



2022 – 2023

# Fiscal Year Budget

307 South 12<sup>th</sup> Street Donna, Texas 78537

[www.CityofDonna.org](http://www.CityofDonna.org)



Donna Alliance International Bridge

# City of Donna

## Fiscal Year 2022-2023

### Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$457,552, which is a 7.54 percent increase from last year's budget. The property tax revenue to be raised from new property added to tax roll this year is \$175,052.

The members of the governing body voted on the proposal to consider the budget as follows:

<b>FOR:</b>	Rick Morales	Mayor	
	Richie Moreno	Councilman	Place 1
	Jose G. Garza, Jr.	Councilman	Place 2
	David Moreno	Councilman	Place 3
	Oscar Gonzalez	Councilman	Place 4

**AGAINST:** None

**PRESENT AND NOT VOTING:** None

**ABSENT:** None

**Property Tax Rate Comparison:**

<u>Tax Rate</u>	<u>2022-2023</u>	<u>2021-2022</u>
Property Tax Rate:	\$0.747937/100	\$0.778538/100
No-New Revenue Tax Rate:	\$0.713091/100	\$0.719619/100
Effective M&O Tax Rate:	\$0.558789/100	\$0.582246/100
Rollback Tax Rate:	\$0.747937/100	\$0.778541/100
Debt Rate:	\$0.169591/100	\$0.175917/100

Total Debt obligation for the City of Donna secured by property taxes: \$0



HEART OF THE VALLEY  
CITY OF DONNA  
FINANCIAL DIVISION  
★ TEXAS ★  
ESTABLISHED 1904

# City of Donna Officials



## Mayor

Ricardo Morales

## City Council Members



### Councilman

Ricardo Moreno-Place 1



### Councilman

Joey Garza Jr-Place 2



### Mayor Pro Tem

David Moreno-Place 3



### Councilman

Oscar Gonzalez-Place 4

## City Manager

Carlos Yerena

## Director of Finance

David R. Vasquez

## Deputy City Secretary

Belinda Tosca



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Donna  
Texas**

For the Fiscal Year Beginning

**October 01, 2021**

*Christopher P. Morill*

Executive Director

## HISTORY OF DONNA, TEXAS

The City of Donna is off U.S. Highway 83 and State Spur 374, fourteen miles southeast of McAllen in southeastern Hidalgo County. It is in territory that was granted to Lino Cabazos as part of the La Blanca land grant on May 19, 1834, by the Mexican State of Tamaulipas. The Cabazos family inhabited the area for at least twenty years after taking possession of the land, and their descendants continued to live in the area into the twentieth century.



Thomas Jefferson Hooks arrived in the Lower Rio Grande Valley in 1900 and the following year moved his family to Run in southeastern Hidalgo County. In May 1902 he helped to form the La Blanca Agricultural Company, which purchased 23,000 acres fronting the river two miles east and two miles west of the site of present Donna and extending north eighteen miles. He gave part of his purchase to his twenty-one-year-old daughter, Donna Hooks Fletcher, a divorcée. She settled in the area and established the Alameda (Grove) Ranch. Fletcher stocked the ranch with Jersey cattle purchased from the Lassater Ranch in

Falfurrias and ran a successful butter business. In 1904, The St. Louis, Brownsville, and Mexico Railway reached the area, and a town was formed that July. In 1907, the town was given a depot station that was named Donna in the honor of Donna Fletcher, who was postmistress when the Donna post office was opened in 1908. That year the first store in west Donna was established by Ed Ruthven, and the community was recognized as the Texas station that shipped the most produce in a year. A 500-ton-capacity sugar mill was built in Donna that year. The town grew slowly because of the lack of available potable water. *Portreros* brought water from as far away as Lyford and Mission to each home in Donna. A barrel



of water cost 50 cents, and the water had to be boiled before it could be used for drinking or cooking. By 1908, a water tower and a filtration plant provided potable water for Donna residents. By 1912 the town was divided into Donna and East Donna. East Donna, the Mexican side of town, had a post office named Beatriz, after Beatriz Hooks. Electricity came to Donna in 1916. The Donna Light and Power Company was incorporated by A.F. Hester, Sr., T.J. Hooks, Dr. J.B. Roberts, and twenty stockholders.



In 1915 Donna had a population of 1,500, a bank, a hotel, four churches, two cotton gins, the sugar mill, a weekly newspaper named the Donna Dispatch, published by B.L. Brooks. A Legion Hall was built in 1920, making Donna American Legion the first Legion Post in the world to own its Legion Hall. Donna had an estimated population of 1,579 in 1925. By 1936 it had a population of 4,103, a railroad stop, multiple dwellings, and 110 businesses.

The citizens of Donna first started using the motto "The City with a Heart in the Heart of the Rio Grande Valley" to promote the city in the 1940's. By 1945 the town had a population of 4,712 and seventy-eight businesses and continued to be a citrus and vegetable growing center. In 1953 Donna had three gins, three wholesale groceries, hardware and farm implements dealers, a wholesale

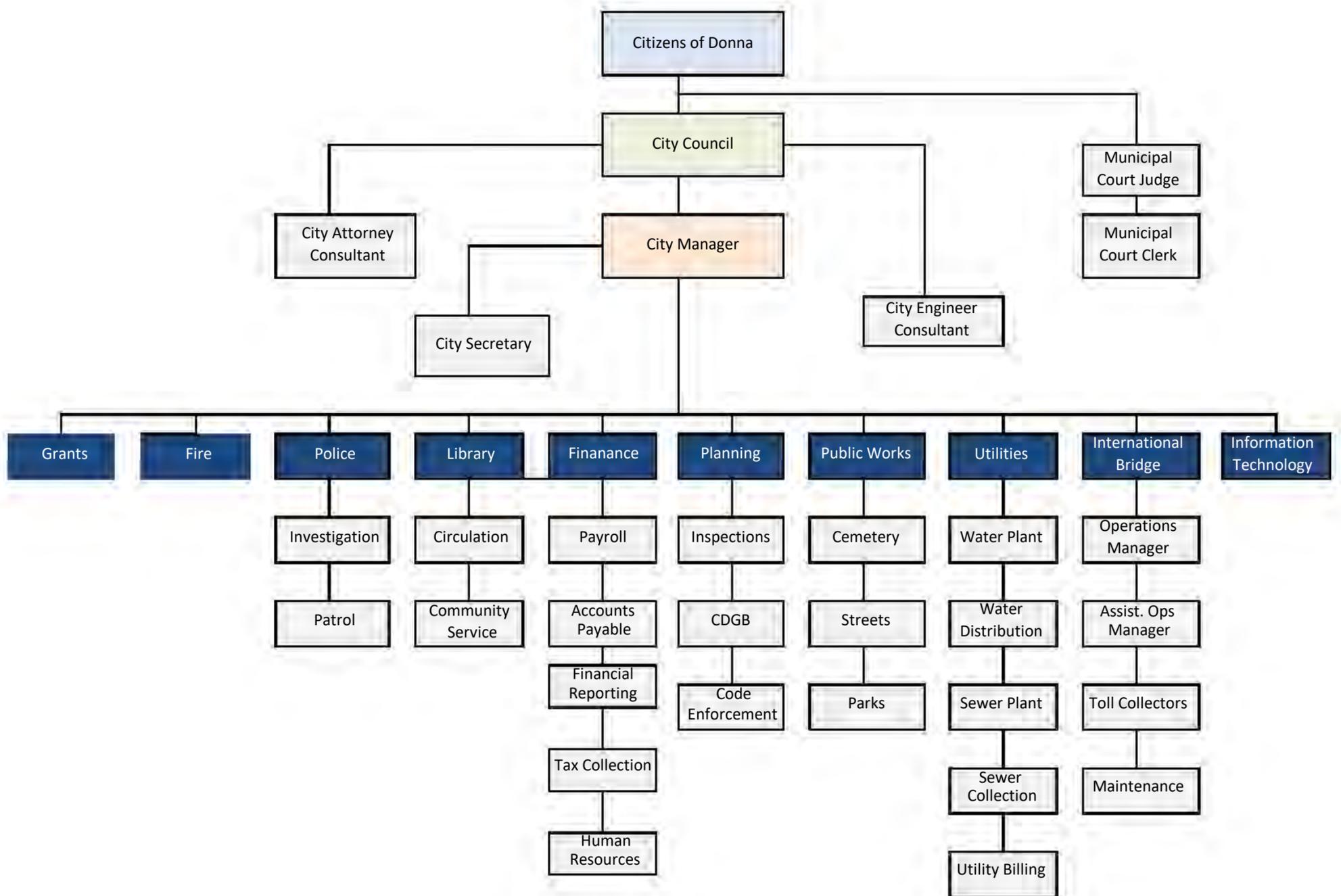
distributor for feed mills, and the Donna News. The American Legion Hall was designated a historical landmark in 1964. In 1967 Donna reported 110 businesses (including eight manufacturers), ten churches, a bank, a library, and a newspaper.

From 1920 through the mid-1960s Donna had segregated schools. A third school for migrant students was in operation through the 1970s. The justification for its operation was that migrant children needed more attention because of their parents' work. It was opened to children in the third to eighth grade and had a separate campus. Donna had a population of 8,982 and 122 businesses in 1978. After the 1970s the economy in Donna continued to be based on fruits, vegetables, and the tourist trade. In 2000 Donna had a population of 14,768 and 369 businesses.





### Organizational Chart Fiscal Year 2022-2023



**BUDGET AND FINANCIAL POLICIES**

**BUDGET CALENDAR**

**CITY MANAGER'S BUDGET MESSAGE**

**ECONOMIC OUTLOOK**

**STRATEGIC BUSINESS PLANS**

**MAJOR GOALS**

**CITY'S LOCATION IN RELATION TO STATE  
OF TEXAS**

## **BUDGET AND FINANCIAL POLICIES**

Article IX of the City Charter sets forth the basic budget policies for the overall management of the City. The annual Budget shall be prepared in accordance with State Law.

- The City's primary objective for all operating budgets is to adopt a balance budget where revenues equal or exceed expenditures. The budget document shall contain a budget message prepared by the City Manager outlining the proposed financial plan for the City.
- No later than August 18<sup>th</sup>, the City Manager prepares a recommended budget to be submitted to the Council estimating revenues and expenditures for the next fiscal year. The Council shall order a public hearing on the budget and shall cause to be published, at least ten days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the budget as submitted, at which all interested persons shall be given an opportunity to be heard.
- The budget shall be carefully itemized and the proposed figures shall be compared with actual figures from the preceding year.
- At least thirty days prior to the adoption of the tax rate, the City Manager submits a recommended budget proposal to the City Council. Upon completion, the budget is filed by the City Secretary for media and public inspection.
- The City Council adopts the budget prior to the beginning of the fiscal year. This budget is based on various meetings with department leaders for their input on the programs and projects planned for next fiscal year.

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### **BUDGET BASIS OF ACCOUNTING**

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The budget basis of budgeting (modified accrual, accrual) should be identified for each category of fund represented (governmental, proprietary, and fiduciary) that the City has adopted is the modified accrual basis for all governmental fund types and the accrual basis has been adopted for proprietary fund types.

The end product of the budget process is the budget document, which consists of three main parts, a budget message, a series of revenue/expenditures tables and appropriate descriptive materials as well as the budget adoption ordinance.

The budget is structured according to codes and classifications contained in the City's accounting system. Since the budget is a planning document, it does not include all the detailed information encompassed by the accounting system.

All budgets are built around four basic components: Funds, Departments, Revenues, and Expenditures. Although the City's accounting system will provide locally-adapted definitions of these elements, the following general descriptions may be helpful.

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## **FUNDS**

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A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be thought of as a bank account into which revenues are deposited and from which expenditures are paid for a specific purpose. Funds are generally classified in the following manner:

### **GOVERNMENTAL FUNDS**

1. General Fund - The General Fund is used to account for all financial resources not covered under another fund. Examples of activities under this fund are general administration, recreation, libraries, police services, fire services. Its revenues are generally unrestricted which means that they may be used for any approved governmental purpose.
2. Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose. Examples of such funds are Hotel Occupancy Tax, Fire Equipment Service Fee, and the Texas Confiscated Money Forfeitures Fund, and the Tax Increment Reinvestment Funds.
3. Debt Service Fund – The Debt Service Funds is used to account for financial resources that are restricted, committed or assigned to expenditures of principal and interest of long-term debt.
4. Capital Project Funds – Capital Project Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay, including the acquisition or construction of major capital facilities or other capital assets.

### **FIDUCIARY FUND**

Trust and Agency Funds – Trust and Agency Funds are used to account for collections and disbursements earmarked for employees’ payroll, pensions, insurance, and other restricted purpose.

### **PROPRIETARY FUNDS**

1. Enterprise Funds – To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user chargers, i.e., Utility Fund and International Bridge Fund.
2. Internal Service Funds – To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis, i.e., Employee Insurance Trust Fund.

The beginning and ending point of budgeting is a fund balance or retained earnings. In general, the budgeted beginning balance represents the funds left over from the prior fiscal year. The budgeted ending balance represents the funds being estimated at the end of the current fiscal year.

### **ROLE OF DEPARTMENTAL DIRECTORS**

The involvement of departmental directors in the budget process is essential. The departmental directors are the best source of information regarding service needs in the department. The departmental directors are also the best qualified to identify opportunities for budget cutbacks. From the perspective of the departmental directors, the budget process is a useful way to advise the City Manager and City Council about the accomplishments, special problems, and propose alternative for improving the quality of services for the citizens of the City.

### **REVIEW OF DEPARTMENTAL REQUESTS**

In the course of reviewing the departmental budget requests, the City Manager should bear in mind the following concerns:

- Do the proposed performance and service levels justify the budget request? Could the requested funds be put to better use in another department? Are certain budget requests totally without justification or merit?
- Are the spending requests credible? Are they padded or based on false assumptions?
- Is the proposed approach to a particular service the best way to achieve the stated objective based on the department's previous budget and work programs? Is attainment of each stated objective likely? Should a funding increase proposed by one department be approved, instead of another department that has a better performance record?
- If choices must be made between competing budget requests, what is of relative importance or value to the community of the new spending program proposed by the various departments? If cutbacks in exiting services are necessary, which service should be eliminated first?
- By spending more on a particular service during the next fiscal year, will the City save money in the long run?
- What considerations have the department heads given to reducing the cost of existing programs through better personnel utilization, improved work methods and mechanization?

### **CITY COUNCIL ACTION ON THE BUDGET**

The City Manager presents the recommended budget to the City Council at a regular meeting. Copies are filed with the City Secretary for media and public inspection.

The basic issues in the budget for the City Council are:

- Does it meet the needs of the community adequately, or at least as adequately as available finances will permit? Are there some services which would be reduced or eliminated in order to provide funds for more important programs?
- Does the budget provide balance between services, especially between more essential and less essential services?
- Are the administrative controls in place to assure that adequate results will be produced, and proper standards of service maintained?
- Do revenue estimates appear to be realistic? Have all expenditures and foreseeable contingencies been included?
- Is the budget economical in all respects, and oriented toward obtaining the greatest value per dollar expended?
- Is the budget consistent with the ability and willingness of citizens to support it?
- Is it consistent with the City's long-term policies for the development of the community?

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## **BUDGET AMENDMENT PROCESS**

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Article IX Section 7 of the City Charter states that, if at any time during the fiscal year, the City Manager shall ascertain that available revenues will be less than total appropriations for that year, he shall reconsider the allotments of each department and revise them as to prevent the making of expenditures in excess of available revenues. At the close of each fiscal year, any encumbrance balance of an appropriation shall revert to the fund which appropriated and may be re-appropriated by City Council. City Council may transfer any unencumbered appropriation balance from one department to another. The City Manager shall have the authority without City Council approval, to transfer appropriation balances from one expenditure account to another within a single department of the City.

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## **REVENUE POLICY**

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### **Tax Collections**

Our City will pursue a vigilant tax collection effort by subcontracting with an attorney-at-law that specializes in comprehensive collection services, while remaining cognizant of the need to treat our residents with the uppermost respect.

### **Revenue Diversification / Unrestricted Fund Balance**

The City strives to maintain a diversified and stable revenue base to protect public services from short-term fluctuations in any one revenue source. The City has chosen to manage these fluctuations by creating a fund balance policy. The Reserve Policy states the following:

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- **REVENUE POLICY (Continued)**

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- Established reserves shall help protect the City from innumerable hardships due to unforeseen emergencies.
- Fund Balance shall equal not less than 25% of the operating budget.

### **Fees and Charges**

User fees will be imposed to cover the cost of services provided for unique or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery. Our City charges customers a pass-through user fee when they pay their taxes or utility bills by credit card.

The City maintains the water distribution system and the sewer collection systems. To insure that the enterprise funds remain self-supporting, rate structures will fully fund the direct and indirect cost of operations, capital plant maintenance, debt service, depreciation, and moderate system extensions.

### **One-Time Revenues**

It is the general policy of the City to use major one-time revenues to fund capital improvements or reserves. The use of one-time revenues to fund ongoing expenditures is discouraged.

Unpredictable revenues are budgeted conservatively, and any amount collected in excess of the budget is generally carried forward in the fund balance.

All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted.

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### **EXPENDITURE POLICY**

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High priority is given to the expenditures that will reduce future operating costs, such as increased utilization of technology and equipment and proven business methods.

An appropriate balance will be maintained between budget dollars provided for direct public services and dollars provided to assure good management and legal compliance.

All department heads share in the responsibility of looking at and understanding the City's long-term financial viability, its general spending trends, its projected incomes, and educating themselves, division head, and employees on the necessary short and long-term balance between revenues and expenditures. Budget-to-Actual Variance reports are disbursed to department heads monthly to ensure the City doesn't exceed budgeted expenditures. Department heads are trained by the finance staff on how to read and monitor their department's budgets.

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**INVESTMENT POLICY**

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The City of Donna recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the City. Therefore, it is the City's policy to consider safety and risk of investment, allow for anticipated cash flow requirements and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

Investments updates are taken to City Council on a quarterly basis. The Investment Policy complies with Chapter 2256 (Public Funds Investment Act) of the Government Code. The policy is reviewed and updated annually before being presented to City Council.

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**PROCUREMENT POLICY**

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On July 16, 2019, the City adopted an updated procurement policy. The primary governing authority for the City of Donna's Purchasing Policy shall be the City's Charter in conjunction with Local Government Code Chapter 252, "Purchasing and Contracting Authority of Municipalities." All procurement activity shall be governed by the Purchasing Policy, in accordance with applicable state and local government codes. The Finance Department shall from time to time review the Purchasing Policy and the City's resolution shall record any changes made to the Policy. All department heads receive a copy of the procurement policy and are expected to comply with the policy.

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**DEBT POLICY**

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**GENERAL OBLIGATION BONDS:**

The existing debt obligation and individual issues are described in this section.

Existing debt levels reflect twenty-five years of remaining payments with additional debt capacity as the structure declines gradually after 2034. The final debt service payment will be in the year 2047.

The Debt Service rate portion (\$.169591) of the total tax rate (\$.747937) represents 22.67% is dedicated for existing debt levels.

The City Assessed Value for Tax Roll 2022 was valued at \$876,001,059. The City's total debt is \$52,695,000 or 6% of Assessed Value.

The State of Texas statutes do not prescribe a debt limit; however, by custom a practical economic debt limit of 6% of the assessed valuation is used.

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**DEBT POLICY (Continued)**

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The state of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Donna’s adopted rate of .747937 is well below the state limit.

**The City of Donna’s Financial Policies address General Obligation Debt Management as follows:**

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- Full disclosure of operations will be made to the bond rating agencies. The City staff will assist the financial advisors and/or bond counsel in preparing the necessary materials for presentation to the bond rating agencies.
- The city will issue bonds with an average life of twenty (20) years or less in order to reduce interest cost and maintain future flexibility by paying off debt earlier.

**BOND RATING:**

The City’s current bond rating as of the last issuance on February 10<sup>th</sup> 2022 for the G O Refunding Bond Series 2022 was rated as follows:

<u>G.O. &amp; REVENUE BONDS</u>	
Standard and Poor’s	A/Stable

**REVENUE BONDS:**

The City’s Revenue Bonds are comprised of Water and Wastewater supported revenue bonds in the Utility Fund.

The existing debt structure will continue through year 2037.

**Water & Wastewater System**

Revenue Certificates are direct obligations of the City payable as to principle and interest from a combination of (i) a valorem levied annually, within the limits prescribed by law, against all taxable property in the City and (ii) a limited pledge of net revenues of the City’s Waterworks and Sewer System, as provided in the Ordinance.

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**DEBT POLICY (Continued)**

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The City of Donna's Financial Policies also address revenue bond issued in debt management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.
- The City has both revenue bonds and other indebtedness of the Utility Fund. The City strives to maintain at least 1.5 debt to revenue ratio coverage ratios although bond covenants require 1.25 for all indebtedness as a practical coverage.
- The City will issue bonds with an average life of twenty (20) years or less in order to reduce net interest cost and maintain future flexibility by paying off debt earlier.

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**FUND BALANCE POLICY**

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- The General Fund shall maintain a minimum fund balance of 90 days of operating expenses.

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**INDEPENDENT AUDIT**

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At the close of the fiscal year, the Council shall engage an independent certified public accounting firm to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major fund, and the aggregate remaining fund information at September 30<sup>th</sup>. In addition, the firm will audit the City's compliance over major federal award programs. The firm will ensure the audit is conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in Government Auditing Standards.

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**COVID-19**

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In the past 2 years the City of Donna has received 2 grants to help with Covid-19 expenditures, Cares Act and American Rescue Plan. The funds have been used to purchase personal protective equipment and to host community clinics that help with vaccine distribution and Covid-19 testing. The second allocation of ARPA fund received October 2022 are designated for the construct a city park.



# Budget Calendar FY 2022-2023



## April 2022:

- 1) Budget Calendar is created to set deadlines and is submitted to City Council.

## June 2022:

- 1) Distribute budget packets/forms to Department Directors.
- 2) Completed Department goals, capital & personnel requirement forms due.
- 3) Submit Department goals, capital & personnel summary to City Manager.
- 4) Meet with Department Directors & assist them with the completion of their goals.
- 5) Department's detailed proposed budget submission to Finance.
- 6) Discuss City's Strategic goals with City Council.

## July 2022:

- 1) Submit preliminary budget to City Manager.
- 2) Review and revise preliminary budget.
- 3) Receipt of Certified Appraisal Roll.
- 4) Perform calculation of effective tax rate.

## September 2022:

- 1) 2nd Public Hearing held over tax increase, if the City proposes a tax rate that will exceed the rollback rate of effective tax rate (whichever is lower) during a City Council Meeting.
- 2) 72-Hour Notice for meeting at which governing body will adopt tax rate.
- 3) Hold Public Hearing to adopt Tax Rate.
- 4) Adopt Budget & Tax Rate Ordinance during a City Council Meeting.
- 5) 2nd Reading of 2022-23 Budget & Tax Rate Ordinance.
- 6) Public notice to public inspection of the Adopted Budget and the file adopted budget with County Clerk and State Comptroller.

## August 2022:

- 1) Submit effective tax rate schedule and fund balances to City Council.
- 2) Finalize preliminary budget totals.
- 3) Public Notice of Proposed Tax Rate for 2022-2023.
- 4) Public hearing held on tax increase, if City Council proposes a tax rate that would exceed the rollback rate of the effective tax rate.

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## **THE BUDGET PROCESS**

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The City Budget is a plan for utilizing the City's available funds during the fiscal year to accomplish the established goals and objectives. The budget process for developing, adopting, and implementing the budget includes the following:

### **April**

A budget calendar is created to set deadlines and provide milestones to ensure the City remains on schedule.

Budget Calendar is submitted to City Council.

### **June**

Budget packets are disbursed to department directors. A trended revenue and expenditure report is included to help illustrate the amount of funds spent on each budget line (current year) as well as to help plan for the upcoming budget year. Department Directors must access the next fiscal year's plan in terms of upcoming projects to be undertaken and must estimate the resources needed to complete task. Personnel costs are often the biggest challenge. Directors are asked to provide line-item detail budgets in the preliminary stage to help substantiate requests. The line-item detail provides a breadcrumb trail for future analysis related to reporting budget versus actual variances. The finance director along with the city manager is challenged to balance the wants and needs of each department director and the financial capabilities of the city. The ultimate goal is to keep the tax rate as low as possible and continue to provide high quality services to the residents of Donna. At this time, the City's strategic goals are also discussed with City Council.

### **July**

The Director of Finance and the City Manager in close collaboration will evaluate every department's position in the current fiscal year (actuals vs budget) before setting the budget tentatively for the next fiscal year. Appropriations for each department are determined by the goals set forth by the City Manager. A draft of the budget is assembled in summary format. Towards in end of July, Hidalgo County Appraisal District releases assessed values. A calculation of the tax rate can now be undertaken.

### **August**

The month of August is a busy time for the Finance department. Final changes to the proposed tax rate will drive the changes to the operating budget. The staff in Finance works diligently to complete the annual budget book.

### **September**

The proposed tax rate and the operating budget are submitted to City Council for approval through ordinance. Towards the end of the month, once all requirements are completed, the adopted budget is posted to the city web-site and a copy of the budget is filed with our city secretary. The budget becomes effective October 1<sup>st</sup>.





September 30, 2022

Honorable Mayor and City Council  
City of Donna  
Donna, TX 78537

Re: 2022-2023 Budget

Dear Honorable Mayor and City Council:

It's an honor to present the operating budget for fiscal year beginning October 1, 2022 through September 30, 2023. As you will see in the combined revenue and expenditure and changes to fund balance schedule, the combined revenues and transfer in amount to \$33,381,325. The combined expenditures and transfers out amount to \$32,423,943 which represents an increase of \$5,791,379 or a 22% change from fiscal year 2021-2022 adopted budget, primary due to the addition of a one hundred thousand dollar capital lease being budgeted and a capital project that began during fiscal year 2021-22 with a balance of 5,243,959. This budget document has been prepared in compliance with the state laws of Texas, Donna's City Charter, and the standards established by the Governmental Accounting Standards Board. Copies of this budget are available for public review at the City Secretary's office, Donna Public Library, the Hidalgo County Courthouse after October 1, 2022, as well as the City's web site, [www.cityofdonna.org](http://www.cityofdonna.org).

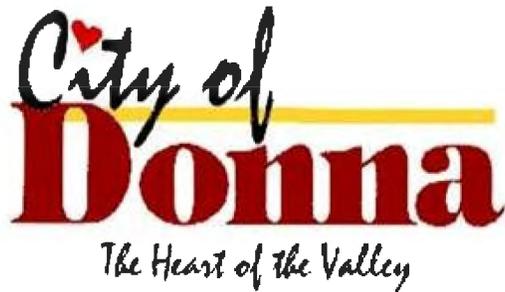
The Annual Budget is more than a projection of revenues and expenditures/expenses for the coming year; it is a financial plan of action which will provide services to the citizens of Donna that are realistic, feasible, and cost-effective. It not only addresses the existing level of services/necessities, which our citizens have come to expect and deserve, but also addresses adequate compensation to all our city employees. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2022-2023 fiscal year. Furthermore, the budget serves as a guide for our financial control and the implementation and improvements of policies and procedures mandated by the City Council.

Each year the Mayor, City Council, and City Staff all take the responsibility very seriously to present a budget that focuses on the needs of our city and meets the diverse needs of our citizens, as well as demonstrating good stewardship of public funds. The Fiscal Year 2022-2023 budget is formulated to provide the necessary funding to maintain acceptable levels of services in all areas. Each fund includes a summary presenting its purpose, both goals & objectives and performance indicators for prior, current, and future fiscal years. The proposed budget remains basic to the provision of services determined by the City Council to be essential to the community. The following pages will describe our economic outlook, budget highlights, and detail information on specific revenues and funds.



307 South 12<sup>th</sup> Street Donna, Texas 78537  
Phone Number: 956-464-3314 Fax: 956-464-9923





**2022-2023**

## **ECONOMIC OUTLOOK**



As we come to the end of another year in Donna’s history, we look with pride at the legacy we are leaving as we contribute to our city’s growing and ever-changing landscape. With a focus on enhancing the quality of life for our Donna families, we have gone back to the basics – improving streets, drainage, water, and wastewater infrastructure to entice developers and business to choose the City of Donna for their next venture.

The City consists of 8.3 square miles of mixed-use property. We offer low cost of living, an excellent education system, and warm weather year-round making it a great place to live, work, and play.

Over the last year, we welcomed several major businesses, such as Five Below, Burlington, DD's Discount, Ross, Dollar Tree, Rack Room Shoes, Panda Express, which will bring hours of enjoyment– as well as sales tax dollars – to our community and our local economy.

The City of Donna has experienced significant growth increasing from 14,700, in 2010, to a population of 16,400 as per the 2020 Census count. To meet the growing residential demand, we have welcomed five new residential developments La Villita, Deer Field, Red Oak, Santa Barbara, and Hacienda San Miguel Apartments - consisting of over 360 new residential lots and 140 affordable housing units.

People and businesses that invest in “The Heart of the Valley” help our community thrive and entices other to do the same. Below is an overview of the many projects and events that were completed this year.

Furthermore, we have made large investments in the City's infrastructure including drainage, roads, water, and sewer services. These efforts were made to update our antiquated utility system to better compete with surrounding cities and to attract new businesses to our community. Below is a summary of our efforts over the last year.

## CAPITAL PROJECTS

Governments are starving for capital to keep revenue growing during these unprecedented times. Economic developers must provide adaptive financial sourcing in response to the massive disruption of COVID-19 and the skyrocket cost of labor and materials. The City of Donna has used new revenue sources and grant funds to help safeguard the fiscal wellbeing of our community through various new capital projects.

### Hacienda San Miguel Apartment Complex

The Hidalgo County Housing Authority in collaboration with the City of Donna has completed construction on Hacienda San Miguel a Section 8 Complex consisting of 140 apartment units. The groundbreaking was held in December 2020 and the project was completed in June 2022. Divided into two phases; phase one consisted of 68 units, club house, and pool; phase two consisted of 72 units, 10 storage and 10 garage units. All partners involved are excited to bring 140 new, affordable two- and three-bedroom apartments to the mid-valley.



## Hidalgo County Urban County Program

The Hidalgo County Urban County program awarded the City a \$257,604 grant (FY2020-2021) to help fund resurfacing of Miller Avenue, South 26th Street, Lissner Avenue, and South Avenue. The project was completed in the summer of 2022, overseen by SAMES Engineering with labor being completed inhouse by our Public Works Department.



The Hidalgo County Urban County program awarded the City a \$270,886 grant (FY2021-2022) to help fund resurfacing of Champion Avenue from FM 493 to Victoria Road; reimburse Hidalgo County for resurfacing of Ponciano Drive; and to provide support to two local nonprofits. This project is expected to commence in November 2022.

The Hidalgo County Urban County program awarded the City a \$257,515 grant (FY2022-2023) of which will be allocated in February 2023.

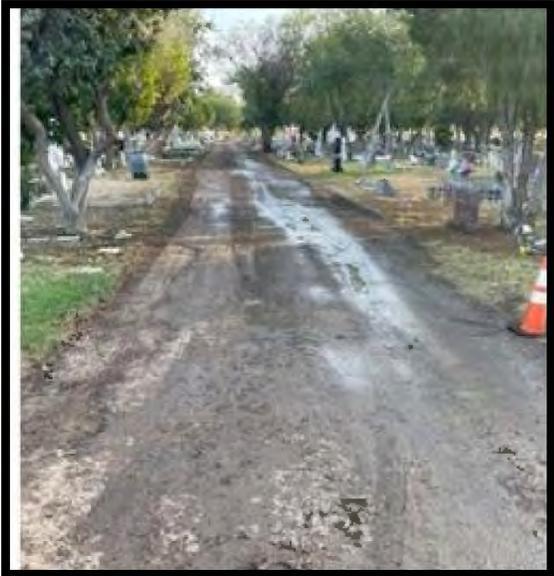
### **Wastewater Treatment Plant Expansion**

The City of Donna has qualified for more than \$40M in funds needed for the expansion of our Wastewater Treatment Plant. The Texas Water Development Board has ranked our project #12 in the entire state! This project will be a testament to the growth of our City and its utility system. The project is expected to begin in early 2023.



# Donna City Cemetery Improvements

Cemetery roads provide visitors with access to various locations within the cemetery. Additionally, cemetery roads provide the City with the ability to service and maintain the grounds or prepare areas for burial. After years of maintenance, the City has repaved the entire subdivision for easier access.



## Utility Payment Kiosk

The City installed a new kiosk at City Hall to make payments even more convenient for residence. The outdoor kiosk will provide easy-to-use, 24/7 self-service payment options for drive-in customers. Kiosks provide real-time account lookup and instant payment posting for both credit and debit cards. By scanning your utility bill, you are able to access your account and make your utility payment.



# BUSINESS IS BOOMING IN THE HEART OF THE VALLEY

Despite the COVID-19 crisis, many businesses have moved forward with opening their doors, leading to store fronts popping up along major corridors like the Expressway, Salinas Blvd, and Business 83. The business environment has been fueled by a population growth and a higher demand for local services. Additionally, the availability of vacant commercial lands across the area makes the City a great place to start or grow business. Below is a summary of recently opened businesses.

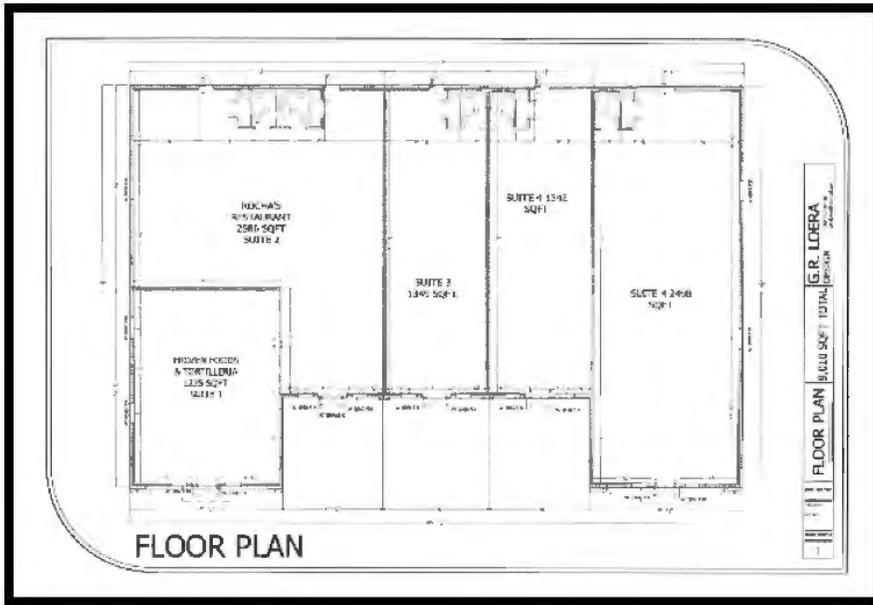
## Ashley Pediatrics & Dr. Bose Community Center

This Pediatric Clinic opened its doors in 2016, due to massive remodeling a ribbon cutting was held to celebrate its expansion and the introduction of the Dr. Bose Community Center. The Bose Community Center offers free classes in GED, ESL, Computer, Cake decorating, Arts and Crafts, continuing education CNA, Phlebotomy, EKG, PCT, MA, and MOS.



## Trevika Plaza

In early March 2022, construction began at 600 N Main Street behind CVS. The 9,000 sq foot plaza with five suites is to be occupied by a day care, a bakery, and a snack shop. The remaining of suites are pending leases.



## Hester Plaza

In early March 2022, construction began at 200 North D Salinas (next to Victoria Steel). The 9,000 sq foot plaza with five suites is to be occupied by Dollar and More, Lash Out, Taqueria Jalisco. The remainder of suites are pending leases.



## Panda Express

Development of this project started in November 2021 with construction of this 2,381 sq ft. building commencing in April 2022. The building seats approximately 48 people and is uniquely designed both inside and out. From light fixtures to its stunning murals - this Panda Express sets itself apart from our neighboring businesses. The building has an estimated value of \$750K and estimate gross sales of \$995K, which will make for a great addition to our City as it increases local taxes, jobs, and supports agriculture in our area. The City of Donna is glad that Panda Express is the first pad site to be occupied within the Walmart subdivision.



## SHOPS AT 493

Shops at 493 is the largest retail business center in the City of Donna. Since its opened in March 2022, Five Below, Burlington, DD's Discount, Ross, Dollar Tree, Rack Room Shoes, have brought hours of enjoyment, and sales tax dollars, to our community and local economy.

Stores have reported record sales at this location compared to other regional outlets. According to our most recent collections report from May-July 2022, Donna received \$506,459 dollars in sales tax and is expected to continue climbing in the upcoming holiday months. Total

sales tax revenue for the three months ending in July 2022 was up 21.3 percent compared with the same period a year ago. Sales tax is the largest source of funding for the city budget, accounting for 35.2 percent of all tax collections.



For those interested in moving their business to Donna, Shops at 493 is an amazing location. The retail center has over 250,000 square feet of retail space and eight pads. It is adjacent to Donna's 186,000 square-foot Walmart Supercenter, Panda Express, Quick Quack Carwash, Wing Stop and Circle K. The intersection of Expressway 83 at FM 493 has 113,416 vehicles per day and easy Interstate access.



**LOT 1** - In early 2017, the first pad site (Lot 1) was sold to Circle K in the amount of \$1,083,578. Circle K completed construction of its 3,000 square foot travel center in November 2017. The travel center is expected to generate approximately \$3.5 million in sales per year.



**LOT 2** - In April 2018, the second pad site (Lot 2) was sold to Shops at 493-

Lot 2 Ltd. for \$737,906.40 and developed into four (4) suites totaling 11,150 square feet and valued at \$1.5 million. Three of the suites have been leased out for the development of a Rodeo Dental, King Nails, and Wingstop. These three businesses attributed in creating over 35 new jobs.

**LOT 8** - In February 2022, Lot 8 was sold to Shops at 493-Lot 8 Ltd. for \$436,577.60 to start construction of Quick Quack Carwash. The building is valued at \$500,000 and uses a recollimated water system to ensure car washes are environmentally friendly. Car washes are completed in less than 3 minutes and includes a full-service cleaning area to rewash and vacuum.



**Lot 9 & 10** - In 2020, the City was able to close on a purchase and sales agreement for the development of Lot 9 & 10 at the Shops 493 at approximately \$2 million. Construction commenced June 2021 and construction was completed in March 2022. Businesses that occupy the site include Five Below, Burlington, DD's Discounts, Ross, Dollar Tree, and Rack Room Shoes.





**Lot 11 & Detention Pond** - In 2017, the City purchased the elevated storage tank and detention site from the EDC for \$566,280. The water tank will hold over 1 million gallons and increase water pressure for residents throughout the city. The detention area will collect excessive water runoff from the proposed businesses at the Shops. The tank began operation in July 2019.



The COVID-19 pandemic has spread with alarming speed, infecting hundreds, and bringing economic activity to a near-standstill as we impose tight restrictions on movement to halt the spread of the virus. Despite these circumstances the City of Donna continues to provide adaptive financial sourcing in response to the massive disruption in the form of grants and citizen assistance.

The economic condition in Donna has improved and expected to continue in the new year with the commercialization of the bridge and new commercial projects developing along main corridors in our city. By highlighting our major achievements and assets, such as improved infrastructure and gateway to global trade via our International Bridge, we continue to recruit major employers to our city. Together, the City and DEDC are dedicated to increasing our economic base in order to improve the quality of life for our citizens and business community.

## **FISCAL YEAR 2022-2023 BUDGET HIGHLIGHTS**

### **General Fund**

- Property tax rate set at **\$.747937**, a \$.03 decrease from prior year
- Assessed Valuation increased to \$876,001,059 up sixteen (16) percent over prior year.
- 3 % increase in employees' health insurance rates.
- Hospitalization indemnity Insurance plan provided for all fulltime employees.
- Dental and Life insurance provided for all full-time employees.
- First year funding for 2nd Crime Victim Liaison position in Police Department.
- Third year funding for 1<sup>st</sup> Crime Victim Liaison position in the Police Department.
- Double digits forecast in Sales Tax Collections for fiscal year 2022-23.
- \$400,000, Budgeted for street construction and resurfacing.
- \$296,372 budgeted in Police Department overtime \$196K from grants \$100K from General Fund.
- New positions budgeted for Fiscal Year 2022-23, two (2) Laborer positions for Public Works department and one (1) administrative assistant for the Parks & Recreation department.
- Capital Outlay budgeted in fiscal year 2022-23, One Base radio station at Fire Department and one John Deere 6160 Tractor for Public Works department.
- 3% COLA budgeted for all City Employees plus an additional \$1.00 Per hour for all non-exempt employees.

### **Special Revenue Funds**

- ARPA Funding of \$1.532M for New Park and \$4K per Employee for hazard pay.
- Hotel Occupancy Tax Revenues projected at \$146,852.
- American Legion sponsorship funding of \$7,500 in the Hotel Occupancy Tax Fund.
- A transfer to Debt Service fund of \$62,615 from the Fire Fee Fund for its share of 2015 bond issue.

### **Debt Service Funds**

- Interest and Sinking tax rate were set at \$.169591 by a combination of
- \$62,615 Transfer-In from the Fire Fee for its share of the 2015 C O bond issue.
- \$125,230 Transfer-In from DEDC (4A) for its share of the 2015 C O bond issue.
- \$125,230 Transfer-In from DCOD (4B) for its share of the 2015 C O bond issue.

### **Enterprise Funds**

- Passenger Toll rate expected to stay at \$4.00 per passenger crossing during fiscal year 2022-23.
- Bridge passenger toll revenues are projected at \$2,399,125 or approximately 598,791 passenger crossings. Bridge travel restrictions were lifted in November 2021.
- Budgeted one custodian position for the International Bridge.
- Water & Wastewater estimated revenues are projected at \$6,864,377, servicing over 5,000 residential and commercial customers.
- No increases in the City's water, sewer, and refuse disposal rates.
- Capital outlay funded in the Water and Sewer Fund (1) Dump truck, rehab water tower on North 4<sup>th</sup> street, and manhole replacements
- Personnel request for the Water & Sewer Fund, One full-time laborer in Water Distribution Department and 1 part-time position to full-time in the Utility Billing Department.

**CITY OF DONNA  
STRATEGIC BUSINESS PLAN**

**GOAL 1. Promote an unsurpassed quality of life in Donna**

**Goal #1 relates to creating a top quality city in which to live. "Quality of Life" continue to play a decisive role in which people choose to live, as evidenced by explosive growth in cities worldwide.**

Num.	Objective/Funding Source	Dept. / Agency	Time- line	Total Project Cost	Estimate 2022-2023	Budget 2022-2023	Status/Rational
<b>Strategy 1.1 Expand Venues for family gatherings &amp; recreation</b>							
1.1.1	General Park Upgrades	Parks and Recreations	2023-24	\$ 2,382,583		ARPA Grant \$2,024,163 : General Fund \$358,420	ARPA Funds / General Fund
<b>Strategy 1.2: Promote a Strong Arts and Culture Community</b>							
1.2.1	Attract Promotion of Live and Family Friendly Holiday Events (Halloween, X- Mas, Chisolm Trail, Viva Donna Etc.) - Operations	City Mgr.	Annual	\$ 56,254	0	\$ 56,254	Halloween, Christmas, Easter, and other city park events
1.2.2	Promotion of Donna Fletcher Museum-Operations	City Mgr.	2023-24	10,000	0	15,000	Upgrade 2nd Floor walls and ceilings
<b>Strategy 1.3: Maintain visual attractiveness of key corridors and venues</b>							
1.3.1	Weedy Lots Program	Economic Develop	Ongoing	50,000	0	50,000	Identify weedy lots around city limits
1.3.2	Demolition Wipeout Continue to remove abandoned building - Operations	City Mgr.	Ongoing	Program	Program	Program	Identify additional buildings in key corridors for removal
<b>Strategy 1.4: Regional Leader in sustainability</b>							
1.4.1	Develop a plan to take over solid waste services of the city. Plan well in-progress.	Public Works & Code Enforcement	Target Date 10-1-2024	\$ -	Program	\$ 3,889,000.00	PPFCO's is funding source.
1.4.2	Establish quarterly community trash cleanups - Operations	Public Works & Code Enforcement	Ongoing	Program	Program	Program	Partner with non profits to hold events.

**CITY OF DONNA  
STRATEGIC BUSINESS PLAN**

**GOAL 1. Promote an unsurpassed quality of life in Donna**

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Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2020-2021	Budget 2021-2022	Status/Rational
<b>Strategy 1.5: Promote Improved health of Donna Citizens</b>							
1.5.1	Develop new walking trail system in parks	Planning	2023-2024	Program	Program	ARPA Grant \$2,024,163 : General Fund \$358,420	ARPA Funds / General Fund
1.5.2	Improve municipal pool - Operations	Public Works	Ongoing	Program	Program	Program	Budget for overlapping of pool.
1.5.3	Promote more mobile clinics	Planning	Ongoing	Program	Program	Program	Waive park rental fee for events
1.5.4	Grow number of running/walking event in conjunction with Donna ISD - Grants	Planning	Ongoing	Program	Program	Program	Waive park rental fee for events
1.5.5	Purchase Ferrera 77' Rear Mount Ladder Truck	Fire	2023	\$ 942,780	Program	\$ 942,780	Delivery date FY'23

**GOAL 2. Strengthen Donna's dominance as the retail destination of the region**

**Goal #2 relates to the City of Donna's General Fund & the health of local state tax generators (local business).**

**Strategy 2.1: Establish Donna bond with shoppers from South Texas and North Mexico**

2.1.1	Continue efforts to establish north bound commercial traffic; secure grant funds	Bridge	Ongoing	\$ 59,738,203		Revenue bonds being sought in FY'23 from the open market	TXDOT Grant \$16 million, additional funding being sought
2.1.2	Continue efforts to target entertainment options	Donna EDC	Ongoing	Program	Program	Program	

**Strategy 2.2: Bring Key "Destination" retail to the City.**

2.2.1	Development of Shops 493 - EDC funds	Donna EDC	2021-24	\$ 12,000,000	Program	380 Agreement in the works	To be completed March 2024
2.2.2	Leverage city incentives to recruits top retailers - EDC	Donna EDC	Ongoing	Program	Program	Program	Matching grant programs, 380 agreements, etc.

**CITY OF DONNA  
STRATEGIC BUSINESS PLAN**

**GOAL 3: Diversify and strengthen the local economy in order to sustain a strong tax base and quality of city services long term**

**Goal #3 is about diversification of not only the local economy, but the city's revenue as well. By increasing jobs and wages related to education and medical, city can become less dependent on sales tax and more property tax orient.**

Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2020-2021	Budget 2021-2022	Status/Rational
<b>Strategy 3.1 Strategically bring new industry to the region</b>							

3.1.1	Continue support of Donna Economic Development Corporation	EDC	Ongoing	Program	Program	Program	Focus on industry recruitment, international manufacturing, job training, and business expansion
3.1.2	Continue effort to bring bridge commercial traffic; secure grant to facilitate truck traffic	Bridge	Ongoing	Program	Program	Program	Work to enhance and expand commercial business and international trade
3.1.3	Attract manufacturing company's near bridge	EDC/ Bridge	Ongoing	Program	Program	Program	EDC Programs, lobbying
<b>Strategy 3.2 Promote the development an long term revitalization of the city's strategic core</b>							
3.2.1	Hurricane Dolly Water Plant Improvements - Capital Dollars	Utilities	Ongoing	\$ 3,000,000	Program	\$ -	Use FEMA Grant
3.2.2	Donna Wastewater Treatment Plant Rehab and Capacity Upgrades	Utilities	FY'23-24	\$ 38,640,330	Program	TBD	State Fiscal Year 2023 Clean Water State Revolving Fund
<b>Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance</b>							
3.3.1	Review ordinances and identify code/ordinance items which can be improved to improve ease of compliance and update international building code	Planning	Ongoing	Program	Program	Program	Already adopted several changes to ordinance
3.3.2	Continue EDC efforts to assisted those wishing to form new business (revolving loan fund)	Donna EDC	Ongoing	Program	Program	Program	Ongoing program to reach out to prospective business
3.3.3	Stormwater Public Education & Outreach - Operations	Planning	Ongoing	Program	Program	Program	Educate the public about stormwater infrastructure and ensure storm sewers are kept free of debris and pollutants

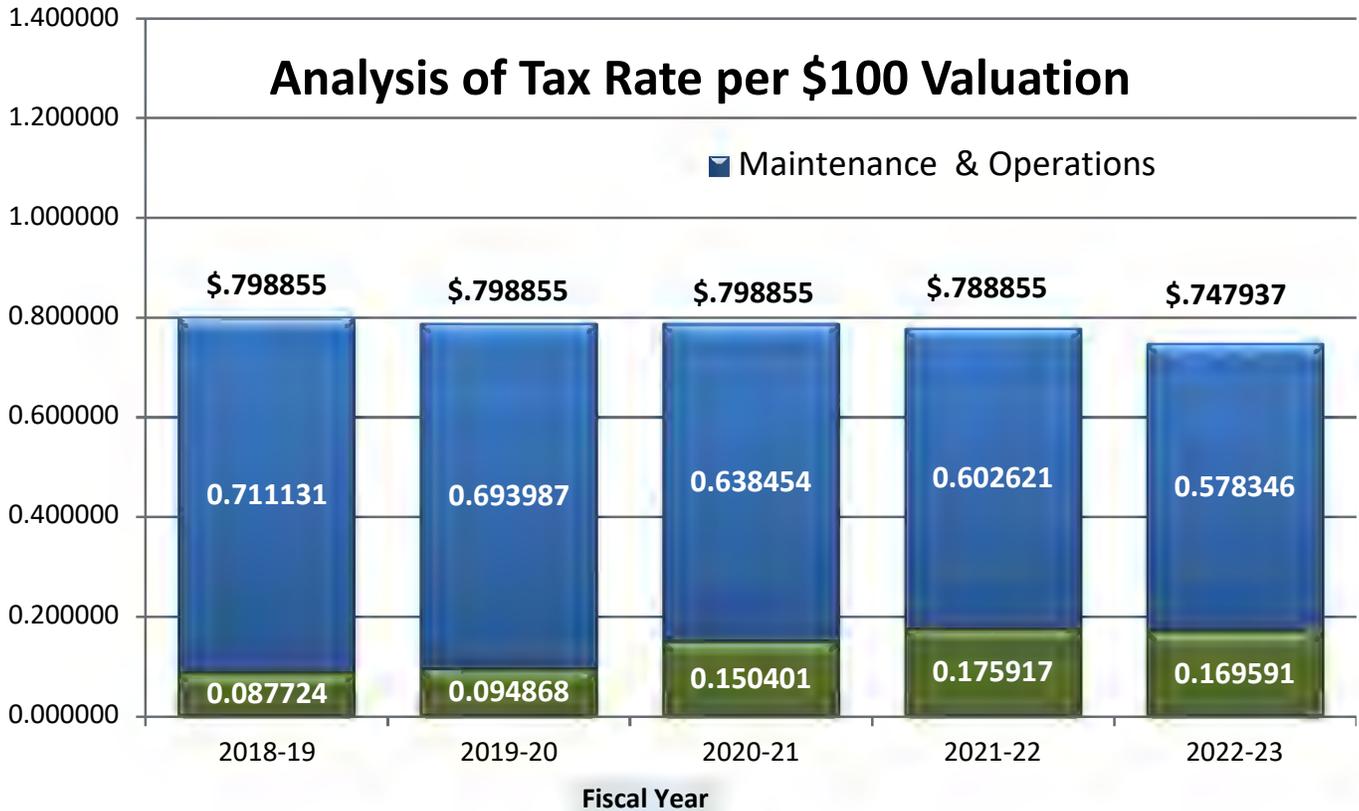
Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance

3.3.1	Launch Utilities Kiosk machine	Utilities/ IT	Ongoing	Program	Program	Complete	Reduce need for face to face customer services and long wait lines.
3.3.2	Accept credit/debit cards payment in all departments	Information Technology	Ongoing	Program	Program	Program	Reduce need for face to face customer services and long wait lines.
3.3.3	Hold Employee health fair to encourage increased health screening and health awareness levels - Operations	Human Resources	Ongoing	Program	Program	Program	Reduce long term employee related health costs
3.3.4	Use social media to improve marketing and promotion of city event and capital projects	Human Resources	Ongoing	Program	Program	Program	Social media to promote programs, events, functions, and department accomplishments

Notes: City Council meets in the month of June to prioritize city projects for the near future.

## GENERAL FUND

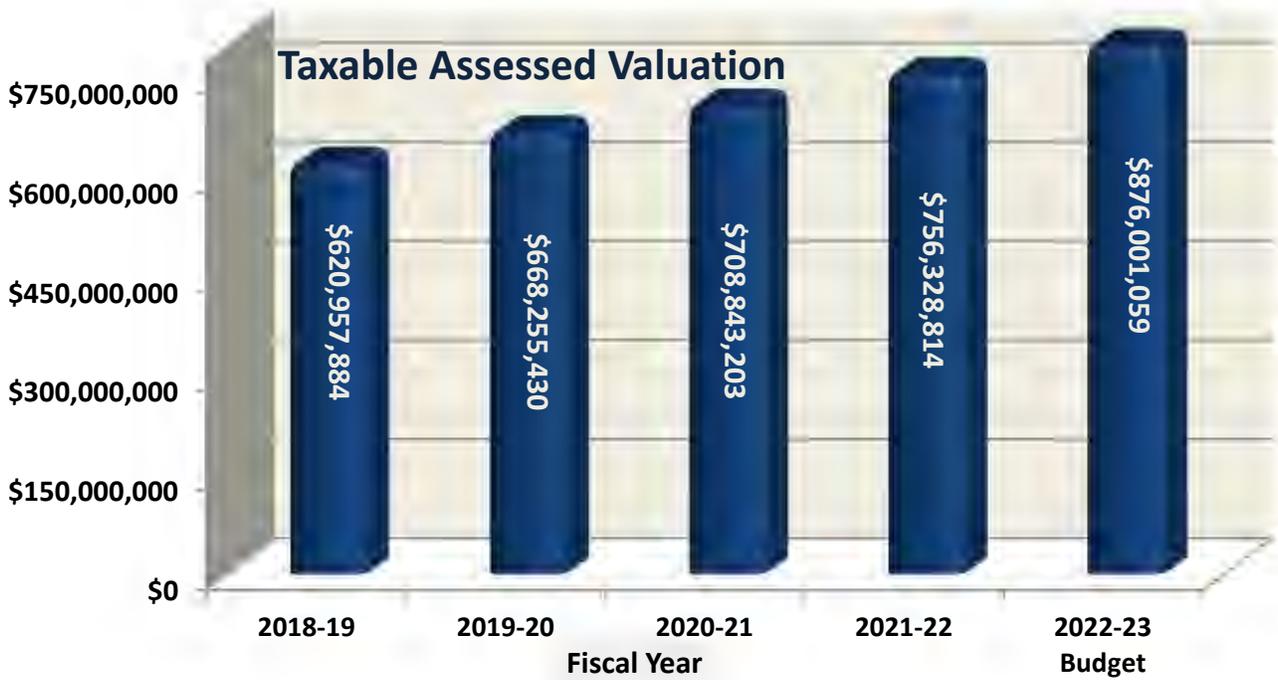
The 2022-2023 Proposed Budget was prepared on an ad valorem property tax rate of \$.747937 per \$100 of assessed taxable value. The assessed taxable value is up \$119,672,245 or 16 % from prior year. The assessed taxable value has increased in the last eight (8) consecutive years. Our appraisal and tax valuations are computed by the Hidalgo County Appraisal District. The City's no new revenue tax rate is \$.713091.



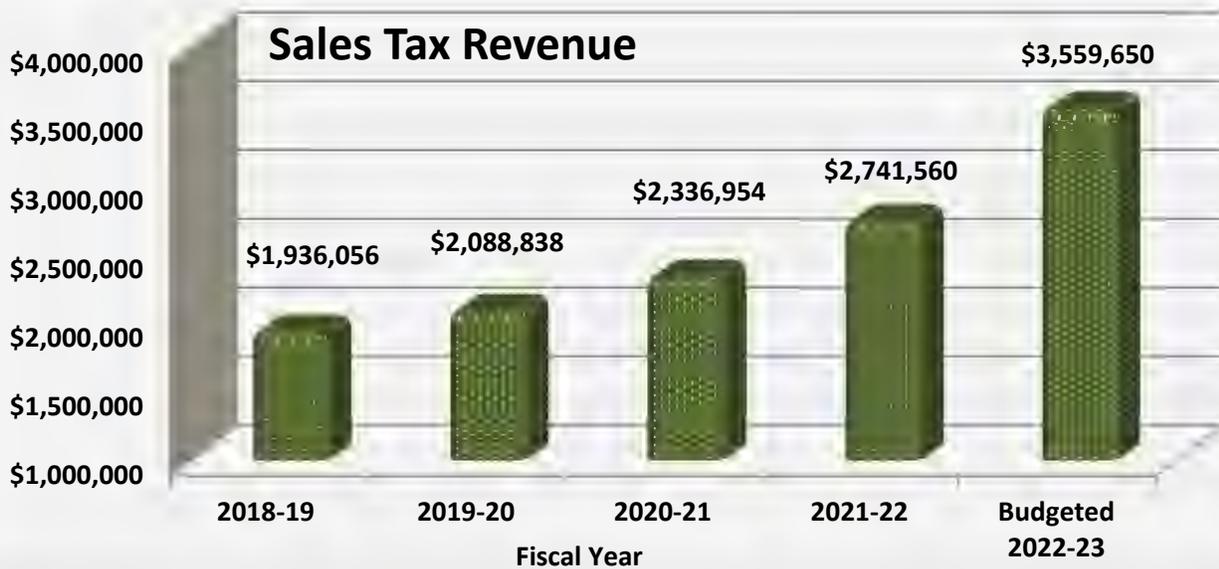
### Property Tax Rate

The tax rate for fiscal year 2022-2023 set at .747937 represents a decrease of \$.03 from prior year. The projected General Fund revenues for Fiscal Year 2021-202 are \$13,259,496 or 5.5% above actual revenues for 2021-2022, which is mainly due to an increase in sales tax collections, an increase in charges for services, and grants.

The largest revenue sources in the General Fund consist of taxes from property, sales, and franchise taxes. These three taxes comprise 72% of the General Fund revenues. The assessed taxable valuation has increased an average of \$41,780,061 over the last five years. Assessed valuations for Tax Levy Year 2021 increased by \$119,672,245 or 16% above prior year, mainly due to an increase in commercial and residential property valuations.

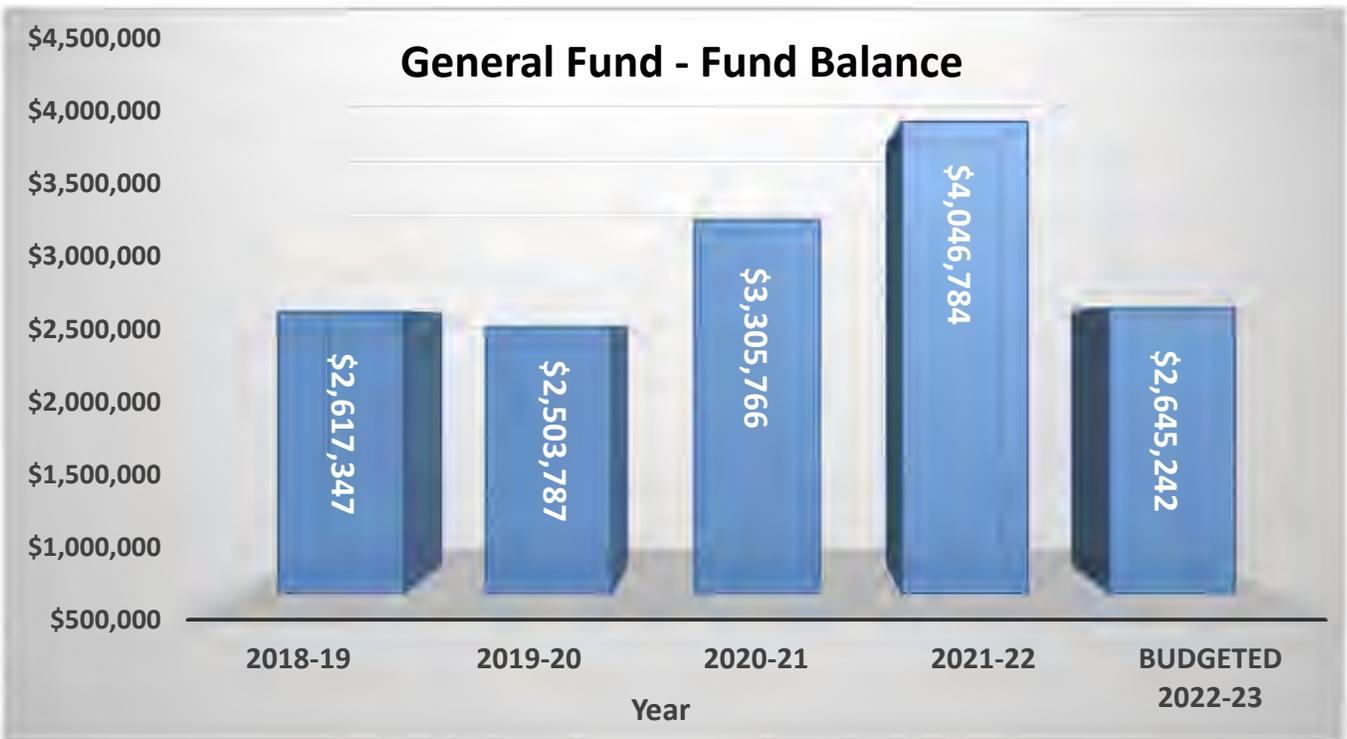


Property taxes continue to be our greatest revenue source immediately followed by Sales Tax. Sales tax revenues are projected at \$3,559,650 for 2022-23. The Sales Tax Revenue is projected to increase by 13 % from current year. The projection is aggressive due retail development. The contributions of Walmart’s sales taxes to the city have helped boost our General Fund revenues since opening its doors in 2015-2016. The sales tax impact from Walmart was a factor in lowering the property tax rate. Donna EDC purchased 25 acres along Interstate 2 and FM 493 for the development of a retail center. Since the purchase of the 25 acres, three of (7) lots have been officially sold.



Franchise Taxes are the City’s third largest revenue source. Franchise Taxes are based on a percentage of utility company revenues and are projected at \$1,449,376 for fiscal year 2022-2023.

The total proposed expenditures for 2022-2023 related to the General Fund are categorized as follows: Personnel Services \$8,897,026; Supplies and Materials \$624,595; Property and Infrastructure \$596,954; Equip. Rental & Repairs \$405,945; Other Services and Charges \$2,722,280; Capital Outlay \$95,000; and Debt Service at \$291,696 and Transfers out at \$358,420.



The General Fund Balance is projected to be \$4,358,178 or approximately 31% of operating expenditures. In 2015-2016, the City officially adopted a Fund Balance policy equivalent to no less than 25% of budgeted expenditures. The excesses fund balance above the 25% will be kept in reserves or could be subject to capital projects determined by City Council.

### HOTEL OCCUPANCY FUND

The City of Donna has been imposing a tax on room rates on hotels/motels located within the boundaries of the City. Funds are utilized specifically for promotion of tourism and preservation of historical objects that attract residents and visitors to the City. Anticipated hotel tax revenues for 2022-2023 are \$146,852 a very conservative amount due to the Covid-19 Pandemic. Contribution to the first United States American Legion Post #1920 is \$7,500. The city budgeted \$103,159 for salaries of the Tourism & Promotion department.

## DEBT SERVICE FUND

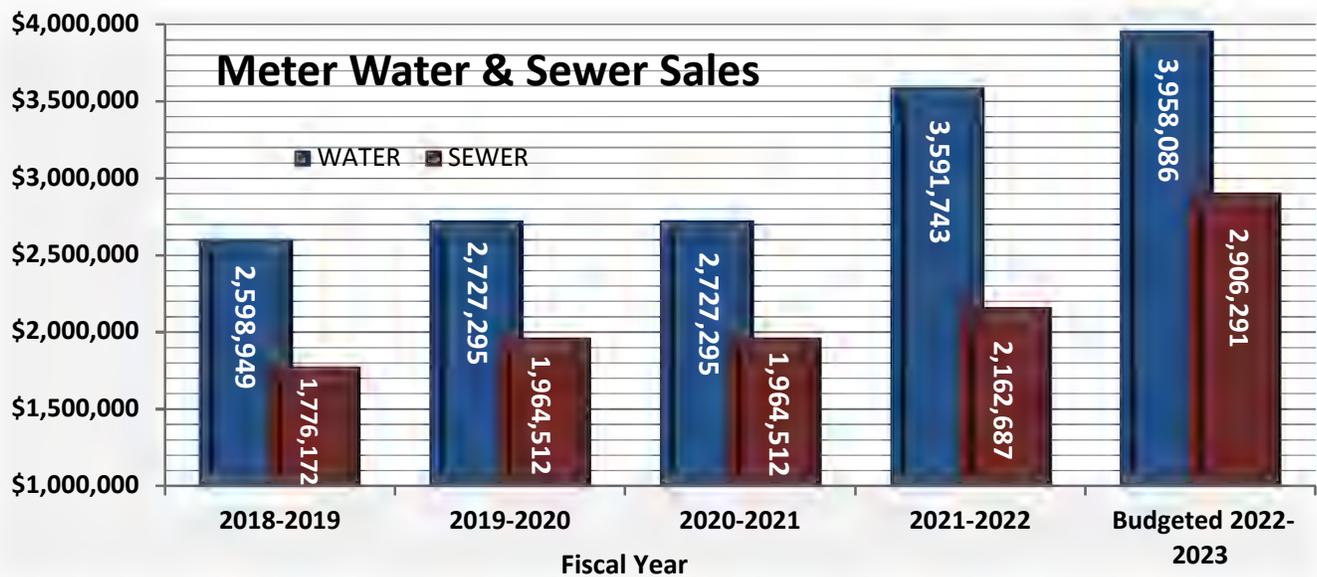
The Debt Service Fund accounts for resources accumulated and payments made for the principle and interest on long-term tax supported general obligation debt. The Debt Service requirements for outstanding General Obligation Bonds for Fiscal Year 2022-2023 will amount to \$1,823,491. The Debt Service Fund will be funded by an ad valorem property tax rate of \$.169591/100 of assessed value and Transfers-In from the Economic Development Corporation of Donna (4A), the Development Corporation of Donna(4B) and the Fire Fee fund in the amounts of \$125,230, \$125,230 and \$62,618 respectively.

The current property tax collection revenue is calculated at 95% of the total current tax levy. Delinquent property tax collections are projected at \$59,497. The city budget for the delinquent taxes is based on prior year’s history and current trends. The City of Donna adopted a formal debt policy to include debt limits the latter part of September 2017.

## UTILITY FUND

The total projected Utility Fund revenues for Fiscal Year 2022-23 are \$6,883,597. Water and Sanitary Sewer operating expenses are estimated at \$6,883,597. Projected expenditures include \$1,667,501 for Debt Service and \$1,680,768 in Other Services & Charges.

The Water and Sanitary system was contracted and operated by a third-party utility company dating back to 2000. In October 2014 the City took over operations of the City’s water and sanitary system. Fiscal year 2022-23 marks a nine-year period that the city officially took over operations of its water and sanitary system.



## BRIDGE FUND

The Bridge Fund collects tolls from passenger traffic at the Donna-Rio Bravo International Bridge. Projected revenues from passenger traffic are \$2,399,125. Projected passenger crossings are 599,781 (1,643

vehicles per day). In March of 2020, the passenger crossings declined due to the Covid-19 Pandemic and the travel restrictions imposed by the United States government. Fiscal Year 2020 and 2021 saw declines of 32% each fiscal year in passenger crossings compared to pre-pandemic timeframes.

The Donna-Rio Bravo International Bridge will soon prove to be a very wise investment. This coming fiscal year, South-Bound Inspection Facilities were completed to allow for South bound empty commercial vehicles to cross into Mexico thereby increasing toll revenues for the City of Donna. The construction for this project officially started September 2019 and is now complete. The Texas Department of Transportation is also investing \$13.6 million on the FM 493, the road leading to the bridge. This road expansion of 8 miles will allow for a more efficient, convenient and safe route for intercity as well as international travelers. On the Mexico side, road infrastructure leading to our land Port of Entry has also been completed named Libramiento II Sur which will attract travelers from Mexican states of Tamaulipas, Nuevo Leon, and Coahuila.

U.S. Customs and Border Protection on April 18, 2017 accepted the Donna Project into the Donation Acceptance Program (DAP) which allows for the planning and building of the fully loaded Northbound Commercial Truck facilities. The project will be on fast track because it has also been accepted to become a Model Port for non-intrusive inspection, (NII). We are excited to be the Pilot Project for this state-of-the-art technology which will process a commercial truck within 6 minutes from entry to exit due to the 100% x-ray technology.

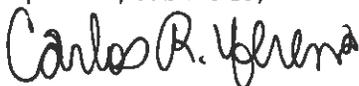
The City of Donna has already begun to receive interest from investors that conduct business with Mexico. Companies that are involved include logistics, transportation and even fueling stations for commercial vehicles which have purchased property within Donna city limits. All these investments will increase ad valorem and sales taxes along with employment opportunities for citizens in Donna. The future is continuing to look very bright and favorable for the City of Donna.

## SUMMARY

The Budget process and preparation of the 2022-2023 -budget has taken numerous hours and challenges in order to meet the current and future financial constraints of the city. As part of one of the fastest growing MSA's in the country, the Donna economic sector continues to grow. As there is growth, the demands for services and their related costs also continue to grow. Staff will continue to work together to maximize operational efficiencies and meet the desired objectives. Through guidance and instruction from the City Council and on-going master planning efforts, we envision that the 2022-23 Budget will meet the City Council's goals for service to the citizens of Donna.

The staff and I look forward to continuing to work alongside the City Council and the community to meet the challenges of the 2022-2023 Fiscal Year. In closing, I would like to express my appreciation to the Finance Department for their numerous hours spent assembling the budget / policy document.

Respectfully submitted,



Carlos Yereña, City Manager

## **MAJOR GOALS FOR FISCAL YEAR 2022-2023**

- Obtain the financing for the North-Bound fully loaded Commercial Inspection Facility. In November 2022, the City of Donna will seek Revenue Bonds in the open market.
- Sell the vacant lots at the Shoppes at 493 along Interstate 2. Close on a sale of lots which are projected to bring in 5 large retail stores. Schedule to be completed retail stores in March 2022 (on-schedule)
- Increase public safety by providing the Police Department the necessary equipment and technology to monitor and fight crime in our community.
- Apply and obtain grants for improvements to city parks, the fire department, the police department, and other areas of the city.
- Provide residents with City sponsored events; Chisholm Trail Event, Halloween Night Festival and National Night Out Festival.
- Improve drainage system to eliminate drainage issues within the City.
- Promote the Donna Industrial Park to attract business to the Industrial Park.
- Continue to promote the International Bridge through advertising in local and International Markets.



# City of Donna's Location in Relation to the State of Texas



The City of Donna lies in the southern region of the state in an area referred to as “The Rio Grande Valley”. The City of Donna was incorporated in 1913, and its Charter was adopted on February 7, 1957. Its form of Government is Home Rule i.e., Mayor/City Council-City Manager. Currently the population of Donna is estimated at 26,500.



# **PROJECTED FUND BALANCES**

**COMBINED SUMMARY OF REVENUES AND EXPENDITURES/EXPENSES  
AND CHANGES IN FUND BALANCES  
FISCAL YEAR 2022-2023**

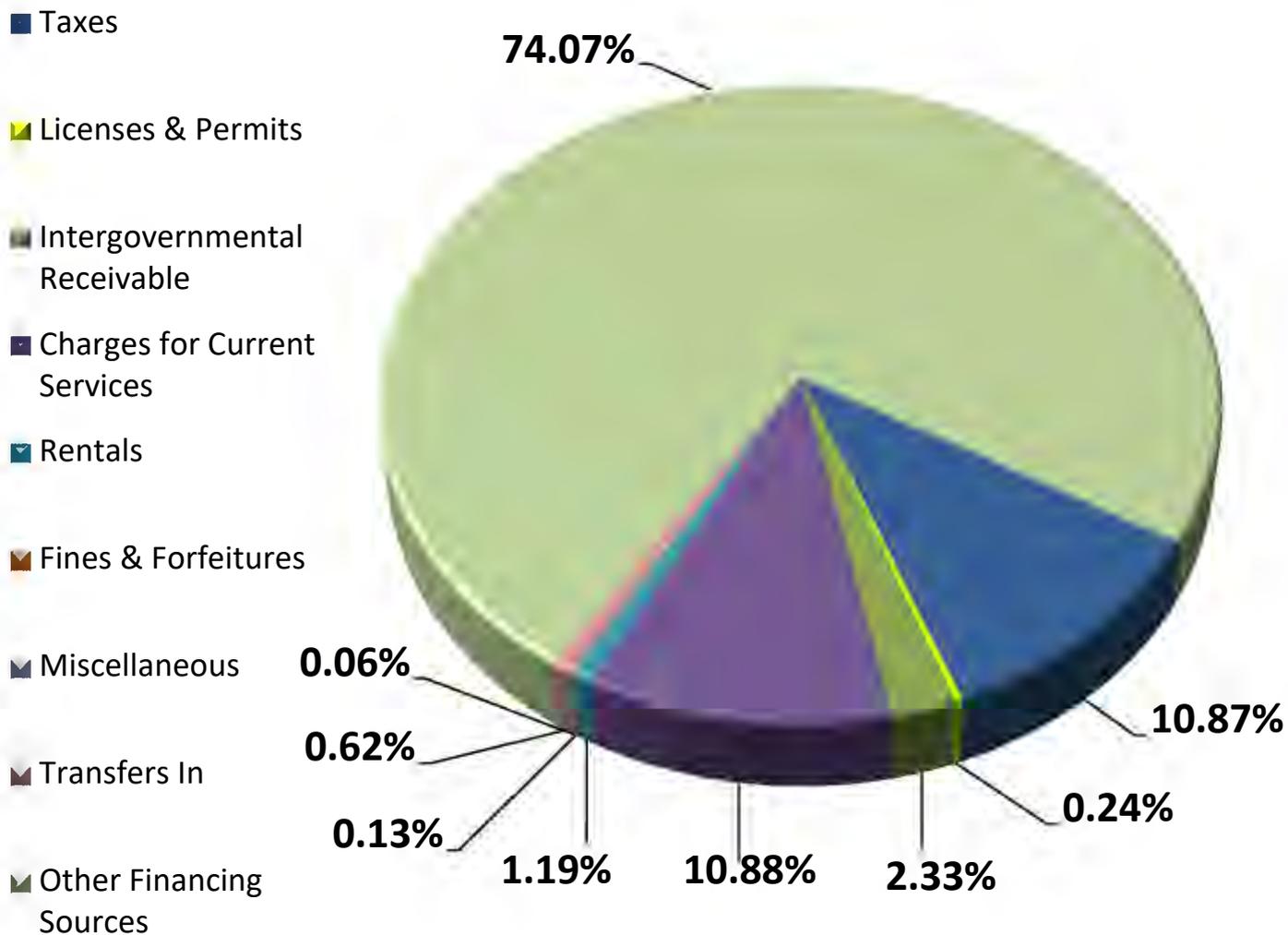
	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE</b>			
	<b>GENERAL FUND</b>	<b>HOTEL/MOTEL TAX FUND</b>	<b>FIRE EQUIPMENT SERVICE FEE</b>	<b>TEXAS CONFISCATED</b>	<b>AMERICAN RESCUE PLAN FUND</b>
<b>ESTIMATED FUND BALANCE/NET POSITION 9/30/2022</b>	<b>4,358,178</b>	<b>(12,518)</b>	<b>56,411</b>	<b>(3,786)</b>	<b>0</b>
<b><u>REVENUES 2022-2023</u></b>					
PROPERTY TAXES	5,090,925				
OTHER TAXES	5,009,026	146,852			
LICENSES & PERMITS	255,972				
INTERGOVERNMENTAL	405,614	10,000	78,527		2,024,163
CHARGES FOR CURRENT SERVICE	2,107,730	23,818			
RENTALS	838,301				
FINES & FORFEITURES	127,460			8,000	
MISCELLANEOUS	56,888	100	100		
<b>TOTAL REVENUES</b>	<b>13,891,916</b>	<b>180,770</b>	<b>78,627</b>	<b>8,000</b>	<b>2,024,163</b>
<b><u>OTHER FINANCING SOURCES</u></b>					
OTHER FINANCING SOURCES	100,000				
TRANSFERS IN					358,420
<b>TOTAL OTHER SOURCES</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>358,420</b>
<b>TOTAL REVENUES</b>	<b>13,991,916</b>	<b>180,770</b>	<b>78,627</b>	<b>8,000</b>	<b>2,382,583</b>
<b><u>EXPENDITURE/EXPENSES 2022-2023</u></b>					
PERSONNEL SERVICES	8,897,026	103,159			850,000
SUPPLIES & MATERIALS	624,595	215	16,000	4,000	
PROPERTY AND INFRASTRUCTURE	596,954				
EQUIPMENT RENTAL & REPAIRS	405,945				
OTHER SERVICE & CHARGES	2,722,280	77,396		2,500	
CAPITAL OUTLAY	95,000			1,500	1,532,583
DEBT SERVICE	291,696				
<b>EXPENDITURE/EXPENSES</b>	<b>13,633,496</b>	<b>180,770</b>	<b>16,000</b>	<b>8,000</b>	<b>2,382,583</b>
<b><u>OTHER FINANCING USES</u></b>					
TRANSFERS OUT	358,420		62,615		
<b>TOTAL OTHER FINANCE USES</b>	<b>358,420</b>	<b>0</b>	<b>62,615</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>13,991,916</b>	<b>180,770</b>	<b>78,615</b>	<b>8,000</b>	<b>2,382,583</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>
<b>ESTIMATED FUND BALANCE/NET POSITION 9/30/2023</b>	<b>4,358,178</b>	<b>(12,518)</b>	<b>56,423</b>	<b>(3,786)</b>	<b>0</b>

<b>DEBT SERVICE</b>	<b>CAPITAL PROJECTS</b>		<b>ENTERPRISE FUNDS</b>			
<b>DEBT SERVICE FUND</b>	<b>NORTH BOUND INSP. FAC.</b>	<b>PPFCO PROJECTS FUND</b>	<b>UTILITY FUND</b>	<b>SOLID WASTE FUND</b>	<b>INT'L BRIDGE FUND</b>	<b>TOTAL GOV'T &amp; ENTERPRISE</b>
1,689,156	0	5,248,491	706,738	21,505	9,847,821	21,911,995
1,503,989						6,594,914
						5,155,878
						255,972
						2,518,304
			6,864,377	370,107	2,399,125	11,765,157
			11,000		18,000	867,301
						135,460
4,000			8,220	120		69,428
1,507,989	0	0	6,883,597	370,227	2,417,125	27,362,414
						100,000
313,075	147,000					818,495
313,075	147,000	0	0	0	0	918,495
1,821,064	147,000	0	6,883,597	370,227	2,417,125	28,280,909
			1,648,853	102,843	795,530	12,397,411
			785,475	56,050	42,810	1,529,145
			596,000	0	49,500	1,242,454
			336,000	57,000	38,500	837,445
			1,680,768	60,803	387,445	4,931,192
	0	5,243,959	169,000	0	0	7,042,042
1,823,491	147,000		1,667,501	93,531	0	4,023,219
1,823,491	147,000	5,243,959	6,883,597	370,227	1,313,785	32,002,908
					147,000	568,035
0	0	0	0	0	147,000	568,035
1,823,491	147,000	5,243,959	6,883,597	370,227	1,460,785	32,570,943
(2,427)	0	(5,243,959)	0	0	956,340	(4,290,034)
1,686,729	0	4,532	706,738	21,505	10,804,161	17,621,961

# Combined Summary of Revenues Fiscal Year 2020-2023

Summary of Revenue Sources:	PRIOR YR ACTUAL FY20-21	AMENDED BUDGET FY20-21	ESTIMATED REV/EXP FY21-22	CITY COUNCIL APPROVED FY22-23
Taxes	9,105,363	10,883,652	10,883,652	11,750,792
Licenses & Permits	147,416	314,176	314,176	255,972
Intergovernmental Receivable	1,184,682	2,615,010	2,615,010	2,518,304
Charges for Current Services	9,374,781	11,694,048	11,694,048	11,765,157
Rentals	104,716	789,784	789,784	867,301
Fines & Forfeitures	171,547	120,608	120,608	135,460
Miscellaneous	86,061	108,036	108,036	69,428
Transfers In	1,275,075	0	0	671,495
Other Financing Sources	45,000,000	51,450,000	51,450,000	80,100,000
<b>TOTAL REVENUES:</b>	<b>\$ 66,449,641</b>	<b>\$ 77,975,313</b>	<b>\$ 77,975,313</b>	<b>\$ 108,133,909</b>

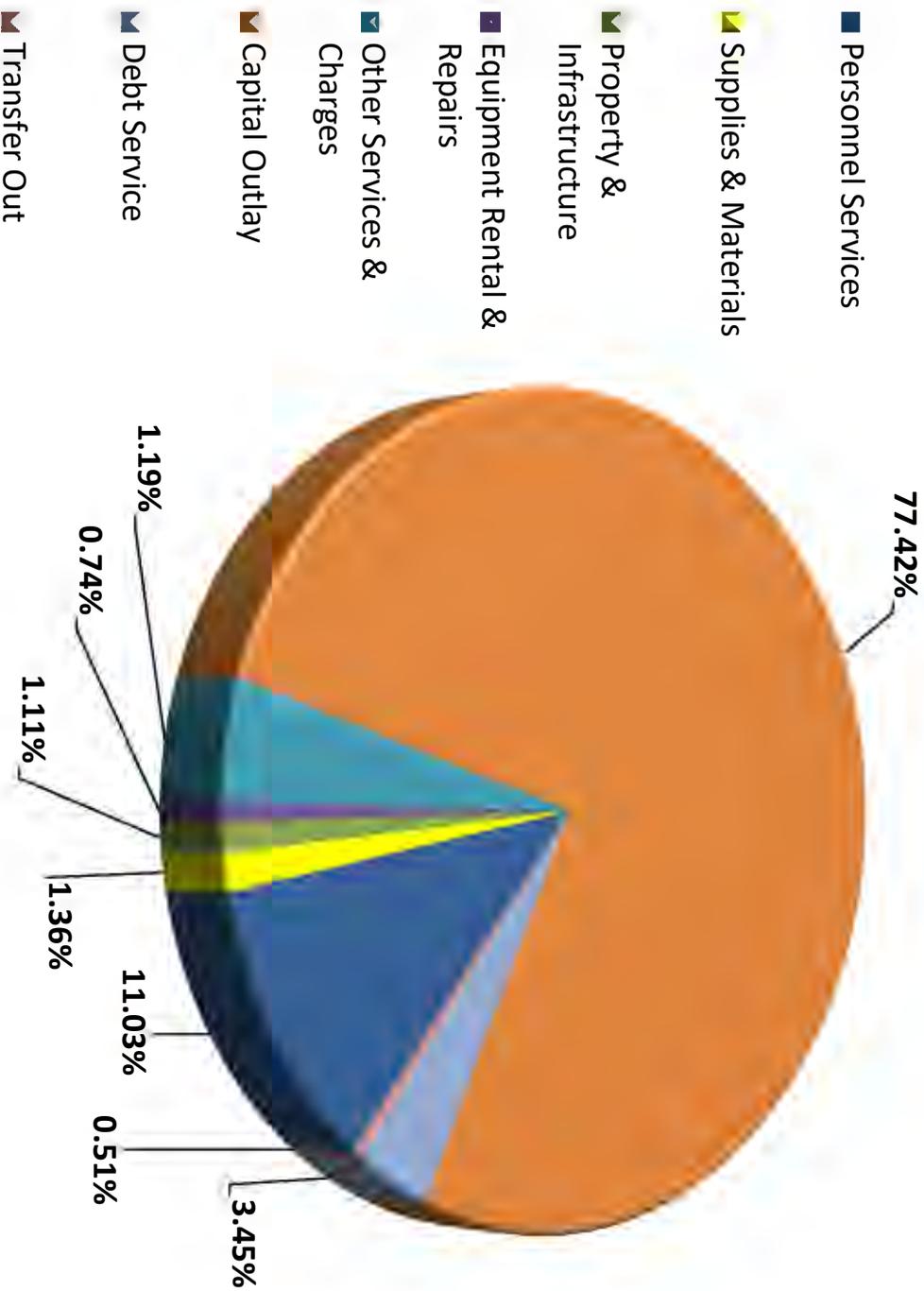
**Total \$ 108,133,909**



# Combined Summary of Expenditures / Expenses Fiscal Year 2020-2023

Summary of Expenditures / Exp. Sources:	PRIOR YR ACTUAL	AMENDED BUDGET	ESTIMATED REV/EXP	CITY COUNCIL APPROVED
	FY20-21	FY20-21	FY21-22	FY22-23
Personnel Services	8,572,382	10,815,379	10,815,379	12,397,411
Supplies & Materials	1,054,694	1,289,849	1,289,849	1,529,145
Property & Infrastructure	426,878	1,055,708	1,055,708	1,242,454
Equipment Rental & Repairs	457,823	545,325	545,325	837,445
Other Services & Charges	4,915,996	4,814,175	4,814,175	4,931,192
Capital Outlay	45,494,703	2,152,766	2,152,766	87,042,042
Debt Service	4,537,861	4,501,114	4,501,114	3,876,219
Transfer Out	1,021,415	1,458,254	1,458,254	568,035
<b>TOTAL EXPENDITURES:</b>	<b>\$ 66,481,752</b>	<b>\$ 26,632,570</b>	<b>\$ 26,632,570</b>	<b>\$ 112,423,943</b>

**Total \$ 112,423,943**



# REVENUE PROJECTIONS

## Revenue Projections

Sources of Revenue:	Estimated	Budget:		Projections:			
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
<b>GENERAL FUND:</b>							
Property Taxes	4,892,037	5,090,925	5,243,653	5,427,181	5,589,996	5,813,596	5,988,004
Other Taxes	4,662,270	5,009,026	5,259,477	5,575,046	5,909,549	6,264,122	6,577,328
Licenses & Permits	314,176	255,972	261,091	266,313	271,640	277,072	282,614
Intergovernmental	582,185	405,614	413,726	422,001	430,441	439,050	447,831
Charges for Services	1,857,911	2,107,730	2,149,885	2,171,383	2,193,097	2,215,028	2,237,179
Rentals	760,961	838,301	846,684	855,151	863,702	872,339	881,063
Fines & Forfeitures	113,220	127,460	133,833	135,840	137,878	139,946	142,745
Miscellaneous	76,736	56,888	58,026	58,026	58,026	58,026	59,186
Contributions	0	0	0	0	0	0	0
Transfers-In	0	0	0	100,000	125,000	150,000	154,500
Other Financing Sources	0	100,000	0	0	0	0	0
	<b>\$ 13,259,496</b>	<b>\$ 13,991,916</b>	<b>\$ 14,366,375</b>	<b>\$ 15,010,941</b>	<b>\$ 15,579,329</b>	<b>\$ 16,229,179</b>	<b>\$ 16,770,449</b>
<b>WATER &amp; SEWER:</b>							
Charges for Services	6,982,521	6,864,377	7,344,883	7,565,230	7,792,187	8,025,952	8,266,731
Rentals	10,823	11,000	11,165	11,332	11,502	11,675	11,850
Miscellaneous	14,802	8,220	8,220	8,384	8,552	8,723	8,898
Transfers-In	2,901	0	0	0	0	0	0
	<b>\$ 7,011,047</b>	<b>\$ 6,883,597</b>	<b>\$ 7,364,268</b>	<b>\$ 7,584,947</b>	<b>\$ 7,812,241</b>	<b>\$ 8,046,351</b>	<b>\$ 8,287,479</b>
<b>INTERNATIONAL BRIDGE:</b>							
Passenger Tolls	2,255,319	2,399,125	2,519,081	2,645,035	2,777,287	2,916,151	3,061,959
Commercial Tolls	0	0	0	500,000	2,100,000	2,500,000	3,000,000
Rentals	18,000	18,000	18,000	18,180	18,362	18,545	18,731
Miscellaneous	1,990	0	0	0	0	0	0
Contributions	25,275,000	0	0	0	0	0	0
Transfers-In	0	0	0	0	0	0	0
	<b>\$ 27,550,309</b>	<b>\$ 2,417,125</b>	<b>\$ 2,537,081</b>	<b>\$ 3,163,215</b>	<b>\$ 4,895,649</b>	<b>\$ 5,434,697</b>	<b>\$ 6,080,690</b>
<b>HOTEL OCCUPANCY TAX:</b>							
Hotel Occupancy Tax	115,729	146,852	149,789	152,785	155,841	158,957	162,136
Intergovernmental Rev	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Charges for Current Svs	26,094	23,818	24,056	24,297	24,540	24,785	25,033
Miscellaneous	40	100	0	0	0	0	0
Transfers-In	0	0	0	0	0	0	0
	<b>\$ 151,863</b>	<b>\$ 180,770</b>	<b>\$ 183,845</b>	<b>\$ 187,082</b>	<b>\$ 190,380</b>	<b>\$ 193,742</b>	<b>\$ 197,169</b>

### Methodology – Revenue Projections

**General Fund:** The revenue projections for the General Fund were completed with city council's goal of achieving a city tax rate below \$.79 cents. This goal was achieved in fiscal year 2021-22. City Council's new goal is to achieve a property tax rate of sixty-cent. The revenue projections to achieve the sixty cent (.60) property tax rate within a few years are made with the following assumptions: Assessed Values would increase at a modest 5% per fiscal year, property tax collections are set at 96% of levy. The tax rate for fiscal year 2022-23 was set at .747937. The covid pandemic has limited the Toll revenues for our International Bridge.

**Water & Sewer Fund:** Projections of revenues for the Water & Sewer Fund are prepared with minimal increases throughout the remaining years. The project of installing smart meters throughout the city was completed late 2018. The installation of smart meters did not have the impact anticipated on revenues as expected, hence a 3% increase in water and sewer revenues is projected for fiscal year 2022-23. A minimal water rate adjustment is anticipated for fiscal year 2023-24. The remaining years are projected at a minimal 3.0% increase.

**International Bridge:** The revenue projections for passenger tolls are projected to increase 9% in fiscal year 2021-22. The decrease in passenger tolls is due to the Covid-19 on-going pandemic. The city completed the south-bound commercial lanes the latter part of fiscal year 2019-20 with commercial tolls. Commercial traffic is expected to increase significantly based on traffic studies of nearby ports of entry and the location of our bridge. Due to the covid pandemic the closing of the borders for non essential traffic has hurt the revenues for fiscal years 2019-20 and 2020-21. Passenger tolls and commercial crossings should normalize in fiscal year 2022-23.

**Hotel Occupancy Fund:** The Hotel Occupancy tax revenue is expected to decrease by 13% in fiscal year 2021-22 due to the Covid-19 pandemic, we expect the economy to normalize in fiscal year 2022-23 and a 2 to 3% increase is forecasted over the next 5 years. There are currently only four hotels within the city limit.

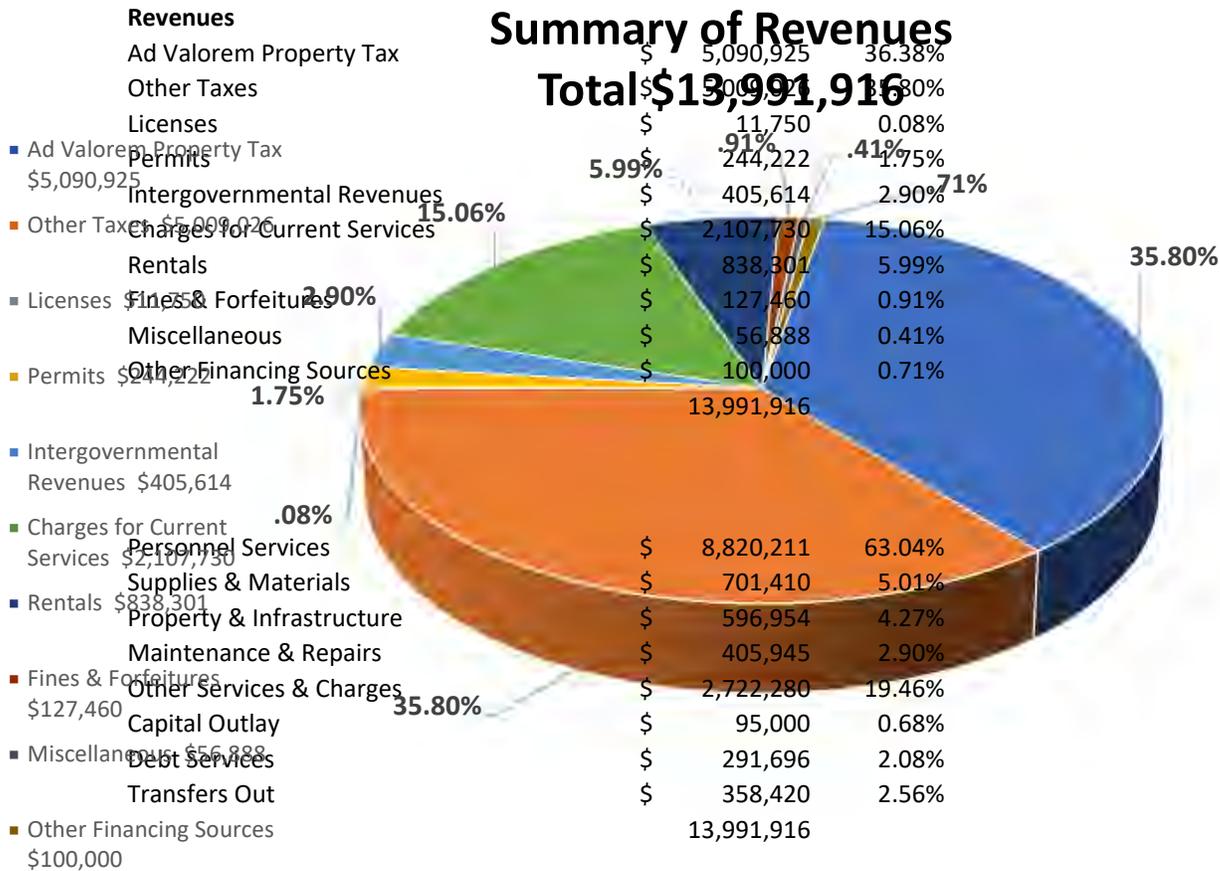


# **GOVERNMENTAL FUNDS**

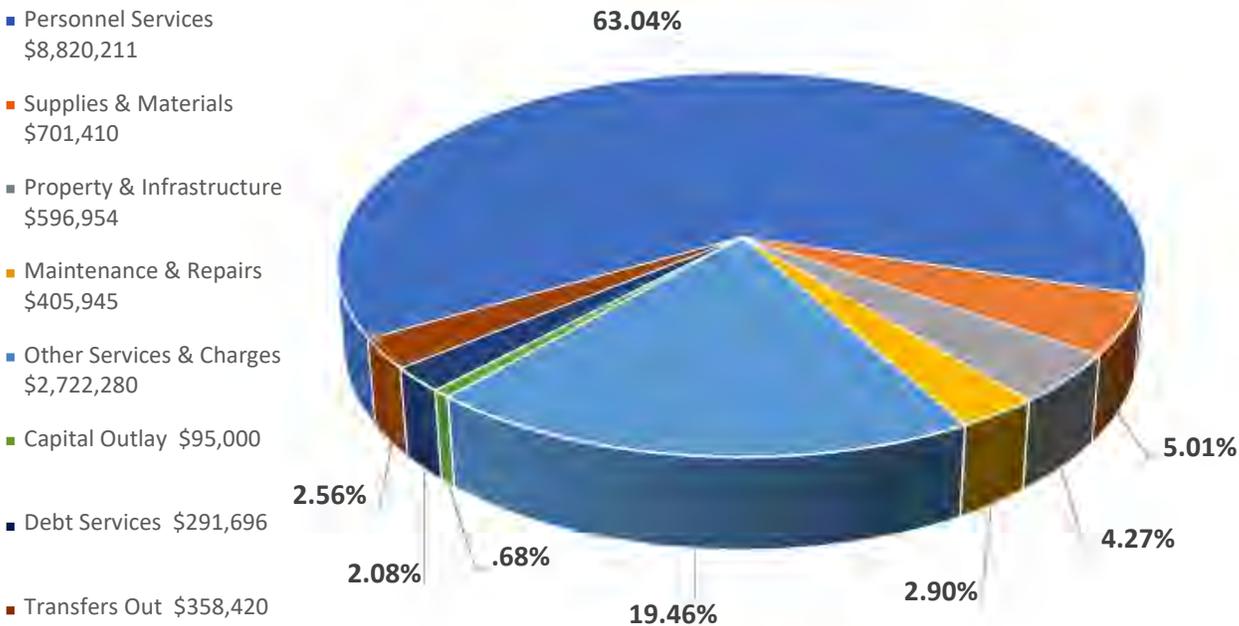
## **GENERAL FUND**

The **General Fund** is used to account for financial resources traditionally associated with government which are not required to be accounted for in another fund. The modified accrual basis of accounting is used by the General fund in accordance with generally accepted accounting principles (GAAP).

## General Fund Summary of Revenues Total \$13,991,916



## Summary of Expenditures Total \$13,991,916



## CITY OF DONNA, TEXAS

### DEPARTMENT: SUMMARY BY CATEGORY

### FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b>REVENUES</b>				
4010 AD VALOREM PROPERTY TAX	4,875,937	4,805,966	4,892,037	5,090,925
4011 OTHER TAXES	3,515,611	4,000,734	4,662,270	5,009,026
4020 LICENSES	12,785	9,150	11,905	11,750
4021 PERMITS	288,809	183,620	302,271	244,222
4030 INTERGOVERNMENTAL REVENUES	550,126	796,310	582,185	405,614
4040 CHARGES FOR CURRENT SERVICES	1,936,298	1,812,246	1,857,911	2,107,730
4041 RENTALS	733,403	818,054	760,961	838,301
4050 FINES & FORFEITURES	130,237	137,647	113,220	127,460
4060 MISCELLANEOUS	140,365	30,144	76,736	56,888
4080 CONTRIBUTIONS	997,582	0	0	0
4091 TRANSFERS IN	6	300,000	0	0
4095 OTHER FINANCING SOURCES	194,824	504,793	0	100,000
<b>TOTAL REVENUES</b>	<b>13,375,984</b>	<b>13,398,664</b>	<b>13,259,496</b>	<b>13,991,916</b>
<b>EXPENDITURES</b>				
5XX1 PERSONNEL SERVICES	6,828,345	7,579,256	7,758,313	8,820,211
5XX2 SUPPLIES & MATERIALS	580,829	582,465	883,793	701,410
5XX3 PROPERTY & INFRASTRUCTURE	173,039	492,677	379,252	596,954
5XX4 MAINTENANCE & REPAIRS	448,262	926,559	541,405	405,945
5XX5 OTHER SERVICES & CHARGES	2,987,173	3,223,666	2,795,748	2,722,280
5XX6 CAPITAL OUTLAY	1,926,383	277,128	261,298	95,000
5XX8 DEBT SERVICE	329,073	291,694	303,074	291,696
5XX9 TRANSFERS OUT	158,000	25,219	25,219	358,420
<b>TOTAL EXPENDITURES</b>	<b>13,431,104</b>	<b>13,398,664</b>	<b>12,948,102</b>	<b>13,991,916</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(55,120)</b>	<b>0</b>	<b>311,394</b>	<b>0</b>

## CITY OF DONNA, TEXAS

### DEPARTMENT: REVENUES

### FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b>AD VALOREM PROPERTY TAX</b>				
11-4010-3101 AD VALOREM PROPERTY TAX CURR.	4,263,402	4,376,386	4,422,030	4,610,149
11-4010-3102 AD VALOREM PROPERTY TAX DEL.	409,547	248,010	245,316	317,722
11-4010-3103 PENALTY & INTEREST - DELQ. TAXES	222,557	232,114	241,238	227,114
11-4010-3104 MANUAL RENDERING PENALTIES	3,661	3,500	4,315	3,500
11-4010-3115 380 TREVIKA	(1,241)	(550)	(1,087)	(7,785)
11-4010-3151 380 RED RIVER SUBDIVISION	0	(35,299)	0	(40,000)
11-4010-3152 380 RIVER CROSSING -TIRZ#2	(21,988)	(18,195)	(19,775)	(19,775)
<b>TOTAL AD VALOREM PROPERTY TAX</b>	<b>4,875,937</b>	<b>4,805,966</b>	<b>4,892,037</b>	<b>5,090,925</b>
<b>OTHER TAXES</b>				
11-4011-3201 CITY SALES TAX	2,624,909	2,741,560	3,142,731	3,559,650
11-4011-3202 ELECTRIC UTILITY FRANCHISE TAX	453,163	459,052	501,258	568,301
11-4011-3203 4% GROSS RECEIPTS WATER	141,568	143,670	144,496	155,217
11-4011-3204 4% GROSS RECEIPTS SEWER	87,270	87,817	91,705	94,828
11-4011-3205 NATURAL GAS FRANCHISE TAX	44,144	49,162	60,014	54,339
11-4011-3207 CHARTER COMMUNICATIONS CABLE	119,765	146,758	87,521	119,812
11-4011-3212 TELE. FRANCHISE FEES	54,443	64,876	27,714	32,365
11-4011-3214 SOLID WASTE FRANCHISE FEES	117,509	435,000	606,830	601,675
11-4011-3215 380 AGREEMENTS SALES TAXES	(127,161)	(127,161)	0	(177,161)
<b>TOTAL OTHER TAXES</b>	<b>3,515,611</b>	<b>4,000,734</b>	<b>4,098,905</b>	<b>5,009,026</b>
<b>LICENSES</b>				
11-4020-3301 WINE & BEER PERMITS	1,965	1,900	1,705	2,250
11-4020-3302 MECHANICAL LICENSE	2,500	2,400	0	0
11-4020-3307 BUILDING CONTRACTOR LICENSE	6,000	3,500	9,400	8,500
11-4020-3309 HOUSEMOVER LICENSE	1,520	400	100	300
11-4020-3310 DEMOLISHER LICENSE	100	0	0	0
11-4020-3311 SIGN CONTRACTOR LICENSES	700	450	700	700
11-4020-3312 POOL CONTRACTOR LICENSES	0	500	0	0
<b>TOTAL LICENSES</b>	<b>12,785</b>	<b>9,150</b>	<b>11,905</b>	<b>11,750</b>
<b>PERMITS</b>				
11-4021-3401 BUILDING PERMITS	167,100	85,936	127,137	100,000
11-4021-3402 UTILITY INSPECTION FEES	450	450	0	0
11-4021-3403 ELECTRICAL PERMITS	41,365	23,515	42,955	44,509
11-4021-3404 PLUMBING PERMITS	19,950	11,935	19,468	22,063
11-4021-3408 A/C MECHANICAL PERMITS	13,913	8,210	51,833	22,000
11-4021-3409 CONDITIONAL USE PERMITS	2,925	2,475	1,800	1,800
11-4021-3410 VARIANCE PERMITS	2,658	1,400	1,155	1,400
11-4021-3411 MOBILE HOME PARK PERMITS	100	250	260	200
11-4021-3412 HEALTH PERMITS	12,525	17,500	15,810	13,500
11-4021-3413 BUSINESS PERMITS	6,950	10,190	17,885	14,500
11-4021-3414 WRECKER PERMITS	830	700	1,200	1,200
11-4021-3415 GARAGE SALE PERMITS	4,880	7,280	6,593	7,300
11-4021-3417 MOVING PERMITS	2,650	2,000	2,950	2,650
11-4021-3418 FIREWORKS SALES PERMITS	9,000	9,000	9,600	9,600
11-4021-3420 OTHER PERMITS	650	1,050	1,840	2,000
11-4021-3430 SIGN PERMITS	2,363	1,250	1,285	1,000
11-4021-3435 SMALL CELL TOWER ROW PERMITS	500	479	500	500
<b>TOTAL PERMITS</b>	<b>288,809</b>	<b>183,620</b>	<b>302,271</b>	<b>244,222</b>

## CITY OF DONNA, TEXAS

<b>DEPARTMENT: REVENUES</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>INTERGOVERNMENTAL REVENUES</u></b>				
11-4030-3904 SIDEWALK PROJECT - TXDOT	0	332,563	0	0
11-4030-3905 CRIME VICTIM LIAISON (COMMERCIAL)	0	0	22,374	38,820
11-4030-3906 HOUSING AUTHORITY IN LIEU TAX	17,481	18,000	17,800	17,900
11-4030-3907 RIFLE RESISTANT GRANT #3491702	0	0	29,050	0
11-4030-3908 BODY CAMERA GRANT#4361401	0	0	33,453	0
11-4030-3923 FBI OT REIMBURSEMENT GRANT	3,975	20,000	6,867	19,372
11-4030-3924 CRIME VICTIM LIAISON	62,194	38,820	35,813	38,820
11-4030-3925 OPERATION STONE GARDEN GRANT	197,561	203,500	163,860	74,000
11-4030-3926 US DEPT. OF JUSTICE /JAG GRANT	13,905	0	15,193	13,637
11-4030-3927 BORDER SECURITY GRANT (LBSP)	50,000	67,000	67,000	77,000
11-4030-3928 TXDOT- CIOT & CMV OT GRANT	23,503	4,000	4,596	6,000
11-4030-3929 DEA OT REIMBURSEMENT GRANT	14,396	20,000	21,019	20,000
11-4030-3935 COPS GRANT	14,396	30,784	29,268	25,000
11-4030-3938 SHSP PROJECT (SKY COP)	53,250	34,375	34,375	0
11-4030-3942 SWB RURAL LAW ENFORCEMNT ASST.	50,471	0	0	0
11-4030-3953 HIDALGO COUNTY LIBRARY	14,863	0	14,778	14,998
11-4030-3954 LRGVDC POLICE DEPT. GRANT	25,230	27,268	86,740	55,067
11-4030-3995 MISCELLANEOUS GRANTS	8,902	0	0	5,000
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>550,126</b>	<b>796,310</b>	<b>582,185</b>	<b>405,614</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
11-4040-3601 GARBAGE SERVICES	786,473	798,226	831,301	840,959
11-4040-3602 SUBDIVISION FILING FEES	13,750	11,250	6,875	11,250
11-4040-3607 GRAVE OPENING & CLOSING FEES	4,750	6,500	5,975	6,000
11-4040-3608 VITAL STATISTICS FEES	1,926	1,591	1,833	1,550
11-4040-3609 RURAL COUNTY FIRE CALLS	251,555	260,587	269,156	280,000
11-4040-3616 CEMETERY - HEADSTONE FEES	315	330	465	400
11-4040-3618 GARBAGE CHARGES NAWS	119,966	129,364	81,109	87,600
11-4040-3623 PROPERTY TAX CERTIFICATE FEES	590	570	690	600
11-4040-3625 MUNICIPAL COURT TECHNOLOGY FEES	5,186	6,533	4,852	6,000
11-4040-3626 MUNICIPAL COURT SECURITY FEES	5,550	4,900	5,381	5,500
11-4040-3629 LOCAL COURT COST FEES	10,283	11,000	10,085	11,000
11-4040-3630 POLICE FINGERPRINT FEES (INS)	137	700	38	0
11-4040-3631 RECREATIONAL PROGRAM FEES	10,435	0	14,507	65,028
11-4040-3635 RECREATION SPORT LEAGUE FEES	0	0	6,101	4,500
11-4040-3640 2% SUBDIVISION INSPECTION FEES	0	0	25,043	25,043
11-4040-3641 FEE FOR CHANGE OF ZONING	900	2,485	3,000	3,000
11-4040-3649 PER ACRE PLAT FILING FEES	14,800	8,229	3,341	8,229
11-4040-3650 CERT. OF OCCUPANCY / COMP. FEES	3,975	2,400	6,925	5,500
11-4040-3652 WRECKER VEHICLE INSPECTION FEES	560	595	945	910
11-4040-3654 WRECKER TOW & STORAGE FEES	9,335	11,000	10,345	10,500
11-4040-3664 GARBAGE FEES-BAD DEBT PROVISION	0	(14,864)	0	(14,864)
11-4040-3667 SPECIAL GARBAGE PICKUP REQUEST	0	0	1,085	500
11-4040-3680 CUSTOMER SERVICE TRANSFER-EDC-4A	70,000	70,000	64,167	70,000
11-4040-3681 CUSTOMER SERVICE TRANSFER DCD-4B	200,000	70,000	70,000	70,000
11-4040-3683 CUST SERVICE TRANSFER TIRZ I & II	5,000	10,000	5,000	5,000
11-4040-3685 CUSTOMER SERVICE TRANSFER W & S	420,000	420,000	420,000	420,000
11-4040-3687 CUSTOMER SERVICE TRANSFER BRIDGE	0	0	0	175,000
11-4040-3803 ENTRANCE TICKETS (BBALL & SOCCER)	0	0	2,567	0

**CITY OF DONNA, TEXAS**

	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2020-2021</b>	<b>2021-2022</b>	<b>2021-2022</b>	<b>2022-2023</b>
<b><u>CHARGES FOR CURRENT SERVICES (CONTINUED)</u></b>				
11-4040-3805 POOL ENTRANCE FEES	812	850	2,464	4,725
11-4040-3815 SWIMMING LESSON FEES	0	0	4,662	3,800
TOTAL CHARGES FOR CURRENT SERVICES	<u>1,936,298</u>	<u>1,812,246</u>	<u>1,857,911</u>	<u>2,107,730</u>
<b><u>RENTALS</u></b>				
11-4041-3611 ADV. & PAV. CENTER RENTALS	750	1,140	350	2,550
11-4041-3620 RENT UNITED MIGRANT OPP.	8,651	8,652	8,652	8,652
11-4041-3633 RENT HEADSTART ON MILLER AVE	12	12	12	12
11-4041-3701 CITY PARK RENTALS (ORD 478)	4,725	3,000	8,465	6,500
11-4041-3727 RENT SHOOTING RANGE	54,000	54,000	54,000	54,000
11-4041-3729 RENT CBP INDUSTRIAL PARK	615,000	751,250	688,952	766,587
11-4041-3750 RENTAL INCOME	50,000	0	0	0
11-4041-3810 POOL RENTALS	265	0	530	0
TOTAL RENTALS	<u>733,403</u>	<u>818,054</u>	<u>760,961</u>	<u>838,301</u>
<b><u>FINES &amp; FORFEITURES</u></b>				
11-4050-3501 MUNICIPAL COURT FINES	109,963	120,000	98,454	109,963
11-4050-3504 OVERDUE LIBRARY FINES	113	300	127	200
11-4050-3511 WEEDY LOT FINES	20,111	17,247	14,638	17,247
11-4050-3521 CHILD SAFETY SEAT BELT FINES	50	100	1	50
TOTAL FINES & FORFEITURES	<u>130,237</u>	<u>137,647</u>	<u>113,220</u>	<u>127,460</u>
<b><u>MISCELLANEOUS</u></b>				
11-4060-3617 INTEREST INCOME	284	400	418	420
11-4060-3620 INSURANCE PROCEEDS	36,570	0	16,276	0
11-4060-3625 SALE OF CITY ASSETS	45,265	3,685	0	3,685
11-4060-3640 INVEST INCOME-LOGIC	1,156	850	12,150	9,000
11-4060-3660 ACCIDENT REPORTS & LETTERS	5,134	4,865	3,949	4,500
11-4060-3670 LIBRARY - MISC. INCOME	13,009	7,212	10,024	12,000
11-4060-3671 LIBRARY - CAFE	115	0	0	0
11-4060-3680 NSF FEES	25	0	0	0
11-4060-3690 MISCELLANEOUS INCOME	38,931	13,132	34,018	27,283
11-4060-3936 CASH SHORT / (OVER)	(114)	0	(106)	0
11-4060-3937 CASH SHOR/(OVER)-MUNI. COURT	(9)	0	7	0
TOTAL MISCELLANEOUS	<u>140,365</u>	<u>30,144</u>	<u>76,736</u>	<u>56,888</u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>CONTRIBUTIONS</u></b>				
11-4080-3901 CAPITAL CONTRIBUTIONS	987,212	0	0	0
11-4080-3975 DONATIONS ANIMAL SHELTER	470	0	0	0
11-4080-3990 DONATIONS	9,900	0	0	0
TOTAL CONTRIBUTIONS	<u>997,582</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>TRANSFERS IN</u></b>				
11-4090-3930 TRANSFER IN TAX NOTE EQUIP. FUND	6	0	0	0
11-4090-3951 TRANSFER IN WATER & SEWER FUND	0	300,000	0	0
TOTAL TRANSFERS IN	<u>6</u>	<u>300,000</u>	<u>0</u>	<u>0</u>
<b><u>OTHER FINANCING SOURCES</u></b>				
11-4095-3923 LEASE PROCEEDS	194,824	504,793	0	100,000
TOTAL OTHER FINANCING SOURCES	<u>194,824</u>	<u>504,793</u>	<u>0</u>	<u>100,000</u>
<b>TOTAL REVENUES</b>	<b><u><u>13,375,984</u></u></b>	<b><u><u>13,398,664</u></u></b>	<b><u><u>13,259,496</u></u></b>	<b><u><u>13,991,916</u></u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND: 11 GENERAL FUND**

<u>DEPARTMENTS</u>	PERSONEL SERVICES	SUPPLIES & MATERIALS	PROP. & INFRAST.	EQUIP. RENTAL & REPAIRS	OTHER	CAPITAL OUTLAY	DEBT SERVICE	TRANSFER OUT	TOTAL BUDGET
					SERVICES & CHARGES				
5090 CITY COUNCIL	0	9,550	0	0	25,910	0	0		35,460
5100 CITY MANAGER	293,292	33,456	0	6,000	12,000	0	0		344,748
5120 MUNICIPAL COURT	109,069	6,721	0	15,480	95,500	0	0		226,770
5140 FINANCE	652,786	22,000	0	26,500	38,400	0	0		739,686
5150 INFORMATION TECHNOLOGY	210,125	8,736	3,000	41,562	21,730	0	0		285,153
5160 CITY HALL	124,820	7,850	5,500	7,000	21,000	0	0		166,170
5170 CITY SECRETARY	73,887	2,675	0	200	17,140	0	0		93,902
5190 TAX ASSESSOR COLLECTOR	87,102	11,300	0	12,350	64,800	0	0		175,552
5200 POLICE	3,856,509	176,595	19,422	100,253	139,687	0	0		4,292,466
5210 FIRE DEPARTMENT	249,537	99,579	2,000	58,800	229,619	15,000	0		654,535
5230 PLANNING & DEVELOPMENT	120,428	9,495	0	1,400	23,000	0	0		154,323
5290 INSPECTIONS	78,334	1,890	0	5,400	15,650	0	0		101,274
5300 PUBLIC WORKS	1,786,231	151,600	23,320	103,500	66,840	80,000	0		2,211,491
5310 CITY VEHICLE MAINTENANCE	58,178	2,525	0	500	0	0	0		61,203
5340 SANITATION	0	0	0	0	978,152	0	0		978,152
5350 STREET & ROADWAYS	0	0	412,000	0	235,000	0	0		647,000
5440 COMMUNITY SUPPORT	0	0	8,000	0	30,000	0	0		38,000
5500 PARKS AND RECREATION	438,147	25,213	68,712	4,750	44,500	0	0		581,322
5510 SWIMMING POOL	54,525	10,500	26,000	8,500	0	0	0		99,525
5530 CODE ENF & HEALTH INSP.	243,349	3,360	0	0	9,660	0	0		256,369
5540 ANIMAL CONTROL	126,942	10,550	5,000	7,500	16,600	0	0		166,592
5590 CEMETERY	48,661	3,400	10,000	1,000	8,471	0	0		71,532
5710 LIBRARY	285,104	27,600	14,000	5,250	40,750	0	291,696		372,704
5898 DEBT SERVICE	0	0	0	0	0	0	0		291,696
5919 TRANSFERS OUT	0	0	0	0	0	0	0	358,420	358,420
5999 NON DEPARTMENTAL	0	0	0	0	587,871	0	0		587,871
<b>TOTAL EXPENDITURES</b>	<b>8,897,026</b>	<b>624,595</b>	<b>596,954</b>	<b>405,945</b>	<b>2,722,280</b>	<b>95,000</b>	<b>291,696</b>	<b>358,420</b>	<b>13,991,916</b>

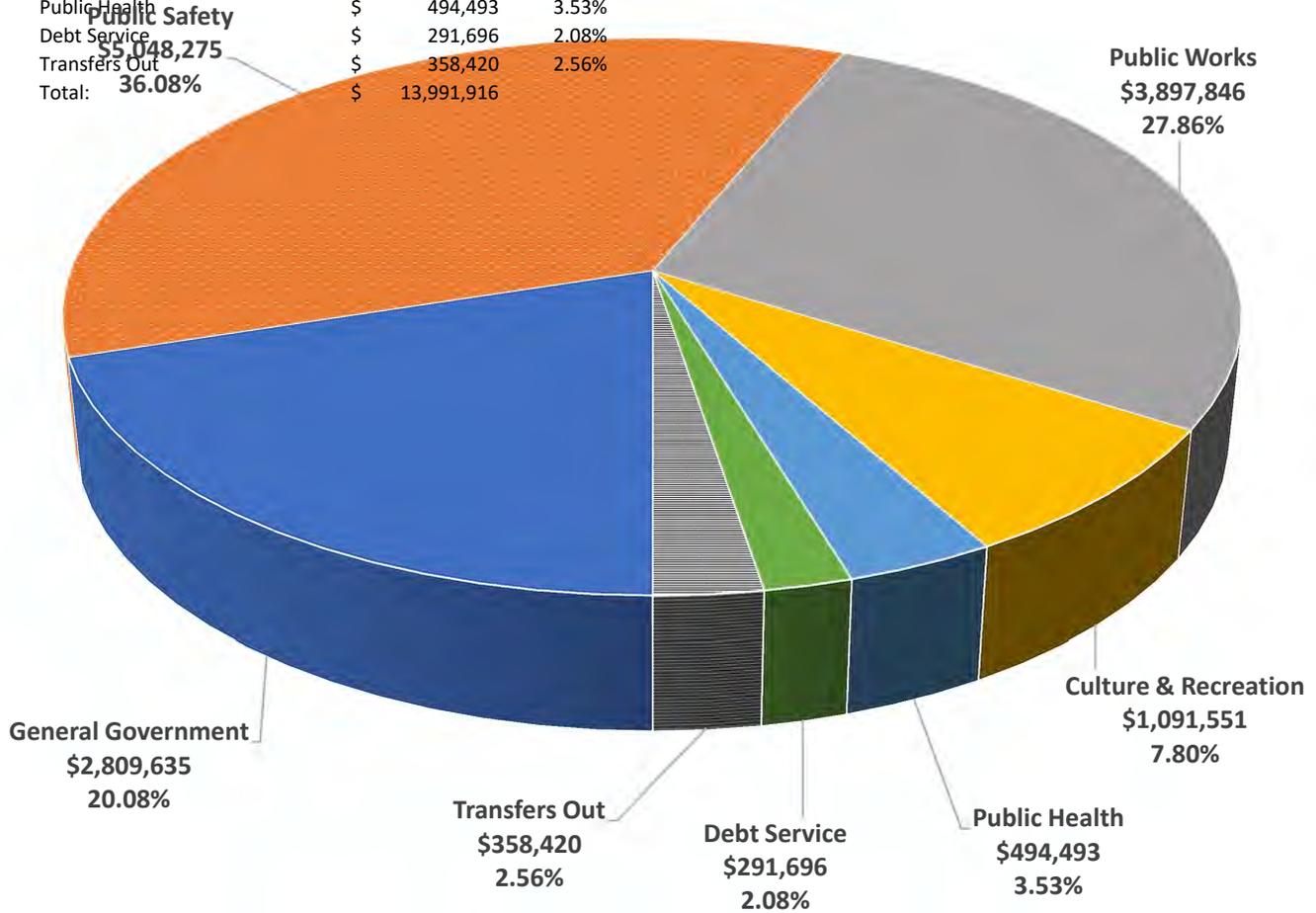


# General Fund Expenditures By Function

## Fiscal Year 2022-2023

Summary by Function

General Government	\$ 2,809,635	20.08%
Public Safety	\$ 5,048,275	36.08%
Public Works	\$ 3,897,846	27.86%
Culture & Recreation	\$ 1,091,551	7.80%
Public Health	\$ 494,493	3.53%
Debt Service	\$ 291,696	2.08%
Transfers Out	\$ 358,420	2.56%
<b>Total:</b>	<b>\$ 13,991,916</b>	



## Total \$13,991,916

## CITY OF DONNA, TEXAS

### DEPARTMENT: SUMMARY BY FUNCTION

### FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b><u>GENERAL GOVERNMENT</u></b>				
5090 CITY COUNCIL	32,710	28,850	24,931	35,460
5100 CITY MANAGER	443,743	380,681	498,523	344,748
5120 MUNICIPAL COURT	171,717	210,072	217,401	226,770
5140 FINANCE	549,694	716,978	692,454	739,686
5150 INFORMATION TECHNOLOGY	159,283	168,359	165,422	285,153
5160 CITY HALL	134,943	169,156	172,011	166,170
5170 CITY SECRETARY	86,981	88,668	86,115	93,902
5190 TAX ASSESSOR COLLECTOR	145,174	170,070	166,623	175,552
5230 PLANNING & DEVELOPMENT	133,896	139,676	134,012	154,323
5990 NON DEPARTMENTAL	2,026,794	1,193,618	540,553	587,871
TOTAL GENERAL GOVERNMENT	<u>3,884,934</u>	<u>3,266,128</u>	<u>2,698,046</u>	<u>2,809,635</u>
<b><u>PUBLIC SAFETY</u></b>				
5200 POLICE	3,734,772	4,057,798	4,280,861	4,292,466
5210 FIRE DEPARTMENT	574,879	415,970	607,566	654,535
5290 INSPECTIONS	82,343	105,939	107,603	101,274
TOTAL PUBLIC SAFETY	<u>4,391,994</u>	<u>4,579,707</u>	<u>4,996,030</u>	<u>5,048,275</u>
<b><u>PUBLIC WORKS</u></b>				
5300 PUBLIC WORKS	1,948,500	2,195,980	2,155,252	2,211,491
5310 CITY VEHICLE MAINTENANCE	49,589	56,108	54,948	61,203
5340 SANITATION	1,296,547	923,909	913,937	978,152
5350 STREET & ROADWAYS	271,804	630,522	477,015	647,000
TOTAL PUBLIC WORKS	<u>3,566,440</u>	<u>3,806,519</u>	<u>3,601,152</u>	<u>3,897,846</u>
<b><u>CULTURE &amp; RECREATION</u></b>				
5440 COMMUNITY SUPPORT	31,772	62,500	59,721	38,000
5500 PARKS AND RECREATION	373,995	506,025	478,195	581,322
5510 SWIMMING POOL	23,854	72,101	69,791	99,525
5710 LIBRARY	329,265	364,447	300,954	372,704
TOTAL CULTURE & RECREATION	<u>758,886</u>	<u>1,005,073</u>	<u>908,660</u>	<u>1,091,551</u>
<b><u>PUBLIC HEALTH</u></b>				
5530 CODE ENF. & HEALTH INSPECTIONS	112,551	174,996	174,800	256,369
5540 ANIMAL CONTROL	136,129	183,284	180,666	166,592
5590 CEMETERY	93,096	66,044	60,454	71,532
TOTAL PUBLIC HEALTH	<u>341,777</u>	<u>424,324</u>	<u>415,921</u>	<u>494,493</u>
<b><u>DEBT SERVICE</u></b>				
5890 DEBT SERVICE	329,073	291,694	303,074	291,696
TOTAL DEBT SERVICE	<u>329,073</u>	<u>291,694</u>	<u>303,074</u>	<u>291,696</u>
<b><u>TRANSFERS OUT</u></b>				
5919 TRANSFERS TO OTHER FUNDS	158,000	25,219	25,219	358,420
TOTAL TRANSFERS OUT	<u>158,000</u>	<u>25,219</u>	<u>25,219</u>	<u>358,420</u>
<b>TOTAL EXPENDITURES</b>	<b><u>13,431,104</u></b>	<b><u>13,398,664</u></b>	<b><u>12,948,102</u></b>	<b><u>13,991,916</u></b>

## Department : City Council

### Service Area Description

The City Of Donna City Council is an elected legislation council consisting of the Mayor and four Council Members of which service the community for a three-year term who identify community priorities that guide us in allocating the City's resources.



### Mission & Services

- Meeting on the first and third Tuesday of the month to provide governance of the Municipal Corporation in accordance with the Constitution, State Statutes, and Local Codes.

### Elected Officials

Elected Officials	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Mayor	1	1	1	1
Mayor Pro-Tem Councilman	4	4	4	4
Department Total:	5	5	5	5

### Objectives & Performance Measures

- To set policy goals involving diverse segments of the community and soliciting public input, within budget constraints, regulating local activities to promote general public welfare, health, and safety of it's residents.
- Through legislative measures, identify the needs of the City, developing programs to satisfy those needs, and to evaluate the extent to which municipal services satisfactorily reflect policy goals.
- Enact legislative action of the Council with the purposes of balancing legally and fairly the benefits, limitations, restrictions, or losses placed on an individual, against the welfare of a Community as a whole.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
City Council Meetings	43	52	60	60
Legal deadlines met for City Council Agenda Posting	43	52	60	60

### Goals

- To develop and maintain the public infrastructure to improve community appearance and encourage continued development.
- To promote efficient and effective city government to improve levels of service.
- To promote resident health, safety, and education.
- Work to improve customer service via city website and email system.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY COUNCIL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5092-4203 WEARING APPAREL	352	2,750	0	2,750
11-5092-4212 OFFICE SUPPLIES	399	1,000	55	1,000
11-5092-4217 OTHER	0	0	35	0
11-5092-4220 MEALS / REFRESHMENT SUPPLIES	3,897	2,300	1,614	2,300
11-5092-4230 OFFICE EQUIPMENT / FURNITURE	4,000	0	0	3,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>8,648</b>	<b>6,050</b>	<b>1,704</b>	<b>9,550</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5095-4501 TELECOMMUNICATION SERVICES	257	0	655	660
11-5095-4504 TRAVEL AND/OR TRAININGS	17,729	16,600	16,504	17,250
11-5095-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,776	5,900	5,818	8,000
11-5095-4552 ANNUAL SALARIES PER CHARTER	300	300	250	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>24,062</b>	<b>22,800</b>	<b>23,227</b>	<b>25,910</b>
<b>TOTAL CITY COUNCIL</b>	<b>32,710</b>	<b>28,850</b>	<b>24,931</b>	<b>35,460</b>

## Department : City Manager

### Service Area Description

The City of Donna City Manager Department is responsible for the general administration of the City, the program coordination, and the preparation of special staff reports and surveys.



### Mission & Services

- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with and implementation of those policies and programs approved and adopted by City Council.
- Formulating and administrating the City's budget to assure solid base for the allocation of resources.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

### Objectives & Performance Measures

- To assure timely progress on infrastructure projects, water & wastewater projects, and continue development of the downtown master plan.
- To provide regular information to the City Council regarding the status of on-going City projects and programs.
- To collaborate with the EDC in generating new investments and jobs for the City.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Urban County Funds	267,886	266,965	269,965	269,965
STEP IDM Grant	4,000	4,000	6,000	6,000
JAG Grant - Body Armor	12,897	12,897	12,897	13,637
StoneGarden Grant	50,000	65,000	70,000	150,000
Rifle Resistant Grant	0	0	29,295	29,295
BorderStar Grant	10,000	10,000	10,000	77,000
Victims of Crime Act - Youth	0	0	0	38,820
Victims of Crime Act Formula Grant Program	0	0	0	42,650

### Goals

- To continue improving to serve as a guide to assure effectiveness of all departments and continuously improving operations.
- To complete a strategic plan that serves as a guide for all employees.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY MANAGER**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5101-4101 SALARIES AND WAGES	246,533	273,252	332,636	239,900
11-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	8,167	11,053	10,337	7,390
11-5101-4105 TMRS CONTRIBUTION	24,885	30,140	36,841	26,173
11-5101-4106 SOCIAL SECURITY & MEDICARE TAX	14,130	16,774	21,421	14,400
11-5101-4107 WORKERS' COMPENSATION INS.	788	1,076	855	5,339
11-5101-4108 STATE UNEMPLOYMENT TAX	504	404	18	90
11-5101-4113 LONGEVITY	45,131	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>340,137</b>	<b>332,699</b>	<b>402,107</b>	<b>293,292</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5102-4201 POSTAGE & DELIVERY SERVICE	182	120	147	150
11-5102-4203 WEARING APPAREL	420	2,100	3,000	2,000
11-5102-4204 FUEL AND LUBRICANTS	7,923	3,500	9,488	8,000
11-5102-4205 SMALL TOOLS AND EQUIPMENT	0	0	31	0
11-5102-4212 OFFICE SUPPLIES	1,148	1,000	4,251	2,000
11-5102-4213 JANITORIAL SUPPLIES	290	0	435	450
11-5102-4220 MEALS/REFRESHMENT SUPPLIES	17,215	11,260	15,110	14,356
11-5102-4221 SPECIAL EVENTS & ACTIVITIES	2,979	4,700	16,920	5,000
11-5102-4230 OFFICE EQUIPMENT / FURNITURE	0	750	3,363	1,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>30,158</b>	<b>23,430</b>	<b>52,745</b>	<b>33,456</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5104-4405 OFFICE EQUIPMENT MAINTENANCE	0	0	4,950	3,000
11-5104-4407 VEHICLE MAINTENANCE & REPAIRS	698	500	3,716	3,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>698</b>	<b>500</b>	<b>8,666</b>	<b>6,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5105-4501 TELECOMMUNICATION SERVICES	2,335	2,736	2,498	3,000
11-5105-4504 TRAVEL AND/OR TRAININGS	5,095	5,450	14,892	1,000
11-5105-4511 MEMBERSHIPS & SUBSCRIPTIONS	7,328	6,426	8,169	3,000
11-5105-4512 TELEVISION PROVIDER FEES	5,289	5,340	5,447	3,000
11-5105-4526 OTHER PROFESSIONAL FEES	0	4,100	4,000	2,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>20,047</b>	<b>24,052</b>	<b>35,005</b>	<b>12,000</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5106-4617 MOTOR VEHICLES	52,703	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>52,703</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CITY MANAGER</b>	<b>443,743</b>	<b>380,681</b>	<b>498,523</b>	<b>344,748</b>

## Department : Municipal Court

### Service Area Description

The City of Donna Municipal Court processes payments for citations, court appearances for teens and adults, and manages revenues from these fines.



### Mission & Services

- Accepting and processing all Class "C" Misdemeanor Complaints to include juvenile cases.
- Issuing of felony and misdemeanor arrest warrants and issuance of search and inspection warrants.
- Preparing and submitting monthly reports to the City and State.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

### Objectives & Performance Measures

- To purchase additional CN70 (Ticket Writers) and Zebra Printers.
- To process citations issued by Donna Police Department and Donna I.S.D. Police department.
- To advertise and offer the Municipal Court's Amnesty program.
- To continue online payment program to citizens of Donna.
- To prepare and submit warrant listings for Linebarger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of tickets processed	2,297	2,320	2,365	2,412
Number of "C" Misdemeanor Cases processed	282	285	291	294
Number of Non-Jury / Jury Trials	0	0	0	0
Number of Warrants Issued / Served	1,010	1,020	1,029	1,039
Number of Magistrate Warnings	506	511	494	499
Number of Collection Agency Referrals	1,548	1,563	1,459	1,474

### Goals

- To improve how to effectively maintain information and records concerning all cases.
- To improve the assistance of citizens in the resolution of cases, protection of rights, and understanding of the municipal judicial system.
- To focus on having a well-trained, knowledgeable, and dedicated department.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: MUNICIPAL COURT**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5121-4101 SALARIES AND WAGES	74,184	71,856	65,762	79,219
11-5121-4103 OVERTIME	6	0	19	0
11-5121-4104 HEALTH/DENTAL/LIFE INSURANCE	12,717	13,811	15,448	14,689
11-5121-4105 TMRS CONTRIBUTION	7,024	7,926	8,429	8,643
11-5121-4106 SOCIAL SECURITY & MEDICARE TAX	5,601	5,497	5,417	6,060
11-5121-4107 WORKERS' COMPENSATION INS.	430	283	225	278
11-5121-4108 STATE UNEMPLOYMENT TAX	504	504	18	180
<b>TOTAL PERSONNEL SERVICES</b>	<b>100,466</b>	<b>99,877</b>	<b>95,318</b>	<b>109,069</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5122-4201 POSTAGE & DELIVERY SERVICE	6	330	30	0
11-5122-4212 OFFICE SUPPLIES	2,173	3,855	1,775	5,049
11-5122-4213 JANITORIAL SUPPLIES	0	310	0	0
11-5122-4230 OFFICE EQUIPMENT / FURNITURE	5,086	6,300	1,908	1,672
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>7,266</b>	<b>10,795</b>	<b>3,713</b>	<b>6,721</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5124-4402 MAINT. & REPAIRS SMALL EQUIP.	0	5,800	0	3,480
11-5124-4405 OFFICE EQUIPMENT MAINTENANCE	16,363	16,200	10,721	12,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>16,363</b>	<b>22,000</b>	<b>10,721</b>	<b>15,480</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5125-4501 TELECOMMUNICATION SERVICES	1,235	1,200	1,781	1,500
11-5125-4504 TRAVEL AND/OR TRAININGS	100	900	884	800
11-5125-4505 UTILITY SERVICES	1,288	1,100	1,177	1,200
11-5125-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	200	0	200
11-5125-4516 LEGAL FEES	30,000	30,000	30,000	30,000
11-5125-4526 OTHER PROFESSIONAL SERVICES	15,000	44,000	73,808	61,800
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>47,623</b>	<b>77,400</b>	<b>107,649</b>	<b>95,500</b>
<b>TOTAL MUNICIPAL COURT</b>	<b>171,717</b>	<b>210,072</b>	<b>217,401</b>	<b>226,770</b>

## Department : Finance

### Service Area Description

The City of Donna Finance Department is responsible for all financial records and transactions for the City. The Finance Department also provides leadership to the City Manager, Mayor, and the City Council in management decision-making.



### Mission & Services

- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with fixed assets inventory and the City's investment funds.
- Providing financial information for Grant applications and coordinate financial requests for reimbursement and providing all information required during Federal, State, and local grant audits.
- Process, maintain, and update all payroll records.
- Preview, approve, and process all purchase orders for procurement of all goods and services purchased for the City and to also ensure that all departments are in compliance with Federal, State, and Local purchasing policies and laws.
- Maintain utility billing and collections for water, sanitary sewer, and residential garage collections and to respond to customer complaints.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	5	6	5	6
Part-time	0	0	0	0
Department Total:	5	6	5	6

### Objectives & Performance Measures

- To implement a complete property control ledger for all capital assets for all funds.
- To work with all departments in finding mutual solutions to their budget and accounting issues.
- To continue obtaining the "Distinguished Budget Award".
- To achieve a higher percentage of customers to automatically pay their utility bills via ACH or through the Online Portal.
- To continue providing City Council, City Manager, and Department Heads with accurate and timely financial reports.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Bank Accounts	50	52	50	52
Number of Payroll ACH Deposits	3,990	4,075	4,248	4,300
Number of Checks processed (A/P)	4,100	3,891	4,501	4,600
Number of purchase orders processed	350	219	230	350
Number of small purchase orders processed	1,684	1,800	1,800	1,900
Completion of Official Budget Document	Yes	Yes	Yes	Yes
Received GFOA's Budget Award	Yes	Yes	Yes	Pending
Number of Funds Maintained	20	20	19	20

### Goals

- To continue to strive for the GFOA Distinguished Budget Presentation Award.
- To pursue the GFOA Certificate of Achievement Award for Excellence in Financial Reporting.
- To enhance staff development and training.
- To pursue various city-wide grants.
- To cross train for various positions to ensure accurate and timely financial reporting.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: FINANCE**

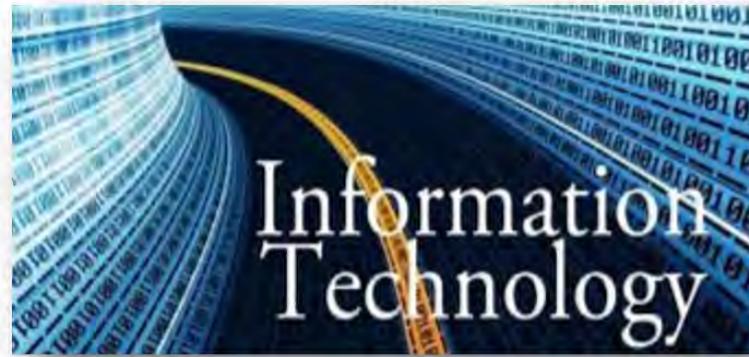
**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5141-4101 SALARIES AND WAGES	395,211	522,885	481,087	508,333
11-5141-4103 OVERTIME WAGES	1,095	0	2,727	3,000
11-5141-4104 HEALTH/DENTAL/LIFE INSURANCE	32,164	41,439	50,405	44,125
11-5141-4105 TMRS CONTRIBUTION	39,745	50,701	59,072	55,786
11-5141-4106 SOCIAL SECURITY & MEDICARE TAX	29,185	35,165	37,151	39,117
11-5141-4107 WORKERS' COMPENSATION INS.	1,492	1,809	1,437	1,795
11-5141-4108 STATE UNEMPLOYMENT TAX	1,512	1,512	306	630
<b>TOTAL PERSONNEL SERVICES</b>	<b>500,404</b>	<b>653,511</b>	<b>632,186</b>	<b>652,786</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5142-4201 POSTAGE & DELIVERY SERVICE	1,605	2,000	1,695	3,000
11-5142-4203 WEARING APPAREL	0	1,467	945	2,000
11-5142-4212 OFFICE SUPPLIES	4,860	8,000	10,612	11,000
11-5142-4220 MEALS / REFRESHMENT SUPPLIES	888	1,000	1,950	2,000
11-5142-4230 OFFICE EQUIPMENT / FURNITURE	5,740	6,000	6,229	4,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>13,093</b>	<b>18,467</b>	<b>21,432</b>	<b>22,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5144-4405 OFFICE EQUIPMENT MAINTENANCE	27,353	28,500	24,750	26,500
11-5144-4407 VEHICLE MAINTENANCE	0	0	116	0
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>27,353</b>	<b>28,500</b>	<b>24,865</b>	<b>26,500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5145-4501 TELECOMMUNICATION SERVICES	2,684	1,000	2,745	3,000
11-5145-4504 TRAVEL AND/OR TRAININGS	3,642	9,000	9,464	11,000
11-5145-4511 MEMBERSHIPS & SUBSCRIPTIONS	949	1,000	920	1,500
11-5145-4526 OTHER PROFESSIONAL FEES	0	5,500	400	20,900
11-5145-4550 EMPLOYMENT TESTS & EXAMS	1,570	0	0	2,000
11-5145-4595 BANK SERVICE & SUPPLY CHARGES	0	0	443	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>8,844</b>	<b>16,500</b>	<b>13,971</b>	<b>38,400</b>
<b>TOTAL FINANCE</b>	<b>549,694</b>	<b>716,978</b>	<b>692,454</b>	<b>739,686</b>

## Department : Information Technology

### Service Area Description

The City of Donna Information Technology Department services are dedicated to being a vital partner with all City Departments in providing quality services through the innovative use of technology.



### Mission & Services

- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with internal and external components.
- Managing, updating, and backing up of the City's technology infrastructure and applications.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	2	2	1	3
Part-time	0	0	0	0
Department Total	2	2	1	3

### Objectives & Performance Measures

- To develop the City's resources into stronger technical teams, providing systems and solutions to meet the City's goals, maintain hardware & software standards for the City of Donna, and to maintain technology policies for the organization.
- To keep City technology service at an operational level.
- To analyze and develop a solution to technology issues that may interrupt service.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Closed Tickets	448	186	505	297

### Goals

- To improve customer service and satisfaction.
- To continue improving on the closing of tickets process.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: INFORMATION TECHNOLOGY**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5151-4101 SALARIES AND WAGES	59,304	80,364	77,411	156,836
11-5151-4104 HEALTH/DENTAL LIFE INSURANCE	5,928	6,906	9,252	22,043
11-5151-4105 TMRS CONTRIBUTION	5,997	8,864	9,339	17,111
11-5151-4106 SOCIAL SECURITY & MEDICARE	4,199	6,148	5,787	11,998
11-5151-4107 WORKERS COMPENSATION INS.	214	316	251	1,867
11-5151-4108 STATE UNEMPLOYMENT TAX	252	252	9	270
<b>TOTAL PERSONNEL SERVICES</b>	<b>75,894</b>	<b>102,850</b>	<b>102,049</b>	<b>210,125</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5152-4201 POSTAGE & DELIVERY SERVICE	109	600	0	100
11-5152-4203 WEARING APPAREL	0	300	0	330
11-5152-4204 FUEL AND LUBRICANTS	546	1,070	1,026	1,184
11-5152-4205 SMALL TOOLS & EQUIPMENT	5,010	4,000	3,685	3,000
11-5152-4212 OFFICE SUPPLIES	0	1,397	155	2,674
11-5152-4220 MEALS/REFRESHMENT SUPPLIES	0	440	586	608
11-5152-4221 SPECIAL EVENTS & ACTIVITIES	0	0	0	400
11-5152-4230 OFFICE EQUIPMENT & FURNITURE	0	53	53	440
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>5,664</b>	<b>7,860</b>	<b>5,506</b>	<b>8,736</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5153-4303 A/C HEATING MAINT. & REPAIRS	0	200	60	0
11-5153-4312 SIGN & SIGNAL EQUIPMENT	0	0	0	2,000
11-5153-4318 OTHER MAINTANANCE	0	825	825	1,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>0</b>	<b>1,025</b>	<b>885</b>	<b>3,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5154-4405 OFFICE EQUIP. MAINTENANCE	38,345	3,301	3,507	40,100
11-5154-4407 VEHICLE MAINT. & REPAIRS	90	1,072	751	1,462
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>38,435</b>	<b>4,373</b>	<b>4,258</b>	<b>41,562</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5155-4501 TELECOMMUNICATION SERVICES	705	2,000	644	2,680
11-5155-4504 TRAVEL & TRAININGS	470	600	590	4,400
11-5155-4511 MEMBERSHIPS & SUBSCRIPTIONS	10,004	49,651	51,490	13,650
11-5155-4526 OTHER PROFESSIONAL SERVICE	280	0	0	1,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>11,459</b>	<b>52,251</b>	<b>52,724</b>	<b>21,730</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5156-4601 OFFICE EQUIPMENT FURNITURE	27,830	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>27,830</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>159,283</b>	<b>168,359</b>	<b>165,422</b>	<b>285,153</b>

## Department : City Hall

### Service Area Description

The City of Donna City Hall department services are related to all currency transactions on a daily basis. This department maintains an accurate accounting on all vital statistics, maintains an updated cemetery map, and issues receipts for all permits that are purchased.



### Mission & Services

- Processing all currency transactions for the City.
- Processing daily mail and routing to the corresponding departments.
- Maintaining ledger on all beer & wine, trailer park, and wrecker permits.
- Routing of all incoming calls to their corresponding departments.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total	2	2	2	2

### Objectives & Performance Measures

- To continue improving customer service.
- To prepare the daily cash deposit.
- To prepare all tax receipts related to property taxes, permits, etc.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Cash Receipts issued	9,500	9,690	9,800	9,950
Number of Property Tax Receipts issued	10,000	10,200	10,300	10,450
Number of Cemetery Monuments	23	23	24	29
Number of Beer and Wine permits issued	15	15	17	20
Number of Amigos Del Valle/Pavilion rental contracts	5	5	5	5
Number of trailer park permits	8	8	9	10
Number of Vital Statistics issued	100	102	95	100
Number of Wrecker Permits issued	7	8	11	13
Number of researched Cemetery Files	25	25	30	35
Number of Opening & Closing events	36	37	35	40

### Goals

- To continue recommending to customers to utilize the ACH option for their payments.
- To digitalize all cemetery related files.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY HALL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5161-4101 SALARIES AND WAGES	66,634	96,327	81,146	90,872
11-5161-4103 OVERTIME WAGES	1,058	0	1,807	0
11-5161-4104 HEALTH/DENTAL/LIFE INSURANCE	11,708	13,811	15,401	14,691
11-5161-4105 TMRS CONTRIBUTION	6,819	8,110	10,080	9,914
11-5161-4106 SOCIAL SECURITY & MEDICARE TAX	5,128	5,625	6,530	6,952
11-5161-4107 WORKERS' COMPENSATION INS.	2,776	1,929	1,532	2,211
11-5161-4108 STATE UNEMPLOYMENT TAX	504	504	18	180
<b>TOTAL PERSONNEL SERVICES</b>	<b>94,627</b>	<b>126,306</b>	<b>116,515</b>	<b>124,820</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5162-4203 WEARING APPAREL	0	500	0	500
11-5162-4205 SMALL TOOLS AND EQUIPMENT	0	0	206	0
11-5162-4212 OFFICE SUPPLIES	1,574	2,850	2,434	2,850
11-5162-4213 JANITORIAL SUPPLIES	2,680	2,500	3,189	2,500
11-5162-4217 OTHER SUPPLIES	196	0	229	0
11-5162-4220 MEALS / REFRESHMENT SUPPLIES	531	300	2,615	2,000
11-5162-4230 OFFICE EQUIPMENT / FURNITURE	2,403	0	387	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>7,383</b>	<b>6,150</b>	<b>9,060</b>	<b>7,850</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5163-4302 BUILDING MAINTENANCE	1,980	0	3,486	5,500
11-5163-4303 A/C MAINTENANCE & REPAIRS	4,566	6,500	7,115	0
11-5163-4311 GROUNDS MAINTENANCE & REPAIRS	157	0	1,411	0
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>6,703</b>	<b>6,500</b>	<b>12,011</b>	<b>5,500</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5164-4405 OFFICE EQUIPMENT MAINTENANCE	10,690	11,200	7,206	7,000
11-5164-4407 VEHICLE MAINTENANCE & REPAIRS	620	0	2,533	0
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>11,310</b>	<b>11,200</b>	<b>9,740</b>	<b>7,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5165-4501 TELECOMMUNICATION SERVICES	4,804	6,000	4,749	6,000
11-5165-4504 TRAVEL AND/OR TRAININGS	77	1,000	50	500
11-5165-4505 UTILITY SERVICES	9,243	7,000	15,371	12,500
11-5165-4506 CITY HALL SECURITY SERVICES	679	4,000	1,210	2,000
11-5165-4523 COMMUNITY PROMOTION	0	0	37	0
11-5165-4526 OTHER PROFESSIONAL SERVICES	0	1,000	0	0
11-5165-4528 FIRE PREVENTION SERVICES	108	0	84	0
11-5165-4550 EMPLOYMENT TESTS & EXAMS	9	0	3,183	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>14,920</b>	<b>19,000</b>	<b>24,685</b>	<b>21,000</b>
<b>TOTAL CITY HALL</b>	<b>134,943</b>	<b>169,156</b>	<b>172,011</b>	<b>166,170</b>

## Department : City Secretary

### Service Area Description

The City of Donna City Secretary department services are to support the needs of the City Council to facilitate their goals which include posting, attending, and recording all City Council meetings.



### Mission & Services

- Preparing each agenda for City Council and Department Directors, administering all aspects of operations for the department.
- Editing and preparing proclamations/resolutions/certificates.
- Serves as the custodian of the City's records and official seal, serves as the City's records manager, local registrar, and Elections Administrator.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	1	2	1	1
Part-time	0	0	0	0
Department Total	1	2	1	1

### Objectives & Performance Measures

- To continue supporting the City Council and City staff to maximize city services.
- To continue working efficiently and productively with staff on the daily operations of the department and promoting trainings of departmental functions to better execute City's policies and procedures.
- To continue working with the City's Attorney in creating the City of Donna Code of Ordinances.
- To continue coordinating with the Hidalgo County Elections Department to efficiently administer and conduct City Elections in compliance with state election laws.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of City Council Meetings/Workshops called	52	60	53	60
Number of Public Information Records Processed	199	250	201	250
Number of Ordinances/Resolutions/Proclamations	41	60	94	100
Number of City Minutes prepared	52	60	53	60
Number of Ordinance Publications	18	30	30	40
Number of Vital Records Certified (Death & Birth)	79	90	65	90

### Goals

- To continue improving on preparation of proclamations and certificates, meeting all of the legal requirements for posting agendas, the publishing of legal notices, process of holding elections, and improving on the fulfillment of public information requests.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY SECRETARY**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5171-4101 SALARIES AND WAGES	51,434	53,303	51,438	55,881
11-5171-4104 HEALTH/DENTAL/LIFE INSURANCE	5,921	6,906	7,765	7,348
11-5171-4105 TMRS CONTRIBUTION	5,241	5,879	6,329	6,097
11-5171-4106 SOCIAL SECURITY & MEDICARE TAX	3,810	4,078	4,042	4,275
11-5171-4107 WORKERS' COMPENSATION INS.	182	210	167	196
11-5171-4108 STATE UNEMPLOYMENT TAX	252	252	9	90
<b>TOTAL PERSONNEL SERVICES</b>	<b>66,840</b>	<b>70,628</b>	<b>69,750</b>	<b>73,887</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5172-4201 POSTAGE & DELIVERY SERVICE	56	125	56	125
11-5172-4212 OFFICE SUPPLIES	1,129	500	424	1,000
11-5172-4230 OFFICE EQUIPMENT / FURNITURE	1,239	1,550	1,212	1,550
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>2,423</b>	<b>2,175</b>	<b>1,692</b>	<b>2,675</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5174-4405 OFFICE EQUIPMENT MAINTENANCE	0	200	160	200
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>0</b>	<b>200</b>	<b>160</b>	<b>200</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5175-4501 TELECOMMUNICATION SERVICES	395	540	447	540
11-5175-4503 PUBLIC INFORMATION NOTICES	17,284	15,000	14,045	15,000
11-5175-4504 TRAVEL AND/OR TRAININGS	39	25	20	1,500
11-5175-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	100	0	100
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>17,718</b>	<b>15,665</b>	<b>14,513</b>	<b>17,140</b>
<b>TOTAL CITY SECRETARY</b>	<b>86,981</b>	<b>88,668</b>	<b>86,115</b>	<b>93,902</b>

## Department : Tax Assessor Collector

### Service Area Description

The City of Donna Tax Assessor is responsible for all property tax collections for the City.



### Mission & Services

- Maintains accurate accounting records and monthly reconciliations.
- Completes surveys and questionnaires for mortgage agencies.
- Coordinates closely with Planning Department regarding current beer & wine licenses.
- Reviews, approves, and processes all check requisition's for payments or refund of taxes to property owners.
- Provides accurate vital statistical records.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

### Objectives & Performance Measures

- To continue to coordinate with departments to find mutual solutions to their budget and accounting related issues.
- To continue to recommend to City taxpayers to automatically pay their tax bill(s) utilizing online payment system.
- To continue working with Delinquent Tax Attorney's regarding tax issues.
- To maintain and update a tax information link in the City of Donna website.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Tax Collections-Current and Delinquent	\$ 4,901,426	\$ 5,060,730	\$ 5,660,487	\$ 5,982,412
Current Tax Collection Rate	90%	91%	92%	92%
Delinquent Tax Statements Processed	5,000	3,281	3,329	3,500

### Goals

- To work with the HCAD to update addresses in an effort to minimize return mail.
- To work closely with ACT staff to help reconcile to Incode System.
- To develop TIRZ reporting with ACT Software.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: TAX ASSESSOR COLLECTOR**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5191-4101 SALARIES AND WAGES	62,674	64,529	62,800	66,992
11-5191-4104 HEALTH/DENTAL / LIFE INSURANCE	5,926	6,906	7,792	7,351
11-5191-4105 TMRS CONTRIBUTION	6,365	7,118	7,729	7,309
11-5191-4106 SOCIAL SECURITY & MEDICARE TAX	4,723	4,936	4,971	5,125
11-5191-4107 WORKERS' COMPENSATION INS.	208	254	202	235
11-5191-4108 STATE UNEMPLOYMENT TAX	252	252	9	90
<b>TOTAL PERSONNEL SERVICES</b>	<b>80,148</b>	<b>83,995</b>	<b>83,503</b>	<b>87,102</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5192-4201 POSTAGE & DELIVERY SERVICE	4,451	4,700	4,942	5,000
11-5192-4212 OFFICE SUPPLIES	681	1,000	1,187	1,300
11-5192-4220 FOOD / REFRESHMENT SUPPLIES	0	0	55	0
11-5192-4230 OFFICE EQUIPMENT & FURNITURE	0	7,000	5,674	5,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>5,132</b>	<b>12,700</b>	<b>11,857</b>	<b>11,300</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5194-4405 OFFICE EQUIPMENT MAINTENANCE	298	12,000	12,000	12,350
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>298</b>	<b>12,000</b>	<b>12,000</b>	<b>12,350</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5195-4502 INSURANCE AND BONDS	1,000	1,000	1,000	1,000
11-5195-4504 TRAVEL AND/OR TRAININGS	1,198	475	475	1,500
11-5195-4511 MEMBERSHIPS & SUBSCRIPTIONS	90	200	45	300
11-5195-4554 PROPERTY TAX PREPARATION SERVICES	0	700	0	0
11-5195-4556 HIDALGO COUNTY APPRAISAL DISTRICT	57,308	59,000	57,743	62,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>59,596</b>	<b>61,375</b>	<b>59,263</b>	<b>64,800</b>
<b>TOTAL TAX ASSESSOR COLLECTOR</b>	<b>145,174</b>	<b>170,070</b>	<b>166,623</b>	<b>175,552</b>

# Department : Police

## Service Area Description

The City of Donna Police Department provides professional and ethical law enforcement to our residents, businesses, and visitors, promoting a proactive approach in reducing crime, improving the quality of life, and making our community safe.



## Mission & Services

- To maintain/enhance customer service and citizen satisfaction.
- To maintain the public's health, safety, and welfare through a well-trained and dedicated staff.

## Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	47	50	49	50
Part-time	0	0	0	0
Department Total:	47	50	49	50

## Objectives & Performance Measures

- To respond to calls for service in a timely manner and deter criminal activity through continuous and visible patrols by maintaining an adequate fleet of marked patrol cars.
- To provide continuous investigations of criminal activities originating within the territorial jurisdiction of the City of Donna in an effort to improve in the case clearance rate.
- To retain quality police personnel by providing competitive departmental salaries.
- To promote a community oriented policing philosophy working in partnership with the community.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of calls for service	34,986	38,485	22,070	26,484
Number of traffic stops	9,737	10,711	5,302	6,362
Number of reportable crashes	1,246	1,371	1,024	1,229
Number of robbery cases	50	55	11	13
Number of adult arrests	881	969	608	730
Number of juvenile arrests	35	39	41	49

## Goals

- To acquire grant funds to purchase new patrol vehicles, new body cameras, and a drone system.
- To proceed with the renovation of a city owned health clinic into the new City public safety building.
- To implement new programs to lower the crime rate in the City of Donna.

## CITY OF DONNA, TEXAS

### DEPARTMENT: POLICE

### FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b>PERSONNEL SERVICES</b>				
11-5201-4101 SALARIES AND WAGES	2,074,559	2,172,711	2,205,960	2,562,164
11-5201-4103 OVERTIME WAGES	276,773	331,759	375,754	296,372
11-5201-4104 HEALTH/DENTAL/LIFE INSURANCE	265,514	337,004	360,749	367,369
11-5201-4105 TMRS CONTRIBUTION	239,699	281,647	314,596	311,866
11-5201-4106 SOCIAL SECURITY & MEDICARE TAX	175,921	195,905	201,156	218,678
11-5201-4107 WORKERS' COMPENSATION INS.	88,238	106,686	84,749	95,560
11-5201-4108 STATE UNEMPLOYMENT TAX	12,746	12,298	2,236	4,500
<b>TOTAL PERSONNEL SERVICES</b>	<b>3,133,450</b>	<b>3,438,010</b>	<b>3,545,201</b>	<b>3,856,509</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5202-4201 POSTAGE & DELIVERY SERVICE	157	420	186	420
11-5202-4203 WEARING APPAREL	11,743	24,000	52,688	13,000
11-5202-4204 FUEL AND LUBRICANTS	77,565	91,000	108,021	100,000
11-5202-4205 SMALL TOOLS AND EQUIPMENT	1,163	4,000	1,187	1,900
11-5202-4212 OFFICE SUPPLIES	12,612	14,320	12,329	14,000
11-5202-4213 JANITORIAL SUPPLIES	2,799	3,500	3,030	4,000
11-5202-4214 PEACE OFFICER SUPPLIES	46,784	9,000	53,243	21,637
11-5202-4220 MEALS / REFRESHMENT SUPPLIES	1,101	2,500	754	2,500
11-5202-4230 OFFICE EQUIPMENT / FURNITURE	5,575	8,500	9,042	4,150
11-5202-4235 SMALL RADIO EQUIPMENT	3,978	23,800	4,643	9,988
11-5202-4292 SWAT TACTICAL EQUIPMENT	14,947	4,000	3,532	5,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>178,424</b>	<b>185,040</b>	<b>248,654</b>	<b>176,595</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5203-4302 BUILDING MAINTENANCE	28,727	13,000	15,331	11,000
11-5203-4315 GUN RANGE IMPROVEMENTS	3,304	39,630	39,621	8,422
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>32,031</b>	<b>52,630</b>	<b>54,953</b>	<b>19,422</b>
<b>MAINTENANCE &amp; REPAIRS</b>				
11-5204-4402 MAINT & REPAIR-SMALL EQUIPMENT	488	0	0	1,100
11-5204-4405 OFFICE EQUIPMENT MAINTENANCE	30,717	33,367	31,874	35,000
11-5204-4407 VEHICLE MAINTENANCE & REPAIRS	49,133	59,000	56,829	57,153
11-5204-4427 NETWORK MAINT. & REPAIRS	5,892	15,979	10,930	7,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>86,230</b>	<b>108,346</b>	<b>99,633</b>	<b>100,253</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5205-4501 TELECOMMUNICATION SERVICES	32,021	40,000	31,728	38,000
11-5205-4504 TRAVEL AND/OR TRAININGS	5,156	14,940	10,909	16,000
11-5205-4505 UTILITY SERVICES	16,876	22,500	25,347	24,500
11-5205-4511 MEMBERSHIPS & SUBSCRIPTIONS	19,657	28,688	18,237	20,637
11-5205-4523 PROMOTIONAL EVENTS	993	6,285	4,528	3,000
11-5205-4526 OTHER PROFESSIONAL SERVICES	27,000	36,215	36,215	36,000
11-5205-4533 PRISONERS EXPENSES	279	0	0	550
11-5205-4550 EMPLOYMENT TESTS & EXAMS	1,214	2,000	650	0
11-5205-4590 MISCELLANEOUS SERVICES	300	391	391	0
11-5205-4591 INVESTIGATION EXPENDITURES	1,771	2,300	1,406	1,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>105,267</b>	<b>153,319</b>	<b>129,412</b>	<b>139,687</b>
<b>CAPITAL OUTLAY</b>				
11-5206-4604 OFFICE EQUIPMENT	0	0	18,238	0
11-5206-4617 VEHICLES	119,620	86,078	98,470	0
11-5206-4618 COMMUNICATION EQUIPMENT	0	0	51,946	0
11-5206-4650 STRUCTURES	70,250	34,375	34,355	0
11-5206-4652 K9 FOR DETECTION	9,500	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>199,370</b>	<b>120,453</b>	<b>203,009</b>	<b>0</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>3,734,772</b>	<b>4,057,798</b>	<b>4,280,861</b>	<b>4,292,466</b>

## Department : Fire

### Service Area Description

The City of Donna Fire Department is responsible for fire suppression and rescue, emergency medical services, vehicle extrication, hazardous material response, emergency management, special events related to public safety, and public education.



### Mission & Services

- Facilitating a well trained fire department to assist city departments in understanding their roles in emergency management.
- Complying with State Firefighters and Fire Marshalls Association, Texas Commission on Fire Protection, National Fire Protection Association,

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	1	2	4	4
Part-time	0	0	0	0
Department Total:	1	2	4	4

### Objectives & Performance Measures

- to meet State Firefighters and Fire Marshalls Association, Texas Commission on Fire Protection, National Fire Protection Association, and Texas Department of Insurance requirements.
- to facilitate a well trained department to assist city departments in better understanding their roles in emergency managing.
- To prepare and submit warrant listings for Linebarger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of FF attending TEEX Training in Edg. Tx.	7	8	4	4
Number of FF attending Texas A&M Training	0	0	4	4
Number of City Emergency Calls	140	146	407	550
Number of County Emergency Calls	367	382	390	450
Total County Calls Paid	0	0	124,961	209,000
Number of Certification Personal Trained	3	3	53	50
Number of Training Inhouse Per Weeks for 2 Hrs.	58	61	104	125
Number of Personnel Trained	30	32	30	31
Number of Sites Visits/Inspections/Campuses	6	6	12	19
Cumulative Number of Training Hours	27	28	312	325

### Goals:

- To create and design an explorer program for youth ages 13 to 17 years old in conjunction with the Boys Scouts of America.
- To create a First Responder Basic Life Support Unit where the department could have medics on board.
- To become part of the S.F.F.M.A. in order to submit fire fighter training hours.
- To create a Blocking Engine for the safety of the first responders working major scenes such as major accidents that could occur on the expressway.
- To recruit more volunteers.
- To design a Fire Academy in conjunction with Donna I.S.D. for high school students.
- To apply for grants to purchase much needed fire apparatuses and equipment.
- To continue educating fire fighters.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: FIRE** **FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5211-4101 SALARIES AND WAGES	51,693	109,957	112,042	169,785
11-5211-4103 OVERTIME WAGES	566	0	5,441	10,000
11-5211-4104 HEALTH/DENTAL/LIFE INSURANCE	9,719	26,241	19,867	29,381
11-5211-4105 TMRS CONTRIBUTION	4,508	12,128	14,439	19,614
11-5211-4106 SOCIAL SECURITY & MEDICARE TAX	3,547	8,412	9,353	13,753
11-5211-4107 WORKERS' COMPENSATION INS.	4,149	4,152	3,298	6,644
11-5211-4108 STATE UNEMPLOYMENT TAX	510	958	536	360
<b>TOTAL PERSONNEL SERVICES</b>	<b>74,692</b>	<b>161,848</b>	<b>164,976</b>	<b>249,537</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5212-4201 POSTAGE & DELIVERY SERVICE	114	125	9	125
11-5212-4203 WEARING APPAREL	12,656	10,900	8,935	12,825
11-5212-4204 FUEL AND LUBRICANTS	13,626	12,000	26,784	20,000
11-5212-4205 SMALL TOOLS AND EQUIPMENT	2,991	1,000	856	7,749
11-5212-4206 CHEMICALS & LAB	1,407	1,500	3,682	4,000
11-5212-4212 OFFICE SUPPLIES	2,751	1,000	2,464	3,360
11-5212-4213 JANITORIAL SUPPLIES	897	1,500	2,400	3,500
11-5212-4220 MEALS/REFRESHMENT SUPPLIES	748	500	1,544	1,500
11-5212-4221 SPECIAL EVENTS AND ACTIVITIES	1,087	1,500	749	1,800
11-5212-4230 OFFICE EQUIPMENT / FURNITURE	5,194	4,500	7,351	10,850
11-5212-4234 EQUIPMENT FOR FIRE VEHICLES	10,969	2,000	879	23,450
11-5212-4238 MINOR EQUIPMENT-FIRE FIGHTERS	2,607	2,000	68,190	10,420
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>55,046</b>	<b>38,525</b>	<b>123,842</b>	<b>99,579</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5213-4302 BUILDING MAINTENANCE	6,839	1,500	16,614	2,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>6,839</b>	<b>1,500</b>	<b>16,614</b>	<b>2,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5214-4402 MAINT. & REPAIR-SMALL EQUIPMENT	232	1,000	2,344	2,000
11-5214-4405 OFFICE EQUIPMENT MAINTENANCE	284	1,000	0	600
11-5214-4406 EQUIPMENT REPAIRS	751	2,000	2,872	7,500
11-5214-4407 VEHICLE MAINTENANCE & REPAIRS	58,736	18,500	43,296	30,000
11-5214-4408 COMMUNICATION EQUIP M & R	5,923	16,500	15,869	16,900
11-5214-4440 FIRE HYDRANT MAINT. & REPAIRS	0	500	188	1,800
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>65,926</b>	<b>39,500</b>	<b>64,570</b>	<b>58,800</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5215-4501 TELECOMMUNICATION SERVICES	3,361	16,000	4,191	5,000
11-5215-4504 TRAVEL AND/OR TRAININGS	6,300	2,500	2,771	12,500
11-5215-4505 UTILITY SERVICES	8,728	10,000	10,532	9,500
11-5215-4511 MEMBERSHIPS & SUBSCRIPTIONS	25,797	11,000	19,038	17,050
11-5215-4528 FIRE PREVENTION SERVICES	2,140	2,500	6,057	4,000
11-5215-4530 STIPEND FOR FIRE FIGHTERS	131,155	132,597	194,834	181,569
11-5215-4550 EMPLOYMENT TESTS & EXAMS	70	0	140	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>177,552</b>	<b>174,597</b>	<b>237,565</b>	<b>229,619</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5216-4617 VEHICLES	194,824	0	0	0
11-5216-4618 RADIOS & COMMUNICATIONS	0	0	0	15,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>194,824</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>574,879</b>	<b>415,970</b>	<b>607,566</b>	<b>654,535</b>

## Department : Planning & Development

### Service Area Description

The City of Donna Planning Department coordinates the development process, including review of subdivision plats, and of public hearing items.



### Mission & Services

- Staff assists current and new business owners with permitting zoning designation, address verification, the platting process, annexation, and other related matters.
- Staff implements zoning, parking, landscaping, signs, access management, and subdivision ordinances.
- Continue engaging in visionary planning, building vibrant neighborhoods, and serving our residents, businesses, and visitors.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

### Objectives & Performance Measures

- To continue working on updating ordinances using statistics from surrounding communities of similar size to ensure the fee structure for permits is updated and comparable.
- To update land use map, define newly annexed areas according to future use.
- To provide opportunities for staff training and certifications.
- To update the City and Zoning Maps as necessary.
- To devise a plan for the next 3 years annexation plan.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Subdivisions	22	25	10	25
Number of Certificate of Compliance Issued	69	70	118	70
Number of CUP's	11	15	6	15
Number of Zone Changes	5	10	11	10
Number of Annexations	2	3	1	3
Urban County Funding	257,604	270,866	267,886	269,965
Number of 911 Addressed Issued	91	90	219	90

### Goals

- To promote quality development and uses of the land through the conscientious application of zoning and building regulations.
- To facilitate economic growth through various plans and programs.
- To enhance the City's quality of life by developing safe public spaces and an interconnected network for alternative transportation, such as walking and biking.
- To continually assess existing ordinances, regulations, and processes administered by the division to streamline or amend as needed.
- To identify and apply for local, state, and/or federal assistance programs to further division's goals or to assist other City departments or agencies in their applications.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: PLANNING & DEVELOPMENT**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5231-4101 SALARIES AND WAGES	76,323	90,380	88,598	95,013
11-5231-4104 HEALTH/DENTAL/LIFE INSURANCE	5,970	9,359	9,282	7,357
11-5231-4105 TMRS CONTRIBUTION	7,636	11,539	10,887	10,366
11-5231-4106 SOCIAL SECURITY & MEDICARE TAX	5,474	7,697	6,709	7,269
11-5231-4107 WORKERS' COMPENSATION INS.	279	447	355	333
11-5231-4108 STATE UNEMPLOYMENT TAX	252	504	9	90
<b>TOTAL PERSONNEL SERVICES</b>	<b>95,933</b>	<b>119,926</b>	<b>115,839</b>	<b>120,428</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5232-4201 POSTAGE & DELIVERY SERVICE	169	400	187	400
11-5232-4203 WEARING APPAREL	(2,197)	90	0	250
11-5232-4204 FUEL AND LUBRICANTS	4,163	920	4,448	4,675
11-5232-4205 SMALL TOOLS AND EQUIPMENT	0	0	38	30
11-5232-4212 OFFICE SUPPLIES	50	490	870	500
11-5232-4220 MEALS / REFRESHMENT SUPPLIES	62	500	203	640
11-5232-4221 SPECIAL EVENTS AND ACTIVITIES	0	1,000	96	1,000
11-5232-4230 OFFICE EQUIPMENT / FURNITURE	70	4,450	2,875	2,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>2,317</b>	<b>7,850</b>	<b>8,716</b>	<b>9,495</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5234-4405 OFFICE EQUIPMENT MAINT.	486	600	298	600
11-5234-4407 VEHICLE MAINTENANCE & REPAIRS	385	800	498	800
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>870</b>	<b>1,400</b>	<b>796</b>	<b>1,400</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5235-4501 TELECOMMUNICATION SERVICES	1,175	3,000	1,099	3,000
11-5235-4504 TRAVEL AND/OR TRAININGS	0	500	462	6,000
11-5235-4510 TCEQ STORM WATER FEES	26,668	0	110	1,000
11-5235-4511 MEMBERSHIPS & SUBSCRIPTIONS	6,250	4,000	6,400	4,000
11-5235-4526 OTHER PROFESSIONAL FEES	590	2,000	590	4,000
11-5235-4556 HIDALGO COUNTY DIST CO CLERK	92	1,000	0	1,000
11-5235-4560 LAND & ROW INVESTIGATIONS	0	0	0	4,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>34,775</b>	<b>10,500</b>	<b>8,661</b>	<b>23,000</b>
<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>133,896</b>	<b>139,676</b>	<b>134,012</b>	<b>154,323</b>

# Department : Inspections

## Service Area Description

The City of Donna Inspections Department is responsible for all permits and inspections for commercial and residential types.



## Mission & Services

- Protecting the Citizens of Donna by enforcing building codes.
- Reviewing all building plans and applications to coordinate approval from other departments, County, and State agencies.
- Maintaining and securing systems while also collaborating and innovating with compliance with the Adopted Building, plumbing, mechanical, zoning, and National Electrical Codes, and with the County and State Health Regulations.
- Conducts facility inspections of existing buildings for new businesses in the community.

## Personnel Summary

Personnel		2020-2021	2021-2022	2021-2022	2022-2023
Full-time		1	1	1	1
Part-time		0	0	0	0
Department Total:		1	1	1	1

## Objectives & Performance Measures

- Process building permit applications, improve community access to online permit information, and conduct required inspections in a timely and efficient manner.
- Promote private development, while ensuring compliance with City Codes & Ordinances.
- Continue protecting our citizen's health, safety, and general welfare through efficient City Code Enforcement.
- Continue promoting public awareness and use of the computerized permit program now available in the Code Enforcement Department.
- Identify methods to standardize the plan review process in order to expedite approval.
- Emphasize staff training and examinations through ICC to obtain appropriate field inspection certifications for Inspectors and office personnel.

Performance Indicators		2020-2021	2021-2022	2021-2022	2022-2023
Number of Citizens contacts		600	800	1,000	800
Number of Permits sold		2,000	1,350	2,006	1,350
Number of Inspections completed		650	500	1,071	500
Number of Plan reviews (elec., building, mech., plumbing)		600	850	950	850
Number of Garage Sale permits sold		750	700	628	700
Number of New Dwelling (Residential) permits sold		60	100	141	100
Number of New Commercial permits sold		30	20	14	20

## Goals

- To provide ethical and professional customer service standards with enduring respect for our customers and public trust.
- To review and process permit applications and plans expeditiously and efficiently.
- To complete inspections expeditiously to ensure compliance with Building Codes and City Ordinances.
- To complete demolitions of substandard structures to guarantee safety and public welfare.
- To increase the number of liens being processed.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: INSPECTIONS**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5291-4101 SALARIES AND WAGES	49,157	50,990	50,252	59,423
11-5291-4103 OVERTIME	71	0	108	0
11-5291-4104 HEALTH/DENTAL/LIFE INSURANCE	5,909	6,906	7,761	7,349
11-5291-4105 TMRS CONTRIBUTION	5,015	5,624	6,181	6,483
11-5291-4106 SOCIAL SECURITY & MEDICARE TAX	3,703	3,901	3,967	4,546
11-5291-4107 WORKERS' COMPENSATION INS.	406	426	338	443
11-5291-4108 STATE UNEMPLOYMENT TAX	252	252	9	90
<b>TOTAL PERSONNEL SERVICES</b>	<b>64,514</b>	<b>68,099</b>	<b>68,616</b>	<b>78,334</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5292-4201 POSTAGE & DELIVERY SERVICE	64	675	130	240
11-5292-4203 WEARING APPAREL	216	230	0	250
11-5292-4205 SMALL TOOLS AND EQUIPMENT	0	95	23	100
11-5292-4212 OFFICE SUPPLIES	633	750	390	700
11-5292-4230 OFFICE EQUIPMENT / FURNITURE	0	2,150	949	600
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>913</b>	<b>3,900</b>	<b>1,491</b>	<b>1,890</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5294-4405 OFFICE EQUIPMENT MAINTENANCE	4,177	1,600	2,173	4,800
11-5294-4407 VEHICLE MAINTENANCE & REPAIRS	0	440	5,916	600
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>4,177</b>	<b>2,040</b>	<b>8,090</b>	<b>5,400</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5295-4501 TELECOMMUNICATION SERVICES	544	600	547	600
11-5295-4504 TRAVEL AND/OR TRAININGS	0	3,000	359	2,750
11-5295-4511 MEMBERSHIPS & SUBSCRIPTIONS	145	300	0	300
11-5295-4526 OTHER PROFESSIONAL FEES	12,050	28,000	28,500	12,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>12,739</b>	<b>31,900</b>	<b>29,406</b>	<b>15,650</b>
<b>TOTAL INSPECTIONS</b>	<b>82,343</b>	<b>105,939</b>	<b>107,603</b>	<b>101,274</b>

## Department : Public Works

### Service Area Description

The City of Donna Public Works Department continues to oversee the operations of the service and maintenance of the City in an effort to make it a better environment for the Citizens.



### Mission & Services

- Administering, planning, maintenance, constructing, and managing the City's roadway system.
- Installing and maintenance all traffic control signs, regulatory signs, and pavement markings necessary to provide for a safe and efficient traffic movement.
- Maintaining new sidewalks, drainage structures, and responding to all weather related emergency calls.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	17	17	28	28
Part-time	1	1	1	0
Department Total:	18	18	29	28

### Objectives & Performance Measures

- To continue to develop and implement a road surface management program.
- To develop a street lighting improvement program.
- To install drainage structures to provide for positive drainage outfall ; to keep open ditches clear of debris and obstructions.
- To develop and implement a maintenance improvement plan for newly annexed areas.
- To continue to work closely with local, state, and federal agencies.
- Implement and oversee Storm Water Management Pollution Prevention Plan (a.operations, b.outreach, and c.enforcement).

Performance Goals	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Response to citizen's requests for services	650	663	648	651
Number of Street/Road Improvement Projects	14	14	13	14
Number of Open Records Requests	12	12	11	12
Number of Drainage Improvement Projects	10	10	10	11
Number of Valley Gutter Improvement Projects.	10	10	10	11
Number of Trees Pruned	100	102	102	102

### Goals

- To complete twenty one (21) street improvement projects throughout the year. Streets included but not limited to are Miller Avenue, Hester Avenue, Silver Avenue, Fordyce, Lissner, Benitez, and Champion Avenue.
- To complete 5 Drainage Improvement Projects which include South 11th Street, North Avenue, South 4th Street, Stites Street, and North 493.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: PUBLIC WORKS** **FUND 11 GENERAL FUND**

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b>PERSONNEL SERVICES</b>				
11-5301-4101 SALARIES AND WAGES	977,320	860,340	951,821	1,199,235
11-5301-4102 PART-TIME WAGES	15,314	16,041	2,395	0
11-5301-4103 OVERTIME WAGES	23,408	30,000	36,360	35,000
11-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	145,476	158,831	207,077	205,676
11-5301-4105 TMRS CONTRIBUTION	97,583	101,077	124,562	134,655
11-5301-4106 SOCIAL SECURITY & MEDICARE TAX	73,051	70,103	79,530	94,419
11-5301-4107 WORKERS' COMPENSATION INSURANCE	105,585	80,450	63,908	114,726
11-5301-4108 STATE UNEMPLOYMENT TAX	6,581	6,048	823	2,520
TOTAL PERSONNEL SERVICES	<u>1,444,318</u>	<u>1,322,890</u>	<u>1,466,477</u>	<u>1,786,231</u>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5302-4201 POSTAGE & DELIVERY SERVICE	0	100	0	100
11-5302-4203 WEARING APPAREL	14,105	20,000	13,190	12,000
11-5302-4204 FUEL AND LUBRICANTS	59,555	40,000	109,772	80,000
11-5302-4205 SMALL TOOLS AND EQUIPMENT	26,334	25,150	65,891	30,000
11-5302-4206 CHEMICALS	5,179	7,000	11,560	9,000
11-5302-4212 OFFICE SUPPLIES	1,225	2,400	2,300	2,400
11-5302-4213 JANITORIAL SUPPLIES	2,437	2,500	3,567	2,500
11-5302-4220 MEALS / REFRESHMENT SUPPLIES	3,567	4,000	16,954	8,000
11-5302-4230 OFFICE EQUIPMENT / FURNITURE	4,018	3,600	5,492	3,600
11-5302-4288 BAD WEATHER MATERIALS - PUBLIC	2,800	4,000	0	4,000
TOTAL SUPPLIES & MATERIALS	<u>119,219</u>	<u>108,750</u>	<u>228,727</u>	<u>151,600</u>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5303-4302 BUILDING MAINTENANCE	6,464	2,000	12,624	15,000
11-5303-4303 A/C &/OR HEATING MAINT.& REPAIRS	1,746	1,500	1,893	7,000
11-5303-4311 GROUNDS MAINTENANCE & REPAIRS	3,531	2,500	9,700	1,320
11-5303-4313 PARKING LOT MAINTENANCE	0	800	0	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>11,741</u>	<u>6,800</u>	<u>24,217</u>	<u>23,320</u>
<b>MAINTENANCE &amp; REPAIRS</b>				
11-5304-4402 MAINTENANCE & REPAIR-SMALL EQUIPMENT	34,864	8,000	28,932	12,000
11-5304-4405 OFFICE EQUIPMENT MAINTENANCE	34	1,500	1,959	1,500
11-5304-4406 EQUIPMENT REPAIRS - LARGE EQUIPMENT	81,253	35,000	122,031	45,000
11-5304-4407 VEHICLE MAINTENANCE & REPAIRS	51,264	630,000	122,031	45,000
TOTAL MAINTENANCE & REPAIRS	<u>167,415</u>	<u>674,500</u>	<u>274,954</u>	<u>103,500</u>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5305-4501 TELECOMMUNICATION SERVICES	11,050	10,000	11,415	10,000
11-5305-4504 TRAVEL AND/OR TRAININGS	2,205	1,500	6,594	6,500
11-5305-4505 UTILITY SERVICES	11,899	13,000	22,361	16,000
11-5305-4506 PUBLIC WORKS SECURITY SERVICES	1,826	5,940	1,187	5,940
11-5305-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,388	4,500	40,837	4,500
11-5305-4518 RENTAL & LEASES	33,921	600	28,819	3,000
11-5305-4526 OTHER PROFESSIONAL FEES	0	300	3,675	0
11-5305-4528 FIRE PREVENTION SERVICES	181	500	402	500
11-5305-4550 EMPLOYMENT TESTS & EXAMS	130	200	70	200
11-5305-4582 COMMUNITY CLEAN-UP EXPENDITURES	100	1,000	0	500
11-5305-4589 DAMAGE CLAIMS AGAINST CITY CREW	1,796	500	5,178	1,700
11-5305-4596 ROLL-OFF BINS-TIRES COLLECTED	12,684	0	15,610	12,000
11-5305-4598 ROLL-OFF BINS FOR PUBLIC WORKS	29,488	10,000	2,219	6,000
TOTAL OTHER SERVICE & CHARGES	<u>110,668</u>	<u>48,040</u>	<u>138,367</u>	<u>66,840</u>
<b>CAPITAL OUTLAY</b>				
11-5306-4617 MOTOR VEHICLES	44,785	35,000	0	0
11-5306-4625 MACHINES & EQUIPMENT	50,353	0	22,511	80,000
TOTAL CAPITAL OUTLAY	<u>95,138</u>	<u>35,000</u>	<u>22,511</u>	<u>80,000</u>
<b>TOTAL PUBLIC WORKS</b>	<u><u>1,948,500</u></u>	<u><u>2,195,980</u></u>	<u><u>2,155,252</u></u>	<u><u>2,211,491</u></u>

## Department : City Vehicle Maintenance

### Service Area Description

The City of Donna City Vehicle Maintenance Department maintains and repairs all emergency and city vehicles.



### Mission & Services

- Maintenance all emergency generators to ensure they are fueled and running in the event of an emergency.
- Maintaining vehicle records by recording all services and repairs.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

### Objectives & Performance Measures

- To continue to repair all emergency and city vehicles.
- To enroll in trainings and seminars that will enhance the abilities to repair vehicles in a more efficient manner.
- To expand mechanical shop area with the latest up to date equipment to better serve the City.
- To upgrade the software currently used to detect and inspect city vehicles.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of vehicles served	1,250	1,275	1,301	1,314
Number of employee trainings	6	6	6	6
Number of emergency response units serviced	10	12	12	12
Number of repair orders completed	1,000	1,004	1,024	1,034

### Goals

- To learn new skills and adopt new effective practices in auto mechanics.
- To improve customer service and citizen satisfaction.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY VEHICLE MAINTENANCE**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5311-4101 SALARIES AND WAGES	33,730	34,986	34,252	39,561
11-5311-4103 OVERTIME WAGES	545	0	64	0
11-5311-4104 HEALTH/DENTAL/LIFE INSURANCE	5,873	6,906	7,722	7,345
11-5311-4105 TMRS CONTRIBUTION	3,426	3,859	4,283	4,316
11-5311-4106 SOCIAL SECURITY & MEDICARE TAX	2,566	2,676	2,687	3,026
11-5311-4107 WORKERS' COMPENSATION INS.	1,294	1,404	1,115	3,840
11-5311-4108 STATE UNEMPLOYMENT TAX	252	252	9	90
<b>TOTAL PERSONNEL SERVICES</b>	<b>47,685</b>	<b>50,083</b>	<b>50,133</b>	<b>58,178</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5312-4203 WEARING APPAREL	165	325	0	325
11-5312-4204 FUEL AND LUBRICANTS	28	250	166	250
11-5312-4205 SMALL TOOLS AND EQUIPMENT	829	750	890	1,500
11-5312-4213 JANITORIAL SUPPLIES	314	450	473	450
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>1,336</b>	<b>1,775</b>	<b>1,528</b>	<b>2,525</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5314-4402 MAINT. & REPAIR-SMALL EQUIPMENT	0	3,750	3,271	0
11-5314-4407 VEHICLE MAINTENANCE & REPAIRS	528	500	17	500
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>528</b>	<b>4,250</b>	<b>3,287</b>	<b>500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5315-4504 TRAVEL AND/OR TRAININGS	40	0	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CITY VEHICLE MAINTENANCE</b>	<b>49,589</b>	<b>56,108</b>	<b>54,948</b>	<b>61,203</b>

## Department : Sanitation

### Service Area Description

The City of Donna Sanitation Department is contracted through Republic Services. Their services include picking up residential and commercial garbage on a timely basis.



### Mission & Services

- Picking up residential garbage once a week, 52 weeks a year.
- Replacing damaged garbage cans upon request from customer.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

### Objectives & Performance Measures

- To improve customer service when assisting residents and organizations.
- To continually improve on all services offered.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Total Residential Accounts billed per month	350	371	374	385
Total Commercial Accounts billed per month	6,000	5,974	5,997	6,075

### Goals

- To improve customer service and citizen satisfaction.
- To improve response time for services when taking requests from residents and organizations.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SANITATION**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5345-4545 NAWS GARBAGE/BRUSH BILLING FEES	15,981	9,788	8,363	10,788
11-5345-4590 FEES FOR ADDITIONAL CARTS	87,502	8,884	8,392	5,000
11-5345-4596 SOLID WASTE RESIDENTIAL SERVICES	1,177,621	896,237	888,944	950,364
11-5345-4598 ROLL OFF BINS FOR ASH	15,444	9,000	8,238	12,000
TOTAL OTHER SERVICE & CHARGES	<u>1,296,547</u>	<u>923,909</u>	<u>913,937</u>	<u>978,152</u>
<b>TOTAL SANITATION</b>	<b><u>1,296,547</u></b>	<b><u>923,909</u></b>	<b><u>913,937</u></b>	<b><u>978,152</u></b>

## Department : Streets & Roadways

### Service Area Description

The City of Donna Streets & Roadways Department oversees the daily operations of traffic safety, maintenance and construction crews.



### Mission & Services

- Performing road maintenance and construction, paving and drainage improvements according to the Five-Year Capital Improvement Plan, which includes chip seals, overlays, street reconstruction, paving and storm water construction and maintenance.
- Maintaining roadways free from debris, applying herbicide and trimming tree branches to improve traffic.
- Maintaining and repairing all pot holes throughout the City limits on a regular basis.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

### Objectives & Performance Measures

- To increase the level of paving and drainage improvements in accordance with the Five-Year Capital Improvement Program.
- To increase the quality of streets by establishing sweeping services with a weekly schedule.
- To take part in maintenance projects with TxDot to gradually assume full responsibility for maintenance along state roads within City limits to include traffic signals, school beacons, intersections flashing beacons, regulators, and street name signs.
- To replace all street signs within our City limits to now include recently annexed areas to match those already within City limits.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Total tons of hot mix used	6,018	6,151	6,195	6,250
Total tons of caliche used	1,274	1,268	1,245	1,432
Total tons of cold mix used	794	804	791	810
Total tons of traffic paint used	294	301	275	315
Total number of traffic signs maintenance	1,974	1,997	1,984	2,010
Total number of Drain Ditch maintained	45	51	50	60
jobs performed				

### Objectives & Performance Measures

- To continue to improve service delivery when road striping, asphalt work, or any other service delivery.
- To continue promoting programs with a conservation focus.
- To continue promoting programs with a conservation focus.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: STREETS &amp; ROADWAY</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5353-4301 STREET MAINTENANCE & REPAIRS	33,965	205,347	166,083	400,000
11-5353-4307 STREET SIGN MAINT & REPAIRS	11,180	20,000	8,577	12,000
11-5353-4310 MAINT. & REPAIRS - FREEWAY LIGHTS	0	100,000	0	0
TOTAL PROPERTY & INFRASTRUCTURE	45,145	325,347	174,660	412,000
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5355-4507 ELECTRICITY FOR FREEWAY LIGHTS	28,029	33,500	38,917	35,000
11-5355-4508 ELECTRICITY FOR STREET LIGHTS	189,531	150,000	227,659	200,000
TOTAL OTHER SERVICE & CHARGES	217,560	183,500	266,576	235,000
<b><u>CAPITAL OUTLAY</u></b>				
11-5356-4695 TXDOT SIDEWALK PROJECT	9,100	121,675	35,778	0
TOTAL CAPITAL OUTLAY	9,100	121,675	35,778	0
<b>TOTAL STREET &amp; ROADWAYS</b>	<b>271,804</b>	<b>630,522</b>	<b>477,015</b>	<b>647,000</b>

## Department : Community Support Services

### Service Area Description

The City of Donna Community Support is responsible for cleaning and maintaining all of the City of Donna rental centers and keeping them in exceptional operating condition.



### Mission & Services

- Maintaining all rental centers on a daily basis to ensure they are kept clean and ready for use.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

### Objectives & Performance Measures

- To continue improving on maintaining all City rental centers.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Rental Centers	3	3	3	3

### Goals:

- To improve customer service and citizen satisfaction.
- To continue promoting programs with a conservation focus.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: COMMUNITY SUPPORT**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5442-4213 JANITORIAL SUPPLIES-ADV & PAV.	0	500	0	0
TOTAL SUPPLIES & MATERIALS	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5443-4302 BUILDING MAINT. FOR DMC,ADV,CC	4,201	5,000	11,613	4,000
11-5443-4303 A/C MAINT. & REPAIRS ADV,CC,DMC.	2,560	5,000	9,800	4,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>6,761</u>	<u>10,000</u>	<u>21,413</u>	<u>8,000</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5445-4505 UTILITY SERVICES	19,817	47,000	32,669	25,000
11-5445-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,000	5,000	5,000	5,000
11-5445-4518 RENTAL & LEASES	0	0	639	0
11-5445-4528 FIRE PREVENTION SERVICES	194	0	0	0
TOTAL OTHER SERVICE & CHARGES	<u>25,011</u>	<u>52,000</u>	<u>38,308</u>	<u>30,000</u>
<b>TOTAL COMMUNITY SUPPORT</b>	<b><u><u>31,772</u></u></b>	<b><u><u>62,500</u></u></b>	<b><u><u>59,721</u></u></b>	<b><u><u>38,000</u></u></b>

## Department : Parks & Recreation

### Service Area Description

The City of Donna Parks & Recreation Department strives to enrich the lives of citizens by providing leisure, opportunities, experiences, and partnerships.



### Mission & Services

- Providing an alternate choice of activities that can be done with the family in our newly remodeled parks and play capes.
- Upkeeping and maintenance all parks by continually landscaping and repairing any outdoor equipment as needed.
- Continue to support and participate in all holiday programs, special events, parades, festivals, and outdoor events.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	2	2	2	4
Seasonal	28	28	25	27
Department Total:	30	30	27	31

### Objectives & Performance Measures

- To continue to provide a safe family oriented environment for all citizens.
- To always ensure all parks have been properly prepared for in preparation of sports activities and/or events.
- To always improve the quality of all parks.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Parks maintained	6	6	6	6
Number of Baseball Parks maintained	3	3	3	3

### Goals

- To begin a community garden and encourage all surrounding schools to participate.
- To install a walking trail in all parks.
- To maintain a highly trained and capable staff for operations.

## CITY OF DONNA, TEXAS

<b>DEPARTMENT: PARKS &amp; RECREATION</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5501-4101 SALARIES AND WAGES	103,768	157,380	112,162	199,562
11-5501-4102 PART-TIME WAGES	112,581	90,460	111,118	136,080
11-5501-4103 OVERTIME WAGES	4,816	5,000	12,548	5,500
11-5501-4104 HEALTH/DENTAL/LIFE INSURANCE	21,309	27,623	18,411	36,725
11-5501-4105 TMRS CONTRIBUTION	14,195	19,250	14,725	22,372
11-5501-4106 SOCIAL SECURITY & MEDICARE TAX	15,648	18,807	15,990	26,097
11-5501-4107 WORKERS' COMPENSATION INS.	3,934	8,496	6,749	10,038
11-5501-4108 STATE UNEMPLOYMENT TAX	1,072	3,009	1,775	1,773
TOTAL PERSONNEL SERVICES	<u>277,323</u>	<u>330,025</u>	<u>293,478</u>	<u>438,147</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5502-4201 POSTAGE	0	0	10	0
11-5502-4203 WEARING APPAREL	1,012	625	2,196	688
11-5502-4204 FUEL AND LUBRICANTS	2,985	1,500	7,456	1,650
11-5502-4205 SMALL TOOLS AND EQUIPMENT	1,173	13,000	16,979	13,000
11-5502-4206 CHEMICALS	194	500	675	500
11-5502-4212 OFFICE SUPPLIES	592	500	954	575
11-5502-4213 JANITORIAL SUPPLIES	1,977	2,000	5,237	2,000
11-5502-4217 OTHER SUPPLIES	0	0	0	575
11-5502-4220 MEALS/REFRESHMENT SUPPLIES	753	500	4,332	575
11-5502-4221 SPECIAL EVENTS AND ACTIVITIES	0	0	5,733	2,000
11-5502-4230 OFFICE EQUIPMENT / FURNITURE	1,500	1,500	1,750	1,650
11-5502-4231 MINOR EQUIPMENT	170	0	0	0
11-5502-4237 RECREATIONAL EQUIPMENT	1,091	0	914	2,000
TOTAL SUPPLIES & MATERIALS	<u>11,448</u>	<u>20,125</u>	<u>46,237</u>	<u>25,213</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5503-4302 BUILDING MAINTENANCE	586	55,000	23,101	55,000
11-5503-4303 A/C &/OR HEATING MAINT. & REP.	2,800	1,375	0	1,512
11-5503-4311 GROUNDS MAINT. & REPAIRS	33,349	7,000	12,587	7,700
11-5503-4312 SIGN MAINTENANCE & REPAIRS	0	0	0	500
11-5503-4313 PARKING LOT MAINTENANCE	0	0	0	800
11-5503-4314 MINOR PROPERTY IMPROVEMENTS	0	0	0	1,000
11-5503-4316 PARK LIGHTS MAINT. & REPAIRS	827	2,000	7,207	2,200
TOTAL PROPERTY & INFRASTRUCTURE	<u>37,562</u>	<u>65,375</u>	<u>42,895</u>	<u>68,712</u>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5504-4402 MAINT. & REPAIRS - SMALL EQUIP.	5,525	2,500	6,065	2,750
11-5504-4405 OFFICE EQUIPMENT MAINTENANCE	156	0	1	0
11-5504-4407 VEHICLE MAINTENANCE & REPAIRS	2,122	1,000	2,715	2,000
TOTAL MAINTENANCE & REPAIRS	<u>7,803</u>	<u>3,500</u>	<u>8,781</u>	<u>4,750</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5505-4501 TELECOMMUNICATION SERVICES	4,272	2,000	4,681	2,000
11-5505-4504 TRAVEL AND/OR TRAINING	897	0	50	1,500
11-5505-4505 UTILITY SERVICES	33,290	84,500	78,877	29,000
11-5505-4506 PARKS DEPT SECURITY SERVICES	0	0	0	10,000
11-5505-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	0	3,100	2,000
11-5505-4526 PROFESSIONAL SERVICES	1,280	0	0	0
11-5505-4528 FIRE PREVENTION SERVICES	85	500	96	0
11-5505-4550 EMPLOYMENT TESTS & EXAMS	35	0	0	0
TOTAL OTHER SERVICE & CHARGES	<u>39,859</u>	<u>87,000</u>	<u>86,804</u>	<u>44,500</u>
<b>TOTAL PARKS AND RECREATION</b>	<b><u>373,995</u></b>	<b><u>506,025</u></b>	<b><u>478,195</u></b>	<b><u>581,322</u></b>

## Department : Municipal Swimming Pool

### Service Area Description

The City of Donna Municipal Swimming Pool Department continues to serve a diverse community by providing aquatic programming, special events, and provides for a small fee a space for birthday parties, school outings, and corporate events.



### Mission & Services

- Providing a city-wide Learn-to-Swim program which is made accessible for all ages to take part in and learn the the important skills of water safety.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	0	0	0	0
Seasonal	17	14	9	10
Department Total:	17	14	9	10

### Objectives & Performance Measures

- To offer a new program, water aerobics, to consist of light warm-up exercises in shallow water working up to more vigorous aerobic exercises.
- To offer adaptive aquatics, an instructional swimming program for young people with disabilities. Focus is placed on an individual's abilities and not their disabilities.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Learn to Swim Participants	45	525	119	129
Number of Pool Rentals	5	30	2	5
Number of Public Swimming Participants	1,453	6,500	150	500

### Goals

- To offer the public special events such as an Underwater Egg Hunt, Bark-N-Splash, Aquafest, Dive-In Movie, Doggie- Day at the Pool, and Camp Cascade.
- To improve customer service and citizen satisfaction.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: MUNICIPAL SWIMMING POOL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5511-4101 SALARIES AND WAGES	0	0	34,028	0
11-5511-4102 PART-TIME WAGES	5,898	33,580	0	48,800
11-5511-4103 OVERTIME WAGES	203	3,000	6,229	0
11-5511-4106 SOCIAL SECURITY & MEDICARE TAX	467	2,569	3,080	3,733
11-5511-4107 WORKERS' COMPENSATION INS.	0	1,161	922	1,504
11-5511-4108 STATE UNEMPLOYMENT TAX	0	940	277	488
<b>TOTAL PERSONNEL SERVICES</b>	<b>6,567</b>	<b>41,250</b>	<b>44,536</b>	<b>54,525</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5512-4203 WEARING APPAREL	0	0	0	500
11-5512-4205 SMALL TOOLS AND EQUIPMENT	1,445	0	435	1,000
11-5512-4206 CHEMICALS	3,450	6,500	8,476	7,800
11-5512-4213 JANITORIAL SUPPLIES	131	217	0	500
11-5512-4220 MEALS/REFRESHMENT SUPPLIES	145	100	0	200
11-5512-4230 OFFICE EQUIPMENT / FURNITURE	298	0	0	0
11-5512-4235 EQUIPMENT & FIXTURES FOR POOL	265	2,500	0	0
11-5512-4237 RECREATIONAL & EDUCATIONAL	380	9,634	496	500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>6,115</b>	<b>18,951</b>	<b>9,407</b>	<b>10,500</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5513-4302 BUILDING MAINTENANCE	225	0	144	5,000
11-5513-4306 SWIMMING POOL MAINT. & REPAIRS	964	4,000	4,945	20,000
11-5513-4311 GROUND MAINTENANCE & REPAIRS	0	0	0	1,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>1,189</b>	<b>4,000</b>	<b>5,089</b>	<b>26,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5514-4402 MAINT. & REPAIR-SMALL EQUIPMENT	0	0	0	500
11-5514-4411 PUMP MAINTENANCE & REPAIRS	5,059	2,000	0	8,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>5,059</b>	<b>2,000</b>	<b>0</b>	<b>8,500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5515-4501 TELECOMMUNICATION SERVICES	604	400	547	0
11-5515-4505 UTILITY SERVICES	4,263	5,000	10,149	0
11-5515-4528 FIRE PREVENTION SERVICES	58	500	62	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>4,925</b>	<b>5,900</b>	<b>10,758</b>	<b>0</b>
<b>TOTAL MUNICIPAL SWIMMING POOL</b>	<b>23,854</b>	<b>72,101</b>	<b>69,791</b>	<b>99,525</b>

## Department: Code Enforcement & Health Inspections

### Service Area Description

The City of Donna Code Enforcement & Health Inspections Department focuses on education to gain compliance with city ordinances pertaining to maintenance, sanitation, and safety of existing residential and commercial properties.



### Mission & Services

- Protecting all citizen's health, safety, and general welfare through efficient City Inspections and Code Enforcement.
- Maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- Responding to citizen's concerns and requests for services related to the abatement of weedy lots, dilapidated structures, junked vehicles, and other nuisances.
- Conducting facility inspections of existing buildings for new businesses in the community.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	2	9	4	4
Part-time	0	0	0	0
Department Total:	2	2	4	4

### Objectives & Performance Measures

- To promote private development while ensuring compliance with City Codes & Ordinance.
- To continue protecting citizen's health, safety, and general welfare through efficient City Code Enforcement.
- To increase public awareness and use of the computerized permit program available now in the Code Enforcement Department.
- To emphasize staff development and continued education for better staff utilization and improved performance.
- To establish a health division to inspect restaurants and other facilities serving food.
- To improve customer information system through the provision of updated written materials and permit application requirements.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Citizens contacts	715	800	950	800
Number of Business Permits	214	250	459	250
Number of Active Businesses (inc. flea)	397	400	459	400
Number of Health Inspections performed	118	200	150	200
Number of Weedy Lots reported	186	175	117	175
Number of Release of Liens created	31	45	20	45
Number of Care of Premise Letters prepared	80	85	100	85
Number of Invoices prepared	92	100	0	100

### Goals

- To continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes.
- To inspect all retail food establishments twice a year as required by State Law.
- To ensure well-maintained properties.
- To promote cleaner properties by enforcing restrictions on illegal dumping and promoting city cleanups.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CODE ENFORCEMENT & HEALTH INS.**

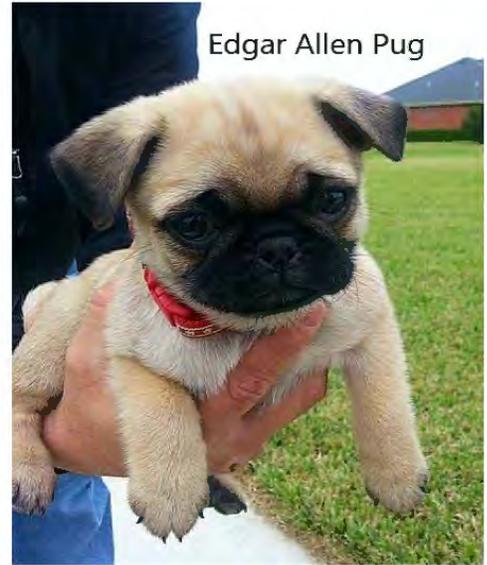
**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5531-4101 SALARIES AND WAGES	83,038	133,032	125,581	179,635
11-5531-4103 OVERTIME WAGES	140	0	141	0
11-5531-4104 HEALTH/DENTAL/LIFE INSURANCE	11,769	13,812	20,850	29,384
11-5531-4105 TMRS CONTRIBUTION	8,404	10,041	14,988	19,598
11-5531-4106 SOCIAL SECURITY & MEDICARE TAX	6,193	6,964	9,752	13,742
11-5531-4107 WORKERS' COMPENSATION INS.	295	358	284	630
11-5531-4108 STATE UNEMPLOYMENT TAX	504	504	27	360
<b>TOTAL PERSONNEL SERVICES</b>	<b>110,343</b>	<b>164,711</b>	<b>171,623</b>	<b>243,349</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5532-4201 POSTAGE & DELIVERY SERVICE	136	1,050	74	960
11-5532-4203 WEARING APPAREL	0	230	400	600
11-5532-4212 OFFICE SUPPLIES	0	745	675	600
11-5532-4230 OFFICE EQUIPMENT & FURNITURE	813	810	558	1,200
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>949</b>	<b>2,835</b>	<b>1,707</b>	<b>3,360</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5534-4407 VEHICLE MAINTENANCE & REPAIRS	20	0	0	0
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5535-4501 TELECOMMUNICATION SERVICES	1,037	1,100	1,271	2,160
11-5535-4504 TRAVEL AND/OR TRAININGS	78	5,000	162	6,500
11-5535-4563 RELEASE LOT LIEN FEES	124	1,350	36	1,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>1,240</b>	<b>7,450</b>	<b>1,470</b>	<b>9,660</b>
<b>TOTAL CODE ENF. &amp; HEALTH INSPECTIONS</b>	<b>112,551</b>	<b>174,996</b>	<b>174,800</b>	<b>256,369</b>

# Department: Animal Control

## Service Area Description

The City of Donna Animal Control Department continues to serve a diverse community by capturing and removing stray, uncontrolled, or abused animals from undesirable conditions. The new City of Donna No-Kill Shelter provides temporary animal care, animal adoptions, reclaim services, and animal transfers to partner agencies so residents can have affordable pet adoption opportunities and more animals can be saved.



## Mission & Services

- Responding to all animal bite emergency calls received by the police department.
- Educating the public on pet laws and licensing, animal control operations and general animal care.
- Investigating claims about pets and wildlife thought to be abused, neglected, dangerous, abandoned, and/or lost.
- Maintain temporary shelter for unclaimed animals at the City's No-Kill Animals Shelter.

## Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	1	1	2	2
Part-time	0	0	0	0
Department Total:	1	1	2	2

## Objectives & Performance Measures

- To host an annual low cost rabies vaccinations clinic for the public.
- To continue to transport sick, injured, and surrendered animals to assigned facility for rescue.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of animals (dogs, cats, racoons, coyotes, squirrels, and exotic pets) transported.	648	675	651	678
Number of employee trainings completed	6	6	5	5
Number of Animal Control Officers	2	2	2	2
Number of Animal transported to partner agencies	N/A	120	119	120

## Goals

- To improve response time to all animal bite emergency calls received by the police department.
- To implement education to the public on pet laws and licensing, animal control operations and general animal care.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: ANIMAL CONTROL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5541-4101 SALARIES AND WAGES	47,297	114,993	75,938	78,366
11-5541-4103 OVERTIME WAGES	5,709	5,000	11,914	12,000
11-5541-4104 HEALTH/DENTAL/LIFE INSURANCE	5,868	13,811	15,434	14,689
11-5541-4105 TMRS CONTRIBUTION	4,935	8,272	10,776	9,859
11-5541-4106 SOCIAL SECURITY & MEDICARE TAX	3,836	5,737	6,850	6,913
11-5541-4107 WORKERS' COMPENSATION INS.	1,823	2,877	2,285	4,935
11-5541-4108 STATE UNEMPLOYMENT TAX	252	504	270	180
<b>TOTAL PERSONNEL SERVICES</b>	<b>69,720</b>	<b>151,194</b>	<b>123,467</b>	<b>126,942</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5542-4203 WEARING APPAREL	1,709	150	1,026	150
11-5542-4204 FUEL AND LUBRICANTS	2,467	3,000	4,621	3,000
11-5542-4206 CHEMICALS	6,097	3,000	6,275	3,000
11-5542-4212 OFFICE SUPPLIES	1,831	400	1,485	400
11-5542-4213 JANITORIAL SUPPLIES	719	250	2,016	250
11-5542-4214 PREPRINTED FORMS	0	1,000	627	1,000
11-5542-4220 MEALS/REFRESHMENT SUPPLIES	681	250	1,194	250
11-5542-4231 MINOR EQUIPMENT	7,812	500	339	2,000
11-5542-4280 ANIMAL CONTROL SUPPLIES	3,104	500	2,537	500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>24,420</b>	<b>9,050</b>	<b>20,120</b>	<b>10,550</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5543-4302 BUILDING MAINTENANCE	19,763	5,000	13,268	5,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>19,763</b>	<b>5,000</b>	<b>13,268</b>	<b>5,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5544-4402 MAINT. & REPAIR-SMALL EQUIPMENT	2,577	500	4,313	500
11-5544-4407 VEHICLE MAINTENANCE & REPAIRS	10,385	7,000	5,718	7,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>12,962</b>	<b>7,500</b>	<b>10,032</b>	<b>7,500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5545-4501 TELECOMMUNICATION SERVICES	1,229	540	2,905	600
11-5545-4504 TRAVEL AND/OR TRAININGS	225	0	1,530	500
11-5545-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	0	150	0
11-5545-4518 RENTS & LEASES	0	0	295	500
11-5545-4594 ANIMAL DISPOSITION CONTRACT	7,810	10,000	8,900	15,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>9,264</b>	<b>10,540</b>	<b>13,780</b>	<b>16,600</b>
<b>TOTAL ANIMAL CONTROL</b>	<b>136,129</b>	<b>183,284</b>	<b>180,666</b>	<b>166,592</b>

# Department: Cemetery

## Service Area Description

The City of Donna Cemetery department continues to serve a diverse community in cleaning and preparing areas for burials.



## Mission & Services

- Assisting and providing services related to funeral/burial services when it pertains to the burial site.
- Landscaping and ensuring all trash is removed on a daily basis.

## Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	1	2	1	1
Part-time	0	0	0	0
Department Total:	1	2	1	1

## Objectives & Performance Measures

- To replace and upgrade the water lines at the cemetery.
- To redo and paint all signs displaying rules and regulations.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of burials	45	40	49	52
Number of work orders completed	102	107	110	115

## Goals

- To begin planting trees and bushes to enhance scenery for all citizens.
- To promote cleaner properties by enforcing illegal dumping and city cleanups.
- To maintain a highly trained and capable staff for operations.
- To promote a cleaner cemetery by restricting illegal dumping and promoting city cleanups.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CEMETERY**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5591-4101 SALARIES AND WAGES	28,298	29,630	28,731	33,119
11-5591-4103 OVERTIME WAGES	850	1,000	367	0
11-5591-4104 HEALTH/DENTAL/LIFE INSURANCE	5,860	6,906	7,710	7,343
11-5591-4105 TMRS CONTRIBUTION	2,906	3,378	3,640	3,613
11-5591-4106 SOCIAL SECURITY & MEDICARE TAX	2,180	2,343	2,299	2,534
11-5591-4107 WORKERS' COMPENSATION INS.	1,809	2,035	1,617	1,962
11-5591-4108 STATE UNEMPLOYMENT TAX	252	252	9	90
<b>TOTAL PERSONNEL SERVICES</b>	<b>42,157</b>	<b>45,544</b>	<b>44,372</b>	<b>48,661</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5592-4203 WEARING APPAREL	380	150	144	750
11-5592-4204 FUEL AND LUBRICANTS	0	500	127	500
11-5592-4205 SMALL TOOLS AND EQUIPMENT	15,482	1,750	1,918	750
11-5592-4206 CHEMICALS	0	400	0	400
11-5592-4212 OFFICE SUPPLIES	0	300	0	300
11-5592-4213 JANITORIAL SUPPLIES	496	500	713.05	500
11-5592-4220 MEALS/REFRESHMENT SUPPLIES	0	200	0	200
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>16,359</b>	<b>3,800.0</b>	<b>2,902</b>	<b>3,400</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5593-4311 GROUNDS MAINTENANCE & REPAIRS	375	5,000	1,360	10,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>375</b>	<b>5,000</b>	<b>1,360</b>	<b>10,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5594-4402 MAINT. & REPAIRS - SMALL EQUIP.	194	500	68	500
11-5594-4407 VEHICLE MAINTENANCE & REPAIRS	180	500	660	500
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>373</b>	<b>1,000.0</b>	<b>728</b>	<b>1,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5595-4504 TELECOMMUNICATION SERVICES	0	200	8	200
11-5595-4505 UTILITY SERVICES	8,161	10,000	11,085	7,771
11-5595-4518 RENTAL & LEASES	0	500	0	500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>8,161</b>	<b>10,700</b>	<b>11,093</b>	<b>8,471</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5596-4650 BUILDINGS & STRUCTURES	25,671	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>25,671</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CEMETERY</b>	<b>93,096</b>	<b>66,044</b>	<b>60,454</b>	<b>71,532</b>

## Department : Library

### Service Area Description

The City of Donna Library continues to serve a diverse community of 24,500 people. The Library strives to provide quality programs that will entertain, teach, and empowers our community.



### Mission & Services

- Providing citywide services connecting people through welcoming spaces, resources, and relevant technology.
- Providing internet services for the public at a convenient place and time.
- Increase the circulation of materials at the Library.
- Continuing to provide a broad spectrum of library services for the population of Donna.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	5	5	4	4
Part-time	2	2	1	1
Department Total:	7	7	5	5

### Objectives & Performance Measures

- To provide programs and activities that will encourage young citizens to become life-long readers and to also emphasize to the library users a foundation for academic successes.
- To serve over 75,000 people during the next year.
- Expected increase of 5% in the use of services provided.
- 24 Hour wireless services will be made available.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of users	62,893	19,115	27,047	30,000
Number of Library Cards issued	1,108	879	315	400
Number of Circulations	11,701	4,660	1,552	2,000
Number of Cash Receipts Issued	20,126	14,205	10,541	15,000
Number of ILL Borrowed	3	6	9	30
Number of Programs Offered	867	739	300	400
Number of Program Participants	17,421	4,207	2,000	3,000
Number of Digital Resource Participants	22,149	6,725	7,000	7,500
Number of Units of Service	136,270	10,016	11,000	12,000
Number of Library Social Media Visits	N/A	7,850	8,152	9,000

### Goals

- To improve computer and electronic services to the public.
- To continually improve library collections and services.
- To establish a teen area, focusing on youth, a homework club, and more.
- Promote resources for digital literacy, financial literacy, workforce & small business development.
- Expand programming and special events.
- To provide additional meeting spaces for the public.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: LIBRARY**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5711-4101 SALARIES AND WAGES	181,393	192,303	144,103	182,468
11-5711-4102 PART-TIME WAGES	21,686	23,507	23,328	25,821
11-5711-4103 OVERTIME WAGES	50	0	735	0
11-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	32,508	27,624	32,052	36,726
11-5711-4105 TMRS CONTRIBUTION	20,193	23,804	21,603	22,724
11-5711-4106 SOCIAL SECURITY & MEDICARE TAX	15,245	16,510	13,541	15,934
11-5711-4107 WORKERS' COMPENSATION INS.	2,136	1,139	905	981
11-5711-4108 STATE UNEMPLOYMENT TAX	1,342	1,260	297	450
<b>TOTAL PERSONNEL SERVICES</b>	<b>274,553</b>	<b>286,147</b>	<b>236,564</b>	<b>285,104</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5712-4201 POSTAGE & DELIVERY SERVICE	67	400	169	500
11-5712-4203 UNIFORMS	0	500	0	600
11-5712-4212 OFFICE SUPPLIES	5,630	7,500	6,300	7,500
11-5712-4213 JANITORIAL SUPPLIES	3,750	3,000	2,873	5,000
11-5712-4220 MEALS/REFRESHMENT SUPPLIES	57	500	20	500
11-5712-4221 LIBRARY BOOKS	847	3,500	2,734	3,500
11-5712-4223 SPECIAL EVENTS AND ACTIVITIES	1,374	1,500	1,568	2,500
11-5712-4224 LIBRARY CDROMS & VIDEOS	0	500	0	500
11-5712-4229 SUPPLIES FOR READING PROGRAMS	497	1,000	691	2,000
11-5712-4230 OFFICE EQUIPMENT / FURNITURE	869	5,000	0	5,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>13,092</b>	<b>23,400</b>	<b>14,356</b>	<b>27,600</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5713-4302 BUILDING MAINTENANCE	4,252	3,000	6,005	6,000
11-5713-4303 A/C &/OR HEATING MAINT. & REPAIRS	680	2,500	2,035	4,000
11-5713-4314 MINOR PROPERTY IMPROVEMENTS	0	4,000	3,848	4,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>4,931</b>	<b>9,500</b>	<b>11,887</b>	<b>14,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5714-4405 OFFICE EQUIPMENT MAINTENANCE	2,320	1,500	0	1,500
11-5714-4406 EQUIPMENT REPAIRS	0	1,000	0	1,000
11-5714-4419 PRINTER MAINT. & REPAIRS	0	750	125	750
11-5714-4425 COMPUTER MAINTENANCE & REPAIRS	120	500	0	2,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>2,440</b>	<b>3,750</b>	<b>125</b>	<b>5,250</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5715-4501 TELECOMMUNICATION SERVICES	3,942	3,500	4,878	4,000
11-5715-4504 TRAVEL AND/OR TRAININGS	0	100	0	100
11-5715-4505 UTILITY SERVICES	13,434	15,000	18,110	15,000
11-5715-4506 SECURITY SERVICES FOR LIBRARY	2,514	2,500	3,041	2,500
11-5715-4510 TELCO LINES - INTERNET SERVICE	8,975	12,500	5,583	12,500
11-5715-4511 MEMBERSHIPS & SUBSCRIPTIONS	4,921	5,500	6,223	5,500
11-5715-4517 LIBRARY BOOK SERVICES	333	750	0	750
11-5715-4523 COMMUNITY PROMOTION	0	500	0	200
11-5715-4528 FIRE PREVENTION SERVICES	125	200	186	200
11-5715-4550 EMPLOYMENT TESTS & EXAMS	0	100	0	0
11-5715-4592 CAFE RELATED	5	1,000	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>34,249</b>	<b>41,650</b>	<b>38,021</b>	<b>40,750</b>
<b>TOTAL LIBRARY</b>	<b>329,265</b>	<b>364,447</b>	<b>300,954</b>	<b>372,704</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: NON DEPARTMENTAL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>DEBT SERVICE PRINCIPAL &amp; INTEREST</u></b>				
11-5898-4804 P -JOHN DEERE LEASE #3	7,480	7,937	7,937	8,423
11-5898-4805 INTEREST JOHN DEERE LEASE #3	2,004	1,547	1,547	1,062
11-5898-4808 PRINCIPAL - CAPITAL ONE (LED) 1	99,673	103,131	103,131	106,709
11-5898-4809 INTEREST CAPITAL ONE (LED) 1	9,797	6,339	6,339	2,761
11-5898-4810 PRIN FIRST CAPITAL EQ. LEASE #2	106,576	111,076	111,076	115,766
11-5898-4811 INT. FIRST CAP EQUIPMENT LEASE #2	13,447	8,948	8,947	4,258
11-5898-4813 PRIN. DELL FINANCIAL LEASE 62951	20,532	0	9,002	0
11-5898-4814 INT. DELL FINANCIAL LEASE 62951	0	0	2,379	0
11-5898-4816 PRINCIPAL FIRST CAP LEASE #6	13,079	13,677	13,676	14,955
11-5898-4817 INTEREST FIRST CAPITAL #6	4,020	3,422	3,422	2,145
11-5898-4819 PRINCIPAL FIRST CAPITAL LEASE BURNER	46,554	0	0	0
11-5898-4820 INTEREST FIRST CAPITAL LEASE BURNER	5,911	0	0	0
11-5898-4826 PRINCIPAL 1ST CAP LEASE 21 SKEETER	0	30,042	30,042	31,104
11-5898-4827 INTEREST 1ST CAP LEASE 21 SKEETER	0	5,575	5,575	4,513
<b>TOTAL DEBT SERVICE PRINCIPAL AND INTEREST</b>	<b>329,073</b>	<b>291,694</b>	<b>303,074</b>	<b>291,696</b>
<b><u>TRANSFERS OUT</u></b>				
11-5919-4921 TRANSFER TO HOTEL OCCUPANCY	0	25,219	25,219	0
11-5919-4924 TRANSFER OUT TO ARPA FUND	0	0	0	358,420
11-5919-4951 TRANSFER TO WATER & SEWER FUND	158,000	0	0	0
<b>TOTAL TRANSFERS OUT</b>	<b>158,000</b>	<b>25,219</b>	<b>25,219</b>	<b>358,420</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5995-4502 GENERAL LIABILITY INS & BONDS	143,340	145,000	158,426	158,425
11-5995-4504 HOUSING AUTHORITY DONNA	17,481	18,000	17,800	17,900
11-5995-4510 COUNTY SUPPORTED LIBRARY SERVICES	10,650	0	2,641	14,998
11-5995-4516 LEGAL SERVICES	297,358	292,000	251,138	309,095
11-5995-4522 AUDIT SERVICE	35,850	40,000	35,850	41,453
11-5995-4524 ARCHITECT & ENGINEERING	38,000	50,000	46,500	36,000
11-5995-4526 OTHER PROFESSIONAL FEES	128,023	594,033	18,685	0
11-5995-4546 ELECTIONS	22,583	40,000	0	0
11-5995-4595 SERVICE CHARGES	11,762	14,585	9,513	10,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>705,047</b>	<b>1,193,618</b>	<b>540,553</b>	<b>587,871</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5996-4633 LAND (PARK DEV ARRP)	1,321,747	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,321,747</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for resources that are legally restricted to expend for a specific purpose. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purpose.

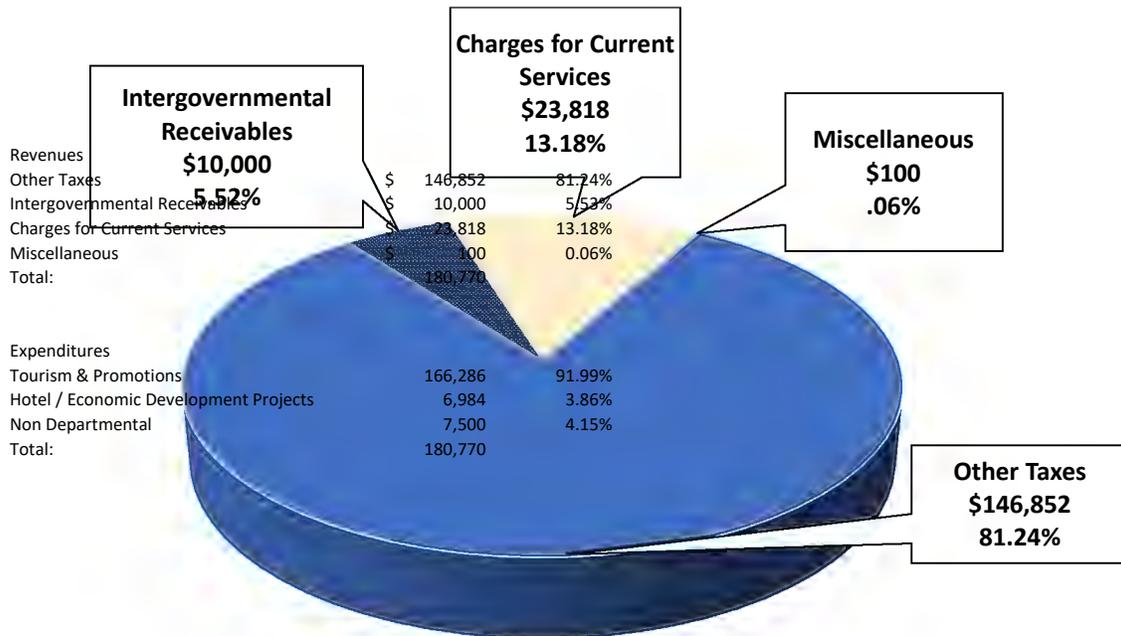
Included in the Special Revenue Funds are:

- **Hotel Occupancy Tax Fund**
- **Fire Equipment Service Fee Fund**
- **Texas Confiscated Money Forfeitures**
- **American Rescue Plan**

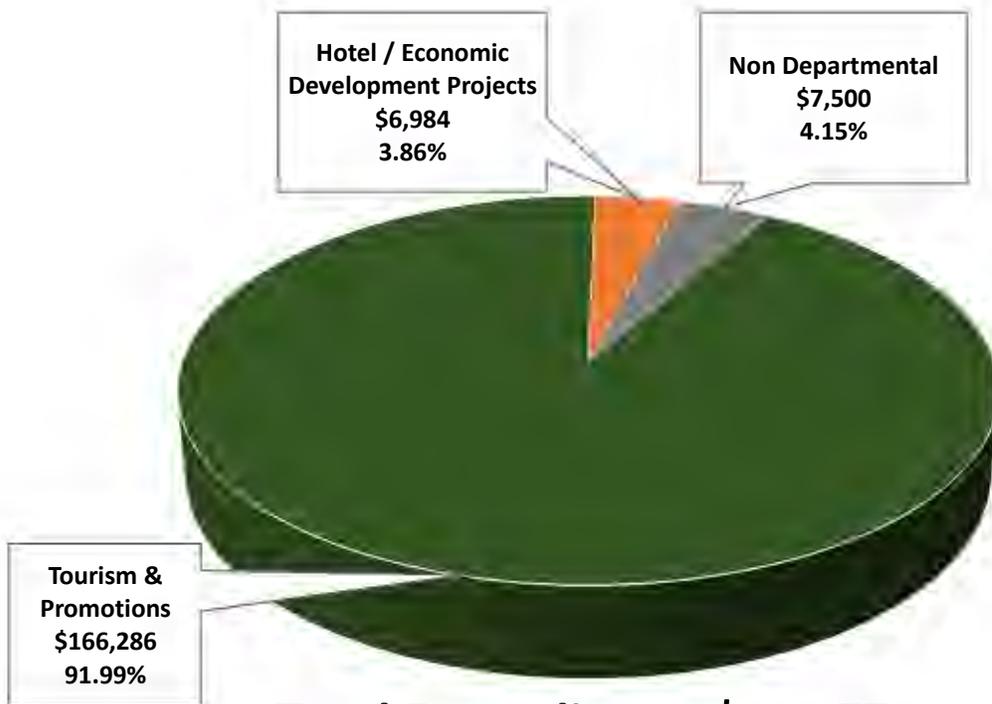
## **HOTEL/MOTEL OCCUPANCY TAX FUND**

The Hotel/Motel Occupancy Tax Fund was established to account for the revenues generated from the hotel/motel tax. These funds will be expended to promote tourism, advertising and to support various organizations that promote tourism. The modified accrual basis of accounting is used by the Hotel/Motel Occupancy Tax Fund in accordance with generally accepted accounting principles (GAAP).

# Hotel Occupancy Tax Fund Revenues and Expenditures by Category Fiscal Year 2022-2023



**Total Revenues \$ 180,770**



**Total Expenditures \$180,770**

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: SUMMARY BY CATEGORY</b>		<b>FUND: 21 HOTEL OCCUPANCY TAX</b>		
	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>REVENUE SUMMARY</u></b>				
OTHER TAXES	141,802	123,322	115,729	146,852
INTERGOVERNMENTAL REVENUES	3,333	0	10,000	10,000
CHARGES FOR CURRENT SERVICES	215	0	26,094	23,818
MISCELLANEOUS	249	0	40	100
TRANSFERS IN	0	25,219	0	0
<b>TOTAL REVENUES</b>	<b>145,600</b>	<b>148,541</b>	<b>151,863</b>	<b>180,770</b>
<b><u>EXPENDITURE SUMMARY</u></b>				
VISITOR INFORMATION CENTER	34,421	84,016	38,503	0
TOURISM & PROMOTIONS	136,667	57,025	294,630	166,286
HOTEL /ECONOMIC DEVELOPMENT PROJECTS	6,984	0	5,238	6,984
NON DEPARTMENTAL	7,500	7,500	7,500	7,500
<b>TOTAL EXPENDITURES</b>	<b>185,572</b>	<b>148,541</b>	<b>345,871</b>	<b>180,770</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>(39,972)</u></b>	<b><u>0</u></b>	<b><u>(194,007)</u></b>	<b><u>0</u></b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES** **FUND: 21 HOTEL OCCUPANCY TAX**

	<u>PRIOR YR ACTUAL 2020-2021</u>	<u>AMENDED BUDGET 2021-2022</u>	<u>ESTIMATED REV/EXP 2021-2022</u>	<u>CITY COUNCIL APPROVED 2022-2023</u>
<b><u>OTHER TAXES</u></b>				
21-4011-3205 VICTORIA PALMS INN & SUITES	43,530	38,187	33,006	44,530
21-4011-3207 LA BONITA INN	35,688	30,436	33,300	37,119
21-4011-3211 HOTEL TAX DOLPHIN MOTEL	15,463	14,198	13,253	16,224
21-4011-3213 COMFORT INN & SUITES	47,121	40,501	36,170	48,979
TOTAL OTHER TAXES	<u>141,802</u>	<u>123,322</u>	<u>115,729</u>	<u>146,852</u>
<b><u>INTERGOVERNMENTAL REV</u></b>				
21-4030-3302 HIDALGO COUNTY HOOKS MUSEUM	3,333	0	10,000	10,000
TOTAL INTERGOVERNMENTAL REV	<u>3,333</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
21-4040-3800 SPECIAL EVENTS REVENUE	0	0	23,935	21,843
21-4040-3843 MUSEUM MEMBERSHIP FEES	100	0	2	0
21-4040-3845 MERCHANDISE SALES	115	0	557	475
21-4040-3847 CHISHOLM TRAIL SPONSORS	0	0	1,600	1,500
TOTAL CHARGES FOR CURRENT SERVICES	<u>215</u>	<u>0</u>	<u>26,094</u>	<u>23,818</u>
<b><u>MISCELLANEOUS</u></b>				
21-4060-3640 INVESTMENT INCOME-LOGIC	49	0	7	50
21-4060-3971 DONATIONS TO MUSEUM	200	0	33	50
TOTAL MISCELLANEOUS	<u>249</u>	<u>0</u>	<u>40</u>	<u>100</u>
<b><u>TRANSFERS IN</u></b>				
21-4090-3911 TRANSFER IN GENERAL FUND	0	25,219	0	0
TOTAL TRANSFERS IN	<u>0</u>	<u>25,219</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u>145,600</u></b>	<b><u>148,541</u></b>	<b><u>151,863</u></b>	<b><u>180,770</u></b>

## CITY OF DONNA, TEXAS

### DEPARTMENT: EXPENDITURES

### FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b><u>PERSONNEL SERVICES</u></b>				
21-5101-4101 SALARIES AND WAGES	25,924	60,460	26,568	0
21-5101-4103 OVERTIME	0	0	640	0
21-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	3,995	11,601	5,751	0
21-5101-4105 TMRS CONTRIBUTION	2,451	6,669	3,323	0
21-5101-4106 SOCIAL SECURITY & MEDICARE TAX	1,962	4,625	2,053	0
21-5101-4107 WORKERS COMPENSATIONS INS.	88	238	168	0
21-5101-4108 STATE UNEMPLOYMENT TAX	0	423	0	0
TOTAL PERSONNEL SERVICES	<u>34,421</u>	<u>84,016</u>	<u>38,503</u>	<u>0</u>
<b><u>PERSONNEL SERVICES</u></b>				
21-5121-4101 SALARIES	68,504	0	28,531	35,626
21-5121-4102 PARTTIME WAGES	34,233	47,414	40,112	51,512
21-5121-4103 OVERTIME	0	0	12	0
21-5121-4104 HEALTH/DENTAL/LIFE INSURANCE	2,614	0	7,079	4,830
21-5121-4105 TMRS	6,299	5,230	4,466	3,887
21-5121-4106 SOCIAL SECURITY & MEDICARE	7,077	3,627	5,586	6,666
21-5121-4107 WORKERS COMPENSATION INS.	0	250	313	368
21-5121-4108 STATE UNEMPLOYMENT TAX	704	504	309	270
TOTAL PERSONNEL SERVICES	<u>119,431</u>	<u>57,025</u>	<u>86,409</u>	<u>103,159</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
21-5122-4201 POSTAGE & DELIVERY SERVICES	55	0	210	215
21-5122-4204 FUEL & LUBRICANTS	2,168	0	536	0
21-5122-4212 OFFICE SUPPLIES	425	0	72	0
21-5122-4220 MEALS/REFRESHMENTS	929	0	0	0
21-5122-4230 OFFICE EQUIPMENT / FURNITURE	4,313	0	1,468	0
TOTAL SUPPLIES & MATERIALS	<u>7,889</u>	<u>0</u>	<u>2,286</u>	<u>215</u>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
21-5124-4407 VEHICLE MAINENANCE	410	0	0	0
TOTAL MAINTENANCE & REPAIRS	<u>410</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
21-5125-4501 TELECOMMUNICATIONS SERVICES	0	0	182	0
21-5125-4502 INSURANCE	244	0	0	0
21-5125-4505 UTILITIES	4,070	0	5,265	5,278
21-5125-4526 OTHER PROFESSIONAL SERVICE	4,624	0	3,554	1,380
21-5125-4530 TOURISM DEVELOPMENT PROMOTIONS	0	0	1,555	0
21-5125-4532 DONNA COMMUNITY EVENTS	0	0	195,378	56,254
TOTAL OTHER SERVICE & CHARGES	<u>8,938</u>	<u>0</u>	<u>205,935</u>	<u>62,912</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
21-5505-4506 CAMERA & SIGN MAINT. & REPAIRS	6,984	0	5,238	6,984
TOTAL OTHER SERVICE & CHARGES	<u>6,984</u>	<u>0</u>	<u>5,238</u>	<u>6,984</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
21-5995-4523 AMERICAN LEGION POST 107	7,500	7,500	7,500	7,500
TOTAL OTHER SERVICE & CHARGES	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
<b>TOTAL EXPENDITURES</b>	<b><u>185,572</u></b>	<b><u>148,541</u></b>	<b><u>345,871</u></b>	<b><u>180,770</u></b>

## **FIRE EQUIPMENT SERVICE FEE FUND**

The **Fire Equipment Service Fee Fund** is used to account for a fire equipment fee used to finance equipment for the Fire Department. The modified accrual basis of accounting is used by the Fire Equipment Service Fee Fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY** **FUND: 22 FIRE EQUIPMENT SERVICE**

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b><u>REVENUE SUMMARY</u></b>				
CHARGES FOR CURRENT SERVICES	77,525	77,918	79,701	78,527
MISCELLANEOUS	39	0	230	100
TOTAL REVENUES	<u>77,564</u>	<u>77,918</u>	<u>79,931</u>	<u>78,627</u>
<b><u>EXPENDITURE SUMMARY</u></b>				
VOLUNTEER FIRE DEPARTMENT	0	14,000	0	16,000
TRANSFER OUT	63,364	63,035	63,035	62,615
TOTAL EXPENDITURES	<u>63,364</u>	<u>77,035</u>	<u>63,035</u>	<u>78,615</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>14,199</u></b>	<b><u>883</u></b>	<b><u>16,896</u></b>	<b><u>12</u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 22 FIRE EQUIPMENT SERVICE**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
22-4040-3695 FIRE EQUIPMENT SERVICE FEE	77,525	77,918	79,701	78,527
TOTAL CHARGES FOR CURRENT SERVICES	<u>77,525</u>	<u>77,918</u>	<u>79,701</u>	<u>78,527</u>
<b><u>MISCELLANEOUS</u></b>				
22-4060-3640 INVEST INCOME - LOGIC	39	0	230	100
TOTAL MISCELLANEOUS	<u>39</u>	<u>0</u>	<u>230</u>	<u>100</u>
<b>TOTAL REVENUES</b>	<b><u><u>77,564</u></u></b>	<b><u><u>77,918</u></u></b>	<b><u><u>79,931</u></u></b>	<b><u><u>78,627</u></u></b>

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT:EXPENDITURES</b>	<b>FUND: 22 FIRE EQUIPMENT SERVICE</b>			
	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
22-5212-4205 SMALL TOOLS & EQUIPMENT	0	14,000	0	16,000
TOTAL SUPPLIES & MATERIALS	0	14,000	0	16,000
<b>TOTAL VOLUNTEER FIRE DEPT</b>	<b>0</b>	<b>14,000</b>	<b>0</b>	<b>16,000</b>
<b><u>TRANSFERS OUT</u></b>				
22-5919-7141 TRANSFER TO DEBT SERVICE	63,364	63,035	63,035	62,615
TOTAL TRANSFERS OUT	63,364	63,035	63,035	62,615
TOTAL TRANSFER OUT	63,364	63,035	63,035	62,615
<b>TOTAL EXPENDITURES</b>	<b>63,364</b>	<b>77,035</b>	<b>63,035</b>	<b>78,615</b>

## **TEXAS CONFISCATED FORFEITURES FUND**

The Texas Confiscated Forfeiture Fund is used to account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force. The modified accrual basis of accounting is used by the Texas Confiscated Forfeiture Fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

	<b>FUND 23 TEXAS CONFISCATED</b>			
	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2020-2021</b>	<b>2021-2022</b>	<b>2021-2022</b>	<b>2022-2023</b>
<b><u>REVENUE SUMMARY</u></b>				
FINES & FORFEITURES	22,424	8,000	24,198	8,000
MISCELLANEOUS	4,470	0	0	0
TOTAL REVENUES	<u>26,894</u>	<u>8,000</u>	<u>24,198</u>	<u>8,000</u>
<b><u>EXPENDITURE SUMMARY</u></b>				
POLICE DEPARTMENT	36,387	8,000	14,226	8,000
TOTAL EXPENDITURES	<u>36,387</u>	<u>8,000</u>	<u>14,226</u>	<u>8,000</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>(9,493)</u></b>	<b><u>0</u></b>	<b><u>9,972</u></b>	<b><u>0</u></b>

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: POLICE DEPARTMENT</b>	<b>FUND 23 TEXAS CONFISCATED</b>			
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	PRIOR YR ACTUAL <u>2020-2021</u>	AMENDED BUDGET <u>2021-2022</u>	ESTIMATED REV/EXP <u>2021-2022</u>	CITY COUNCIL APPROVED <u>2022-2023</u>
<b><u>FINES &amp; FORFEITURES</u></b>				
23-4050-3620 LOCAL SEIZURES	10,075	8,000	0	0
23-4050-3623 STATE SEIZURES	0	0	0	8,000
23-4050-3626 FEDERAL SEIZURES	12,349	0	24,198	0
TOTAL FINES & FORFEITURES	<u>22,424</u>	<u>8,000</u>	<u>24,198</u>	<u>8,000</u>
<b><u>MISCELLANEOUS</u></b>				
23-4060-3625 SALE OF CITY ASSETS	4,470	0	0	0
TOTAL MISCELLANEOUS	<u>4,470</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u><u>26,894</u></u></b>	<b><u><u>8,000</u></u></b>	<b><u><u>24,198</u></u></b>	<b><u><u>8,000</u></u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: POLICE DEPARTMENT**

**FUND 23 TEXAS CONFISCATED**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
23-5202-4203 WEARING APPAREL	1,248	500	0	500
23-5202-4205 SMALL TOOLS & EQUIPMENT	5,345	0	0	1,000
23-5202-4212 OFFICE SUPPLIES	12	0	0	1,000
23-5202-4230 OFFICE EQUIPMENT / FURNITURE	10,876	200	931	1,000
23-5202-4292 SWAT TACTICAL EQUIPMENT	402	500	0	500
TOTAL SUPPLIES & MATERIALS	<u>17,883</u>	<u>1,200</u>	<u>931</u>	<u>4,000</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
23-5205-4504 TRAVEL AND TRAINING	7,263	1,083	1,083	1,000
23-5205-4523 PROMOTIONAL EVENTS	515	500	270	500
23-5205-4526 OTHER PROFESSIONAL SERVICES	10,726	917	500	1,000
TOTAL OTHER SERVICE & CHARGES	<u>18,504</u>	<u>2,500</u>	<u>1,853</u>	<u>2,500</u>
<b><u>CAPITAL OUTLAY</u></b>				
23-5206-4617 VEHICLE PURCHASES	0	3,800	11,442	1,000
23-5206-4637 NEW COMPUTER SYSTEM	0	500	0	500
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>4,300</u>	<u>11,442</u>	<u>1,500</u>
<b>TOTAL EXPENDITURES</b>	<b><u><u>36,387</u></u></b>	<b><u><u>8,000</u></u></b>	<b><u><u>14,226</u></u></b>	<b><u><u>8,000</u></u></b>

## **AMERICAN RESCUE PLAN ACT FUND**

The **American Rescue Plan Act Fund** (“ARPA”) was passed by Congress and signed into law in March, 2021. It includes approximately \$1.9 Trillion in spending to provide assistance to individuals and businesses as they recover from the Covid-19 pandemic. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

	<b>FUND 24 AMERICAN RESCUE PLAN</b>			
	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACUTAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b><u>REVENUE SUMMARY</u></b>				
INTERGOVERNMENTAL REVENUES	5,573	2,024,163	2,022,591	2,024,163
TRANSFERS IN	0	0	0	358,420
<b>TOTAL REVENUES</b>	<b>5,573</b>	<b>2,024,163</b>	<b>2,022,591</b>	<b>2,382,583</b>
<b><u>EXPENDITURE SUMMARY</u></b>				
CITY MANAGER	0	83,175	49,314	0
FINANCE	0	604,000	835,468	850,000
POLICE DEPARTMENT	0	89,320	88,690	0
FIRE DEPARTMENT	0	12,881	13,597	0
PUBLIC WORKS DEPARTMENT	0	160,913	153,861	0
PARKS & RECREATION	0	0	0	1,532,583
LIBRARY	0	48,620	46,610	0
WATER DISTRIBUTION	0	352,592	385,012	0
SEWER COLLECTION	0	577,253	424,571	0
NON DEPARTMENTAL	5,573	95,409	34,062	0
<b>TOTAL EXPENDITURES</b>	<b>5,573</b>	<b>2,024,163</b>	<b>2,031,183</b>	<b>2,382,583</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>(8,592)</b>	<b>0</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND 24 AMERICAN RESCUE PLAN**

	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2020-2021</b>	<b>2021-2022</b>	<b>2021-2022</b>	<b>2022-2023</b>
<b><u>INTERGOVERNMENTAL REVENUES</u></b>				
24-4030-3933 AMERICAN RESCUE PLAN ACT	5,573	2,024,163	2,022,591	2,024,163
TOTAL INTERGOVERNMENTAL REVENUES	5,573	2,024,163	2,022,591	2,024,163
<b><u>TRANSFERS IN</u></b>				
24-4090-3924 TRANSFER IN FROM GENERAL FUND	0	0	0	358,420
TOTAL TRANSFERS IN	0	0	0	358,420
<b>TOTAL REVENUES</b>	<b>5,573</b>	<b>2,024,163</b>	<b>2,022,591</b>	<b>2,382,583</b>

**CITY OF DONNA, TEXAS**

DEPARTMENT:EXPENDITURES	FUND 24 AMERICAN RESCUE PLAN			
	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b>CITY MANAGER</b>				
24-5101-4101 SALARIES & WAGES	0	68,313	40,129	0
24-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	0	2,763	2,133	0
24-5101-4105 TMRS EXPENDITURE	0	7,535	4,447	0
24-5101-4106 SOCIAL SECURITY & MEDICARE	0	4,194	2,414	0
24-5101-4107 WORKERS COMPENSATION INS.	0	269	190	0
24-5101-4108 STATE UNEMPLOYMENT TAX	0	101	0	0
TOTAL CITY MANAGER	<u>0</u>	<u>83,175</u>	<u>49,314</u>	<u>0</u>
<b>FINANCE</b>				
24-5141-4106 SOCIAL SECURITY	0	0	59,111	0
24-5141-4118 ARPA PREMIUM PAY	0	604,000	776,358	850,000
TOTAL FINANCE	<u>0</u>	<u>604,000</u>	<u>835,468</u>	<u>850,000</u>
<b>POLICE DEPARTMENT</b>				
24-5201-4101 SALARIES AND WAGES	0	64,532	63,358	0
24-5201-4103 OVERTIME WAGES	0	0	2,955	0
24-5201-4104 HEALTH/DENTAL/ LIFE INSURANCE	0	10,013	8,579	0
24-5201-4105 TMRS CONTRBUTION	0	7,118	7,261	0
24-5201-4106 SOCIAL SECURITY & MEDICARE	0	4,937	4,873	0
24-5201-4107 WORKERS COMPENSATION INS.	0	2,355	1,664	0
24-5201-4108 STATE UNEMPLOYMENT TAX	0	365	0	0
TOTAL POLICE DEPARTMENT	<u>0</u>	<u>89,320</u>	<u>88,690</u>	<u>0</u>
<b>FIRE DEPARTMENT</b>				
24-5211-4101 SALARY & WAGES	0	9,279	10,021	0
24-5211-4104 HEALTH/DENTAL/LIFE INSURANCE	0	1,381	1,536	0
24-5211-4105 TMRS CONTRIBUTION	0	1,023	1,109	0
24-5211-4106 SOCIAL SECURITY & MEDICARE	0	710	620	0
24-5211-4107 WORKERS COMPENSATION INS.	0	438	309	0
24-5211-4108 STATE UNEMPLOYMENT TAX	0	50	0	0
TOTAL FIRE DEPARTMENT	<u>0</u>	<u>12,881</u>	<u>13,597</u>	<u>0</u>
<b>PUBLIC WORKS DEPT</b>				
24-5301-4101 SALARIES AND WAGES	0	118,668	115,055	0
24-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	0	6,907	6,680	0
24-5301-4105 TMRS EXPENSE	0	13,089	12,729	0
24-5301-4106 SOCIAL SECURITY & MEDICARE	0	9,078	10,268	0
24-5301-4107 WORKERS COMP INS.	0	12,919	9,129	0
24-5301-4108 STATE UNEMPLOYMENT TAX	0	252	0	0
TOTAL PUBLIC WORKS DEPT	<u>0</u>	<u>160,913</u>	<u>153,861</u>	<u>0</u>
<b>PARKS &amp; RECREATION</b>				
24-5506-4673 PARK CONSTRUCTION	0	0	0	1,532,583
TOTAL PARKS & RECREATION	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,532,583</u>
<b>LIBRARY</b>				
24-5711-4101 SALARY & WAGES	0	33,443	32,794	0
24-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	0	6,906	6,531	0
24-5711-4105 TMRS EXPENSE	0	3,689	3,628	0
24-5711-4106 SOCIAL SECURITY & MEDICARE	0	2,558	2,405	0
24-5711-4107 WORKERS COMPENSATION INS.	0	1,772	1,252	0
24-5711-4108 STATE UNEMPLOYMENT TAX	0	252	0	0
TOTAL LIBRARY	<u>0</u>	<u>48,620</u>	<u>46,610</u>	<u>0</u>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
24-5603-4308 WATER DISTRIBUTION MAINT.	0	115,000	385,012	0
24-5606-4617 VEHICLES	0	237,592	0	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>0</u>	<u>352,592</u>	<u>385,012</u>	<u>0</u>
<b>SEWER COLLECTION</b>				
24-5613-4308 SEWER LINE MAINTENANCE	0	0	6,456	0
24-5616-4617 VEHICLES	0	577,253	418,115	0
TOTAL SEWER COLLECTION	<u>0</u>	<u>577,253</u>	<u>424,571</u>	<u>0</u>
<b>NON DEPARTMENTAL</b>				
24-5995-4595 SERVICE CHARGES	10	0	0	0
24-5995-4999 COVID-19 EMERGENCY SUPPLIES	5,563	95,409	34,062	0
TOTAL NON DEPARTMENTAL	<u>5,573</u>	<u>95,409</u>	<u>34,062</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<u><u>5,573</u></u>	<u><u>2,024,163</u></u>	<u><u>2,031,183</u></u>	<u><u>2,382,583</u></u>

## **CAPITAL PROJECTS FUND**

The Capital Projects Fund is used to account for all financial resources used for the acquisition and/or construction of major facilities and/or assets. The modified accrual basis of accounting is used by these funds in accordance with generally accepted accounting principles (GAAP). Included in this fund are:

- **PPFCO Series 2022**
- **North Bound Inspection Facility**

## **Texas Public Property Finance Contractual Obligations, Series 2022 (PPFCO's)**

The Public Property Finance Contractual Obligations, Series 2022 to finance a variety of equipment purchases for its public safety, public works, code enforcement, animal control, fire and sanitation department.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: SUMMARY BY CATEGORY</b>		<b>FUND: 44 PPFCO</b>		
	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>REVENUES</u></b>				
OTHER FINANCING SOURCES	0	5,996,865	6,037,424	0
TOTAL REVENUES	<u>0</u>	<u>5,996,865</u>	<u>6,037,424</u>	<u>0</u>
<b><u>EXPENDITURES</u></b>				
NON DEPARTMENTAL	0	5,996,865	788,933	5,243,959
TOTAL EXPENDITURES	<u>0</u>	<u>5,996,865</u>	<u>788,933</u>	<u>5,243,959</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>5,248,491</u></u>	<u><u>(5,243,959)</u></u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 44 PPFCO**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>OTHER FINANCING SOURCES</u></b>				
44-4095-3922 PPFCO SERIES 2022	0	5,190,000	0	0
44-4095-3923 BOND PREM. LESS UNDERWRITER	0	806,865	0	0
TOTAL OTHER FINANCING SOURCES	0	5,996,865	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>5,996,865</b>	<b>0</b>	<b>0</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: EXPENDITURES**

**FUND: 44 PPFCO**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>CAPITAL OUTLAY</u></b>				
44-5996-4620 VEHICLES POLICE DEPARTMENT	0	309,793	0	0
44-5996-4621 MACHINE & EQUIPMENT FUND	0	905,674	0	942,780
44-5996-4630 MACHINE & EQUIPMENT PW	0	707,308	0	400,000
44-5996-4634 MACHINE & EQUIPMENT SW	0	3,889,000	0	3,889,000
44-5996-4653 VEHICLES CODE ENFORCEMENT	0	31,823	0	0
44-5996-4654 VEHICLES ANIMAL CONTROL	0	62,178	0	12,179
44-5996-4699 ISSUANCE COST	0	91,089	0	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>5,996,865</u>	<u>0</u>	<u>5,243,959</u>
<b>TOTAL EXPENDITURES</b>	<b><u>0</u></b>	<b><u>5,996,865</u></b>	<b><u>0</u></b>	<b><u>5,243,959</u></b>

CITY OF DONNA, TEXAS

RESOURCES AND APPROPRIATIONS

FUND: 69 N BOUND INSP. FACILITY

NORTH BOUND INSPECTION FACILITY PHASE 2

**RESOURCES**

69-4090-7162 TRANSFER IN CITY INTERNATIONAL BRIDGE FUND  
TOTAL RESOURCES

**BUDGET**  
**2022-2023**

147,000  
147,000

**APPROPRIATIONS**

69-5106-4999 PLAINS CAPITAL BANK LOAN  
TOTAL APPROPRIATION

147,000  
147,000



## **DEBT SERVICE FUND**

The Debt Service Fund is established by Ordinance authorizing the issuance of general obligation bonds as well as certificates of obligation. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve. The modified accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: SUMMARY BY CATEGORY</b>		<b>FUND: 41 DEBT SERVICE</b>		
	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>REVENUE SUMMARY</u></b>				
AD VALOREM PROPERTY TAX	1,147,965	1,428,225	1,429,253	1,503,989
MISCELLANEOUS	195	185	6,561	4,000
TRANSFERS IN	317,024	315,175	2,466,942	313,075
OTHER FINANCING SOURCES	<u>0</u>	<u>0</u>	<u>26,175,000</u>	<u>0</u>
TOTAL REVENUES	<u>1,465,184</u>	<u>1,743,585</u>	<u>30,077,756</u>	<u>1,821,064</u>
<b><u>EXPENDITURE SUMMARY</u></b>				
DEBT SERVICE	628,411	642,542	1,266,795	1,823,491
TRANSFERS TO FUNDS	800,000	1,070,000	1,070,000	0
NON DEPARTMENTAL	<u>0</u>	<u>0</u>	<u>27,801,052</u>	<u>0</u>
TOTAL EXPENDITURES	<u>1,428,411</u>	<u>1,712,542</u>	<u>30,137,847</u>	<u>1,823,491</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u><u>36,773</u></u></b>	<b><u><u>31,043</u></u></b>	<b><u><u>(60,091)</u></u></b>	<b><u><u>(2,427)</u></u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 41 DEBT SERVICE**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>AD VALOREM PROPERTY TAX</u></b>				
41-4010-3101 AD VAL PROPERTY TAX CURRENT	1,004,330	1,277,554	1,290,877	1,352,205
41-4010-3102 AD VAL PROPERTY TAX DELINQUENT	80,847	80,462	59,497	76,622
41-4010-3103 PENALTY & INTEREST-DELQ. TAXES	60,922	68,294	76,651	72,823
41-4010-3104 MANUAL RENDERING PENALTIES	2,158	2,165	2,544	2,339
41-4010-3115 380 AGREEMENT PROPERTY TAX	(292)	(250)	(317)	0
<b>TOTAL AD VALOREM PROPERTY TAX</b>	<b>1,147,965</b>	<b>1,428,225</b>	<b>1,429,253</b>	<b>1,503,989</b>
<b><u>MISCELLANEOUS</u></b>				
41-4060-3617 INTEREST INCOME	185	185	0	0
41-4060-3640 INVESTMENT INCOME-LOGIC	10	0	6,561	4,000
41-4060-3936 CASH SHORT / (OVER)	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>195</b>	<b>185</b>	<b>6,561</b>	<b>4,000</b>
<b><u>TRANSFERS IN</u></b>				
41-4090-7022 TRANSFER IN FIRE FEES	63,364	63,035	63,035	62,615
41-4090-7045 TRANSFER IN DEDC 4A	126,830	126,070	126,070	125,230
41-4090-7046 TRANSFER IN DCD 4B	126,830	126,070	126,070	125,230
41-4090-7061 TRANSFER IN INTERNATIONAL BRIDGE	0	0	2,151,767	0
<b>TOTAL TRANSFERS IN</b>	<b>317,024</b>	<b>315,175</b>	<b>2,466,942</b>	<b>313,075</b>
<b><u>OTHER FINANCING SOURCES</u></b>				
41-4095-8055 PROCEEDS FROM REFUNDING BONDS	0	0	26,175,000	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>0</b>	<b>0</b>	<b>26,175,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>1,465,184</b>	<b>1,743,585</b>	<b>30,077,756</b>	<b>1,821,064</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE**

**FUND: 41 DEBT SERVICE**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>DEBT SERVICE</u></b>				
41-5898-4817 P-2017 CERTIFICATE OF OBLIGATION	72,000	74,000	74,000	77,000
41-5898-4824 I - 2022 G O REFUNDING BOND	0	0	0	887,618
41-5898-4826 PRINCIPAL - 2022 PPFCO	0	0	0	100,000
41-5898-4828 INTEREST - 2022 PPFCO	0	0	106,683	205,600
41-5898-4837 INTEREST - 2017 CERT. OF OBLIGATION	61,290	59,100	59,100	56,835
41-5898-4899 FISCAL AGENT FEES	9,100	8,699	3,800	9,100
41-5898-6113 P - 2012 LMT TAX REFUNDING BOND	147,840	168,960	168,960	162,360
41-5898-6115 P -2015 CERT. OF OBLIGATION	170,000	175,000	175,000	180,000
41-5898-6613 INT-2012 LMT TAX REFUNDING BOND	21,106	16,607	16,607	11,902
41-5898-6615 INT-2015 CERT. OF OBLIGATION	147,075	140,176	140,175	133,076
41-5898-8555 ISSUANCE COST	0	0	522,470	0
<b>TOTAL DEBT SERVICE</b>	<b>628,411</b>	<b>642,542</b>	<b>1,266,795</b>	<b>1,823,491</b>
<b><u>TRANSFERS OUT</u></b>				
41-5919-7162 TRANSFER TO BRIDGE (DEBT)	800,000	1,070,000	1,070,000	0
<b>TOTAL TRANSFERS OUT</b>	<b>800,000</b>	<b>1,070,000</b>	<b>1,070,000</b>	<b>0</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
41-5995-4597 OTHER USES - REFUNDING BOND	0	0	27,801,052	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>0</b>	<b>0</b>	<b>27,801,052</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>1,428,411</b>	<b>1,712,542</b>	<b>30,137,847</b>	<b>1,823,491</b>



## **ENTERPRISE FUNDS**

**The Enterprise Funds are used to account for City operations that are financed and/or operated in a manner similar to a private business enterprise. Included in the Enterprise Funds are:**

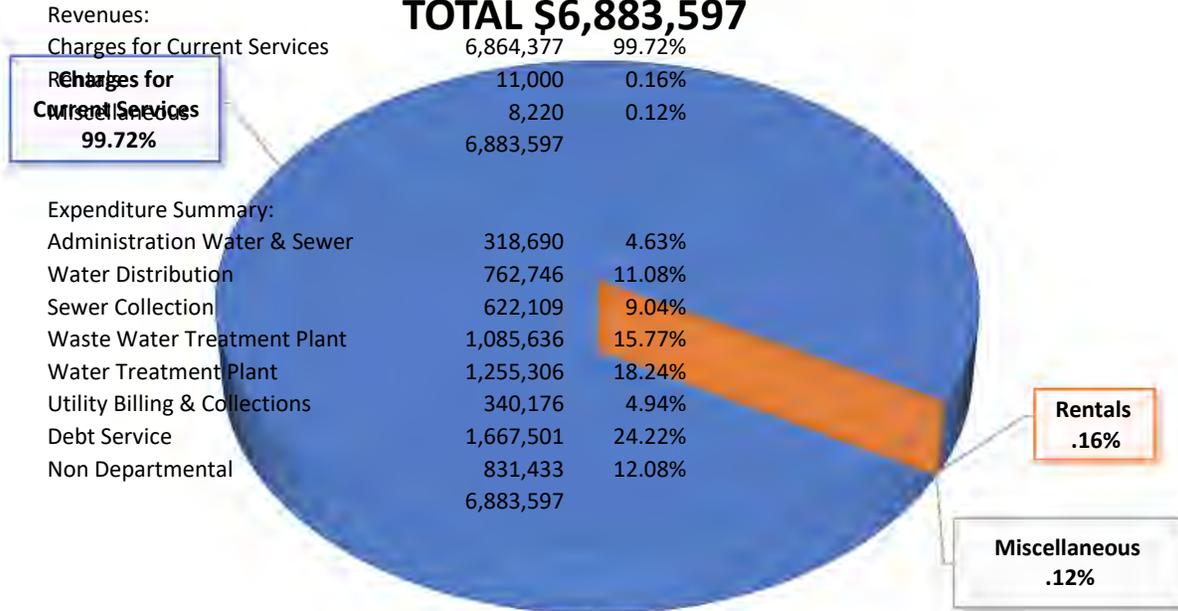
- **Water and Sewer Fund**
- **Solid Waste Fund**
- **Alliance International Bridge Fund**

## **WATER AND SEWER FUND**

The **Water and Sewer Fund** is used to account for water and wastewater service revenue and expenses. All activities associated with the delivery of treated water and the collection of wastewater including: operations, maintenance, billing & collections and system administration are included in this fund. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

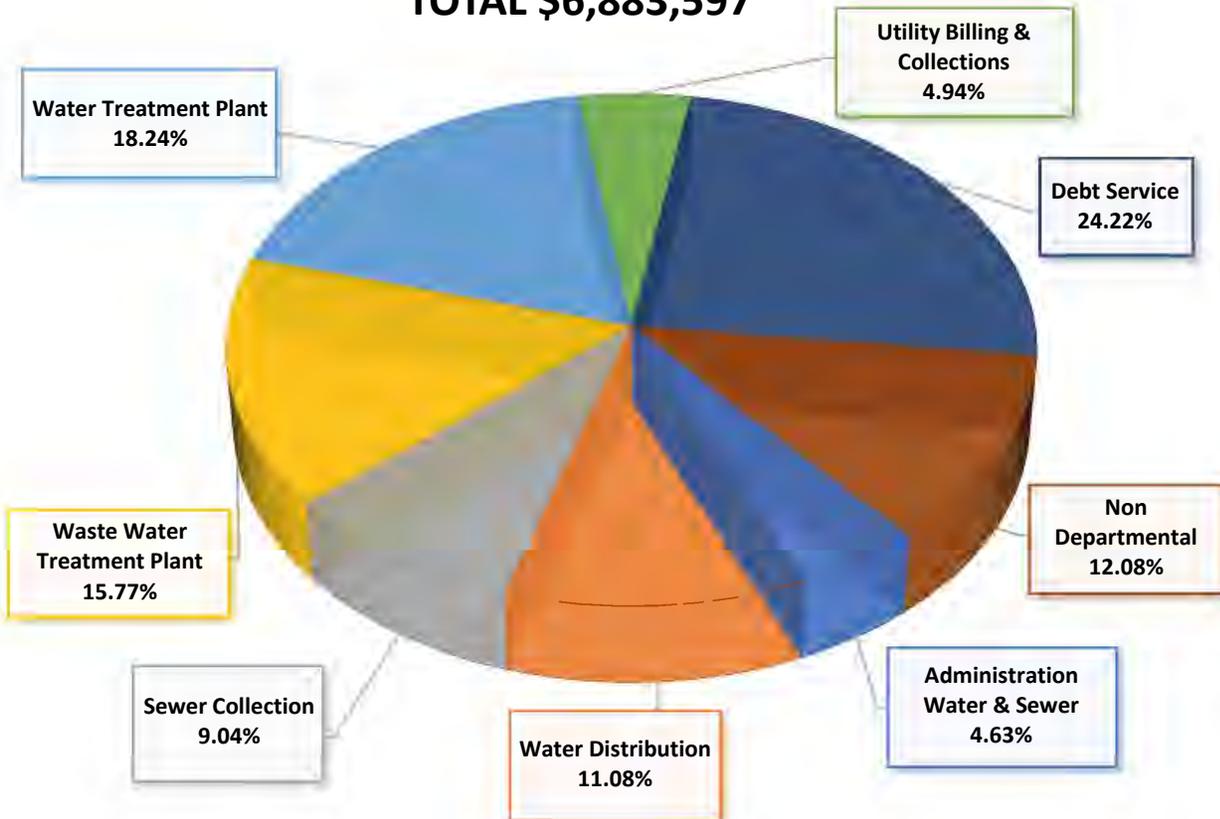
## WATER & SEWER FUND SUMMARY OF REVENUES

**TOTAL \$6,883,597**



## WATER & SEWER FUND SUMMARY OF EXPENDITURES

**TOTAL \$6,883,597**



**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY OF EXPENDITURES**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2020-2021</b>	<b>2021-2022</b>	<b>2021-2022</b>	<b>2022-2023</b>
<b><u>REVENUE SUMMARY</u></b>				
CHARGES FOR CURRENT SERVICES	5,995,204	6,135,708	6,982,521	6,864,377
RENTALS	10,611	10,575	10,823	11,000
MISCELLANEOUS	4,694	1,875	14,802	8,220
TRANSFERS IN	158,000	0	2,901	0
<b>TOTAL REVENUES</b>	<b>6,168,509</b>	<b>6,148,158</b>	<b>7,011,047</b>	<b>6,883,597</b>
<b><u>EXPENDITURE SUMMARY</u></b>				
ADMINISTRATION WATER AND SEWER	273,675	255,961	294,779	318,690
WATER DISTRIBUTION	640,952	475,020	673,686	762,746
SEWER COLLECTION	574,716	569,137	483,177	622,109
WASTE WATER TREATMNT PLANT	687,363	826,164	1,226,041	1,085,636
WATER TREATMENT PLANT	980,651	1,035,393	1,191,447	1,255,306
UTILITY BILLING & COLLECTIONS	243,715	293,800	278,926	340,176
DEBT SERVICE	505,880	1,604,899	1,604,537	1,667,501
TRANSFERS TO OTHER FUNDS	0	300,000	100,000	0
NON DEPARTMENTAL	3,106,875	781,137	810,514	831,433
<b>TOTAL EXPENDITURES</b>	<b>7,013,828</b>	<b>6,141,511</b>	<b>6,663,106</b>	<b>6,883,597</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>(845,319)</u></b>	<b><u>6,647</u></b>	<b><u>347,941</u></b>	<b><u>0</u></b>

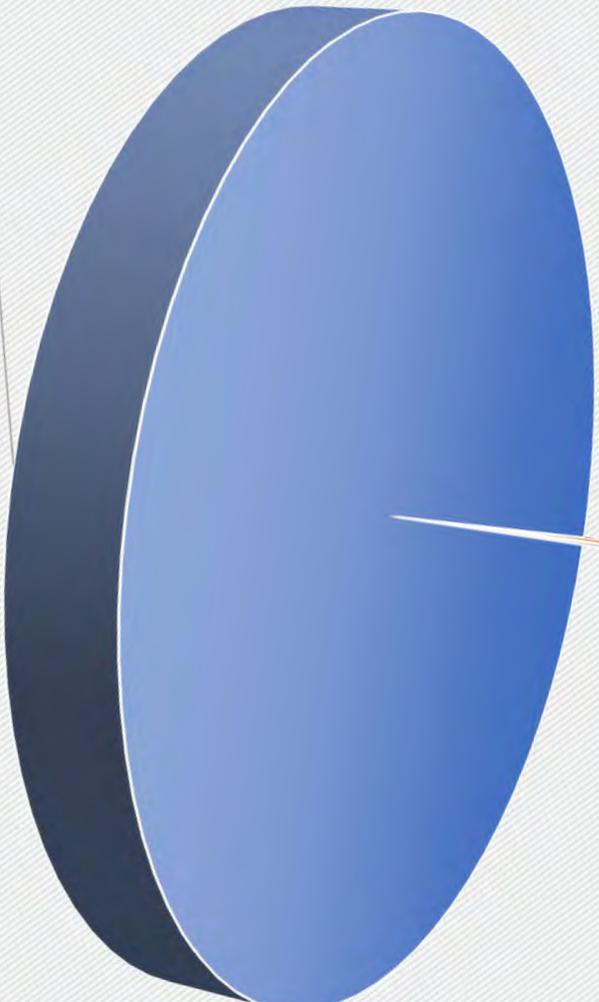
# Water and Sewer Fund Revenues

## Fiscal Year 2022 - 2023

Revenues:  
Charges for Current Services  
Rentals  
Miscellaneous

6,864,377 99.72%  
11,000 0.16%  
Rentals 8,220 0.12%  
~~\$11,000~~  
\$11,000,83,597 .16%

Miscellaneous  
\$8,220  
.12%



Charges for Current  
Services  
\$6,864,377  
99.72%

**Total \$6,883,597**

**CITY OF DONNA, TEXAS**

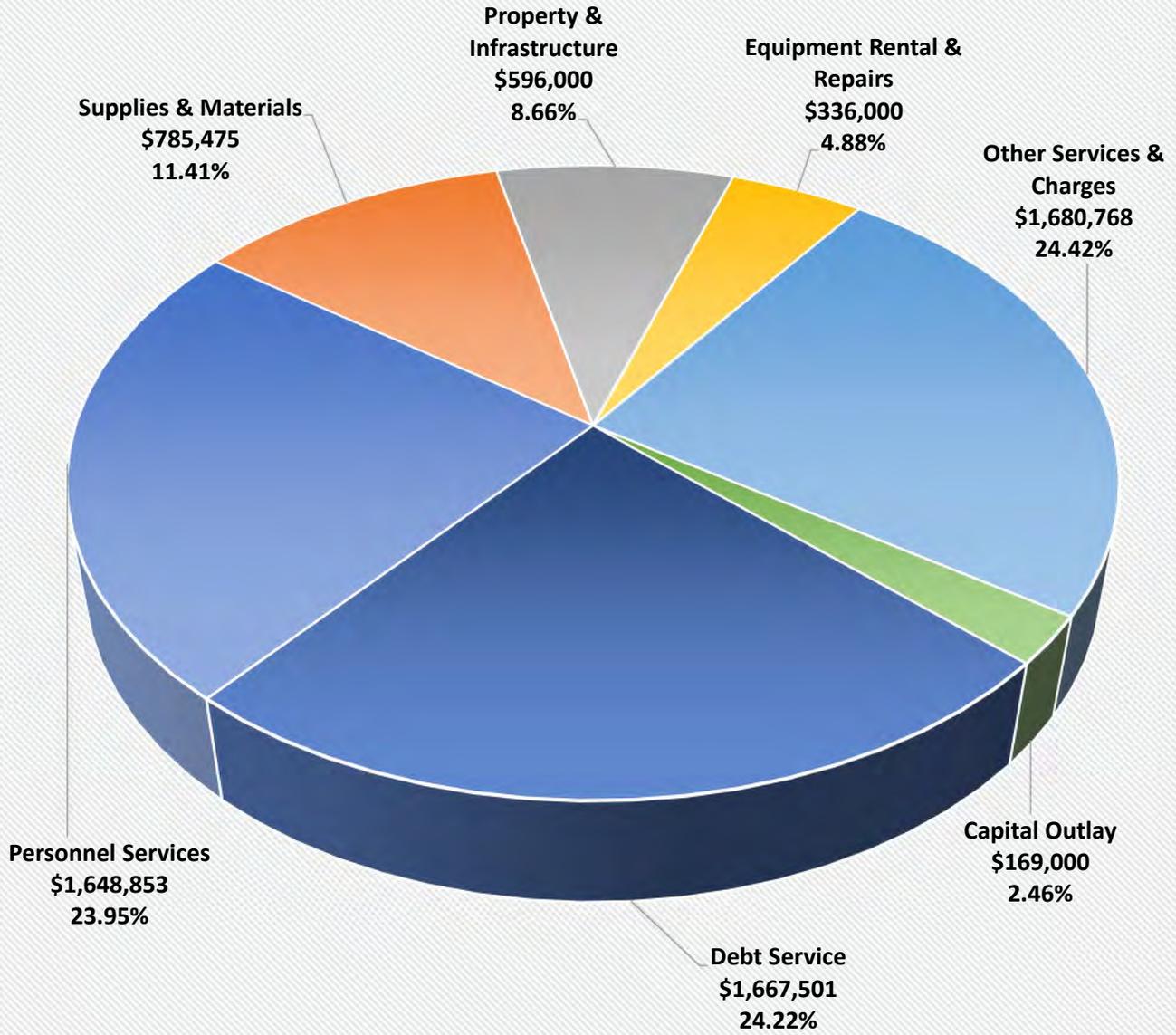
**DEPARTMENT: REVENUES**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2020-2021</b>	<b>2021-2022</b>	<b>2021-2022</b>	<b>2022-2023</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
51-4040-3607 METER WATER SALES	3,314,947	3,591,743	3,832,917	3,842,394
51-4040-3608 WATER SETTLEMENTS - CITY MANAGER	(155,100)	0	0	0
51-4040-3609 SEWER CHARGES	2,156,115	2,162,687	2,359,951	2,347,475
51-4040-3618 SEWER CHARGERS BY NORTH ALAMO	166,888	160,121	192,451	200,419
51-4040-3645 PENALTY CHARGES-DELQ ACCOUNTS	74,311	49,788	77,035	82,880
51-4040-3647 WATER METER TAMPERING FEES	3,935	0	179	0
51-4040-3650 WATER ACCESS FEE - INSIDE	240,900	15,500	34,725	40,367
51-4040-3652 WATER METER TAP FEES - INSIDE	36,675	29,819	68,325	75,325
51-4040-3655 SEWER ACCESS FEES	11,700	8,050	192,825	60,000
51-4040-3660 LATE PENALTY CHARGE	141,284	115,000	217,163	206,517
51-4040-3663 EXCAVATION FEES	75	0	3,450	4,500
51-4040-3669 SEWER LINE JETTING	3,475	3,000	3,500	4,500
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>5,995,204</b>	<b>6,135,708</b>	<b>6,982,521</b>	<b>6,864,377</b>
<b><u>RENTALS</u></b>				
51-4041-3666 WATER TOWER RENTALS	10,611	10,575	10,823	11,000
<b>TOTAL RENTALS</b>	<b>10,611</b>	<b>10,575</b>	<b>10,823</b>	<b>11,000</b>
<b><u>MISCELLANEOUS</u></b>				
51-4060-3617 INTEREST INCOME	1,089	500	909	1,500
51-4060-3640 INVEST. INCOME-LOGIC/CASH RESERVE	202	50	6,042	5,000
51-4060-3660 LOGIC-09 SEWER BOND I&S ACCOUNT	1	25	0	0
51-4060-3667 LOGIC-SOS LT DEBT I&S ACCOUNT	24	0	8	0
51-4060-3675 INSURANCE PROCEEDS	0	0	3,167	0
51-4060-3677 RECOVERY OF WORKERS COMP.	3,201	0	3,201	0
51-4060-3690 MISCELLANEOUS INCOME	(346)	1,000	119	120
51-4060-3990 CASH SHORT / OVER	148	0	(112)	0
51-4060-3992 NSF FEE	375	300	1,468	1,600
<b>TOTAL MISCELLANEOUS</b>	<b>4,693</b>	<b>1,875</b>	<b>14,802</b>	<b>8,220</b>
<b><u>TRANSFERS IN</u></b>				
51-4090-3911 TRANSFER IN GENERAL FUND	158,000	0	0	0
51-4090-3996 TRANSFERS IN FUNDS	0	0	2,901	0
<b>TOTAL TRANSFERS IN</b>	<b>158,000</b>	<b>0</b>	<b>2,901</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>6,168,508</b>	<b>6,148,158</b>	<b>7,011,047</b>	<b>6,883,597</b>

# Water and Sewer Fund Expenses by Category Fiscal Year 2022-2023

Personnel Services	1,648,853	23.95%
Supplies & Materials	785,475	11.41%
Property & Infrast.	596,000	8.66%
Equipment Rental & Repairs	336,000	4.88%
Other Services & Charges	1,680,768	24.42%
Capital Outlay	169,000	2.46%
Debt Service	1,667,501	24.22%
<b>Total</b>	<b>6,883,597</b>	



**Total \$6,883,597**

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND: 51 WATER AND SEWER**

<u>DEPARTMENTS</u>	<u>PERSONNEL SERVICES</u>	<u>SUPPLIES &amp; MATERIALS</u>	<u>PROPERTY &amp; INFRAST.</u>	<u>EQUIPMENT RENTAL &amp; REPAIRS</u>	<u>OTHER SERVICES &amp; CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TOTAL BUDGET</u>
5660 ADMINISTRATION W & S	239,440	25,475	25,000	5,500	23,275	0	0	318,690
5600 WATER DISTRIBUTION	395,746	154,500	65,500	35,500	4,000	107,500	0	762,746
5610 SEWER COLLECTION	261,609	17,000	215,000	32,000	41,500	55,000	0	622,109
5620 WASTE WATER TREATMNT PLANT	214,576	92,800	38,500	157,000	582,760	0	0	1,085,636
5640 WATER TREATMENT PLANT	287,056	452,450	245,000	87,000	183,800	0	0	1,255,306
5680 UTILITY BILLING & COLLECTIONS	250,426	43,250	7,000	19,000	14,000	6,500	0	340,176
5688 DEBT SERVICE	0	0	0	0	0	0	1,667,501	1,667,501
NON DEPARTMENTAL	0	0	0	0	831,433	0	0	831,433
<b>TOTAL EXPENDITURES</b>	<b>1,648,853</b>	<b>785,475</b>	<b>596,000</b>	<b>336,000</b>	<b>1,680,768</b>	<b>169,000</b>	<b>1,667,501</b>	<b>6,883,597</b>

## Department : Utility Administration

### Service Area Description

The City of Donna Utility Administration Department is responsible for managing the City's Water resources, including operating and maintaining the water and wastewater treatment distribution system along with the coordination of water and wastewater improvement programs.



### Mission & Services

- Maintaining the public's health, safety, and welfare through a well-trained and dedicated staff.
- Maintaining / enhancing customer service and citizen satisfaction.
- Continuing to propose improvements to the City Water Plant.

### Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2020-2021	2021-2022	2021-2022	2022-2023
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

### Objectives & Performance Measures

- To continue improving customer service relations
- To advertise and educate on the use of the Utility Mobile Pay Application.

Performance Indicators	Actual	Budget	Actual	Budget
	2020-2021	2021-2022	2021-2022	2022-2023
Number of CCR Reports Mailed	1	1	1	1

### Goals:

- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant, Sewer Plant, Waste Water Treatment Plant.
- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: UTILITY ADMINISTRATION** **FUND: 51 WATER & SEWER**

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b><u>PERSONNEL SERVICES</u></b>				
51-5661-4101 SALARIES AND WAGES	173,201	163,851	160,706	187,835
51-5661-4103 OVERTIME	293	1,000	564	1,000
51-5661-4104 HEALTH/DENTAL/LIFE INSURANCE	11,917	13,813	15,616	14,714
51-5661-4105 TMRS CONTRIBUTION	15,906	18,183	19,839	20,602
51-5661-4106 SOCIAL SECURITY & MEDICARE TAX	11,756	12,611	14,904	14,446
51-5661-4107 WORKERS' COMPENSATION INS.	580	649	567	663
51-5661-4108 STATE UNEMPLOYMENT TAX	504	504	18	180
TOTAL PERSONNEL SERVICES	214,158	210,611	212,214	239,440
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5662-4201 POSTAGE AND DELIVERY SERVICES	424	550	266	500
51-5662-4203 WEARING APPAREL	157	1,200	766	800
51-5662-4204 FUEL AND LUBRICANTS	12,709	7,000	16,550	10,000
51-5662-4205 SMALL TOOLS AND EQUIPMENT	879	100	199	0
51-5662-4212 OFFICE SUPPLIES	1,561	2,000	2,157	1,875
51-5662-4213 JANITORIAL SUPPLIES	4,874	4,000	4,597	4,000
51-5662-4217 OTHER SUPPLIES	0	0	741	800
51-5662-4220 MEALS / REFRESHMENT SUPPLIES	1,963	1,000	5,072	4,000
51-5662-4230 OFFICE EQUIPMENT / FURNITURE	1,996	3,500	3,237	3,500
TOTAL SUPPLIES & MATERIALS	24,563	19,350	33,584	25,475
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5663-4302 BUILDING MAINTENANCE	12,406	0	3,598	25,000
TOTAL PROPERTY & INFRASTRUCTURE	12,406	0	3,598	25,000
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5664-4402 MAINTENANCE -SMALL EQUIPMENT	1,765	800	3,450	3,000
51-5664-4405 OFFICE EQUIPMENT MAINTENANCE	1,563	700	293	500
51-5664-4407 VEHICLE MAINTENANCE	2,194	2,000	1,258	2,000
TOTAL MAINTENANCE & REPAIRS	5,522	3,500	5,001	5,500
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5665-4501 TELECOMMUNICATION SERVICES	2,264	3,000	1,862	3,000
51-5665-4504 TRAVEL AND/OR TRAININGS	3,548	5,500	3,443	12,000
51-5665-4505 UTILITY SERVICES	6,097	8,000	8,757	8,000
51-5665-4511 MEMBERSHIPS & SUBSCRIPTIONS	4,927	6,000	26,320	275
51-5665-4550 EMPLOYMENT TESTS & EXAMS	190	0	0	0
TOTAL OTHER SERVICE & CHARGES	17,026	22,500	40,382	23,275
<b>TOTAL UTILITY ADMINISTRATION</b>	<b>273,675</b>	<b>255,961</b>	<b>294,779</b>	<b>318,690</b>

## Department : Water Distribution

### Service Area Description

The City of Donna Water Distribution Department is responsible for the maintenance, construction, and upkeep of the City's Water Distribution services.



### Mission & Services

- To service and maintain the water distribution process for the City of Donna.
- To maintain approximately 50 miles of water lines and 2 elevated storage tanks.
- To service and repair all water lines, water taps, and other related duties.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	5	5	6	7
Part-time	0	0	0	0
Department Total:	5	5	6	7

### Objectives & Performance Measures

- To continue repairing City water lines to better maintain pressure and volume reducing any interruptions to all citizens.
- To continue adding gate valves to water lines in areas that are difficult to isolate during water line breaks.
- To continue improving customer service relations.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Total number of Water Mains Repaired (Leaks)	29	245	260	282
Total number of Sewer Backups Resolved	301	337	350	370
Total number of Water Meters Replaced	106	111	130	155

### Goals:

- To repair at least three critical sanitary manholes in an effort to improve flow in the Water Collection system.
- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WATER DISTRIBUTION**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5601-4101 SALARIES AND WAGES	208,939	205,594	223,857	255,778
51-5601-4103 OVERTIME	19,446	20,000	41,368	25,000
51-5601-4104 HEALTH/DENTAL/LIFE INSURANCE	28,855	41,434	42,509	51,409
51-5601-4105 TMRS CONTRIBUTION	(3,491)	24,883	32,212	30,633
51-5601-4106 SOCIAL SECURITY & MEDICARE TAX	16,527	17,258	20,791	21,480
51-5601-4107 WORKERS' COMPENSATION INS.	7,767	9,984	8,726	10,816
51-5601-4108 STATE UNEMPLOYMENT TAX	1,260	1,512	306	630
<b>TOTAL PERSONNEL SERVICES</b>	<b>279,304</b>	<b>320,665</b>	<b>369,768</b>	<b>395,746</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5602-4201 POSTAGE AND DELIVERY SERVICES	0	200	0	0
51-5602-4203 WEARING APPAREL	3,479	2,200	4,689	2,500
51-5602-4204 FUEL AND LUBRICANTS	11,096	10,000	22,038	15,000
51-5602-4205 SMALL TOOLS & EQUIPMENT	27,048	30,000	14,521	25,000
51-5602-4217 OTHER SUPPLIES	471	0	1,990	1,000
51-5602-4231 MINOR EQUIPMENT	0	1,000	0	1,000
51-5602-4238 METERS	94,037	60,000	100,016	100,000
51-5602-4275 FIRE HYDRANTS	0	0	24,802	10,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>136,130</b>	<b>103,400</b>	<b>168,055</b>	<b>154,500</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5603-4302 BUILDING MAINTENANCE	914	0	1,424	1,500
51-5603-4308 WATER DISTRIBUTION MAINTENANCE	124,336	0	95,721	61,000
51-5603-4375 FIRE HYDRANT REPAIRS	903	0	2,688	3,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>126,153</b>	<b>0</b>	<b>99,832</b>	<b>65,500</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5604-4402 MAINTENANCE SMALL EQUIPMENT	15,657	20,000	1,074	20,000
51-5604-4406 MAINTENANCE HEAVY EQUIPMENT	21,765	7,000	15,306	10,500
51-5604-4407 MOTOR VEHICLE MAINTENANCE	10,686	8,400	14,410	5,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>48,108</b>	<b>35,400</b>	<b>30,790</b>	<b>35,500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5605-4501 TELECOMMUNICATION SERVICES	3,366	3,000	2,233	3,000
51-5605-4504 TRAVEL AND/OR TRAININGS	0	2,055	111	500
51-5605-4505 UTILITY SERVICES	93	1,000	126	500
51-5605-4526 OTHER PROFESSIONAL SERVICE	47,798	9,500	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>51,257</b>	<b>15,555</b>	<b>2,470</b>	<b>4,000</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5606-4613 WATER LINES	0	0	0	7,500
51-5606-4617 VEHICLE PURCHASES	0	0	0	50,000
51-5606-4637 ELEVATED STORAGE TANK	0	0	2,769	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>2,769</b>	<b>107,500</b>
<b>TOTAL WATER DISTRIBUTION</b>	<b>640,952</b>	<b>475,020</b>	<b>673,686</b>	<b>762,746</b>

## Department : Sewer Collection

### Service Area Description

The City of Donna Sewer Collection Department is responsible for the maintenance, construction, and upkeep of the City's Sewer Collection services.



### Mission & Services

- To service and maintain the City's Sewer Collection process for the City of Donna.
- To maintain approximately 40 miles of sanitary sewer lines.
- To maintain any construction of sewer lines, manholes, and other related duties.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	4	4	4	4
Part-time	0	0	0	0
Department Total:	4	4	4	4

### Objectives & Performance Measures

- To continue repairing City sewer lines in order to minimize interruptions of services to customers.
- To continue improving customer service relations.
- To clean and vacuum sanitary sewer lines and lift station wells, to inspect collection system and manholes for stoppages and jet sewer services inside city limits to prevent backups.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Total number of Sewer Backups resolved	300	315	350	375

### Goals:

- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To cross train within department.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SEWER COLLECTION**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5611-4101 SALARIES AND WAGES	172,349	148,736	153,972	169,416
51-5611-4103 OVERTIME	17,145	18,000	26,755	20,000
51-5611-4104 HEALTH/DENTAL/LIFE INSURANCE	23,491	27,623	24,639	29,382
51-5611-4105 TMRS CONTRIBUTION	18,857	18,391	21,760	20,665
51-5611-4106 SOCIAL SECURITY	13,915	12,755	14,130	14,490
51-5611-4107 WORKERS COMPENSATION INS.	9,369	6,275	5,484	7,296
51-5611-4108 STATE UNEMPLOYMENT TAX	1,008	1,008	35	360
51-5611-4115 LICENSES	335	0	111	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>256,468</b>	<b>232,788</b>	<b>246,886</b>	<b>261,609</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5612-4203 WEARING APPAREL	1,885	1,500	3,287	3,000
51-5612-4204 FUEL AND LUBRICANTS	7,499	6,500	15,099	7,000
51-5612-4205 SMALL TOOLS & EQUIPMENT	6,882	6,500	9,364	7,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>16,266</b>	<b>14,500</b>	<b>27,750</b>	<b>17,000</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5613-4308 SEWER LINE MAINTENANCE	188,912	191,793	122,889	200,000
51-5613-4315 MANHOLE MAINTENANCE	4,944	23,000	10,265	15,000
51-5613-4331 SEWER DISTRIBUTION SYSTEM MAINT.	33,730	34,000	0	0
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>227,586</b>	<b>248,793</b>	<b>133,154</b>	<b>215,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5614-4402 MAINTENANCE SMALL EQUIPMENT	3,547	1,500	1,120	2,000
51-5614-4406 MAINTENANCE HEAVY EQUIPMENT	18,987	18,000	10,181	15,000
51-5614-4407 VEHICLE MAINTENANCE	12,978	12,356	17,151	15,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>35,512</b>	<b>31,856</b>	<b>28,452</b>	<b>32,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5615-4501 TELECOMMUNICATION SERVICES	1,154	1,500	995	1,500
51-5615-4504 TRAVEL AND/OR TRAINING	75	1,200	553	1,500
51-5615-4505 UTILITY SERVICES	37,654	38,500	45,387	38,500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>38,883</b>	<b>41,200</b>	<b>46,935</b>	<b>41,500</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5616-4645 MANHOLE REPLACEMENTS	0	0	0	55,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>55,000</b>
<b>TOTAL SEWER COLLECTION</b>	<b>574,716</b>	<b>569,137</b>	<b>483,177</b>	<b>622,109</b>

## Department : Waste Water Treatment

### Service Area Description

The City of Donna Waste Water Department is responsible for the operation and maintenance of the City Wastewater Plant and all the life stations that pump the raw sewage to the treatment plant via City collection system.



### Mission & Services

- Operating and maintaining the Wastewater Treatment Facility and City Lift Stations to provide proper treatment of raw sewage as required by the Environmental Protection Agency (EPA) and the Texas Commission on Environment Quality (TCEQ).
- Providing trainings for supervisors and subordinates.
- Implementing the Master Plan for the Wastewater Treatment Plant and Lift Stations in an effort to improve existing structures, to renovate, and to rehabilitate.
- Assuring that collection of permit sampling are properly collected, packaged, and submitted.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	3	3	3	3
Part-time	0	0	0	0
Department Total:	3	3	3	3

### Objectives & Performance Measures

- To improve on the upkeep of maintenance on plant equipment and lift stations while maintaining proper documentation.
- To maintain a highly trained and capable staff for operations.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of estimated gallons treated	504,119,641	550,000,000	516,513,014	555,500,000
Number of total routine quality samples collected	781	800	784	815

### Goals:

- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water and Waste Water Treatment Plants.
- To improve the quality of wastewater by optimizing sanitary lift station run times, thereby providing a fresher waste water plant influent.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WASTE WATER TREATMENT**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5621-4101 SALARIES AND WAGES	124,946	122,525	156,107	142,065
51-5621-4103 OVERTIME	11,164	8,500	28,302	15,000
51-5621-4104 HEALTH/DENTAL/LIFE INSURANCE	16,173	20,717	28,789	22,040
51-5621-4105 TMRS CONTRIBUTION	13,628	14,452	22,708	17,136
51-5621-4106 SOCIAL SECURITY & MEDICARE	10,222	10,023	14,771	12,015
51-5621-4107 WORKERS COMPENSATION INS.	4,451	4,931	4,309	6,050
51-5621-4108 STATE UNEMPLOYMENT TAX	943	756	0	270
51-5621-4113 LONGEVITY	0	0	102	0
51-5621-4115 LICENSES	69	0	75	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>181,596</b>	<b>181,904</b>	<b>255,163</b>	<b>214,576</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5622-4203 WEARING APPAREL	2,444	900	1,243	1,550
51-5622-4204 FUEL AND LUBRICANTS	1,891	3,500	2,539	3,000
51-5622-4205 SMALL TOOLS & EQUIPMENT	2,682	5,000	1,379	5,000
51-5622-4206 CHEMICALS	25,015	77,000	38,545	80,000
51-5622-4212 OFFICE SUPPLIES	11	650	1,127	550
51-5622-4213 JANITORIAL SUPPLIES	2,195	1,380	3,461	2,000
51-5622-4217 OTHER SUPPLIES	0	0	1,940	0
51-5622-4220 MEALS/REFRESHMENT SUPPLIES	113	720	513	700
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>34,350</b>	<b>89,150</b>	<b>50,748</b>	<b>92,800</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5623-4302 BUILDING MAINTENANCE	1,412	0	4,547	30,000
51-5623-4311 GROUNDS MAINTENANCE & REPAIRS	5,755	50,000	8,831	8,500
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>7,168</b>	<b>50,000</b>	<b>13,378</b>	<b>38,500</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5624-4402 MAINT & REPAIRS - SMALL EQUIPMENT	5,187	0	2,312	5,000
51-5624-4406 EQUIPMENT REPAIRS	60,321	50,000	199,321	150,000
51-5624-4407 VEHICLE MAINTENANCE & REPAIRS	1,585	1,850	11,338	2,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>67,093</b>	<b>51,850</b>	<b>212,970</b>	<b>157,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5625-4501 TELECOMMUNICATION SERVICES	1,613	2,000	2,069	2,000
51-5625-4504 TRAVEL AND/OR TRAININGS	1,011	1,500	495	1,000
51-5625-4505 UTILITY SERVICES	212,174	200,000	444,343	330,000
51-5625-4506 SEWER PLANT SECURITY SERVICES	0	0	1,342	2,000
51-5625-4510 TCEQ PERMIT-WASTEWATER FACILITY	4,810	45,000	4,911	45,000
51-5625-4524 ENGINEERING FEES	0	0	40,000	0
51-5625-4526 OTHER PROFESSIONAL FEES	5,250	0	3,000	0
51-5625-4529 LABORATORY TESTS	29,442	27,000	31,490	25,000
51-5625-4594 SLUDGE HAULING FROM WWTP	140,220	175,000	162,792	175,000
51-5625-4596 BFI DUMPSTER-SEWER TRTMNT PLANT	2,637	2,760	3,196	2,760
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>397,156</b>	<b>453,260</b>	<b>693,638</b>	<b>582,760</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5626-4625 MACHINES & EQUIPMENT	0	0	143	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>143</b>	<b>0</b>
<b>TOTAL WASTE WATER TREATMENT PLANT</b>	<b>687,363</b>	<b>826,164</b>	<b>1,226,041</b>	<b>1,085,636</b>

## Department : Water Treatment Plant

### Service Area Description

The City of Donna Water Treatment Department is responsible for the water treatment plant ; to treat, produce, and deliver safe drinking water with an adequate supply and pressure to the City.



### Mission & Services

- To collect and analyze over 15,534 chemical and bacteriological water quality tests to assure a safe drinking water supply as mandated by the Texas Commission on Environment Quality, TCEQ.
- To maintain and repair all structures and equipment to ensure proper plant operations.
- To monitor, record, and submit monthly operating reports to local, state, and federal agencies.
- To collect and submit lead/copper, bacteriological, THM, HAA5, TOC, UCMR3, and other TCEQ and EPA required samples to state certified labs.

### Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2020-2021	2021-2022	2021-2022	2022-2023
Full-time	5	5	4	5
Part-time	0	0	0	0
Department Total:	5	5	4	5

### Objectives & Performance Measures

- To continue to operate the facility within the rules and guidelines established by the TCEQ and EPA.
- To continue to closely monitor and track the amount of water being purchased from the Donna Irrigation District.

Performance Indicators	Actual	Budget	Actual	Budget
	2020-2021	2021-2022	2021-2022	2022-2023
Number of Accounts Billed Monthly	5,660	5,717	5,850	5,875
Number of Water Disconnect Notices mailed Monthly	1,540	1,555	1,600	1,615
Number of Request for Work Orders (Annually)	5,604	5,660	5,800	5,820

### Goals:

- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WATER TREATMENT PLANT**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5641-4101 SALARIES AND WAGES	176,295	183,585	146,677	191,133
51-5641-4103 OVERTIME	6,121	17,000	22,908	13,000
51-5641-4104 HEALTH/DENTAL/LIFE INSURANCE	28,626	34,528	24,650	36,723
51-5641-4105 TMRS CONTRIBUTION	19,041	22,125	20,914	22,271
51-5641-4106 SOCIAL SECURITY & MEDICARE	14,144	15,345	13,353	15,616
51-5641-4107 WORKERS COMPENSATION INS.	8,212	8,877	7,758	7,863
51-5641-4108 STATE UNEMPLOYMENT TAX	1,363	1,260	194	450
<b>TOTAL PERSONNEL SERVICES</b>	<b>253,801</b>	<b>282,720</b>	<b>236,453</b>	<b>287,056</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5642-4203 WEARING APPAREL	1,039	500	2,521	2,000
51-5642-4204 FUEL AND LUBRICANTS	0	0	305	1,000
51-5642-4205 SMALL TOOLS AND EQUIPMENT	5,693	7,000	2,227	7,000
51-5642-4206 CHEMICALS	322,761	300,000	383,861	300,000
51-5642-4209 RAW WATER PURCHASED	135,276	140,000	143,456	140,000
51-5642-4212 OFFICE SUPPLIES	555	750	0	650
51-5642-4213 JANITORIAL SUPPLIES	2,410	1,240	1,688	1,300
51-5642-4217 OTHER SUPPLIES	0	0	500	0
51-5642-4220 MEALS/REFRESHMENT SUPPLIES	746	500	1,532	500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>468,480</b>	<b>449,990</b>	<b>536,090</b>	<b>452,450</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5643-4302 BUILDING MAINTENANCE	1,376	3,000	29,856	30,000
51-5643-4310 WATER PLANT MAINT. & REPAIRS	69,305	60,193	109,261	170,000
51-5643-4315 SLUDGE REMOVAL	0	45,000	36,861	45,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>70,681</b>	<b>108,193</b>	<b>175,978</b>	<b>245,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5644-4402 MAINTENANCE & REPAIRS SMALL EQ.	2,075	10,000	27,702	85,000
51-5644-4407 VEHICLE MAINTENANCE & REPAIRS	4,166	2,000	1,068	2,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>6,241</b>	<b>12,000</b>	<b>28,770</b>	<b>87,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5645-4501 TELECOMMUNICATION SERVICES	14,452	30,000	17,818	30,000
51-5645-4504 TRAVEL AND/OR TRAINING	2,414	2,300	1,314	1,500
51-5645-4505 UTILITY SERVICES	84,119	95,000	127,734	95,000
51-5645-4510 TCEQ WATER SYSTEM FEES	26,493	26,500	23,305	26,500
51-5645-4511 MEMBERSHIP DUES, SUBCRIPTIONS	111	250	300	300
51-5645-4518 RENTS & LEASES	3,000	2,000	3,829	4,000
51-5645-4524 ENGINEERING FEES	19,458	0	17,500	0
51-5645-4526 OTHER PROFESSIONAL FEES	5,250	0	6,500	0
51-5645-4529 LABORATORY TESTS	24,731	25,000	14,288	25,000
51-5645-4596 DUMPSTER-WATER TREATMENT PLANT	1,420	1,440	1,567	1,500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>181,448</b>	<b>182,490</b>	<b>214,155</b>	<b>183,800</b>
<b>TOTAL WATER TREATMENT PLANT</b>	<b>980,651</b>	<b>1,035,393</b>	<b>1,191,447</b>	<b>1,255,306</b>

## Department : Utility Billing & Collections

### Service Area Description

The City of Donna Utility Billing Department is responsible for billing customers for their water usage and for collecting and disconnecting water accounts due to non-payment.



### Mission & Services

- To maintenance over 5,000 water meter accounts.
- To maintain/enhance customer service and citizen satisfaction.
- To identify and respond to clay sewer line problems reported by citizens.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	2	2	4	4
Part-time	0	0	1	0
Department Total:	2	2	5	4

### Objectives & Performance Measures

- To continue improving customer service relations.
- To advertise and educate on the use of the Mobile Pay Application.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Number of Accounts Billed Monthly	5,660	5,717	5,850	5,875
Number of Water Disconnect Notices mailed Monthly	1,540	1,555	1,600	1,615
Number of Request for Work Orders (Annually)	5,604	5,660	5,800	5,820

### Goals:

- To implement ACH electronic transactions with utility customers.
- To maintain a highly trained and capable staff for operations.
- To continue cross training within department.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: UTILITY BILLING & COLLECTIONS**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5681-4101 SALARIES AND WAGES	135,412	137,479	131,148	180,066
51-5681-4102 PART-TIME WAGES	0	17,530	0	0
51-5681-4103 OVERTIME	946	2,000	3,554	3,000
51-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	20,328	20,718	25,038	29,382
51-5681-4105 TMRS RETIREMENT CONTRIBUTION	13,779	17,097	16,789	19,972
51-5681-4106 SOCIAL SECURITY & MEDICARE TAX	10,144	11,858	10,585	14,004
51-5681-4107 WORKERS' COMPENSATION INS	416	610	533	642
51-5681-4108 STATE UNEMPLOYMENT TAX	998	1,008	37	360
51-5681-4150 CAR ALLOWANCE	0	0	0	3,000
<b>TOTAL PERSONNEL SERVICES</b>	<b>182,023</b>	<b>208,300</b>	<b>187,684</b>	<b>250,426</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5682-4201 POSTAGE AND DELIVERY SERVICES	25,716	28,500	32,533	28,500
51-5682-4203 WEARING APPAREL	436	1,000	990	1,000
51-5682-4205 SMALL TOOLS AND EQUIPMENT	267	0	63	0
51-5682-4212 OFFICE SUPPLIES	7,043	8,000	7,516	8,250
51-5682-4213 JANITORIAL SUPPLIES	1,104	2,500	1,750	2,500
51-5682-4217 OTHER SUPPLIES	0	0	280	500
51-5682-4220 MEALS/REFRESHMENT SUPPLIES	466	500	1,338	1,000
51-5682-4230 OFFICE EQUIP / FURNITURE	400	4,000	2,864	1,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>35,431</b>	<b>44,500</b>	<b>47,334</b>	<b>43,250</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5683-4302 BUILDING MAINTENANCE	539	2,500	6,256	7,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>539</b>	<b>2,500</b>	<b>6,256</b>	<b>7,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5684-4402 MAINT & REPAIR-SMALL EQUIPMENT	1,137	2,000	3,257	4,000
51-5684-4405 OFFICE EQUIPMENT MAINT	20,271	18,000	14,356	15,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>21,407</b>	<b>20,000</b>	<b>17,613</b>	<b>19,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5685-4501 TELECOMMUNICATION SERVICES	2,587	5,000	3,350	5,000
51-5685-4504 TRAVEL AND/OR TRAINING	0	5,000	6,781	7,000
51-5685-4505 UTILITIES	1,727	2,000	(10)	2,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>4,314</b>	<b>12,000</b>	<b>10,121</b>	<b>14,000</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5686-4601 OFFICE EQUIPMENT/ FURNITURE	0	6,500	9,918	6,500
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>6,500</b>	<b>9,918</b>	<b>6,500</b>
<b>TOTAL UTILITY BILLING &amp; COLLECTION</b>	<b>243,715</b>	<b>293,800</b>	<b>278,926</b>	<b>340,176</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: NON DEPARTMENTAL**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>DEBT SERVICE PRINCIPAL &amp; INTEREST</u></b>				
51-5898-4816 AMORT 2016 INS, DIS, PREMIUM	(4,183)	0	0	0
51-5898-4817 2017 BOND PREMIUM AMORTIZED	(28,635)	0	0	0
51-5898-4819 PRIN - 2019 LMT TAX REFUND BONDS	0	205,000	205,000	210,000
51-5898-4821 INT - 2019 LMT TAX REFUND BONDS	95,948	91,455	91,396	86,060
51-5898-4824 PRIN - GOV CAP CORP. LEASE 8943	0	10,285	10,256	10,642
51-5898-4825 INT - GOV CAP CORP. LEASE 8943	1,574	1,503	1,532	1,146
51-5898-4826 PRIN. FIRST CAP EQUIPMENT LEASE #9	0	22,406	22,406	23,198
51-5898-4827 INT. FIRST CAP EQUIPMENT LEASING #9	1,691	4,158	4,158	3,366
51-5898-6570 INT. - 2017 CERT. OF OBLIGATION	244,092	236,400	236,400	227,340
51-5898-6613 INT. - 2012 LTD TAX REFUNDING BOND	56,911	46,299	45,996	33,183
51-5898-6616 INT. - 2016 CERT. OF OBLIGATION	138,481	137,020	137,020	161,926
51-5898-6913 PRIN. - 2012 LTD TAX REFUNDING	0	471,040	471,040	452,640
51-5898-6916 PRIN. - 2016 CERT. OF OBLIGATION	0	83,333	83,333	150,000
51-5898-6970 PRIN. - 2017 CERT. OF OBLIGATION	0	296,000	296,000	308,000
<b>TOTAL DEBT SERVICE PRINCIPAL &amp; INTEREST</b>	<b>505,880</b>	<b>1,604,899</b>	<b>1,604,537</b>	<b>1,667,501</b>
<b><u>TRANSFERS OUT</u></b>				
51-5919-7111 TRANSFER OUT TO GENERAL FUND	0	300,000	100,000	0
<b>TOTAL TRANSFERS OUT</b>	<b>0</b>	<b>300,000</b>	<b>100,000</b>	<b>0</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5995-4502 GENERAL LIABILITY INS & BONDS	45,874	46,050	52,046	55,043
51-5995-4522 ANNUAL INDEPENDENT AUDIT FEES	29,000	32,000	29,000	17,708
51-5995-4524 CITY ENGINEER- W/S OPERATIONS	0	0	36,000	45,000
51-5995-4526 OTHER PROFESSIONAL FEES	0	0	20,000	0
51-5995-4545 NAWS SWR BILLING FEE	13,055	12,000	15,325	15,600
51-5995-4551 CUSTOMER SERVICE TRANSFER GF	420,000	420,000	420,000	420,000
51-5995-4593 DEPRECIATION EXPENSE	2,369,636	39,600	0	28,037
51-5995-4595 BANK SERVICE CHARGES	473	0	1,942	0
51-5995-4597 UTILITY 4% WATER FRANCHISE FEE	141,568	143,670	144,496	155,217
51-5995-4598 UTILITY 4% SEWER FRANCHISE	87,270	87,817	91,705	94,828
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>3,106,875</b>	<b>781,137</b>	<b>810,514</b>	<b>831,433</b>
<b>TOTAL NON DEPARTMENTAL</b>	<b>3,106,875</b>	<b>781,137</b>	<b>810,514</b>	<b>831,433</b>

## **SOLID WASTE FUND**

The **Solid Waste Fund** is used for cleanup, waste reduction, solid waste education and enforcement, and litter prevention and abatement. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).



**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY** **FUND: 52 SOLID WASTE FUND**

	PRIOR YR ACTUAL <u>2020-2021</u>	AMENDED BUDGET <u>2021-2022</u>	ESTIMATED REV/EXP <u>2021-2022</u>	CITY COUNCIL APPROVED <u>2022-2023</u>
<b><u>REVENUE SUMMARY</u></b>				
CHARGES FOR CURRENT SERVICES	26,574	318,962	0	370,107
MISCELLANEOUS	0	0	0	120
TOTAL REVENUES	<u>26,574</u>	<u>318,962</u>	<u>0</u>	<u>370,227</u>
<b><u>EXPENDITURE SUMMARY</u></b>				
SOLID WASTE DEPARTMENT	0	216,763	0	229,443
DEBT SERVICE	2,010	93,532	0	93,531
NON DEPARTMENTAL	0	0	0	47,253
TOTAL EXPENDITURES	<u>2,010</u>	<u>310,295</u>	<u>0</u>	<u>370,227</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>24,564</u></b>	<b><u>8,667</u></b>	<b><u>0</u></b>	<b><u>0</u></b>

## Department : Solid Waste Fund

### Service Area Description

The City of Donna Solid Waste Fund provides an incredible and comprehensive waste removal service to the Citizens. This department also provides businesses with waste reduction in an effort to protect, preserve, and enhance public health safety, and the physical environment. As the City grows, so do the number of pickup locations.



### Mission & Services

- Promoting quality, efficient, and effective services.
- Promote new ideas and concepts in solid waste initiatives.
- Monitor and project revenues and expenditures and provide monthly reports to Director.

### Personnel Summary

Personnel	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Full-time	N/A	N/A	1	1
Part-time	N/A	N/A	0	0
Department Total:	N/A	N/A	1	1

### Objectives & Performance Measures

- To complete and submit Grant Applications by fiscal year end.
- To track costs and invoices on a monthly basis for reporting.
- Maintain and enforce operational and safety procedures for employees working at the center.

Performance Indicators	Actual 2020-2021	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023
Waste Collected in Tons	N/A	N/A	3,000	3,060
On-Demand bulk trash collection service provided within 5 working days of customer request (%).	N/A	N/A	94%	>95%
Residential container delivery service provided within 12 working days of customer request (%).	N/A	N/A	93%	>95%
Total number of registered customer complaints.	N/A	N/A	5%	>40%

### Goals

- To continually improve operational and safety procedures for employees working at the center.
- To improve and effectively manage solid waste to landfill.
- To maintain excellent community rating.
- To continue to reduce phone hold time, to at least have 91% of calls answered within 3 minutes.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 52 SOLID WASTE FUND**

	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2020-2021</b>	<b>2021-2022</b>	<b>2021-2022</b>	<b>2022-2023</b>
<b><u>CHARGES FOR CURRENT SVS</u></b>				
52-4040-3618 BRUSH COLLECTION NAWS	0	0	0	45495
52-4040-3660 BRUSH COLLECTION FEE	26,574	324,973	0	330,152
52-4040-3663 BRUSH COLLECTION - BAD DEBT	0	(6,011)	0	(5,540)
<b>TOTAL CHARGES FOR CURRENT SVS</b>	<b>26,574</b>	<b>318,962</b>	<b>0</b>	<b>370,107</b>
<b><u>MISCELLANEOUS</u></b>				
52-4060-3690 MISCELLANEOUS REVENUE	0	0	0	120
<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120</b>
<b>TOTAL REVENUES</b>	<b>26,573.60</b>	<b>318,962.00</b>	<b>0</b>	<b>370,227.00</b>

**CITY OF DONNA, TEXAS**

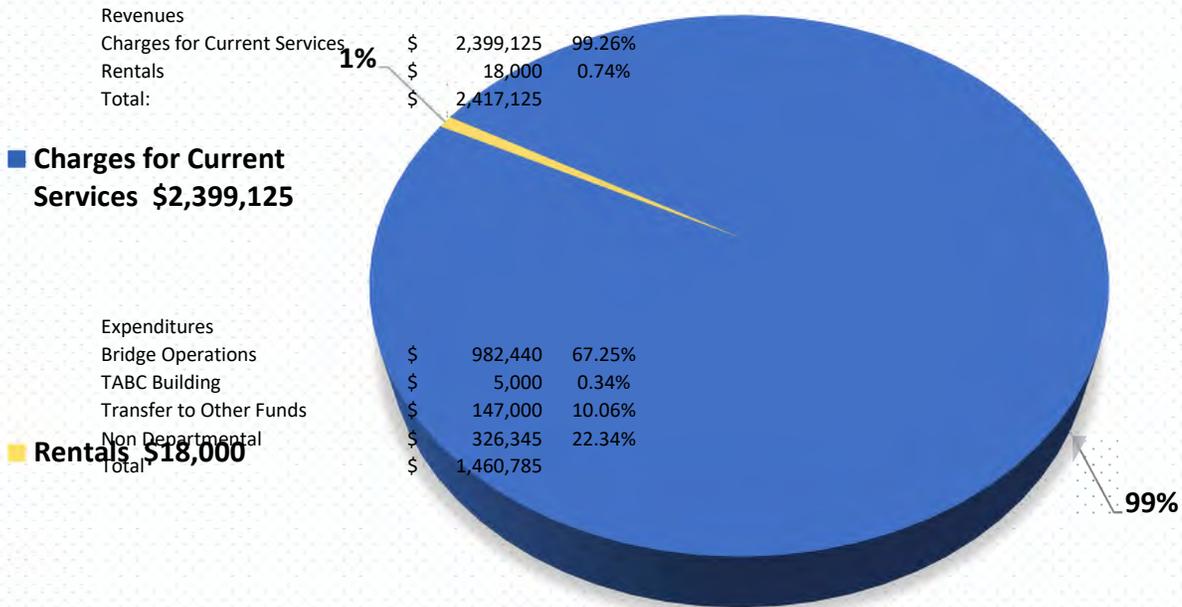
**DEPARTMENT: EXPENDITURES** **FUND: 52 SOLID WASTE FUND**

	PRIOR YR ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED REV/EXP 2021-2022	CITY COUNCIL APPROVED 2022-2023
<b><u>PERSONNEL SERVICES</u></b>				
52-5341-4101 SALARIES	0	102,965	0	69,342
52-5341-4103 OVERTIME	0	0	0	6,000
52-5341-4104 HEALTH, DENTAL, LIFE INSURANCE	0	20,717	0	7,351
52-5341-4105 TMRS	0	11,357	0	7,565
52-5341-4106 SOCIAL SECURITY & MEDICARE TAX	0	7,877	0	5,764
52-5341-4107 WORKERS COMPENSATION INS.	0	9,091	0	6,731
52-5341-4108 STATE UNEMPLOYMENT TAX	0	756	0	90
TOTAL PERSONNEL SERVICES	0	152,763	0	102,843
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
52-5342-4203 WEARING APPAREL	0	1,000	0	1,000
52-5342-4204 FUEL & LUBRICANTS	0	30,000	0	50,000
52-5342-4231 MINOR EQUIPMENT	0	0	0	5,050
TOTAL SUPPLIES & MATERIALS	0	31,000	0	56,050
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
52-5344-4406 EQUIPMENT REPAIRS	0	0	0	50,000
52-5344-4407 VEHICLE MAINTENANCE & REPAIRS	0	15,000	0	7,000
TOTAL MAINTENANCE & REPAIRS	0	15,000	0	57,000
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
52-5345-4511 MEMBERSHIPS & DUES	0	0	0	550
52-5345-4545 NAW'S BRUSH BILLING	0	18,000	0	1,000
52-5345-4598 ROLL OFF BINS	0	0	0	12,000
TOTAL OTHER SERVICE & CHARGES	0	18,000	0	13,550
<b><u>DEBT SERVICE PRINCIPAL &amp; INTEREST</u></b>				
52-5898-4819 PRIN FRST CAP LEASE TRK & BRNR	0	43,842	0	46,546
52-5898-4820 INT FIRST CAP LEASE TRK & BRNR	0	8,624	0	5,919
52-5898-4826 P - FIRST CAP EQUIP LEASING #9	0	34,638	0	35,862
52-5898-4827 INT FIRST CAP EQUIP LEASING #9	2,010	6,428	0	5,204
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	2,010	93,532	0	93,531
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
52-5995-4593 DEPRECIATION EXPENSE	0	0	0	47,253.00
TOTAL OTHER SERVICE & CHARGES	0	0	0	47,253.00
<b>TOTAL EXPENITURES</b>	<b>2,010</b>	<b>310,295</b>	<b>0</b>	<b>370,227</b>

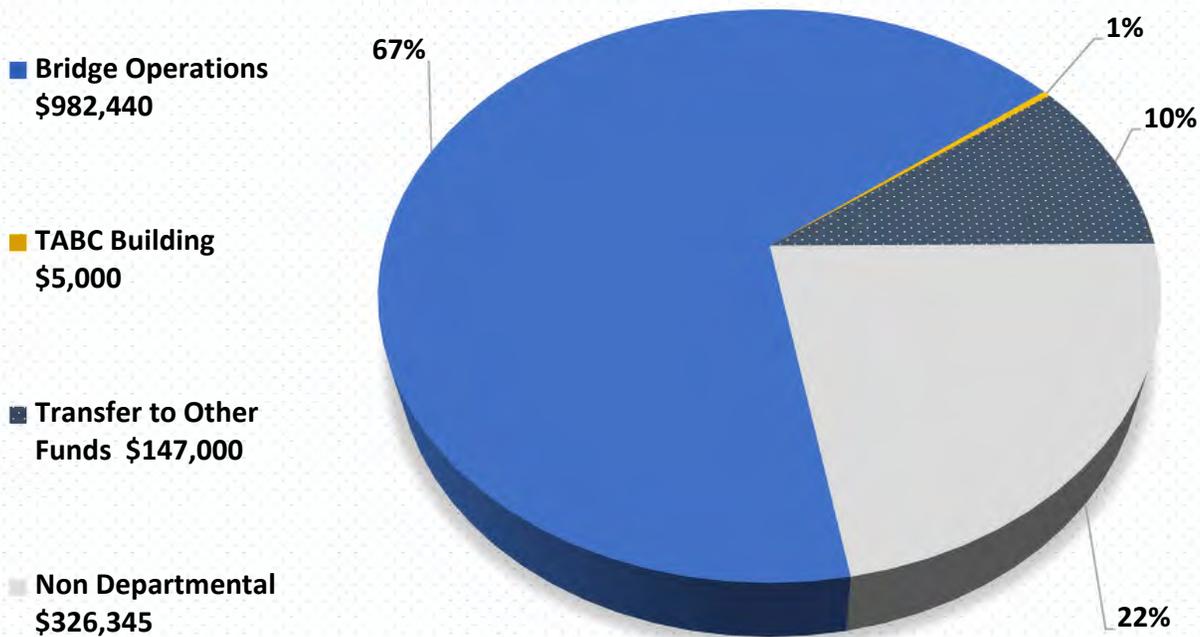
## **ALLIANCE INTERNATIONAL BRIDGE FUND**

The **Alliance International Bridge Fund** is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

## Alliance International Bridge Summary of Revenues Total \$ 2,417,125



## Alliance International Bridge Summary of Revenues Total \$ 1,460,785



**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2020-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>REVENUE SUMMARY</u></b>				
CHARGES FOR CURRENT SERVICES	1,580,921	1,723,819	2,255,319	2,399,125
RENTALS	19,839	18,000	18,000	18,000
MISCELLANEOUS	299	0	1,990	0
CONTRIBUTIONS	0	0	25,275,000	0
TRANSFERS IN	8,471,532	1,070,000	0	0
<b>TOTAL REVENUES</b>	<b>10,072,590</b>	<b>2,811,819</b>	<b>27,550,309</b>	<b>2,417,125</b>
<b><u>EXPENDITURE SUMMARY</u></b>				
BRIDGE OPERATIONS	804,814	676,972	735,039	982,440
TABC BUILDING	1,408	1,900	99	5,000
DEBT SERVICE	1,310,278	1,868,447	(659,641)	0
TRANSFER TO OTHER FUNDS	3,379	0	0	147,000
NON DEPARTMENTAL	1,246,286	264,500	177,364	326,345
<b>TOTAL EXPENDITURES</b>	<b>3,366,164</b>	<b>2,811,819</b>	<b>252,860</b>	<b>1,460,785</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>6,706,426</b>	<b>0</b>	<b>27,297,449</b>	<b>956,340</b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
62-4040-3601 PASSENGER VEHICLE TOLLS	1,537,962	1,554,330	2,177,196	2,320,000
62-4040-3602 CAR PUSHING/PULLING TOLLS	2,380	2,400	2,296	2,000
62-4040-3603 COMMERCIAL TOLLS - TRUCKS	0	130,219	0	0
62-4040-3604 EXTRA AXLES VEHICLE TOLLS	5,324	5,500	7,728	7,600
62-4040-3606 TWO AXLE BUS TOLLS	0	0	0	50
62-4040-3608 RECREATIONAL VEHICLE TOLLS	120	240	180	200
62-4040-3620 TWO AXLE TRUCK TOLLS	36	0	40	0
62-4040-3650 BICYCLE TOLLS	41	100	84	75
62-4040-3651 PEDESTRIAN CROSSING TOLLS	230	230	326	300
62-4040-3653 MOTORCYCLE TOLLS	312	300	599	450
62-4040-3680 PARK & RIDE FEES	2	0	2	0
62-4040-3695 GAIN( LOSS) - PESO EXCHANGES	34,514	30,500	66,870	68,450
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>1,580,921</b>	<b>1,723,819</b>	<b>2,255,319</b>	<b>2,399,125</b>
<b><u>RENTALS</u></b>				
62-4041-3701 RENTAL OF TABC PROPERTY	19,839	18,000	18,000	18,000
<b>TOTAL RENTALS</b>	<b>19,839</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b><u>MISCELLANEOUS</u></b>				
62-4060-3620 INSURANCE PROCEEDS	0	0	1,600	0
62-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	0	0	3	0
62-4060-3661 TRUST INC-BRIDGE REVENUE FUND	8	0	111	0
62-4060-3662 TRUST INC-DEBT SERVICE RES FUND	105	0	46	0
62-4060-3663 TRUST INC-2007 BOND I&S FUND	13	0	9	0
62-4060-3668 TRUST INC-O&M RESERVE FUND	31	0	14	0
62-4060-3669 TRUST INC - REPLACE & REPAIRS	32	0	14	0
62-4060-3680 TELLER OVER/(SHORT)	110	0	172	0
62-4060-3682 BANK OVER SHORT-DOLLARS	0	0	0	0
62-4060-3684 BANK OVER SHORT-PESOS	0	0	20	0
62-4060-3930 MISC INCOME	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>299</b>	<b>0</b>	<b>1,990</b>	<b>0</b>
<b><u>CONTRIBUTIONS</u></b>				
62-4080-3903 CAPITAL CONTRIBUTIONS	0	0	25,275,000	0
<b>TOTAL CONTRIBUTIONS</b>	<b>0</b>	<b>0</b>	<b>25,275,000</b>	<b>0</b>
<b><u>TRANSFERS IN</u></b>				
62-4090-3969 TRANSFER IN SO BOUND INSP. FACILITY	7,671,532	0	0	0
62-4090-7041 TRANSFERS FROM DEBT SERVICE FUND	800,000	1,070,000	0	0
<b>TOTAL TRANSFERS IN</b>	<b>8,471,532</b>	<b>1,070,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>10,072,590</b>	<b>2,811,819</b>	<b>27,550,309</b>	<b>2,417,125</b>

## Department : Bridge Operations

### Service Area Description

The City International Bridge Operations Department services are to collect, deposit, and report daily toll collections.



### Mission & Services

- Exceeding our customers expectations in accommodating a shorter and safer route to an International Destination.
- Updating daily the "bridge vehicle crossing comparison" report and "traffic hourly analysis" report.
- Coordinating all market sales for the digital message board.
- Marketing of the City International Bridge app.
- Maintain excellent teamwork with federal, county, and local authorities, especially CBP.

### Personnel Summary

Personnel	Actual 2019-2020	Budget 2021-2022	Estimated 2021-2022	Budget 2022-2023
Full-Time	14	12	12	13
Part-Time	0	0	0	0
Department Total:	14	12	12	13

### Objectives & Performance Measures

- To increase the efficiency of the organization with planning, preparing, and implementing policies, standards for the Bridge Department.
- To open Southbound Commercial Empty traffic in order to increase traffic flow and revenues.
- To continue to work with departments from U.S. / Mexico to find solutions in attracting more customers.

Performance Indicators	Actual 2019-2020	Budget 2021-2022	Estimated 2021-2022	Budget 2022-2023
Number of Monthly Crossings	610,103	404,129	560,678	588,711
Total Annual Revenue	\$ 2,440,413	\$ 2,853,577	\$ 2,329,816	\$ 2,442,188
Total Through-Put Time Per Car	19 Seconds	19 Seconds	19 Seconds	19 Seconds

### Goals

- To increase efficiency by planning, preparing, and implementing policies, standards for the Bridge Department.
- To continue to improve customer service by implementing a prepaid system and accepting credit cards in the future, as well as updating the axle and loop system.
- To continue to increase the marketing efforts with Social Media, City Website, and advertising through the Park and Ride Digital Message Board for recruiting and retaining business in both the U.S. and Mexico.
- To continue to facilitate the Bridge Live View to all customers.
- To obtain funding for NorthBound Inspection Facility.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: BRIDGE OPERATIONS**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2020-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PERSONNEL SERVICES</u></b>				
62-5681-4101 SALARIES AND WAGES	440,730	385,343	422,105	583,176
62-5681-4102 PART-TIME WAGES	35,392	24,338	37,200	0
62-5681-4103 OVERTIME WAGES	692	2,000	3,174	0
62-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	68,472	75,962	87,662	90,003
62-5681-4105 TMRS CONTRIBUTION	34,880	45,408	56,657	63,625
62-5681-4106 SOCIAL SECURITY & MEDICARE TAX	32,110	31,493	35,558	44,613
62-5681-4107 WORKERS' COMPENSATION INSURANCE	14,528	11,780	9,137	12,979
62-5681-4108 STATE UNEMPLOYMENT TAX	2,938	3,024	360	1,134
<b>TOTAL PERSONNEL SERVICES</b>	<b>629,740</b>	<b>579,348</b>	<b>651,852</b>	<b>795,530</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
62-5682-4201 POSTAGE AND DELIVERY SERVICES	390	200	401	400
62-5682-4203 WEARING APPAREL	0	(600)	70	4,000
62-5682-4204 FUEL AND LUBRICANTS	1,322	600	1,026	3,600
62-5682-4205 SMALL TOOLS AND EQUIPMENT	0	0	0	1,500
62-5682-4206 CHEMICALS	125	210	0	2,100
62-5682-4212 OFFICE SUPPLIES	1,528	3,000	2,800	5,660
62-5682-4213 JANITORIAL SUPPLIES	1,038	3,044	1,858	7,550
62-5682-4214 TOLL BOOTH SUPPLIES	0	0	0	4,000
62-5682-4217 OTHER SUPPLIES	263	0	271	0
62-5682-4220 MEALS/REFRESHMENT SUPPLIES	1,677	2,550	2,936	3,500
62-5682-4221 SPECIAL EVENTS & ACTIVITIES	0	0	300	3,000
62-5682-4230 OFFICE EQUIPMENT / FURNITURE	894	5,000	4,737	5,000
62-5682-4231 MINOR EQUIPMENT	489	0	0	2,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>7,726</b>	<b>14,004</b>	<b>14,399</b>	<b>42,810</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
62-5683-4302 BUILDING MAINTENANCE & REPAIRS	3,696	3,600	3,392	20,000
62-5683-4303 A/C & HEATING MAINT. & REPAIRS	420	11,000	3,515	16,000
62-5683-4311 GROUNDS MAINTENANCE & REPAIRS	525	0	0	2,500
62-5683-4312 SIGN MAINTENANCE & REPAIRS	0	700	0	700
62-5683-4313 PARKING LOT MAINTENANCE	0	1,300	0	1,300
62-5683-4316 LIGHTS MAINTENANCE & REPAIRS	0	1,000	0	1,000
62-5683-4318 OTHER MAINTENANCE & REPAIRS	2,640	0	3,815	2,500
62-5683-4321 TOLL BOOTH MAINTENANCE & REPAIRS	69	500	0	500
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>7,349</b>	<b>18,100</b>	<b>10,721</b>	<b>44,500</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
62-5684-4405 OFFICE EQUIPMENT MAINTENANCE	4,007	5,040	3,384	4,500
62-5684-4407 VEHICLE MAINTENANCE & REPAIRS	386	400	1,058	3,000
62-5684-4427 NETWORK SECURITY MAINT. & REPAIRS	2,388	16,400	15,530	25,000
62-5684-4445 POWER GENERATION MAINT. & REPAIRS	3,140	4,000	0	6,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>9,921</b>	<b>25,840</b>	<b>19,972</b>	<b>38,500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
62-5685-4501 TELECOMMUNICATION SERVICES	7,213	7,800	7,008	8,000
62-5685-4503 PUBLIC NOTICES / ADVERTISING	0	500	0	4,000
62-5685-4504 TRAVEL AND/OR TRAINING	332	8,000	8,105	20,000
62-5685-4505 UTILITY SERVICES	16,164	16,980	21,272	20,000
62-5685-4511 MEMBERSHIP DUES & SUBSCRIPTIONS	3,953	4,000	138	4,000
62-5685-4526 OTHER PROFESSIONAL FEES	120,897	0	0	2,500
62-5685-4550 EMPLOYMENT TESTS & EXAMS	100	900	0	600
62-5685-4596 DUMPSTER - BRIDGE OPERATIONS	1,419	1,500	1,570	2,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>150,077</b>	<b>39,680</b>	<b>38,094</b>	<b>61,100</b>
<b>TOTAL BRIDGE OPERATIONS</b>	<b>804,814</b>	<b>676,972</b>	<b>735,039</b>	<b>982,440</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: NON DEPARTMENTAL**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>PRIOR YR ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED REV/EXP 2021-2022</b>	<b>CITY COUNCIL APPROVED 2022-2023</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
62-5753-4304 BUILDING REPAIRS	1,389	1,500	99	5,000
62-5753-4311 GROUNDS MAINTENANCE & REPAIRS	19	400	0	0
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>1,408</b>	<b>1,900</b>	<b>99</b>	<b>5,000</b>
<b><u>DEBT SERVICE PRINCIPAL &amp; INTEREST</u></b>				
62-5898-4816 AMORT INS, DIS, PREMIUM	9,704	0	(703,713)	0
62-5898-6104 P -2016 COMB TAX BRIDGE REFUNDING	0	575,000	0	0
62-5898-6116 PRINCIPAL 2016 C O'S	0	16,667	16,667	0
62-5898-6504 INT 2016 COMB TAX BRIDGE REFUNDING	1,272,877	1,249,375	0	0
62-5898-6616 INT - 2016 C O'S	27,697	27,405	27,405	0
<b>TOTAL DEBT SERVICE PRINCIPAL &amp; INTEREST</b>	<b>1,310,278</b>	<b>1,868,447</b>	<b>(659,641)</b>	<b>0</b>
<b><u>TRANSFERS OUT</u></b>				
62-5919-7169 TRANSFER OUT SOUTHBOUND INS FACILITY	3,379	0	0	147,000
<b>TOTAL TRANSFERS OUT</b>	<b>3,379</b>	<b>0</b>	<b>0</b>	<b>147,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
62-5995-4502 GENERAL LIABILITY AND BONDS	11,606	12,500	13,126	13,500
62-5995-4511 CUSTOMER SERVICE TRANSFER GENERAL FD	0	0	0	175,000
62-5995-4516 LEGAL	35,000	42,000	28,000	42,000
62-5995-4522 ANNUAL AUDIT FEES	9,000	10,000	9,000	11,845
62-5995-4560 CONSULTANT SERVICES	240,000	200,000	126,989	84,000
62-5995-4590 GAIN/LOSS ON SALE OF ASSET	21,625	0	0	0
62-5995-4593 DEPRECIATION EXPENSE	929,055	0	0	0
62-5995-4595 BANK SERVICE CHARGES	0	0	249	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>1,246,286</b>	<b>264,500</b>	<b>177,364</b>	<b>326,345</b>
<b>TOTAL NON DEPARTMENTAL</b>	<b>2,561,350</b>	<b>2,134,847</b>	<b>(482,179)</b>	<b>478,345</b>

**FIVE YEAR CAPITAL  
IMPROVEMENT PROGRAM**

**FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM SCHEDULE  
FISCAL YEARS 2023 THROUGH 2027**

Item #	PROJECT	2022-23	2023-24	2024-25	2025-26	2026-27	FUNDING SOURCE
	<b><u>STREETS &amp; DRAINAGE PROJECTS</u></b>						
1	Street Improvements	251,965	251,965	251,965	251,965	251,965	Urban County
2	Street Improvements	400,000	425,000	300,000	275,000	250,000	General Fund/EDC
	<b><u>FINANCE</u></b>						
3	Kiosk System	5,000					Utity Gund
4	Computer & Software	50,000		50,000		50,000	General Fund
	<b><u>INFORMATION TECHNOLOGY</u></b>						
5	Hardware		150,000		150,000		Tax Notes
6	Software		50,000		50,000		Tax Notes
	<b><u>FIRE DEPARTMENT</u></b>						
7	Fire Fighter Gear/Equipment	15,000	40,000	40,000	40,000	40,000	Fire Fee Fund
8	Fire Trucks	942,780					CO'S
	<b><u>POLICE DEPARTMENT</u></b>						
9	Vehicles		100,000		100,000		General Fund
10	Equipment	50,000	50,000	75,000	75,000	100,000	Grants
	<b><u>PUBLIC WORKS</u></b>						
11	Vehicles	100,000		100,000		100,000	Tax Notes
12	Equipment - Backhoes / Heavy Equipment	396,845		100,000		100,000	CO'S
	<b><u>PARKS</u></b>						
13	Development of Sports Complex	500,000	500,000				ARPA Funds
	<b><u>SANITATION</u></b>						
14	Side Loader Trash Truck		1,504,429		753,628		PPFCO's
15	Semi-Truck With Dump		500,000		500,000		PPFCO's
16	Large Front-End Loader			250,000			PPFCO's
17	Front Loader Trash Truck (Commercial)		400,000		400,000		PPFCO's
18	Roll- Off Truck		438,478	0			PPFCO's
19	Containers Residential & Commercial	100,000	100,000	100,000	100,000		PPFCO's
	<b><u>WATER &amp; SEWER</u></b>						
20	Interconnect Water Line Project - Weslaco	463,739	1,000,000				
21	Water Treatment Plant Expansion			3,220,000			CO's
22	Sewer Plant Expansion	4,319,736	10,000,000	15,000,000	15,000,000	0	TWDB
	<b><u>INTERNATIONAL BRIDGE</u></b>						
23	North Bound Empty Inspection Facility	60,000,000	20,000,000				Revenue Bonds

<b>FUNDING SOURCE LEGEND</b>
ARPA Funds
CO'S
Fire Fee Fund
General Fund
General Fund/EDC
Grants
PPFCO's
Revenue Bonds
Tax Notes
TWDB

## CITY OF DONNA CAPITAL PROGRAMS BY DESCRIPTION

### **PAVING PROJECTS:**

Item 1. Urban County funds designated for City Street Projects

Item 2. General Funds Budgeted for various City Street Projects

### **FINANCE:**

Item 3. Kiosk Project located at City Hall

Item 4. Various computer and software updates

### **INFORMATION TECHNOLOGY:**

Item 5. Various hardware updates

Item 6. Various operating system updates

### **FIRE DEPARTMENT:**

Item 7. Fire Fighting Gear and Equipment for Firefighters

Item 8. Ferrera 77' Rear Mount Ladder Truck

### **POLICE DEPARTMENT:**

Item 9. Replacement of patrol Fleet.

Item 10. Various Police Department Grants

### **PUBLIC WORKS:**

Item 11. Trucks for Public Works Department

Item 12. Various Heavy Equipment

### **PARKS:**

Item 13. Various Park Improvements including soccer fields, baseball facility, water pads, walking trails.

### **SANITAION PROJECT:**

Item 14. Side Loader sanitation trucks

Item 15. Semi-Truck with Dump.

Item 16. Large Front-End Loader

Item 17. Front Loader Trash Truck (Commercial)

Item 18. Roll-Off Trucks

Item 19. Containers for Residential & Commercial

### **WATER & SEWER:**

Item 20. Interconnect Water Line project with the City of Weslaco

Item 21. Water Treatment Plant Expansion – automate and upgrade

Item 22. Waste Water Treatment Plant Expansion and upgrade

### **INTERNATIONAL BRIDGE:**

Item 23. North-Bound Inspection facility expansion for the preparation of south & northbound fully-loaded trucks.



## **Impact of Capital Improvement Projects on Current Operational Expenditures**

The city's water treatment plant has undergone repairs in 2020 to replace the electrical structure of the plant itself. This repair is one phase of a bigger project to repair and mitigate damages done to the plant in 2008. The effects on the operating budget are minimal in the current year. Once the city can secure funds to repair the plant (\$3.1M) in its entirety, only then can the residents of Donna benefit from a fully automated Water Treatment Plant. No additional personnel are needed upon completion of this project.

The newly constructed elevated storage tank located on the north-side on Expressway 2 (completed in 2020) will help decommission an older elevated storage tank (successfully completed in 2020) and help service the north-side of the city. This project will have minimal effects on the operating budget, other than annual maintenance on the frame.

In fiscal year 2020-21, the city will continue to proceed forward with a sidewalk project in conjunction with TxDot. The capital costs on this project will be approximately \$390,000, predominantly funded by TxDot. There will be engineering costs to be paid for by the city. The city will benefit extensively with safer walking avenues in and around schools and neighborhoods. No additional personnel are needed upon completion of this project.

The General Services Administration executed a construction license for the commencement of Donna-Rio Bravo Land Port of Entry (LPOE) Phase I which allows for the commercialization of bridge traffic. Upon completion of the project, the Donna-Rio Bravo LPOE would be the third international commercial crossing in Hidalgo County. In October of 2020, the South-Bound Inspection Station construction was complete. This project was funded with a \$5,000,000 TxDot grant. The City is entertaining proposals from financial institutions to help fund the \$45,000,000 needed for the North-Bound Commercial Inspection Facility. The City of Donna has already paid for the engineering costs for the project. No other major financial implications on the city's operation's budget are foreseen. Once the port is built, the city will have to hire additional staff based on the amount of commercial traffic crossings. This port will facilitate trade and commerce, expedite crossing times, and save costs for commercial carriers. These improvements will make our port a catalyst for growth and development in our region. The addition of a toll collector position is likely needed upon completion of this project. The addition of this position will cost operations about \$50,000 in salaries and benefits.

# Summary:

## Donna, Texas ; General Obligation

### Credit Profile:

US\$26.955 Mil GO rfdg bonds Series 2022 dated 02/10/2022 due 09/15/2047

*Long Term Rating:* A/Stable New

US\$6.065 Mil Public Financing Contractual Oblig. Series 2022 dated 02/10/2022 due 02/15/2042

*Long Term Rating:* A/Stable New

### Rating Action:

S&P Global Ratings assigned its "A" rating to the City of Donna, Texas' roughly \$6.065 Million Series 2022 public finance contractual obligations and taxable series 2022 roughly \$26.96 Million general obligation (GO) refunding bonds. At the same time, S&P Global Ratings affirmed it's "A" rating on the City's existing GO debt. The outlook is stable.

**GENERAL OBLIGATION BONDS  
DEBT SCHEDULES**

# CITY OF DONNA TEXAS

**DEPARTMENT: DEBT SERVICE**

**FUND: CITY DEBT**

## ALL CITY BONDS MATURITY RECAP SCHEDULE

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2022				52,695,000
2/1/2023	1,640,000	913,938	2,553,938	51,055,000
8/1/2023		889,600	889,600	
2/1/2024	1,700,000	889,600	2,589,600	49,355,000
8/1/2024		864,560	864,560	
2/1/2025	1,820,000	864,560	2,684,560	47,535,000
8/15/2025		837,659	837,659	
2/15/2026	1,555,000	837,659	2,392,659	45,980,000
8/15/2026		811,911	811,911	
2/15/2027	1,610,000	811,911	2,421,911	44,370,000
8/15/2027		784,721	784,721	
2/15/2028	1,970,000	784,721	2,754,721	42,400,000
8/15/2028	420,000	749,891	1,169,891	41,980,000
2/15/2029	2,055,000	745,166	2,800,166	39,925,000
8/15/2029	420,000	708,756	1,128,756	39,505,000
2/15/2030	1,975,000	703,716	2,678,716	37,530,000
8/15/2030	585,000	668,014	1,253,014	36,945,000
2/15/2031	2,045,000	660,701	2,705,701	34,900,000
8/15/2031	605,000	619,369	1,224,369	34,295,000
2/15/2032	2,135,000	611,504	2,746,504	32,160,000
8/15/2032	620,000	568,279	1,188,279	31,540,000
2/15/2033	2,200,000	559,909	2,759,909	29,340,000
8/15/2033	650,000	520,104	1,170,104	28,690,000
2/15/2034	2,010,000	510,750	2,520,750	26,680,000
8/15/2034	665,000	472,984	1,137,984	26,015,000
2/15/2035	1,605,000	463,009	2,068,009	24,410,000
8/15/2035	1,070,000	432,659	1,502,659	23,340,000
2/15/2036	1,345,000	416,127	1,761,127	21,995,000
8/15/2036	1,100,000	391,827	1,491,827	20,895,000
2/15/2037	855,000	374,282	1,229,282	20,040,000
9/15/2037	1,225,000	357,182	1,582,182	18,815,000
3/15/2038		337,031	337,031	
9/15/2038	1,600,000	337,031	1,937,031	17,215,000
3/15/2039		309,431	309,431	
9/15/2039	1,655,000	309,431	1,964,431	15,560,000
3/15/2040		280,882	280,882	
9/15/2040	1,715,000	280,882	1,995,882	13,845,000
3/15/2041		251,298	251,298	
9/15/2041	1,775,000	251,298	2,026,298	12,070,000
3/15/2042		219,615	219,615	
9/15/2042	1,835,000	219,615	2,054,615	10,235,000
3/15/2043		186,860	186,860	
9/15/2043	1,905,000	186,860	2,091,860	8,330,000
3/15/2044		152,856	152,856	
9/15/2044	1,970,000	152,856	2,122,856	6,360,000
3/15/2045		116,706	116,706	
9/15/2045	2,045,000	116,706	2,161,706	4,315,000
3/15/2046		79,180	79,180	
9/15/2046	2,120,000	79,180	2,199,180	2,195,000
3/15/2047		40,278	40,278	
9/15/2047	2,195,000	40,278	2,235,278	0
<b>TOTAL</b>	<b>52,695,000</b>	<b>23,773,333</b>	<b>76,468,333</b>	

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: DEBT SERVICE</b>		<b>FUND:</b>		<b>DEBT SERVICE</b>
<b>GENERAL OBLIGATION BONDS MATURITY SCHEDULE RECAP</b>				
<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2022				36,474,280
2/1/2023	519,360	652,045	1,171,405	35,954,920
8/1/2023		642,984	642,984	
2/1/2024	527,400	642,984	1,170,384	35,427,520
8/1/2024		633,750	633,750	
2/1/2025	555,520	633,750	1,189,270	34,872,000
8/15/2025		624,086	624,086	
2/15/2026	544,000	624,086	1,168,086	34,328,000
8/15/2026		612,694	612,694	
2/15/2027	563,000	612,694	1,175,694	33,765,000
8/15/2027		600,896	600,896	
2/15/2028	901,000	600,896	1,501,896	32,864,000
8/15/2028	420,000	582,314	1,002,314	32,444,000
2/15/2029	950,000	577,589	1,527,589	31,494,000
8/15/2029	420,000	558,001	978,001	31,074,000
2/15/2030	829,000	552,961	1,381,961	30,245,000
8/15/2030	585,000	535,769	1,120,769	29,660,000
2/15/2031	858,000	528,456	1,386,456	28,802,000
8/15/2031	605,000	510,659	1,115,659	28,197,000
2/15/2032	897,000	502,794	1,399,794	27,300,000
8/15/2032	620,000	484,179	1,104,179	26,680,000
2/15/2033	921,000	475,809	1,396,809	25,759,000
8/15/2033	650,000	456,689	1,106,689	25,109,000
2/15/2034	966,000	447,426	1,413,426	24,143,000
8/15/2034	665,000	427,369	1,092,369	23,478,000
2/15/2035	616,000	417,394	1,033,394	22,862,000
8/15/2035	1,070,000	404,299	1,474,299	21,792,000
2/15/2036	321,000	387,767	708,767	21,471,000
8/15/2036	1,100,000	381,347	1,481,347	20,371,000
2/15/2037	331,000	363,802	694,802	20,040,000
9/15/2037	1,225,000	357,182	1,582,182	18,815,000
3/15/2038		337,031	337,031	18,815,000
9/15/2038	1,600,000	337,031	1,937,031	17,215,000
3/15/2039		309,431	309,431	17,215,000
9/15/2039	1,655,000	309,431	1,964,431	15,560,000
3/15/2040		280,882	280,882	15,560,000
9/15/2040	1,715,000	280,882	1,995,882	13,845,000
3/15/2041		251,298	251,298	13,845,000
9/15/2041	1,775,000	251,298	2,026,298	12,070,000
3/15/2042		219,615	219,615	12,070,000
9/15/2042	1,835,000	219,615	2,054,615	10,235,000
3/15/2043		186,860	186,860	10,235,000
9/15/2043	1,905,000	186,860	2,091,860	8,330,000
3/15/2044		152,856	152,856	8,330,000
9/15/2044	1,970,000	152,856	2,122,856	6,360,000
3/15/2045		116,706	116,706	6,360,000
9/15/2045	2,045,000	116,706	2,161,706	4,315,000
3/15/2046		79,180	79,180	4,315,000
9/15/2046	2,120,000	79,180	2,199,180	2,195,000
3/15/2047		40,278	40,278	2,195,000
9/15/2047	2,195,000	40,278	2,235,278	0
	<u>36,474,280</u>	<u>19,780,938</u>	<u>56,255,218</u>	

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE:** Limited Tax Refunding Bonds      **SERIES:** 2012  
**DATED:** July 31, 2012      **AMOUNT:** \$ 4,775,000.00 \*  
**PURPOSE:** Refunding of certain outstanding Obligations of the City.

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2022				500,280
2/1/2023	162,360	7,104	169,464	337,920
8/1/2023		4,798	4,798	
2/1/2024	158,400	4,798	163,198	179,520
8/1/2024		2,549	2,549	
2/1/2025	<u>179,520</u>	<u>2,549</u>	<u>182,069</u>	0
	<u>500,280</u>	<u>21,799</u>	<u>522,079</u>	

\* DEBT SERVICE SHARE .2640 OF 2012 LMT TAX REFUNDING  
 WATER & SWR SHARE .7360 OF 2012 LMT TAX REFUNDING

PAYABLE AT: REGIONS BANK  
 C/O REGIONS EQUIPMENT FINANCE  
 P.O. BOX 11407  
 BIRMINGHAM, AL 35246-1001

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: DEBT SERVICE</b>	<b>FUND: DEBT SERVICE</b>
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**MATURITY SCHEDULE**

<b>TYPE:</b>	Certificate of Obligations	<b>SERIES:</b>	2015
<b>DATED:</b>	July 15, 2015	<b>AMOUNT:</b>	\$4,065,000.00
<b>PURPOSE:</b>	Streets & Drainage Projects and City Improvements.		

DATE	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL BALANCE
9/30/2022				3,100,000
2/15/2023	180,000	68,338	248,338	2,920,000
8/15/2023		64,738	64,738	
2/15/2024	190,000	64,738	254,738	2,730,000
8/15/2024		60,938	60,938	
2/15/2025	195,000	60,938	255,938	2,535,000
8/15/2025		57,038	57,038	
2/15/2026	205,000	57,038	262,038	2,330,000
8/15/2026		52,425	52,425	
2/15/2027	215,000	52,425	267,425	2,115,000
8/15/2027		47,588	47,588	
2/15/2028	225,000	47,588	272,588	1,890,000
8/15/2028		42,525	42,525	
2/15/2029	235,000	42,525	277,525	1,655,000
8/15/2029		37,238	37,238	
2/15/2030	245,000	37,238	282,238	1,410,000
8/15/2030		31,725	31,725	
2/15/2031	255,000	31,725	286,725	1,155,000
8/15/2031		25,988	25,988	
2/15/2032	270,000	25,988	295,988	885,000
8/15/2032		19,913	19,913	
2/15/2033	280,000	19,913	299,913	605,000
8/15/2033		13,613	13,613	
2/15/2034	295,000	13,613	308,613	310,000
8/15/2034		6,975	6,975	
2/15/2035	310,000	6,975	316,975	0
	3,100,000	989,738	4,089,738	

ANNUAL CONTRIBUTION FROM

22 FIRE FEE FUND	70,000.00	0.2
45 DEDC 4A	140,000.00	0.4
46 DEDC 4B	140,000.00	0.4
	350,000.00	

PAYABLE AT: AMEGY BANK  
1801 MAIN STREET 8TH FLOOR  
HOUSTON, TX 77002

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE:** Certificates of Obligation **SERIES:** 2017  
**DATED:** May 15, 2017 **AMOUNT:** \$ 9,240,000.00 \*  
**PURPOSE:** City-Wide Improvements

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2022				1,509,000
2/15/2023	77,000	28,995	105,995	1,432,000
8/15/2023		27,840	27,840	
2/15/2024	79,000	27,840	106,840	1,353,000
8/15/2024		26,655	26,655	
2/15/2025	81,000	26,655	107,655	1,272,000
8/15/2025		25,440	25,440	
2/15/2026	84,000	25,440	109,440	1,188,000
8/15/2026		23,760	23,760	
2/15/2027	88,000	23,760	111,760	1,100,000
8/15/2027		22,000	22,000	
2/15/2028	91,000	22,000	113,000	1,009,000
8/15/2028		20,180	20,180	
2/15/2029	95,000	20,180	115,180	914,000
8/15/2029		18,280	18,280	
2/15/2030	99,000	18,280	117,280	815,000
8/15/2030		16,300	16,300	
2/15/2031	103,000	16,300	119,300	712,000
8/15/2031		14,240	14,240	
2/15/2032	107,000	14,240	121,240	605,000
8/15/2032		12,100	12,100	
2/15/2033	111,000	12,100	123,100	494,000
8/15/2033		9,880	9,880	
2/15/2034	116,000	9,880	125,880	378,000
8/15/2034		7,560	7,560	
2/15/2035	121,000	7,560	128,560	257,000
8/15/2035		5,140	5,140	
2/15/2036	126,000	5,140	131,140	131,000
8/15/2036		2,620	2,620	
2/15/2037	131,000	2,620	133,620	0
	<u>1,509,000</u>	<u>492,985</u>	<u>2,001,985</u>	

WTR & SWR SHARE 80% OF 2017 C O'S  
 \*DEBT SERVICE SHARE 20% OF 2017 CO'S

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.  
 1801 MAIN STREET SUITE 850  
 HOUSTON TX, 77002

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE:** Public Private Finance Contractual Obligations      **SERIES:** 2022  
**DATED:** 2/10/2022      **AMOUNT:** \$ 5,190,000.00  
**PURPOSE:** To refund a portion of the City's Outstanding Debt.

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2022				5,190,000
2/15/2023	100,000	103,800	203,800	5,090,000
8/15/2023		101,800	101,800	
2/15/2024	100,000	101,800	201,800	4,990,000
8/15/2024		99,800	99,800	
2/15/2025	100,000	99,800	199,800	4,890,000
8/15/2025		97,800	97,800	
2/15/2026	255,000	97,800	352,800	4,635,000
8/15/2026		92,700	92,700	
2/15/2027	260,000	92,700	352,700	4,375,000
8/15/2027		87,500	87,500	
2/15/2028	585,000	87,500	672,500	3,790,000
8/15/2028		75,800	75,800	
2/15/2029	620,000	75,800	695,800	3,170,000
8/15/2029		63,400	63,400	
2/15/2030	485,000	63,400	548,400	2,685,000
8/15/2030		53,700	53,700	
2/15/2031	500,000	53,700	553,700	2,185,000
8/15/2031		43,700	43,700	
2/15/2032	520,000	43,700	563,700	1,665,000
8/15/2032		33,300	33,300	
2/15/2033	530,000	33,300	563,300	1,135,000
8/15/2033		22,700	22,700	
2/15/2034	555,000	22,700	577,700	580,000
8/15/2034		11,600	11,600	
2/15/2035	185,000	11,600	196,600	395,000
8/15/2035		7,900	7,900	
2/15/2036	195,000	7,900	202,900	200,000
8/15/2036		4,000	4,000	
2/15/2037	200,000	4,000	204,000	0
	<u>5,190,000</u>	<u>1,695,200</u>	<u>6,885,200</u>	

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.  
1801 MAIN STREET SUITE 850  
HOUSTON TX, 77002

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: DEBT SERVICE</b>	<b>FUND: DEBT SERVICE</b>
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**MATURITY SCHEDULE**

<b>TYPE:</b>	General Obligation Refunding bonds, Taxable	<b>SERIES:</b>	2022
<b>DATED:</b>	2/10/2022	<b>AMOUNT:</b>	\$ 26,175,000.00
<b>PURPOSE:</b>	To refund a portion of the City's Outstanding Debt.		

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2022				26,175,000
3/15/2023		443,809	443,809	
9/15/2023	0	443,809	443,809	26,175,000
3/15/2024		443,809	443,809	
9/15/2024	0	443,809	443,809	26,175,000
3/15/2025		443,809	443,809	
9/15/2025	0	443,809	443,809	26,175,000
3/15/2026		443,809	443,809	
9/15/2026	0	443,809	443,809	26,175,000
3/15/2027		443,809	443,809	
9/15/2027	0	443,809	443,809	26,175,000
3/15/2028		443,809	443,809	
9/15/2028	420,000	443,809	863,809	25,755,000
3/15/2029		439,084	439,084	
9/15/2029	420,000	439,084	859,084	25,335,000
3/15/2030		434,044	434,044	
9/15/2030	585,000	434,044	1,019,044	24,750,000
3/15/2031		426,731	426,731	
9/15/2031	605,000	426,731	1,031,731	24,145,000
3/15/2032		418,866	418,866	
9/15/2032	620,000	418,866	1,038,866	23,525,000
3/15/2033		410,496	410,496	
9/15/2033	650,000	410,496	1,060,496	22,875,000
3/15/2034		401,234	401,234	
9/15/2034	665,000	401,234	1,066,234	22,210,000
3/15/2035		391,259	391,259	
9/15/2035	1,070,000	391,259	1,461,259	21,140,000
3/15/2036		374,727	374,727	
9/15/2036	1,100,000	374,727	1,474,727	20,040,000
3/15/2037		357,182	357,182	
9/15/2037	1,225,000	357,182	1,582,182	18,815,000
3/15/2038		337,031	337,031	
9/15/2038	1,600,000	337,031	1,937,031	17,215,000
3/15/2039		309,431	309,431	
9/15/2039	1,655,000	309,431	1,964,431	15,560,000
3/15/2040		280,882	280,882	
9/15/2040	1,715,000	280,882	1,995,882	13,845,000
3/15/2041		251,298	251,298	
9/15/2041	1,775,000	251,298	2,026,298	12,070,000
3/15/2042		219,615	219,615	
9/15/2042	1,835,000	219,615	2,054,615	10,235,000
3/15/2043		186,860	186,860	
9/15/2043	1,905,000	186,860	2,091,860	8,330,000
3/15/2044		152,856	152,856	
9/15/2044	1,970,000	152,856	2,122,856	6,360,000
3/15/2045		116,706	116,706	
9/15/2045	2,045,000	116,706	2,161,706	4,315,000
3/15/2046		79,180	79,180	
9/15/2046	2,120,000	79,180	2,199,180	2,195,000
3/15/2047		40,278	40,278	
9/15/2047	2,195,000	40,278	2,235,278	0
	<u>26,175,000</u>	<u>16,581,216</u>	<u>42,756,216</u>	

PAYABLE AT: Zions Bancorporation, N.A. Amegy Bank Division Houston, TX



# **WATER & SEWER BOND SCHEDULES**

**CITY OF DONNA, TEXAS**

**ISSUANCE:**

**RECAP**

**FUND:**

**WATER & SEWER**

**REVENUE BOND  
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2022				16,220,720
2/1/2023	1,120,640	261,893	1,382,533	15,100,080
8/1/2023		246,615	246,615	
2/1/2024	1,172,600	246,615	1,419,215	13,927,480
8/1/2024		230,809	230,809	
2/1/2025	1,264,480	230,809	1,495,289	12,663,000
8/1/2025		213,573	213,573	
2/1/2026	1,011,000	213,573	1,224,573	11,652,000
8/1/2026		199,218	199,218	
2/1/2027	1,047,000	199,218	1,246,218	10,605,000
8/1/2027		183,825	183,825	
2/1/2028	1,069,000	183,825	1,252,825	9,536,000
8/1/2028		167,578	167,578	
2/1/2029	1,105,000	167,578	1,272,578	8,431,000
8/1/2029		150,755	150,755	
2/1/2030	1,146,000	150,755	1,296,755	7,285,000
8/1/2030		132,245	132,245	
2/1/2031	1,187,000	132,245	1,319,245	6,098,000
8/1/2031		108,710	108,710	
2/1/2032	1,238,000	108,710	1,346,710	4,860,000
8/1/2032		84,100	84,100	
2/1/2033	1,279,000	84,100	1,363,100	3,581,000
8/1/2033		63,415	63,415	
2/1/2034	1,044,000	63,324	1,107,324	2,537,000
8/1/2034		45,615	45,615	
2/1/2035	989,000	45,615	1,034,615	1,548,000
8/1/2035		28,360	28,360	
2/1/2036	1,024,000	28,360	1,052,360	524,000
8/1/2036		10,480	10,480	
2/1/2037	524,000	10,480	534,480	0
	<u>16,220,720</u>	<u>3,992,395</u>	<u>20,213,115</u>	







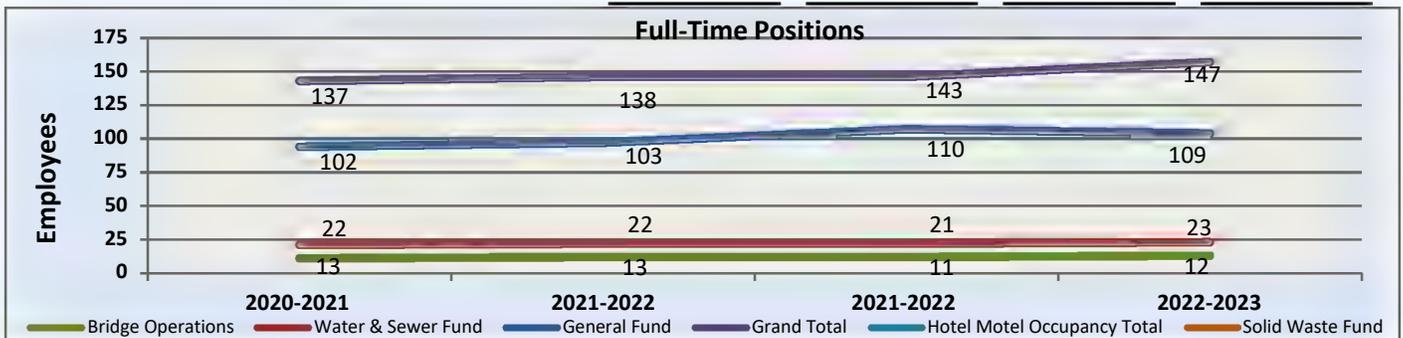




**PERSONNEL SUMMARIES STAFFING  
BY DEPARTMENTS**

**CITY OF DONNA  
PERSONNEL SUMMARY**

	2020-2021 Actual		2021-2022 Budget		2021-2022 Actual		2022-2023 Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
City Manager	2		3		1		2	
Municipal Court	2		2		2		2	
Finance	5		6		6		6	
Information Technology	1		1		1		3	
City Hall	2		2		2		2	
City Secretary	1		1		1		1	
Tax Assessor & Collector	1		1		1		1	
Police	47		50		49		50	
Fire Department	4		4		4		4	
Planning & Development	1		1		1		1	
Inspections	1		1		1		1	
Public Works	27	1	24	1	28	1	28	
City Vehicle & Maintenance	1		1		1		1	
Parks & Recreation	4	23	4	21	2	25	4	27
Swimming Pool		4		10		9		10
Code Enf. & Health Inspections	2		2		3		4	
Animal Control	2		2		2		2	
Cemetery	1		1		1		1	
Library	5	1	4	1	4	1	4	1
<b>General Fund Total</b>	<b>109</b>	<b>29</b>	<b>110</b>	<b>33</b>	<b>110</b>	<b>36</b>	<b>117</b>	<b>38</b>
Tourism & Promotion	1	2	1	2	1	2	1	2
<b>Hotel Motel Occupancy Total</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>
Utility Administration	2		2		2		2	
Water Distribution	5		6		6		7	
Sewer Collection	4		3		4		4	
Waste Water Treatment Plant	3		3		3		3	
Water Treatment Plant	5		5		4		5	
Utility Billing & Collections	3	1	3	1	3	1	4	
<b>Water &amp; Sewer Fund Total</b>	<b>22</b>	<b>1</b>	<b>22</b>	<b>1</b>	<b>22</b>	<b>1</b>	<b>25</b>	
Solid Waste	0		2		1		1	
<b>Solid Waste Fund</b>	<b>0</b>		<b>2</b>		<b>1</b>		<b>1</b>	
Bridge Operations	11		11	1	12		13	
<b>Int'l Bridge Total</b>	<b>11</b>		<b>11</b>	<b>1</b>	<b>12</b>		<b>13</b>	
<b>Total All Funds</b>	<b>143</b>	<b>32</b>	<b>146</b>	<b>37</b>	<b>146</b>	<b>39</b>	<b>157</b>	<b>40</b>



**CITY OF DONNA**  
**PERSONNEL DETAILED BY POSITION**

<u>Department Positions</u>	2020-2021 Actual		2021-2022 Budget		2021-2022 Actual		2022-2023 Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b><u>City Manager</u></b>								
Assistant City Manager	1		2		-		1	
City Manager	1		1		1		1	
	<b>2</b>		<b>3</b>		<b>1</b>		<b>2</b>	
<b><u>Municipal Court Clerk</u></b>								
Municipal Court Secretary	1		1		1		1	
Municipal Court Clerk	1		1		1		1	
	<b>2</b>		<b>2</b>		<b>2</b>		<b>2</b>	
<b><u>Finance</u></b>								
Accountant	1		1		1		1	
Jr Accountant	1		1		1		1	
Accounts Payables Leader	1		1		1		1	
Assistant Director of Finance	1		1		1		1	
Director of Finance	1		1		1		1	
Accounting Specialist							1	
Risk Management			1		1		-	
	<b>5</b>		<b>6</b>		<b>6</b>		<b>6</b>	
<b><u>Information Technology</u></b>								
Director of Information Technology	1		1		1		1	
IT Tech 1							1	
Webmaster							1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>3</b>	
<b><u>City Hall</u></b>								
Cashier	1		1		1		1	
Custodian	1		1		1		1	
	<b>2</b>		<b>2</b>		<b>2</b>		<b>2</b>	
<b><u>City Secretary</u></b>								
City Secretary	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>Tax Assessor/Collector</u></b>								
Tax Assessor/Collector	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>Police</u></b>								
Administrative Assistant	1		1		1		1	
Assistant Police Chief	-		-		1		1	
Captian	1		1		1		1	
Corporal Officer	4		4		3		3	
Crime Victim Liason	1		2		2		2	
Custodian	1		1		1		1	
Dispatcher	4		4		4		4	
Dispatcher Supervisor	1		1		1		1	
Investigator	6		6		6		6	
Jailer	3		3		3		3	
Lieutenant	1		1		1		1	
Chief of Police	1		1		1		1	
Police Officer	19		20		19		20	
Records Clerk	1		1		1		1	
Sergeant	3		4		4		4	
	<b>47</b>		<b>50</b>		<b>49</b>		<b>50</b>	

**CITY OF DONNA  
PERSONNEL DETAILED BY POSITION**

<b>Department Positions</b>	<b>2020-2021 Actual</b>		<b>2021-2022 Budget</b>		<b>2021-2022 Actual</b>		<b>2022-2023 Budget</b>	
	<b>F/T</b>	<b>P/T</b>	<b>F/T</b>	<b>P/T</b>	<b>F/T</b>	<b>P/T</b>	<b>F/T</b>	<b>P/T</b>
<b><u>Fire Department</u></b>								
Administrative Assistant	1		1		1		1	
Fire Chief	1		1		1		1	
Maintenance	2		2		2		2	
	<b>4</b>		<b>4</b>		<b>4</b>		<b>4</b>	
<b><u>Planning &amp; Development</u></b>								
Director of Planning	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>Inspections</u></b>								
City Inspector	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>Public Works</u></b>								
Administrative Assistant	2		2		2		2	
Crew Leader	1		1		1		1	
Custodian		1		1	1		-	
Director of Public Works	1		1		1		1	
Heavy Equipment Operator	3		2		2		2	
Laborer	18		17		19	1	21	
Maintenance Supervisor	1		1		1		1	
Security Guard	1				1			
	<b>27</b>	<b>1</b>	<b>24</b>	<b>1</b>	<b>28</b>	<b>1</b>	<b>28</b>	<b>-</b>
<b><u>Vehicle Maintenance</u></b>								
Mechanic	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>Parks &amp; Recreation</u></b>								
Park Supervisor	1		1				1	
Administrative Assistant							1	
Laborer	2		2		2		2	
Rec Instructor Supervisor								1
Recreation Instructor								4
Summer Leaders		21		20		23		20
Summer Program Coordinator		1	1			1		1
Summer Program Supervisor	1	1		1		1		1
	<b>4</b>	<b>23</b>	<b>4</b>	<b>21</b>	<b>2</b>	<b>25</b>	<b>4</b>	<b>27</b>
<b><u>Swimming Pool</u></b>								
Head lifeguard						1		1
Lifeguard Supervisor		1		1		1		1
Lifeguard		2		7		5		6
Pool Cashier		1		2		2		2
	<b>-</b>	<b>4</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>9</b>	<b>-</b>	<b>10</b>
<b><u>Code Enforcement &amp; Health Insp.</u></b>								
Code Enforcer	1		1		1		2	
Health Inspector/Permits	1		1		1		1	
Permits Clerk					1		1	
	<b>2</b>		<b>2</b>		<b>3</b>		<b>4</b>	
<b><u>Animal Control</u></b>								
Administrative Assistant	1		1		1		1	
Laborer	1		1		1		1	
	<b>2</b>		<b>2</b>		<b>2</b>		<b>2</b>	

**CITY OF DONNA  
PERSONNEL DETAILED BY POSITION**

<b><u>Department Positions</u></b>	<b>2020-2021 Actual</b>		<b>2021-2022 Budget</b>		<b>2021-2022 Actual</b>		<b>2022-2023 Budget</b>	
	<b>F/T</b>	<b>P/T</b>	<b>F/T</b>	<b>P/T</b>	<b>F/T</b>	<b>P/T</b>	<b>F/T</b>	<b>P/T</b>
<b><u>Cemetery</u></b>								
Laborer	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>Library</u></b>								
Administrative Assistant	1		1		1		1	
Library Clerk	1	1	1	1	1	1	1	1
Custodian	1		1		1		1	
Director of Library	1							
Librarian	1		1		1		1	
	<b>5</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>
<b><u>Hotel Motel Occupancy</u></b>								
Administrative Assistant		1		1		1		1
Museum Manager		1		1		1		1
Outreach & Marketing Specialist	1		1		1		1	
	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>
<b><u>Utility Administration</u></b>								
Administrative Assistant	1		1		1		1	
Director of Utilities	1		1		1		1	
	<b>2</b>		<b>2</b>		<b>2</b>		<b>2</b>	
<b><u>Water Distribution</u></b>								
Heavy Equipment Operator	3		3		3		3	
Laborer	2		3		3		2	
Meter Reader	-						2	
	<b>5</b>		<b>6</b>		<b>6</b>		<b>7</b>	
<b><u>Sewer Collection</u></b>								
Laborer					1		1	
Lift Station Operator	3		2		2		2	
Water Dist. & Collection Supervisor	1		1		1		1	
	<b>4</b>		<b>3</b>		<b>4</b>		<b>4</b>	
<b><u>Wastewater Treatment Plant</u></b>								
Wastewater Chief Operator	1		1				1	
Wastewater Operator	2		2		3		2	
	<b>3</b>		<b>3</b>		<b>3</b>		<b>3</b>	
<b><u>Water Treatment Plant</u></b>								
Water Treatment Plant Chief Operator	1		1		1		1	
Water Treatment Plant Operator	4		4		3		4	
	<b>5</b>		<b>5</b>		<b>4</b>		<b>5</b>	
<b><u>Utility Billing &amp; Collections</u></b>								
Cashier Clerk	2	1	2	1	2	1	3	-
Utility Billing Supervisor	1		1		1		1	
	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>-</b>
<b><u>Solid Waste Fund</u></b>								
Heavy Equipment Operator			1		1		1	
Laborer			1					
	<b>0</b>		<b>2</b>		<b>1</b>		<b>1</b>	

**CITY OF DONNA  
PERSONNEL DETAILED BY POSITION**

<u>Department Positions</u>	2020-2021		2021-2022		2021-2022		2022-2023	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b>Bridge</b>								
Asst. Operations Manager-Park & Ride	1		1		1		1	
Director of International Bridge					1		1	
Custodian	1		1		1		2	
Operations Manager	1		1		1		1	
Toll Collector	4		4	1	4		4	
Toll Collector Supervisor	3		3		3		3	
Security Bridge	1		1		1		1	
	<b>11</b>	<b>-</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>-</b>	<b>13</b>	<b>-</b>
<b>Summary</b>								
<b>General Fund</b>	109	29	110	33	110	36	117	38
<b>Hotel Motel Occupancy</b>	1	2	1	2	1	2	1	2
<b>Water &amp; Sewer</b>	22	1	22	1	22	1	25	-
<b>Solid Waste Fund</b>	-		2		1		1	
<b>Bridge</b>	11		11	1	12		13	
<b>Summary Total</b>	<b>143</b>	<b>32</b>	<b>146</b>	<b>37</b>	<b>146</b>	<b>39</b>	<b>157</b>	<b>40</b>



# **SUPPLEMENTAL INFORMATION**

The Supplemental Information section of the Budget Document includes information vital to the preparation and adoption of this budget. The information contained in this section includes the various ordinances adopted as well as the City's budget related policies and procedures.

- **Adopting Budget Ordinance No.**
- **Tax Rate Ordinance No.**
- **Budget Glossary**
- **Fund Structure/Fund Purpose**
- **2022 Effective Tax Rate Worksheet**
- **2022 Rollback Tax Rate Worksheet**
- **Property Tax Rates and Asset Values**
- **Analysis of Property Valuation**
- **Miscellaneous Statistical Data**

## ORDINANCE NO. 2022-20

AN ORDINANCE ADOPTING THE BUDGET FOR CITY OF DONNA, TEXAS, APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR APPROPRIATE READINGS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS, THAT:

### SECTION I.

The budget estimate of the revenues and expenditures of the City of Donna, Texas as prepared by the City Manager is hereby appropriated by the City Council for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023.

### SECTION II.

The sum of THIRTEEN MILLION NINE HUNDRED NINETY-ONE THOUSAND NINE HUNDRED SIXTEEN AND NO/100 DOLLARS **(\$13,991,916.00)** is hereby appropriated for the General Fund for the payment of operating expenditures and capital outlays of the City Government.

### SECTION III.

The sum of ONE HUNDRED EIGHTY THOUSAND SEVEN HUNDRED SEVENTY AND NO/100 DOLLARS **(\$180,770.00)** is hereby appropriated for the Hotel Occupancy Tax Fund.

### SECTION IV.

The sum of SEVENTY-EIGHT THOUSAND SIX HUNDRED FIFTEEN AND NO/100 DOLLARS **(\$78,615.00)** is hereby appropriated for the Fire Equipment Service Fee Fund.

### SECTION V.

The sum of EIGHT THOUSAND AND NO/100 DOLLARS **(\$8,000)** is hereby appropriated for the Texas Confiscated Forfeiture Fund.

### SECTION VI.

The sum of ONE MILLION EIGHT HUNDRED TWENTY-THREE THOUSAND FOUR HUNDRED NINETY-ONE AND NO/100 DOLLARS **(\$1,823,491.00)** is hereby appropriated for the Debt Service Fund for the purpose of paying the accruing interest and redeeming the serial bonds as they mature during the year.

### SECTION VII.

The sum of SIX MILLION EIGHT HUNDRED EIGHTY-THREE THOUSAND FIVE HUNDRED NINETY-SEVEN AND NO/100 DOLLARS **(\$6,883,597.00)** is hereby appropriated for the Water and Sewer Fund for the operating expenses and capital outlay of the municipally owned waterworks and sanitary sewer system.

**SECTION VIII.**

The sum of ONE MILLION FOUR HUNDRED SIXTY THOUSAND SEVEN HUNDRED EIGHTY-FIVE AND NO/100 DOLLARS (**\$1,460,785.00**) is hereby appropriated for the International Bridge Fund for the operating expenses and capital outlay of the municipally owned international bridge facility.

**SECTION IX.**

The sum of TWO MILLION THREE HUNDRED EIGHTY-TWO THOUSAND FIVE HUNDRED EIGHTY-THREE AND NO/ 100 DOLLARS (**\$ 2,382,583.00**) is hereby appropriated for the American Rescue Plan.

**SECTION X.**

The sum of THREE HUNDRED SEVENTY THOUSAND TWO HUNDRED TWENTY-SEVEN AND NO/100 DOLLARS (**\$370,227.00**) is hereby appropriated for Solid Waste Fund.

**SECTION XI.**

**SEVERABILITY CLAUSE.** If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

**SECTION XII.**

**PUBLICATION AND EFFECTIVE DATE CLAUSE.** This Ordinance shall be published according to law and shall become effective October 1, 2022.

**READ, CONSIDERED, PASSED AND APPROVED** at a regular meeting of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 6<sup>th</sup> day of **September 2022**.

**READ, CONSIDERED, PASSED AND ADOPTED** on second and final reading of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 27<sup>th</sup> day of **September 2022**.



*Ricardo L. Morales*  
\_\_\_\_\_  
**Ricardo L. Morales**  
**Mayor**

**Attest:**

*Norma Yanez*  
\_\_\_\_\_  
**Norma Yanez**  
**City Secretary**

**Approved as To Form:**  
*Javier Villalobos*  
\_\_\_\_\_  
**Javier Villalobos**  
**City Attorney**

## **ORDINANCE NO. 2022-21**

**AN ORDINANCE OF THE CITY OF DONNA ADOPTING THE TAX RATE AND LEVY IN AND FOR THE CITY OF DONNA, TEXAS FOR TAX YEAR 2022 UPON ALL TAXABLE PROPERTY IN SAID CITY OF DONNA, TEXAS, FOR THE PURPOSE OF PAYING CURRENT EXPENDITURES OF SAID CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2023; CREATING AN INTEREST AND SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF SAID CITY; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTERS HEREOF.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS:**

### **SECTION 1.**

There is hereby levied for the tax year 2022, upon all the real property situated within the corporate limits of City of Donna, Texas, and on all personal property which was owned within the corporate limits of said City of Donna, Texas on the first day of January, A.D., 2022 except as may be exempt by the constitution and laws of the State of Texas, a total tax of SEVEN HUNDRED FORTY-SEVEN THOUSAND NINE HUNDRED THIRTY-SEVEN MILLIONTHS (.747937) per hundred dollar of assessed valuation on qualifying property, which said total tax here in levied, is respectively outlined as follows:

### **SECTION II.**

An ad valorem tax, of and at the rate of FIVE HUNDRED SEVENTY-EIGHT THOUSAND THREE HUNDRED FORTY-SIX MILLIONTHS (.578346) per \$100.00 of assessed valuation of said taxable property is hereby levied for the tax year 2022 for general City purposes and to pay the current operating expenditures of the City of Donna, Texas, for the fiscal year ending September 30, 2023 which tax, when collected, shall be appropriated to and deposited in and credited to the General fund

### **SECTION III**

An ad valorem tax, of and the rate of ONE HUNDRED SIXTY-NINE THOUSAND FIVE HUNDRED NINETY-ONE MILLIONTHS (.169591) per \$100.00 of assessed valuation of said taxable property is hereby levied for the year 2022 for the purpose of paying the principal and interest on several outstanding bond issues of the City of Donna, when collected shall be appropriated and deposited in and credited to the Interest and Sinking fund of the City of Donna.

### **SECTION IV**

The City Tax Assessor of the City of Donna, Texas is hereby directed to assess, extend and enter upon the tax rolls of the City of Donna, Texas for the current year, the amounts and rates therein

levied, and keep a correct account of same and when collected, the same be deposited in the depository of the City of Donna, Texas to be distributed in accordance with this Ordinance.

**SECTION V.**

**SEVERABILITY CLAUSE.** If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

**SECTION VII. PUBLICATION AND EFFECTIVE DATE CLAUSE.**

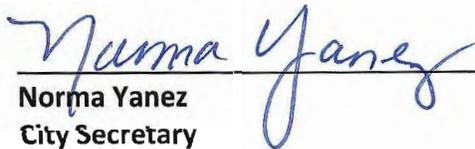
This ordinance shall be published according to law and shall become effective October 1, 2022.

**READ, CONSIDERED, PASSED and APPROVED** at a regular meeting of the City Council of the City of Donna, at which a quorum was present first reading this the **6th** day of **September 2022**.

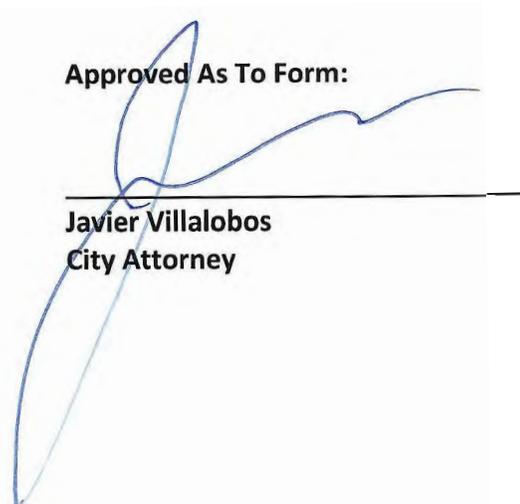
**READ, CONSIDERED, PASSED and ADOPTED** on second and final reading this **27<sup>th</sup>** day of **September 2022**.

  
\_\_\_\_\_  
**Ricardo L. Morales**  
Mayor

**Attest:**

  
\_\_\_\_\_  
**Norma Yanez**  
City Secretary

**Approved As To Form:**

  
\_\_\_\_\_  
**Javier Villalobos**  
City Attorney

## BUDGET GLOSSARY

To assist the reader with the Annual Budget document in understanding various terms, a budget glossary has been included.

**Accrual Basis of Accounting** - A method of accounting that recognizes the financial effect of transaction, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax** - A tax which is levied in proportion to the value of the property against which it is levied. This is commonly referred to as a property tax.

**Appraised Value** – Estimated values of all properties located within the community as determined by the appraisal district, subject to paying an ad valorem or property tax. (Property values for the City of Donna are established by the Hidalgo Count Appraisal District).

**Appropriation Ordinance** – Also referred to as the Budget Ordinance, this is the enactment authorized by the City Council to legally authorize city staff to obligate and expend resources.

**ARPA** – American Rescue Plan Act of 2021 ; Signed into law by President Biden on March 11<sup>th</sup>, 2021. ARPA is the latest in a series of Coronavirus Disease (Covid-19) – related relief and economic stimulus legislation.

**Assessed Value** – The total taxable value placed on real estate and other property as a basis for levying taxes.

**Bond** – A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The interest payments and the repayment of the principal are detailed in the authorizing bond ordinance.

**Budget** – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budget Calendar** – An approved schedule of key dates which the City follows in the preparation and adoption of its budget.

**Budget Message** – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

**Capital Outlay** – Expenditures resulting in the acquisition or addition to fixed assets. The City of Donna will capitalize all purchases of \$5,000 and greater.

**Capital Projects Fund** – A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

**City Council** – The Mayor and four council members, functioning as the legislative and policy-making body of the City.

**Current Taxes** – Taxes levied and due within one year.

**Debt Service** – Payment of principal and interest to holders of a government's debt instruments.

**Debt Service Fund** – A fund established to account for the accumulation of resources for the payment of long term debt principal and interest.

**Delinquent Taxes** – Taxes that remain unpaid after the date on which a penalty for non-payment is attached. (Example: tax statements are mailed out in October and become delinquent if not paid by January 31).

**Expenditures** – Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

**Expenses** – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

**Fiscal Year** – The twelve (12) month financial period to which the annual operating budget applies. The fiscal year used by the City of Donna begins on October 1<sup>st</sup> and ends on September 30th.

**Fixed Asset** – Long term assets, which are intended to be held or used for a significant period of time, such as land, buildings, machinery, or equipment.

**Franchise Fee** – A fee paid by public service utilities and providers, for the use of public property (right-of-way) in providing their services to the citizens of the community.

**Function** – Classification of expenditures according to the principal purposes for which the expenditures are made.

**Fund** – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions.

**Fund Balance** – A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

Fund balance will be displayed in the following classifications:

- Non-Spendable Fund Balance—amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund)
- Restricted Fund Balance—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation
- Committed Fund Balance—amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint

- **Assigned Fund Balance**—amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority 2
- **Unassigned Fund Balance**—amounts that are available for any purpose; these amounts are reported only in the general fund.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards and or guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. These principals govern the form and content of the basic financial statements of an entity.

**General Obligation Bonds** – Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

**Infrastructure** - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

**Intergovernmental Revenue** – Revenue collected by one government and distributed to another level of government.

**Inter-Fund Transfers** – legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. (Example: Transfers from the General Fund to a Capital Projects Fund).

**Maintenance** – All materials or contract expenditures covering repair and upkeep of city buildings, machinery, equipment, systems and land

**Modified Accrual Accounting** – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

**MSA** – Metropolitan Statistical Area.

**NAFTA** – North American Free Trade Agreement.

**Objective** – A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

**Operating Budget** – Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

**Operating Costs** – Outlays for such current period items as expendable supplies, contractual services and utilities.

**Ordinance** – A formal legislative enactment by the governing board of the municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require

ordinances. Ordinances and other legislation are not passed until the plans for and costs of the endorsements are known.

**Other Services and Charges** – The cost related to services performed for the City by individuals, business and utilities.

**PPFCO** – Public property Finance Contractual Obligations.

**Performance Indicator** – Statistical units that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

**Personnel Services** – The costs associated with compensating employees for their labor. This includes all salaries, wages, and related employee benefits.

**Retained Earnings** – An equity account that reflects the accumulated earnings of an enterprise fund.

**Revenue** – Additions to the City's financial assets such as taxes or grants which do not, in and of themselves, increase the City's liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities.

**Revenue Bonds** – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

**Tax Base** - The total value of all real and personal property in the City, as of January 1<sup>st</sup> of each year, as certified by the Hidalgo County Appraisal District. The tax base represents the net value after all exemptions have been deducted.

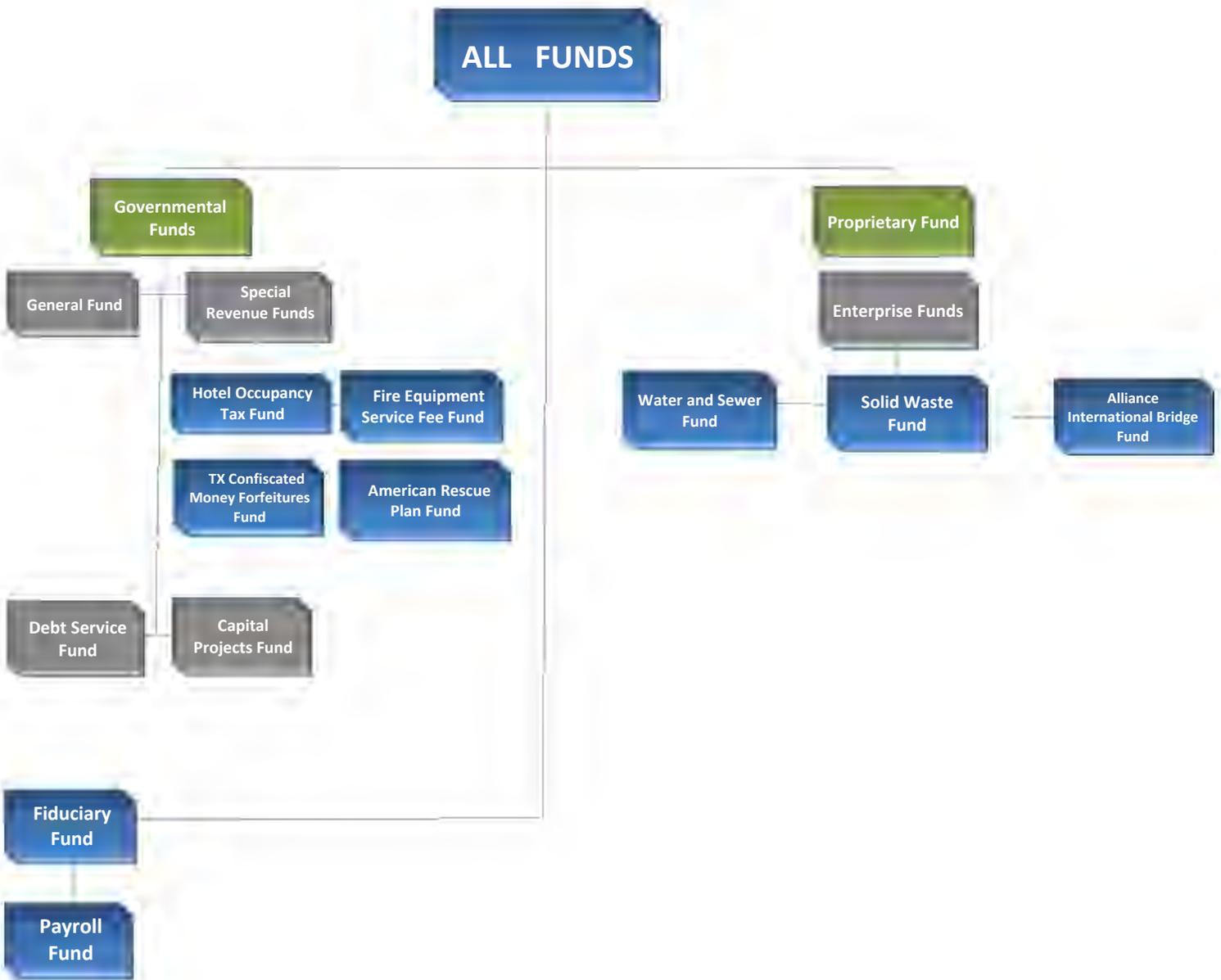
**Tax Levy** – The result from taking the tax base and multiplying it by the tax rate and dividing by \$100.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base; for example, the City of Donna expresses the tax in terms of dollars per hundred dollars of assessed valuation.

**TIRZ** – Tax increment reinvestment zone.



# FUND STRUCTURE FISCAL YEAR 2022-2023



## FUND RELATIONSHIPS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be interpreted as a bank account into which revenues are deposited and from which expenditures are paid from for a specific purpose. There are 3 major funds: the General Fund, Water and Sewer Fund, and the International Bridge Fund. The majority of the City’s activities revolve around these funds. The General Fund is the most commonly used account which includes all property and franchise taxes and municipal court fines which are also both budgeted and received in this fund. The Payroll and Accounts Payable account are centralized for efficiency purposes. The Debt Service Fund was established to account for funds that are needed to ensure that the principal and interest payments on all outstanding bonds including debt instruments are paid as they become due. Special revenue funds include Hotel Occupancy Fund, the Fire Fund, and two (2) TIRZ funds which are utilized on a lesser level. The Hotel Occupancy Fund accounts for revenues from the Hotel Occupancy taxes collected. Fire Fee Fund also generates revenues from Fire Fees collected. Both Reinvestment Zone 1 & 2 accounts are used for the facilitation of the development of land within the boundaries of TIRZ #1 and #2. Funds are used for both development and improvement projects within each zone. Revenue is generated from property taxes, over a base amount, in its designated zone. Funds are generally classified in the following manner:

### FUND/PURPOSE:

### RELATIONSHIP TO OTHER FUNDS:

**GENERAL FUND**

To account for most operating and expenditures of the City, not specifically required to be reported separately.

Provides funding for general operations or traditional City services. Supports all other fund groups. Accounts for all financial resources of the general government , except those required to be accounted for in another fund.

**HOTEL OCCUPANCY TAX FUND**

To account for the operations and expenditures for tourism and related programs for the City, primarily advertising and promotion.

Uses no tax dollars for support. This account is funded strictly from the Hotel Occupancy Tax levied by the City.

**FIRE EQUIPMENT SERVICE FEE FUND**

To account for a fire equipment fee used to finance equipment for the Fire Department.

Uses no tax dollars. Receives funding from Fire Equipment fee assessed on water customers.

**TEXAS CONFISCATED MONEY FORFEITURES FUND**

To account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force.

Funded strictly from activities associated with the Drug Task Force ; Uses no tax dollars for support.

**UTILITY FUNDS (WATER & SEWER)  
(ENTERPRISE FUND)**

To account for water and sewer system service revenues and expenses. Rates are applied to actual usage.

Rates are based on water consumption for residential and commercial accounts ; Uses no tax dollars. Billing services for other funds.

**ALLIANCE INTERNATIONAL BRIDGE FUND**

To account for revenues and expenses of the International Toll Bridge located between Donna, TX and Rio Bravo Mexico.

Receives funding from the collection of tolls from from passengers traffic at the Donna-Rio Bravo International Bridge. Debt service fund pays debt.

**CAPITAL PROJECTS FUND**

To account for financial resources to be used for the acquisition or construction of major facilities or asserts.

Receives funding from the sale of debt instruments for capital improvements and other major city funds.

**DEBT SERVICE FUND**

To account for the payment of bond principal, interest, paying of agent fees, and a debt service reserve as a sinking fund each year.

An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

# CITY OF DONNA

## DEPARTMENT/FUND RELATIONSHIP

Department	General Fund	Special Revenue	Special Revenue	Special Revenue
	General Fund	Hotel Occupancy Tax	Fire Fee	Texas Confiscated Forfeiture
Administration	X			
Animal Control	X			
Bridge Operations	X			
Cemetery	X			
City Council	X			
City Hall	X			
City Manager	X			
City Secretary	X			
City Vehicle Maintenance	X			
Code Enf. & Health Inspections	X			
Community Support	X			
Debt Service	X			
Finance	X			
Fire Department	X		X	
Information Technology	X			
Inspections	X			
Library	X			
Municipal Court	X			
Non Departmental	X			
Parks & Recreation	X			
Planning & Development	X			
Police	X			X
Public Works	X			
Sanitation	X			
Sewer Collection	X			
Street & Roadways	X			
Swimming Pool	X			
TABC Building Rental Op.	X			
Tax Assessor Collector	X			
Tax Increment	X			
Utility Billing & Collections	X			
Visit Information Center	X	X		
Waste Water Treatment Plant				
Water Distribution				
Water Treatment Plant				

# CITY OF DONNA

## DEPARTMENT/FUND RELATIONSHIP

Special Revenue	Debt Service	Enterprise	Enterprise	Enterprise	
American Rescue Plan	Debt Service Fund	Water & Sewer	Solid Waste Fund	Int'l Bridge	Department
		X			Administration
					Animal Control
				X	Bridge Operations
					Cemetery
					City Council
					City Hall
					City Manager
					City Secretary
					City Vehicle Maintenance
					Code Enf. & Health Inspections
					Community Support
	X	X			Debt Service
					Finance
					Fire Department
					Information Technology
					Inspections
X					Library
					Municipal Court
		X		X	Non Departmental
					Parks & Recreation
					Planning & Development
X					Police
X					Public Works
			X		Sanitation
		X			Sewer Collection
					Street & Roadways
					Swimming Pool
				X	TABC Building Rental Op.
					Tax Assessor Collector
					Tax Increment
		X			Utility Billing & Collections
					Visit Information Center
X		X			Waste Water Treatment Plant
X		X			Water Distribution
X		X			Water Treatment Plant

## 2022 Voter Approval Tax Rate Activity City of Donna

Line	Activity	Amount/Rate
28.	<b>2021 M&amp;O tax rate.</b> Enter the 2021 M&O tax rate.	\$ .602621/\$100
29.	<b>2021 taxable value adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 790,214,221
30.	<b>Total 2021 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by 100.	\$ 4,761,996
31.	<p><b>Adjusted 2021 levy for calculating NNR M&amp;O rate.</b></p> <p><b>A. M&amp;O taxes refunded for years preceding tax year 2021.</b> Enter the amount of M&amp;O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021.</p> <p style="text-align: right;">\$ 1,290</p> <p><b>B. 2021 taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0.</p> <p style="text-align: right;">\$ 19,775</p> <p><b>C. 2021 transferred function:</b> If discontinuing all of a department function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.</p> <p style="text-align: right;">\$ 0</p> <p><b>D. 2021 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit C, subtract if discontinuing function and add if receiving function.</p> <p style="text-align: right;">\$ -18,485</p> <p><b>E. Add Line 30 to 31D.</b></p> <p style="text-align: right;">\$ 4,743,511</p>	
32.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 848,891,208
33.	<b>2022 NNR M&amp;O rate (unadjusted)</b> Divide Line 31F by Line 32 and multiply by \$100	\$ 0.558789/\$100
34.	<b>Rate adjustment for state criminal justice mandate.</b>	

	<p><b>A. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. 2021 state criminal justice mandate</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>D. Enter the rate calculated in C. If not applicable, enter 0.</b></p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
35.	<p><b>Rate adjustment for indigent health care expenditures</b></p> <p><b>A. 2022 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. 2021 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>D. Enter the rate calculated in C. If not applicable, enter 0.</b></p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
36.	<p><b>Rate adjustment for county indigent defense compensation.</b></p> <p><b>A. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. 2021 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p>	

	<p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>E. Enter the lessor of C and D. If not applicable, enter 0.</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
37.	<p><b>Rate adjustment for the county hospital expenditures.</b></p> <p><b>A. 2022 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. 2021 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.</b></p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
38.	<p><b>Rate adjustment for defunding municipality.</b> This adjustment Only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in 2021.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. Expenditures for public safety in 2021.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b></p>	

	\$ 0	
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0
39.	<b>Adjusted 2022 NNR M&amp;O rate.</b> Add lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.558789/\$100
40.	<p><b>Adjustment for 2021 sales tax specifically to reduce property values.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&amp;O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p style="text-align: right;">\$ 0</p> <p>B. Divide Line 40A by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ 0</p> <p>C. Add Line 40B to Line 39</p>	\$ 0.558789/\$100
41.	<p><b>2022 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.</p> <p><b>Special Taxing Unit</b> If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08</p> <p><b>-or-</b></p> <p><b>Other Taxing Unit</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035.</p>	\$ 0.578346/\$100
	<p><b>D41. Disaster Line 41 (D41): 2022 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared as disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> <li>1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</li> <li>2. the third tax year after the tax year in which the disaster occurred.</li> </ol> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0
42.	<p><b>Total 2022 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <ol style="list-style-type: none"> <li>(1) are paid by property taxes,</li> <li>(2) are secured by property taxes</li> <li>(3) are scheduled for payment over a period longer than one year, and</li> <li>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</li> </ol>	

	<p><b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.</p> <p>Enter debt amount <span style="float: right;">\$ <input type="text" value="3,443,538"/></span></p> <p><b>B. Subtract unencumbered fund amount</b> used to reduce total debt. <span style="float: right;">\$ <input type="text" value="0"/></span></p> <p><b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) <span style="float: right;">\$ <input type="text" value="0"/></span></p> <p><b>D. Subtract amount paid</b> form other resources <span style="float: right;">\$ <input type="text" value="1,890,234"/></span></p> <p><b>E. Adjusted debt</b> Subtract B, C and D from A <span style="float: right;">\$ <input type="text" value="1,553,304"/></span></p>	
43.	<b>Certified 2021 excess debt collections</b> Enter the amount certified by the collector.	\$ <input type="text" value="0"/>
44.	<b>Adjusted 2022 debt</b> Subtract Line 41 from Line 40E	\$ <input type="text" value="1,553,304"/>
45.	<p><b>2022 anticipated collection rate.</b></p> <p><b>A.</b> Enter the 2022 anticipated collection rate certified by the collector <span style="float: right;"><input type="text" value="100.00%"/></span></p> <p><b>B.</b> Enter the 2021 actual collection rate <span style="float: right;"><input type="text" value="108.00%"/></span></p> <p><b>C.</b> Enter the 2020 actual collection rate <span style="float: right;"><input type="text" value="105.00%"/></span></p> <p><b>D.</b> Enter the 2019 actual collection rate <span style="float: right;"><input type="text" value="110.00%"/></span></p> <p><b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100% <span style="float: right;"><input type="text" value="105.00%"/></span></p>	
46.	<b>2022 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ <input type="text" value="1,479,337"/>
47.	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$ <input type="text" value="872,295,860"/>
48.	<b>2022 debt rate</b> Divide Line 46 by Line 47 and multiply by \$100	\$ <input type="text" value="0.169591/\$100"/>
49.	<b>2022 voter-approval tax rate.</b> Add Line 41 and 48.	\$ <input type="text" value="0.747937/\$100"/>

	<b>D49. Disaster Line 49 (D49): 2021 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	
<b>Additional Sales and Use Tax Worksheet</b>		
51.	<b>Taxable sales.</b> For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <b>Taxing units that adopted the sales tax in November 2021 or in May 2022.</b> Multiply the amount of Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 -or- <b>Taxing units that adopted the sales tax before November 2021.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 872,295,860
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000
55.	<b>2022 NNR tax rate, unadjusted for sales tax</b> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.713091
56.	<b>2022 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2021 or in May 2022.</b> Subtract Line 54 from Line 55. Skip to Line 55 if you adopted the additional sales tax before November 2021.	\$ .713091
57.	<b>2022 voter-approval tax rate, unadjusted for sales tax.</b> Enter the rate from Line 49, Line D49 (disaster), or Line 50 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.747937
58.	<b>2022 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ .747937
<b>Voter-Approval Protection for Pollution Control Worksheet</b>		
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor-collector with a copy of the letter.	\$ 0
60.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New Revenue Tax Rate Worksheet</i> .	\$ 872,295,860

61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000
62.	<b>2022 voter-approval tax rate adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster) Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.747937
<b>Unused Increment Rate Worksheet</b>		
63.	<b>2021 unused increment rate.</b> Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0.000000
64.	<b>2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.000000
65.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0.000000
66.	<b>2022 unused increment rate.</b> Add Lines 63, 64 and 65.	\$ 0.000000
67.	<b>2022 voter-approval tax rate adjusted for unused increment rate.</b> Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with the pollution control).	\$ 0.747937
<b>De Minimis Rate Worksheet</b>		
68.	<b>Adjusted 2022 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.558789
69.	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$ 872,295,860
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100	\$ 0.057320
71.	<b>2022 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.169591
72.	<b>De minimis rate</b> Add Line 68, 70 and 71	\$ 0.785700

## 2022 No-New-Revenue Rate Activity City of Donna

Line	Activity	Amount/Rate
1.	<b>2021 total taxable value.</b> Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17). <sup>1</sup>	\$ <input style="width: 100px;" type="text" value="790,214,221"/>
2.	<b>2021 tax ceilings.</b> Counties, cities, and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ <input style="width: 100px;" type="text" value="0"/>
3.	<b>Preliminary 2021 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ <input style="width: 100px;" type="text" value="790,214,221"/>
4.	<b>2021 total adopted tax rate.</b>	\$ <input style="width: 100px;" type="text" value=".778538"/>
5.	<b>2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.</b>  A. <b>Original 2021 ARB values:</b> <div style="text-align: right; margin-right: 50px;">\$ <input style="width: 100px;" type="text" value="0"/></div> B. <b>2021 values resulting from final court decisions:</b> <div style="text-align: right; margin-right: 50px;">- \$ <input style="width: 100px;" type="text" value="0"/></div> C. <b>2021 value loss.</b> Subtract B from A. <sup>3</sup>	\$ <input style="width: 100px;" type="text" value="0"/>
6.	<b>2021 taxable value subject to an appeal under Chapter 42, as of July 25.</b>  A. 2021 ARB certified value:                   \$ <input style="width: 100px;" type="text" value="0"/>  B. 2021 disputed value:                           \$ <input style="width: 100px;" type="text" value="0"/>  C. 2021 undisputed value Subtract B from A.	\$ <input style="width: 100px;" type="text" value="0"/>
7.	<b>2021 Chapter 42-related adjusted values.</b> Add Line 5 and 6	\$ <input style="width: 100px;" type="text" value="0"/>
8.	<b>2021 taxable value, adjusted for court-ordered reductions.</b> Add Lines 3 and 7	\$ <input style="width: 100px;" type="text" value="790,214,221"/>
9.	<b>2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021.</b> Enter the 2021 value of property in deannexed territory. <sup>5</sup>	\$ <input style="width: 100px;" type="text" value="213,603"/>

10.	<p><b>2021 taxable value lost because property first qualified for an exemption in 2022.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value.</p> <p><b>A. Absolute exemptions.</b> Use 2021 market value: \$ <input type="text" value="750,290"/></p> <p><b>B. Partial exemptions.</b> 2022 exemption amount or 2022 percentage exemption times 2021 value: \$ <input type="text" value="744,328"/></p> <p><b>C. Value loss.</b> Add A and B</p>	\$ <input type="text" value="1,494,618"/>
11.	<p><b>2021 taxable value lost because property first qualified for agricultural appraisal (1d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022.</b> Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021.</p> <p><b>A. 2021 market value:</b> \$ <input type="text" value="0"/></p> <p><b>B. 2022 productivity or special appraised value:</b> \$ <input type="text" value="0"/></p> <p><b>C. Value loss.</b> Subtract B from A. <sup>7</sup></p>	\$ <input type="text" value="0"/>
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ <input type="text" value="1,708,221"/>
13.	<b>2021 captured value of property in a TIF.</b> Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ <input type="text" value="11,179,379"/>
14.	<b>2021 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ <input type="text" value="777,326,621"/>
15.	<b>Adjusted 2021 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ <input type="text" value="6,051,783"/>
16.	<b>Taxes refunded for years preceding tax year 2021.</b> Enter the amount of taxes refunded by the district for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. <sup>9</sup>	\$ <input type="text" value="1,589"/>
17.	<b>Adjusted 2021 Levy with refunds and TIF adjustment.</b> Add Lines 15, and 16. <sup>10</sup>	\$ <input type="text" value="6,053,372"/>
18.	<b>Total 2022 taxable value on the 2022 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup>	

	<p><b>A. Certified values:</b></p> <p style="text-align: right;">\$ 876,001,059</p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office.</p> <p style="text-align: right;">\$ 0</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property</p> <p style="text-align: right;">\$ 0</p> <p><b>D. Tax increment financing:</b> Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below <sup>12</sup></p> <p style="text-align: right;">\$ 11,179,379</p> <p><b>E. Total 2022 value</b> Add A and B, then subtract C and D</p>	<p style="text-align: right;">\$ 864,821,680</p>
19.	<p><b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup></p> <p><b>A. 2022 taxable value of properties under protest</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup></p> <p style="text-align: right;">\$ 7,474,180</p> <p><b>B. 2022 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup></p> <p style="text-align: right;">\$ 0</p> <p><b>C. Total value under protest or not certified.</b> Add A and B.</p>	<p style="text-align: right;">\$ 7,474,180</p>
20.	<p><b>2022 tax ceilings.</b> Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup></p>	<p style="text-align: right;">\$ 0</p>
21.	<p><b>2022 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20C. <sup>17</sup></p>	<p style="text-align: right;">\$ 872,295,860</p>

22.	<b>Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021.</b> Include both real and personal property. Enter the 2022 value of property in territory annexed. <sup>18</sup>	\$ 362,885
23.	<b>Total 2022 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022. <sup>19</sup>	\$ 23,041,767
24.	<b>Total adjustments to the 2022 taxable value.</b> Add Lines 22 and 23.	\$ 23,404,652
25.	<b>Adjusted 2022 taxable value.</b> Subtract Line 24 from Line 21.	\$ 848,891,208
26.	<b>2022 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ 0.713091 /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. <sup>21</sup>	

- <sup>1</sup>Tex. Tax Code Section
- <sup>2</sup>Tex. Tax Code Section
- <sup>3</sup>Tex. Tax Code Section
- <sup>4</sup>Tex. Tax Code Section
- <sup>5</sup>Tex. Tax Code Section
- <sup>6</sup>Tex. Tax Code Section
- <sup>7</sup>Tex. Tax Code Section
- <sup>8</sup>Tex. Tax Code Section
- <sup>9</sup>Tex. Tax Code Section
- <sup>10</sup>Tex. Tax Code Section
- <sup>11</sup>Tex. Tax Code Section
- <sup>12</sup>Tex. Tax Code Section
- <sup>13</sup>Tex. Tax Code Section
- <sup>14</sup>Tex. Tax Code Section
- <sup>15</sup>Tex. Tax Code Section
- <sup>16</sup>Tex. Tax Code Section
- <sup>17</sup>Tex. Tax Code Section
- <sup>18</sup>Tex. Tax Code Section
- <sup>19</sup>Tex. Tax Code Section
- <sup>20</sup>Tex. Tax Code Section
- <sup>21</sup>Tex. Tax Code Section

**CITY OF DONNA, TEXAS**  
**PROPERTY TAX RATES AND ASSESSED VALUES**  
**LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Tax Levy Year</u>	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>Assessed Values</u>
2014	2013	0.734764	0.517612	1.252376	419,514,607
2015	2014	0.762395	0.380026	1.142421	440,108,919
2016	2015	0.791292	0.191536	0.982828	499,942,898
2017	2016	0.740318	0.139682	0.880000	539,834,573
2018	2017	0.725352	0.073503	0.798855	614,694,339
2019	2018	0.711131	0.087724	0.798855	620,957,884
2020	2019	0.693987	0.094868	0.788855	668,255,430
2021	2020	0.638454	0.150401	0.788855	708,843,203
2022	2021	0.602621	0.175917	0.778538	756,328,814
2023	2022	0.578346	0.169591	0.747937	876,001,059

**DESCRIPTION:**

Maintenance and Operation Fund - that portion of a taxing unit's deposited revenues that provides for the maintenance and operation of the jurisdiction and pays for such expenses as staff salaries, utilities, and other day-to-day expenses.

Interest and Sinking Fund - that portion of a taxing unit's deposited revenues that is dedicated to payment of interest on bonds, warrants, certificates of obligations, or other lawfully authorized evidences of indebtedness issued or assured by the unit, and to pay lawfully incurred contractual obligations.

**CITY OF DONNA, TEXAS  
ANALYSIS OF ASSESSED VALUES  
FISCAL YEAR 2022-2023**

<u>Fiscal Year:</u>	<u>Tax Year:</u>	<u>Assessed Valuation:</u>
2014	2013	419,514,607
2015	2014	440,108,919
2016	2015	499,942,898
2017	2016	539,834,573
2018	2017	614,694,339
2019	2018	620,957,884
2020	2019	668,255,430
2021	2020	708,843,203
2022	2021	756,328,814
2023	2022	876,001,059

**CITY OF DONNA, TEXAS  
TOP TEN TAX PAYERS  
FISCAL YEAR 2022-2023**

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Wal-Mart Real Estate	19,459,579	21.88%
MHC Victoria Palms, LLC.	12,633,479	14.20%
AEP Texas	10,232,020	11.50%
Packaging Corporation of America	11,365,750	12.78%
Shops at 493 Lot 9	8,777,956	9.87%
Wal-Mart Property Tax Department	5,851,697	6.58%
Ron Hoover Companies of Donna	5,771,876	6.49%
Love's Travel Stops & Country Store	5,520,873	6.21%
Rentals Donna Park One	4,837,533	5.44%
CPI Donna, LLC	4,486,792	5.04%
 Total Top Ten Taxpayers	 <u>\$ 88,937,555</u>	 <u>100%</u>
 Total Assessed Valuations	 <u><u>\$ 876,001,059</u></u>	

# CITY OF DONNA, TEXAS

## MISCELLANEOUS STATISTICAL DATA

### YEAR ENDED SEPTEMBER 30, 2022

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**Date of Incorporation:** May 13, 1913

**Date of Adoption of City Charter:** February 7, 1957  
**Amended** January 17, 1981  
**Amended** May 7, 1994

**Form of Government:** Council, City Manager  
 Commission Form of Government May 13, 1913  
 Home Rule Charter February 19, 1957

**Geographic Data:**  
 City Area 5.1 sq. miles  
 Average Elevation 86 Ft.

**Population:**

2022 Est.	26,500
2021 Est.	26,500
2020 Est.	26,112
2019 Est.	25,600
2018 Est.	25,500
2017 Est.	24,750
2016 Est.	25,100
2015 Est.	25,100
2014 Est.	15,798
2013 Est.	17,902

**Permits Issued:**

Business / Health Permits	459
Garage Sales	628
Electrical	503
Plumbing	202
New Residential	141
New Commercial Units	12
Residential Additions	9
Others / Misc.	N/A
Total Fees:	224,948
Valuation Total:	22,244,281

**CITY OF DONNA, TEXAS  
MISCELLANEOUS STATISTICAL DATA  
YEAR ENDED SEPTEMBER 30, 2022**

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**Fire Protection:**

Number of Stations	1
Number of Firemen (Volunteers)	28

**Police Protection:**

Number of Stations	1
Number of Policemen	35

**Recreational Facilities:**

Number of Parks	5
Number of Municipal Swimming Pools	1
Number of Skateboard Parks	1

**Education:**

Number of Elementary Schools	14
Number of Middle Schools	4
Number of High Schools	2
Number of Alternative Schools	2

**Ports of Entry:**

Donna Alliance International Bridge	1
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**Utilities:**

**WATER:**

Number of Customers	5,589
Plant Capacity	5.0 MGD
Avg. Daily Use	2.7 MGD

**SEWER:**

Plant Capacity	1.9 MGD
Sanitary Sewer	37 Miles