible? Are they padded or based on false assumptions?
- Is the proposed approach to a particular service the best way to achieve the stated objective based on the department's previous budget and work programs? Is attainment of each stated objective likely? Should a funding increase proposed by one department be approved, instead of another department that has a better performance record?
- If choices must be made between competing budget requests, what is of relative importance or value to the community of the new spending program proposed by the various departments? If cutbacks in exiting services are necessary, which service should be eliminated first?
- By spending more on a particular service during the next fiscal year, will the City save money in the long run?
- What considerations have the department heads given to reducing the cost of existing programs through better personnel utilization, improved work methods and mechanization?

CITY COUNCIL ACTION ON THE BUDGET

The City Manager presents the recommended budget to the City Council at a regular meeting. Copies are filed with the City Secretary for media and public inspection.

The basic issues in the budget for the City Council are:

- Does it meet the needs of the community adequately, or at least as adequately as available finances will permit? Are there some services which would be reduced or eliminated in order to provide funds for more important programs?
- Does the budget provide balance between services, especially between more essential and less essential services?
- Are the administrative controls in place to assure that adequate results will be produced, and proper standards of service maintained?
- Do revenue estimates appear to be realistic? Have all expenditures and foreseeable contingencies been included?
- Is the budget economical in all respects, and oriented toward obtaining the greatest value per dollar expended?
- Is the budget consistent with the ability and willingness of citizens to support it?
- Is it consistent with the City's long-term policies for the development of the community?

BUDGET AMENDMENT PROCESS

Article IX Section 7 of the City Charter states that, if at any time during the fiscal year, the City Manager shall ascertain that available revenues will be less than total appropriations for that year, he shall reconsider the allotments of each department and revise them as to prevent the making of expenditures in excess of available revenues. At the close of each fiscal year, any encumbrance balance of an appropriation shall revert to the fund which appropriated and may be re-appropriated by City Council. City Council may transfer any unencumbered appropriation balance from one department to another. The City Manager shall have the authority without City Council approval, to transfer appropriation balances from one expenditure account to another within a single department of the City.

REVENUE POLICY

Tax Collections

Our City will pursue a vigilant tax collection effort by subcontracting with an attorney-at-law that specializes in comprehensive collection services, while remaining cognizant of the need to treat our residents with the uppermost respect.

Revenue Diversification / Unrestricted Fund Balance

The City strives to maintain a diversified and stable revenue base to protect public services from short-term fluctuations in any one revenue source. The City has chosen to manage these fluctuations by creating a fund balance policy. The Reserve Policy states the following:

- **REVENUE POLICY (Continued)**

- Established reserves shall help protect the City from innumerable hardships due to unforeseen emergencies.
- Fund Balance shall equal not less than 25% of the operating budget.

Fees and Charges

User fees will be imposed to cover the cost of services provided for unique or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery. Our City charges customers a pass-through user fee when they pay their taxes or utility bills by credit card.

The City maintains the water distribution system and the sewer collection systems. To insure that the enterprise funds remain self-supporting, rate structures will fully fund the direct and indirect cost of operations, capital plant maintenance, debt service, depreciation, and moderate system extensions.

One-Time Revenues

It is the general policy of the City to use major one-time revenues to fund capital improvements or reserves. The use of one-time revenues to fund ongoing expenditures is discouraged.

Unpredictable revenues are budgeted conservatively, and any amount collected in excess of the budget is generally carried forward in the fund balance.

All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted.

EXPENDITURE POLICY

High priority is given to the expenditures that will reduce future operating costs, such as increased utilization of technology and equipment and proven business methods.

An appropriate balance will be maintained between budget dollars provided for direct public services and dollars provided to assure good management and legal compliance.

All department heads share in the responsibility of looking at and understanding the City's long-term financial viability, its general spending trends, its projected incomes, and educating themselves, division head, and employees on the necessary short and long-term balance between revenues and expenditures. Budget-to-Actual Variance reports are disbursed to department heads monthly to ensure the City doesn't exceed budgeted expenditures. Department heads are trained by the finance staff on how to read and monitor their department's budgets.

INVESTMENT POLICY

The City of Donna recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the City. Therefore, it is the City's policy to consider safety and risk of investment, allow for anticipated cash flow requirements and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

Investments updates are taken to City Council on a quarterly basis. The Investment Policy complies with Chapter 2256 (Public Funds Investment Act) of the Government Code. The policy is reviewed and updated annually before being presented to City Council.

PROCUREMENT POLICY

On October 18, 2022, the City adopted an updated procurement policy. The primary governing authority for the City of Donna's Purchasing Policy shall be the City's Charter in conjunction with Local Government Code Chapter 252, "Purchasing and Contracting Authority of Municipalities." All procurement activity shall be governed by the Purchasing Policy, in accordance with applicable state and local government codes. The Finance Department shall from time to time review the Purchasing Policy and the City's resolution shall record any changes made to the Policy. All department heads receive a copy of the procurement policy and are expected to comply with the policy.

DEBT POLICY

GENERAL OBLIGATION BONDS:

The existing debt obligation and individual issues are described in this section.

Existing debt levels reflect twenty-five years of remaining payments with additional debt capacity as the structure declines gradually after 2034. The final debt service payment will be in the year 2047.

The Debt Service rate portion (\$.136275) of the total tax rate (\$.665348) represents 20.5% is dedicated for existing debt levels.

The City Assessed Value for Tax Roll 2023 was valued at \$1,032,070,770. The City's total debt is \$48,860,000 or 4.7% of Assessed Value.

The State of Texas statutes do not prescribe a debt limit; however, by custom a practical economic debt limit of 6% of the assessed valuation is used.

DEBT POLICY (Continued)

The state of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Donna’s adopted rate of .665348 is well below the state limit.

The City of Donna’s Financial Policies address General Obligation Debt Management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- Full disclosure of operations will be made to the bond rating agencies. The City staff will assist the financial advisors and/or bond counsel in preparing the necessary materials for presentation to the bond rating agencies.
- The city will issue bonds with an average life of twenty (20) years or less in order to reduce interest cost and maintain future flexibility by paying off debt earlier.

BOND RATING:

The City’s current bond rating as of the last issuance on February 10th 2022 for the G O Refunding Bond Series 2022 was rated as follows:

G.O. & REVENUE BONDS

Standard and Poor’s

A/Stable

REVENUE BONDS:

The City’s Revenue Bonds are comprised of Water and Wastewater supported revenue bonds in the Utility Fund.

The existing debt structure will continue through year 2037.

Water & Wastewater System

Revenue Certificates are direct obligations of the City payable as to principle and interest from a combination of (i) a valorem levied annually, within the limits prescribed by law, against all taxable property in the City and (ii) a limited pledge of net revenues of the City’s Waterworks and Sewer System, as provided in the Ordinance.

DEBT POLICY (Continued)

The City of Donna's Financial Policies also address revenue bond issued in debt management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.
- The City has both revenue bonds and other indebtedness of the Utility Fund. The City strives to maintain at least 1.5 debt to revenue ratio coverage ratios although bond covenants require 1.25 for all indebtedness as a practical coverage.
- The City will issue bonds with an average life of twenty (20) years or less in order to reduce net interest cost and maintain future flexibility by paying off debt earlier.

FUND BALANCE POLICY

- The General Fund shall maintain a minimum fund balance of 90 days of operating expenses.

INDEPENDENT AUDIT

At the close of the fiscal year, the Council shall engage an independent certified public accounting firm to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major fund, and the aggregate remaining fund information at September 30th. In addition, the firm will audit the City's compliance over major federal award programs. The firm will ensure the audit is conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in Government Auditing Standards.

COVID-19

In the past 2 years the City of Donna has received 2 grants to help with Covid-19 expenditures, Cares Act and American Rescue Plan. The funds have been used to purchase personal protective equipment and to host community clinics that help with vaccine distribution and Covid-19 testing. The second allocation of ARPA fund received October 2022 are designated for the Parks structures.



Budget Calendar FY 2024-2025



April 2024:

- 1) Budget Calendar is created to set deadlines and is submitted to City Council.

June 2024:

- 1) Distribute budget packets/forms to Department Directors.
- 2) Completed Department goals, capital & personnel requirement forms due.
- 3) Submit Department goals, capital & personnel summary to City Manager.
- 4) Meet with Department Directors & assist them with the completion of their goals.
- 5) Department's detailed proposed budget submission to Finance.
- 6) Discuss City's Strategic goals with City Council.

July 2024:

- 1) Submit preliminary budget to City Manager.
- 2) Review and revise preliminary budget.
- 3) Receipt of Certified Appraisal Roll.
- 4) Perform calculation of effective tax rate.

September 2024:

- 1) 2nd Public Hearing held over tax increase, if the City proposes a tax rate that will exceed the rollback rate of effective tax rate (whichever is lower) during a City Council Meeting.
- 2) 72-Hour Notice for meeting at which governing body will adopt tax rate.
- 3) Hold Public Hearing to adopt Tax Rate.
- 4) Adopt Budget & Tax Rate Ordinance during a City Council Meeting.
- 5) 2nd Reading of 2023-24 Budget & Tax Rate Ordinance.
- 6) Public notice to public inspection of the Adopted Budget and the file adopted budget with County Clerk and State Comptroller.

August 2024:

- 1) Submit effective tax rate schedule and fund balances to City Council.
- 2) Finalize preliminary budget totals.
- 3) Public Notice of Proposed Tax Rate for 2023-2024.
- 4) Public hearing held on tax increase, if City Council proposes a tax rate that would exceed the roll back rate of the effective tax rate.

THE BUDGET PROCESS

The City Budget is a plan for utilizing the City's available funds during the fiscal year to accomplish the established goals and objectives. The budget process for developing, adopting, and implementing the budget includes the following:

April

A budget calendar is created to set deadlines and provide milestones to ensure the City remains on schedule.

Budget Calendar is submitted to City Council.

June

Budget packets are disbursed to department directors. A trended revenue and expenditure report is included to help illustrate the amount of funds spent on each budget line (current year) as well as to help plan for the upcoming budget year. Department Directors must access the next fiscal year's plan in terms of upcoming projects to be undertaken and must estimate the resources needed to complete task. Personnel costs are often the biggest challenge. Directors are asked to provide line-item detail budgets in the preliminary stage to help substantiate requests. The line-item detail provides a breadcrumb trail for future analysis related to reporting budget verses actual variances. The finance director along with the city manager is challenged to balance the wants and needs of each department director and the financial capabilities of the city. The ultimate goal is to keep the tax rate as low as possible and continue to provide high quality services to the residents of Donna. At this time, the City's strategic goals are also discussed with City Council.

July

The Director of Finance and the City Manager in close collaboration will evaluate every department's position in the current fiscal year (actuals vs budget) before setting the budget tentatively for the next fiscal year. Appropriations for each department are determined by the goals set forth by the City Manager. A draft of the budget is assembled in summary format. Towards in end of July, Hidalgo County Appraisal District releases assessed values. A calculation of the tax rate can now be undertaken.

August

The month of August is a busy time for the Finance department. Final changes to the proposed tax rate will drive the changes to the operating budget. The staff in Finance works diligently to complete the annual budget book.

September

The proposed tax rate and the operating budget are submitted to City Council for approval through ordinance. Towards the end of the month, once all requirements are completed, the adopted budget is posted to the city website and a copy of the budget is filed with our city secretary. The budget becomes effective October 1st.





September 30, 2024

Honorable Mayor and City Council
City of Donna
Donna, TX 78537

Re: 2024-2025 Budget

Dear Honorable Mayor and City Council:

The annual operating budget for fiscal year beginning October 1, 2024, through September 30, 2025 is hereby presented. As you will see in the combined revenue and expenditure and changes to fund balance schedule, the combined revenues, transfer in and other financing sources amount to \$101,023,999. The combined expenditures, transfers out and other financing uses amount to \$101,186,371 which represents a decrease of \$162,372, net change primary due to the use of \$175,000 from Debt Service fund balance to fund debt payments. This budget document has been prepared in compliance with the state laws of Texas, Donna's City Charter, and the standards established by the Governmental Accounting Standards Board. Copies of this budget are available for public review at the City Secretary's office, Donna Public Library, the Hidalgo County Courthouse after October 1, 2024, as well as the City's web site, www.cityofdonna.org.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the coming year; it is a financial plan of action which will provide services to the citizens of Donna that are realistic, feasible, and cost-effective. It not only addresses the existing level of services/necessities, which our citizens have come to expect and deserve, but also addresses adequate compensation to all our city employees. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2024-2025 fiscal year. Furthermore, the budget serves as a guide for our financial control and the implementation and improvements of policies and procedures mandated by the City Council.

Each year the Mayor, City Council, and City Staff all take the responsibility very seriously to present a budget that focuses on the needs of our city and meets the diverse needs of our citizens, as well as demonstrating good stewardship of public funds. The Fiscal Year 2024-2025 budget is formulated to provide the necessary funding to maintain acceptable levels of services in all areas. Each fund includes a summary presenting its purpose, both goals & objectives and performance indicators for prior, current, and the next fiscal years. The proposed budget remains basic to the provision of services determined by the City Council to be essential to the community. The following pages have our , budget highlights, describe our economic outlook, and detail information on specific revenues and expenditures.



307 South 12th Street Donna, Texas 78537
Phone Number: 956-464-3314 Fax: 956-464-9923

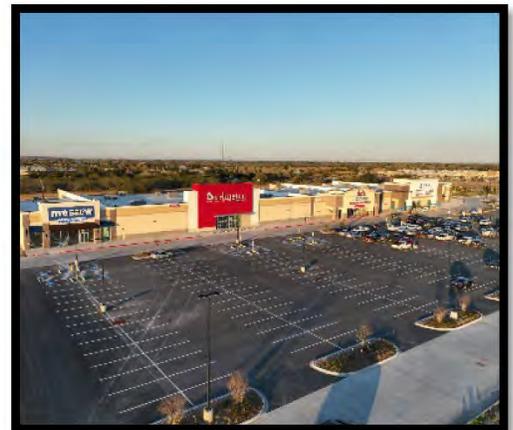




2023-2024

ECONOMIC OUTLOOK

The City of Donna may seem quiet, but is thriving as it experiences a significant increase in population, housing, and economic growth. The City consists of 8.3 square miles of mixed-use property with 4.3 miles of major highway and shopping center access. We offer a low cost of living, an excellent education system, and warm weather year-round making it a great place to live, work, and play. Based on our most recent 2020 Census count, Donna’s population has increased from 14,700 to 16,400 people.



Known for its suburban feel, low cost of living, spacious real estate, and strong education system, the City is set to see an increase in real estate values, jobs, and population over the next years. Growth and safety; culture and affordability; make Donna a peaceful gem in the Heart of the Rio Grande Valley.

To meet the growing residential demand, we have welcomed two new residential developments, Agaves at 493 Subdivision and White Hill Acres Subdivision, consisting of over 129 new residential lots inside City limits. In our neighboring Extra-Territorial Jurisdiction (ETJ) we have welcomed over 400 residential lots, such as El Encantado, Art Sob, and Emerald Acres, allowing people outside city limits to enjoy local city amenities.



With a focus on enhancing the quality of life for our Donna families, we have gone back to the basics – improving



streets, drainage, water, and wastewater infrastructure to entice developers and business to choose the Donna for their next venture.

Over the last year, we welcomed several major businesses, such as PetSmart, Dutch Bros Coffee, and Chicken Salad Factory

which in return bring enjoyment– as well as sales tax dollars – to our community and local economy. People and businesses that invest in “The Heart of the Valley” help our community thrive and entices other to do the same.



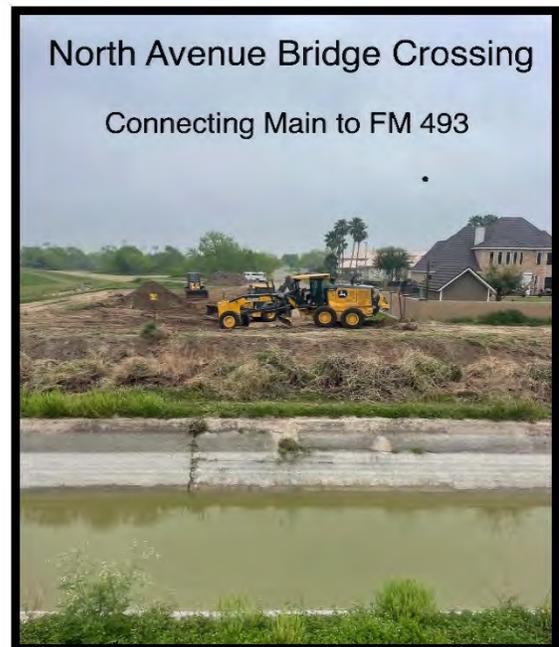
Furthermore, we have made large investments in the City's infrastructure including drainage, roads, water, and sewer services. These efforts were made to update our antiquated utility system to better compete with surrounding cities and to attract new businesses to our community. Below is a summary of our efforts over the last year.

CAPITAL PROJECTS

The City of Donna has used new revenue sources and grant funds to help safeguard the fiscal wellbeing of our community through various new capital projects. Capital Improvement includes projects such as the construction, replacement, renovation, or purchase of City assets, as well as related programs and services that are useful to the community.

North Ave. Bridge Crossing

Traffic congestion has increased along our main corridors on FM 493 and Main St. to alleviate the heavy traffic flow in the area our Public Works Department constructed a crossing on North Ave. to connect Main St. all the way to FM 493. improving connectivity and accessibility.



North Avenue Bridge Crossing

Connecting Main to FM 493

Hidalgo County Urban County Program (Year 36)

The Hidalgo County Urban County program awarded the city a \$257,515 grant (Year 36) to help fund resurfacing of Benitez (FM 493 to Victoria Rd.); Moodie (FM 493 to Victoria Rd); and to provide \$5000 in support to each of the following nonprofits Nuestra Clinics, Open Hands, Children's Advocacy Center of Hidalgo and Starr County and Amigos Del Valle.



Hidalgo County Urban County Program (Year 37)

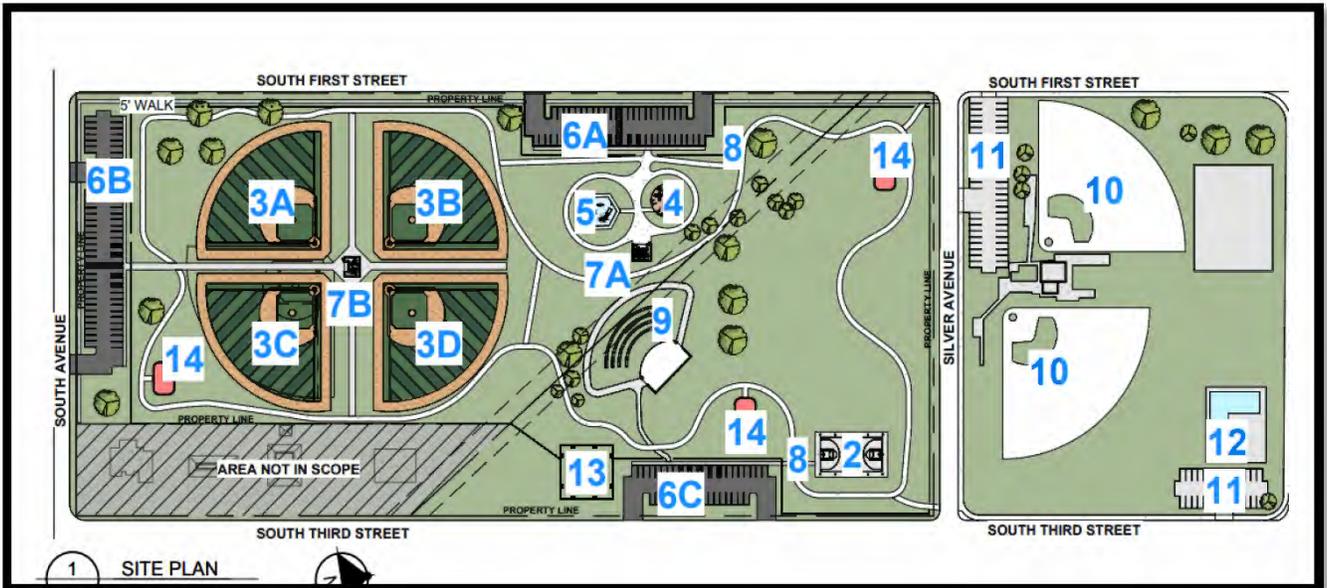
The Hidalgo County Urban County program awarded the city a \$265,071 grant (Year 37) to help fund several public service entities located in our city such as Open Hands, Nuestra Clinica Del Valle, Children’s Advocacy Center of Hidalgo and Starr County, and the Area Agency on Aging. Along with funds to assist in the infrastructure upgrades to the manholes on several streets in our city.



These are the locations of the manholes for upgrade are at the following location (Robert’s and 11th St), (Hester and 3rd St), (Hester and 12th St.) (Scobey & 493 two manholes) (Scobey & 12th St.) (Scobey & Casiano St.)

Donna Parks Improvements

The City of Donna Parks & Recreation department is excited to announce the installation of two new playground sets, installed April 2024 at La Placita Park and Schroeder Park. Along with a Splash Pad at City Sqaure Park. The Parks & Recreation Department is looking to breakground at the end of 2024 for the new Sports Complex located at the intresection of South 3rd Street and



Wastewater Treatment Plant Expansion?

The City of Donna has qualified for more than \$40M in funds needed for the expansion of our Wastewater Treatment Plant. The Texas Water Development Board has ranked our project #12 in the entire state! This project will be a testament to the growth of our city and its utility system. The project is expected to begin in early 2023.



BUSINESS IS BOOMING IN THE HEART OF THE VALLEY

There are several store fronts popping up along major corridors like the Expressway, Salinas Blvd, and Business 83. The business environment has been fueled by population growth and the high demand for local services. Additionally, the availability of vacant commercial lands across the city makes the city a great place to start or grow business. Below is a summary of recently opened business.

Chicken Salad Factory

The Chicken Salad Factory open off of FM 493 in Queens Plaza. The daycare opened its doors on January of 2023, opening their doors to their second location in the RGV.



Studio 4 Hair Salon

In early March 2023, Studio 4 Hair Salon opened their doors at 221 N. Salinas Blvd Suite 6. Opening their doors to their new location in the middle of town and ready to service the whole family.



HWY 83 Storage

In early January 2023, updates were completed at 107 W Business 83 where upgraded units were made to 10 abandoned storage units. The company plans to expand into 30 more units in the coming year.



1st Choice Barber Shop

In late June 2024, 1st Choice Barber Shop hosted its ribbon cutting to celebrate their grand opening at 1107 Miller Ave. The business is ready and eager to serve its community. They are making a great addition to our city.



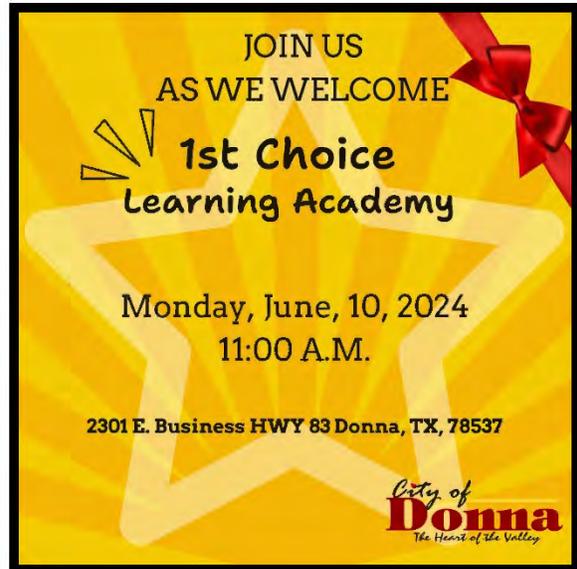
Dutch Bros Coffee

In early January 2023, Dutch Bros Coffee opened its doors. The hit Coffee Shop provides a great place for coffee enthusiasts and fans to get their coffee fix, locally. They often offer a wide variety of coffee, energy drinks and pastries.



1st Choice Learning Academy

In early April, construction and renovation began on 1st Choice Learning Academy. The business hopes to service the need for quality child care in the area and looks forward to welcoming it's newest customers.



1st Position Dance Studio

Development of this project started in March 2024 with construction. They officially opened their doors early July 2024. This is one of the only businesses of it's kind here in Donna and we are confident she will be a staple here in the City for our youth. We welcome and congratulate 1st Position Dance Studio on their 5th location here in the Rio Grande Valley. Thank you for choosing Donna to call Donna home.



SHOPS AT 493

Shops at 493 is the largest retail business center in the City of Donna. Since its opened in March 2022, Five Below, Burlington, DD's Discount, Ross, Dollar Tree, Rack Room Shoes-, and PetSmart have brought hours of enjoyment, as well as sales tax dollars, to our community and local economy.

Stores have reported record sales at this location compared to other regional outlets. According to our most recent collections report from May-July 2022, Donna received \$506,459 dollars in sales tax and is expected to continue climbing in the upcoming holiday months. Total sales tax revenue for the three months ending in July 2022 was up 21.3 percent compared with the same period a year ago. Sales tax is the largest source of funding for the city budget, accounting for 35.2 percent of all tax collections.



If you are interested in moving your business to Donna, Shops at 493 is an amazing location. The retail center has over 250,000 square feet of retail space and eight pads. It is adjacent to Donna's 186,000 square-foot Walmart Supercenter, Panda Express, Quick Quack Carwash, Wing Stop and Circle K. The intersection of Expressway 83 at FM 493 has 113,416 vehicles per day and easy on and off access.

LOT 1 -In early 2017, the first pad site (Lot 1) was sold to Circle K in the amount of \$1,083,578. Circle K completed construction of its 3,000 square foot travel center in November 2017. The travel center is expected to generate approximately \$3.5 million in sales per year.



LOT 2 -In April 2018, the second pad site (Lot 2) was sold to Shops at 493-Lot 2 Ltd. for \$737,906.40 and developed into four (4) suites totaling 11,150 square feet and valued at \$1.5 million. Three of the suites have been leased out for the development of a Rodeo Dental, King Nails, and Wingstop creating over 35 new jobs.



LOT 4 -The property has been designated as a Chick-fil-A and is currently working through its design phase. Construction is expected the early 2024.



LOT 7A -In August 2023, Lot 7A was sold to SHOPS AT 493 LOT 7A to start construction of Dutch Brothers. The building is valued at \$750,000 will add a 2,400 square-foot restaurant to Donna’s lineup with drive-thru and walk-up transaction areas. The project is expected to be completed by late October 2023.



LOT 8 -In February 2022, Lot 8 was sold to Shops at 493-Lot 8 Ltd. for \$436,577.60 to start construction of Quick Quack Carwash. The building is valued at \$500,000 and uses a recollimated water system to ensure car washes are environmentally friendly. Car washes are completed in less than 3 minutes and includes a full-service cleaning area to rewash and vacuum.



Lot 9 & 10 -In 2020, the City was able to close on a purchase and sales agreement for the development of Lot 9 & 10 at the Shops 493 at approximately \$2 million. Construction commenced June 2021 and construction was completed in March 2022. Businesses that occupy the site include Five Below, Burlington, DD’s Discounts, Ross, Dollar Tree, and Rack Room Shoes. Construction of PetSmart is to be completed in early 2024.



Lot 11 & Detention Pond -In 2017, the City purchased the elevated storage tank and detention site from the EDC for \$566,280. The water tank will hold over 1 million gallons and increase water pressure for residents throughout the city. The detention area will collect excessive water runoff from proposed business at the Shops. The tank began operation in July 2019.



The City of Donna is expected to continue growing as commercialization of the International Bridge gets closer to fruition and new commercial projects develop along main corridors in our City. By highlighting our major achievements and assets, such as improved infrastructure and gateway to global trade via our International Bridge, we continue to recruit major employers to our City. Together, the City and DEDC are dedicated to increasing our economic base in order to improve the quality of life for our citizens and business community.

Coming Soon

Chick-fil-®

Cheddar's
SCRATCH KITCHEN

Bath&BodyWorks®

FISCAL YEAR 2024-2025 BUDGET HIGHLIGHTS

General Fund

- Property tax rate set at **\$.664694 per \$100 assessed valuation**, a fraction of a penny decrease from prior year
- Assessed Valuation increased to \$1,116,491,311 up eight (8) percent over prior year.
- No increase in employees' health insurance rates.
- A \$1.00 Per hour budgeted for all employees making less the \$40,000.
- Dental and Life insurance provided for all full-time employees.
- Grant funding of Crime Victim Liaison position in the Police Department at 100%.
- 9% forecast in Sales Tax Collections for fiscal year 2024-25.
- \$141,400 Budgeted for drainage improvements.
- \$100,000 Budgeted for sidewalk construction.
- \$120,000 budgeted in Police Department overtime account from General Fund.
- Two (2) Police Officers budgeted in Police Department to be station at Int'l Bridge.
- Funding for one custodian for City Hall and Utility Billing buildings
- Base Salary budgeted at \$45,000.00 for new police officers
- Fire Department – (1) Fire Marshall (8) Motorola Radios \$68,000, Bunker Gear 10,500.

Special Revenue Funds

- ARPA Funding of \$344,926.0 for Parks development.
- Hotel Occupancy Tax Revenues projected at \$130,062.
- American Legion sponsorship funding of \$7,500 in the Hotel Occupancy Tax Fund.
- Fire Fee fund transfer to Debt Service fund of \$62,595. for its' share of 2015 bond issue.

Enterprise Funds

- Passenger Toll rate expected to stay at \$4.00 per passenger crossing during fiscal year 2024-2025.
- Bridge passenger toll revenues are projected at \$3,351,492 or approximately 837,873 passenger crossings. Bridge travel restrictions were lifted in November 2021.
- South Bound Commercial Traffic Tolls budgeted at \$139,120.
- Budgeted one F/T custodian/maintenance position, one F/T Toll Supervisor, four F/T Toll Collectors, for the International Bridge.
- Water & Wastewater estimated revenues are projected at \$6,994,166, servicing over 5,000 residential and commercial customers.
- No increases in the city's water and sewer. Last increase was in October 2020.
- No increases in the city's solid waste collection rates. Last increase was in July 2019.
- No increase in the city's brush collection rate. Last increase October 2009.
- Capital outlay funded in the Water and Sewer Fund, new utility bill software \$15,000, manhole replacements \$50,000, and water and sewer line maintenance \$70,000.
- City will start Solid Waste Collection on October 1st, 2024 new personnel budgeted, one Adm Assistant, One Office Manager, five Heavy Equipment Operators, and one Mechanic.

**CITY OF DONNA
STRATEGIC BUSINESS PLAN**

GOAL 1. Promote an unsurpassed quality of life in Donna

Goal #1 relates to creating a top quality city in which to live. "Quality of Life" continue to play a decisive role in which people choose to live, as evidence of explosive growth in cities worldwide.

Num.	Objective/Funding Source	Dept. / Agency	Time- line	Total Project Cost	Estimate 2024-2025	Budget 2024-2025	Status/Rational
Strategy 1.1 Expand Venues for family gatherings & recreation							
1.1.1	General Park Upgrades	Parks and Recreations	2025-26	\$ 2,382,583		2,500,000	Series 2024 CT & RCO's
Strategy 1.2: Promote a Strong Arts and Culture Community							
1.2.1	Attract Promotion of Live and Family Friendly Holiday Events (Halloween, X- Mas, Chisolm Trail, Viva Donna Etc.) - Operations	EDC	Annual	\$ 35,700	0	\$ 83,000	Halloween, Christmas, Easter, and other city park events
1.2.2	Special events	General fund	2024-2025	\$ 10,000			
Strategy 1.3: Maintain visual attractiveness of key corridors and venues							
1.3.1	Demolition Wipeout Continue to remove abandoned building - Operations	City Mgr.	Ongoing	Program	Program	Program	Identify additional buildings in key corridors for removal
Strategy 1.4: Regional Leader in sustainability							
1.4.1	Develop a plan to take over solid waste services of the city. Plan is in-action.	Public Works & Code Enforcement	Target Date 10-1-2025	\$ -	Program	\$ 1,173,519.00	PPFCO's is funding source. In-progress
1.4.2	Establish quarterly community trash cleanups - Operations	Public Works & Code Enforcement	Ongoing	Program	Program	Program	Partner with non profits to hold events.

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Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2024-2026	Budget 2024-2025	Status/Rational
Strategy 1.5: Promote Improved health of Donna Citizens							
1.5.1	Develop a sports complex at parks	P & R	2024-2026	Program	Program	2,500,000	Sports Comple
1.5.2	Grow number of running/walking event in conjunction with Donna ISD - Grants	P & R	2024-2025	\$ 50,000	Program	\$ 50,000	City sponsors first-ever marathon event in Donna
1.5.2	Walking/Running trail connecting several cities	Hidalgo County	2024-2027	\$ -	Program	\$ -	under construction

GOAL 2. Strengthen Donna's dominance as the retail destination of the region

Goal #2 relates to the City of Donna's General Fund & the health of local state tax generators (local business).

Strategy 2.1: Establish Donna bond with shoppers from South Texas and North Mexico

2.1.1	Continue efforts to establish north bound commercial traffic; secure grant funds	Bridge	Ongoing	\$ 62,740,000		GO BOND 4A & 4B SALES TX & REV BONDS	TXDOT Grant \$16 million, additional funding being sought
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Strategy 2.2: Bring Key "Destination" retail to the City.

2.2.1	Development of Shops 493 - EDC funds	Donna EDC	2021-26	\$ 12,000,000	Program	380 Agreement in the works	Cheddars, Chick-fil-e, and Taco Bell
2.2.2	Leverage city incentives to recruits top retailers - EDC	Donna EDC	Ongoing	Program	Program	Program	Matching grant programs, 380 agreements, etc.

**CITY OF DONNA
STRATEGIC BUSINESS PLAN**

GOAL 3: Diversify and strengthen the local economy in order to sustain a strong tax base and quality of city services long term

Goal #3 is about diversification of not only the local economy, but the city's revenue as well. By increasing jobs and wages related to education and medical, city can become less dependent on sales tax and more property tax orient.

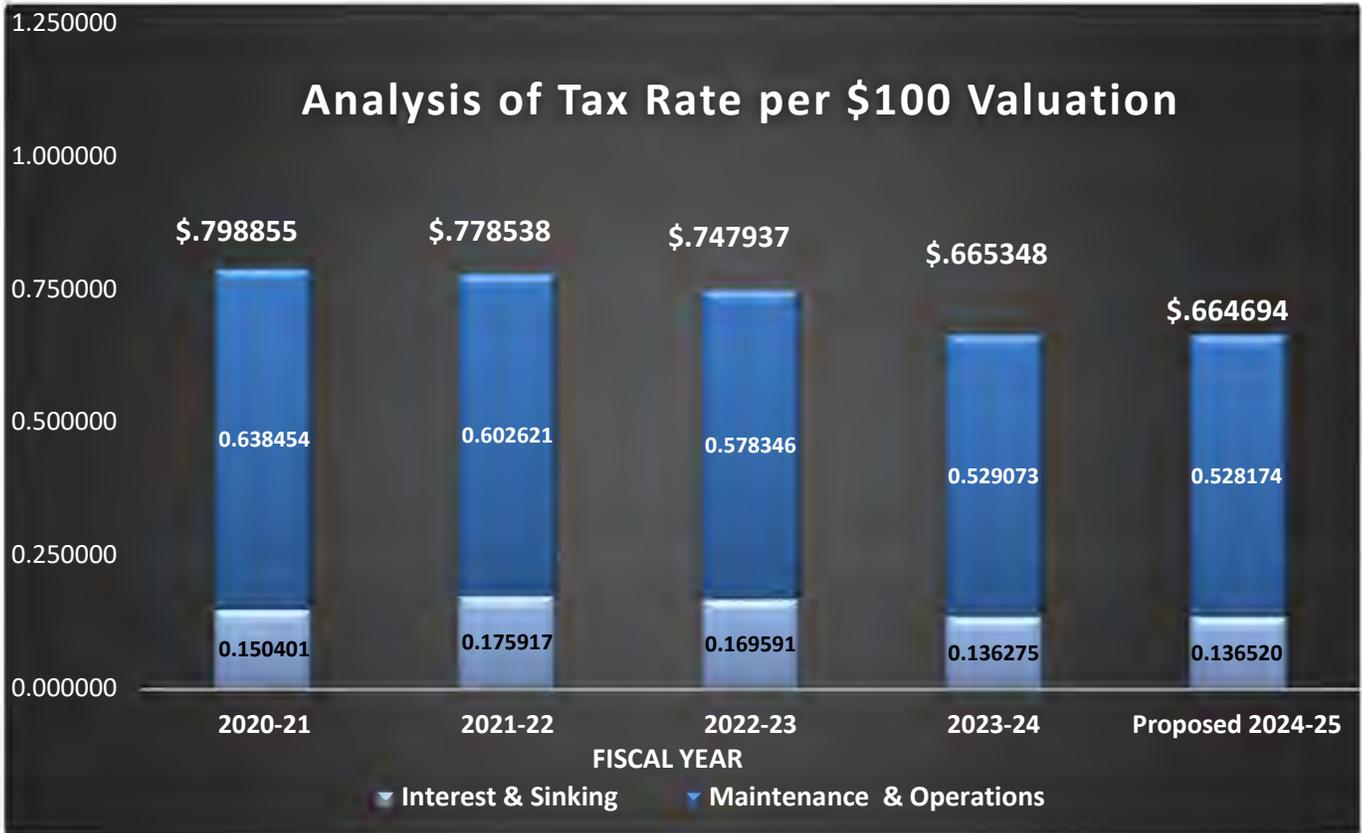
Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2024-2026	Budget 2024-2025	Status/Rational
Strategy 3.1 Strategically bring new industry to the region							
3.1.1	Continue support of Donna Economic Development Corporation	EDC	Ongoing	Program	Program	Program	Focus on industry recruitment, international manufacturing, job training, and business expansion
3.1.2	Continue effort to bring bridge commercial traffic; secure grant to facilitate truck traffic	Bridge	Ongoing	Program	Program	Program	Work to enhance and expand commercial business and international trade
3.1.3	Attract manufacturing company's near bridge	EDC/ Bridge	Ongoing	Program	Program	Program	EDC Programs, lobbying
Strategy 3.2 Promote the development an long term revitalization of the city's strategic core							
3.2.1	General Land Office - Capital Dollars LIFT STATIONS REHAB	Utilities	Ongoing	\$ 1,000,000	Program	\$ -	Use GLO Grant
3.2.2	Donna Wastewater Treatment Plant Rehab and Capacity Upgrades	Utilities	FY'25-27	\$ 38,640,330	Program	TBD in review	State Fiscal Year 2023 Clean Water State Revolving Fund
Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance							
3.3.1	Review ordinances and identify code/ordinance items which can be improved to improve ease of compliance and update international building code	Planning	Ongoing	Program	Program	Program	Already adopted several changes to ordinance
3.3.2	Continue EDC efforts to assisted those wishing to form new business (revolving loan fund)	Donna EDC	Ongoing	Program	Program	Program	Ongoing program to reach out to prospective business
3.3.3	Stormwater Public Education & Outreach - Operations	Planning	Ongoing	Program	Program	Program	Educate the public about stormwater infrastructure and ensure storm sewers are kept free of debris and pollutants

Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance							
3.3.1	Accept credit/debit cards payment in all departments	Information Technology	Ongoing	Program	Program	Program	Reduce need for face to face customer services and long wait lines.
3.3.2	Use social media to improve marketing and promotion of city event and capital projects	Human Resources	Ongoing	Program	Program	Program	Social media to promote programs, events, functions, and department accomplishments

Notes: City Council meets in the month of June to prioritize city projects for the near future.

GENERAL FUND

The 2024-2025 Budget was prepared on an ad valorem property tax rate of \$. per \$100 of assessed taxable value. The assessed taxable value is up \$1,116,491,311 or 8% from the prior year. The assessed taxable value has increased in the last ten (10) consecutive years. Our appraisal and tax valuations are computed by the Hidalgo County Appraisal District. The City's no new revenue tax rate is \$.638394.

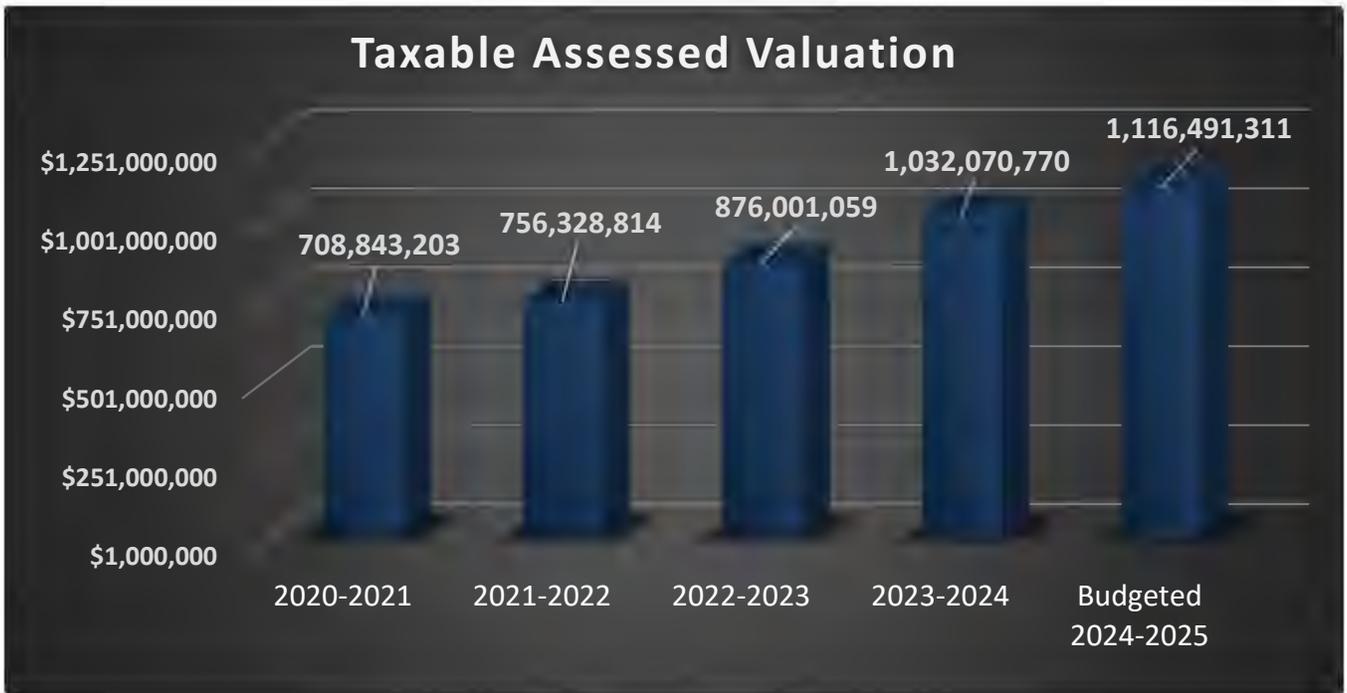


Property Tax Rate

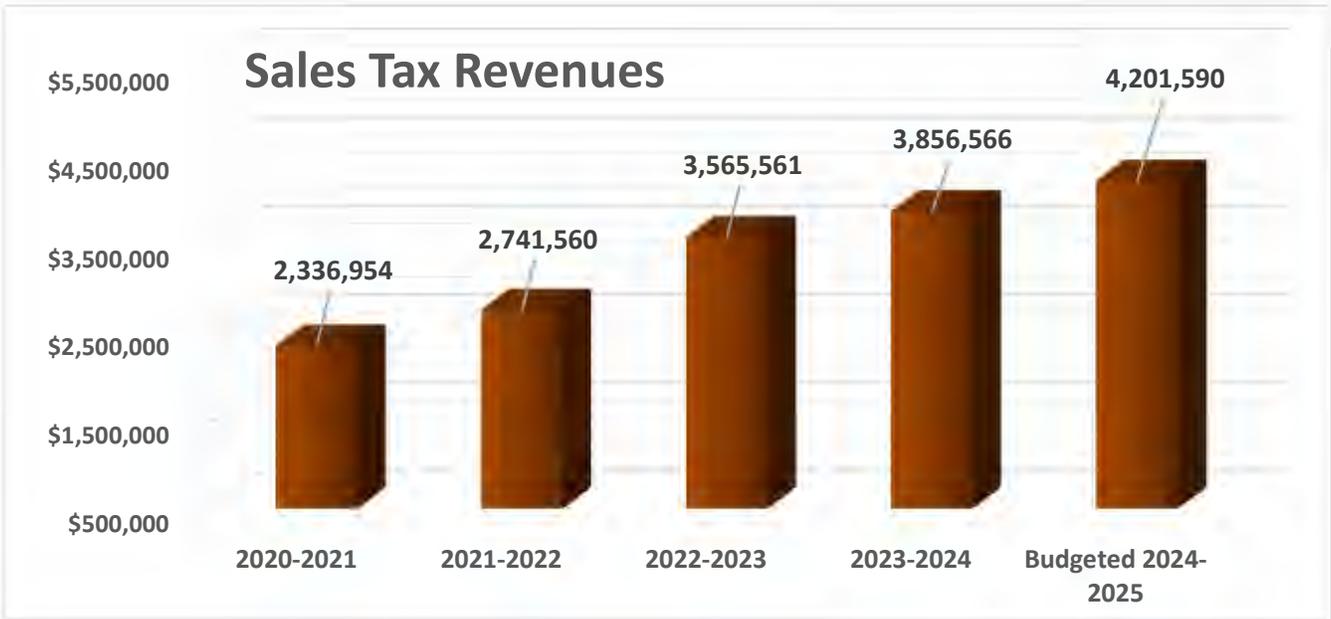
The tax rate for fiscal year 2024-2025 set at .664694 represents a miniscule decrease from prior year. The projected General Fund current property tax revenues for Fiscal Year 2023-2024 are \$5.5M or 8% above budgeted revenues from 2023-2024.

The largest revenue sources in the General Fund consist of taxes from property, sales, and franchise taxes. These three taxes comprise 71% of the General Fund revenues.

Property taxes continue to be our greatest revenue source immediately followed by Sales Tax. Sales tax revenues are projected at \$4,201,590 for fiscal year 2024-25. The Sales Tax Revenue is projected to increase by 9% from previous year. The projection is aggressive due retail development in the city. The contributions of Walmart's sale taxes helped boost our General Fund revenues since opening 2015-2016 when Walmart opened its doors. The sales tax impact from Walmart is a factor in the City lowering the property tax rate.



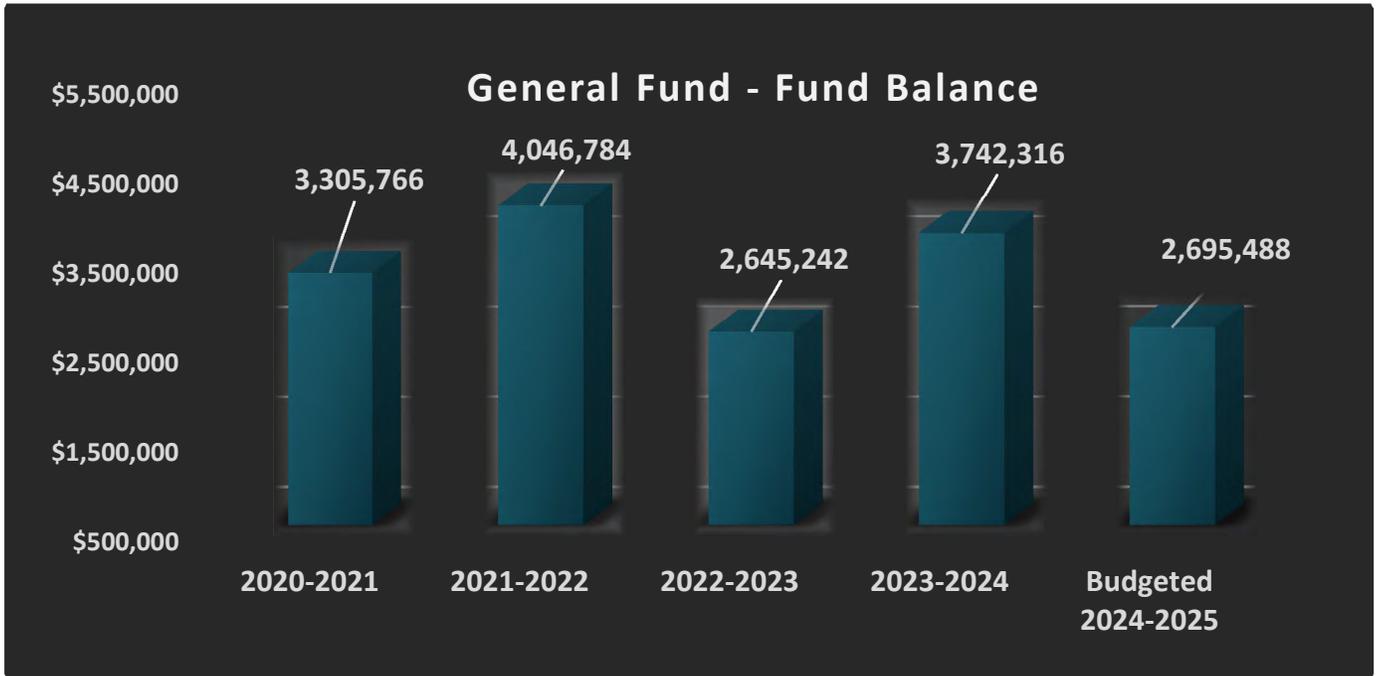
Donna EDC purchased 25 acres along Interstate 2 and FM 493 for the development of a retail center. Since the purchase of the 25 acres, ten (10) lots have been officially sold and two (2) lots are available lot 7B and lot 3.



Franchise Taxes are the City's third largest revenue source. Franchise Taxes are based on a percentage of utility company revenues and are projected at \$1,137,976 for the fiscal year 2024-2025.

The total proposed expenditures for 2024-2025 related to the General Fund are categorized as follows: Personnel Services \$10,552,718; Supplies and Materials \$890,956 Property and Infrastructure \$617,340; Equip.

Rental & Repairs \$592,208; Other Services and Charges \$2,457,081; Capital Outlay \$479,800; and Debt Service at \$118,653.



The General Fund Balance is projected to be \$2,692,488 or approximately 28% of operating expenditures. In 2015-2016, the City officially adopted a Fund Balance policy equivalent to no less than 25% of budgeted expenditures. The excesses fund balance above 25% is subject to capital projects determined by City Council.

HOTEL OCCUPANCY FUND

The City of Donna has been imposing a tax on room rates on hotels/motels located within the boundaries of the City. Funds are utilized specifically for the promotion of tourism and preservation of historical objects that attract residents and visitors to the City. Anticipated hotel tax revenues for 2024-2025 are \$140,909. Contribution to the first United States American Legion Post #1920 is \$7,500. The city budgeted \$69,191 for salaries of the Tourism & Promotion department.

DEBT SERVICE FUND

The Debt Service Fund accounts for resources accumulated and payments made for the principle and interest on long-term tax supported general obligation debt. The Debt Service principal and interest requirements for outstanding General Obligation Bonds for Fiscal Year 2024-2025 will amount to \$2,128,024. The Debt Service Fund will be funded by an ad valorem property tax rate of \$.136520/100 of assessed value and Transfers-In from

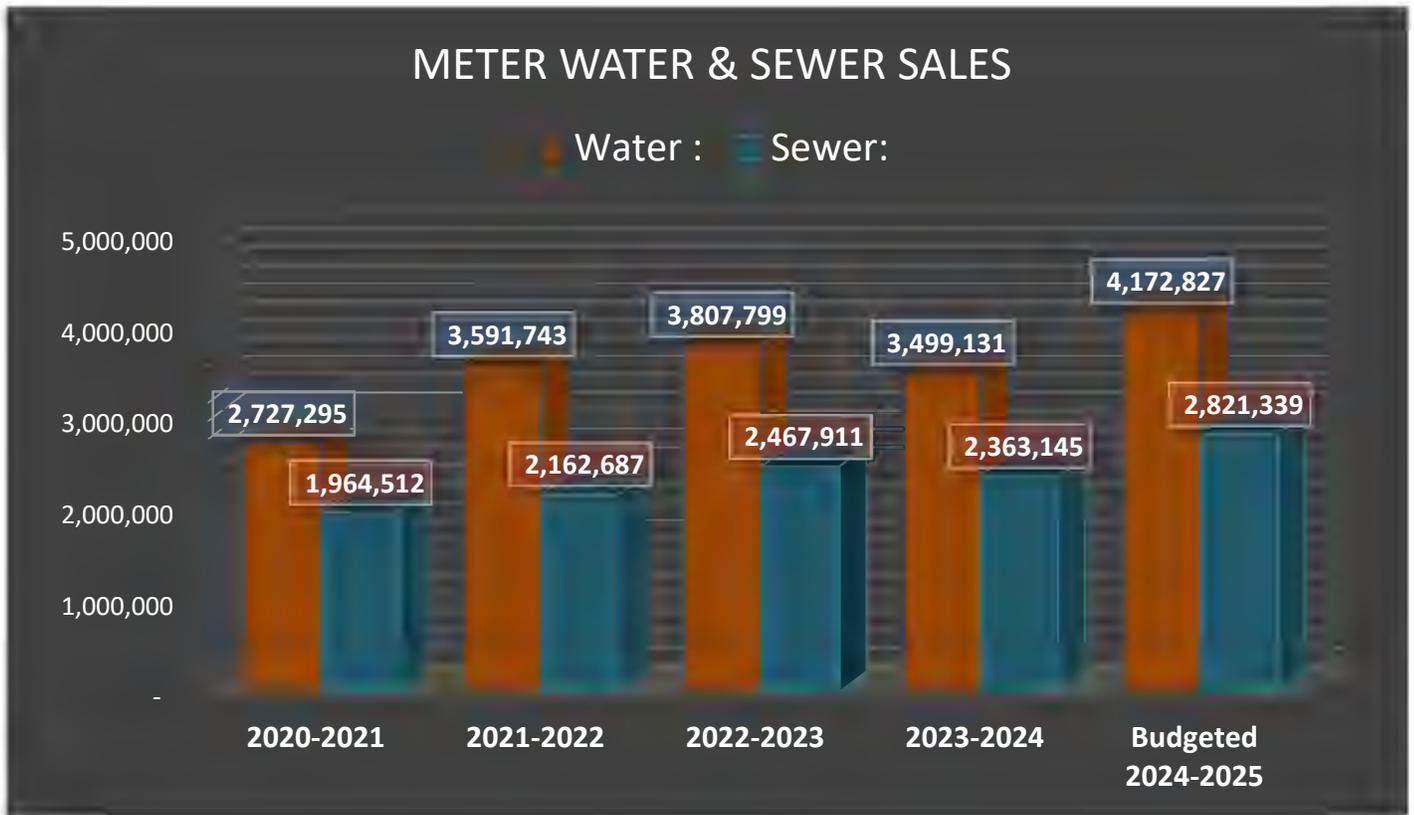
the Economic Development Corporation of Donna (4A), the Development Corporation of Donna(4B) and the Fire Fee fund in the amounts of \$125,191, \$125,191, and \$62,595, respectively.

The current property tax collection revenue is calculated at 93% of the total current tax levy. Delinquent property tax collections are projected at \$80,700. The city budget for delinquent taxes is based on prior year’s history and current trends. The City of Donna adopted a formal debt policy to include debt limits in the latter part of September 2017.

UTILITY FUND

The total projected Utility Fund revenues for Fiscal Year 2024-2025 are \$7,761,330. Water and Sanitary Sewer operating expenses are estimated at \$7,761,291. Projected expenses include \$1,868,109 for Debt Service and \$833,858 for Non-Departmental expenses.

The Water and Sanitary system were contracted and operated by a third-party utility company dating back to 2000. In October 2014, the City took over operations of the City’s water and sanitary system.



SOLID WASTE FUND

The City wanted to start their own solid waste collection service and in fiscal year 2022 sold 7.035 million in PFFCO'S. of that amount 3.3million was set aside for solid waste vehicles and equipment.

The budget for the Solid Waste Fund is \$2724,757, in revenues and \$2,724,757 and expenses. This will be the first year of operation and hope to have a very successful operation.

BRIDGE FUND

The Bridge Fund collects tolls from passenger traffic at the Donna-Rio Bravo International Bridge. Projected revenues from passenger traffic are \$2,536,961. Projected passenger crossings are 634,240 (1,737 vehicles per day). In March of 2020, the passenger crossings declined due to the Covid-19 Pandemic and the travel restrictions imposed by the United States government.

The Donna-Rio Bravo International Bridge will soon prove to be a very wise investment. This past fiscal year, South-Bound Inspection Facilities were completed to allow for South bound empty commercial vehicles to cross into Mexico thereby increasing toll revenues for the City of Donna. The construction for this project officially started in September 2019 and is now complete. The Texas Department of Transportation is also investing \$13.6 million on the FM 493, the road leading to the bridge. This road expansion of 8 miles will allow for a more efficient, convenient and safe route for intercity as well as international travelers. On the Mexico side, road infrastructure leading to our land Port of Entry has also been completed named Libramiento II Sur which will attract travelers from Mexican states of Tamaulipas, Nuevo Leon, and Coahuila.

U.S. Customs and Border Protection on April 18, 2017, accepted the Donna Project into the Donation Acceptance Program (DAP) which allows for the planning and building of the fully loaded Northbound Commercial Truck facilities. The project will be on fast track because it has also been accepted to become a Model Port for non-intrusive inspection, (NII). We are excited to be the Pilot Project for this state-of-the-art technology which will process a commercial truck within 6 minutes from entry to exit due to the 100% x-ray technology.

The City of Donna has already begun to receive interest from investors that conduct business with Mexico. Companies that are involved include logistics, transportation and even fueling stations for commercial vehicles which have purchased property within Donna city limits. All these investments will increase ad valorem and sales taxes along with employment opportunities for citizens in Donna. The future is continuing to look very bright and favorable for the City of Donna.

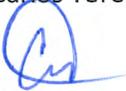
SUMMARY

The Budget process and preparation of the 2024-2025 -budget has taken numerous hours and challenges in order to meet the current and future financial constraints of the city. As part of one of the fastest growing MSA's in the country, the Donna economic sector continues to grow. As there is growth, the demand for services and their related costs also continue to grow. Staff will continue to work together to maximize operational efficiencies and meet the City Council's desired objectives. Through guidance and instruction from the City Council and on-going master planning efforts, we envision that the 2024-25 Budget will meet the City Council's goals for service to the citizens of Donna.

The staff and I look forward to continuing to work alongside the City Council and the community to meet the challenges of the 2024-2025 Fiscal Year. In closing, I would like to express my appreciation to the Finance Department for their numerous hours spent assembling the budget / policy document.

Respectfully submitted,

Carlos Yerena, International Bridge Director



MAJOR GOALS FOR FISCAL YEAR 2024-2025

- Funding for the North Bound Inspection Facility is in place. Plan and construct the North Bound Inspection Facility.
- Sell the remaining 2 vacant lots at the Shoppes at 493 along Interstate 2.
- Increase public safety by providing the Police Department with the necessary equipment and technology to monitor and fight crime in our community.
- Apply and obtain grants for improvements to city parks, the fire department, the police department, and other areas of the city.
- Provide residents with City sponsored events that will include, Halloween Night Festival, National Night Out Festival, Christmas Posada, and Easter event.
- Improve drainage system to eliminate drainage issues within the City.
- Promote the Donna Industrial Park to attract business to the Industrial Park.
- Continue to promote the International Bridge through advertising in local and International Markets.
- Continue business relations with the U.S. Customs and Border Protection to construct, operate, and maintain a temporary humanitarian crisis center in Southern Donna.

City of Donna's Location in Relation to the State of Texas



The City of Donna lies in the southern region of the state in an area referred to as “The Rio Grande Valley”. The City of Donna was incorporated in 1913, and its Charter was adopted on February 7, 1957. Its form of Government is Home Rule i.e., Mayor/City Council-City Manager. Currently the population of Donna is estimated at 26,500.

PROJECTED FUND BALANCES

**COMBINED SUMMARY OF REVENUES AND EXPENDITURES/EXPENSES
AND CHANGES IN FUND BALANCES
FISCAL YEAR 2024-2025**

	GENERAL FUND		SPECIAL REVENUE		
	GENERAL FUND	HOTEL/MOTEL TAX FUND	FIRE EQUIP. SERVICE FEE FEE	TEXAS CONFISCATED	AMERICAN RESCUE PLAN FUND
ESTIMATED FUND BALANCE/NET POSITION 9/30/2024	2,695,488	(2,035)	171,636	568	0
<u>REVENUES 2024-2025</u>					
PROPERTY TAXES	6,011,404				
OTHER TAXES	5,114,566	130,062			
LICENSES & PERMITS	303,735				
INTERGOVERNMENTAL	192,501	10,000			344,926
CHARGES FOR CURRENT SERVICE	2,647,119	300	121,759		
RENTALS	685,430				
FINES & FORFEITURES	120,450		0	8,000	
MISCELLANEOUS	202,450	547	2,050		
TOTAL REVENUES	15,277,655	140,909	123,809	8,000	344,926
<u>OTHER FINANCING SOURCES</u>					
OTHER FINANCING SOURCES	0				
TRANSFERS IN	500,000				0
TOTAL OTHER SOURCES	500,000	0	0	0	0
TOTAL REVENUES	15,777,655	140,909	123,809	8,000	344,926
<u>EXPENDITURE/EXPENSES 2024-2025</u>					
PERSONNEL SERVICES	10,621,617	69,191			
SUPPLIES & MATERIALS	890,956	3,300	60,000	4,000	0
PROPERTY AND INFRASTRUCTURE	604,340	0			
EQUIPMENT RENTAL & REPAIRS	536,508	0			
OTHER SERVICE & CHARGES	2,525,781	68,418	0	2,500	0
CAPITAL OUTLAY	479,800			1,500	344,926
DEBT SERVICE	118,653				
EXPENDITURE/EXPENSES	15,777,655	140,909	60,000	8,000	344,926
<u>OTHER FINANCING USES</u>					
TRANSFERS OUT	0		62,595		
OTHER FINANCE USES	0	0	0	0	0
	0	0	62,595	0	0
TOTAL EXPENDITURES/EXPENSES	15,777,655	140,909	122,595	8,000	344,926
REVENUES OVER/(UNDER) EXPENDITURES	0	0	1,214	0	0
ESTIMATED FUND BALANCE/NET POSITION 9/30/2024	2,695,488	(2,035)	172,850	568	0

DEBT SERVICE	CAPITAL PROJECTS				ENTERPRISE FUNDS				TOTAL GOV'T & ENTERPRISE
DEBT SERVICE FUND	PPFCO PROJECTS FUND	GENERAL LAND OFFICE	2024 COMB TAX & REV C. O'S	NORTH BOUND INSP. FAC.	UTILITY FUND	SOLID WASTE FUND	INT'L BRIDGE FUND		
1,820,315	1,060,714	0	0	0	(4,086,334)	1,574,570	15,062,225		18,297,147
1,574,372									7,585,776
									5,244,628
									303,735
		931,400							1,478,827
					7,703,741	2,824,301	3,621,472		16,918,692
					11,389		30,400		727,219
									128,450
75,000	0			0	46,200	456	10,825		337,528
1,649,372	0	931,400		0	7,761,330	2,824,757	3,662,697		32,724,855
	1,244,596		3,817,079	62,740,000					67,801,675
312,977	0			0					812,977
312,977	1,244,596	0	3,817,079	62,740,000	0	0	0		68,614,652
1,962,349	1,244,596	931,400	3,817,079	62,740,000	7,761,330	2,824,757	3,662,697		101,339,507
					1,739,516	679,409	986,925		14,096,658
					935,363	220,000	67,346		2,180,965
					695,200	0	434,325		1,733,865
					440,200	160,000	315,740		1,452,448
		931,400			1,868,285	1,171,817	719,361		7,287,562
	1,244,596		3,817,079		145,500	0	133,200		6,166,601
2,128,024					1,937,227	93,531	1,005,800		5,283,235
2,128,024	1,244,596	931,400	3,817,079	0	7,761,291	2,324,757	3,662,697		38,201,334
						500,000	0		562,595
0	0	0	0	62,740,000	0	0	0		62,740,000
0	0	0	0	62,740,000	0	500,000	0		63,302,595
2,128,024	1,244,596	931,400	3,817,079	62,740,000	7,761,291	2,824,757	3,662,697		101,503,929
(165,675)	0	0	0	0	39	0	0		(164,422)
1,654,640	1,060,714	0	0	0	(4,086,295)	1,574,570	15,062,225		18,132,725

REVENUE PROJECTIONS

Revenue Projections							
Sources of Revenue:	Estimated	Budget:	Projections:				
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
GENERAL FUND:							
Property Taxes	5,500,976	6,011,404	6,402,145	6,818,285	7,261,473	7,733,469	8,236,144
Other Taxes	5,385,817	5,114,566	5,523,731	5,965,630	6,442,880	6,958,311	7,514,975
Licenses & Permits	279,589	303,735	308,291	314,457	320,746	327,161	332,068
Intergovernmental	515,335	192,501	198,276	204,224	210,351	216,662	223,161
Charges for Services	2,036,864	2,647,119	2,700,061	2,727,062	2,754,333	2,781,876	2,809,695
Rentals	614,782	685,430	692,284	699,207	706,199	713,261	720,394
Fines & Forfeitures	116,337	120,450	122,257	124,091	125,952	127,841	129,759
Miscellaneous	202,531	202,450	204,475	206,519	208,584	210,670	212,777
Contributions	600	0	0	0	0	0	0
Transfers-In	107,158	500,000	0	100,000	125,000	150,000	154,500
Other Financing Sources	777,125	0	0	0	0	0	0
	\$ 15,537,114	\$ 15,777,655	\$ 16,151,521	\$ 17,159,475	\$ 18,155,519	\$ 19,219,251	\$ 20,333,474
WATER & SEWER:							
Intergovernmental	0	0	0	0	0	0	0
Charges for Services	6,583,991	7,703,741	7,896,335	8,093,743	8,296,086	8,503,489	8,716,076
Rentals	11,260	11,389	11,503	11,618	11,734	11,851	11,970
Miscellaneous	41,044	46,200	46,662	47,129	47,600	48,076	48,557
Transfers-In	0	0	0	0	0	0	0
	\$ 6,636,295	\$ 7,761,330	\$ 7,954,499	\$ 8,152,489	\$ 8,355,420	\$ 8,563,416	\$ 8,776,602
INTERNATIONAL BRIDGE:							
Passenger Tolls	2,976,288	3,482,852	3,796,309	4,137,976	4,510,394	4,916,330	5,358,800
Commercial Tolls	0	138,620	138,620	500,000	2,100,000	2,500,000	3,000,000
Rentals	28,800	30,400	30,704	31,011	31,321	31,634	31,951
Miscellaneous	2,925	10,825	10,933	11,043	11,153	11,265	11,377
Contributions	0	0	0	0	0	0	0
Transfers-In	0	0	0	0	0	0	0
	\$ 3,008,013	\$ 3,662,697	\$ 3,976,566	\$ 4,680,030	\$ 6,652,869	\$ 7,459,229	\$ 8,402,127
HOTEL OCCUPANCY TAX:							
Hotel Occupancy Tax	99,670	130,062	132,013	134,653	137,346	140,093	142,895
Intergovernmental Rev	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Charges for Current Svs	224	300	303	306	309	312	315
Rentals	0	0	900	900	900	900	900
Miscellaneous	432	547	552	558	564	569	575
Transfers-In	0	0	0	0	0	0	0
	\$ 110,326	\$ 140,909	\$ 143,768	\$ 146,417	\$ 149,119	\$ 151,875	\$ 154,685

Methodology – Revenue Projections

General Fund: The revenue projections for the General Fund were completed with city council's goal of achieving a city tax rate of \$.79 . This goal was achieved in fiscal year 2021-22. City Council's new goal is to achieve a property tax rate of sixty-cent. The revenue projections to achieve the sixty cent (.60) property tax rate within a few years are made with the following assumptions: Assessed Values would increase at a modest 5% per fiscal year, property tax collections are set at 96% of levy. We are on track with our revenue projections to meet our goal of a tax rate at sixty cents(.60). The tax rate for fiscal year 2024-25 was set at .664694.

Water & Sewer Fund: Projections of revenues for the Water & Sewer Fund are prepared with minimal increases throughout the remaining years. The project of installing smart meters throughout the city was completed late 2018. The installation of smart meters did not have the impact anticipated on revenues as expected, hence a 2.5% increase in water and sewer revenues is projected for fiscal year 2024-25. No water rate increases are anticipated for fiscal year 2024-25. The remaining years are projected at a minimal 3.0% increase.

International Bridge: The Bridge crossings at our bridge are returning to normal and surpassing budget projections. The revenue projections for passenger tolls are projected to increase 9% in fiscal year 2024-25. The city completed the south-bound commercial lanes the latter part of fiscal year 2019-20 for southbound commercial tolls. Commercial traffic is expected to increase significantly based on traffic studies nearby ports of entry and the location of our bridge. Commercial south bound traffic is expected to increase towards the latter part of fiscal year 2025. Passenger tolls and commercial crossings should normalize beginning in fiscal year 2026-27 and forward.

Hotel Occupancy Fund: The Hotel Occupancy Tax Fund is expected to end fiscal year 2023-2024 in a surplus of \$1,629. We expect the economy to normalize in fiscal year 2024-25 and a 2 to 3% increase is forecasted over the next 5 years. There are currently only four hotels within the city limit of Donna.



GENERAL FUND

The **General Fund** is used to account for financial resources traditionally associated with government which are not required to be accounted for in another fund. The modified accrual basis of accounting is used by the General fund in accordance with generally accepted accounting principles (GAAP).



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>REVENUES</u>				
4010 AD VALOREM PROPERTY TAXES	5,273,983	5,730,483	5,500,976	6,011,404
4011 OTHER TAXES	5,166,700	5,395,916	5,385,817	5,114,566
4020 LICENSES	8,665	8,250	7,060	15,350
4021 PERMITS	251,792	248,200	272,529	288,385
4030 INTERGOVERNMENTAL REVENUES	494,289	1,237,156	515,336	192,501
4040 CHARGES FOR CURRENT SERVICES	2,102,629	2,052,888	2,036,864	2,647,119
4041 RENTALS	847,000	863,672	614,782	685,430
4050 FINES & FORFEITURES	127,887	134,833	116,337	120,450
4060 MISCELLANEOUS	216,323	232,460	202,531	202,450
4080 CONTRIBUTIONS	211	0	600	0
4090 TRANSFERS IN	0	107,158	107,158	500,000
4095 OTHER FINANCING SOURCES	0	1,095,234	777,125	0
TOTAL REVENUES	14,489,478	17,106,250	15,537,115	15,777,655
<u>EXPENDITURES</u>				
5XX1 PERSONNEL SERVICES	9,408,522	10,356,622	10,225,544	10,552,718
5XX2 SUPPLIES & MATERIALS	889,571	801,249	773,760	890,956
5XX3 PROPERTY & INFRASTRUCTURE	754,411	385,153	340,418	604,340
5XX4 MAINTENANCE & REPAIRS	537,170	418,559	425,728	536,508
5XX5 OTHER SERVICES & CHARGES	3,175,989	2,961,180	3,076,712	2,594,680
5XX6 CAPITAL OUTLAY	309,128	2,094,123	1,327,919	479,800
5XX8 DEBT SERVICE	182,222.47	89,364.00	143,862.06	118,653.00
5XX9 TRANSFERS OUT				0
TOTAL EXPENDITURES	15,257,013	17,106,250	16,313,944	15,777,655
REVENUES OVER/(UNDER) EXPENTITURES	(767,535)	0	(776,828)	0

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>INTERGOVERNMENTAL REVENUES</u>				
11-4030-3906 HOUSING AUTHORITY IN LIEU TAX	22,450	22,000	22,450	0
11-4030-3910 COPS TECHNOLOGY GRANT	0	325,000	0	0
11-4030-3911 MENTAL HEALTH GRANT (00G)	0	14,107	7,605	0
11-4030-3922 CRIMINAL JUSTICE PROGRAM GRANT	0	116,944	116,944	0
11-4030-3923 FBI OT REIMBURSEMENT GRANT	11,004	24,000	4,264	0
11-4030-3924 CRIME VICTIM LIAISON	36,465	52,683	24,634	0
11-4030-3925 OPERATION STONE GARDEN GRANT	178,432	140,000	148,771	0
11-4030-3926 US DEPT. OF JUSTICE /JAG GRANT	13,637	15,242	14,914	14,179
11-4030-3927 BORDER SECURITY GRANT (LBSP)	77,000	313,183	90,000	90,000
11-4030-3928 TXDOT- CIOT & CMV OT GRANT	19,880	20,000	0	0
11-4030-3929 DEA OT REIMBURSEMENT GRANT	18,023	24,000	11,134	0
11-4030-3930 OPERATION LONE STAR #4917601	0	0	10,833	0
11-4030-3935 COPS GRANT	29,928	0	0	88,322
11-4030-3938 LETPA GRANT (AFIS) 4577201	47,911	127,026	38,817	0
11-4030-3953 HIDALGO COUNTY LIBRARY	14,588	18,000	0	0
11-4030-3954 LRGVDC POLICE DEPT. GRANT	24,971	24,971	24,971	0
TOTAL INTERGOVERNMENTAL REVENUES	494,289	1,237,156	515,336	192,501
<u>CHARGES FOR CURRENT SERVICES</u>				
11-4040-3601 GARBAGE SERVICE	836,296	845,000	776,350	862,970
11-4040-3602 SUBDIVISION FILING FEE	9,350	10,000	10,764	13,600
11-4040-3607 GRAVE OPENING & CLOSING FEES	3,350	4,000	4,575	4,000
11-4040-3608 VITAL STATISTICS FEES	1,727	1,600	1,856	2,000
11-4040-3609 RURAL COUNTY FIRE CALLS	216,487	220,000	244,840	245,564
11-4040-3616 CEMETERY - HEADSTONE FEES	235	250	115	235
11-4040-3618 GARBAGE CHARGES NAWs	106,307	90,000	96,609	120,000
11-4040-3623 PROPERTY TAX CERTIFICATE FEE	319	400	330	350
11-4040-3625 MUNICIPAL CRT TECHNOLOGY FEE	3,991	3,688	3,467	3,700
11-4040-3626 MUNICIPAL CRT SECURITY FEE	4,495	4,300	3,999	4,300
11-4040-3629 LOCAL COURT COST FEES	8,501	8,500	7,254	8,500
11-4040-3630 POLICE FINGERPRINT FEES (INS)	62	50	25	0
11-4040-3631 RECREATIONAL PROGRAM FEES	9,635	10,000	15,212	14,000
11-4040-3634 RECREATION TEAM SPONSORS	1,600	1,600	553	1,600
11-4040-3635 RECREATION SPORT LEAGUE FEES	23,418	18,300	23,675	28,000
11-4040-3640 2% SUBDIVISION INSP FEES	69,452	25,000	23,034	20,000
11-4040-3641 FEE FOR CHANGE OF ZONING	3,750	4,000	2,400	7,000
11-4040-3643 FIRE HYDRANT FEE SUBDVNS	1,500	0	19,500	13,500
11-4040-3649 PER ACRE PLAT FILING FEE	6,614	6,800	6,974	6,800
11-4040-3650 CERT OF OCCUPANCY/COMP FEE	7,150	7,250	8,455	10,500

CONTINUED NEXT PAGE

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>CHARGES FOR CURRENT SERVICES (CONTINUED)</u>				
11-4040-3652 WRECKER VEHICLE INSPECTIN FEE	1,365	1,000	1,300	0
11-4040-3654 WRECKER TOW & STORAGE FEE	10,015	10,000	11,790	15,000
11-4040-3659 ANIMAL LIC,IMOUND, & QUARANTINE	0	0	960	500
11-4040-3664 GARBAGE FEES-BAD DEBT PROVISION	(4,548)	0	0	0
11-4040-3667 SPECIAL GARBAGE PICKUP REQUEST	5,059	3,700	7,974	0
11-4040-3670 CONCESSIONS SALES PARKS	17,911	18,000	6,995	8,000
11-4040-3680 CUSTOMER SRVS TRANSFER-EDC-4A	70,000	70,000	70,000	70,000
11-4040-3681 CUSTOMER SRVS TRANSFER DCD-4B	70,000	70,000	70,000	70,000
11-4040-3682 CUST SRVS TRANSFER SWM 52	0	0	0	400,000
11-4040-3683 CUST SERVICE TRANS TIRZ I & II	5,000	5,000	5,000	5,000
11-4040-3685 CUSTOMER SRVS TRANSFER W & S	420,000	420,000	420,000	420,000
11-4040-3686 CUSTOMER SERVICE TRANSFER SW	0	0	0	100,000
11-4040-3687 CUSTOMER SRVS TRANSFER BRIDGE	175,000	175,000	175,000	175,000
11-4040-3803 ADMISSION TICKET(BBALL & SOCCER)	11,362	11,500	10,520	11,500
11-4040-3805 POOL ENTRANCE FEES	3,000	3,725	2,465	1,500
11-4040-3815 SWIMMING LESSON FEES	4,225	4,225	4,875	4,000
TOTAL CHARGES FOR CURRENT SERVICES	2,102,629	2,052,888	2,036,864	2,647,119
<u>RENTALS</u>				
11-4041-3611 ADV & PAV CENTER RENTALS	250	0	650	300
11-4041-3620 UNITED MIGRANT OPPRORT RENT	8,652	8,652	8,652	8,652
11-4041-3633 RENT HEADSTART ON MILLER AVENUE	12	12	12	0
11-4041-3635 SMALL CELL TOWER RENTAL	500	500	500	500
11-4041-3701 CITY PARK RENTALS (ORD 478)	6,235	4,000	9,938	7,680
11-4041-3727 RENT SHOOTING RANGE	64,650	79,560	79,560	79,560
11-4041-3729 RENT CBP INDUSTRIAL PARK	766,006	770,448	514,269	587,938
11-4041-3810 POOL RENTALS	695	500	1,201	800
TOTAL RENTALS	847,000	863,672	614,782	685,430
<u>FINES & FORFEITURES</u>				
11-4050-3501 MUNICIPAL COURT FINES	90,303	98,766	92,094	90,300
11-4050-3504 OVERDUE LIBRARY FINES	278	250	100	150
11-4050-3511 WEEDY LOT FEES	37,255	35,817	24,118	30,000
11-4050-3521 CHILD SAFETY SEAT BELT FINES	50	0	25	0
TOTAL FINES & FORFEITURES	127,887	134,833	116,337	120,450
<u>MISCELLANEOUS</u>				
11-4060-3617 INTEREST INCOME	420	400	446	450
11-4060-3625 SALE OF CITY ASSETS	7,383	5,000	34,560	5,000
11-4060-3636 CASH SHORT/(OVER)	(42)	0	9	0
11-4060-3640 INVEST INCOME-LOGIC	114,615	125,000	110,501	140,000
11-4060-3660 ACCIDENT RPTS & POLICE LETTER	6,001	5,500	5,660	5,500
11-4060-3670 LIBRARY - MISC. INCOME	11,956	12,000	10,794	11,500
11-4060-3690 MISCELLANEOUS INCOME	75,821	50,000	40,958	40,000
11-4060-3937 CASH SHOR/(OVER)-MUNI. COURT	168	0	(398)	0
TOTAL MISCELLANEOUS	216,323	197,900	202,531	202,450

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>CONTRIBUTIONS</u>				
11-4080-3975 DONATIONS ANIMAL SHELTER	211	0	600	0
TOTAL CONTRIBUTIONS	211	0	600	0
<u>TRANSFERS IN</u>				
11-4090-3952 TRANSFER IN BRUSH FUND	0	0	0	500,000
11-4090-3962 TRANSFER IN INT'L BRIDGE	0	107,158	107,158	0
TOTAL TRANSFERS IN	0	107,158	107,158	500,000
<u>OTHER FINANCING SOURCES</u>				
11-4095-3923 LEASE PROCEEDS	0	245,000	359,125	0
11-4095-3925 LOAN PROCEEDS (BELL)	0	418,000	418,000	0
TOTAL OTHER FINANCING SOURCES	0	245,000	777,125	0
TOTAL REVENUES	14,489,478	17,106,250	15,537,115	15,777,655

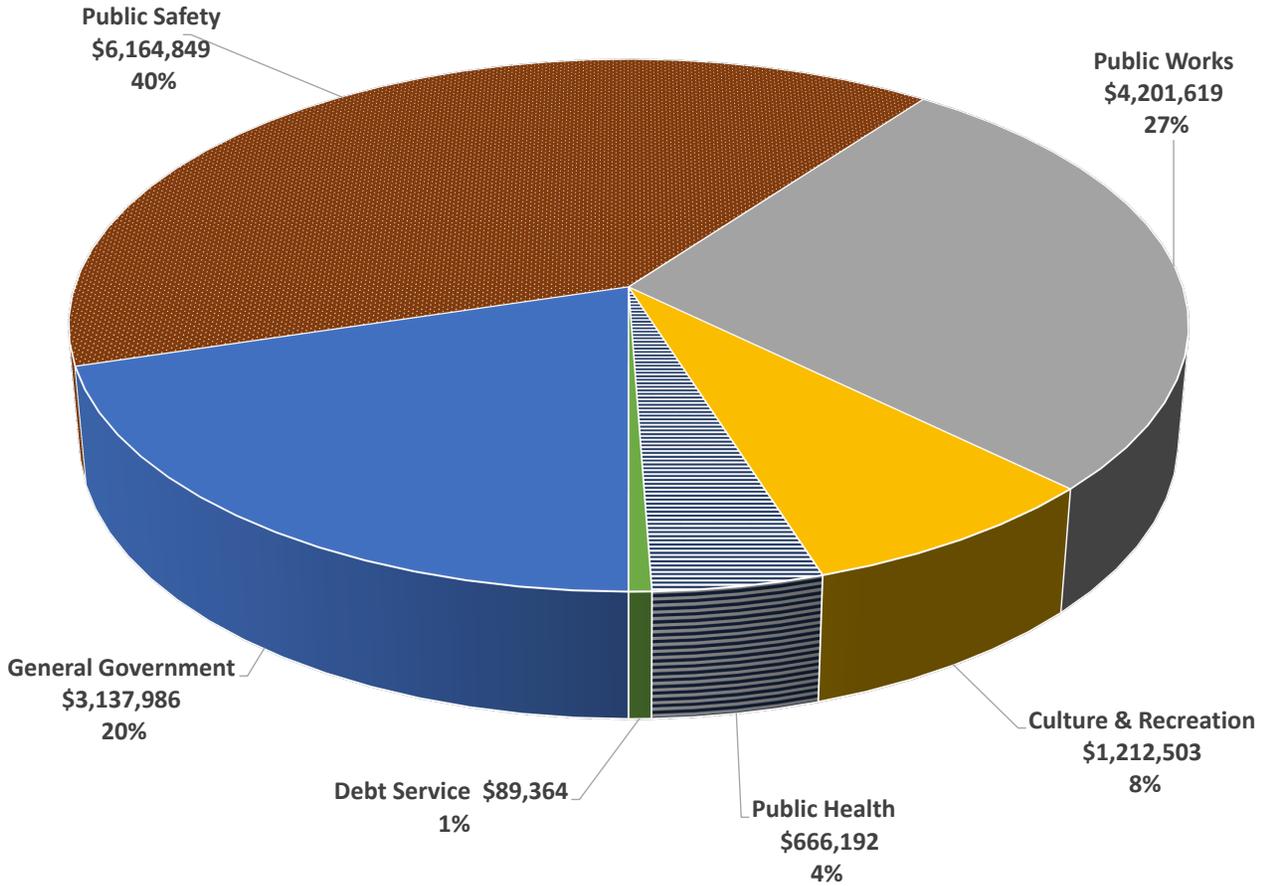
CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 11 GENERAL FUND

<u>DEPARTMENTS</u>	PERSONEL SERVICES	SUPPLIES & MATERIALS	PROP. & INFRAST.	EQUIP. RENTAL & REPAIRS	OTHER	CAPITAL OUTLAY	DEBT SERVICE	TRANSFER OUT	TOTAL BUDGET
					SERVICES & CHARGES				
5090 CITY COUNCIL	0	8,800	0	0	29,910	0	0	0	38,710
5100 CITY MANAGER	436,385	56,500	0	0	12,980	0	0	0	505,865
5120 MUNICIPAL COURT	136,883	5,110	0	16,704	119,385	0	0	0	278,082
5140 FINANCE	577,456	19,500	0	27,800	30,500	0	0	0	655,256
5150 INFORMATION TECHNOLOGY	210,903	24,555	7,440	43,070	88,762	0	0	0	374,730
5160 CITY HALL	192,612	12,000	16,000	7,000	24,400	0	0	0	252,012
5170 CITY SECRETARY	103,759	2,675	0	200	59,480	0	0	0	166,114
5190 TAX ASSESSOR COLLECTOR	97,536	14,000	13,000	68,700	0	0	0	0	193,236
5200 POLICE	4,369,203	233,404	49,500	141,000	188,974	111,300	0	0	5,093,381
5210 FIRE DEPARTMENT	633,731	129,816	14,700	63,950	359,948	78,500	0	0	1,280,645
5230 PLANNING & DEVELOPMENT	98,387	8,772	0	350	39,839	0	0	0	147,348
5290 INSPECTIONS	92,998	1,150	0	3,650	23,910	0	0	0	121,708
5300 PUBLIC WORKS	1,943,935	197,900	29,000	118,000	74,834	48,600	0	0	2,412,269
5310 CITY VEHICLE MAINTENANCE	87,094	7,450	0	2,500	0	0	0	0	97,044
5350 STREET & ROADWAYS	0	0	338,000	50,000	296,000	241,400	0	0	925,400
5440 COMMUNITY SUPPORT	0	0	32,000	0	41,365	0	0	0	73,365
5500 PARKS AND RECREATION	501,322	80,501	58,000	20,920	157,500	0	0	0	818,243
5510 SWIMMING POOL	67,989	21,900	17,000	8,500	10,752	0	0	0	126,141
5530 CODE ENF & HEALTH INSP.	285,403	3,900	0	840	10,570	0	0	0	300,713
5540 ANIMAL CONTROL	275,814	32,373	18,700	8,024	85,970	0	0	0	420,881
5590 CEMETERY	56,035	3,150	10,000	4,500	13,863	0	0	0	87,548
5710 LIBRARY	385,273	27,500	14,000	6,500	45,785	0	0	0	479,058
5898 DEBT SERVICE	0	0	0	0	0	0	118,653	0	118,653
599 NON DEPARTMENTAL	0	0	0	0	742,354	0	0	0	742,354
TOTAL EXPENDITURES	10,552,718	890,956	617,340	592,208	2,457,081	479,800	118,653	0	15,708,756

General Fund Expenditures By Function Fiscal Year 2024-2025



Total \$15,708,756

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY FUNCTION	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>GENERAL GOVERNMENT</u>				
5090 CITY COUNCIL	29,336	35,210	34,465	38,710
5100 CITY MANAGER	378,575	344,340	348,438	505,865
5120 MUNICIPAL COURT	259,946	263,968	259,658	278,082
5140 FINANCE	752,452	783,508	762,271	655,256
5150 INFORMATION TECHNOLOGY	363,053	339,015	346,790	374,730
5160 CITY HALL	213,392	188,061	221,621	252,012
5170 CITY SECRETARY	105,647	157,079	137,081	166,114
5190 TAX ASSESSOR COLLECTOR	187,517	184,360	180,010	193,236
5230 PLANNING & DEVELOPMENT	179,381	175,812	146,038	147,348
5990 NON DEPARTMENTAL	639,173	666,633	1,140,442	742,354
TOTAL GENERAL GOVERNMENT	3,108,472	3,137,986	3,576,811	3,353,707
<u>PUBLIC SAFETY</u>				
5200 POLICE	4,762,673	5,581,947	5,298,483	5,093,381
5210 FIRE DEPARTMENT	814,339	1,171,018	941,512	1,280,645
5290 INSPECTIONS	106,196	114,509	117,051	121,708
TOTAL PUBLIC SAFETY	5,683,209	6,867,474	6,357,046	6,495,734
<u>PUBLIC WORKS</u>				
5300 PUBLIC WORKS	2,555,091	2,392,135	2,580,663	2,412,269
5310 CITY VEHICLE MAINT	73,793	89,670	91,398	97,044
5340 SANITATION	947,862	978,152	890,040	0
5350 STREET & ROADWAYS	725,002	741,662	801,015	925,400
TOTAL PUBLIC WORKS	4,301,748	4,201,619	4,363,116	3,434,713
<u>CULTURE & RECREATION</u>				
5440 COMMUNITY SUPPORT	105,826	38,000	52,904	73,365
5500 PARKS AND RECREATION	665,063	624,210	612,190	818,243
5510 SWIMMING POOL	148,618	112,006	91,104	126,141
5710 LIBRARY	444,119	484,605	441,514	479,058
TOTAL CULTURE & RECREATION	1,363,626	1,258,821	1,197,712	1,496,807
<u>PUBLIC HEALTH</u>				
5530 CODE ENF & HEALTH INSP	262,208	282,901	276,091	300,713
5540 ANIMAL CONTROL	283,330	307,006	317,437	420,881
5590 CEMETERY	72,198	76,285	81,869	87,548
TOTAL PUBLIC HEALTH	617,736	666,192	675,396	809,142
<u>DEBT SERVICE</u>				
5890 DEBT SERVICE	182,222	89,364	143,862	118,653
TOTAL DEBT SERVICE	182,222	89,364	143,862	118,653
TOTAL EXPENDITURES	15,257,013	16,221,456	16,313,944	15,708,756

Department : City Council

Service Area Description

The City Of Donna City Council is an elected legislation council consisting of the Mayor and four Council Members of which service the community for a three-year term who identify community priorities that guide us in allocating the City's resources.



Mission & Services

- meeting on the first and third Tuesday of the month to provide governance of the Municipal Corporation in accordance with the Constitution, State Statutes, and Local Codes.

Elected Officials

Elected Officials	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Mayor	1	1	1	1
Mayor Pro-Tem Councilman	4	4	4	4
Department Total:	5	5	5	5

Objectives & Performance Measures

- To set policy goals involving diverse segments of the community and soliciting public input, within budget constraints, regulating local activities to promote general public welfare, health, and safety of it's residents.
- Through legislative measures, identify the needs of the City, developing programs to satisfy those needs, and to evaluate the extent to which municipal services satisfactorily reflect policy goals.
- Enact legislative action of the Council with the purposes of balancing legally and fairly the benefits, limitations, restrictions, or losses placed on an individual, against the welfare of a Community as a whole.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
City Council Meetings	58	60	44	60
Legal deadlines met for City Council Agenda Posting	57	60	44	60

Goals

- To develop and maintain the public infrastructure to improve community appearance and encourage continued development.
- to promote efficient and effective city government to improve levels of service.
- to promote resident health, safety, and education.
- Work to improve customer service via city website email system.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY COUNCIL

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>SUPPLIES & MATERIALS</u>				
11-5092-4203 WEARING APPAREL	0	2,750	0	2,000
11-5092-4212 OFFICE SUPPLIES	481	1,000	987	1,000
11-5092-4220 MEALS/REFRESHMENT SUPPLIES	1,257	2,300	919	2,300
11-5092-4230 OFFICE EQUIP / FURNITURE	0	3,500	0	3,500
TOTAL SUPPLIES & MATERIALS	1,738	9,550	1,906	8,800
<u>OTHER SERVICE & CHARGES</u>				
11-5095-4501 TELECOMMUNICATION SERVICES	563	660	1,123	660
11-5095-4504 TRAVEL AND/OR TRAININGS	22,365	16,750	26,662	25,000
11-5095-4511 MEMBERSHIPS & SUBSCRIPTIONS	4,419	8,000	4,523	4,000
11-5095-4552 ANNUAL SALARIES PER CHARTER	250	250	250	250
TOTAL OTHER SERVICE & CHARGES	27,597	25,660	32,558	29,910
TOTAL CITY COUNCIL	29,336	35,210	34,465	38,710

Department : City Manager

Service Area Description

The City of Donna City Manager Department is responsible for the general administration of the City, the program coordination, and the preparation of special staff reports and surveys.



Mission & Services

- Formulating and administrating the City's budget to assure solid base for the allocation of resources.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To assure timely progress on infrastructure projects, water & wastewater projects, and continue development of the downtown master plan.
- To provide regular information to the City Council regarding the City's status on on-going projects and programs.
- To collaborate with the EDC in generating in new investments and jobs for the City.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Urban County Funds	267,886	269,965	268,789	269,965
StoneGarden Grant	50,000	70,000	70,000	200,000
In-Car Computer Grant	N/A	N/A	115,000	90,000
BorderStar Grant	5,000	77,000	90,000	150,000
Victims of Crime Act Formula Grant Program	39,500	40,546	54,000	65,000

Goals

- To continue improving to serve as a guide to assure effectiveness of all departments and always improving operations.
- To complete a strategic plan that serves as a guide for all employees.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY MANAGER

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5101-4101 SALARIES AND WAGES	239,955	245,208	246,827	356,655
11-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	9,362	7,391	7,571	14,679
11-5101-4105 TMRS CONTRIBUTION	26,161	26,482	24,706	42,406
11-5101-4106 SOCIAL SECURITY & MEDICARE TAX	13,230	12,852	13,864	21,803
11-5101-4107 WORKERS' COMPENSATION INS.	4,590	861	638	608
11-5101-4108 STATE UNEMPLOYMENT TAX	9	90	117	234
11-5101-4113 LONGEVITY	0	0	115	0
TOTAL PERSONNEL SERVICES	293,307	292,884	293,839	436,385
<u>SUPPLIES & MATERIALS</u>				
11-5102-4201 POSTAGE & DELIVERY SERVICE	333	150	275	500
11-5102-4203 WEARING APPAREL	1,711	2,000	0	1,000
11-5102-4204 FUEL AND LUBRICANTS	2,867	8,000	2,013	3,000
11-5102-4205 SMALL TOOLS AND EQUIPMENT	2,124	0	0	0
11-5102-4212 OFFICE SUPPLIES	2,183	2,000	4,529	5,000
11-5102-4213 JANITORIAL SUPPLIES	593	450	135	0
11-5102-4220 MEALS/REFRESHMENT SUPPLIES	13,975	14,356	10,610	15,000
11-5102-4221 SPECIAL EVENTS & ACTIVITIES	25,897	5,000	26,318	30,000
11-5102-4230 OFFICE EQUIP / FURNITURE	5,896	1,500	1,726	2,000
TOTAL SUPPLIES & MATERIALS	55,579	33,456	45,605	56,500
<u>MAINTENANCE & REPAIRS</u>				
11-5104-4405 OFFICE EQUIPMENT MAINTENANCE	1,500	3,000	0	0
11-5104-4407 VEHICLE MAINTENANCE & REPAIRS	2,203	3,000	0	0
TOTAL MAINTENANCE & REPAIRS	3,703	6,000	0	0
<u>OTHER SERVICE & CHARGES</u>				
11-5105-4501 TELECOMMUNICATION SERVICES	1,163	3,000	311	480
11-5105-4504 TRAVEL AND/OR TRAININGS	15,344	1,000	62	3,000
11-5105-4511 MEMBERSHIPS & SUBSCRIPTIONS	3,800	3,000	3,185	3,500
11-5105-4512 TELEVISION PROVIDER FEES	5,678	3,000	5,364	5,000
11-5105-4526 OTHER PROFESSIONAL SERVICES	0	2,000	71	1,000
TOTAL OTHER SERVICE & CHARGES	25,986	12,000	8,994	12,980
TOTAL CITY MANAGER	378,575	344,340	348,438	505,865

Department : Municipal Court

Service Area Description

The City of Donna Municipal Court processes payments for citations, court appearances for teens and adults, and manages revenues from these fines.



Mission & Services

- accepting and processing all Class "C" Misdemeanor Complaints to include juvenile cases.
- issuing of felony and misdemeanor arrest warrants and issuance of search and inspection warrants.
- preparing and submitting monthly reports to the City and State.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

Objectives & Performance Measures

- To purchase additional CN70 (Ticket Writers) and Zebra Printers.
- To process citations issued by Donna Police Department and Donna I.S.D. Police department.
- To advertise and offer the Municipal Court's Amnesty program.
- To continue online payment program to citizens of Donna.
- To prepare and submit warrant listings for Linebarger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of tickets processed	2,315	2,412	3,377	3,100
Number of "C" Misdemeanor Cases processed	291	294	263	290
Number of Non-Jury / Jury Trials	0	0	0	5
Number of Warrants Issued / Served	1,011	1,039	986	1,100
Number of Magistrate Warnings	435	499	453	500
Number of Collection Agency Referrals	1,348	1,474	1,152	1,100

Goals

- To improve how to effectively maintain information and records concerning all cases.
- To improve how we assist citizens in the resolution of cases, protection of rights, and understanding of the municipal judicial system.
- To focus on having a well-trained knowledgeable, and dedicated department.

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5121-4101 SALARIES AND WAGES	89,325	100,500	98,950	101,893
11-5121-4103 OVERTIME	303	0	35	0
11-5121-4104 HEALTH/DENTAL/LIFE INSURANCE	14,773	14,694	12,990	14,672
11-5121-4105 TMRS CONTRIBUTION	9,712	10,854	9,921	12,115
11-5121-4106 SOCIAL SECURITY & MEDICARE TAX	6,791	7,688	7,577	7,795
11-5121-4107 WORKERS' COMPENSATION INS.	239	351	260	174
11-5121-4108 STATE UNEMPLOYMENT TAX	18	180	234	234
11-5121-413 LONGEVITY	0	0	308	0
TOTAL PERSONNEL SERVICES	121,160	134,267	130,275	136,883
<u>SUPPLIES & MATERIALS</u>				
11-5122-4201 POSTAGE & DELIVERY SERVICE	22	100	73	160
11-5122-4212 OFFICE SUPPLIES	707	5,049	2,529	3,680
11-5122-4213 JANITORIAL SUPPLIES	0	0	0	130
11-5122-4220 MEALS & REFRESHMENTS	0	1,500	443	880
11-5122-4230 OFFICE EQUIP / FURNITURE	12,374	1,672	234	260
TOTAL SUPPLIES & MATERIALS	13,103	8,321	3,279	5,110
<u>MAINTENANCE & REPAIRS</u>				
11-5124-4402 MAINT. & REPAIRS SMALL EQUIPMENT	0	1,884	0	2,704
11-5124-4405 OFFICE EQUIPMENT MAINTENANCE	13,795	14,000	13,605	14,000
TOTAL MAINTENANCE & REPAIRS	13,795	15,884	13,605	16,704
<u>OTHER SERVICE & CHARGES</u>				
11-5125-4501 TELECOMMUNICATION SERVICES	2,175	1,500	2,616	2,500
11-5125-4503 PUBLIC INFORMATION NOTICES	0	3,996	0	0
11-5125-4504 TRAVEL AND/OR TRAININGS	0	800	0	585
11-5125-4505 UTILITY SERVICES	1,412	1,200	1,583	1,500
11-5125-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	200	5,500	5,000
11-5125-4516 LEGAL FEES	37,000	30,000	35,000	42,000
11-5125-4526 OTHER PROFESSIONAL SERVICES	71,300	67,800	67,800	67,800
TOTAL OTHER SERVICE & CHARGES	111,887	105,496	112,499	119,385
TOTAL MUNICIPAL COURT	259,946	263,968	259,658	278,082

Department : Finance

Service Area Description

The City of Donna Finance Department is responsible for all financial records and transactions for the City. The Finance Department also provides leadership to the City Manager, Mayor, and the City Council in management decision-making.



Mission & Services

- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with fixed assets inventory and the City's investment funds.
- Providing financial information for Grant applications and coordinate financial requests for reimbursement and providing all information required during Federal, State, and local grant audits.
- Process, maintain, and update all payroll records.
- Preview, approve, and process all purchase orders for procurement of all goods and services purchased for the City and to also ensure that all departments are in compliance with Federal, State, and Local purchasing policies and laws.
- Maintain utility billing and collections for water, sanitary sewer, and residential garbage collections .

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	6	6	6	5
Part-time	0	0	0	0
Department Total:	6	6	6	5

Objectives & Performance Measures

- To implement a complete property control ledger for all capital assets for all funds.
- To work with all departments in finding mutual solutions to their budget and accounting issues.
- To continue obtaining the "Distinguished Budget Award".
- To achieve a higher percentage of customers to automatically pay their utility bills via ACH or through the online portal.
- To continue providing City Council, City Manager, and Department Heads with accurate and timely financial reports.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of Bank Accounts	49	52	55	58
Number of Payroll ACH Deposits	4,298	4,300	4,500	4,500
Number of Checks processed (A/P)	4,510	4,600	5,600	5,500
Number of purchase orders processed	345	350	300	320
Number of small purchase orders processed	1,894	1,900	2,200	2,300
Completion of Official Budget Document	Yes	Yes	Yes	Yes
Received GFOA's Budget Award	Yes	Yes	Yes	Pending
Number of Funds Maintained	18	20	25	31

Goals

- To continue to strive for the GFOA Distinguished Budget Presentation Award.
- To pursue the GFOA Certificate of Achievement Award for Excellence in Financial Reporting.
- To enhance staff development and training.
- To pursue various city-wide grants.
- To cross train for various positions to ensure accurate and timely financial reporting.

CITY OF DONNA, TEXAS

DEPARTMENT: FINANCE	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5141-4101 SALARIES AND WAGES	541,359	559,509	547,561	451,248
11-5141-4103 OVERTIME WAGES	3,145	3,700	3,931	0
11-5141-4104 HEALTH/DENTAL/LIFE INSURANCE	47,640	44,136	42,799	36,680
11-5141-4105 TMRS CONTRIBUTION	59,129	58,721	54,024	53,653
11-5141-4106 SOCIAL SECURITY & MEDICARE TAX	40,580	41,594	41,269	34,520
11-5141-4107 WORKERS' COMPENSATION INS.	1,544	1,908	1,415	770
11-5141-4108 STATE UNEMPLOYMENT TAX	54	705	702	585
11-5141-4113 LONGEVITY	0	0	1,212	0
TOTAL PERSONNEL SERVICES	<u>693,451</u>	<u>710,273</u>	<u>692,913</u>	<u>577,456</u>
<u>SUPPLIES & MATERIALS</u>				
11-5142-4201 POSTAGE & DELIVERY SERVICES	2,324	3,000	2,527	2,500
11-5142-4203 WEARING APPAREL	1,401	3,000	2,476	0
11-5142-4212 OFFICE SUPPLIES	5,411	11,000	9,502	10,000
11-5142-4220 MEALS/REFRESHMENT SUPPLIES	2,891	2,300	2,358	2,000
11-5142-4230 OFFICE EQUIP / FURNITURE	4,805	4,000	4,464	5,000
TOTAL SUPPLIES & MATERIALS	<u>16,832</u>	<u>23,300</u>	<u>21,327</u>	<u>19,500</u>
<u>MAINTENANCE & REPAIRS</u>				
11-5144-4405 OFFICE EQUIPMENT MAINTENANCE	24,245	27,217	26,158	27,800
TOTAL MAINTENANCE & REPAIRS	<u>24,245</u>	<u>27,217</u>	<u>26,158</u>	<u>27,800</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5145-4501 TELECOMMUNICATION SERVICES	1,054	4,568	4,455	3,000
11-5145-4504 TRAVEL AND/OR TRAININGS	8,445	10,000	8,213	12,000
11-5145-4511 MEMBERSHIPS & SUBSCRIPTIONS	1,694	1,500	710	2,500
11-5145-4526 OTHER PROFESSIONAL FEES	3,330	1,150	2,619	3,000
11-5145-4550 EMPLOYMENT TESTS & EXAMS	3,400	5,500	5,875	10,000
TOTAL OTHER SERVICE & CHARGES	<u>17,924</u>	<u>22,718</u>	<u>21,873</u>	<u>30,500</u>
TOTAL FINANCE	<u>752,452</u>	<u>783,508</u>	<u>762,271</u>	<u>655,256</u>

Department : Information Technology

Service Area Description

The City of Donna Information Technology Department services are dedicated to being a vital partner with all City Departments in providing quality services through the innovative use of technology.



Mission & Services

- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with internal and external components.
- Managing, updating, and backing up of the City's technology infrastructure and applications.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	3	3	2	2
Part-time	0	0	0	0
Department Total	3	3	2	2

Objectives & Performance Measures

- To develop the City's resources into stronger technical teams, providing systems and solutions to meet the City's goals, maintain hardware & software standards for the City of Donna, and to maintain technology policies for the organization.
- To keep City technology service at an operational level.
- To analyze and develop a solution to technology issues that may interrupt service.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of Closed Tickets	278	297	307	297

Goals

- to improve customer service and satisfaction.
- to continue improving on the closing of tickets process.

CITY OF DONNA, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY	FUND 11 GENERAL FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
11-5151-4101 SALARIES AND WAGES	185,992	198,220	195,977	157,726
11-5151-4103 OVERTIME	769	5,200	1,241	6,000
11-5151-4104 HEALTH/DENTAL LIFE INSURANCE	24,370	22,052	20,707	14,672
11-5151-4105 TMRS CONTRIBUTION	19,977	21,969	19,843	19,467
11-5151-4106 SOCIAL SECURITY & MEDICARE	13,342	15,562	14,431	12,525
11-5151-4107 WORKERS COMPENSATION INS.	1,628	714	529	279
11-5151-4108 STATE UNEMPLOYMENT TAX	27	270	351	234
11-5151-4113 LONGEVITY	0	0	308	0
TOTAL PERSONNEL SERVICES	246,104	263,987	253,388	210,903
<u>SUPPLIES & MATERIALS</u>				
11-5152-4201 POSTAGE & DELIVERY SERVICE	0	100	0	660
11-5152-4203 WEARING APPAREL	0	330	0	0
11-5152-4204 FUEL AND LUBRICANTS	842	1,184	310	1,480
11-5152-4205 SMALL TOOLS & EQUIPMENT	6,317	3,000	2,227	13,045
11-5152-4212 OFFICE SUPPLIES	92	2,674	1,090	2,698
11-5152-4220 MEALS/REFRESHMENT SUPPLIES	718	608	425	672
11-5152-4221 SPECIAL EVENTS & ACTIVITIES	204	400	108	1,000
11-5152-4230 OFFICE EQUIPMENT & FURNITURE	9,399	1,820	1,820	5,000
TOTAL SUPPLIES & MATERIALS	17,572	10,116	5,980	24,555
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5153-4303 A/C HEATING MAINT. & REPAIRS	0	0	62	1,440
11-5153-4312 SIGN & SIGNAL EQUIPMENT	0	620	13	5,000
11-5153-4318 OTHER MAINTENANCE	0	1,000	0	1,000
TOTAL PROPERTY & INFRASTRUCTURE	0	1,620	75	7,440
<u>MAINTENANCE & REPAIRS</u>				
11-5154-4405 OFFICE EQUIPMENT MAINTENANCE	38,958	17,417	17,337	37,000
11-5154-4407 VEHICLE MAINTENANCE & REPAIRS	423	1,462	578	6,070
TOTAL MAINTENANCE & REPAIRS	39,381	18,879	17,915	43,070
<u>OTHER SERVICE & CHARGES</u>				
11-5155-4501 TELECOMMUNICATION SERVICES	10,645	2,680	21,693	20,000
11-5155-4504 TRAVEL & TRAINING	1,452	2,400	0	3,300
11-5155-4511 MEMBERSHIPS & SUBSCRIPTIONS	40,326	38,333	47,738	60,662
11-5155-4526 OTHER PROFESSIONAL SERVICE	7,574	1,000	0	4,800
TOTAL OTHER SERVICE & CHARGES	59,997	44,413	69,432	88,762
TOTAL INFORMATION TECHNOLOGY	363,053	339,015	346,790	374,730

Department : City Hall

Service Area Description

The City of Donna City Hall department services are related to all currency transactions on a daily basis. This department maintains an accurate accounting on all vital statistics, maintains an updated cemetery map, and issues receipts for all permits that are purchased.



Mission & Services

- Processing all currency transactions for the City.
- Processing daily mail and routing to the corresponding departments.
- Maintaining ledger on all beer & wine, trailer park, and wrecker permits.
- Routing of all incoming calls to their corresponding departments.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	2	2	2	3
Part-time	0	0	0	0
Department Total	2	2	2	3

Objectives & Performance Measures

- To continue improving customer service.
- To prepare the daily cash deposit.
- To prepare all tax receipts related to property taxes, permits, etc.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of Cash Receipts issued	9,871	9,950	10,000	10,500
Number of Property Tax Receipts issued	10,125	10,450	11,150	11,500
Number of Cemetery Monuments	21	29	18	30
Number of Beer and Wine permits issued	18	20	20	27
Number of Amigos Del Valle/Pavilion rental contracts	4	5	8	10
Number of trailer park permits	8	10	10	13
Number of Vital Statistics issued	94	100	95	100
Number of Wrecker Permits issued	12	13	15	17
Number of researched Cemetery Files	33	35	21	33
Number of Opening & Closing events	29	40	42	45

Goals

- To continue recommending to customers to utilize the ACH option for their payments.
- To digitalize all cemetery related files.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY HALL	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5161-4101 SALARIES AND WAGES	103,260	109,971	111,124	139,227
11-5161-4103 OVERTIME WAGES	3,238	1,000	2,361	2,500
11-5161-4104 HEALTH/DENTAL/LIFE INSURANCE	14,725	14,697	12,942	22,008
11-5161-4105 TMRS CONTRIBUTION	11,495	11,985	11,418	16,851
11-5161-4106 SOCIAL SECURITY & MEDICARE TAX	8,034	8,489	8,677	10,842
11-5161-4107 WORKERS' COMPENSATION INS.	1,901	389	288	833
11-5161-4108 STATE UNEMPLOYMENT TAX	18	180	234	351
11-5161-4113 LONGEVITY	0	0	462	0
TOTAL PERSONNEL SERVICES	142,670	146,711	147,507	192,612
<u>SUPPLIES & MATERIALS</u>				
11-5162-4201 POSTAGE & DELIVERY SERVICE	0	0	0	500
11-5162-4203 WEARING APPAREL	0	500	0	0
11-5162-4205 SMALL TOOLS AND EQUIPMENT	0	0	0	500
11-5162-4212 OFFICE SUPPLIES	5,085	2,850	3,321	3,000
11-5162-4213 JANITORIAL SUPPLIES	4,583	2,500	4,317	4,000
11-5162-4214 MEDICAL SUPPLIES	0	0	50	0
11-5162-4217 OTHER SUPPLIES	12,349	0	19,914	0
11-5162-4220 MEALS/REFRESHMENT SUPPLIES	4,111	2,000	2,864	2,000
11-5162-4230 OFFICE EQUIP / FURNITURE	4,975	0	0	2,000
TOTAL SUPPLIES & MATERIALS	31,103	7,850	30,466	12,000
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5163-4302 BUILDING MAINTENANCE	875	5,500	7,746	8,000
11-5163-4303 A/C &/OR HEATING MAINT. & REPAIRS	2,502	0	7,313	8,000
TOTAL PROPERTY & INFRASTRUCTURE	3,377	5,500	15,058	16,000
<u>MAINTENANCE & REPAIRS</u>				
11-5164-4405 OFFICE EQUIPMENT MAINTENANCE	10,242	7,000	6,855	7,000
TOTAL MAINTENANCE & REPAIRS	10,242	7,000	6,855	7,000
<u>OTHER SERVICE & CHARGES</u>				
11-5165-4501 TELECOMMUNICATION SERVICES	7,120	6,000	4,028	5,100
11-5165-4504 TRAVEL AND/OR TRAINING	75	500	31	300
11-5165-4505 UTILITY SERVICES	17,477	12,500	16,253	17,500
11-5165-4506 CITY HALL SECURITY SERVICES	1,254	2,000	1,243	1,500
11-5165-4528 FIRE PREVENTION SERVICES	0	0	133	0
11-5165-4550 EMPLOYMENT TESTS & EXAMS	75	0	47	0
TOTAL OTHER SERVICE & CHARGES	26,000	21,000	21,735	24,400
TOTAL CITY HALL	213,392	188,061	221,621	252,012

Department : City Secretary

Service Area Description

The City of Donna City Secretary department services are to support the needs of the City Council to facilitate their goals which include posting, attending, and recording all City Council meetings.



Mission & Services

- preparing each agenda for City Council and Department Directors, administering all aspects of operations for the department.
- editing and preparing proclamations/resolutions/certificates
- serves as the custodian of the City's records and official seal, serves as the City's records manager, local registrar, and Elections Administrator.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	1	2	1	1
Part-time	0	0	0	0
Department Total	1	2	1	1

Objectives & Performance Measures

- To continue supporting the City Council and City staff to maximize city services.
- To continue working efficiently and productively with staff on the daily operations of the department and promoting trainings of departmental functions to better execute City's policies and procedures.
- To continue working with the City's Attorney in creating the City of Donna Code of Ordinances.
- To continue coordinating with the Hidalgo County Elections Department to efficiently administer and conduct city elections in compliance with state election laws.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of City Council Meetings/Workshops called	58	60	44	60
Number of Public Information Records Processed	247	250	347	400
Number of Ordinances/Resolutions/Proclamations	98	100	107	120
Number of City Minutes prepared	58	60	44	60
Number of Ordinance Publications	38	40	45	50
Number of Vital Records Certified (Death & Birth)	89	90	63	90

Goals

- To continue improving on preparation of proclamations and certificates, meeting all of the legal requirements for posting agendas, the publishing of legal notices, process of holding elections, and improving on the fulfillment of public information requests.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY SECRETARY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5171-4101 SALARIES AND WAGES	66,086	79,645	79,391	80,450
11-5171-4104 HEALTH/DENTAL/LIFE INSURANCE	7,428	7,354	6,554	7,336
11-5171-4105 TMRS CONTRIBUTION	7,128	8,602	7,957	9,565
11-5171-4106 SOCIAL SECURITY & MEDICARE TAX	4,941	6,093	5,999	6,154
11-5171-4107 WORKERS' COMPENSATION INS.	169	280	208	137
11-5171-4108 STATE UNEMPLOYMENT TAX	9	90	117	117
11-5171-4113 LONGEVITY	0	0	192	0
TOTAL PERSONNEL SERVICES	85,760	102,064	100,418	103,759
<u>SUPPLIES & MATERIALS</u>				
11-5172-4201 POSTAGE & DELIVERY SERVICE	115	125	146	125
11-5172-4212 OFFICE SUPPLIES	653	1,000	588	1,000
11-5172-4230 OFFICE EQUIP / FURNITURE	177	1,550	88	1,550
TOTAL SUPPLIES & MATERIALS	944	2,675	822	2,675
<u>MAINTENANCE & REPAIRS</u>				
11-5174-4405 OFFICE EQUIPMENT MAINTENANCE	0	200	0	200
TOTAL MAINTENANCE & REPAIRS	0	200	0	200
<u>OTHER SERVICE & CHARGES</u>				
11-5175-4501 TELECOMMUNICATION SERVICES	548	846	789	780
11-5175-4503 PUBLIC INFORMATION NOTICES	17,796	15,000	34,281	23,000
11-5175-4504 TRAVEL AND/OR TRAININGS	599	1,500	337	600
11-5175-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	100	100	100
11-5175-4526 OTHER PROFESSIONAL SERVICES	0	34,694	335	35,000
TOTAL OTHER SERVICE & CHARGES	18,943	52,140	35,841	59,480
TOTAL CITY SECRETARY	105,647	157,079	137,081	166,114

Department : Tax Assessor Collector

Service Area Description

The City of Donna Tax Assessor is responsible for all property tax collections for the City.



Mission & Services

- Completes surveys and questionnaires for mortgage agencies.
- Maintains accurate accounting records and monthly reconciliations.
- Coordinates closely with Planning Department regarding current beer & wine licenses.
- Reviews, approves, and processes all check requisition's for payments or refund of taxes to property owners.
- Provides vital statistical records.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To continue to coordinate with departments to find mutual solutions to their budget and accounting related issues.
- To continue to recommend to City taxpayers to automatically pay their tax bill(s) utilizing online payment system.
- To continue working with Delinquent Tax Attorney's regarding tax issues.
- To maintain and update a tax information link in the City of Donna website.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Tax Collections-Current and Delinquent	\$ 6,115,369	\$ 5,982,412	\$ 6,642,056	\$ 7,306,262
Current Tax Collection Rate	97%	92%	92%	93%
Delinquent Tax Statements Processed	3,820	3,500	3,451	3,700

Goals

- To work with the HCAD to update addresses in an effort to minimize return mail.
- To work closely with ACT staff to help reconcile to Incode System.
- To develop TIRZ reporting with ACT Software.

CITY OF DONNA, TEXAS

DEPARTMENT: TAX ASSESSOR COLLECTOR	FUND 11 GENERAL FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
11-5191-4101 SALARIES AND WAGES	71,387	74,467	74,001	75,251
11-5191-4104 HEALTH/DENTAL/LIFE INSURANCE	7,450	7,353	6,554	7,336
11-5191-4105 TMRS CONTRIBUTION	7,779	8,042	7,437	8,947
11-5191-4106 SOCIAL SECURITY & MEDICARE TAX	5,434	5,697	5,679	5,757
11-5191-4107 WORKERS' COMPENSATION INS.	202	261	194	128
11-5191-4108 STATE UNEMPLOYMENT TAX	9	90	117	117
11-5191-4113 LONGEVITY	0	0	423	0
TOTAL PERSONNEL SERVICES	92,261	95,910	94,405	97,536
<u>SUPPLIES & MATERIALS</u>				
11-5192-4201 POSTAGE & DELIVERY SERVICE	5,561	6,150	6,018	7,500
11-5192-4212 OFFICE SUPPLIES	1,260	1,300	1,236	2,500
11-5192-4220 FOOD/REFRESHMENT SUPPLIES	184	500	169	500
11-5192-4230 OFFICE EQUIPMENT & FURNITURE	9,234	2,700	1,113	3,500
TOTAL SUPPLIES & MATERIALS	16,239	10,650	8,535	14,000
<u>MAINTENANCE & REPAIRS</u>				
11-5194-4405 OFFICE EQUIPMENT MAINTENANCE	12,000	12,000	0	13,000
TOTAL MAINTENANCE & REPAIRS	12,000	12,000	0	13,000
<u>OTHER SERVICE & CHARGES</u>				
11-5195-4502 INSURANCE AND BONDS	1,000	2,000	2,000	1,200
11-5195-4504 TRAVEL AND/OR TRAINING	1,156	1,500	460	3,000
11-5195-4511 MEMBERSHIPS & SUBSCRIPTIONS	160	300	145	500
11-5195-4556 HIDALGO COUNTY APPR. DISTRICT	64,702	62,000	74,464	64,000
TOTAL OTHER SERVICE & CHARGES	67,018	65,800	77,069	68,700
TOTAL TAX ASSESSOR COLLECTOR	187,517	184,360	180,010	193,236

Department : Police

Service Area Description

The City of Donna Police Department provides professional and ethical law enforcement to our residents, businesses, and visitors, promoting a proactive approach in reducing crime, improving the quality of life, and making our community safe.



Mission & Services

- To maintain/enhance customer service and citizen satisfaction.
- To maintain the public's health, safety, and welfare through a well-trained and dedicated staff.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	49	50	53	55
Part-time	0	0	0	0
Department Total:	49	50	53	55

Objectives & Performance Measures

- To respond to calls for service in a timely manner and deter criminal activity through continuous and visible patrols by maintaining an adequate fleet of marked patrol cars.
- To provide continuous investigations of criminal activities originating within the territorial jurisdiction of the City of Donna in an effort to improve in the case clearance rate.
- To retain quality police personnel by providing competitive departmental salaries.
- To promote a community oriented policing philosophy working in partnership with the community.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Number of calls for service	26,250	28,030	28,420	29,010
Number of traffic stops	6,550	6,770	6,890	6,700
Number of reportable crashes	1,253	1,320	1,347	1,529
Number of robbery cases	14	12	11	14
Number of adult arrests	700	750	770	750
Number of juvenile arrests	45	46	42	48

Goals

- To acquire grant funds to purchase new patrol vehicles, new body cameras, and a drone system.
- To proceed with the renovation of a city owned health clinic into the new City public safety building.
- To implement new programs to lower the crime rate in the City of Donna.

CITY OF DONNA, TEXAS

DEPARTMENT: POLICE

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
PERSONNEL SERVICES				
11-5201-4101 SALARIES AND WAGES	2,724,569	2,910,671	2,936,195	3,051,862
11-5201-4103 OVERTIME WAGES	386,726	461,766	527,911	210,000
11-5201-4104 HEALTH/DENTAL/LIFE INSURANCE	372,670	369,876	325,354	403,480
11-5201-4105 TMRS CONTRIBUTION	338,757	319,276	346,840	388,545
11-5201-4106 SOCIAL SECURITY & MEDICARE TAX	234,109	226,153	262,578	249,989
11-5201-4107 WORKERS' COMPENSATION INS.	82,216	101,626	76,068	58,892
11-5201-4108 STATE UNEMPLOYMENT TAX	516	4,500	6,326	6,435
11-5201-4113 LONGEVITY	0	0	6,500	0
TOTAL PERSONNEL SERVICES	4,139,561	4,393,868	4,487,771	4,369,203
SUPPLIES & MATERIALS				
11-5202-4201 POSTAGE & DELIVERY SERVICE	254	420	178	325
11-5202-4203 WEARING APPAREL	16,951	6,863	6,862	10,000
11-5202-4204 FUEL AND LUBRICANTS	108,106	88,000	82,006	112,000
11-5202-4205 SMALL TOOLS AND EQUIPMENT	1,646	652	651	2,000
11-5202-4212 OFFICE SUPPLIES	10,280	8,362	8,196	12,000
11-5202-4213 JANITORIAL SUPPLIES	2,805	4,000	3,565	5,000
11-5202-4214 PEACE OFFICER SUPPLIES	12,793	143,734	143,412	67,179
11-5202-4215 MEDICAL SUPPLIES	0	86	86	0
11-5202-4220 MEALS/REFRESHMENT SUPPLIES	2,494	2,500	2,319	3,000
11-5202-4230 OFFICE EQUIP / FURNITURE	7,497	1,051	1,050	5,000
11-5202-4235 SMALL RADIO EQUIPMENT	8,296	6,228	6,165	11,900
11-5202-4292 SWAT TACTICAL EQUIPMENT	37,900	0	0	5,000
TOTAL SUPPLIES & MATERIALS	209,024	261,896	254,491	233,404
PROPERTY & INFRASTRUCTURE				
11-5203-4302 BUILDING MAINTENANCE	17,880	13,089	13,089	29,500
11-5203-4315 GUN RANGE IMPROVEMENTS	32,761	19,200	19,199	20,000
TOTAL PROPERTY & INFRASTRUCTURE	50,642	32,289	32,288	49,500
MAINTENANCE & REPAIRS				
11-5204-4402 MAINT & REPAIR-SMALL EQUIPMENT	148	482	0	1,000
11-5204-4405 OFFICE EQUIPMENT MAINTENANCE	34,591	39,500	38,986	40,000
11-5204-4407 VEHICLE MAINTENANCE & REPAIRS	58,831	76,040	75,748	80,000
11-5204-4427 NETWORK MAINT. & REPAIRS	1,663	720	720	20,000
TOTAL MAINTENANCE & REPAIRS	95,233	116,742	115,454	141,000
OTHER SERVICE & CHARGES				
11-5205-4501 TELECOMMUNICATION SERVICES	33,972	38,000	33,585	36,000
11-5205-4504 TRAVEL AND/OR TRAINING	14,838	20,129	20,078	27,000
11-5205-4505 UTILITY SERVICES	28,660	30,500	29,189	31,000
11-5205-4511 MEMBERSHIPS & SUBSCRIPTIONS	27,594	20,637	10,763	40,000
11-5205-4523 PROMOTIONAL EVENTS	(329)	3,000	0	10,000
11-5205-4526 OTHER PROFESSIONAL SERVICES	44,543	52,217	46,210	41,000
11-5205-4533 PRISONERS EXPENSES	259	137	136	500
11-5205-4550 EMPLOYMENT TESTS & EXAMS	434	0	0	0
11-5205-4591 INVESTIGATION EXPENDITURES	881	1,089	1,089	3,474
TOTAL OTHER SERVICE & CHARGES	150,852	165,709	141,050	188,974
CAPITAL OUTLAY				
11-5206-4617 MOTOR VEHICLES	0	159,417	148,235	111,300
11-5206-4618 COMMUNICATION EQUIPMENT	46,361	366,889	38,817	0
11-5206-4625 MACHINES & EQUIPMENT	0	85,137	80,377	0
11-5206-4650 STRUCTURES	71,000	0	0	0
TOTAL CAPITAL OUTLAY	117,361	611,443	267,429	111,300
TOTAL POLICE	4,762,673	5,581,947	5,298,483	5,093,381

Department : Fire

Service Area Description

The Donna Fire Department service area consist of the city limits and surrounding rural area of Hidalgo County as per the 2024 Hidalgo County Rural Fire Contract. The Donna Fire Department priority is to provide excellent quality of service to the citizens of Donna.



Mission & Services

"Our mission is to protect the lives and property of all citizens of Donna from natural and man-made emergencies utilizing mitigation efforts, control systems, and support service."

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	6	8	8	9
Part-time	0	0	0	0
Contract	10	10	10	0
Volunteer	8	3	3	0
Department Total:	24	21	21	0

Objectives & Performance Measures

We uphold our Mission Statement: To protect the lives and property of all citizens of Donna from natural and made-made emergencies utilizing mitigation efforts. The Fire Department is committed to maintain a highly skilled and trained department to meet the needs of our community and firefighter personnel, and to work on achieving higher and greater ISO rating for the City of Donna and its citizens. The Donna Fire Department Training Division is responsible for developing, implementing and delivering comprehensive training programs for all certified firefighters, volunteers and organizations within our community.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of FF attending TEEX Training in Edg. Tx.	3	4	4	4
Number of FF attending Texas A&M Training	3	4	4	4
Number of Firefighters attending Texas Fire Chiefs Academy	0	0	1	1
Number of Firefighters attending Basic Structural Firefighting Academy	0	0	1	2
Number of Firefighters attending EMT Basic Academy	0	0	1	2
Number of City Emergency Calls	494	550	500	521
Number of County Emergency Calls	415	450	440	458
Total County Calls Paid	231,567	209,000	211,000	220,000
Number of Certification Personal Trained	47	50	48	55
Number of Training Inhouse Per Weeks for 2 Hrs.	123	125	150	150
Number of Personnel Trained	29	31	28	35
Number of Sites Visits/Inspections/Campuses	15	19	40	40
Cumulative Number of Training Hours	349	325	350	375
Number of Community Events attending by Fire Department	20	17	38	50

Goals:

- The Donna Fire Department also looking creation of a Fire Prevention Division, and additional staffing of certified firefighter and volunteers.
- Continue working with the city grant writer, applying for Federal, State and Local Grants.
- Work on getting an additional fire station on the north side of the city, that has a large growth of residential/commercial subdivisions.
- Acquire additional fire apparatuses and equipment to sustain the high growth of construction and humans' life.
- Implement an annual firefighter medical screening program for cancer and other health problems caused by foreign contamination during emergencies operations.

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5211-4101 SALARIES AND WAGES	201,476	340,735	304,392	416,007
11-5211-4103 OVERTIME WAGES	12,050	49,650	53,100	50,000
11-5211-4104 HEALTH/DENTAL/LIFE INSURANCE	28,334	58,765	43,449	66,024
11-5211-4105 TMRS CONTRIBUTION	22,912	41,141	34,950	55,408
11-5211-4106 SOCIAL SECURITY & MEDICARE TAX	15,928	29,864	26,571	35,650
11-5211-4107 WORKERS' COMPENSATION INS.	5,712	15,145	11,231	9,589
11-5211-4108 STATE UNEMPLOYMENT TAX	56	720	905	1,053
11-5211-5113 LONGEVITY	0	0	212	0
TOTAL PERSONNEL SERVICES	286,468	536,020	474,810	633,731
<u>SUPPLIES & MATERIALS</u>				
11-5212-4201 POSTAGE & DELIVERY SERVICE	0	125	21	600
11-5212-4203 WEARING APPAREL	30,522	12,825	12,711	0
11-5212-4204 FUEL AND LUBRICANTS	21,931	25,500	25,014	30,000
11-5212-4205 SMALL TOOLS AND EQUIPMENT	12,513	7,749	2,864	4,000
11-5212-4206 CHEMICALS & LAB	2,557	3,000	2,457	7,150
11-5212-4212 OFFICE SUPPLIES	4,576	5,360	5,225	7,753
11-5212-4213 JANITORIAL SUPPLIES	5,911	6,500	5,711	5,068
11-5212-4220 MEALS/REFRESHMENT SUPPLIES	1,525	4,095	3,923	6,610
11-5212-4221 SPECIAL EVENTS AND ACTIVITIES	1,780	2,442	2,258	4,700
11-5212-4230 OFFICE EQUIP / FURNITURE	10,848	10,850	9,052	4,900
11-5212-4234 EQUIPMENT FOR FIRE VEHICLES	32,133	17,950	17,083	53,300
11-5212-4238 MINOR EQUIPMENT-FIRE FIGHTERS	5,414	6,420	1,764	5,735
TOTAL SUPPLIES & MATERIALS	129,710	102,816	88,081	129,816
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5213-4302 BUILDING MAINTENANCE	23,395	5,700	5,653	14,700
TOTAL PROPERTY & INFRASTRUCTURE	23,395	5,700	5,653	14,700
<u>MAINTENANCE & REPAIRS</u>				
11-5214-4402 MAINT & REPAIR-SMALL EQUIPMENT	2,354	2,000	1,918	3,500
11-5214-4405 OFFICE EQUIPMENT MAINTENANCE	1,283	600	508	600
11-5214-4406 EQUIPMENT REPAIRS	3,129	4,016	4,016	5,100
11-5214-4407 VEHICLE MAINTENANCE & REPAIRS	71,941	35,811	37,287	50,900
11-5214-4408 COMMUNICATION EQUIPMENT	4,444	2,700	567	3,000
11-5214-4440 FIRE HYDRANT MAINT. & REPAIRS	0	565	0	850
TOTAL MAINTENANCE & REPAIRS	83,151	45,692	44,296	63,950
<u>OTHER SERVICE & CHARGES</u>				
11-5215-4501 TELECOMMUNICATION SERVICES	3,663	3,812	3,811	5,500
11-5215-4504 TRAVEL AND/OR TRAINING	12,349	15,000	14,460	43,833
11-5215-4505 UTILITY SERVICES	11,939	10,905	11,185	11,400
11-5215-4509 PROFESSIONAL/TECH. MATERIALS	0	0	0	4,150
11-5215-4511 MEMBERSHIPS & SUBSCRIPTIONS	27,067	23,550	22,958	25,450
11-5215-4526 OTHER PROFESSIONAL FEES	12,000	0	16,500	1,000
11-5215-4528 FIRE PREVENTION SERVICES	3,296	4,000	3,914	11,200
11-5215-4530 CONTRACT FIRE FIGHTERS	221,215	181,569	202,178	254,915
11-5215-4550 EMPLOYMENT TESTS & EXAMS	87	1,200	733	2,500
TOTAL OTHER SERVICE & CHARGES	291,616	240,036	275,738	359,948
<u>CAPITAL OUTLAY</u>				
11-5216-4617 MOTOR VEHICLES	0	185,000	0	0
11-5216-4618 RADIOS & COMMUNICATIONS	0	0	0	68,000
11-5216-4619 BUNKER GEAR	0	3,065	246	10,500
11-5216-4620 EQUIPMENT	0	52,689	52,688	0
TOTAL CAPITAL OUTLAY	0	240,754	52,934	78,500
TOTAL FIRE DEPARTMENT	814,339	1,171,018	941,512	1,280,645

Department : Planning & Development

Service Area Description

The City of Donna Planning Department coordinates the development process, including review of subdivision plats, and of public hearing items.



Mission & Services

- Staff assists current and new business owners with permitting zoning designation, address verification, the platting process, annexation, and other related matters.
- Staff implements zoning, parking, landscaping, signs, access management, and subdivision ordinances.
- Continue engaging in visionary planning, building vibrant neighborhoods, and serving our residents, business, and visitors.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To continue working on updating ordinances using statistics from surrounding communities of similar size to ensure the fee structure for permits is updated and comparable.
- To update land use map, define newly annexed areas according to future use.
- To provide opportunities for staff training and certifications.
- To update the City and Zoning Maps as necessary.
- To devise a plan for the next 3 years annexation plan.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of Subdivisions	21	25	27	30
Number of Certificate of Compliance Issued	68	70	80	100
Number of CUP's	13	15	30	40
Number of Zone Changes	9	9	23	15
Number of Annexations	2	3	0	2
Urban County Funding	268,715	269,965	265,071	260,000
Number of 911 Addressed Issued	85	90	80	90

Goals

- To promote quality development and uses of the land through the conscientious application of zoning and building regulations.
- To facilitate economic growth through various plans and programs.
- To enhance the City's quality of life by developing safe public spaces and an interconnected network for alternative transportation, such as walking and biking.
- To continually assess existing ordinances, regulations, and processes administered by the division to streamline or amend as needed.
- To identify and apply for local, state, and/or federal assistance programs to further division's goals or to assist other City departments or agencies in their applications.

CITY OF DONNA, TEXAS

DEPARTMENT: PLANNING & DEVELOPMENT	FUND 11 GENERAL FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
11-5231-4101 SALARIES AND WAGES	110,501	113,186	97,218	75,961
11-5231-4104 HEALTH/DENTAL/LIFE INSURANCE	8,872	7,361	5,977	7,336
11-5231-4105 TMRS CONTRIBUTION	12,012	12,224	9,918	9,032
11-5231-4106 SOCIAL SECURITY & MEDICARE TAX	8,098	8,659	7,320	5,811
11-5231-4107 WORKERS' COMPENSATION INS.	286	397	294	130
11-5231-4108 STATE UNEMPLOYMENT TAX	9	90	234	117
11-5231-4113 LONGEVITY	0	0	115	0
TOTAL PERSONNEL SERVICES	139,778	141,917	121,077	98,387
<u>SUPPLIES & MATERIALS</u>				
11-5232-4201 POSTAGE & DELIVERY SERVICE	201	400	124	300
11-5232-4203 WEARING APPAREL	214	250	0	0
11-5232-4204 FUEL AND LUBRICANTS	5,143	4,675	3,703	4,872
11-5232-4205 SMALL TOOLS AND EQUIPMENT	29	30	0	0
11-5232-4212 OFFICE SUPPLIES	643	500	0	600
11-5232-4220 MEALS/REFRESHMENT SUPPLIES	482	940	631	500
11-5232-4221 SPECIAL EVENTS AND ACTIVITIES	46	700	60	1,000
11-5232-4230 OFFICE EQUIP / FURNITURE	1,690	2,000	1,557	1,500
TOTAL SUPPLIES & MATERIALS	8,448	9,495	6,076	8,772
<u>MAINTENANCE & REPAIRS</u>				
11-5234-4405 OFFICE EQUIPMENT MAINTENANCE	458	600	658	350
11-5234-4407 VEHICLE MAINTENANCE & REPAIRS	8	800	81	0
TOTAL MAINTENANCE & REPAIRS	465	1,400	740	350
<u>OTHER SERVICE & CHARGES</u>				
11-5235-4501 TELECOMMUNICATION SERVICES	1,086	3,000	997	1,140
11-5235-4504 TRAVEL AND/OR TRAININGS	1,472	6,000	0	6,950
11-5235-4510 TCEQ STORM WATER FEES	13,384	1,000	8,103	16,341
11-5235-4511 MEMBERSHIPS & SUBSCRIPTIONS	10,568	4,000	4,400	10,568
11-5235-4526 OTHER PROFESSIONAL SVS	4,180	4,000	4,500	3,590
11-5235-4556 HIDALGO COUNTY DIST CO. CLERK	0	1,000	146	1,250
11-5235-4560 LAND & ROW INVESTIGATIONS	0	4,000	0	0
TOTAL OTHER SERVICE & CHARGES	30,690	23,000	18,146	39,839
TOTAL PLANNING & DEVELOPMENT	179,381	175,812	146,038	147,348

Department : Inspections

Service Area Description

The City of Donna Inspections Department is responsible for all permits and inspections for commercial and residential types.



Mission & Services

- Protecting the Citizens of Donna by enforcing building codes.
- Reviewing all building plans and applications to coordinate approval from other departments, County, and State agencies.
- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with compliance with the Adopted Building, plumbing, mechanical, zoning, and National Electrical Codes, and with the County and State Health Regulations.
- Conducts facility inspections of existing buildings for new businesses in the community.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- Process building permit applications, improve community access to online permit information, and conduct required inspections in a timely and efficient manner.
- Promote private development, while ensuring compliance with City Codes & Ordinances.
- Continue protecting our citizen's health, safety, and general welfare through efficient City Code Enforcement.
- Continue promoting public awareness and use of the computerized permit program now available in the Code Enforcement Department.
- Identify methods to standardize the plan review process in order to expedite approval.
- Emphasize staff training and examinations through ICC to obtain appropriate field inspection certifications for Inspectors and office personnel.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of Citizens contacts	697	800	1,250	1,500
Number of Permits sold	1,259	1,350	1,540	1,800
Number of Inspections completed	475	500	850	1,000
Number of Plan reviews (elec., building, mech., plumbing)	842	850	850	950
Number of Garage Sale permits sold	659	700	741	850
Number of New Dwelling (Residential) permits sold	95	100	67	75
Number of New Commercial permits sold	19	20	10	15

Goals

- To provide ethical and professional customer service standards with enduring respect for our customers and public trust.
- To review and process permit applications and plans expeditiously and efficiently.
- To complete inspections expeditiously to ensure compliance with Building Codes and City Ordinances.
- To complete demolitions of substandard structures to guarantee safety and public welfare.
- To increase the number of liens being processed.

CITY OF DONNA, TEXAS

DEPARTMENT: INSPECTIONS

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5291-4101 SALARIES AND WAGES	65,135	70,579	70,538	71,346
11-5291-4103 OVERTIME	247	0	420	0
11-5291-4104 HEALTH/DENTAL/LIFE INSURANCE	7,434	7,352	6,543	7,336
11-5291-4105 TMRS CONTRIBUTION	7,112	7,623	7,120	8,483
11-5291-4106 SOCIAL SECURITY & MEDICARE TAX	4,963	5,399	5,435	5,458
11-5291-4107 WORKERS' COMPENSATION INS.	381	526	390	258
11-5291-4108 STATE UNEMPLOYMENT TAX	9	90	117	117
11-5291-4113 LONGEVITY	0	0	231	0
TOTAL PERSONNEL SERVICES	<u>85,280</u>	<u>91,569</u>	<u>90,794</u>	<u>92,998</u>
<u>SUPPLIES & MATERIALS</u>				
11-5292-4201 POSTAGE & DELIVERY SERVICE	612	240	51	300
11-5292-4203 WEARING APPAREL	200	250	0	350
11-5292-4204 FUEL AND LUBRICANTS	0	0	227	0
11-5292-4205 SMALL TOOLS AND EQUIPMENT	0	100	0	0
11-5292-4212 OFFICE SUPPLIES	405	700	408	500
11-5292-4230 OFFICE EQUIP / FURNITURE	0	600	363	0
TOTAL SUPPLIES & MATERIALS	<u>1,217</u>	<u>1,890</u>	<u>1,048</u>	<u>1,150</u>
<u>MAINTENANCE & REPAIRS</u>				
11-5294-4405 OFFICE EQUIPMENT MAINTENANCE	2,934	4,800	3,260	2,900
11-5294-4407 VEHICLE MAINTENANCE & REPAIRS	779	600	575	750
TOTAL MAINTENANCE & REPAIRS	<u>3,714</u>	<u>5,400</u>	<u>3,834</u>	<u>3,650</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5295-4501 TELECOMMUNICATION SERVICES	650	600	701	660
11-5295-4504 TRAVEL AND/OR TRAINING	335	2,750	1,051	1,250
11-5295-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	300	132	0
11-5295-4526 OTHER PROFESSIONAL SERVICES	15,000	12,000	19,491	22,000
TOTAL OTHER SERVICE & CHARGES	<u>15,985</u>	<u>15,650</u>	<u>21,374</u>	<u>23,910</u>
TOTAL INSPECTIONS	<u>106,196</u>	<u>114,509</u>	<u>117,051</u>	<u>121,708</u>

Department : Public Works

Service Area Description

The City of Donna Public Works Department continues to oversee the operations of the service and maintenance of the City in an effort to make it a better environment for the Citizens.



Mission & Services

- Administering, planning, maintenance, constructing, and managing the City's roadway system.
- Installing and maintenance all traffic control signs, regulatory signs, and pavement markings necessary to provide for a safe and efficient traffic movement.
- Maintenance new sidewalks, drainage structures, and responding to all weather related emergency calls.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	26	26	26	26
Part-time	0	0	0	0
Department Total:	26	26	26	26

Objectives & Performance Measures

- To continue to develop and implement a road surface management program.
- To develop a street lighting improvement program.
- To install drainage structures to provide for positive drainage outfall ; to keep open ditches clear of debris and obstructions.
- To develop and implement a maintenance improvement plan for newly annexed areas.
- To continue to work closely with local, state, and federal agencies.
- Implement and oversee Storm Water Management Pollution Prevention Plan (a.operations, b.outreach, and c.enforcement).

Performance Goals	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Number of Response to citizen's requests for services	645	651	645	670
Number of Street/Road Improvement Projects	13	14	12	17
Number of Open Records Requests	11	12	10	14
Number of Drainage Improvement Projects	9	11	9	12
Number of Valley Gutter Improvement Projects.	9	11	9	11
Number of Trees Pruned	95	102	110	125

Goals

- To complete 21 Street Improvement projects throughout the year, streets included but not limited to are Miller Avenue, Hester Avenue, Silver Avenue, Fordyce, Lissner, Benitez, and Champion Avenue.
- To complete 5 Drainage Improvement Projects which include South 11th Street, North Avenue, South 4th Street, Stites Street, and North 493.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: PUBLIC WORKS

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
PERSONNEL SERVICES				
11-5301-4101 SALARIES AND WAGES	1,220,074	1,305,031	1,314,503	1,343,003
11-5301-4103 OVERTIME WAGES	31,128	50,000	32,327	70,000
11-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	195,679	191,029	165,106	190,736
11-5301-4105 TMRS CONTRIBUTION	135,979	146,624	134,447	168,006
11-5301-4106 SOCIAL SECURITY & MEDICARE TAX	94,563	103,859	102,696	108,095
11-5301-4107 WORKERS' COMPENSATION INS.	98,631	120,392	89,275	61,053
11-5301-4108 STATE UNEMPLOYMENT TAX	270	2,340	3,089	3,042
11-5301-4113 LONGEVITY	0	0	3,962	0
TOTAL PERSONNEL SERVICES	1,776,323	1,919,275	1,845,405	1,943,935
SUPPLIES & MATERIALS				
11-5302-4201 POSTAGE & DELIVERY SERVICE	0	100	0	100
11-5302-4203 WEARING APPAREL	20,664	12,000	11,577	15,000
11-5302-4204 FUEL AND LUBRICANTS	94,038	80,000	66,599	85,000
11-5302-4205 SMALL TOOLS AND EQUIPMENT	49,509	32,000	43,209	35,000
11-5302-4206 CHEMICALS	32,151	9,000	13,010	20,000
11-5302-4212 OFFICE SUPPLIES	2,600	2,400	735	2,400
11-5302-4213 JANITORIAL SUPPLIES	8,544	9,100	10,796	15,000
11-5302-4220 MEALS/REFRESHMENT SUPPLIES	18,865	9,000	13,921	12,000
11-5302-4221 SPECIAL EVENTS & ACTIVITIES	0	1,300	1,172	1,300
11-5302-4230 OFFICE EQUIP / FURNITURE	7,645	1,600	1,232	6,100
11-5302-4234 EQUIPMENT FOR VEHICLES	0	0	0	2,000
11-5302-4288 BAD WEATHER MATERIALS - PUBLIC	0	4,000	3,697	4,000
TOTAL SUPPLIES & MATERIALS	234,015	160,500	165,949	197,900
PROPERTY & INFRASTRUCTURE				
11-5303-4302 BUILDING MAINTENANCE	60,163	15,000	16,613	18,000
11-5303-4303 A/C &/OR HEATING MAINT. & REPAIRS	7,500	2,000	2,480	5,000
11-5303-4311 GROUNDS MAINT. & REPAIRS	6,951	1,320	5,038	6,000
TOTAL PROPERTY & INFRASTRUCTURE	74,615	18,320	24,130	29,000
MAINTENANCE & REPAIRS				
11-5304-4402 MAINT & REPAIR-SMALL EQUIPMENT	32,995	12,000	18,444	15,000
11-5304-4405 OFFICE EQUIPMENT MAINTENANCE	2,190	1,500	2,161	2,500
11-5304-4406 EQUIPMENT REPAIRS-LARGE EQUIP.	110,921	52,000	51,796	55,000
11-5304-4407 VEHICLE MAINTENANCE & REPAIRS	78,976	40,000	48,498	45,000
11-5304-4408 COMMUNICATION EQUIPMENTS	0	0	0	500
TOTAL MAINTENANCE & REPAIRS	225,082	105,500	120,899	118,000
OTHER SERVICE & CHARGES				
11-5305-4501 TELECOMMUNICATION SERVICES	16,234	10,000	15,872	16,234
11-5305-4504 TRAVEL AND/OR TRAINING	7,946	6,500	4,235	6,500
11-5305-4505 UTILITY SERVICES	20,665	16,000	19,754	20,900
11-5305-4506 PUBLIC WORKS SECURITY SERVICES	5,369	5,940	1,004	5,000
11-5305-4511 MEMBERSHIPS & SUBSCRIPTIONS	7,143	2,500	2,020	3,000
11-5305-4518 RENTAL & LEASES	12,630	3,000	3,283	3,000
11-5305-4528 FIRE PREVENTION SERVICES	1,272	500	2,194	1,500
11-5305-4550 EMPLOYMENT TESTS & EXAMS	0	200	365	0
11-5305-4582 COMMUNITY CLEAN-UP EXPENDITURE	0	500	0	0
11-5305-4589 DAMAGE CLAIMS AGAINST CITY CREW	2,145	1,700	2,090	1,700
11-5305-4596 ROLL-OFF BINS-TIRES COLLECTED	916	10,700	6,278	11,000
11-5305-4598 ROLL-OFF BINS FOR PUBLIC WORKS	12,288	6,000	8,060	6,000
TOTAL OTHER SERVICE & CHARGES	86,608	63,540	65,155	74,834
CAPITAL OUTLAY				
11-5306-4617 MOTOR VEHICLES	54,852	0	0	0
11-5306-4625 MACHINES & EQUIPMENT	103,597	125,000	359,125	48,600
TOTAL CAPITAL OUTLAY	158,448	125,000	359,125	48,600
TOTAL PUBLIC WORKS	2,555,091	2,392,135	2,580,663	2,412,269

Department : City Vehicle Maintenance

Service Area Description

The City of Donna City Vehicle Maintenance Department maintains and repairs all emergency and city vehicles.



Mission & Services

- Maintenance all emergency generators to ensure they are fueled and running in the event of an emergency.
- Maintaining vehicle records by recording all services and repairs.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To continue to repair all emergency and city vehicles.
- To enroll in trainings and seminars that will enhance the abilities to repair vehicles in a more efficient manner.
- To expand mechanical shop area with the latest up to date equipment to better serve the City.
- To upgrade the software currently used to detect and inspect city vehicles.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Number of vehicles served	1,189	1,314	1,294	1,500
Number of employee trainings	5	6	7	7
Number of emergency response units serviced	9	12	10	14
Number of repair orders completed	975	1,034	1,011	1,194

Goals

- To learn new skills and adopt new effective practices in auto mechanics.
- To improve customer service and citizen satisfaction.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY VEHICLE MAINTENANCE	FUND 11 GENERAL FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
11-5311-4101 SALARIES AND WAGES	50,157	64,908	65,175	65,667
11-5311-4103 OVERTIME WAGES	618	0	1,372	0
11-5311-4104 HEALTH/DENTAL/LIFE INSURANCE	7,380	7,350	6,522	7,336
11-5311-4105 TMRS CONTRIBUTION	5,452	7,010	6,631	7,808
11-5311-4106 SOCIAL SECURITY & MEDICARE TAX	3,783	4,965	5,072	5,024
11-5311-4107 WORKERS' COMPENSATION INS.	3,301	2,322	1,722	1,142
11-5311-4108 STATE UNEMPLOYMENT TAX	9	90	117	117
11-5311-4113 LONGEVITY	0	0	115	0
TOTAL PERSONNEL SERVICES	<u>70,700</u>	<u>86,645</u>	<u>86,726</u>	<u>87,094</u>
<u>SUPPLIES & MATERIALS</u>				
11-5312-4203 WEARING APPAREL	238	325	210	0
11-5312-4204 FUEL AND LUBRICANTS	365	250	12	5,000
11-5312-4205 SMALL TOOLS AND EQUIPMENT	1,131	1,500	1,501	2,000
11-5312-4212 OFFICE SUPPLIES	120	0	0	0
11-5312-4213 JANITORIAL SUPPLIES	429	450	449	450
TOTAL SUPPLIES & MATERIALS	<u>2,283</u>	<u>2,525</u>	<u>2,172</u>	<u>7,450</u>
<u>MAINTENANCE & REPAIRS</u>				
11-5314-4407 VEHICLE MAINTENANCE & REPAIRS	809	500	2,500	2,500
TOTAL MAINTENANCE & REPAIRS	<u>809</u>	<u>500</u>	<u>2,500</u>	<u>2,500</u>
TOTAL CITY VEHICLE MAINT	<u>73,793</u>	<u>89,670</u>	<u>91,398</u>	<u>97,044</u>

Department : Sanitation

Service Area Description

The City of Donna Sanitation Department is contracted through Republic Services. Their services include picking up residential and commercial garbage on a timely basis.



Mission & Services

- Picking up residential garbage once a week, 52 weeks a year.
- Replacing damaged garbage cans upon request from customer.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- To improve customer service when taking requests from customers.
- To continually improve on all services offered.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Total Residential Accounts billed per month	361	385	391	399
Total Commercial Accounts billed per month	5,955	6,075	5,997	6,100

Goals

- To improve customer service and citizen satisfaction.
- To improve response time for services when taking requests from customers.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: SANITATION	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>OTHER SERVICE & CHARGES</u>				
11-5345-4545 NAW'S GARBAGE BILLING FEE	8,779	10,788	7,749	0
11-5345-4590 FEES FOR ADDITIONAL CARTS	0	5,000	0	0
11-5345-4596 SOLID WASTE RESIDENTIAL SERVICES	939,083	950,364	882,291	0
11-5345-4598 ROLL OFF BINS FOR ASH	0	12,000	0	0
TOTAL OTHER SERVICE & CHARGES	<u>947,862</u>	<u>978,152</u>	<u>890,040</u>	<u>0</u>
TOTAL SANITATION	<u><u>947,862</u></u>	<u><u>978,152</u></u>	<u><u>890,040</u></u>	<u><u>0</u></u>

Department : Streets & Roadways

Service Area Description

The City of Donna Streets & Roadways Department oversees the daily operations of traffic safety, maintenance and construction crews.



Mission & Services

- Performing road maintenance and construction, paving and drainage improvements according to the Five-Year Capital Improvement Plan, which includes chip seals, overlays, street reconstruction, paving and storm water construction and maintenance.
- Maintaining roadways free from debris, applying herbicide and trimming tree branches obstructing any areas in order to improve traffic.
- Maintaining and repairing all pot holes throughout the City limits on a regular basis.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- To increase the level of paving and drainage improvements in accordance with the Five-Year Capital Improvement Program.
- To increase the level of street sweeping services with a weekly schedule.
- To take part in maintenance projects with TxDot to gradually assume full responsibility for maintenance along state roads within City limits to include traffic signals, school beacons, intersections flashing beacons, regulators, and street name signs.
- To replace all street name signs within our City limits to now include recently annexed areas.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Total tons of hot mix used	6,011	6,250	6,299	6,500
Total tons of caliche used	1,271	1,432	1,451	1,700
Total tons of cold mix used	759	810	816	815
Total tons of traffic paint used	290	315	319	318
Total number of traffic signs maintenance	1,875	2,010	2,017	2,020
Total number of Drain Ditch maintained jobs performed	41	60	63	70

Objectives & Performance Measures

- To continue to improve service delivery when road striping, asphalt work, or any other service delivery.
- To continue promoting programs with a conservation focus.
- To continue promoting programs with a conservation focus.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: STREETS & ROADWAY	FUND 11 GENERAL FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5353-4301 STREET MAINTENANCE & REPAIRS	369,837	227,380	205,507	300,000
11-5353-4307 STREET SIGN MAINT & REPAIRS	9,397	12,000	13,391	13,000
11-5353-4310 MAINT & REPAIR-FREEWAY LIGHTS	0	0	0	25,000
TOTAL PROPERTY & INFRASTRUCTURE	379,235	239,380	218,899	338,000
<u>MAINTENANCE & REPAIRS</u>				
11-5354-4406 MACHINERY & EQUIPMENT	0	30,000	52,737	50,000
	0	30,000	52,737	50,000
<u>OTHER SERVICE & CHARGES</u>				
11-5355-4503 PUBLIC INFORMATION NOTICES	0	1,000	0	0
11-5355-4507 ELECTRICITY FOR FREEWAY LIGHTS	42,878	35,000	43,929	44,000
11-5355-4508 ELECTRICITY FOR STREET LIGHTS	244,984	200,000	249,170	252,000
11-5355-4526 OTHER PROFESSIONAL SERVICES	53,276	0	0	0
11-5355-4551 STREET LIGHT INSTALLATION	4,630	5,850	5,849	0
TOTAL OTHER SERVICE & CHARGES	345,767	241,850	298,948	296,000
<u>CAPITAL OUTLAY</u>				
11-5356-4620 DRAINAGE IMPROVEMENTS	0	0	0	141,400
11-5356-4625 MACHINES & EQUIPMENT	0	230,432	230,431	0
11-5356-4694 STREETS, ALLEYS, SIDEWALKS	0	0	0	100,000
TOTAL CAPITAL OUTLAY	0	230,432	230,431	241,400
TOTAL STREET & ROADWAYS	725,002	741,662	801,015	925,400

Department : Community Support Services

Service Area Description

The City of Donna Community Support is responsible for cleaning and maintaining all of the City of Donna rental centers and keeping them in exceptional operating condition.



Mission & Services

- Maintaining all rental centers on a daily basis to ensure they are kept clean and ready for use.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- To continue improving on maintaining all City rental centers.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of Rental Centers	3	3	8	10

Goals:

- To improve customer service and citizen satisfaction.
- To continue promoting programs with a conservation focus.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: COMMUNITY SUPPORT	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5443-4302 BLDG MAINTENANCE DMC,ADV,CC	56,408	4,000	3,141	30,000
11-5443-4303 A/C &/ HEATING M&R ADV,CC,DMC	8,415	4,000	3,720	2,000
TOTAL PROPERTY & INFRASTRUCTURE	64,823	8,000	6,861	32,000
<u>OTHER SERVICE & CHARGES</u>				
11-5445-4505 UTILITY SERVICES	35,865	25,000	41,043	35,865
11-5445-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,000	5,000	5,000	5,000
11-5445-4528 FIRE PREVENTION SERVICES	138	0	0	500
TOTAL OTHER SERVICE & CHARGES	41,003	30,000	46,043	41,365
TOTAL COMMUNITY SUPPORT	105,826	38,000	52,904	73,365

Department : Parks & Recreation

Service Area Description

The City of Donna Parks & Recreation Department strives to enrich the lives of citizens by providing leisure, opportunities, experiences, and partnerships.



Mission & Services

- Providing an alternate choice of activities that can be done with the family in our newly remodeled parks and play capes.
- Upkeeping and maintenance all parks by continually landscaping and repairing any outdoor equipment as needed.
- Continue to support and participate in all holiday programs, special events, parades, festivals, and outdoor events.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	4	4	5	6
Seasonal	32	23	0	13
Department Total:	36	27	5	19

Objectives & Performance Measures

- To continue to provide a safe family oriented environment for all citizens.
- To always ensure all parks have been properly prepared for in preparation of sports activities and/or events.
- To always improve the quality of all parks by purchasing sports equipment.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Open Gym Registered Kids	140	170	205	220
Number of Parks maintained	6	6	6	6
Number of Baseball Parks maintained	3	3	2	2
Number of Swimming Pools maintained	1	1	1	1

Goals

- To begin a community garden and encourage all surrounding schools to participate.
- To install a walking trail in all parks.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: PARKS & RECREATION	FUND 11 GENERAL FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
11-5501-4101 SALARIES AND WAGES	147,011	239,579	231,770	286,989
11-5501-4102 PART-TIME WAGES	109,941	53,631	34,271	54,340
11-5501-4103 OVERTIME WAGES	26,819	0	27,435	40,000
11-5501-4104 HEALTH/DENTAL/LIFE INSURANCE	29,122	34,281	29,827	44,016
11-5501-4105 TMRS CONTRIBUTION	22,146	25,875	25,925	38,879
11-5501-4106 SOCIAL SECURITY & MEDICARE TAX	21,468	26,608	22,333	29,172
11-5501-4107 WORKERS' COMPENSATION INS.	8,630	9,920	6,647	6,518
11-5501-4108 STATE UNEMPLOYMENT TAX	131	1,532	822	1,408
11-5501-4113 LONGEVITY	0	0	308	0
TOTAL PERSONNEL SERVICES	365,269	391,426	379,338	501,322
<u>SUPPLIES & MATERIALS</u>				
11-5502-4201 POSTAGE	6	0	7	1
11-5502-4203 WEARING APPAREL	4,008	11,688	10,497	8,000
11-5502-4204 FUEL AND LUBRICANTS	7,746	1,650	9,735	7,000
11-5502-4205 SMALL TOOLS AND EQUIPMENT	12,031	7,800	6,755	8,000
11-5502-4206 CHEMICALS	85	225	2,725	2,500
11-5502-4212 OFFICE SUPPLIES	1,200	575	1,773	3,000
11-5502-4213 JANITORIAL SUPPLIES	7,462	7,902	14,261	15,000
11-5502-4217 OTHER SUPPLIES	443	203	404	0
11-5502-4220 MEALS/REFRESHMENT SUPPLIES	9,713	6,725	12,104	12,000
11-5502-4221 SPECIAL EVENTS AND ACTIVITIES	2,684	13,709	10,999	10,000
11-5502-4230 OFFICE EQUIPMENT / FURNITURE	2,686	990	5,578	3,000
11-5502-4231 MINOR EQUIPMENT	0	0	0	2,500
11-5502-4237 RECREATIONAL EQUIPMENT	8,499	2,550	740	3,000
11-5502-4239 CONCESSION STAND SUPPLIES	10,401	7,300	6,133	6,500
TOTAL SUPPLIES & MATERIALS	66,964	61,317	81,711	80,501
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5503-4302 BUILDING MAINTENANCE	34,810	6,300	239	20,000
11-5503-4303 A/C &/OR HEATING MAINTENANCE	1,620	237	482	2,000
11-5503-4311 GROUNDS MAINT. & REPAIRS	18,394	10,700	6,458	10,000
11-5503-4312 SIGN MAINT. & REPAIRS	0	500	18	5,000
11-5503-4313 PARKING LOT MAINTENANCE	53	0	0	10,000
11-5503-4314 MINOR PROPERTY IMPROVEMENTS	385	5,400	0	1,000
11-5503-4316 PARK LIGHTS MAINT. & REPAIRS	0	0	0	10,000
TOTAL PROPERTY & INFRASTRUCTURE	55,262	23,137	7,197	58,000
<u>MAINTENANCE & REPAIRS</u>				
11-5504-4402 MAINT & REPAIR-SMALL EQUIPMENT	3,656	2,750	487	3,000
11-5504-4403 EQUIPMENT RENTALS	224	0	0	10,000
11-5504-4405 OFFICE EQUIPMENT MAINT.	0	0	0	500
11-5504-4407 VEHICLE MAINTENANCE & REPAIRS	2,952	2,000	933	7,420
TOTAL MAINTENANCE & REPAIRS	6,832	4,750	1,420	20,920
<u>OTHER SERVICE & CHARGES</u>				
11-5505-4501 TELECOMMUNICATION SERVICES	8,376	2,000	8,603	9,000
11-5505-4504 TRAVEL AND/OR TRAININGS	0	1,500	260	4,000
11-5505-4505 UTILITY SERVICES	48,098	29,000	52,670	45,000
11-5505-4506 PARKS DEPT SECURITY SERVICES	21,000	10,000	12,793	25,000
11-5505-4511 MEMBERSHIPS & SUBSCRIPTIONS	3,196	4,980	5,297	4,500
11-5505-4526 OTHER PROFESSIONAL SVS	8,000	0	0	10,000
11-5505-4530 CONTRACT RECREATION LABORERS	76,287	94,400	62,902	60,000
TOTAL OTHER SERVICE & CHARGES	164,957	141,880	142,524	157,500
<u>CAPITAL OUTLAY</u>				
11-5506-4618 COMMUNICATIONS EQUIPMENT	0	1,700	0	0
11-5506-4625 MACHINES & EQUIPMENT	5,779	0	0	0
TOTAL CAPITAL OUTLAY	5,779	1,700	0	0
TOTAL PARKS AND RECREATION	665,063	624,210	612,190	818,243

Department : Municipal Swimming Pool

Service Area Description

The City of Donna Municipal Swimming Pool Department continues to serve a diverse community by providing aquatic programming, special events, and provides for a small fee a space for birthday parties, school outings, and corporate events.



Mission & Services

- Providing a citywide Learn-to-Swim program which is made accessible for all ages to take part in and learn the the important skills of water safety.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	0	0	0	0
Seasonal	7	9	0	11
Department Total:	7	9	0	11

Objectives & Performance Measures

- To offer a new program, water aerobics, to consist of light warm-up exercises in shallow water working up to more vigorous aerobic exercises.
- To offer adaptive aquatics, an instructional swimming program for young people with disabilities. Focus is placed on an individual's abilities and not their disabilities.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of Learn to Swim Participants	40	129	94	110
Number of Pool Rentals	4	5	8	12
Number of Public Swimming Participants	1,325	500	1,395	1,500

Goals

- To offer the public special events such as an Underwater Egg Hunt, Bark-N-Splash, Aquafest, Dive-In Movie, Doggie-Day at the Pool, and Camp Cascade.
- To improve customer service and citizen satisfaction.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL SWIMMING POOL

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5511-4102 PART-TIME WAGES	33,523	50,000	42,924	61,600
11-5511-4103 OVERTIME WAGES	5,110	5,000	4,379	0
11-5511-4106 SOCIAL SECURITY & MEDICARE TAX	2,955	4,844	3,446	4,712
11-5511-4107 WORKERS' COMPENSATION INS.	1,393	1,599	1,186	876
11-5511-4108 STATE UNEMPLOYMENT TAX	51	563	223	801
TOTAL PERSONNEL SERVICES	43,032	62,006	52,159	67,989
<u>SUPPLIES & MATERIALS</u>				
11-5512-4203 WEARING APPAREL	2,663	500	1,708	2,000
11-5512-4205 SMALL TOOLS AND EQUIPMENT	1,587	6,000	2,947	4,000
11-5512-4206 CHEMICALS	5,644	7,800	5,843	10,000
11-5512-4212 OFFICE SUPPLIES	0	0	1,053	0
11-5512-4213 JANITORIAL SUPPLIES	2,194	500	822	2,000
11-5512-4220 MEALS/REFRESHMENT SUPPLIES	734	900	1,259	900
11-5512-4230 OFFICE EQUIP / FURNITURE	2,193	2,294	2,407	3,000
11-5512-4237 RECREATIONAL & EDUCATIONAL	10,089	500	1,420	0
TOTAL SUPPLIES & MATERIALS	25,105	18,494	17,459	21,900
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5513-4302 BUILDING MAINTENANCE	870	2,006	1,230	5,000
11-5513-4306 SWIMMING POOL MAINT. & REPAIRS	45,230	20,000	6,063	10,000
11-5513-4311 GROUND MAINTENANCE & REPAIRS	3,605	1,000	0	2,000
TOTAL PROPERTY & INFRASTRUCTURE	49,704	23,006	7,293	17,000
<u>MAINTENANCE & REPAIRS</u>				
11-5514-4402 MAINT & REPAIR-SMALL EQUIPMENT	2,775	500	0	500
11-5514-4411 PUMP MAINTENANCE & REPAIRS	499	8,000	4,890	8,000
TOTAL MAINTENANCE & REPAIRS	3,274	8,500	4,890	8,500
<u>OTHER SERVICE & CHARGES</u>				
11-5515-4501 TELECOMMUNICATION SERVICES	650	0	648	700
11-5515-4505 UTILITY SERVICES	26,053	0	8,656	10,052
11-5515-4523 COMMUNITY PROMOTION	800	0	0	0
TOTAL OTHER SERVICE & CHARGES	27,503	0	9,303	10,752
TOTAL SWIMMING POOL	148,618	112,006	91,104	126,141

Department: Code Enforcement & Health Inspections

Service Area Description



The City of Donna Code Enforcement & Health Inspections Department focuses on education to gain compliance with city ordinances pertaining to maintenance, sanitation, and safety of existing residential and commercial properties.

Mission & Services

- Protecting all citizen's health, safety, and general welfare through efficient City Inspections and Code Enforcement.
- Responding to citizen's concerns and requests for services related to the abatement of weedy lots, dilapidated structures, junked vehicles, and other nuisances.
- Conducting facility inspections of existing buildings for new businesses in the community.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	4	4	4	4
Part-time	0	0	0	0
Department Total:	4	4	4	4

Objectives & Performance Measures

- To promote private development while ensuring compliance with City Codes & Ordinance.
- To continue protecting citizen's health, safety, and general welfare through efficient City Code Enforcement.
- To increase public awareness and use of the computerized permit program available now in the Code Enforcement Department.
- To emphasize staff development and continued education for better staff utilization and improved performance.
- To establish a health division to inspect restaurants and other facilities serving food.
- To improve customer information system through the provision of updated written materials and permit application requirements.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Number of Citizens contacts	715	800	860	950
Number of Business Permits	243	250	299	350
Number of Active Businesses (inc. flea)	387	400	551	585
Number of Health Inspections performed	194	200	225	260
Number of Weedy Lots reported	162	175	224	293
Number of Release of Liens created	41	45	42	69
Number of Care of Premise Letters prepared	80	85	30	55
Number of Invoices prepared	94	100	52	95

Goals

- To continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes.
- To inspect all retail food establishments twice a year as required by State Law.
- To ensure well maintained properties.
- To promote cleaner properties by enforcing illegal dumping and city cleanups.

CITY OF DONNA, TEXAS

DEPARTMENT: CODE ENFORCEMENT & HEALTH INS.		FUND 11 GENERAL FUND		
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
11-5531-4101 SALARIES AND WAGES	183,112	202,130	201,959	208,018
11-5531-4103 OVERTIME WAGES	1,628	0	2,210	5,000
11-5531-4104 HEALTH/DENTAL/LIFE INSURANCE	29,421	29,389	25,935	29,344
11-5531-4105 TMRS CONTRIBUTION	20,104	21,830	20,454	25,328
11-5531-4106 SOCIAL SECURITY & MEDICARE TAX	14,017	15,463	15,526	16,296
11-5531-4107 WORKERS' COMPENSATION INS.	542	709	526	949
11-5531-4108 STATE UNEMPLOYMENT TAX	54	360	468	468
11-5531-4113 LONGEVITY	0	0	423	0
TOTAL PERSONNEL SERVICES	248,877	269,881	267,500	285,403
<u>SUPPLIES & MATERIALS</u>				
11-5532-4201 POSTAGE & DELIVERY SERVICES	283	960	270	400
11-5532-4203 WEARING APPAREL	0	600	335	600
11-5532-4205 SMALL TOOLS AND EQUIPMENT	0	0	0	500
11-5532-4212 OFFICE SUPPLIES	1,032	600	0	1,200
11-5532-4230 OFFICE EQUIP & FURNITURE	2,060	1,200	23	1,200
TOTAL SUPPLIES & MATERIALS	3,375	3,360	629	3,900
<u>MAINTENANCE & REPAIRS</u>				
11-5534-4407 VEHICLE MAINTENANCE & REPAIRS	500	0	0	840
11-5534-4490 LOT MOWING MAINTENANCE	0	0	1,880	0
TOTAL MAINTENANCE & REPAIRS	500	0	1,880	840
<u>OTHER SERVICE & CHARGES</u>				
11-5535-4501 TELECOMMUNICATION SERVICES	1,499	0	1,697	2,500
11-5535-4504 TRAVEL AND/OR TRAININGS	4,814	2,160	0	3,800
11-5535-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	6,500	3,270	3,270
11-5535-4563 RELEASE LOT LIEN FEES	3,143	1,000	1,115	1,000
TOTAL OTHER SERVICE & CHARGES	9,456	9,660	6,082	10,570
TOTAL CODE ENF & HEALTH INSPECTION	262,208	282,901	276,091	300,713

Department: Animal Control

Service Area Description

The City of Donna Animal Control Department continues to serve a diverse community by capturing and removing stray, uncontrolled, or abused animals from undesirable conditions. The new City of Donna No-Kill Shelter provides temporary animal care, microchipping, reclaim services, and animal transfers to partner agencies that have affordable pet adoption opportunities and more animals can be saved.



Mission & Services

- Responding to all animal bite emergency calls received by the police department.
- Educating the public on pet laws and licensing, animal control operations and general animal care.
- Investigating claims about pets and wildlife thought to be abused, neglected, dangerous, abandoned, and/or lost.
- Maintain temporary shelter for unclaimed animals at the City's Animals Shelter.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	3	4	4	4
Part-time	0	0	0	0
Department Total:	3	4	4	4

Objectives & Performance Measures

- To host an annual low cost rabies vaccinations clinic for the public.
- To continue to transport sick, injured, and surrendered animals to assigned facility for rescue or humane euthanasia.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of animals (dogs, cats, racoons, coyotes, squirrels, and exotic pets) intake.	648	675	359	N/A
Number of employee trainings completed	6	6	10	N/A
Number of Animal Control Officers	2	2	2	2
Number of Animal transported to partner agencies	401	690	369	N/A

Goals

- To host an annual low cost vaccinations and microchipping clinic for the public.
- To implement education to the public on pet laws and licensing, animal control operations and general animal care.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: ANIMAL CONTROL

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5541-4101 SALARIES AND WAGES	97,054	180,420	186,380	186,754
11-5541-4103 OVERTIME WAGES	14,577	15,000	11,692	12,000
11-5541-4104 HEALTH/DENTAL/LIFE INSURANCE	15,313	29,384	25,618	29,344
11-5541-4105 TMRS CONTRIBUTION	12,052	21,105	19,726	23,632
11-5541-4106 SOCIAL SECURITY & MEDICARE TAX	8,361	14,950	15,072	15,205
11-5541-4107 WORKERS' COMPENSATION INS.	4,243	6,137	4,551	2,986
11-5541-4108 STATE UNEMPLOYMENT TAX	18	360	477	468
11-5541-4113 LONGEVITY	0	0	365	0
TOTAL PERSONNEL SERVICES	151,618	267,356	263,882	270,389
<u>SUPPLIES & MATERIALS</u>				
11-5542-4201 POSTAGE	0	0	0	1,000
11-5542-4203 WEARING APPAREL	1,053	1,034	1,033	1,760
11-5542-4204 FUEL AND LUBRICANTS	4,722	3,000	4,572	4,050
11-5542-4206 CHEMICALS	5,063	3,000	3,144	12,844
11-5542-4212 OFFICE SUPPLIES	6,061	3,400	3,664	2,060
11-5542-4213 JANITORIAL SUPPLIES	1,314	650	938	1,429
11-5542-4214 PREPRINTED FORMS	0	0	0	560
11-5542-4220 MEALS/REFRESHMENT SUPPLIES	742	580	900	2,305
11-5542-4221 SPECIAL EVENTS	0	0	495	6,425
11-5542-4231 MINOR EQUIPMENT	5,079	648	985	1,700
11-5542-4280 ANIMAL CONTROL SUPPLIES	8,685	108	108	1,665
TOTAL SUPPLIES & MATERIALS	32,718	12,420	15,840	35,798
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5543-4302 BUILDING MAINTENANCE	36,797	6,000	8,697	18,700
TOTAL PROPERTY & INFRASTRUCTURE	36,797	6,000	8,697	18,700
<u>MAINTENANCE & REPAIRS</u>				
11-5544-4402 MAINT & REPAIR-SMALL EQUIP.	977	0	0	500
11-5544-4407 VEHICLE MAINTENANCE & REPAIRS	12,562	7,360	10,250	7,524
TOTAL MAINTENANCE & REPAIRS	13,538	7,360	10,250	8,024
<u>OTHER SERVICE & CHARGES</u>				
11-5545-4501 TELECOMMUNICATION SERVICES	1,668	2,100	2,832	2,700
11-5545-4504 TRAVEL AND/OR TRAINING	2,139	500	850	2,500
11-5545-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	150
11-5545-4518 RENTS & LEASES	496	200	118	120
11-5545-4526 OTHER PROFESSIONAL SERVICES	0	0	47	8,500
11-5545-4594 ANIMAL DISPOSITION CONTRACT	16,815	11,070	14,920	72,000
TOTAL OTHER SERVICE & CHARGES	21,118	13,870	18,767	85,970
<u>CAPITAL OUTLAY</u>				
11-5546-4617 MOTOR VEHICLES	27,540	0	0	0
TOTAL CAPITAL OUTLAY	27,540	0	0	0
TOTAL ANIMAL CONTROL	283,330	307,006	317,437	418,881

Department: Cemetery

Service Area Description

The City of Donna Cemetery department continues to serve a diverse community in cleaning and preparing areas for burials.



Mission & Services

- Assisting and providing services related to funeral/burial services when it pertains to the burial site.
- Landscaping and ensuring all trash is removed on a daily basis.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To replace and upgrade the water lines at the cemetery.
- To redo and paint all signs displaying rules and regulations.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of burials	48	52	48	55
Number of work orders completed	109	115	96	120

Goals

- to begin planting trees and brushes to enhance scenery for all citizens.
- to promote cleaner properties by enforcing illegal dumping and city cleanups.
- to maintain a highly trained and capable staff for operations.
- to help prevent illegal dumping throughout the City.

CITY OF DONNA, TEXAS

DEPARTMENT: CEMETERY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5591-4101 SALARIES AND WAGES	33,285	36,969	37,379	39,685
11-5591-4103 OVERTIME WAGES	430	0	1,297	0
11-5591-4104 HEALTH/DENTAL/LIFE INSURANCE	7,356	7,344	6,461	7,336
11-5591-4105 TMRS CONTRIBUTION	3,674	3,993	3,857	4,719
11-5591-4106 SOCIAL SECURITY & MEDICARE TAX	2,559	2,828	2,958	3,036
11-5591-4107 WORKERS' COMPENSATION INS.	1,687	2,190	1,624	1,142
11-5591-4108 STATE UNEMPLOYMENT TAX	9	90	117	117
11-5591-4113 LONGEVITY	0	0	192	0
TOTAL PERSONNEL SERVICES	49,000	53,414	53,885	56,035
<u>SUPPLIES & MATERIALS</u>				
11-5592-4203 WEARING APPAREL	0	750	416	500
11-5592-4204 FUEL AND LUBRICANTS	252	500	433	500
11-5592-4205 SMALL TOOLS AND EQUIPMENT	1,651	2,549	3,071	750
11-5592-4206 CHEMICALS	0	400	399	400
11-5592-4212 OFFICE SUPPLIES	0	300	50	300
11-5592-4213 JANITORIAL SUPPLIES	684	500	467	500
11-5592-4220 MEALS/REFRESHMENT SUPPLIES	0	200	171	200
11-5592-4231 MINOR EQUIPMENT	5,269	0	0	0
TOTAL SUPPLIES & MATERIALS	7,856	5,199	5,007	3,150
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5593-4311 GROUNDS MAINTENANCE & REPAIRS	3,487	8,201	8,045	12,000
TOTAL PROPERTY & INFRASTRUCTURE	3,487	8,201	8,045	12,000
<u>MAINTENANCE & REPAIRS</u>				
11-5594-4402 MAINT & REPAIR-SMALL EQUIPMENT	131	500	1,086	4,000
11-5594-4407 VEHICLE MAINTENANCE & REPAIRS	360	500	974	500
TOTAL MAINTENANCE & REPAIRS	491	1,000	2,059	4,500
<u>OTHER SERVICE & CHARGES</u>				
11-5595-4501 TELECOMMUNICATION SERVICES	0	200	0	0
11-5595-4505 UTILITY SERVICES	11,363	7,771	12,873	13,363
11-5595-4518 RENTAL & LEASES	0	500	0	500
TOTAL OTHER SERVICE & CHARGES	11,363	8,471	12,873	13,863
TOTAL CEMETERY	72,198	76,285	81,869	89,548

Department : Library

Service Area Description

The City of Donna Library continues to serve a diverse community of 24,500 people. The Library strives to provide quality programs that will entertain, teach, and empowers our community.



Mission & Services

- Providing citywide services connecting people through welcoming spaces, resources, and relevant technology.
- Providing internet services for the public at a convenient place and time.
- Increase the circulation of materials at the Library and through online systems.
- Continuing to provide a broad spectrum of library services for the population of Donna and the area.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	5	5	5	5
Part-time	1	1	1	1
Department Total:	6	6	6	6

Objectives & Performance Measures

- To provide programs and activities that will encourage young citizens to become life-long readers and to also emphasize to the library users a foundation for academic successes.
- To serve over 75,000 people during the next year.
- Expected increase of 5% in the use of services provided.
- 24 Hour wireless services will be made available.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of users	27,047	30,000	64,749	68,000
Number of Library Cards issued	315	400	500	800
Number of Circulations	1,509	2,000	2,900	3,500
Number of Cash Receipts Issued	10,541	15,000	10,414	15,000
Number of ILL Borrowed	40	30	100	200
Number of Programs Offered	611	400	450	500
Number of Program Participants	3,703	3,000	3,500	4,000
Number of Digital Resource Participants	7,000	7,500	7,800	8,000
Number of Units of Service	11,000	12,000	15,000	17,000
Number of Library Social Media Visits	1,211	9,000	12,000	15,000

Goals

- To improve computer and electronic services to the public.
- To continually improve library collections and services.
- To establish a teen area, focusing on youth, a homework club, and more.
- Promote resources for digital literacy, financial literacy, workforce & small business development.
- Expand programming and special events.
- To provide additional meeting spaces for the public.

CITY OF DONNA, TEXAS

DEPARTMENT: LIBRARY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
11-5711-4101 SALARIES AND WAGES	244,351	258,768	257,836	262,291
11-5711-4102 PART-TIME WAGES	27,336	26,802	30,077	30,441
11-5711-4103 OVERTIME WAGES	9,796	7,000	5,049	0
11-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	43,843	44,080	38,765	36,680
11-5711-4105 TMRS CONTRIBUTION	30,481	31,598	29,427	31,186
11-5711-4106 SOCIAL SECURITY & MEDICARE TAX	21,195	22,382	22,290	22,394
11-5711-4107 WORKERS' COMPENSATION INS.	843	5,835	4,327	1,579
11-5711-4108 STATE UNEMPLOYMENT TAX	54	540	702	702
11-5711-4113 LONGEVITY	0	0	981	0
TOTAL PERSONNEL SERVICES	377,901	397,005	389,453	385,273
<u>SUPPLIES & MATERIALS</u>				
11-5712-4201 POSTAGE & DELIVERY SERVICE	1,180	500	983	500
11-5712-4203 UNIFORMS	553	850	845	0
11-5712-4212 OFFICE SUPPLIES	3,502	7,500	4,656	7,500
11-5712-4213 JANITORIAL SUPPLIES	3,379	5,000	3,291	5,000
11-5712-4220 MEALS/REFRESHMENT SUPPLIES	1,391	500	181	500
11-5712-4221 LIBRARY BOOKS	687	3,500	3,078	4,000
11-5712-4223 SPECIAL EVENTS AND ACTIVITIES	2,086	2,500	2,427	2,500
11-5712-4224 LIBRARY CD ROMS & VIDEOS	471	500	0	500
11-5712-4229 SUPPLIES FOR READING PROGRAMS	527	2,000	212	2,000
11-5712-4230 OFFICE EQUIPMENT / FURNITURE	1,966	4,750	1,703	5,000
TOTAL SUPPLIES & MATERIALS	15,743	27,600	17,377	27,500
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5713-4302 BUILDING MAINTENANCE	4,227	6,000	1,591	5,000
11-5713-4303 A/C &/OR HEATING REPAIRS	8,378	4,000	937	5,000
11-5713-4314 MINOR PROPERTY IMPROVEMENTS	470	4,000	3,695	4,000
TOTAL PROPERTY & INFRASTRUCTUR	13,074	14,000	6,223	14,000
<u>MAINTENANCE & REPAIRS</u>				
11-5714-4405 OFFICE EQUIPMENT MAINTENANCE	715	1,500	236	1,500
11-5714-4406 EQUIPMENT REPAIRS	0	1,000	0	1,000
11-5714-4419 PRINTER MAINT & REPAIRS	0	750	0	2,000
11-5714-4425 COMPUTER MAINTENANCE & REPAIRS	0	2,000	0	2,000
TOTAL MAINTENANCE & REPAIRS	715	5,250	236	6,500
<u>OTHER SERVICE & CHARGES</u>				
11-5715-4501 TELECOMMUNICATION SERVICES	3,659	4,000	3,993	4,000
11-5715-4504 TRAVEL AND/OR TRAININGS	0	100	0	100
11-5715-4505 UTILITY SERVICES	17,040	15,000	15,314	17,035
11-5715-4506 SECURITY SERVICES FOR LIBRARY	3,937	2,500	2,413	5,000
11-5715-4510 TELCO LINES - INTERNET SERVICE	4,935	12,500	716	12,500
11-5715-4511 MEMBERSHIPS & SUBSCRIPTIONS	6,305	5,500	5,440	6,000
11-5715-4517 LIBRARY BOOK SERVICES	539	750	0	750
11-5715-4523 COMMUNITY PROMOTIONS	0	200	164	200
11-5715-4528 FIRE PREVENTION SERVICES	271	200	185	200
TOTAL OTHER SERVICE & CHARGES	36,686	40,750	28,225	45,785
TOTAL LIBRARY	444,119	484,605	441,514	479,058

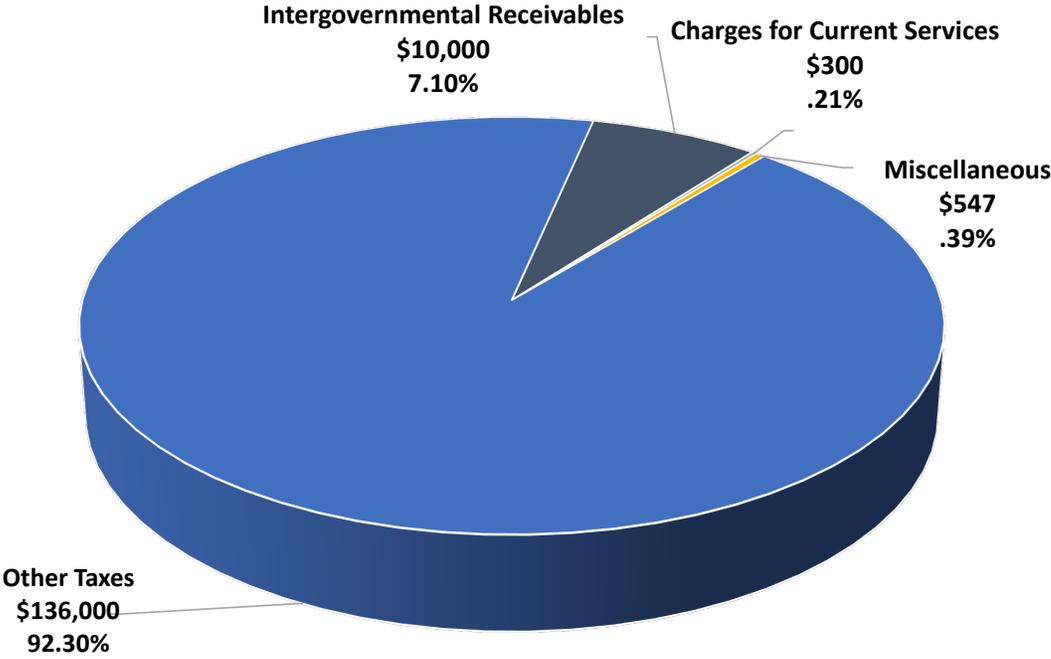
CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
11-5898-4804 PRIN - JOHN DEERE LEASE #3	8,423	8,938	8,938	0
11-5898-4805 INT JOHN DEERE LEASE #3	1,062	547	547	0
11-5898-4810 PRIN FIRST CAPITAL EQ LEASE #2	115,766	27,154	29,697	0
11-5898-4811 INT FIRST CAP EQUIP LEASE #2	4,258	309	309	0
11-5898-4813 PRN DELL FINANCIAL LEASE 62951	0	0	4,699	0
11-5898-4816 PRIN FIRST CAP LEASE #6 JD BH	14,301	14,955	14,954	15,637
11-5898-4817 INT FIRST CAPITAL #6 DJ BH	2,798	2,144	2,144	1,461
11-5898-4826 P 1ST CAP LEASE 21 SKEETER TRUCK	31,103	31,704	32,003	32,930
11-5898-4827 INT 1ST CAP LEASE 21 SKEETER TRUCK	4,513	3,613	3,613	2,687
11-5898-4829 INT KANSAS STATE BANK (SWEEPER)	0	0	0	12,189
11-5898-4830 P-KANSAS STATE BK (SWEEPER)	0	0	0	53,749
11-5898-4832 PR-CHARLES BELL REAL EST CON	0	0	24,394	0
11-5898-4833 INT-C BELL REAL EST CONTRACT	0	0	1,558	0
11-5898-4835 PR- C&C BELL REAL ESTATE	0	0	21,006	0
TOTAL DEBT SERVICE PRINCIPAL AND INTEREST	182,222	89,364	143,862	118,653
<u>TRANSFERS OUT</u>				
11-5919-4921 TRANSFER TO OUT HOTEL OCCUPANCY				
11-5919-4924 TRANSFER OUT TO ARPA FUND				
TOTAL TRANSFERS OUT	0	0	0	0
<u>OTHER SERVICE & CHARGES</u>				
11-5995-4502 GENERAL LIABILITY INS & BONDS	180,112	165,000	212,931	200,000
11-5995-4504 HOUSING AUTHORITY DONNA	22,450	22,000	0	0
11-5995-4510 CNTY SUPPORTED LIBRARY SERVICES	9,255	18,000	12,494	0
11-5995-4516 LEGAL SERVICES	213,026	215,000	237,717	300,000
11-5995-4522 AUDIT SERVICE	52,854	52,853	52,854	52,854
11-5995-4524 ARCHITECT & ENGINEERING	36,000	36,000	30,000	46,000
11-5995-4526 OTHER PROFESSIONAL SERVICES	11,300	5,000	5,429	0
11-5995-4528 AMBULANCE SERVICES	88,000	96,000	80,000	96,000
11-5995-4546 ELECTIONS	17,850	46,780	83,808	40,000
11-5995-4595 SERVICE CHARGES	8,326	10,000	7,210	7,500
TOTAL OTHER SERVICE & CHARGES	639,173	666,633	722,442	742,354
<u>CAPITOL OUTLAY</u>				
11-5996-4633 LAND	0	0	418,000	0
	0	0	418,000	0
TOTAL EXPENDITURES	15,257,013	16,221,456	16,313,944	15,777,655

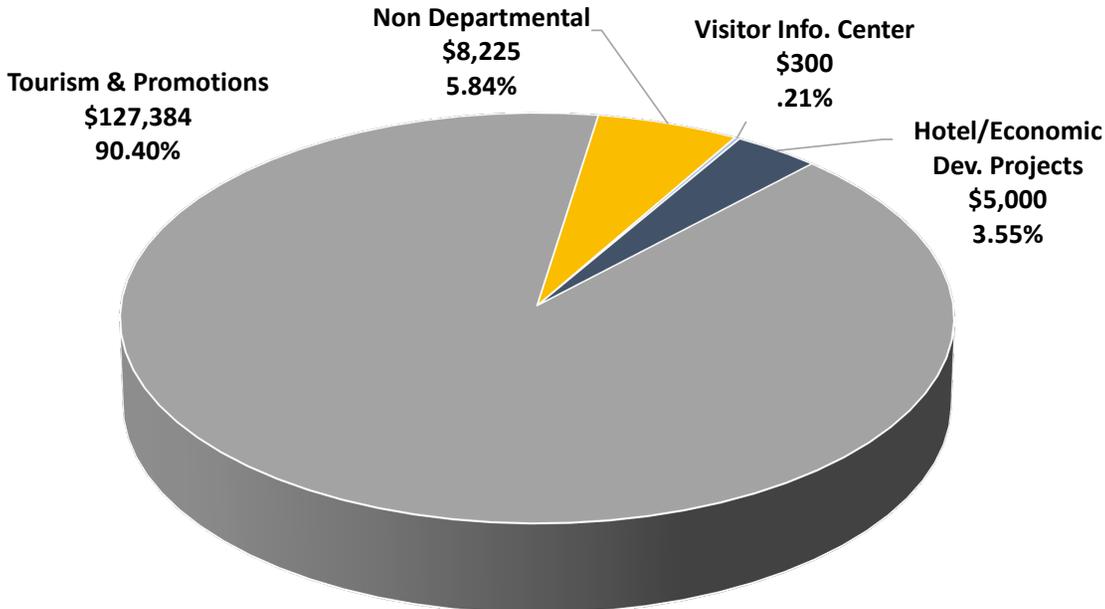
HOTEL/MOTEL OCCUPANCY TAX FUND

The **Hotel/Motel Occupancy Tax Fund** was established to account for the revenues generated from the hotel/motel tax. These funds will be expended to promote tourism, advertising and on various organizations that promote tourism. The modified accrual basis of accounting is used by the Hotel/Motel Occupancy Tax Fund in accordance with generally accepted accounting principles (GAAP).

Hotel Occupancy Tax Fund Revenues and Expenditures by Category Fiscal Year 2024-2025



Total Revenues \$140,909



Total Expenditures \$140,909

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>REVENUE SUMMARY</u>				
OTHER TAXES	127,602	136,000	99,670	130,062
INTERGOVERNMENTAL REVENUE	8,333	10,000	10,000	10,000
CHARGES FOR CURRENT SERVICES	165	300	224	300
RENTALS	900	0	0	0
MISCELLANEOUS	656	597	432	547
TRANSFERS IN	0	0	0	0
TOTAL REVENUES	137,656	146,897	110,325	140,909
<u>EXPENDITURE SUMMARY</u>				
VISITOR INFORMATION CENTER	731	500	1,074	300
TOURISM & PROMOTIONS	129,866	138,194	95,305	127,384
HOTEL/ECONOMIC DEVELOPMENT PROJECTS	6,402	0	4,214	5,000
NON DEPARTMENTAL	7,577	8,203	8,103	8,225
TOTAL EXPENDITURES	144,576	146,897	108,696	140,909
REVENUES OVER/(UNDER) EXPENDITURES	<u>(6,919)</u>	<u>0</u>	<u>1,629</u>	<u>0</u>



CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>OTHER TAXES</u>				
21-4011-3205 VICTORIA PALMS INN & SUITES	38,064	38,100	32,341	38,352
21-4011-3207 TEXAS INN DONNA	21,499	33,300	18,015	21,562
21-4011-3211 DOLPHIN MOTEL	20,770	18,200	14,411	19,271
21-4011-3213 COMFORT INN & SUITES	47,269	46,400	34,903	50,877
TOTAL OTHER TAXES	127,602	136,000	99,670	130,062
<u>INTERGOVERNMENTAL REVENUES</u>				
21-4030-3302 HIDALGO CNTY DONNA HOOKS MUSEUM	8,333	10,000	10,000	10,000
TOTAL INTERGOVERNMENTAL REVENUES	8,333	10,000	10,000	10,000
<u>CHARGES FOR CURRENT SERVICES</u>				
21-4040-3800 SPECIAL EVENTS REVENUES	0	0	0	0
21-4040-3843 MUSEUM MEMBERSHIP FEES	0	0	0	0
21-4040-3845 MERCHANDISE SALES	165	300	224	300
21-4040-3847 CHISHOLM TRAIL SPONSORS	0	0	0	0
TOTAL CHARGES FOR CURRENT SERVICES	165	300	224	300
<u>RENTALS</u>				
21-4041-3753 DIGITAL SIGN ADVERTISING PROCEEDS	900	0	0	0
TOTAL RENTALS	900	0	0	0
<u>MISCELLANEOUS</u>				
21-4060-3640 INVESTMENT INCOME - LOGIC	63	72	64	72
21-4060-3971 DONATIONS TO MUSEUM	469	425	282	375
21-4060-3690 MISCELLANEOUS REVENUES	125	100	86	100
TOTAL MISCELLANEOUS	656	597	432	547
<u>TRANSFERS IN</u>				
21-4090-3911 TRANSFER IN GENERAL FUND	0	0	0	0
TOTAL TRANSFERS IN	0	0	0	0
TOTAL REVENUES	137,656	146,897	110,325	140,909

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>OTHER SERVICE & CHARGES</u>				
21-5105-4523 COMMUNITY PROMOTION	286	500	1,074	0
21-5105-4526 OTHER PROFESSIONAL SERVICES	0	0	0	300
TOTAL OTHER SERVICE & CHARGES	286	500	1,074	300
<u>PERSONNEL SERVICES</u>				
21-5121-4101 SALARIES	0	0	0	0
21-5121-4102 PARTTIME WAGES	52,109	74,493	56,653	63,921
21-5121-4103 OVERTIME	0	0	0	0
21-5121-4104 HEALTH/DENTAL/LIFE INS.	233	0	0	0
21-5121-4105 TMRS	128	8,045	0	0
21-5121-4106 SOCIAL SECURITY & MEDICARE	4,037	5,699	4,334	4,890
21-5121-4107 WORKERS COMPENSATION INS.	316	351	260	146
21-5121-4108 STATE UNEMPLOYMENT TAX	20	180	180	234
TOTAL PERSONNEL SERVICES	56,843	88,768	61,427	69,191
<u>SUPPLIES & MATERIALS</u>				
21-5122-4201 POSTAGE & DELIVERY SERVICES	188	260	260	300
21-5122-4204 FUEL & LUBRICANTS	0	0	0	0
21-5122-4212 OFFICE SUPPLIES	0	0	0	3,000
21-5122-4213 JANITORIAL SUPPLIES	235	0	0	0
21-5122-4220 MEALS/REFRESHMENTS	0	100	0	0
21-5122-4230 OFFICE EQUIP/FURNITURE	36,582	3,000	2,434	0
TOTAL SUPPLIES & MATERIALS	37,005	3,360	2,694	3,300
<u>PROPERTY & INFRASTRUCTURE</u>				
21-5123-4302 BUILDING MAINTENANCE	0	33,086	0	0
TOTAL PROPERTY & INFRASTRUCTURE	0	33,086	0	0
<u>MAINTENANCE & REPAIRS</u>				
21-5124-4405 OFFICE EQUIPMENT MAINTENANCE	0	100	0	0
TOTAL MAINTENANCE & REPAIRS	0	100	0	0
<u>OTHER SERVICE & CHARGES</u>				
21-5125-4501 TELECOMMUNICATIONS SERVICES	72	0	197	480
21-5125-4505 UTILITIES	5,318	5,700	6,136	7,200
21-5125-4523 COMMUNITY PROMOTION	0	0	0	20,863
21-5125-4526 OTHER PROFESSIONAL SERVICE	5,358	4,650	3,878	4,500
21-5125-4530 TOURISM DEVELOPMENT PROMOTIONS	889	2,000	813	650
21-5125-4532 DONNA COMMUNITY EVENTS	24,827	530	20,161	21,200
21-5505-4506 CAMERA & SIGN MAINT. & REPAIRS	6,402	0	4,214	5,000
21-5995-4502 GENERAL INSURANCE	0	603	603	725
21-5995-4523 AMERICAN LEGION POST 107	7,500	7,500	7,500	7,500
21-5995-4595 BANK SERVICES CHARGES	77	100	0	0
TOTAL OTHER SERVICE & CHARGES	50,443	21,083	43,501	68,118
TOTAL EXPENDITURES	144,576	146,897	108,696	140,909

FIRE EQUIPMENT SERVICE FEE FUND

The **Fire Equipment Service Fee Fund** is used to account for a fire equipment fee used to finance equipment for the Fire Department. The modified accrual basis of accounting is used by the Fire Equipment Service Fee Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY	FUND: 22 FIRE EQUIPMENT SERVICE			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>REVENUE SUMMARY</u>				
CHARGES FOR CURRENT SERVICES	105,853	174,135	154,118	121,759
MISCELLANEOUS	1,824	1,500	1,688	2,050
CONTRIBUTIONS	0	30,000	30,000	0
TOTAL REVENUES	107,677	175,635	155,806	123,809
<u>EXPENDITURE SUMMARY</u>				
VOLUNTEER FIRE DEPARTMENT	0	142,500	34,824	60,000
TRANSFER OUT	62,615	63,135	63,135	62,595
TOTAL EXPENDITURES	62,615	205,635	97,958	122,595
REVENUES OVER/(UNDER) EXPENDITURES	45,062	(30,000)	57,848	1,214

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 22 FIRE EQUIPMENT SERVICE

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2023-2024
<u>CHARGES FOR CURRENT SERVICES</u>				
22-4040-3695 FIRE EQUIPMENT SERVICE FEES	99,825	114,135	110,118	122,259
22-4040-3697 FIRE MAINT. SUBDIVISION FEE PER LOT	6,500	60,000	44,000	0
22-4040-3699 FIRE FEE BAD DEBT PROVISION	(472)	0	0	(500)
TOTAL CHARGES FOR CURRENT SERVICES	<u>105,853</u>	<u>174,135</u>	<u>154,118</u>	<u>121,759</u>
<u>MISCELLANEOUS</u>				
22-4060-3617 INTREST EARNED - OPERATING ACCOUNT	0	1,500	0	2,050
22-4060-3640 INVEST INCOME-LOGIC	1,824	0	1,688	0
TOTAL MISCELLANEOUS	<u>1,824</u>	<u>1,500</u>	<u>1,688</u>	<u>2,050</u>
<u>CONTRIBUTIONS</u>				
22-4080-3990 DONATIONS	0	30,000	30,000	0
TOTAL CONTRIBUTIONS	<u>0</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>
TOTAL REVENUES	<u><u>107,677</u></u>	<u><u>175,635</u></u>	<u><u>155,806</u></u>	<u><u>123,809</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 22 FIRE EQUIPMENT SERVICE

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>SUPPLIES & MATERIALS</u>				
22-5212-4203 WEARING APPAREL	0	82,500	34,824	35,000
22-5212-4205 SMALL TOOLS & EQUIPMENT	0	0	0	25,000
TOTAL SUPPLIES & MATERIALS	0	82,500	34,824	60,000
<u>OTHER SERVICE & CHARGES</u>				
22-5215-4530 CONTRACTUAL FIRE FIGHTERS	0	60,000	0	0
TOTAL OTHER SERVICE & CHARGES	0	60,000	0	0
<u>TRANSFERS OUT</u>				
22-5919-7141 TRANSFER TO DEBT SERVICE	62,615	63,135	63,135	62,595
TOTAL TRANSFER OUT	62,615	63,135	63,135	62,595
TOTAL EXPENDITURES	62,615	205,635	97,958	122,595

TEXAS CONFISCATED FORFEITURES FUND

The Texas Confiscated Forfeiture Fund is used to account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force. The modified accrual basis of accounting is used by the Texas confiscated Forfeiture Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND 23 TEXAS CONFISCATED

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>REVENUE SUMMARY</u>				
FINES & FORFEITURES	36,770	(37,000)	26,520	8,000
MISCELLANEOUS	<u>3,375</u>	<u>0</u>	<u>432</u>	<u>0</u>
TOTAL REVENUES	40,145	(37,000)	26,952	8,000
<u>EXPENDITURE SUMMARY</u>				
POLICE DEPARTMENT	<u>49,763</u>	<u>53,000</u>	<u>22,980</u>	<u>8,000</u>
TOTAL EXPENDITURES	49,763	53,000	22,980	8,000
REVENUES OVER/(UNDER) EXPENDITURES	<u>(9,618)</u>	<u>(90,000)</u>	<u>3,972</u>	<u>0</u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 23 TEXAS CONFISCATED

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>FINES & FORFEITURES</u>				
23-4050-3620 LOCAL SEIZURES	11,921	0	0	0
23-4050-3623 STATE SEIZURES	0	8,000	0	0
23-4050-3626 FEDERAL SEIZURES	24,849	(45,000)	26,520	8,000
TOTAL FINES & FORFEITURES	36,770	(37,000)	26,520	8,000
<u>MISCELLANEOUS</u>				
23-4060-3625 SALE OF CITY ASSETS	3,375	0	432	0
23-4060-3640 INVEST INCOME-LOGIC	0	0	0	0
TOTAL MISCELLANEOUS	3,375	0	432	0
TOTAL REVENUES	40,145	(37,000)	26,952	8,000

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND 23 TEXAS CONFISCATED

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>SUPPLIES & MATERIALS</u>				
23-5202-4203 WEARING APPAREL	5,650	13,000	2,804	500
23-5202-4205 SMALL TOOLS & EQUIPMENT	0	1,750	1,734	1,000
23-5202-4212 OFFICE SUPPLIES	0	3,000	2,836	1,000
23-5202-4214 PEACE OFFICER SUPPLIES	29,249	27,022	9,161	0
23-5202-4230 OFFICE EQUIPMENT/FURNITURE	2,266	228	228	1,000
23-5202-4292 SWAT TACTICAL EQUIPMENT	0	1,500	0	500
TOTAL SUPPLIES & MATERIALS	37,165	46,500	16,763	4,000
<u>OTHER SERVICE & CHARGES</u>				
23-5205-4504 TRAVEL AND TRAININGS	2,003	6,000	5,717	1,000
23-5205-4523 PROMOTIONAL EVENTS	1,763	500	500	500
23-5205-4526 OTHER PROFESSIONAL SERVICES	8,755	0	0	1,000
23-5205-4595 BANK SERVICE & SUPPLY CHARGES	77	0	0	0
TOTAL OTHER SERVICE & CHARGES	12,598	6,500	6,217	2,500
<u>CAPITAL OUTLAY</u>				
23-5206-4617 MOTOR VEHICLES	0	0	0	1,000
23-5206-4637 NEW COMPUTER SYSTEM	0	0	0	500
TOTAL CAPITAL OUTLAY	0	0	0	1,500
TOTAL EXPENDITURES	49,763	53,000	22,980	8,000

AMERICAN RESCUE PLAN ACT FUND

The American Rescue Plan Act Fund (“ARPA”) was passed by Congress and signed into law in March, 2021. It includes approximately \$1.9 Trillion in spending to provide assistance to individuals and businesses as they recover from the Covid-19 pandemic. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY	FUND 24 AMERICAN RESCUE PLAN			
	PRIOR YR ACUTAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>REVENUE SUMMARY</u>				
INTERGOVERNMENTAL REVENUES	1,068,788	959,374	614,450	344,926
TOTAL REVENUES	<u>1,068,788</u>	<u>959,374</u>	<u>614,450</u>	<u>344,926</u>
<u>EXPENDITURE SUMMARY</u>				
FINANCE	1,036,383	0	0	0
PARKS & RECREATION	23,813	959,374	614,450	344,926
TOTAL EXPENDITURES	<u>1,060,196</u>	<u>959,374</u>	<u>614,450</u>	<u>344,926</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>8,592</u>	<u>0</u>	<u>0</u>	<u>0</u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 24 AMERICAN RESCUE PLAN

	PRIOR YR ACUTAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>INTERGOVERNMENTAL REVENUES</u>				
24-4030-3933 AMERICAN RESCUE PLAN ACT	1,068,788	959,374	614,450	344,926
TOTAL INTERGOVERNMENTAL REVENUES	<u>1,068,788</u>	<u>959,374</u>	<u>614,450</u>	<u>344,926</u>
TOTAL REVENUES	<u><u>1,068,788</u></u>	<u><u>959,374</u></u>	<u><u>614,450</u></u>	<u><u>344,926</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND 24 AMERICAN RESCUE PLAN

	<u>PRIOR YR ACUTAL 2022-2023</u>	<u>AMENDED BUDGET 2023-2024</u>	<u>ESTIMATED REV/EXP 2023-2024</u>	<u>CITY COUNCIL APPROVED 2024-2025</u>
<u>PARKS & RECREATION</u>				
24-5502-4237 RECREATIONAL EQUIPMENT	23,813	0	0	0
24-5506-4673 PARK CONSTRUCTION	0	959,374	614,450	344,926
TOTAL PARKS & RECREATION	<u>23,813</u>	<u>959,374</u>	<u>614,450</u>	<u>344,926</u>
TOTAL EXPENDITURES	<u><u>23,813</u></u>	<u><u>959,374</u></u>	<u><u>614,450</u></u>	<u><u>344,926</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 58 NORTHBOUND INSPECTION

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
MISCELLANEOUS	441,315	606,134	1,064,725	0
TRANSFERS IN	0	100,000	0	0
OTHER FINANCING SOURCES	29,360,000	97,721,000	0	62,740,000
TOTAL REVENUES	29,801,315	98,427,134	1,064,725	62,740,000
<u>EXPENDITURE SUMMARY</u>				
NORTH BOUND CONSTRUCTION	0	65,281,728	0	62,740,000
DEBT SERVICE	733,890	3,007,795	0	0
TRANSFER OUT	1,796,359	23,389,699	0	0
TOTAL EXPENDITURES	2,530,249	91,679,222	0	62,740,000
REVENUES OVER/(UNDER) EXPENDITURES	27,271,066	6,747,912	1,064,725	0

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES	FUND: 58 NORTHBOUND INSPECTION			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>MISCELLANEOUS</u>				
58-4060-3601 INT EARNED 2023 189553C	196,018	306,679	558,407	0
58-4060-3603 INT EARNED 2023 1859552C	245,231	299,455	506,318	0
58-4060-3617 INT EARNED TRUSTEE 4A	39	0	0	0
58-4060-3619 INT EARNED TRUSTEE 4B	27	0	0	0
TOTAL MISCELLANEOUS	441,315	606,134	1,064,725	0
<u>TRANSFERS IN</u>				
58-4090-3962 TRANSFER IN BRIDGE	0	100,000	0	0
TOTAL TRANSFERS IN	0	100,000	0	0
<u>OTHER FINANCING SOURCES</u>				
58-4095-3901 TXDOT N BOUND ROAD IMP. GRANT	0	8,900,000	0	0
58-4095-3940 2023 PPFCO'S SOFTWARE	0	1,175,000	0	0
58-4095-3942 2023 TAX NOTES ROAD IM	0	1,966,000	0	0
58-4095-3945 BOND PROCEEDS 2023 SLS TX R4A	14,360,000	13,145,000	0	13,145,000
58-4095-3946 BOND PROCEEDS 2023 SLS TX R4B	15,000,000	13,675,000	0	13,675,000
58-4095-3962 2023 BOND PROCEEDS BRIDGE	0	58,860,000	0	35,920,000
TOTAL OTHER FINANCING SOURCES	29,360,000	97,721,000	0	62,740,000
TOTAL REVENUES	29,801,315	98,427,134	1,064,725	62,740,000

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 58 NORTHBOUND INSPECTION

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>CAPITAL OUTLAY</u>				
58-5686-4001 ARCHITECT & ENGINEERING	0	2,246,330	0	0
58-5686-4603 CONST. NORTH BOUND FACILITY	0	22,904,766	0	62,740,000
58-5686-4605 TOLL BRIDGE SOFTWARE	0	1,175,000	0	0
58-5686-4607 STREET & ROAD IMP	0	13,935,933	0	0
58-5686-4609 TXDOT CITY PARTICIPATION	0	1,026,657	0	0
58-5686-4610 SOUTH BOUND INSP FACILITY	0	7,860,220	0	0
58-5686-4620 SOFT COST, CONTINGENCY, 1ST YR	0	16,132,822	0	0
TOTAL CAPITAL OUTLAY	0	65,281,728	0	62,740,000
<u>DEBT SERVICE P & I</u>				
58-5898-4823 UNDERWRITER DISCOUNT	123,624	0	0	0
58-5898-4825 UNDERWRITER DISCOUNT 4B	128,635	0	0	0
58-5898-4829 INSURANCE COST 4A	170,196	0	0	0
58-5898-4831 INSURANCE COST 4B	174,104	0	0	0
58-5898-4833 ISS COST 2023 INT BRIDGE SYSTEM	0	3,007,795	0	0
58-5898-4835 BOND INSURANCE PREMIUM	65,104	0	0	0
58-5898-1837 BOND INSURANCE PREMIUM 4B	72,227	0	0	0
TOTAL DEBT SERVICE P & I	733,890	3,007,795	0	0
<u>TRANSFER OUT</u>				
58-5919-4945 TRANSFER OUT DEDC 45	850,289	0	0	0
58-5919-4946 TRANSFER OUT DCD 46	946,070	0	0	0
58-5918-4962 TRANSFER OUT BRIDGE	0	23,389,699	0	0
TOTAL TRANSFER OUT	1,796,359	23,389,699	0	0
TOTAL EXPENDITURES	2,530,249	91,679,222	-	62,740,000



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 44 PPFCO SERIES 2022

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>REVENUE SUMMARY</u>				
MISCELLANEOUS	139,883	25,845	113,697	0
OTHER FINANCING SOURCES	<u>0</u>	<u>3,335,307</u>	<u>0</u>	<u>1,244,596</u>
TOTAL REVENUES	139,883	3,361,152	113,697	1,244,596
<u>EXPENDITURE SUMMARY</u>				
TRANSFERS TO OTHER FUNDS	903,641	0	0	0
NON DEPARTMENTAL	<u>1,362,134</u>	<u>3,361,152</u>	<u>2,175,583</u>	<u>1,244,596</u>
TOTAL EXPENDITURES	2,265,775	3,361,152	2,175,583	1,244,596
REVENUES OVER/(UNDER) EXPENDITURES	<u>(2,125,892)</u>	<u>0</u>	<u>(2,061,885)</u>	<u>0</u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 44 PFCO SERIES 2022

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>MISCELLANEOUS</u>				
44-4060-3617 INTEREST INCOME	139,883	25,845	113,697	0
TOTAL MISCELLANEOUS	<u>139,883</u>	<u>25,845</u>	<u>113,697</u>	<u>0</u>
<u>OTHER FINANCING SOURCES</u>				
44-4095-3922 PFCO SERIES 2022	0	3,335,307	0	0
44-4095-3923 BOND PREM LESS UNDERWRITER	0	0	0	1,244,596
TOTAL OTHER FINANCING SOURCES	<u>0</u>	<u>3,335,307</u>	<u>0</u>	<u>1,244,596</u>
TOTAL REVENUES	<u><u>139,883</u></u>	<u><u>3,361,152</u></u>	<u><u>113,697</u></u>	<u><u>1,244,596</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 44 PFCO SERIES 2022

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>TRANSFERS OUT</u>				
44-5919-4952 TRANSFER OUT SOLID WASTE FUND	903,641	0	0	0
TOTAL TRANSFERS OUT	903,641	0	0	0
<u>MAINTENANCE & REPAIRS</u>				
44-5994-4406 MACHINERY & EQUIP. MAINTENANCE	5,215	0	0	0
TOTAL MAINTENANCE & REPAIRS	5,215	0	0	0
<u>OTHER SERVICE & CHARGES</u>				
44-5995-4595 BANK SERVICE CHARGES	25	0	0	0
TOTAL OTHER SERVICE & CHARGES	25	0	0	0
<u>CAPITAL OUTLAY</u>				
44-5996-4615 EQUIPMENT IT DEPARTMENT	0	45,232	0	45,232
44-5996-4621 MACHINE & EQUIPMENT FUND	965,264	0	0	0
44-5996-4630 MACHINE & EQUIPMENT PW	391,630	25,845	0	25,845
44-5996-4634 MACHINE & EQUIPMENT SW	0	3,290,075	2,175,583	1,173,519
TOTAL CAPITAL OUTLAY	1,356,894	3,361,152	2,175,583	1,244,596
TOTAL EXPENDITURES	2,265,775	3,361,152	2,175,583	1,244,596



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND 53 GENERAL LAND OFFICE

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>REVENUE SUMMARY</u>				
INTERGOVERNMENTAL REVENUES	0	1,000,000	68,600	931,400
TOTAL REVENUES	<u>0</u>	<u>1,000,000</u>	<u>68,600</u>	<u>931,400</u>
<u>EXPENDITURE SUMMARY</u>				
GLO LIFTSTATION REHAB	0	1,000,000	68,600	931,400
TOTAL EXPENDITURES	<u>0</u>	<u>1,000,000</u>	<u>68,600</u>	<u>931,400</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 53 GENERAL LAND OFFICE

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>INTERGORMENTAL REVENUES</u>				
53-4030-3315 GENERAL LAND OFFICE GRANT	0	1,000,000	68,600	931,400
TOTAL MISCELLANEOUS	0	1,000,000	68,600	931,400
TOTAL REVENUES	0	1,000,000	68,600	931,400

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 53 GENERAL LAND OFFICE

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>CAPITAL OUTLAY</u>				
53-5645-4522 GRANTWORKS ADMIN SERVICES	0	68,000	44,000	34,000
53-5645-4524 ENGINEERING	0	82,000	24,600	57,400
53-5645-4525 ENVIROMENTAL STUDY	0	10,000	0	0
53-5645-4526 LIFTSTATION CONSTRUCTION	0	840,000	0	840,000
TOTAL CAPITAL OUTLAY	0	1,000,000	68,600	931,400
TOTAL EXPENDITURES	0	1,000,000	68,600	931,400



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY		FUND:57 SERIES 2024 CO'S		
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
MISCELLANEOUS	0	0	41,470	0
OTHER FINANCING SOURCES	0	7,745,254	7,745,254	3,817,079
TOTAL REVENUES	0	7,745,254	7,786,724	3,817,079
<u>EXPENDITURE SUMMARY</u>				
STREET IMPROVEMENTS	0	2,506,470	1,184,307	1,317,079
PARK IMPROVEMENTS	0	2,500,000	0	2,500,000
SEWER PLANT IMPROVEMENTS	0	2,545,000	2,545,000	0
DEBT SERVICE	0	193,784	193,784	0
TOTAL EXPENDITURES	0	7,745,254	3,923,091	3,817,079
REVENUES OVER/(UNDER) EXPENDITURES	0	0	3,863,633	0

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES	FUND: 57 SERIES 2024 CO'S			
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>MISCELLANEOUS</u>				
57-4060-3617 INTEREST INCOME	0	0	41,470	0
TOTAL MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>41,470</u>	<u>0</u>
<u>OTHER FINANCING SOURCES</u>				
57-4095-3924 SERIES 2024 COMB TX & REV CO'S	0	7,035,000	7,035,000	3,817,079
57-4095-3926 BOND PREMIUMSERIES 2024	0	710,254	710,254	0
TOTAL OTHER FINANCING SOURCES	<u>0</u>	<u>7,745,254</u>	<u>7,745,254</u>	<u>3,817,079</u>
TOTAL REVENUES	<u>0</u>	<u>7,745,254</u>	<u>7,786,724</u>	<u>3,817,079</u>

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 57 SERIES 2024 CO'S

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>SUPPLIES & MATERIALS</u>				
57-5352-4205 EQUIPMENT	0	0	4,263	0
TOTAL SUPPLIES & MATERIAL	<u>0</u>	<u>0</u>	<u>4,263</u>	<u>0</u>
<u>CAPITAL OUTLAY - STREETS</u>				
57-5356-4617 MOTOR VEHICLE	0	500,000	0	500,000
57-5356-4690 NORTH AVE CROSSING	0	400,000	285,420	114,579
57-5356-4694 STREETS, ROADWAYS, SIDEWALKS	0	1,606,470	894,624	702,500
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>2,506,470</u>	<u>1,180,044</u>	<u>1,317,079</u>
<u>CAPITAL OUTLAY - PARK</u>				
57-5506-4660 RECREATION WATER PARK	0	2,500,000	0	2,500,000
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>2,500,000</u>	<u>0</u>	<u>2,500,000</u>
<u>CAPITAL OUTLAY - SEWER PLANT IMPROVEMENTS</u>				
57-5626-4650 SEWER PLANT IMPROVEMENTS	0	1,675,000	1,675,000	0
57-5626-4652 WTR PLT CLAIFER SVS & REHAB	0	436,750	436,750	0
57-5626-4654 MANHOLE REHAB	0	257,750	257,750	0
57-5626-4656 WATER PLANT FILTERS	0	175,500	175,500	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>2,545,000</u>	<u>2,545,000</u>	<u>0</u>
<u>DEBT SERVICE PRINCIPAL AND INTEREST</u>				
57-5898-4811 ISSUANCE COST	0	193,784	193,784	0
TOTAL DEBT SERVICE PRINCIPAL AND INTEREST	<u>0</u>	<u>193,784</u>	<u>193,784</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>-</u></u>	<u><u>7,745,254</u></u>	<u><u>3,923,091</u></u>	<u><u>3,817,079</u></u>



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 41 DEBT SERVICE

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>REVENUE SUMMARY</u>				
AD VALOREM PROPERTY TAX	1,550,964	1,508,775	1,433,037	1,574,372
MISCELLANEOUS	50,349	30,946	56,711	75,000
TRANSFERS IN	313,075	315,675	315,676	312,977
TOTAL REVENUES	1,914,388	1,855,396	1,805,423	1,962,349
<u>EXPENDITURE SUMMARY</u>				
DEBT SERVICE	1,820,119	1,804,136	1,748,396	2,128,024
NON DEPARTMENTAL	173	0	316	0
TOTAL EXPENDITURES	1,820,292	1,804,136	1,748,713	2,128,024
REVENUES OVER/(UNDER) EXPENDITURES	94,096	51,260	56,710	(165,675)

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 41 DEBT SERVICE

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>AD VALOREM PROPERTY TAX</u>				
41-4010-3101 AD VAL PROPERTY TAX CURRENT	1,389,975	1,337,188	1,317,606	1,426,472
41-4010-3102 AD VAL PROPERTY TAX DELINQUENT	80,255	93,428	54,956	80,700
41-4010-3103 PENALTY & INTEREST-DELQ. TAXES	78,155	76,651	59,210	66,000
41-4010-3104 MANUAL RENDERING PENALTIES	2,579	2,413	1,991	2,200
41-4010-3115 380 AGREEMENT PROPERTY TAXES	0	(905)	(726)	(1,000)
TOTAL AD VALOREM PROPERTY TAX	1,550,964	1,508,775	1,433,037	1,574,372
<u>MISCELLANEOUS</u>				
41-4060-3640 INVESTMENT INCOME-LOGIC	50,349	30,946	56,711	75,000
TOTAL MISCELLANEOUS	50,349	30,946	56,711	75,000
<u>TRANSFERS IN</u>				
41-4090-7022 TRANSFER IN FIRE FEE FUND	62,615	63,135	63,135	0
41-4090-7045 TRANSFER IN DEDC 4A	125,230	126,270	126,271	62,595
41-4090-7046 TRANSFER IN DCD 4B	125,230	126,270	126,271	125,191
41-4090-7061 TRANSFER IN INT'L BRIDGE	0	0	0	125,191
TOTAL TRANSFERS IN	313,075	315,675	315,676	312,977
<u>OTHER FINANCING SOURCES</u>				
41-4095-8055 PROCEEDS FROM REFUNDING BONDS	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0
TOTAL REVENUES	1,914,388	1,855,396	1,805,424	1,962,349

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 41 DEBT SERVICE

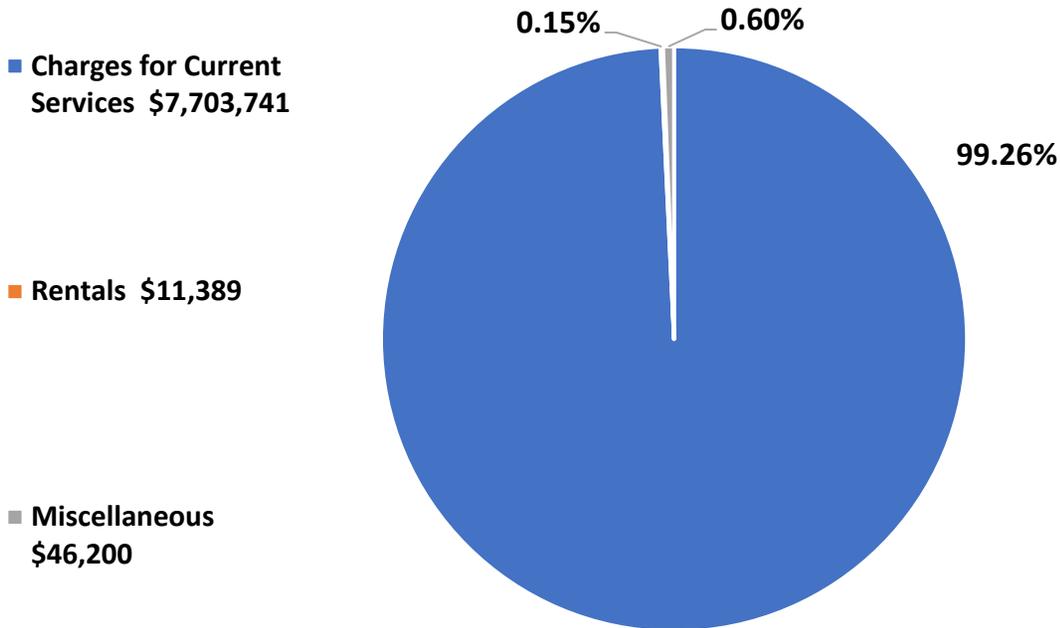
	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>DEBT SERVICE PRINCIPAL AND INTEREST</u>				
41-5898-4817 P-2017 CERT OF OBLIGATIONS	77,000	79,000	79,000	81,000
41-5898-4824 INT 2022 G O REFUNDING BONDS	887,617	887,618	887,617	887,618
41-5898-4826 PRINCIPAL - 2022 PPFCO	100,000	100,000	100,000	100,000
41-5898-4828 INTEREST - 2022 PPFCO	205,600	201,600	201,600	197,600
41-5898-4832 INT 2024 COMB TAX & REV C O'S	0	0	0	309,866
41-5898-4837 INT - 2017 CERT. OF OBLIGATIONS	56,835	54,495	54,495	52,095
41-5898-4899 FISCAL AGENT FEES	5,730	0	5,200	4,800
41-5898-6113 P - 2012 LMT TAX REFUNDING BONDS	162,360	158,400	158,400	179,520
41-5898-6115 P -2015 CERT. OF OBLIGATIONS	180,000	190,000	190,000	195,000
41-5898-6613 INT-2012 LIMITED TAX REF. BONDS	11,902	7,347	7,347	2,549
41-5898-6615 INT - 2015 CERT. OF OBLIGATIONS	133,075	125,676	64,738	117,976
TOTAL DEBT SERVICE PRINCIPAL AND INTEREST	<u>1,820,119</u>	<u>1,804,136</u>	<u>1,748,396</u>	<u>2,128,024</u>
<u>OTHER SERVICE & CHARGES</u>				
41-5995-4595 BANK SERVICE CHARGES	173	0	316	0
TOTAL OTHER SERVICE & CHARGES	<u>173</u>	<u>0</u>	<u>316</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>1,820,292</u></u>	<u><u>1,804,136</u></u>	<u><u>1,748,712</u></u>	<u><u>2,128,024</u></u>



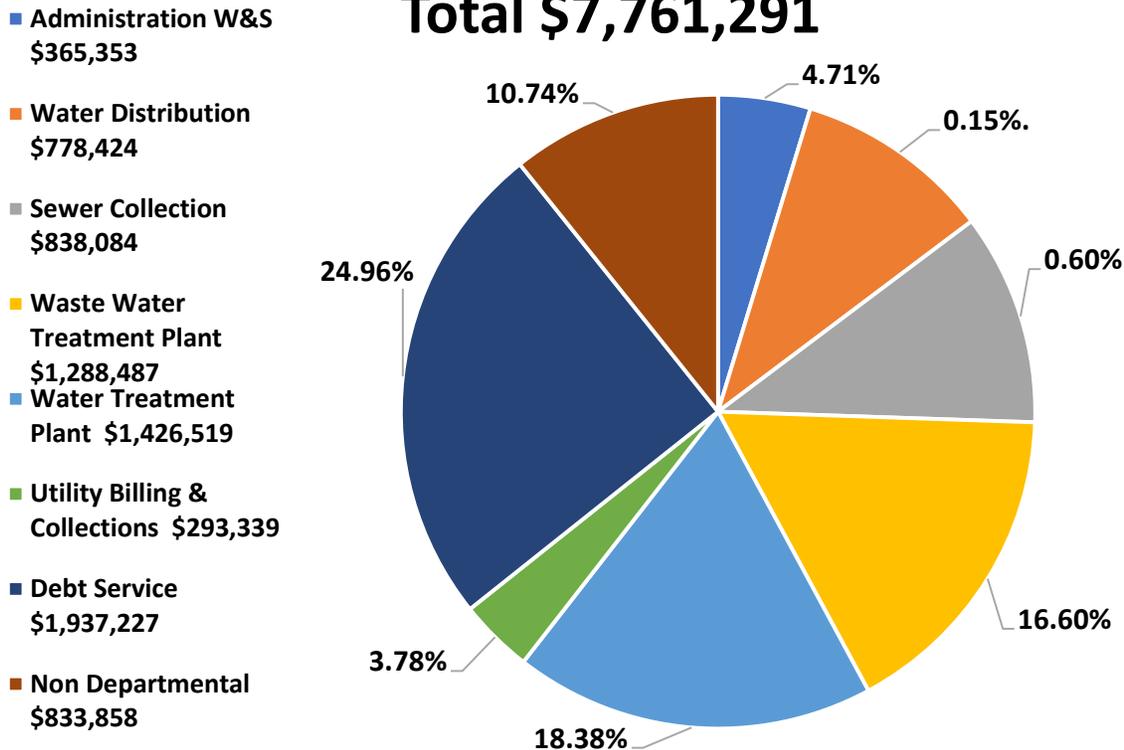
WATER AND SEWER FUND

The Water and Sewer Fund is used to account for water and wastewater service revenue and expenses. All activities associated with the delivery of treated water and the collection of wastewater including: operations, maintenance, billing & collections and system administration are included in this fund. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

Water & Sewer Summary of Revenues Total \$7,761,330



Summary of Expenditures Total \$7,761,291



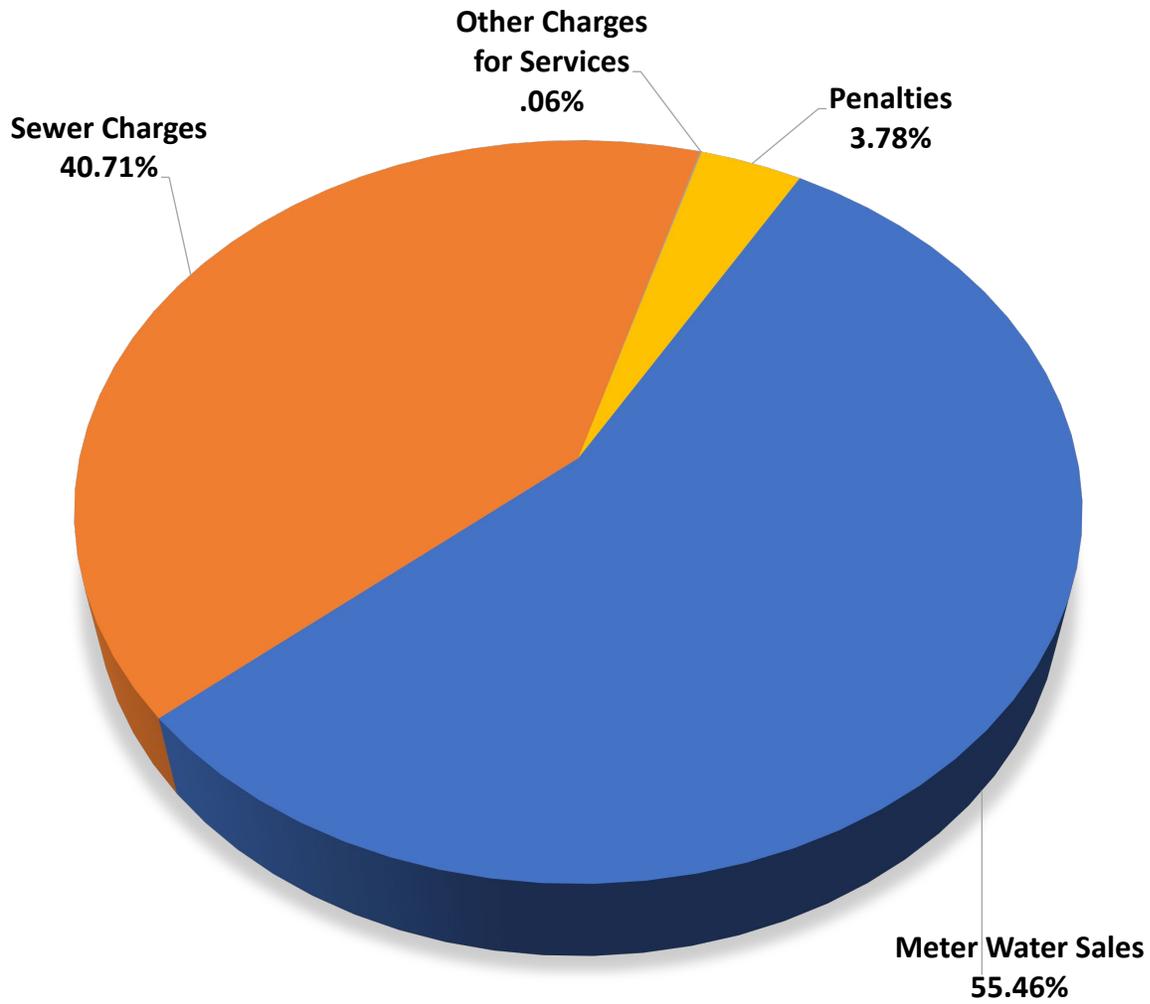
CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY OF EXPNEDITURES

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	PROJECTED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2023-2024
<u>REVENUE SUMMARY</u>				
INTERGOVERNMENTAL REVENUES	93,566	0	0	0
CHARGES FOR CURRENT SERVICES	7,169,443	7,130,049	6,583,991	7,703,741
RENTALS	11,039	11,003	11,260	11,389
MISCELLANEOUS	40,641	39,250	41,044	46,200
CONTRIBUTIONS	286,086	0	0	0
TOTAL REVENUES	7,600,775	7,180,302	6,636,295	7,761,330
<u>EXPENDITURE SUMMARY</u>				
ADMINISTRATION WATER & SEWER	457,764	433,456	373,297	365,353
WATER DISTRIBUTION	713,299	731,371	709,985	778,424
SEWER COLLECTION	626,997	630,286	655,190	838,084
WASTE WATER TREATMENT PLANT	1,328,587	1,120,755	1,207,505	1,288,487
WATER TREATMENT PLANT	1,665,388	1,497,054	1,667,471	1,426,519
UTILITY BILLING & COLLECTIONS	332,133	285,146	267,420	293,339
DEBT SERVICE	475,137	1,676,590	1,546,211	1,937,227
TRANSFERS TO OTHER FUNDS	0	0	100,000	0
NON DEPARTMENTAL	3,047,293	805,644	761,190	833,858
TOTAL EXPENDITURES	8,646,599	7,180,302	7,288,268	7,761,291
REVENUES OVER/(UNDER) EXPENDITURES	<u>(1,045,824)</u>	<u>0</u>	<u>(651,973)</u>	<u>39</u>

Water & Sewer Fund Revenues Fiscal Year 2024-2025



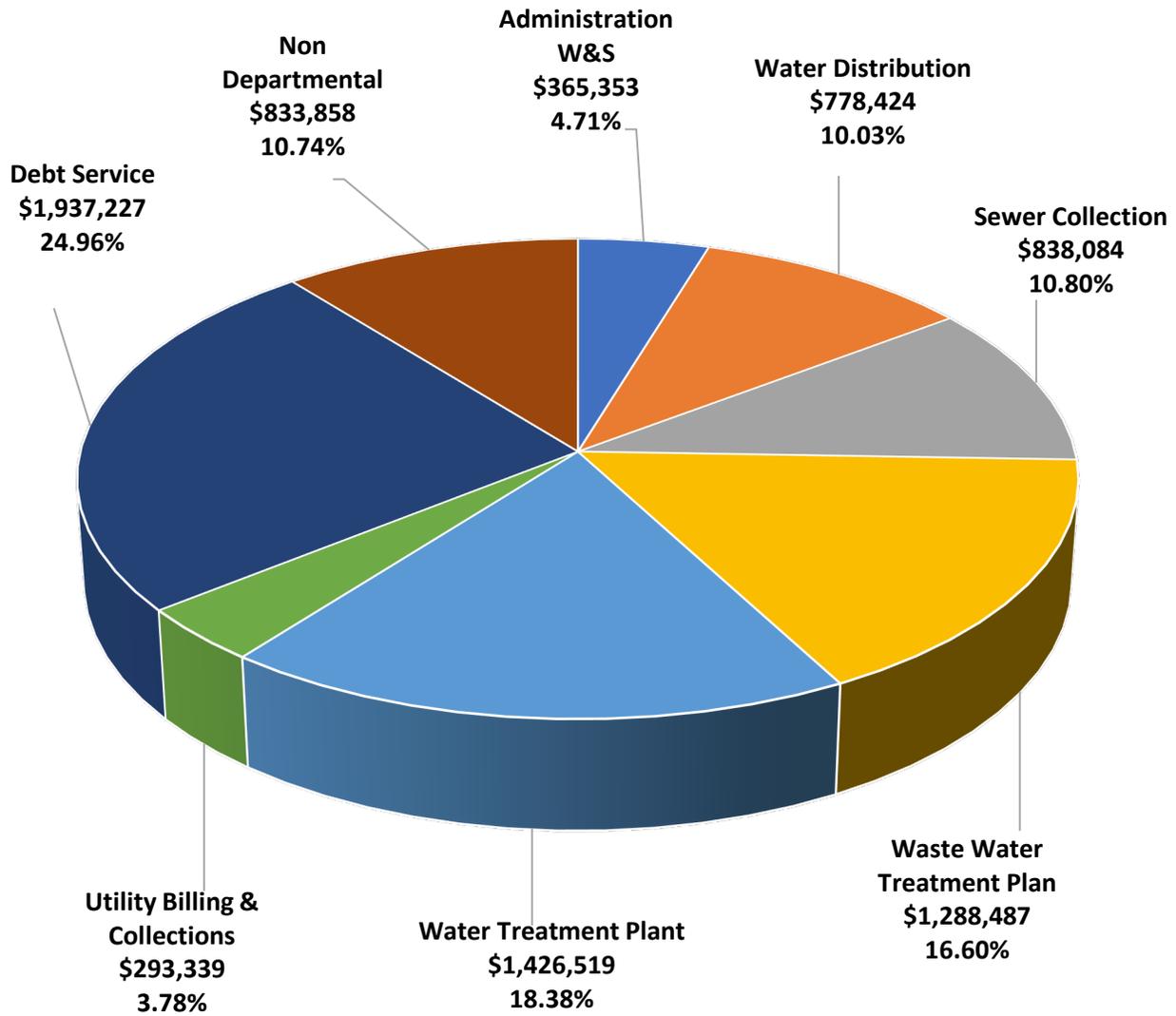
CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>INTERGOVERNMENTAL REVENUES</u>				
51-4030-3901 TXDOT 493 PROJECT	93,566	0	0	0
TOTAL INTERGOVERNMENTAL REVENUES	<u>93,566</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>CHARGES FOR CURRENT SERVICES</u>				
51-4040-3607 METER WATER SALES	3,817,242	3,972,827	3,499,131	4,172,827
51-4040-3609 SEWER CHARGES	2,395,083	2,528,651	2,363,145	2,821,339
51-4040-3618 SEWER CHARGERS BY NORTH ALAMO	239,900	244,765	222,684	259,555
51-4040-3645 PENALTY CHARGES-DELQ ACCTS	59,502	62,598	74,908	65,550
51-4040-3650 WATER ACCESS FEES	23,500	16,500	55,400	54,400
51-4040-3652 WATER METER TAP FEES - INSIDE	47,675	45,000	47,450	45,000
51-4040-3655 SEWER ACCESS FEES	389,985	40,000	66,600	50,000
51-4040-3660 LATE PENALTY CHARGE	206,927	211,208	246,473	225,570
51-4040-3663 EXCAVATION FEES	12,575	4,500	3,125	4,500
51-4040-3669 SEWER LINE JETTING	3,950	4,000	5,075	5,000
51-4040-3699 WATER & SEWER BAD DEBT PROV.	(26,898)	0	0	0
TOTAL CHARGES FOR CURRENT SERVICES	<u>7,169,443</u>	<u>7,130,049</u>	<u>6,583,991</u>	<u>7,703,741</u>
<u>RENTALS</u>				
51-4041-3666 WATER TOWER RENTAL	11,039	11,000	11,260	11,389
TOTAL RENTALS	<u>11,039</u>	<u>11,000</u>	<u>11,260</u>	<u>11,389</u>
<u>MISCELLANEOUS</u>				
51-4060-3603 LATE PENALTY CHARGE	0	0	(1,256.89)	0
51-4060-3617 INTEREST INCOME	444	500	78	100
51-4060-3636 CASH SHORT/OVER	95	0	31	0
51-4060-3640 INTEREST INC-LOGIC	23146	33250	35820	40000
51-4060-3690 MISCELLANEOUS INCOME	16281	5000	5397	5500
51-4060-3992 NSF FEE	675	500	975	600
TOTAL MISCELLANEOUS	<u>40641</u>	<u>39250</u>	<u>41044</u>	<u>46200</u>
<u>CONTRIBUTIONS</u>				
51-4080-3901 CAPITAL CONTRIBUTIONS	286,086	0	0	0
TOTAL CONTRIBUTIONS	<u>286,086</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>7,600,775</u></u>	<u><u>7,180,299</u></u>	<u><u>6,636,295</u></u>	<u><u>7,761,330</u></u>

Water & Sewer Fund Expenses by Category Fiscal Year 2024-2025



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 51 WATER AND SEWER

<u>DEPARTMENTS</u>	<u>PERSONNEL SERVICES</u>	<u>SUPPLIES & MATERIALS</u>	<u>PROPERTY & INFRAST.</u>	<u>EQUIP. RENTAL & REPAIRS</u>	<u>OTHER SERVICES & CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TOTAL BUDGET</u>
5660 ADMINISTRATION W & S	275,385	53,388	17,000	3,100	12,480	4,000	0	365,353
5600 WATER DISTRIBUTION	392,674	125,400	188,400	38,050	8,900	25,000	0	778,424
5610 SEWER COLLECTION	344,901	37,635	267,000	41,350	47,198	100,000		838,084
5620 WASTE WATER TREATMNT PLANT	192,028	87,660	8,400	260,100	740,299	0	0	1,288,487
5640 WATER TREATMENT PLANT	348,739	578,330	199,400	81,800	218,250	0	0	1,426,519
5680 UTILITY BILLING & COLLECTIONS	185,789	52,950	15,000	15,800	7,300	16,500	0	293,339
5688 DEBT SERVICE	0	0	0				1,937,227	1,937,227
NON DEPARTMENTAL	0	0	0		833,858			833,858
TOTAL EXPENDITURES	1,739,516	935,363	695,200	440,200	1,868,285	145,500	1,937,227	7,761,291

Department : Utility Administration

Service Area Description

The City of Donna Utility Administration Department is responsible for managing the City's Water resources, including operating and maintaining the water and wastewater treatment distribution system along with the coordination of water and wastewater improvement programs.



Mission & Services

- Maintaining the public's health, safety, and welfare through a well-trained and dedicated staff.
- Maintaining / enhancing customer service and citizen satisfaction.
- Continuing to propose improvements to the City Water Plant.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	3	3	2	2
Part-time	0	0	0	0
Department Total:	3	3	2	2

Objectives & Performance Measures

- To continue improving customer service relations
- To advertise and educate on the use of the Utility Mobile Pay Application.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Number of CCR Reports Mailed	1	1	1	1

Goals:

- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant, Sewer Plant, Waste Water Treatment Plant.
- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY ADMINISTRATION

FUND: 51 WATER & SEWER

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
51-5661-4101 SALARIES AND WAGES	263,999	268,446	236,154	211,534
51-5661-4103 OVERTIME	3,634	4,000	2,273	4,000
51-5661-4104 HEALTH/DENTAL/LIFE INSURANCE	21,092	22,068	16,177	14,672
51-5661-4105 TMRS CONTRIBUTION	28,918	29,424	24,111	25,627
51-5661-4106 SOCIAL SECURITY & MEDICARE TAX	20,079	20,842	17,959	16,488
51-5661-4107 WORKERS' COMPENSATION INS	570	956	709	2,830
51-5661-4108 STATE UNEMPLOYMENT TAX	41	270	236	234
51-5661-4113 LONGEVITY	0	0	365	0
TOTAL PERSONNEL SERVICES	338,333	346,006	297,986	275,385
<u>SUPPLIES & MATERIALS</u>				
51-5662-4201 POSTAGE AND DELIVERY SERVICES	307	500	601	1,000
51-5662-4203 WEARING APPAREL	540	800	387	1,025
51-5662-4204 FUEL AND LUBRICANTS	24,383	15,000	18,568	17,000
51-5662-4205 SMALL TOOLS AND EQUIPMENT	548	-	757	5,300
51-5662-4212 OFFICE SUPPLIES	3,611	8,700	3,818	2,774
51-5662-4213 JANITORIAL SUPPLIES	8,425	9,000	7,073	11,065
51-5662-4217 OTHER SUPPLIES	13,012	-	16,422	1,800
51-5662-4220 MEALS/REFRESHMENT SUPPLIES	7,266	5,000	6,682	10,120
51-5662-4230 OFFICE EQUIPMENT / FURNITURE	7,428	4,000	1,897	3,304
TOTAL SUPPLIES & MATERIALS	65,518	43,000	56,204	53,388
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5663-4302 BUILDING MAINTENANCE	35,295	19,000	1,590	17,000
TOTAL PROPERTY & INFRASTRUCTURE	35,295	19,000	1,590	17,000
<u>MAINTENANCE & REPAIRS</u>				
51-5664-4402 MAINTENANCE -SMALL EQUIPMENT	0	5,300	5,207	0
51-5664-4405 OFFICE EQUIPMENT MAINTENANCE	699	0	243	0
51-5664-4407 VEHICLE MAINTENANCE	1,675	2,000	596	3,100
TOTAL MAINTENANCE & REPAIRS	2,374	7,300	6,046	3,100
<u>OTHER SERVICE & CHARGES</u>				
51-5665-4501 TELECOMMUNICATION SERVICES	2,094	3,000	2,081	3,480
51-5665-4504 TRAVEL AND/OR TRAININGS	1,007	5,500	506	950
51-5665-4505 UTILITY SERVICES	7,438	8,000	7,614	8,000
51-5665-4511 MEMBERSHIPS & SUBSCRIPTIONS	6,299	150	120	50
51-5665-4590 MISCELLANEOUS EXPENDITURES	(594)	1,500	1,151	0
TOTAL OTHER SERVICE & CHARGES	16,244	18,150	11,472	12,480
<u>CAPITAL OUTLAY</u>				
51-5666-4601 COMPUTER EQUIP/SURACE HUB	0	0	0	4,000
TOTAL CAPITAL OUTLAY	0	0	0	4,000
TOTAL UTILITY ADMINISTRATION	457,765	433,456	373,297	365,353

Department : Water Distribution

Service Area Description

The City of Donna Water Distribution Department is responsible for the maintenance, construction, and upkeep of the City's Water Distribution services.



Mission & Services

- To service and maintain the water distribution process for the City of Donna.
- To maintain approximately 50 miles of water lines and 2 elevated storage tanks.
- To service and repair all water lines, water taps, and other related duties.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	6	6	6	6
Part-time	0	0	0	0
Department Total:	6	6	6	6

Objectives & Performance Measures

- To continue repairing City water lines to better maintain pressure and volume reducing any interruptions to all citizens.
- To continue adding gate valves to water lines in areas that are difficult to isolate during water line breaks.
- To continue improving customer service relations.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Total number of Water Mains Repaired (Leaks)	282	243	252	247
Total number of Sewer Backups Resolved	370	344	357	348
Total number of Water Meters Replaced	155	128	139	190

Goals:

- To repair at least three critical sanitary manholes in an effort to improve flow in the Water Collection system.
- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: WATER DISTRIBUTION

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
51-5601-4101 SALARIES AND WAGES	235,701	243,926	276,114	254,591
51-5601-4103 OVERTIME	43,402	35,000	46,285	32,000
51-5601-4104 HEALTH/DENTAL/LIFE INSUANCE	41,265	44,070	38,424	44,016
51-5601-4105 TMRS CONTRIBUTION	33,529	30,124	32,416	34,076
51-5601-4106 SOCIAL SECURITY & MEDICARE TAX	21,397	21,338	24,639	21,924
51-5601-4107 WORKERS' COMPENSATION INS.	9,299	10,744	7,967	5,365
51-5601-4108 STATE UNEMPLOYMENT TAX	54	540	702	702
51-5601-4113 LONGEVITY	0	0	538	0
TOTAL PERSONNEL SERVICES	384,648	385,742	427,085	392,674
<u>SUPPLIES & MATERIALS</u>				
51-5602-4203 WEARING APPAREL	3,746	4,999	3,916	3,480
51-5602-4204 FUEL AND LUBRICANTS	20,728	15,000	14,287	15,000
51-5602-4205 SMALL TOOLS & EQUIPMENT	33,839	25,000	23,539	20,300
51-5602-4217 OTHER SUPPLIES	1,645	1,000	1,365	1,620
51-5602-4231 MINOR EQUIPMENT	0	1,000	6,478	0
51-5602-4238 METERS	88,641	50,000	8,720	75,000
51-5602-4275 FIRE HYDRANTS	0	8,508	0	10,000
TOTAL SUPPLIES & MATERIALS	148,598	105,507	58,305	125,400
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5603-4302 BUILDING MAINTENANCE	9,195	4,500	5,525	25,000
51-5603-4308 WATER DISTRIBUTION MAINTENANCE	127,504	162,289	153,525	160,900
51-5603-4375 FIRE HYDRANT REPAIRS	0	10,000	0	2,500
TOTAL PROPERTY & INFRASTRUCTURE	136,699	176,789	159,050	188,400
<u>MAINTENANCE & REPAIRS</u>				
51-5604-4402 MAINTENANCE SMALL EQUIPMENT	5,368	10,000	8,406	8,300
51-5604-4406 MAINTENANCE HEAVY EQUIPMENT	14,299	13,500	16,003	14,500
51-5604-4407 MOTOR VEHICLE MAINTENANCE	20,339	13,500	15,017	15,250
TOTAL MAINTENANCE & REPAIRS	40,006	37,000	39,426	38,050
<u>OTHER SERVICE & CHARGES</u>				
51-5605-4501 TELECOMMUNICATION SERVICES	2,152	3,000	1,665	3,000
51-5605-4504 TRAVEL AND/ OR TRAININGS	1,091	1,000	0	900
51-5605-4505 UTILITY SERVICES	105	500	113	500
51-5605-4526 OTHER PROFESSIONAL SERVICES	0	0	7,500	4,500
TOTAL OTHER SERVICE & CHARGES	3,348	4,500	9,278	8,900
<u>CAPITAL OUTLAY</u>				
51-5606-4613 WATER LINES	0	15,000	0	20,000
51-5606-4617 MOTOR VEHICLE	0	321	0	0
51-5606-4633 LAND	0	0	15,000	0
51-5606-4637 ELEVATED STORAGE TANK	0	6,512	1,841	5,000
TOTAL CAPITAL OUTLAY	0	21,833	16,841	25,000
TOTAL WATER DISTRIBUTION	713,298	731,371	709,985	778,424

Department : Sewer Collection

Service Area Description

The City of Donna Sewer Collection Department is responsible for the maintenance, construction, and upkeep of the City's Sewer Collection services.



Mission & Services

- To service and maintain the City's Sewer Collection process for the City of Donna.
- To maintain approximately 40 miles of sanitary sewer lines.
- To maintain any construction of sewer lines, manholes, and other related duties.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	4	4	4	4
Part-time	0	0	0	0
Department Total:	4	4	4	4

Objectives & Performance Measures

- To continue repairing City sewer lines in order to minimize interruptions of services to customers.
- To continue improving customer service relations.
- To clean and vacuum sanitary sewer lines and lift station wells, to inspect collection system and manholes for stoppages and jet sewer services inside city limits to prevent backups.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Total number of Sewer Backups resolved	375	344	346	348

Goals:

- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To cross train within department.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: SEWER COLLECTION

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
51-5611-4101 SALARIES AND WAGES	191,934	194,643	227,443	209,521
51-5611-4103 OVERTIME	39,287	30,000	62,521	50,000
51-5611-4104 HEALTH/DENTAL/LIFE INSURANCE	25,012	29,387	26,303	29,344
51-5611-4105 TMRS CONTRIBUTION	24,775	24,261	28,698	30,857
51-5611-4106 SOCIAL SECURITY	17,270	17,185	22,112	19,853
51-5611-4107 WORKERS COMPENSATION INS.	6,272	8,653	6,416	4,858
51-5611-4108 STATE UNEMPLOYMENT TAX	50	360	469	468
51-5611-4113 LONGEVITY	0	0	308	0
TOTAL PERSONNEL SERVICES	304,600	304,489	374,270	344,901
<u>SUPPLIES & MATERIALS</u>				
51-5612-4203 WEARING APPAREL	1,277	3,000	1,941	2,460
51-5612-4204 FUEL AND LUBRICANTS	6,000	7,000	7,687	5,000
51-5612-4205 SMALL TOOLS & EQUIPMENT	5,907	5,200	6,205	13,175
51-5612-4231 MINOR EQUIPMENT	0	110	0	17,000
TOTAL SUPPLIES & MATERIALS	13,184	15,310	15,833	37,635
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5613-4308 SEWER LINE MAINTENANCE	202,768	101,097	101,603	150,000
51-5613-4315 MANHOLE MAINTENANCE	29,912	66,000	59,924	117,000
TOTAL PROPERTY & INFRASTRUCTURE	232,680	167,097	161,527	267,000
<u>MAINTENANCE & REPAIRS</u>				
51-5614-4402 MAINTENANCE SMALL EQUIPMENT	1,089	2,000	1,791	2,500
51-5614-4406 MAINTENANCE HEAVY EQUIPMENT	7,121	15,000	11,790	18,000
51-5614-4407 VEHICLE MAINTENANCE	21,778	18,000	11,615	20,850
TOTAL MAINTENANCE & REPAIRS	29,988	35,000	25,196	41,350
<u>OTHER SERVICE & CHARGES</u>				
51-5615-4501 TELECOMMUNICATION SERVICES	931	1,500	940	1,300
51-5615-4504 TRAVEL AND/OR TRAINING	166	1,500	610	450
51-5615-4505 UTILITY SERVICES	45,448	38,500	43,732	45,448
TOTAL OTHER SERVICE & CHARGES	46,545	41,500	45,282	47,198
<u>CAPITAL OUTLAY</u>				
51-5616-4613 SEWER LINES	0	20,000	5,248	50,000
51-5616-4625 MACHINE & EQUIPMENT	0	11,890	11,890	-
51-5616-4645 MANHOLE REPLACEMENTS	0	35,000	15,945	50,000
TOTAL CAPITAL OUTLAY	0	66,890	33,083	100,000
TOTAL SEWER COLLECTION	626,997	630,286	655,190	838,084

Department : Waste Water Treatment

Service Area Description

The City of Donna Waste Water Department is responsible for the operation and maintenance of the City Wastewater Plant and all the life stations that pump the raw sewage to the treatment plant via City collection system.



Mission & Services

- Operating and maintaining the Wastewater Treatment Facility and City Lift Stations to provide proper treatment of raw sewage as required by the Environmental Protection Agency (EPA) and the Texas Commission on Environment Quality (TCEQ).
- Providing trainings for supervisors and subordinates.
- Implementing the Master Plan for the Wastewater Treatment Plant and Lift Stations in an effort to improve existing structures, to renovate, and to rehabilitate.
- Assuring that collection of permit sampling are properly collected, packaged, and submitted.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	3	3	2	3
Part-time	0	0	0	0
Department Total:	3	3	2	3

Objectives & Performance Measures

- To improve on the upkeep of maintenance on plant equipment and lift stations while maintaining proper documentation.
- To maintain a highly trained and capable staff for operations.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of estimated gallons treated	555,500,000	511,115,000	511,122,000	580,000,000
Number of total routine quality samples collected	815	820	830	840

Goals:

- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water and Waste Water Treatment Plants.
- To improve the quality of wastewater by optimizing sanitary lift station run times, thereby providing a fresher waste water plant influent.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system

CITY OF DONNA, TEXAS

DEPARTMENT: WASTE WATER TREATMENT PLANT

FUND: 51 WATER & SEWER

	PRIOR YR ACTUAL <u>2022-2023</u>	AMENDED BUDGET <u>2023-2024</u>	ESTIMATED REV/EXP <u>2023-2024</u>	CITY COUNCIL APPROVED <u>2024-2025</u>
<u>PERSONNEL SERVICES</u>				
51-5621-4101 SALARIES AND WAGES	134,432	148,031	144,794	124,746
51-5621-4103 OVERTIME	17,946	20,000	14,706	15,000
51-5621-4104 HEALTH/DENTAL/LIFE INSURANCE	15,644	22,041	17,755	22,008
51-5621-4105 TMRS CONTRIBUTION	16,429	18,147	10,915	16,616
51-5621-4106 SOCIAL SECURITY & MEDICARE	11,956	12,854	12,203	10,691
51-5621-4107 WORKERS COMPENSATION INS.	5,201	6,473	4,800	2,616
51-5621-4108 STATE UNEMPLOYMENT TAX	47	270	354	351
51-5621-4113 LONGEVITY	0	0	19	0
51-5621-4115 LICENSES	111	0	0	0
TOTAL PERSONNEL SERVICES	<u>201,766</u>	<u>227,816</u>	<u>205,546</u>	<u>192,028</u>
<u>SUPPLIES & MATERIALS</u>				
51-5622-4203 WEARING APPAREL	1,709	2,089	1,700	2,610
51-5622-4204 FUEL AND LUBRICANTS	3,890	3,000	2,989	3,000
51-5622-4205 SMALL TOOLS & EQUIPMENT	13,387	8,000	8,406	15,700
51-5622-4206 CHEMICALS	49,583	42,200	46,726	57,000
51-5622-4212 OFFICE SUPPLIES	600	2,250	819	2,950
51-5622-4213 JANITORIAL SUPPLIES	4,762	5,000	2,955	4,900
51-5622-4217 OTHER SUPPLIES	409	0	0	0
51-5622-4220 MEALS/REFRESHMENT SUPPLIES	1,077	1,000	1,150	1,500
TOTAL SUPPLIES & MATERIALS	<u>75,417</u>	<u>63,539</u>	<u>64,745</u>	<u>87,660</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5623-4302 BUILDING MAINTENANCE	3,085	3,000	3,636	6,400
51-5623-4311 GROUNDS MAINTENANCE & REPAIRS	3,401	0	0	2,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>6,486</u>	<u>3,000</u>	<u>3,636</u>	<u>8,400</u>
<u>MAINTENANCE & REPAIRS</u>				
51-5624-4402 MAINT & REPAIRS - SMALL EQUIPMENT	8,024	5,000	7,813	7,100
51-5624-4406 EQUIPMENT REPAIRS	231,471	226,500	299,009	250,000
51-5624-4407 VEHICLE MAINTENANCE & REPAIRS	1,578	2,000	1,028	3,000
TOTAL MAINTENANCE & REPAIRS	<u>241,073</u>	<u>233,500</u>	<u>307,849</u>	<u>260,100</u>
<u>OTHER SERVICE & CHARGES</u>				
51-5625-4501 TELECOMMUNICATION SERVICES	1,948	2,000	1,807	2,000
51-5625-4504 TRAVEL AND/OR TRAINING	1,240	1,500	1,226	2,700
51-5625-4505 UTILITY SERVICES	375,452	330,000	370,466	375,452
51-5625-4506 SEWER PLANT SECURITY SERVICES	616	2,000	795	0
51-5625-4510 TCEQ PERMIT-WASTEWATER FACILITY	100	45,000	321	45,000
51-5625-4524 ENGINEERING FEES	211,113	9,000	0	25,000
51-5625-4526 OTHER PROFESSIONAL SERVICES	3,000	0	0	0
51-5625-4529 LABORATORY TESTS	29,863	25,000	41,378	35,000
51-5625-4594 SLUDGE HAULING FROM WWTP	176,703	175,000	206,913	255,147
51-5625-4596 BFI DUMPSTER-SEWER TRTMNT PLANT	3,809	3,400	2,823	0
TOTAL OTHER SERVICE & CHARGES	<u>803,845</u>	<u>592,900</u>	<u>625,729</u>	<u>740,299</u>
TOTAL WASTE WATER TREATMENT PLANT	<u>1,328,587</u>	<u>1,120,755</u>	<u>1,207,505</u>	<u>1,288,487</u>

Department : Water Treatment Plant

Service Area Description

The City of Donna Water Treatment Department is responsible for the water treatment plant ; to treat, produce, and deliver safe drinking water with an adequate supply and pressure to the City.



Mission & Services

- To collect and analyze over 15,500 chemical and bacteriological water quality tests to assure a safe drinking water supply as mandated by the Texas Commission on Environment Quality, TCEQ.
- To maintain and repair all structures and equipment to ensure proper plant operations.
- To monitor, record, and submit monthly operating reports to local, state, and federal agencies.
- To collect and submit lead/copper, bacteriological, THM, HAA5, TOC, UCMR3, and other TCEQ and EPA required samples to state certified labs.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Full-time	5	5	5	4
Part-time	0	0	0	0
Department Total:	5	5	5	4

Objectives & Performance Measures

- To continue to operate the facility within the rules and guidelines established by the TCEQ and EPA.
- To continue to closely monitor and track the amount of water being purchased from the Donna Irrigation District.

Performance Indicators	Actual	Budget	Actual	Budget
	2022-2023	2023-2024	2023-2024	2024-2025
Number of Accounts Billed Monthly	5,875	5,670	5,762	6,000
Number of Water Disconnect Notices mailed Monthly	1,615	1,470	1,370	1,200
Number of Request for Work Orders (Annually)	5,820	4,666	4,772	4,900

Goals:

- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: WATER TREATMENT PLANT

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
51-5641-4101 SALARIES AND WAGES	215,186	242,780	266,189	232,682
51-5641-4103 OVERTIME	26,141	25,000	35,899	30,000
51-5641-4104 HEALTH/DENTAL/LIFE INSURANCE	33,711	36,734	31,268	29,344
51-5641-4105 TMRS CONTRIBUTION	25,612	28,920	29,980	31,233
51-5641-4106 SOCIAL SECURITY & MEDICARE	17,781	20,485	22,697	20,095
51-5641-4107 WORKERS COMPENSATION INS.	6,760	10,315	7,649	4,917
51-5641-4108 STATE UNEMPLOYMENT TAX	49	450	695	468
51-5641-4113 LONGEVITY	0	0	327	0
51-5641-4115 LICENSES	580	0	0	0
TOTAL PERSONNEL SERVICES	325,819	364,684	394,703	348,739
<u>SUPPLIES & MATERIALS</u>				
51-5642-4203 WEARING APPAREL	1,540	3,465	1,674	7,100
51-5642-4204 FUEL AND LUBRICANTS	1,572	2,500	1,309	2,500
51-5642-4205 SMALL TOOLS AND EQUIPMENT	5,090	7,000	12,579	20,330
51-5642-4206 CHEMICALS	422,048	329,200	463,436	360,000
51-5642-4209 RAW WATER PURCHASED	151,402	145,000	127,571	180,000
51-5642-4212 OFFICE SUPPLIES	4,666	3,650	241	1,900
51-5642-4213 JANITORIAL SUPPLIES	3,416	3,000	3,742	5,000
51-5642-4220 MEALS/REFRESHMENT SUPPLIES	1,645	1,000	897	1,500
TOTAL SUPPLIES & MATERIALS	591,379	494,815	611,448	578,330
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5643-4302 BUILDING MAINTENANCE	10,991	26,750	25,673	14,400
51-5643-4310 WATER PLANT MAINT & REPAIRS	453,211	287,847	280,738	185,000
51-5643-4315 SLUDGE REMOVAL	6,102	4,153	4,153	0
TOTAL PROPERTY & INFRASTRUCTURE	470,305	318,750	310,564	199,400
<u>MAINTENANCE & REPAIRS</u>				
51-5644-4402 MAINTENANCE & REPAIRS SMALL EQ.	57,155	75,000	88,300	77,500
51-5644-4407 VEHICLE MAINTENANCE & REPAIRS	2,131	5,000	2,951	4,300
TOTAL MAINTENANCE & REPAIRS	59,286	80,000	91,251	81,800
<u>OTHER SERVICE & CHARGES</u>				
51-5645-4501 TELECOMMUNICATION SERVICES	25,140	30,000	23,661	27,000
51-5645-4504 TRAVEL AND/OR TRAININGS	887	1,500	991	2,250
51-5645-4505 UTILITY SERVICES	130,862	95,000	125,748	131,000
51-5645-4510 TCEQ WATER SYSTEM FEES	26,553	30,000	27,712	30,000
51-5645-4511 MEMBERSHIP DUES, SUBCRIPTIONS	450	375	375	0
51-5645-4518 RENTS & LEASES	5,955	6,000	0	3,000
51-5645-4526 OTHER PROFESSIONAL SERVICES	3,000	0	6,000	0
51-5645-4529 LABORATORY TESTS	24,091	25,000	23,965	25,000
51-5645-4596 DUMPSTER-WATER TREATMENT PLANT	1,661	1,680	1,805	0
TOTAL OTHER SERVICE & CHARGES	218,599	189,555	210,256	218,250
<u>CAPITAL OUTLAY</u>				
51-5646-4650 WATER PLANT IMPROVEMENTS	0	49,250	49,250	0
TOTAL CAPITAL OUTLAY	0	49,250	49,250	0
TOTAL WATER TREATMENT PLANT	1,665,388	1,497,054	1,667,471	1,426,519

Department : Utility Billing & Collections

Service Area Description

The City of Donna Utility Billing Department is responsible for billing customers for their water usage and for collecting and disconnecting water accounts due to non-payment.



Mission & Services

- To maintenance over 5,000 water meter accounts.
- To maintain/enhance customer service and citizen satisfaction.
- To identify and respond to clay sewer line problems reported by citizens.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	4	3	3	3
Part-time	1	0	0	0
Department Total:	5	3	3	3

Objectives & Performance Measures

- To continue improving customer service relations.
- To advertise and educate on the use of the Mobile Pay Application.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Number of Accounts Billed Monthly	5,875	5,670	5,762	6,000
Number of Water Disconnect Notices mailed Monthly	1,615	1,470	1,370	1,200
Number of Request for Work Orders (Annually)	5,820	4,666	4,772	4,900

Goals:

- To implement ACH electronic transactions with utility customers.
- To maintain a highly trained and capable staff for operations.
- To continue cross training within department.

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY BILLING COLLECTIONS

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>PERSONNEL SERVICES</u>				
51-5681-4101 SALARIES AND WAGES	172,235	135,117	139,221	131,521
51-5681-4103 OVERTIME	5,613	5,000	2,691	5,000
51-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	28,628	22,038	20,888	22,008
51-5681-4105 TMRS RETIREMENT CONTRIBUTION	19,383	15,133	14,171	16,232
51-5681-4106 SOCIAL SECURITY & MEDICARE TAX	13,244	10,719	10,476	10,444
51-5681-4107 WORKERS' COMPENSATION INS	552	492	365	233
51-5681-4108 STATE UNEMPLOYMENT TAX	58	270	349	351
51-5681-4113 LONGEVITY	0	0	77	0
TOTAL PERSONNEL SERVICES	239,713	188,769	188,237	185,789
<u>SUPPLIES & MATERIALS</u>				
51-5682-4201 POSTAGE AND DELIVERY SERVICES	33,888	31,038	39,647	35,000
51-5682-4203 WEARING APPAREL	828	2,500	548	1,500
51-5682-4205 SMALL TOOLS AND EQUIPMENT	0	0	0	1,000
51-5682-4212 OFFICE SUPPLIES	9,923	13,000	11,482	10,000
51-5682-4213 JANITORIAL SUPPLIES	1,886	1,500	611	2,200
51-5682-4217 OTHER SUPPLIES	599	4,500	1,215	1,000
51-5682-4220 MEALS/REFRESHMENT SUPPLIES	1,595	0	254	1,000
51-5682-4230 OFFICE EQUIP / FURNITURE	6,230	19,600	5,195	1,250
TOTAL SUPPLIES & MATERIALS	54,948	72,138	58,952	52,950
<u>PROPERTY & INFRASTRUCTUR</u>				
51-5683-4302 BUILDING MAINTENANCE	12,194	1,000	950	15,000
TOTAL PROPERTY & INFRASTRUCTUR	12,194	1,000	950	15,000
<u>MAINTENANCE & REPAIRS</u>				
51-5684-4402 MAINT & REPAIR-SMALL EQUIP.	0	400	325	0
51-5684-4405 OFFICE EQUIPMENT MAINT	21,435	13,839	15,280	15,800
TOTAL MAINTENANCE & REPAIRS	21,435	14,239	15,605	15,800
<u>OTHER SERVICE & CHARGES</u>				
51-5685-4501 TELECOMMUNICATION SVS	2,845	4,000	2,768	3,500
51-5685-4504 TRAVEL AND/OR TRAINING	412	3,000	0	3,000
51-5685-4505 UTILITIES	586	2,000	908	800
TOTAL OTHER SERVICE & CHARGES	3,843	9,000	3,676	7,300
<u>CAPITAL OUTLAY</u>				
51-5686-4601 OFFICE EQUIPMENT/ FURNITURE				16,500
TOTAL CAPITAL OUTLAY	0	0	0	16,500
TOTAL UTILITY BILLING & COLLECTIONS	332,134	285,146	267,420	293,339

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
51-5898-4816 AMORT 2016 INS, DIS, PREMIUM	-5,019	0	0	0
51-5898-4817 2017 BOND PREMIUM AMORTIZED	-28,635	0	0	0
51-5898-4819 P- 2019 LMT TAX REFUND BONDS	0	215,000	215,000	290,000
51-5898-4821 2019 INT LMT TAX REFUND BONDS	85,355	80,535	70,140	73,970
51-5898-4824 P-GOV CAP CORP LEASE 8943	0	0	11,011	11,393
51-5898-4825 INT -GOV CAP CORP LEASE 8943	1,146	0	(169)	395
51-5898-4826 PRIN FIRST CAP EQUIP LEASE #9	0	23,869	23,869	24,560
51-5898-4827 INT FIRST CAP EQUIP LEASING #9	3,172	2,695	1,859	2,004
51-5898-4828 P BOWES RENTAL BILLING EQUIPMENT	0	0	0	30,765
51-5898-4832 INT 2024 COMB TAX & REV C O'S	0	0	0	159,247
51-5898-6570 2017 INT CERT OF OBLIGATION	226,198	217,980	190,446	208,380
51-5898-6613 2012 INT LTD TAX REFUNDING BD	31,367	20,485	16,075	7,107
51-5898-6616 2016 INT CERT OF OBLIGATION	161,554	158,426	60,380	154,926
51-5898-6913 PRIN - 2012 LTD TAX REFUNDING	0	441,600	441,600	500,480
51-5898-6916 PRIN - 2016 CERT OF OBLIGATION	0	200,000	200,000	150,000
51-5898-6970 PRIN 2017 CERT OF OBLIGATION	0	316,000	316,000	324,000
TOTAL DEBT SERVICE P & I	475,137	1,676,590	1,546,211	1,937,227
<u>TRANSFERS OUT</u>				
51-5919-7111 TRANSFER OUT TO GENERAL FUND	0	0	100,000	0
TOTAL TRANSFERS OUT	0	0	100,000	0
<u>OTHER SERVICE & CHARGES</u>				
51-5995-4502 GENERAL LIABILITY INS & BONDS	59,056	60,000	73,459	75,000
51-5995-4522 ANNUAL INDEPENDENT AUDIT FEES	11,326	11,326	11,326	12,500
51-5995-4524 CITY ENGINEER- W/S OPERATIONS	0	45,000	0	30,000
51-5995-4545 NAWS SWR BILLING FEES	20,141	15,600	18,262	20,200
51-5995-4551 CUSTOMER SERVICE TRANSFER GF	420,000	420,000	420,000	420,000
51-5995-4593 DEPRECIATION EXPENSE	2,279,800	0	0	0
51-5995-4595 BANK SERVICE CHARGES	3,543	3,500	2,406	3,500
51-5995-4597 UTILITY 4% WATER FRANCHISE FEES	153,064	155,218	140,187	162,329
51-5995-4598 UTILITY 4% SEWER FRANCHISE FEES	100,362	95,000	95,550	110,329
TOTAL OTHER SERVICE & CHARGES	3,047,293	805,644	761,190	833,858
TOTAL NON DEPARTMENTAL	3,047,293	805,644	761,190	833,858

SOLID WASTE FUND

The **Solid Waste Fund** is used for cleanup, waste reduction, solid waste education and enforcement, and litter prevention and abatement. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 52 SOLID WASTE FUND

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>REVENUE SUMMARY</u>				
CHARGES FOR CURRENT SERVICES	327,537	358,625	350,043	2,724,301
MISCELLANEOUS	132	0	132	456
TRANSFERS IN	903,641	0	0	0
TOTAL REVENUES	1,231,310	358,625	350,176	2,724,757
<u>EXPENDITURE SUMMARY</u>				
SOLID WASTE DEPARTMENT	344,643	265,094	238,968	1,909,409
DEBT SERVICE	11,459	93,531	89,065	93,531
TRANSFER TO OTHER FUNDS	0	0	0	400,000
NON DEPARTMENTAL	32,370	0	77	321,817
TOTAL EXPENDITURES	388,472	358,625	328,111	2,724,757
REVENUES OVER/(UNDER) EXPENDITURES	842,838	0	22,065	0

Department : Solid Waste Fund

Service Area Description

The City of Donna Solid Waste Fund provides an incredible and comprehensive waste removal service to the Citizens. This department also provides businesses with waste reduction in an effort to protect, preserve, and enhance public health safety, and the physical environment. As the City grows, so do the number of pickup locations.



Mission & Services

- Promoting quality, efficient, and effective services.
- Promote new ideas and concepts in solid waste initiatives.
- Monitor and project revenues and expenditures and provide monthly reports to Director.

Personnel Summary

Personnel	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Full-time	1	1	1	9
Part-time	0	0	0	0
Department Total:	1	1	1	9

Objectives & Performance Measures

- To complete and submit Grant Applications by fiscal year end.
- To track costs and invoices on a monthly basis for reporting.
- Maintain and enforce operational and safety procedures for employees working at the center.

Performance Indicators	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025
Waste Collected in Tons	N/A	3,075	3,089	3,099
On-Demand bulk trash collection service provided within 5 working days of customer request (%).	N/A	>95%	>95%	>95%
Residential container delivery service provided within 12 working days of customer request (%).	N/A	>95%	>95%	>95%
Total number of registered customer complaints.	N/A	>40%	>40%	>95%

Goals

- To continually improve operational and safety procedures for employees working at the center.
- To improve and effectively manage solid waste to landfill.
- To maintain excellent community rating.
- To continue to reduce phone hold time, to at least have 91% of calls answered within 3 minutes.

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES	FUND: 52 SOLID WASTE FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>CHARGES FOR CURRENT SERVICES</u>				
52-4040-3401 GARBAGE SERVICE	0	0	0	2,344,298
52-4040-3403 GARBAGE NAWS	0	0	0	119,729
52-4040-3409 GARBAGE SPECIAL PICKUP	0	0	0	6,750
52-4040-3463 GARBAGE COLLECTION BAD DEBT	0	0	0	(13,000)
52-4040-3618 BRUSH COLLECTION NAWS	52,602	53,727	46,566	56,000
52-4040-3660 BRUSH COLLECTION FEE	325,140	331,233	303,477	336,859
52-4040-3663 BRUSH - BAD DEBT	(50,205)	(26,335)	0	(26,335)
TOTAL CHARGES FOR CURRENT SERVICES	327,537	358,625	350,043	2,824,301
<u>MISCELLANEOUS</u>				
52-4060-3690 MISCELLANEOUS REVENUE	132	0	132	456
TOTAL MISCELLANEOUS	132	0	132	456
<u>CONTRIBUTIONS</u>				
52-4080-3944 TRANSFERS IN 2022 PFCO'S	903,641	0	0	0
TOTAL CONTRIBUTIONS	903,641	0	0	0
TOTAL REVENUES	1,231,310	358,625	350,175	2,824,757

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 52 SOLID WASTE FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
52-5341-4101 SALARIES	107,140	90,718	91,908	473,025
52-5341-4103 OVERTIME	0	0	2,245	25,000
52-5341-4104 HEALTH,DENTAL, LIFE INSURANCE	7,474	7,356	6,591	66,024
52-5341-4105 TMRS	36,513	9,798	9,355	59,215
52-5341-4106 SOCIAL SECURITY & MEDICARE TAX	6,939	6,940	7,134	38,099
52-5341-4107 WORKERS COMPENSATION INS.	5,787	8,806	6,530	16,993
52-5341-4108 STATE UNEMPLOYMENT TAX	9	90	117	1,053
52-5341-4113 LONGEVITY	0	0	96	0
TOTAL PERSONNEL SERVICES	163,862	123,708	123,976	679,409
<u>SUPPLIES & MATERIALS</u>				
52-5342-4203 WEARING APPAREL	2,222	1,000	964	0
52-5342-4204 FUEL & LUBRICANTS	24,456	33,506	20,890	170,000
52-5342-4230 OFFICE EQUIPMENT FURNITURE	0	0	0	50,000
52-5342-4231 MINOR EQUIPMENT	13,037	6,780	7,256	0
TOTAL SUPPLIES & MATERIALS	39,715	41,286	29,111	220,000
<u>PROPERTY & INFRASTRUCTURE</u>				
52-5343-4311 GROUNDS	0	1,250	13,894	0
TOTAL PROPERTY & INFRASTRUCTURE	0	1,250	13,894	0
<u>MAINTENANCE & REPAIRS</u>				
52-5344-4406 EQUIPMENT REPAIRS	4,350	48,000	41,530	0
52-5344-4407 VEHICLE MAINTENANCE & REPAIRS	21,191	17,000	17,603	160,000
TOTAL MAINTENANCE & REPAIRS	25,541	65,000	59,133	160,000
<u>OTHER SERVICE & CHARGES</u>				
52-5345-4510 TCEQ AIR EMISSION FEES	1,827	2,000	0	0
52-5345-4511 MEMBERSHIPS & DUES	1,825	1,850	782	0
52-5345-4526 OTHER PROFESSIONAL SERVICES	93,729	13,500	741	150,000
52-5345-4528 SOLID WATE TIPPING FEES	0	0	0	700,000
52-5345-4545 NAWs BRUSH BILLING	4,375	4,500	3,862	0
52-5345-4598 ROLL OFF BINS	13,770	12,000	7,470	0
TOTAL OTHER SERVICE & CHARGES	115,526	33,850	12,854	850,000
TOTAL EXPENDITURES	344,643	265,094	238,968	1,909,409

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

FUND: 52 SOLID WASTE FUND

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>DEBT SERVICE P & I</u>				
52-5898-4819 PRIN FRST CAP LEASE TRK & BRNR	0	46,546	46,546	49,417
52-5898-4820 INT FIRST CAP LEASE TRK & BRNR	6,556	5,919	2,746	3,048
52-5898-4826 P - 1ST CAP EQUIP LEASE #9	0	36,900	36,900	37,968
52-5898-4827 INT 1ST CAP EQUIP LEASE #9	4,903	4,166	2,874	3,098
TOTAL DEBT SERVICE P & I	11,459	93,531	89,065	93,531
<u>TRANSFERS OUT</u>				
52-5919-4911 TRANSFERS TO GENERAL FUND	0	0	0	500,000
TOTAL MISCELLANEOUS	0	0	0	500,000
<u>NON DEPARTMENTAL</u>				
52-5995-4502 GENERAL LIABILITY INS & BONDS	0	0	0	125,000
52-5995-4552 CUSTOMER SVS TRANSFER GF	0	0	0	100,000
52-5995-4593 DEPRECIATION EXPENSE	32,293	0	0	0
52-5995-4595 BANK SERVICE CHARGES	77	0	77	0
52-5995-4597 FRANCHISE FEE SOLID WASTE	0	0	0	96,817
	32,370	0	77	321,817
TOTAL NON DEPARTMENTAL	388,472	358,625	328,111	2,824,757

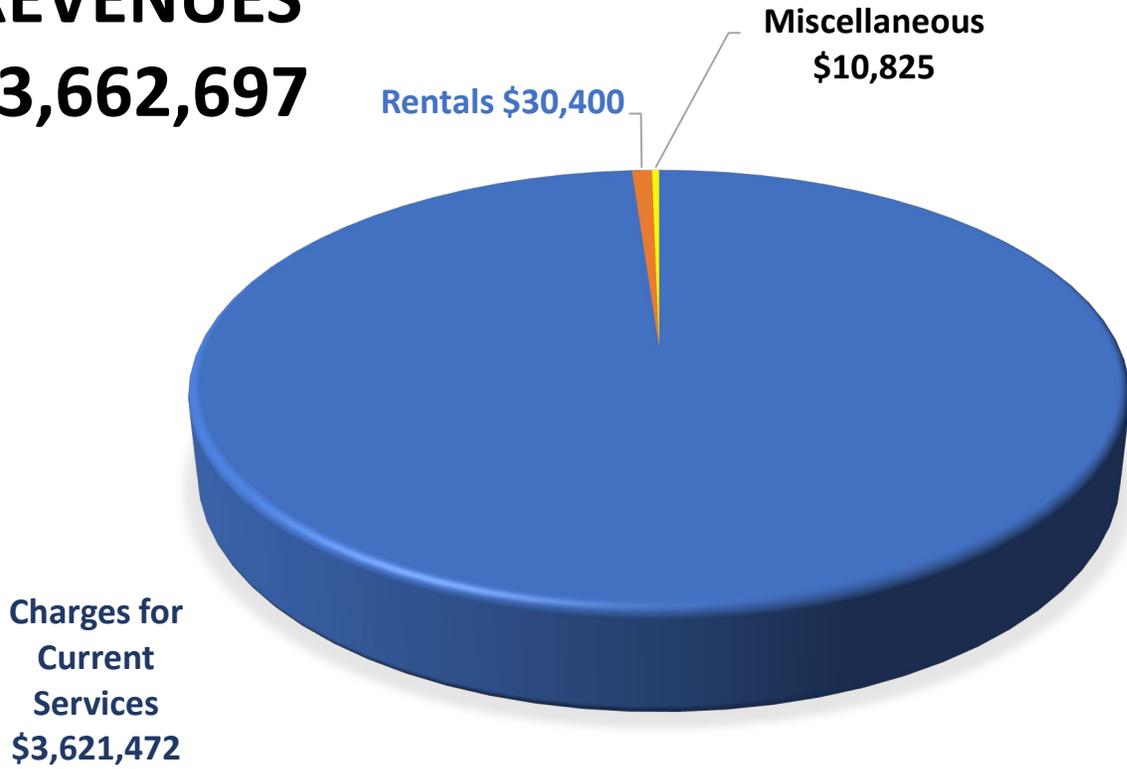


ALLIANCE INTERNATIONAL BRIDGE FUND

The **Alliance International Bridge Fund** is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

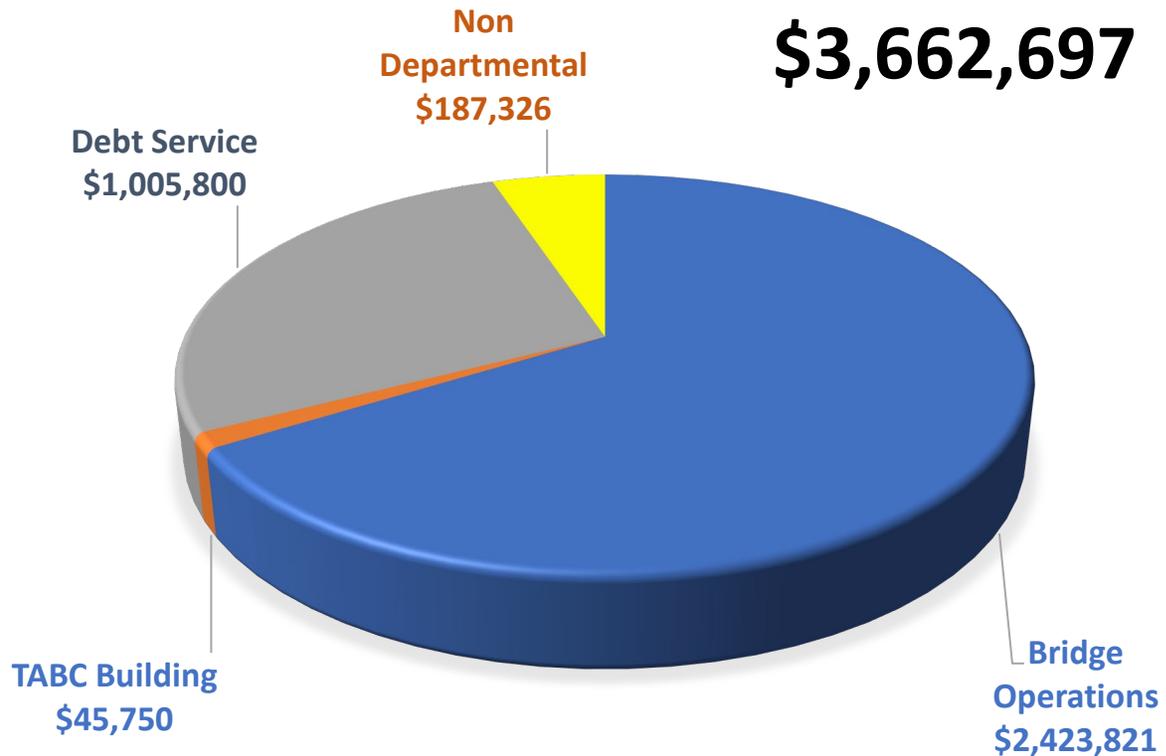
REVENUES

\$3,662,697



EXPENDITURES

\$3,662,697



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>REVENUE SUMMARY</u>				
CHARGES FOR CURRENT SERVICES	2,924,909	2,536,961	2,976,288	3,621,472
RENTALS	25,110	27,000	28,800	30,400
MISCELLANEOUS	527	0	2,925	10,825
TOTAL REVENUES	2,950,546	2,563,961	3,008,012	3,662,697
<u>EXPENDITURE SUMMARY</u>				
BRIDGE OPERATIONS	906,795	1,935,477	1,085,457	2,423,821
TABC BUILDING	760	42,000	1,349	45,750
DEBT SERVICE	0	0	(703,713)	1,005,800
TRANSFER TO OTHER FUNDS	769,839	207,158	107,158	0
NON DEPARTMENTAL	1,136,226	379,326	369,695	187,326
TOTAL EXPENDITURES	2,813,619	2,563,961	859,947	3,662,697
REVENUES OVER/(UNDER) EXPENDITURES	136,928	0	2,148,065	0



CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2022-2023	2023-2024	2023-2024	2024-2025
<u>CHARGES FOR CURRENT SERVICES</u>				
62-4040-3601 PASSENGER VEHICLE TOLLS	2,775,716	2,302,158	2,815,828	3,351,492
62-4040-3602 CAR PUSHING/PULLING TOLLS	20,720	7,200	26,670	29,660
62-4040-3603 COMMERCIAL TOLLS - TRUCKS	0	173,149	0	0
62-4040-3604 EXTRA AXLES VEHICLE TOLLS	22,192	3,600	24,524	24,926
62-4040-3606 TWO AXLE BUS TOLLS	0	40	0	0
62-4040-3608 RECREATIONAL VEHICLE TOLLS	197	100	352	400
62-4040-3620 TWO AXLE TRUCK TOLLS	124	0	2,438	0
62-4040-3621 THREE AXLE TRUCK TOLLS	0	0	13,148	59,941
62-4040-3622 FOUR AXLE TRUCK TOLLS	0	0	313	500
62-4040-3623 FIVE AXLE TRUCK TOLLS	0	0	8,268	53,603
62-4040-3624 SIX AXLE TRUCK TOLLS	0	0	0	150
62-4040-3650 BICYCLE TOLLS	156	60	147	0
62-4040-3651 PEDESTRIAN CROSSING TOLLS	267	150	415	450
62-4040-3653 MOTORCYCLE TOLLS	1,093	504	1,005	1,250
62-4040-3680 PARK & RIDE FEES	11	0	9	15
62-4040-3695 GAIN(LOSS) - PESO EXCHANGES	104,434	50,000	83,171	99,085
TOTAL CHARGES FOR CURRENT SERVICES	2,924,909	2,536,961	2,976,288	3,621,472
<u>RENTALS</u>				
62-4041-3701 RENTAL OF TABC PROPERTY	24,750	27,000	28,800	30,000
62-4041-3753 DIGITAL SIGN ADVERTISING	360	0	0	400
TOTAL RENTALS	25,110	27,000	28,800	30,400
<u>MISCELLANEOUS</u>				
62-4060-3640 INVEST INCOME-LOGIC	25	0	2765	10800
62-4060-3661 TRUST INC-BRIDGE REVENUE FUND	237	0	0	0
62-4060-3662 TRUST INC-DEBT SERVICE RES FND	0	0	0	0
62-4060-3663 TRUST INC-2007 BOND I&S FUND	0	0	0	0
62-4060-3668 TRUST INC-O&M RESERVE FUND	0	0	0	0
62-4060-3669 TRUST INC - REPLACE & REPAIR	0	0	0	0
62-4060-3680 TELLER OVER/(SHORT)	265	0	124	0
62-4060-3681 PARTNRSHIP PROPOSAL REVIEW FEE	0	0	11	0
62-4060-3682 BANK OVER SHORT-DOLLARS	0	0	0	0
62-4060-3690 MISCELLANEOUS INCOME	0	0	24	25
TOTAL MISCELLANEOUS	527	0	2925	10825
TOTAL REVENUES	2,950,546	2,563,961	3,008,012	3,662,697

Department : Bridge Operations

Service Area Description

The City International Bridge Operations Department is dedicated to ensuring a smooth and efficient experience for all travelers. Our mission revolves around timely, secure deposit, and accurate reporting of daily toll collections, guaranteeing that every journey is supported by reliable services.



Mission & Services

- We're dedicated to going above and beyond for our customers, providing a quicker and safer journey to international destinations that exceeds all expectations!
- Actively updating the "Bridge Vehicle Crossing Comparison" report and the "Traffic Hourly Analysis" daily. as this ongoing process ensures we have the most accurate and insightful data to analyze vehicle trends and traffic patterns effectively.
- Coordinating all market sales for the digital message board.
- Market the City International Bridge, EDC Shops 493, with publications to increase tourism, vehicular, and commercial truck traffic.
- Maintain excellent teamwork with federal, county, and local authorities, especially CBP.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2023-2024	Estimated 2023-2024	Budget 2024-2025
Full-Time	12	15	10	15
Part-Time	0	2	0	2
Department Total:	12	17	10	17

Objectives & Performance Measures

- To increase the efficiency of the organization with planning, preparing, and implementing policies, standards for the Bridge Department.
- To open Phase II Northbound and Southbound Expansion Commercial Project in order to increase traffic flow and revenues.
- To continue to work with departments from U.S. / Mexico to find solutions in attracting more customers.

Performance Indicators	Actual 2021-2022	Budget 2023-2024	Estimated 2023-2024	Budget 2024-2025
Number of Monthly Crossings	541,752	696,763	787,935	845,048
Total Annual Revenue	\$ 2,950,546	\$ 2,563,961	\$ 3,303,410	\$ 3,621,472
Total Through-Put Time Per Car	19 Seconds	19 Seconds	19 seconds	19 seconds

Goals

- To increase efficiency by planning, preparing, and implementing policies, standards for the Bridge Department.
- To continue to improve customer service by implementing ETC Electronic Toll System with the latest technology. Prepaid system and will accept credit cards in the future, as well as updating the axle and loop with an electronic toll system.
- To continue to increase the marketing efforts with Social Media, City Website, and advertising through the Park and Ride Digital Message Board for recruiting and retaining business in both the U.S. and Mexico.
- To continue to facilitate the Bridge Traffic Live View to all customers.

CITY OF DONNA, TEXAS

DEPARTMENT: BRIDGE OPERATIONS

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2022-2023	AMENDED BUDGET 2023-2024	ESTIMATED REV/EXP 2023-2024	CITY COUNCIL APPROVED 2024-2025
<u>PERSONNEL SERVICES</u>				
62-5681-4101 SALARIES AND WAGES	423,379	585,102	479,865	652,574
62-5681-4102 PART-TIME WAGES	1,348	34,448	0	0
62-5681-4103 OVERTIME WAGES	2,995	2,500	10,730	60,000
62-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	72,590	110,171	68,261	124,712
62-5681-4105 TMRS CONTRIBUTION	3,730	67,181	49,407	84,725
62-5681-4106 SOCIAL SECURITY & MEDICARE TAX	32,241	47,587	37,206	54,512
62-5681-4107 WORKERS' COMPENSATION INS.	11,158	14,717	10,913	8,413
62-5681-4108 STATE UNEMPLOYMENT TAX	90	1,530	1,303	1,989
62-5681-4113 LONGEVITY	0	0	1,558	0
TOTAL PERSONNEL SERVICES	547,531	863,236	659,244	986,925
<u>SUPPLIES & MATERIALS</u>				
62-5682-4201 POSTAGE AND DELIVERY SERVICES	80	420	440	460
62-5682-4203 WEARING APPAREL	0	4,600	90	4,590
62-5682-4204 FUEL AND LUBRICANTS	2,815	4,425	5,232	3,975
62-5682-4205 SMALL TOOLS AND EQUIPMENT	1,182	2,450	285	1,850
62-5682-4206 CHEMICALS	349	2,700	175	2,850
62-5682-4212 OFFICE SUPPLIES	2,862	7,885	3,158	7,000
62-5682-4213 JANITORIAL SUPPLIES	1,249	8,510	2,806	7,616
62-5682-4214 TOLL BOOTH SUPPLIES	2,541	5,030	164	3,130
62-5682-4220 MEALS/REFRESHMENT SUPPLIES	2,770	14,360	4,686	6,750
62-5682-4221 SPECIAL EVENTS & ACTIVITIES	1,338	7,500	2,870	4,725
62-5682-4230 OFFICE EQUIP / FURNITURE	1,932	15,900	4,728	10,600
62-5682-4231 MINOR EQUIPMENT	294	2,800	620	4,200
TOTAL SUPPLIES & MATERIALS	17,412	76,580	25,255	57,746
<u>PROPERTY & INFRASTRUCTURE</u>				
62-5683-4302 BUILDING MAINTENANCE & REPAIRS	1,044	26,350	6,098	29,175
62-5683-4303 A/C & HEATING MAINT. & REPAIRS	2,739	26,400	15,415	20,950
62-5683-4311 GROUNDS MAINTENANCE & REPAIR	1,891	558,211	12,511	310,200
62-5683-4312 SIGN MAINT. & REPAIRS	0	3,000	1,290	9,850
62-5683-4313 PARKING LOT MAINTENANCE	27	14,300	1,805	11,200
62-5683-4318 OTHER MAINTENANCE & REPAIRS	1,060	11,050	1,093	16,800
TOTAL PROPERTY & INFRASTRUCTURE	6,761	639,311	38,213	398,175
<u>MAINTENANCE & REPAIRS</u>				
62-5684-4402 MAINT. & REPAIRS SMALL EQUIPMENT	0	7,750	0	0
62-5684-4403 EQUIPMENT RENTALS	0	11,600	266	85,000
62-5684-4405 OFFICE EQUIPMENT MAINTENANCE	5,367	18,100	10,587	6,800
62-5684-4406 EQUIPMENT REPAIRS	0	2,000	0	3,000
62-5684-4407 VEHICLE MAINTENANCE & REPAIRS	635	9,320	895	9,790
62-5684-4427 NETWORK SECURITY MAINT & REP.	9,113	30,100	2,279	193,150
62-5684-4445 POWER GENERATION MAINT & REP.	12	16,000	5,868	18,000
TOTAL MAINTENANCE & REPAIRS	15,127	94,870	19,896	315,740
<u>OTHER SERVICE & CHARGES</u>				
62-5685-4501 TELECOMMUNICATION SERVICES	7,724	12,900	7,120	21,000
62-5685-4503 PUBLIC NOTICES / ADVERTISING	6,562	128,100	18,679	162,000
62-5685-4504 TRAVEL AND/OR TRAINING	6,395	36,900	6,601	56,600
62-5685-4505 UTILITY SERVICES	18,604	25,200	21,050	24,600
62-5685-4506 SECURITY SERVICES	0	30,000	0	0
62-5685-4511 MEMBERSHIP DUES & SUBSCRIPTION	700	13,980	1,121	71,685
62-5685-4526 OTHER PROFESSIONAL FEES	276,235	4,000	285,112	172,000
62-5685-4550 EMPLOYMENT TESTS & EXAMS	0	4,800	0	9,750
62-5685-4564 JANITORIAL SERVICES	0	1,400	0	9,000
62-5685-4596 DUMPSTER - BRIDGE OPERATIONS	3,742	4,200	3,167	5,400
TOTAL OTHER SERVICE & CHARGES	319,964	261,480	342,849	532,035
<u>CAPITAL OUTLAY</u>				
62-5686-4604 OFFICE EQUIPMENT	0	0	0	19,200
62-5686-4617 MOTOR VEHICLE	0	0	0	114,000
TOTAL CAPITAL OUTLAY	0	0	0	133,200
TOTAL BRIDGE OPERATIONS	906,795	1,935,477	1,085,457	2,423,821

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

FUND: 62 ALLIANCE INT'L BRIDGE

	<u>PRIOR YR ACTUAL 2022-2023</u>	<u>AMENDED BUDGET 2023-2024</u>	<u>ESTIMATED REV/EXP 2023-2024</u>	<u>CITY COUNCIL APPROVED 2024-2025</u>
<u>SUPPLIES & MATERIALS</u>				
62-5752-4217 OTHER SUPPLIES	0	0	0	9600
TOTAL SUPPLIES & MATERIALS	0	0	0	9600
<u>PROPERTY & INFRASTRUCTURE</u>				
62-5753-4303 A/C & HEATING MAINT. & REPAIRS	255	4,000	350	3,800
62-5753-4304 BUILDING REPAIRS	504	11,400	999	5,900
62-5753-4311 GROUNDS MAINTENANCE & REPAIRS	0	17,600	0	11,950
62-5753-4314 MINOR PROPERTY IMPROVEMENTS	0	9,000	0	14,500
TOTAL PROPERTY & INFRASTRUCTURE	760	42,000	1,349	36,150
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
62-5898-4816 AMORT INS, DIS, PREMIUM	0	0	(703,713)	0
62-5898-4824 INT SIB LOAN 2024	0	0	0	1,005,800
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	0	0	(703,713)	1,005,800
<u>TRANSFERS OUT</u>				
62-5919-4958 TRANSFER OUT N BOUND INSPECTION	0	100,000	0	0
62-5919-4969 TRANSFER OUT SO BOUND INSP. FACILITY	769,839	0	0	0
62-5919-7111 TRANSFER TO GENERAL FUND	0	107,158	107,158	0
TOTAL TRANSFERS OUT	769,839	207,158	107,158	0
<u>OTHER SERVICE & CHARGES</u>				
62-5995-4502 GENERAL LIABILITY AND BONDS	16,401	17,000	22,776	0
62-5995-4511 CUSTOMER SVS TRANSFER GENERAL FUND	175,000	175,000	175,000	0
62-5995-4516 LEGAL SERVICES	42,000	42,000	30,500	42,000
62-5995-4522 ANNUAL AUDIT FEES	11,326	11,326	11,326	11,326
62-5995-4524 ENGINEERING	7,500	50,000	52,979	50,000
62-5995-4560 CONSULTANT SERVICES	84,000	84,000	77,000	84,000
62-5995-4593 DEPRECIATION EXPENSE	799,999	0	0	0
62-5995-4595 BANK SERVICE CHARGES	0	0	114	0
TOTAL OTHER SERVICE & CHARGES	1,136,226	379,326	369,695	187,326
TOTAL NON DEPARTMENTAL	1,136,226	379,326	369,695	187,326
TOTAL EXPENDITURES	2,813,619	2,563,961	859,947	3,662,697

**FIVE YEAR CAPITAL
IMPROVEMENT PROGRAM**

**FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM SCHEDULE
FISCAL YEARS 2024 THROUGH 2028**

Item #	PROJECT	2024-25	2025-26	2026-27	2027-28	2027-28	FUNDING SOURCE
	<u>STREETS & DRAINAGE PROJECTS</u>						
1	Street Improvements	251,965	251,965	251,965	251,965	251,965	Urban County
2	Street Improvements	400,000	375,000	400,000	400,000	400,000	General Fund/EDC
	<u>FINANCE</u>						
3	Computer & Software		50,000		50,000		General Fund
	<u>INFORMATION TECHNOLOGY</u>						
4	Hardware	45,000	50,000	50,000	50,000	50,000	PPFCO'S
5	Software	100,000	50,000	50,000	50,000	50,000	General Fund
	<u>FIRE DEPARTMENT</u>						
6	Fire Fighter Gear/Equipment	40,000	40,000	40,000	40,000	40,000	Fire Fee Fund
7	Trucks	100,824	100,824	100,824	0	0	General Fund
	<u>POLICE DEPARTMENT</u>						
8	Vehicles	100,000	100,000	100,000	0	0	General Fund
9	Equipment	50,000	50,000	50,000	50,000	50,000	Grants
	<u>PUBLIC WORKS</u>						
10	Vehicles	25,000	200,000	0	0	0	PPFCO'S
11	Equipment - Backhoes / Heavy Equipment		100,000		100,000		CO'S
	<u>PARKS</u>						
12	Development of Park Projects	2,500,000	0	0	0		2022
	<u>SANITATION</u>						
13							PPFCO's
14							PPFCO's
15							PPFCO's
16							PPFCO's
17	Containers Residential & Commercial	50,000	50,000	50,000	50,000	50,000	PPFCO's
	<u>WATER & SEWER</u>						
18							Utility Fund
19	Vehicles						Utility Fund
20	Sewer lines & Sewer Plant	50,000	100,000	50,000	50,000	50,000	Utility Fund
21	Manhole Replacements	50,000					Utility Fund
22	Elevated Storage Tank	5,000					Utility Fund
23	Lift Station rehab	931,400	0	0	0	0	GLO
	<u>INTERNATIONAL BRIDGE</u>						
23	North Bound Empty Inspection Facility	26,820,000	35,920,000	0	0	0	GOB & SALES TAX REV BOND

FUNDING SOURCE LEGEND
GLO
CO'S
Fire Fee Fund
General Fund
General Fund/EDC
Grants
PPFCO's
Revenue Bonds
Tax Notes
TWDB

CITY OF DONNA
FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM BY DESCRIPTION
FISCAL YEARS 2025 THROUGH 2029

STREETS & DRAINAGE PROJECTS:

- Item 1. City Street Improvements with funds from the Urban County
- Item 2. City Street Improvements prioritized by City Council

FINANCE

- Item 3. Computer updates as needed.

INFORMATION TECHNOLOGY:

- Item 4. New Servers for the City
- Item 5. Update operating system and Software on main servers & PC's.

FIRE DEPARTMENT

- Item 6. Purchase of fire fighter gear from Fire Fee Fund.
- Item 7. Chief of Police Truck, Administrative vehicle

POLICE DEPARTMENT

- Item 8. Purchase of vehicles.
- Item 9. Equipment for patrol fleet

PUBLIC WORKS

- Item 10. Vehicles for Public Works Department.
- Item 11. Purchase Backhoes/Trucks.

PARKS AND RECREATION

- Item 12. Development Sport Complex for the City. Parks

SANITATION:

- Item 13.
- Item 14.
- Item 15.
- Item 16.
- Item 17. Purchase of Residential Containers and Commercial Containers

WATER & SEWER:

- Item 18.
- Item 19.
- Item 20. Maintenance on city sewer lines & Sewer Plant Rehab
- Item 21. Manhole replacements throughout city
- Item 22. Routing maintenance of elevated storage tank

INTERNATIONAL BRIDGE:

- Item 23. North-Bound Inspection Facility (Fully-Loaded Trucks)



Impact of Capital Improvement Projects on Current Operational Expenditures

The City of Donna issued \$35,920,000. of General Obligations bonds for construction in October 2024 for the construction of the North-Bound Inspection facility. The City's EDC closed on issuances of \$14.3 M & on \$15M in October of 2023. These proceeds will also be used for construction of the North Bound Inspection Facility. This port will facilitate trade and commerce, expedite crossing times, and save costs for commercial carriers. These improvements will make our port a catalyst for growth and development in our region. The addition of a four toll collectors and a Toll Supervisor's position is needed upon completion of this project. The addition of these positions will cost operations about \$207,345 in salaries and benefits.

The city's wastewater treatment plant needs an upgrade. An application was completed with the Texas Water Development Board (TWDB) requesting approximately \$40M. The grant was recently denied due to a shortage of funds by the TWDB. The city will need to reapply this fiscal year in hopes of gaining a better seating in TWDB's assessment process. The City of Donna is hiring contactors to help improve the efficiency of the plant meanwhile the grant process moves forward. The costs of hiring the contractors will have negative effects on the Utility Department's operating costs this fiscal year.

Summary:

Donna, Texas ; General Obligation

Credit Profile:

US\$59.505 mil international toll bridge sys rev bnds (taxable) ser 2023 due 9/15/2053

Long Term Rating: Donna GO BBB/Stable New

Unenhanced Rating A(SPUR)/Stable Affirmed

Credit Highlights

- S&P Global Ratings assigned its 'BBB' long-term rating to the City of Donna, Texas' proposed approximately \$59.5 million international toll bridge revenue bonds, taxable series 2023.
- At the same time, S&P Global Ratings affirmed its 'A' rating on the city's existing general obligation (GO) and certificates of obligation bonds.
- The outlook is stable



CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: Limited Tax Refunding Bonds SERIES: 2012
DATED: July 31, 2012 AMOUNT: \$ 4,775,000.00 *

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				337,920
2/1/2024	158,400	4,798	163,198	179,520
8/1/2024		2,549	2,549	
2/1/2025	179,520	2,549	182,069	0
	<u>337,920</u>	<u>9,897</u>	<u>347,817</u>	

* DEBT SERVICE SHARE .2640 OF 2012 LMT TAX REFUNDING
 WATER & SWR SHARE .7360 OF 2012 LMT TAX REFUNDING

PAYABLE AT: REGIONS BANK
 C/O REGIONS EQUIPMENT FINANCE
 P.O. BOX 11407
 BIRMINGHAM, AL 35246-1001

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE **FUND: DEBT SERVICE**

MATURITY SCHEDULE

TYPE: Certificates of Obligation **SERIES:** 2017
DATED: May 15, 2017 **AMOUNT:** \$ 9,240,000.00 *

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				1,432,000
2/15/2024	79,000	27,840	106,840	1,353,000
8/15/2024		26,655	26,655	
2/15/2025	81,000	26,655	107,655	1,272,000
8/15/2025		25,440	25,440	
2/15/2026	84,000	25,440	109,440	1,188,000
8/15/2026		23,760	23,760	
2/15/2027	88,000	23,760	111,760	1,100,000
8/15/2027		22,000	22,000	
2/15/2028	91,000	22,000	113,000	1,009,000
8/15/2028		20,180	20,180	
2/15/2029	95,000	20,180	115,180	914,000
8/15/2029		18,280	18,280	
2/15/2030	99,000	18,280	117,280	815,000
8/15/2030		16,300	16,300	
2/15/2031	103,000	16,300	119,300	712,000
8/15/2031		14,240	14,240	
2/15/2032	107,000	14,240	121,240	605,000
8/15/2032		12,100	12,100	
2/15/2033	111,000	12,100	123,100	494,000
8/15/2033		9,880	9,880	
2/15/2034	116,000	9,880	125,880	378,000
8/15/2034		7,560	7,560	
2/15/2035	121,000	7,560	128,560	257,000
8/15/2035		5,140	5,140	
2/15/2036	126,000	5,140	131,140	131,000
8/15/2036		2,620	2,620	
2/15/2037	131,000	2,620	133,620	0
	<u>1,432,000</u>	<u>436,150</u>	<u>1,868,150</u>	

WTR & SWR SHARE 80% OF 2017 C O'S
 *DEBT SERVICE SHARE 20% OF 2017 CO'S

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE **FUND: DEBT SERVICE**

MATURITY SCHEDULE

TYPE: Public Private Finance Contractual Obligations **SERIES:** 2022
DATED: 2/10/2022 **AMOUNT:** \$ 5,190,000

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				5,090,000
2/15/2024	100,000	101,800	201,800	4,990,000
8/15/2024		99,800	99,800	
2/15/2025	100,000	99,800	199,800	4,890,000
8/15/2025		97,800	97,800	
2/15/2026	255,000	97,800	352,800	4,635,000
8/15/2026		92,700	92,700	
2/15/2027	260,000	92,700	352,700	4,375,000
8/15/2027		87,500	87,500	
2/15/2028	585,000	87,500	672,500	3,790,000
8/15/2028		75,800	75,800	
2/15/2029	620,000	75,800	695,800	3,170,000
8/15/2029		63,400	63,400	
2/15/2030	485,000	63,400	548,400	2,685,000
8/15/2030		53,700	53,700	
2/15/2031	500,000	53,700	553,700	2,185,000
8/15/2031		43,700	43,700	
2/15/2032	520,000	43,700	563,700	1,665,000
8/15/2032		33,300	33,300	
2/15/2033	530,000	33,300	563,300	1,135,000
8/15/2033		22,700	22,700	
2/15/2034	555,000	22,700	577,700	580,000
8/15/2034		11,600	11,600	
2/15/2035	185,000	11,600	196,600	395,000
8/15/2035		7,900	7,900	
2/15/2036	195,000	7,900	202,900	200,000
8/15/2036		4,000	4,000	
2/15/2037	200,000	4,000	204,000	0
	<u>5,090,000</u>	<u>1,489,600</u>	<u>6,579,600</u>	

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE **FUND: DEBT SERVICE**

MATURITY SCHEDULE

TYPE: General Obligation Refunding bonds, Taxable Series: **2022**
DATED: **2/10/2022** **AMOUNT:** **\$ 26,175,000.00**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				26,175,000
3/15/2024		443,809	443,809	
9/15/2024	0	443,809	443,809	26,175,000
3/15/2025		443,809	443,809	
9/15/2025	0	443,809	443,809	26,175,000
3/15/2026		443,809	443,809	
9/15/2026	0	443,809	443,809	26,175,000
3/15/2027		443,809	443,809	
9/15/2027	0	443,809	443,809	26,175,000
3/15/2028		443,809	443,809	
9/15/2028	420,000	443,809	863,809	25,755,000
3/15/2029		439,084	439,084	
9/15/2029	420,000	439,084	859,084	25,335,000
3/15/2030		434,044	434,044	
9/15/2030	585,000	434,044	1,019,044	24,750,000
3/15/2031		426,731	426,731	
9/15/2031	605,000	426,731	1,031,731	24,145,000
3/15/2032		418,866	418,866	
9/15/2032	620,000	418,866	1,038,866	23,525,000
3/15/2033		410,496	410,496	
9/15/2033	650,000	410,496	1,060,496	22,875,000
3/15/2034		401,234	401,234	
9/15/2034	665,000	401,234	1,066,234	22,210,000
3/15/2035		391,259	391,259	
9/15/2035	1,070,000	391,259	1,461,259	21,140,000
3/15/2036		374,727	374,727	
9/15/2036	1,100,000	374,727	1,474,727	20,040,000
3/15/2037		357,182	357,182	
9/15/2037	1,225,000	357,182	1,582,182	18,815,000
3/15/2038		337,031	337,031	
9/15/2038	1,600,000	337,031	1,937,031	17,215,000
3/15/2039		309,431	309,431	
9/15/2039	1,655,000	309,431	1,964,431	15,560,000
3/15/2040		280,882	280,882	
9/15/2040	1,715,000	280,882	1,995,882	13,845,000
3/15/2041		251,298	251,298	
9/15/2041	1,775,000	251,298	2,026,298	12,070,000
3/15/2042		219,615	219,615	
9/15/2042	1,835,000	219,615	2,054,615	10,235,000
3/15/2043		186,860	186,860	
9/15/2043	1,905,000	186,860	2,091,860	8,330,000
3/15/2044		152,856	152,856	
9/15/2044	1,970,000	152,856	2,122,856	6,360,000
3/15/2045		116,706	116,706	
9/15/2045	2,045,000	116,706	2,161,706	4,315,000
3/15/2046		79,180	79,180	
9/15/2046	2,120,000	79,180	2,199,180	2,195,000
3/15/2047		40,278	40,278	
9/15/2047	2,195,000	40,278	2,235,278	0
	<u>26,175,000</u>	<u>15,693,599</u>	<u>41,868,599</u>	0

PAYABLE AT: Zions Bancorporation, N.A. Amegy Bank Division
Houston, Tx

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: COMBINATION TAX & REV. C O'S SERIES: 2024
DATED: 3/1/2024 AMOUNT: \$ 7,035,000

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
3/1/2024				4,655,000
2/15/2024	0	0	0	
8/15/2024	0	0	0	
2/15/2025	0	197,641	197,641	4,655,000
8/15/2025		112,225	112,225	
2/15/2026	0	112,225	112,225	4,655,000
8/15/2026		112,225	112,225	
2/15/2027	0	112,225	112,225	4,655,000
8/15/2027		112,225	112,225	
2/15/2028	0	112,225	112,225	4,655,000
8/15/2028		112,225	112,225	
2/15/2029	0	112,225	112,225	4,655,000
8/15/2029		112,225	112,225	
2/15/2030	215,000	112,225	327,225	4,440,000
8/15/2030		106,850	106,850	
2/15/2031	225,000	106,850	331,850	4,215,000
8/15/2031		101,225	101,225	
2/15/2032	235,000	101,225	336,225	3,980,000
8/15/2032		95,350	95,350	
2/15/2033	245,000	95,350	340,350	3,735,000
8/15/2033		89,225	89,225	
2/15/2034	260,000	89,225	349,225	3,475,000
8/15/2034		82,725	82,725	
2/15/2035	275,000	82,725	357,725	3,200,000
8/15/2035		75,850	75,850	
2/15/2036	285,000	75,850	360,850	2,915,000
8/15/2036		68,725	68,725	
2/15/2037	305,000	68,725	373,725	2,610,000
8/15/2037		61,100	61,100	
2/15/2038	320,000	61,100	381,100	2,290,000
8/15/2038		53,100	53,100	
2/15/2039	340,000	53,100	393,100	1,950,000
8/15/2039		44,600	44,600	
2/15/2040	355,000	44,600	399,600	1,595,000
8/15/2040		35,725	35,725	
2/15/2041	370,000	35,725	405,725	1,225,000
8/15/2041		26,475	26,475	
2/15/2042	395,000	26,475	421,475	830,000
8/15/2042		16,600	16,600	
2/15/2043	405,000	16,600	421,600	425,000
8/15/2043		8,500	8,500	
2/15/2044	425,000	8,500	433,500	0
	<u>4,655,000</u>	<u>3,051,991</u>	<u>7,706,991</u>	

PAYABLE AT: Zions Bancorporation, N.A. Amegy Bank Division
Houston, Tx

CITY OF DONNA, TEXAS

DEPARTMENT:		DEBT SERVICE RECAP		FUND:	DEBT SERVICE
GENERAL OBLIGATION BONDS MATURITY SCHEDULE RECAP					
<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>	
9/30/2024				40,082,520	
2/1/2025	555,520	831,391	1,386,911	39,527,000	
2/15/2026	544,000	736,311	1,280,311	38,983,000	
2/15/2027	563,000	724,919	1,287,919	38,420,000	
2/15/2028	901,000	713,121	1,614,121	37,519,000	
8/15/2028	420,000	694,539	1,114,539	37,099,000	
2/15/2029	950,000	689,814	1,639,814	36,149,000	
8/15/2029	420,000	670,226	1,090,226	35,729,000	
2/15/2030	1,044,000	665,186	1,709,186	34,685,000	
8/15/2030	585,000	642,619	1,227,619	34,100,000	
2/15/2031	1,083,000	635,306	1,718,306	33,017,000	
8/15/2031	605,000	611,884	1,216,884	32,412,000	
2/15/2032	1,132,000	604,019	1,736,019	31,280,000	
8/15/2032	620,000	579,529	1,199,529	30,660,000	
2/15/2033	1,166,000	571,159	1,737,159	29,494,000	
8/15/2033	650,000	545,914	1,195,914	28,844,000	
2/15/2034	1,226,000	536,651	1,762,651	27,618,000	
8/15/2034	665,000	510,094	1,175,094	26,953,000	
2/15/2035	891,000	500,119	1,391,119	26,062,000	
8/15/2035	1,070,000	480,149	1,550,149	24,992,000	
2/15/2036	606,000	463,617	1,069,617	24,386,000	
8/15/2036	1,100,000	450,072	1,550,072	23,286,000	
2/15/2037	636,000	432,527	1,068,527	22,650,000	
8/15/2037	1,225,000	418,282	1,643,282	21,425,000	
2/15/2038	320,000	398,131	718,131	21,105,000	
8/15/2038	1,600,000	390,131	1,990,131	19,505,000	
2/15/2039	340,000	362,531	702,531	19,165,000	
8/15/2039	1,655,000	354,031	2,009,031	17,510,000	
2/15/2040	355,000	325,482	680,482	17,155,000	
8/15/2040	1,715,000	316,607	2,031,607	15,440,000	
2/15/2041	370,000	287,023	657,023	15,070,000	
8/15/2041	1,775,000	277,773	2,052,773	13,295,000	
2/15/2042	395,000	246,090	641,090	12,900,000	
8/15/2042	1,835,000	236,215	2,071,215	11,065,000	
2/15/2043	405,000	203,460	608,460	10,660,000	
8/15/2043	1,905,000	195,360	2,100,360	8,755,000	
2/15/2044	425,000	161,356	586,356	8,330,000	
8/15/2044	1,970,000	152,856	2,122,856	6,360,000	
8/15/2045	2,045,000	116,706	2,161,706	4,315,000	
8/15/2046	2,120,000	79,180	2,199,180	2,195,000	
8/15/2047	2,195,000	40,278	2,235,278	0	
TOTAL	<u>40,082,520</u>	<u>20,261,164</u>	<u>60,343,684</u>		



CITY OF DONNA, TEXAS

ISSUANCE: WATER & SEWER RECAP FUND: WATER & SEWER

**LMT TAX REFUNDING & CERTIFICATED OF OBLIGATION
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2024				16,307,480
2/1/2025	1,264,480	332,381	1,596,861	15,043,000
8/1/2025		271,248	271,248	
2/1/2026	1,086,000	271,248	1,357,248	13,957,000
8/1/2026		255,018	255,018	
2/1/2027	1,127,000	255,018	1,382,018	12,830,000
8/1/2027		237,625	237,625	
2/1/2028	1,154,000	237,625	1,391,625	11,676,000
8/1/2028		219,253	219,253	
2/1/2029	1,195,000	219,253	1,414,253	10,481,000
8/1/2029		200,180	200,180	
2/1/2030	1,241,000	200,180	1,441,180	9,240,000
8/1/2030		179,295	179,295	
2/1/2031	1,287,000	179,295	1,466,295	7,953,000
8/1/2031		153,260	153,260	
2/1/2032	1,343,000	153,260	1,496,260	6,610,000
8/1/2032		126,025	126,025	
2/1/2033	1,389,000	126,025	1,515,025	5,221,000
8/1/2033		102,590	102,590	
2/1/2034	1,159,000	102,499	1,261,499	4,062,000
8/1/2034		81,915	81,915	
2/1/2035	1,109,000	81,915	1,190,915	2,953,000
8/1/2035		61,660	61,660	
2/1/2036	1,149,000	61,660	1,210,660	1,804,000
8/1/2036		40,655	40,655	
2/1/2037	659,000	40,655	699,655	1,145,000
8/1/2037		26,800	26,800	
2/1/2038	140,000	26,800	166,800	1,005,000
8/1/2038		23,300	23,300	
2/1/2039	150,000	23,300	173,300	855,000
8/1/2039		19,550	19,550	
2/15/2040	155,000	19,550	174,550	700,000
8/15/2040		15,675	15,675	
2/15/2041	165,000	15,675	180,675	535,000
8/15/2041		11,550	11,550	
2/15/2042	170,000	11,550	181,550	365,000
8/15/2042		7,300	7,300	
2/15/2043	180,000	7,300	187,300	185,000
8/15/2043		3,700	3,700	
2/15/2044	185,000	3,700	188,700	0
	<u>16,307,480</u>	<u>4,189,735</u>	<u>19,352,215</u>	

CITY OF DONNA, TEXAS

ISSUANCE: LIMITED TAX REFUNDING BONDS SERIES 2012

FUND: WATER & SEWER

MATURITY SCHEDULE

TYPE: Limited Tax Refunding Bonds **SERIES:** 2012
DATED: July 31, 2012 **AMOUNT:** \$ 4,775,000.00 *

	51-5898-6913	51-5898-6613		PRINCIPAL
<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BALANCE</u>
9/30/2024				500,480
2/1/2025	500,480	7,107	507,587	0
	<u>500,480</u>	<u>7,107</u>	<u>507,587</u>	

DEBT SERVICE SHARE .2640 OF 2012 REFUNDING BOND
 *WATER & SEWER SHARE .7360 OF 2012 REFUNDING BOND

PAYABLE AT: REGIONS BANK
 C/O REGIONS EQUIPMENT FINANCE
 P.O. BOX 11407
 BIRMINGHAM, AL 35246-1001

CITY OF DONNA, TEXAS

ISSUANCE: LIMITED TAX REFUNDING BONDS SERIES 2019

FUND: WATER & SEWER

MATURITY SCHEDULE

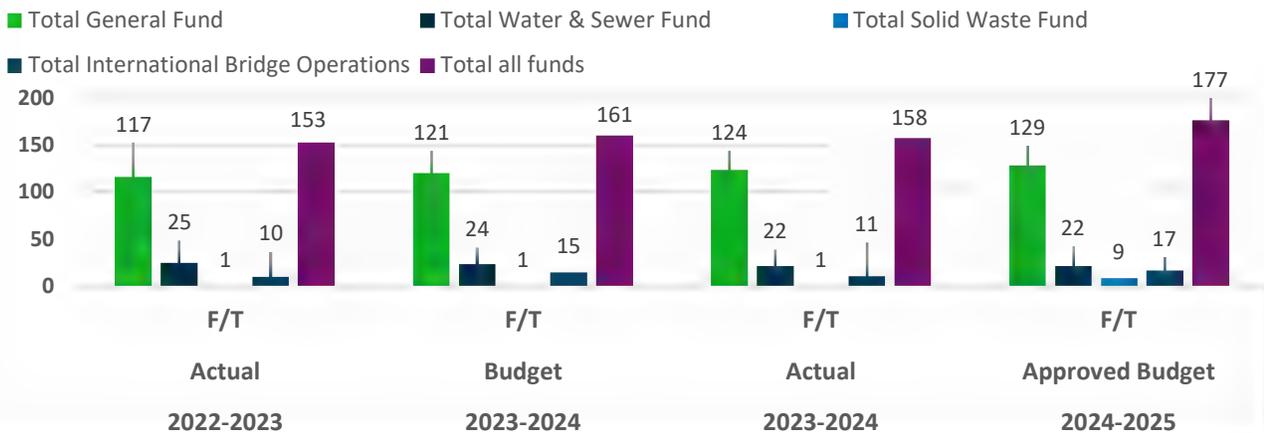
TYPE: COMBINATION TAX & REVENUE CO'S SERIES: 2024
DATED: March 1, 2024 AMOUNT: \$ 7,035,000.00

<u>DATE</u>	51-5898-4830	51-5898-4832	<u>TOTAL</u>	PRINCIPAL
	<u>PRINCIPAL</u>	<u>INTEREST</u>		<u>BALANCE</u>
3/1/2024				2,380,000
2/15/2025	0	101,572	101,572	2,380,000
8/15/2025		57,675	57,675	
2/15/2026	75,000	57,675	132,675	2,305,000
8/15/2026		55,800	55,800	
2/15/2027	80,000	55,800	135,800	2,225,000
8/15/2027		53,800	53,800	
2/15/2028	85,000	53,800	138,800	2,140,000
8/15/2028		51,675	51,675	
2/15/2029	90,000	51,675	141,675	2,050,000
8/15/2029		49,425	49,425	
2/15/2030	95,000	49,425	144,425	1,955,000
8/15/2030		47,050	47,050	
2/15/2031	100,000	47,050	147,050	1,855,000
8/15/2031		44,550	44,550	
2/15/2032	105,000	44,550	149,550	1,750,000
8/15/2032		41,925	41,925	
2/15/2033	110,000	41,925	151,925	1,640,000
8/15/2033		39,175	39,175	
2/15/2034	115,000	39,175	154,175	1,525,000
8/15/2034		36,300	36,300	
2/15/2035	120,000	36,300	156,300	1,405,000
8/15/2035		33,300	33,300	
2/15/2036	125,000	33,300	158,300	1,280,000
8/15/2036		30,175	30,175	
2/15/2037	135,000	30,175	165,175	1,145,000
8/15/2037		26,800	26,800	
2/15/2038	140,000	26,800	166,800	1,005,000
8/15/2038		23,300	23,300	
2/15/2039	150,000	23,300	173,300	855,000
8/15/2039		19,550	19,550	
2/15/2040	155,000	19,550	174,550	700,000
8/15/2040		15,675	15,675	
2/15/2041	165,000	15,675	180,675	535,000
8/15/2041		11,550	11,550	
2/15/2042	170,000	11,550	181,550	365,000
8/15/2042		7,300	7,300	
2/15/2043	180,000	7,300	187,300	185,000
8/15/2043		3,700	3,700	
2/15/2044	185,000	3,700	188,700	0
TOTAL	2,380,000	1,399,022	3,779,022.08	
DEBT SERVICE SHARE	4,655,000			

CITY OF DONNA PERSONNEL SUMMARY

	2022-2023		2023-2024		2023-2024		2024-2025	
	Actual		Budget		Actual		Approved	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
City Manager	1		1		1		2	
Municipal Court	2		2		2		2	
Finance	6		6		6		5	
Information Technology	3		3		2		2	
City Hall	2		2		2		3	
City Secretary	1		1		1		1	
Tax Assesor & Collector	1		1		1		1	
Police	49		50		53		55	
Fire Department	6		8		8		9	
Planning & Development	1		1		1		1	
Inspections	1		1		1		1	
Public Works	26		26		26		26	
City Vehicle & Maintenance	1		1		1		1	
Parks & Recreation	4	32	4	23	5		6	13
Swimming Pool		7		9				11
Code Enf & Health Inspections	4		4		4		4	
Animal Control	3		4		4		4	
Cementery	1		1		1		1	
Library	5	1	5	1	5	1	5	1
Total General Fund	117	40	121	33	124	1	129	25
Tourism & Promotion		2		2		2		2
Hotel Motel Occupancy Total		2		2		2		2
Utility Administration	3		3		2		2	
Water Distribution	6		6		6		6	
Sewer Collection	4		4		4		4	
Waste Water Treatment Plant	3		3		2		3	
Water Treatment Plant	5		5		5		4	
Utility Billing & Collections	4		3		3		3	
Total Water & Sewer Fund	25	0	24	0	22	0	22	0
Solid Waste	1		1		1		9	
Total Solid Waste Fund	1	0	1	0	1	0	9	0
Bridge Operations	10		15	2	11		17	
Total International Bridge Operations	10	0	15	2	11		17	
Total all funds	153	42	161	37	158	3	177	27

FULL TIME POSITIONS



CITY OF DONNA PERSONNEL SUMMARY

	2022-2023		2023-2024		2023-2024		2024-2025	
	Actual		Budget		Actual		Approved	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>City Manager</u>								
City Manager	1		1		1		1	
Chief Operations Officer	0		0		0		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>2</u>	
<u>Municipal Court</u>								
Municipal Court Secretary	1		1		1		1	
Municipal Court Clerk	1		1		1		1	
	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	
<u>Finance</u>								
Accounting Specialist	1		1		1		1	
Jr Accountant	1		1		1		1	
Assistant Finance Director	1		1		1		0	
Accountant/Grants Admin	1		1		1		1	
Sr. Accounts Payable	1		1		1		1	
Director of Finance	1		1		1		1	
	<u>6</u>		<u>6</u>		<u>6</u>		<u>5</u>	
<u>Information Technology</u>								
Director of Info Technology	1		1		1		1	
IT Tech 2					1		1	
Webmaster	1		1		0		0	
	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	
<u>City Hall</u>								
Cashier	2		2		2		2	
Custodian							1	
	<u>2</u>		<u>2</u>		<u>2</u>		<u>3</u>	
<u>City Secretary</u>								
Deputy City Secretary	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<u>Tax Assessor/Collector</u>								
Tax Assessor & Collector- City Secretary	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<u>Police</u>								
Administrative Assistant	1		2		1		1	
Assistant Police Chief	1		1		1		0	
Chief of Police	1		1		1		1	
Corporal Officer	5		5		4		4	
Crime Victim Liason	2		1		1		1	
Custodian	0		0		1		1	
Dispatcher	4		4		4		4	
Dispatcher Supervisor	1		1		1		1	
Investigator	7		7		9		9	
Jailer	4		4		4		4	
K-9 Officer	2		2		1		1	
Lieutenant	1		1		1		1	
Police Captain	1		1		1		1	
Police Officer	14		15		18		21	
Records Clerk	1		1		1		1	
Sergeant	4		4		4		4	
	<u>49</u>		<u>50</u>		<u>53</u>		<u>55</u>	

CITY OF DONNA PERSONNEL SUMMARY

	2022-2023		2023-2024		2023-2024		2024-2025	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>Fire Department</u>								
Administrative Assistant	1		1		1		1	
Assistant fire chief	1		1		1		1	
Fire Chief	1		1		1		1	
Fire Marshal	0		0		0		1	
Firefighter	3		5		5		5	
	<u>6</u>		<u>8</u>		<u>8</u>		<u>9</u>	
<u>Planning & Development</u>								
Planning Director	1		1		0		0	
Interim Planning & Dev Director	0		0		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<u>Inspections</u>								
Building Inspector	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<u>Public Works</u>								
Administrative assistant	2		2		2		2	
Crew Leader	1		1		1		1	
Director of Public Works	1		1		1		1	
Heavy Equipment Operator	2		2		2		2	
Laborer	19		19		19		19	
Maintenance supervisor	1		1		1		1	
	<u>26</u>		<u>26</u>		<u>26</u>		<u>26</u>	
<u>Vehicle Maintenance</u>								
Lead Mechanic	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<u>Park & Recreation</u>								
Administrative Assistant	1		1		1		1	
Director of Parks & Recreation	1		1		1		1	
Laborer	2		2		2		4	
Public Relations Liaison	0		0		1		0	
Summer leader		29		20				13
Summer coordinator		1		1				0
Summer supervisor		2		2				0
	<u>4</u>	<u>32</u>	<u>4</u>	<u>23</u>	<u>5</u>	<u>0</u>	<u>6</u>	<u>13</u>
<u>Swimming Pool</u>								
Head lifeguard		1		1				0
Lifeguard supervisor		1		1				1
Lifeguard		3		5				8
Pool cashier		1		2				2
	<u>6</u>		<u>9</u>		<u>0</u>		<u>11</u>	

CITY OF DONNA PERSONNEL SUMMARY

	2022-2023		2023-2024		2023-2024		2024-2025	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>Code Enforcement & Health Insp</u>								
Code Enforcer	2		2		2		2	
Health Insp/Permits/Cemetery	1		1		1		1	
Permits Clerk	1		1		1		1	
	4		4		4		4	
<u>Animal Control</u>								
Administrative assistant	1		2		2		2	
Animal control officer	2		2		2		2	
	3		4		4		4	
<u>Cemetery</u>								
Laborer	1		1		1		1	
	1		1		1		1	
<u>Library</u>								
Administrative Assistant	1		1		1		1	
Custodian	1		1		1		1	
Librarian	1		1		1		1	
Library Attendant	1		1		1		1	
Library Clerk	1	1	1	1	1	1	1	1
	5	1	5	1	5	1	5	1
<u>Hotel Motel Occupancy</u>								
Museum Manager		1		1		1		1
Administrative Assistant		1		1		1		1
		2		2		2		2
<u>Utility Administration</u>								
Utility Director	1		1		1		1	
Administrative Assistant	1		1		1		1	
	2		2		2		2	
<u>Water Distribution</u>								
Heavy Equipment Operator	2		2		2		2	
Laborer	2		2		2		2	
Meter Reader	2		2		2		2	
	6		6		6		6	
<u>Sewer Collection</u>								
Collections System Laborer	0		0		1		1	
Lift Station Operator	3		3		2		2	
Watr Distr & Collec Supervisor	1		1		1		1	
	4		4		4		4	

CITY OF DONNA PERSONNEL SUMMARY

	2022-2023		2023-2024		2023-2024		2024-2025	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>Wastewater Treatment Plant</u>								
Waste Wtr Treatment Plant Chief Operator	1		1		1		1	
WW Treatment Plant Operator	2		2		1		2	
	3		3		2		3	
<u>Water Treatment Plant</u>								
Water Treatment Plant Operator	4		4		3		2	
Wtr TP Chief Operator	1		1		1		1	
Wtr Treatment Plant Supervisor	0		0		1		1	
	5		5		5		4	
<u>Utility Billing & Collection</u>								
Utility Billing Clerk	4		3		3		3	
	4		3		3		3	
<u>Solid Waste</u>								
Administrative assistant							1	
Brush Supervisor	1		1		1		1	
commercial mechanic							1	
Heavy equipment operators							5	
Officer manager							1	
	1		1		1		9	
<u>Bridge Operations</u>								
Assistant Operations Manager	1		1		1		1	
Commercial maintenance P/T				1				
Commercial toll collector			2					
Commercial toll collector supervisor			1					
Director of Operations-Int Bridge	1		1		1		1	
Maintenance/Custodian			1		1		2	
Security bridge			1					
Toll Collector	4		4		4		8	
Toll collector P/T				1				
Toll collector supervisor	4		4		4		5	
	10		15	2	11	0	17	0
<u>Summary</u>								
General Fund	117	40	121	33	124	1	129	25
Hotel Motel Occupancy		2		2		2		2
Water & Sewer	25		24		22		22	
Solid Waste Fund	1		1		1		9	
Bridge	10		15	2	11		17	
Summary Total	153	42	161	37	158	3	177	27



ORDINANCE NO. 2024-32

AN ORDINANCE ADOPTING THE BUDGET FOR CITY OF DONNA, TEXAS, APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR APPROPRIATE READINGS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS, THAT:

SECTION I.

The budget estimate of the revenues and expenditures of the City of Donna, Texas as prepared by the City Manager is hereby appropriated by the City Council for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025.

SECTION II.

The sum of FIFTEEN MILLION SEVEN HUNDRED SEVENTY-SEVEN THOUSAND SIX HUNDRED FIFTY-FIVE AND NO/100 DOLLARS **(\$15,777,655.00)** is hereby appropriated for the General Fund for the payment of operating expenditures and capital outlays of the City Government.

SECTION III.

The sum of ONE HUNDRED FORTY THOUSAND NINE HUNDRED NINE AND NO/100 DOLLARS **(\$140,909.00)** is hereby appropriated for the Hotel Occupancy Tax Fund.

SECTION IV.

The sum of ONE HUNDRED TWENTY-TWO THOUSAND FIVE HUNDRED NINETY-FIVE AND NO/100 DOLLARS **(\$122,595.00)** is hereby appropriated for the Fire Equipment Service Fee Fund.

SECTION V.

The sum of EIGHT THOUSAND AND NO/100 DOLLARS **(\$8,000)** is hereby appropriated for the Texas Confiscated Forfeiture Fund.

SECTION VI.

The sum of THREE HUNDRED FORTY-FOUR THOUSAND NINE HUNDRED TWENTY-SIX AND NO/ 100 DOLLARS **(\$ 344,926.00)** is hereby appropriated for the American Rescue Plan.

SECTION VII.

The sum of TWO MILLION ONE HUNDRED TWENTY-EIGHT THOUSAND TWENTY-FOUR AND NO/100 DOLLARS **(\$2,128,024.00)** is hereby appropriated for the Debt Service Fund for the purpose of paying the accruing interest and redeeming the serial bonds as they mature during the year.

SECTION VIII.

The sum of SEVEN MILLION SEVEN HUNDRED SIXTY-ONE THOUSAND TWO HUNDRED NINE-ONE AND NO/100 DOLLARS (**\$7,761,291.00**) is hereby appropriated for the Water and Sewer Fund for the operating expenses and capital outlay of the municipally owned waterworks and sanitary sewer system.

SECTION IX.

The sum of TWO MILLION EIGHT HUNDRED TWENTY-FOUR THOUSAND SEVEN HUNDRED FIFTY-SEVEN AND NO/100 DOLLARS (**\$2,824,757.00**) is hereby appropriated for Solid Waste Fund.

SECTION X.

The sum of THREE MILLION THREE HUNDRED FORTY-EIGHT THOUSAND SEVEN HUNDRED SIXTY-SEVEN AND NO/100 DOLLARS (**\$3,662,697.00**) is hereby appropriated for the International Bridge Fund for the operating expenses and capital outlay of the municipally owned international bridge facility.

SECTION XI.

SAVINGS CLAUSE. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

SECTION XII.

PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published according to law and shall become effective October 1, 2024.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 3rd day of **September 2024**.

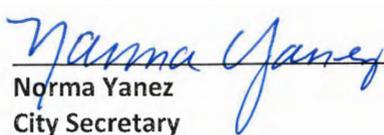
READ, CONSIDERED, PASSED AND ADOPTED on second and final reading of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 27th day of **September 2024**.



David Moreno
Mayor

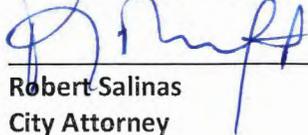


Attest:



Norma Yanez
City Secretary

Approved as To Form and Substance:



Robert Salinas
City Attorney

ORDINANCE NO. 2024-34

AN ORDINANCE ADOPTING THE TAX RATE AND LEVY IN AND FOR THE CITY OF DONNA, TEXAS FOR TAX YEAR 2024 UPON ALL TAXABLE PROPERTY IN SAID CITY OF DONNA, TEXAS, FOR THE PURPOSE OF PAYING CURRENT EXPENDITURES OF SAID CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2025; CREATING AN INTEREST AND SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF SAID CITY; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTERS HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS:

SECTION 1.

There is hereby levied for the tax year 2024, upon all the real property situated within the corporate limits of City of Donna, Texas, and on all personal property which was owned within the corporate limits of said City of Donna, Texas on the first day of January, A.D., 2024 except as may be exempt by the constitution and laws of the State of Texas, a total tax of SIX HUNDRED SIXTY-FOUR THOUSAND SIX HUNDRED NINETY-FOUR MILLIONTHS (.664694) per hundred dollar of assessed valuation on qualifying property, which said total tax here in levied, is respectively outlined as follows:

SECTION II.

An ad valorem tax, of and at the rate of FIVE HUNDRED TWENTY-EIGHT THOUSAND ONE HUNDRED SEVENTY-FOUR MILLIONTHS (.528174) per \$100.00 of assessed valuation of said taxable property is hereby levied for the tax year 2024 for general City purposes and to pay the current operating expenditures of the City of Donna, Texas, for the fiscal year ending September 30, 2025 which tax, when collected, shall be appropriated to and deposited in and credited to the General fund.

SECTION III

An ad valorem tax, of and the rate of ONE HUNDRED THIRTY-SIX THOUSAND FIVE HUNDRED TWENTY MILLIONTHS (.136520) per \$100.00 of assessed valuation of said taxable property is hereby levied for the year 2024 for the purpose of paying the interest and retire the principal on several outstanding bond issues of the City of Donna, when collected shall be appropriated and deposited in and credited to the Interest and Sinking fund of the City of Donna.

SECTION IV

The City Tax Assessor of the City of Donna, Texas is hereby directed to assess, extend and enter upon the tax rolls of the City of Donna, Texas for the current year, the amounts and rates therein

levied, and keep a correct account of same and when collected, the same be deposited in the depository of the City of Donna, Texas to be distributed in accordance with this Ordinance.

SECTION V.

SAVINGS CLAUSE. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

SECTION VII. PUBLICATION AND EFFECTIVE DATE CLAUSE.

This ordinance shall be published according to law and shall become effective October 1, 2024.

READ, CONSIDERED, PASSED and APPROVED at a regular meeting of the City Council of the City of Donna, at which a quorum was present first reading this the 3rd day of September 2024.

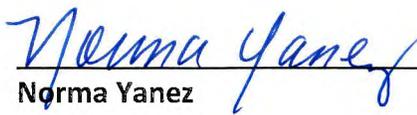
READ, CONSIDERED, PASSED and ADOPTED on second and final reading this 27th day of September 2024.



David Moreno
Mayor



Attest:



Norma Yanez
City Secretary

Approved as To Form and Substance:



Robert Salinas
City Attorney

BUDGET GLOSSARY

To assist the reader with the Annual Budget document in understanding various terms, a budget glossary has been included.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transaction, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax which is levied in proportion to the value of the property against which it is levied. This is commonly referred to as a property tax.

Appraised Value – Estimated values of all properties located within the community as determined by the appraisal district, subject to paying an ad valorem or property tax. (Property values for the City of Donna are established by the Hidalgo Count Appraisal District).

Appropriation Ordinance – Also referred to as the Budget Ordinance, this is the enactment authorized by the City Council to legally authorize city staff to obligate and expend resources.

ARPA – American Rescue Plan Act of 2021 ; Signed into law by President Biden on March 11th, 2021. ARPA is the latest in a series of Coronavirus Disease (Covid-19) – related relief and economic stimulus legislation.

Assessed Value – The total taxable value placed on real estate and other property as a basis for levying taxes.

Bond – A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The interest payments and the repayment of the principal are detailed in the authorizing bond ordinance.

Budget – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar – An approved schedule of key dates which the City follows in the preparation and adoption of its budget.

Budget Message – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

Capital Outlay – Expenditures resulting in the acquisition or addition to fixed assets. The City of Donna will capitalize all purchases of \$5,000 and greater.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

CARES Act – The Coronavirus Aid, Relief, and Economic Security Act, is a \$2.2 trillion economic stimulus passed by the 116th U.S Congress and signed into law on March 27th, 2020, in response to the economic fallout of the Covid-19 pandemic in the United States.

City Council – The Mayor and four council members, functioning as the legislative and policy-making body of the City.

Current Taxes – Taxes levied and due within one year.

Debt Service – Payment of principal and interest to holders of a government’s debt instruments.

Debt Service Fund – A fund established to account for the accumulation of resources for the payment of long term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached. (Example: tax statements are mailed out in October and become delinquent if not paid by January 31).

Expenditures – Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

Fiscal Year – The twelve (12) month financial period to which the annual operating budget applies. The fiscal year used by the City of Donna begins on October 1st and ends on September 30th.

Fixed Asset – Long term assets, which are intended to be held or used for a significant period of time, such as land, buildings, machinery, or equipment.

Franchise Fee – A fee paid by public service utilities and providers, for the use of public property (right-of-way) in providing their services to the citizens of the community.

Function – Classification of expenditures according to the principal purposes for which the expenditures are made.

Fund – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions.

Fund Balance – A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

Fund balance will be displayed in the following classifications:

- Non-Spendable Fund Balance—amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund)
- Restricted Fund Balance—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation
- Committed Fund Balance—amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts

cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint

- **Assigned Fund Balance**—amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority 2
- **Unassigned Fund Balance**—amounts that are available for any purpose; these amounts are reported only in the general fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and or guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. These principals govern the form and content of the basic financial statements of an entity.

General Obligation Bonds – Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

GLO – General Land Office ; independent agency of the United States Government responsible for public domain lands in the United States.

Infrastructure - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Intergovernmental Revenue – Revenue collected by one government and distributed to another level of government.

Inter-Fund Transfers – legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. (Example: Transfers from the General Fund to a Capital Projects Fund).

Maintenance – All materials or contract expenditures covering repair and upkeep of city buildings, machinery, equipment, systems and land

Modified Accrual Accounting – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

MSA – Metropolitan Statistical Area.

NAFTA – North American Free Trade Agreement.

Objective – A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

Operating Costs – Outlays for such current period items as expendable supplies, contractual services and utilities.

Ordinance – A formal legislative enactment by the governing board of the municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of the endorsements are known.

Other Services and Charges – The cost related to services performed for the City by individuals, business and utilities.

PPFCO – Public property Finance Contractual Obligations.

Performance Indicator – Statistical units that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

Personnel Services – The costs associated with compensating employees for their labor. This includes all salaries, wages, and related employee benefits.

Retained Earnings – An equity account that reflects the accumulated earnings of an enterprise fund.

Revenue – Additions to the City's financial assets such as taxes or grants which do not, in and of themselves, increase the City's liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities.

Revenue Bonds – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

Tax Base - The total value of all real and personal property in the City, as of January 1st of each year, as certified by the Hidalgo County Appraisal District. The tax base represents the net value after all exemptions have been deducted.

Tax Levy – The result from taking the tax base and multiplying it by the tax rate and dividing by \$100.

Tax Rate – The amount of tax stated in terms of a unit of the tax base; for example, the City of Donna expresses the tax in terms of dollars per hundred dollars of assessed valuation.

TIRZ – Tax increment reinvestment zone.



FUND STRUCTURE FISCAL YEAR 2024-2025



FUND RELATIONSHIPS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be interpreted as a bank account into which revenues are deposited and from which expenditures are paid from for a specific purpose. There are 3 major funds: the General Fund, Water and Sewer Fund, and the International Bridge Fund. The majority of the City’s activities revolve around these funds. The General Fund is the most commonly used account which includes all property and franchise taxes and municipal court fines which are also both budgeted and received in this fund. The Payroll and Accounts Payable account are centralized for efficiency purposes. The Debt Service Fund was established to account for funds that are needed to ensure that the principal and interest payments on all outstanding bonds including debt instruments are paid as they become due. Special revenue funds include Hotel Occupancy Fund, the Fire Fund, and two (2) TIRZ funds which are utilized on a lesser level. The Hotel Occupancy Fund accounts for revenues from the Hotel Occupancy taxes collected. Fire Fee Fund also generates revenues from Fire Fees collected. Both Reinvestment Zone 1 & 2 accounts are used for the facilitation of the development of land within the boundaries of TIRZ #1 and #2. Funds are used for both development and improvement projects within each zone. Revenue is generated from property taxes, over a base amount, in its designated zone. Funds are generally classified in the following manner:

FUND/PURPOSE:

RELATIONSHIP TO OTHER FUNDS:

GENERAL FUND

To account for most operating and expenditures of the City, not specifically required to be reported separately.

Provides funding for general operations or traditional City services. Supports all other fund groups. Accounts for all financial resources of the general government , except those required to be accounted for in another fund.

HOTEL OCCUPANCY TAX FUND

To account for the operations and expenditures for tourism and related programs for the City, primarily advertising and promotion.

Uses no tax dollars for support. This account is funded strictly from the Hotel Occupancy Tax levied by the City.

FIRE EQUIPMENT SERVICE FEE FUND

To account for a fire equipment fee used to finance equipment for the Fire Department.

Uses no tax dollars. Receives funding from Fire Equipment fee assessed on water customers.

TEXAS CONFISCATED MONEY FORFEITURES FUND

To account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force.

Funded strictly from activities associated with the Drug Task Force ; Uses no tax dollars for support.

UTILITY FUNDS (WATER & SEWER) (ENTERPRISE FUND)

To account for water and sewer system service revenues and expenses. Rates are applied to actual usage.

Rates are based on water consumption for residential and commercial accounts ; Uses no tax dollars. Billing services for other funds.

ALLIANCE INTERNATIONAL BRIDGE FUND

To account for revenues and expenses of the International Toll Bridge located between Donna, TX and Rio Bravo Mexico.

Receives funding from the collection of tolls from from passengers traffic at the Donna-Rio Bravo International Bridge. Debt service fund pays debt.

CAPITAL PROJECTS FUND

To account for financial resources to be used for the acquisition or construction of major facilities or assets.

Receives funding from the sale of debt instruments for capital improvements and other major city funds.

DEBT SERVICE FUND

To account for the payment of bond principal, interest, paying of agent fees, and a debt service reserve as a sinking fund each year.

An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

CITY OF DONNA

DEPARTMENT/FUND RELATIONSHIP

Department	General Fund	Special Revenue	Special Revenue	Special Revenue
	General Fund	Hotel Occupancy Tax	Fire Fee	Texas Confiscated Forfeiture
Administration	X			
Animal Control	X			
Bridge Operations	X			
Cemetery	X			
City Council	X			
City Hall	X			
City Manager	X			
City Secretary	X			
City Vehicle Maintenance	X			
Code Enf. & Health Inspections	X			
Community Support	X			
Debt Service	X			
Finance	X			
Fire Department	X		X	
Information Technology	X			
Inspections	X			
Library	X			
Municipal Court	X			
Non Departmental	X			
Parks & Recreation	X			
Planning & Development	X			
Police	X			X
Public Works	X			
Sanitation	X			
Sewer Collection	X			
Street & Roadways	X			
Swimming Pool	X			
TABC Building Rental Op.	X			
Tax Assessor Collector	X			
Tax Increment	X			
Utility Billing & Collections	X			
Visit Information Center	X	X		
Waste Water Treatment Plant				
Water Distribution				
Water Treatment Plant				

CITY OF DONNA

DEPARTMENT/FUND RELATIONSHIP

Special Revenue	Debt Service	Enterprise	Enterprise	Enterprise	
American Rescue Plan	Debt Service Fund	Water & Sewer	Solid Waste Fund	Int'l Bridge	Department
		X			Administration
					Animal Control
				X	Bridge Operations
					Cemetery
					City Council
					City Hall
					City Manager
					City Secretary
					City Vehicle Maintenance
					Code Enf. & Health Inspections
					Community Support
	X	X			Debt Service
					Finance
					Fire Department
					Information Technology
					Inspections
X					Library
					Municipal Court
		X		X	Non Departmental
					Parks & Recreation
					Planning & Development
X					Police
X					Public Works
			X		Sanitation
		X			Sewer Collection
					Street & Roadways
					Swimming Pool
				X	TABC Building Rental Op.
					Tax Assessor Collector
					Tax Increment
		X			Utility Billing & Collections
					Visit Information Center
X		X			Waste Water Treatment Plant
X		X			Water Distribution
X		X			Water Treatment Plant

2024 Voter-Approval Tax Rate City of Donna

Line	Activity	Amount/Rate
28.	Prior year M&O tax rate. Enter the 2022 M&O tax rate.	\$ 0.529073/\$100
29.	Prior year taxable value adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,051,442,269
30.	Total prior year M&O levy. Multiply Line 28 by Line 29 and divide by 100.	\$ 5,562,897
31.	<p>Adjusted prior year levy for calculating NNR M&O rate.</p> <p>A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2023. This line applies only to tax years preceding the prior tax year.</p> <p style="text-align: right;">\$ 5,709</p> <p>B. 2022 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0.</p> <p style="text-align: right;">\$ 0</p> <p>C. Prior year transferred function: If discontinuing all of a department function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.</p> <p style="text-align: right;">\$ 0</p> <p>D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit C, subtract if discontinuing function and add if receiving function.</p> <p style="text-align: right;">\$ 5,709</p> <p>E. Add Line 30 to 31D.</p> <p style="text-align: right;">\$ 5,568,606</p>	
32.	Adjusted current year taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,091,209,586
33.	Current year NNR M&O rate (unadjusted) Divide Line 31F by Line 32 and multiply by \$100	\$ 0.510314/\$100
34.	Rate adjustment for state criminal justice mandate.	

	<p>A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. Prior year state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
<p>35.</p>	<p>Rate adjustment for indigent health care expenditures. If not applicable or less than zero, enter 0.</p> <p>A. Current year indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. Prior year indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
<p>36.</p>	<p>Rate adjustment for county indigent defense compensation.</p> <p>A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p>	

	<p>B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p>	
37.	<p>Rate adjustment for the county hospital expenditures.</p> <p>A. Current year eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior year and ending on June 30, of the current tax year.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. Prior year eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
38.	<p>Rate adjustment for defunding municipality. This adjustment Only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p>	

	<p>B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
39.	<p>Adjusted current year NNR M&O rate. Add lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	<p style="text-align: right;">\$ <input type="text" value="0.510314/\$10"/></p>
40.	<p>Adjustment for prior year sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. Divide Line 40A by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Add Line 40B to Line 39</p>	<p style="text-align: right;">\$ <input type="text" value="0.510314/\$10"/></p>
41.	<p>Current year voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08</p> <p>-or-</p> <p>Other Taxing Unit If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	<p style="text-align: right;">\$ <input type="text" value="0.528174/\$10"/></p>
	<p>D41. Disaster Line 41 (D41): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared as disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of:</p> <ol style="list-style-type: none"> 1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or 2. the third tax year after the tax year in which the disaster occurred. <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>

42.	<p>Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes, (2) are secured by property taxes (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.</p> <p>Enter debt amount \$ <input type="text" value="3,991,334"/></p> <p>B. Subtract unencumbered fund amount used to reduce total debt. -\$ <input type="text" value="175,000"/></p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) -\$ <input type="text" value="0"/></p> <p>D. Subtract amount paid from other resources -\$ <input type="text" value="2,181,086"/></p> <p>E. Adjusted debt Subtract B, C and D from A \$ <input type="text" value="1,635,248"/></p>	
43.	<p>Certified prior year excess debt collections Enter the amount certified by the collector.</p>	<p>\$ <input type="text" value="0"/></p>
44.	<p>Adjusted current year debt Subtract Line 43 from Line 42E</p>	<p>\$ <input type="text" value="1,635,248"/></p>
45.	<p>Current year anticipated collection rate.</p> <p>A. Enter the current year anticipated collection rate certified by the collector <input type="text" value="100.00%"/></p> <p>B. Enter the prior year actual collection rate <input type="text" value="107.00%"/></p> <p>C. Enter the 2022 actual collection rate <input type="text" value="111.00%"/></p> <p>D. Enter the 2021 actual collection rate <input type="text" value="108.00%"/></p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%</p>	<p><input type="text" value="107.00%"/></p>
46.	<p>Current year debt adjusted for collections. Divide Line 44 by Line 45E.</p>	<p>\$ <input type="text" value="1,528,269"/></p>
47.	<p>Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i></p>	<p>\$ <input type="text" value="1,119,445,248"/></p>

48.	Current year debt rate Divide Line 46 by Line 47 and multiply by \$100	\$ 0.136520/\$100
49.	Current year voter-approval M&O rate plus current year debt rate. Add Line 41 and 48.	\$ 0.664694/\$100
	D49. Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0
50.	COUNTIES ONLY. Add together the voter-approval tax rate for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0
Additional Sales and Use Tax Worksheet		
51.	Taxable sales. For taxing units that adopted the sales tax in November of the prior year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. Taxing units that adopted the sales tax in November of the prior year or in May of the current tax year. Multiply the amount of Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 -or- Taxing units that adopted the sales tax before November of the prior year. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,119,445,248
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000
55.	Current year NNR tax rate, unadjusted for sales tax Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.638254
56.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November the prior year or in May of the current tax year. Subtract Line 54 from Line 55. Skip to Line 55 if you adopted the additional sales tax before November of the prior tax year.	\$.638254
57.	Current year voter-approval tax rate, unadjusted for sales tax. Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.664694

58.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	<input type="text" value=".664694"/> \$
Voter-Approval Tax Rate Adjustment for Pollution Control		
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor-collector with a copy of the letter.	<input type="text" value="0"/> \$
60.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New Revenue Tax Rate Worksheet</i> .	<input type="text" value="1,119,445,248"/> \$
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	<input type="text" value="0.000000"/> \$
62.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster) Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	<input type="text" value="0.664694"/> \$
Unused Increment Rate Worksheet		
63.	Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value A. Voter-approval tax rate (Line 67)..... \$ <input type="text" value="0.666348/\$100"/> B. Unused increment rate (Line 66)..... \$ <input type="text" value="0.000000/\$100"/> C. Subtract B from A..... \$ <input type="text" value="0.666348/\$100"/> D. Adopted Tax Rate..... \$ <input type="text" value="0.665348/\$100"/> E. Subtract D from C..... \$ <input type="text" value="0.001000/\$100"/> F. 2023 Total Taxable Value (Line 60)..... \$ <input type="text" value="1,040,234,052"/> G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero..... \$ <input type="text" value="10,402"/>	
64.	Year 2 Foregone Revenue Amount, Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value A. Voter-approval tax rate (Line 67)..... \$ <input type="text" value="0.747937/\$100"/> B. Unused increment rate (Line 66)..... \$ <input type="text" value="0.000000/\$100"/>	

	<p>C. Subtract B from A.....\$ <input type="text" value="0.747937/\$100"/></p> <p>D. Adopted Tax Rate.....\$ <input type="text" value="0.747937/\$100"/></p> <p>E. Subtract D from C.....\$ <input type="text" value="0.000000/\$100"/></p> <p>F. 2022 Total Taxable Value (Line 60).....\$ <input type="text" value="872,295,860"/></p> <p>G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....\$ <input type="text" value="0"/></p>	
65.	<p>Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value</p> <p>A. Voter-approval tax rate (Line 67).....\$ <input type="text" value="0.778541/\$100"/></p> <p>B. Unused increment rate (Line 66).....\$ <input type="text" value="0.000000/\$100"/></p> <p>C. Subtract B from A.....\$ <input type="text" value="0.778541/\$100"/></p> <p>D. Adopted Tax Rate.....\$ <input type="text" value="0.778538/\$100"/></p> <p>E. Subtract D from C.....\$ <input type="text" value="0.000003/\$100"/></p> <p>F. 2021 Total Taxable Value (Line 60).....\$ <input type="text" value="789,375,348"/></p> <p>G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....\$ <input type="text" value="23"/></p>	
66.	<p>Total Foregone Revenue Amount. Add Lines 63G, 64G and 65G.</p>	\$ <input type="text" value="10,425/\$100"/>
67.	<p>2024 Unused Increment Rate. Divide Line 66 by Line 21 of the No-New Revenue Worksheet. Multiply the result by 100</p>	\$ <input type="text" value="0.000931/\$100"/>
68.	<p>Total 2024 voter-approval tax rate, including the unused increment rate. Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)</p>	\$ <input type="text" value="0.665625/\$100"/>
69.	<p>Adjusted current year NNR M&O tax rate. Enter the rate from Line 39 of the Voter-Approval Tax Rate Worksheet.</p>	\$ <input type="text" value=".510314/\$100"/>

70.	Current year total taxable value. Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	\$ 1,119,445,248
71.	Rate necessary to Impose \$500,000 in taxes. Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.044664/\$100
72.	Current year debt rate. Enter the rate from Line 48 of the Voter-Approval Tax Rate Worksheet.	\$ 0.136520/\$100
73.	De minimis rate. Add Lines 69, 71 and 72.	\$ 0.691498/\$100
74.	2023 adopted tax rate. Enter the rate in Line 4 of the No-New-Revenue Tax Rate Worksheet.	\$ 0.665348/\$100
75.	<p>Adjusted 2023 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.</p> <p>If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet.</p> <p>-or-</p> <p>If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. Enter the final adjusted 2023 voter-approval tax rate from the worksheet.</p> <p>-or-</p> <p>If the taxing unit adopted a tax rate above the 2023 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.</p>	\$ 0.000000/\$100
76.	Increase in 2023 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0.000000/\$100
77.	Adjusted 2023 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,045,690,802
78.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
79.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,091,209,586
80.	Emergency revenue rate. Divide Line 78 by Line 79 and multiply by \$100.	\$ 0.000000/\$100

81.	<p>Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).</p>	$\frac{0.665625}{\$10}$
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2024 No-New-Revenue Tax Rate City of Donna

Line	Activity	Amount/Rate
1.	<p>Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).¹</p>	\$ <input style="width: 100px;" type="text" value="1,047,456,879"/>
2.	<p>Prior year tax ceilings. Counties, cities, and junior college districts. Enter they prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step.²</p>	\$ <input style="width: 100px;" type="text" value="0"/>
3.	<p>Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.</p>	\$ <input style="width: 100px;" type="text" value="1,047,456,879"/>
4.	<p>Prior year total adopted tax rate.</p>	\$ <input style="width: 100px;" type="text" value=".865348"/>
5.	<p>Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.</p> <p>A. Original prior year ARB values:</p> <p style="text-align: right;">\$ <input style="width: 100px;" type="text" value="27,216,659"/></p> <p>B. Prior year values resulting from final court decisions:</p> <p style="text-align: right;">- \$ <input style="width: 100px;" type="text" value="23,231,269"/></p> <p>C. Prior year value loss. Subtract B from A.³</p>	\$ <input style="width: 100px;" type="text" value="3,985,390"/>
6.	<p>Prior year taxable value subject to an appeal under Chapter 42, as of July 25.</p> <p>A. Prior year ARB certified value: <input style="width: 100px;" type="text" value="0"/></p> <p>B. Prior year disputed value: <input style="width: 100px;" type="text" value="0"/></p> <p>C. Prior year undisputed value. Subtract B from A.</p>	\$ <input style="width: 100px;" type="text" value="0"/>
7.	<p>Prior year Chapter 42-related adjusted values. Add Line 5 and 6</p>	\$ <input style="width: 100px;" type="text" value="3,985,390"/>
8.	<p>Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Lines 3 and 7.</p>	\$ <input style="width: 100px;" type="text" value="1,051,442,269"/>
9.	<p>Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2023. Enter the prior year value of property in deannexed territory.⁵</p>	\$ <input style="width: 100px;" type="text" value="0"/>

10.	<p>Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use prior year market value: \$ <input type="text" value="841,442"/></p> <p>B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: \$ <input type="text" value="1,637,613"/></p> <p>C. Value loss. Add A and B</p>	<p>\$ <input type="text" value="2,479,055"/></p>
11.	<p>Prior year taxable value lost because property first qualified for agricultural appraisal (1d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in prior year.</p> <p>A. Prior year market value: \$ <input type="text" value="0"/></p> <p>B. Current year productivity or special appraised value: \$ <input type="text" value="0"/></p> <p>C. Value loss. Subtract B from A. ⁷</p>	<p>\$ <input type="text" value="0"/></p>
12.	<p>Total adjustments for lost value. Add Lines 9, 10C and 11C.</p>	<p>\$ <input type="text" value="2,479,055"/></p>
13.	<p>Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸If the taxing unit has no captured appraised value in line 18D, enter 0.</p>	<p>\$ <input type="text" value="3,272,412"/></p>
14.	<p>Prior year total value. Subtract Line 12 and Line 13 from Line 8.</p>	<p>\$ <input type="text" value="1,045,690,802"/></p>
15.	<p>Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.</p>	<p>\$ <input type="text" value="6,957,482"/></p>
16.	<p>Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the previous tax year. This line applies only to tax years preceding the prior tax year. ⁹</p>	<p>\$ <input type="text" value="7,208"/></p>
17.	<p>Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15, and 16. ¹⁰</p>	<p>\$ <input type="text" value="6,964,690"/></p>
18.	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of</p>	

	<p>homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values: \$ <input type="text" value="1,116,491,311"/></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office. \$ <input type="text" value="0"/></p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property \$ <input type="text" value="0"/></p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below ¹² \$ <input type="text" value="4,083,179"/></p> <p>E. Total current year value Add A and B, then subtract C and D</p>	<p>\$ <input type="text" value="1,112,408,132"/></p>
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <input type="text" value="7,037,113"/></p> <p>B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ \$ <input type="text" value="0"/></p> <p>C. Total value under protest or not certified. Add A and B.</p>	<p>\$ <input type="text" value="7,037,113"/></p>
20.	<p>Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶</p>	<p>\$ <input type="text" value="0"/></p>

21.	Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20C. ¹⁷	\$ 1,119,445,245
22.	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ¹⁸	\$ 8,010
23.	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ¹⁹	\$ 28,227,649
24.	Total adjustments to the current year taxable value. Add Lines 22 and 23.	\$ 28,235,659
25.	Adjusted current year taxable value. Subtract Line 24 from Line 21.	\$ 1,091,209,586
26.	Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.638254 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²¹	

- ¹Tex. Tax Code Section
- ²Tex. Tax Code Section
- ³Tex. Tax Code Section
- ⁴Tex. Tax Code Section
- ⁵Tex. Tax Code Section
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- ¹⁷Tex. Tax Code Section
- ¹⁸Tex. Tax Code Section
- ¹⁹Tex. Tax Code Section
- ²⁰Tex. Tax Code Section
- ²¹Tex. Tax Code Section



CITY OF DONNA, TEXAS
PROPERTY TAX RATES AND ASSESSED VALUES
LAST TEN FISCAL YEARS

Fiscal Year	Tax Levy Year	General Fund	Debt Service Fund	Total	Tax Rate % Incr/(Decr)	Assessed Values	AV % Inrcr	TI Tx Dlls	Each \$.01
2015	2014	0.762395	0.380026	1.142421	15.5%	440,108,919	64.8%	5,027,897	44,027.12
2016	2015	0.791292	0.191536	0.982828	-14.0%	499,942,898	13.6%	4,913,579	50,036.44
2017	2016	0.740318	0.139682	0.880000	-10.5%	539,834,573	8.0%	4,750,544	53,983.46
2018	2017	0.725352	0.073503	0.798855	-9.2%	614,694,339	13.9%	4,910,516	61,535.29
2019	2018	0.711131	0.087724	0.798855	0.0%	620,957,884	1.0%	4,960,553	62,162.32
2020	2019	0.693987	0.094868	0.788855	-1.3%	668,255,430	7.6%	5,271,566	67,757.92
2021	2020	0.638454	0.150401	0.788855	0.0%	708,843,203	6.1%	5,591,745	71,873.33
2022	2021	0.602621	0.175917	0.778538	-1.3%	756,328,814	6.7%	5,888,307	75,685.18
2023	2022	0.578346	0.169591	0.747937	-3.9%	876,001,059	15.8%	6,551,936	87,709.99
2024	2023	0.529073	0.136275	0.665348	-11.0%	1,032,070,770	17.8%	6,866,862	103,261.09
2025	2024	0.528174	0.136520	0.664694	-0.1%	1,116,491,311	8.2%	7,421,251	111,597.76

**CITY OF DONNA, TEXAS
ANALYSIS OF ASSESSED VALUES
FISCAL YEAR 2024-2025**

<u>Fiscal Year:</u>	<u>Tax Year:</u>	<u>Assessed Valuation:</u>
2015	2014	440,108,919
2016	2015	499,942,898
2017	2016	539,834,573
2018	2017	614,694,339
2019	2018	620,957,884
2020	2019	668,255,430
2021	2020	708,843,203
2022	2021	756,328,814
2023	2022	876,001,059
2024	2023	1,032,070,770
2025	2024	1,116,491,311

**CITY OF DONNA, TEXAS
TOP TEN TAX PAYERS
FISCAL YEAR 2024-2025**

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Wal-Mart Real Estate	23,189,411	2.08%
MHC Victoria Palms, LLC.	13,770,788	1.23%
Packaging Corporation of America	11,680,554	1.05%
Shops at 493 Lot 9	11,419,546	1.02%
AEP Texas Inc-27H	8,664,250	0.78%
Arbor Cove Apartments LP	7,000,000	0.63%
Rentals Donna Park One LLC	6,567,891	0.59%
Love's Travel Stops & Country Stores INC	5,850,000	0.52%
Ron Hoover Companies of Donna INC/RV Sales	5,602,035	0.50%
Martinez Dimas SR	5,465,482	0.49%
Walmart Property Tax Department	5,275,184	0.47%
GMW Properties & Management LLC	5,064,588	0.45%
Total Top Ten Taxpayers	<u>\$ 109,549,729</u>	<u>10%</u>
Total Assessed Valuations	<u><u>1,116,491,311</u></u>	

CITY OF DONNA, TEXAS

MISCELLANEOUS STATISTICAL DATA

YEAR ENDED SEPTEMBER 30, 2024

Date of Incorporation: May 13, 1913

Date of Adoption of City Charter: February 7, 1957
Amended January 17, 1981
Amended May 7, 1994

Form of Government: Council, City Manager
 Commission Form of Government May 13, 1913
 Home Rule Charter February 19, 1957

Geographic Data:
 City Area 5.1 sq. miles
 Average Elevation 86 Ft.

Population:

2024 Est.	16,780
2023 Est.	16,777
2022 Est.	26,500
2021 Est.	26,500
2020 Est.	26,112
2019 Est.	25,600
2018 Est.	25,500
2017 Est.	24,750
2016 Est.	25,100
2015 Est.	25,100

Permits Issued:

Business / Health Permits	480
Garage Sales	670
Electrical	518
Plumbing	215
New Residential	162
New Commercial Units	17
Residential Additions	15
Others / Misc.	N/A
Total Fees:	227,197
Valuation Total:	22,689,167

CITY OF DONNA, TEXAS

MISCELLANEOUS STATISTICAL DATA

YEAR ENDED SEPTEMBER 30, 2024

Fire Protection:

Number of Stations	1
Number of Firemen (Volunteers)	27

Police Protection:

Number of Stations	1
Number of Policemen	39

Recreational Facilities:

Number of Parks	6
Number of Recreation Center	1
Number of Municipal Swimming Pools	1
Number of Skateboard Parks	1

Education:

Number of Elementary Schools	14
Number of Middle Schools	4
Number of High Schools	2
Number of Alternative Schools	1

Ports of Entry:

Donna Alliance International Bridge	1
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Utilities:

WATER:

Number of Customers	5,762
Plant Capacity	5.0 MGD
Avg. Daily Use	2.7 MGD

SEWER:

Plant Capacity	1.9 MGD
Sanitary Sewer	37 Miles