

2023 - 2024 FISCAL YEAR BUDGET



City of
Donna
the Heart of the Valley

City of Donna

Fiscal Year 2023-2024

Budget Cover Page

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$410,171, which is a 6.30 percent increase from last year’s budget. The property tax revenue to be raised from new property added to tax roll this year is \$324,723.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR:	Rick Morales	Mayor	
	Richie Moreno	Councilman	Place 1
	Jose G. Garza, Jr.	Councilman	Place 2
	David Moreno	Councilman	Place 3
	Oscar Gonzalez	Councilman	Place 4

AGAINST: None

PRESENT AND NOT VOTING: None

ABSENT: None

Property Tax Rate Comparison:

<u>Tax Rate</u>	<u>2023</u>	<u>2022</u>
2023 No New Revenue Tax Rate	\$0.655651/100	\$0.713091/100
NNR M&O Rate	\$0.512148/100	\$0.558789/100
Voter-Approval M&O Rate	\$0.530073/100	\$0.578346/100
Debt Tax Rate	\$0.136275/100	\$0.169591/100
Voter Approval Tax Rate	\$0.666348/100	\$0.747937/100
De Minimis Rate	\$0.696490/100	\$0.785700/100

Total Debt obligation for the City of Donna secured by property taxes: \$0



City of Donna Officials



Mayor

Ricardo Morales

City Council Members



Councilman

Ricardo Moreno-Place 1



Councilman

Joey Garza Jr-Place 2



Mayor Pro Tem

David Moreno-Place 3



Councilman

Oscar Gonzalez-Place 4

City Manager

Carlos Yerena

Director of Finance

David R. Vasquez

City Secretary

Norma Yanez



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CITY OF DONNA, TEXAS

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CITY OF DONNA, TEXAS

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CITY OF DONNA, TEXAS

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Donna
Texas**

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Merrill

Executive Director

HISTORY OF DONNA, TEXAS

The City of Donna is off U.S. Highway 83 and State Spur 374, fourteen miles southeast of McAllen in southeastern Hidalgo County. It is in territory that was granted to Lino Cabazos as part of the La Blanca land grant on May 19, 1834, by the Mexican State of Tamaulipas. The Cabazos family inhabited the area for at least twenty years after taking possession of the land, and their descendants continued to live in the area into the twentieth century.



Thomas Jefferson Hooks arrived in the Lower Rio Grande Valley in 1900 and the following year moved his family to Run in southeastern Hidalgo County. In May 1902 he helped to form the La Blanca Agricultural Company, which purchased 23,000 acres fronting the river two miles east and two miles west of the site of present Donna and extending north eighteen miles. He gave part of his purchase to his twenty-one-year-old daughter, Donna Hooks Fletcher, a divorcée. She settled in the area and established the Alameda (Grove) Ranch. Fletcher stocked the ranch with Jersey cattle purchased from the Lassater Ranch in

Falfurrias and ran a successful butter business. In 1904, The St. Louis, Brownsville, and Mexico Railway reached the area, and a town was formed that July. In 1907, the town was given a depot station that was named Donna in the honor of Donna Fletcher, who was postmistress when the Donna post office was opened in 1908. That year the first store in west Donna was established by Ed Ruthven, and the community was recognized as the Texas station that shipped the most produce in a year. A 500-ton-capacity sugar mill was built in Donna that year. The town grew slowly because of the lack of available potable water. *Portreros* brought water from as far away as Lyford and Mission to each home in Donna. A barrel



of water cost 50 cents, and the water had to be boiled before it could be used for drinking or cooking. By 1908, a water tower and a filtration plant provided potable water for Donna residents. By 1912 the town was divided into Donna and East Donna. East Donna, the Mexican side of town, had a post office named Beatriz, after Beatriz Hooks. Electricity came to Donna in 1916. The Donna Light and Power Company was incorporated by A.F. Hester, Sr., T.J. Hooks, Dr. J.B. Roberts, and twenty stockholders.



In 1915 Donna had a population of 1,500, a bank, a hotel, four churches, two cotton gins, the sugar mill, a weekly newspaper named the Donna Dispatch, published by B.L. Brooks. A Legion Hall was built in 1920, making Donna American Legion the first Legion Post in the world to own its Legion Hall. Donna had an estimated population of 1,579 in 1925. By 1936 it had a population of 4,103, a railroad stop, multiple dwellings, and 110 businesses.

The citizens of Donna first started using the motto "The City with a Heart in the Heart of the Rio Grande Valley" to promote the city in the 1940's. By 1945 the town had a population of 4,712 and seventy-eight businesses and continued to be a citrus and vegetable growing center. In 1953 Donna had three gins, three wholesale groceries, hardware and farm implements dealers, a wholesale

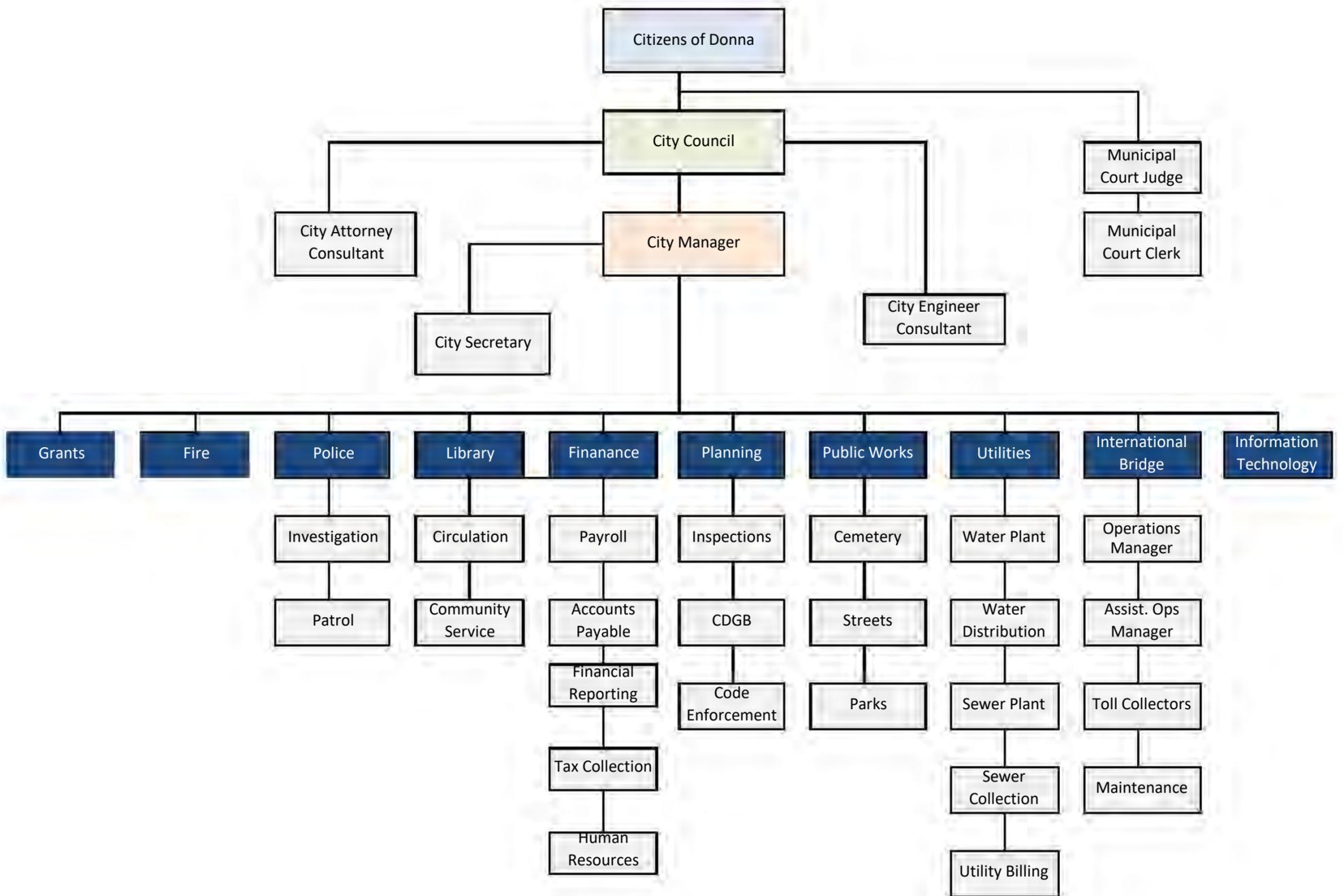
distributor for feed mills, and the Donna News. The American Legion Hall was designated a historical landmark in 1964. In 1967 Donna reported 110 businesses (including eight manufacturers), ten churches, a bank, a library, and a newspaper.

From 1920 through the mid-1960s Donna had segregated schools. A third school for migrant students was in operation through the 1970s. The justification for its operation was that migrant children needed more attention because of their parents' work. It was opened to children in the third to eighth grade and had a separate campus. Donna had a population of 8,982 and 122 businesses in 1978. After the 1970s the economy in Donna continued to be based on fruits, vegetables, and the tourist trade. In 2000 Donna had a population of 14,768 and 369 businesses.





**Organizational Chart
Fiscal Year 2023-2024**



BUDGET AND FINANCIAL POLICIES

BUDGET CALENDAR

CITY MANAGER'S BUDGET MESSAGE

ECONOMIC OUTLOOK

STRATEGIC BUSINESS PLANS

MAJOR GOALS

**CITY'S LOCATION IN RELATION TO STATE
OF TEXAS**

BUDGET AND FINANCIAL POLICIES

Article IX of the City Charter sets forth the basic budget policies for the overall management of the City. The annual Budget shall be prepared in accordance with State Law.

- The City's primary objective for all operating budgets is to adopt a balance budget where revenues equal or exceed expenditures. The budget document shall contain a budget message prepared by the City Manager outlining the proposed financial plan for the City.
- No later than August 18th, the City Manager prepares a recommended budget to be submitted to the Council estimating revenues and expenditures for the next fiscal year. The Council shall order a public hearing on the budget and shall cause to be published, at least ten days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the budget as submitted, at which all interested persons shall be given an opportunity to be heard.
- The budget shall be carefully itemized and the proposed figures shall be compared with actual figures from the preceding year.
- At least thirty days prior to the adoption of the tax rate, the City Manager submits a recommended budget proposal to the City Council. Upon completion, the budget is filed by the City Secretary for media and public inspection.
- The City Council adopts the budget prior to the beginning of the fiscal year. This budget is based on various meetings with department leaders for their input on the programs and projects planned for next fiscal year.

BUDGET BASIS OF ACCOUNTING

The budget basis of budgeting (modified accrual, accrual) should be identified for each category of fund represented (governmental, proprietary, and fiduciary) that the City has adopted is the modified accrual basis for all governmental fund types and the accrual basis has been adopted for proprietary fund types.

The end product of the budget process is the budget document, which consists of three main parts, a budget message, a series of revenue/expenditures tables and appropriate descriptive materials as well as the budget adoption ordinance.

The budget is structured according to codes and classifications contained in the City's accounting system. Since the budget is a planning document, it does not include all the detailed information encompassed by the accounting system.

All budgets are built around four basic components: Funds, Departments, Revenues, and Expenditures. Although the City's accounting system will provide locally-adapted definitions of these elements, the following general descriptions may be helpful.

FUNDS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be thought of as a bank account into which revenues are deposited and from which expenditures are paid for a specific purpose. Funds are generally classified in the following manner:

GOVERNMENTAL FUNDS

1. General Fund - The General Fund is used to account for all financial resources not covered under another fund. Examples of activities under this fund are general administration, recreation, libraries, police services, fire services. Its revenues are generally unrestricted which means that they may be used for any approved governmental purpose.
2. Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose. Examples of such funds are Hotel Occupancy Tax, Fire Equipment Service Fee, and the Texas Confiscated Money Forfeitures Fund, and the Tax Increment Reinvestment Funds.
3. Debt Service Fund – The Debt Service Funds is used to account for financial resources that are restricted, committed or assigned to expenditures of principal and interest of long-term debt.
4. Capital Project Funds – Capital Project Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of major capital facilities or other capital assets.

FIDUCIARY FUND

Trust and Agency Funds – Trust and Agency Funds are used to account for collections and disbursements earmarked for employees’ payroll, pensions, insurance, and other restricted purpose.

PROPRIETARY FUNDS

1. Enterprise Funds – To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user chargers, i.e., Utility Fund and International Bridge Fund.
2. Internal Service Funds – To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis, i.e., Employee Insurance Trust Fund.

The beginning and ending point of budgeting is a fund balance or retained earnings. In general, the budgeted beginning balance represents the funds left over from the prior fiscal year. The budgeted ending balance represents the funds being estimated at the end of the current fiscal year.

ROLE OF DEPARTMENTAL DIRECTORS

The involvement of departmental directors in the budget process is essential. The departmental directors are the best source of information regarding service needs in the department. The departmental directors are also the best qualified to identify opportunities for budget cutbacks. From the perspective of the departmental directors, the budget process is a useful way to advise the City Manager and City Council about the accomplishments, special problems, and propose alternative for improving the quality of services for the citizens of the City.

REVIEW OF DEPARTMENTAL REQUESTS

In the course of reviewing the departmental budget requests, the City Manager should bear in mind the following concerns:

- Do the proposed performance and service levels justify the budget request? Could the requested funds be put to better use in another department? Are certain budget requests totally without justification or merit?
- Are the spending requests credible? Are they padded or based on false assumptions?
- Is the proposed approach to a particular service the best way to achieve the stated objective based on the department's previous budget and work programs? Is attainment of each stated objective likely? Should a funding increase proposed by one department be approved, instead of another department that has a better performance record?
- If choices must be made between competing budget requests, what is of relative importance or value to the community of the new spending program proposed by the various departments? If cutbacks in exiting services are necessary, which service should be eliminated first?
- By spending more on a particular service during the next fiscal year, will the City save money in the long run?
- What considerations have the department heads given to reducing the cost of existing programs through better personnel utilization, improved work methods and mechanization?

CITY COUNCIL ACTION ON THE BUDGET

The City Manager presents the recommended budget to the City Council at a regular meeting. Copies are filed with the City Secretary for media and public inspection.

The basic issues in the budget for the City Council are:

- Does it meet the needs of the community adequately, or at least as adequately as available finances will permit? Are there some services which would be reduced or eliminated in order to provide funds for more important programs?
- Does the budget provide balance between services, especially between more essential and less essential services?
- Are the administrative controls in place to assure that adequate results will be produced, and proper standards of service maintained?
- Do revenue estimates appear to be realistic? Have all expenditures and foreseeable contingencies been included?
- Is the budget economical in all respects, and oriented toward obtaining the greatest value per dollar expended?
- Is the budget consistent with the ability and willingness of citizens to support it?
- Is it consistent with the City's long-term policies for the development of the community?

BUDGET AMENDMENT PROCESS

Article IX Section 7 of the City Charter states that, if at any time during the fiscal year, the City Manager shall ascertain that available revenues will be less than total appropriations for that year, he shall reconsider the allotments of each department and revise them as to prevent the making of expenditures in excess of available revenues. At the close of each fiscal year, any encumbrance balance of an appropriation shall revert to the fund which appropriated and may be re-appropriated by City Council. City Council may transfer any unencumbered appropriation balance from one department to another. The City Manager shall have the authority without City Council approval, to transfer appropriation balances from one expenditure account to another within a single department of the City.

REVENUE POLICY

Tax Collections

Our City will pursue a vigilant tax collection effort by subcontracting with an attorney-at-law that specializes in comprehensive collection services, while remaining cognizant of the need to treat our residents with the uppermost respect.

Revenue Diversification / Unrestricted Fund Balance

The City strives to maintain a diversified and stable revenue base to protect public services from short-term fluctuations in any one revenue source. The City has chosen to manage these fluctuations by creating a fund balance policy. The Reserve Policy states the following:

- **REVENUE POLICY (Continued)**

- Established reserves shall help protect the City from innumerable hardships due to unforeseen emergencies.
- Fund Balance shall equal not less than 25% of the operating budget.

Fees and Charges

User fees will be imposed to cover the cost of services provided for unique or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery. Our City charges customers a pass-through user fee when they pay their taxes or utility bills by credit card.

The City maintains the water distribution system and the sewer collection systems. To insure that the enterprise funds remain self-supporting, rate structures will fully fund the direct and indirect cost of operations, capital plant maintenance, debt service, depreciation, and moderate system extensions.

One-Time Revenues

It is the general policy of the City to use major one-time revenues to fund capital improvements or reserves. The use of one-time revenues to fund ongoing expenditures is discouraged.

Unpredictable revenues are budgeted conservatively, and any amount collected in excess of the budget is generally carried forward in the fund balance.

All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted.

EXPENDITURE POLICY

High priority is given to the expenditures that will reduce future operating costs, such as increased utilization of technology and equipment and proven business methods.

An appropriate balance will be maintained between budget dollars provided for direct public services and dollars provided to assure good management and legal compliance.

All department heads share in the responsibility of looking at and understanding the City's long-term financial viability, its general spending trends, its projected incomes, and educating themselves, division head, and employees on the necessary short and long-term balance between revenues and expenditures. Budget-to-Actual Variance reports are disbursed to department heads monthly to ensure the City doesn't exceed budgeted expenditures. Department heads are trained by the finance staff on how to read and monitor their department's budgets.

INVESTMENT POLICY

The City of Donna recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the City. Therefore, it is the City's policy to consider safety and risk of investment, allow for anticipated cash flow requirements and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

Investments updates are taken to City Council on a quarterly basis. The Investment Policy complies with Chapter 2256 (Public Funds Investment Act) of the Government Code. The policy is reviewed and updated annually before being presented to City Council.

PROCUREMENT POLICY

On October 18, 2022, the City adopted an updated procurement policy. The primary governing authority for the City of Donna's Purchasing Policy shall be the City's Charter in conjunction with Local Government Code Chapter 252, "Purchasing and Contracting Authority of Municipalities." All procurement activity shall be governed by the Purchasing Policy, in accordance with applicable state and local government codes. The Finance Department shall from time to time review the Purchasing Policy and the City's resolution shall record any changes made to the Policy. All department heads receive a copy of the procurement policy and are expected to comply with the policy.

DEBT POLICY

GENERAL OBLIGATION BONDS:

The existing debt obligation and individual issues are described in this section.

Existing debt levels reflect twenty-five years of remaining payments with additional debt capacity as the structure declines gradually after 2034. The final debt service payment will be in the year 2047.

The Debt Service rate portion (\$.136275) of the total tax rate (\$.665348) represents 20.5% is dedicated for existing debt levels.

The City Assessed Value for Tax Roll 2023 was valued at \$1,032,070,770. The City's total debt is \$48,860,000 or 4.7% of Assessed Value.

The State of Texas statutes do not prescribe a debt limit; however, by custom a practical economic debt limit of 6% of the assessed valuation is used.

DEBT POLICY (Continued)

The state of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Donna’s adopted rate of .665348 is well below the state limit.

The City of Donna’s Financial Policies address General Obligation Debt Management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- Full disclosure of operations will be made to the bond rating agencies. The City staff will assist the financial advisors and/or bond counsel in preparing the necessary materials for presentation to the bond rating agencies.
- The city will issue bonds with an average life of twenty (20) years or less in order to reduce interest cost and maintain future flexibility by paying off debt earlier.

BOND RATING:

The City’s current bond rating as of the last issuance on February 10th 2022 for the G O Refunding Bond Series 2022 was rated as follows:

<u>G.O. & REVENUE BONDS</u>	
Standard and Poor’s	A/Stable

REVENUE BONDS:

The City’s Revenue Bonds are comprised of Water and Wastewater supported revenue bonds in the Utility Fund.

The existing debt structure will continue through year 2037.

Water & Wastewater System

Revenue Certificates are direct obligations of the City payable as to principle and interest from a combination of (i) a valorem levied annually, within the limits prescribed by law, against all taxable property in the City and (ii) a limited pledge of net revenues of the City’s Waterworks and Sewer System, as provided in the Ordinance.

DEBT POLICY (Continued)

The City of Donna's Financial Policies also address revenue bond issued in debt management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.
- The City has both revenue bonds and other indebtedness of the Utility Fund. The City strives to maintain at least 1.5 debt to revenue ratio coverage ratios although bond covenants require 1.25 for all indebtedness as a practical coverage.
- The City will issue bonds with an average life of twenty (20) years or less in order to reduce net interest cost and maintain future flexibility by paying off debt earlier.

FUND BALANCE POLICY

- The General Fund shall maintain a minimum fund balance of 90 days of operating expenses.

INDEPENDENT AUDIT

At the close of the fiscal year, the Council shall engage an independent certified public accounting firm to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major fund, and the aggregate remaining fund information at September 30th. In addition, the firm will audit the City's compliance over major federal award programs. The firm will ensure the audit is conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in Government Auditing Standards.

COVID-19

In the past 2 years the City of Donna has received 2 grants to help with Covid-19 expenditures, Cares Act and American Rescue Plan. The funds have been used to purchase personal protective equipment and to host community clinics that help with vaccine distribution and Covid-19 testing. The second allocation of ARPA fund received October 2022 are designated for the Parks structures.



Budget Calendar FY 2023-2024



April 2023:

- 1) Budget Calendar is created to set deadlines and is submitted to City Council.



June 2023:

- 1) Distribute budget packets/forms to Department Directors.
- 2) Completed Department goals, capital & personnel requirement forms due.
- 3) Submit Department goals, capital & personnel summary to City Manager.
- 4) Meet with Department Directors & assist them with the completion of their goals.
- 5) Department's detailed proposed budget submission to Finance.
- 6) Discuss City's Strategic goals with City Council.



July 2023:

- 1) Submit preliminary budget to City Manager.
- 2) Review and revise preliminary budget.
- 3) Receipt of Certified Appraisal Roll.
- 4) Perform calculation of effective tax rate.

September 2023:

- 1) 2nd Public Hearing held over tax increase, if the City proposes a tax rate that will exceed the rollback rate of effective tax rate (whichever is lower) during a City Council Meeting.
- 2) 72-Hour Notice for meeting at which governing body will adopt tax rate.
- 3) Hold Public Hearing to adopt Tax Rate.
- 4) Adopt Budget & Tax Rate Ordinance during a City Council Meeting.
- 5) 2nd Reading of 2023-24 Budget & Tax Rate Ordinance.
- 6) Public notice to public inspection of the Adopted Budget and the file adopted budget with County Clerk and State Comptroller.



August 2023:

- 1) Submit effective tax rate schedule and fund balances to City Council.
- 2) Finalize preliminary budget totals.
- 3) Public Notice of Proposed Tax Rate for 2023-2024.
- 4) Public hearing held on tax increase, if City Council proposes a tax rate that would exceed the rollback rate of the effective tax rate.

THE BUDGET PROCESS

The City Budget is a plan for utilizing the City's available funds during the fiscal year to accomplish the established goals and objectives. The budget process for developing, adopting, and implementing the budget includes the following:

April

A budget calendar is created to set deadlines and provide milestones to ensure the City remains on schedule.

Budget Calendar is submitted to City Council.

June

Budget packets are disbursed to department directors. A trended revenue and expenditure report is included to help illustrate the amount of funds spent on each budget line (current year) as well as to help plan for the upcoming budget year. Department Directors must access the next fiscal year's plan in terms of upcoming projects to be undertaken and must estimate the resources needed to complete task. Personnel costs are often the biggest challenge. Directors are asked to provide line-item detail budgets in the preliminary stage to help substantiate requests. The line-item detail provides a breadcrumb trail for future analysis related to reporting budget verses actual variances. The finance director along with the city manager is challenged to balance the wants and needs of each department director and the financial capabilities of the city. The ultimate goal is to keep the tax rate as low as possible and continue to provide high quality services to the residents of Donna. At this time, the City's strategic goals are also discussed with City Council.

July

The Director of Finance and the City Manager in close collaboration will evaluate every department's position in the current fiscal year (actuals vs budget) before setting the budget tentatively for the next fiscal year. Appropriations for each department are determined by the goals set forth by the City Manager. A draft of the budget is assembled in summary format. Towards in end of July, Hidalgo County Appraisal District releases assessed values. A calculation of the tax rate can now be undertaken.

August

The month of August is a busy time for the Finance department. Final changes to the proposed tax rate will drive the changes to the operating budget. The staff in Finance works diligently to complete the annual budget book.

September

The proposed tax rate and the operating budget are submitted to City Council for approval through ordinance. Towards the end of the month, once all requirements are completed, the adopted budget is posted to the city web-site and a copy of the budget is filed with our city secretary. The budget becomes effective October 1st.





September 30, 2023

Honorable Mayor and City Council
City of Donna
Donna, TX 78537

Re: 2023-2024 Budget

Dear Honorable Mayor and City Council:

It's an honor to present the operating budget for fiscal year beginning October 1, 2023 through September 30, 2024. As you will see in the combined revenue and expenditure and changes to fund balance schedule, the combined revenues and transfer in amount to \$127,480,787. The combined expenditures and transfers out amount to \$127,429,527 which represents an increase of \$131,719,561, net change from fiscal year 2022-2023 adopted budget, primary due to the Series 2023 bond issuance. This budget document has been prepared in compliance with the state laws of Texas, Donna's City Charter, and the standards established by the Governmental Accounting Standards Board. Copies of this budget are available for public review at the City Secretary's office, Donna Public Library, the Hidalgo County Courthouse after October 1, 2023, as well as the City's web site, www.cityofdonna.org.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the coming year; it is a financial plan of action which will provide services to the citizens of Donna that are realistic, feasible, and cost-effective. It not only addresses the existing level of services/necessities, which our citizens have come to expect and deserve, but also addresses adequate compensation to all our city employees. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2023-2024 fiscal year. Furthermore, the budget serves as a guide for our financial control and the implementation and improvements of policies and procedures mandated by the City Council.

Each year the Mayor, City Council, and City Staff all take the responsibility very seriously to present a budget that focuses on the needs of our city and meets the diverse needs of our citizens, as well as demonstrating good stewardship of public funds. The Fiscal Year 2023-2024 budget is formulated to provide the necessary funding to maintain acceptable levels of services in all areas. Each fund includes a summary presenting its purpose, both goals & objectives and performance indicators for prior, current, and the next fiscal years. The proposed budget remains basic to the provision of services determined by the City Council to be essential to the community. The following pages will describe our economic outlook, budget highlights, and detail information on specific revenues and funds.



307 South 12th Street Donna, Texas 78537
Phone Number: 956-464-3314 Fax: 956-464-9923





2023-2024

ECONOMIC OUTLOOK

The City of Donna may seem quiet, but it is thriving as it experiences a significant increase in population, housing, and economic growth. The city consists of 8.3 square miles of mixed-use property with 4.3 miles of major highway and shopping center access. We offer a low cost of living, an excellent education system, and warm weather year-round making it a great place to live, work, and play. Based on our most recent 2020 Census count, Donna's population has increased from 14,700 to 16,400 people.



Known for its suburban feel, low cost of living, spacious real estate, and strong education system, the city is set to see an increase in real estate values, jobs, and population over the next years. Growth and safety; culture and affordability; make Donna a peaceful gem in the middle of the Rio Grande Valley.

To meet the growing residential demand, we have welcomed two new residential developments, Salamanca Estates Phase 1 and Trinity Estates, consisting of over 366 new residential lots inside city limits. In our neighboring Extra-Territorial Jurisdiction (ETJ) we have welcomed over 800 residential lots, such as Puente Del Sur, Los Pueblos, and Sunset Valley Phase 4, allowing people outside city limits to enjoy local city amenities.



With a focus on enhancing the quality of life for our Donna families, we have gone back to the basics – improving



streets, drainage, water, and wastewater infrastructure to entice developers and business to choose the Donna for their next venture.

Over the last year, we welcomed several major businesses, such as Panda Express, Quick Quack Car Wash, and Greater State

Bank which will bring hours of enjoyment– as well as sales tax dollars – to our community and local economy. People and businesses that invest in “The Heart of the Valley” help our community thrive and entices other to do the same.



Furthermore, we have made large investments in the City's infrastructure including drainage, roads, water, and sewer services. These efforts were made to update our antiquated utility system to better compete with surrounding cities and to attract new businesses to our community. Below is a summary of our efforts over the last year.

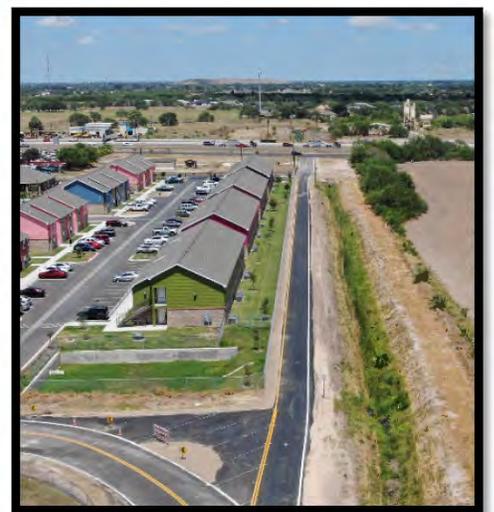


CAPITAL PROJECTS

The City of Donna has used new revenue sources and grant funds to help safeguard the fiscal wellbeing of our community through various new capital projects. Capital Improvement include projects such as the construction, replacement, renovation, or purchase of City assets, as well as related programs and services, that are useful to the community.

Redskin Avenue Extention

Traffic congestion has increased along Redskin Avenue due to the Donna ISD stadium, schools, and the newly developed Hacienda San Miguel Apartments and Red Oak Estates Subdivision.



Thanks to a right of way dedication from the Donna Irrigation District the city was able to pave a one-way road linking Redskin Avenue to North Avenue and the Expressway thus improving connectivity and accessibility.



Hidalgo County Urban County Program (Year 34)

The Hidalgo County Urban County program awarded the city a \$266,965 grant (Year 34) to help fund reconstruction and drainage improvements along Champion Avenue from FM 493 to Victoria Road.

The project was completed in April 2023 and overseen by Javier Hinojosa Engineering with labor being completed inhouse by our public works department. A portion of funds were used to reimburse Hidalgo County for resurfacing of Ponciano Drive. The nonprofits Nuestra Clinica and Open Hands were each awarded \$5000 to support the services they provide within our city.



Hidalgo County Urban County Program (Year 35)

The Hidalgo County Urban County program awarded the city a \$257,515 grant (Year 35) to help fund resurfacing of Fordyce (FM 493 to 26th St); North Avenue (Goolie to Main St); and to provide \$5000 in support to each of the following nonprofits Nuestra Clinics, Open Hands, and Amigos Del Valle. Project is expected to commence in March 2024.



Donna Parks Improvements

The City of Donna Parks & Recreation department is excited to announce the installation of two new playground sets, for this December 2023 at Donna City Square Park. One set for ages 2-5 and one set for ages 5-12. Along with a music play set for all ages.



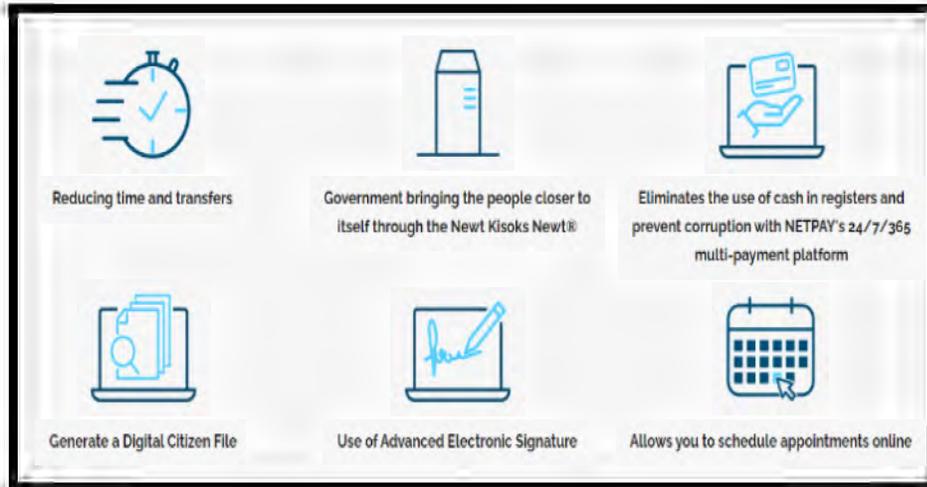
Wastewater Treatment Plant Expansion

The City of Donna has qualified for more than \$40M in funds needed for the expansion of our Wastewater Treatment Plant. The Texas Water Development Board has ranked our project #12 in the entire state! This project will be a testament to the growth of our city and its utility system. The project is expected to begin in early 2023.



Online Permitting and Inspection Services

The City has been working with Smart City Software to develop an online portal for city permits and inspections. The system will allow for



the collection of payments, distribution of permits, and request for inspections. The City plans to roll out the software in the coming year.

BUSINESS IS BOOMING IN THE HEART OF THE VALLEY

There are several store fronts popping up along major corridors like the Expressway, Salinas Blvd, and Business 83. The business environment has been fueled by population growth and the high demand for local services. Additionally, the availability of vacant commercial lands across the city makes the City a great place to start or grow business. Below is a summary of recently opened business.

Bee Happy Child Care Center

The Bee Happy Child Care Center is located within Trevika Plaza in suite #6 off Main Street. The daycare opened its doors on May 31, 2023, to babies and all school age children.



Del Valle Tax Services

In early February 2023, Del Valle Tax Services opened their doors at 1110 Hooks Ave. Suite B. Here they provide notary and tax services



Greater State Bank

Development of this project started in January 2023 with the update of the former Frost Bank building. It is Greater State Bank's 5th location in the region. They provide personal and business services across the valley. They held their Ribbon Cutting on September 15, 2023



HWY 83 Storage

In early January 2023, updates were completed at 107 W Business 83 where upgraded were made to 10 abandoned storage units. The company plans to expend into 30 more units in the coming year.



Lone Star Jerky & More

In late June 2023, Lone Star Jerky & More hosted its ribbon cutting to celebrate their grand opening at 202 Dogwood Suite A. The business serves unique items like bbq, brisket elote and nachos. Tasty snacks like mango preparadas and ceviche. They are making a great addition to our city.



Seven Sports Bar

In early June 2023, Seven Sports Bar opened its doors. The bar provides a great gathering place for sports enthusiasts and fans to come together, enjoy a game, and socialize.

They often offer a wide variety of food and beverages and a lively atmosphere. Whether it's football, basketball, soccer, or any other popular sport, Seven Sports Bar is a popular destination for people looking to enjoy the game with fellow fans.



I hope Seven Sports Bar becomes a thriving addition to the city of Donna and that it provides a fantastic experience for its patrons.

Tortilleria Valentina #1 Donna

In early November 2022, construction began on the 4,500.00 sq ft retail store with a value of \$367,536. The business includes a tortilleria, meat market, kitchen, produce, and drink section and expected to create seven new jobs.



Panda Express

Development of this project started in November 2021 with construction of this 2,381 sq ft. building commencing in April 2022. The building sits approx. 48 people and is uniquely designed from the inside out. From light fixtures to its stunning murals – this Panda Express sets itself apart from our neighboring business. The building has an estimated value of sales of great increases supports agriculture in our area.



\$750K and estimate gross \$995K, which will make a addition to our city as in local taxes, jobs, and

We are so glad Panda Express is the first pad site to be occupied within the Walmart subdivision and assure more is soon to come.



Wendy's

In early July 2023, construction began on a new 2,703 square-foot Wendy's located at 943 W IH 2 at the intersection of the Expressway and Val Verde Road. The project is valued at \$750,000 and expected to create 5 jobs.



SHOPS AT 493

Shops at 493 is the largest retail business center in the City of Donna. Since its opened in March 2022, Five Below, Burlington, DD's Discount, Ross, Dollar Tree, Rack Room Shoes- have brought hours of enjoyment, as well as sales tax dollars, to our community and local economy.

Stores have reported record sales at this location compared to other regional outlets. According to our most recent collections report from May-July 2023, Donna received \$901,411 dollars in sales tax and is expected to continue climbing in the upcoming holiday months. Total sales tax revenue for the three months ending in July 2023 was up 11.3 percent compared with the same period a year ago. Sales tax is the largest source of funding for the city budget, accounting for 35.2 percent of all tax collections.

If you are interested in moving your business to Donna, Shops at 493 is an amazing location. The retail center has over 250,000 square feet of retail space and eight pads. It is adjacent to Donna's 186,000 square-foot Walmart Supercenter, Panda Express, Quick Quack Carwash, Wing Stop and Circle K. The intersection of Expressway 83 at FM 493 has 113,416 vehicles per day and easy on and off access.



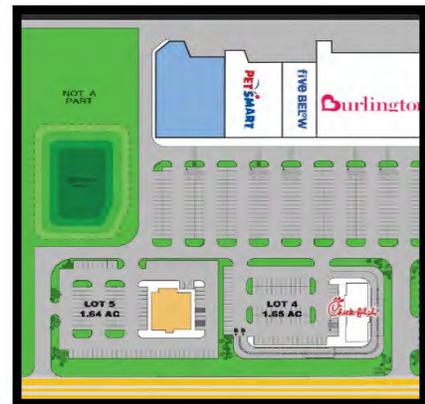
LOT 1 -In early 2017, the first pad site (Lot 1) was sold to Circle K in the amount of \$1,083,578. Circle K completed construction of its 3,000 square foot travel center in November 2017. The travel center is expected to generate approximately \$3.5 million in sales per year.



LOT 2 -In April 2018, the second pad site (Lot 2) was sold to Shops at 493-Lot 2 Ltd. for \$737,906.40 and developed into four (4) suites totaling 11,150 square feet and valued at \$1.5 million. Three of the suites have been leased out for the development of a Rodeo Dental, King Nails, and Wingstop creating over 35 new jobs.



LOT 4 -The property has been designated as a Chick fila and is currently working through its design phase. Construction is expected the early 2024.



LOT 7A -In August 2023, Lot 7A was sold to SHOPS AT 493 LOT 7A to start construction of Dutch Brothers. The building is valued at \$750,000 will add a 2,400 square-foot restaurant to Donna’s lineup with drive-thru and walk-up transaction areas. The project is expected to be completed by late October 2023.



LOT 8 -In February 2022, Lot 8 was sold to Shops at 493-Lot 8 Ltd. for \$436,577.60 to start construction of Quick Quack Carwash. The building is valued at \$500,000 and uses a recollimated water system to ensure car washes are environmentally friendly. Car washes are completed in less than 3 minutes and includes a full-service cleaning area to rewash and vacuum.



Lot 9 & 10 -In 2020, the City was able to close on a purchase and sales agreement for the development of Lot 9 & 10 at the Shops 493 at approximately \$2 million. Construction commenced June 2021 and construction was completed in March 2022. Business that occupy the site include Five Below, Burlington, DD's Discounts, Ross, Dollar Tree, and Rack Room Shoes. Construction of Pets Mart is to be completed in early 2024.



Lot 11 & Detention Pond -In 2017, the City purchased the elevated storage tank and detention site from the EDC for \$566,280. The water tank will hold over 1 million gallons and increase water pressure for residents throughout the city. The detention area will collect excessive water runoff from



proposed business at the Shops. The tank began operation in July 2019.

The City of Donna is expected to continue growing as commercialization of the bridge gets closer to fruition and new commercial projects develop along main corridors in our city. By highlighting our major achievements and assets, such as improved infrastructure and gateway to global trade via our International Bridge, we continue to recruit major employers to our city. Together, the City and DEDC are dedicated to increasing our economic base in order to improve the quality of life for our citizens and business community.



FISCAL YEAR 2023-2024 BUDGET HIGHLIGHTS

General Fund

- Property tax rate set at **\$.665348 per \$100 assessed valuation**, a \$.08 decrease from prior year
- Assessed Valuation increased to \$1,032,070,770 up sixteen (18) percent over prior year.
- No increase in employees' health insurance rates.
- A 4% COLA plus a \$1.00 Per hour budgeted for all non-exempt City Employees. A 2% cola budgeted for exempt employees.
- A \$1,000 health insurance gap plan provided for all fulltime employees.
- Dental and Life insurance provided for all full-time employees.
- The 2nd Crime Victim Liaison position moved to administrative position for investigators at police department.
- City funding of Crime Victim Liaison position 80/20 in the Police Department 80% grant.
- Double digits forecast in Sales Tax Collections for fiscal year 2023-24.
- \$369,662 Budgeted for street construction, resurfacing and maintenance.
- \$183,000 budgeted in Police Department overtime account, \$83K from grants and \$100K from General Fund.
- 325,000 Grant for Police Department Communication Equipment
- Two (2) Fighter fighters entry level positions budgeted in Fire Department for 2023-24.
- Capital Outlay budgeted, \$123,000 to update software for gasoline pumps at Public Works Department, Ordinance codification \$35,000 for City Secretary.
- Fire Department – (1) Administrative /travel training unit \$75,000, (1) Fire Chief Vehicle \$110,000. Cascade Equipment \$60,000. To Financed by lease purchase agreement of \$245,000.

Special Revenue Funds

- ARPA Funding of \$959,375 for Parks development.
- Hotel Occupancy Tax Revenues projected at \$146,897.
- American Legion sponsorship funding of \$7,500 in the Hotel Occupancy Tax Fund.
- Fire Fee fund transfer to Debt Service fund of \$63,135. for its' share of 2015 bond issue.

Enterprise Funds

- Passenger Toll rate expected to stay at \$4.00 per passenger crossing during fiscal year 2022-23.
- Bridge passenger toll revenues are projected at \$2,309,708 or approximately 598,791 passenger crossings. Bridge travel restrictions were lifted in November 2021.
- South Bound Commercial Traffic Tolls budgeted at \$173,149.
- Budgeted one F/T custodian, position one F/T Toll Supervisor, two F/T Toll Collectors, one P/T Toll collector and custodian/maintenance for the International Bridge.
- Water & Wastewater estimated revenues are projected at \$6,501,478, servicing over 5,000 residential and commercial customers.
- No increases in the city's water and sewer. Last increase was in October 2020.
- No increases in the city's solid waste collection rates. Last increase was in July 2019.
- No increase in the city's brush collection rate. Last increase October 2009.
- Capital outlay funded in the Water and Sewer Fund (3) Ford F150'S \$90,000, rehab water tower \$50,000. street, and manhole replacements \$55,000, New water tanks at water plant \$46,00.

**CITY OF DONNA
STRATEGIC BUSINESS PLAN**

GOAL 1. Promote an unsurpassed quality of life in Donna

Goal #1 relates to creating a top quality city in which to live. "Quality of Life" continue to play a decisive role in which people choose to live, as evidence of explosive growth in cities worldwide.

Num.	Objective/Funding Source	Dept. / Agency	Time- line	Total Project Cost	Estimate 2022-2023	Budget 2023-2024	Status/Rational
Strategy 1.1 Expand Venues for family gatherings & recreation							
1.1.1	General Park Upgrades	Parks and Recreations	2023-24	\$ 2,382,583		ARPA Grant \$959,374	ARPA Funds
Strategy 1.2: Promote a Strong Arts and Culture Community							
1.2.1	Attract Promotion of Live and Family Friendly Holiday Events (Halloween, X- Mas, Chisolm Trail, Viva Donna Etc.) - Operations	City Mgr.	Annual	\$ 35,700	0	\$ 35,700	Halloween, Christmas, Easter, and other city park events
1.2.2	Promotion of Donna Fletcher Museum-Operations	City Mgr.	2023-24	35,000	0	34,449	Upgrade 2nd Floor - Childeren's center
Strategy 1.3: Maintain visual attractiveness of key corridors and venues							
1.3.1	Weedy Lots Program	Economic Develop	Ongoing	50,000	0	50,000	Identify weedy lots around city limits
1.3.2	Demolition Wipeout Continue to remove abandoned building - Operations	City Mgr.	Ongoing	Program	Program	Program	Identify additional buildings in key corridors for removal
Strategy 1.4: Regional Leader in sustainability							
1.4.1	Develop a plan to take over solid waste services of the city. Plan well in-progress.	Public Works & Code Enforcement	Target Date 10-1-2024	\$ -	Program	\$ 3,889,000.00	PPFCO's is funding source. In-progress
1.4.2	Establish quarterly community trash cleanups - Operations	Public Works & Code Enforcement	Ongoing	Program	Program	Program	Partner with non profits to hold events.

**CITY OF DONNA
STRATEGIC BUSINESS PLAN**

GOAL 1. Promote an unsurpassed quality of life in Donna

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Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2020-2021	Budget 2023-2024	Status/Rational
Strategy 1.5: Promote Improved health of Donna Citizens							
1.5.1	Develop new walking trail system in parks	Planning	2023-2024	Program	Program	ARPA Grant \$959,374	Walking trails
1.5.2	Replace Play structures at Parks	Parks & Recreation	2023-2024	Program	Program	ARPA Grant \$959,374	Park Play Structures
1.5.3	Grow number of running/walking event in conjunction with Donna ISD - Grants	Planning	Dec-24	\$ 50,000	Program	\$ 50,000	City sponsors first-ever marathon event in Donna

GOAL 2. Strengthen Donna's dominance as the retail destination of the region

Goal #2 relates to the City of Donna's General Fund & the health of local state tax generators (local business).

Strategy 2.1: Establish Donna bond with shoppers from South Texas and North Mexico

2.1.1	Continue efforts to establish north bound commercial traffic; secure grant funds	Bridge	Ongoing	\$ 59,738,203		Revenue bonds being sought in FY'24 from the open market	TXDOT Grant \$16 million, additional funding being sought
2.1.2	Continue efforts to target entertainment options	Donna EDC	Ongoing	Program	Program	Program	

Strategy 2.2: Bring Key "Destination" retail to the City.

2.2.1	Development of Shops 493 - EDC funds	Donna EDC	2021-24	\$ 12,000,000	Program	380 Agreement in the works	Cheddars, Chick-fil-e, and Taco Bell
2.2.2	Leverage city incentives to recruits top retailers - EDC	Donna EDC	Ongoing	Program	Program	Program	Matching grant programs, 380 agreements, etc.

**CITY OF DONNA
STRATEGIC BUSINESS PLAN**

GOAL 3: Diversify and strengthen the local economy in order to sustain a strong tax base and quality of city services long term

Goal #3 is about diversification of not only the local economy, but the city's revenue as well. By increasing jobs and wages related to education and medical, city can become less dependent on sales tax and more property tax orientis.

Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2020-2021	Budget 2023-2024	Status/Rational
Strategy 3.1 Strategically bring new industry to the region							
3.1.1	Continue support of Donna Economic Development Corporation	EDC	Ongoing	Program	Program	Program	Focus on industry recruitment, international manufacturing, job training, and business expansion
3.1.2	Continue effort to bring bridge commercial traffic; secure grant to facilitate truck traffic	Bridge	Ongoing	Program	Program	Program	Work to enhance and expand commercial business and international trade
3.1.3	Attract manufacturing company's near bridge	EDC/ Bridge	Ongoing	Program	Program	Program	EDC Programs, lobbying
Strategy 3.2 Promote the development an long term revitalization of the city's strategic core							
3.2.1	Hurricane Dolly Water Plant Improvements - Capital Dollars	Utilities	Ongoing	\$ 3,000,000	Program	\$ -	Use FEMA Grant
3.2.2	Donna Wastewater Treatment Plant Rehab and Capacity Upgrades	Utilities	FY'23-24	\$ 38,640,330	Program	TBD	State Fiscal Year 2023 Clean Water State Revolving Fund
Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance							
3.3.1	Review ordinances and identify code/ordinance items which can be improved to improve ease of compliance and update international building code	Planning	Ongoing	Program	Program	Program	Already adopted several changes to ordinance
3.3.2	Continue EDC efforts to assisted those wishing to form new business (revolving loan fund)	Donna EDC	Ongoing	Program	Program	Program	Ongoing program to reach out to prospective business
3.3.3	Stormwater Public Education & Outreach - Operations	Planning	Ongoing	Program	Program	Program	Educate the public about stormwater infrastructure and ensure storm sewers are kept free of debris and pollutants

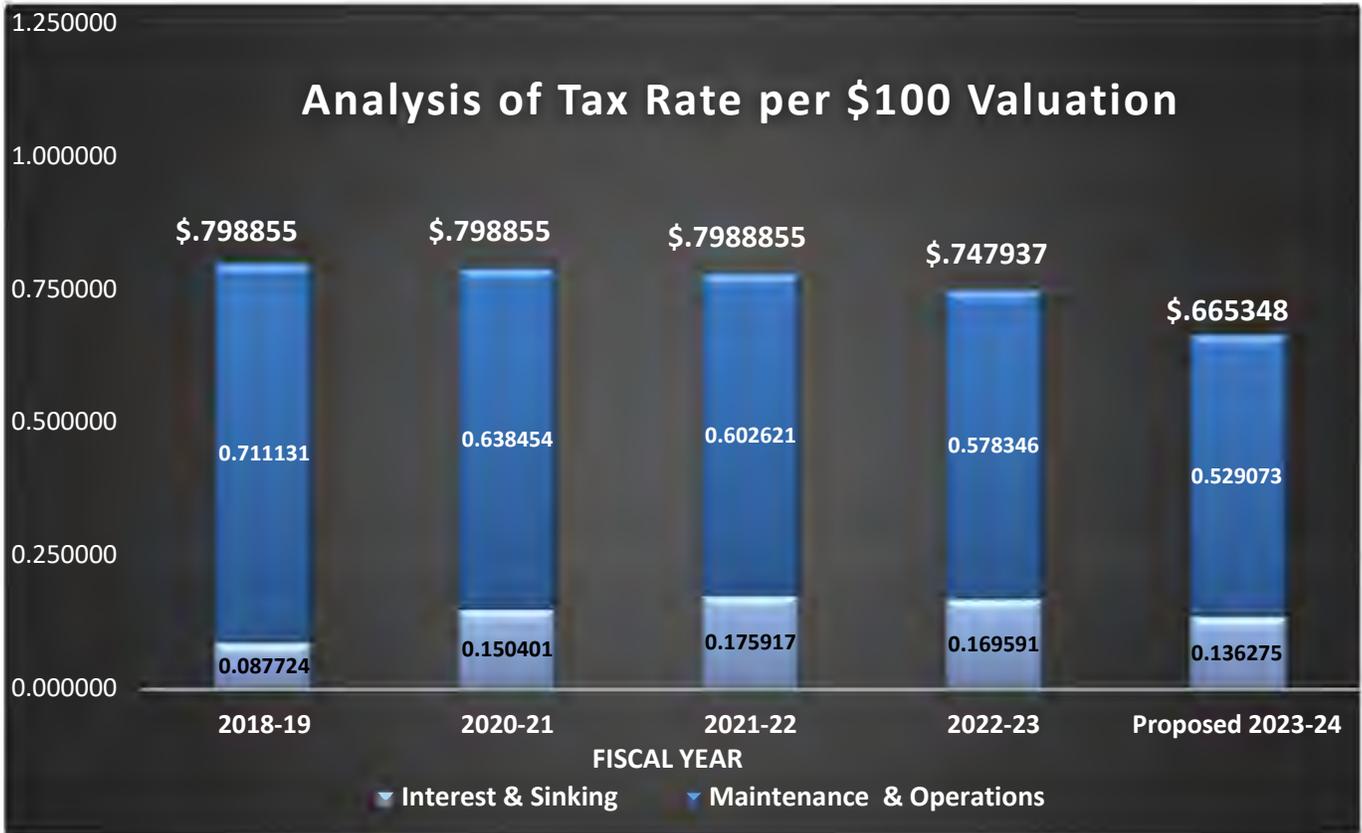
Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance

3.3.1	Accept credit/debit cards payment in all departments	Information Technology	Ongoing	Program	Program	Program	Reduce need for face to face customer services and long wait lines.
3.3.2	Hold Employee health fair to encourage increased health screening and health awareness levels - Operations	Human Resources	Ongoing	Program	Program	Program	Reduce long term employee related health costs
3.3.3	Use social media to improve marketing and promotion of city event and capital projects	Human Resources	Ongoing	Program	Program	Program	Social media to promote programs, events, functions, and department accomplishments

Notes: City Council meets in the month of June to prioritize city projects for the near future.

GENERAL FUND

The 2023-2024 Budget was prepared on an ad valorem property tax rate of \$.665248 per \$100 of assessed taxable value. The assessed taxable value is up \$156,069,711 or 18 % from the prior year. The assessed taxable value has increased in the last ten (10) consecutive years. Our appraisal and tax valuations are computed by the Hidalgo County Appraisal District. The City's no new revenue tax rate is \$.655651.



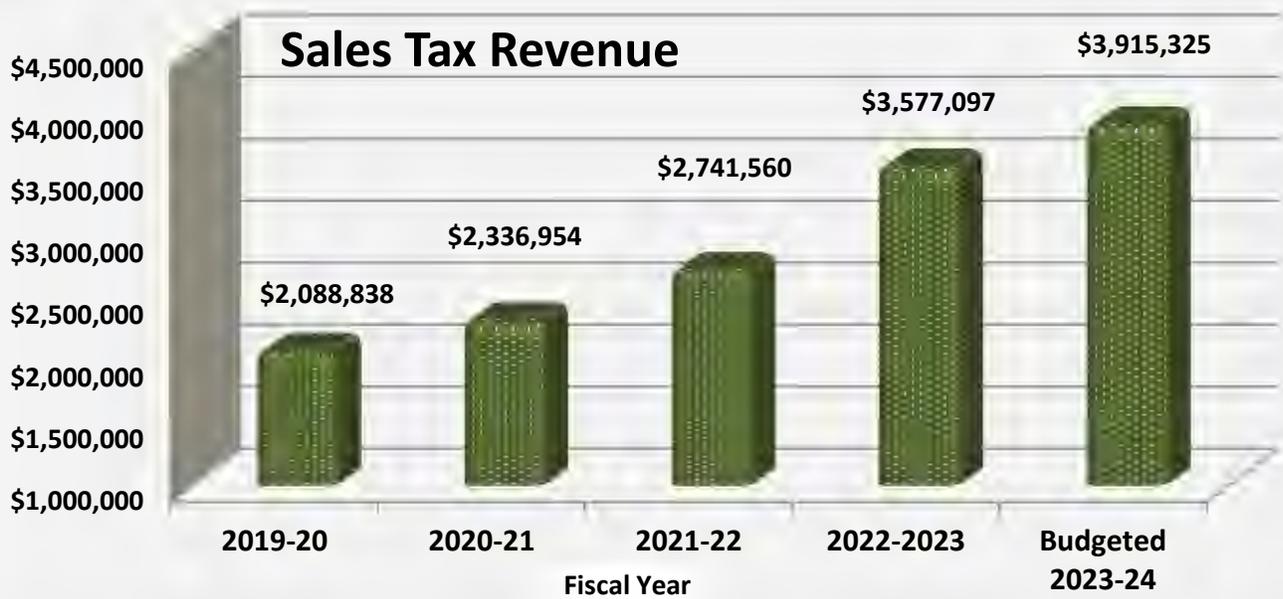
Property Tax Rate

The tax rate for fiscal year 2023-2024 set at .665348 represents a decrease of \$.09 from prior year. The projected General Fund revenues for Fiscal Year 2023-2024 are \$1.2M or 8% above budgeted revenues for 2022-2023.

The largest revenue sources in the General Fund consist of taxes from property, sales, and franchise taxes. These three taxes comprise 72% of the General Fund revenues. The assessed taxable valuation has increased an average of \$82,222 over the last five years.

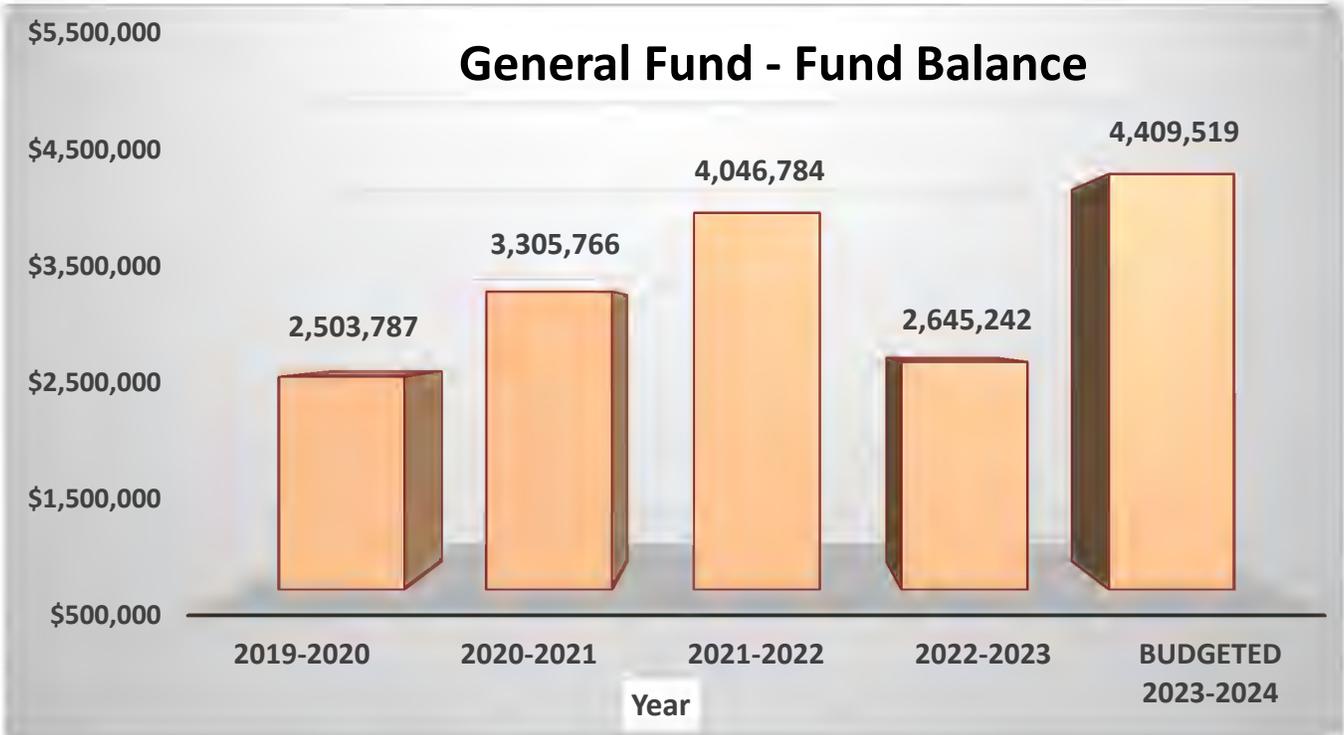


Property taxes continue to be our greatest revenue source immediately followed by Sales Tax. Sales tax revenues are projected at \$3,915,325 for 2023-24. The Sales Tax Revenue is projected to increase by 10 % from current year. The projection is aggressive due retail development. The contributions of Walmart’s sales taxes to the city have helped boost our General Fund revenues since opening its doors in 2015-2016. The sales tax impact from Walmart was a factor in lowering the property tax rate. Donna EDC purchased 25 acres along Interstate 2 and FM 493 for the development of a retail center. Since the purchase of the 25 acres, three (7) lots have been officially sold.



Franchise Taxes are the City’s third largest revenue source. Franchise Taxes are based on a percentage of utility company revenues and are projected at \$1,780,591 for the fiscal year 2023-2024.

The total proposed expenditures for 2023-2024 related to the General Fund are categorized as follows: Personnel Services \$10,045,843; Supplies and Materials \$624,595; Property and Infrastructure \$403,312; Equip. Rental & Repairs \$404,349; Other Services and Charges \$2,915,388; Capital Outlay \$989,662; and Debt Service at \$89,364.



The General Fund Balance is projected to be \$4,409,519 or approximately 28% of operating expenditures. In 2015-2016, the City officially adopted a Fund Balance policy equivalent to no less than 25% of budgeted expenditures. The excesses fund balance above 25% will be kept in reserves or could be subject to capital projects determined by City Council.

HOTEL OCCUPANCY FUND

The City of Donna has been imposing a tax on room rates on hotels/motels located within the boundaries of the City. Funds are utilized specifically for the promotion of tourism and preservation of historical objects that attract residents and visitors to the City. Anticipated hotel tax revenues for 2023-2024 are \$146,897. Contribution to the first United States American Legion Post #1920 is \$7,500. The city budgeted \$74,493 for salaries of the Tourism & Promotion department.

DEBT SERVICE FUND

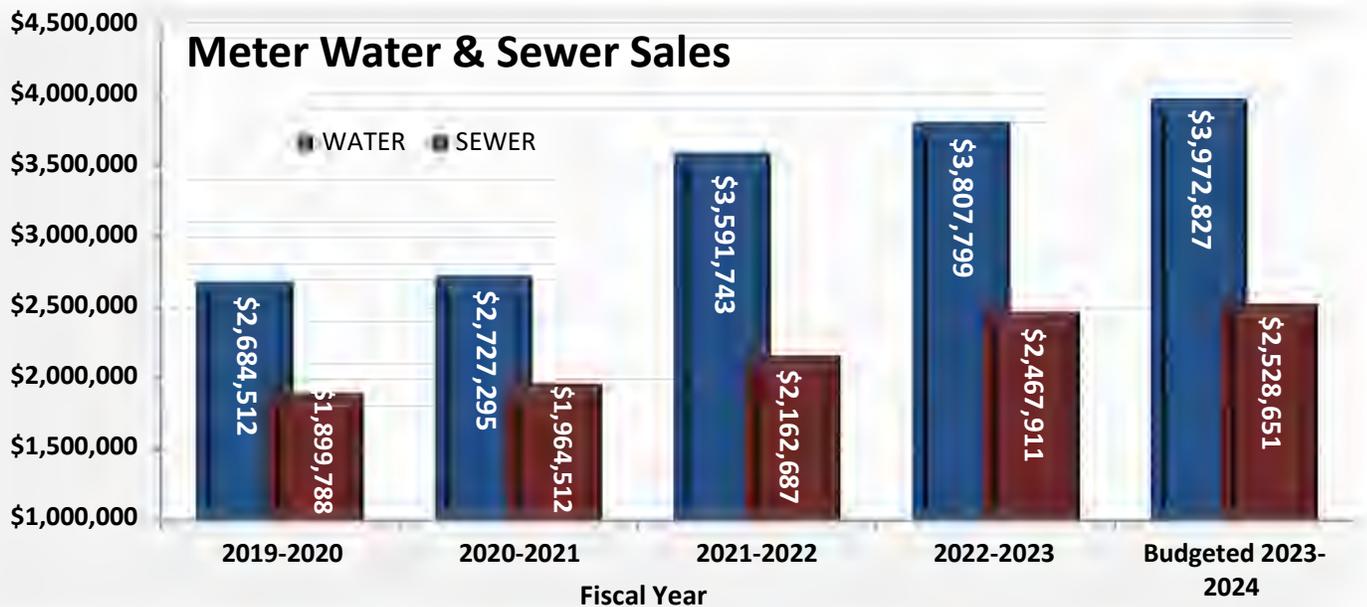
The Debt Service Fund accounts for resources accumulated and payments made for the principle and interest on long-term tax supported general obligation debt. The Debt Service requirements for outstanding General Obligation Bonds for Fiscal Year 2023-2024 will amount to \$1,804,136. The Debt Service Fund will be funded by an ad valorem property tax rate of \$.136275/100 of assessed value and Transfers-In from the Economic Development Corporation of Donna (4A), the Development Corporation of Donna(4B) and the Fire Fee fund in the amounts of \$126,270, \$126,270, and \$63,135, respectively.

The current property tax collection revenue is calculated at 95% of the total current tax levy. Delinquent property tax collections are projected at \$93,428. The city budget for delinquent taxes is based on prior year’s history and current trends. The City of Donna adopted a formal debt policy to include debt limits in the latter part of September 2017.

UTILITY FUND

The total projected Utility Fund revenues for Fiscal Year 2023-2024 are \$7,180,302. Water and Sanitary Sewer operating expenses are estimated at \$7,180,302. Projected expenditures include \$1,676,590 for Debt Service and \$805,644 under Non-Departmental.

The Water and Sanitary system were contracted and operated by a third-party utility company dating back to 2000. In October 2014, the City took over operations of the City’s water and sanitary system.



BRIDGE FUND

The Bridge Fund collects tolls from passenger traffic at the Donna-Rio Bravo International Bridge. Projected revenues from passenger traffic are \$2,536,961. Projected passenger crossings are 634,240 (1,737 vehicles per day). In March of 2020, the passenger crossings declined due to the Covid-19 Pandemic and the travel restrictions imposed by the United States government.

The Donna-Rio Bravo International Bridge will soon prove to be a very wise investment. This coming fiscal year, South-Bound Inspection Facilities were completed to allow for South bound empty commercial vehicles to cross into Mexico thereby increasing toll revenues for the City of Donna. The construction for this project officially started in September 2019 and is now complete. The Texas Department of Transportation is also investing \$13.6 million on the FM 493, the road leading to the bridge. This road expansion of 8 miles will allow for a more efficient, convenient and safe route for intercity as well as international travelers. On the Mexico side, road infrastructure leading to our land Port of Entry has also been completed named Libramiento II Sur which will attract travelers from Mexican states of Tamaulipas, Nuevo Leon, and Coahuila.

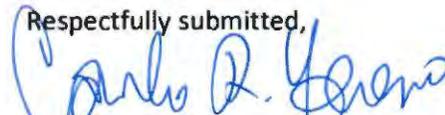
U.S. Customs and Border Protection on April 18, 2017, accepted the Donna Project into the Donation Acceptance Program (DAP) which allows for the planning and building of the fully loaded Northbound Commercial Truck facilities. The project will be on fast track because it has also been accepted to become a Model Port for non-intrusive inspection, (NII). We are excited to be the Pilot Project for this state-of-the-art technology which will process a commercial truck within 6 minutes from entry to exit due to the 100% x-ray technology.

The City of Donna has already begun to receive interest from investors that conduct business with Mexico. Companies that are involved include logistics, transportation and even fueling stations for commercial vehicles which have purchased property within Donna city limits. All these investments will increase ad valorem and sales taxes along with employment opportunities for citizens in Donna. The future is continuing to look very bright and favorable for the City of Donna.

SUMMARY

The Budget process and preparation of the 2023-2024 -budget has taken numerous hours and challenges in order to meet the current and future financial constraints of the city. As part of one of the fastest growing MSA's in the country, the Donna economic sector continues to grow. As there is growth, the demand for services and their related costs also continue to grow. Staff will continue to work together to maximize operational efficiencies and meet the desired objectives. Through guidance and instruction from the City Council and on-going master planning efforts, we envision that the 2023-24 Budget will meet the City Council's goals for service to the citizens of Donna.

The staff and I look forward to continuing to work alongside the City Council and the community to meet the challenges of the 2023-2024 Fiscal Year. In closing, I would like to express my appreciation to the Finance Department for their numerous hours spent assembling the budget / policy document.

Respectfully submitted,

Carlos Yerena, City Manager

MAJOR GOALS FOR FISCAL YEAR 2023-2024

- Obtain the financing for the North-Bound fully loaded Commercial Inspection Facility. In November 2023, the City of Donna will seek Revenue Bonds in the open market. EDC bonds issued in October 2023.
- Sell the vacant lots at the Shoppes at 493 along Interstate 2. Close on a sale of lots which are projected to bring in 5 large retail stores.
- Increase public safety by providing the Police Department with the necessary equipment and technology to monitor and fight crime in our community.
- Apply and obtain grants for improvements to city parks, the fire department, the police department, and other areas of the city.
- Provide residents with City sponsored events; Halloween Night Festival, National Night Out Festival, Christmas Posada, and the Easter event.
- Improve drainage system to eliminate drainage issues within the City.
- Promote the Donna Industrial Park to attract business to the Industrial Park.
- Continue to promote the International Bridge through advertising in local and International Markets.
- Continue business relations with the U.S. Customs and Border Protection to construct, operate, and maintain a temporary humanitarian crisis center in Southern Donna.



City of Donna's Location in Relation to the State of Texas



The City of Donna lies in the southern region of the state in an area referred to as “The Rio Grande Valley”. The City of Donna was incorporated in 1913, and its Charter was adopted on February 7, 1957. Its form of Government is Home Rule i.e., Mayor/City Council-City Manager. Currently the population of Donna is estimated at 26,500.

PROJECTED FUND BALANCES

**COMBINED SUMMARY OF REVENUES AND EXPENDITURES/EXPENSES
AND CHANGES IN FUND BALANCES
FISCAL YEAR 2023-2024**

	GENERAL FUND		SPECIAL REVENUE	
	GENERAL FUND	HOTEL/MOTEL TAX FUND	FIRE EQUIP. SERVICE FEE FEE	TEXAS CONFISCATED
ESTIMATED FUND BALANCE/NET POSITION 9/30/2023	2,956,977	(7,443)	97,903	(13,404)
<u>REVENUES 2023-2024</u>				
PROPERTY TAXES	5,730,483			
OTHER TAXES	5,395,916	136,000		
LICENSES & PERMITS	256,450			
INTERGOVERNMENTAL	488,213	10,000		
CHARGES FOR CURRENT SERVICE	2,052,888	300	174,135	
RENTALS	863,672			
FINES & FORFEITURES	134,833			8,000
MISCELLANEOUS	197,900	597	1,500	
TOTAL REVENUES	15,120,355	146,897	175,635	8,000
<u>OTHER FINANCING SOURCES</u>				
OTHER FINANCING SOURCES	245,000			
TRANSFERS IN	107,158			
TOTAL OTHER SOURCES	352,158	0	0	0
TOTAL REVENUES	15,472,513	146,897	175,635	8,000
<u>EXPENDITURE/EXPENSES 2023-2024</u>				
PERSONNEL SERVICES	10,045,843	88,768		
SUPPLIES & MATERIALS	624,595	3,100	52,500	5,500
PROPERTY AND INFRASTRUCTURE	403,312	34,449		
EQUIPMENT RENTAL & REPAIRS	404,349	100		
OTHER SERVICE & CHARGES	2,915,388	20,480	60,000	2,500
CAPITAL OUTLAY	989,662			0
DEBT SERVICE	89,364			
EXPENDITURE/EXPENSES	15,472,513	146,897	112,500	8,000
<u>OTHER FINANCING USES</u>				
TRANSFERS OUT	0		63,135	
OTHER FINANCE USES	0	0	0	0
	0	0	63,135	0
TOTAL EXPENDITURES/EXPENSES	15,472,513	146,897	175,635	8,000
REVENUES OVER/(UNDER) EXPENDITURES	0	0	0	0
ESTIMATED FUND BALANCE/NET POSITION 9/30/2024	2,956,977	(7,443)	97,903	(13,404)

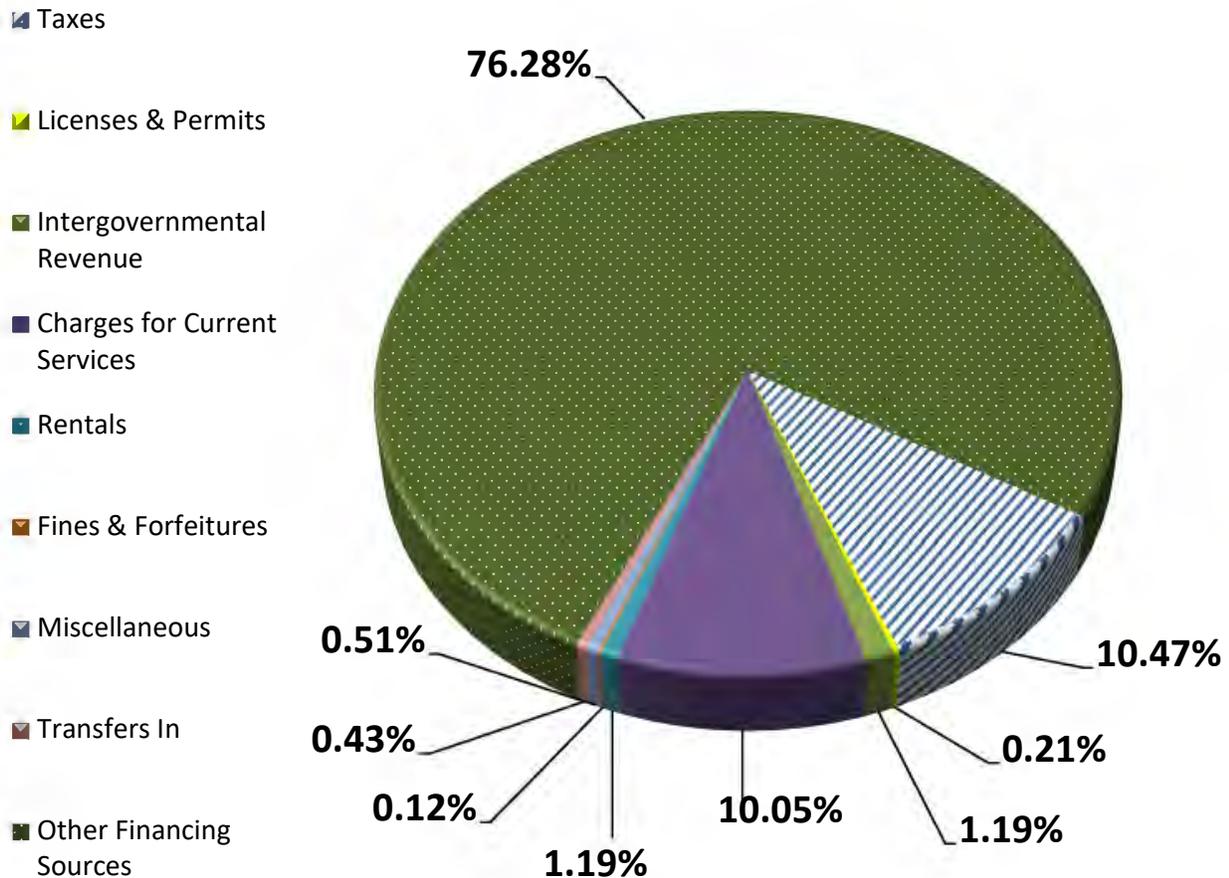
DEBT SERVICE		CAPITAL PROJECTS		ENTERPRISE FUNDS			
AMERICAN RESCUE PLAN FUND	DEBT SERVICE FUND	PPFCO PROJECTS FUND	NORTH BOUND INSP. FAC.	UTILITY FUND	SOLID WASTE FUND	INT'L BRIDGE FUND	TOTAL GOV'T & ENTERPRISE
0	1,793,253	0	0	1,385,057	443,641	9,847,821	16,503,805
	1,508,775						7,239,258
959,374							5,531,916
							256,450
							1,457,587
				7,130,049	358,625	2,536,961	12,252,958
				11,003		27,000	901,675
							142,833
	30,946	25,845	326,330	39,250			622,368
959,374	1,539,721	25,845	326,330	7,180,302	358,625	2,563,961	28,405,045
		3,335,307	89,466,000				93,046,307
0	315,675	0	100,000				522,833
0	315,675	3,335,307	89,566,000	0	0	0	93,569,140
959,374	1,855,396	3,361,152	89,892,330	7,180,302	358,625	2,563,961	121,974,185
				1,817,506	123,708	863,236	12,939,061
				793,411	39,786	76,580	1,595,472
				585,707	1,250	681,311	1,706,029
				328,839	50,000	94,870	878,158
				1,702,249	50,350	640,806	5,391,773
959,374		3,361,152		276,000	0	0	5,586,188
	1,804,136			1,676,590	93,531	0	3,663,621
959,374	1,804,136	3,361,152	0	7,180,302	358,625	2,356,803	31,760,302
						207,158	270,293
0	0	0	89,892,330	0	0	0	89,892,330
0	0	0	89,892,330	0	0	207,158	90,162,623
959,374	1,804,136	3,361,152	89,892,330	7,180,302	358,625	2,563,961	121,922,925
0	51,260	0	0	0	0	0	51,260
0	1,844,513	0	0	1,385,057	443,641	9,847,821	16,555,065

Combined Summary of Revenues

Fiscal Year 2023-2024

Summary of Revenues /Sources:	PRIOR YR ACTUAL FY21-22	AMENDED BUDGET FY21-22	ESTIMATED REV/EXP FY22-23	CITY COUNCIL APPROVED FY23-24
Taxes	11,373,441	11,750,792	11,899,505	12,771,174
Licenses & Permits	313,676	255,472	260,457	256,450
Intergovernmental Revenue	2,631,564	2,688,300	1,655,872	1,457,587
Charges for Current Services	11,575,953	11,843,684	12,510,757	12,252,958
Rentals	833,200	867,801	728,117	901,675
Fines & Forfeitures	144,806	135,460	163,982	142,833
Miscellaneous	148,594	97,778	294,088	622,368
Transfers In	4,864,751	671,495	315,976	522,833
Other Financing Sources	59,395,377	100,000	51,450,110	93,046,307
TOTAL REVENUES:	\$ 91,281,362	\$ 28,410,782	\$ 79,278,863	\$ 121,974,185

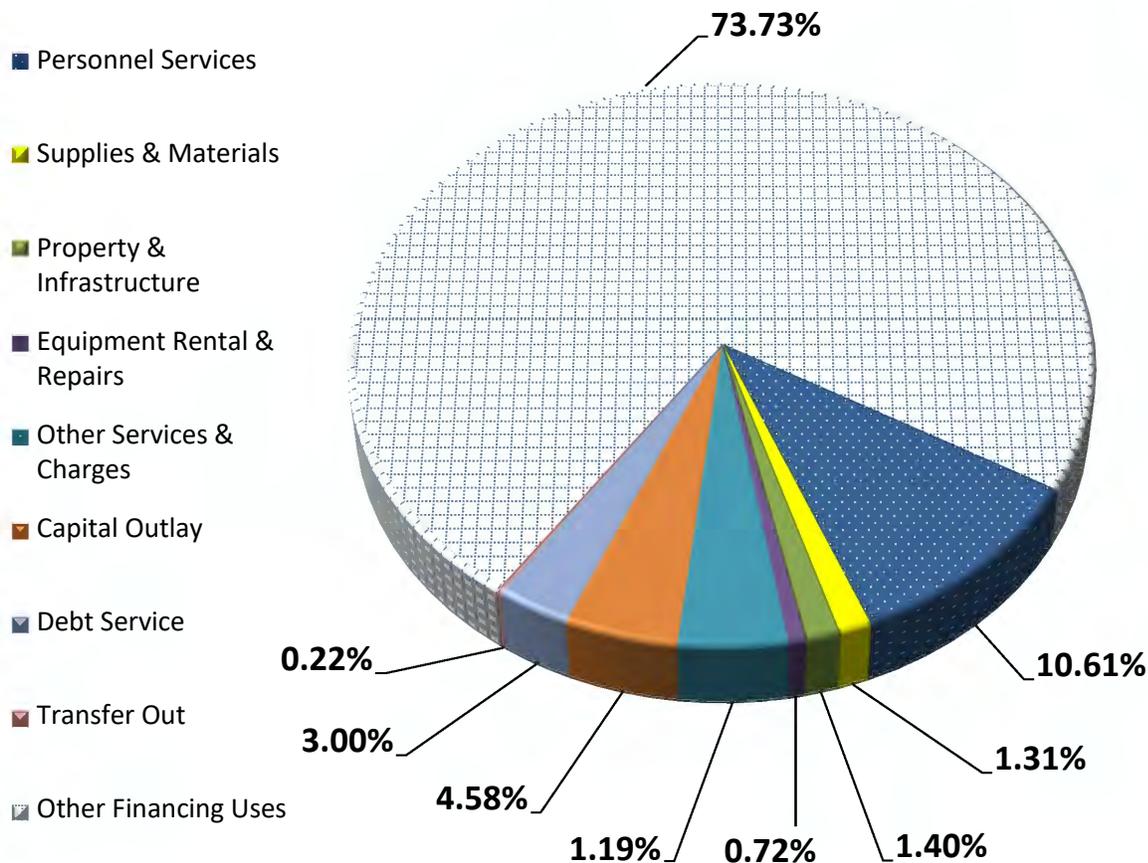
Total \$ 121,974,185



Combined Summary of Expenditures / Expenses Fiscal Year 2023-2024

Summary of Expenditures /Sources:	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	FY21-22	FY21-22	FY22-23	FY23-24
Personnel Services	11,534,475	12,485,495	13,290,491	12,939,061
Supplies & Materials	1,811,736	1,552,341	1,880,871	1,595,472
Property & Infrastructure	820,366	1,220,033	1,981,741	1,706,029
Equipment Rental & Repairs	860,688	831,340	934,057	878,158
Other Services & Charges	16,044,452	4,927,682	5,733,429	5,391,773
Capital Outlay	1,769,835	7,239,671	1,182,155	5,586,188
Debt Service	1,752,647	3,876,219	3,281,799	3,663,621
Transfer Out	5,007,710	568,035	2,002,454	270,293
Other Financing Uses	27,801,052	0	0	89,892,330
TOTAL EXPENDITURES:	\$ 67,402,962	\$ 32,700,816	\$ 30,286,996	\$ 121,922,925

Total \$ 121,922,925



REVENUE PROJECTIONS

Revenue Projections							
Sources of Revenue:	Estimated	Budget:	Projections:				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
GENERAL FUND:							
Property Taxes	5,217,820	5,730,483	6,102,964	6,499,657	6,922,135	7,372,074	7,851,258
Other Taxes	5,020,761	5,395,916	5,827,589	6,293,796	6,797,300	7,341,084	7,928,371
Licenses & Permits	260,457	256,450	260,297	265,503	270,813	276,229	280,372
Intergovernmental	483,518	488,213	502,859	517,945	533,484	549,488	565,973
Charges for Services	2,029,945	2,052,888	2,093,946	2,114,885	2,136,034	2,157,394	2,178,968
Rentals	693,317	863,672	872,309	881,032	889,842	898,741	907,728
Fines & Forfeitures	127,212	134,833	136,855	138,908	140,992	143,107	145,253
Miscellaneous	207,999	197,900	199,879	201,878	203,897	205,936	207,995
Contributions	110	0	0	0	0	0	0
Transfers-In	0	107,158	0	100,000	125,000	150,000	154,500
Other Financing Sources	0	245,000	0	0	0	0	0
	\$ 14,041,139	\$ 15,472,513	\$ 15,996,699	\$ 17,013,605	\$ 18,019,496	\$ 19,094,052	\$ 20,220,419
WATER & SEWER:							
Intergovernmental	93,566	0	0	0	0	0	0
Charges for Services	7,219,067	7,130,049	7,308,300	7,491,008	7,678,283	7,870,240	8,066,996
Rentals	11,039	11,000	11,110	11,221	11,333	11,447	11,561
Miscellaneous	35,904	39,250	39,643	40,039	40,439	40,844	41,252
Transfers-In	2,901	0	0	0	0	0	0
	\$ 7,362,477	\$ 7,180,299	\$ 7,359,053	\$ 7,542,268	\$ 7,730,056	\$ 7,922,530	\$ 8,119,809
INTERNATIONAL BRIDGE:							
Passenger Tolls	2,786,471	2,363,812	2,576,555	2,808,445	3,061,205	3,336,714	3,637,018
Commercial Tolls	0	173,149	173,149	500,000	2,100,000	2,500,000	3,000,000
Rentals	22,860	27,000	27,270	27,543	27,818	28,096	28,377
Miscellaneous	478	0	0	0	0	0	0
Contributions	25,275,000	0	0	0	0	0	0
Transfers-In	0	0	0	0	0	0	0
	\$ 28,084,809	\$ 2,563,961	\$ 2,776,974	\$ 3,335,988	\$ 5,189,023	\$ 5,864,810	\$ 6,665,395
HOTEL OCCUPANCY TAX:							
Hotel Occupancy Tax	127,429	136,000	138,040	140,801	143,617	146,489	149,419
Intergovernmental Rev	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Charges for Current Svs	165	300	303	306	309	312	315
Rentals	900	900	900	900	900	900	900
Miscellaneous	650	597	603	609	615	621	627
Transfers-In	0	0	0	0	0	0	0
	\$ 139,144	\$ 147,797	\$ 149,846	\$ 152,616	\$ 155,441	\$ 158,323	\$ 161,262

Methodology – Revenue Projections

General Fund: The revenue projections for the General Fund were completed with city council's goal of achieving a city tax rate of \$.79 . This goal was achieved in fiscal year 2021-22. City Council's new goal is to achieve a property tax rate of sixty-cent. The revenue projections to achieve the sixty cent (.60) property tax rate within a few years are made with the following assumptions: Assessed Values would increase at a modest 5% per fiscal year, property tax collections are set at 96% of levy. We are on track with our revenue projections to meet our goal of a tax rate at sixty cents(.60). The tax rate for fiscal year 2023-24 was set at .6653848. The bridge crossing at our bridge are returning to normal and surpassing budget projections.

Water & Sewer Fund: Projections of revenues for the Water & Sewer Fund are prepared with minimal increases throughout the remaining years. The project of installing smart meters throughout the city was completed late 2018. The installation of smart meters did not have the impact anticipated on revenues as expected, hence a 2.5% increase in water and sewer revenues is projected for fiscal year 2023-24. A no water rate increases are anticipated for fiscal year 2023-24. The remaining years are projected at a minimal 3.0% increase.

International Bridge: The revenue projections for passenger tolls are projected to increase 9% in fiscal year 2023-24. The city completed the south-bound commercial lanes the latter part of fiscal year 2019-20 with commercial tolls. Commercial traffic is expected to increase significantly based on traffic studies of nearby ports of entry and the location of our bridge. Commercial south bound traffic is expected to start towards the latter part of fiscal year 2024. Passenger tolls and commercial crossings should normalize beginning in fiscal year 2023-24 and forward.

Hotel Occupancy Fund: The Hotel Occupancy Tax Fund is expected to end fiscal year 2022-23 in a \$3,564.94 deficit. We expect the economy to normalize in fiscal year 2023-24 and a 2 to 3% increase is forecasted over the next 5 years. There are currently only four hotels within the city limit of Donna.

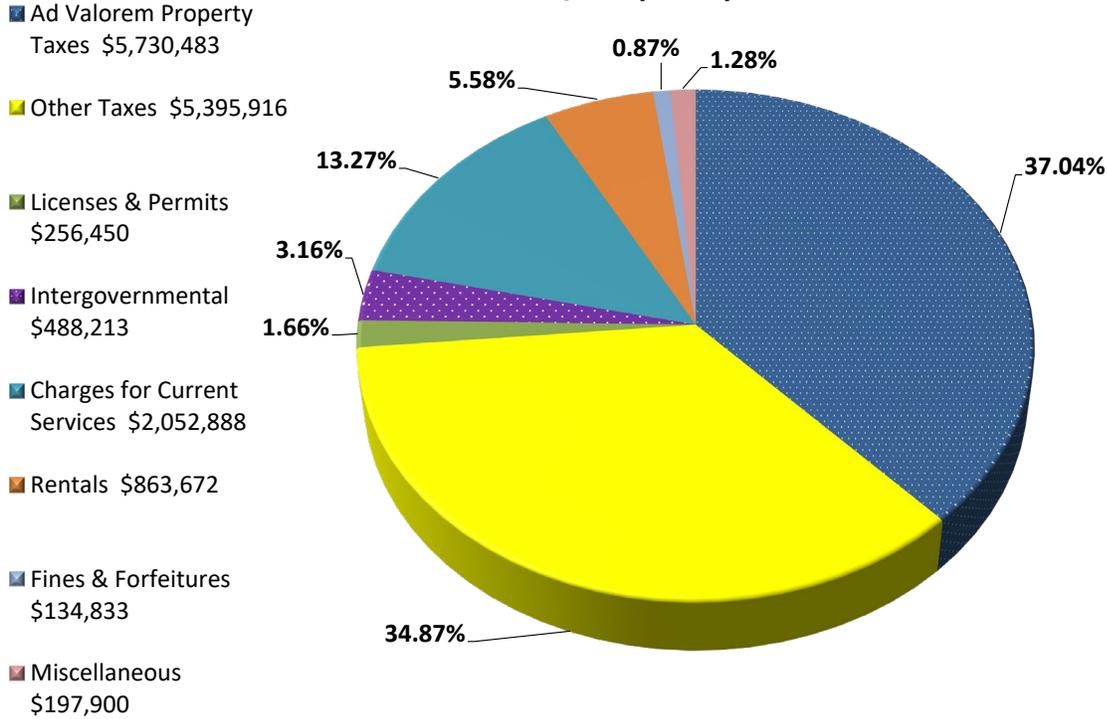


GENERAL FUND

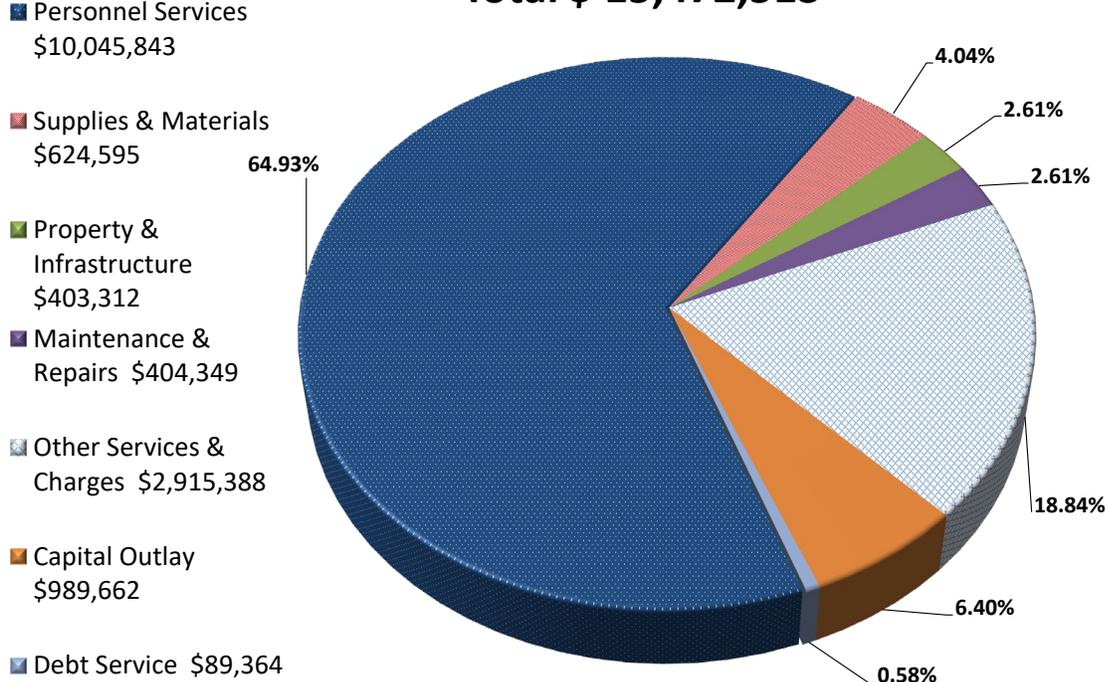
The **General Fund** is used to account for financial resources traditionally associated with government which are not required to be accounted for in another fund. The modified accrual basis of accounting is used by the General fund in accordance with generally accepted accounting principles (GAAP).

GOVERNMENTAL FUNDS

General Fund Summary of Revenues Total \$ 15,472,513



Summary of Expenditures Total \$ 15,472,513



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>REVENUES</u>				
4010 AD VALOREM PROPERTY TAXES	5,015,970	5,090,925	5,217,820	5,730,483
4011 OTHER TAXES	4,760,505	5,009,026	5,020,761	5,395,916
4020 LICENSES	11,905	11,750	8,665	8,250
4021 PERMITS	301,771	243,722	251,792	248,200
4030 INTERGOVERNMENTAL REVENUES	598,973	654,137	483,518	488,213
4040 CHARGES FOR CURRENT SERVICES	1,847,088	2,107,730	2,029,945	2,052,888
4041 RENTALS	804,377	838,801	693,318	863,672
4050 FINES & FORFEITURES	120,608	127,460	127,212	134,833
4060 MISCELLANEOUS	80,143	85,238	207,999	197,900
4080 CONTRIBUTIONS	0	0	110	0
4090 TRANSFERS IN	403,857	0	0	107,158
4095 OTHER FINANCING SOURCES	0	100,000	0	245,000
TOTAL REVENUES	13,945,197	14,268,789	14,041,139	15,472,513
<u>EXPENDITURES</u>				
5XX1 PERSONNEL SERVICES	8,041,252	8,985,111	9,685,175	10,045,843
5XX2 SUPPLIES & MATERIALS	909,271	649,491	819,597	624,595
5XX3 PROPERTY & INFRASTRUCTURE	456,221	574,533	741,976	403,312
5XX4 MAINTENANCE & REPAIRS	503,960	399,840	520,423	404,349
5XX5 OTHER SERVICES & CHARGES	2,888,780	2,717,070	3,176,528	2,915,388
5XX6 CAPITAL OUTLAY	170,387	292,629	397,615	989,662
5XX8 DEBT SERVICE	291,693	291,696	291,693	89,364
5XX9 TRANSFERS OUT	25,219	358,420	0	0
TOTAL EXPENDITURES	13,286,782	14,268,789	15,633,007	15,472,513
REVENUES OVER/(UNDER) EXPENTITURES	658,415	0	(1,591,868)	0

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES **FUND 11 GENERAL FUND**

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>AD VALOREM PROPERTY TAX</u>				
11-4010-3101 AD VAL PROPERTY TAX CURRENT	4,422,030	4,610,149	4,740,032	5,191,487
11-4010-3102 AD VAL PROPERTY TAX DELQ	369,248	317,722	240,254	335,499
11-4010-3103 PENALTY & INTEREST-DELQ. TAXES	241,238	227,114	256,052	230,000
11-4010-3104 MANUAL RENDERING PENALTIES	4,315	3,500	4,377	4,100
11-4010-3115 380 TREVIKA	(1,087)	(7,785)	(860)	(875)
11-4010-3151 380 RED RIVER SUBDVB TIF #1	0	(40,000)	0	0
11-4010-3152 380 RIVER CROSSING -TIRZ#2	(19,775)	(19,775)	(22,036)	(29,728)
TOTAL AD VALOREM PROPERTY TAX	5,015,970	5,090,925	5,217,820	5,730,483
<u>OTHER TAXES</u>				
11-4011-3201 CITY SALES TAX	3,130,537	3,559,650	3,577,097	3,915,325
11-4011-3202 ELECTRIC UTILITY FRANCHISE TAX	552,264	568,301	508,156	575,910
11-4011-3203 4% GROSS RECEIPTS WATER	157,390	155,217	138,956	159,579
11-4011-3204 4% GROSS RECEIPTS SEWER	100,003	94,828	91,510	103,394
11-4011-3205 NATURAL GAS FRANCHISE TAX	60,014	54,339	63,701	67,523
11-4011-3207 CHARTER COMMUNICATIONS CABLE	113,007	119,812	76,049	103,634
11-4011-3212 TELECOMMUNICATION FRANCHISE FEE	27,714	32,365	29,456	31,003
11-4011-3214 FRANCHISE FEE - ROLL OFF	619,577	601,675	669,271	739,548
11-4011-3215 380 AGREEMENTS SALES TAX	0	(177,161)	(133,435)	(300,000)
TOTAL OTHER TAXES	4,760,505	5,009,026	5,020,761	5,395,916
<u>LICENSES</u>				
11-4020-3301 WINE & BEER LICENSE	1,705	2,250	2,715	2,250
11-4020-3302 MECHANICAL LICENSE	0	0	100	0
11-4020-3307 BUILDING CONTRACTOR LICENSE	9,400	8,500	4,600	5,000
11-4020-3309 HOUSEMOVER LICENSE	100	300	850	500
11-4020-3311 SIGN CONTRACTOR LICENSE	700	700	300	500
11-4020-3312 POOL CONTRACTOR LICENSE	0	0	100	0
TOTAL LICENSES	11,905	11,750	8,665	8,250
<u>PERMITS</u>				
11-4021-3401 BUILDING PERMITS	127,137	100,000	82,927	80,000
11-4021-3403 ELECTRICAL PERMITS	42,955	44,509	31,200	38,000
11-4021-3404 PLUMBING PERMITS	19,468	22,063	15,077	15,000
11-4021-3408 A/C MECHANICAL PERMIT	51,833	22,000	24,853	25,000
11-4021-3409 CONDITIONAL USE PERMITS	1,800	1,800	8,275	7,000
11-4021-3410 VARIANCE PERMITS	1,155	1,400	635	1,000
11-4021-3411 MOBILE HOME PARK PERMIT	260	200	125	100
11-4021-3412 HEALTH PERMITS	15,810	13,500	18,400	20,000
11-4021-3413 BUSINESS PERMIT	17,885	14,500	19,445	20,000
11-4021-3414 WRECKER PERMIT	1,200	1,200	1,600	1,600
11-4021-3415 GARAGE SALE PERMITS	6,593	7,300	7,670	6,500
11-4021-3417 MOVING PERMITS	2,950	2,650	6,710	3,000
11-4021-3418 FIREWORKS SALES PERMITS	9,600	9,600	8,000	8,000
11-4021-3420 OTHER PERMITS	1,840	2,000	1,375	1,000
11-4021-3430 SIGN PERMITS	1,285	1,000	2,975	2,000
11-4021-3437 FIRE INSPECTION FEES	0	0	22,525	20,000
TOTAL PERMITS	301,771	243,722	251,792	248,200

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>INTERGOVERNMENTAL REVENUES</u>				
11-4030-3905 CRIME VICTIM LIAISON (COMMERCIAL)	24,680	38,820	0	0
11-4030-3906 HOUSING AUTHORITY IN LIEU TAX	17,800	17,900	22,450	22,000
11-4030-3907 RIFLE RESISTANT GRANT #3491702	29,050	0	0	0
11-4030-3908 BODY CAMERA GRANT#4361401	33,453	0	0	0
11-4030-3909 SHIELDS GRANT#4611301	0	34,200	34,200	0
11-4030-3910 COPS TECHNOLOGY GRANT	0	0	0	325,000
11-4030-3923 FBI OT REIMBURSEMENT GRANT	6,113	19,372	10,343	24,000
11-4030-3924 CRIME VICTIM LIAISON	45,219	38,820	31,815	0
11-4030-3925 OPERATION STONE GARDEN GRANT	163,860	239,000	157,389	15,000
11-4030-3926 US DEPT. OF JUSTICE /JAG GRANT	15,193	13,637	13,637	15,242
11-4030-3927 BORDER SECURITY GRANT (LBSP)	67,000	77,000	77,000	0
11-4030-3928 TXDOT- CIOT & CMV OT GRANT	4,596	6,000	9,978	20,000
11-4030-3929 DEA OT REIMBURSEMENT GRANT	21,330	20,000	15,462	24,000
11-4030-3935 COPS GRANT	29,268	25,000	23,774	0
11-4030-3938 LETPA GRANT (AFIS) 4577201	34,375	49,323	47,911	0
11-4030-3953 HIDALGO COUNTY LIBRARY	14,778	14,998	14,588	18,000
11-4030-3954 LRGVDC POLICE DEPT. GRANT	86,740	55,067	24,971	24,971
11-4030-3995 MISCELLANEOUS GRANTS	5,518	5,000	0	0
TOTAL INTERGOVERNMENTAL REVENUES	598,973	654,137	483,518	488,213
<u>CHARGES FOR CURRENT SERVICES</u>				
11-4040-3601 GARBAGE SERVICE	831,301	840,959	836,296	845,000
11-4040-3602 SUBDIVISION FILING FEE	6,875	11,250	9,350	10,000
11-4040-3607 GRAVE OPENING & CLOSING FEES	5,975	6,000	3,350	4,000
11-4040-3608 VITAL STATISTICS FEES	1,833	1,550	1,727	1,600
11-4040-3609 RURAL COUNTY FIRE CALLS	286,380	280,000	157,992	220,000
11-4040-3616 CEMETERY - HEADSTONE FEES	465	400	235	250
11-4040-3618 GARBAGE CHARGES NAWs	89,340	87,600	87,717	90,000
11-4040-3623 PROPERTY TAX CERTIFICATE FEE	690	600	319	400
11-4040-3625 MUNICIPAL CRT TECHNOLOGY FEE	4,872	6,000	3,959	3,688
11-4040-3626 MUNICIPAL CRT SECURITY FEE	5,398	5,500	4,464	4,300
11-4040-3629 LOCAL COURT COST FEES	10,118	11,000	8,419	8,500
11-4040-3630 POLICE FINGERPRINT FEES (INS)	38	0	62	50
11-4040-3631 RECREATIONAL PROGRAM FEES	14,507	65,028	9,635	10,000
11-4040-3634 RECREATION TEAM SPONSORS	0	0	1,600	1,600
11-4040-3635 RECREATION SPORT LEAGUE FEES	6,101	4,500	23,418	18,300
11-4040-3640 2% SUBDIVISION INSP FEES	25,043	25,043	69,452	25,000
11-4040-3641 FEE FOR CHANGE OF ZONING	3,000	3,000	3,750	4,000
11-4040-3643 FIRE HYDRANT FEE SUBDVNS	0	0	1,500	0
11-4040-3649 PER ACRE PLAT FILING FEE	3,341	8,229	6,614	6,800
11-4040-3650 CERT OF OCCUPANCY/COMP FEE	6,925	5,500	7,150	7,250

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>CHARGES FOR CURRENT SERVICES (CONTINUED)</u>				
11-4040-3652 WRECKER VEHICLE INSPECTIN FEE	945	910	1,365	1,000
11-4040-3654 WRECKER TOW & STORAGE FEE	10,345	10,500	10,015	10,000
11-4040-3664 GARBAGE FEES-BAD DEBT PROVISION	(36,348)	(14,864)	0	0
11-4040-3667 SPECIAL GARBAGE PICKUP REQUEST	1,085	500	5,059	3,700
11-4040-3670 CONCESSIONS SALES PARKS	0	0	17,911	18,000
11-4040-3680 CUSTOMER SRVS TRANSFER-EDC-4A	64,167	70,000	70,000	70,000
11-4040-3681 CUSTOMER SRVS TRANSFER DCD-4B	70,000	70,000	70,000	70,000
11-4040-3683 CUST SERVICE TRANS TIRZ I & II	5,000	5,000	5,000	5,000
11-4040-3685 CUSTOMER SRVS TRANSFER W & S	420,000	420,000	420,000	420,000
11-4040-3687 CUSTOMER SRVS TRANSFER BRIDGE	0	175,000	175,000	175,000
11-4040-3803 ADMISSION TICKET(BBALL & SOCCER)	2,567	0	11,362	11,500
11-4040-3805 POOL ENTRANCE FEES	2,464	4,725	3,000	3,725
11-4040-3815 SWIMMING LESSON FEES	4,662	3,800	4,225	4,225
TOTAL CHARGES FOR CURRENT SERVICES	544,887	745,571	792,937	792,150
<u>RENTALS</u>				
11-4041-3611 ADV & PAV CENTER RENTALS	350	2,550	250	0
11-4041-3620 UNITED MIGRANT OPPRORT RENT	8,652	8,652	8,652	8,652
11-4041-3633 RENT HEADSTART ON MILLER AVENUE	12	12	12	12
11-4041-3635 SMALL CELL TOWER RENTAL	500	500	500	500
11-4041-3701 CITY PARK RENTALS (ORD 478)	8,465	6,500	5,055	4,000
11-4041-3727 RENT SHOOTING RANGE	54,000	54,000	44,760	79,560
11-4041-3729 RENT CBP INDUSTRIAL PARK	731,868	766,587	633,394	770,448
11-4041-3810 POOL RENTALS	530	0	695	500
TOTAL RENTALS	804,377	838,801	693,318	863,672
<u>FINES & FORFEITURES</u>				
11-4050-3501 MUNICIPAL COURT FINES	98,766	109,963	89,628	98,766
11-4050-3504 OVERDUE LIBRARY FINES	127	200	278	250
11-4050-3511 WEEDY LOT FEES	21,714	17,247	37,255	35,817
11-4050-3521 CHILD SAFETY SEAT BELT FINES	1	50	50	0
TOTAL FINES & FORFEITURES	120,608	127,460	127,212	134,833
<u>MISCELLANEOUS</u>				
11-4060-3617 INTEREST INCOME	418	420	420	400
11-4060-3620 INSURANCE PROCEEDS	16,276	0	0	0
11-4060-3625 SALE OF CITY ASSETS	0	3,685	7,383	5,000
11-4060-3636 CASH SHORT/(OVER)	(106)	0	(42)	0
11-4060-3640 INVEST INCOME-LOGIC	15,558	9,000	106,478	125,000
11-4060-3660 ACCIDENT RPTS & POLICE LETTER	3,949	4,500	6,001	5,500
11-4060-3670 LIBRARY - MISC. INCOME	10,024	12,000	11,956	12,000
11-4060-3690 MISCELLANEOUS INCOME	34,017	55,633	75,816	50,000
11-4060-3937 CASH SHOR/(OVER)-MUNI. COURT	7	0	(14)	0
TOTAL MISCELLANEOUS	80,143	85,238	207,999	197,900

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>CONTRIBUTIONS</u>				
11-4080-3975 DONATIONS ANIMAL SHELTER	0	0	110	0
TOTAL CONTRIBUTIONS	<u>0</u>	<u>0</u>	<u>110</u>	<u>0</u>
<u>TRANSFERS IN</u>				
11-4090-3951 TRANSFER IN WATER & SEWER FUND	120,000	0	0	0
11-4090-3952 TRANSFER IN BRUSH FUND	283,857	0	0	0
11-4090-3962 TRANSFER IN INT'L BRIDGE	0	0	0	107,158
TOTAL TRANSFERS IN	<u>403,857</u>	<u>0</u>	<u>0</u>	<u>107,158</u>
<u>OTHER FINANCING SOURCES</u>				
11-4095-3923 LEASE PROCEEDS	0	100,000	0	245,000
TOTAL OTHER FINANCING SOURCES	<u>0</u>	<u>100,000</u>	<u>0</u>	<u>245,000</u>
TOTAL REVENUES	<u><u>13,945,197</u></u>	<u><u>14,268,789</u></u>	<u><u>14,041,139</u></u>	<u><u>15,472,513</u></u>

CITY OF DONNA, TEXAS

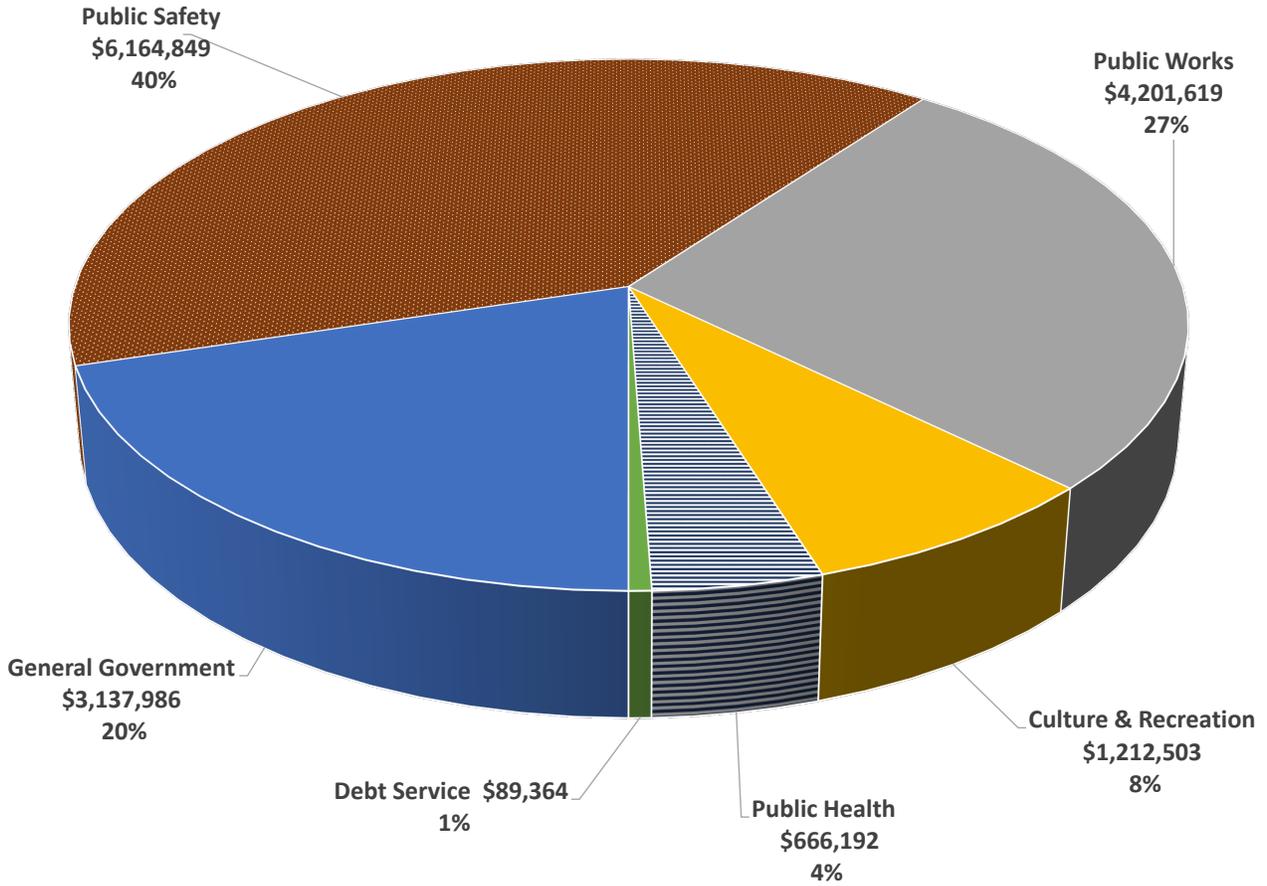
DEPARTMENT: SUMMARY BY CATEGORY

FUND: 11 GENERAL FUND

<u>DEPARTMENTS</u>	PERSONEL SERVICES	SUPPLIES & MATERIALS	PROP. & INFRAST.	EQUIP. RENTAL & REPAIRS	OTHER	CAPITAL OUTLAY	DEBT SERVICE	TRANSFER OUT	TOTAL BUDGET
					& CHARGES				
5090 CITY COUNCIL	0	9,550	0	0	25,660	0	0	0	35,210
5100 CITY MANAGER	292,884	33,456	0	6,000	12,000	0	0	0	344,340
5120 MUNICIPAL COURT	134,267	6,721	0	7,884	115,096	0	0	0	263,968
5140 FINANCE	690,608	22,000	0	32,500	38,400	0	0	0	783,508
5150 INFORMATION TECHNOLOGY	263,987	8,736	3,000	41,562	21,730	0	0	0	339,015
5160 CITY HALL	146,711	7,850	5,500	7,000	21,000	0	0	0	188,061
5170 CITY SECRETARY	102,064	2,675	0	200	52,140	0	0	0	157,079
5190 TAX ASSESSOR COLLECTOR	95,910	11,300	0	12,350	64,800	0	0	0	184,360
5200 POLICE	4,087,007	176,595	50,780	100,253	139,687	325,000	0	0	4,879,322
5210 FIRE DEPARTMENT	536,020	99,579	2,000	58,800	229,619	245,000	0	0	1,171,018
5230 PLANNING & DEVELOPMENT	141,917	9,495	0	1,400	23,000	0	0	0	175,812
5290 INSPECTIONS	91,569	1,890	0	5,400	15,650	0	0	0	114,509
5300 PUBLIC WORKS	1,921,875	151,600	23,320	103,500	66,840	125,000	0	0	2,392,135
5310 CITY VEHICLE MAINTENANCE	86,645	2,525	0	500	0	0	0	0	89,670
5340 SANITATION	0	0	0	0	978,152	0	0	0	978,152
5350 STREET & ROADWAYS	0	0	212,000	0	235,000	294,662	0	0	741,662
5440 COMMUNITY SUPPORT	0	0	8,000	0	30,000	0	0	0	38,000
5500 PARKS AND RECREATION	399,717	25,213	43,712	4,750	104,500	0	0	0	577,892
5510 SWIMMING POOL	67,006	10,500	26,000	8,500	0	0	0	0	112,006
5530 CODE ENF & HEALTH INSP.	269,881	3,360	0	0	9,660	0	0	0	282,901
5540 ANIMAL CONTROL	267,356	10,550	5,000	7,500	16,600	0	0	0	307,006
5590 CEMETERY	53,414	3,400	10,000	1,000	8,471	0	0	0	76,285
5710 LIBRARY	397,005	27,600	14,000	5,250	40,750	0	0	0	484,605
5898 DEBT SERVICE	0	0	0	0	0	0	89,364	0	89,364
5919 TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0	0	0	0
599 NON DEPARTMENTAL	0	0	0	0	666,633	0	0	0	666,633
TOTAL EXPENDITURES	10,045,843	624,595	403,312	404,349	2,915,388	989,662	0	89,364	15,472,513



General Fund Expenditures By Function Fiscal Year 2023-2024



Total \$15,472,513

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY FUNCTION

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>GENERAL GOVERNMENT</u>				
5090 CITY COUNCIL	24,931	35,460	29,336	35,210
5100 CITY MANAGER	507,191	344,748	370,969	344,340
5120 MUNICIPAL COURT	220,069	226,770	256,423	263,968
5140 FINANCE	709,672	739,686	762,909	783,508
5150 INFORMATION TECHNOLOGY	168,555	285,153	363,864	339,015
5160 CITY HALL	175,370	166,170	233,464	188,061
5170 CITY SECRETARY	90,736	93,902	105,647	157,079
5190 TAX ASSESSOR COLLECTOR	169,142	175,552	167,417	184,360
5230 PLANNING & DEVELOPMENT	137,981	154,323	178,327	175,812
5990 NON DEPARTMENTAL	574,616	587,871	638,931	666,633
TOTAL GENERAL GOVERNMENT	<u>2,778,264</u>	<u>2,809,635</u>	<u>3,107,288</u>	<u>3,137,986</u>
<u>PUBLIC SAFETY</u>				
5200 POLICE	4,400,962	4,569,339	4,738,672	4,879,322
5210 FIRE DEPARTMENT	629,560	654,535	802,823	1,171,018
5290 INSPECTIONS	109,749	101,274	106,196	114,509
TOTAL PUBLIC SAFETY	<u>5,140,272</u>	<u>5,325,148</u>	<u>5,647,691</u>	<u>6,164,849</u>
<u>PUBLIC WORKS</u>				
5300 PUBLIC WORKS	2,178,251	2,257,343	2,536,115	2,392,135
5310 CITY VEHICLE MAINTENANCE	56,333	61,203	73,420	89,670
5340 SANITATION	914,605	978,152	1,019,371	978,152
5350 STREET & ROADWAYS	551,988	601,148	687,780	741,662
TOTAL PUBLIC WORKS	<u>3,701,178</u>	<u>3,897,846</u>	<u>4,316,686</u>	<u>4,201,619</u>
<u>CULTURE & RECREATION</u>				
5440 COMMUNITY SUPPORT	59,721	38,000	105,826	38,000
5500 PARKS AND RECREATION	483,166	581,322	959,640	577,892
5510 SWIMMING POOL	69,791	99,525	148,618	112,006
5710 LIBRARY	309,338	372,704	439,102	484,605
TOTAL CULTURE & RECREATION	<u>922,016</u>	<u>1,091,551</u>	<u>1,653,187</u>	<u>1,212,503</u>
<u>PUBLIC HEALTH</u>				
5530 CODE ENF. & HEALTH INSPECTIONS	180,977	256,369	262,180	282,901
5540 ANIMAL CONTROL	185,445	166,592	282,278	307,006
5590 CEMETERY	61,719	71,532	72,003	76,285
TOTAL PUBLIC HEALTH	<u>428,141</u>	<u>494,493</u>	<u>616,462</u>	<u>666,192</u>
<u>DEBT SERVICE</u>				
5890 DEBT SERVICE	291,693	291,696	291,693	89,364
TOTAL DEBT SERVICE	<u>291,693</u>	<u>291,696</u>	<u>291,693</u>	<u>89,364</u>
<u>TRANSFERS OUT</u>				
5919 TRANSFERS TO OTHER FUNDS	25,219	358,420	0	0
TOTAL TRANSFERS OUT	<u>25,219</u>	<u>358,420</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>13,286,782</u>	<u>14,268,789</u>	<u>15,633,007</u>	<u>15,472,513</u>

Department : City Council

Service Area Description

The City Of Donna City Council is an elected legislation council consisting of the Mayor and four Council Members of which service the community for a three-year term who identify community priorities that guide us in allocating the City's resources.



Mission & Services

- meeting on the first and third Tuesday of the month to provide governance of the Municipal Corporation in accordance with the Constitution, State Statutes, and Local Codes.

Elected Officials

Elected Officials	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Mayor	1	1	1	1
Mayor Pro-Tem Councilman	4	4	4	4
Department Total:	5	5	5	5

Objectives & Performance Measures

- To set policy goals involving diverse segments of the community and soliciting public input, within budget constraints, regulating local activities to promote general public welfare, health, and safety of it's residents.
- Through legislative measures, identify the needs of the City, developing programs to satisfy those needs, and to evaluate the extent to which municipal services satisfactorily reflect policy goals.
- Enact legislative action of the Council with the purposes of balancing legally and fairly the benefits, limitations, restrictions, or losses placed on an individual, against the welfare of a Community as a whole.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
City Council Meetings	58	60	59	65
Legal deadlines met for City Council Agenda Posting	57	60	58	65

Goals

- To develop and maintain the public infrastructure to improve community appearance and encourage continued development.
- to promote efficient and effective city government to improve levels of service.
- to promote resident health, safety, and education.
- Work to improve customer service via city website email system.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY COUNCIL

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>SUPPLIES & MATERIALS</u>				
11-5092-4203 WEARING APPAREL	0	2,750	0	2,750
11-5092-4212 OFFICE SUPPLIES	55	1,000	481	1,000
11-5092-4217 OTHER	35	0	0	0
11-5092-4220 MEALS/REFRESHMENT SUPPLIES	1,614	2,300	1,257	2,300
11-5092-4230 OFFICE EQUIP / FURNITURE	0	3,500	0	3,500
TOTAL SUPPLIES & MATERIALS	1,704	9,550	1,738	9,550
<u>OTHER SERVICE & CHARGES</u>				
11-5095-4501 TELECOMMUNICATION SERVICES	655	660	563	660
11-5095-4504 TRAVEL AND/OR TRAININGS	16,504	17,250	22,365	16,750
11-5095-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,818	8,000	4,419	8,000
11-5095-4552 ANNUAL SALARIES PER CHARTER	250	0	250	250
TOTAL OTHER SERVICE & CHARGES	23,227	25,910	27,597	25,660
TOTAL CITY COUNCIL	24,931	35,460	29,336	35,210

Department : City Manager

Service Area Description

The City of Donna City Manager Department is responsible for the general administration of the City, the program coordination, and the preparation of special staff reports and surveys.



Mission & Services

- Formulating and administrating the City's budget to assure solid base for the allocation of resources.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To assure timely progress on infrastructure projects, water & wastewater projects, and continue development of the downtown master plan.
- To provide regular information to the City Council regarding the City's status on on-going projects and programs.
- To collaborate with the EDC in generating in new investments and jobs for the City.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Urban County Funds	267,886	269,965	269,965	269,965
STEP CIOT & Operation Slowdown	4,000	10,000	6,000	6,000
StoneGarden Grant	50,000	150,000	70,000	200,000
Rifle Resistant Grant	27,984	29,295	29,295	29,295
BorderStar Grant	5,000	77,000	10,000	90,000
Victims of Crime Act Formula Grant Program	39,500	40,546	40,546	42,650

Goals

- To continue improving to serve as a guide to assure effectiveness of all departments and always improving operations.
- To complete a strategic plan that serves as a guide for all employees.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY MANAGER

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5101-4101 SALARIES AND WAGES	341,003	239,900	239,955	245,208
11-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	10,337	7,390	9,362	7,391
11-5101-4105 TMRS CONTRIBUTION	36,841	26,173	26,161	26,482
11-5101-4106 SOCIAL SECURITY & MEDICARE TAX	21,421	14,400	13,230	12,852
11-5101-4107 WORKERS' COMPENSATION INS.	855	5,339	4,590	861
11-5101-4108 STATE UNEMPLOYMENT TAX	18	90	9	90
TOTAL PERSONNEL SERVICES	<u>410,474</u>	<u>293,292</u>	<u>293,307</u>	<u>292,884</u>
<u>SUPPLIES & MATERIALS</u>				
11-5102-4201 POSTAGE & DELIVERY SERVICE	147	150	333	150
11-5102-4203 WEARING APPAREL	3,000	2,000	0	2,000
11-5102-4204 FUEL AND LUBRICANTS	9,788	8,000	2,811	8,000
11-5102-4205 SMALL TOOLS AND EQUIPMENT	31	0	2,124	0
11-5102-4212 OFFICE SUPPLIES	4,251	2,000	2,183	2,000
11-5102-4213 JANITORIAL SUPPLIES	435	450	586	450
11-5102-4220 MEALS/REFRESHMENT SUPPLIES	15,110	14,356	13,975	14,356
11-5102-4221 SPECIAL EVENTS & ACTIVITIES	16,920	5,000	25,897	5,000
11-5102-4230 OFFICE EQUIP / FURNITURE	3,363	1,500	65	1,500
TOTAL SUPPLIES & MATERIALS	<u>53,045</u>	<u>33,456</u>	<u>47,973</u>	<u>33,456</u>
<u>MAINTENANCE & REPAIRS</u>				
11-5104-4405 OFFICE EQUIPMENT MAINTENANCE	4,950	3,000	1,500	3,000
11-5104-4407 VEHICLE MAINTENANCE & REPAIRS	3,716	3,000	2,203	3,000
TOTAL MAINTENANCE & REPAIRS	<u>8,666</u>	<u>6,000</u>	<u>3,703</u>	<u>6,000</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5105-4501 TELECOMMUNICATION SERVICES	2,498	3,000	1,163	3,000
11-5105-4504 TRAVEL AND/OR TRAININGS	14,892	1,000	15,344	1,000
11-5105-4511 MEMBERSHIPS & SUBSCRIPTIONS	8,169	3,000	3,800	3,000
11-5105-4512 TELEVISION PROVIDER FEES	5,447	3,000	5,678	3,000
11-5105-4526 OTHER PROFESSIONAL SERVICES	4,000	2,000	0	2,000
TOTAL OTHER SERVICE & CHARGES	<u>35,005</u>	<u>12,000</u>	<u>25,986</u>	<u>12,000</u>
TOTAL CITY MANAGER	<u>507,191</u>	<u>344,748</u>	<u>370,969</u>	<u>344,340</u>

Department : Municipal Court

Service Area Description

The City of Donna Municipal Court processes payments for citations, court appearances for teens and adults, and manages revenues from these fines.



Mission & Services

- accepting and processing all Class "C" Misdemeanor Complaints to include juvenile cases.
- issuing of felony and misdemeanor arrest warrants and issuance of search and inspection warrants.
- preparing and submitting monthly reports to the City and State.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

Objectives & Performance Measures

- To purchase additional CN70 (Ticket Writers) and Zebra Printers.
- To process citations issued by Donna Police Department and Donna I.S.D. Police department.
- To advertise and offer the Municipal Court's Amnesty program.
- To continue online payment program to citizens of Donna.
- To prepare and submit warrant listings for Linebarger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of tickets processed	2,315	2,412	2,455	2,510
Number of "C" Misdemeanor Cases processed	291	294	278	309
Number of Non-Jury / Jury Trials	0	0	0	0
Number of Warrants Issued / Served	1,011	1,039	1,029	1,035
Number of Magistrate Warnings	435	499	478	482
Number of Collection Agency Referrals	1,348	1,474	1,417	1,450

Goals

- To improve how to effectively maintain information and records concerning all cases.
- To improve how we assist citizens in the resolution of cases, protection of rights, and understanding of the municipal judicial system.
- To focus on having a well-trained knowledgeable, and dedicated department.

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5121-4101 SALARIES AND WAGES	68,430	79,219	89,319	100,500
11-5121-4103 OVERTIME	19	0	287	0
11-5121-4104 HEALTH/DENTAL/LIFE INSURANCE	15,448	14,689	14,773	14,694
11-5121-4105 TMRS CONTRIBUTION	8,429	8,643	9,712	10,854
11-5121-4106 SOCIAL SECURITY & MEDICARE TAX	5,417	6,060	6,791	7,688
11-5121-4107 WORKERS' COMPENSATION INS.	225	278	239	351
11-5121-4108 STATE UNEMPLOYMENT TAX	18	180	18	180
TOTAL PERSONNEL SERVICES	<u>97,986</u>	<u>109,069</u>	<u>121,138</u>	<u>134,267</u>
<u>SUPPLIES & MATERIALS</u>				
11-5122-4201 POSTAGE & DELIVERY SERVICE	30	0	22	0
11-5122-4212 OFFICE SUPPLIES	1,775	5,049	707	5,049
11-5122-4230 OFFICE EQUIP / FURNITURE	1,908	1,672	12,374	1,672
TOTAL SUPPLIES & MATERIALS	<u>3,713</u>	<u>6,721</u>	<u>13,103</u>	<u>6,721</u>
<u>MAINTENANCE & REPAIRS</u>				
11-5124-4402 MAINT. & REPAIRS SMALL EQUIPMENT	0	3,480	0	1,884
11-5124-4405 OFFICE EQUIPMENT MAINTENANCE	10,721	12,000	13,795	6,000
TOTAL MAINTENANCE & REPAIRS	<u>10,721</u>	<u>15,480</u>	<u>13,795</u>	<u>7,884</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5125-4501 TELECOMMUNICATION SERVICES	1,781	1,500	2,175	1,500
11-5125-4503 PUBLIC INFORMATION NOTICES	0	0	0	13,596
11-5125-4504 TRAVEL AND/OR TRAININGS	884	800	0	800
11-5125-4505 UTILITY SERVICES	1,177	1,200	1,412	1,200
11-5125-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	200	0	200
11-5125-4516 LEGAL FEES	30,000	30,000	33,500	30,000
11-5125-4526 OTHER PROFESSIONAL SERVICES	73,808	61,800	71,300	67,800
TOTAL OTHER SERVICE & CHARGES	<u>107,649</u>	<u>95,500</u>	<u>108,387</u>	<u>115,096</u>
TOTAL MUNICIPAL COURT	<u>220,069</u>	<u>226,770</u>	<u>256,423</u>	<u>263,968</u>

Department : Finance

Service Area Description

The City of Donna Finance Department is responsible for all financial records and transactions for the City. The Finance Department also provides leadership to the City Manager, Mayor, and the City Council in management decision-making.



Mission & Services

- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with fixed assets inventory and the City's investment funds.
- Providing financial information for Grant applications and coordinate financial requests for reimbursement and providing all information required during Federal, State, and local grant audits.
- Process, maintain, and update all payroll records.
- Preview, approve, and process all purchase orders for procurement of all goods and services purchased for the City and to also ensure that all departments are in compliance with Federal, State, and Local purchasing policies and laws.
- Maintain utility billing and collections for water, sanitary sewer, and residential garage collections .

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	5	6	5	6
Part-time	0	0	0	0
Department Total:	5	6	5	6

Objectives & Performance Measures

- To implement a complete property control ledger for all capital assets for all funds.
- To work with all departments in finding mutual solutions to their budget and accounting issues.
- To continue obtaining the "Distinguished Budget Award".
- To achieve a higher percentage of customers to automatically pay their utility bills via ACH or through the online portal.
- To continue providing City Council, City Manager, and Department Heads with accurate and timely financial reports.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Bank Accounts	49	52	55	56
Number of Payroll ACH Deposits	4,298	4,300	4,300	4,500
Number of Checks processed (A/P)	4,510	4,600	5,825	5,800
Number of purchase orders processed	345	350	275	320
Number of small purchase orders processed	1,894	1,900	2,370	2,400
Completion of Official Budget Document	Yes	Yes	Yes	Pending
Received GFOA's Budget Award	Yes	Yes	Yes	Pending
Number of Funds Maintained	18	20	17	21

Goals

- To continue to strive for the GFOA Distinguished Budget Presentation Award.
- To pursue the GFOA Certificate of Achievement Award for Excellence in Financial Reporting.
- To enhance staff development and training.
- To pursue various city-wide grants.
- To cross train for various positions to ensure accurate and timely financial reporting.

CITY OF DONNA, TEXAS

DEPARTMENT: FINANCE	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5141-4101 SALARIES AND WAGES	497,675	508,333	541,105	540,709
11-5141-4103 OVERTIME WAGES	2,959	3,000	2,675	3,000
11-5141-4104 HEALTH/DENTAL/LIFE INSURANCE	50,405	44,125	47,640	44,136
11-5141-4105 TMRS CONTRIBUTION	59,072	55,786	59,129	58,721
11-5141-4106 SOCIAL SECURITY & MEDICARE TAX	37,151	39,117	40,580	41,594
11-5141-4107 WORKERS' COMPENSATION INS.	1,437	1,795	1,544	1,908
11-5141-4108 STATE UNEMPLOYMENT TAX	306	630	54	540
TOTAL PERSONNEL SERVICES	<u>649,005</u>	<u>652,786</u>	<u>692,727</u>	<u>690,608</u>
<u>SUPPLIES & MATERIALS</u>				
11-5142-4201 POSTAGE & DELIVERY SERVICES	1,695	3,000	2,324	3,000
11-5142-4203 WEARING APPAREL	945	2,000	1,401	2,000
11-5142-4212 OFFICE SUPPLIES	10,960	6,063	5,411	11,000
11-5142-4220 MEALS/REFRESHMENT SUPPLIES	1,950	2,000	2,891	2,000
11-5142-4230 OFFICE EQUIP / FURNITURE	6,229	11,192	12,905	4,000
TOTAL SUPPLIES & MATERIALS	<u>21,780</u>	<u>24,255</u>	<u>24,932</u>	<u>22,000</u>
<u>MAINTENANCE & REPAIRS</u>				
11-5144-4405 OFFICE EQUIPMENT MAINTENANCE	24,750	24,245	24,245	32,500
11-5144-4407 VEHICLE MAINTENANCE	116	0	0	0
TOTAL MAINTENANCE & REPAIRS	<u>24,865</u>	<u>24,245</u>	<u>24,245</u>	<u>32,500</u>
<u>OTHER SERVICE & CHARGES</u>				
11-5145-4501 TELECOMMUNICATION SERVICES	2,745	3,000	4,136	3,000
11-5145-4504 TRAVEL AND/OR TRAININGS	9,514	11,000	8,445	11,000
11-5145-4511 MEMBERSHIPS & SUBSCRIPTIONS	920	1,500	1,694	1,500
11-5145-4526 OTHER PROFESSIONAL FEES	400	20,900	3,330	20,900
11-5145-4550 EMPLOYMENT TESTS & EXAMS	0	2,000	3,400	2,000
11-5145-4595 BANK SERVICE & SUPPLY CHARGES	443	0	0	0
TOTAL OTHER SERVICE & CHARGES	<u>14,021</u>	<u>38,400</u>	<u>21,005</u>	<u>38,400</u>
TOTAL FINANCE	<u>709,672</u>	<u>739,686</u>	<u>762,909</u>	<u>783,508</u>

Department : Information Technology

Service Area Description

The City of Donna Information Technology Department services are dedicated to being a vital partner with all City Departments in providing quality services through the innovative use of technology.



Mission & Services

- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with internal and external components.
- Managing, updating, and backing up of the City's technology infrastructure and applications.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	2	2	1	3
Part-time	0	0	0	0
Department Total	2	2	1	3

Objectives & Performance Measures

- To develop the City's resources into stronger technical teams, providing systems and solutions to meet the City's goals, maintain hardware & software standards for the City of Donna, and to maintain technology policies for the organization.
- To keep City technology service at an operational level.
- To analyze and develop a solution to technology issues that may interrupt service.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Closed Tickets	278	297	400	425

Goals

- to improve customer service and satisfaction.
- to continue improving on the closing of tickets process.

CITY OF DONNA, TEXAS

	FUND 11 GENERAL FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2021-2022	2022-2023	2022-2023	2023-2024
<u>PERSONNEL SERVICES</u>				
11-5151-4101 SALARIES AND WAGES	80,508	160,767	185,981	198,220
11-5151-4103 OVERTIME	0	0	769	5,200
11-5151-4104 HEALTH/DENTAL LIFE INSURANCE	9,252	22,043	24,370	22,052
11-5151-4105 TMRS CONTRIBUTION	9,339	17,540	19,977	21,969
11-5151-4106 SOCIAL SECURITY & MEDICARE	5,787	12,299	13,342	15,562
11-5151-4107 WORKERS COMPENSATION INS.	251	2,033	1,628	714
11-5151-4108 STATE UNEMPLOYMENT TAX	9	308	27	270
TOTAL PERSONNEL SERVICES	105,146	214,990	246,093	263,987
<u>SUPPLIES & MATERIALS</u>				
11-5152-4201 POSTAGE & DELIVERY SERVICE	0	0	0	100
11-5152-4203 WEARING APPAREL	0	0	0	330
11-5152-4204 FUEL AND LUBRICANTS	1,063	1,184	779	1,184
11-5152-4205 SMALL TOOLS & EQUIPMENT	3,685	3,000	6,317	3,000
11-5152-4212 OFFICE SUPPLIES	155	2,674	92	2,674
11-5152-4220 MEALS/REFRESHMENT SUPPLIES	586	608	718	608
11-5152-4221 SPECIAL EVENTS & ACTIVITIES	0	400	204	400
11-5152-4230 OFFICE EQUIPMENT & FURNITURE	53	40	3,335	440
TOTAL SUPPLIES & MATERIALS	5,542	7,906	11,445	8,736
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5153-4303 A/C HEATING MAINT. & REPAIRS	60	0	60	0
11-5153-4312 SIGN & SIGNAL EQUIPMENT	0	0	0	2,000
11-5153-4318 OTHER MAINTENANCE	825	0	825	1,000
TOTAL PROPERTY & INFRASTRUCTURE	885	0	885	3,000
<u>MAINTENANCE & REPAIRS</u>				
11-5154-4405 OFFICE EQUIPMENT MAINTENANCE	3,507	40,100	38,958	40,100
11-5154-4407 VEHICLE MAINTENANCE & REPAIRS	751	462	423	1,462
TOTAL MAINTENANCE & REPAIRS	4,258	40,562	39,381	41,562
<u>OTHER SERVICE & CHARGES</u>				
11-5155-4501 TELECOMMUNICATION SERVICES	644	2,680	10,645	2,680
11-5155-4504 TRAVEL & TRAINING	590	4,400	1,452	4,400
11-5155-4511 MEMBERSHIPS & SUBSCRIPTIONS	51,490	13,615	40,326	13,650
11-5155-4526 OTHER PROFESSIONAL SERVICE	0	1,000	7,574	1,000
TOTAL OTHER SERVICE & CHARGES	52,724	21,695	59,997	21,730
<u>CAPITAL OUTLAY</u>				
11-5156-4601 OFFICE EQUIPMENT FURNITURE	0	0	6,063	0
TOTAL CAPITAL OUTLAY	0	0	6,063	0
TOTAL INFORMATION TECHNOLOGY	168,555	285,153	363,864	339,015

Department : City Hall

Service Area Description

The City of Donna City Hall department services are related to all currency transactions on a daily basis. This department maintains an accurate accounting on all vital statistics, maintains an updated cemetery map, and issues receipts for all permits that are purchased.



Mission & Services

- Processing all currency transactions for the City.
- Processing daily mail and routing to the corresponding departments.
- Maintaining ledger on all beer & wine, trailer park, and wrecker permits.
- Routing of all incoming calls to their corresponding departments.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total	2	2	2	2

Objectives & Performance Measures

- To continue improving customer service.
- To prepare the daily cash deposit.
- To prepare all tax receipts related to property taxes, permits, etc.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Cash Receipts issued	9,871	9,950	10,000	10,200
Number of Property Tax Receipts issued	10,125	10,450	11,000	11,200
Number of Cemetery Monuments	21	29	17	25
Number of Beer and Wine permits issued	18	20	25	29
Number of Amigos Del Valle/Pavilion rental contracts	4	5	6	6
Number of trailer park permits	8	10	10	12
Number of Vital Statistics issued	94	100	100	110
Number of Wrecker Permits issued	12	13	16	18
Number of researched Cemetery Files	33	35	27	30
Number of Opening & Closing events	29	40	32	35

Goals

- To continue recommending to customers to utilize the ACH option for their payments.
- To digitalize all cemetery related files.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY HALL

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5161-4101 SALARIES AND WAGES	84,401	90,872	102,568	109,971
11-5161-4103 OVERTIME WAGES	1,907	0	3,180	1,000
11-5161-4104 HEALTH/DENTAL/LIFE INSURANCE	15,401	14,691	14,725	14,697
11-5161-4105 TMRS CONTRIBUTION	10,080	9,914	11,495	11,985
11-5161-4106 SOCIAL SECURITY & MEDICARE TAX	6,530	6,952	8,034	8,489
11-5161-4107 WORKERS' COMPENSATION INS.	1,532	2,211	1,901	389
11-5161-4108 STATE UNEMPLOYMENT TAX	18	180	18	180
TOTAL PERSONNEL SERVICES	119,869	124,820	141,921	146,711
<u>SUPPLIES & MATERIALS</u>				
11-5162-4203 WEARING APPAREL	0	500	0	500
11-5162-4205 SMALL TOOLS AND EQUIPMENT	206	0	0	0
11-5162-4212 OFFICE SUPPLIES	2,434	2,850	5,085	2,850
11-5162-4213 JANITORIAL SUPPLIES	3,189	2,500	4,583	2,500
11-5162-4217 OTHER SUPPLIES	229	0	12,349	0
11-5162-4220 MEALS/REFRESHMENT SUPPLIES	2,615	2,000	4,111	2,000
11-5162-4230 OFFICE EQUIP / FURNITURE	387	0	4,975	0
TOTAL SUPPLIES & MATERIALS	9,060	7,850	31,103	7,850
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5163-4302 BUILDING MAINTENANCE	3,486	5,500	24,777	5,500
11-5163-4303 A/C &/OR HEATING MAINT. & REPAIRS	7,115	0	2,502	0
11-5163-4311 GROUNDS MAINT. & REPAIRS	1,411	0	0	0
TOTAL PROPERTY & INFRASTRUCTURE	12,011	5,500	27,279	5,500
<u>MAINTENANCE & REPAIRS</u>				
11-5164-4405 OFFICE EQUIPMENT MAINTENANCE	7,206	7,000	10,242	7,000
11-5164-4407 VEHICLE MAINTENANCE & REPAIRS	2,533	0	0	0
TOTAL MAINTENANCE & REPAIRS	9,740	7,000	10,242	7,000
<u>OTHER SERVICE & CHARGES</u>				
11-5165-4501 TELECOMMUNICATION SERVICES	4,749	6,000	4,038	6,000
11-5165-4504 TRAVEL AND/OR TRAINING	50	500	75	500
11-5165-4505 UTILITY SERVICES	15,371	12,500	17,477	12,500
11-5165-4506 CITY HALL SECURITY SERVICES	1,210	2,000	1,254	2,000
11-5165-4523 COMMUNITY PROMOTION	37	0	0	0
11-5165-4528 FIRE PREVENTION SERVICES	84	0	0	0
11-5165-4550 EMPLOYMENT TESTS & EXAMS	3,188	0	75	0
TOTAL OTHER SERVICE & CHARGES	24,690	21,000	22,919	21,000
TOTAL CITY HALL	175,370	166,170	233,464	188,061

Department : City Secretary

Service Area Description

The City of Donna City Secretary department services are to support the needs of the City Council to facilitate their goals which include posting, attending, and recording all City Council meetings.



Mission & Services

- preparing each agenda for City Council and Department Directors, administering all aspects of operations for the department.
- editing and preparing proclamations/resolutions/certificates
- serves as the custodian of the City's records and official seal, serves as the City's records manager, local registrar, and Elections Administrator.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	1	2	1	1
Part-time	0	0	0	0
Department Total	1	2	1	1

Objectives & Performance Measures

- To continue supporting the City Council and City staff to maximize city services.
- To continue working efficiently and productively with staff on the daily operations of the department and promoting trainings of departmental functions to better execute City's policies and procedures.
- To continue working with the City's Attorney in creating the City of Donna Code of Ordinances.
- To continue coordinating with the Hidalgo County Elections Department to efficiently administer and conduct city elections in compliance with state election laws.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of City Council Meetings/Workshops called	58	60	58	64
Number of Public Information Records Processed	247	250	249	250
Number of Ordinances/Resolutions/Proclamations	98	100	97	100
Number of City Minutes prepared	58	60	59	64
Number of Ordinance Publications	38	40	38	45
Number of Vital Records Certified (Death & Birth)	89	90	88	90

Goals

- To continue improving on preparation of proclamations and certificates, meeting all of the legal requirements for posting agendas, the publishing of legal notices, process of holding elections, and improving on the fulfillment of public information requests.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY SECRETARY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5171-4101 SALARIES AND WAGES	53,506	55,881	66,086	79,645
11-5171-4104 HEALTH/DENTAL/LIFE INSURANCE	7,765	7,348	7,428	7,354
11-5171-4105 TMRS CONTRIBUTION	6,329	6,097	7,128	8,602
11-5171-4106 SOCIAL SECURITY & MEDICARE TAX	4,042	4,275	4,941	6,093
11-5171-4107 WORKERS' COMPENSATION INS.	167	196	169	280
11-5171-4108 STATE UNEMPLOYMENT TAX	9	90	9	90
TOTAL PERSONNEL SERVICES	71,818	73,887	85,760	102,064
<u>SUPPLIES & MATERIALS</u>				
11-5172-4201 POSTAGE & DELIVERY SERVICE	56	125	115	125
11-5172-4212 OFFICE SUPPLIES	424	1,000	653	1,000
11-5172-4230 OFFICE EQUIP / FURNITURE	1,212	1,550	177	1,550
TOTAL SUPPLIES & MATERIALS	1,692	2,675	944	2,675
<u>MAINTENANCE & REPAIRS</u>				
11-5174-4405 OFFICE EQUIPMENT MAINTENANCE	160	200	0	200
TOTAL MAINTENANCE & REPAIRS	160	200	0	200
<u>OTHER SERVICE & CHARGES</u>				
11-5175-4501 TELECOMMUNICATION SERVICES	447	540	548	540
11-5175-4503 PUBLIC INFORMATION NOTICES	16,599	15,000	17,796	15,000
11-5175-4504 TRAVEL AND/OR TRAININGS	20	1,500	599	1,500
11-5175-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	100	0	100
11-5175-4526 OTHER PROFESSIONAL SERVICES	0	0	0	35,000
TOTAL OTHER SERVICE & CHARGES	17,067	17,140	18,943	52,140
TOTAL CITY SECRETARY	90,736	93,902	105,647	157,079

Department : Tax Assessor Collector

Service Area Description

The City of Donna Tax Assessor is responsible for all property tax collections for the City.



Mission & Services

- Completes surveys and questionnaires for mortgage agencies.
- Maintains accurate accounting records and monthly reconciliations.
- Coordinates closely with Planning Department regarding current beer & wine licenses.
- Reviews, approves, and processes all check requisition's for payments or refund of taxes to property owners.
- Provides vital statistical records.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To continue to coordinate with departments to find mutual solutions to their budget and accounting related issues.
- To continue to recommend to City taxpayers to automatically pay their tax bill(s) utilizing online payment system.
- To continue working with Delinquent Tax Attorney's regarding tax issues.
- To maintain and update a tax information link in the City of Donna website.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Tax Collections-Current and Delinquent	\$ 6,115,369	\$ 5,982,412	\$ 6,502,816	\$ 6,567,845
Current Tax Collection Rate	97%	92%	93%	94%
Delinquent Tax Statements Processed	3,820	3,500	2,980	3,010

Goals

- To work with the HCAD to update addresses in an effort to minimize return mail.
- To work closely with ACT staff to help reconcile to Incode System.
- To develop TIRZ reporting with ACT Software.

CITY OF DONNA, TEXAS

DEPARTMENT: TAX ASSESSOR COLLECTOR

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5191-4101 SALARIES AND WAGES	65,320	66,992	71,387	74,467
11-5191-4104 HEALTH/DENTAL/LIFE INSURANCE	7,792	7,351	7,450	7,353
11-5191-4105 TMRS CONTRIBUTION	7,729	7,309	7,779	8,042
11-5191-4106 SOCIAL SECURITY & MEDICARE TAX	4,971	5,125	5,434	5,697
11-5191-4107 WORKERS' COMPENSATION INS.	202	235	202	261
11-5191-4108 STATE UNEMPLOYMENT TAX	9	90	9	90
TOTAL PERSONNEL SERVICES	86,022	87,102	92,261	95,910
<u>SUPPLIES & MATERIALS</u>				
11-5192-4201 POSTAGE & DELIVERY SERVICE	4,942	5,000	5,561	5,000
11-5192-4212 OFFICE SUPPLIES	1,187	1,300	1,260	1,300
11-5192-4220 FOOD/REFRESHMENT SUPPLIES	55	0	184	0
11-5192-4230 OFFICE EQUIPMENT & FURNITURE	5,674	5,000	1,134	5,000
TOTAL SUPPLIES & MATERIALS	11,857	11,300	8,139	11,300
<u>MAINTENANCE & REPAIRS</u>				
11-5194-4405 OFFICE EQUIPMENT MAINTENANCE	12,000	12,350	0	12,350
TOTAL MAINTENANCE & REPAIRS	12,000	12,350	0	12,350
<u>OTHER SERVICE & CHARGES</u>				
11-5195-4502 INSURANCE AND BONDS	1,000	1,000	1,000	1,000
11-5195-4504 TRAVEL AND/OR TRAINING	475	1,500	1,156	1,500
11-5195-4511 MEMBERSHIPS & SUBSCRIPTIONS	45	300	160	300
11-5195-4556 HIDALGO COUNTY APPR. DISTRICT	57,743	62,000	64,702	62,000
TOTAL OTHER SERVICE & CHARGES	59,263	64,800	67,018	64,800
TOTAL TAX ASSESSOR COLLECTOR	169,142	175,552	167,417	184,360

Department : Police

Service Area Description

The City of Donna Police Department provides professional and ethical law enforcement to our residents, businesses, and visitors, promoting a proactive approach in reducing crime, improving the quality of life, and making our community safe.



Mission & Services

- To maintain/enhance customer service and citizen satisfaction.
- To maintain the public's health, safety, and welfare through a well-trained and dedicated staff.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	47	50	49	50
Part-time	0	0	0	0
Department Total:	47	50	49	50

Objectives & Performance Measures

- To respond to calls for service in a timely manner and deter criminal activity through continuous and visible patrols by maintaining an adequate fleet of marked patrol cars.
- To provide continuous investigations of criminal activities originating within the territorial jurisdiction of the City of Donna in an effort to improve in the case clearance rate.
- To retain quality police personnel by providing competitive departmental salaries.
- To promote a community oriented policing philosophy working in partnership with the community.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of calls for service	25,948	26,484	26,451	27,150
Number of traffic stops	6,135	6,362	6,128	6,450
Number of reportable crashes	1,221	1,229	1,225	1,250
Number of robbery cases	11	13	12	14
Number of adult arrests	698	730	714	725
Number of juvenile arrests	48	49	47	45

Goals

- To acquire grant funds to purchase new patrol vehicles, new body cameras, and a drone system.
- To proceed with the renovation of a city owned health clinic into the new City public safety building.
- To implement new programs to lower the crime rate in the City of Donna.

CITY OF DONNA, TEXAS

DEPARTMENT: POLICE

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
PERSONNEL SERVICES				
11-5201-4101 SALARIES AND WAGES	2,294,633	2,571,622	2,726,783	2,870,071
11-5201-4103 OVERTIME WAGES	385,148	352,918	371,071	183,000
11-5201-4104 HEALTH/DENTAL/LIFE INSURANCE	360,749	367,369	372,670	374,767
11-5201-4105 TMRS CONTRIBUTION	314,596	313,175	338,757	322,928
11-5201-4106 SOCIAL SECURITY & MEDICARE TAX	201,156	219,596	234,109	228,740
11-5201-4107 WORKERS' COMPENSATION INS	84,749	96,016	82,216	102,911
11-5201-4108 STATE UNEMPLOYMENT TAX	2,236	4,620	516	4,590
TOTAL PERSONNEL SERVICES	<u>3,643,268</u>	<u>3,925,316</u>	<u>4,126,121</u>	<u>4,087,007</u>
SUPPLIES & MATERIALS				
11-5202-4201 POSTAGE & DELIVERY SERVICE	186	420	254	420
11-5202-4203 WEARING APPAREL	52,688	17,000	16,951	13,000
11-5202-4204 FUEL AND LUBRICANTS	117,558	80,697	98,532	100,000
11-5202-4205 SMALL TOOLS AND EQUIPMENT	1,187	1,900	1,646	1,900
11-5202-4212 OFFICE SUPPLIES	13,747	14,000	10,280	14,000
11-5202-4213 JANITORIAL SUPPLIES	3,030	4,000	2,805	4,000
11-5202-4214 PEACE OFFICER SUPPLIES	54,655	21,637	12,435	21,637
11-5202-4220 MEALS/REFRESHMENT SUPPLIES	754	2,500	2,494	2,500
11-5202-4230 OFFICE EQUIP / FURNITURE	13,887	4,366	5,947	4,150
11-5202-4235 SMALL RADIO EQUIP & COMMUNCATN	56,589	9,772	8,296	9,988
11-5202-4292 SWAT TACTICAL EQUIPMENT	3,532	39,200	37,900	5,000
TOTAL SUPPLIES & MATERIALS	<u>317,813</u>	<u>195,492</u>	<u>197,541</u>	<u>176,595</u>
PROPERTY & INFRASTRUCTUR				
11-5203-4302 BUILDING MAINTENANCE	15,331	18,350	17,880	11,000
11-5203-4315 GUN RANGE IMPROVEMENTS	39,621	32,772	32,761	39,780
TOTAL PROPERTY & INFRASTRUCTUR	<u>54,953</u>	<u>51,122</u>	<u>50,642</u>	<u>50,780</u>
MAINTENANCE & REPAIRS				
11-5204-4402 MAINT & REPAIR-SMALL EQUIPMENT	0	250	148	1,100
11-5204-4405 OFFICE EQUIPMENT MAINTENANCE	31,949	35,000	34,516	35,000
11-5204-4407 VEHICLE MAINTENANCE & REPAIRS	57,994	55,153	58,278	57,153
11-5204-4427 NETWORK MAINT. & REPAIRS	10,930	7,000	1,663	7,000
TOTAL MAINTENANCE & REPAIRS	<u>100,873</u>	<u>97,403</u>	<u>94,605</u>	<u>100,253</u>
OTHER SERVICE & CHARGES				
11-5205-4501 TELECOMMUNICATION SERVICES	31,728	38,000	33,972	38,000
11-5205-4504 TRAVEL AND/OR TRAINING	11,954	16,000	14,838	16,000
11-5205-4505 UTILITY SERVICES	25,347	24,500	28,660	24,500
11-5205-4511 MEMBERSHIPS & SUBSCRIPTIONS	23,052	20,203	27,594	20,637
11-5205-4523 PROMOTIONAL EVENTS	5,828	3,000	(329)	3,000
11-5205-4526 OTHER PROFESSIONAL SVS	36,215	44,543	44,543	36,000
11-5205-4533 PRISONERS EXPENSES	0	550	259	550
11-5205-4550 EMPLOYMENT TESTS & EXAMS	650	434	434	0
11-5205-4591 INVESTIGATION EXPENDITURES	1,406	1,000	881	1,000
TOTAL OTHER SERVICE & CHARGES	<u>136,180</u>	<u>148,230</u>	<u>150,852</u>	<u>139,687</u>
CAPITAL OUTLAY				
11-5206-4604 OFFICE EQUIPMENT	19,896	0	0	0
11-5206-4617 MOTOR VEHICLES	98,470	0	0	0
11-5206-4618 COMMUNICATION EQUIPMENT	0	49,323	47,911	325,000
11-5206-4650 STRUCTURES	29,510	102,454	71,000	0
TOTAL CAPITAL OUTLAY	<u>147,876</u>	<u>151,777</u>	<u>118,911</u>	<u>325,000</u>
TOTAL POLICE	<u><u>4,400,962</u></u>	<u><u>4,569,339</u></u>	<u><u>4,738,672</u></u>	<u><u>4,879,322</u></u>

Department : Fire

Service Area Description

The City of Donna Fire Department is responsible for fire suppression and rescue, emergency medical services, vehicle extrication, hazardous material response, emergency management, special events related to public safety, and public education.



Mission & Services

- Facilitating a well trained fire department to assist city departments in understanding their roles in emergency management.
- Complying with State Firefighters and Fire Marshalls Association, Texas Commission on Fire Protection, National Fire Protection Association,

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	1	2	6	6
Part-time	0	0	0	0
Department Total:	1	2	6	6

Objectives & Performance Measures

- to meet State Firefighters and Fire Marshalls Association, Texas Commission on Fire Protection, National Fire Protection Association, and Texas Department of Insurance requirements.
- to facilitate a well trained department to assist city departments in better understanding their roles in emergency managing.
- To prepare and submit warrant listings for Linebarger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of FF attending TEEX Training in Edg. Tx.	3	4	5	5
Number of FF attending Texas A&M Training	3	4	5	5
Number of City Emergency Calls	494	550	541	575
Number of County Emergency Calls	415	450	431	445
Total County Calls Paid	208,741	209,000	209,416	210,854
Number of Certification Personal Trained	47	50	48	55
Number of Training Inhouse Per Weeks for 2 Hrs.	123	125	117	150
Number of Personnel Trained	29	31	29	35
Number of Sites Visits/Inspections/Campuses	15	19	17	25
Cumulative Number of Training Hours	349	325	319	375

Goals:

- To create and design an explorer program for youth ages 13 to 17 years old in conjunction with the Boys Scouts of America.
- To create a First Responder Basic Life Support Unit where the department could have medics on board.
- To become part of the S.F.F.M.A. in order to submit fire fighter training hours.
- To create a Blocking Engine for the safety of the first responders working major scenes such as major accidents that could occur on the expressway.
- To recruit more volunteers.
- To design a Fire Academy in conjunction with Donna I.S.D. for high school students.
- To apply for grants to purchase much needed fire apparatuses and equipment.
- To continue educating fire fighters.

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
PERSONNEL SERVICES				
11-5211-4101 SALARIES AND WAGES	117,520	169,785	200,441	340,735
11-5211-4103 OVERTIME WAGES	5,785	10,000	11,242	49,650
11-5211-4104 HEALTH/DENTAL/LIFE INSURANCE	19,867	29,381	28,334	58,765
11-5211-4105 TMRS CONTRIBUTION	14,439	19,614	22,912	41,141
11-5211-4106 SOCIAL SECURITY & MEDICARE TAX	9,353	13,753	15,928	29,864
11-5211-4107 WORKERS' COMPENSATION INS.	3,298	6,644	5,712	15,145
11-5211-4108 STATE UNEMPLOYMENT TAX	536	360	56	720
TOTAL PERSONNEL SERVICES	170,798	249,537	284,625	536,020
SUPPLIES & MATERIALS				
11-5212-4201 POSTAGE & DELIVERY SERVICE	9	125	0	125
11-5212-4203 WEARING APPAREL	8,935	12,825	12,916	12,825
11-5212-4204 FUEL AND LUBRICANTS	30,881	20,000	21,243	20,000
11-5212-4205 SMALL TOOLS AND EQUIPMENT	856	7,749	6,960	7,749
11-5212-4206 CHEMICALS & LAB	3,682	4,000	2,557	4,000
11-5212-4212 OFFICE SUPPLIES	2,464	3,360	4,576	3,360
11-5212-4213 JANITORIAL SUPPLIES	2,400	3,500	5,911	3,500
11-5212-4220 MEALS/REFRESHMENT SUPPLIES	1,544	1,500	1,105	1,500
11-5212-4221 SPECIAL EVENTS AND ACTIVITIES	749	1,800	1,780	1,800
11-5212-4230 OFFICE EQUIP / FURNITURE	4,306	10,850	10,848	10,850
11-5212-4234 EQUIPMENT FOR FIRE VEHICLES	879	23,450	32,133	23,450
11-5212-4238 MINOR EQUIPMENT-FIRE FIGHTERS	69,775	10,420	5,414	10,420
TOTAL SUPPLIES & MATERIALS	126,479	99,579	105,442	99,579
PROPERTY & INFRASTRUCTURE				
11-5213-4302 BUILDING MAINTENANCE	17,394	2,000	23,395	2,000
TOTAL PROPERTY & INFRASTRUCTURE	17,394	2,000	23,395	2,000
MAINTENANCE & REPAIRS				
11-5214-4402 MAINT & REPAIR-SMALL EQUIPMENT	2,448	2,000	2,354	2,000
11-5214-4405 OFFICE EQUIPMENT MAINT	0	600	1,283	600
11-5214-4406 EQUIPMENT REPAIRS	2,872	7,500	3,129	7,500
11-5214-4407 VEHICLE MAINTENANCE & REPAIRS	43,296	30,000	71,941	30,000
11-5214-4408 COMMUNICATION EQUIP. M. & R.	15,869	16,900	4,444	16,900
11-5214-4440 FIRE HYDRANT MAINT. & REPAIRS	188	1,800	0	1,800
TOTAL MAINTENANCE & REPAIRS	64,674	58,800	83,151	58,800
OTHER SERVICE & CHARGES				
11-5215-4501 TELECOMMUNICATION SERVICES	4,191	5,000	3,663	5,000
11-5215-4504 TRAVEL AND/OR TRAINING	2,771	12,500	12,349	12,500
11-5215-4505 UTILITY SERVICES	10,532	9,500	11,939	9,500
11-5215-4511 MEMBERSHIPS & SUBSCRIPTIONS	19,038	17,050	27,067	17,050
11-5215-4526 OTHER PROFESSIONAL FEES	4,340	0	11,000	0
11-5215-4528 FIRE PREVENTION SERVICES	6,057	4,000	3,296	4,000
11-5215-4530 CONTRACT FIRE FIGHTERS	203,144	181,569	213,650	181,569
11-5215-4550 EMPLOYMENT TESTS & EXAMS	140	0	87	0
TOTAL OTHER SERVICE & CHARGES	250,215	229,619	283,051	229,619
CAPITAL OUTLAY				
11-5216-4617 MOTOR VEHICLES	0	0	0	185,000
11-5216-4618 RADIOS & COMMUNICATIONS	0	15,000	5,554	0
11-5216-4619 BUNKER GEAR	0	0	17,606	0
11-5216-4620 EQUIPMENT	0	0	0	60,000
TOTAL CAPITAL OUTLAY	0	15,000	23,159	245,000
TOTAL FIRE DEPARTMENT	629,560	654,535	802,823	1,171,018

Department : Planning & Development

Service Area Description

The City of Donna Planning Department coordinates the development process, including review of subdivision plats, and of public hearing items.



Mission & Services

- Staff assists current and new business owners with permitting zoning designation, address verification, the platting process, annexation, and other related matters.
- Staff implements zoning, parking, landscaping, signs, access management, and subdivision ordinances.
- Continue engaging in visionary planning, building vibrant neighborhoods, and serving our residents, business, and visitors.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To continue working on updating ordinances using statistics from surrounding communities of similar size to ensure the fee structure for permits is updated and comparable.
- To update land use map, define newly annexed areas according to future use.
- To provide opportunities for staff training and certifications.
- To update the City and Zoning Maps as necessary.
- To devise a plan for the next 3 years annexation plan.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Subdivisions	21	25	27	30
Number of Certificate of Compliance Issued	68	70	71	75
Number of CUP's	13	15	15	16
Number of Zone Changes	9	9	10	12
Number of Annexations	2	3	2	3
Urban County Funding	268,715	269,965	269,156	270,000
Number of 911 Addressed Issued	85	90	88	95

Goals

- To promote quality development and uses of the land through the conscientious application of zoning and building regulations.
- To facilitate economic growth through various plans and programs.
- To enhance the City's quality of life by developing safe public spaces and an interconnected network for alternative transportation, such as walking and biking.
- To continually assess existing ordinances, regulations, and processes administered by the division to streamline or amend as needed.
- To identify and apply for local, state, and/or federal assistance programs to further division's goals or to assist other City departments or agencies in their applications.

CITY OF DONNA, TEXAS

DEPARTMENT: PLANNING & DEVELOPMENT

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5231-4101 SALARIES AND WAGES	92,142	95,013	110,501	113,186
11-5231-4104 HEALTH/DENTAL/LIFE INSURANCE	9,282	7,357	8,872	7,361
11-5231-4105 TMRS CONTRIBUTION	10,887	10,366	12,012	12,224
11-5231-4106 SOCIAL SECURITY & MEDICARE TAX	6,709	7,269	8,098	8,659
11-5231-4107 WORKERS' COMPENSATION INS.	355	333	286	397
11-5231-4108 STATE UNEMPLOYMENT TAX	9	90	9	90
TOTAL PERSONNEL SERVICES	119,384	120,428	139,778	141,917
<u>SUPPLIES & MATERIALS</u>				
11-5232-4201 POSTAGE & DELIVERY SERVICE	187	400	201	400
11-5232-4203 WEARING APPAREL	0	250	214	250
11-5232-4204 FUEL AND LUBRICANTS	4,872	4,675	4,679	4,675
11-5232-4205 SMALL TOOLS AND EQUIPMENT	38	30	29	30
11-5232-4212 OFFICE SUPPLIES	870	500	643	500
11-5232-4220 MEALS/REFRESHMENT SUPPLIES	203	640	482	640
11-5232-4221 SPECIAL EVENTS AND ACTIVITIES	96	1,000	46	1,000
11-5232-4230 OFFICE EQUIP / FURNITURE	2,875	2,000	1,690	2,000
TOTAL SUPPLIES & MATERIALS	9,140	9,495	7,985	9,495
<u>MAINTENANCE & REPAIRS</u>				
11-5234-4405 OFFICE EQUIPMENT MAINTENANCE	298	600	458	600
11-5234-4407 VEHICLE MAINTENANCE & REPAIRS	498	800	8	800
TOTAL MAINTENANCE & REPAIRS	796	1,400	465	1,400
<u>OTHER SERVICE & CHARGES</u>				
11-5235-4501 TELECOMMUNICATION SERVICES	1,099	3,000	1,086	3,000
11-5235-4504 TRAVEL AND/OR TRAININGS	462	6,000	1,472	6,000
11-5235-4510 TCEQ STORM WATER FEES	110	1,000	13,384	1,000
11-5235-4511 MEMBERSHIPS & SUBSCRIPTIONS	6,400	4,000	10,568	4,000
11-5235-4526 OTHER PROFESSIONAL SVS	590	4,000	3,590	4,000
11-5235-4556 HIDALGO COUNTY DIST CO. CLERK	0	1,000	0	1,000
11-5235-4560 LAND & ROW INVESTIGATIONS	0	4,000	0	4,000
TOTAL OTHER SERVICE & CHARGES	8,661	23,000	30,100	23,000
TOTAL PLANNING & DEVELOPMENT	137,981	154,323	178,327	175,812

Department : Inspections

Service Area Description

The City of Donna Inspections Department is responsible for all permits and inspections for commercial and residential types.



Mission & Services

- Protecting the Citizens of Donna by enforcing building codes.
- Reviewing all building plans and applications to coordinate approval from other departments, County, and State agencies.
- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with compliance with the Adopted Building, plumbing, mechanical, zoning, and National Electrical Codes, and with the County and State Health Regulations.
- Conducts facility inspections of existing buildings for new businesses in the community.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- Process building permit applications, improve community access to online permit information, and conduct required inspections in a timely and efficient manner.
- Promote private development, while ensuring compliance with City Codes & Ordinances.
- Continue protecting our citizen's health, safety, and general welfare through efficient City Code Enforcement.
- Continue promoting public awareness and use of the computerized permit program now available in the Code Enforcement Department.
- Identify methods to standardize the plan review process in order to expedite approval.
- Emphasize staff training and examinations through ICC to obtain appropriate field inspection certifications for Inspectors and office personnel.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Citizens contacts	697	800	805	815
Number of Permits sold	1,259	1,350	1,355	1,375
Number of Inspections completed	475	500	505	525
Number of Plan reviews (elec., building, mech., plumbing)	842	850	905	915
Number of Garage Sale permits sold	659	700	715	720
Number of New Dwelling (Residential) permits sold	95	100	125	145
Number of New Commercial permits sold	19	20	25	31

Goals

- To provide ethical and professional customer service standards with enduring respect for our customers and public trust.
- To review and process permit applications and plans expeditiously and efficiently.
- To complete inspections expeditiously to ensure compliance with Building Codes and City Ordinances.
- To complete demolitions of substandard structures to guarantee safety and public welfare.
- To increase the number of liens being processed.

CITY OF DONNA, TEXAS

DEPARTMENT: INSPECTIONS

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5291-4101 SALARIES AND WAGES	52,349	66,641	65,135	70,579
11-5291-4103 OVERTIME	157	0	247	0
11-5291-4104 HEALTH/DENTAL/LIFE INSURANCE	7,761	7,349	7,434	7,352
11-5291-4105 TMRS CONTRIBUTION	6,181	6,483	7,112	7,623
11-5291-4106 SOCIAL SECURITY & MEDICARE TAX	3,967	4,546	4,963	5,399
11-5291-4107 WORKERS' COMPENSATION INS.	338	443	381	526
11-5291-4108 STATE UNEMPLOYMENT TAX	9	90	9	90
TOTAL PERSONNEL SERVICES	70,763	85,552	85,280	91,569
<u>SUPPLIES & MATERIALS</u>				
11-5292-4201 POSTAGE & DELIVERY SERVICE	130	240	612	240
11-5292-4203 WEARING APPAREL	0	250	200	250
11-5292-4205 SMALL TOOLS AND EQUIPMENT	23	100	0	100
11-5292-4212 OFFICE SUPPLIES	390	700	405	700
11-5292-4230 OFFICE EQUIP / FURNITURE	949	600	0	600
TOTAL SUPPLIES & MATERIALS	1,491	1,890	1,217	1,890
<u>MAINTENANCE & REPAIRS</u>				
11-5294-4405 OFFICE EQUIPMENT MAINTENANCE	2,173	4,800	2,934	4,800
11-5294-4407 VEHICLE MAINTENANCE & REPAIRS	5,916	600	779	600
TOTAL MAINTENANCE & REPAIRS	8,090	5,400	3,714	5,400
<u>OTHER SERVICE & CHARGES</u>				
11-5295-4501 TELECOMMUNICATION SERVICES	547	600	650	600
11-5295-4504 TRAVEL AND/OR TRAINING	359	2,750	335	2,750
11-5295-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	300	0	300
11-5295-4526 OTHER PROFESSIONAL SERVICES	28,500	4,782	15,000	12,000
TOTAL OTHER SERVICE & CHARGES	29,406	8,432	15,985	15,650
TOTAL INSPECTIONS	109,749	101,274	106,196	114,509

Department : Public Works

Service Area Description

The City of Donna Public Works Department continues to oversee the operations of the service and maintenance of the City in an effort to make it a better environment for the Citizens.



Mission & Services

- Administering, planning, maintenance, constructing, and managing the City's roadway system.
- Installing and maintenance all traffic control signs, regulatory signs, and pavement markings necessary to provide for a safe and efficient traffic movement.
- Maintenance new sidewalks, drainage structures, and responding to all weather related emergency calls.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Full-time	17	17	26	26
Part-time	1	1	0	0
Department Total:	18	18	26	26

Objectives & Performance Measures

- To continue to develop and implement a road surface management program.
- To develop a street lighting improvement program.
- To install drainage structures to provide for positive drainage outfall ; to keep open ditches clear of debris and obstructions.
- To develop and implement a maintenance improvement plan for newly annexed areas.
- To continue to work closely with local, state, and federal agencies.
- Implement and oversee Storm Water Management Pollution Prevention Plan (a.operations, b.outreach, and c.enforcement).

Performance Goals	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Number of Response to citizen's requests for services	645	651	645	675
Number of Street/Road Improvement Projects	13	14	12	13
Number of Open Records Requests	11	12	10	13
Number of Drainage Improvement Projects	9	11	9	12
Number of Valley Gutter Improvement Projects.	9	11	9	12
Number of Trees Pruned	95	102	110	110

Goals

- To complete 21 Street Improvement projects throughout the year, streets included but not limited to are Miller Avenue, Hester Avenue, Silver Avenue, Fordyce, Lissner, Benitez, and Champion Avenue.
- To complete 5 Drainage Improvement Projects which include South 11th Street, North Avenue, South 4th Street, Stites Street, and North 493.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: PUBLIC WORKS

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
PERSONNEL SERVICES				
11-5301-4101 SALARIES AND WAGES	993,853	1,199,235	1,219,750	1,307,631
11-5301-4102 PART-TIME WAGES	2,395	0	0	0
11-5301-4103 OVERTIME WAGES	37,429	35,000	31,128	50,000
11-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	207,077	205,676	195,679	191,029
11-5301-4105 TMRS CONTRIBUTION	124,562	134,655	135,979	146,624
11-5301-4106 SOCIAL SECURITY & MEDICARE TAX	79,530	94,419	94,563	103,859
11-5301-4107 WORKERS' COMPENSATION INS.	63,908	114,726	98,631	120,392
11-5301-4108 STATE UNEMPLOYMENT TAX	823	2,520	270	2,340
TOTAL PERSONNEL SERVICES	1,509,578	1,786,231	1,775,999	1,921,875
SUPPLIES & MATERIALS				
11-5302-4201 POSTAGE & DELIVERY SERVICE	0	100	0	100
11-5302-4203 WEARING APPAREL	13,633	12,000	19,729	12,000
11-5302-4204 FUEL AND LUBRICANTS	121,712	80,000	84,670	80,000
11-5302-4205 SMALL TOOLS AND EQUIPMENT	70,342	30,000	48,920	30,000
11-5302-4206 CHEMICALS	12,336	9,000	32,151	9,000
11-5302-4212 OFFICE SUPPLIES	2,300	2,400	2,600	2,400
11-5302-4213 JANITORIAL SUPPLIES	3,819	2,500	8,051	2,500
11-5302-4220 MEALS/REFRESHMENT SUPPLIES	17,031	8,000	18,225	8,000
11-5302-4230 OFFICE EQUIP / FURNITURE	5,492	3,600	7,645	3,600
11-5302-4288 BAD WEATHER MATERIALS - PUBLIC	0	4,000	0	4,000
TOTAL SUPPLIES & MATERIALS	246,664	151,600	221,991	151,600
PROPERTY & INFRASTRUCTURE				
11-5303-4302 BUILDING MAINTENANCE	13,304	15,000	60,163	15,000
11-5303-4303 A/C &/OR HEATING MAINT. & REPAIRS	1,893	7,000	7,500	7,000
11-5303-4311 GROUNDS MAINT. & REPAIRS	9,700	1,320	6,951	1,320
TOTAL PROPERTY & INFRASTRUCTURE	24,897	23,320	74,615	23,320
MAINTENANCE & REPAIRS				
11-5304-4402 MAINT & REPAIR-SMALL EQUIPMENT	29,210	12,000	32,299	12,000
11-5304-4405 OFFICE EQUIPMENT MAINTENANCE	1,959	1,500	2,190	1,500
11-5304-4406 EQUIPMENT REPAIRS-LARGE EQUIP.	80,518	45,000	110,305	45,000
11-5304-4407 VEHICLE MAINTENANCE & REPAIRS	124,272	45,000	76,169	45,000
TOTAL MAINTENANCE & REPAIRS	235,959	103,500	220,963	103,500
OTHER SERVICE & CHARGES				
11-5305-4501 TELECOMMUNICATION SERVICES	11,415	10,000	16,234	10,000
11-5305-4504 TRAVEL AND/OR TRAINING	6,594	6,500	7,946	6,500
11-5305-4505 UTILITY SERVICES	22,361	16,000	20,501	16,000
11-5305-4506 PUBLIC WORKS SECURITY SERVICES	1,187	5,940	5,369	5,940
11-5305-4511 MEMBERSHIPS & SUBSCRIPTIONS	40,837	4,500	7,143	4,500
11-5305-4518 RENTAL & LEASES	29,094	3,000	12,630	3,000
11-5305-4526 OTHER PROFESSIONAL SVS	3,675	0	0	0
11-5305-4528 FIRE PREVENTION SERVICES	402	500	1,272	500
11-5305-4550 EMPLOYMENT TESTS & EXAMS	70	200	0	200
11-5305-4582 COMMUNITY CLEAN-UP EXPENDITURE	0	500	0	500
11-5305-4589 DAMAGE CLAIMS AGAINST CITY CREW	5,178	1,700	2,145	1,700
11-5305-4596 ROLL-OFF BINS-TIRES COLLECTED	15,610	12,000	916	12,000
11-5305-4598 ROLL-OFF BINS FOR PUBLIC WORKS	2,219	6,000	9,945	6,000
TOTAL OTHER SERVICE & CHARGES	138,642	66,840	84,099	66,840
CAPITAL OUTLAY				
11-5306-4617 MOTOR VEHICLES	0	45,852	54,852	0
11-5306-4625 MACHINES & EQUIPMENT	22,511	80,000	103,597	125,000
TOTAL CAPITAL OUTLAY	22,511	125,852	158,448	125,000
TOTAL PUBLIC WORKS	2,178,251	2,257,343	2,536,115	2,392,135

Department : City Vehicle Maintenance

Service Area Description

The City of Donna City Vehicle Maintenance Department maintains and repairs all emergency and city vehicles.



Mission & Services

- Maintenance all emergency generators to ensure they are fueled and running in the event of an emergency.
- Maintaining vehicle records by recording all services and repairs.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To continue to repair all emergency and city vehicles.
- To enroll in trainings and seminars that will enhance the abilities to repair vehicles in a more efficient manner.
- To expand mechanical shop area with the latest up to date equipment to better serve the City.
- To upgrade the software currently used to detect and inspect city vehicles.

Performance Indicators	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Number of vehicles served	1,189	1,314	1,294	1,315
Number of employee trainings	5	6	7	9
Number of emergency response units service	9	12	10	11
Number of repair orders completed	975	1,034	1,011	1,050

Goals

- To learn new skills and adopt new effective practices in auto mechanics.
- To improve customer service and citizen satisfaction.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY VEHICLE MAINTENANCE

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5311-4101 SALARIES AND WAGES	35,637	39,561	50,157	64,908
11-5311-4103 OVERTIME WAGES	64	0	618	0
11-5311-4104 HEALTH/DENTAL/LIFE INSURANCE	7,722	7,345	7,380	7,350
11-5311-4105 TMRS CONTRIBUTION	4,283	4,316	5,452	7,010
11-5311-4106 SOCIAL SECURITY & MEDICARE TAX	2,687	3,026	3,783	4,965
11-5311-4107 WORKERS' COMPENSATION INS.	1,115	3,840	3,301	2,322
11-5311-4108 STATE UNEMPLOYMENT TAX	9	90	9	90
TOTAL PERSONNEL SERVICES	51,518	58,178	70,700	86,645
<u>SUPPLIES & MATERIALS</u>				
11-5312-4203 WEARING APPAREL	0	325	238	325
11-5312-4204 FUEL AND LUBRICANTS	166	250	0	250
11-5312-4205 SMALL TOOLS AND EQUIPMENT	890	1,500	1,131	1,500
11-5312-4212 OFFICE SUPPLIES	0	0	120	0
11-5312-4213 JANITORIAL SUPPLIES	473	450	421	450
TOTAL SUPPLIES & MATERIALS	1,528	2,525	1,910	2,525
<u>MAINTENANCE & REPAIRS</u>				
11-5314-4402 MAINT & REPAIR-SMALL EQUIPMENT	3,271	0	0	0
11-5314-4407 VEHICLE MAINTENANCE & REPAIRS	17	500	809	500
TOTAL MAINTENANCE & REPAIRS	3,287	500	809	500
TOTAL CITY VEHICLE MAINT	56,333	61,203	73,420	89,670

Department : Sanitation

Service Area Description

The City of Donna Sanitation Department is contracted through Republic Services. Their services include picking up residential and commercial garbage on a timely basis.



Mission & Services

- Picking up residential garbage once a week, 52 weeks a year.
- Replacing damaged garbage cans upon request from customer.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- To improve customer service when taking requests from customers.
- To continually improve on all services offered.

Performance Indicators	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Total Residential Accounts billed per month	361	385	371	385
Total Commercial Accounts billed per month	5,955	6,075	5,813	6,075

Goals

- To improve customer service and citizen satisfaction.
- To improve response time for services when taking requests from customers.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: SANITATION

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>OTHER SERVICE & CHARGES</u>				
11-5345-4545 NAWS GARBAGE BILLING FEE	9,031	10,788	7,262	10,788
11-5345-4590 FEES FOR ADDITIONAL CARTS	8,392	5,000	0	5,000
11-5345-4596 SOLID WASTE RESIDENTIAL SERVICES	888,944	950,364	1,012,108	950,364
11-5345-4598 ROLL OFF BINS FOR ASH	8,238	12,000	0	12,000
TOTAL OTHER SERVICE & CHARGES	<u>914,605</u>	<u>978,152</u>	<u>1,019,371</u>	<u>978,152</u>
TOTAL SANITATION	<u>914,605</u>	<u>978,152</u>	<u>1,019,371</u>	<u>978,152</u>

Department : Streets & Roadways

Service Area Description

The City of Donna Streets & Roadways Department oversees the daily operations of traffic safety, maintenance and construction crews.



Mission & Services

- Performing road maintenance and construction, paving and drainage improvements according to the Five-Year Capital Improvement Plan, which includes chip seals, overlays, street reconstruction, paving and storm water construction and maintenance.
- Maintaining roadways free from debris, applying herbicide and trimming tree branches obstructing any areas in order to improve traffic.
- Maintaining and repairing all pot holes throughout the City limits on a regular basis.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- To increase the level of paving and drainage improvements in accordance with the Five-Year Capital Improvement Program.
- To increase the level of street sweeping services with a weekly schedule.
- To take part in maintenance projects with TxDot to gradually assume full responsibility for maintenance along state roads within City limits to include traffic signals, school beacons, intersections flashing beacons, regulators, and street name signs.
- To replace all street name signs within our City limits to now include recently annexed areas.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Total tons of hot mix used	6,011	6,250	6,300	6,650
Total tons of caliche used	1,271	1,432	1,450	1,461
Total tons of cold mix used	759	810	815	820
Total tons of traffic paint used	290	315	320	325
Total number of traffic signs maintenance	1,875	2,010	2,015	2,029
Total number of Drain Ditch maintained jobs performed	41	60	65	68

Objectives & Performance Measures

- To continue to improve service delivery when road striping, asphalt work, or any other service delivery.
- To continue promoting programs with a conservation focus.
- To continue promoting programs with a conservation focus.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: STREET & ROADWAY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5353-4301 STREET MAINTENANCE & REPAIRS	241,057	354,148	332,836	200,000
11-5353-4307 STREET SIGN MAINT & REPAIRS	8,577	12,000	9,177	12,000
TOTAL PROPERTY & INFRASTRUCTURE	249,634	366,148	342,013	212,000
<u>OTHER SERVICE & CHARGES</u>				
11-5355-4507 ELECTRICITY FOR FREEWAY LIGHTS	38,917	35,000	42,878	35,000
11-5355-4508 ELECTRICITY FOR STREET LIGHTS	227,659	200,000	244,984	200,000
11-5355-4526 OTHER PROFESSIONAL SERVICES	35,778	0	0	0
11-5355-4551 STREET LIGHT INSTALLATION	0	0	4,630	0
TOTAL OTHER SERVICE & CHARGES	302,354	235,000	292,491	235,000
<u>CAPITAL OUTLAY</u>				
11-5356-4620 DRAINAGE IMPROVEMENTS	0	0	45,000	0
11-5356-4625 MACHINES & EQUIPMENT	0	0	0	125,000
11-5356-4694 STREETS, ALLEYS, SIDEWALKS	0	0	0	169,662
11-5356-4695 TXDOT SIDEWALK PROJECT	0	0	8,276	0
TOTAL CAPITAL OUTLAY	0	0	53,276	294,662
TOTAL STREET & ROADWAYS	551,988	601,148	687,780	741,662

Department : Community Support Services

Service Area Description

The City of Donna Community Support is responsible for cleaning and maintaining all of the City of Donna rental centers and keeping them in exceptional operating condition.



Mission & Services

- Maintaining all rental centers on a daily basis to ensure they are kept clean and ready for use.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- To continue improving on maintaining all City rental centers.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Rental Centers	3	3	3	3

Goals:

- To improve customer service and citizen satisfaction.
- To continue promoting programs with a conservation focus.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: COMMUNITY SUPPORT	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5443-4302 BLDG MAINTENANCE DMC,ADV,CC	11,613	4,000	56,408	4,000
11-5443-4303 A/C &/ HEATING M&R ADV,CC,DMC	9,800	4,000	8,415	4,000
TOTAL PROPERTY & INFRASTRUCTURE	21,413	8,000	64,823	8,000
<u>OTHER SERVICE & CHARGES</u>				
11-5445-4505 UTILITY SERVICES	32,669	25,000	35,865	25,000
11-5445-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,000	5,000	5,000	5,000
11-5445-4518 RENTAL & LEASES	639	0	0	0
11-5445-4528 FIRE PREVENTION SERVICES	0	0	138	0
TOTAL OTHER SERVICE & CHARGES	38,308	30,000	41,003	30,000
TOTAL COMMUNITY SUPPORT	59,721	38,000	105,826	38,000

Department : Parks & Recreation

Service Area Description

The City of Donna Parks & Recreation Department strives to enrich the lives of citizens by providing leisure, opportunities, experiences, and partnerships.



Mission & Services

- Providing an alternate choice of activities that can be done with the family in our newly remodeled parks and play capes.
- Upkeeping and maintenance all parks by continually landscaping and repairing any outdoor equipment as needed.
- Continue to support and participate in all holiday programs, special events, parades, festivals, and outdoor events.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	2	4	4	4
Seasonal	25	27	32	23
Department Total:	27	31	36	27

Objectives & Performance Measures

- To continue to provide a safe family oriented environment for all citizens.
- To always ensure all parks have been properly prepared for in preparation of sports activities and/or events.
- To always improve the quality of all parks by purchasing sports equipment.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Parks maintained	6	6	6	6
Number of Baseball Parks maintained	3	3	3	3
Number of Swimming Pools maintained	1	1	1	1

Goals

- To begin a community garden and encourage all surrounding schools to participate.
- To install a walking trail in all parks.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: PARKS & RECREATION

FUND 11 GENERAL FUND

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2021-2022	2022-2023	2022-2023	2023-2024
<u>PERSONNEL SERVICES</u>				
11-5501-4101 SALARIES AND WAGES	114,358	199,562	447,096	205,766
11-5501-4102 PART-TIME WAGES	112,318	136,080	108,622	108,240
11-5501-4103 OVERTIME WAGES	12,655	5,500	26,819	0
11-5501-4104 HEALTH/DENTAL/LIFE INSURANCE	18,411	36,725	29,122	29,390
11-5501-4105 TMRS CONTRIBUTION	14,725	22,372	22,146	22,223
11-5501-4106 SOCIAL SECURITY & MEDICARE TAX	15,990	26,097	21,468	24,021
11-5501-4107 WORKERS' COMPENSATION INS.	6,749	10,038	8,630	8,635
11-5501-4108 STATE UNEMPLOYMENT TAX	1,775	1,773	131	1,442
TOTAL PERSONNEL SERVICES	296,980	438,147	664,036	399,717
<u>SUPPLIES & MATERIALS</u>				
11-5502-4201 POSTAGE	10	0	6	0
11-5502-4203 WEARING APPAREL	2,196	688	1,308	688
11-5502-4204 FUEL AND LUBRICANTS	8,425	1,650	6,883	1,650
11-5502-4205 SMALL TOOLS AND EQUIPMENT	16,979	13,000	12,031	13,000
11-5502-4206 CHEMICALS	1,175	500	85	500
11-5502-4212 OFFICE SUPPLIES	954	575	1,200	575
11-5502-4213 JANITORIAL SUPPLIES	5,237	2,000	7,427	2,000
11-5502-4217 OTHER SUPPLIES	0	575	443	575
11-5502-4220 MEALS/REFRESHMENT SUPPLIES	4,332	575	9,423	575
11-5502-4221 SPECIAL EVENTS AND ACTIVITIES	5,733	2,000	2,684	2,000
11-5502-4230 OFFICE EQUIPMENT / FURNITURE	1,750	1,650	1,158	1,650
11-5502-4237 RECREATIONAL EQUIPMENT	914	2,000	8,111	2,000
11-5502-4239 CONCESSION STAND SUPPLIES	0	0	10,401	0
TOTAL SUPPLIES & MATERIALS	47,706	25,213	61,160	25,213
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5503-4302 BUILDING MAINTENANCE	23,101	55,000	34,810	30,000
11-5503-4303 A/C &/OR HEATING MAINT. & REPAIRS	0	1,512	1,620	1,512
11-5503-4311 GROUNDS MAINT. & REPAIRS	12,587	7,700	18,394	7,700
11-5503-4312 SIGN MAINT. & REPAIRS	0	500	0	500
11-5503-4313 PARKING LOT MAINTENANCE	0	800	53	800
11-5503-4314 MINOR PROPERTY IMPROVEMENTS	0	1,000	385	1,000
11-5503-4316 PARK LIGHTS MAINT. & REPAIRS	7,207	2,200	0	2,200
TOTAL PROPERTY & INFRASTRUCTURE	42,895	68,712	55,262	43,712
<u>MAINTENANCE & REPAIRS</u>				
11-5504-4402 MAINT & REPAIR-SMALL EQUIPMENT	6,065	2,750	3,656	2,750
11-5504-4403 EQUIPMENT RENTALS	0	0	224	0
11-5504-4405 OFFICE EQUIPMENT MAINT.	1	0	0	0
11-5504-4407 VEHICLE MAINTENANCE & REPAIRS	2,715	2,000	2,952	2,000
TOTAL MAINTENANCE & REPAIRS	8,781	4,750	6,832	4,750
<u>OTHER SERVICE & CHARGES</u>				
11-5505-4501 TELECOMMUNICATION SERVICES	4,681	2,000	8,376	2,000
11-5505-4504 TRAVEL AND/OR TRAININGS	50	1,500	0	1,500
11-5505-4505 UTILITY SERVICES	78,877	29,000	48,098	29,000
11-5505-4506 PARKS DEPT SECURITY SERVICES	0	10,000	21,000	10,000
11-5505-4511 MEMBERSHIPS & SUBSCRIPTIONS	3,100	2,000	3,196	2,000
11-5505-4526 OTHER PROFESSIONAL SVS	0	0	8,000	0
11-5505-4528 FIRE PREVENTION SERVICES	96	0	0	0
11-5505-4530 CONTRACT RECREATION LABORERS	0	0	74,814	60,000
TOTAL OTHER SERVICE & CHARGES	86,804	44,500	163,484	104,500
<u>CAPITAL OUTLAY</u>				
11-5506-4625 MACHINES & EQUIPMENT	0	0	6,167	0
11-5506-4660 RECREATIONAL EQUIPMENT	0	0	2,700	0
TOTAL CAPITAL OUTLAY	0	0	8,867	0
TOTAL PARKS AND RECREATION	483,166	581,322	959,640	577,892

Department : Municipal Swimming Pool

Service Area Description

The City of Donna Municipal Swimming Pool Department continues to serve a diverse community by providing aquatic programming, special events, and provides for a small fee a space for birthday parties, school outings, and corporate events.



Mission & Services

- Providing a citywide Learn-to-Swim program which is made accessible for all ages to take part in and learn the the important skills of water safety.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	0	0	0	0
Seasonal	9	10	7	9
Department Total:	9	10	7	9

Objectives & Performance Measures

- To offer a new program, water aerobics, to consist of light warm-up exercises in shallow water working up to more vigorous aerobic exercises.
- To offer adaptive aquatics, an instructional swimming program for young people with disabilities. Focus is placed on an individual's abilities and not their disabilities.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Learn to Swim Participants	40	129	135	200
Number of Pool Rentals	4	5	3	15
Number of Public Swimming Participants	1,325	500	160	650

Goals

- To offer the public special events such as an Underwater Egg Hunt, Bark-N-Splash, Aquafest, Dive-In Movie, Doggie-Day at the Pool, and Camp Cascade.
- To improve customer service and citizen satisfaction.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL SWIMMING POOL

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5511-4102 PART-TIME WAGES	34,028	48,800	33,523	50,000
11-5511-4103 OVERTIME WAGES	6,229	0	5,110	10,000
11-5511-4106 SOCIAL SECURITY & MEDICARE TAX	3,080	3,733	2,955	4,844
11-5511-4107 WORKERS' COMPENSATION INS.	922	1,504	1,393	1,599
11-5511-4108 STATE UNEMPLOYMENT TAX	277	488	51	563
TOTAL PERSONNEL SERVICES	44,536	54,525	43,032	67,006
<u>SUPPLIES & MATERIALS</u>				
11-5512-4203 WEARING APPAREL	0	500	2,663	500
11-5512-4205 SMALL TOOLS AND EQUIPMENT	435	1,000	1,587	1,000
11-5512-4206 CHEMICALS	8,476	7,800	5,644	7,800
11-5512-4213 JANITORIAL SUPPLIES	0	500	2,194	500
11-5512-4220 MEALS/REFRESHMENT SUPPLIES	0	200	734	200
11-5512-4230 OFFICE EQUIP / FURNITURE	0	0	2,193	0
11-5512-4237 RECREATIONAL & EDUCATIONAL	496	500	10,089	500
TOTAL SUPPLIES & MATERIALS	9,407	10,500	25,105	10,500
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5513-4302 BUILDING MAINTENANCE	144	5,000	870	5,000
11-5513-4306 SWIMMING POOL MAINT. & REPAIRS	4,945	20,000	45,230	20,000
11-5513-4311 GROUND MAINTENANCE & REPAIRS	0	1,000	3,605	1,000
TOTAL PROPERTY & INFRASTRUCTURE	5,089	26,000	49,704	26,000
<u>MAINTENANCE & REPAIRS</u>				
11-5514-4402 MAINT & REPAIR-SMALL EQUIPMENT	0	500	2,775	500
11-5514-4411 PUMP MAINTENANCE & REPAIRS	0	8,000	499	8,000
TOTAL MAINTENANCE & REPAIRS	0	8,500	3,274	8,500
<u>OTHER SERVICE & CHARGES</u>				
11-5515-4501 TELECOMMUNICATION SERVICES	547	0	650	0
11-5515-4505 UTILITY SERVICES	10,149	0	26,053	0
11-5515-4523 COMMUNITY PROMOTION	0	0	800	0
11-5515-4528 FIRE PREVENTION SERVICES	62	0	0	0
TOTAL OTHER SERVICE & CHARGES	10,758	0	27,503	0
TOTAL SWIMMING POOL	69,791	99,525	148,618	112,006

Department: Code Enforcement & Health Inspections

Service Area Description



The City of Donna Code Enforcement & Health Inspections Department focuses on education to gain compliance with city ordinances pertaining to maintenance, sanitation, and safety of existing residential and commercial properties.

Mission & Services

- Protecting all citizen's health, safety, and general welfare through efficient City Inspections and Code Enforcement.
- Responding to citizen's concerns and requests for services related to the abatement of weedy lots, dilapidated structures, junked vehicles, and other nuisances.
- Conducting facility inspections of existing buildings for new businesses in the community.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	3	4	4	4
Part-time	0	0	0	0
Department Total:	3	4	4	4

Objectives & Performance Measures

- To promote private development while ensuring compliance with City Codes & Ordinance.
- To continue protecting citizen's health, safety, and general welfare through efficient City Code Enforcement.
- To increase public awareness and use of the computerized permit program available now in the Code Enforcement Department.
- To emphasize staff development and continued education for better staff utilization and improved performance.
- To establish a health division to inspect restaurants and other facilities serving food.
- To improve customer information system through the provision of updated written materials and permit application requirements.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Citizens contacts	715	800	791	850
Number of Business Permits	243	250	247	275
Number of Active Businesses (inc. flea)	387	400	394	425
Number of Health Inspections performed	194	200	197	215
Number of Weedy Lots reported	162	175	159	180
Number of Release of Liens created	41	45	42	50
Number of Care of Premise Letters prepared	80	85	81	90
Number of Invoices prepared	94	100	99	105

Goals

- To continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes.
- To inspect all retail food establishments twice a year as required by State Law.
- To ensure well maintained properties.
- To promote cleaner properties by enforcing illegal dumping and city cleanups.

CITY OF DONNA, TEXAS

DEPARTMENT: CODE ENFORCEMENT & HEALTH INS.

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5531-4101 SALARIES AND WAGES	131,734	186,830	183,084	202,130
11-5531-4103 OVERTIME WAGES	165	0	1,628	0
11-5531-4104 HEALTH/DENTAL/LIFE INSURANCE	20,850	29,384	29,421	29,389
11-5531-4105 TMRS CONTRIBUTION	14,988	19,598	20,104	21,830
11-5531-4106 SOCIAL SECURITY & MEDICARE TAX	9,752	13,742	14,017	15,463
11-5531-4107 WORKERS' COMPENSATION INS.	284	630	542	709
11-5531-4108 STATE UNEMPLOYMENT TAX	27	360	54	360
TOTAL PERSONNEL SERVICES	177,800	250,544	248,849	269,881
<u>SUPPLIES & MATERIALS</u>				
11-5532-4201 POSTAGE & DELIVERY SERVICES	74	265	283	960
11-5532-4203 WEARING APPAREL	400	600	0	600
11-5532-4212 OFFICE SUPPLIES	675	600	1,032	600
11-5532-4230 OFFICE EQUIP & FURNITURE	558	1,200	2,060	1,200
TOTAL SUPPLIES & MATERIALS	1,707	2,665	3,375	3,360
<u>MAINTENANCE & REPAIRS</u>				
11-5534-4407 VEHICLE MAINTENANCE & REPAIRS	0	0	500	0
TOTAL MAINTENANCE & REPAIRS	0	0	500	0
<u>OTHER SERVICE & CHARGES</u>				
11-5535-4501 TELECOMMUNICATION SERVICES	1,271	2,160	1,499	0
11-5535-4504 TRAVEL AND/OR TRAININGS	162	0	4,814	2,160
11-5535-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	6,500
11-5535-4563 RELEASE LOT LIEN FEES	36	1,000	3,143	1,000
TOTAL OTHER SERVICE & CHARGES	1,470	3,160	9,456	9,660
TOTAL CODE ENF & HEALTH INSPECTION	180,977	256,369	261,680	282,901

Department: Animal Control

Service Area Description

The City of Donna Animal Control Department continues to serve a diverse community by capturing and removing stray, uncontrolled, or abused animals from undesirable conditions. The new City of Donna No-Kill Shelter provides temporary animal care, animal adoptions, reclaim services, and animal transfers to partner agencies so that residents can have affordable pet adoption opportunities and more animals can be saved.



Mission & Services

- Responding to all animal bite emergency calls received by the police department.
- Educating the public on pet laws and licensing, animal control operations and general animal care.
- Investigating claims about pets and wildlife thought to be abused, neglected, dangerous, abandoned, and/or lost.
- Maintain temporary shelter for unclaimed animals at the City's No-Kill Animals Shelter.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	2	2	3	4
Part-time	0	0	0	0
Department Total:	2	2	3	4

Objectives & Performance Measures

- To host an annual low cost rabies vaccinations clinic for the public.
- To continue to transport sick, injured, and surrendered animals to assigned facility for rescue or humane euthanasia.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of animals (dogs, cats, racoons, coyotes, squirrels, and exotic pets) transported.	648	675	651	678
Number of employee trainings completed	6	6	5	5
Number of Animal Control Officers	2	2	2	2
Number of Animal transported to partner agencies	N/A	120	119	120

Goals

- To improve response time to all animal bite emergency calls received by the police department.
- To implement education to the public on pet laws and licensing, animal control operations and general animal care.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: ANIMAL CONTROL

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5541-4101 SALARIES AND WAGES	78,822	78,366	97,099	180,420
11-5541-4103 OVERTIME WAGES	12,267	12,000	14,577	15,000
11-5541-4104 HEALTH/DENTAL/LIFE INSURANCE	15,434	14,689	15,313	29,384
11-5541-4105 TMRS CONTRIBUTION	10,776	9,859	12,052	21,105
11-5541-4106 SOCIAL SECURITY & MEDICARE TAX	6,850	6,913	8,361	14,950
11-5541-4107 WORKERS' COMPENSATION INS.	2,285	4,935	4,243	6,137
11-5541-4108 STATE UNEMPLOYMENT TAX	270	180	18	360
TOTAL PERSONNEL SERVICES	126,704	126,942	151,664	267,356
<u>SUPPLIES & MATERIALS</u>				
11-5542-4203 WEARING APPAREL	1,026	150	1,053	150
11-5542-4204 FUEL AND LUBRICANTS	5,035	3,000	4,440	3,000
11-5542-4206 CHEMICALS	6,275	3,000	5,063	3,000
11-5542-4212 OFFICE SUPPLIES	1,485	400	6,061	400
11-5542-4213 JANITORIAL SUPPLIES	2,016	250	1,314	250
11-5542-4214 PREPRINTED FORMS	627	1,000	0	1,000
11-5542-4220 MEALS/REFRESHMENT SUPPLIES	1,194	250	742	250
11-5542-4231 MINOR EQUIPMENT	582	2,000	3,729	2,000
11-5542-4280 ANIMAL CONTROL SUPPLIES	2,537	500	8,685	500
TOTAL SUPPLIES & MATERIALS	20,777	10,550	31,087	10,550
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5543-4302 BUILDING MAINTENANCE	13,803	5,000	36,797	5,000
TOTAL PROPERTY & INFRASTRUCTURE	13,803	5,000	36,797	5,000
<u>MAINTENANCE & REPAIRS</u>				
11-5544-4402 MAINT & REPAIR-SMALL EQUIP.	4,313	500	977	500
11-5544-4407 VEHICLE MAINTENANCE & REPAIRS	5,925	7,000	12,562	7,000
TOTAL MAINTENANCE & REPAIRS	10,239	7,500	13,538	7,500
<u>OTHER SERVICE & CHARGES</u>				
11-5545-4501 TELECOMMUNICATION SERVICES	2,905	600	1,668	600
11-5545-4504 TRAVEL AND/OR TRAINING	1,530	500	2,039	500
11-5545-4511 MEMBERSHIPS & SUBSCRIPTIONS	150	0	0	0
11-5545-4518 RENTS & LEASES	295	500	496	500
11-5545-4594 ANIMAL DISPOSITION CONTRACT	9,044	15,000	16,100	15,000
TOTAL OTHER SERVICE & CHARGES	13,923	16,600	20,303	16,600
<u>CAPITAL OUTLAY</u>				
11-5546-4617 MOTOR VEHICLES	0	0	28,890	0
TOTAL CAPITAL OUTLAY	0	0	28,890	0
TOTAL ANIMAL CONTROL	185,445	166,592	282,278	307,006

Department: Cemetery

Service Area Description

The City of Donna Cemetery department continues to serve a diverse community in cleaning and preparing areas for burials.



Mission & Services

- Assisting and providing services related to funeral/burial services when it pertains to the burial site.
- Landscaping and ensuring all trash is removed on a daily basis.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	1	2	1	1
Part-time	0	0	0	0
Department Total:	1	2	1	1

Objectives & Performance Measures

- To replace and upgrade the water lines at the cemetery.
- To redo and paint all signs displaying rules and regulations.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of burials	48	52	59	65
Number of work orders completed	109	115	109	125

Goals

- to begin planting trees and brushes to enhance scenery for all citizens.
- to promote cleaner properties by enforcing illegal dumping and city cleanups.
- to maintain a highly trained and capable staff for operations.
- to help prevent illegal dumping throughout the City.

CITY OF DONNA, TEXAS

DEPARTMENT: CEMETERY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5591-4101 SALARIES AND WAGES	29,884	33,119	33,285	36,969
11-5591-4103 OVERTIME WAGES	367	0	430	0
11-5591-4104 HEALTH/DENTAL/LIFE INSURANCE	7,710	7,343	7,356	7,344
11-5591-4105 TMRS CONTRIBUTION	3,640	3,613	3,674	3,993
11-5591-4106 SOCIAL SECURITY & MEDICARE TAX	2,299	2,534	2,559	2,828
11-5591-4107 WORKERS' COMPENSATION INS.	1,617	1,962	1,687	2,190
11-5591-4108 STATE UNEMPLOYMENT TAX	9	90	9	90
TOTAL PERSONNEL SERVICES	45,525	48,661	49,000	53,414
<u>SUPPLIES & MATERIALS</u>				
11-5592-4203 WEARING APPAREL	144	750	0	750
11-5592-4204 FUEL AND LUBRICANTS	127	500	70	500
11-5592-4205 SMALL TOOLS AND EQUIPMENT	2,029	750	1,651	750
11-5592-4206 CHEMICALS	0	400	0	400
11-5592-4212 OFFICE SUPPLIES	0	300	0	300
11-5592-4213 JANITORIAL SUPPLIES	713	500	671	500
11-5592-4220 MEALS/REFRESHMENT SUPPLIES	0	200	0	200
11-5592-4231 MINOR EQUIPMENT	0	5,269	5,269	0
TOTAL SUPPLIES & MATERIALS	3,014	8,669	7,662	3,400
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5593-4311 GROUNDS MAINTENANCE & REPAIRS	1,360	4,731	3,487	10,000
TOTAL PROPERTY & INFRASTRUCTURE	1,360	4,731	3,487	10,000
<u>MAINTENANCE & REPAIRS</u>				
11-5594-4402 MAINT & REPAIR-SMALL EQUIPMENT	68	500	131	500
11-5594-4407 VEHICLE MAINTENANCE & REPAIRS	660	500	360	500
TOTAL MAINTENANCE & REPAIRS	728	1,000	491	1,000
<u>OTHER SERVICE & CHARGES</u>				
11-5595-4501 TELECOMMUNICATION SERVICES	8	200	0	200
11-5595-4505 UTILITY SERVICES	11,085	7,771	11,363	7,771
11-5595-4518 RENTAL & LEASES	0	500	0	500
TOTAL OTHER SERVICE & CHARGES	11,093	8,471	11,363	8,471
TOTAL CEMETERY	61,719	71,532	72,003	76,285

Department : Library

Service Area Description

The City of Donna Library continues to serve a diverse community of 24,500 people. The Library strives to provide quality programs that will entertain, teach, and empowers our community.



Mission & Services

- Providing citywide services connecting people through welcoming spaces, resources, and relevant technology.
- Providing internet services for the public at a convenient place and time.
- Increase the circulation of materials at the Library.
- Continuing to provide a broad spectrum of library services for the population of Donna.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	5	4	5	5
Part-time	2	1	1	2
Department Total:	7	5	6	7

Objectives & Performance Measures

- To provide programs and activities that will encourage young citizens to become life-long readers and to also emphasize to the library users a foundation for academic successes.
- To serve over 75,000 people during the next year.
- Expected increase of 5% in the use of services provided.
- 24 Hour wireless services will be made available.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of users	27,047	30,000	39,880	40,000
Number of Library Cards issued	315	400	318	400
Number of Circulations	1,509	2,000	4,624	5,000
Number of Cash Receipts Issued	10,541	15,000	10,070	12,000
Number of ILL Borrowed	40	30	331	400
Number of Programs Offered	611	400	1,950	2,000
Number of Program Participants	3,703	3,000	2,686	3,000
Number of Digital Resource Participants	7,000	7,500	3,018	4,000
Number of Units of Service	11,000	12,000	11,604	12,000
Number of Library Social Media Visits	1,211	9,000	9,361	10,000

Goals

- To improve computer and electronic services to the public.
- To continually improve library collections and services.
- To establish a teen area, focusing on youth, a homework club, and more.
- Promote resources for digital literacy, financial literacy, workforce & small business development.
- Expand programming and special events.
- To provide additional meeting spaces for the public.

CITY OF DONNA, TEXAS

DEPARTMENT: LIBRARY

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
11-5711-4101 SALARIES AND WAGES	150,452	182,468	240,350	258,768
11-5711-4102 PART-TIME WAGES	24,357	25,821	26,320	26,802
11-5711-4103 OVERTIME WAGES	870	0	9,796	7,000
11-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	32,052	36,726	43,843	44,080
11-5711-4105 TMRS CONTRIBUTION	21,603	22,724	30,481	31,598
11-5711-4106 SOCIAL SECURITY & MEDICARE TAX	13,541	15,934	21,195	22,382
11-5711-4107 WORKERS' COMPENSATION INS.	905	981	843	5,835
11-5711-4108 STATE UNEMPLOYMENT TAX	297	450	54	540
TOTAL PERSONNEL SERVICES	244,077	285,104	372,884	397,005
<u>SUPPLIES & MATERIALS</u>				
11-5712-4201 POSTAGE & DELIVERY SERVICE	169	500	1,180	500
11-5712-4203 UNIFORMS	0	600	553	600
11-5712-4212 OFFICE SUPPLIES	6,772	7,500	3,502	7,500
11-5712-4213 JANITORIAL SUPPLIES	2,873	5,000	3,379	5,000
11-5712-4220 MEALS/REFRESHMENT SUPPLIES	20	500	1,391	500
11-5712-4221 LIBRARY BOOKS	3,058	3,500	687	3,500
11-5712-4223 SPECIAL EVENTS AND ACTIVITIES	1,568	2,500	2,086	2,500
11-5712-4224 LIBRARY CD ROMS & VIDEOS	0	500	471	500
11-5712-4229 SUPPLIES FOR READING PROGRAMS	691	2,000	527	2,000
11-5712-4230 OFFICE EQUIPMENT / FURNITURE	0	5,000	1,966	5,000
TOTAL SUPPLIES & MATERIALS	15,152	27,600	15,743	27,600
<u>PROPERTY & INFRASTRUCTURE</u>				
11-5713-4302 BUILDING MAINTENANCE	6,005	6,000	4,227	6,000
11-5713-4303 A/C &/OR HEATING MAINT. & REPAIRS	2,035	4,000	8,378	4,000
11-5713-4314 MINOR PROPERTY IMPROVE.	3,848	4,000	470	4,000
TOTAL PROPERTY & INFRASTRUCTUR	11,887	14,000	13,074	14,000
<u>MAINTENANCE & REPAIRS</u>				
11-5714-4405 OFFICE EQUIPMENT MAINTENANCE	0	1,500	715	1,500
11-5714-4406 EQUIPMENT REPAIRS	0	1,000	0	1,000
11-5714-4419 PRINTER MAINT & REPAIRS	125	750	0	750
11-5714-4425 COMPUTER MAINTENANCE & REPAIRS	0	2,000	0	2,000
TOTAL MAINTENANCE & REPAIRS	125	5,250	715	5,250
<u>OTHER SERVICE & CHARGES</u>				
11-5715-4501 TELECOMMUNICATION SERVICES	4,878	4,000	3,659	4,000
11-5715-4504 TRAVEL AND/OR TRAININGS	0	100	0	100
11-5715-4505 UTILITY SERVICES	18,110	15,000	17,040	15,000
11-5715-4506 SECURITY SERVICES FOR LIBRARY	3,041	2,500	3,937	2,500
11-5715-4510 TELCO LINES - INTERNET SERVICE	5,659	12,500	4,935	12,500
11-5715-4511 MEMBERSHIPS & SUBSCRIPTIONS	6,223	5,500	6,305	5,500
11-5715-4517 LIBRARY BOOK SERVICES	0	750	539	750
11-5715-4523 COMMUNITY PROMOTIONS	0	200	0	200
11-5715-4528 FIRE PREVENTION SERVICES	186	200	271	200
TOTAL OTHER SERVICE & CHARGES	38,096	40,750	36,686	40,750
TOTAL LIBRARY	309,338	372,704	439,102	484,605

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
11-5898-4804 PRIN - JOHN DEERE LEASE #3	7,937	8,423	8,423	8,938
11-5898-4805 INT JOHN DEERE LEASE #3	1,547	1,062	1,062	547
11-5898-4808 PRIN - CAPITAL ONE (LED) #1	103,131	106,709	106,709	0
11-5898-4809 INTEREST CAPITAL ONE (LED) #1	6,339	2,761	2,761	0
11-5898-4810 PRIN FIRST CAPITAL EQ LEASE #2	111,076	115,766	115,766	27,154
11-5898-4811 INT FIRST CAP EQUIP LEASE #2	8,947	4,258	4,258	309
11-5898-4816 PRIN FIRST CAP LEASE #6	13,676	14,302	14,301	14,955
11-5898-4817 INT FIRST CAPITAL #6	3,422	2,798	2,798	2,144
11-5898-4826 P 1ST CAP LEASE 21 SKEETER TRUCK	30,042	31,104	31,103	31,704
11-5898-4827 INT 1ST CAP LEASE 21 SKEETER TRUCK	5,575	4,513	4,513	3,613
TOTAL DEBT SERVICE PRINCIPAL AND INTEREST	291,693	291,696	291,693	89,364
<u>TRANSFERS OUT</u>				
11-5919-4921 TRANSFER TO OUT HOTEL OCCUPANCY	25,219	0	0	0
11-5919-4924 TRANSFER OUT TO ARPA FUND	0	358,420	0	0
TOTAL TRANSFERS OUT	25,219	358,420	0	0
<u>OTHER SERVICE & CHARGES</u>				
11-5995-4502 GENERAL LIABILITY INS & BONDS	158,426	158,425	180,112	165,000
11-5995-4504 HOUSING AUTHORITY DONNA	17,800	17,900	22,450	22,000
11-5995-4510 CNTY SUPPORTED LIBRARY SERVICES	2,641	14,998	9,255	18,000
11-5995-4516 LEGAL SERVICES	251,138	309,095	213,026	215,000
11-5995-4522 AUDIT SERVICE	35,850	41,453	52,854	52,853
11-5995-4524 ARCHITECT & ENGINEERING	46,500	36,000	36,000	36,000
11-5995-4526 OTHER PROFESSIONAL SERVICES	51,844	0	11,300	5,000
11-5995-4528 AMBULANCE SERVICES	0	0	88,000	96,000
11-5995-4546 ELECTIONS	0	0	17,850	46,780
11-5995-4595 SERVICE CHARGES	10,418	10,000	8,085	10,000
TOTAL OTHER SERVICE & CHARGES	574,616	587,871	638,931	666,633
TOTAL EXPENDITURES	13,286,782	14,268,789	15,633,007	15,472,513

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for resources that are legally restricted to expend for a specific purpose. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purpose.

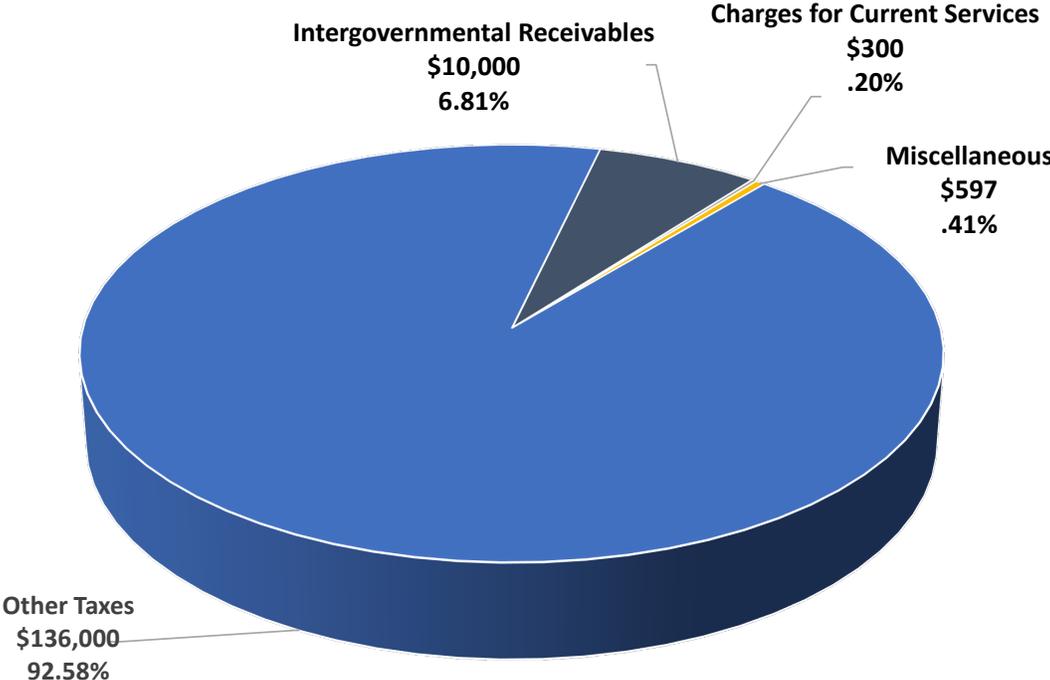
Included in the Special Revenue Funds are:

- **Hotel Occupancy Tax Fund**
- **Fire Equipment Service Fee Fund**
- **Texas Confiscated Money Forfeitures**
- **American Rescue Plan**

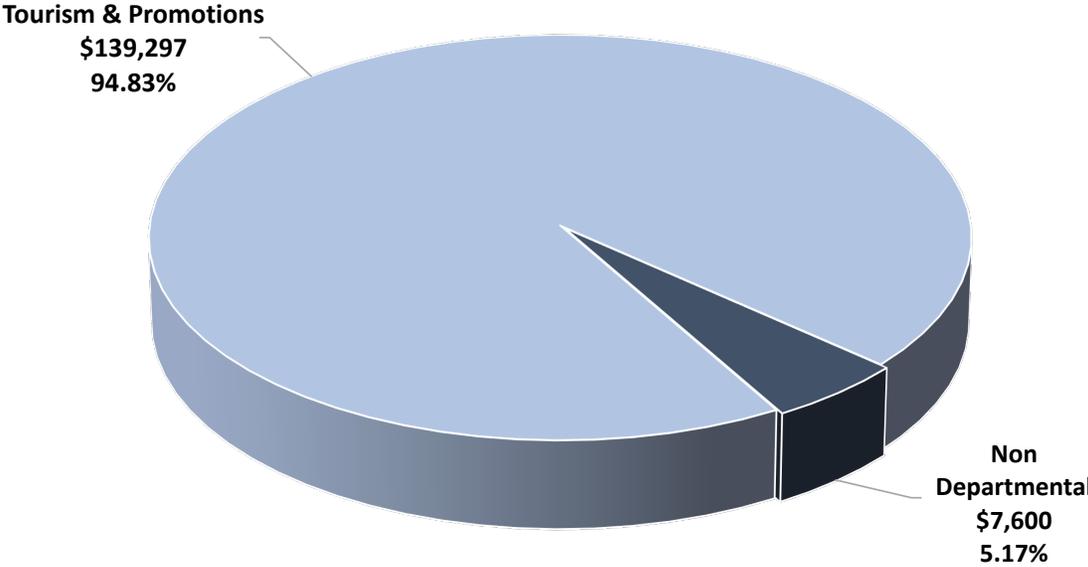
HOTEL/MOTEL OCCUPANCY TAX FUND

The **Hotel/Motel Occupancy Tax Fund** was established to account for the revenues generated from the hotel/motel tax. These funds will be expended to promote tourism, advertising and on various organizations that promote tourism. The modified accrual basis of accounting is used by the Hotel/Motel Occupancy Tax Fund in accordance with generally accepted accounting principles (GAAP).

Hotel Occupancy Tax Fund Revenues and Expenditures by Category Fiscal Year 2023-2024



Total Revenues \$146,897



Total Expenditures \$146,897

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
OTHER TAXES	133,783	146,852	107,556	136,000
INTERGOVERNMENTAL REVENUE	10,000	10,000	8,333	10,000
CHARGES FOR CURRENT SERVICES	26,094	23,818	165	300
RENTALS	0	0	900	0
MISCELLANEOUS	43	100	650	597
TRANSFERS IN	25,219	0	0	0
TOTAL REVENUES	195,139	180,770	117,605	146,897
<u>EXPENDITURE SUMMARY</u>				
VISITOR INFORMATION CENTER	39,657	0	731	0
TOURISM & PROMOTIONS	296,056	166,286	128,000	139,297
HOTEL/ECONOMIC DEVELOPMENT PROJECTS	5,820	6,984	6,402	0
NON DEPARTMENTAL	7,500	7,500	7,577	7,600
TOTAL EXPENDITURES	349,033	180,770	142,710	146,897
REVENUES OVER/(UNDER) EXPENDITURES	<u>(153,894)</u>	<u>0</u>	<u>(25,105)</u>	<u>0</u>



CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>OTHER TAXES</u>				
21-4011-3205 VICTORIA PALMS INN & SUITES	35,286	44,530	35,808	38,100
21-4011-3207 TEXAS INN DONNA	33,300	37,119	19,983	33,300
21-4011-3211 DOLPHIN MOTEL	18,113	16,224	16,288	18,200
21-4011-3213 COMFORT INN & SUITES	47,083	48,979	35,478	46,400
TOTAL OTHER TAXES	<u>133,783</u>	<u>146,852</u>	<u>107,556</u>	<u>136,000</u>
<u>INTERGOVERNMENTAL REVENUES</u>				
21-4030-3302 HIDALGO CNTY DONNA HOOKS MUSEUM	10,000	10,000	8,333	10,000
TOTAL INTERGOVERNMENTAL REVENUES	<u>10,000</u>	<u>10,000</u>	<u>8,333</u>	<u>10,000</u>
<u>CHARGES FOR CURRENT SERVICES</u>				
21-4040-3800 SPECIAL EVENTS REVENUES	23,935	21,843	0	0
21-4040-3843 MUSEUM MEMBERSHIP FEES	2	0	0	0
21-4040-3845 MERCHANDISE SALES	557	475	165	300
21-4040-3847 CHISHOLM TRAIL SPONSORS	1,600	1,500	0	0
TOTAL CHARGES FOR CURRENT SERVICES	<u>26,094</u>	<u>23,818</u>	<u>165</u>	<u>300</u>
<u>RENTALS</u>				
21-4041-3753 DIGITAL SIGN ADVERTISING PROCEEDS	0	0	900	0
TOTAL RENTALS	<u>0</u>	<u>0</u>	<u>900</u>	<u>0</u>
<u>MISCELLANEOUS</u>				
21-4060-3640 INVESTMENT INCOME - LOGIC	10	50	57	72
21-4060-3690 MISCELLANEOUS REVENUES	0	0	125	100
21-4060-3971 DONATIONS TO MUSEUM	33	50	469	425
TOTAL MISCELLANEOUS	<u>43</u>	<u>100</u>	<u>650</u>	<u>597</u>
<u>TRANSFERS IN</u>				
21-4090-3911 TRANSFER IN GENERAL FUND	25,219	0	0	0
TOTAL TRANSFERS IN	<u>25,219</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>195,139</u>	<u>180,770</u>	<u>117,605</u>	<u>146,897</u>

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
21-5101-4101 SALARIES AND WAGES	27,695	0	0	0
21-5101-4103 OVERTIME	667	0	0	0
21-5101-4104 HEALTH/DENTAL/LIFE INS	5,751	0	233	0
21-5101-4105 TMRS CONTRIBUTION	3,323	0	127	0
21-5101-4106 SOCIAL SECURITY & MEDICARE TAX	2,053	0	84	0
21-5101-4107 WORKERS COMPENSATIONS INS.	168	0	0	0
TOTAL PERSONNEL SERVICES	39,657	0	444	0
<u>OTHER SERVICE & CHARGES</u>				
21-5105-4523 COMMUNITY PROMOTION	0	0	286	0
TOTAL OTHER SERVICE & CHARGES	0	0	286	0
<u>PERSONNEL SERVICES</u>				
21-5121-4101 SALARIES	28,531	35,626	0	0
21-5121-4102 PARTTIME WAGES	41,538	51,512	50,243	74,493
21-5121-4103 OVERTIME	12	0	0	0
21-5121-4104 HEALTH/DENTAL/LIFE INS.	7,079	4,830	0	0
21-5121-4105 TMRS	4,466	3,887	0	8,045
21-5121-4106 SOCIAL SECURITY & MEDICARE	5,586	6,666	3,953	5,699
21-5121-4107 WORKERS COMPENSATION INS.	313	368	316	351
21-5121-4108 STATE UNEMPLOYMENT TAX	309	270	20	180
TOTAL PERSONNEL SERVICES	87,836	103,159	54,532	88,768
<u>SUPPLIES & MATERIALS</u>				
21-5122-4201 POSTAGE & DELIVERY SERVICES	210	215	188	0
21-5122-4204 FUEL & LUBRICANTS	536	0	0	0
21-5122-4212 OFFICE SUPPLIES	72	0	0	0
21-5122-4213 JANITORIAL SUPPLIES	0	0	235	0
21-5122-4220 MEALS/REFRESHMENTS	0	0	0	100
21-5122-4230 OFFICE EQUIP/FURNITURE	1,468	0	36,582	3,000
TOTAL SUPPLIES & MATERIALS	2,286	215	37,005	3,100
<u>PROPERTY & INFRASTRUCTURE</u>				
21-5123-4302 BUILDING MAINTENANCE	0	0	0	34,449
TOTAL PROPERTY & INFRASTRUCTURE	0	0	0	34,449
<u>MAINTENANCE & REPAIRS</u>				
21-5124-4405 OFFICE EQUIPMENT MAINTENANCE	0	0	0	100
TOTAL MAINTENANCE & REPAIRS	0	0	0	100
<u>OTHER SERVICE & CHARGES</u>				
21-5125-4501 TELECOMMUNICATIONS SERVICES	182	0	72	0
21-5125-4505 UTILITIES	5,265	5,278	5,318	5,700
21-5125-4526 OTHER PROFESSIONAL SERVICE	3,554	1,380	5,358	6,650
21-5125-4530 TOURISM DEVELOPMENT PROMOTIONS	1,555	0	889	0
21-5125-4532 DONNA COMMUNITY EVENTS	195,378	56,254	24,827	530
21-5505-4506 CAMERA & SIGN M & R	5,820	6,984	6,402	0
21-5995-4523 AMERICAN LEGION POST 107	7,500	7,500	7,500	7,500
21-5995-4595 BANK SERVICES CHARGES	0	0	77	100
TOTAL OTHER SERVICE & CHARGES	219,255	77,396	50,443	20,480
TOTAL EXPENDITURES	349,033	180,770	142,710	146,897

FIRE EQUIPMENT SERVICE FEE FUND

The **Fire Equipment Service Fee Fund** is used to account for a fire equipment fee used to finance equipment for the Fire Department. The modified accrual basis of accounting is used by the Fire Equipment Service Fee Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY	FUND: 22 FIRE EQUIPMENT SERVICE			
	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
CHARGES FOR CURRENT SERVICES	75,821	78,527	79,701	174,135
MISCELLANEOUS	312	100	230	1,500
TOTAL REVENUES	<u>76,133</u>	<u>78,627</u>	<u>79,931</u>	<u>175,635</u>
<u>EXPENDITURE SUMMARY</u>				
VOLUNTEER FIRE DEPARTMENT	0	16,000	0	112,500
TRANSFER OUT	63,035	62,615	63,035	63,135
TOTAL EXPENDITURES	<u>63,035</u>	<u>78,615</u>	<u>63,035</u>	<u>175,635</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u><u>13,098</u></u>	<u><u>12</u></u>	<u><u>16,896</u></u>	<u><u>0</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 22 FIRE EQUIPMENT SERVICE

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>CHARGES FOR CURRENT SERVICES</u>				
22-4040-3695 FIRE EQUIPMENT SERVICE FEES	79,701	78,527	99,825	114,135
22-4040-3697 FIRE MAINT. SUBDIVISION FEE PER LOT	0	0	6,500	60,000
22-4040-3699 FIRE FEE BAD DEBT PROVISION	(3,880)	0	0	0
TOTAL CHARGES FOR CURRENT SERVICES	75,821	78,527	106,325	174,135
<u>MISCELLANEOUS</u>				
22-4060-3617 INTREST EARNED - OPERATING ACCOUNT	0	0	0	1,500
22-4060-3640 INVEST INCOME-LOGIC	312	100	1,661	0
TOTAL MISCELLANEOUS	312	100	1,661	1,500
TOTAL REVENUES	76,133	78,627	107,986	175,635

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 22 FIRE EQUIPMENT SERVICE

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>SUPPLIES & MATERIALS</u>				
22-5212-4203 WEARING APPAREL	0	0	0	52,500
22-5212-4205 SMALL TOOLS & EQUIPMENT	0	16,000	0	0
TOTAL SUPPLIES & MATERIALS	0	16,000	0	52,500
<u>OTHER SERVICE & CHARGES</u>				
22-5215-4530 CONTRACTUAL FIRE FIGHTERS	0	0	0	60,000
TOTAL OTHER SERVICE & CHARGES	0	0	0	60,000
<u>TRANSFERS OUT</u>				
22-5919-7141 TRANSFER TO DEBT SERVICE	63,035	62,615	62,615	63,135
TOTAL TRANSFERS OUT	63,035	62,615	62,615	63,135
TOTAL EXPENDITURES	63,035	78,615	62,615	175,635

TEXAS CONFISCATED FORFEITURES FUND

The Texas Confiscated Forfeiture Fund is used to account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force. The modified accrual basis of accounting is used by the Texas confiscated Forfeiture Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND 23 TEXAS CONFISCATED

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
FINES & FORFEITURES	24,198	8,000	36,770	8,000
MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>3,375</u>	<u>0</u>
TOTAL REVENUES	24,198	8,000	40,145	8,000
<u>EXPENDITURE SUMMARY</u>				
POLICE DEPARTMENT	<u>14,226</u>	<u>8,000</u>	<u>49,763</u>	<u>8,000</u>
TOTAL EXPENDITURES	14,226	8,000	49,763	8,000
REVENUES OVER/(UNDER) EXPENDITURES	<u>9,972</u>	<u>0</u>	<u>(9,618)</u>	<u>0</u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 23 TEXAS CONFISCATED

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>FINES & FORFEITURES</u>				
23-4050-3620 LOCAL SEIZURES	0	0	11,921	0
23-4050-3623 STATE SEIZURES	0	8,000	0	8,000
23-4050-3626 FEDERAL SEIZURES	24,198	0	24,849	0
TOTAL FINES & FORFEITURES	24,198	8,000	36,770	8,000
<u>MISCELLANEOUS</u>				
23-4060-3625 SALE OF CITY ASSETS	0	0	3,375	0
23-4060-3640 INVEST INCOME-LOGIC	0	0	0	0
TOTAL MISCELLANEOUS	0	0	3,375	0
TOTAL REVENUES	24,198	8,000	40,145	8,000

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND 23 TEXAS CONFISCATED

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>SUPPLIES & MATERIALS</u>				
23-5202-4203 WEARING APPAREL	0	500	5,650	500
23-5202-4205 SMALL TOOLS & EQUIPMENT	0	1,000	0	1,000
23-5202-4212 OFFICE SUPPLIES	0	1,000	0	1,000
23-5202-4214 PEACE OFFICER SUPPLIES	3,800	0	29,249	0
23-5202-4230 OFFICE EQUIPMENT/FURNITURE	931	1,000	2,266	1,000
23-5202-4292 SWAT TACTICAL EQUIPMENT	0	500	0	500
TOTAL SUPPLIES & MATERIALS	<u>4,731</u>	<u>4,000</u>	<u>37,165</u>	<u>4,000</u>
<u>OTHER SERVICE & CHARGES</u>				
23-5205-4504 TRAVEL AND TRAININGS	1,083	1,000	2,003	1,000
23-5205-4523 PROMOTIONAL EVENTS	270	500	1,763	500
23-5205-4526 OTHER PROFESSIONAL SERVICES	754	1,000	8,755	1,000
23-5205-4595 BANK SERVICE & SUPPLY CHARGES	0	0	77	0
TOTAL OTHER SERVICE & CHARGES	<u>2,107</u>	<u>2,500</u>	<u>12,598</u>	<u>2,500</u>
<u>CAPITAL OUTLAY</u>				
23-5206-4617 MOTOR VEHICLES	7,388	1,000	0	1,000
23-5206-4637 NEW COMPUTER SYSTEM	0	500	0	500
TOTAL CAPITAL OUTLAY	<u>7,388</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>
TOTAL EXPENDITURES	<u><u>14,226</u></u>	<u><u>8,000</u></u>	<u><u>49,763</u></u>	<u><u>8,000</u></u>

AMERICAN RESCUE PLAN ACT FUND

The **American Rescue Plan Act Fund** (“ARPA”) was passed by Congress and signed into law in March, 2021. It includes approximately \$1.9 Trillion in spending to provide assistance to individuals and businesses as they recover from the Covid-19 pandemic. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND 24 AMERICAN RESCUE PLAN

	PRIOR YR ACUTAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
INTERGOVERNMENTAL REVENUES	2,022,591	2,024,163	1,068,788	959,374
TRANSFERS IN	0	358,420	0	0
TOTAL REVENUES	2,022,591	2,382,583	1,068,788	959,374
<u>EXPENDITURE SUMMARY</u>				
CITY MANAGER	49,314	0	49,314	0
FINANCE	835,468	850,000	1,036,383	0
POLICE DEPARTMENT	88,690	0	88,690	0
FIRE DEPARTMENT	13,597	0	13,597	0
PUBLIC WORKS DEPARTMENT	153,861	0	153,861	0
PARKS & RECREATION	0	1,532,583	23,813	959,374
LIBRARY	46,610	0	46,610	0
WATER DISTRIBUTION DEPARTMENT	385,012	0	385,012	0
SEWER COLLECTION DEPARTMENT	424,571	0	424,571	0
NON DEPARTMENTAL	34,062	0	34,062	0
TOTAL EXPENDITURES	2,031,183	2,382,583	2,255,911	959,374
REVENUES OVER/(UNDER) EXPENDITURES	<u>(8,592)</u>	<u>0</u>	<u>(1,187,123)</u>	<u>0</u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND 24 AMERICAN RESCUE PLAN

	PRIOR YR ACUTAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>INTERGOVERNMENTAL REVENUES</u>				
24-4030-3933 AMERICAN RESCUE PLAN ACT	2,022,591	2,024,163	1,068,788	0
TOTAL INTERGOVERNMENTAL REVENUES	<u>2,022,591</u>	<u>2,024,163</u>	<u>1,068,788</u>	<u>0</u>
<u>TRANSFERS IN</u>				
24-4090-3911 TRANSFER IN GENERAL FUND	0	358,420	0	0
TOTAL TRANSFERS IN	<u>0</u>	<u>358,420</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>2,022,591</u></u>	<u><u>2,382,583</u></u>	<u><u>1,068,788</u></u>	<u><u>0</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND 24 AMERICAN RESCUE PLAN

	PRIOR YR ACUTAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
CITY MANAGER				
24-5101-4101 SALARIES & WAGES	40,129	0	40,129	0
24-5101-4104 HEALTH/DENTAL/LIFE INS.	2,133	0	2,133	0
24-5101-4105 TMRS	4,447	0	4,447	0
24-5101-4106 SOCIAL SECURITY & MEDICARE	2,414	0	2,414	0
24-5101-4107 WORKERS COMPENSATION INS.	190	0	190	0
TOTAL CITY MANAGER	<u>49,314</u>	<u>0</u>	<u>49,314</u>	<u>0</u>
FINANCE				
24-5141-4105 TMRS	0	0	95,326	0
24-5141-4106 SOCIAL SECURITY	59,111	0	66,596	0
24-5141-4118 ARPPA PREMIUM PAY	776,358	850,000	874,462	0
TOTAL FINANCE	<u>835,468</u>	<u>850,000</u>	<u>1,036,383</u>	<u>0</u>
POLICE DEPARTMENT				
24-5201-4101 SALARIES AND WAGES	63,358	0	63,358	0
24-5201-4103 OVERTIME WAGES	2,955	0	2,955	0
24-5201-4104 HEALTH/DENTAL/ LIFE INS	8,579	0	8,579	0
24-5201-4105 TMRS CONTRIBUTION	7,261	0	7,261	0
24-5201-4106 SOCIAL SECURITY & MEDICARE	4,873	0	4,873	0
24-5201-4107 WORKERS COMPENSATION INS.	1,664	0	1,664	0
TOTAL POLICE DEPARTMENT	<u>88,690</u>	<u>0</u>	<u>88,690</u>	<u>0</u>
FIRE DEPARTMENT				
24-5211-4101 SALARY & WAGES	10,021	0	10,021	0
24-5211-4104 HEALTH/DENTAL/LIFE INS	1,536	0	1,536	0
24-5211-4105 TMRS CONTRIBUTION	1,109	0	1,109	0
24-5211-4106 SOCIAL SECURITY & MEDICARE	620	0	620	0
24-5211-4107 WORKERS COMPENSATION INS.	309	0	309	0
TOTAL FIRE DEPARTMENT	<u>13,597</u>	<u>0</u>	<u>13,597</u>	<u>0</u>
PUBLIC WORKS DEPT				
24-5301-4101 SALARIES AND WAGES	115,055	0	115,055	0
24-5301-4104 HEALTH/DENTAL/LIFE INS	6,680	0	6,680	0
24-5301-4105 TMRS EXPENSE	12,729	0	12,729	0
24-5301-4106 SOCIAL SECURITY & MEDICARE	10,268	0	10,268	0
24-5301-4107 WORKERS COMP INS.	9,129	0	9,129	0
TOTAL PUBLIC WORKS DEPT	<u>153,861</u>	<u>0</u>	<u>153,861</u>	<u>0</u>
PARKS & RECREATION				
24-5506-4673 PARK CONSTRUCTION	0	1,532,583	23,813	959,374
TOTAL PARKS & RECREATION	<u>0</u>	<u>1,532,583</u>	<u>23,813</u>	<u>959,374</u>
LIBRARY				
24-5711-4101 SALARY & WAGES	32,794	0	32,794	0
24-5711-4104 HEALTH/DENTAL/LIFE INS.	6,531	0	6,531	0
24-5711-4105 TMRS EXPENSE	3,628	0	3,628	0
24-5711-4106 SOCIAL SECURITY & MEDICARE	2,405	0	2,405	0
24-5711-4107 WORKERS COMPENSATION INS.	1,252	0	1,252	0
TOTAL LIBRARY	<u>46,610</u>	<u>0</u>	<u>46,610</u>	<u>0</u>
WATER DISTRIBUTION				
24-5603-4308 WATER DISTRIBUTION MAINTENANCE	0	0	385,012	0
24-5606-4617 MOTOR VEHICLES	385,012	0	0	0
TOTAL WATER DISTRIBUTION	<u>385,012</u>	<u>0</u>	<u>385,012</u>	<u>0</u>
SEWER COLLECTION				
24-5613-4308 SEWER LINE MAINTENANCE	6,456	0	6,456	0
24-5616-4617 MOTOR VEHICLES	418,115	0	418,115	0
TOTAL SEWER COLLECTION	<u>424,571</u>	<u>0</u>	<u>424,571</u>	<u>0</u>
NON DEPARTMENTAL				
24-5995-4999 COVID-19 EMERGENCY SUPPLIES	34,062	0	34,062	0
TOTAL NON DEPARTMENTAL	<u>34,062</u>	<u>0</u>	<u>34,062</u>	<u>0</u>
TOTAL EXPENDITURES	<u>2,031,183</u>	<u>2,382,583</u>	<u>2,255,911</u>	<u>959,374</u>

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for all financial resources used for the acquisition and/or construction of major facilities and/or assets. The modified accrual basis of accounting is used by these funds in accordance with generally accepted accounting principles (GAAP).

Included in this fund are:

- North Bound Inspection Facility

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 58 NORTHBOUND INSPECTION

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
MISCELLANEOUS	0	0	0	326,330
TRANSFERS IN	0	0	0	100,000
OTHER FINANCING SOURCES	0	0	0	89,673,670
TOTAL REVENUES	0	0	0	90,100,000
<u>EXPENDITURE SUMMARY</u>				
NORTH BOUND CONSTRUCTION	0	0	0	90,100,000
TOTAL EXPENDITURES	0	0	0	90,100,000
REVENUES OVER/(UNDER) EXPENDITURES	0	0	0	0

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 58 NORTHBOUND INSPECTION

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>CAPITAL OUTLAY</u>				
58-5686-4001 ARCHITECT & ENGINEERING	0	0	0	426,330
58-5686-4603 CONST. NORTH BOUND FACILITY	0	0	0	29,360,000
58-5686-3962 BOND PROCEEDS BRIDGE	0	0	0	60,313,670
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>90,100,000</u>
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>90,100,000</u>

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

FUND: 58 NORTHBOUND INSPECTION

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>CAPITAL OUTLAY</u>				
58-5686-4001 ARCHITECT & ENGINEERING	0	0	0	100,000
58-5686-4603 CONST NORTH BOUND FACILITY	0	0	0	90,000,000
TOTAL CAPITAL OUTLAY	0	0	0	90,100,000
TOTAL EXPENDITURES	0	0	0	90,100,000



DEBT SERVICE FUND

The Debt Service Fund is established by Ordinance authorizing the issuance of general obligation bonds as well as certificates of obligation. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve. The modified accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 41 DEBT SERVICE

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
AD VALOREM PROPERTY TAX	1,463,183	1,503,989	1,533,495	1,508,775
MISCELLANEOUS	8,298	4,000	43,889	30,946
TRANSFERS IN	2,466,942	313,075	313,075	315,675
OTHER FINANCING SOURCES	26,175,000	0	26,175,000	0
TOTAL REVENUES	30,113,423	1,821,064	28,065,459	1,855,396
<u>EXPENDITURE SUMMARY</u>				
DEBT SERVICE	1,797,300	1,823,491	1,820,119	1,804,136
TRANSFERS TO FUNDS	1,070,000	0	1,070,000	0
NON DEPARTMENTAL	27,801,052	0	173	0
TOTAL EXPENDITURES	30,668,351	1,823,491	2,890,292	1,804,136
REVENUES OVER/(UNDER) EXPENDITURES	<u>(554,928)</u>	<u>(2,427)</u>	<u>25,175,166</u>	<u>51,260</u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 41 DEBT SERVICE

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>AD VALOREM PROPERTY TAX</u>				
41-4010-3101 AD VAL PROPERTY TAX CURRENT	1,290,877	1,352,205	1,389,975	1,337,188
41-4010-3102 AD VAL PROPERTY TAX DELINQUENT	93,428	76,622	62,786	93,428
41-4010-3103 PENALTY & INTEREST-DELQ. TAXES	76,651	72,823	78,155	76,651
41-4010-3104 MANUAL RENDERING PENALTIES	2,544	2,339	2,579	2,413
41-4010-3115 380 AGREEMENT PROPERTY TAXES	(317)	0	0	(905)
TOTAL AD VALOREM PROPERTY TAX	1,463,183	1,503,989	1,533,495	1,508,775
<u>MISCELLANEOUS</u>				
41-4060-3636 CASH SHORT/(OVER)	0	0	0	0
41-4060-3640 INVESTMENT INCOME-LOGIC	8,297	4,000	43,889	30,946
TOTAL MISCELLANEOUS	8,298	4,000	43,889	30,946
<u>TRANSFERS IN</u>				
41-4090-7022 TRANSFER IN FIRE FEE FUND	63,035	62,615	62,615	63,135
41-4090-7045 TRANSFER IN DEDC 4A	126,070	125,230	125,230	126,270
41-4090-7046 TRANSFER IN DCD 4B	126,070	125,230	125,230	126,270
41-4090-7061 TRANSFER IN INT'L BRIDGE	2,151,767	0	0	0
TOTAL TRANSFERS IN	2,466,942	313,075	313,075	315,675
<u>OTHER FINANCING SOURCES</u>				
41-4095-8055 PROCEEDS FROM REFUNDING BONDS	26,175,000	0	26,175,000	0
TOTAL OTHER FINANCING SOURCES	26,175,000	0	26,175,000	0
TOTAL REVENUES	30,113,423	1,821,064	28,065,459	1,855,396

CITY OF DONNA, TEXAS

EXPENDITURES	FUND: 41 DEBT SERVICE			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2021-2022	2022-2023	2022-2023	2023-2024
<u>DEBT SERVICE P & I</u>				
41-5898-4817 P-2017 CERTIFICATE OF OBLIGATION	74,000	77,000	77,000	79,000
41-5898-4824 I- 2022 G O REFUNDING BONDS	530,105	887,618	887,617	887,618
41-5898-4826 PRINCIPAL - 2022 PPFCO	0	100,000	100,000	100,000
41-5898-4828 INTEREST - 2022 PPFCO	106,683	205,600	205,600	201,600
41-5898-4837 INT - 2017 CERT OF OBLIGATIONS	59,100	56,835	56,835	54,495
41-5898-4899 FISCAL AGENT FEES	4,200	9,100	5,730	0
41-5898-6113 P - 2012 LMT TAX REFUNDING BONDS	168,960	162,360	162,360	158,400
41-5898-6115 P -2015 CERT. OF OBLIGATION	175,000	180,000	180,000	190,000
41-5898-6613 INT-2012 LMT TAX REFUNDING BONDS	16,607	11,902	11,902	7,347
41-5898-6615 INT - 2015 CERTIFICATES OF OBLIGATION	140,175	133,076	133,075	125,676
41-5898-8555 ISSUANCE COST	522,470	0	0	0
TOTAL DEBT SERVICE P & I	<u>1,797,300</u>	<u>1,823,491</u>	<u>1,820,119</u>	<u>1,804,136</u>
<u>TRANSFERS OUT</u>				
41-5919-7162 TRANSFER TO BRIDGE (DEBT)	<u>1,070,000</u>	<u>0</u>	<u>1,070,000</u>	<u>0</u>
TOTAL TRANSFERS OUT	<u>1,070,000</u>	<u>0</u>	<u>1,070,000</u>	<u>0</u>
<u>OTHER SERVICE & CHARGES</u>				
41-5995-4595 BANK SERVICE CHARGES	0	0	173	0
41-5995-4597 OTHER USES - REFUNDING BONDS	<u>27,801,052</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER SERVICE & CHARGES	<u>27,801,052</u>	<u>0</u>	<u>173</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>30,668,351</u></u>	<u><u>1,823,491</u></u>	<u><u>2,890,292</u></u>	<u><u>1,804,136</u></u>



ENTERPRISE FUNDS

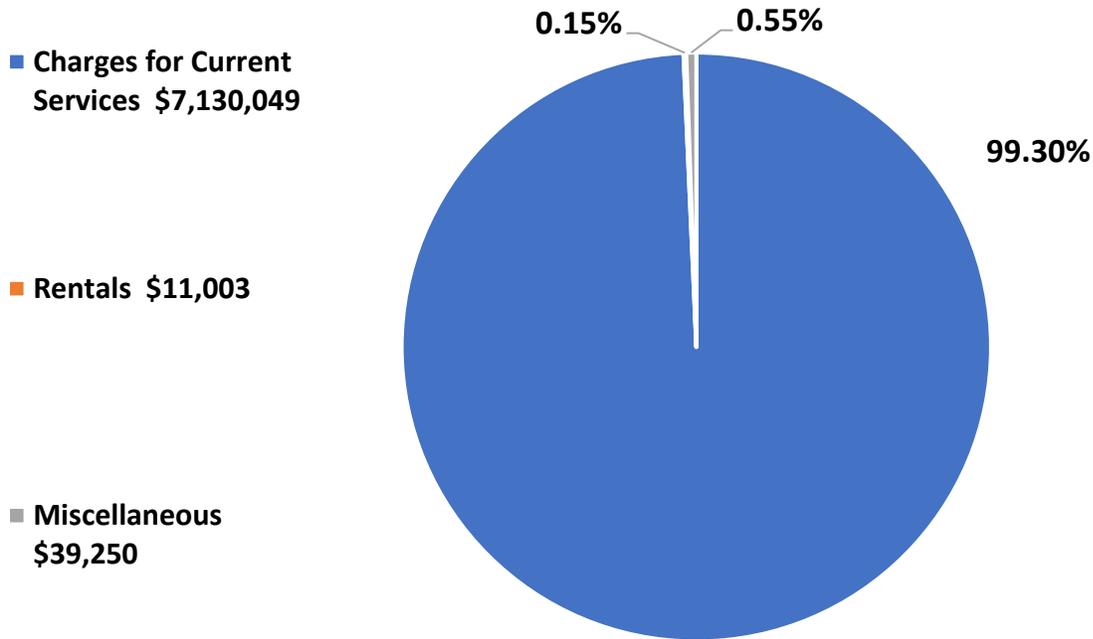
The Enterprise Funds are used to account for City operations that are financed and/or operated in a manner similar to a private business enterprise. Included in the Enterprise Funds are:

- **Water and Sewer Fund**
- **Solid Waste Fund**
- **Alliance International Bridge Fund**

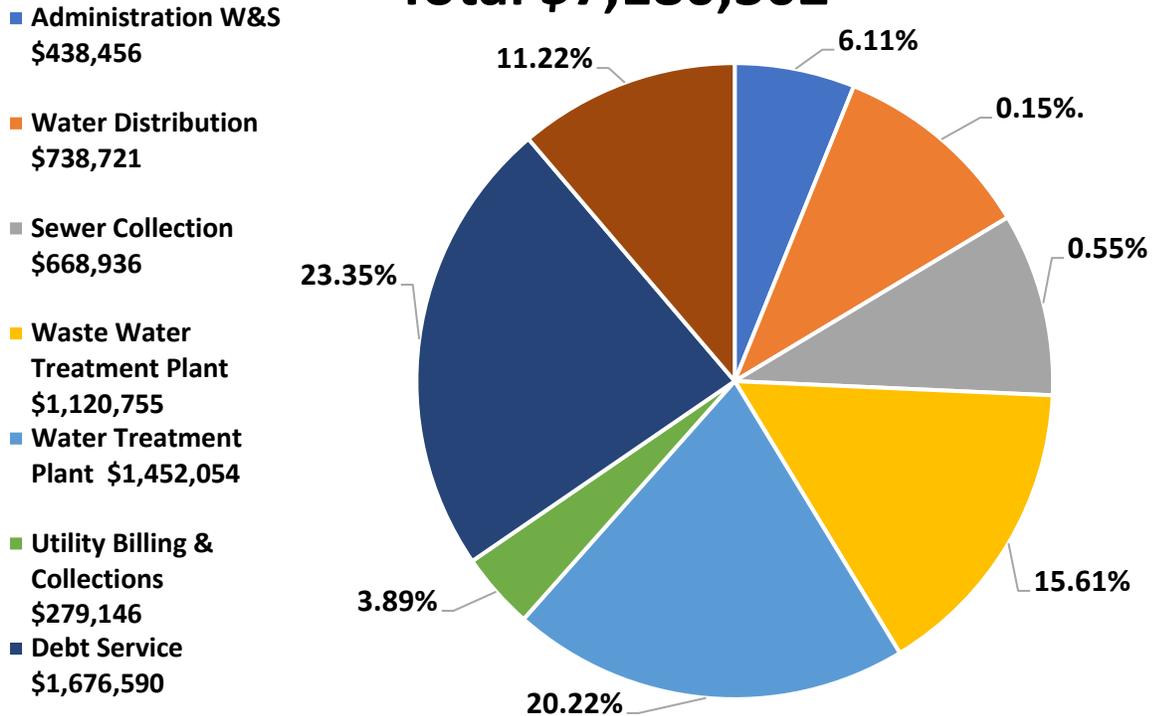
WATER AND SEWER FUND

The Water and Sewer Fund is used to account for water and wastewater service revenue and expenses. All activities associated with the delivery of treated water and the collection of wastewater including: operations, maintenance, billing & collections and system administration are included in this fund. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

Water & Sewer Summary of Revenues Total \$7,180,302



Summary of Expenditures Total \$7,180,302



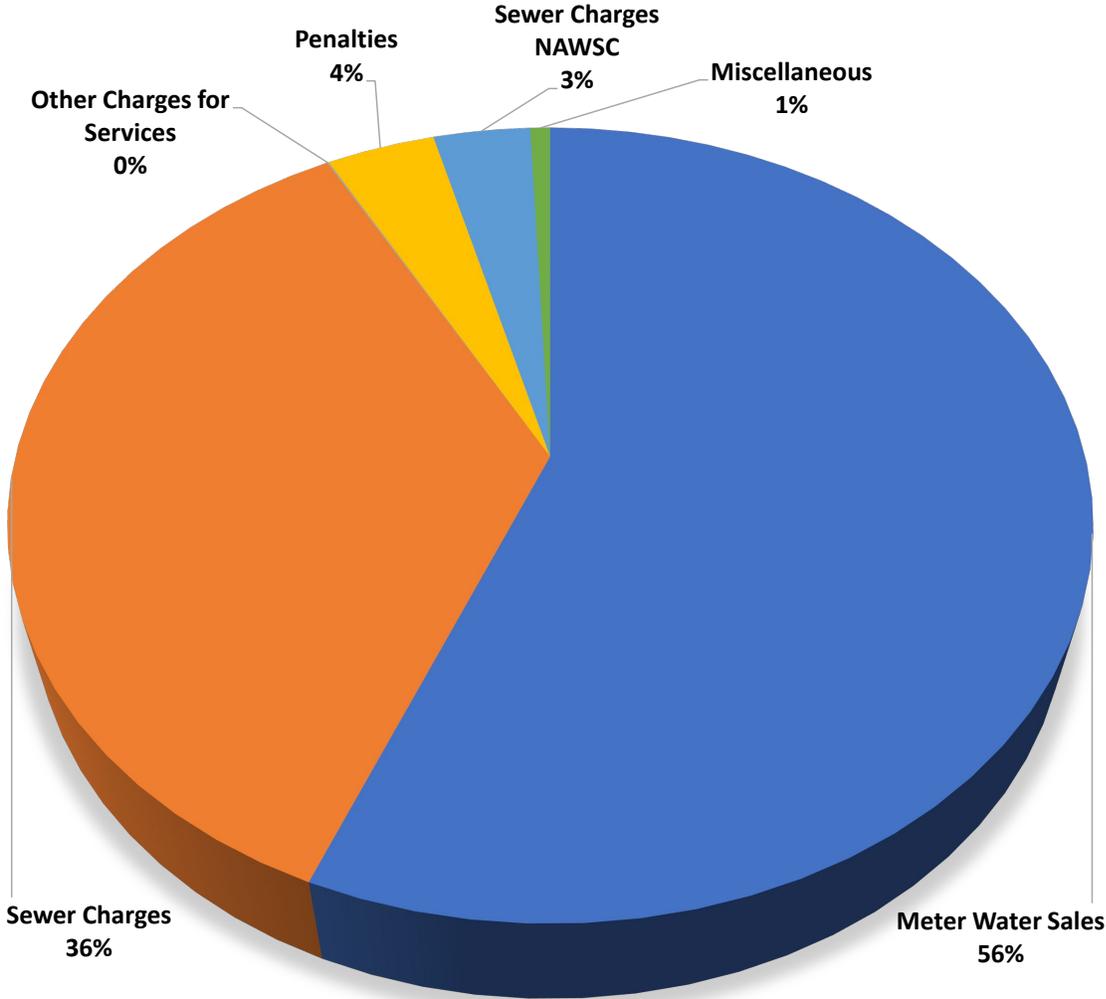
CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY OF EXPNEDITURES

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2021-2022	2022-2023	2022-2023	2023-2024
<u>REVENUE SUMMARY</u>				
INTERGOVERNMENTAL REVENUES	0	0	93,566	0
CHARGES FOR CURRENT SERVICES	6,899,398	6,864,377	7,219,067	7,130,049
RENTALS	10,823	11,000	11,039	11,003
MISCELLANEOUS	17,184	8,220	35,904	39,250
CONTRIBUTIONS	1,798,407	0	0	0
TRANSFERS IN	2,901	0	2,901	0
TOTAL REVENUES	8,728,713	6,883,597	7,362,477	7,180,302
<u>EXPENDITURE SUMMARY</u>				
ADMINISTRATION WATER & SEWER	304,551	318,690	442,752	438,456
WATER DISTRIBUTION	545,031	762,746	830,195	738,721
SEWER COLLECTION	477,655	622,109	557,548	668,936
WASTE WATER TREATMENT PLANT	1,242,650	1,085,636	1,281,735	1,120,755
WATER TREATMENT PLANT	1,207,368	1,255,306	1,639,361	1,452,054
UTILITY BILLING & COLLECTIONS	275,955	340,176	325,244	279,146
DEBT SERVICE	481,062	1,667,501	1,731,633	1,676,590
TRANSFERS TO OTHER FUNDS	1,015,832	0	100,000	0
NON DEPARTMENTAL	3,194,091	831,433	740,633	805,644
TOTAL EXPENDITURES	8,744,195	6,883,597	7,649,101	7,180,302
REVENUES OVER/(UNDER) EXPENDITURES	<u>(15,482)</u>	<u>0</u>	<u>(286,623)</u>	<u>0</u>

Water & Sewer Fund Revenues Fiscal Year 2023-2024



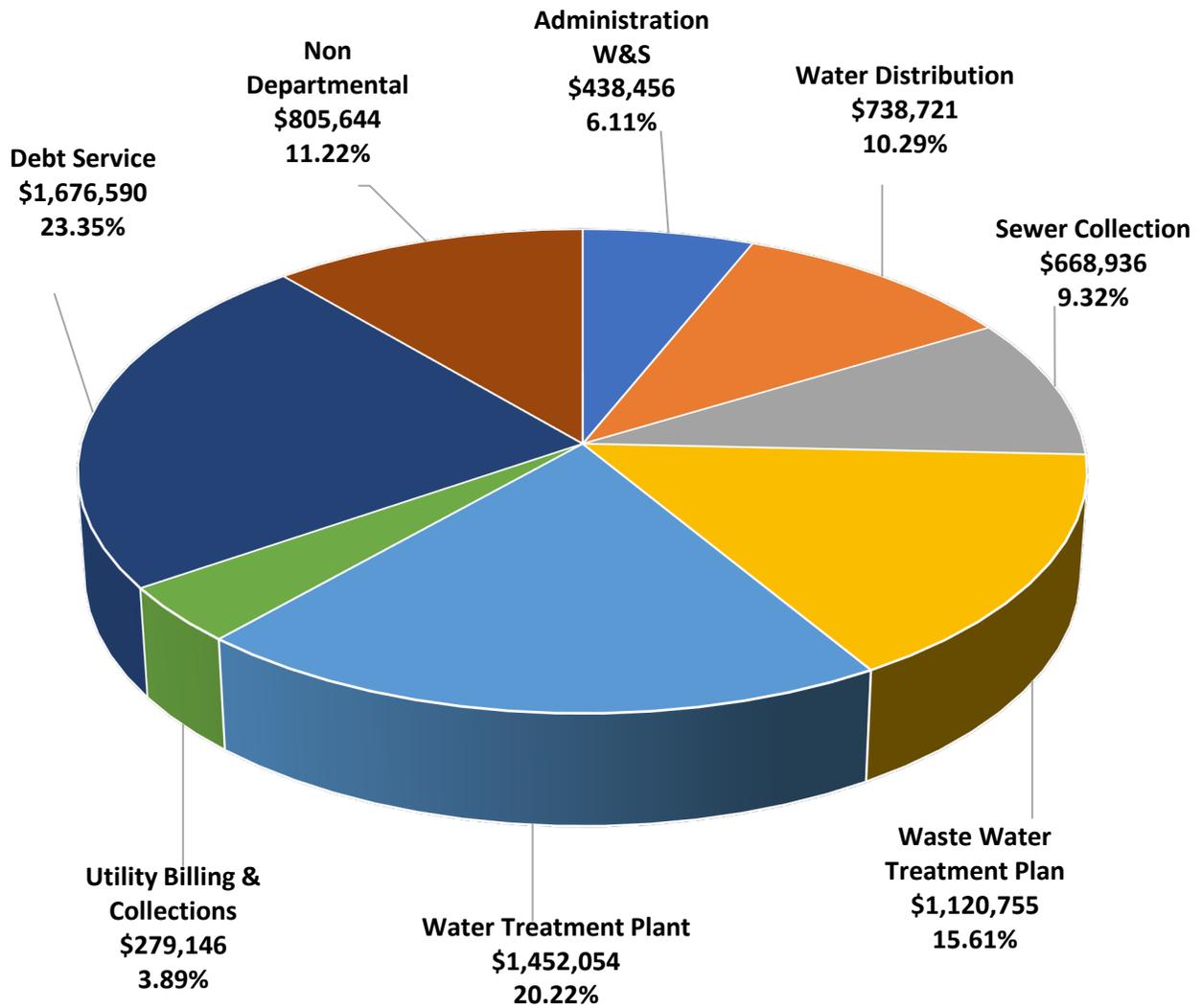
CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY
	ACTUAL	BUDGET	REV/EXP	COUNCIL
	2021-2022	2022-2023	2022-2023	APPROVED
				2023-2024
<u>INTERGOVERNMENTAL REVENUES</u>				
51-4030-3901 TXDOT 493 PROJECT	0	0	93,566	0
TOTAL INTERGOVERNMENTAL REVENUES	<u>0</u>	<u>0</u>	<u>93,566</u>	<u>0</u>
<u>CHARGES FOR CURRENT SERVICES</u>				
51-4040-3607 METER WATER SALES	3,838,035	3,842,394	3,807,799	3,972,827
51-4040-3609 SEWER CHARGES	2,448,823	2,347,475	2,467,911	2,528,651
51-4040-3618 SEWER CHARGERS BY NORTH ALAMO	214,342	200,419	198,846	244,765
51-4040-3645 PENALTY CHARGES-DELQ ACCTS	77,035	82,880	59,502	62,598
51-4040-3647 WTR METER TAMPERING FEES	179	0	0	0
51-4040-3650 WATER ACCESS FEES	34,725	40,367	23,500	16,500
51-4040-3652 WATER METER TAP FEES - INSIDE	68,325	75,325	47,675	45,000
51-4040-3655 SEWER ACCESS FEES	192,825	60,000	389,985	40,000
51-4040-3660 LATE PENALTY CHARGE	217,163	206,517	207,323	211,208
51-4040-3663 EXCAVATION FEES	3,450	4,500	12,575	4,500
51-4040-3669 SWR LINE JETTING	3,500	4,500	3,950	4,000
51-4040-3699 WATER & SEWER BAD DEBT PROV.	(199,004)	0	0	0
TOTAL CHARGES FOR CURRENT SERVICES	<u>6,899,398</u>	<u>6,864,377</u>	<u>7,219,067</u>	<u>7,130,049</u>
<u>RENTALS</u>				
51-4041-3666 WATER TOWER RENTAL	10,823	11,000	11,039	11,003
TOTAL RENTALS	<u>10,823</u>	<u>11,000</u>	<u>11,039</u>	<u>11,003</u>
<u>MISCELLANEOUS</u>				
51-4060-3603 LATE PENALTY CHARGE	0	0	(396)	0
51-4060-3617 INTEREST INCOME	1,091	1,500	428	500
51-4060-3636 CASH SHORT/OVER	(112)	0	95	0
51-4060-3640 INTEREST INC-LOGIC	8,185	5,000	18,821	33,250
51-4060-3660 LOGIC-09 SEWER BOND I&S ACCOUNT	0	0	0	0
51-4060-3667 LOGIC-SOS LT DEBT I&S ACCOUNT	8	0	0	0
51-4060-3675 INSURANCE PROCEEDS	3,167	0	0	0
51-4060-3677 RECOVERY OF WORKERS COMP.	3,201	0	0	0
51-4060-3690 MISCELLANEOUS INCOME	176	120	16,281	5,000
51-4060-3992 NSF FEES	1,468	1,600	675	500
TOTAL MISCELLANEOUS	<u>17,184</u>	<u>8,220</u>	<u>35,904</u>	<u>39,250</u>
<u>CONTRIBUTIONS</u>				
51-4080-3901 CAPITAL CONTRIBUTIONS	1,798,407	0	0	0
TOTAL CONTRIBUTIONS	<u>1,798,407</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>TRANSFERS IN</u>				
51-4090-3996 TRANSFERS IN FUNDS	2,901	0	2,901	0
TOTAL TRANSFERS IN	<u>2,901</u>	<u>0</u>	<u>2,901</u>	<u>0</u>
TOTAL REVENUES	<u>8,728,713</u>	<u>6,883,597</u>	<u>7,362,477</u>	<u>7,180,302</u>

Water & Sewer Fund Expenses by Category Fiscal Year 2023-2024



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 51 WATER AND SEWER

<u>DEPARTMENTS</u>	PERSONNEL SERVICES	SUPPLIES & MATERIALS	PROPERTY & INFRAST.	EQUIP. RENTAL & REPAIRS	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TOTAL BUDGET
5660 ADMINISTRATION W & S	346,006	45,300	25,000	5,000	17,150	0	0	438,456
5600 WATER DISTRIBUTION	385,742	107,019	89,460	37,000	4,500	115,000	0	738,721
5610 SEWER COLLECTION	304,489	27,200	145,747	35,000	41,500	115,000	0	668,936
5620 WASTE WATER TREATMNT PLANT	227,816	63,539	38,500	157,000	633,900	0	0	1,120,755
5640 WATER TREATMENT PLANT	364,684	494,815	280,000	77,000	189,555	46,000	0	1,452,054
5680 UTILITY BILLING & COLLECTIONS	188,769	55,538	7,000	17,839	10,000	0	0	279,146
5688 DEBT SERVICE	0	0	0	0	0	0	1,676,590	1,676,590
NON DEPARTMENTAL	0	0	0	0	805,644	0	0	805,644
TOTAL EXPENDITURES	1,817,506	793,411	585,707	328,839	1,702,249	276,000	1,676,590	7,180,302

Department : Utility Administration

Service Area Description

The City of Donna Utility Administration Department is responsible for managing the City's Water resources, including operating and maintaining the water and wastewater treatment distribution system along with the coordination of water and wastewater improvement programs.



Mission & Services

- Maintaining the public's health, safety, and welfare through a well-trained and dedicated staff.
- Maintaining / enhancing customer service and citizen satisfaction.
- Continuing to propose improvements to the City Water Plant.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Full-time	2	2	3	3
Part-time	0	0	0	0
Department Total:	2	2	3	3

Objectives & Performance Measures

- To continue improving customer service relations
- To advertise and educate on the use of the Utility Mobile Pay Application.

Performance Indicators	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Number of CCR Reports Mailed	1	1	1	1

Goals:

- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant, Sewer Plant, Waste Water Treatment Plant.
- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY ADMINISTRATION

FUND: 51 WATER & SEWER

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
51-5661-4101 SALARIES AND WAGES	167,126	187,835	254,054	268,446
51-5661-4103 OVERTIME	604	1,000	3,634	4,000
51-5661-4104 HEALTH/DENTAL/LIFE INSURANCE	15,616	14,714	21,092	22,068
51-5661-4105 TMRS CONTRIBUTION	19,839	20,602	28,918	29,424
51-5661-4106 SOCIAL SECURITY & MEDICARE TAX	14,904	14,446	20,079	20,842
51-5661-4107 WORKERS' COMPENSATION INS.	567	663	570	956
51-5661-4108 STATE UNEMPLOYMENT TAX	18	180	41	270
TOTAL PERSONNEL SERVICES	218,674	239,440	328,388	346,006
<u>SUPPLIES & MATERIALS</u>				
51-5662-4201 POSTAGE AND DELIVERY SERVICES	266	500	307	500
51-5662-4203 WEARING APPAREL	766	800	540	800
51-5662-4204 FUEL AND LUBRICANTS	19,444	10,000	19,412	15,000
51-5662-4205 SMALL TOOLS AND EQUIPMENT	199	0	548	0
51-5662-4212 OFFICE SUPPLIES	2,157	1,875	3,514	11,000
51-5662-4213 JANITORIAL SUPPLIES	4,721	4,000	8,425	9,000
51-5662-4217 OTHER SUPPLIES	741	800	13,012	0
51-5662-4220 MEALS/REFRESHMENT SUPPLIES	5,072	4,000	7,266	5,000
51-5662-4230 OFFICE EQUIPMENT / FURNITURE	3,237	3,500	7,428	4,000
TOTAL SUPPLIES & MATERIALS	36,602	25,475	60,451	45,300
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5663-4302 BUILDING MAINTENANCE	3,598	25,000	35,295	25,000
TOTAL PROPERTY & INFRASTRUCTURE	3,598	25,000	35,295	25,000
<u>MAINTENANCE & REPAIRS</u>				
51-5664-4402 MAINTENANCE -SMALL EQUIPMENT	3,450	3,000	0	3,000
51-5664-4405 OFFICE EQUIPMENT MAINTENANCE	293	500	699	0
51-5664-4407 VEHICLE MAINTENANCE	1,551	2,000	1,675	2,000
TOTAL MAINTENANCE & REPAIRS	5,294	5,500	2,373	5,000
<u>OTHER SERVICE & CHARGES</u>				
51-5665-4501 TELECOMMUNICATION SERVICES	1,862	3,000	2,094	3,000
51-5665-4504 TRAVEL AND/OR TRAININGS	3,443	12,000	1,007	6,000
51-5665-4505 UTILITY SERVICES	8,757	8,000	7,438	8,000
51-5665-4511 MEMBERSHIPS & SUBSCRIPTIONS	26,320	275	6,299	150
51-5665-4590 MISCELLANEOUS EXPENDITURES	0	0	(594)	0
TOTAL OTHER SERVICE & CHARGES	40,382	23,275	16,244	17,150
TOTAL UTILITY ADMINISTRATION	304,551	318,690	442,752	438,456

Department : Water Distribution

Service Area Description

The City of Donna Water Distribution Department is responsible for the maintenance, construction, and upkeep of the City's Water Distribution services.



Mission & Services

- To service and maintain the water distribution process for the City of Donna.
- To maintain approximately 50 miles of water lines and 2 elevated storage tanks.
- To service and repair all water lines, water taps, and other related duties.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	6	7	6	6
Part-time	0	0	0	0
Department Total:	6	7	6	6

Objectives & Performance Measures

- To continue repairing City water lines to better maintain pressure and volume reducing any interruptions to all citizens.
- To continue adding gate valves to water lines in areas that are difficult to isolate during water line breaks.
- To continue improving customer service relations.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Total number of Water Mains Repaired (Leaks)	260	282	243	250
Total number of Sewer Backups Resolved	350	370	344	350
Total number of Water Meters Replaced	130	155	128	200

Goals:

- To repair at least three critical sanitary manholes in an effort to improve flow in the Water Collection system.
- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: WATER DISTRIBUTION

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY
	ACTUAL	BUDGET	REV/EXP	COUNCIL
	2021-2022	2022-2023	2022-2023	APPROVED
				2023-2024
<u>PERSONNEL SERVICES</u>				
51-5601-4101 SALARIES AND WAGES	231,182	255,778	237,847	243,926
51-5601-4103 OVERTIME	43,820	25,000	41,355	35,000
51-5601-4104 HEALTH/DENTAL/LIFE INSUANCE	42,509	51,409	41,265	44,070
51-5601-4105 TMRS CONTRIBUTION	(13,352)	30,633	30,706	30,124
51-5601-4106 SOCIAL SECURITY & MEDICARE TAX	20,791	21,480	21,397	21,338
51-5601-4107 WORKERS' COMPENSATION INS.	8,726	10,816	9,299	10,744
51-5601-4108 STATE UNEMPLOYMENT TAX	306	630	54	540
TOTAL PERSONNEL SERVICES	333,981	395,746	381,924	385,742
<u>SUPPLIES & MATERIALS</u>				
51-5602-4203 WEARING APPAREL	4,689	2,500	3,746	4,999
51-5602-4204 FUEL AND LUBRICANTS	24,891	15,000	19,259	15,000
51-5602-4205 SMALL TOOLS & EQUIPMENT	14,521	25,000	33,839	25,000
51-5602-4217 OTHER SUPPLIES	1,990	1,000	1,645	1,000
51-5602-4231 MINOR EQUIPMENT	0	1,000	0	1,000
51-5602-4238 METERS	100,016	100,000	88,641	50,000
51-5602-4275 FIRE HYDRANTS	24,802	10,000	0	10,020
TOTAL SUPPLIES & MATERIALS	170,909	154,500	147,129	107,019
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5603-4302 BUILDING MAINTENANCE	1,424	1,500	9,195	4,500
51-5603-4308 WATER DISTRIBUTION MAINTENANCE	2,769	61,000	174,374	74,960
51-5603-4375 FIRE HYDRANT REPAIRS	2,688	3,000	0	10,000
TOTAL PROPERTY & INFRASTRUCTURE	6,881	65,500	183,569	89,460
<u>MAINTENANCE & REPAIRS</u>				
51-5604-4402 MAINTENANCE SMALL EQUIPMENT	1,074	20,000	5,368	10,000
51-5604-4406 MAINTENANCE HEAVY EQUIPMENT	15,306	10,500	14,299	13,500
51-5604-4407 MOTOR VEHICLE MAINTENANCE	14,410	5,000	14,000	13,500
TOTAL MAINTENANCE & REPAIRS	30,790	35,500	33,667	37,000
<u>OTHER SERVICE & CHARGES</u>				
51-5605-4501 TELECOMMUNICATION SERVICES	2,233	3,000	2,152	3,000
51-5605-4504 TRAVEL AND/ OR TRAININGS	111	500	1,091	1,000
51-5605-4505 UTILITY SERVICES	126	500	105	500
TOTAL OTHER SERVICE & CHARGES	2,470	4,000	3,348	4,500
<u>CAPITAL OUTLAY</u>				
51-5606-4613 WATER LINES	0	7,500	0	15,000
51-5606-4617 MOTOR VEHICLE	0	50,000	45,909	50,000
51-5606-4625 MACHINES & EQUIPMENT	0	0	9,998	0
51-5606-4637 ELEVATED STORAGE TANK	0	50,000	24,651	50,000
TOTAL CAPITAL OUTLAY	0	107,500	80,558	115,000
TOTAL WATER DISTRIBUTION	545,031	762,746	830,195	738,721

Department : Sewer Collection

Service Area Description

The City of Donna Sewer Collection Department is responsible for the maintenance, construction, and upkeep of the City's Sewer Collection services.



Mission & Services

- To service and maintain the City's Sewer Collection process for the City of Donna.
- To maintain approximately 40 miles of sanitary sewer lines.
- To maintain any construction of sewer lines, manholes, and other related duties.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	4	4	4	4
Part-time	0	0	0	0
Department Total:	4	4	4	4

Objectives & Performance Measures

- To continue repairing City sewer lines in order to minimize interruptions of services to customers.
- To continue improving customer service relations.
- To clean and vacuum sanitary sewer lines and lift station wells, to inspect collection system and manholes for stoppages and jet sewer services inside city limits to prevent backups.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Total number of Sewer Backups resolved	350	375	344	350

Goals:

- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To cross train within department.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: SEWER COLLECTION

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY
	ACTUAL	BUDGET	REV/EXP	COUNCIL
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2022-2023</u>	<u>APPROVED</u>
				<u>2023-2024</u>
<u>PERSONNEL SERVICES</u>				
51-5611-4101 SALARIES AND WAGES	151,939	169,416	184,293	194,643
51-5611-4103 OVERTIME	27,698	20,000	36,657	30,000
51-5611-4104 HEALTH/DENTAL/LIFE INSURANCE	24,639	29,382	25,012	29,387
51-5611-4105 TMRS CONTRIBUTION	21,958	20,665	24,775	24,261
51-5611-4106 SOCIAL SECURITY	14,130	14,490	17,270	17,185
51-5611-4107 WORKERS COMPENSATION INS.	5,484	7,296	6,272	8,653
51-5611-4108 STATE UNEMPLOYMENT TAX	35	360	50	360
51-5611-4115 LICENSES	111	0	0	0
TOTAL PERSONNEL SERVICES	<u>245,995</u>	<u>261,609</u>	<u>294,329</u>	<u>304,489</u>
<u>SUPPLIES & MATERIALS</u>				
51-5612-4203 WEARING APPAREL	3,287	3,000	1,277	3,000
51-5612-4204 FUEL AND LUBRICANTS	16,897	7,000	5,154	7,000
51-5612-4205 SMALL TOOLS & EQUIPMENT	9,364	7,000	5,907	5,200
51-5612-4231 MINOR EQUIPMENT	0	0	0	12,000
TOTAL SUPPLIES & MATERIALS	<u>29,548</u>	<u>17,000</u>	<u>12,338</u>	<u>27,200</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5613-4308 SEWER LINE MAINTENANCE	116,461	200,000	122,889	120,747
51-5613-4315 MANHOLE MAINTENANCE	10,265	15,000	10,265	25,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>126,726</u>	<u>215,000</u>	<u>133,154</u>	<u>145,747</u>
<u>MAINTENANCE & REPAIRS</u>				
51-5614-4402 MAINTENANCE SMALL EQUIPMENT	1,120	2,000	1,089	2,000
51-5614-4406 MAINTENANCE HEAVY EQUIPMENT	10,181	15,000	7,121	15,000
51-5614-4407 VEHICLE MAINTENANCE	17,151	15,000	21,778	18,000
TOTAL MAINTENANCE & REPAIRS	<u>28,452</u>	<u>32,000</u>	<u>29,988</u>	<u>35,000</u>
<u>OTHER SERVICE & CHARGES</u>				
51-5615-4501 TELECOMMUNICATION SERVICES	995	1,500	931	1,500
51-5615-4504 TRAVEL AND/OR TRAINING	553	1,500	166	1,500
51-5615-4505 UTILITY SERVICES	45,387	38,500	45,448	38,500
TOTAL OTHER SERVICE & CHARGES	<u>46,935</u>	<u>41,500</u>	<u>46,545</u>	<u>41,500</u>
<u>CAPITAL OUTLAY</u>				
51-5616-4613 SEWER LINES	0	0	0	20,000
51-5616-4617 MOTOR VEHICLE	0	0	39,569	40,000
51-5616-4645 MANHOLE REPLACEMENTS	0	55,000	1,625	55,000
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>55,000</u>	<u>41,194</u>	<u>115,000</u>
TOTAL SEWER COLLECTION	<u>477,655</u>	<u>622,109</u>	<u>557,548</u>	<u>668,936</u>

Department : Waste Water Treatment

Service Area Description

The City of Donna Waste Water Department is responsible for the operation and maintenance of the City Wastewater Plant and all the life stations that pump the raw sewage to the treatment plant via City collection system.



Mission & Services

- Operating and maintaining the Wastewater Treatment Facility and City Lift Stations to provide proper treatment of raw sewage as required by the Environmental Protection Agency (EPA) and the Texas Commission on Environment Quality (TCEQ).
- Providing trainings for supervisors and subordinates.
- Implementing the Master Plan for the Wastewater Treatment Plant and Lift Stations in an effort to improve existing structures, to renovate, and to rehabilitate.
- Assuring that collection of permit sampling are properly collected, packaged, and submitted.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	3	3	3	3
Part-time	0	0	0	0
Department Total:	3	3	3	3

Objectives & Performance Measures

- To improve on the upkeep of maintenance on plant equipment and lift stations while maintaining proper documentation.
- To maintain a highly trained and capable staff for operations.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of estimated gallons treated	504,119,641	555,500,000	511,115,000	560,000,000
Number of total routine quality samples collected	781	815	820	830

Goals:

- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water and Waste Water Treatment Plants.
- To improve the quality of wastewater by optimizing sanitary lift station run times, thereby providing a fresher waste water plant influent.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system

CITY OF DONNA, TEXAS

DEPARTMENT: WASTE WATER TREATMENT PLANT

FUND: 51 WATER & SEWER

	PRIOR YR ACTUAL <u>2021-2022</u>	AMENDED BUDGET <u>2022-2023</u>	ESTIMATED REV/EXP <u>2022-2023</u>	CITY COUNCIL APPROVED <u>2023-2024</u>
<u>PERSONNEL SERVICES</u>				
51-5621-4101 SALARIES AND WAGES	161,498	142,065	130,541	148,031
51-5621-4103 OVERTIME	28,629	15,000	17,909	20,000
51-5621-4104 HEALTH/DENTAL/LIFE INSURANCE	28,789	22,040	15,644	22,041
51-5621-4105 TMRS CONTRIBUTION	22,708	17,136	16,429	18,147
51-5621-4106 SOCIAL SECURITY & MEDICARE	14,771	12,015	11,956	12,854
51-5621-4107 WORKERS COMPENSATION INS.	4,309	6,050	5,201	6,473
51-5621-4108 STATE UNEMPLOYMENT TAX	102	270	47	270
51-5621-4115 LICENSES	75	0	111	0
TOTAL PERSONNEL SERVICES	<u>260,881</u>	<u>214,576</u>	<u>197,839</u>	<u>227,816</u>
<u>SUPPLIES & MATERIALS</u>				
51-5622-4203 WEARING APPAREL	1,243	1,550	1,709	2,089
51-5622-4204 FUEL AND LUBRICANTS	2,711	3,000	3,332	3,000
51-5622-4205 SMALL TOOLS & EQUIPMENT	1,379	5,000	13,387	8,000
51-5622-4206 CHEMICALS	38,545	80,000	49,583	42,200
51-5622-4212 OFFICE SUPPLIES	1,127	550	600	2,250
51-5622-4213 JANITORIAL SUPPLIES	3,461	2,000	4,762	5,000
51-5622-4217 OTHER SUPPLIES	1,940	0	409	0
51-5622-4220 MEALS/REFRESHMENT SUPPLIES	513	700	1,077	1,000
TOTAL SUPPLIES & MATERIALS	<u>50,919</u>	<u>92,800</u>	<u>74,859</u>	<u>63,539</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5623-4302 BUILDING MAINTENANCE	4,547	30,000	3,085	30,000
51-5623-4311 GROUNDS MAINTENANCE & REPAIRS	8,831	8,500	3,401	8,500
TOTAL PROPERTY & INFRASTRUCTURE	<u>13,378</u>	<u>38,500</u>	<u>6,486</u>	<u>38,500</u>
<u>MAINTENANCE & REPAIRS</u>				
51-5624-4402 MAINT & REPAIRS - SMALL EQUIPMENT	2,312	5,000	8,024	5,000
51-5624-4406 EQUIPMENT REPAIRS	206,433	150,000	231,471	150,000
51-5624-4407 VEHICLE MAINTENANCE & REPAIRS	11,338	2,000	1,578	2,000
TOTAL MAINTENANCE & REPAIRS	<u>220,083</u>	<u>157,000</u>	<u>241,073</u>	<u>157,000</u>
<u>OTHER SERVICE & CHARGES</u>				
51-5625-4501 TELECOMMUNICATION SERVICES	2,069	2,000	1,889	2,000
51-5625-4504 TRAVEL AND/OR TRAINING	495	1,000	1,240	1,500
51-5625-4505 UTILITY SERVICES	444,343	330,000	375,452	330,000
51-5625-4506 SEWER PLANT SECURITY SERVICES	1,342	2,000	616	2,000
51-5625-4510 TCEQ PERMIT-WASTEWATER FACILITY	4,911	45,000	100	45,000
51-5625-4524 ENGINEERING FEES	40,000	0	170,076	50,000
51-5625-4526 OTHER PROFESSIONAL SERVICES	3,000	0	3,000	0
51-5625-4529 LABORATORY TESTS	31,490	25,000	28,451	25,000
51-5625-4594 SLUDGE HAULING FROM WWTP	166,542	175,000	176,703	175,000
51-5625-4596 BFI DUMPSTER-SEWER TRTMNT PLANT	3,196	2,760	3,809	3,400
TOTAL OTHER SERVICE & CHARGES	<u>697,388</u>	<u>582,760</u>	<u>761,336</u>	<u>633,900</u>
<u>CAPITAL OUTLAY</u>				
51-5626-4625 MACHINES & EQUIPMENT	0	0	143	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>143</u>	<u>0</u>
TOTAL WASTE WATER TREATMENT PLANT	<u>1,242,650</u>	<u>1,085,636</u>	<u>1,281,735</u>	<u>1,120,755</u>

Department : Water Treatment Plant

Service Area Description

The City of Donna Water Treatment Department is responsible for the water treatment plant ; to treat, produce, and deliver safe drinking water with an adequate supply and pressure to the City.



Mission & Services

- To collect and analyze over 15,500 chemical and bacteriological water quality tests to assure a safe drinking water supply as mandated by the Texas Commission on Environment Quality, TCEQ.
- To maintain and repair all structures and equipment to ensure proper plant operations.
- To monitor, record, and submit monthly operating reports to local, state, and federal agencies.
- To collect and submit lead/copper, bacteriological, THM, HAA5, TOC, UCMR3, and other TCEQ and EPA required samples to state certified labs.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Full-time	4	5	5	5
Part-time	0	0	0	0
Department Total:	4	5	5	5

Objectives & Performance Measures

- To continue to operate the facility within the rules and guidelines established by the TCEQ and EPA.
- To continue to closely monitor and track the amount of water being purchased from the Donna Irrigation District.

Performance Indicators	Actual	Budget	Actual	Budget
	2021-2022	2022-2023	2022-2023	2023-2024
Number of Accounts Billed Monthly	5,850	5,875	5,670	5,900
Number of Water Disconnect Notices mailed Monthly	1,600	1,615	1,470	1,500
Number of Request for Work Orders (Annually)	5,800	5,820	4,666	4,700

Goals:

- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: WATER TREATMENT PLANT

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY
	ACTUAL	BUDGET	REV/EXP	COUNCIL
	2021-2022	2022-2023	2022-2023	APPROVED
				2023-2024
<u>PERSONNEL SERVICES</u>				
51-5641-4101 SALARIES AND WAGES	152,707	191,133	201,479	242,780
51-5641-4103 OVERTIME	23,628	13,000	26,049	25,000
51-5641-4104 HEALTH/DENTAL/LIFE INSURANCE	24,650	36,723	33,711	36,734
51-5641-4105 TMRS CONTRIBUTION	20,914	22,271	25,612	28,920
51-5641-4106 SOCIAL SECURITY & MEDICARE	13,353	15,616	17,781	20,485
51-5641-4107 WORKERS COMPENSATION INS.	7,758	7,863	6,760	10,315
51-5641-4108 STATE UNEMPLOYMENT TAX	194	450	49	450
51-5641-4115 LICENSES	0	0	580	0
TOTAL PERSONNEL SERVICES	243,203	287,056	312,020	364,684
<u>SUPPLIES & MATERIALS</u>				
51-5642-4203 WEARING APPAREL	2,521	2,000	1,540	3,465
51-5642-4204 FUEL AND LUBRICANTS	425	1,000	1,509	2,500
51-5642-4205 SMALL TOOLS AND EQUIPMENT	2,227	7,000	5,090	7,000
51-5642-4206 CHEMICALS	384,014	300,000	414,237	329,200
51-5642-4209 RAW WATER PURCHASED	143,456	140,000	151,402	145,000
51-5642-4212 OFFICE SUPPLIES	0	650	4,666	3,650
51-5642-4213 JANITORIAL SUPPLIES	1,688	1,300	3,416	3,000
51-5642-4217 OTHER SUPPLIES	500	0	0	0
51-5642-4220 MEALS/REFRESHMENT SUPPLIES	1,534	500	1,645	1,000
TOTAL SUPPLIES & MATERIALS	536,365	452,450	583,505	494,815
<u>PROPERTY & INFRASTRUCTURE</u>				
51-5643-4302 BUILDING MAINTENANCE	29,856	30,000	10,991	30,000
51-5643-4310 WATER PLANT MAINT & REPAIRS	118,167	170,000	453,211	170,000
51-5643-4315 SLUDGE REMOVAL	36,851	45,000	6,102	80,000
TOTAL PROPERTY & INFRASTRUCTURE	184,875	245,000	470,305	280,000
<u>MAINTENANCE & REPAIRS</u>				
51-5644-4402 MAINTENANCE & REPAIRS SMALL EQ.	27,702	85,000	54,355	75,000
51-5644-4407 VEHICLE MAINTENANCE & REPAIRS	1,068	2,000	2,131	2,000
TOTAL MAINTENANCE & REPAIRS	28,770	87,000	56,486	77,000
<u>OTHER SERVICE & CHARGES</u>				
51-5645-4501 TELECOMMUNICATION SERVICES	17,818	30,000	25,086	30,000
51-5645-4504 TRAVEL AND/OR TRAININGS	1,314	1,500	887	1,500
51-5645-4505 UTILITY SERVICES	127,734	95,000	130,862	95,000
51-5645-4510 TCEQ WATER SYSTEM FEES	23,305	26,500	26,553	30,000
51-5645-4511 MEMBERSHIP DUES, SUBSCRIPTIONS	300	300	450	375
51-5645-4518 RENTS & LEASES	3,829	4,000	5,955	6,000
51-5645-4524 ENGINEERING FEES	17,500	0	0	0
51-5645-4526 OTHER PROFESSIONAL SERVICES	6,500	0	3,000	0
51-5645-4529 LABORATORY TESTS	14,288	25,000	22,591	25,000
51-5645-4596 DUMPSTER-WATER TREATMENT PLANT	1,567	1,500	1,661	1,680
TOTAL OTHER SERVICE & CHARGES	214,155	183,800	217,045	189,555
<u>CAPITAL OUTLAY</u>				
51-5646-4650 WATER PLANT IMPROVEMENTS	0	0	0	46,000
TOTAL CAPITAL OUTLAY	0	0	0	46,000
TOTAL WATER TREATMENT PLANT	1,207,368	1,255,306	1,639,361	1,452,054

Department : Utility Billing & Collections

Service Area Description

The City of Donna Utility Billing Department is responsible for billing customers for their water usage and for collecting and disconnecting water accounts due to non-payment.



Mission & Services

- To maintenance over 5,000 water meter accounts.
- To maintain/enhance customer service and citizen satisfaction.
- To identify and respond to clay sewer line problems reported by citizens.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	3	4	4	3
Part-time	1	0	0	0
Department Total:	4	4	4	3

Objectives & Performance Measures

- To continue improving customer service relations.
- To advertise and educate on the use of the Mobile Pay Application.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Number of Accounts Billed Monthly	5,850	5,875	5,670	5,900
Number of Water Disconnect Notices mailed Monthly	1,600	1,615	1,470	1,500
Number of Request for Work Orders (Annually)	5,800	5,820	4,666	4,700

Goals:

- To implement ACH electronic transactions with utility customers.
- To maintain a highly trained and capable staff for operations.
- To continue cross training within department.

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY BILLING COLLECTIONS

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY
	ACTUAL	BUDGET	REV/EXP	COUNCIL
	2021-2022	2022-2023	2022-2023	APPROVED
				2023-2024
<u>PERSONNEL SERVICES</u>				
51-5681-4101 SALARIES AND WAGES	136,407	180,066	165,481	135,117
51-5681-4103 OVERTIME	3,554	3,000	5,477	5,000
51-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	25,038	29,382	28,628	22,038
51-5681-4105 TMRS RETIREMENT CONTRIBUTION	16,789	19,972	19,383	15,133
51-5681-4106 SOCIAL SECURITY & MEDICARE TAX	10,585	14,004	13,244	10,719
51-5681-4107 WORKERS' COMPENSATION INS	533	642	552	492
51-5681-4108 STATE UNEMPLOYMENT TAX	37	360	58	270
51-5681-4150 CAR ALLOWANCE	0	3,000	0	0
TOTAL PERSONNEL SERVICES	192,943	250,426	232,824	188,769
<u>SUPPLIES & MATERIALS</u>				
51-5682-4201 POSTAGE AND DELIVERY SERVICES	32,533	28,500	33,888	28,538
51-5682-4203 WEARING APPAREL	990	1,000	828	2,500
51-5682-4205 SMALL TOOLS AND EQUIPMENT	63	0	0	0
51-5682-4212 OFFICE SUPPLIES	7,704	8,250	9,923	10,000
51-5682-4213 JANITORIAL SUPPLIES	1,750	2,500	1,886	3,000
51-5682-4217 OTHER SUPPLIES	280	500	599	7,500
51-5682-4220 MEALS/REFRESHMENT SUPPLIES	1,338	1,000	1,595	0
51-5682-4230 OFFICE EQUIP / FURNITURE	2,864	1,500	6,230	4,000
TOTAL SUPPLIES & MATERIALS	47,521	43,250	54,948	55,538
<u>PROPERTY & INFRASTRUCTUR</u>				
51-5683-4302 BUILDING MAINTENANCE	7,756	7,000	12,194	7,000
TOTAL PROPERTY & INFRASTRUCTUR	7,756	7,000	12,194	7,000
<u>MAINTENANCE & REPAIRS</u>				
51-5684-4402 MAINT & REPAIR-SMALL EQUIP.	3,257	4,000	0	4,000
51-5684-4405 OFFICE EQUIPMENT MAINT	14,356	15,000	16,039	13,839
TOTAL MAINTENANCE & REPAIRS	17,613	19,000	16,039	17,839
<u>OTHER SERVICE & CHARGES</u>				
51-5685-4501 TELECOMMUNICATION SVS	3,350	5,000	2,845	5,000
51-5685-4504 TRAVEL AND/OR TRAINING	6,781	7,000	412	3,000
51-5685-4505 UTILITIES	(10)	2,000	586	2,000
TOTAL OTHER SERVICE & CHARGES	10,121	14,000	3,843	10,000
<u>CAPITAL OUTLAY</u>				
51-5686-4601 OFFICE EQUIPMENT/ FURNITURE	0	6,500	5,397	0
TOTAL CAPITAL OUTLAY	0	6,500	5,397	0
TOTAL UTILITY BILLING & COLLECTIONS	275,955	340,176	325,244	279,146

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

FUND: 51 WATER & SEWER

	PRIOR YR	AMENDED	ESTIMATED	CITY
	ACTUAL	BUDGET	REV/EXP	COUNCIL
	2021-2022	2022-2023	2022-2023	APPROVED
				2023-2024
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
51-5898-4816 AMORT 2016 INS, DIS, PREMIUM	(33,654)	0	0	0
51-5898-4819 P- 2019 LMT TAX REFUND BONDS	0	210,000	210,000	215,000
51-5898-4821 2019 INT LMT TAX REFUND BONDS	90,737	86,060	96,331	80,535
51-5898-4824 P-GOV CAP CORP LEASE 8943	0	10,642	10,642	0
51-5898-4825 INT -GOV CAP CORP LEASE 8943	1,209	1,146	2,092	0
51-5898-4826 PRIN FIRST CAP EQUIP LEASE #9	0	23,198	23,198	23,869
51-5898-4827 INT FIRST CAP EQUIP LEASING #9	3,497	3,366	4,202	2,695
51-5898-6570 2017 INT CERT OF OBLIGATION	235,302	227,340	254,874	217,980
51-5898-6613 2012 INT LTD TAX REFUNDING BONDS	43,791	33,183	37,896	20,485
51-5898-6616 2016 INT CERT OF OBLIGATION	140,182	161,926	181,758	158,426
51-5898-6913 PRIN - 2012 LTD TAX REFUNDING	0	452,640	452,640	441,600
51-5898-6916 PRIN - 2016 CERT OF OBLIGATION	0	150,000	150,000	200,000
51-5898-6970 PRIN 2017 CERT OF OBLIGATION	0	308,000	308,000	316,000
TOTAL DEBT SERVICE P & I	481,062	1,667,501	1,731,633	1,676,590
<u>TRANSFERS OUT</u>				
51-5919-7111 TRANSFER OUT TO GENERAL FUND	120,000	0	100,000	0
51-5919-7162 TRANSFER TO INTL BRIDGE	895,832	0	0	0
TOTAL TRANSFERS OUT	1,015,832	0	100,000	0
<u>OTHER SERVICE & CHARGES</u>				
51-5995-4502 GENERAL LIABILITY INS & BONDS	52,046	55,043	59,056	60,000
51-5995-4522 ANNUAL INDEPENDENT AUDIT FEES	29,000	17,708	11,326	11,326
51-5995-4524 CITY ENGINEER- W/S OPERATIONS	143,921	45,000	0	45,000
51-5995-4526 OTHER PROFESSIONAL SERVICES	20,000	0	0	0
51-5995-4545 NAWs SWR BILLING FEES	17,126	15,600	16,837	15,600
51-5995-4551 CUSTOMER SERVICE TRANSFER GF	420,000	420,000	420,000	420,000
51-5995-4593 DEPRECIATION EXPENSE	2,252,293	28,037	0	0
51-5995-4595 BANK SERVICE CHARGES	2,312	0	2,948	3,500
51-5995-4597 UTILITY 4% WATER FRANCHISE FEES	157,390	155,217	138,956	155,218
51-5995-4598 UTILITY 4% SEWER FRANCHISE FEES	100,003	94,828	91,510	95,000
TOTAL OTHER SERVICE & CHARGES	3,194,091	831,433	740,633	805,644
TOTAL NON DEPARTMENTAL	3,194,091	831,433	740,633	805,644

SOLID WASTE FUND

The **Solid Waste Fund** is used for cleanup, waste reduction, solid waste education and enforcement, and litter prevention and abatement. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 52 SOLID WASTE FUND

	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2021-2022	2022-2023	2022-2023	2023-2024
<u>REVENUE SUMMARY</u>				
CHARGES FOR CURRENT SERVICES	398,214	370,107	368,784	358,625
MISCELLANEOUS	(32)	120	132	0
CONTRIBUTIONS	150,104	0	0	0
TOTAL REVENUES	548,287	370,227	368,916	358,625
<u>EXPENDITURE SUMMARY</u>				
SOLID WASTE DEPARTMENT	99,604	229,443	405,051	265,094
DEBT SERVICE	18,542	93,531	97,996	93,531
TRANSFER TO OTHER FUNDS	283,857	0	0	0
NON DEPARTMENTAL	23,046	47,253	77	0
TOTAL EXPENDITURES	425,049	370,227	503,123	358,625
REVENUES OVER/(UNDER) EXPENDITURES	123,237	0	(134,208)	0

Department : Solid Waste Fund

Service Area Description

The City of Donna Solid Waste Fund provides an incredible and comprehensive waste removal service to the Citizens. This department also provides businesses with waste reduction in an effort to protect, preserve, and enhance public health safety, and the physical environment. As the City grows, so do the number of pickup locations.



Mission & Services

- Promoting quality, efficient, and effective services.
- Promote new ideas and concepts in solid waste initiatives.
- Monitor and project revenues and expenditures and provide monthly reports to Director.

Personnel Summary

Personnel	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To complete and submit Grant Applications by fiscal year end.
- To track costs and invoices on a monthly basis for reporting.
- Maintain and enforce operational and safety procedures for employees working at the center.

Performance Indicators	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
Waste Collected in Tons	N/A	3,060	3,048	3,075
On-Demand bulk trash collection service provided within 5 working days of customer request (%)	N/A	>95%	>95%	>95%
Residential container delivery service provided within 12 working days of customer request (%)	N/A	>95%	>95%	>95%
Total number of registered customer complaints.	N/A	>40%	>40%	>95%

Goals

- To continually improve operational and safety procedures for employees working at the center.
- To improve and effectively manage solid waste to landfill.
- To maintain excellent community rating.
- To continue to reduce phone hold time, to at least have 91% of calls answered within 3 minutes.

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES	FUND: 52 SOLID WASTE FUND			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2021-2022	2022-2023	2022-2023	2023-2024
<u>CHARGES FOR CURRENT SERVICES</u>				
52-4040-3618 BRUSH COLLECTION NAWS	46,247	45,495	43,644	53,727
52-4040-3660 BRUSH COLLECTION FEE	325,632	330,152	325,140	331,233
52-4040-3663 BRUSH - BAD DEBT	26,335	(5,540)	0	(26,335)
TOTAL CHARGES FOR CURRENT SERVICES	398,214	370,107	368,784	358,625
<u>MISCELLANEOUS</u>				
52-4060-3690 MISCELLANEOUS REVENUE	(32)	120	132	0
TOTAL MISCELLANEOUS	(32)	120	132	0
<u>CONTRIBUTIONS</u>				
52-4080-3901 CAPITAL CONTRIBUTIONS	150,104	0	0	0
TOTAL CONTRIBUTIONS	150,104	0	0	0
TOTAL REVENUES	548,287	370,227	368,916	358,625

CITY OF DONNA, TEXAS

DEPARTMENT: EXPENDITURES

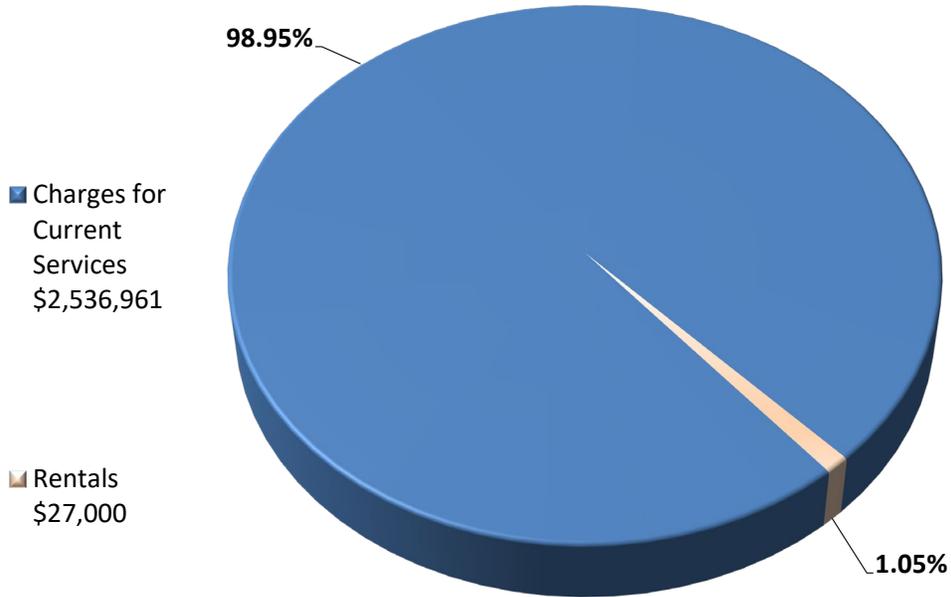
FUND: 52 SOLID WASTE FUND

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
52-5341-4101 SALARIES	49,509	69,342	88,785	90,718
52-5341-4103 OVERTIME	0	6,000	0	0
52-5341-4104 HEALTH, DENTAL, LIFE INSURANCE	3,584	7,351	7,474	7,356
52-5341-4105 TMRS	2,742	7,565	9,987	9,798
52-5341-4106 SOCIAL SECURITY & MEDICARE TAX	2,852	5,764	6,939	6,940
52-5341-4107 WORKERS COMPENSATION INS.	6,424	6,731	5,787	8,806
52-5341-4108 STATE UNEMPLOYMENT TAX	9	90	9	90
TOTAL PERSONNEL SERVICES	<u>65,119</u>	<u>102,843</u>	<u>118,981</u>	<u>123,708</u>
<u>SUPPLIES & MATERIALS</u>				
52-5342-4203 WEARING APPAREL	0	1,000	2,222	1,000
52-5342-4204 FUEL & LUBRICANTS	8,925	50,000	20,585	33,506
52-5342-4231 MINOR EQUIPMENT	212	5,050	13,037	5,280
TOTAL SUPPLIES & MATERIALS	<u>9,137</u>	<u>56,050</u>	<u>35,843</u>	<u>39,786</u>
<u>PROPERTY & INFRASTRUCTURE</u>				
52-5343-4308 WATER DISTRIBUTION MAINTENANCE	3,654	0	0	0
52-5343-4311 GROUNDS	0	0	0	1,250
TOTAL PROPERTY & INFRASTRUCTURE	<u>3,654</u>	<u>0</u>	<u>0</u>	<u>1,250</u>
<u>MAINTENANCE & REPAIRS</u>				
52-5344-4406 EQUIPMENT REPAIRS	3,203	50,000	4,350	40,000
52-5344-4407 VEHICLE MAINTENANCE & REPAIRS	2,551	7,000	15,311	10,000
TOTAL MAINTENANCE & REPAIRS	<u>5,753</u>	<u>57,000</u>	<u>19,661</u>	<u>50,000</u>
<u>OTHER SERVICE & CHARGES</u>				
52-5345-4510 TCEQ AIR EMISSION FEES	0	0	1,827	2,000
52-5345-4511 MEMBERSHIPS & DUES	537	550	1,825	1,850
52-5345-4526 OTHER PROFESSIONAL SERVICES	0	0	0	30,000
52-5345-4545 NAW'S BRUSH BILLING	4,738	1,000	3,655	4,500
52-5345-4598 ROLL OFF BINS	10,666	12,000	13,770	12,000
TOTAL OTHER SERVICE & CHARGES	<u>15,941</u>	<u>13,550</u>	<u>21,077</u>	<u>50,350</u>
<u>CAPITAL OUTLAY</u>				
52-5346-4617 MOTOR VEHICLES	0	0	209,489	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>209,489</u>	<u>0</u>
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
52-5898-4819 PRIN FRST CAP LEASE TRK & BURNER	0	45,174	45,174	46,546
52-5898-4820 INT FIRST CAP LEASE TRK & BURNER	12,532	7,291	10,465	5,919
52-5898-4826 P - 1ST CAP EQUIP LEASE #9	0	35,862	35,862	36,900
52-5898-4827 INT 1ST CAP EQUIP LEASE #9	6,010	5,204	6,495	4,166
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	<u>18,542</u>	<u>93,531</u>	<u>97,996</u>	<u>93,531</u>
<u>TRANSFERS OUT</u>				
52-5919-4911 TRANSFER OUT GENERAL FUND	283,857	0	0	0
TOTAL TRANSFERS OUT	<u>283,857</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>OTHER SERVICE & CHARGES</u>				
52-5995-4593 DEPRECIATION EXPENSE	23,046	47,253	0	0
52-5995-4595 BANK SERVICE CHARGES	0	0	77	0
TOTAL OTHER SERVICE & CHARGES	<u>23,046</u>	<u>47,253</u>	<u>77</u>	<u>0</u>
TOTAL EXPENDITURES	<u>425,049</u>	<u>370,227</u>	<u>503,123</u>	<u>358,625</u>

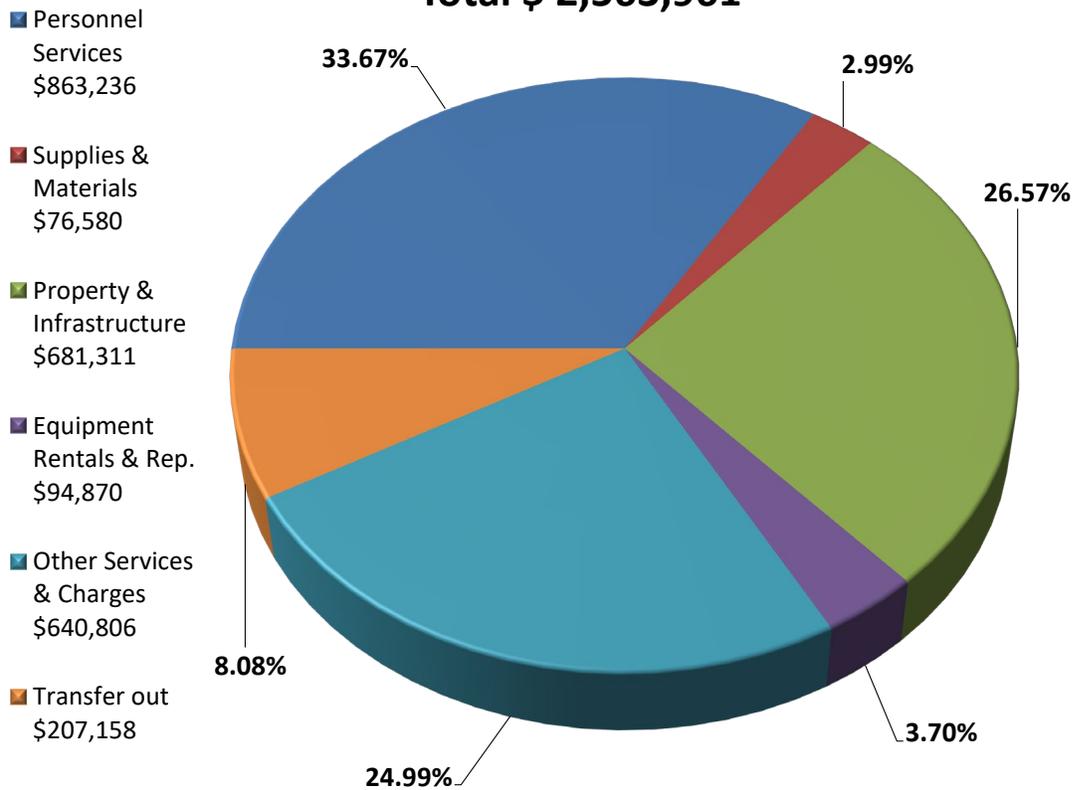
ALLIANCE INTERNATIONAL BRIDGE FUND

The **Alliance International Bridge Fund** is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

Alliance International Bridge Summary of Revenues Total \$ 2,563,961



Summary of Expenses Total \$ 2,563,961



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>REVENUE SUMMARY</u>				
CHARGES FOR CURRENT SERVICES	2,329,337	2,399,125	2,786,471	2,536,961
RENTALS	18,000	18,000	22,860	27,000
MISCELLANEOUS	2,088	0	478	0
CONTRIBUTIONS	25,275,000	0	25,275,000	0
TRANSFERS IN	1,965,832	0	0	0
TOTAL REVENUES	29,590,257	2,417,125	28,084,809	2,563,961
<u>EXPENDITURE SUMMARY</u>				
BRIDGE OPERATIONS	700,632	982,440	933,180	1,935,477
TABC BUILDING	99	5,000	760	42,000
DEBT SERVICE	(835,950)	0	(659,641)	0
TRANSFER TO OTHER FUNDS	2,549,767	147,000	769,839	207,158
NON DEPARTMENTAL	8,617,626	326,345	329,227	379,326
TOTAL EXPENDITURES	11,032,174	1,460,785	1,373,363	2,563,961
REVENUES OVER/(UNDER) EXPENDITURES	18,558,082	956,340	26,711,446	0



CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES	FUND: 62 ALLIANCE INT'L BRIDGE			
	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	2021-2022	2022-2023	2022-2023	2023-2024
<u>CHARGES FOR CURRENT SERVICES</u>				
62-4040-3601 PASSENGER VEHICLE TOLLS	2,248,236	2,320,000	2,644,876	2,302,158
62-4040-3602 CAR PUSHING/PULLING TOLLS	2,416	2,000	19,792	7,200
62-4040-3603 COMMERCIAL TOLLS - TRUCKS	0	0	0	173,149
62-4040-3604 EXTRA AXLES VEHICLE TOLLS	8,052	7,600	20,968	3,600
62-4040-3606 TWO AXLE BUS TOLLS	0	50	0	40
62-4040-3608 RECREATIONAL VEHICLE TOLLS	180	200	177	100
62-4040-3620 TWO AXLE TRUCK TOLLS	40	0	124	0
62-4040-3650 BICYCLE TOLLS	88	75	140	60
62-4040-3651 PEDESTRIAN CROSSING TOLLS	335	300	255	150
62-4040-3653 MOTORCYCLE TOLLS	627	450	1,044	504
62-4040-3680 PARK & RIDE FEES	2	0	11	0
62-4040-3695 GAIN(LOSS) - PESO EXCHANGES	69,362	68,450	99,085	50,000
TOTAL CHARGES FOR CURRENT SERVICES	2,329,337	2,399,125	2,786,471	2,536,961
<u>RENTALS</u>				
62-4041-3701 RENTAL OF TABC PROPERTY	18,000	18,000	22,500	27,000
62-4041-3753 DIGITAL SIGN ADVERTISING	0	0	360	0
TOTAL RENTALS	18,000	18,000	22,860	27,000
<u>MISCELLANEOUS</u>				
62-4060-3620 INSURANCE PROCEEDS	1,600	0	0	0
62-4060-3640 INVEST INCOME-LOGIC	4	0	23	0
62-4060-3661 TRUST INC-BRIDGE REVENUE FUND	202	0	237	0
62-4060-3662 TRUST INC-DEBT SERVICE RESERVE	46	0	0	0
62-4060-3663 TRUST INC-2007 BOND I&S FUND	9	0	0	0
62-4060-3668 TRUST INC-O&M RESERVE FUND	14	0	0	0
62-4060-3669 TRUST INC - REPLACE & REPAIRS	14	0	0	0
62-4060-3680 TELLER OVER/(SHORT)	178	0	218	0
62-4060-3682 BANK OVER SHORT-DOLLARS	(0)	0	0	0
62-4060-3684 BANK OVER SHORT-PESOS	20	0	0	0
62-4060-3690 MISCELLANEOUS INCOME	0	0	0	0
TOTAL MISCELLANEOUS	2,088	0	478	0
<u>CONTRIBUTIONS</u>				
62-4080-3901 CAPITAL CONTRIBUTIONS	25,275,000	0	25,275,000	0
TOTAL CONTRIBUTIONS	25,275,000	0	25,275,000	0
<u>TRANSFERS IN</u>				
62-4090-7041 TRANSFERS IN DEBT SERVICE FUND	1,070,000	0	0	0
62-4090-7051 TRANSFER IN WATER & SEWER FUND	895,832	0	0	0
TOTAL TRANSFERS IN	1,965,832	0	0	0
TOTAL REVENUES	29,590,257	2,417,125	28,084,809	2,563,961

Department : Bridge Operations

Service Area Description

The City International Bridge Operations Department services are to collect, deposit, and report daily toll collections.



Mission & Services

- Exceeding our customers expectations in accommodating a shorter and safer route to an International Destination.
- Updating daily the "bridge vehicle crossing comparison" report and "traffic hourly analysis" report.
- Coordinating all market sales for the digital message board.
- Marketing of the City International Bridge app.
- Maintain excellent teamwork with federal, county, and local authorities, especially CBP.

Personnel Summary

Personnel	Actual 2020-2021	Budget 2022-2023	Estimated 2022-2023	Budget 2023-2024
Full-Time	12	13	10	15
Part-Time	0	0	0	2
Department Total:	12	13	10	17

Objectives & Performance Measures

- To increase the efficiency of the organization with planning, preparing, and implementing policies, standards for the Bridge Department.
- To open Southbound Commercial Empty traffic in order to increase traffic flow and revenues.
- To continue to work with departments from U.S. / Mexico to find solutions in attracting more customers.

Performance Indicators	Actual 2020-2021	Budget 2022-2023	Estimated 2022-2023	Budget 2023-2024
Number of Monthly Crossings	382,885	588,711	671,809	630,000
Total Annual Revenue	\$ 1,580,921	\$ 2,442,188	\$ 2,687,236	\$ 2,520,000
Total Through-Put Time Per Car	19 Seconds	19 Seconds	19 Seconds	19 Seconds

Goals

- To increase efficiency by planning, preparing, and implementing policies, standards for the Bridge Department.
- To continue to improve customer service by implementing a prepaid system and accepting credit cards in the future, as well as updating the axle and loop system.
- To continue to increase the marketing efforts with Social Media, City Website, and advertising through the Park and Ride Digital Message Board for recruiting and retaining business in both the U.S. and Mexico.
- To continue to facilitate the Bridge Live View to all customers.
- To secure funding of the construction for the North-Bound Inspection Facility.

CITY OF DONNA, TEXAS

DEPARTMENT: BRIDGE OPERATIONS

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PERSONNEL SERVICES</u>				
62-5681-4101 SALARIES AND WAGES	406,854	583,176	409,028	585,102
62-5681-4102 PART-TIME WAGES	37,200	0	1,348	34,448
62-5681-4103 OVERTIME WAGES	3,174	0	2,995	2,500
62-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	87,662	90,003	72,590	110,171
62-5681-4105 TMRS CONTRIBUTION	37,453	63,625	46,563	67,181
62-5681-4106 SOCIAL SECURITY & MEDICARE TAX	35,558	44,613	32,241	47,587
62-5681-4107 WORKERS' COMPENSATION INS.	9,137	12,979	11,158	14,717
62-5681-4108 STATE UNEMPLOYMENT TAX	360	1,134	90	1,530
TOTAL PERSONNEL SERVICES	617,397	795,530	576,013	863,236
<u>SUPPLIES & MATERIALS</u>				
62-5682-4201 POSTAGE AND DELIVERY SERVICES	401	400	80	420
62-5682-4203 WEARING APPAREL	70	4,000	0	4,600
62-5682-4204 FUEL AND LUBRICANTS	1,026	3,600	2,207	4,425
62-5682-4205 SMALL TOOLS AND EQUIPMENT	0	1,500	1,182	2,450
62-5682-4206 CHEMICALS	0	2,100	349	2,700
62-5682-4212 OFFICE SUPPLIES	3,071	5,660	2,730	7,885
62-5682-4213 JANITORIAL SUPPLIES	1,858	7,550	1,213	8,510
62-5682-4214 TOLL BOOTH SUPPLIES	0	4,000	2,541	5,030
62-5682-4220 MEALS/REFRESHMENT SUPPLIES	2,984	3,500	2,743	14,360
62-5682-4221 SPECIAL EVENTS & ACTIVITIES	300	3,000	1,048	7,500
62-5682-4230 OFFICE EQUIP / FURNITURE	4,737	5,000	1,932	15,900
62-5682-4231 MINOR EQUIPMENT	0	2,500	294	2,800
TOTAL SUPPLIES & MATERIALS	14,447	42,810	16,320	76,580
<u>PROPERTY & INFRASTRUCTURE</u>				
62-5683-4302 BUILDING MAINTENANCE & REPAIRS	3,392	20,500	819	26,350
62-5683-4303 A/C & HEATING MAINT. & REPAIRS	3,515	16,000	2,739	26,400
62-5683-4311 GROUNDS MAINTENANCE & REPAIR	0	3,500	1,891	558,211
62-5683-4312 SIGN MAINT. & REPAIRS	0	700	0	3,000
62-5683-4313 PARKING LOT MAINTENANCE	0	1,300	27	14,300
62-5683-4318 OTHER MAINTENANCE & REPAIRS	3,815	2,500	1,060	11,050
TOTAL PROPERTY & INFRASTRUCTURE	10,721	44,500	6,536	639,311
<u>MAINTENANCE & REPAIRS</u>				
62-5684-4402 MAINT. & REPAIRS SMALL EQUIPMENT	0	0	0	7,750
62-5684-4403 EQUIPMENT RENTALS	0	0	0	11,600
62-5684-4405 OFFICE EQUIPMENT MAINT	3,384	4,500	4,681	18,100
62-5684-4406 EQUIPMENT REPAIRS	0	0	0	2,000
62-5684-4407 VEHICLE MAINTENANCE & REPAIRS	1,058	3,000	542	9,320
62-5684-4427 NETWORK SECURITY MAINT & REPAIRS	15,530	25,000	9,113	30,100
62-5684-4445 POWER GENERATION MAINT & REPAIRS	0	6,000	12	16,000
TOTAL MAINTENANCE & REPAIRS	19,972	38,500	14,348	94,870
<u>OTHER SERVICE & CHARGES</u>				
62-5685-4501 TELECOMMUNICATION SERVICES	7,008	8,000	7,724	12,900
62-5685-4503 PUBLIC NOTICES / ADVERTISING	0	4,000	6,562	128,100
62-5685-4504 TRAVEL AND/OR TRAINING	8,105	20,000	6,395	36,900
62-5685-4505 UTILITY SERVICES	21,272	20,000	18,604	25,200
62-5685-4506 SECURITY SERVICES	0	0	0	30,000
62-5685-4511 MEMBERSHIP DUES & SUBSCRIPTION	138	4,000	700	13,980
62-5685-4526 OTHER PROFESSIONAL FEES	0	2,500	276,235	4,000
62-5685-4550 EMPLOYMENT TESTS & EXAMS	0	600	0	4,800
62-5685-4564 JANITORIAL SERVICES	0	0	0	1,400
62-5685-4596 DUMPSTER - BRIDGE OPERATIONS	1,570	2,000	3,742	4,200
TOTAL OTHER SERVICE & CHARGES	38,094	61,100	319,964	261,480
TOTAL BRIDGE OPERATIONS	700,632	982,440	933,180	1,935,477

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED REV/EXP 2022-2023	CITY COUNCIL APPROVED 2023-2024
<u>PROPERTY & INFRASTRUCTURE</u>				
62-5753-4303 A/C & HEATING MAINT. & REPAIRS	0	0	255	4,000
62-5753-4304 BUILDING REPAIRS	99	5,000	504	11,400
62-5753-4311 GROUNDS MAINTENANCE & REPAIRS	0	0	0	17,600
62-5753-4314 MINOR PROPERTY IMPROVEMENTS	0	0	0	9,000
TOTAL PROPERTY & INFRASTRUCTURE	99	5,000	760	42,000
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
62-5898-4816 AMORT INS, DIS, PREMIUM	(703,713)	0	(703,713)	0
62-5898-6116 PRINCIPAL 2016 C O'S	0	0	16,667	0
62-5898-6504 INT 2016 COMB TAX BRIDGE REFUND	(156,233)	0	0	0
62-5898-6616 INT - 2016 C O'S	23,996	0	27,405	0
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	(835,950)	0	(659,641)	0
<u>TRANSFERS OUT</u>				
62-5919-4958 TRANSFER OUT N BOUND INSPECTION	0	0	0	100,000
62-5919-4969 TRANSFER OUT SO BOUND INSP. FACILITY	398,000	147,000	769,839	0
62-5919-7111 TRANSFER TO GENERAL FUND	0	0	0	107,158
62-5919-7141 TRANSFER TO DEBT SERVICE FUND	2,151,767	0	0	0
TOTAL TRANSFERS OUT	2,549,767	147,000	769,839	207,158
<u>OTHER SERVICE & CHARGES</u>				
62-5995-4502 GENERAL LIABILITY AND BONDS	13,126	13,500	16,401	17,000
62-5995-4511 CUSTOMER SVS TRANSFER GENERAL FUND	0	175,000	175,000	175,000
62-5995-4516 LEGAL SERVICES	45,500	42,000	35,000	42,000
62-5995-4522 ANNUAL AUDIT FEES	9,000	11,845	11,326	11,326
62-5995-4524 ENGINEERING	0	0	7,500	50,000
62-5995-4560 CONSULTANT SERVICES	126,989	84,000	84,000	84,000
62-5995-4590 GAIN/LOSS ON SALE OF ASSETS	7,622,763	0	0	0
62-5995-4593 DEPRECIATION EXPENSE	799,999	0	0	0
62-5995-4595 BANK SERVICE CHARGES	249	0	0	0
TOTAL OTHER SERVICE & CHARGES	8,617,626	326,345	329,227	379,326
TOTAL NON DEPARTMENTAL	11,032,174	1,460,785	1,373,363	2,563,961

**FIVE YEAR CAPITAL
IMPROVEMENT PROGRAM**

**FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM SCHEDULE
FISCAL YEARS 2024 THROUGH 2028**

Item #	PROJECT	2023-24	2024-25	2025-26	2026-27	2027-28	FUNDING SOURCE
	<u>STREETS & DRAINAGE PROJECTS</u>						
1	Street Improvements	251,965	251,965	251,965	251,965	251,965	Urban County
2	Street Improvements	400,000	425,000	450,000	475,000	500,000	General Fund/EDC
	<u>FINANCE</u>						
3	Computer & Software	50,000		50,000		50,000	General Fund
	<u>INFORMATION TECHNOLOGY</u>						
4	Hardware	50,000	100,000	50,000	100,000	50,000	General Fund
5	Software	50,000	100,000	50,000	100,000	50,000	General Fund
	<u>FIRE DEPARTMENT</u>						
6	Fire Fighter Gear/Equipment	15,000	40,000	40,000	40,000	40,000	Fire Fee Fund
7	Trucks	125,000		125,000		125,000	General Fund
	<u>POLICE DEPARTMENT</u>						
8	Vehicles	100,000	100,000	100,000	100,000	100,000	General Fund
9	Equipment	325,000	50,000	75,000	75,000	100,000	Grants
	<u>PUBLIC WORKS</u>						
10	Vehicles	125,000		100,000		100,000	Tax Notes
11	Equipment - Backhoes / Heavy Equipment	125,000		100,000		100,000	CO'S
	<u>PARKS</u>						
12	Development of Park Projects	500,000	500,000	25,000	25,000	25,000	ARPA Funds
	<u>SANITATION</u>						
13	Side Loader Trash Truck	1,504,429					PPFCO's
14	Semi-Truck With Dump	500,000					PPFCO's
15	Front Loader Trash Truck (Commercial)	400,000					PPFCO's
16	Roll- Off Truck	438,478					PPFCO's
17	Containers Residential & Commercial	100,000	50,000	50,000	50,000	50,000	PPFCO's
	<u>WATER & SEWER</u>						
18	Water lines	15,000					Utility Fund
19	Vehicles	90,000					Utility Fund
20	Sewer lines	20,000					Utility Fund
21	Manhole Replacements	55,000					Utility Fund
22	Elevated Storage Tank	50,000					Utility Fund
	<u>INTERNATIONAL BRIDGE</u>						
23	North Bound Empty Inspection Facility	\$90M	150,000	125,000	100,000	125,000	Revenue Bonds

FUNDING SOURCE LEGEND
ARPA Funds
CO'S
Fire Fee Fund
General Fund
General Fund/EDC
Grants
PPFCO's
Revenue Bonds
Tax Notes
TWDB

CITY OF DONNA
FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM BY DESCRIPTION
FISCAL YEARS 2024 THROUGH 2028

STREETS & DRAINAGE PROJECTS:

- Item 1. City Street Improvements with funds from the County
- Item 2. City Street Improvements prioritized by City Council

FINANCE

- Item 3. Computer updates as needed.

INFORMATION TECHNOLOGY:

- Item 4. Update operating system on main servers & PC's.
- Item 5. Update software to coincide with operating system.

FIRE DEPARTMENT

- Item 6. Purchase of fire fighter gear.
- Item 7. Chief of Police Truck, Administrative vehicle

POLICE DEPARTMENT

- Item 8. Purchase of vehicles.
- Item 9. Equipment for patrol fleet

PUBLIC WORKS

- Item 10. Vehicles for Public Works Department.
- Item 11. Purchase Backhoes/Trucks.

PARKS AND RECREATION

- Item 12. Development of City Parks

SANITATION:

- Item 13. Purchase of a Side Loader Trash Truck
- Item 14. Purchase of a Semi-Truck with Dump
- Item 15. Purchase of a Large Front-End Loader for Commercial customers
- Item 16. Purchase of Roll-Off Truck
- Item 17. Purchase of Residential Containers and Commercial Containers

WATER & SEWER:

- Item 18. Replacement of city water lines
- Item 19. Purchase of trucks
- Item 20. Replacement of city sewer lines
- Item 21. Manhole replacements throughout city
- Item 22. Maintenance of elevated storage tank

INTERNATIONAL BRIDGE:

- Item 30. North-Bound Inspection Facility (Fully-Loaded Trucks)



Impact of Capital Improvement Projects on Current Operational Expenditures

The City of Donna is on the verge of issuing over \$59M of revenue bonds for construction costs for the North-Bound Inspection facility. The City's EDC closed on issuances of \$14.3 M & on \$15M in October of 2023. These proceeds will also be reserved for construction costs. This port will facilitate trade and commerce, expedite crossing times, and save costs for commercial carriers. These improvements will make our port a catalyst for growth and development in our region. The addition of a toll collector position is needed upon completion of this project. The addition of this position will cost operations about \$50,000 in salaries and benefits.

The city's wastewater treatment plant needs an upgrade. An application was completed with the Texas Water Development Board (TWDB) requesting approximately \$40M. The grant was recently denied due to a shortage of funds by the TWDB. The city will need to reapply this fiscal year in hopes of gaining a better seating in TWDB's assessment process. The City of Donna is hiring contractors to help improve the efficiency of the plant meanwhile the grant process moves forward. The costs of hiring the contractors will have negative effects on the Utility Department's operating costs this fiscal year.

Summary:

Donna, Texas ; General Obligation

Credit Profile:

US\$59.505 mil international toll bridge sys rev bnds (taxable) ser 2023 due 9/15/2053

Long Term Rating: Donna GO BBB/Stable New

Unenhanced Rating A(SPUR)/Stable Affirmed

Credit Highlights

- S&P Global Ratings assigned its 'BBB' long-term rating to the City of Donna, Texas' proposed approximately \$59.5 million international toll bridge revenue bonds, taxable series 2023.
- At the same time, S&P Global Ratings affirmed its 'A' rating on the city's existing general obligation (GO) and certificates of obligation bonds.
- The outlook is stable

**GENERAL OBLIGATION BONDS
DEBT SCHEDULES**

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE RECAP ALL FUNDS FUND: CITY DEBT

**OUTSTANDING BONDS
MATURITY RECAP SCHEDULE**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				51,055,000
2/1/2024	1,700,000	889,600	2,589,600	49,355,000
8/1/2024	0	864,560	864,560	49,355,000
2/1/2025	1,820,000	864,560	2,684,560	47,535,000
8/15/2025	0	837,659	837,659	47,535,000
2/15/2026	1,555,000	837,659	2,392,659	45,980,000
8/15/2026	0	811,911	811,911	45,980,000
2/15/2027	1,610,000	811,911	2,421,911	44,370,000
8/15/2027	0	784,721	784,721	44,370,000
2/15/2028	1,970,000	784,721	2,754,721	42,400,000
8/15/2028	420,000	749,891	1,169,891	41,980,000
2/15/2029	2,055,000	745,166	2,800,166	39,925,000
8/15/2029	420,000	708,756	1,128,756	39,505,000
2/15/2030	1,975,000	703,716	2,678,716	37,530,000
8/15/2030	585,000	668,014	1,253,014	36,945,000
2/15/2031	2,045,000	660,701	2,705,701	34,900,000
8/15/2031	605,000	619,369	1,224,369	34,295,000
2/15/2032	2,135,000	611,504	2,746,504	32,160,000
8/15/2032	620,000	568,279	1,188,279	31,540,000
2/15/2033	2,200,000	559,909	2,759,909	29,340,000
8/15/2033	650,000	520,104	1,170,104	28,690,000
2/15/2034	2,010,000	510,750	2,520,750	26,680,000
8/15/2034	665,000	472,984	1,137,984	26,015,000
2/15/2035	1,605,000	463,009	2,068,009	24,410,000
8/15/2035	1,070,000	432,659	1,502,659	23,340,000
2/15/2036	1,345,000	416,127	1,761,127	21,995,000
8/15/2036	1,100,000	391,827	1,491,827	20,895,000
2/15/2037	855,000	374,282	1,229,282	20,040,000
9/15/2037	1,225,000	357,182	1,582,182	18,815,000
3/15/2038	0	337,031	337,031	18,815,000
9/15/2038	1,600,000	337,031	1,937,031	17,215,000
3/15/2039	0	309,431	309,431	17,215,000
9/15/2039	1,655,000	309,431	1,964,431	15,560,000
3/15/2040	0	280,882	280,882	15,560,000
9/15/2040	1,715,000	280,882	1,995,882	13,845,000
3/15/2041	0	251,298	251,298	13,845,000
9/15/2041	1,775,000	251,298	2,026,298	12,070,000
3/15/2042	0	219,615	219,615	12,070,000
9/15/2042	1,835,000	219,615	2,054,615	10,235,000
3/15/2043	0	186,860	186,860	10,235,000
9/15/2043	1,905,000	186,860	2,091,860	8,330,000
3/15/2044	0	152,856	152,856	8,330,000
9/15/2044	1,970,000	152,856	2,122,856	6,360,000
3/15/2045	0	116,706	116,706	6,360,000
9/15/2045	2,045,000	116,706	2,161,706	4,315,000
3/15/2046	0	79,180	79,180	4,315,000
9/15/2046	2,120,000	79,180	2,199,180	2,195,000
3/15/2047	0	40,278	40,278	2,195,000
9/15/2047	<u>2,195,000</u>	<u>40,278</u>	<u>2,235,278</u>	<u>0</u>



CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE RECAP FUND: DEBT SERVICE

**GENERAL OBLIGATION BONDS
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				35,954,920
2/1/2024	527,400	642,984	1,170,384	35,427,520
8/1/2024		633,750	633,750	
2/1/2025	555,520	633,750	1,189,270	34,872,000
8/15/2025		624,086	624,086	
2/15/2026	544,000	624,086	1,168,086	34,328,000
8/15/2026		612,694	612,694	
2/15/2027	563,000	612,694	1,175,694	33,765,000
8/15/2027		600,896	600,896	
2/15/2028	901,000	600,896	1,501,896	32,864,000
8/15/2028	420,000	582,314	1,002,314	32,444,000
2/15/2029	950,000	577,589	1,527,589	31,494,000
8/15/2029	420,000	558,001	978,001	31,074,000
2/15/2030	829,000	552,961	1,381,961	30,245,000
8/15/2030	585,000	535,769	1,120,769	29,660,000
2/15/2031	858,000	528,456	1,386,456	28,802,000
8/15/2031	605,000	510,659	1,115,659	28,197,000
2/15/2032	897,000	502,794	1,399,794	27,300,000
8/15/2032	620,000	484,179	1,104,179	26,680,000
2/15/2033	921,000	475,809	1,396,809	25,759,000
8/15/2033	650,000	456,689	1,106,689	25,109,000
2/15/2034	966,000	447,426	1,413,426	24,143,000
8/15/2034	665,000	427,369	1,092,369	23,478,000
2/15/2035	616,000	417,394	1,033,394	22,862,000
8/15/2035	1,070,000	404,299	1,474,299	21,792,000
2/15/2036	321,000	387,767	708,767	21,471,000
8/15/2036	1,100,000	381,347	1,481,347	20,371,000
2/15/2037	331,000	363,802	694,802	20,040,000
9/15/2037	1,225,000	357,182	1,582,182	18,815,000
3/15/2038		337,031	337,031	18,815,000
9/15/2038	1,600,000	337,031	1,937,031	17,215,000
3/15/2039		309,431	309,431	17,215,000
9/15/2039	1,655,000	309,431	1,964,431	15,560,000
3/15/2040		280,882	280,882	15,560,000
9/15/2040	1,715,000	280,882	1,995,882	13,845,000
3/15/2041		251,298	251,298	13,845,000
9/15/2041	1,775,000	251,298	2,026,298	12,070,000
3/15/2042		219,615	219,615	12,070,000
9/15/2042	1,835,000	219,615	2,054,615	10,235,000
3/15/2043		186,860	186,860	10,235,000
9/15/2043	1,905,000	186,860	2,091,860	8,330,000
3/15/2044		152,856	152,856	8,330,000
9/15/2044	1,970,000	152,856	2,122,856	6,360,000
3/15/2045		116,706	116,706	6,360,000
9/15/2045	2,045,000	116,706	2,161,706	4,315,000
3/15/2046		79,180	79,180	4,315,000
9/15/2046	2,120,000	79,180	2,199,180	2,195,000
3/15/2047		40,278	40,278	2,195,000
9/15/2047	2,195,000	40,278	2,235,278	0
	<u>35,954,920</u>	<u>18,485,908</u>	<u>54,440,828</u>	

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: Limited Tax Refunding Bonds SERIES: 2012
DATED: July 31, 2012 AMOUNT: \$ 4,775,000 *

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				337,920
2/1/2024	158,400	4,798	163,198	179,520
8/1/2024		2,549	2,549	
2/1/2025	179,520	2,549	182,069	0
	<u>337,920</u>	<u>9,897</u>	<u>347,817</u>	

PAYABLE AT: REGIONS BANK
 C/O REGIONS EQUIPMENT FINANCE
 P.O. BOX 11407
 BIRMINGHAM, AL 35246-1001

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE	FUND:	DEBT SERVICE
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MATURITY SCHEDULE

TYPE:	Public Private Finance Contractual Obligations	SERIES:	2022
DATED:	2/10/2022	AMOUNT:	\$ 5,190,000

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				5,090,000
2/15/2024	100,000	101,800	201,800	4,990,000
8/15/2024		99,800	99,800	
2/15/2025	100,000	99,800	199,800	4,890,000
8/15/2025		97,800	97,800	
2/15/2026	255,000	97,800	352,800	4,635,000
8/15/2026		92,700	92,700	
2/15/2027	260,000	92,700	352,700	4,375,000
8/15/2027		87,500	87,500	
2/15/2028	585,000	87,500	672,500	3,790,000
8/15/2028		75,800	75,800	
2/15/2029	620,000	75,800	695,800	3,170,000
8/15/2029		63,400	63,400	
2/15/2030	485,000	63,400	548,400	2,685,000
8/15/2030		53,700	53,700	
2/15/2031	500,000	53,700	553,700	2,185,000
8/15/2031		43,700	43,700	
2/15/2032	520,000	43,700	563,700	1,665,000
8/15/2032		33,300	33,300	
2/15/2033	530,000	33,300	563,300	1,135,000
8/15/2033		22,700	22,700	
2/15/2034	555,000	22,700	577,700	580,000
8/15/2034		11,600	11,600	
2/15/2035	185,000	11,600	196,600	395,000
8/15/2035		7,900	7,900	
2/15/2036	195,000	7,900	202,900	200,000
8/15/2036		4,000	4,000	
2/15/2037	200,000	4,000	204,000	0
	<u>5,090,000</u>	<u>1,489,600</u>	<u>6,579,600</u>	

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
 1801 MAIN STREET SUITE 850
 HOUSTON TX, 77002

WATER & SEWER BOND SCHEDULES

CITY OF DONNA, TEXAS

ISSUANCE: WATER & SEWER RECAP

FUND:

WATER & SEWER

**LIMIT TAX REFUNDING & CERTIFICATES OF OBLIGATION
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				15,100,080
2/1/2024	1,172,600	246,615	1,419,215	13,927,480
8/1/2024		230,809	230,809	
2/1/2025	1,264,480	230,809	1,495,289	12,663,000
8/1/2025		213,573	213,573	
2/1/2026	1,011,000	213,573	1,224,573	11,652,000
8/1/2026		199,218	199,218	
2/1/2027	1,047,000	199,218	1,246,218	10,605,000
8/1/2027		183,825	183,825	
2/1/2028	1,069,000	183,825	1,252,825	9,536,000
8/1/2028		167,578	167,578	
2/1/2029	1,105,000	167,578	1,272,578	8,431,000
8/1/2029		150,755	150,755	
2/1/2030	1,146,000	150,755	1,296,755	7,285,000
8/1/2030		132,245	132,245	
2/1/2031	1,187,000	132,245	1,319,245	6,098,000
8/1/2031		108,710	108,710	
2/1/2032	1,238,000	108,710	1,346,710	4,860,000
8/1/2032		84,100	84,100	
2/1/2033	1,279,000	84,100	1,363,100	3,581,000
8/1/2033		63,415	63,415	
2/1/2034	1,044,000	63,324	1,107,324	2,537,000
8/1/2034		45,615	45,615	
2/1/2035	989,000	45,615	1,034,615	1,548,000
8/1/2035		28,360	28,360	
2/1/2036	1,024,000	28,360	1,052,360	524,000
8/1/2036		10,480	10,480	
2/1/2037	524,000	10,480	534,480	0
	<u>15,100,080</u>	<u>3,483,888</u>	<u>18,583,968</u>	

CITY OF DONNA, TEXAS

ISSUANCE: CERTIFICATES OF OBLIGATION SERIES 2017

FUND:

WATER & SEWER

MATURITY SCHEDULE

TYPE: Certificates of Obligation
DATED: May 15, 2017

SERIES: 2017
AMOUNT: \$ 9,240,000.00

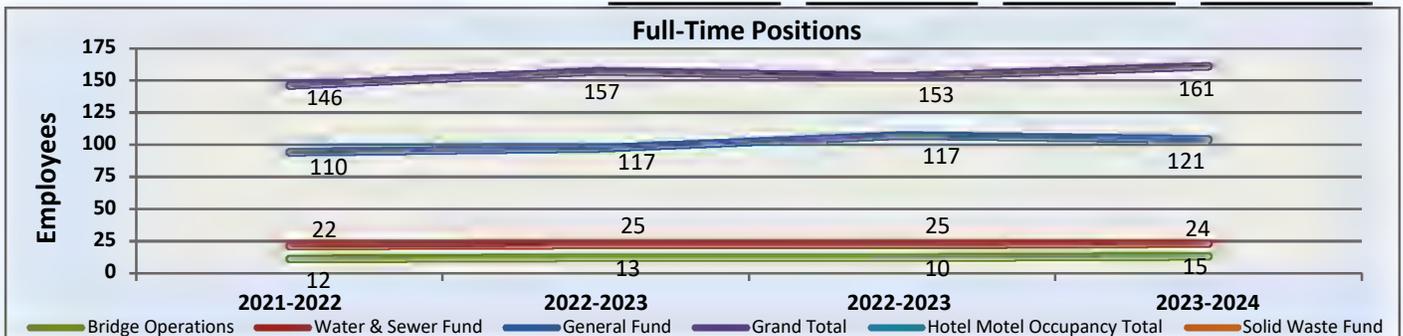
<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2023				5,728,000
2/15/2024	316,000	111,360	427,360	5,412,000
8/15/2024		106,620	106,620	
2/15/2025	324,000	106,620	430,620	5,088,000
8/15/2025		101,760	101,760	
2/15/2026	336,000	101,760	437,760	4,752,000
8/15/2026		95,040	95,040	
2/15/2027	352,000	95,040	447,040	4,400,000
8/15/2027		88,000	88,000	
2/15/2028	364,000	88,000	452,000	4,036,000
8/15/2028		80,720	80,720	
2/15/2029	380,000	80,720	460,720	3,656,000
8/15/2029		73,120	73,120	
2/15/2030	396,000	73,120	469,120	3,260,000
8/15/2030		65,200	65,200	
2/15/2031	412,000	65,200	477,200	2,848,000
8/15/2031		56,960	56,960	
2/15/2032	428,000	56,960	484,960	2,420,000
8/15/2032		48,400	48,400	
2/15/2033	444,000	48,400	492,400	1,976,000
8/15/2033		39,520	39,520	
2/15/2034	464,000	39,520	503,520	1,512,000
8/15/2034		30,240	30,240	
2/15/2035	484,000	30,240	514,240	1,028,000
8/15/2035		20,560	20,560	
2/15/2036	504,000	20,560	524,560	524,000
8/15/2036		10,480	10,480	
2/15/2037	524,000	10,480	534,480	0
	<u>5,728,000</u>	<u>1,744,600</u>	<u>7,472,600</u>	



**PERSONNEL SUMMARIES STAFFING
BY DEPARTMENTS**

CITY OF DONNA PERSONNEL SUMMARY

	2021-2022		2022-2023		2022-2023		2023-2024	
	Actual		Budget		Actual		Proposed	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
City Manager	1		2		1		1	
Municipal Court	2		2		2		2	
Finance	6		6		6		6	
Information Technology	1		3		3		3	
City Hall	2		2		2		2	
City Secretary	1		1		1		1	
Tax Assessor & Collector	1		1		1		1	
Police	49		50		49		50	
Fire Department	4		4		6		8	
Planning & Development	1		1		1		1	
Inspections	1		1		1		1	
Public Works	28	1	28		26		26	
City Vehicle & Maintenance	1		1		1		1	
Parks & Recreation	2	25	4	27	4	32	4	23
Swimming Pool		9		10		7		9
Code Enf. & Health Inspections	3		4		4		4	
Animal Control	2		2		3		4	
Cemetery	1		1		1		1	
Library	4	1	4	1	5	1	5	1
General Fund Total	110	36	117	38	117	40	121	33
Tourism & Promotion	1	2	1	2		2		2
Hotel Motel Occupancy Total	1	2	1	2	0	2	0	2
Utility Administration	2		2		3		3	
Water Distribution	6		7		6		6	
Sewer Collection	4		4		4		4	
Waste Water Treatment Plant	3		3		3		3	
Water Treatment Plant	4		5		5		5	
Utility Billing & Collections	3	1	4		4		3	
Water & Sewer Fund Total	22	1	25	0	25	0	24	
Solid Waste	1		1		1		1	
Solid Waste Fund	1		1		1		1	
Bridge Operations	12		13		10		15	2
International Bridge Total	12		13	0	10		15	2
Total All Funds	146	39	157	40	153	42	161	37



CITY OF DONNA
PERSONNEL DETAILED BY POSITION

<u>Department Positions</u>	2021-2022		20-22-2023		2022-2023		2023-2024	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>City Manager</u>								
Assistant City Manager	1		1		-		-	
City Manager			1		1		1	
	1		2		1		1	
<u>Municipal Court Clerk</u>								
Municipal Court Secretary	1		1		1		1	
Municipal Court Clerk	1		1		1		1	
	2		2		2		2	
<u>Finance</u>								
Accountant	1		1		1		1	
Jr Accountant	1		1		1		1	
Accounts Payables Leader	1		1		1		1	
Assistant Director of Finance	1		1		1		1	
Director of Finance	1		1		1		1	
Accounting Specialist	-		1		1		1	
Risk Management	1		-		-		-	
	6		6		6		6	
<u>Information Technology</u>								
Director of Information Technology	1		1		1		1	
IT Tech 1	-		1		1		1	
Webmaster	-		1		1		1	
	1		3		3		3	
<u>City Hall</u>								
Cashier	1		1		2		2	
Custodian	1		1					
	2		2		2		2	
<u>City Secretary</u>								
Deputy City Secretary	1		1		1		1	
	1		1		1		1	
<u>Tax Assessor/Collector</u>								
Tax Assessor/Collector	1		1		1		1	
	1		1		1		1	
<u>Police</u>								
Administrative Assistant	1		1		1		2	
Assistant Police Chief	1		1		1		1	
Captian	1		1		1		1	
Corporal Officer	3		3		5		5	
Crime Victim Liason	2		2		2		1	
Custodian	1		1		-		-	
Dispatcher	4		4		4		4	
Dispatcher Supervisor	1		1		1		1	
Investigator	6		6		7		7	
Jailer	3		3		4		4	
K-9 Officers	-		-		2		2	
Lieutenant	1		1		1		1	
Chief of Police	1		1		1		1	
Police Officer	19		20		14		15	
Records Clerk	1		1		1		1	
Sergeant	4		4		4		4	
	49		50		49		50	

CITY OF DONNA
PERSONNEL DETAILED BY POSITION

<u>Department Positions</u>	2021-2022		2022-2023		2022-2023		2023-2024	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>Fire Department</u>								
Administrative Assistant	1		1		1		1	
Assistant Fire Chief					1		1	
Fire Chief	1		1		1		1	
Firefighter	-		-		3		5	
Maintenance	2		2		-		-	
	4		4		6		8	
<u>Planning & Development</u>								
Director of Planning	1		1		1		1	
	1		1		1		1	
<u>Inspections</u>								
City Inspector	1		1		1		1	
	1		1		1		1	
<u>Public Works</u>								
Administrative Assistant	2		2		2		2	
Crew Leader	1		1		1		1	
Custodian	1		-		-		-	
Director of Public Works	1		1		1		1	
Heavy Equipment Operator	2		2		2		2	
Laborer	19	1	21		19		19	
Maintenance Supervisor	1		1		1		1	
Security Guard	1		-		-		-	
	28	1	28	-	26	-	26	-
<u>Vehicle Maintenance</u>								
Mechanic	1		1		1		1	
	1		1		1		1	
<u>Parks & Recreation</u>								
Administrative Assistant			1		1		1	
Director of Parks & Recreation					1		1	
Laborer	2		2		2		2	
Park Supervisor	-		1		-		-	
Recreation Instructor				4		-		-
Summer Leaders		23		20		29		20
Summer Program Coordinator		1		1		1		1
Summer Program Supervisor		1		2		2		2
	2	25	4	27	4	32	4	23
<u>Swimming Pool</u>								
Head lifeguard		1		1		1		1
Lifeguard Supervisor		1		1		1		1
Lifeguard		5		6		3		5
Pool Cashier		2		2		2		2
	-	9	-	10	-	7	-	9
<u>Code Enforcement & Health Inspections</u>								
Code Enforcer	1		2		2		2	
Health Inspector/Permits	1		1		1		1	
Permits Clerk	1		1		1		1	
	3		4		4		4	

CITY OF DONNA
PERSONNEL DETAILED BY POSITION

<u>Department Positions</u>	<u>2021-2022</u> <u>Actual</u>		<u>2022-2023</u> <u>Budget</u>		<u>2022-2023</u> <u>Actual</u>		<u>2023-2024</u> <u>Budget</u>	
	<u>F/T</u>	<u>P/T</u>	<u>F/T</u>	<u>P/T</u>	<u>F/T</u>	<u>P/T</u>	<u>F/T</u>	<u>P/T</u>
<u>Animal Control</u>								
Administrative Assistant	1		1		1		2	
Animal Control Officer	-		-		2		2	
Laborer	1		1		-		-	
	2		2		3		4	
<u>Cemetery</u>								
Laborer	1		1		1		1	
	1		1		1		1	
<u>Library</u>								
Administrative Assistant	1		1		1		1	
Library Clerk	1	1	1	1	1	1	1	1
Custodian	1		1		1		1	
Librarian Attendant	-		-		1		1	
Librarian	1		1		1		1	
	4	1	4	1	5	1	5	1
<u>Hotel Motel Occupancy</u>								
Administrative Assistant		1		1		1		1
Museum Manager		1		1		1		1
Outreach & Marketing Specialist	1		1					
	1	2	1	2	-	2	-	2
<u>Utility Administration</u>								
Administrative Assistant	1		1		1		1	
Utility Director	1		1		1		1	
Utility Operations Supervisor	-		-		1		1	
	2		2		3		3	
<u>Water Distribution</u>								
Heavy Equipment Operator	3		3		2		2	
Laborer	3		2		2		2	
Meter Reader	-		2		2		2	
	6		7		6		6	
<u>Sewer Collection</u>								
Laborer	1		1		-			
Lift Station Operator	2		2		3		3	
Water Dist. & Collection Supervisor	1		1		1		1	
	4		4		4		4	
<u>Wastewater Treatment Plant</u>								
Wastewater Chief Operator			1		1		1	
Wastewater Operator	3		2		2		2	
	3		3		3		3	
<u>Water Treatment Plant</u>								
Water Treatment Plant Chief Operator	1		1		1		1	
Water Treatment Plant Operator	3		4		4		4	
	4		5		5		5	

**CITY OF DONNA
PERSONNEL DETAILED BY POSITION**

<u>Department Positions</u>	2021-2022		2022-2023		2022-2023		2023-2024	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>Utility Billing & Collections</u>								
Utility Billing Clerk	2	1	3	-	4		3	
Utility Billing Supervisor	1		1		-		-	
	3	1	4	-	4	-	3	-
<u>Solid Waste Fund</u>								
Heavy Equipment Operator	1		1		1		1	
	1		1		1		1	
<u>Bridge</u>								
Asst. Operations Manager-Park & Ride	1		1		1		1	
Commercial maintenance P/T	-		-		-		-	1
Commercial Toll Collector							2	
Commercial toll supervisor							1	
Custodian	1		2		-		1	
Director of International Bridge	1		1		-		-	
Operations Manager	1		1		1		1	
Security Bridge	1		1		-		1	
Toll Collector	4		4		4		4	
Toll collector P/T								1
Toll Collector Supervisor	3		3		4		4	
	12	-	13	-	10	-	15	2
<u>Summary</u>								
General Fund	110	36	117	38	117	40	121	33
Hotel Motel Occupancy	1	2	1	2	-	2	-	2
Water & Sewer	22	1	25	-	25	-	24	-
Solid Waste Fund	1		1		1		1	
Bridge	12		13		10		15	2
Summary Total	146	39	157	40	153	42	161	37



SUPPLEMENTAL INFORMATION

The Supplemental Information section of the Budget Document includes information vital to the preparation and adoption of this budget. The information contained in this section includes the various ordinances adopted as well as the City's budget related policies and procedures.

- **Adopting Budget Ordinance No.**
- **Tax Rate Ordinance No.**
- **Budget Glossary**
- **Fund Structure/Fund Purpose**
- **2023 Effective Tax Rate Worksheet**
- **2023 Rollback Tax Rate Worksheet**
- **Property Tax Rates and Asset Values**
- **Analysis of Property Valuation**
- **Miscellaneous Statistical Data**

ORDINANCE NO. 2023-21

AN ORDINANCE ADOPTING THE BUDGET FOR CITY OF DONNA, TEXAS, APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR APPROPRIATE READINGS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS, THAT:

SECTION I.

The budget estimate of the revenues and expenditures of the City of Donna, Texas as prepared by the City Manager is hereby appropriated by the City Council for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024.

SECTION II.

The sum of FIFTEEN MILLION, FOUR HUNDRED SEVENTY-TWO THOUSAND, FIVE HUNDRED THIRTEEN AND NO/100 DOLLARS (**\$15,472,513.00**) is hereby appropriated for the General Fund for the payment of operating expenditures and capital outlays of the City Government.

SECTION III.

The sum of ONE HUNDRED FORTY-SIX THOUSAND, EIGHT HUNDRED NINETY-SEVEN, AND NO/100 DOLLARS (**\$146,897.00**) is hereby appropriated for the Hotel Occupancy Tax Fund.

SECTION IV.

The sum of ONE HUNDRED SEVENTY-FIVE THOUSAND, SIX HUNDRED THIRTY-FIVE AND NO/100 DOLLARS (**\$175,635.00**) is hereby appropriated for the Fire Equipment Service Fee Fund.

SECTION V.

The sum of EIGHT THOUSAND AND NO/100 DOLLARS (**\$8,000**) is hereby appropriated for the Texas Confiscated Forfeiture Fund.

SECTION VI.

The sum of ONE MILLION, EIGHT HUNDRED FOUR THOUSAND, ONE HUNDRED THIRTY-SIX AND NO/100 DOLLARS (**\$1,804,136.00**) is hereby appropriated for the Debt Service Fund for the purpose of paying the accruing interest and redeeming the serial bonds as they mature during the year.

SECTION VII.

The sum of SEVEN MILLION, ONE HUNDRED EIGHTY THOUSAND, THREE HUNDRED TWO AND NO/100 DOLLARS (**\$7,180,302.00**) is hereby appropriated for the Water and Sewer Fund for the operating expenses and capital outlay of the municipally owned waterworks and sanitary sewer system.

SECTION III.

The sum of THREE HUNDRED FIFTY-EIGHT THOUSAND, SIX HUNDRED TWENTY-FIVE AND NO/100 DOLLARS (\$358,625.00) is hereby appropriated for Solid Waste Fund.

SECTION IX.

The sum of TWO MILLION, FIVE HUNDRED SIXTY-THREE THOUSAND, NINE HUNDRED SIXTY-ONE, AND NO/100 DOLLARS (\$2,563,961.00) is hereby appropriated for the International Bridge Fund for the operating expenses and capital outlay of the municipally owned international bridge facility.

SECTION X.

SAVINGS CLAUSE. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

SECTION XI.

PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published according to law and shall become effective October 1, 2024.

READ, CONSIDERED, PASSED AND APPROVED at a regular meeting of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 5th day of **September 2023**.

READ, CONSIDERED, PASSED AND ADOPTED on second and final reading of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 21st day of **September 2023**.



Ricardo L Morales

Ricardo L Morales
Mayor

Attest:

Norma Yanez

Norma Yanez
City Secretary

Approved as To Form:

Javier Villalobos

Javier Villalobos
City Attorney

ORDINANCE NO. 2023-22

AN ORDINANCE ADOPTING THE TAX RATE AND LEVY IN AND FOR THE CITY OF DONNA, TEXAS FOR TAX YEAR 2023 UPON ALL TAXABLE PROPERTY IN SAID CITY OF DONNA, TEXAS, FOR THE PURPOSE OF PAYING CURRENT EXPENDITURES OF SAID CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2024; CREATING AN INTEREST AND SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF SAID CITY; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTERS HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS:

SECTION 1.

There is hereby levied for the tax year 2023, upon all the real property situated within the corporate limits of City of Donna, Texas, and on all personal property which was owned within the corporate limits of said City of Donna, Texas on the first day of January, A.D., 2023 except as may be exempt by the constitution and laws of the State of Texas, a total tax of SIX HUNDRED SIXTY-FIVE THOUSAND THREE HUNDRED FORTY-EIGHT MILLIONTHS (.665348) per hundred dollar of assessed valuation on qualifying property, which said total tax here in levied, is respectively outlined as follows:

SECTION II.

An ad valorem tax, of and at the rate of FIVE HUNDRD TWENTY-NINE THOUSAND SEVENTY-THREE MILLIONTHS (.529073) per \$100.00 of assessed valuation of said taxable property is hereby levied for the tax year 2023 for general City purposes and to pay the current operating expenditures of the City of Donna, Texas, for the fiscal year ending September 30, 2024 which tax, when collected, shall be appropriated to and deposited in and credited to the General fund.

SECTION III

An ad valorem tax, of and the rate of ONE HUNDRED THIRTY-SIX THOUSAND TWO HUNDRED SEVENTY-FIVE MILLIONTHS (.136275) per \$100.00 of assessed valuation of said taxable property is hereby levied for the year 2023 for the purpose of paying the interest and retire the principal on several outstanding bond issues of the City of Donna, when collected shall be appropriated and deposited in and credited to the Interest and Sinking fund of the City of Donna.

SECTION IV

The City Tax Assessor of the City of Donna, Texas is hereby directed to assess, extend and enter upon the tax rolls of the City of Donna, Texas for the current year, the amounts and rates therein levied, and keep a correct account of same and when collected, the same be deposited in the depository of the City of Donna, Texas to be distributed in accordance with this Ordinance.

SECTION V.

SAVINGS CLAUSE. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

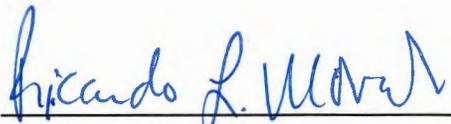
SECTION VII. PUBLICATION AND EFFECTIVE DATE CLAUSE.

This ordinance shall be published according to law and shall become effective October 1, 2023.

READ, CONSIDERED, PASSED and APPROVED at a regular meeting of the City Council of the City of Donna, at which a quorum was present first reading this the **5th** day of **September 2023**.

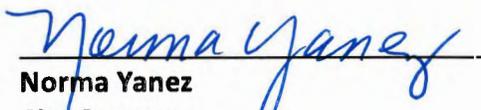
READ, CONSIDERED, PASSED and ADOPTED on second and final reading this **21st** day of **September 2023**.





Ricardo L. Morales
Mayor

Attest:



Norma Yanez
City Secretary

Approved as To Form:



Javier Villalobos
City Attorney

BUDGET GLOSSARY

To assist the reader with the Annual Budget document in understanding various terms, a budget glossary has been included.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transaction, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax which is levied in proportion to the value of the property against which it is levied. This is commonly referred to as a property tax.

Appraised Value – Estimated values of all properties located within the community as determined by the appraisal district, subject to paying an ad valorem or property tax. (Property values for the City of Donna are established by the Hidalgo Count Appraisal District).

Appropriation Ordinance – Also referred to as the Budget Ordinance, this is the enactment authorized by the City Council to legally authorize city staff to obligate and expend resources.

ARPA – American Rescue Plan Act of 2021 ; Signed into law by President Biden on March 11th, 2021. ARPA is the latest in a series of Coronavirus Disease (Covid-19) – related relief and economic stimulus legislation.

Assessed Value – The total taxable value placed on real estate and other property as a basis for levying taxes.

Bond – A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The interest payments and the repayment of the principal are detailed in the authorizing bond ordinance.

Budget – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar – An approved schedule of key dates which the City follows in the preparation and adoption of its budget.

Budget Message – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

Capital Outlay – Expenditures resulting in the acquisition or addition to fixed assets. The City of Donna will capitalize all purchases of \$5,000 and greater.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

CARES Act – The Coronavirus Aid, Relief, and Economic Security Act, is a \$2.2 trillion economic stimulus passed by the 116th U.S Congress and signed into law on March 27th, 2020, in response to the economic fallout of the Covid-19 pandemic in the United States.

City Council – The Mayor and four council members, functioning as the legislative and policy-making body of the City.

Current Taxes – Taxes levied and due within one year.

De Minimis Tax Rate - this rate sets the threshold at which a discount bond should be taxed as a capital gain rather than as ordinary income.

Debt Service – Payment of principal and interest to holders of a government’s debt instruments.

Debt Service Fund – A fund established to account for the accumulation of resources for the payment of long term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached. (Example: tax statements are mailed out in October and become delinquent if not paid by January 31).

Expenditures – Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

Fiscal Year – The twelve (12) month financial period to which the annual operating budget applies. The fiscal year used by the City of Donna begins on October 1st and ends on September 30th.

Fixed Asset – Long term assets, which are intended to be held or used for a significant period of time, such as land, buildings, machinery, or equipment.

Franchise Fee – A fee paid by public service utilities and providers, for the use of public property (right-of-way) in providing their services to the citizens of the community.

Function – Classification of expenditures according to the principal purposes for which the expenditures are made.

Fund – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions.

Fund Balance – A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

Fund balance will be displayed in the following classifications:

- Non-Spendable Fund Balance—amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund)
- Restricted Fund Balance—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation
- Committed Fund Balance—amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts

cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint

- **Assigned Fund Balance**—amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority 2
- **Unassigned Fund Balance**—amounts that are available for any purpose; these amounts are reported only in the general fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and or guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. These principals govern the form and content of the basic financial statements of an entity.

General Obligation Bonds – Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

Infrastructure - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Intergovernmental Revenue – Revenue collected by one government and distributed to another level of government.

Inter-Fund Transfers – legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. (Example: Transfers from the General Fund to a Capital Projects Fund).

Maintenance – All materials or contract expenditures covering repair and upkeep of city buildings, machinery, equipment, systems and land

Modified Accrual Accounting – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

MSA – Metropolitan Statistical Area.

NAFTA – North American Free Trade Agreement.

Objective – A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

Operating Costs – Outlays for such current period items as expendable supplies, contractual services and utilities.

Ordinance – A formal legislative enactment by the governing board of the municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of the endorsements are known.

Other Services and Charges – The cost related to services performed for the City by individuals, business and utilities.

PPFCO – Public property Finance Contractual Obligations.

Performance Indicator – Statistical units that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

Personnel Services – The costs associated with compensating employees for their labor. This includes all salaries, wages, and related employee benefits.

Retained Earnings – An equity account that reflects the accumulated earnings of an enterprise fund.

Revenue – Additions to the City's financial assets such as taxes or grants which do not, in and of themselves, increase the City's liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities.

Revenue Bonds – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

Tax Base - The total value of all real and personal property in the City, as of January 1st of each year, as certified by the Hidalgo County Appraisal District. The tax base represents the net value after all exemptions have been deducted.

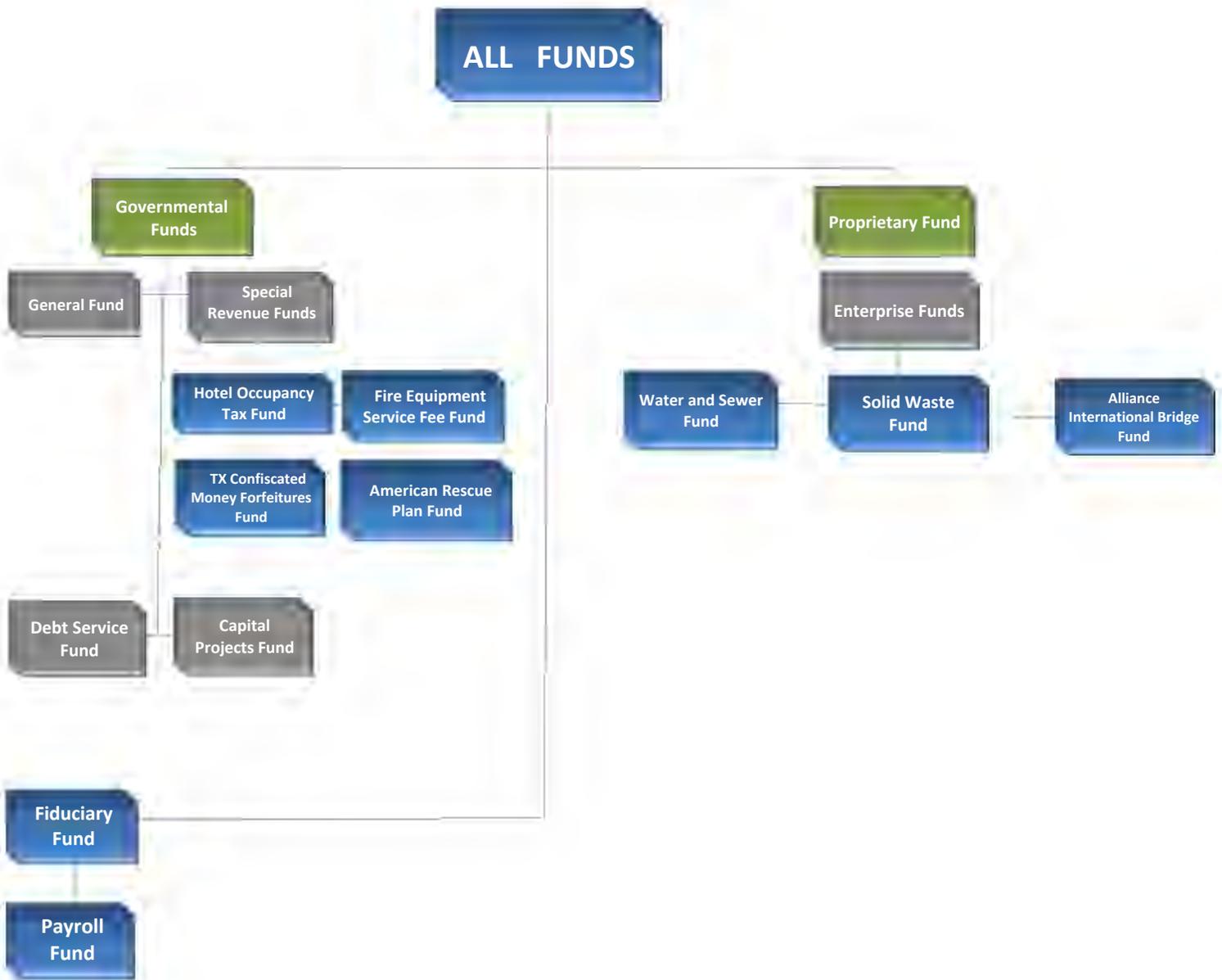
Tax Levy – The result from taking the tax base and multiplying it by the tax rate and dividing by \$100.

Tax Rate – The amount of tax stated in terms of a unit of the tax base; for example, the City of Donna expresses the tax in terms of dollars per hundred dollars of assessed valuation.

TIRZ – Tax increment reinvestment zone.



FUND STRUCTURE FISCAL YEAR 2023-2024



FUND RELATIONSHIPS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be interpreted as a bank account into which revenues are deposited and from which expenditures are paid from for a specific purpose. There are 3 major funds: the General Fund, Water and Sewer Fund, and the International Bridge Fund. The majority of the City’s activities revolve around these funds. The General Fund is the most commonly used account which includes all property and franchise taxes and municipal court fines which are also both budgeted and received in this fund. The Payroll and Accounts Payable account are centralized for efficiency purposes. The Debt Service Fund was established to account for funds that are needed to ensure that the principal and interest payments on all outstanding bonds including debt instruments are paid as they become due. Special revenue funds include Hotel Occupancy Fund, the Fire Fund, and two (2) TIRZ funds which are utilized on a lesser level. The Hotel Occupancy Fund accounts for revenues from the Hotel Occupancy taxes collected. Fire Fee Fund also generates revenues from Fire Fees collected. Both Reinvestment Zone 1 & 2 accounts are used for the facilitation of the development of land within the boundaries of TIRZ #1 and #2. Funds are used for both development and improvement projects within each zone. Revenue is generated from property taxes, over a base amount, in its designated zone. Funds are generally classified in the following manner:

FUND/PURPOSE:

RELATIONSHIP TO OTHER FUNDS:

GENERAL FUND

To account for most operating and expenditures of the City, not specifically required to be reported separately.

Provides funding for general operations or traditional City services. Supports all other fund groups. Accounts for all financial resources of the general government , except those required to be accounted for in another fund.

HOTEL OCCUPANCY TAX FUND

To account for the operations and expenditures for tourism and related programs for the City, primarily advertising and promotion.

Uses no tax dollars for support. This account is funded strictly from the Hotel Occupancy Tax levied by the City.

FIRE EQUIPMENT SERVICE FEE FUND

To account for a fire equipment fee used to finance equipment for the Fire Department.

Uses no tax dollars. Receives funding from Fire Equipment fee assessed on water customers.

TEXAS CONFISCATED MONEY FORFEITURES FUND

To account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force.

Funded strictly from activities associated with the Drug Task Force ; Uses no tax dollars for support.

**UTILITY FUNDS (WATER & SEWER)
(ENTERPRISE FUND)**

To account for water and sewer system service revenues and expenses. Rates are applied to actual usage.

Rates are based on water consumption for residential and commercial accounts ; Uses no tax dollars. Billing services for other funds.

ALLIANCE INTERNATIONAL BRIDGE FUND

To account for revenues and expenses of the International Toll Bridge located between Donna, TX and Rio Bravo Mexico.

Receives funding from the collection of tolls from from passengers traffic at the Donna-Rio Bravo International Bridge. Debt service fund pays debt.

CAPITAL PROJECTS FUND

To account for financial resources to be used for the acquisition or construction of major facilities or assets.

Receives funding from the sale of debt instruments for capital improvements and other major city funds.

DEBT SERVICE FUND

To account for the payment of bond principal, interest, paying of agent fees, and a debt service reserve as a sinking fund each year.

An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

CITY OF DONNA

DEPARTMENT/FUND RELATIONSHIP

Department	General Fund	Special Revenue	Special Revenue	Special Revenue
	General Fund	Hotel Occupancy Tax	Fire Fee	Texas Confiscated Forfeiture
Administration	X			
Animal Control	X			
Bridge Operations	X			
Cemetery	X			
City Council	X			
City Hall	X			
City Manager	X			
City Secretary	X			
City Vehicle Maintenance	X			
Code Enf. & Health Inspections	X			
Community Support	X			
Debt Service	X			
Finance	X			
Fire Department	X		X	
Information Technology	X			
Inspections	X			
Library	X			
Municipal Court	X			
Non Departmental	X			
Parks & Recreation	X			
Planning & Development	X			
Police	X			X
Public Works	X			
Sanitation	X			
Sewer Collection	X			
Street & Roadways	X			
Swimming Pool	X			
TABC Building Rental Op.	X			
Tax Assessor Collector	X			
Tax Increment	X			
Utility Billing & Collections	X			
Visit Information Center	X	X		
Waste Water Treatment Plant				
Water Distribution				
Water Treatment Plant				

CITY OF DONNA

DEPARTMENT/FUND RELATIONSHIP

Special Revenue	Debt Service	Enterprise	Enterprise	Enterprise	
American Rescue Plan	Debt Service Fund	Water & Sewer	Solid Waste Fund	Int'l Bridge	Department
		X			Administration
					Animal Control
				X	Bridge Operations
					Cemetery
					City Council
					City Hall
					City Manager
					City Secretary
					City Vehicle Maintenance
					Code Enf. & Health Inspections
					Community Support
	X	X			Debt Service
					Finance
					Fire Department
					Information Technology
					Inspections
X					Library
					Municipal Court
		X		X	Non Departmental
					Parks & Recreation
					Planning & Development
X					Police
X					Public Works
			X		Sanitation
		X			Sewer Collection
					Street & Roadways
					Swimming Pool
				X	TABC Building Rental Op.
					Tax Assessor Collector
					Tax Increment
		X			Utility Billing & Collections
					Visit Information Center
X		X			Waste Water Treatment Plant
X		X			Water Distribution
X		X			Water Treatment Plant

2023 Voter Approval Tax Rate Activity City of Donna

Line	Activity	Amount/Rate
28.	2022 M&O tax rate. Enter the 2022 M&O tax rate.	\$ <input type="text" value="0.578346/\$100"/>
29.	2022 taxable value adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <input type="text" value="880,686,222"/>
30.	Total 2022 M&O levy. Multiply Line 28 by Line 29 and divide by 100.	\$ <input type="text" value="5,093,413"/>
31.	<p>Adjusted 2022 levy for calculating NNR M&O rate.</p> <p>A. M&O taxes refunded for years preceding tax year 2022. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022.</p> <p style="text-align: right;">\$ <input type="text" value="6,211"/></p> <p>B. 2022 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0.</p> <p style="text-align: right;">\$ <input type="text" value="22,036"/></p> <p>C. 2022 transferred function: If discontinuing all of a department function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. 2022 M&O levy adjustments. Subtract B from A. For taxing unit C, subtract if discontinuing function and add if receiving function.</p> <p style="text-align: right;">\$ <input type="text" value="-15,825"/></p> <p>E. Add Line 30 to 31D.</p> <p style="text-align: right;">\$ <input type="text" value="5,077,588"/></p>	
32.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <input type="text" value="991,428,975"/>
33.	2023 NNR M&O rate (unadjusted) Divide Line 31F by Line 32 and multiply by \$100	\$ <input type="text" value="0.512148/\$100"/>
34.	Rate adjustment for state criminal justice mandate.	

	<p>If not applicable or less than zero, enter 0.</p> <p>A. 2023 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. 2022 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
35.	<p>Rate adjustment for indigent health care expenditures. If not applicable or less than zero, enter 0.</p> <p>A. 2023 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. 2022 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
36.	<p>Rate adjustment for county indigent defense compensation. If not applicable or less than zero, enter 0.</p> <p>A. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose</p>	

	<p>C. Subtract B from A and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
37.	<p>Rate adjustment for the county hospital expenditures. If not applicable or less than zero, enter 0.</p> <p>A. 2023 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. 2022 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
38.	<p>Rate adjustment for defunding municipality. This adjustment Only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in 2022. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. Expenditures for public safety in 2022. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p>	

	<p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p>	
39.	<p>Adjusted 2023 NNR M&O rate. Add lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ <input type="text" value="0.512148/\$100"/>
40.	<p>Adjustment for 2022 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. Divide Line 40A by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Add Line 40B to Line 39</p>	\$ <input type="text" value="0.512148/\$100"/>
41.	<p>2023 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08</p> <p>-or-</p> <p>Other Taxing Unit If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035.</p>	\$ <input type="text" value="0.530073/\$100"/>
	<p>D41. Disaster Line 41 (D41): 2022 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared as disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> 1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2. the third tax year after the tax year in which the disaster occurred. <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ <input type="text" value="0"/>
42.	<p>Total 2023 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes</p>	

	<p>(3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.</p> <p>Enter debt amount \$ <input type="text" value="3,454,159"/></p> <p>B. Subtract unencumbered fund amount used to reduce total debt. \$ <input type="text" value="0"/></p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) \$ <input type="text" value="0"/></p> <p>D. Subtract amount paid from other resources \$ <input type="text" value="1,965,699"/></p> <p>E. Adjusted debt Subtract B, C and D from A \$ <input type="text" value="1,488,460"/></p>	
43.	Certified 2022 excess debt collections Enter the amount certified by the collector.	\$ <input type="text" value="0"/>
44.	Adjusted 2023 debt Subtract Line 41 from Line 40E	\$ <input type="text" value="1,488,460"/>
45.	<p>2023 anticipated collection rate.</p> <p>A. Enter the 2023 anticipated collection rate certified by the collector <input type="text" value="100.00%"/></p> <p>B. Enter the 2022 actual collection rate <input type="text" value="111.00%"/></p> <p>C. Enter the 2021 actual collection rate <input type="text" value="108.00%"/></p> <p>D. Enter the 2020 actual collection rate <input type="text" value="105.00%"/></p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%</p>	<input type="text" value="105.00%"/>
46.	2023 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ <input type="text" value="1,417,580"/>
47.	2023 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$ <input type="text" value="1,040,234,052"/>
48.	2023 debt rate Divide Line 46 by Line 47 and multiply by \$100	\$ <input type="text" value="0.136275/\$100"/>

49.	2023 voter-approval tax rate. Add Line 41 and 48.	\$ 0.666348/\$10
	D49. Disaster Line 49 (D49): 2021 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0
50.	COUNTIES ONLY. Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ 0
Additional Sales and Use Tax Worksheet		
51.	Taxable sales. For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. Taxing units that adopted the sales tax in November 2022 or in May 2023. Multiply the amount of Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 -or- Taxing units that adopted the sales tax before November 2022. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	2023 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,040,234,052
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000
55.	2023 NNR tax rate, unadjusted for sales tax Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.655651
56.	2023 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2022 or in May 2023. Subtract Line 54 from Line 55. Skip to Line 55 if you adopted the additional sales tax before November 2022.	\$.655651
57.	2023 voter-approval tax rate, unadjusted for sales tax. Enter the rate from Line 49, Line D49 (disaster), or Line 50 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.666348
58.	2023 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$.666348
Voter-Approval Protection for Pollution Control Worksheet		
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor-collector with a copy of the letter.	\$ 0

60.	2023 total taxable value. Enter the amount from Line 21 of the <i>No-New Revenue Tax Rate Worksheet</i> .	\$ 1,040,234,052
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000
62.	2023 voter-approval tax rate adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster) Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.666348
Unused Increment Rate Worksheet		
63.	<p>Year 3 component. Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.</p> <p>A. Voter-approval tax rate (Line 67).....\$ 0.747937/\$100</p> <p>B. Unused increment rate (Line 66).....\$ 0.000000/\$100</p> <p>C. Subtract B from A.....\$ 0.747937/\$100</p> <p>D. Adopted Tax Rate.....\$ 0.747937/\$100</p> <p>E. Subtract D from C.....\$ 0.000000/\$100</p>	
64.	<p>Year 2 component. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.</p> <p>A. Voter-approval tax rate (Line 67).....\$ 0.778541/\$100</p> <p>B. Unused increment rate (Line 66).....\$ 0.000000/\$100</p> <p>C. Subtract B from A.....\$ 0.778541/\$100</p> <p>D. Adopted Tax Rate.....\$ 0.778538/\$100</p> <p>E. Subtract D from C.....\$ 0.000003/\$100</p>	
65.	<p>Year 1 component. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.</p> <p>A. Voter-approval tax rate (Line 65).....\$ 0.000000/\$100</p> <p>B. Unused increment rate (Line 64).....\$ 0.000000/\$100</p>	

	<p>C. Subtract B from A.....\$ 0.000000/\$100</p> <p>D. Adopted Tax Rate.....\$ 0.788855/\$100</p> <p>E. Subtract D from C.....\$ -0.788855/\$100</p>	
66.	2023 unused increment rate. Add Lines 63E, 64E and 65E.	\$ 0.000000
67.	Total 2023 voter-approval tax rate, including the unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with the pollution control).	\$ 0.666348/\$100
De Minimis Rate Worksheet		
68.	Adjusted 2023 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.512148/\$100
69.	2023 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$ 1,040,234,052
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100	\$ 0.048066/\$100
71.	2023 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.136275/\$100
72.	De minimis rate Add Line 68, 70 and 71	\$ 0.696489/\$100
Emergency Revenue Rate Worksheet		
73.	2022 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.747937/\$100
74.	<p>Adjusted 2022 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.</p> <p>If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using the multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet.</p> <p>-or-</p> <p>If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. Enter the final adjusted 2022 voter-approval tax rate from the worksheet.</p>	\$ 0.000000/\$100

	-or- If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	
75.	Increase in 2022 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0.000000/\$100
76.	Adjusted 2022 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 868,078,654
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 991,428,975
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100.	\$ 0.000000/\$100
80.	2023 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.666348/\$100

2023 No-New-Revenue Rate Activity City of Donna

Line	Activity	Amount/Rate
1.	2022 total taxable value. Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17). ¹	\$ <input style="width: 100px;" type="text" value="880,330,454"/>
2.	2022 tax ceilings. Counties, cities, and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ <input style="width: 100px;" type="text" value="0"/>
3.	Preliminary 2022 adjusted taxable value. Subtract Line 2 from Line 1.	\$ <input style="width: 100px;" type="text" value="880,330,454"/>
4.	2022 total adopted tax rate.	\$ <input style="width: 100px;" type="text" value=".747937"/>
5.	2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value. A. Original 2022 ARB values: <div style="text-align: right; margin-right: 20px;">\$ <input style="width: 100px;" type="text" value="3,257,822"/></div> B. 2022 values resulting from final court decisions: <div style="text-align: right; margin-right: 20px;">- \$ <input style="width: 100px;" type="text" value="2,902,054"/></div> C. 2022 value loss. Subtract B from A. ³	\$ <input style="width: 100px;" type="text" value="355,768"/>
6.	2022 taxable value subject to an appeal under Chapter 42, as of July 25. A. 2022 ARB certified value: \$ <input style="width: 100px;" type="text" value="0"/> B. 2022 disputed value: \$ <input style="width: 100px;" type="text" value="0"/> C. 2022 undisputed value Subtract B from A.	\$ <input style="width: 100px;" type="text" value="0"/>
7.	2022 Chapter 42-related adjusted values. Add Line 5 and 6	\$ <input style="width: 100px;" type="text" value="355,768"/>
8.	2022 taxable value, adjusted for court-ordered reductions. Add Lines 3 and 7	\$ <input style="width: 100px;" type="text" value="880,686,222"/>
9.	2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022. Enter the 2022 value of property in deannexed territory. ⁵	\$ <input style="width: 100px;" type="text" value="0"/>

10.	<p>2022 taxable value lost because property first qualified for an exemption in 2023. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use 2022 market value: \$ <input type="text" value="181,520"/></p> <p>B. Partial exemptions. 2023 exemption amount or 2023 percentage exemption times 2022 value: \$ <input type="text" value="1,246,669"/></p> <p>C. Value loss. Add A and B</p>	<p>\$ <input type="text" value="1,428,189"/></p>
11.	<p>2022 taxable value lost because property first qualified for agricultural appraisal (1d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023. Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022.</p> <p>A. 2022 market value: \$ <input type="text" value="0"/></p> <p>B. 2023 productivity or special appraised value: \$ <input type="text" value="0"/></p> <p>C. Value loss. Subtract B from A. ⁷</p>	<p>\$ <input type="text" value="0"/></p>
12.	<p>Total adjustments for lost value. Add Lines 9, 10C and 11C.</p>	<p>\$ <input type="text" value="1,428,189"/></p>
13.	<p>2022 captured value of property in a TIF. Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.</p>	<p>\$ <input type="text" value="11,179,379"/></p>
14.	<p>2022 total value. Subtract Line 12 and Line 13 from Line 8.</p>	<p>\$ <input type="text" value="868,078,654"/></p>
15.	<p>Adjusted 2022 total levy. Multiply Line 4 by Line 14 and divide by \$100.</p>	<p>\$ <input type="text" value="6,492,681"/></p>
16.	<p>Taxes refunded for years preceding tax year 2022. Enter the amount of taxes refunded by the district for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. ⁹</p>	<p>\$ <input type="text" value="7,642"/></p>
17.	<p>Adjusted 2022 Levy with refunds and TIF adjustment. Add Lines 15, and 16. ¹⁰</p>	<p>\$ <input type="text" value="6,500,323"/></p>
18.	<p>Total 2023 taxable value on the 2023 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹</p>	

	<p>A. Certified values:</p> <p style="text-align: right;">\$ <input type="text" value="1,032,070,770"/></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Tax increment financing: Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below ¹²</p> <p style="text-align: right;">\$ <input type="text" value="14,865,067"/></p> <p>E. Total 2023 value Add A and B, then subtract C and D</p>	<p style="text-align: right;">\$ <input type="text" value="1,017,205,703"/></p>
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. 2023 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴</p> <p style="text-align: right;">\$ <input type="text" value="23,028,349"/></p> <p>B. 2023 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Total value under protest or not certified. Add A and B.</p>	<p style="text-align: right;">\$ <input type="text" value="23,028,349"/></p>
20.	<p>2023 tax ceilings. Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
21.	<p>2023 total taxable value. Add Lines 18E and 19C. Subtract Line 20C. ¹⁷</p>	<p style="text-align: right;">\$ <input type="text" value="1,040,234,052"/></p>

22.	Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022. Include both real and personal property. Enter the 2023 value of property in territory annexed. ¹⁸	\$ 655,576
23.	Total 2023 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2023. ¹⁹	\$ 48,149,501
24.	Total adjustments to the 2023 taxable value. Add Lines 22 and 23.	\$ 48,805,077
25.	Adjusted 2023 taxable value. Subtract Line 24 from Line 21.	\$ 991,428,975
26.	2023 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.655651 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. ²¹	

- ¹Tex. Tax Code Section
- ²Tex. Tax Code Section
- ³Tex. Tax Code Section
- ⁴Tex. Tax Code Section
- ⁵Tex. Tax Code Section
- ⁶Tex. Tax Code Section
- ⁷Tex. Tax Code Section
- ⁸Tex. Tax Code Section
- ⁹Tex. Tax Code Section
- ¹⁰Tex. Tax Code Section
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- ¹⁵Tex. Tax Code Section
- ¹⁶Tex. Tax Code Section
- ¹⁷Tex. Tax Code Section
- ¹⁸Tex. Tax Code Section
- ¹⁹Tex. Tax Code Section
- ²⁰Tex. Tax Code Section
- ²¹Tex. Tax Code Section

CITY OF DONNA, TEXAS
PROPERTY TAX RATES AND ASSESSED VALUES
LAST TEN FISCAL YEARS

Fiscal Year	Tax Levy Year	General Fund	Debt Service Fund	Total	Tax Rate % Incr/(Decr)	Assessed Values	Avg. % Inccr.	Total Tax Dollars	Each \$.01
2014	2013	0.734764	0.517612	1.252376		419,514,607			41,964.06
2015	2014	0.762395	0.380026	1.142421	-8.8%	440,108,919	4.9%	5,027,897	44,027.12
2016	2015	0.791292	0.191536	0.982828	-14.0%	499,942,898	13.6%	4,913,579	50,036.44
2017	2016	0.740318	0.139682	0.880000	-10.5%	539,834,573	8.0%	4,750,544	53,983.46
2018	2017	0.725352	0.073503	0.798855	-9.2%	614,694,339	13.9%	4,910,516	61,535.29
2019	2018	0.711131	0.087724	0.798855	0.0%	620,957,884	1.0%	4,960,553	62,162.32
2020	2019	0.693987	0.094868	0.788855	-1.3%	668,255,430	7.6%	5,271,566	67,757.92
2021	2020	0.638454	0.150401	0.788855	0.0%	708,843,203	6.1%	5,591,745	71,873.33
2022	2021	0.602621	0.175917	0.778538	-1.3%	756,328,814	6.7%	5,888,307	75,685.18
2023	2022	0.578346	0.169591	0.747937	-3.9%	876,001,059	15.8%	6,551,936	87,709.99
2024	2023	0.529073	0.136275	0.665348	-11.0%	1,032,070,770	17.8%	6,866,862	103,261.09

**CITY OF DONNA, TEXAS
ANALYSIS OF ASSESSED VALUES
FISCAL YEAR 2023-2024**

<u>Fiscal Year:</u>	<u>Tax Year:</u>	<u>Assessed Valuation:</u>
2015	2014	440,108,919
2016	2015	499,942,898
2017	2016	539,834,573
2018	2017	614,694,339
2019	2018	620,957,884
2020	2019	668,255,430
2021	2020	708,843,203
2022	2021	756,328,814
2023	2022	876,001,059
2024	2023	1,032,070,770

**CITY OF DONNA, TEXAS
TOP TEN TAX PAYERS
FISCAL YEAR 2023-2024**

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Wal-Mart Real Estate	20,004,970	1.94%
MHC Victoria Palms, LLC.	13,770,788	1.33%
Shops at 493 Lot 9	12,093,905	1.17%
AEP Texas Inc-27H	11,028,490	1.07%
Packaging Corporation of America	11,175,427	1.08%
MHC Victoria Palms, II LLC.	8,506,987	0.82%
Wal-Mart Property Tax Department	6,750,958	0.65%
CPI Donna, I LLC ETAL	6,536,418	0.63%
Ron Hoover Companies of Donna INC/RV Sales	6,263,345	0.61%
Rentals Donna Park One LLC	5,593,713	0.54%
Total Top Ten Taxpayers	<u>\$ 101,725,001</u>	<u>10%</u>
Total Assessed Valuations	<u><u>1,032,070,770</u></u>	

CITY OF DONNA, TEXAS

MISCELLANEOUS STATISTICAL DATA

YEAR ENDED SEPTEMBER 30, 2023

Date of Incorporation: May 13, 1913

Date of Adoption of City Charter: February 7, 1957
Amended January 17, 1981
Amended May 7, 1994

Form of Government: Council, City Manager
 Commission Form of Government May 13, 1913
 Home Rule Charter February 19, 1957

Geographic Data:
 City Area 5.1 sq. miles
 Average Elevation 86 Ft.

Population:

2023 Est.	26,500
2022 Est.	26,500
2021 Est.	26,500
2020 Est.	26,112
2019 Est.	25,600
2018 Est.	25,500
2017 Est.	24,750
2016 Est.	25,100
2015 Est.	25,100
2014 Est.	15,798

Permits Issued:

Business / Health Permits	459
Garage Sales	628
Electrical	503
Plumbing	202
New Residential	141
New Commercial Units	12
Residential Additions	9
Others / Misc.	N/A
Total Fees:	224,948
Valuation Total:	22,244,281

CITY OF DONNA, TEXAS

MISCELLANEOUS STATISTICAL DATA

YEAR ENDED SEPTEMBER 30, 2023

Fire Protection:

Number of Stations	1
Number of Firemen (Volunteers)	26

Police Protection:

Number of Stations	1
Number of Policemen	35

Recreational Facilities:

Number of Parks	5
Number of Municipal Swimming Pools	1
Number of Skateboard Parks	1

Education:

Number of Elementary Schools	14
Number of Middle Schools	4
Number of High Schools	2
Number of Alternative Schools	2

Ports of Entry:

Donna Alliance International Bridge	1
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Utilities:

WATER:

Number of Customers	5,942
Plant Capacity	5.0 MGD
Avg. Daily Use	2.7 MGD

SEWER:

Plant Capacity	1.9 MGD
Sanitary Sewer	37 Miles