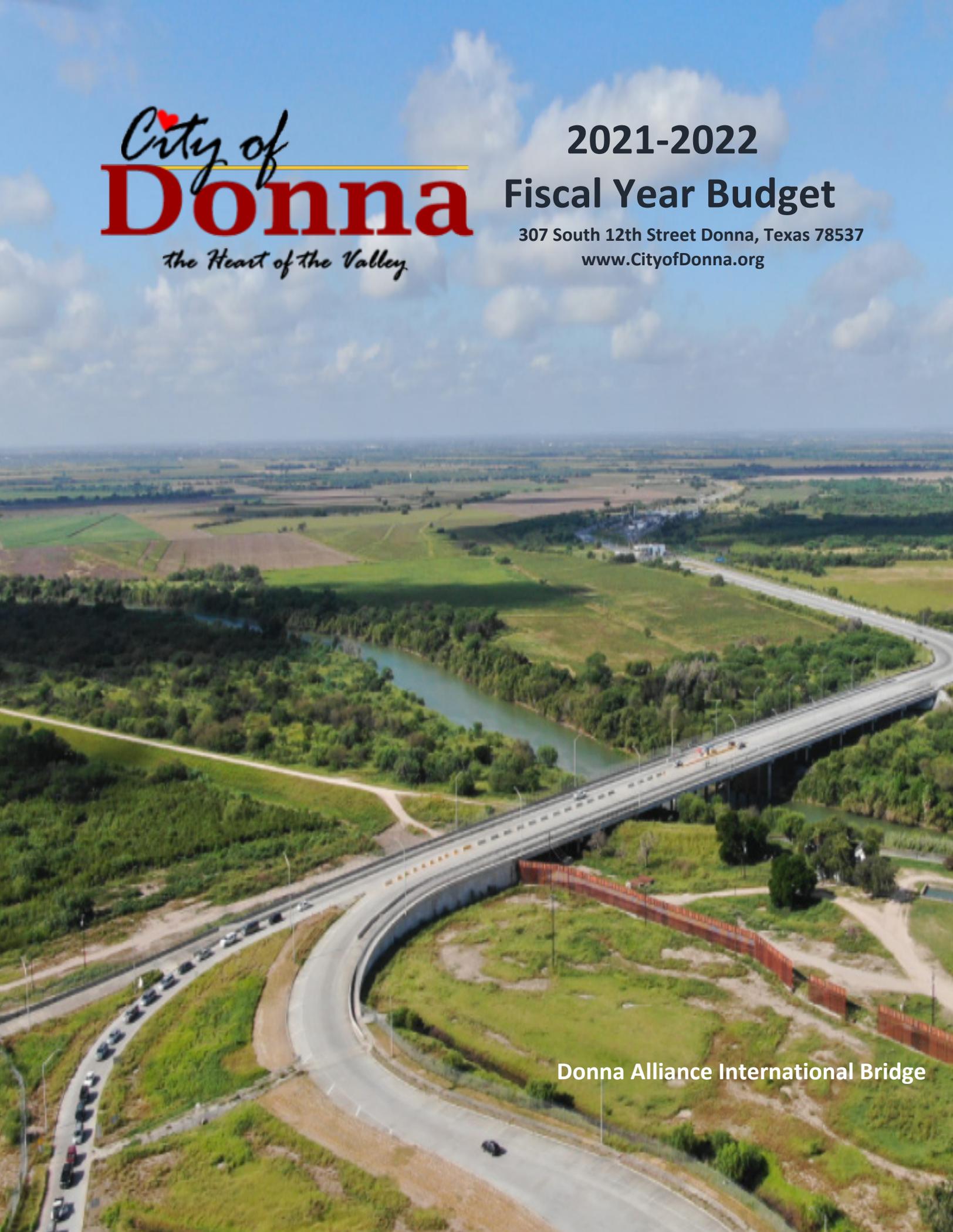




# 2021-2022 Fiscal Year Budget

307 South 12th Street Donna, Texas 78537  
[www.CityofDonna.org](http://www.CityofDonna.org)



Donna Alliance International Bridge

# City of Donna Fiscal Year 2021-2022 Budget Cover Page September 7, 2021

This budget will raise more revenue from property taxes than last year's budget by an amount of \$529,248, which is a 9.42 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$109,340.

The members of the governing body voted on the budget as follows:

**FOR:** Rick Morales- Mayor  
Eloy Avila Jr. - Councilman  
David Moreno - Councilman  
Richie Moreno - Councilman  
Joey Garza - Councilman

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

## Property Tax Rate Comparison

	<b>2021-2022</b>	<b>2020-2021</b>
Property Tax Rate:	\$0.778538/100	\$0.788855/100
No-New-Revenue Tax Rate:	\$0.719619/100	\$0.745419/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.582246/100	\$0.656846/100
Voter-Approval Tax Rate:	\$0.778541/100	\$0.830236/100
Debt Rate:	\$0.175917/100	\$0.150401/100

Total debt obligation for City of Donna secured by property taxes: \$1,388,646.



# City of Donna Officials



## Mayor

Ricardo Morales

## City Council Members



### Councilman

Ricardo Moreno-Place 1



### Councilman

Joey Garza Jr-Place 2



### Mayor Pro Tem

David Moreno-Place 3



### Councilman

Oscar Gonzales-Place 4

## City Manager

Carlos Yerena

## Director of Finance

David R. Vasquez

## City Secretary

Belinda Tosca



# TABLE OF CONTENTS

## **FINANCIAL SECTION:**

	<b><u>PAGE</u></b>
<b><u>BUDGET OVERVIEW</u></b>	
GFOA Budget Award .....	1
History of Donna .....	2
Organizational Chart .....	4
Budget and Financial Policies.....	5
Funds .....	6
Role of the Departmental Directors.....	7
Budget Amendment & Revenue Policy.....	8
Expenditure Policy & Investment Policy.....	9
Procurement Policy & Debt Policy.....	10
Fund Balance Policy, Independent Audit, & Covid-19 Update.....	12
Budget Calendar.....	14
Budget Process .....	15
Budget Message .....	17
Economic Outlook .....	18
Budget Highlights .....	32
Strategic Business Plan .....	34
Budget Highlight Graphs .....	38
City's Location in Relation to State .....	45

## **FINANCIAL SECTION:**

### **PROJECTED FUND BALANCES**

Combined Fund Balance Analysis-All Funds .....	48
Combined Summary of Revenues and Graph .....	50
Combined Budget Expenditure (Expenses) and Graph.....	51

### **REVENUE PROJECTIONS**

Five Year Revenue Projections with Narrative.....	53
---	----

### **GENERAL FUND**

Summary of Revenues and Expenditures by Category Graph.....	56
Summary of Revenues and Expenditures by Category .....	57
General Fund Revenues.....	58
Summary by Category.....	62
Summary by Function.....	65
City Council .....	66
City Manager .....	68
Municipal Court .....	70
Finance .....	72
Information Technology .....	74
City Hall .....	76
City Secretary .....	78
Tax Assessor Collector .....	80
Police .....	82
Fire Department .....	84

# CITY OF DONNA, TEXAS

## TABLE OF CONTENTS FISCAL YEAR 2021-2022

---

### **GENERAL FUND (Con't)**

Planning & Development .....	86
Inspections .....	88
Public Works .....	90
City Vehicle Maintenance .....	92
Sanitation Services .....	94
Streets & Roadways .....	96
Community Support Services .....	98
Parks and Recreation .....	100
Municipal Swimming Pool .....	102
Code Enf. & Health Inspections .....	104
Animal Control .....	106
Cemetery .....	108
Library .....	110
Non Departmental .....	112

### **SPECIAL REVENUE FUND**

#### **Hotel Occupancy Tax Fund**

Summary Graph.....	114
Revenues .....	117
Expenditures .....	118

#### **Fire Equipment Fee Funds**

Summary .....	120
Revenues .....	121
Expenditures .....	122

#### **Texas Confiscated Forfeitures**

Summary .....	124
Revenues .....	125
Expenditures.....	126

#### **American Rescue Plan Act Fund**

Summary .....	128
Revenues .....	129
Expenditures.....	130

### **CAPITAL PROJECTS FUND**

North Bound Empty Inspection Facility Phase 1 .....	131
---	-----

### **DEBT SERVICE FUND**

Summary.....	133
Revenues.....	134
Expenditures.....	135

# CITY OF DONNA, TEXAS

## TABLE OF CONTENTS FISCAL YEAR 2021-2022

---

### **ENTERPRISE FUNDS**

#### **Water & Sewer**

Revenue & Expense Summary Graph by Category .....	138
Revenues Graph.....	140
Expenses by Category Graph.....	142
Utility Administration.....	144
Water Distribution.....	146
Sewer Collection.....	148
Waste Water Treatment Plant.....	150
Water Treatment Plant.....	152
Utility Billing & Collections.....	154
Non-Departmental.....	156

#### **SOLID WASTE FUND**

Summary.....	159
Solid Waste.....	160
Expenditures.....	162

#### **International Bridge Fund**

Revenue & Expense Summary Graph by Category.....	164
Revenues.....	167
Bridge Operations.....	168
Non-Departmental.....	170

#### **FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

Capital Projects.....	172
Project Description.....	173
Impact on Capital Improvement Projects.....	175

#### **DEBT SERVICE SCHEDULES**

General Obligations Summary .....	176
City Debt Bond Schedules .....	177
Debt Service Bond Schedules .....	178

#### **REVENUE BOND SCHEDULES**

Water & Sewer Debt Schedules.....	183
-----------------------------------	-----

#### **INTERNATIONAL BRIDGE BOND SCHEDULES**

Revenue Bond Debt Schedules .....	189
-----------------------------------	-----

#### **PERSONNEL SUMMARIES**

Staffing by Department .....	193
------------------------------	-----

#### **SUPPLEMENTAL SCHEDULES**

Adopting Budget Ordinance No. ....	199
------------------------------------	-----

# CITY OF DONNA, TEXAS

## TABLE OF CONTENTS FISCAL YEAR 2021-2022

---

Tax Rate Ordinance No. ....	202
Budget Glossary.....	204
Fund Structure.....	208
Department Fund Structure.....	210
2020 Voter Approval Tax Rate Activity Worksheet.....	212
2020 No-New-Revenue Rate Activity Worksheet.....	219
Property Tax Rates and Assessed Values.....	223
Analysis of Assessed Values & Top Ten Tax Payers.....	224
Miscellaneous Statistical Data.....	225



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Donna  
Texas**

For the Fiscal Year Beginning

**October 01, 2020**

*Christopher P. Morill*

Executive Director

## HISTORY OF DONNA, TEXAS

The City of Donna is off U.S. Highway 83 and State Spur 374, fourteen miles southeast of McAllen in southeastern Hidalgo County. It is in territory that was granted to Lino Cabazos as part of the La Blanca land grant on May 19, 1834, by the Mexican State of Tamaulipas. The Cabazos family inhabited the area for at least twenty years after taking possession of the land, and their descendants continued to live in the area into the twentieth century.



Thomas Jefferson Hooks arrived in the Lower Rio Grande Valley in 1900 and the following year moved his family to Run in southeastern Hidalgo County. In May 1902 he helped to form the La Blanca Agricultural Company, which purchased 23,000 acres fronting the river two miles east and two miles west of the site of present Donna and extending north eighteen miles. He gave part of his purchase to his twenty-one-year-old daughter, Donna Hooks Fletcher, a divorcée. She settled in the area and established the Alameda (Grove) Ranch. Fletcher stocked the ranch with Jersey cattle purchased from the Lassater Ranch in

Falfurrias and ran a successful butter business. In 1904, The St. Louis, Brownsville, and Mexico Railway reached the area, and a town was formed that July. In 1907, the town was given a depot station that was named Donna in the honor of Donna Fletcher, who was postmistress when the Donna post office was opened in 1908. That year the first store in west Donna was established by Ed Ruthven, and the community was recognized as the Texas station that shipped the most produce in a year. A 500-ton-capacity sugar mill was built in Donna that year. The town grew slowly because of the lack of available potable water. *Portreros* brought water from as far away as Lyford and Mission to each home in Donna. A barrel



of water cost 50 cents, and the water had to be boiled before it could be used for drinking or cooking. By 1908, a water tower and a filtration plant provided potable water for Donna residents. By 1912 the town was divided into Donna and East Donna. East Donna, the Mexican side of town, had a post office named Beatriz, after Beatriz Hooks. Electricity came to Donna in 1916. The Donna Light and Power Company was incorporated by A.F. Hester, Sr., T.J. Hooks, Dr. J.B. Roberts, and twenty stockholders.



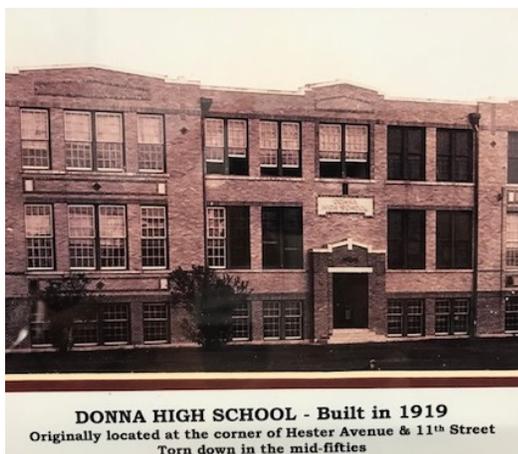


In 1915 Donna had a population of 1,500, a bank, a hotel, four churches, two cotton gins, the sugar mill, a weekly newspaper named the Donna Dispatch, published by B.L. Brooks. A Legion Hall was built in 1920, making Donna American Legion the first Legion Post in the world to own its Legion Hall. Donna had an estimated population of 1,579 in 1925. By 1936 it had a population of 4,103, a railroad stop, multiple dwellings, and 110 businesses.

The citizens of Donna first started using the motto "The City with a Heart in the Heart of the Rio Grande Valley" to promote the city in the 1940's. By 1945 the town had a population of 4,712 and seventy-eight businesses and continued to be a citrus and vegetable growing center. In 1953 Donna had three gins, three wholesale groceries, hardware and farm implements dealers, a wholesale

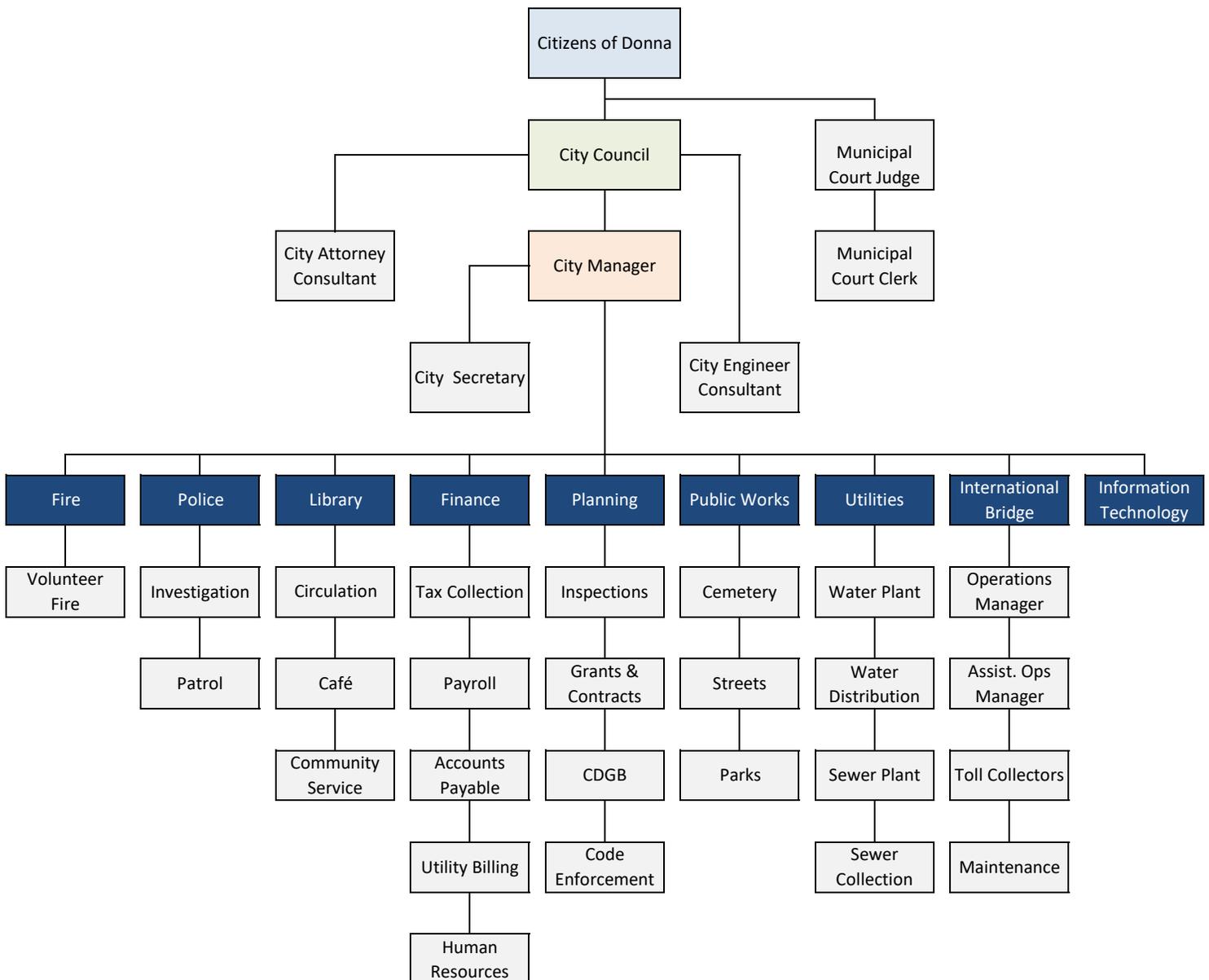
distributor for feed mills, and the Donna News. The American Legion Hall was designated a historical landmark in 1964. In 1967 Donna reported 110 businesses (including eight manufacturers), ten churches, a bank, a library, and a newspaper.

From 1920 through the mid-1960s Donna had segregated schools. A third school for migrant students was in operation through the 1970s. The justification for its operation was that migrant children needed more attention because of their parents' work. It was opened to children in the third to eighth grade and had a separate campus. Donna had a population of 8,982 and 122 businesses in 1978. After the 1970s the economy in Donna continued to be based on fruits, vegetables, and the tourist trade. In 2000 Donna had a population of 14,768 and 369 businesses.





**Organizational Chart  
Fiscal Year 2021-2022**



**BUDGET AND FINANCIAL POLICIES**

**BUDGET CALENDAR**

**CITY MANAGER'S BUDGET MESSAGE**

**ECONOMIC OUTLOOK**

**STRATEGIC BUSINESS PLANS**

**MAJOR GOALS**

**CITY'S LOCATION IN RELATION TO STATE  
OF TEXAS**

## **BUDGET AND FINANCIAL POLICIES**

Article IX of the City Charter sets forth the basic budget policies for the overall management of the City. The annual Budget shall be prepared in accordance with State Law.

- The City's primary objective for all operating budgets is to adopt a balanced budget where revenues equal or exceed expenditures. The budget document shall contain a budget message prepared by the City Manager outlining the proposed financial plan for the City.
- No later than August 18<sup>th</sup>, the City Manager prepares a recommended budget to be submitted to the Council estimating revenues and expenditures for the next fiscal year. The Council shall order a public hearing on the budget and shall cause to be published, at least ten days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the budget as submitted, at which all interested persons shall be given an opportunity to be heard.
- The budget shall be carefully itemized and the proposed figures shall be compared with actual figures from the preceding year.
- At least thirty days prior to the adoption of the tax rate, the City Manager submits a recommended budget proposal to the City Council. Upon completion, the budget is filed by the City Secretary for media and public inspection.
- The City Council adopts the budget prior to the beginning of the fiscal year. This budget is based on various meetings with department leaders for their input on the programs and projects planned for next fiscal year.

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### **BUDGET BASIS OF ACCOUNTING**

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The budget basis of budgeting (modified accrual, accrual, cash) should be identified for each category of fund represented (governmental, proprietary, and fiduciary) that the City has adopted is the modified accrual basis for all governmental fund types and the accrual basis has been adopted for proprietary fund types.

The end product of the budget process is the budget document, which consists of three main parts, a budget message, a series of revenue/expenditures tables and appropriate descriptive materials as well as the budget adoption ordinance.

The budget is structured according to codes and classifications contained in the City's accounting system. Since the budget is a planning document, it does not include all of the detailed information encompassed by the accounting system.

All budgets are built around four basic components: Funds, Departments, Revenues, and Expenditures. Although the City's accounting system will provide locally-adapted definitions of these elements, the following general descriptions may be helpful.

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## **FUNDS**

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A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be thought of as a bank account into which revenues are deposited and from which expenditures are paid for a specific purpose. Funds are generally classified in the following manner:

### **GOVERNMENTAL FUNDS**

1. General Fund - The General Fund is used to account for all financial resources not covered under another fund. Examples of activities under this fund are general administration, recreation, libraries, police services, fire services. Its revenues are generally unrestricted which means that they may be used for any approved governmental purpose.
2. Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose. Examples of such funds are Hotel Occupancy Tax, Fire Equipment Service Fee, and the Texas Confiscated Money Forfeitures Fund, and the Tax Increment Reinvestment Funds.
3. Debt Service Fund – The Debt Service Funds is used to account for funds set aside to pay the principal and interest due on tax bonds, certificates of obligations and other long-term debts.
4. Capital Project Funds – Capital Project Funds are used to account for revenues derived from bond proceeds and expenditures relative to the acquisition or construction of major capital facilities (Other than those financed by Proprietary Funds, Special Assessments Funds and Trust Funds).

### **FIDUCIARY FUND**

Trust and Agency Funds – Trust and Agency Funds are used to account for collections and disbursements earmarked for employees’ payroll, pensions, insurance, and other restricted purpose.

### **PROPRIETARY FUNDS**

1. Enterprise Funds – To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user chargers, i.e., Utility Fund and International Bridge Fund.
2. Internal Service Funds – To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis, i.e., Employee Insurance Trust Fund.

The beginning and ending point of budgeting is a fund balance or retained earnings. In general, the budgeted beginning balance represents the funds left over from the prior fiscal year. The budgeted ending balance represents the funds being estimated at the end of the current fiscal year.

### **ROLE OF DEPARTMENTAL DIRECTORS**

The involvement of departmental directors in the budget process is essential. The departmental directors are the best source of information regarding service needs in the department. The departmental directors are also the best qualified to identify opportunities for budget cutbacks. From the perspective of the departmental directors, the budget process is a useful way to advise the City Manager and City Council about the accomplishments, special problems, and propose alternative for improving the quality of services for the citizens of the City.

### **REVIEW OF DEPARTMENTAL REQUESTS**

In the course of reviewing the departmental budget requests, the City Manager should bear in mind the following concerns:

- Do the proposed performance and service levels justify the budget request? Could the requested funds be put to better use in another department? Are certain budget requests totally without justification or merit?
- Are the spending requests credible? Are they padded or based on false assumptions?
- Is the proposed approach to a particular service the best way to achieve the stated objective based on the department's previous budget and work programs? Is attainment of each stated objective likely? Should a funding increase proposed by one department be approved, instead of another department that has a better performance record?
- If choices must be made between competing budget requests, what is of relative importance or value to the community of the new spending program proposed by the various departments? If cutbacks in exiting services are necessary, which service should be eliminated first?
- By spending more on a particular service during the next fiscal year, will the City save money in the long run?
- What considerations have the department heads given to reducing the cost of existing programs through better personnel utilization, improved work methods and mechanization?

### **CITY COUNCIL ACTION ON THE BUDGET**

The City Manager presents the recommended budget to the City Council at a regular meeting. Copies are filed with the City Secretary for media and public inspection.

The basic issues in the budget for the City Council are:

- Does it meet the needs of the community adequately, or at least as adequately as available finances will permit? Are there some services which would be reduced or eliminated in order to provide funds for more important programs?
- Does the budget provide balance between services, especially between more essential and less essential services?
- Are the administrative controls in place to assure that adequate results will be produced, and proper standards of service maintained?
- Do revenue estimates appear to be realistic? Have all expenditures and foreseeable contingencies been included?
- Is the budget economical in all respects, and oriented toward obtaining the greatest value per dollar expended?
- Is the budget consistent with the ability and willingness of citizens to support it?
- Is it consistent with the City's long-term policies for the development of the community?

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## **BUDGET AMENDMENT PROCESS**

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Article IX of the City Charter states that, if at any time during the fiscal year, the City Manager shall ascertain that available revenues will be less than total appropriations for that year, he shall reconsider the allotments of each department and revise them as to prevent the making of expenditures in excess of available revenues. At the close of each fiscal year, any encumbrance balance of an appropriation shall revert to the fund which appropriated and may be re-appropriated by City Council. City Council may transfer any unencumbered appropriation balance from one department to another. The City Manager shall have the authority without City Council approval, to transfer appropriation balances from one expenditure account to another within a single department of the City.

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## **REVENUE POLICY**

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### **Tax Collections**

Our City will pursue a vigilant tax collection effort by subcontracting with an attorney-at-law that specializes in comprehensive collection services, while remaining cognizant of the need to treat our residents with the uppermost respect.

### **Revenue Diversification / Unrestricted Fund Balance**

The City strives to maintain a diversified and stable revenue base to protect public services from short-term fluctuations in any one revenue source. The City has chosen to manage these fluctuations by creating a fund balance policy. The Reserve Policy states the following:

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- **REVENUE POLICY (Continued)**

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- Established reserves shall help protect the City from innumerable hardships due to unforeseen emergencies.
- Fund Balance shall equal not less than 25% of the operating budget.

### **Fees and Charges**

User fees will be imposed to cover the cost of services provided for unique or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery. Our City charges customers a pass-through user fee when they pay their taxes or utility bills by credit card.

The City maintains the water distribution system and the sewer collection systems. To insure that the enterprise funds remain self-supporting, rate structures will fully fund the direct and indirect cost of operations, capital plant maintenance, debt service, depreciation, and moderate system extensions.

### **One-Time Revenues**

It is the general policy of the City to use major one-time revenues to fund capital improvements or reserves. The use of one-time revenues to fund ongoing expenditures is discouraged.

Unpredictable revenues are budgeted conservatively, and any amount collected in excess of the budget is generally carried forward in the fund balance.

All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted.

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### **EXPENDITURE POLICY**

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High priority is given to the expenditures that will reduce future operating costs, such as increased utilization of technology and equipment and proven business methods.

An appropriate balance will be maintained between budget dollars provided for direct public services and dollars provided to assure good management and legal compliance.

All department heads share in the responsibility of looking at and understanding the City's long-term financial viability, its general spending trends, its projected incomes, and educating themselves, division head, and employees on the necessary short and long-term balance between revenues and expenditures. Budget-to-Actual Variance reports are disbursed to department heads monthly to ensure the City doesn't exceed budgeted expenditures. Department heads are trained by the finance staff on how to read and monitor their department's budgets.

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### **INVESTMENT POLICY**

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The City of Donna recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the City. Therefore, it is the City's policy to consider safety and risk of investment,

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**INVESTMENT POLICY (Continued)**

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allow for anticipated cash flow requirements, and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

Investments updates are taken to City Council on a quarterly basis. The Investment Policy complies with Chapter 2256 (Public Funds Investment Act) of the Government Code. The policy is reviewed and updated annually before being presented to City Council.

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**PROCUREMENT POLICY**

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On July 16, 2019, the City adopted an updated procurement policy. The primary governing authority for the City of Donna's Purchasing Policy shall be the City's Charter in conjunction with Local Government Code Chapter 252, "Purchasing and Contracting Authority of Municipalities." All procurement activity shall be governed by the Purchasing Policy, in accordance with applicable state and local government codes. The Finance Department shall from time to time review the Purchasing Policy and the City's resolution shall record any changes made to the Policy. All department heads receive a copy of the procurement policy and are expected to comply with the policy.

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**DEBT POLICY**

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**GENERAL OBLIGATION BONDS:**

The existing debt obligation and individual issues are described in this section.

Existing debt levels reflect twenty years of remaining payments with additional debt capacity as the structure declines gradually after 2034. The final debt service payment will be in the year 2042.

The Debt Service rate portion (\$.094868) of the total tax rate (\$.788855) represents 12% is dedicated for existing debt levels.

The City Assessed Value for Tax Roll 2021 was valued at \$756,328,814. The City's total debt is \$48,095,000 or 6.4% of Assessed Value.

The State of Texas statutes do not prescribe a debt limit; however, by custom a practical economic debt limit of 5% of the assessed valuation is used.

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**DEBT POLICY (Continued)**

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The state of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Donna’s adopted rate of .788855 is well below the state limit.

**The City of Donna’s Financial Policies address General Obligation Debt Management as follows:**

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- Full disclosure of operations will be made to the bond rating agencies. The City staff will assist the financial advisors and/or bond counsel in preparing the necessary materials for presentation to the bond rating agencies.
- The city will issue bonds with an average life of twenty (20) years or less in order to reduce interest cost and maintain future flexibility by paying off debt earlier.

**BOND RATING:**

The City’s current bond rating as of the last issuance for the Mil GO Refunding Bond, Series 2022 issued on February 10th, 2022 was rated as follows:

G.O. & REVENUE BONDS

Standard and Poor’s

A / Stable

**REVENUE BONDS:**

The City’s Revenue Bonds are comprised of Water and Wastewater in the Utility Fund and Bridge Tolls in the International Bridge Fund.

The existing debt structure will continue through year 2037, and then through year 2042 at a lower Debt Service amount thereafter.

Water & Wastewater System

Revenue Certificates are direct obligations of the City payable as to principle and interest from a combination of (i) a valorem levied annually, within the limits prescribed by law, against all taxable property in the City and (ii) a limited pledge of net revenues of the City’s Waterworks and Sewer System, as provided in the Ordinance.

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**DEBT POLICY (Continued)**

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- International Bridge

Combination Tax & International Toll Bridge Revenue Refunding Bonds, Series 2016, are payable from the annual levy of ad valorem taxes and a subordinate and inferior lien and the pledge of Net Revenues derived from operations of the City's international bridge toll bridge system.

The City of Donna's Financial Policies also address revenue bond issued in debt management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.
- The City has both revenue bonds and other indebtedness of the Utility Fund. The City strives to maintain at least 1.5 debt to revenue ratio coverage ratios although bond covenants require 1.25 for all indebtedness as a practical coverage.
- The City will issue bonds with an average life of twenty (20) years or less in order to reduce net interest cost and maintain future flexibility by paying off debt earlier.

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**FUND BALANCE POLICY**

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- The General Fund shall maintain a minimum fund balance of 90 days of operating expenses.

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**INDEPENDENT AUDIT**

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At the close of the fiscal year, the Council shall engage an independent certified public accounting firm to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major fund, and the aggregate remaining fund information at September 30<sup>th</sup>. In addition, the firm will audit the City's compliance over major federal award programs. The firm will ensure the audit is conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in Government Auditing Standards.

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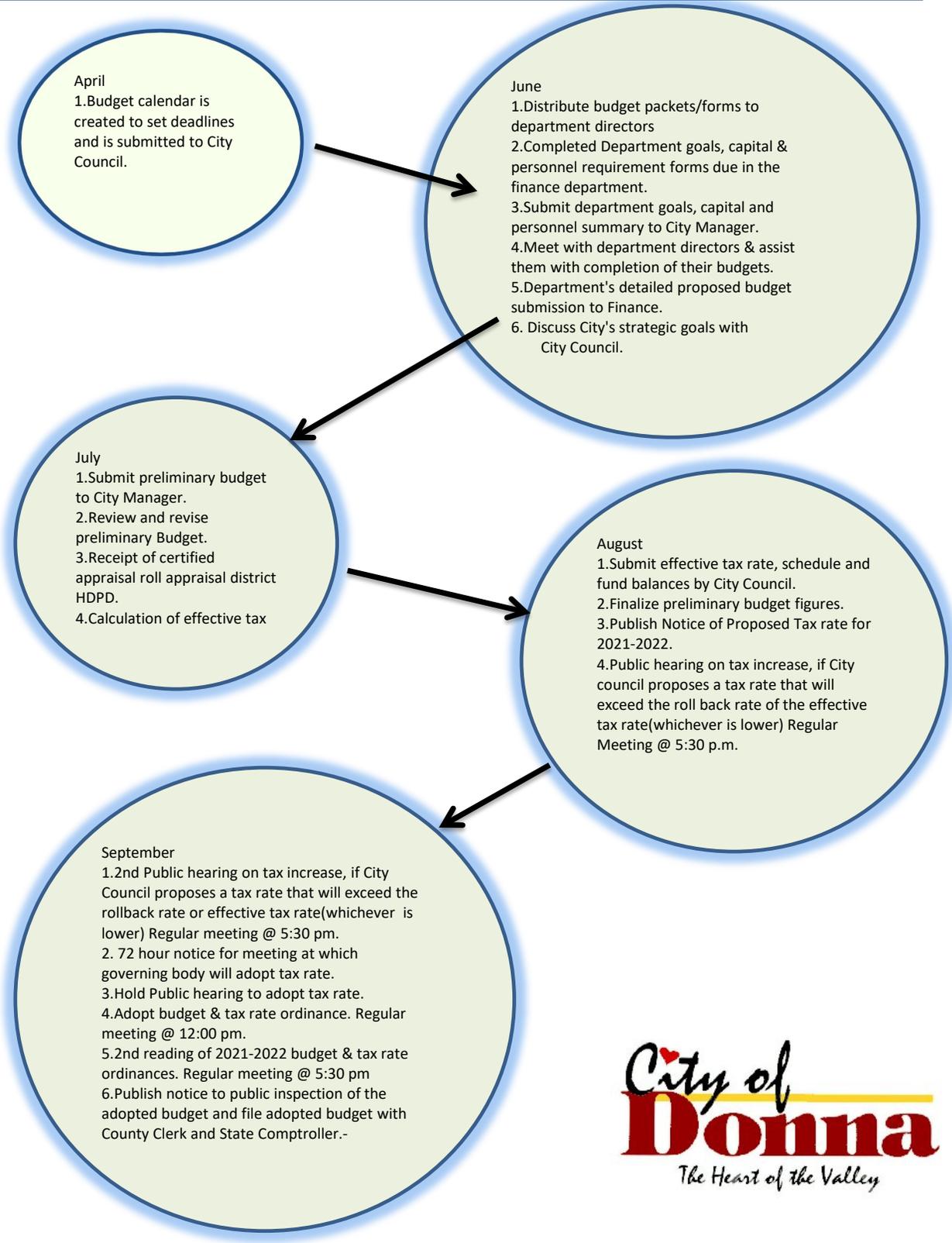
**COVID-19**

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In the past 2 years the City of Donna has received 2 grants to help with Covid-19 expenditures, Cares Act and American Rescue Plan. The funds have been used to purchase personal protective equipment and to host community clinics that help with vaccine distribution and Covid-19 testing.



## Budget Calendar FY 2021-2022



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## **THE BUDGET PROCESS**

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The City Budget is a plan for utilizing the City's available funds during the fiscal year to accomplish the established goals and objectives. The budget process for developing, adopting, and implementing the budget includes the following:

### **April**

A budget calendar is created to set deadlines and provide milestones to ensure the City remains on schedule.

Budget Calendar is submitted to City Council.

### **June**

Budget packets are disbursed to department directors. A trended revenue and expenditure report is included to help illustrate the amount of funds spent on each budget line (current year) as well as to help plan for the upcoming budget year. Department Directors must access the next fiscal year's plan in terms of upcoming projects to be undertaken and must estimate the resources needed to complete task. Personnel costs are often the biggest challenge. Directors are asked to provide line-item detail budgets in the preliminary stage to help substantiate requests. The line-item detail provides a breadcrumb trail for future analysis related to reporting budget versus actual variances. The finance director along with the city manager is challenged to balance the wants and needs of each department director and the financial capabilities of the city. The ultimate goal is to keep the tax rate as low as possible and continue to provide high quality services to the residents of Donna. At this time, the City's strategic goals are also discussed with City Council.

### **July**

The Director of Finance and the City Manager in close collaboration will evaluate every department's position in the current fiscal year (actuals vs budget) before setting the budget tentatively for the next fiscal year. Appropriations for each department are determined by the goals set forth by the City Manager. A draft of the budget is assembled in summary format. Towards the end of July, Hidalgo County Appraisal District releases assessed values. A calculation of the tax rate can now be undertaken.

### **August**

The month of August is a busy time for our Finance department. Final changes to the proposed tax rate will drive the changes to the operating budget. The staff in Finance works diligently to complete the annual budget book.

### **September**

The proposed tax rate and the operating budget are submitted to City Council for approval through ordinance. Towards the end of the month, once all requirements are completed, the adopted budget is posted to the city web-site and a copy of the budget is filed with our city secretary. The budget becomes effective October 1<sup>st</sup>.





September 30, 2021

Honorable Mayor and City Council  
City of Donna  
Donna, TX 78537

Re: 2021-2022 Budget

Dear Honorable Mayor and City Council:

It's an honor to present the operating budget for fiscal year beginning October 1, 2021 through September 30, 2022. As you will see in the combined revenue and expenditure and changes to fund balance schedule, the combined revenues and transfer in for the General, Water and Sewer, Int'l Bridge and debt service funds amount to \$24,102,226. The combined expenditures and transfers out for the above-mention funds amount to \$24,064,536 which represents an increase of \$2,769,800 or 13% change from FY 2020-2021 adopted budget, primary due to the addition of a capital lease and intergovernmental revenues being projected. This budget document has been prepared in compliance with the state laws of Texas, Donna's City Charter, and the standards established by the Governmental Accounting Standards Board. Copies of this budget are available for public review at the City Secretary's office, Donna Public Library, the Hidalgo County Courthouse after October 1, 2021, as well as the City's web site, [www.cityofdonna.org](http://www.cityofdonna.org).

The Annual Budget is more than a projection of revenues and expenditures/expenses for the coming year; it is a financial plan of action which will provide services to the citizens of Donna that are realistic, feasible, and cost-effective. It not only addresses the existing level of services/necessities, which our citizens have come to expect and deserve, but also addresses adequate compensation to all our employees. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2021-2022 fiscal year. Furthermore, the budget serves as a guide for our financial control and the implementation and improvements of policies and procedures mandated by the City Council.

The Fiscal Year 2021-2022 budget is formulated to provide the necessary funding to maintain acceptable levels of services in all areas. Each fund includes a summary presenting its purpose, both goals & objectives and performance indicators for prior, current, and the next fiscal years. The proposed budget remains basic to the provision of services determined by the City Council to be essential to the community. The following pages will describe our economic outlook, budget highlights, and detail information on specific revenues and funds.



307 South 12<sup>th</sup> Street Donna, Texas 78537  
Phone Number: 956-464-3314 Fax: 956-464-9923





**2021-2022**

## **ECONOMIC OUTLOOK**



The City of Donna is rapidly becoming one of the best places to live in South Texas. Located in the heart of the Rio Grande Valley, just minutes from the Mexican border. Donna has experienced strong economic growth and development, with the population steadily increasing from 15,798 in 2010 to 16,797 based on the 2020 Census results. The city consists of 8.3 square miles offers low cost of living, an excellent education system, and warm weather year-round making it a great place to live, work, and play.

We understand how economic development improves quality of life for our residents, which is why helping businesses grow and prosper is a major focus of the City of Donna and the Donna Economic Development Corporation (DEDC). During the past year, the DEDC has provided a myriad of economic development incentives to foster the development of new business and to encourage qualified companies to expand to our ever-growing city.



Economic Incentive Programs we manage are Tax Increment Reinvestment Zones (TIRZ), 380 Agreements, Tax Abatements, Enterprise Zones, Revolving Loans and Public Private Partnerships. By offering these competitive incentives to companies who create jobs and drive innovation as they do business in our community, Donna takes the initiative to invest in the future.



Together, the City and DEDC have also purchased several tracts of land to increase our inventory portfolio for promising business looking to relocate. With these tools, we have engaged with multiple investors to increase economic and employment opportunities for our city.

Furthermore, we have made large investments in the City's infrastructure including drainage, roads, water, and sewer services. These efforts were made to update our antiquated utility system to

better compete with surrounding cities and to attract new businesses to our community. Below is a summary of our efforts over the last year.

## CAPITAL PROJECTS

Governments are starving for capital to keep revenue growing during these unprecedented times. Economic developers must provide adaptive financial sourcing in response to the massive disruption of COVID-19 and the skyrocket cost of labor and materials. The City of Donna has used new revenue sources and grant funds to help safeguard the fiscal wellbeing of our community through various new capital projects.

### **Hacienda San Miguel Apartment Complex**

The Hidalgo County Housing Authority in collaboration with the City of Donna have started construction on Hacienda San Miguel a Section 8 Complex consisting of 140 apartment units. The groundbreaking was held in December 2020. The project is divided into two phases and expected to be completed in February 2022. The city of Donna provided water, sewer, and drainage to the property. All parents involved are excited to bring 140 new, affordable two- and three-bedroom apartments to the mid-valley.



## **Hidalgo County Urban County Program**

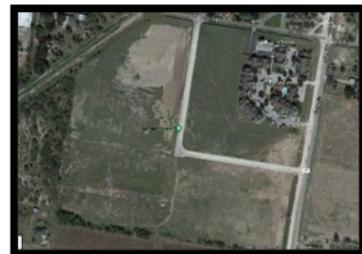
The Hidalgo County Urban County program awarded the city a \$257,604 grant (FY2020-2021) to help fund resurfacing of South 26th Street, Lissner Avenue, and South Avenue; park improvements and Donna Square Park; and to provide support to three local nonprofits. Projects are expected to commence in early 2021.



The Hidalgo County Urban County program awarded the city a \$270,886 grant (FY2021-2022) to help fund resurfacing of Champion Avenue from FM 493 to Victoria Road; reimburse Hidalgo County for resurfacing of Ponciano Drive; and to provide support to two local nonprofits. Project is expected to commence in early 2022.

## **Migrant Detention Center**

The City of Donna was able to bring in additional revenue to the city by leasing the industrial park site to the federal government for a temporary Customs and Border Protection soft sided facility to process migrants crossing the United States border. The 60 acre tract of land is expected to be occupied in to 2022.



## **Redskin Avenue Improvements**

Several new developments along Redskin Avenue have led to an increase in traffic. In order to reduce congestion, the city has partner with Donna ISD to make much needed road and drainage improvements in the amount of approximately \$200,000. The improvements were completed in September 2021



## **Donna Square Park Electrical Improvements**

Several electrical upgrades were made to Donna Square Park with the intent to help power the needs of vendors and machines at large events and provided holiday deceleration throughout the year.



## **Region One ESC to provide in-house GED and ESL Services**

The City of Donna partnered with Region One ESC to provide in-house GED and ESL Services to the community. Our Commission provides higher education to our community. Along with this program, the City of Donna will be partnering with Workforce



Preparation/Integrated Education and Training through partnerships with South Texas College and New Start School to provide the following certification programs to Residents of Donna and the Surrounding Communities. Including: Certified Nurse's Assistant, Welding, Education Aide, Microsoft Office Specialist, Medical Office Specialist, Phlebotomy, and EKG.

Due to the nature of the program and the scale of the program, City of Donna And Region One ESC were sent a congratulatory letter from Congressman Gonzalez’s office. Donna City Council and Staff are humbled and appreciative of the efforts placed forth by Ms. Angie Gonzalez, Region One Coordinator and Ms. Maria Gonzalez, Administrator, for keeping the City of Donna Close to their hearts. The cohort for certification programs will begin in September 2021.

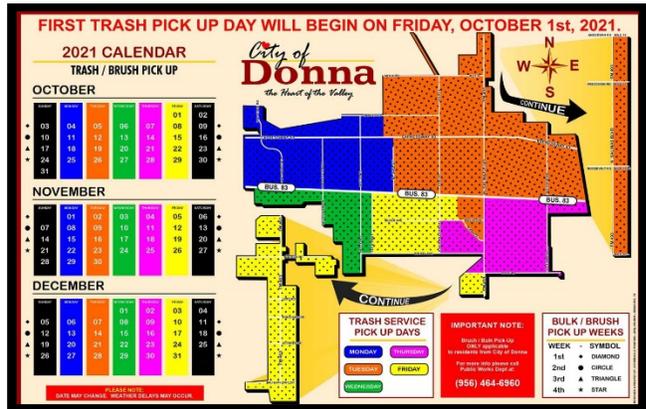
### **Brush Air Curtain Incinerator**

In an effort to help clean up the city, Donna has purchased a brush incinerator used to burn clean wood and debris. The incinerator is a box with heat resistant walls that projects a stream of air over the burning area. The stream of air provides a “curtain” that keeps particulate matter inside of the box and also works to stoke the fire. It can burn 9-10 tons of brush in one hour. The city is allowing residents to drop off their clean wood or brush at no cost. The city will also begin providing brush pick up on October 1<sup>st</sup>, 2021.



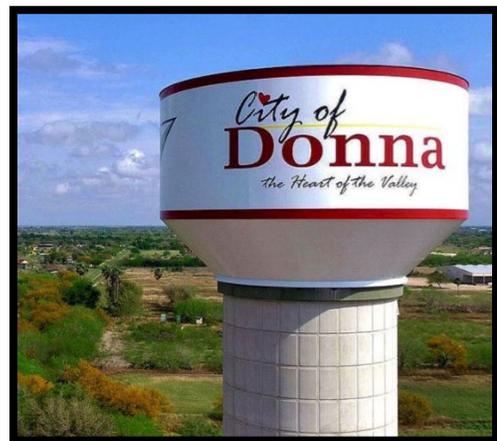
## New Trash Services with Waste Connections

The Donna City Council voted to enter a contract with Waste Connection for trash collection starting Oct 1, 2021. The contract is in effect for three years with the option to extend the contract for an additional two years beyond 2024. The city was able to increase franchise fees for the city while keeping service fees at their current rate.



## City of Donna Impact Fees

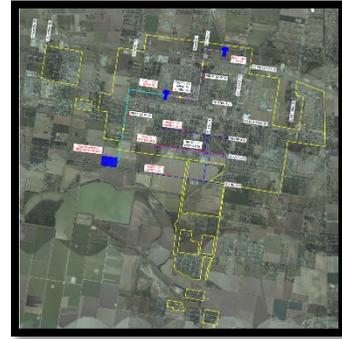
The Donna City Council voted to begin collecting impact fees from new developments starting Oct 1, 2021. An impact fee is charged to new development to offset new or increased demands that require additional capacity improvements on existing water and wastewater systems. Impact fees are used only to fund expansion of the water and wastewater systems.



Water impact fees help pay for water supply, treatment facilities, pump stations and storage tanks. Wastewater impact fees are used toward lift stations, peak flow storage and treatment facilities. Water and wastewater impact fees are assessed based on the size of the water meter installed. The size of the

water tap and service line supplying the meter does not affect the amount of the impact fee charged.

Impact fees are assessed at the time of final plat is recorded. The fees are applied to individual building permits and collected prior to issuance of the building permit. All re-plats trigger a new final plat recording date.



## **BUSINESS IS BOOMING IN THE HEART OF THE VALLEY**

Despite the COVID-19 crisis, many businesses have moved forward with opening their doors. Leading to store fronts popping up along major corridors like the Expressway, Salinas Blvd, and Business 83. The business environment has been fueled by population growth and the high demand for local services. Additionally, the availability of vacant commercial lands across the city makes the city a great place to start or grow business. Below is a summary of recently opened business.

## 1OAK Contracting, LLC

In mid- september the city welcomed 1OAK (one of a kind) Contracting to the city. Located at 1303 Silver Avenue they specialize in building country/ranch/farmhouse/rustic homes.



## LKQ

With over 80 salvage yards across the nation, LKQ is one of the largest auto reclamation centers in the world. In May 2019 its newest development broke ground on its 120 acre track of land located along South FM 493 and Vetress Road.



The \$11 million investment will consist of a 58,000 square foot warehouse, 5,000 square foot office building, and 67 acres of permeable pavement for organized auto part storage. The business expects to create 38 full time jobs and generate approximately \$40,000 in sales tax per year. The



project was completed in June 2021 and celebrated its official ribbon cutting on October 1, 2021.

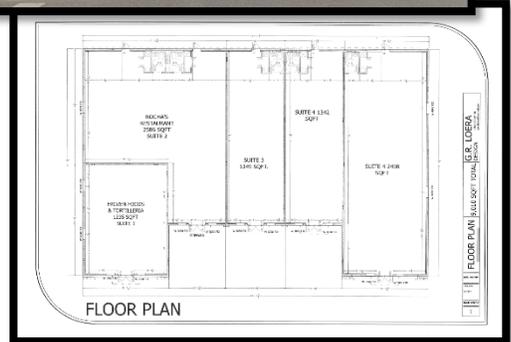
### **OK Pharmacy North**

In late January, the city welcomed Ok Pharamacy's second location at 311 N Salinas Blvd. Previously occupied by Donna Children's Clinic.



### **Rocha's Restaurant**

In early March, construction began at 200 North D Salinas (next to Victoria Steel) The 9,000 sq foot plaza with five suites is to be occupied by Rochas restaurant and a tortilleria. The other suites are still pending leases.



## Panda Express

In early March, Panda Express announced it plans for construction outside Walmart Super Center. Construction is expected to be in early 2022



## SHOPS AT 493

The City has worked diligently to continue the development of a retail center at the intersection of Interstate 2 and FM493 named “The Shops at 493”. In early 2017, the EDC purchased 25 acres of raw agricultural land in the amount of \$7 million. The EDC also executed a contract with Terracor to sell the 22 acres for \$7.8 million.



The Shops at 493 will be a \$53 million dollar private development with projected annual sales of \$40 million. The development is estimated to generate approximately \$800,000 in new sales tax revenues.

In order to prepare for incoming businesses, the City has done extensive infrastructure improvements on the property. Including the instillation of a water loop and sewer line, located along the expressway going east to west from Salinas Blvd. to Hutto road, and has a current price tag of \$5 million. The project has sparked tremendous job growth as construction companies must hire large crews to complete this grand endeavor.

**LOT 1** -In early 2017, the first pad site (Lot 1) was sold to Circle K in the amount of \$1,083,578. Circle K completed construction of its 3,000 square foot travel center in November 2017. The travel center is expected to generate approximately \$3.5 million in sales per year.



**LOT 2** -In April 2018, the second pad site (Lot 2) was sold to Shops at 493-Lot 2 Ltd. for \$737,906.40 and developed into four (4) suites totaling 11,150 square feet and valued at \$1.5 million. Three of the suites have been leased out for the development of a Rodeo Dental, King Nails, and Wingstop creating over 35 new jobs.



**Lot 11 & Detention Pond** -In 2017, the City purchased the elevated storage tank and detention site from the EDC for \$566,280. The water tank will hold over 1 million gallons and increase water pressure for residents throughout the city. The detention area will collect excessive water runoff from proposed business at the Shops. The tank began



operation in July 2019.

**Lot 9 & 10** -In 2020, the City was able to close on a purchase and sales agreement for the development of Lot 9 & 10 at the Shops 493. Construction commenced June 2021 with a groundbreaking event, business planning to occupy the sites include Five Below, Burlington, DD's Discounts, Ross, Dollar Tree, Rack Room Shoes, and Quick Quack Carwash the first of its kind in the Rio Grande Valley.



## Southern Littles Academy

In early July, Southern Littles Academy opened its doors at 702 E Expressway 83 - Suite B21. They provide child care from pre-school children by giving them a head start in their educational journey and helping school age children achieve academic success!



The COVID-19 pandemic has spread with alarming speed, infecting hundreds, and bringing economic activity to a near-standstill as we impose tight restrictions on movement to halt the spread of the virus. Despite these circumstances the City of Donna continues to provide adaptive financial sourcing in response to the massive disruption in the form of grants and citizen assistance.

The economic condition in Donna has improved and expected to continue in the new year with the commercialization of the bridge and new commercial projects developing along main corridors in our city. By highlighting our major achievements and assets, such as improved infrastructure and gateway to global trade via our International Bridge, we continue to recruit major employers to our city. Together, the City and DEDC are dedicated to increasing our economic base in order to improve the quality of life for our citizens and business community.

## **BUDGET HIGHLIGHTS**

### **General Fund**

- Property tax rate set at **\$.778538**, a \$.01 decrease from prior year
- Assessed Valuation increased to \$756,328,814 up six percent over prior year.
- 18 % increase in employees' health insurance rates.
- Dental Insurance Life insurance provided to all full-time employees.
- TxDot grant budgeted at \$332,563 for improvements to city sidewalks.
- Third year funding for 1 Crime Victim Liaison position in the Police Department.
- Double digits forecast in Sales Tax Collections for fiscal year 2021-22.
- Personnel staffing levels were increased to 147 Full-time employees (FTE's). A fully paid Fire department at 4 positions budgeted this fiscal year.
- Capital Outlay budgeted through Series 2022 PPFCO's
- Solid Waste Fund budgeted for fiscal year 2022, city to officially take over brush services.

### **Special Revenue Funds**

- Hotel Occupancy Tax Revenues projected at \$148,541.
- Funding for American Legion sponsorship at \$7,500 related to the Hotel Occupancy Tax Fund.
- A transfer to Debt Service fund \$63,415 from the Fire Fee Fund.

### **Debt Service Funds**

- Interest and Sinking tax rate were set at \$.175917 by a combination of
- 1) \$126,070 Transfer-In from DEDC (4A)
- 2) \$126,070 Transfer-In from DCOD (4B)
- 3) \$63,035 Transfer-In from the Fire Fee

### **Enterprise Funds**

- Passenger Toll rate expected to stay at \$4.00 per passenger crossing during fiscal year 2021-22.
- Bridge passenger toll revenues are projected at \$1,723,819 or approximately 430,954 passenger crossings. Bridge travel restrictions lifted in November 2021.
- The International bridge staff will manage the Park & Ride facility.
- Water & Waste Water estimated revenues projected at \$6,148,158, servicing over 5,000 residential and commercial customers.
- No increases in the city's water, sewer and refuse disposal rates.

**CITY OF DONNA  
STRATEGIC BUSINESS PLAN**

**GOAL 1. Promote an unsurpassed quality of life in Donna**

**Goal #1 relates to creating a top quality city in which to live. "Quality of Life" continue to play a decisive role in which people choose to live, as evidence of explosive growth in cities worldwide.**

Num.	Objective/Funding Source	Dept. / Agency	Time- line	Total Project Cost	Estimate 2020-2021	Budget 2021-2022	Status/Rational
<b>Strategy 1.1 Expand Venues for family gatherings &amp; recreation</b>							
1.1.1	New Sidewalk Construction to increase connectivity (TXDOT Grant)	Streets	2022-2023	350,725	0	350,725	TXDOT Grant \$340,741
1.1.2	Public Library Upgrades (elevator, ADA compliance) - Operations	Library	Ongoing	150,000	0	0	Upgrade to improve an aging facility
1.1.3	Continual General Park Upgrades and replacement - Future grant	City Mgr.	Ongoing	400,000	0	0	Upgrade to improve an aging facility
1.1.4	Altas Palmas Park Extension (FEMA Dome)	City Mgr.	Ongoing	750,000	0	0	Apply for grant to fund FEME dome construction; partner with County for expansion of Park
<b>Strategy 1.2: Promote a Strong Arts and Culture Community</b>							
1.2.1	Attract Promotion of Live and Family Friendly Holiday Events (Halloween, X- Mas, Chisolm Trail, Viva Donna Etc.) - Operations	City Mgr.	Annual	209,000	0	200,000	Chisolm Trail event was December 2021
1.2.2	Promotion of Donna Fletcher Museum-Operations	City Mgr.	2021-2022	10,000	0	15,000	Upgrade 2nd Floor walls and ceilings
<b>Strategy 1.3: Maintain visual attractiveness of key corridors and venues</b>							
1.3.1	Design and erect new monument signs/landscaping are at key entry points	City Mgr.	Ongoing	600,000	0	0	Work with TXDOT on funding
1.3.2	Demolition Wipeout Continue to remove abandoned building - Operations	City Mgr.	Ongoing	Program	Program	Program	Identify additional buildings in key corridors for removal
<b>Strategy 1.4: Regional Leader in sustainability</b>							
1.4.1	Develop a plan to take over Brush services of the city	Public Works & Utilities	Target Date 10-1-2021	\$ -	Program		Project complete
1.4.2	Develop a plan to take over solid waste services of the city - Capital Dollars	Public Works & Code Enforcement	Target Date 10-1-2024	\$ -	Program		Certificates of Obligation sought to purchase equipment needed
1.4.3	Establish quarterly community trash cleanups - Operations	Public Works & Code Enforcement	Ongoing	Program	Program	Program	Partner with non profits to hold events.

**CITY OF DONNA  
STRATEGIC BUSINESS PLAN**

**GOAL 1. Promote an unsurpassed quality of life in Donna**

**Goal #1 relates to creating a top quality city in which to live. "Quality of Life" continue to play a decisive role in which people choose to live, as evidence of explosive growth in cities worldwide.**

Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2020-2021	Budget 2021-2022	Status/Rational
<b>Strategy 1.5: Promote Improved health of Donna Citizens</b>							
1.5.1	Continue improvement and connectivity of sidewalk - Txdot Grant	Planning	Ongoing	Program	Program	Program	Continuing efforts and investments in these assets to increase property value, access to areas, and exercises options
1.5.2	Develop new walking trail system in parks - Future grants	Planning	Ongoing	Program	Program	Program	Continuing efforts and investments in these assets to increase property value, access to areas, and exercises options
1.5.3	Improve municipal pool - Operations	Public Works	Ongoing	Program	Program	Program	Budget for overlapping of pool.
1.5.4	Promote more mobile clinics	Planning	Ongoing	Program	Program	Program	Waive park rental fee for events
1.5.5	Grow number of running/walking event in conjunction with Donna ISD - Grants	Planning	Ongoing	Program	Program	Program	Waive park rental fee for events

**GOAL 2. Strengthen Donna's dominance as the retail destination of the region**

**Goal #2 relates to the City of Donna's General Fund & the health of local state tax generators (local business).**

**Strategy 2.1: Establish Donna bond with shoppers from South Texas and North Mexico**

2.1.1	Continue efforts to increase south bound empties bridge crossing; secure grant funds	Bridge	Ongoing	\$ 5,000,000.00		Complete	South-Bound Inspection Facility complete (Empty trucks only)
2.1.2	Continue efforts to establish north bound commercial traffic; secure grant funds	Bridge	Ongoing	\$ 45,000,000.00		Funding via International organization being sought	TXDOT Grant \$16 million, additional funding being sought
2.1.3	Complete South FM 493 expansion in conjunction with TXDOT	Public Works	2017-2023	TXDOT	TXDOT	Currently under construction	Will change dynamics of the area for better ingress/egress to key future retail and manufacturing sites
2.1.4	Continue efforts to target entertainment options	Donna EDC	Ongoing	Program	Program	Program	

**Strategy 2.2: Bring Key "Destination" retail to the City.**

2.2.1	Development of Shops 493 - EDC funds	Donna EDC	2021-24	\$ 12,000,000.00	Program	380 Agreement in the works	To be completed March 2022
2.2.2	Leverage city incentives to recruits top retailers - EDC	Donna EDC	Ongoing	Program	Program	Program	Matching grant programs, 380 agreements, etc.

**CITY OF DONNA  
STRATEGIC BUSINESS PLAN**

**GOAL 3: Diversify and strengthen the local economy in order to sustain a strong tax base and quality of city services long term**

**Goal #3 is about diversification of not only the local economy, but the city's revenue as well. By increasing jobs and wages related to education and medical, city can become less dependent on sales tax and more property tax orientes.**

Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2020-2021	Budget 2021-2022	Status/Rational
<b>Strategy 3.1 Strategically bring new industry to the region</b>							
3.1.1	Continue support of Donna Economic Development Corporation	EDC	Ongoing	Program	Program	Program	Focus on industry recruitment, international manufacturing, job training, and business expansion
3.1.2	Continue effort to bring bridge commercial traffic; secure grant to facilitate truck traffic	Bridge	Ongoing	Program	Program	Program	Work to enhance and expand commercial business and international trade
3.1.3	Attract manufacturing company's near bridge	EDC/ Bridge	Ongoing	Program	Program	Program	EDC Programs, lobbying
<b>Strategy 3.2 Promote the development an long term revitalization of the city's strategic core</b>							
3.2.1	Hurricane Dolly Water Plant Improvements - Capital Dollars	Utilities	2017-2023	3,000,000		Complete	Use FEMA Grant
3.2.2	Lift Station Upgrades - Operations	Utilities	Ongoing	Program	Program	Program	Upgrade services station with influx of sewage from new developments
<b>Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance</b>							
3.3.1	Review ordinances and identify code/ordinance items which can be improved to improve ease of compliance and update international building code	Planning	Ongoing	Program	Program	Program	Already adopted several changes to ordinance
3.3.2	Continue EDC efforts to assisted those wishing to form new business (revolving loan fund)	Donna EDC	Ongoing	Program	Program	Program	Ongoing program to reach out to prospective business
3.3.3	Stormwater Public Education & Outreach - Operations	Planning	Ongoing	Program	Program	Program	Educate the public about stormwater infrastructure and ensure storm sewers are kept free of debris and pollutants

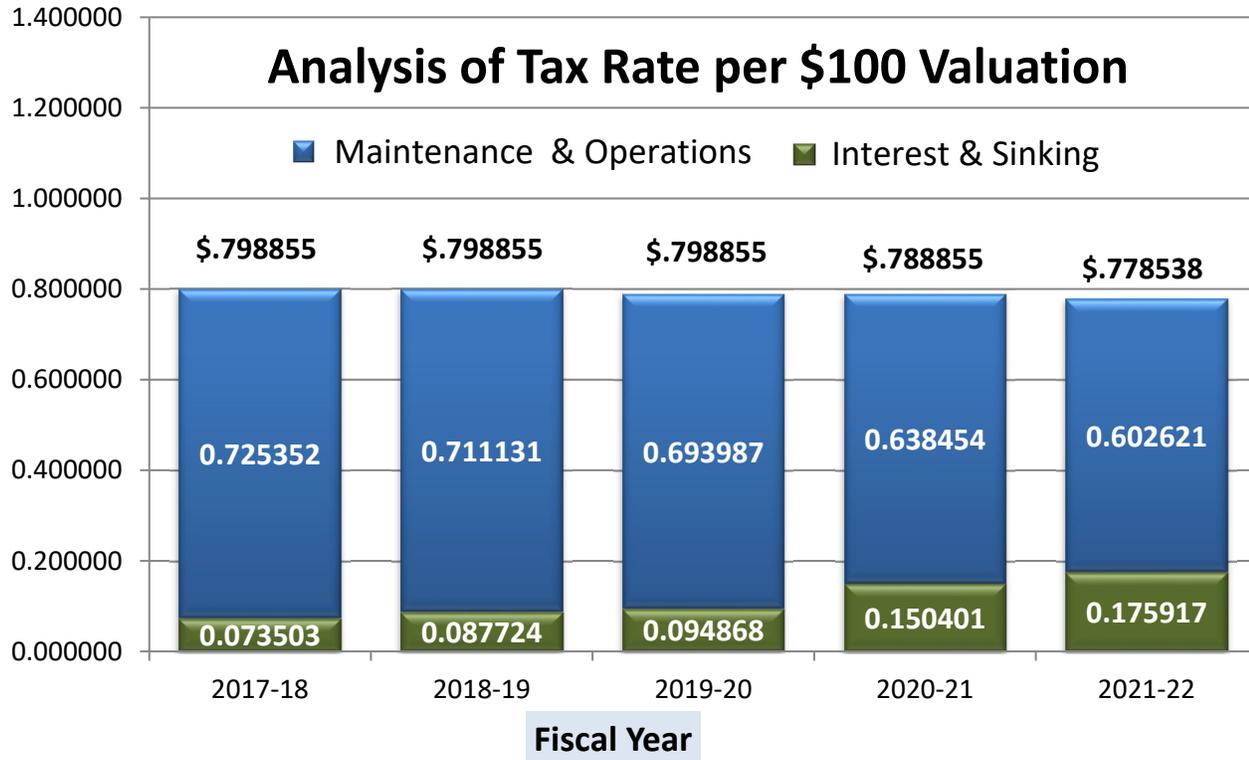
**Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance**

3.3.4	Launch online payment for utilities - Operations	Utilities/ IT	Ongoing	Program	Program	Complete	Reduce need for face to face customer services and long wait lines.
3.3.5	Accept credit/debit cards payment in all departments	Information Technology	Ongoing	Program	Program	Program	Reduce need for face to face customer services and long wait lines.
3.3.6	Hold Employee health fair to encourage increased health screening and health awareness levels - Operations	Human Resources	Ongoing	Program	Program	Program	Reduce long term employee related health costs
3.3.7	Use social media to improve marketing and promotion of city event and capital projects	Human Resources	Ongoing	Program	Program	Program	Social media to promote programs, events, functions, and department accomplishments

Notes: City Council meets in the month of June to prioritize city projects for the near future.

## GENERAL FUND

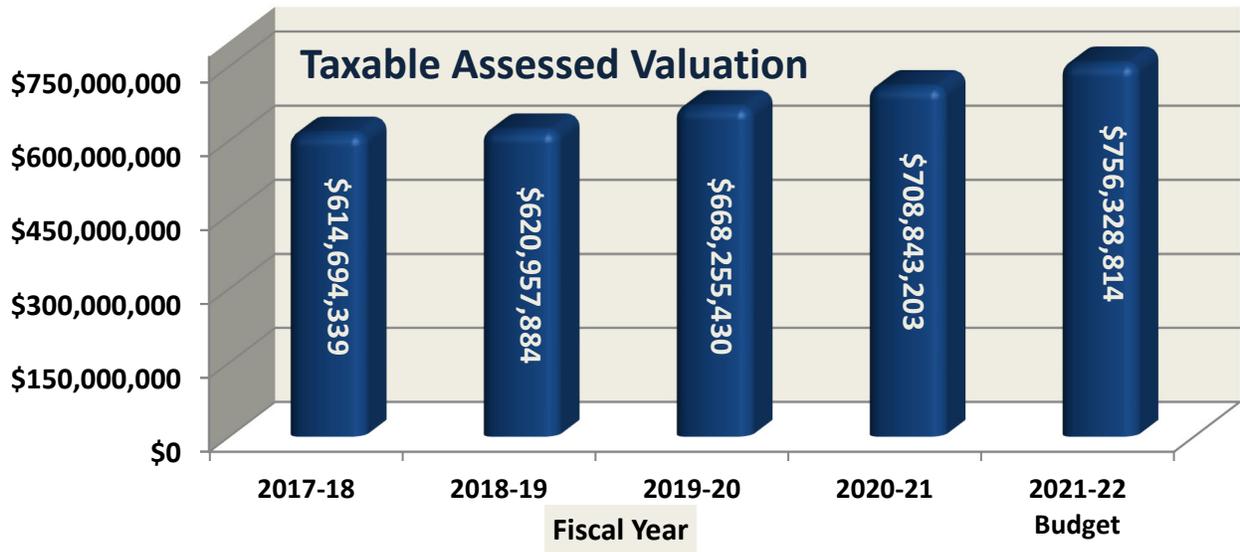
The 2021-2022 Proposed Budget was prepared on an ad valorem property tax rate of \$.778538 per \$100 of assessed taxable value. The assessed taxable value is up \$47,485,611 or 6 % from prior year. The assessed taxable value has increased in the last eight (9) consecutive years. Our appraisal and tax valuations are computed by the Hidalgo County Appraisal District. The City's no new revenue tax rate is \$.719619.



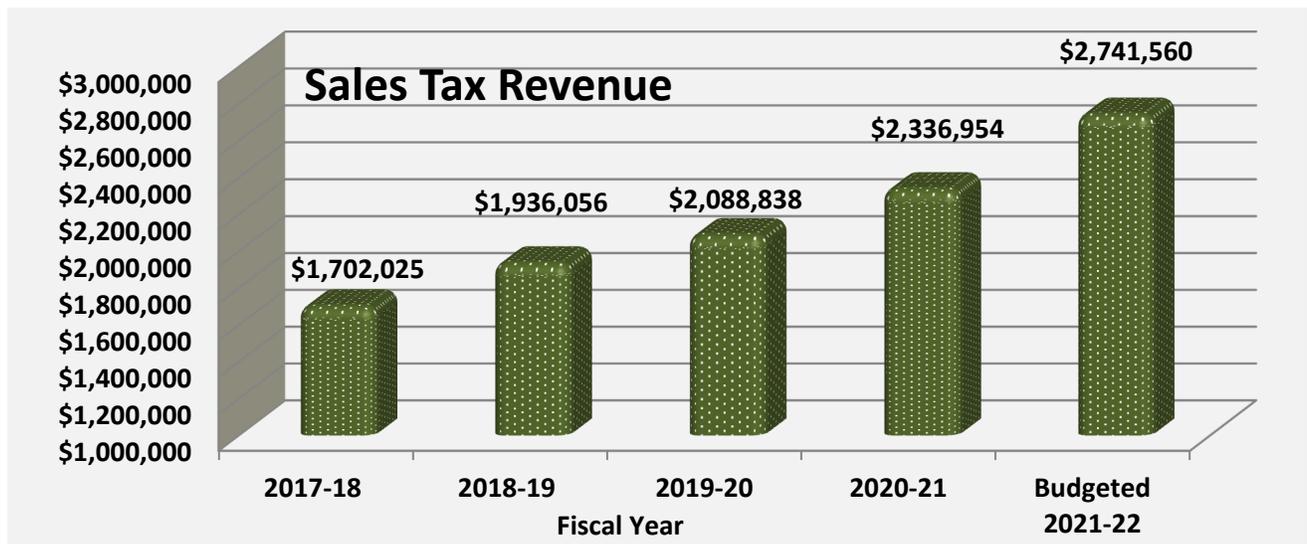
### Property Tax Rate

The tax rate for fiscal year 2021-2022 set at .778538 represents a decrease of \$.01 from prior year. The projected General Fund revenues for Fiscal Year 2021-2022 are \$13,398,664 or 3% above actual revenues for 2019-2020, which is mainly due to an increase in sales tax collections, an increase in charges for services, and grants.

The largest revenue sources in the General Fund consist of taxes from property, sales, and franchise taxes. These three taxes comprise 66% of the General Fund revenues. The assessed taxable valuation has increased an average of \$41,780,061 over the last five years. Assessed valuations for Tax Levy Year 2020 increased by \$47,485,611 or 6% above prior year, mainly due to an increase in commercial property valuations.

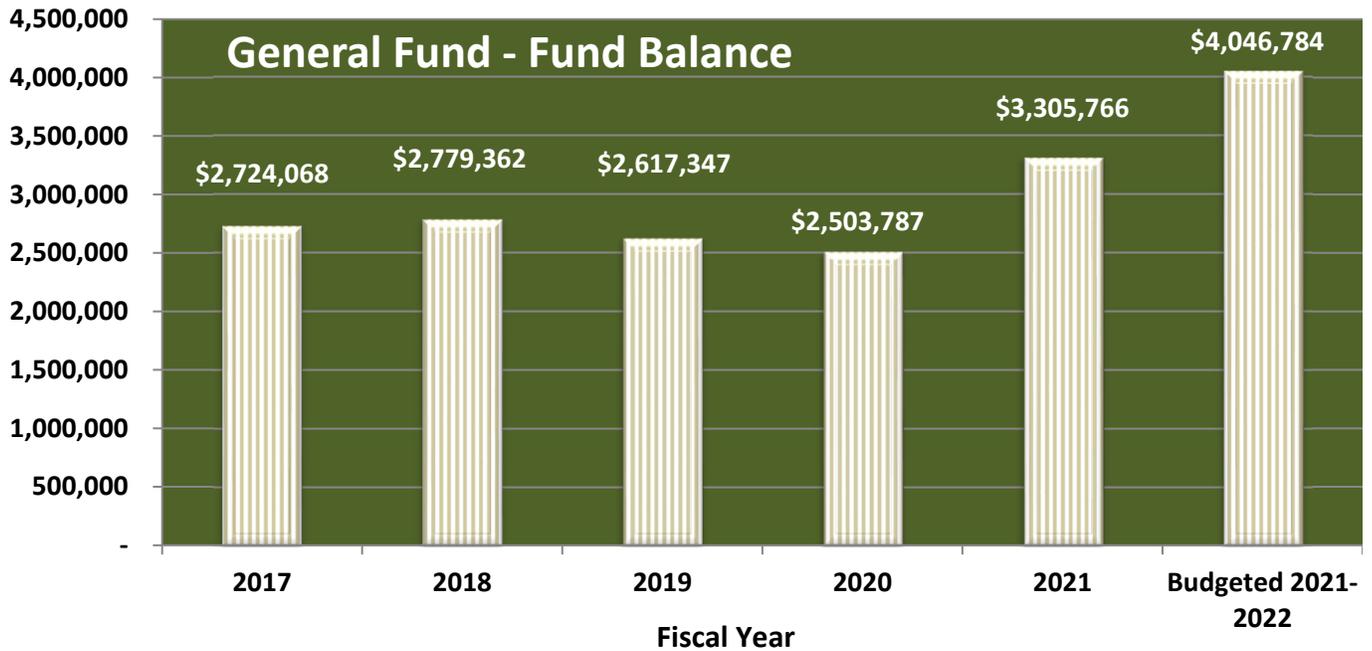


Property taxes continue to be our greatest revenue source immediately followed by Sales Tax. Sales tax revenues are projected at \$2,624,909 for 2020-21. The Sales Tax Revenue is projected to increase by 4 % from current year. The projection is conservative due to the Covid-19 Pandemic. The contributions of Walmart’s sales taxes to the city have helped boost our General Fund revenues since opening its doors in 2015-2016. The sales tax impact from Walmart was a factor in lowering the property tax rate. Donna EDC purchased 25 acres along Interstate 2 and FM 493 for the development of a retail center. Since the purchase of the 25 acres, three (3) lots have been officially sold.



Franchise Taxes are the City’s third largest revenue source. Franchise Taxes are based on a percentage of utility company revenues and are projected at \$107,308 for fiscal year 2021-2022.

The total proposed expenditures for 2021-2022 related to the General Fund are categorized as follows: Personnel Services \$7,506,330; Supplies and Materials \$512,655; Property and Infrastructure \$527,222; Equip. Rental & Repairs \$365,779; Other Services and Charges \$2,839,844; Capital Outlay \$1,329,921; and Debt Service at \$291,691 and Transfers out at \$291,694.



The General Fund Balance is projected to be \$4,046,784 or approximately 50% of operating expenditures. In 2015-2016, the City officially adopted a reserve policy equivalent to no less than 25% of budgeted expenditures. The excesses fund balance above the 25% will be kept in reserves or could be subject to capital projects determined by City Council.

### HOTEL OCCUPANCY FUND

The City of Donna has been imposing a tax on room rates on hotels/motels located within the boundaries of the City. Funds are utilized specifically for promotion of tourism and preservation of historical objects that attract residents and visitors to the City. Anticipated hotel tax revenues for 2021-2022 are \$148,541 a very conservative amount due to the Covid-19 Pandemic. Contribution to the first United States American Legion Post #1920 is \$7,500. The city budgeted \$60,460 for salaries of the Visitor Information Center.

### DEBT SERVICE FUND

The Debt Service Fund accounts for resources accumulated and payments made for the principle and interest on long-term tax supported general obligation debt. The Debt Service requirements for outstanding General Obligation Bonds for Fiscal Year 2021-2022 will amount to \$633,842. The Debt Service Fund will be funded

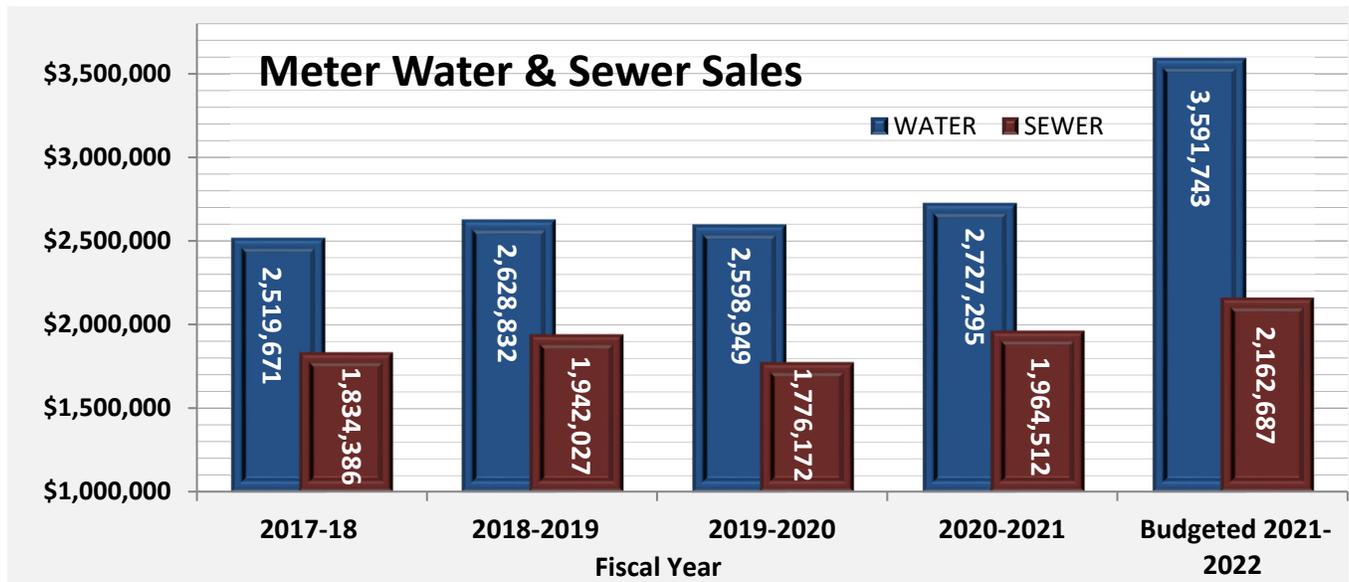
by an ad valorem property tax rate of \$.150401/100 of assessed value and Transfers-In from the Economic Development Corporation of Donna (4A), the Development Corporation of Donna(4B) and the Fire Fee fund in the amounts of \$126,070, \$126,070 and \$63,035 respectively. A Transfers Out of \$1,070,000 was budgeted to the Bridge for debt service.

The current property tax collection revenue is calculated at 95% of the total current tax levy. Delinquent property tax collections are projected at \$80,462.. The city budget for the delinquent taxes is based on prior year’s history and current trends. The City of Donna adopted a formal debt policy to include debt limits the latter part of September 2017.

### UTILITY FUND

The total projected Utility Fund revenues for Fiscal Year 2020-21 are \$6,148,158. Water and Sanitary Sewer operating expenses are estimated at \$6,141,511. Projected expenditures include \$1,604,899 for Debt Service and \$1,508,142 in Other Services & Charges.

The Water and Sanitary system was contracted and operated by a third-party utility company dating back to 2000. In October 2014 the City took over operations of the City’s water and sanitary system. Fiscal year 2021-22 marks a six-year period that the city officially took over operations of its water and sanitary system.



### BRIDGE FUND

The Bridge Fund collects tolls from passenger traffic at the Donna-Rio Bravo International Bridge. Projected revenues from passenger traffic are \$1,723,819. Projected passenger crossings are 430,955 (1,180 vehicles per day). In March of 2020, the passenger crossings declined due to the Covid-19 Pandemic and the travel

restrictions imposed by the United States government. Fiscal Year 2020 and 2021 saw declines of 32% each fiscal year in passenger crossings compared to pre-pandemic timeframes.

The Donna-Rio Bravo International Bridge will soon prove to be a very wise investment. This coming fiscal year, South-Bound Inspection Facilities were completed to allow for South bound empty commercial vehicles to cross into Mexico thereby increasing toll revenues for the City of Donna. The construction for this project officially started September 2019 and is now complete. The Texas Department of Transportation is also investing \$13.6 million on the FM 493, the road leading to the bridge. This road expansion of 8 miles will allow for a more efficient, convenient and safe route for intercity as well as international travelers. On the Mexico side, road infrastructure leading to our land Port of Entry has also been completed named Libramiento II Sur which will attract travelers from Mexican states of Tamaulipas, Nuevo Leon, and Coahuila.

U.S. Customs and Border Protection on April 18, 2017 accepted the Donna Project into the Donation Acceptance Program (DAP) which allows for the planning and building of the fully loaded Northbound Commercial Truck facilities. The project will be on fast track because it has also been accepted to become a Model Port for non-intrusive inspection, (NII). We are excited to be the Pilot Project for this state-of-the-art technology which will process a commercial truck within 6 minutes from entry to exit due to the 100% x-ray technology.

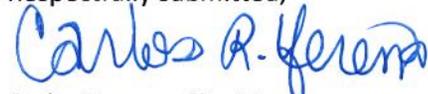
The City of Donna has already begun to receive interest from investors that conduct business with Mexico. Companies that are involved include logistics, transportation and even fueling stations for commercial vehicles which have purchased property within Donna city limits. All these investments will increase ad valorem and sales taxes along with employment opportunities for citizens in Donna. The future is continuing to look very bright and favorable for the City of Donna.

## SUMMARY

The Budget process and preparation of the 2021-2022-budget has taken numerous hours and challenges in order to meet the current and future financial constraints of the city. As part of one of the fastest growing MSA's in the country, the Donna economic sector continues to grow. As there is growth, the demands for services and their related costs also continue to grow. Staff will continue to work together to maximize operational efficiencies and meet the desired objectives. Through guidance and instruction from the City Council and on-going master planning efforts, we envision that the 2021-22 Budget will meet the City Council's goals for service to the citizens of Donna.

The staff and I look forward to continuing to work alongside the City Council and the community to meet the challenges of the 2021-2022 Fiscal Year. In closing, I would like to express my appreciation to the Finance Department for their numerous hours spent assembling the budget / policy document.

Respectfully submitted,



Carlos Yerena, City Manager

## **MAJOR GOALS FOR FISCAL YEAR 2021-2022**

- Obtain the financing for the North-Bound fully loaded Commercial Inspection Facility
- The construction of a 70,000 square foot auto-parts remanufacture warehouse facility.
- Sell the vacant lots at the Shoppes at 493 along Interstate 2. Close on a sale of lots which are projected to bring in 5 large retail stores. Schedule to be completed retail stores in March 2022 (on-schedule)
- Increase public safety by providing the Police Department the necessary equipment and technology to monitor and fight crime in our community.
- Apply and obtain grants for improvements to city parks, the fire department, the police department, and other areas of the city.
- Provide residents with City sponsored events; Chisholm Trail Event, Halloween Night Festival and National Night Out Festival.
- Improve drainage system to eliminate drainage issues within the City.
- Promote the Donna Industrial Park to attract business to the Industrial Park.
- Continue to promote the International Bridge through advertising in local and international markets.



# City of Donna's Location in Relation to the State of Texas



The City of Donna lies in the southern region of the state in an area referred to as “The Rio Grande Valley”. The City of Donna was incorporated in 1913, and its Charter was adopted on February 7, 1957. Its form of Government is Home Rule i.e., Mayor/City Council-City Manager. Currently the population of Donna is estimated at 16,600.



# **PROJECTED FUND BALANCES**

**COMBINED SUMMARY OF REVENUES AND EXPENDITURES/EXPENSES  
AND CHANGES IN FUND BALANCES  
FISCAL YEAR 2021-2022**

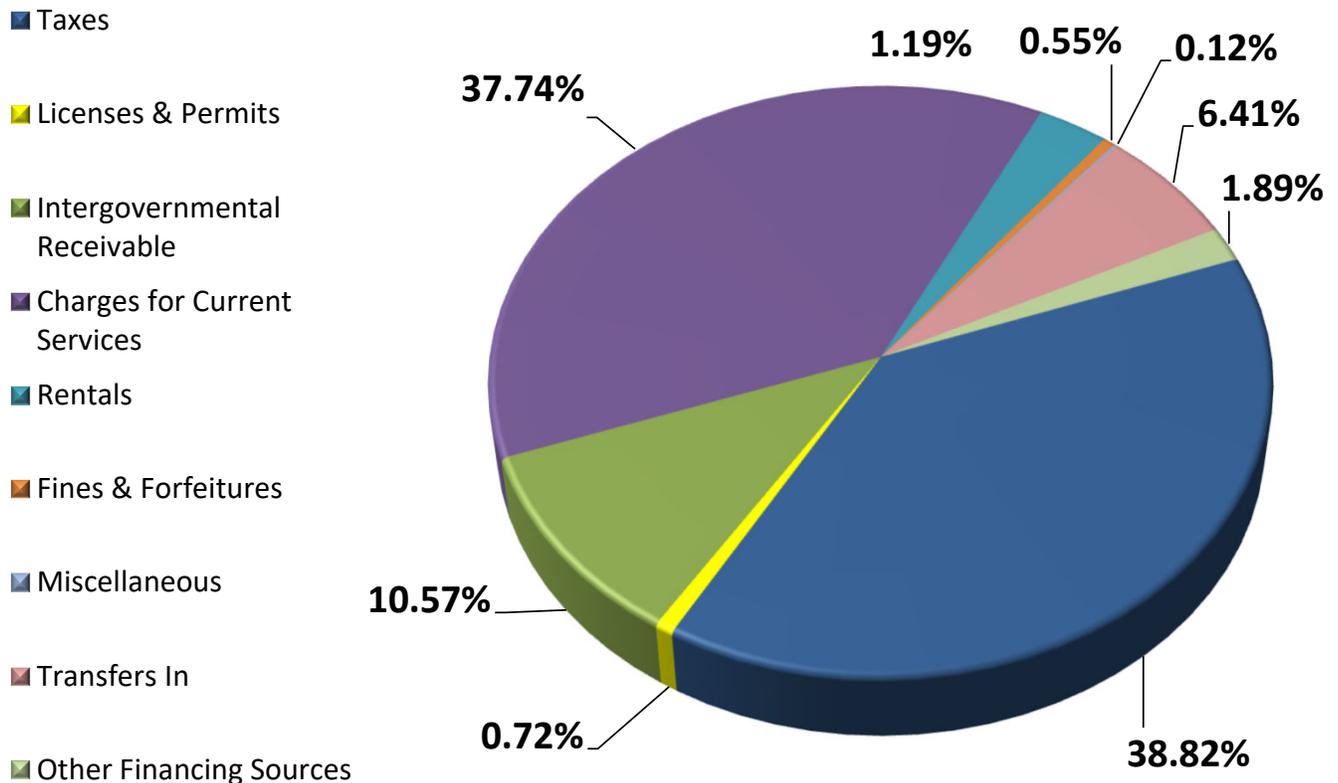
	<b>GENERAL FUND</b>		<b>SPECIAL REVENUE</b>	
	<b>GENERAL FUND</b>	<b>HOTEL/MOTEL TAX FUND</b>	<b>FIRE EQUIPMENT SERVICE FEE</b>	<b>TEXAS CONFISCATED</b>
<b>ESTIMATED FUND BALANCE/NET POSITION 9/30/2021</b>	<b>4,046,784</b>	<b>157,149</b>	<b>39,383</b>	<b>(33,759)</b>
<b><u>REVENUES 2021-2022</u></b>				
PROPERTY TAXES	4,805,966			
OTHER TAXES	4,000,734	123,322		
LICENSES & PERMITS	192,770			
INTERGOVERNMENTAL	796,310			
CHARGES FOR CURRENT SERVICE	1,812,246	0	77,918	
RENTALS	818,054			
FINES & FORFEITURES	137,647			8,000
MISCELLANEOUS	30,144	0	0	0
<b>TOTAL REVENUES</b>	<b>12,593,871</b>	<b>123,322</b>	<b>77,918</b>	<b>8,000</b>
<b><u>OTHER FINANCING SOURCES</u></b>				
OTHER FINANCING SOURCES	504,793			
TRANSFERS IN	300,000	25,219	0	0
<b>TOTAL OTHER SOURCES</b>	<b>804,793</b>	<b>25,219</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>13,398,664</b>	<b>148,541</b>	<b>77,918</b>	<b>8,000</b>
<b><u>EXPENDITURE/EXPENSES 2021-2022</u></b>				
PERSONNEL SERVICES	7,506,330	141,041		
SUPPLIES & MATERIALS	512,655		14,000	4,000
PROPERTY AND INFRASTRUCTURE	527,222			
EQUIPMENT RENTAL & REPAIRS	365,779			
OTHER SERVICE & CHARGES	2,839,844	7,500		2,500
CAPITAL OUTLAY	1,329,921		0	1,500
DEBT SERVICE	291,694			
<b>EXPENDITURE/EXPENSES</b>	<b>13,373,445</b>	<b>148,541</b>	<b>14,000</b>	<b>8,000</b>
<b><u>OTHER FINANCING USES</u></b>				
TRANSFERS OUT	25,219	0	63,035	0
<b>TOTAL OTHER FINANCE USES</b>	<b>25,219</b>	<b>0</b>	<b>63,035</b>	<b>0</b>
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>13,398,664</b>	<b>148,541</b>	<b>77,035</b>	<b>8,000</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>883</b>	<b>0</b>
<b>ESTIMATED FUND BALANCE/NET POSITION 9/30/2022</b>	<b>4,046,784</b>	<b>157,149</b>	<b>40,266</b>	<b>(33,759)</b>

<b>DEBT SERVICE</b>		<b>ENTERPRISE FUNDS</b>			<b>TOTAL GOVERNMENTAL &amp; ENTERPRISE</b>
<b>AMERICAN RESCUE PLAN FUND</b>	<b>DEBT SERVICE FUND</b>	<b>UTILITY FUND</b>	<b>SOLID WASTE FUND</b>	<b>INT'L BRIDGE FUND</b>	
0	2,278,015	9,504,444	55,532	(7,920,418)	8,071,599
	1,428,225				6,234,191
	0				4,124,056
2,024,163					192,770
		6,135,708	318,962	1,723,819	2,820,473
		10,575		18,000	10,068,653
					846,629
	185	1,875		0	145,647
2,024,163	1,428,410	6,148,158	318,962	1,741,819	32,204
					24,464,623
				0	504,793
0	315,175	0	0	1,070,000	1,710,394
0	315,175	0	0	1,070,000	2,215,187
2,024,163	1,743,585	6,148,158	318,962	2,811,819	26,679,810
998,909		1,436,988	152,763	579,348	10,815,379
		720,890	31,000	7,304	1,289,849
115,000		409,486	0	4,000	1,055,708
		154,606	15,000	9,940	545,325
95,409	0	1,508,142	18,000	342,780	4,814,175
814,845		6,500	0	0	2,152,766
	642,542	1,604,899	93,532	1,868,447	4,501,114
2,024,163	642,542	5,841,511	310,295	2,811,819	25,174,316
0	1,070,000	300,000	0	0	1,458,254
0	1,070,000	300,000	0	0	1,458,254
2,024,163	1,712,542	6,141,511	310,295	2,811,819	26,632,570
0	31,043	6,647	8,667	0	47,240
0	2,309,058	9,511,091	64,199	(7,920,418)	8,118,839

## Combined Summary of Revenues Fiscal Year 2021-2022

Summary of Revenue Sources:	PRIOR YR ACTUAL FY19-20	AMENDED BUDGET FY20-21	ESTIMATED REV/EXP FY20-21	CITY COUNCIL APPROVED FY21-22
Taxes	8,312,187	9,105,363	9,105,363	10,358,247
Licenses & Permits	162,494	147,416	147,416	192,770
Intergovernmental Receivable	528,738	1,184,682	1,184,682	2,820,473
Charges for Current Services	9,514,318	9,374,781	9,374,781	10,068,653
Rentals	84,998	104,716	104,716	846,629
Fines & Forfeitures	173,082	171,547	171,547	145,647
Miscellaneous	151,216	86,061	86,061	32,204
Transfers In	476,495	1,275,075	1,275,075	1,710,394
Other Financing Sources	539,340	45,000,000	45,000,000	504,793
<b>TOTAL REVENUES:</b>	<b>\$ 19,942,868</b>	<b>\$ 66,449,641</b>	<b>\$ 66,449,641</b>	<b>\$ 26,679,810</b>

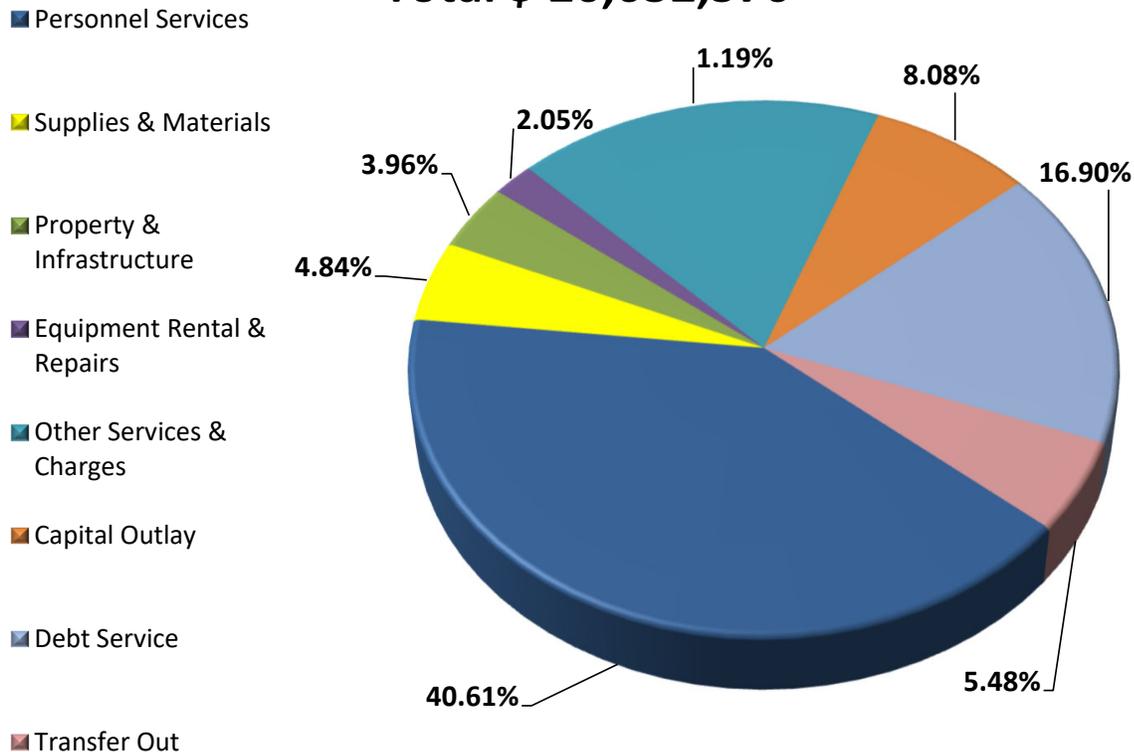
### Combined Summary of Revenues Total \$ 26,679,810



# Combined Summary of Expenditures / Expenses Fiscal Year 2020-2022

Summary of Expenditures / Exp. Sources:	PRIOR YR	AMENDED	ESTIMATED	CITY COUNCIL
	ACTUAL	BUDGET	REV/EXP	APPROVED
	FY19-20	FY20-21	FY20-21	FY21-22
Personnel Services	8,228,470	8,572,382	8,572,382	10,815,379
Supplies & Materials	1,075,711	1,054,694	1,054,694	1,289,849
Property & Infrastructure	399,600	426,878	426,878	1,055,708
Equipment Rental & Repairs	453,316	457,823	457,823	545,325
Other Services & Charges	4,505,368	4,915,996	4,915,996	4,814,175
Capital Outlay	5,283,155	45,494,703	45,494,703	2,152,766
Debt Service	4,442,938	4,537,861	4,537,861	4,501,114
Transfer Out	542,708	1,021,415	1,021,415	1,458,254
<b>TOTAL EXPENDITURES:</b>	<b>\$ 24,931,266</b>	<b>\$ 66,481,752</b>	<b>\$ 66,481,752</b>	<b>\$ 26,632,570</b>

## Combined Summary of Expenditures / Expenses Total \$ 26,632,570



# **REVENUE PROJECTIONS**

Revenue Projections							
Sources of Revenue:	Estimated	Budget:	Projections:				
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
<b>GENERAL FUND:</b>							
Property Taxes	4,875,937	4,805,966	4,950,145	5,123,400	\$ 5,277,102	5,488,186	5,652,832
Other Taxes	3,515,611	4,000,734	4,120,756	4,244,379	4,371,710	4,502,861	4,637,947
Licenses & Permits	301,593	192,770	198,553	202,524	206,575	210,706	214,920
Intergovernmental	815,781	796,310	820,199	836,603	853,335	870,402	896,514
Service Fees	2,229,081	1,812,246	1,866,613	1,885,280	1,904,132	1,923,174	1,942,405
Rentals	733,402	818,054	842,596	68,004	68,004	68,004	70,044
Fines & Forfeitures	130,236	137,647	141,776	143,903	146,062	148,253	151,218
Miscellaneous	140,364	30,144	31,048	31,048	31,048	31,048	31,669
Transfers-In	997,582	300,000	309,000	100,000	125,000	150,000	154,500
Other Financing Sources	194,824	504,793	-	500,000		500,000	
	<b>\$ 13,934,411</b>	<b>\$ 13,398,664</b>	<b>\$ 13,280,687</b>	<b>\$ 13,135,141</b>	<b>\$ 12,982,968</b>	<b>\$ 13,892,634</b>	<b>\$ 13,752,050</b>
<b>WATER &amp; SEWER:</b>							
Charges for Services	5,995,204	6,135,708	6,258,422	6,383,591	6,511,262	6,641,488	6,774,317
Rentals	10,610	10,575	10,787	11,002	11,222	11,447	11,676
Miscellaneous	4,693	1,875	1,913	1,951	1,990	2,030	2,070
	<b>\$ 6,010,507</b>	<b>\$ 6,148,158</b>	<b>\$ 6,271,121</b>	<b>\$ 6,396,544</b>	<b>\$ 6,524,474</b>	<b>\$ 6,654,964</b>	<b>\$ 6,788,063</b>
<b>INTERNATIONAL BRIDGE:</b>							
Passenger Tolls	1,580,920	1,723,819	1,775,534	1,864,310	1,957,526	2,055,402	2,158,172
Commercial Tolls	0	-	-	500,000	2,100,000	2,500,000	3,000,000
Rentals	19,838	18,000	18,180	18,362	18,545	18,731	18,918
Miscellaneous	299	-	-	-	-	-	-
Transfers-In		1,070,000	0	0	0	0	0
	<b>\$ 1,601,057</b>	<b>\$ 2,811,819</b>	<b>\$ 1,793,714</b>	<b>\$ 2,382,672</b>	<b>\$ 4,076,071</b>	<b>\$ 4,574,133</b>	<b>\$ 5,177,090</b>
<b>HOTEL OCCUPANCY TAX:</b>							
Hotel Occupancy Tax	141,802	123,322	144,638	125,788	147,531	128,304	150,481
Charges for Current Svs	-	0	0	0	0	0	0
Rentals		0	0	0	0	0	0
Miscellaneous	3,797	25,219	-	-	-	-	-
	<b>\$ 145,599</b>	<b>\$ 148,541</b>	<b>\$ 144,638</b>	<b>\$ 125,788</b>	<b>\$ 147,531</b>	<b>\$ 128,304</b>	<b>\$ 150,481</b>

### Methodology – Revenue Projections

**General Fund:** The revenue projections for the General Fund were completed with city council's goal of achieving a city tax rate below \$.79 cents. This goal was achieved in fiscal year 2021-22. City Council's new goal is to achieve a property tax rate of sixty-cent. The revenue projections to achieve the sixty cent (.60) property tax rate within a few years are made with the following assumptions: Assessed Values would increase at a modest 5% per fiscal year, property tax collections are set at 96% of levy. The tax rate for fiscal year 2021-22 was set at .778538. The covid pandemic has limited the Toll revenues for our International Bridge.

**Water & Sewer Fund:** Projections of revenues for the Water & Sewer Fund are prepared with minimal increases throughout the remaining years. The project of installing smart meters throughout the city was completed late 2018. The installation of smart meters did not have the impact anticipated on revenues as expected, hence a 3% increase in water and sewer revenues is projected. The remaining years are projected at a minimal 2.0% increase with a minimal water rate adjustment in fiscal year 2021-22.

**International Bridge:** The revenue projections for passenger tolls are projected to increase 9% in fiscal year 2021-22. The decrease in passenger tolls is due to the Covid-19 on-going pandemic. The city completed the south-bound commercial lanes the latter part of fiscal year 2019-20 with commercial tolls. Commercial traffic is expected to increase significantly based on traffic studies of nearby ports of entry and the location of our bridge. Due to the covid pandemic the closing of the borders for non essential traffic has hurt the revenues for fiscal years 2019-20 and 2020-21. Passenger tolls and commercial crossings should normalize in fiscal year 2021-22.

**Hotel Occupancy Fund:** The Hotel Occupancy tax revenue is expected to decrease by 13% in fiscal year 2021-22 due to the Covid-19 pandemic, we expect the economy to normalize in fiscal year 2021-22 and a 2 to 3% increase is forecasted over the next 5 years. There are currently only four hotels within the city within the city limit.



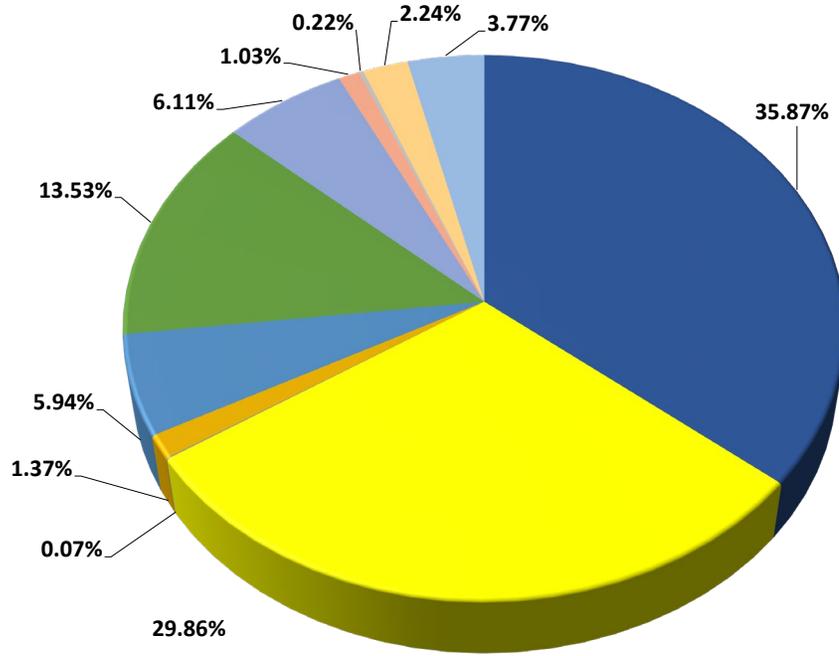
# **GOVERNMENTAL FUNDS**

## **GENERAL FUND**

The **General Fund** is used to account for financial resources traditionally associated with government which are not required to be accounted for in another fund. The modified accrual basis of accounting is used by the General fund in accordance with generally accepted accounting principles (GAAP).

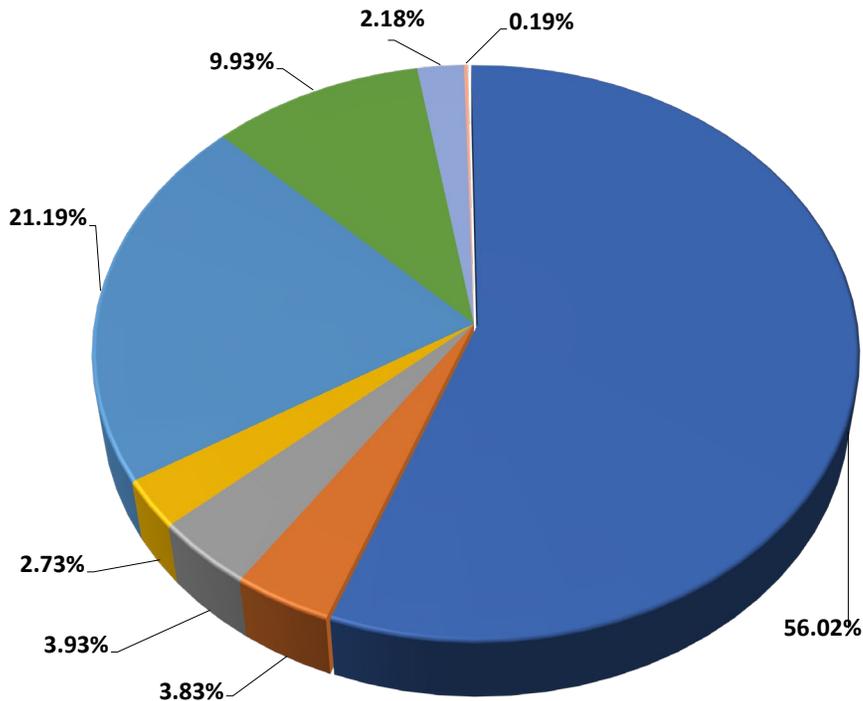
## General Fund Summary of Revenues Total \$13,398,664

- Ad Valorem Property Taxes \$4,805,966
- Other Taxes \$4,000,734
- Licenses \$9,150
- Permits \$183,620
- Intergovernmental \$796,310
- Charges for Current Services \$1,812,246
- Rentals \$818,054
- Fines & Forfeitures \$137,647
- Miscellaneous \$30,144
- Transfers In \$300,000
- Other Financing Sources \$504,793



## Summary of Expenditures Total \$ 13,398,664

- Personnel Services \$7,506,330
- Supplies & Materials \$512,655
- Property & Infrastructure \$527,222
- Maintenance & Repairs \$365,779
- Other Services & Charges \$2,839,844
- Capital Outlay \$1,329,921
- Debt Service \$291,694
- Transfers Out \$25,219



**CITY OF DONNA, TEXAS**

	<b>DEPARTMENT: SUMMARY BY CATEGORY</b>		<b>FUND 11 GENERAL FUND</b>	
	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b><u>REVENUES</u></b>				
4010 AD VALOREM PROPERTY TAX	4,868,441	4,704,973	4,875,937	4,805,966
4011 OTHER TAXES	3,095,468	3,147,056	3,593,583	4,000,734
4020 LICENSES	8,265	10,500	12,785	9,150
4021 PERMITS	133,703	208,858	288,809	183,620
4030 INTERGOVERNMENTAL REVENUE	1,818,810	1,005,284	815,782	796,310
4040 CHARGES FOR CURRENT SERVICES	2,207,739	2,184,399	2,224,081	1,812,246
4041 RENTALS	64,936	807,141	733,403	818,054
4050 FINES & FORFEITURES	97,337	163,547	130,237	137,647
4060 MISCELLANEOUS	63,502	112,148	140,365	30,144
4080 CONTRIBUTIONS	15,750	9,900	10,370	0
4091 TRANSFERS IN	0	0	6	300,000
4095 OTHER FINANCING SOURCES	440,767	419,455	194,824	504,793
<b>TOTAL REVENUES</b>	<b>12,814,719</b>	<b>12,773,261</b>	<b>13,020,182</b>	<b>13,398,664</b>
<b><u>EXPENDITURES</u></b>				
5XX1 PERSONNEL SERVICES	6,172,406	7,073,876	6,858,573	7,506,330
5XX2 SUPPLIES & MATERIALS	433,255	463,509	465,764	512,655
5XX3 PROPERTY & INFRASTRUCTURE	182,474	236,949	173,039	527,222
5XX4 MAINTENANCE & REPAIRS	400,524	404,527	448,262	365,779
5XX5 OTHER SERVICES & CHARGES	3,789,005	3,225,976	3,062,760	2,839,844
5XX6 CAPITAL OUTLAY	528,430	1,171,303	977,478	1,329,921
5XX8 DEBT SERVICE	277,958	368,056	368,054	291,694
5XX9 TRANSFERS OUT	0	158,000	158,000	25,219
<b>TOTAL EXPENDITURES</b>	<b>11,784,052</b>	<b>13,102,196</b>	<b>12,511,931</b>	<b>13,398,664</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>1,030,667</b>	<b>(328,935)</b>	<b>508,251</b>	<b>0</b>

## CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES	FUND 11 GENERAL FUND			
	PRIOR YR ACTUAL 2019-2020	AMENDED BUDGET 2020-2021	ESTIMATED REV/EXP 2020-2021	CITY COUNCIL APPROVED 2021-2022
<b><u>AD VALOREM PROPERTY TAX</u></b>				
11-4010-3101 AD VAL PROPERTY TAX CURRENT	4,496,028	4,224,101	4,263,402	4,376,386
11-4010-3102 AD VAL PROPERTY TAX DELINQUENT	234,477	308,106	409,547	248,010
11-4010-3103 PENALTY & INTEREST-DELQ. TAXES	192,135	220,153	222,557	232,114
11-4010-3104 MANUAL RENDERING PENALTIES	3,842	3,500	3,661	3,500
11-4010-3115 380 AGREEMENT PROPERTY TAX	(4,548)	(1,906)	(1,241)	(550)
11-4010-3151 RED RIVER SUBD - TIF #1	(35,299)	(31,481)	0	(35,299)
11-4010-3152 RIVER CROSSING -TIRZ#2	(18,195)	(17,500)	(21,988)	(18,195)
TOTAL AD VALOREM PROPERTY TAX	4,868,441	4,704,973	4,875,937	4,805,966
<b><u>OTHER TAXES</u></b>				
11-4011-3201 CITY SALES TAX	2,252,409	2,236,954	2,624,909	2,741,560
11-4011-3202 ELECTRIC UTILITY FRANCHISE TAX	427,546	439,479	403,975	459,052
11-4011-3203 4% GROSS RECEIPTS WATER	110,150	117,580	141,568	143,670
11-4011-3204 4% GROSS RECEIPTS SEWER	78,056	82,554	87,270	87,817
11-4011-3205 NATURAL GAS FRANCHISE TAX	44,872	47,548	44,144	49,162
11-4011-3207 CHARTER COMMUNICATIONS CABLE	104,893	113,854	119,765	146,758
11-4011-3212 TELECOMMUNICATION FRANCHISE FEE	89,870	107,308	54,443	64,876
11-4011-3214 SOLID WASTE FRANCHISE FEE	114,831	119,737	117,509	435,000
11-4011-3215 380 AGREEMENTS SALES TAX	(127,161)	(117,958)	0	(127,161)
TOTAL OTHER TAXES	3,095,468	3,147,056	3,593,583	4,000,734
<b><u>LICENSES</u></b>				
11-4020-3301 WINE & BEER PERMIT	1,715	3,500	1,965	1,900
11-4020-3302 MECHANICAL LICENSE	1,700	2,200	2,500	2,400
11-4020-3307 BUILDING CONTRACTOR LICENSE	4,000	4,000	6,000	3,500
11-4020-3309 HOUSEMOVER LICENSE	100	100	1,520	400
11-4020-3310 DEMOLISHER LICENSE	0	0	100	0
11-4020-3311 SIGN CONTRACTOR LICENSE	650	600	700	450
11-4020-3312 POOL CONTRACTOR LICENSE	100	100	0	500
TOTAL LICENSES	8,265	10,500	12,785	9,150
<b><u>PERMITS</u></b>				
11-4021-3401 BUILDING PERMITS	45,781	106,328	167,100	85,936
11-4021-3402 UTILITY INSPECTION FEE	0	0	450	450
11-4021-3403 ELECTRICAL PERMITS	18,515	19,622	41,365	23,515
11-4021-3404 PLUMBING PERMITS	8,335	14,695	19,950	11,935
11-4021-3408 A/C MECHANICAL PERMIT	5,940	10,543	13,913	8,210
11-4021-3409 CONDITIONAL USE PERMITS	1,800	2,000	2,925	2,475
11-4021-3410 VARIANCE PERMITS	955	1,380	2,658	1,400
11-4021-3411 MOBILE PARK/TRAILER HOME PERMIT	275	250	100	250

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
11-4021-3412 FOOD SERVICE PERMITS	14,345	17,500	12,525	17,500
11-4021-3413 BUSINESS PERMIT	10,575	10,190	6,950	10,190
11-4021-3414 WRECKER PERMIT	600	600	830	700
11-4021-3415 GARAGE SALE PERMITS	3,918	6,500	4,880	7,280
11-4021-3417 DEMOLISH/MOVING PERMIT	7,500	7,500	2,650	2,000
11-4021-3418 FIREWORKS SALES PERMITS	9,000	9,000	9,000	9,000
11-4021-3420 OTHER PERMITS	1,050	1,250	650	1,050
11-4021-3430 SIGN PERMITS	4,635	1,250	2,363	1,250
11-4021-3435 SMALL CELL TOWER ROW PERMIT	479	250	500	479
<b>TOTAL PERMITS</b>	<b>133,703</b>	<b>208,858</b>	<b>288,809</b>	<b>183,620</b>
<b><u>INTERGOVERNMENTAL REVENUES</u></b>				
11-4030-3904 SIDEWALK PROJECT - TXDOT	0	0	0	332,563
11-4030-3906 HOUSING AUTHORITY IN LIEU TAX	0	0	17,481	18,000
11-4030-3923 FBI OT REIMBURSEMENT GRANT	6,778	24,000	3,975	20,000
11-4030-3924 CRIME VICTIM LIASON GRANT	33,455	38,820	62,194	38,820
11-4030-3925 OPERATION STONE GARDEN GRANT	54,316	193,593	197,561	203,500
11-4030-3926 US DEPT. OF JUSTICE /JAG GRANT	58,597	13,905	13,905	0
11-4030-3927 BORDER SECURITY GRANT (LBSP)	10,000	50,000	50,000	67,000
11-4030-3928 TXDOT- CIOT & CMV OT GRANT	0	18,000	23,503	4,000
11-4030-3929 DEA OT REIMBURSEMENT GRANT	8,454	17,000	14,396	20,000
11-4030-3933 CARES ACT GRANT	1,566,252	485,608	265,655	0
11-4030-3935 COPS GRANT	0	32,983	14,396	30,784
11-4030-3938 SHSP PROJECT (SKY COP)	0	53,250	53,250	34,375
11-4030-3942 SWB RURAL LAW ENFORCEMNT ASST.	0	0	50,471	0
11-4030-3953 HIDALGO COUNTY LIBRARY	14,959	14,959	14,863	0
11-4030-3954 LRGVDC POLICE DEPT. GRANT	41,480	50,666	25,230	27,268
11-4030-3995 MISCELLANEOUS GRANTS	24,520	12,500	8,902	0
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>1,818,810</b>	<b>1,005,284</b>	<b>815,782</b>	<b>796,310</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
11-4040-3601 GARBAGE SERVICE	761,446	771,549	786,473	798,226
11-4040-3602 SUBDIVISION FILING FEE	11,250	11,250	13,750	11,250
11-4040-3607 GRAVE OPENING & CLOSING FEES	8,850	8,000	4,750	6,500
11-4040-3608 VITAL STATISTICS FEES	1,217	1,400	1,926	1,591
11-4040-3609 RURAL COUNTY FIRE CALLS	228,670	225,000	251,555	260,587
11-4040-3616 CEMETERY - HEADSTONE FEES	330	400	315	330
11-4040-3618 GARBAGE/BRUSH CHARGES NAWs	117,211	118,731	119,966	129,364
11-4040-3623 PROPERTY TAX CERTIFICATE FEE	450	400	590	570
11-4040-3625 MUNICIPAL CRT TECHNOLOGY FEE	3,328	6,533	5,186	6,533
11-4040-3626 MUNICIPAL CRT SECURITY FEE	2,563	4,900	5,550	4,900

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
11-4040-3629 LOCAL COURT COST FEES	6,444	14,000	10,283	11,000
11-4040-3630 POLICE FINGERPRINT FEES	665	700	137	700
11-4040-3631 CITY RECREATIONAL PROGRAM FEES	0	0	10,435	0
11-4040-3641 FEE FOR CHANGE OF ZONING	2,950	3,000	900	2,485
11-4040-3649 PER ACRE PLAT FILING FEES	9,313	9,141	14,800	8,229
11-4040-3650 CERT OF OCCUPANCY/COMP FEES	2,225	2,400	3,975	2,400
11-4040-3652 WRECKER VEHICLE INSPECTIN FEES	595	595	560	595
11-4040-3654 WRECKER TOW & STORAGE FEES	8,740	11,000	9,335	11,000
11-4040-3660 BRUSH COLLECTION SERVICES	314,453	316,275	292,783	0
11-4040-3663 BRUSH FEES-BAD DEBT PROVISION	0	(6,011)	0	0
11-4040-3664 GARBAGE FEES-BAD DEBT PROVISN	0	(14,864)	0	(14,864)
11-4040-3680 CUSTOMER SRVS TRANSFER-EDC-4A	77,039	70,000	70,000	70,000
11-4040-3681 CUSTOMER SRVS TRANSFER DCD-4B	200,000	200,000	200,000	70,000
11-4040-3683 CUST SRVS TRANSFER TIRZ I & II	30,000	10,000	0	10,000
11-4040-3685 CUSTOMER SRVS TRANSFER W & S	420,000	420,000	420,000	420,000
11-4040-3805 POOL ENTRANCE FEES	0	0	812	850
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>2,207,739</b>	<b>2,184,399</b>	<b>2,224,081</b>	<b>1,812,246</b>
 <b><u>RENTALS</u></b>				
11-4041-3611 ADV & PAV CENTER RENTALS	250	1,140	750	1,140
11-4041-3620 RENT UNITED MIGRANT OPPORT.	8,649	8,649	8,651	8,652
11-4041-3633 RENT HEADSTART ON MILLER AVENUE	12	12	12	12
11-4041-3701 CITY PARK RENTALS (ORD 478)	2,025	1,750	4,725	3,000
11-4041-3727 RENT SHOOTING RANGE	54,000	54,000	54,000	54,000
11-4041-3729 RENT CBP INDUSTRIAL PARK	0	740,000	615,000	751,250
11-4041-3750 RENTAL INCOME	0	0	50,000	0
11-4041-3810 POOL RENTALS	0	1,590	265	0
<b>TOTAL RENTALS</b>	<b>64,936</b>	<b>807,141</b>	<b>733,403</b>	<b>818,054</b>
 <b><u>FINES &amp; FORFEITURES</u></b>				
11-4050-3501 MUNICIPAL COURT FINES	79,697	140,000	109,963	120,000
11-4050-3504 OVERDUE LIBRARY FINES	293	600	113	300
11-4050-3511 WEEDY LOT FINES	17,247	22,647	20,111	17,247
11-4050-3521 CHILD SAFETY SEAT BELT FINES	100	300	50	100
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>97,337</b>	<b>163,547</b>	<b>130,237</b>	<b>137,647</b>
 <b><u>MISCELLANEOUS</u></b>				
11-4060-3617 INTEREST INCOME	13,221	10,000	284	400
11-4060-3620 INSURANCE PROCEEDS	11,524	0	36,570	0
11-4060-3625 SALE OF CITY ASSETS	3,400	46,200	45,265	3,685
11-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	6,536	5,000	1,156	850

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
11-4060-3660 ACCIDENT REPORT & POLICE LETTER	4,865	4,000	5,134	4,865
11-4060-3670 LIBRARY - MISC. INCOME	9,692	15,000	13,009	7,212
11-4060-3671 LIBRARY-CAFE	1,141	3,000	115	0
11-4060-3680 NSF FEES	50	0	25	0
11-4060-3690 MISCELLANEOUS INCOME	13,132	28,948	38,931	13,132
11-4060-3936 CASH SHORT/(OVER)	(33)	0	(114)	0
11-4060-3937 CASH SHOR/(OVER)-MUNI. COURT	(25)	0	(9)	0
<b>TOTAL MISCELLANEOUS</b>	<b>63,502</b>	<b>112,148</b>	<b>140,365</b>	<b>30,144</b>
 <b>CONTRIBUTIONS</b>				
11-4080-3901 CAPITAL CONTRIBUTIONS	15,750	0	0	0
11-4080-3975 DONATIONS ANIMAL SHELTER	0	0	470	0
11-4080-3990 DONATIONS	0	9,900	9,900	0
<b>TOTAL CONTRIBUTIONS</b>	<b>15,750</b>	<b>9,900</b>	<b>10,370</b>	<b>0</b>
 <b>TRANSFERS IN</b>				
11-4090-3930 TRANSFER IN TAX NOTE EQUIP. FUND	0	0	6	0
11-4090-3951 TRANSFER IN WATER & SEWER FUND	0	0	0	300,000
<b>TOTAL TRANSFERS IN</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>300,000</b>
 <b>OTHER FINANCING SOURCES</b>				
11-4095-3923 LEASE PROCEEDS	440,767	419,455	194,824	504,793
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>440,767</b>	<b>419,455</b>	<b>194,824</b>	<b>504,793</b>
 <b>TOTAL REVENUES</b>	 <b>12,814,719</b>	 <b>12,773,261</b>	 <b>13,020,182</b>	 <b>13,398,664</b>

**CITY OF DONNA, TEXAS**

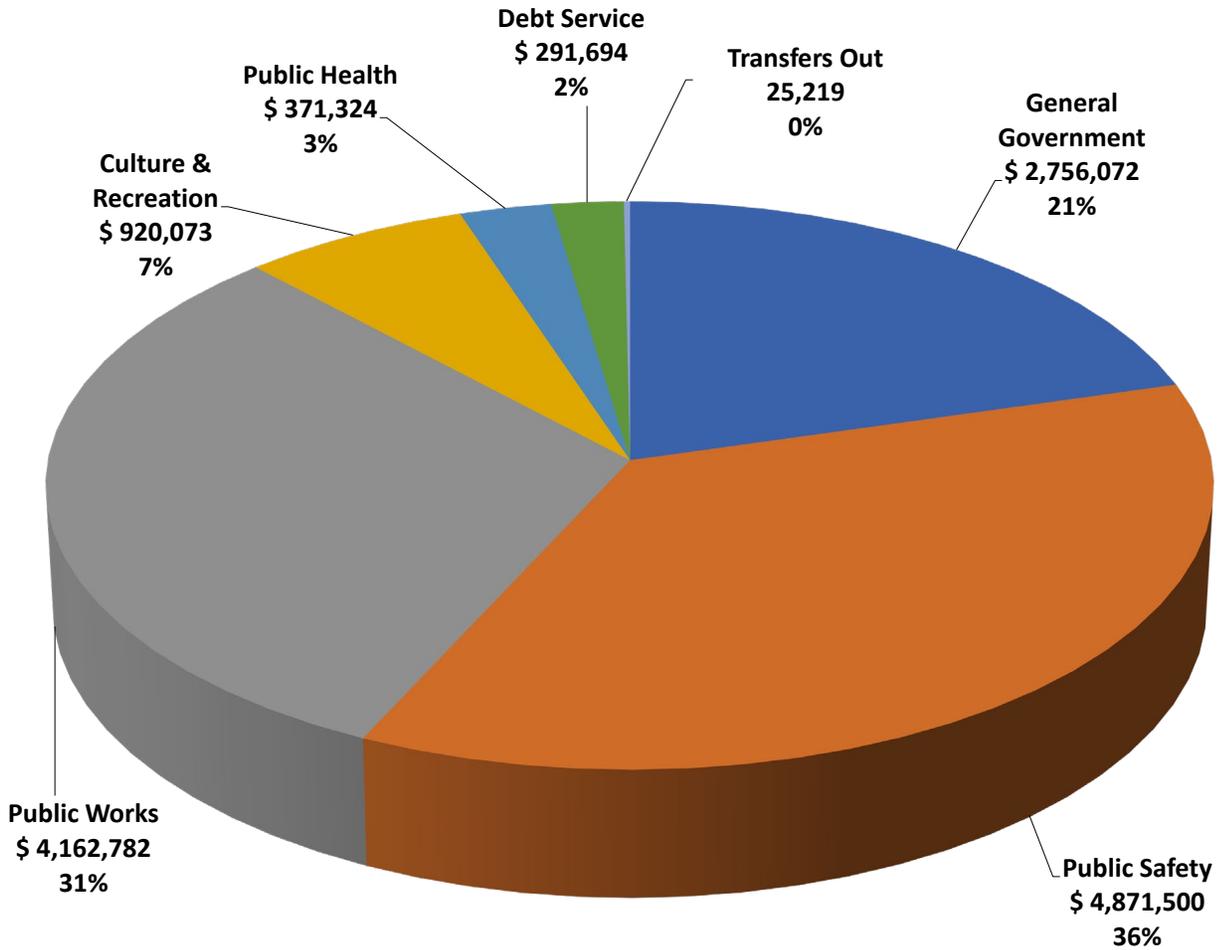
**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND 11 GENERAL FUND**

DEPARTMENT	PERSONNEL	SUPPLIES &	PROPERTY &	EQUIP. RENTAL	OTHERS SVS	CAPITAL	DEBT	TRANSFERS	TOTAL
	SERVICES	MATERIALS	INFRASTRUCT	& REPAIRS	& CHARGES	OUTLAY	SERVICE	OUT	BUDGET
5090 CITY COUNCIL	0	6,050	0	0	28,300	0	0	0	34,350
5100 CITY MANAGER	332,699	23,430	0	500	24,052	0	0	0	380,681
5120 MUNICIPAL COURT	99,877	10,795	0	22,000	69,400	0	0	0	202,072
5140 FINANCE	590,294	18,467	0	28,500	16,500	0	0	0	653,761
5150 INFORMATION TECHNOLOGY	102,850	8,187	5,200	41,072	17,250	0	0	0	174,559
5160 CITY HALL	103,507	6,150	6,500	11,200	19,000	0	0	0	146,357
5170 CITY SECRETARY	70,628	2,175	0	200	17,140	0	0	0	90,143
5190 TAX ASSESSOR COLLECTOR	83,995	12,700	0	12,000	62,700	0	0	0	171,395
5200 POLICE	3,438,010	208,240	64,000	114,367	152,728	390,246	0	0	4,367,591
5210 FIRE DEPARTMENT	161,848	38,525	1,500	39,500	174,597	0	0	0	415,970
5230 PLANNING & DEVELOPMENT	149,679	7,850	0	1,400	20,000	0	0	0	178,929
5290 INSPECTIONS	68,099	3,900	0	2,040	13,900	0	0	0	87,939
5300 PUBLIC WORKS	1,332,890	98,750	6,800	74,500	48,040	160,000	0	0	1,720,980
5310 CITY VEHICLE MAINT	50,083	1,775	0	750	0	0	0	0	52,608
5340 SANITATION	0	0	0	0	1,135,672	0	0	0	1,135,672
5350 STREET & ROADWAYS	0	0	325,347	0	183,500	744,675	0	0	1,253,522
5440 COMMUNITY SUPPORT	0	500	10,000	0	25,000	0	0	0	35,500
5500 PARKS AND RECREATION	323,025	8,125	84,375	3,500	32,000	0	0	0	451,025
5510 SWIMMING POOL	38,250	18,951	4,000	2,000	5,900	0	0	0	69,101
5530 CODE ENF & HEALTH INSP.	122,711	2,835	0	0	7,450	35,000	0	0	167,996
5540 ANIMAL CONTROL	106,194	9,050	5,000	7,500	10,540	0	0	0	138,284
5590 CEMETERY	45,544	2,800	5,000	1,000	10,700	0	0	0	65,044
5710 LIBRARY	286,147	23,400	9,500	3,750	41,650	0	0	0	364,447
5898 DEBT SERVICE	0	0	0	0	0	0	291,694	0	291,694
591900 TRANSFERS OUT	0	0	0	0	0	0	0	25,219	25,219
5999 NON DEPARTMENTAL	0	0	0	0	723,825	0	0	0	723,825
<b>TOTAL EXPENDITURES</b>	<b>7,506,330</b>	<b>512,655</b>	<b>527,222</b>	<b>365,779</b>	<b>2,839,844</b>	<b>1,329,921</b>	<b>291,694</b>	<b>291,694</b>	<b>13,398,664</b>



# General Fund Expenditures By Function Fiscal Year 2021-2022



**Total \$ 13,398,664**

## CITY OF DONNA, TEXAS

### DEPARTMENT: SUMMARY BY FUNCTION

### FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2019-2020	AMENDED BUDGET 2020-2021	ESTIMATED REV/EXP 2020-2021	CITY COUNCIL APPROVED 2021-2022
<b><u>GENERAL GOVERNMENT</u></b>				
5090 CITY COUNCIL	11,069	35,000	32,710	34,350
5100 CITY MANAGER	361,576	468,769	442,249	380,681
5120 MUNICIPAL COURT	197,139	225,145	166,282	202,072
5140 FINANCE	540,919	577,718	545,860	653,761
5150 INFORMATION TECHNOLOGY	142,465	194,497	158,829	174,559
5160 CITY HALL	143,825	141,355	134,349	146,357
5170 CITY SECRETARY	96,357	88,464	86,729	90,143
5190 TAX ASSESSOR COLLECTOR	140,940	159,630	144,719	171,395
5230 PLANNING & DEVELOPMENT	132,926	145,750	133,070	178,929
5990 NON DEPARTMENTAL	1,423,713	1,166,325	1,154,094	723,825
TOTAL GENERAL GOVERNMENT	<u>3,190,928</u>	<u>3,202,653</u>	<u>2,998,891</u>	<u>2,756,072</u>
<b><u>PUBLIC SAFETY</u></b>				
5200 POLICE	3,303,576	3,646,501	3,691,268	4,367,591
5211 FIRE DEPARTMENT	303,830	550,461	572,257	415,970
5290 INSPECTIONS	77,405	85,189	82,095	87,939
TOTAL PUBLIC SAFETY	<u>3,684,811</u>	<u>4,282,151</u>	<u>4,345,620</u>	<u>4,871,500</u>
<b><u>PUBLIC WORKS</u></b>				
5300 PUBLIC WORKS	1,612,367	1,974,415	1,932,598	1,720,980
5310 CITY VEHICLE MAINTENANCE	45,786	49,592	49,359	52,608
5340 SANITATION	1,808,359	1,601,360	1,296,547	1,135,672
5350 STREET & ROADWAYS	403,763	329,947	271,804	1,253,522
TOTAL PUBLIC WORKS	<u>3,870,276</u>	<u>3,955,314</u>	<u>3,550,309</u>	<u>4,162,782</u>
<b><u>CULTURE &amp; RECREATION</u></b>				
5440 COMMUNITY SUPPORT	34,077	37,250	31,772	35,500
5500 PARKS AND RECREATION	146,408	371,182	369,916	451,025
5510 SWIMMING POOL	15,688	32,334	23,854	69,101
5710 LIBRARY	309,587	342,377	326,649	364,447
TOTAL CULTURE & RECREATION	<u>505,760</u>	<u>783,143</u>	<u>752,191</u>	<u>920,073</u>
<b><u>PUBLIC HEALTH</u></b>				
5530 CODE ENF & HEALTH INSPECTIONS	99,254	115,166	111,822	167,996
5540 ANIMAL CONTROL	103,446	133,687	134,277	138,284
5590 CEMETERY	51,618	104,026	92,767	65,044
TOTAL PUBLIC HEALTH	<u>254,318</u>	<u>352,879</u>	<u>338,866</u>	<u>371,324</u>
<b><u>DEBT SERVICE</u></b>				
5890 DEBT SERVICE	277,958	368,056	368,054	291,694
TOTAL DEBT SERVICE	<u>277,958</u>	<u>368,056</u>	<u>368,054</u>	<u>291,694</u>
<b><u>TRANSFERS OUT</u></b>				
5919 TRANSFERS TO OTHER FUNDS	0	158,000	158,000	25,219
TOTAL TRANSFERS OUT	<u>0</u>	<u>158,000</u>	<u>158,000</u>	<u>25,219</u>
<b>TOTAL EXPENDITURES</b>	<b><u>11,784,052</u></b>	<b><u>13,102,196</u></b>	<b><u>12,511,931</u></b>	<b><u>13,398,664</u></b>

## Department : City Council

### Service Area Description

The City Of Donna City Council is an elected legislation council consisting of the Mayor and four Council Members of which service the community for a three-year term who identify community priorities that guide us in allocating the City's resources.



### Mission & Services

- meeting on the first and third Tuesday of the month to provide governance of the Municipal Corporation in accordance with the Constitution, State Statutes, and Local Codes.
- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with

### Elected Officials

Elected Officials	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Mayor	1	1	1	1
Mayor Pro-Tem Councilman	4	4	4	4
Department Total:	5	5	5	5

### Objectives & Performance Measures

- To set policy goals involving diverse segments of the community and soliciting public input, within budget constraints, regulating local activities to promote general public welfare, health, and safety of it's residents.
- Through legislative measures, identify the needs of the City, developing programs to satisfy those needs, and to evaluate the extent to which municipal services satisfactorily reflect policy goals.
- Enact legislative action of the Council with the purposes of balancing legally and fairly the benefits, limitations, restrictions, or losses placed on an individual, against the welfare of a Community as a whole.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
City Council Meetings	80	43	52	60
Legal deadlines met for City Council Agenda Posting	80	43	52	60

### Goals

- To develop and maintain the public infrastructure to improve community appearance and encourage continued development.
- to promote efficient and effective city government to improve levels of service.
- to promote resident health, safety, and education.
- Work to improve customer service via city website email system.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: CITY COUNCIL</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5092-4203 WEARING APPAREL	0	2,750	352	2,750
11-5092-4212 OFFICE SUPPLIES	187	1,000	399	1,000
11-5092-4220 MEALS/REFRESHMENT SUPPLIES	529	1,000	3,897	2,300
11-5092-4230 OFFICE EQUIP / FURNITURE	0	0	4,000	0
TOTAL SUPPLIES & MATERIALS	<u>716</u>	<u>4,750</u>	<u>8,648</u>	<u>6,050</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5095-4501 TELECOMMUNICATION SERVICES	0	0	257	0
11-5095-4504 TRAVEL AND/OR TRAINING	4,328	22,000	17,729	20,000
11-5095-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,776	8,000	5,776	8,000
11-5095-4552 ANNUAL SALARIES PER CHARTER	250	250	300	300
TOTAL OTHER SERVICE & CHARGES	<u>10,354</u>	<u>30,250</u>	<u>24,062</u>	<u>28,300</u>
<b>TOTAL CITY COUNCIL</b>	<b><u><u>11,069</u></u></b>	<b><u><u>35,000</u></u></b>	<b><u><u>32,710</u></u></b>	<b><u><u>34,350</u></u></b>

## Department : City Manager

### Service Area Description

The City of Donna City Manager Department is responsible for the general administration of the City, the program coordination, and the preparation of special staff reports and surveys.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with and implementation of those policies and programs approved and adopted by City Council.
- formulating and administrating the City's budget to assure solid base for the allocation of resources.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	1	1	2	3
Part-time	0	0	0	0
Department Total:	1	1	2	3

### Objectives & Performance Measures

- To assure timely progress on infrastructure projects, water & wastewater projects, and continue development of the downtown master plan.
- To provide regular information to the City Council regarding the City's status on on-going projects and programs.
- To collaborate with the EDC in generating in new investments and jobs for the City.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Urban County Funds	248,834	248,834	267,886	266,965
Sidewalks	332,563	332,563	944,675	944,675
DOJ Southwest Bureau	0	0	0	50,471
STEP IDM Grant	4,000	4,000	4,000	5,000
Patrick Leahy Bulletproof Vest Partnership	0	0	0	9,995
JAG Grant - Body Armor	12,897	12,897	12,897	13,941
StoneGarden Grant	70,000	70,000	70,000	120,000
LETPA Patrol Vehicle Request	0	0	34,375	75,000
Rifle Resistant Grant	0	0	0	29,295
BorderStar Grant	10,000	10,000	10,000	200,000
Victims of Crime Act - Youth	0	0	0	38,820
Victims of Crime Act Formula Grant Program	0	0	0	42,650

### Goals

- To continue improving to serve as a guide to assure effectiveness of all departments and always improve operations.
- To complete a strategic plan that serves as a guide for all employees.

## CITY OF DONNA, TEXAS

### DEPARTMENT: CITY MANAGER

### FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2019-2020	AMENDED BUDGET 2020-2021	ESTIMATED REV/EXP 2020-2021	CITY COUNCIL APPROVED 2021-2022
<b><u>PERSONNEL SERVICES</u></b>				
11-5101-4101 SALARIES AND WAGES	257,294	279,749	245,038	273,252
11-5101-4103 OVERTIME WAGES	587	0	0	0
11-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	10,715	5,804	8,167	11,053
11-5101-4105 TMRS CONTRIBUTION	28,584	23,404	24,885	30,140
11-5101-4106 SOCIAL SECURITY & MEDICARE TAX	15,108	11,475	14,130	16,774
11-5101-4107 WORKERS' COMPENSATION INS.	680	819	788	1,076
11-5101-4108 STATE UNEMPLOYMENT TAX	288	144	504	404
11-5101-4113 LONGEVITY	0	45,131	45,131	0
TOTAL PERSONNEL SERVICES	313,257	366,526	338,642	332,699
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5102-4201 POSTAGE & DELIVERY SERVICE	987	115	182	120
11-5102-4203 WEARING APPAREL	1,527	2,100	420	2,100
11-5102-4204 FUEL AND LUBRICANTS	6,697	3,500	7,923	3,500
11-5102-4205 SMALL TOOLS AND EQUIPMENT	825	0	0	0
11-5102-4212 OFFICE SUPPLIES	4,312	1,000	1,148	1,000
11-5102-4213 JANITORIAL SUPPLIES	332	0	290	0
11-5102-4220 MEALS/REFRESHMENT SUPPLIES	12,092	16,260	17,215	11,260
11-5102-4221 SPECIAL EVENTS & ACTIVITIES	4,081	4,700	2,979	4,700
11-5102-4230 OFFICE EQUIPMENT / FURNITURE	119	750	0	750
TOTAL SUPPLIES & MATERIALS	30,971	28,425	30,158	23,430
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5104-4407 VEHICLE MAINTENANCE & REPAIRS	1,764	500	698	500
TOTAL MAINTENANCE & REPAIRS	1,764	500	698	500
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5105-4501 TELECOMMUNICATION SERVICES	2,884	2,736	2,335	2,736
11-5105-4504 TRAVEL AND/OR TRAININGS	853	2,300	5,095	5,450
11-5105-4511 MEMBERSHIPS & SUBSCRIPTIONS	4,386	6,139	7,328	6,426
11-5105-4512 TELEVISION PROVIDER FEES	5,312	5,340	5,289	5,340
11-5105-4526 OTHER PROFESSIONAL FEES	2,149	4,100	0	4,100
TOTAL OTHER SERVICE & CHARGES	15,584	20,615	20,047	24,052
<b><u>CAPITAL OUTLAY</u></b>				
11-5106-4617 MOTOR VEHICLES	0	52,703	52,703	0
TOTAL CAPITAL OUTLAY	0	52,703	52,703	0
<b>TOTAL CITY MANAGER</b>	<b>361,576</b>	<b>468,769</b>	<b>442,249</b>	<b>380,681</b>

## Department : Municipal Court

### Service Area Description

The City of Donna Municipal Court processes payments for citations, court appearances for teens and adults, and manages revenues from these fines.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- accepting and processing all Class "C" Misdemeanor Complaints to include juvenile cases.
- issuing of felony and misdemeanor arrest warrants and issuance of search and inspection warrants.
- preparing and submitting monthly reports to the City and State.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

### Objectives & Performance Measures

- To purchase additional CN70 (Ticket Writers) and Zebra Printers.
- To process citations issued by Donna Police Department and Donna I.S.D. Police department.
- To advertise and offer the Municipal Court's Amnesty program.
- To continue online payment program to citizens of Donna.
- To prepare and submit warrant listings for Linebarger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of tickets processed	3,500	2,297	2,320	2,366
Number of "C" Misdemeanor Cases processed	1,100	282	285	291
Number of Non-Jury / Jury Trials	140	0	0	0
Number of Warrants Issued / Served	2,500	1,010	1,020	1,041
Number of Magistrate Warnings	480	506	511	521
Number of Collection Agency Referrals	200	1,548	1,563	1,595

### Goals

- To improve how to effectively maintain information and records concerning all cases.
- To improve how we assist citizens in the resolution of cases, protection of rights, and understanding of the municipal judicial system.
- To focus on having a well-trained knowledgeable, and dedicated department.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: MUNICIPAL COURT</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5121-4101 SALARIES AND WAGES	99,031	114,398	73,835	71,856
11-5121-4103 OVERTIME	41	0	6	0
11-5121-4104 HEALTH/DENTAL/LIFE INSURANCE	15,224	17,402	12,717	13,811
11-5121-4105 TMRS CONTRIBUTION	7,176	7,710	7,024	7,926
11-5121-4106 SOCIAL SECURITY & MEDICARE TAX	7,482	8,751	5,601	5,497
11-5121-4107 WORKERS' COMPENSATION INS.	176	447	430	283
11-5121-4108 STATE UNEMPLOYMENT TAX	432	432	504	504
TOTAL PERSONNEL SERVICES	129,563	149,140	100,117	99,877
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5122-4201 POSTAGE & DELIVERY SERVICE	42	310	6	330
11-5122-4212 OFFICE SUPPLIES	1,624	1,762	2,173	3,855
11-5122-4213 JANITORIAL SUPPLIES	0	294	0	310
11-5122-4230 OFFICE EQUIP / FURNITURE	4,921	6,300	0	6,300
TOTAL SUPPLIES & MATERIALS	6,587	8,666	2,179	10,795
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5124-4402 MAINT. & REPAIRS SMALL EQUIPMENT	0	1,200	0	5,800
11-5124-4405 OFFICE EQUIPMENT MAINTENANCE	19,697	20,037	16,363	16,200
TOTAL MAINTENANCE & REPAIRS	19,697	21,237	16,363	22,000
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5125-4501 TELECOMMUNICATION SERVICES	1,559	1,000	1,235	1,200
11-5125-4504 TRAVEL AND/OR TRAININGS	0	13,502	100	900
11-5125-4505 UTILITY SERVICES	983	1,000	1,288	1,100
11-5125-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	600	0	200
11-5125-4516 LEGAL FEES	27,500	30,000	30,000	30,000
11-5125-4526 OTHER PROFESSIONAL SERVICES	11,250	0	15,000	36,000
TOTAL OTHER SERVICE & CHARGES	41,292	46,102	47,623	69,400
<b>TOTAL MUNICIPAL COURT</b>	<b>197,139</b>	<b>225,145</b>	<b>166,282</b>	<b>202,072</b>

## Department : Finance

### Service Area Description

The City of Donna Finance Department is responsible for all financial records and transactions for the City. The Finance Department also provides leadership to the City Manager, Mayor, and the City Council in management decision-making.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with fixed assets inventory and the City's investment funds.
- providing financial information for Grant applications and coordinate financial requests for reimbursement and providing all information required during Federal, State, and local grant audits.
- process, maintain, and update all payroll records.
- review, approve, and process all purchase orders for procurement of all goods and services purchased for the City and to also ensure that all departments are in compliance with Federal, State, and Local purchasing policies and laws.
- maintain utility billing and collections for water, sanitary sewer, and residential garage collections and to respond to customer complaints.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	6	6	6	6
Part-time	0	0	0	0
Department Total:	6	6	6	6

### Objectives & Performance Measures

- To implement a complete property control ledger for all capital assets for all funds.
- To work with all departments in finding mutual solutions to their budget and accounting issues.
- To continue obtaining the "Distinguished Budget Award".
- To achieve a higher percentage of customers to automatically pay their utility bills via ACH or through the online portal.
- To continue providing City Council, City Manager, and Department Heads with accurate and timely financial reports.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Bank Accounts	46	50	50	52
Number of Payroll ACH Deposits	3,781	3,950	3,990	4,075
Number of Checks processed (A/P)	3,615	4,100	3,891	4,000
Number of purchase orders processed	297	350	219	300
Number of small purchase orders processed	1,684	1,800	1,760	1,800
Completion of Official Budget Document	Yes	Yes	Yes	Yes
Received GFOA's Budget Award	Yes	Yes	Yes	Pending
Number of Funds Maintained	18	20		

### Goals

- To continue to strive for the GFOA Distinguished Budget Presentation Award.
- To pursue the GFOA Certificate of Achievement Award for Excellence in Financial Reporting.
- To enhance staff development and training.
- To pursue various city-wide grants.
- To cross train for various positions to ensure accurate and timely financial reporting.

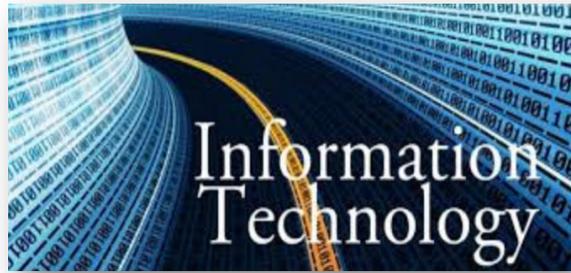
**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: FINANCE</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5141-4101 SALARIES AND WAGES	391,074	409,792	391,550	459,668
11-5141-4103 OVERTIME WAGES	1,531	0	972	0
11-5141-4104 HEALTH/DENTAL/LIFE INSURANCE	31,929	34,807	32,164	41,439
11-5141-4105 TMRS CONTRIBUTIONS	43,191	44,290	39,745	50,701
11-5141-4106 SOCIAL SECURITY & MEDICARE TAX	28,813	30,497	29,185	35,165
11-5141-4107 WORKERS' COMPENSATION INS.	896	1,550	1,492	1,809
11-5141-4108 STATE UNEMPLOYMENT TAX	864	864	1,512	1,512
<b>TOTAL PERSONNEL SERVICES</b>	<b>498,298</b>	<b>521,800</b>	<b>496,620</b>	<b>590,294</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5142-4201 POSTAGE & DELIVERY SERVICES	1,906	2,000	1,605	2,000
11-5142-4203 WEARING APPAREL	0	0	0	1,467
11-5142-4212 OFFICE SUPPLIES	4,425	8,000	4,733	8,000
11-5142-4217 OTHER SUPPLIES	0	1,000	76	0
11-5142-4220 MEALS/REFRESHMENT SUPPLIES	1,373	0	888	1,000
11-5142-4230 OFFICE EQUIP / FURNITURE	4,478	4,800	5,740	6,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>12,182</b>	<b>15,800</b>	<b>13,042</b>	<b>18,467</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5144-4405 OFFICE EQUIPMENT MAINTENANCE	23,268	27,412	27,353	28,500
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>23,268</b>	<b>27,412</b>	<b>27,353</b>	<b>28,500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5145-4501 TELECOMMUNICATION SERVICES	918	2,750	2,684	1,000
11-5145-4504 TRAVEL AND/OR TRAININGS	5,236	8,256	3,642	9,000
11-5145-4511 MEMBERSHIPS & SUBSCRIPTIONS	1,008	1,000	949	1,000
11-5145-4526 OTHER PROFESSIONAL FEES	0	0	0	5,500
11-5145-4550 EMPLOYMENT TESTS & EXAMS	9	700	1,570	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>7,170</b>	<b>12,706</b>	<b>8,844</b>	<b>16,500</b>
<b>TOTAL FINANCE</b>	<b>540,919</b>	<b>577,718</b>	<b>545,860</b>	<b>653,761</b>

## Department : Information Technology

### Service Area Description

The City of Donna Information Technology Department services are dedicated to being a vital partner with all City Departments in providing quality services through the innovative use of technology.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with internal and external components.
- managing, updating, and backing up of the City's technology infrastructure and applications.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	2	2	1	1
Part-time	0	0	0	0
Department Total	2	2	1	1

### Objectives & Performance Measures

- To develop the City's resources into stronger technical teams, providing systems and solutions to meet the City's goals, maintain hardware & software standards for the City of Donna, and to maintain technology policies for the organization.
- To keep City technology service at an operational level.
- To analyze and develop a solution to technology issues that may interrupt service.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Closed Tickets	175	186	448	221

### Goals

- to improve customer service and satisfaction.
- to continue improving on the closing of tickets process.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: INFORMATION TECHNOLOGY</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5151-4101 SALARIES AND WAGES	55,821	59,485	58,851	80,364
11-5151-4104 HEALTH/DENTAL LIFE INSURANCE	5,310	5,801	5,928	6,906
11-5151-4105 TMRS CONTRIBUTION	6,139	6,347	5,997	8,864
11-5151-4106 SOCIAL SECURITY & MEDICARE	3,938	4,370	4,199	6,148
11-5151-4107 WORKERS COMPENSATION INS.	148	222	214	316
11-5151-4108 STATE UNEMPLOYMENT TAX	144	144	252	252
<b>TOTAL PERSONNEL SERVICES</b>	<b>71,501</b>	<b>76,369</b>	<b>75,441</b>	<b>102,850</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5152-4201 POSTAGE & DELIVERY SERVICE	0	50	109	600
11-5152-4203 WEARING APPAREL	0	0	0	300
11-5152-4204 FUEL AND LUBRICANTS	387	0	546	1,070
11-5152-4205 SMALL TOOLS & EQUIPMENT	3,255	2,000	5,010	3,000
11-5152-4212 OFFICE SUPPLIES	125	550	0	2,397
11-5152-4220 MEALS/REFRESHMENT SUPPLIES	55	350	0	440
11-5152-4221 SPECIAL EVENTS & ACTIVITIES	0	250	0	0
11-5152-4230 OFFICE EQUIPMENT & FURNITURE	704	0	0	380
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>4,526</b>	<b>3,200</b>	<b>5,664</b>	<b>8,187</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5153-4303 A/C HEATING MAINTENANCE & REPAIRS	0	4,129	0	1,200
11-5153-4312 SIGN & SIGNAL EQUIPMENT	0	150	0	3,000
11-5153-4318 OTHER MAINTANANCE	0	0	0	1,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>0</b>	<b>4,279</b>	<b>0</b>	<b>5,200</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5154-4402 MACHINES & EQUIP MAINT. & REPAIRS	60	100	0	0
11-5154-4405 OFFICE EQUIPMENT MAINTENANCE	62,085	54,450	38,345	40,000
11-5154-4407 VEHICLE MAINTENANCE & REPAIRS	217	68	90	1,072
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>62,362</b>	<b>54,618</b>	<b>38,435</b>	<b>41,072</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5155-4501 TELECOMMUNICATION SERVICES	1,537	1,200	705	2,000
11-5155-4504 TRAVEL & TRAININGS	19	1,180	470	2,900
11-5155-4511 MEMBERSHIPS & SUBSCRIPTIONS	2,245	12,451	10,004	11,650
11-5155-4526 OTHER PROFESSIONAL SERVICE	275	1,200	280	700
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>4,076</b>	<b>16,031</b>	<b>11,459</b>	<b>17,250</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5156-4601 OFFICE EQUIPMENT FURNITURE	0	40,000	27,830	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>40,000</b>	<b>27,830</b>	<b>0</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>142,465</b>	<b>194,497</b>	<b>158,829</b>	<b>174,559</b>

# Department : City Hall

## Service Area Description

The City of Donna City Hall department services are related to all currency transactions on a daily basis. This department maintains an accurate accounting on all vital statistics, maintains an updated cemetery map, and issues receipts for all permits that are purchased.



## Mission & Services

- processing all currency transactions for the City.
- processing daily mail and routing to the corresponding departments.
- maintaining ledger on all beer & wine, trailer park, and wrecker permits.
- routing of all incoming calls to their corresponding departments.

## Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total	2	2	2	2

## Objectives & Performance Measures

- To continue improving customer service.
- To prepare the daily cash deposit.
- To prepare all tax receipts related to property taxes, permits, etc.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Cash Receipts issued	9,800	10,000	9,500	9,690
Number of Property Tax Receipts issued	9,506	9,700	10,000	10,200
Number of Cemetery Monuments	23	23	10	10
Number of Beer and Wine permits issued	39	40	15	15
Number of Amigos Del Valle/Pavilion rental contracts	20	20	5	5
Number of trailer park permits	15	15	8	8
Number of Vital Statistics issued	196	200	100	102
Number of Wrecker Permits issued	10	10	7	8
Number of researched Cemetery Files	25	25	28	29
Number of Opening & Closing events	36	37	30	31

## Goals

- To continue recommending to customers to utilize the ACH option for their payments.
- To digitalize all cemetery related files.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY HALL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5161-4101 SALARIES AND WAGES	61,486	64,222	66,053	73,528
11-5161-4103 OVERTIME WAGES	302	0	1,046	0
11-5161-4104 HEALTH/DENTAL/LIFE INSURANCE	10,471	11,601	11,708	13,811
11-5161-4105 TMRS CONTRIBUTION	6,790	7,135	6,819	8,110
11-5161-4106 SOCIAL SECURITY & MEDICARE TAX	4,681	4,913	5,128	5,625
11-5161-4107 WORKERS' COMPENSATION INS.	990	1,719	2,776	1,929
11-5161-4108 STATE UNEMPLOYMENT TAX	288	288	504	504
<b>TOTAL PERSONNEL SERVICES</b>	<b>85,009</b>	<b>89,878</b>	<b>94,033</b>	<b>103,507</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5162-4203 WEARING APPAREL	0	0	0	500
11-5162-4212 OFFICE SUPPLIES	3,683	3,000	1,574	2,850
11-5162-4213 JANITORIAL SUPPLIES	2,322	2,750	2,680	2,500
11-5162-4217 OTHER SUPPLIES	15	0	196	0
11-5162-4220 MEALS/REFRESHMENT SUPPLIES	1,159	1,000	531	300
11-5162-4230 OFFICE EQUIP / FURNITURE	498	500	2,403	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>7,676</b>	<b>7,250</b>	<b>7,383</b>	<b>6,150</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5163-4302 BUILDING MAINTENANCE	3,444	6,777	1,980	0
11-5163-4303 A/C &/OR HEATING MAINT. & REPAIRS	9,695	3,500	4,566	6,500
11-5163-4311 GROUNDS MAINTENANCE & REPAIRS	0	0	157	0
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>13,139</b>	<b>10,277</b>	<b>6,703</b>	<b>6,500</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5164-4405 OFFICE EQUIPMENT MAINTENANCE	12,350	10,000	10,690	11,200
11-5164-4407 VEHICLE MAINTENANCE & REPAIRS	0	0	620	0
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>12,350</b>	<b>10,000</b>	<b>11,310</b>	<b>11,200</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5165-4501 TELECOMMUNICATION SERVICES	13,128	10,000	4,804	6,000
11-5165-4504 TRAVEL AND/OR TRAININGS	361	500	77	1,000
11-5165-4505 UTILITY SERVICES	11,452	12,200	9,243	7,000
11-5165-4506 CITY HALL SECURITY SERVICES	707	1,200	679	4,000
11-5165-4526 OTHER PROFESSIONAL SERVICES	0	0	0	1,000
11-5165-4528 FIRE PREVENTION SERVICES	0	50	108	0
11-5165-4550 EMPLOYMENT TESTS & EXAMS	3	0	9	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>25,651</b>	<b>23,950</b>	<b>14,920</b>	<b>19,000</b>
<b>TOTAL CITY HALL</b>	<b>143,825</b>	<b>141,355</b>	<b>134,349</b>	<b>146,357</b>

## Department : City Secretary

### Service Area Description

The City of Donna City Secretary department services are to support the needs of the City Council to facilitate their goals which include posting, attending, and recording all City Council meetings.



### Mission & Services

- preparing each agenda for City Council and Department Directors, administering all aspects of operations for the department.
- editing and preparing proclamations/resolutions/certificates
- serves as the custodian of the City's records and official seal, serves as the City's records manager, local registrar, and Elections Administrator.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	2	2	1	1
Part-time	0	0	0	0
Department Total	2	2	1	1

### Objectives & Performance Measures

- To continue supporting the City Council and City staff to maximize city services.
- To continue working efficiently and productively with staff on the daily operations of the department and promoting trainings of departmental functions to better execute City's policies and procedures.
- To continue working with the City's Attorney in creating the City of Donna Code of Ordinances.
- To continue coordinating with the Hidalgo County Elections Department to efficiently administer and conduct city elections in compliance with state election laws.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of City Council Meetings/Workshops called	80	43	52	60
Number of Public Information Records Processed	200	269	199	250
Number of Ordinances/Resolutions/Proclamations	90	61	41	60
Number of City Minutes prepared	80 (Audio)	43	52	60
Number of Ordinance Publications	50	35	18	30
Number of Vital Records Certified (Death & Birth)	55	60	79	90

### Goals

- To continue improving on preparation of proclamations and certificates, meeting all of the legal requirements for posting agendas, the publishing of legal notices, process of holding elections, and improving on the fulfillment of public information requests.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: CITY SECRETARY</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5171-4101 SALARIES AND WAGES	56,964	52,682	51,182	53,303
11-5171-4104 HEALTH/DENTAL/LIFE INSURANCE	4,841	5,801	5,921	6,906
11-5171-4105 TMRS CONTRIBUTIONS	6,283	5,409	5,241	5,879
11-5171-4106 SOCIAL SECURITY & MEDICARE TAX	4,077	3,724	3,810	4,078
11-5171-4107 WORKERS' COMPENSATION INS.	147	189	182	210
11-5171-4108 STATE UNEMPLOYMENT TAX	146	144	252	252
<b>TOTAL PERSONNEL SERVICES</b>	<b>72,457</b>	<b>67,949</b>	<b>66,588</b>	<b>70,628</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5172-4201 POSTAGE & DELIVERY SERVICES	36	125	56	125
11-5172-4212 OFFICE SUPPLIES	80	500	1,129	500
11-5172-4230 OFFICE EQUIPMENT / FURNITURE	0	1,550	1,239	1,550
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>115</b>	<b>2,175</b>	<b>2,423</b>	<b>2,175</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5174-4405 OFFICE EQUIPMENT MAINTENANCE	0	200	0	200
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>0</b>	<b>200</b>	<b>0</b>	<b>200</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5175-4501 TELECOMMUNICATION SERVICES	486	540	395	540
11-5175-4503 PUBLIC INFORMATION NOTICES	22,078	16,000	17,284	15,000
11-5175-4504 TRAVEL AND/OR TRAINING	1,120	1,500	39	1,500
11-5175-4511 MEMBERSHIPS & SUBSCRIPTIONS	100	100	0	100
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>23,784</b>	<b>18,140</b>	<b>17,718</b>	<b>17,140</b>
<b>TOTAL CITY SECRETARY</b>	<b>96,357</b>	<b>88,464</b>	<b>86,729</b>	<b>90,143</b>

## Department : Tax Assessor Collector

### Service Area Description

The City of Donna Tax Assessor is responsible for all property tax collections for the City.



### Mission & Services

- maintains accurate accounting records and monthly reconciliations.
- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- completes surveys and questionnaires for mortgage agencies.
- coordinates closely with Planning Department regarding current beer & wine licenses.
- reviews, approves, and processes all check requisition's for payments or refund of taxes to property owners.
- provides accurate vital statistical records.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

### Objectives & Performance Measures

- To continue to coordinate with departments to find mutual solutions to their budget and accounting related issues.
- To continue to recommend to City taxpayers to automatically pay their tax bill(s) utilizing online payment system.
- To continue working with Delinquent Tax Attorney's regarding tax issues.
- To maintain and update a tax information link in the City of Donna website.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Tax Collections-Current and Delinquent	\$ 4,901,426	\$ 5,060,730	\$ 5,660,487	\$ 5,982,412
Current Tax Collection Rate	90%	91%	92%	92%
Delinquent Tax Statements Processed	5,000	3,281	3,329	3,500

### Goals

- To work with the HCAD to update addresses to in an effort to minimize return mail.
- To work closely with ACT staff to help reconcile to Incode System.
- To develop TIRZ reporting with ACT Software.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: TAX ASSESSOR COLLECTOR</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b>PERSONNEL SERVICES</b>				
11-5191-4101 SALARIES AND WAGES	55,407	64,285	62,219	64,529
11-5191-4104 HEALTH/DENTAL/LIFE INSURANCE	5,308	5,801	5,926	6,906
11-5191-4105 TMRS CONTRIBUTION	6,087	6,169	6,365	7,118
11-5191-4106 SOCIAL SECURITY & MEDICARE TAX	4,161	4,248	4,723	4,936
11-5191-4107 WORKERS' COMPENSATION INS.	143	216	208	254
11-5191-4108 STATE UNEMPLOYMENT TAX	144	144	252	252
<b>TOTAL PERSONNEL SERVICES</b>	<b>71,250</b>	<b>80,863</b>	<b>79,693</b>	<b>83,995</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5192-4201 POSTAGE & DELIVERY SERVICES	4,154	4,500	4,451	4,700
11-5192-4212 OFFICE SUPPLIES	566	700	681	1,000
11-5192-4230 OFFICE EQUIPMENT & FURNITURE	0	0	0	7,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>4,720</b>	<b>5,200</b>	<b>5,132</b>	<b>12,700</b>
<b>MAINTENANCE &amp; REPAIRS</b>				
11-5194-4405 OFFICE EQUIPMENT MAINTENANCE	12,298	12,500	298	12,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>12,298</b>	<b>12,500</b>	<b>298</b>	<b>12,000</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5195-4502 INSURANCE AND BONDS	0	1,000	1,000	1,000
11-5195-4504 TRAVEL AND/OR TRAININGS	311	1,000	1,198	1,500
11-5195-4511 MEMBERSHIPS & SUBSCRIPTIONS	135	150	90	200
11-5195-4554 PROPERTY TAX PREPARATION SERVICES	758	2,000	0	1,000
11-5195-4556 HIDALGO COUNTY APPRAISAL DISTRICT	51,468	56,917	57,308	59,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>52,672</b>	<b>61,067</b>	<b>59,596</b>	<b>62,700</b>
<b>TOTAL TAX ASSESSOR COLLECTOR</b>	<b>140,940</b>	<b>159,630</b>	<b>144,719</b>	<b>171,395</b>

## Department : Police

### Service Area Description

The City of Donna Police Department provides professional and ethical law enforcement to our residents, businesses, and visitors, promoting a proactive approach in reducing crime, improving the quality of life, and making our community safe.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- To maintain/enhance customer service and citizen satisfaction.
- To maintain the public's health, safety, and welfare through a well-trained and dedicated staff.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	47	46	46	47
Part-time	0	0	0	0
Department Total:	47	46	46	47

### Objectives & Performance Measures

- To respond to calls for service in a timely manner and deter criminal activity through continuous and visible patrols by maintaining an adequate fleet of marked patrol cars.
- To provide continuous investigations of criminal activities originating within the territorial jurisdiction of the City of Donna in an effort to improve in the case clearance rate.
- To retain quality police personnel by providing competitive departmental salaries.
- To promote a community oriented policing philosophy working in partnership with the community.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of calls for service	20,654	31,680	34,986	38,485
Number of traffic stops	4,222	7,679	9,737	10,711
Number of reportable crashes	400	490	1,246	1,371
Number of robbery cases	12	24	50	55
Number of adult arrests	1,907	895	881	969
Number of juvenile arrests	215	20	35	39

### Goals

- To acquire grant funds to purchase new patrol vehicles, new body cameras, and a drone system.
- To proceed with the renovation of a city owned health clinic into the new City public safety building.
- To implement new programs to lower the crime rate in the City of Donna.

## CITY OF DONNA, TEXAS

### DEPARTMENT: POLICE

### FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2019-2020	AMENDED BUDGET 2020-2021	ESTIMATED REV/EXP 2020-2021	CITY COUNCIL APPROVED 2021-2022
<b>PERSONNEL SERVICES</b>				
11-5201-4101 SALARIES AND WAGES	2,106,185	2,031,879	2,068,589	2,172,711
11-5201-4103 OVERTIME WAGES	109,354	274,725	278,361	331,759
11-5201-4104 HEALTH/DENTAL/LIFE INSURANCE	245,865	272,637	265,514	337,004
11-5201-4105 TMRS CONTRIBUTION	242,795	262,163	239,699	281,647
11-5201-4106 SOCIAL SECURITY & MEDICARE TAX	164,360	180,518	175,921	195,905
11-5201-4107 WORKERS' COMPENSATION INS.	53,982	78,082	88,238	106,686
11-5201-4108 STATE UNEMPLOYMENT TAX	7,240	6,912	12,746	12,298
TOTAL PERSONNEL SERVICES	<u>2,929,780</u>	<u>3,106,916</u>	<u>3,129,068</u>	<u>3,438,010</u>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5202-4201 POSTAGE & DELIVERY SERVICE	452	420	157	420
11-5202-4203 WEARING APPAREL	8,052	13,000	11,743	32,000
11-5202-4204 FUEL AND LUBRICANTS	53,950	79,312	77,368	96,000
11-5202-4205 SMALL TOOLS AND EQUIPMENT	124	1,500	1,163	4,000
11-5202-4206 CHEMICALS	40	0	0	0
11-5202-4212 OFFICE SUPPLIES	9,816	13,320	12,612	14,320
11-5202-4213 JANITORIAL SUPPLIES	47,195	2,800	2,799	3,500
11-5202-4214 PEACE OFFICER SUPPLIES	5,247	5,000	23,861	10,000
11-5202-4220 MEALS/REFRESHMENT SUPPLIES	199	200	143	500
11-5202-4230 OFFICE EQUIPMENT / FURNITURE	6,411	6,200	5,575	8,500
11-5202-4235 SMALL RADIO EQUIPMENT	2,517	4,000	3,978	29,000
11-5202-4292 SWAT TACTICAL EQUIPMENT	16,465	39,341	14,947	10,000
TOTAL SUPPLIES & MATERIALS	<u>150,469</u>	<u>165,093</u>	<u>154,346</u>	<u>208,240</u>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5203-4302 BUILDING MAINTENANCE	22,671	28,346	28,727	10,000
11-5203-4315 GUN RANGE IMPROVEMENTS	423	3,500	3,304	54,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>23,094</u>	<u>31,846</u>	<u>32,031</u>	<u>64,000</u>
<b>MAINTENANCE &amp; REPAIRS</b>				
11-5204-4402 MAINT & REPAIR - SMALL EQUIPMENT	440	500	488	1,000
11-5204-4405 OFFICE EQUIPMENT MAINTENANCE	27,716	30,717	30,717	33,367
11-5204-4407 VEHICLE MAINTENANCE & REPAIRS	48,902	55,000	49,133	60,000
11-5204-4410 BUILDINGS	15,950	0	0	0
11-5204-4427 NETWORK MAINT. & REPAIRS	690	5,493	5,892	20,000
TOTAL MAINTENANCE & REPAIRS	<u>93,698</u>	<u>91,710</u>	<u>86,230</u>	<u>114,367</u>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5205-4501 TELECOMMUNICATION SERVICES	38,004	32,021	32,021	40,000
11-5205-4504 TRAVEL AND/OR TRAININGS	6,962	7,726	5,156	15,940
11-5205-4505 UTILITY SERVICES	18,542	16,876	16,876	22,500
11-5205-4511 MEMBERSHIPS & SUBSCRIPTIONS	17,351	19,000	19,657	28,688
11-5205-4523 PROMOTIONAL EVENTS	(793)	2,200	993	2,500
11-5205-4526 OTHER PROFESSIONAL SERVICES	6,344	27,000	27,000	36,000
11-5205-4533 PRISONERS EXPENSES	0	500	279	500
11-5205-4550 EMPLOYMENT TESTS & EXAMS	605	1,530	1,214	2,000
11-5205-4590 MISCELLANEOUS SERVICES	0	300	300	300
11-5205-4591 INVESTIGATION EXPENDITURES	1,486	1,896	1,771	4,300
TOTAL OTHER SERVICE & CHARGES	<u>88,500</u>	<u>109,048</u>	<u>105,267</u>	<u>152,728</u>
<b>CAPITAL OUTLAY</b>				
11-5206-4604 OFFICE EQUIPMENT	18,035	0	0	0
11-5206-4617 VEHICLES	0	88,638	80,695	355,871
11-5206-4650 STRUCTURES	0	53,250	93,173	34,375
11-5206-4652 K9 FOR DETECTION	0	0	10,459	0
TOTAL CAPITAL OUTLAY	<u>18,035</u>	<u>141,888</u>	<u>184,326</u>	<u>390,246</u>
<b>TOTAL POLICE</b>	<u><b>3,303,576</b></u>	<u><b>3,646,501</b></u>	<u><b>3,691,268</b></u>	<u><b>4,367,591</b></u>

## Department : Fire

### Service Area Description

The City of Donna Fire Department is responsible for fire suppression and rescue, emergency medical services, vehicle extrication, hazardous material response, emergency management, special events related to public safety, and public education.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- facilitating a well trained fire department to assist city departments in understanding their roles in emergency management.
- complying with State Firefighters and Fire Marshalls Association, Texas Commission on Fire Protection, National Fire Protection Association,

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	1	2	1	4
Part-time	0	0	0	0
Department Total:	1	2	1	4

### Objectives & Performance Measures

- to meet State Firefighters and Fire Marshalls Association, Texas Commission on Fire Protection, National Fire Protection Association, and Texas Department of Insurance requirements.
- to facilitate a well trained department to assist city departments in better understanding their roles in emergency managing.
- To prepare and submit warrant listings for Linebarger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of employee attendees for Annual Edinburg Event	6	6	6	7
Number of employees attending A&M Fire School	5	0	0	0
Number of City Emergency Calls	120	125	130	135
Number of County Emergency Calls	260	326	339	353
Number of Certification Trainings	2	3	3	3
Number of weeks practiced drills for 2 hours	52	52	54	56
Number of personnel trained	25	28	29	30
Number of site visits	N/A	6	6	6
Cumulative number of training hours	24	24	25	26
Number of training hours per uniformed personnel	2	2	2	2
Number of training bulletins issued	N/A	3	3	3

### Goals:

- to create and design an explorer program for youth ages 13 to 17 years old in conjunction with the Boys Scouts of America.
- to create a First Responder Basic Life Support Unit where the department could have medics on board.
- to become part of the S.F.F.M.A. in order to submit fire fighter training hours.
- to create a Blocking Engine for the safety of the first responders working major scenes such as major accidents that could occur on the expressway.
- To recruit more volunteers.
- To design a Fire Academy in conjunction with Donna I.S.D. for high school students.
- To apply for grants to purchase much needed fire apparatuses and equipment.
- To continue educating fire fighters.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: FIRE DEPARTMENT**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b>PERSONNEL SERVICES</b>				
11-5211-4101 SALARIES AND WAGES	45,551	47,782	49,052	109,957
11-5211-4103 OVERTIME WAGES	1,911	0	586	0
11-5211-4104 HEALTH/DENTAL/LIFE INSURANCE	9,039	11,601	9,719	26,241
11-5211-4105 TMRS CONTRIBUTION	15,761	13,509	4,508	12,128
11-5211-4106 SOCIAL SECURITY & MEDICARE TAX	3,292	3,793	3,547	8,412
11-5211-4107 WORKERS' COMPENSATION INS.	4,295	6,542	4,149	4,152
11-5211-4108 STATE UNEMPLOYMENT TAX	298	288	510	958
<b>TOTAL PERSONNEL SERVICES</b>	<b>80,147</b>	<b>83,515</b>	<b>72,069</b>	<b>161,848</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5212-4201 POSTAGE & DELIVERY SERVICE	0	125	114	125
11-5212-4203 WEARING APPAREL	1,065	10,900	12,656	10,900
11-5212-4204 FUEL AND LUBRICANTS	10,593	12,000	13,626	12,000
11-5212-4205 SMALL TOOLS AND EQUIPMENT	4,714	1,000	2,991	1,000
11-5212-4206 CHEMICALS & LAB	490	1,500	1,407	1,500
11-5212-4212 OFFICE SUPPLIES	1,104	1,000	2,751	1,000
11-5212-4213 JANITORIAL SUPPLIES	377	1,500	897	1,500
11-5212-4220 MEALS/REFRESHMENT SUPPLIES	433	500	748	500
11-5212-4221 SPECIAL EVENTS AND ACTIVITIES	277	1,500	1,087	1,500
11-5212-4230 OFFICE EQUIP / FURNITURE	0	4,500	5,194	4,500
11-5212-4234 EQUIPMENT FOR FIRE VEHICLES	1,351	2,000	10,969	2,000
11-5212-4238 MINOR EQUIPMENT-FIRE FIGHTERS	411	2,000	2,607	2,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>20,814</b>	<b>38,525</b>	<b>55,046</b>	<b>38,525</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5213-4302 BUILDING MAINTENANCE	1,326	1,500	6,839	1,500
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>1,326</b>	<b>1,500</b>	<b>6,839</b>	<b>1,500</b>
<b>MAINTENANCE &amp; REPAIRS</b>				
11-5214-4402 MAINT & REPAIR-SMALL EQUIPMENT	95	1,000	232	1,000
11-5214-4405 OFFICE EQUIPMENT MAINTENANCE	0	1,000	284	1,000
11-5214-4406 EQUIPMENT REPAIRS	2,135	2,000	751	2,000
11-5214-4407 VEHICLE MAINTENANCE & REPAIRS	26,274	18,500	58,736	18,500
11-5214-4408 COMMUNICATION EQUIPMENT M&R	4,432	30,500	5,923	16,500
11-5214-4440 FIRE HYDRANT MAINT. & REPAIRS	0	500	0	500
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>32,936</b>	<b>53,500</b>	<b>65,926</b>	<b>39,500</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5215-4501 TELECOMMUNICATION SERVICES	21,320	16,000	3,361	16,000
11-5215-4504 TRAVEL AND/OR TRAININGS	1,380	2,500	6,300	2,500
11-5215-4505 UTILITY SERVICES	12,714	10,000	8,728	10,000
11-5215-4511 MEMBERSHIPS & SUBSCRIPTIONS	10,999	11,000	25,797	11,000
11-5215-4528 FIRE PREVENTION SERVICES	989	2,500	2,140	2,500
11-5215-4530 STIPEND FOR FIRE CHIEF & F.F.	121,205	132,597	131,155	132,597
11-5215-4550 EMPLOYMENT TESTS & EXAMS	0	0	70	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>168,607</b>	<b>174,597</b>	<b>177,552</b>	<b>174,597</b>
<b>CAPITAL OUTLAY</b>				
11-5216-4617 VEHICLES	0	198,824	194,824	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>198,824</b>	<b>194,824</b>	<b>0</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>303,830</b>	<b>550,461</b>	<b>572,257</b>	<b>415,970</b>

## Department : Planning & Development

### Service Area Description

The City of Donna Planning Department coordinates the development process, including review of subdivision plats, and of public hearing items.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- staff assists current and new business owners with permitting zoning designation, address verification, the planning process, annexation, and other related matters.
- staff implements zoning, parking, landscaping, signs, access management, and subdivision ordinances.
- continue engaging in visionary planning, building vibrant neighborhoods, and serving our residents, business, and visitors.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

### Objectives & Performance Measures

- To continue working on updating ordinances using statistics from surrounding communities of similar size to ensure the fee structure for permits is updated and comparable.
- To update land use map, define newly annexed areas according to future use.
- To provide opportunities for staff training and certifications.
- To update the City and Zoning Maps as necessary.
- To devise a plan for the next 3 years annexation plan.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Subdivisions	15	16	22	25
Number of Certificate of Compliance Issued	65	68	69	70
Number of CUP's	14	16	11	15
Number of Zone Changes	12	20	5	10
Number of Annexations	1	2	2	3
Urban County Funding	\$ 251,975	\$ 248,824	\$ 257,604	\$ 270,866
Number of 911 Addressed Issued	52	40	91	90

### Goals

- To promote quality development and uses of the land through the conscientious application of zoning and building regulations.
- To facilitate economic growth through various plans and programs.
- To enhance the City's quality of life by developing safe public spaces and an interconnected network for alternative transportation, such as walking and biking.
- To continually assess existing ordinances, regulations, and processes administered by the division to streamline or amend as needed.
- To identify and apply for local, state, and/or federal assistance programs to further division's goals or to assist other City departments or agencies in their applications.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: PLANNING &amp; DEVELOPMENT</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5231-4101 SALARIES AND WAGES	73,491	74,659	75,498	113,680
11-5231-4104 HEALTH/DENTAL / LIFE INSURANCE	5,351	5,801	5,970	13,812
11-5231-4105 TMRS CONTRIBUTION	8,082	8,295	7,636	12,539
11-5231-4106 SOCIAL SECURITY & MEDICARE TAX	5,277	5,711	5,474	8,697
11-5231-4107 WORKERS' COMPENSATION INS.	195	290	279	447
11-5231-4108 STATE UNEMPLOYMENT TAX	144	144	252	504
<b>TOTAL PERSONNEL SERVICES</b>	<b>92,541</b>	<b>94,900</b>	<b>95,108</b>	<b>149,679</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5232-4201 POSTAGE & DELIVERY SERVICE	206	400	169	400
11-5232-4203 WEARING APPAREL	11,953	0	(2,197)	90
11-5232-4204 FUEL AND LUBRICANTS	2,718	2,800	4,163	920
11-5232-4212 OFFICE SUPPLIES	183	550	50	490
11-5232-4220 MEALS/REFRESHMENT SUPPLIES	18	500	62	500
11-5232-4221 SPECIAL EVENTS AND ACTIVITIES	487	1,000	0	1,000
11-5232-4230 OFFICE EQUIPMENT / FURNITURE	0	8,100	70	4,450
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>15,564</b>	<b>13,350</b>	<b>2,317</b>	<b>7,850</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5234-4405 OFFICE EQUIPMENT MAINTENANCE	553	0	486	600
11-5234-4407 VEHICLE MAINTENANCE & REPAIRS	2,792	800	385	800
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>3,345</b>	<b>800</b>	<b>870</b>	<b>1,400</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5235-4501 TELECOMMUNICATION SERVICES	1,191	3,000	1,175	3,000
11-5235-4504 TRAVEL AND/OR TRAININGS	0	5,000	0	6,000
11-5235-4510 TCEQ STORM WATER FEES	13,384	19,700	26,668	0
11-5235-4511 MEMBERSHIPS & SUBSCRIPTIONS	6,250	4,000	6,250	4,000
11-5235-4526 OTHER PROFESSIONAL FEES	590	0	590	2,000
11-5235-4550 EMPLOYMENT TESTS & EXAMS	60	0	0	0
11-5235-4556 HIDALGO COUNTY DISTRICT CLERK	0	1,000	92	1,000
11-5235-4560 LAND & ROW INVESTIGATIONS	0	4,000	0	4,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>21,475</b>	<b>36,700</b>	<b>34,775</b>	<b>20,000</b>
<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>132,926</b>	<b>145,750</b>	<b>133,070</b>	<b>178,929</b>

## Department : Inspections

### Service Area Description

The City of Donna Inspections Department is responsible for all permits and inspections for commercial and residential types.



### Mission & Services

- protecting the Citizens of Donna by enforcing building codes.
- reviewing all building plans and applications to coordinate approval from other departments, County, and State agencies.
- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with compliance with the Adopted Building, plumbing, mechanical, zoning, and National Electrical Codes, and with the County and State Health Regulations.
- Conducts facility inspections of existing buildings for new businesses in the community.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

### Objectives & Performance Measures

- process building permit applications, improve community access to online permit information, and conduct required inspections in a timely and efficient manner.
- promote private development, while ensuring compliance with City Codes & Ordinances.
- continue protecting our citizen's health, safety, and general welfare through efficient City Code Enforcement.
- continue promoting public awareness and use of the computerized permit program now available in the Code Enforcement Department.
- identify methods to standardize the plan review process in order to expedite approval.
- emphasize staff training and examinations through ICC to obtain appropriate field inspection certifications for Inspectors and office personnel.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Citizens contacts	550	600	852	800
Number of Permits sold	1,828	2,000	1,321	1,350
Number of Inspections completed	696	650	847	500
Number of Plan reviews (elec., building, mech., plumbing)	665	600	836	850
Number of Garage Sale permits sold	710	750	484	700
Number of New Dwelling (Residential) permits sold	36	60	101	100
Number of New Commercial permits sold	6	30	20	20

### Goals

- To provide ethical and professional customer service standards with enduring respect for our customers and public trust.
- To review and process permit applications and plans expeditiously and efficiently.
- To complete inspections expeditiously to ensure compliance with Building Codes and City Ordinances.
- To complete demolitions of substandard structures to guarantee safety and public welfare.
- To increase the number of liens being processed.

**CITY OF DONNA, TEXAS**

	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5291-4101 SALARIES AND WAGES	47,686	49,028	48,909	50,990
11-5291-4103 OVERTIME	899	0	71	0
11-5291-4104 HEALTH/DENTAL/LIFE INSURANCE	5,291	5,801	5,909	6,906
11-5291-4105 TMRS CONTRIBUTION	5,340	5,614	5,015	5,624
11-5291-4106 SOCIAL SECURITY & MEDICARE TAX	3,646	3,865	3,703	3,901
11-5291-4107 WORKERS' COMPENSATION INS.	287	422	406	426
11-5291-4108 STATE UNEMPLOYMENT TAX	144	144	252	252
TOTAL PERSONNEL SERVICES	63,293	64,874	64,266	68,099
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5292-4201 POSTAGE & DELIVERY SERVICES	277	450	64	675
11-5292-4203 WEARING APPAREL	0	40	216	230
11-5292-4205 SMALL TOOLS AND EQUIPMENT	0	400	0	95
11-5292-4212 OFFICE SUPPLIES	736	305	633	750
11-5292-4230 OFFICE EQUIPMENT / FURNITURE	480	2,370	0	2,150
TOTAL SUPPLIES & MATERIALS	1,492	3,565	913	3,900
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5294-4405 OFFICE EQUIPMENT MAINTENANCE	3,907	2,040	4,177	1,600
11-5294-4407 VEHICLE MAINTENANCE & REPAIRS	0	120	0	440
TOTAL MAINTENANCE & REPAIRS	3,907	2,160	4,177	2,040
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5295-4501 TELECOMMUNICATION SERVICES	515	840	544	600
11-5295-4504 TRAVEL AND/OR TRAININGS	303	2,500	0	3,000
11-5295-4511 MEMBERSHIPS & SUBSCRIPTIONS	135	250	145	300
11-5295-4526 OTHER PROFESSIONAL FEES	7,760	11,000	12,050	10,000
TOTAL OTHER SERVICE & CHARGES	8,714	14,590	12,739	13,900
<b>TOTAL INSPECTIONS</b>	<b>77,405</b>	<b>85,189</b>	<b>82,095</b>	<b>87,939</b>

## Department : Public Works

### Service Area Description

The City of Donna Public Works Department continues to oversee the operations of the service and maintenance of the City in an effort to make it a better environment for the Citizens.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- administering, planning, maintenance, constructing, and managing the City's roadway system.
- installing and maintenance all traffic control signs, regulatory signs, and pavement markings necessary to provide for a safe and efficient traffic movement.
- maintenance new sidewalks, drainage structures, and responding to all weather related emergency calls.

### Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2018-2019	2020-2021	2020-2021	2021-2022
Full-time	17	17	25	25
Part-time	1	1	1	1
Department Total:	18	18	26	26

### Objectives & Performance Measures

- to continue to develop and implement a road surface management program.
- to develop a street lighting improvement program.
- to install drainage structures to provide for positive drainage outfall ; to keep open ditches clear of debris and obstructions.
- to develop and implement a maintenance improvement plan for newly annexed areas.
- to continue to work closely with local, state, and federal agencies.
- implement and oversee Storm Water Management Pollution Prevention Plan (a.operations, b.outreach, and c.enforcement).

Performance Goals	Actual	Budget	Actual	Budget
	2018-2019	2020-2021	2020-2021	2021-2022
Number of Response to citizen's requests for services	650	650	663	683
Number of Street/Road Improvement Projects	14	14	14	15
Number of Open Records Requests	12	12	12	13
Number of Drainage Improvement Projects	10	10	10	11
Number of Valley Gutter Improvement Projects.	10	10	10	11
Number of Trees Pruned	100	100	102	104

### Goals

- to complete 21 Street Improvement projects throughout the year, streets included but not limited to are Miller Avenue, Hester Avenue, Silver Avenue, Fordyce, Lissner, Benitez, and Champion Avenue.
- to complete 5 Drainage Improvement Projects which include South 11th Street, North Avenue, South 4th Street, Stites Street, and North 493.
- to maintain a highly trained and capable staff for operations.

## CITY OF DONNA, TEXAS

### DEPARTMENT: PUBLIC WORKS

### FUND 11 GENERAL FUND

	PRIOR YR ACTUAL 2019-2020	AMENDED BUDGET 2020-2021	ESTIMATED REV/EXP 2020-2021	CITY COUNCIL APPROVED 2021-2022
<b>PERSONNEL SERVICES</b>				
11-5301-4101 SALARIES AND WAGES	835,169	1,154,745	965,437	870,340
11-5301-4102 PART-TIME WAGES	13,879	16,014	15,314	16,041
11-5301-4103 OVERTIME WAGES	13,273	0	19,390	30,000
11-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	123,121	145,016	145,476	158,831
11-5301-4105 TMRS CONTRIBUTIONS	94,327	102,296	97,583	101,077
11-5301-4106 SOCIAL SECURITY & MEDICARE TAX	63,740	70,438	73,051	70,103
11-5301-4107 WORKERS' COMPENSATION INS.	53,358	84,539	105,585	80,450
11-5301-4108 STATE UNEMPLOYMENT TAX	3,587	3,744	6,581	6,048
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,200,453</b>	<b>1,576,792</b>	<b>1,428,417</b>	<b>1,332,890</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5302-4201 POSTAGE & DELIVERY SERVICE	0	100	0	100
11-5302-4203 WEARING APPAREL	21,197	18,000	14,105	20,000
11-5302-4204 FUEL AND LUBRICANTS	42,383	40,000	59,555	40,000
11-5302-4205 SMALL TOOLS AND EQUIPMENT	37,994	15,150	26,334	15,150
11-5302-4206 CHEMICALS	7,158	7,000	5,179	7,000
11-5302-4212 OFFICE SUPPLIES	845	2,400	1,225	2,400
11-5302-4213 JANITORIAL SUPPLIES	2,968	2,500	2,437	2,500
11-5302-4220 MEALS/REFRESHMENT SUPPLIES	8,782	4,000	3,567	4,000
11-5302-4230 OFFICE EQUIPMENT / FURNITURE	770	3,600	4,018	3,600
11-5302-4288 BAD WEATHER MATERIALS - PUBLIC	2,800	0	2,800	4,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>124,898</b>	<b>92,750</b>	<b>119,219</b>	<b>98,750</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5303-4302 BUILDING MAINTENANCE	4,564	2,000	6,464	2,000
11-5303-4303 A/C MAINTENANCE & REPAIRS	230	1,500	1,746	1,500
11-5303-4311 GROUNDS MAINTENANCE & REPAIRS	116	2,500	3,531	2,500
11-5303-4313 PARKING LOT MAINTENANCE	718	800	0	800
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>5,628</b>	<b>6,800</b>	<b>11,741</b>	<b>6,800</b>
<b>MAINTENANCE &amp; REPAIRS</b>				
11-5304-4402 MAINT & REPAIR-SMALL EQUIPMENT	21,820	12,671	34,864	8,000
11-5304-4405 OFFICE EQUIPMENT MAINTENANCE	957	1,500	34	1,500
11-5304-4406 EQUIPMENT REPAIRS-LARGE EQUIP.	44,188	66,600	81,253	35,000
11-5304-4407 VEHICLE MAINTENANCE & REPAIRS	53,257	30,000	51,264	30,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>120,222</b>	<b>110,771</b>	<b>167,415</b>	<b>74,500</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5305-4501 TELECOMMUNICATION SERVICES	11,880	10,000	11,050	10,000
11-5305-4504 TRAVEL AND/OR TRAININGS	845	1,500	2,205	1,500
11-5305-4505 UTILITY SERVICES	11,016	13,000	11,899	13,000
11-5305-4506 PUBLIC WORKS SECURITY SERVICES	6,776	3,540	1,826	5,940
11-5305-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,445	4,500	5,388	4,500
11-5305-4518 RENTAL & LEASES	12,288	600	33,921	600
11-5305-4526 OTHER PROFESSIONAL FEES	450	29	0	300
11-5305-4528 FIRE PREVENTION SERVICES	0	500	181	500
11-5305-4550 EMPLOYMENT TESTS & EXAMS	105	200	130	200
11-5305-4582 COMMUNITY CLEAN-UP EXPENSES	7,509	1,000	100	1,000
11-5305-4589 DAMAGE CLAIMS AGAINST CITY CREW	2,075	500	1,796	500
11-5305-4596 ROLL-OFF BINS-TIRES COLLECTED	12,789	6,500	12,684	0
11-5305-4598 ROLL-OFF BINS FOR PUBLIC WORKS	1,987	50,000	29,488	10,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>73,166</b>	<b>91,869</b>	<b>110,668</b>	<b>48,040</b>
<b>CAPITAL OUTLAY</b>				
11-5306-4617 MOTOR VEHICLES	0	45,080	44,785	35,000
11-5306-4625 MACHINES & EQUIPMENT	88,000	50,353	50,353	125,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>88,000</b>	<b>95,433</b>	<b>95,138</b>	<b>160,000</b>
<b>TOTAL PUBLIC WORKS</b>	<b>1,612,367</b>	<b>1,974,415</b>	<b>1,932,598</b>	<b>1,720,980</b>

## Department : City Vehicle Maintenance

### Service Area Description

The City of Donna City Vehicle Maintenance Department maintains and repairs all emergency and city vehicles.



### Mission & Services

- maintenance all emergency generators to ensure they are fueled and running in the event of an emergency.
- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- maintaining vehicle records by recording all services and repairs.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

### Objectives & Performance Measures

- to continue to repair all emergency and city vehicles.
- to enroll in trainings and seminars that will enhance the abilities to repair vehicles in a more efficient manner.
- to expand mechanical shop area with the latest up to date equipment to better serve the City.
- to upgrade the software currently used to detect and inspect city vehicles.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of vehicles served	1,250	1,275	1,301	1,314
Number of employee trainings	6	6	6	6
Number of emergency response units serviced	10	12	12	12
Number of repair orders completed	1,000	1,004	1,024	1,034

### Goals

- to learn new skills and adopt new effective practices in auto mechanics.
- to improve customer service and citizen satisfaction.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: CITY VEHICLE MAINTENANCE</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5311-4101 SALARIES AND WAGES	31,914	33,495	33,549	34,986
11-5311-4103 OVERTIME WAGES	97	0	497	0
11-5311-4104 HEALTH/DENTAL/LIFE INSURANCE	5,254	5,801	5,873	6,906
11-5311-4105 TMRS CONTRIBUTION	3,518	3,721	3,426	3,859
11-5311-4106 SOCIAL SECURITY & MEDICARE TAX	2,363	2,562	2,566	2,676
11-5311-4107 WORKERS' COMPENSATION INS	802	1,344	1,294	1,404
11-5311-4108 STATE UNEMPLOYMENT TAX	144	144	252	252
TOTAL PERSONNEL SERVICES	<u>44,091</u>	<u>47,067</u>	<u>47,455</u>	<u>50,083</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5312-4203 WEARING APPAREL	343	325	165	325
11-5312-4204 FUEL AND LUBRICANTS	36	250	28	250
11-5312-4205 SMALL TOOLS AND EQUIPMENT	774	750	829	750
11-5312-4213 JANITORIAL SUPPLIES	368	450	314	450
TOTAL SUPPLIES & MATERIALS	<u>1,520</u>	<u>1,775</u>	<u>1,336</u>	<u>1,775</u>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5314-4402 MAINT & REPAIR-SMALL EQUIPMENT	129	250	0	250
11-5314-4407 VEHICLE MAINTENANCE & REPAIRS	45	500	528	500
TOTAL MAINTENANCE & REPAIRS	<u>174</u>	<u>750</u>	<u>528</u>	<u>750</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5315-4504 TRAVEL AND/OR TRAININGS	0	0	40	0
TOTAL OTHER SERVICE & CHARGES	<u>0</u>	<u>0</u>	<u>40</u>	<u>0</u>
<b>TOTAL CITY VEHICLE MAINTENANCE</b>	<b><u><u>45,786</u></u></b>	<b><u><u>49,592</u></u></b>	<b><u><u>49,359</u></u></b>	<b><u><u>52,608</u></u></b>

## Department : Sanitation

### Service Area Description

The City of Donna Sanitation Department is contracted through Republic Services. Their services include picking up residential and commercial garbage on a timely basis.



### Mission & Services

- picking up residential garbage once a week, 52 weeks a year.
- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- replacing damaged garbage cans upon request from customer.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

### Objectives & Performance Measures

- to improve customer service when taking requests from customers.
- to continually improve on all services offered.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Total Residential Accounts billed per month	350	371	374	385
Total Commercial Accounts billed per month	6,000	5,974	5,997	6,075

### Goals

- to improve customer service and citizen satisfaction.
- to improve response time for services when taking requests from customers.
- to maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: SANITATION</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5345-4545 NAWS GARBAGE/BRUSH BILLING FEES	16,296	16,094	15,981	16,788
11-5345-4590 AWS FEES FOR ADDITIONAL CARTS	97,795	85,000	87,502	94,884
11-5345-4596 SOLID WASTE RESIDENTIAL SERVICES	1,346,966	1,251,635	1,177,621	1,000,000
11-5345-4598 ROLL OFF BINS FOR ASH	0	24,000	15,444	24,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>1,461,056</b>	<b>1,376,729</b>	<b>1,296,547</b>	<b>1,135,672</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5346-4617 MOTOR VEHICLES	161,511	224,631	0	0
11-5346-4625 MACHINES & EQUIPMENT	185,792	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>347,303</b>	<b>224,631</b>	<b>0</b>	<b>0</b>
<b>TOTAL SANITATION</b>	<b>1,808,359</b>	<b>1,601,360</b>	<b>1,296,547</b>	<b>1,135,672</b>

## Department : Streets & Roadways

### Service Area Description

The City of Donna Streets & Roadways Department oversees the daily operations of traffic safety, maintenance and construction crews.



### Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- performing road maintenance and construction, paving and drainage improvements according to the Five-Year Capital Improvement Plan, which includes chip seals, overlays, street reconstruction, paving and storm water construction and maintenance.
- maintaining roadways free from debris, applying herbicide and trimming tree branches obstructing any areas in order to improve traffic.
- maintaining and repairing all pot holes throughout the City limits on a regular basis.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

### Objectives & Performance Measures

- to increase the level of paving and drainage improvements in accordance with the Five-Year Capital Improvement Program.
- to increase the level of street sweeping services with a weekly schedule.
- to take part in maintenance projects with TxDot to gradually assume full responsibility for maintenance along state roads within City limits to include traffic signals, school beacons, intersections flashing beacons, regulators, and street name signs.
- to replace all street name signs within our City limits to now include recently annexed areas.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Total tons of hot mix used	6,000	6,018	6,151	6,200
Total tons of caliche used	1,250	1,274	1,268	1,300
Total tons of cold mix used	800	794	804	815
Total tons of traffic paint used	350	294	301	310
Total number of traffic signs maintenance	2,000	1,974	1,997	2,010
Total number of Drain Ditch maintained jobs performed	50	45	51	54

### Objectives & Performance Measures

- to continue to improve service delivery when road striping, asphalt work, or any other service delivery.
- to continue promoting programs with a conservation focus.
- to continue promoting programs with a conservation focus.
- to maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: STREET &amp; ROADWAYS</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5353-4301 STREET MAINTENANCE & REPAIRS	101,441	105,347	33,965	205,347
11-5353-4307 STREET SIGN MAINT. & REPAIRS	4,723	7,000	11,180	20,000
11-5353-4310 MAINT & REPAIR - FREEWAY LIGHTS	0	0	0	100,000
TOTAL PROPERTY & INFRASTRUCTURE	106,164	112,347	45,145	325,347
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5355-4507 ELECTRICITY FOR FREEWAY LIGHTS	33,822	33,500	28,029	33,500
11-5355-4508 ELECTRICITY FOR STREET LIGHTS	188,686	175,000	189,531	150,000
TOTAL OTHER SERVICE & CHARGES	222,508	208,500	217,560	183,500
<b><u>CAPITAL OUTLAY</u></b>				
11-5356-4620 DRAINAGE IMPROVEMENTS	11,883	0	0	0
11-5356-4625 MACHINES & EQUIPMENT	14,995	0	0	0
11-5356-4633 LAND	5,986	0	0	0
11-5356-4694 STREETS, ALLEYS, SIDEWALKS	42,229	0	0	0
11-5356-4695 TXDOT SIDEWALK PROJECT	0	9,100	9,100	744,675
TOTAL CAPITAL OUTLAY	75,092	9,100	9,100	744,675
<b>TOTAL STREET &amp; ROADWAYS</b>	<b>403,763</b>	<b>329,947</b>	<b>271,804</b>	<b>1,253,522</b>

## Department : Community Support Services

### Service Area Description

The City of Donna Community Support is responsible for cleaning and maintaining all of the City of Donna rental centers and keeping them in exceptional operating condition.



### Mission & Services

- maintaining all rental centers on a daily basis to ensure they are kept clean and ready for use.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

### Objectives & Performance Measures

- To continue improving on maintaining all City rental centers.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Rental Centers	3	3	3	3

### Goals:

- to improve customer service and citizen satisfaction.
- to continue promoting programs with a conservation focus.
- to maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: COMMUNITY SUPPORT SERVICES</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5442-4213 JANITORIAL SUPPLIES - ADV & PAV.	174	500	0	500
TOTAL SUPPLIES & MATERIALS	<u>174</u>	<u>500</u>	<u>0</u>	<u>500</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5443-4302 BLDG MAINTENANCE DMC, ADV, CC.	7,285	1,500	4,201	5,000
11-5443-4303 A/C &/ HEATING M&R ADV, CC, DMC.	840	2,500	2,560	5,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>8,125</u>	<u>4,000</u>	<u>6,761</u>	<u>10,000</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5445-4505 UTILITY SERVICES	20,779	27,750	19,817	20,000
11-5445-4511 MEMBERSHIPS & SUBSCRIPTIONS	5,000	5,000	5,000	5,000
11-5445-4528 FIRE PREVENTION SERVICES	0	0	194	0
TOTAL OTHER SERVICE & CHARGES	<u>25,779</u>	<u>32,750</u>	<u>25,011</u>	<u>25,000</u>
<b>TOTAL COMMUNITY SUPPORT</b>	<b><u><u>34,077</u></u></b>	<b><u><u>37,250</u></u></b>	<b><u><u>31,772</u></u></b>	<b><u><u>35,500</u></u></b>

# Department : Parks & Recreation

## Service Area Description

The City of Donna Parks & Recreation Department strives to enrich the lives of citizens by providing leisure, opportunities, experiences, and partnerships.



## Mission & Services

- providing an alternate choice of activities that can be done with the family in our newly remodeled parks and play capes.
- upkeeping and maintenance all parks by continually landscaping and repairing any outdoor equipment as needed.
- continue to support and participate in all holiday programs, special events, parades, festivals, and outdoor events.

## Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	2	2	2	2
Seasonal	28	28	21	21
Department Total:	30	30	23	23

## Objectives & Performance Measures

- To continue to provide a safe family oriented environment for all citizens.
- To always ensure all parks have been properly prepared for in preparation of sports activities and/or events.
- To always improve the quality of all parks by purchasing sports equipment.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Parks maintained	6	6	6	6
Number of Baseball Parks maintained	3	3	3	3

## Goals

- To begin a community garden and encourage all surrounding schools to participate.
- To install a walking trail in all parks.
- to maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: PARKS & RECREATION**

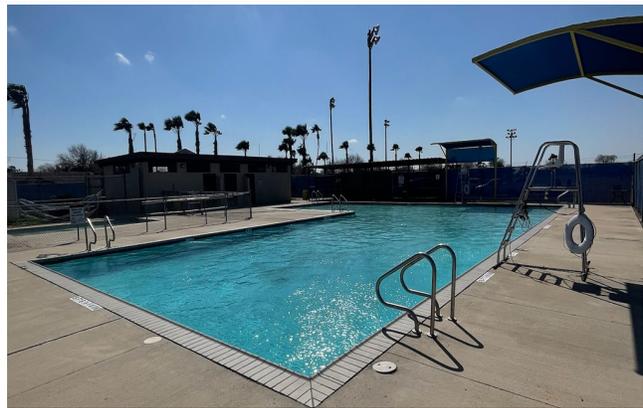
**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5501-4101 SALARIES AND WAGES	52,828	166,291	99,721	169,380
11-5501-4102 PART-TIME WAGES	0	68,726	112,581	71,460
11-5501-4103 OVERTIME WAGES	1,214	0	4,783	5,000
11-5501-4104 HEALTH/DENTAL/LIFE INSURANCE	10,250	17,402	21,309	27,623
11-5501-4105 TMRS CONTRIBUTION	6,035	11,255	14,195	19,250
11-5501-4106 SOCIAL SECURITY & MEDICARE TAX	4,024	7,750	15,648	18,807
11-5501-4107 WORKERS' COMPENSATION INS.	3,055	6,967	3,934	8,496
11-5501-4108 STATE UNEMPLOYMENT TAX	324	432	1,072	3,009
<b>TOTAL PERSONNEL SERVICES</b>	<b>77,730</b>	<b>278,823</b>	<b>273,244</b>	<b>323,025</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5502-4203 WEARING APPAREL	1,861	625	1,012	625
11-5502-4204 FUEL AND LUBRICANTS	1,755	1,500	2,985	1,500
11-5502-4205 SMALL TOOLS AND EQUIPMENT	4,178	1,000	1,173	1,000
11-5502-4206 CHEMICALS	0	500	194	500
11-5502-4212 OFFICE SUPPLIES	0	500	592	500
11-5502-4213 JANITORIAL SUPPLIES	1,907	2,000	1,977	2,000
11-5502-4220 MEALS/REFRESHMENT SUPPLIES	621	3,200	753	500
11-5502-4221 SPECIAL EVENTS AND ACTIVITIES	2,671	0	0	0
11-5502-4230 OFFICE EQUIP / FURNITURE	2,315	1,500	1,500	1,500
11-5502-4231 MINOR EQUIPMENT	0	0	170	0
11-5502-4237 RECREATIONAL EQUIPMENT	3,623	9,634	1,091	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>18,932</b>	<b>20,459</b>	<b>11,448</b>	<b>8,125</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5503-4302 BUILDING MAINTENANCE	5,564	0	586	74,000
11-5503-4303 A/C HEATING MAINTENANCE & REPAIRS	0	1,375	2,800	1,375
11-5503-4311 GROUNDS MAINTENANCE & REPAIRS	(372)	33,525	33,349	7,000
11-5503-4316 PARK LIGHTS MAINTENANCE & REPAIRS	2,840	2,000	827	2,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>8,032</b>	<b>36,900</b>	<b>37,562</b>	<b>84,375</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5504-4402 MAINT & REPAIR-SMALL EQUIPMENT	2,091	2,500	5,525	2,500
11-5504-4403 EQUIPMENT RENTALS	255	0	0	0
11-5504-4405 OFFICE EQUIPMENT MAINTENANCE	2,107	0	156	0
11-5504-4407 VEHICLE MAINTENANCE & REPAIRS	3,211	1,000	2,122	1,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>7,664</b>	<b>3,500</b>	<b>7,803</b>	<b>3,500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5505-4501 TELECOMMUNICATION SERVICES	3,926	2,000	4,272	2,000
11-5505-4504 TRAVEL AND/OR TRAININGS	0	0	897	0
11-5505-4505 UTILITY SERVICES	30,046	29,500	33,290	29,500
11-5505-4511 MEMBERSHIPS & SUBSCRIPTIONS	42	0	0	0
11-5505-4526 PROFESSIONAL SERVICES	0	0	1,280	0
11-5505-4528 FIRE PREVENTION SERVICES	0	0	85	500
11-5505-4550 EMPLOYMENT TESTS & EXAMS	35	0	35	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>34,049</b>	<b>31,500</b>	<b>39,859</b>	<b>32,000</b>
<b>TOTAL PARKS AND RECREATION</b>	<b>146,408</b>	<b>371,182</b>	<b>369,916</b>	<b>451,025</b>

## Department : Municipal Swimming Pool

### Service Area Description

The City of Donna Municipal Swimming Pool Department continues to serve a diverse community by providing aquatic programming, special events, and provides for a small fee a space for birthday parties, school outings, and corporate events.



### Mission & Services

- providing a citywide Learn-to-Swim program which is made accessible for all ages to take part in and learn the important skills of water safety.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	0	0	0	0
Seasonal	17	14	10	10
Department Total:	17	14	10	10

### Objectives & Performance Measures

- to offer a new program, water aerobics, to consist of light warm-up exercises in shallow water working up to more vigorous aerobic exercises.
- to offer adaptive aquatics, an instructional swimming program for young people with disabilities. Focus is placed on an individual's abilities and not their disabilities.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Learn to Swim Participants	650	-	45	525
Number of Pool Rentals	35	-	5	30
Number of Public Swimming Participants	7,500	-	1,453	6,500

### Goals

- to offer the public special events such as an Underwater Egg Hunt, Bark-N-Splash, Aquafest, Dive-In Movie, Doggie-Day at the Pool, and Camp Cascade.
- to improve customer service and citizen satisfaction.
- to maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: MUNICIPAL SWIMMING POOL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5511-4101 SALARIES AND WAGES	0	0	5,898	0
11-5511-4102 PART-TIME WAGES	0	6,567	203	33,580
11-5511-4106 SOCIAL SECURITY & MEDICARE TAX	0	0	467	2,569
11-5511-4107 WORKERS' COMPENSATION INS.	886	0	0	1,161
11-5511-4108 STATE UNEMPLOYMENT TAX	28	0	0	940
<b>TOTAL PERSONNEL SERVICES</b>	<b>914</b>	<b>6,567</b>	<b>6,567</b>	<b>38,250</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5512-4205 SMALL TOOLS AND EQUIPMENT	0	1,000	1,445	0
11-5512-4206 CHEMICALS	5,532	9,250	3,450	6,500
11-5512-4213 JANITORIAL SUPPLIES	0	217	131	217
11-5512-4220 MEALS/REFRESHMENT SUPPLIES	0	100	145	100
11-5512-4230 OFFICE EQUIP / FURNITURE	0	0	298	0
11-5512-4235 EQUIPM &/OR FIXTURES FOR POOL	(63)	2,000	265	2,500
11-5512-4237 RECREATIONAL & EDUCATIONAL	0	0	380	9,634
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>5,469</b>	<b>12,567</b>	<b>6,115</b>	<b>18,951</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5513-4302 BUILDING MAINTENANCE	423	0	225	0
11-5513-4306 SWIMMING POOL MAINT. & REPAIRS	432	4,000	964	4,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>854</b>	<b>4,000</b>	<b>1,189</b>	<b>4,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5514-4411 PUMP MAINTENANCE & REPAIRS	170	2,000	5,059	2,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>170</b>	<b>2,000</b>	<b>5,059</b>	<b>2,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5515-4501 TELECOMMUNICATION SERVICES	515	400	604	400
11-5515-4505 UTILITY SERVICES	7,766	6,800	4,263	5,000
11-5515-4528 FIRE PREVENTION SERVICES	0	0	58	500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>8,281</b>	<b>7,200</b>	<b>4,925</b>	<b>5,900</b>
<b>TOTAL MUNICIPAL SWIMMING POOL</b>	<b>15,688</b>	<b>32,334</b>	<b>23,854</b>	<b>69,101</b>

## Department: Code Enforcement & Health Inspections

### Service Area Description



The City of Donna Code Enforcement & Health Inspections Department focuses on education to gain compliance with city ordinances pertaining to maintenance, sanitation, and safety of existing residential and commercial properties.

### Mission & Services

- protecting all citizen's health, safety, and general welfare through efficient City Inspections and Code Enforcement.
- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- responding to citizen's concerns and requests for services related to the abatement of weedy lots, dilapidated structures, junked vehicles, and other nuisances.
- conducting facility inspections of existing buildings for new businesses in the community.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

### Objectives & Performance Measures

- to promote private development while ensuring compliance with City Codes & Ordinance.
- to continue protecting citizen's health, safety, and general welfare through efficient City Code Enforcement.
- to increase public awareness and use of the computerized permit program available now in the Code Enforcement Department.
- to emphasize staff development and continued education for better staff utilization and improved performance.
- to establish a health division to inspect restaurants and other facilities serving food.
- to improve customer information system through the provision of updated written materials and permit application requirements.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Citizens contacts	685	600	715	800
Number of Business Permits	148	750	214	250
Number of Active Businesses (including flea market vendors)	414	600	397	400
Number of Health Inspections performed	141	700	118	200
Number of Weedy Lots reported	431	600	186	175
Number of Release of Liens created	36	200	31	45
Number of Care of Premise Letters prepared	230	100	80	85
Number of Invoices prepared	231	400	92	100

### Goals

- To continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes.
- To inspect all retail food establishments twice a year as required by State Law.
- To ensure well maintained properties.
- To promote cleaner properties by enforcing illegal dumping and city cleanups.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: CODE ENFORCEMENT &amp; HEALTH INSPECTIONS</b>		<b>FUND 11 GENERAL FUND</b>		
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5531-4101 SALARIES AND WAGES	70,734	80,393	82,308	91,032
11-5531-4103 OVERTIME WAGES	846	0	140	0
11-5531-4104 HEALTH/DENTAL/LIFE INSURANCE	10,526	11,601	11,769	13,812
11-5531-4105 TMRS CONTRIBUTIONS	7,868	8,781	8,404	10,041
11-5531-4106 SOCIAL SECURITY & MEDICARE TAX	5,345	6,046	6,193	6,964
11-5531-4107 WORKERS' COMPENSATION INS.	199	307	295	358
11-5531-4108 STATE UNEMPLOYMENT TAX	288	288	504	504
<b>TOTAL PERSONNEL SERVICES</b>	<b>95,805</b>	<b>107,416</b>	<b>109,613</b>	<b>122,711</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5532-4201 POSTAGE & DELIVERY SERVICE	81	750	136	1,050
11-5532-4203 WEARING APPAREL	0	0	0	230
11-5532-4212 OFFICE SUPPLIES	0	680	0	745
11-5532-4230 OFFICE EQUIP & FURNITURE	0	1,200	813	810
11-5532-4231 MINOR EQUIPMENT	4,995	0	0	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>5,076</b>	<b>2,630</b>	<b>949</b>	<b>2,835</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5534-4405 OFFICE EQUIPMENT MAINTENANCE	0	500	0	0
11-5534-4407 VEHICLE MAINTENANCE & REPAIRS	(2,814)	170	20	0
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>(2,814)</b>	<b>670</b>	<b>20</b>	<b>0</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5535-4501 TELECOMMUNICATION SERVICES	943	1,200	1,037	1,100
11-5535-4504 TRAVEL AND/OR TRAININGS	0	2,500	78	5,000
11-5535-4563 RELEASE LOT LIEN FEES	244	750	124	1,350
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>1,187</b>	<b>4,450</b>	<b>1,240</b>	<b>7,450</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5536-4617 VEHICLES	0	0	0	35,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,000</b>
<b>TOTAL CODE ENF &amp; HEALTH INSPECTIONS</b>	<b>99,254</b>	<b>115,166</b>	<b>111,822</b>	<b>167,996</b>

## Department: Animal Control

### Service Area Description

The City of Donna Animal Control Department continues to serve a diverse community by capturing and removing stray, uncontrolled, or abused animals from undesirable conditions. The new City of Donna No-Kill Shelter provides temporary animal care, animal adoptions, reclaim services, and animal transfers to partner agencies so residents can have affordable pet adoption opportunities and more animals can be saved.



### Mission & Services

- responding to all animal bite emergency calls received by the police department.
- educating the public on pet laws and licensing, animal control operations and general animal care.
- investigating claims about pets and wildlife thought to be abused, neglected, dangerous, abandoned, and/or lost.
- maintain temporary shelter for unclaimed animals at the City's No-Kill Animals Shelter.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	1	1	2	2
Part-time	0	0	0	0
Department Total:	1	1	2	2

### Objectives & Performance Measures

- to host an annual low cost rabies vaccinations clinic for the public.
- to continue to transport sick, injured, and surrendered animals to assigned facility for rescue or humane euthanasia.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of animals (dogs, cats, racoons, coyotes, squirrels, and exotic pets) transported.	650	655	648	675
Number of employee trainings completed	2	5	6	6
Number of Animal Control Officers	1	2	2	2
Number of Animal transported to partner agencies	N/A	N/A	N/A	120

### Goals

- to improve response time to all animal bite emergency calls received by the police department.
- to implement education to the public on pet laws and licensing, animal control operations and general animal care.
- to maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: ANIMAL CONTROL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5541-4101 SALARIES AND WAGES	35,888	31,561	45,851	69,993
11-5541-4103 OVERTIME WAGES	3,003	0	5,303	5,000
11-5541-4104 HEALTH/DENTAL/LIFE INSURANCE	5,249	5,801	5,868	13,811
11-5541-4105 TMRS CONTRIBUTION	4,293	3,506	4,935	8,272
11-5541-4106 SOCIAL SECURITY & MEDICARE TAX	2,890	2,414	3,836	5,737
11-5541-4107 WORKERS' COMPENSATION INS.	1,284	1,894	1,823	2,877
11-5541-4108 STATE UNEMPLOYMENT TAX	144	144	252	504
<b>TOTAL PERSONNEL SERVICES</b>	<b>52,752</b>	<b>45,320</b>	<b>67,867</b>	<b>106,194</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5542-4203 WEARING APPAREL	221	150	1,709	150
11-5542-4204 FUEL AND LUBRICANTS	2,139	3,000	2,467	3,000
11-5542-4206 CHEMICALS	14	3,000	6,097	3,000
11-5542-4212 OFFICE SUPPLIES	0	400	1,831	400
11-5542-4213 JANITORIAL SUPPLIES	280	250	719	250
11-5542-4214 PREPRINTED FORMS	0	0	0	1,000
11-5542-4220 MEALS/REFRESHMENT SUPPLIES	18	250	681	250
11-5542-4231 MINOR EQUIPMENT	4,422	7,491	7,812	500
11-5542-4280 ANIMAL CONTROL SUPPLIES	1,016	500	3,104	500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>8,111</b>	<b>15,041</b>	<b>24,420</b>	<b>9,050</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5543-4302 BUILDING MAINTENANCE	12,031	15,000	19,763	5,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>12,031</b>	<b>15,000</b>	<b>19,763</b>	<b>5,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5544-4402 MAINT & REPAIR-SMALL EQUIPMENT	2,175	500	2,577	500
11-5544-4407 VEHICLE MAINTENANCE & REPAIRS	5,724	7,000	10,385	7,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>7,899</b>	<b>7,500</b>	<b>12,962</b>	<b>7,500</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5545-4501 TELECOMMUNICATION SERVICES	0	400	1,229	540
11-5545-4504 TRAVEL AND/OR TRAININGS	0	376	225	0
11-5545-4511 MEMBERSHIPS & SUBSCRIPTIONS	0	50	0	0
11-5545-4594 ANIMAL DISPOSITION CONTRACT	22,654	50,000	7,810	10,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>22,654</b>	<b>50,826</b>	<b>9,264</b>	<b>10,540</b>
<b>TOTAL ANIMAL CONTROL</b>	<b>103,446</b>	<b>133,687</b>	<b>134,277</b>	<b>138,284</b>

# Department: Cemetery

## Service Area Description

The City of Donna Cemetery department continues to serve a diverse community in cleaning and preparing areas for burials.



## Mission & Services

- assisting and providing services related to funeral/burial services when it pertains to the burial site.
- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with
- landscaping and ensuring all trash is removed on a daily basis.

## Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	1	2	1	1
Part-time	0	0	0	0
Department Total:	1	2	1	1

## Objectives & Performance Measures

- to replace and upgrade the water lines at the cemetery.
- to redo and paint all signs displaying rules and regulations.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of burials	35	37	45	40
Number of work orders completed	100	102	102	107

## Goals

- to begin planting trees and bushes to enhance scenery for all citizens.
- to promote cleaner properties by enforcing illegal dumping and city cleanups.
- to maintain a highly trained and capable staff for operations.
- to help prevent illegal dumping throughout the City.

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: CEMETERY</b>	<b>FUND 11 GENERAL FUND</b>			
	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5591-4101 SALARIES AND WAGES	26,782	28,294	28,232	29,630
11-5591-4103 OVERTIME WAGES	5	0	587	1,000
11-5591-4104 HEALTH/DENTAL/LIFE INSURANCE	5,242	5,801	5,860	6,906
11-5591-4105 TMRS CONTRIBUTION	2,944	3,143	2,906	3,378
11-5591-4106 SOCIAL SECURITY & MEDICARE TAX	2,005	2,164	2,180	2,343
11-5591-4107 WORKERS' COMPENSATION INS.	1,123	1,880	1,809	2,035
11-5591-4108 STATE UNEMPLOYMENT TAX	144	144	252	252
<b>TOTAL PERSONNEL SERVICES</b>	<b>38,245</b>	<b>41,426</b>	<b>41,827</b>	<b>45,544</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5592-4203 WEARING APPAREL	807	150	380	150
11-5592-4204 FUEL AND LUBRICANTS	0	500	0	500
11-5592-4205 SMALL TOOLS AND EQUIPMENT	1,644	750	1,056	750
11-5592-4206 CHEMICALS	118	400	0	400
11-5592-4212 OFFICE SUPPLIES	(1)	300	0	300
11-5592-4213 JANITORIAL SUPPLIES	661	500	496	500
11-5592-4220 MEALS/REFRESHMENT SUPPLIES	21	200	0	200
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>3,249</b>	<b>2,800</b>	<b>1,933</b>	<b>2,800</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5593-4311 GROUNDS MAINTENANCE & REPAIRS	1,946	1,000	375	5,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>1,946</b>	<b>1,000</b>	<b>375</b>	<b>5,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5594-4402 MAINT. & REPAIR-SMALL EQUIPMENT	868	500	194	500
11-5594-4407 VEHICLE MAINTENANCE & REPAIRS	427	500	180	500
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>1,295</b>	<b>1,000</b>	<b>373</b>	<b>1,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5595-4501 TELECOMMUNICATION SERVICES	0	200	0	200
11-5595-4505 UTILITY SERVICES	6,491	17,000	8,161	10,000
11-5595-4518 RENTAL & LEASES	391	500	0	500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>6,882</b>	<b>17,700</b>	<b>8,161</b>	<b>10,700</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5596-4650 BUILDINGS & STRUCTURES	0	40,100	40,097	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>40,100</b>	<b>40,097</b>	<b>0</b>
<b>TOTAL CEMETERY</b>	<b>51,618</b>	<b>104,026</b>	<b>92,767</b>	<b>65,044</b>

## Department : Library

### Service Area Description

The City of Donna Library continues to serve a diverse community of 24,500 people. The Library strives to provide quality programs that will entertain, teach, and empowers our community.



### Mission & Services

- providing citywide services connecting people through welcoming spaces, resources, and relevant technology.
- providing internet services for the public at a convenient place and time.
- increase the circulation of materials at the Library.
- continuing to provide a broad spectrum of library services for the population of Donna.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	5	5	5	4
Part-time	2	2	2	1
Department Total:	7	7	7	5

### Objectives & Performance Measures

- To provide programs and activities that will encourage young citizens to become life-long readers and to also emphasize to the library users a foundation for academic successes.
- To serve over 75,000 people during the next year.
- Expected increase of 5% in the use of services provided.
- 24 Hour wireless services will be made available.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of users	71,145	62,893	19,115	75,000
Number of Library Cards issued	1,434	1,108	879	1,800
Number of Circulations	5,534	11,701	4,660	6,000
Number of Cash Receipts Issued	15,442	20,126	14,205	17,000
Number of ILL Borrowed	16	3	6	100
Number of Programs Offered	1,498	867	739	1,800
Number of Program Participants	10,823	17,421	4,207	12,000
Number of Digital Resource Participants	15,618	22,149	6,725	18,000
Number of Units of Service	121,524	136,270	10,016	125,000
Number of Library Social Media Visits	N/A	N/A	7,850	9,500

### Goals

- To improve computer and electronic services to the public.
- To continually improve library collections and services.
- To establish a teen area, focusing on youth, a homework club, and more.
- Promote resources for digital literacy, financial literacy, workforce & small business development.
- Expand programming and special events.
- To provide additional meeting spaces for the public.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: LIBRARY**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5711-4101 SALARIES AND WAGES	143,638	158,736	178,827	192,303
11-5711-4102 PART-TIME WAGES	43,294	40,804	21,686	23,507
11-5711-4103 OVERTIME WAGES	7	0	0	0
11-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	31,000	28,843	32,508	27,624
11-5711-4105 TMRS CONTRIBUTION	20,874	22,169	20,193	23,804
11-5711-4106 SOCIAL SECURITY & MEDICARE TAX	14,301	15,265	15,245	16,510
11-5711-4107 WORKERS' COMPENSATION INS.	1,398	1,054	2,136	1,139
11-5711-4108 STATE UNEMPLOYMENT TAX	811	864	1,342	1,260
<b>TOTAL PERSONNEL SERVICES</b>	<b>255,321</b>	<b>267,735</b>	<b>271,937</b>	<b>286,147</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5712-4201 POSTAGE & DELIVERY SERVICE	206	400	67	400
11-5712-4203 UNIFORMS	566	0	0	500
11-5712-4212 OFFICE SUPPLIES	4,977	7,388	5,630	7,500
11-5712-4213 JANITORIAL SUPPLIES	751	1,000	3,750	3,000
11-5712-4220 MEALS/REFRESHMENT SUPPLIES	346	450	57	500
11-5712-4221 LIBRARY BOOKS	2,576	3,500	847	3,500
11-5712-4223 SPECIAL EVENTS AND ACTIVITIES	425	1,250	1,374	1,500
11-5712-4224 LIBRARY CDROMS & VIDEOS	0	500	0	500
11-5712-4229 SUPPLIES FOR READING PROGRAMS	144	500	497	1,000
11-5712-4230 OFFICE EQUIP / FURNITURE	0	4,000	869	5,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>9,992</b>	<b>18,988</b>	<b>13,092</b>	<b>23,400</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5713-4302 BUILDING MAINTENANCE	899	6,000	4,252	3,000
11-5713-4303 A/C MAINTENANCE & REPAIRS	1,236	2,000	680	2,500
11-5713-4314 MINOR PROPERTY IMPROVEMENTS	0	1,000	0	4,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>2,135</b>	<b>9,000</b>	<b>4,931</b>	<b>9,500</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
11-5714-4405 OFFICE EQUIPMENT MAINTENANCE	0	1,500	2,320	1,500
11-5714-4406 EQUIPMENT REPAIRS	0	949	0	1,000
11-5714-4419 PRINTER MAINT & REPAIRS	287	750	0	750
11-5714-4425 COMPUTER MAINTENANCE & REPAIRS	0	500	120	500
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>287</b>	<b>3,699</b>	<b>2,440</b>	<b>3,750</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5715-4501 TELECOMMUNICATION SERVICES	3,843	3,500	3,942	3,500
11-5715-4504 TRAVEL AND/OR TRAININGS	120	0	0	100
11-5715-4505 UTILITY SERVICES	14,340	18,000	13,434	15,000
11-5715-4506 SECURITY SERVICES FOR LIBRARY	2,369	2,000	2,514	2,500
11-5715-4510 TELCO LINES - INTERNET SERVICES	10,405	12,500	8,975	12,500
11-5715-4511 MEMBERSHIPS & SUBSCRIPTIONS	8,072	5,500	4,921	5,500
11-5715-4517 LIBRARY BOOK SERVICES	870	750	333	750
11-5715-4523 COMMUNITY PROMOTION	0	500	0	500
11-5715-4528 FIRE PREVENTION SERVICES	0	200	125	200
11-5715-4550 EMPLOYMENT TESTS & EXAMS	35	0	0	100
11-5715-4592 CAFE RELATED	1,798	5	5	1,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>41,852</b>	<b>42,955</b>	<b>34,249</b>	<b>41,650</b>
<b>TOTAL LIBRARY</b>	<b>309,587</b>	<b>342,377</b>	<b>326,649</b>	<b>364,447</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: NON-DEPARTMENTAL**

**FUND 11 GENERAL FUND**

	<b>PRIOR YR ACTUAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>DEBT SERVICE PRINCIPAL &amp; INTEREST</u></b>				
11-5898-4804 PRINCIPAL -JOHN DEERE LEASE #3	7,049	7,480	7,480	7,937
11-5898-4805 INTEREST JOHN DEERE LEASE #3	2,435	2,004	2,004	1,547
11-5898-4808 PRINCIPAL - CAPITAL ONE (LED) 1	96,330	99,673	99,673	103,131
11-5898-4809 INTEREST - CAPITAL ONE (LED) 1	13,140	9,798	9,797	6,339
11-5898-4810 PRINCIPAL FIRST CAPITAL EQ LEASE #2	102,259	106,576	106,576	111,076
11-5898-4811 INTEREST FIRST CAP EQUIP LEASE #2	17,764	13,447	13,447	8,948
11-5898-4813 PRIN DELL FINANCIAL LEASE 62951	0	20,533	20,532	0
11-5898-4816 PRINCIPAL FIRST CAP LEASE #6	0	13,079	13,079	13,677
11-5898-4817 INTEREST FIRST CAPITAL #6	0	4,020	4,020	3,422
11-5898-4819 PRINCIPAL FIST CAPITAL LEASE BURNER	0	46,554	46,554	0
11-5898-4820 INTEREST FIRST CAPITAL LEASE BURNER	0	5,911	5,911	0
11-5898-4823 PRINCIPAL - MOTOROLA LEASE 24343	35,300	37,095	37,095	0
11-5898-4824 INTEREST MOTOROLA LEASE 24343	3,681	1,886	1,886	0
11-5898-4826 PRIN 1ST CAP LEASE 21 SKETER TRUCK	0	0	0	30,042
11-5898-4827 INT 1ST CAP LEASE 21 SKETER TRUCK	0	0	0	5,575
<b>TOTAL DEBT SERVICE PRINCIPAL AND INTEREST</b>	<b>277,958</b>	<b>368,056</b>	<b>368,054</b>	<b>291,694</b>
<b><u>TRANSFERS OUT</u></b>				
11-5919-4921 TRANSFER TO HOTEL OCCUPANCY	0	0	0	25,219
11-5919-4951 TRANSFER TO WATER & SEWER FUND	0	158,000	158,000	0
<b>TOTAL TRANSFERS OUT</b>	<b>0</b>	<b>158,000</b>	<b>158,000</b>	<b>25,219</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5995-4502 GENERAL LIABILITY INS. & BONDS	163,792	145,000	143,340	145,000
11-5995-4504 HOUSING AUTHORITY DONNA	0	0	17,481	18,000
11-5995-4510 CNTY SUPPORTED LIBRARY SERVICES	15,925	10,650	10,650	0
11-5995-4516 LEGAL SERVICES	359,397	270,324	297,358	292,000
11-5995-4522 AUDIT SERVICES	32,850	41,227	35,850	40,000
11-5995-4524 ARCHITECT & ENGINEERING	91,150	110,000	38,000	50,000
11-5995-4526 OTHER PROFESSIONAL FEES	73,427	38,500	128,023	124,240
11-5995-4528 AMBULANCE SERVICE	105,000	105,000	35,000	0
11-5995-4546 ELECTIONS	0	75,000	22,583	40,000
11-5995-4595 SERVICE CHARGES	14,585	2,000	11,762	14,585
11-5995-4646 SMALL BUSINESS GRANTS	202,500	0	5,000	0
11-5995-4995 FEMA COVID 19 EXPENSES	0	0	14,238	0
11-5995-4999 COVID-19 EMERGENCY DECLARATION	365,089	0	21,349	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>1,423,713</b>	<b>797,701</b>	<b>780,634</b>	<b>723,825</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5996-4633 LAND	0	368,624	373,459	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>368,624</b>	<b>373,459</b>	<b>0</b>

## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for resources that are legally restricted to expend for a specific purpose. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purpose.

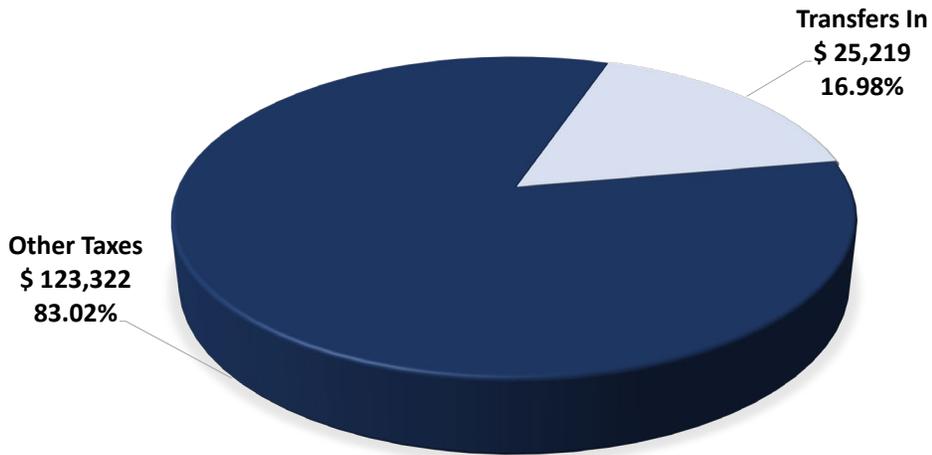
Included in the Special Revenue Funds are:

- **Hotel Occupancy Tax Fund**
- **Fire Equipment Service Fee Fund**
- **Texas Confiscated Money Forfeitures**
- **American Rescue Plan**

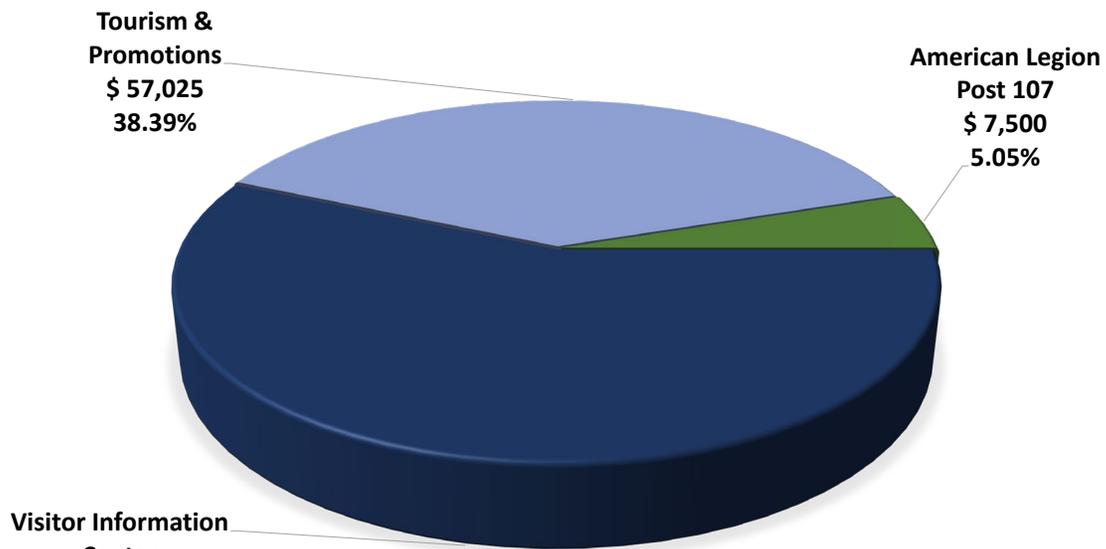
## **HOTEL/MOTEL OCCUPANCY TAX FUND**

The **Hotel/Motel Occupancy Tax Fund** was established to account for the revenues generated from the hotel/motel tax. These funds will be expended to promote tourism, advertising and on various organizations that promote tourism. The modified accrual basis of accounting is used by the Hotel/Motel Occupancy Tax Fund in accordance with generally accepted accounting principles (GAAP).

# Hotel Occupancy Tax Fund Revenues and Expenditures by Category Fiscal Year 2021-2022



**Total Revenues \$ 148,541**



**Total Expenditures \$ 148,541**

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND 21 HOTEL OCCUPANCY TAX**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>REVENUE SUMMARY</u></b>				
OTHER TAXES	109,588	109,897	141,802	123,322
INTERGOVERNMENTAL REVENUES	0	0	3,333	0
CHARGES FOR CURRENT SERVICES	13,508	0	215	0
RENTALS	240	0	0	0
MISCELLANEOUS	767	300	249	0
TRANSFERS IN	0	0	0	25,219
<b>TOTAL REVENUES</b>	<b>124,103</b>	<b>110,197</b>	<b>145,600</b>	<b>148,541</b>
<b><u>EXPENDITURE SUMMARY</u></b>				
VISITOR INFORMATION CENTER	65,791	139,960	34,250	84,016
TOURISM & PROMOTIONS	228,717	68,243	132,047	57,025
AMERICAN LEGION POST 107	7,500	7,500	7,500	7,500
CHISHOLM TRAIL DEPARTMENT	0	6,500	0	0
HOT/ECONOMIC DEV PROJECT	7,566	6,000	6,984	0
<b>TOTAL EXPENDITURES</b>	<b>309,574</b>	<b>228,203</b>	<b>180,780</b>	<b>148,541</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>(185,471)</u></b>	<b><u>(118,006)</u></b>	<b><u>(35,180)</u></b>	<b><u>0</u></b>



**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>	<b>FUND 21 HOTEL OCCUPANCY TAX</b>			
	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>OTHER TAXES</u></b>				
21-4011-3205 VICTORIA PALMS INN & SUITES	34,314	36,782	43,530	38,187
21-4011-3207 LA BONITA INN	30,436	29,502	35,688	30,436
21-4011-3211 HOTEL TAX DOLPHIN MOTEL	13,861	12,636	15,463	14,198
21-4011-3213 COMFORT INN & SUITES	30,977	30,977	47,121	40,501
<b>TOTAL OTHER TAXES</b>	<b>109,588</b>	<b>109,897</b>	<b>141,802</b>	<b>123,322</b>
<b><u>INTERGOVERNMENTAL REVENUES</u></b>				
21-4030-3302 HIDALGO COUNTY HOOKS MUSEUM	0	0	3,333	0
<b>TOTAL INTERGOVERNMENTAL REV</b>	<b>0</b>	<b>0</b>	<b>3,333</b>	<b>0</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
21-4040-3800 SPECIAL EVENTS REVENUE	510	0	0	0
21-4040-3843 MUSEUM MEMBERSHIP FEES	10,354	0	100	0
21-4040-3845 MERCHANDISE SALES	0	0	115	0
21-4040-3847 CHISHOLM TRAIL SPONSOR	2,644	0	0	0
<b>TOTAL CHARGES FOR CURRENT SVS</b>	<b>13,508</b>	<b>0</b>	<b>215</b>	<b>0</b>
<b><u>RENTALS</u></b>				
21-4041-3753 DIGITAL SIGN ADVERTISING	240	0	0	0
<b>TOTAL RENTALS</b>	<b>240</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>MISCELLANEOUS</u></b>				
21-4060-3640 INVESTMENT INCOME-LOGIC	767	300	49	0
21-4060-3971 DONATIONS TO MUSEUM	0	0	200	0
<b>TOTAL MISCELLANEOUS</b>	<b>767</b>	<b>300</b>	<b>249</b>	<b>0</b>
<b><u>TRANSFERS IN</u></b>				
21-4090-3911 TRANSFER IN GENERAL FUND	0	0	0	25,219
<b>TOTAL TRANSFERS IN</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,219</b>
 <b>TOTAL REVENUES</b>	 <b>124,103</b>	 <b>110,197</b>	 <b>145,600</b>	 <b>148,541</b>

## CITY OF DONNA, TEXAS

### DEPARTMENT: EXPENITURES

### FUND 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACUTAL 2019-2020	AMENDED BUDGET 2020-2021	ESTIMATED REV/EXP 2020-2021	CITY COUNCIL APPROVED 2021-2022
<b><u>VISITOR INFORMATION CENTER</u></b>				
21-5101-4101 SALARIES AND WAGES	22,963	96,476	25,753	60,460
21-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	3,531	3,867	3,995	11,601
21-5101-4105 TMRS CONTRIBUTION	2,507	2,623	2,451	6,669
21-5101-4106 SOCIAL SECURITY & MEDICARE TAXES	1,729	1,806	1,962	4,625
21-5101-4107 WORKERS COMPENSATIONS INS.	60	92	88	238
21-5101-4108 STATE UNEMPLOYMENT TAX	0	96	0	423
TOTAL PERSONNEL SERVICES	30,790	104,960	34,250	84,016
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
21-5105-4520 DONNA HOOKS HISTORICAL MUSEUM	35,000	35,000	0	0
21-5105-4526 OTHER PROFESSIONAL FEES	1	0	0	0
TOTAL OTHER SERVICE & CHARGES	35,001	35,000	0	0
<b><u>TOURISM &amp; PROMOTION</u></b>				
21-5121-4101 SALARIES	0	49,735	63,884	0
21-5121-4102 PARTTIME WAGES	0	0	34,233	47,414
21-5121-4104 HEALTH/DENTAL/LIFE INS.	0	0	2,614	0
21-5121-4105 TMRS	0	0	6,299	5,230
21-5121-4106 SOCIAL SECURITY & MEDICARE	0	0	7,077	3,627
21-5121-4107 WORKERS COMPENSATION INS.	0	0	0	250
21-5121-4108 STATE UNEMPLOYMENT TAX	0	0	704	504
TOTAL TOURISM & PROMOTION	0	49,735	114,810	57,025
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
21-5122-4201 POSTAGE & DELIVERY SERVICE	0	0	55	0
21-5122-4204 FUEL & LUBRICANTS	0	0	2,168	0
21-5122-4212 OFFICE SUPPLIES	0	0	425	0
21-5122-4220 MEALS/REFRESHMENTS	0	0	929	0
21-5122-4230 OFFICE EQUIP/FURNITURE	0	0	4,313	0
TOTAL SUPPLIES & MATERIALS	0	0	7,889	0
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
21-5124-4407 VEHICLE MAINENANCE	0	0	410	0
TOTAL MAINTENANCE & REPAIRS	0	0	410	0
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
21-5125-4502 INSURANCE	0	0	244	0
21-5125-4505 UTILITIES	0	0	4,070	0
21-5125-4518 ADVERTISING - ATTRACT VISITORS	0	18,508	0	0
21-5125-4526 OTHER PROFESSIONAL SERVICES	0	0	4,624	0
21-5125-4532 DONNA COMMUNITY EVENTS	228,717	0	0	0
21-5165-4523 AMERICAN LEGION POST #107	7,500	7,500	7,500	7,500
21-5185-4015 ILLUMINATION/PARK DECORATIONS	0	6,500	0	0
21-5505-4506 CAMERA & SIGN MAINT. & REPAIRS	7,566	6,000	6,984	0
TOTAL OTHER SERVICE & CHARGES	243,783	38,508	23,422	7,500
<b>TOTAL EXPENDITURES</b>	<b>309,574</b>	<b>228,203</b>	<b>180,780</b>	<b>148,541</b>

## **FIRE EQUIPMENT SERVICE FEE FUND**

The **Fire Equipment Service Fee Fund** is used to account for a fire equipment fee used to finance equipment for the Fire Department. The modified accrual basis of accounting is used by the Fire Equipment Service Fee Fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND: 22 FIRE EQUIPMENT SERVICE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>REVENUE SUMMARY</u></b>				
CHARGES FOR CURRENT SERVICES	77,011	78,880	77,525	77,918
MISCELLANEOUS	470	400	39	0
<b>TOTAL REVENUES</b>	<b>77,481</b>	<b>79,280</b>	<b>77,564</b>	<b>77,918</b>
<b><u>EXPENDITURE SUMMARY</u></b>				
VOLUNTEER FIRE DEPARTMENT	38,580	10,000	0	14,000
TRANSFER OUT	70,000	63,415	63,415	63,035
<b>TOTAL EXPENDITURES</b>	<b>108,580</b>	<b>73,415</b>	<b>108,580</b>	<b>77,035</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>(31,099)</u></b>	<b><u>5,865</u></b>	<b><u>(31,016)</u></b>	<b><u>883</u></b>

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>	<b>FUND: 22 FIRE EQUIPMENT SERVICE</b>			
	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
22-4040-3695 FIRE EQUIPMENT SERVICE FEES	77,011	78,880	77,525	77,918
TOTAL CHARGES FOR CURRENT SERVICES	<u>77,011</u>	<u>78,880</u>	<u>77,525</u>	<u>77,918</u>
<b><u>MISCELLANEOUS</u></b>				
22-4060-3617 INTEREST EARNED-OPERATING ACCT.	0	400	0	0
22-4060-3640 INVEST INCOME-LOGIC	470	0	39	0
TOTAL MISCELLANEOUS	<u>470</u>	<u>400</u>	<u>39</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u><u>77,481</u></u></b>	<b><u><u>79,280</u></u></b>	<b><u><u>77,564</u></u></b>	<b><u><u>77,918</u></u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: FIRE DEPARTMENT**

**FUND: 22 FIRE EQUIPMENT SERVICE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
22-5212-4205 SMALL TOOLS & EQUIPMENT	5,100	10,000	0	14,000
TOTAL SUPPLIES & MATERIALS	<u>5,100</u>	<u>10,000</u>	<u>0</u>	<u>14,000</u>
<b><u>CAPITAL OUTLAY</u></b>				
22-5216-4625 MACHINE & EQUIPMENT	33,480	0	0	0
TOTAL CAPITAL OUTLAY	<u>33,480</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>TRANSFERS OUT</u></b>				
22-5919-7141 TRANSFER TO DEBT SERVICE	70,000	63,415	63,415	63,035
TOTAL TRANSFER OUT	<u>70,000</u>	<u>63,415</u>	<u>63,415</u>	<u>63,035</u>
<b>TOTAL EXPENDITURES</b>	<b><u><u>108,580</u></u></b>	<b><u><u>73,415</u></u></b>	<b><u><u>63,415</u></u></b>	<b><u><u>77,035</u></u></b>

## **TEXAS CONFISCATED FORFEITURES FUND**

The Texas Confiscated Forfeiture Fund is used to account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force. The modified accrual basis of accounting is used by the Texas confiscated Forfeiture Fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND 23: TEXAS CONFISCATED**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>REVENUE SUMMARY</u></b>				
FINES & FORFEITURES	84,858	17,775	22,424	8,000
MISCELLANEOUS	1,430	0	4,470	0
TOTAL REVENUES	<u>86,288</u>	<u>17,775</u>	<u>26,894</u>	<u>8,000</u>
<b><u>EXPENDITURE SUMMARY</u></b>				
POLICE DEPT	90,343	23,681	36,387	8,000
TOTAL EXPENDITURES	<u>90,343</u>	<u>23,681</u>	<u>36,387</u>	<u>8,000</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>(4,054)</u></b>	<b><u>(5,906)</u></b>	<b><u>(9,493)</u></b>	<b><u>0</u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: POLICE DEPARTMENT**

**FUND: TEXAS CONFISCATED FORFEITURE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>FINES &amp; FORFEITURES</u></b>				
23-4050-3620 LOCAL SEIZURES	8,810	9,775	10,075	8,000
23-4050-3623 STATE SEIZURES	0	3,000	0	0
23-4050-3626 FEDERAL SEIZURES	76,048	5,000	12,349	0
TOTAL FINES & FORFEITURES	84,858	17,775	22,424	8,000
<b><u>MISCELLANEOUS</u></b>				
23-4060-3625 SALE OF CITY ASSETS	1,430	0	4,470	0
TOTAL MISCELLANEOUS	1,430	0	4,470	0
<b>TOTAL REVENUES</b>	<b>86,288</b>	<b>17,775</b>	<b>26,894</b>	<b>8,000</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: POLICE DEPARTMENT**

**FUND 23:TEXAS CONFISCATED FORFEITURE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
23-5202-4203 WEARING APPAREL	4,480	500	1,248	500
23-5202-4205 SMALL TOOLS & EQUIPMENT	3,478	3,735	5,345	1,000
23-5202-4212 OFFICE SUPPLIES	0	1,000	12	1,000
23-5202-4230 OFFICE EQUIPMENT/FURNITURE	1,341	1,000	10,876	1,000
23-5202-4292 SWAT TACTICAL EQUIPMENT	6,100	500	402	500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>15,399</b>	<b>6,735</b>	<b>17,883</b>	<b>4,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
23-5205-4504 TRAVEL AND TRAININGS	175	4,500	7,263	1,000
23-5205-4523 PROMOTIONAL EVENTS	0	500	515	500
23-5205-4526 OTHER PROFESSIONAL SERVICES	10,800	10,446	10,726	1,000
23-5205-4590 DEMOLITION DELAPIDATED STR.	30,969	0	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>41,944</b>	<b>15,446</b>	<b>18,504</b>	<b>2,500</b>
<b><u>CAPITAL OUTLAY</u></b>				
23-5206-4617 VEHICLE PURCHASES	33,000	1,000	0	1,000
23-5206-4637 NEW COMPUTER SYSTEM	0	500	0	500
<b>TOTAL CAPITAL OUTLAY</b>	<b>33,000</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>
<b>TOTAL EXPENDITURES</b>	<b>90,343</b>	<b>23,681</b>	<b>36,387</b>	<b>8,000</b>

## AMERICAN RESCUE PLAN ACT FUND

The **American Rescue Plan Act Fund** (“ARPA”) was passed by Congress and signed into law in March, 2021. It includes approximately \$1.9 Trillion in spending to provide assistance to individuals and businesses as they recover from the Covid-19 pandemic. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: SUMMARY BY CATEGORY</b>	<b>FUND: 24 AMERICAN RESCUE PLAN</b>			
	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>REVENUE SUMMARY</u></b>				
INTERGOVERNMENTAL REVENUES	0	0	0	2,024,163
TOTAL REVENUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,024,163</u>
<b><u>EXPENDITURE SUMMARY</u></b>				
CITY MANAGER DEPARTMENT	0	0	0	83,175
FINANCE DEPARTMENT	0	0	0	604,000
POLICE DEPARTMENT	0	0	0	89,320
FIRE DEPARTMENT	0	0	0	12,881
PUBLIC WORKS DEPARTMENT	0	0	0	160,913
LIBRARY	0	0	0	48,620
WATER DISTRIBUTION DEPARTMENT	0	0	0	352,592
SEWER COLLECTION DEPARTMENT	0	0	0	577,253
NON DEPARTMENTAL	0	0	0	95,409
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,024,163</u>
<b>REVEUNES OVER/(UNDER) EXPENDITURES</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>	<b>FUND:24 AMERICAN RESCUE PLAN</b>			
	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>INTERGOVERNMENTAL REVENUES</u></b>				
24-4030-3933 AMERICAN RESCUE PLAN ACT	0	0	0	2,024,163
TOTAL INTERGOVERNMENTAL REVENUES	0	0	0	2,024,163
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,024,163</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT:EXPENDITURES**

**FUND: 24 AMERICAN RESCUE PLAN**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b>CITY MANAGER</b>				
24-5101-4101 SALARIES & WAGES	0	0	0	68,313
24-5101-4104 HEALTH/DENTAL/LIFE INS	0	0	0	2,763
24-5101-4105 TMRS EXPENDITURE	0	0	0	7,535
24-5101-4106 SOCIAL SECURITY & MEDICARE	0	0	0	4,194
24-5101-4107 WORKERS COMPENSATION INS.	0	0	0	269
24-5101-4108 STATE UNEMPLOYMENT TAX	0	0	0	101
<b>TOTAL CITY MANAGER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>83,175</b>
<b>FINANCE</b>				
24-5141-4118 ARPPA PREMIUM PAY	0	0	0	604,000
<b>TOTAL FINANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>604,000</b>
<b>POLICE DEPARTMENT</b>				
24-5201-4101 SALARIES AND WAGES	0	0	0	64,532
24-5201-4104 HEALTH/DENTAL/ LIFE INS	0	0	0	10,013
24-5201-4105 TMRS CONTRBUTION	0	0	0	7,118
24-5201-4106 SOCIAL SECURITY & MEDICARE	0	0	0	4,937
24-5201-4107 WORKERS COMPENSATION INS	0	0	0	2,355
24-5201-4108 STATE UNEMPLOYMENT TAX	0	0	0	365
<b>TOTAL POLICE DEPARTMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>89,320</b>
<b>FIRE DEPARTMENT</b>				
24-5211-4101 SALARY & WAGES	0	0	0	9,279
24-5211-4104 HEALTH/DENTAL/LIFE INS	0	0	0	1,381
24-5211-4105 TMRS CONTRIBUTION	0	0	0	1,023
24-5211-4106 SOCIAL SECURITY & MEDICARE	0	0	0	710
24-5211-4107 WORKERS COMPENSATION INS	0	0	0	438
24-5211-4108 STATE UNEMPLOYMENT TAX	0	0	0	50
<b>TOTAL FIRE DEPARTMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,881</b>
<b>PUBLIC WORKS DEPT</b>				
24-5301-4101 SALARIES AND WAGES	0	0	0	118,668
24-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	0	0	0	6,907
24-5301-4105 TMRS EXPENSE	0	0	0	13,089
24-5301-4106 SOCIAL SECURITY & MEDICARE	0	0	0	9,078
24-5301-4107 WORKERS COMP INS	0	0	0	12,919
24-5301-4108 STATE UNEMPLOYMENT TAX	0	0	0	252
<b>TOTAL PUBLIC WORKS DEPT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>160,913</b>
<b>LIBRARY</b>				
24-5711-4101 SALARY & WAGES	0	0	0	33,443
24-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	0	0	0	6,906
24-5711-4105 TMRS EXPENSE	0	0	0	3,689
24-5711-4106 SOCIAL SECURITY & MEDICARE	0	0	0	2,558
24-5711-4107 WORKERS COMPENSATION INS.	0	0	0	1,772
24-5711-4108 STATE UNEMPLOYMENT TAX	0	0	0	252
<b>TOTAL LIBRARY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,620</b>
<b>WATER DISTRIBUTION</b>				
24-5603-4308 WATER DISTRIBUTION MAINTENANCE	0	0	0	115,000
24-5606-4617 VEHICLES	0	0	0	237,592
<b>TOTAL WATER DISTRIBUTION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>352,592</b>
<b>SEWER COLLECTION</b>				
24-5616-4617 VEHICLES	0	0	0	577,253
<b>TOTAL SEWER COLLECTION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>577,253</b>
<b>NON DEPARTMENTAL</b>				
24-5995-4595 SERVICE CHARGES	0	0	0	0
24-5995-4999 COVID-19 EMERGENCY SUPPLIES	0	0	0	95,409
<b>TOTAL NON DEPARTMENTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>95,409</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,024,163</b>

## **CAPITAL PROJECTS FUND**

The Capital Projects Fund is used to account for all financial resources used for the acquisition and/or construction of major facilities and/or assets. The modified accrual basis of accounting is used by these funds in accordance with generally accepted accounting principles (GAAP). Included in this fund are:

- North Bound Inspection Facility

CITY OF DONNA, TEXAS

RESOURCES AND APPROPRIATIONS

FUND: 69 N BOUND INSP. FACILITY

NORTH BOUND EMPTY INSPECTION FACILITY PHASE 2

		<b>BUDGET</b>
		<b><u>2021-2022</u></b>
<b><u>RESOURCES</u></b>		
69-4030-3901	BOND FUNDS	<u>45,000,000</u>
	<b>TOTAL RESOURCES</b>	<b><u>45,000,000</u></b>
 <b><u>APPROPRIATIONS</u></b>		
69-5106-4660	NORTH BOUND INSPECTION FACILITY CONSTRUCTION	<u>45,000,000</u>
	<b>TOTAL APPROPRIATION</b>	<b><u>45,000,000</u></b>



## DEBT SERVICE FUND

The Debt Service Fund is established by Ordinance authorizing the issuance of general obligation bonds as well as certificates of obligation. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve. The modified accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND 41 DEBT SERVICE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>REVENUE SUMMARY</u></b>				
AD VALOREM PROPERTY TAX	726,214	1,143,437	1,147,965	1,428,225
MISCELLANEOUS	41,758	1,396	195	185
TRANSFERS IN	210,000	317,075	317,024	315,175
<b>TOTAL REVENUES</b>	<b>977,971</b>	<b>1,461,908</b>	<b>1,465,184</b>	<b>1,743,585</b>
<b><u>EXPENDITURE SUMMARY</u></b>				
DEBT SERVICE	711,562	704,480	704,680	642,542
TRANSFERS TO FUNDS	472,708	800,000	800,000	1,070,000
<b>TOTAL EXPENDITURES</b>	<b>1,184,270</b>	<b>1,504,480</b>	<b>1,504,680</b>	<b>1,712,542</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>(206,299)</u></b>	<b><u>(42,572)</u></b>	<b><u>(39,496)</u></b>	<b><u>31,043</u></b>

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>		<b>FUND 41 DEBT SERVICE</b>		
	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>AD VALOREM PROPERTY TAX</u></b>				
41-4010-3101 AD VAL PROPERTY TAX CURRENT	634,031	990,652	1,004,330	1,277,554
41-4010-3102 AD VAL PROPERTY TAX DELINQUENT	45,352	80,465	80,847	80,462
41-4010-3103 PENALTY & INTEREST-DELQ. TAXES	45,186	70,655	60,922	68,294
41-4010-3104 MANUAL RENDERING PENALTIES	2,266	2,165	2,158	2,165
41-4010-3105 ROLLBACK TAXES	0	(500)	0	
41-4010-3115 380 AGREEMENT PROPERTY TAX	(622)	0	(292)	(250)
<b>TOTAL AD VALOREM PROPERTY TAX</b>	<b>726,214</b>	<b>1,143,437</b>	<b>1,147,965</b>	<b>1,428,225</b>
<b><u>MISCELLANEOUS</u></b>				
41-4060-3617 INTEREST INCOME	38,991	1,396	185	185
41-4060-3640 INVESTMENT INCOME-LOGIC	2,767	0	10	0
41-4060-3936 CASH SHORT/(OVER)	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>41,758</b>	<b>1,396</b>	<b>195</b>	<b>185</b>
<b><u>TRANSFERS IN</u></b>				
41-4090-7022 TRANSFER IN FIRE FEE	70,000	63,415	63,364	63,035
41-4090-7045 TRANSFER IN DEDC 4A	0	126,830	126,830	126,070
41-4090-7046 TRANSFER IN DCD 4B	140,000	126,830	126,830	126,070
<b>TOTAL TRANSFERS IN</b>	<b>210,000</b>	<b>317,075</b>	<b>317,024</b>	<b>315,175</b>
<b>TOTAL REVENUES</b>	<b>977,971</b>	<b>1,461,908</b>	<b>1,465,184</b>	<b>1,743,585</b>

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: DEBT SERVICE</b>		<b>FUND 41 DEBT SERVICE</b>		
	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>DEBT SERVICE</u></b>				
41-5898-4817 P-2017 CERT OF OBLIGATION	70,000	72,000	72,000	74,000
41-5898-4837 INT - 2017 CERT OF OBLIGATION	63,420	61,290	61,290	59,100
41-5898-4899 FISCAL AGENT FEES	8,699	8,900	9,100	8,699
41-5898-6113 P - 2012 LMT TAX REFUNDING BND	155,760	147,840	147,840	168,960
41-5898-6114 P-2014 TAX NOTES	73,800	75,600	75,600	0
41-5898-6115 P -2015 CERT OF OBLIGATION	160,000	170,000	170,000	175,000
41-5898-6613 INT-2012 LMT TAX REFUNDING BND	25,417	21,106	21,106	16,607
41-5898-6614 INT - 2014 TAX NOTES	1,991	669	669	0
41-5898-6615 INT - 2015 CERT OF OBLIGATION	152,475	147,075	147,075	140,176
TOTAL DEBT SERVICE	<u>711,562</u>	<u>704,480</u>	<u>704,680</u>	<u>642,542</u>
<b><u>TRANSFERS OUT</u></b>				
41-5919-7162 TRANSFER TO BRIDGE (DEBT)	472,708	800,000	800,000	1,070,000
TOTAL TRANSFERS OUT	<u>472,708</u>	<u>800,000</u>	<u>800,000</u>	<u>1,070,000</u>
<b>TOTAL EXPENDITURES</b>	<b><u><u>1,184,270</u></u></b>	<b><u><u>1,504,480</u></u></b>	<b><u><u>1,504,680</u></u></b>	<b><u><u>1,712,542</u></u></b>



## **ENTERPRISE FUNDS**

**The Enterprise Funds are used to account for City operations that are financed and/or operated in a manner similar to a private business enterprise. Included in the Enterprise Funds are:**

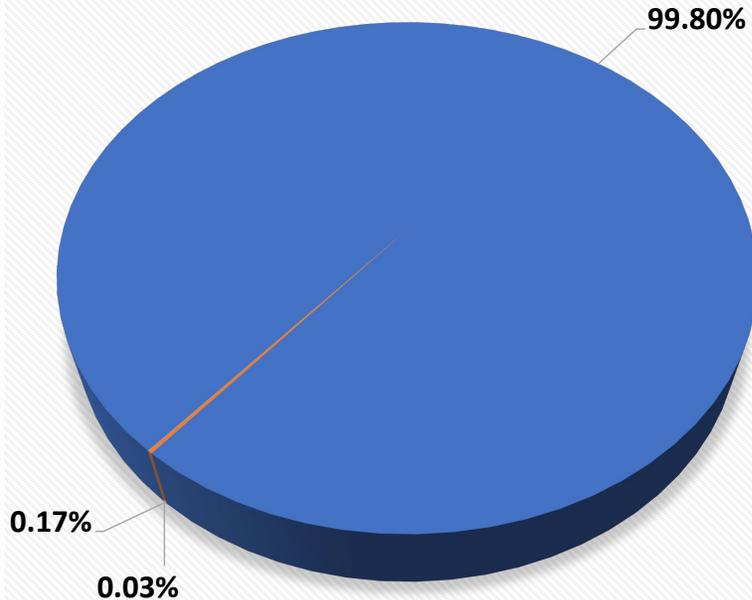
- **Water and Sewer Fund**
- **Solid Waste Fund**
- **Alliance International Bridge Fund**

## **WATER AND SEWER FUND**

The **Water and Sewer Fund** is used to account for water and wastewater service revenue and expenses. All activities associated with the delivery of treated water and the collection of wastewater including: operations, maintenance, billing & collections and system administration are included in this fund. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

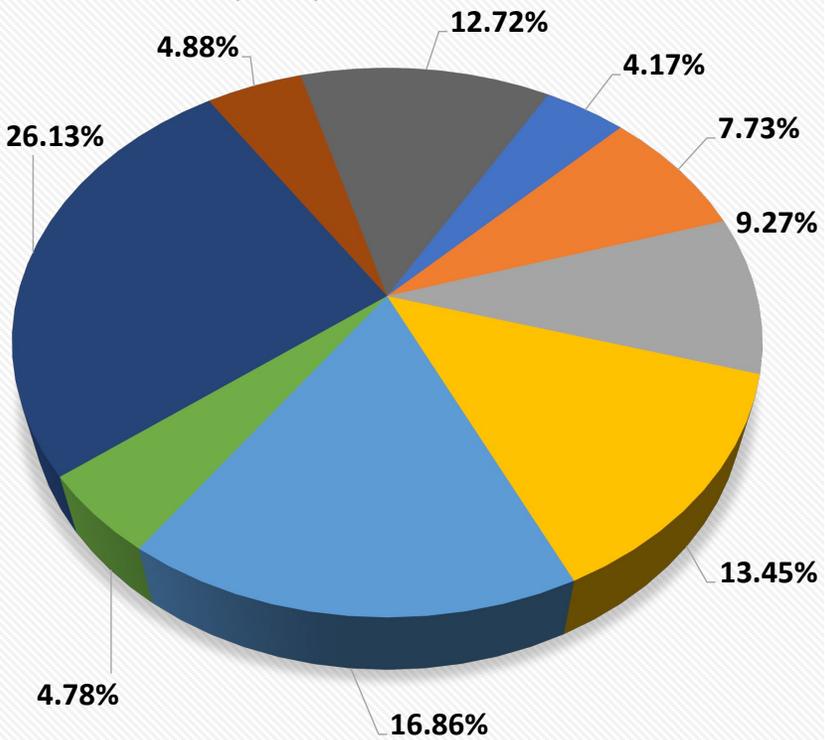
## Water and Sewer Fund Summary of Revenues Total \$ 6,141,511

- Charges for Current Services  
\$6,135,708
  
- Rentals \$10,575
  
- Miscellaenous \$1,875



## Water and Sewer Fund Summary of Expenditures Total \$ 6,141,511

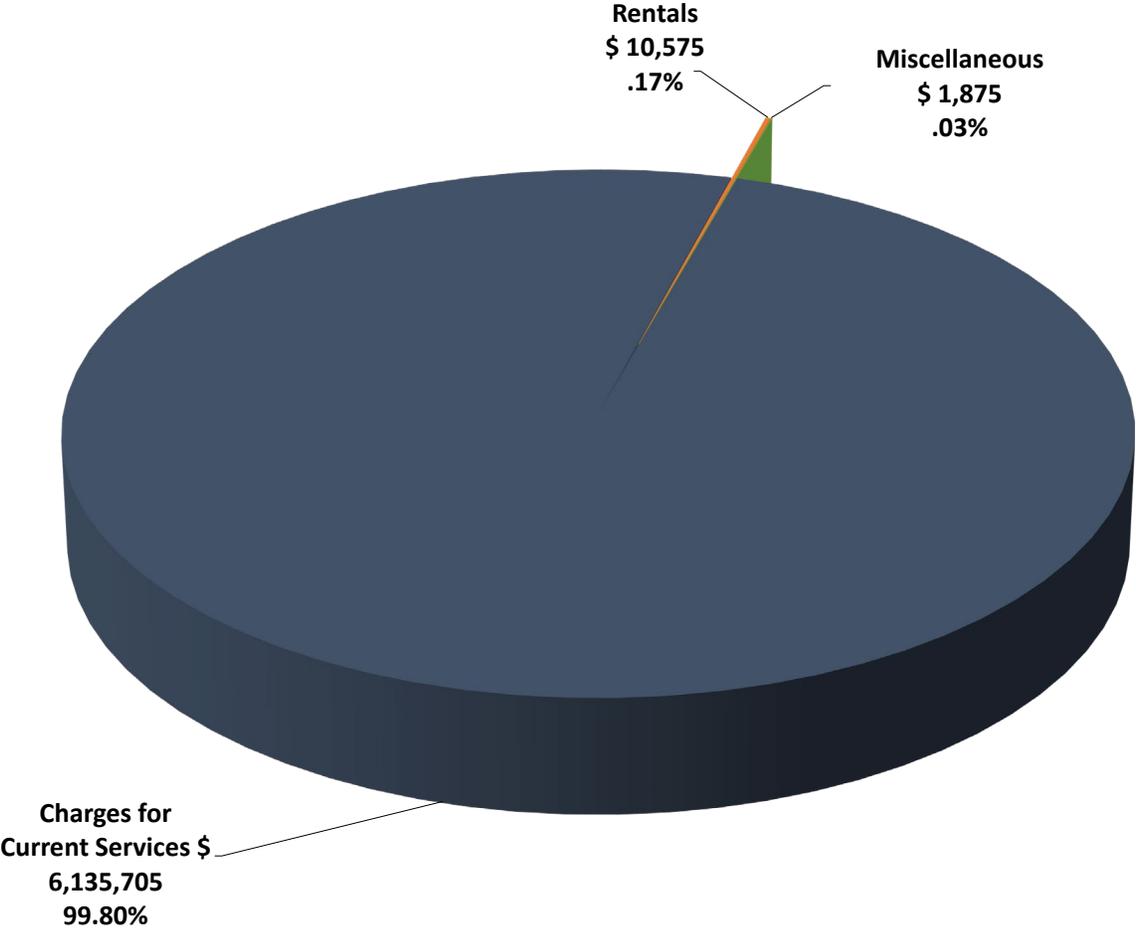
- Administration Water & Sewer  
\$255,961
- Water Distribution \$475,020
- Sewer Collection \$569,137
- Waste Water Treatment Plan  
\$826,164
- Water Treatment Plant  
\$1,035,393
- Utility Billing & Collections  
\$293,800
- Debt Service \$1,604,899
- Transfers to Other Funds  
\$300,000
- Non Departmental \$781,137



**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: SUMMARY OF EXPENDITURES</b>		<b>FUND: 51 WATER &amp; SEWER</b>		
	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>REVENUE SUMMARY</u></b>				
CHARGES FOR CURRENT SERVICES	4,951,284	5,296,732	5,995,204	6,135,708
RENTALS	9,559	10,575	10,611	10,575
MISCELLANEOUS	6,761	1,775	4,694	1,875
TRANSFERS IN	84,161	158,000	158,000	0
<b>TOTAL REVENUES</b>	<b>5,051,765</b>	<b>5,467,082</b>	<b>6,168,509</b>	<b>6,148,158</b>
<b><u>EXPENSES SUMMARY</u></b>				
ADMINISTRATION WATER & SEWER	238,227	237,272	269,416	255,961
WATER DISTRIBUTION	608,370	504,162	708,940	475,020
SEWER COLLECTION	420,852	491,056	638,423	569,137
WASTE WATER TREATMENT PLANT	638,488	598,754	783,019	826,164
WATER TREATMENT PLANT	1,075,982	961,213	1,060,040	1,035,393
UTILITY BILLING & COLLECTIONS	272,157	258,220	243,522	293,800
DEBT SERVICE	527,308	1,675,344	1,675,165	1,604,899
TRANSFERS TO OTHER FUNDS	4,725,529	0	600,283	300,000
NON DEPARTMENTAL	3,061,090	741,061	691,366	781,137
<b>TOTAL EXPENES</b>	<b>11,568,004</b>	<b>5,467,082</b>	<b>6,670,175</b>	<b>6,141,511</b>
<b>REVENUES OVER/(UNDER) EXPENES</b>	<b><u>(6,516,238)</u></b>	<b><u>0</u></b>	<b><u>(501,666)</u></b>	<b><u>6,647</u></b>

# Water and Sewer Fund Revenues Fiscal Year 2021-2022

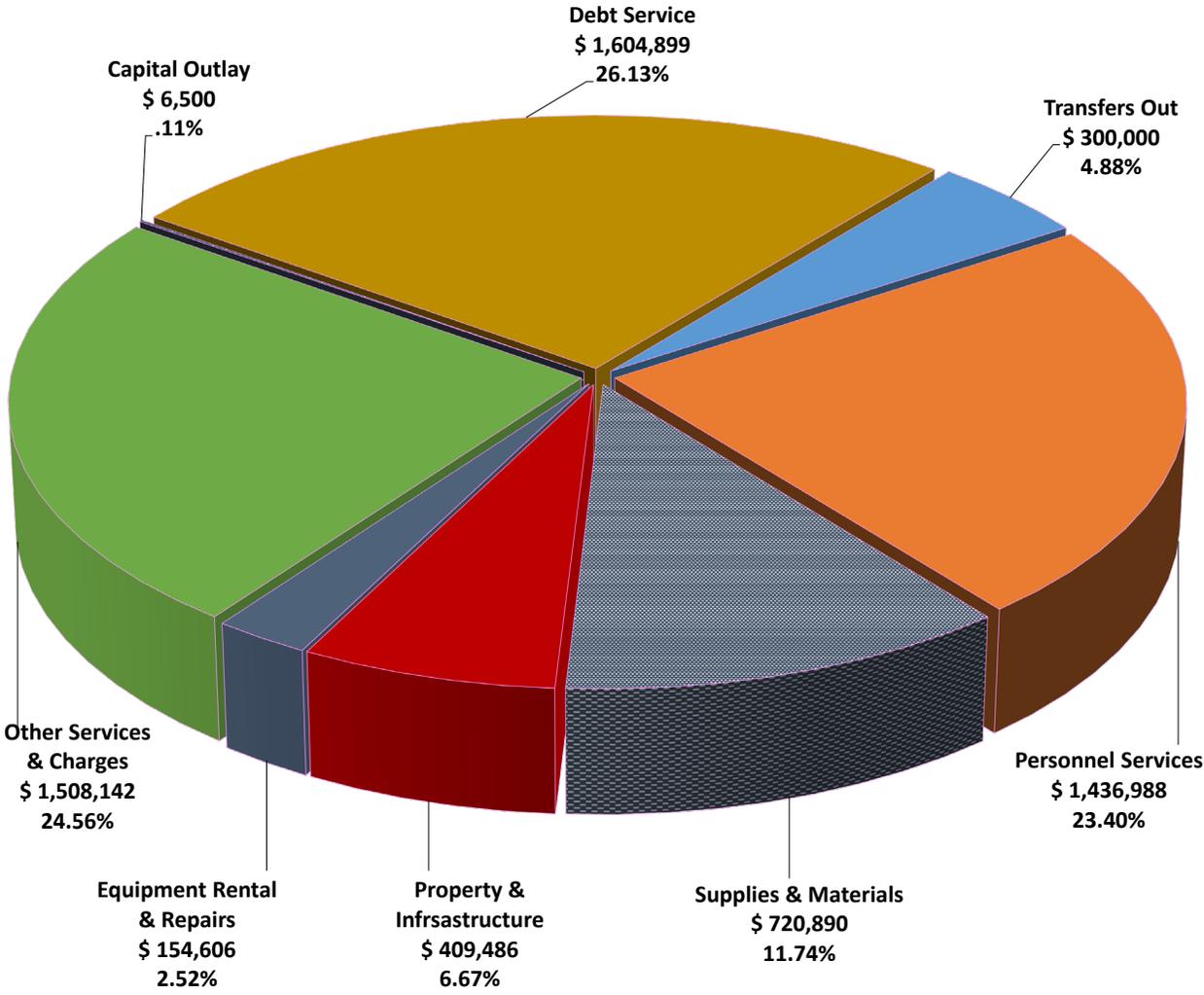


**Total \$ 6,148,158**

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>	<b>FUND: 51 WATER &amp; SEWER</b>			
	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
51-4040-3607 METER WATER SALES	2,722,489	2,727,295	3,314,947	3,591,743
51-4040-3608 WATER SETTLEMENTS - CITY MANAGER	(3,200)	0	(155,100)	0
51-4040-3609 SEWER CHARGES	1,936,139	1,964,512	2,156,115	2,162,687
51-4040-3618 SEWER CHARGERS BY NORTH ALAMO	158,016	153,546	166,888	160,121
51-4040-3645 PENALTY CHARGES-DELQ ACCOUNTS	24,239	53,871	74,311	49,788
51-4040-3647 WTR METER TAMPERING FEES	0	0	3,935	0
51-4040-3650 WATER ACCESS FEE - INSIDE	10,600	239,850	240,900	15,500
51-4040-3652 WATER METER TAP FEES - INSIDE	16,290	31,142	36,675	29,819
51-4040-3655 SEWER ACCESS FEES	6,000	7,000	11,700	8,050
51-4040-3660 LATE PENALTY CHARGES	80,712	119,516	141,284	115,000
51-4040-3663 EXCAVATION FEES	0	0	75	0
51-4040-3669 SWR LINE JETTING	0	0	3,475	3,000
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>4,951,284</b>	<b>5,296,732</b>	<b>5,995,204</b>	<b>6,135,708</b>
<b><u>RENTALS</u></b>				
51-4041-3666 WATER TOWER RENTAL	9,559	10,575	10,611	10,575
<b>TOTAL RENTALS</b>	<b>9,559</b>	<b>10,575</b>	<b>10,611</b>	<b>10,575</b>
<b><u>MISCELLANEOUS</u></b>				
51-4060-3617 INTEREST INCOME	685	700	1,089	500
51-4060-3619 INTEREST-INVESTMENTS	5,376	0	0	0
51-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	33	50	202	50
51-4060-3660 LOGIC-09 SEWER BOND I&S ACCOUNT	16	25	1	25
51-4060-3667 LOGIC-SOS LT DEBT I&S ACCOUNT	286	0	24	0
51-4060-3677 RECOVERY OF WORKERS COMP.	0	0	3,201	0
51-4060-3990 CASH SHORT/OVER	(77)	0	148	0
51-4060-3992 NSF FEES	910	0	375	300
51-4060-3995 MISCELLANEOUS INCOME	(468)	1,000	(346)	1,000
<b>TOTAL MISCELLANEOUS</b>	<b>6,761</b>	<b>1,775</b>	<b>4,694</b>	<b>1,875</b>
<b><u>TRANSFERS IN</u></b>				
51-4090-3911 TRANSFER IN GENERAL FUND	0	158,000	158,000	0
51-4090-3959 TRANSFER IN WTR & SWR PROJECTS	84,161	0	0	0
<b>TOTAL TRANSFERS IN</b>	<b>84,161</b>	<b>158,000</b>	<b>158,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>5,051,765</b>	<b>5,467,082</b>	<b>6,168,509</b>	<b>6,148,158</b>

# Water and Sewer Fund Expenses by Category Fiscal Year 2021-2022



**Total \$ 6,141,511**

## CITY OF DONNA, TEXAS

**DEPARTMENT: SUMMARY BY CATEGORY**

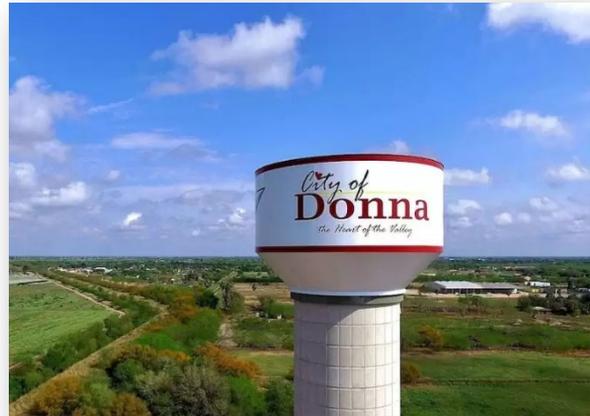
**FUND: 51 WATER AND SEWER**

<u>DEPARTMENTS</u>	<u>PERSONNEL SERVICES</u>	<u>SUPPLIES &amp; MATERIALS</u>	<u>PROP. &amp; INFRAST.</u>	<u>EQUIP. RENTAL &amp; REPAIRS</u>	<u>OTHER SERVICES &amp; CHGS</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TRANSFERS OUT</u>	<u>TOTAL BUDGET</u>
5660 ADMINISTRATION W & S	210,611	19,350	0	3,500	22,500	0	0	0	255,961
5600 WATER DISTRIBUTION	320,665	103,400	0	35,400	15,555	0	0	0	475,020
5610 SEWER COLLECTION	232,788	14,500	248,793	31,856	41,200	0	0	0	569,137
5620 WASTE WATER TREATMNT PLANT	181,904	89,150	50,000	51,850	453,260	0	0	0	826,164
5640 WATER TREATMENT PLANT	282,720	449,990	108,193	12,000	182,490	0	0	0	1,035,393
5680 UTILITY BILLING & COLL.	208,300	44,500	2,500	20,000	12,000	6,500	0	0	293,800
5688 DEBT SERVICE	0	0	0	0	0	0	1,604,899	0	1,604,899
5919 TRANSFER OUT	0	0	0	0	0	0	0	300,000	300,000
5999 NON DEPARTMENTAL	0	0	0	0	781,137	0	0	0	781,137
<b>TOTAL EXPENSES</b>	<b><u>1,436,988</u></b>	<b><u>720,890</u></b>	<b><u>409,486</u></b>	<b><u>154,606</u></b>	<b><u>1,508,142</u></b>	<b><u>6,500</u></b>	<b><u>1,604,899</u></b>	<b><u>300,000</u></b>	<b><u>6,141,511</u></b>

## Department : Utility Administration

### Service Area Description

The City of Donna Utility Administration Department is responsible for managing the City's Water resources, including operating and maintaining the water and wastewater treatment distribution system along with the coordination of water and wastewater improvement programs.



### Mission & Services

- maintaining the public's health, safety, and welfare through a well-trained and dedicated staff.
- maintaining / enhancing customer service and citizen satisfaction.
- continuing to propose improvements to the City Water Plant.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

### Objectives & Performance Measures

- to continue improving customer service relations
- to advertise and educate on the use of the Utility Mobile Pay Application.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of CCR Reports Mailed	1	1	1	1

### Goals:

- to seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant, Sewer Plant, Waste Water Treatment Plant.
- to improve the quality of potable water with the use of activated carbon at the water treatment plant.
- to decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- to maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: UTILITY ADMINISTRATION**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b>PERSONNEL SERVICES</b>				
51-5661-4101 SALARIES AND WAGES	153,085	155,076	169,012	163,851
51-5661-4103 OVERTIME	451	0	224	1,000
51-5661-4104 HEALTH/DENTAL/LIFE INSURANCE	11,633	11,603	11,917	13,813
51-5661-4105 TMRS CONTRIBUTIONS	15,977	17,229	15,906	18,183
51-5661-4106 SOCIAL SECURITY & MEDICARE TAX	10,873	11,863	11,756	12,611
51-5661-4107 WORKERS' COMPENSATION INS.	440	603	580	649
51-5661-4108 STATE UNEMPLOYMENT TAX	288	288	504	504
<b>TOTAL PERSONNEL SERVICES</b>	<b>192,748</b>	<b>196,662</b>	<b>209,899</b>	<b>210,611</b>
<b>SUPPLIES &amp; MATERIALS</b>				
51-5662-4201 POSTAGE AND DELIVERY SERVICES	307	750	424	550
51-5662-4203 WEARING APPAREL	178	200	157	1,200
51-5662-4204 FUEL AND LUBRICANTS	5,722	5,000	12,709	7,000
51-5662-4205 SMALL TOOLS AND EQUIPMENT	483	700	879	100
51-5662-4212 OFFICE SUPPLIES	2,606	1,720	1,561	2,000
51-5662-4213 JANITORIAL SUPPLIES	2,612	3,240	4,874	4,000
51-5662-4220 MEALS/REFRESHMENT SUPPLIES	3,689	1,000	1,963	1,000
51-5662-4230 OFFICE EQUIPMENT / FURNITURE	5,455	3,000	1,996	3,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>21,053</b>	<b>15,610</b>	<b>24,563</b>	<b>19,350</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
51-5663-4302 BUILDING MAINTENANCE	3,886	0	12,406	0
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>3,886</b>	<b>0</b>	<b>12,406</b>	<b>0</b>
<b>MAINTENANCE &amp; REPAIRS</b>				
51-5664-4402 MAINTENANCE -SMALL EQUIPMENT	864	800	1,765	800
51-5664-4405 OFFICE EQUIPMENT MAINTENANCE	1,602	700	1,563	700
51-5664-4407 VEHICLE MAINTENANCE	44	2,000	2,194	2,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>2,510</b>	<b>3,500</b>	<b>5,522</b>	<b>3,500</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
51-5665-4501 TELECOMMUNICATION SERVICES	2,267	2,500	2,264	3,000
51-5665-4504 TRAVEL AND/OR TRAININGS	2,473	5,000	3,548	5,500
51-5665-4505 UTILITY SERVICES	8,359	8,000	6,097	8,000
51-5665-4511 MEMBERSHIPS & SUBSCRIPTIONS	4,931	6,000	4,927	6,000
51-5665-4550 EMPLOYMENT TESTS & EXAMS	0	0	190	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>18,031</b>	<b>21,500</b>	<b>17,026</b>	<b>22,500</b>
<b>TOTAL UTILITY ADMINISTRATION</b>	<b>238,227</b>	<b>237,272</b>	<b>269,416</b>	<b>255,961</b>

## Department : Water Distribution

### Service Area Description

The City of Donna Water Distribution Department is responsible for the maintenance, construction, and upkeep of the City's Water Distribution services.



### Mission & Services

- To service and maintain the water distribution process for the City of Donna.
- To maintain approximately 50 miles of water lines and 2 elevated storage tanks.
- To service and repair all water lines, water taps, and other related duties.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	5	5	5	5
Part-time	0	0	0	0
Department Total:	5	5	5	5

### Objectives & Performance Measures

- to continue repairing City water lines to better maintain pressure and volume reducing any interruptions to all citizens.
- to continue adding gate valves to water lines in areas that are difficult to isolate during water line breaks.
- to continue improving customer service relations.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Total number of Water Mains Repaired (Leaks)	219	215	219	245
Total number of Sewer Backups Resolved	302	295	301	337
Total number of Water Meters Replaced	105	104	106	111

### Goals:

- To repair at least three critical sanitary manholes in an effort to improve flow in the Water Collection system.
- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WATER DISTRIBUTION**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5601-4101 SALARIES AND WAGES	197,056	167,311	200,463	205,594
51-5601-4103 OVERTIME	27,465	15,110	18,324	20,000
51-5601-4104 HEALTH/DENTAL/LIFE INSUANCE	25,750	29,003	28,855	41,434
51-5601-4105 TMRS CONTRIBUTION	42,256	20,267	22,298	24,883
51-5601-4106 SOCIAL SECURITY & MEDICARE TAX	15,986	13,955	16,527	17,258
51-5601-4107 WORKERS' COMPENSATION INS.	5,143	8,070	7,767	9,984
51-5601-4108 STATE UNEMPLOYMENT TAX	720	720	1,260	1,512
<b>TOTAL PERSONNEL SERVICES</b>	<b>314,376</b>	<b>254,436</b>	<b>295,495</b>	<b>320,665</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5602-4201 POSTAGE AND DELIVERY SERVICES	0	0	0	200
51-5602-4203 WEARING APPAREL	6,640	200	3,479	2,200
51-5602-4204 FUEL AND LUBRICANTS	9,529	10,000	10,440	10,000
51-5602-4205 SMALL TOOLS & EQUIPMENT	26,582	18,000	27,048	30,000
51-5602-4217 OTHER SUPPLIES	363	0	471	0
51-5602-4231 MINOR EQUIPMENT	1,750	1,000	0	1,000
51-5602-4238 METERS	31,158	30,000	94,037	60,000
51-5602-4275 FIRE HYDRANTS	5,000	5,000	0	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>81,022</b>	<b>64,200</b>	<b>135,474</b>	<b>103,400</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5603-4302 BUILDING MAINTENANCE	4,782	0	914	0
51-5603-4308 WATER DISTRIBUTION MAINTENANCE	116,088	80,000	124,336	0
51-5603-4375 FIRE HYDRANT REPAIRS	0	0	903	0
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>120,871</b>	<b>80,000</b>	<b>126,153</b>	<b>0</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5604-4402 MAINTENANCE SMALL EQUIPMENT	4,879	14,500	15,657	20,000
51-5604-4406 MAINTENANCE HEAVY EQUIPMENT	16,473	14,617	21,765	7,000
51-5604-4407 MOTOR VEHICLE MAINTENANCE	12,229	8,400	10,686	8,400
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>33,582</b>	<b>37,517</b>	<b>48,108</b>	<b>35,400</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5605-4501 TELECOMMUNICATION SERVICES	3,119	3,000	3,366	3,000
51-5605-4504 TRAVEL AND/ OR TRAINING	0	2,055	0	2,055
51-5605-4505 UTILITY SERVICES	548	1,000	93	1,000
51-5605-4526 OTHER PROFESSIONAL SERVICE	54,852	9,500	47,798	9,500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>58,519</b>	<b>15,555</b>	<b>51,257</b>	<b>15,555</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5606-4617 VEHICLE PURCHASES	0	52,454	52,454	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>52,454</b>	<b>52,454</b>	<b>0</b>
<b>TOTAL WATER DISTRIBUTION</b>	<b>608,370</b>	<b>504,162</b>	<b>708,940</b>	<b>475,020</b>

## Department : Sewer Collection

### Service Area Description

The City of Donna Sewer Collection Department is responsible for the maintenance, construction, and upkeep of the City's Sewer Collection services.



### Mission & Services

- To service and maintain the City's Sewer Collection process for the City of Donna.
- To maintain approximately 40 miles of sanitary sewer lines.
- To maintain any construction of sewer lines, manholes, and other related duties.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	4	4	4	4
Part-time	0	0	0	0
Department Total:	4	4	4	4

### Objectives & Performance Measures

- to continue repairing City sewer lines in order to minimize interruptions of services to customers.
- To continue improving customer service relations.
- To clean and vacuum sanitary sewer lines and lift station wells, to inspect collection system and manholes for stoppages and jet sewer services inside city limits to prevent backups.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Total number of Sewer Backups resolved	272	264	300	315

### Goals:

- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To cross train within department.
- To maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SEWER COLLECTION**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5611-4101 SALARIES AND WAGES	166,287	138,109	165,456	148,736
51-5611-4103 OVERTIME	18,723	15,000	17,696	18,000
51-5611-4104 HEALTH/DENTAL/LIFE INSURANCE	21,481	23,203	23,491	27,623
51-5611-4105 TMRS CONTRIBUTION	19,315	17,010	18,857	18,391
51-5611-4106 SOCIAL SECURITY	13,230	11,713	13,915	12,755
51-5611-4107 WORKERS COMPENSATION INS.	3,108	5,762	9,369	6,275
51-5611-4108 STATE UNEMPLOYMENT TAX	591	576	1,008	1,008
51-5611-4115 LICENSES	111	0	335	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>242,846</b>	<b>211,373</b>	<b>250,127</b>	<b>232,788</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5612-4203 WEARING APPAREL	4,400	200	1,885	1,500
51-5612-4204 FUEL AND LUBRICANTS	6,188	6,500	7,499	6,500
51-5612-4205 SMALL TOOLS & EQUIPMENT	8,934	5,000	6,882	6,500
51-5612-4231 MINOR EQUIPMENT	0	2,500	0	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>19,522</b>	<b>14,200</b>	<b>16,266</b>	<b>14,500</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5613-4308 SEWER LINE MAINTENANCE	23,635	156,983	188,912	191,793
51-5613-4315 MANHOLE MAINTENANCE	30,306	20,000	4,944	23,000
51-5613-4331 SEWER DISTRIBUTION SYS MAINT.	47,077	30,000	33,730	34,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>101,017</b>	<b>206,983</b>	<b>227,586</b>	<b>248,793</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5614-4402 MAINTENANCE SMALL EQUIPMENT	644	1,500	3,547	1,500
51-5614-4406 MAINTENANCE HEAVY EQUIPMENT	9,773	10,000	18,987	18,000
51-5614-4407 VEHICLE MAINTENANCE	5,962	6,000	12,978	12,356
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>16,380</b>	<b>17,500</b>	<b>35,512</b>	<b>31,856</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5615-4501 TELECOMMUNICATION SERVICES	1,185	1,500	1,154	1,500
51-5615-4504 TRAVEL AND/OR TRAINING	1,749	1,000	75	1,200
51-5615-4505 UTILITY SERVICES	38,153	38,500	37,654	38,500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>41,087</b>	<b>41,000</b>	<b>38,883</b>	<b>41,200</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5616-4625 MACHINES & EQUIPMENT	0	0	70,049	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>70,049</b>	<b>0</b>
<b>TOTAL SEWER COLLECTION</b>	<b>420,852</b>	<b>491,056</b>	<b>638,423</b>	<b>569,137</b>

## Department : Waste Water Treatment

### Service Area Description

The City of Donna Waste Water Department is responsible for the operation and maintenance of the City Wastewater Plant and all the life stations that pump the raw sewage to the treatment plant via City collection system.



### Mission & Services

- operating and maintaining the Wastewater Treatment Facility and City Lift Stations to provide proper treatment of raw sewage as required by the Environmental Protection Agency (EPA) and the Texas Commission on Environment Quality (TCEQ).
- providing trainings for supervisors and subordinates.
- implementing the Master Plan for the Wastewater Treatment Plant and Lift Stations in an effort to improve existing structures, to renovate, and to rehabilitate.
- assuring that collection of permit sampling are properly collected, packaged, and submitted.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	3	3	3	3
Part-time	0	0	0	0
Department Total:	3	3	3	3

### Objectives & Performance Measures

- to improve on the upkeep of maintenance on plant equipment and lift stations while maintaining proper documentation.
- to maintain a highly trained and capable staff for operations.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of estimated gallons treated	550,000,000	516,513,014	521,678,144	573,845,958
Number of total routine quality samples collected	800	784	815	821

### Goals:

- to seek financial assistance through governmental programs for the improvement and expansion of the City's Water and Waste Water Treatment Plants.
- to improve the quality of wastewater by optimizing sanitary lift station run times, thereby providing a fresher waste water plant influent.
- to decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WASTE WATER TREATMENT PLANT**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACUTAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5621-4101 SALARIES AND WAGES	118,797	115,900	124,296	122,525
51-5621-4103 OVERTIME	8,827	7,000	10,950	8,500
51-5621-4104 HEALTH/DENTAL/LIFE INSURANCE	15,800	17,402	16,173	20,717
51-5621-4105 TMRS CONTRIBUTION	13,660	13,654	13,628	14,452
51-5621-4106 SOCIAL SECURITY & MEDICARE	9,333	9,402	10,222	10,023
51-5621-4107 WORKERS COMPENSATION INS.	2,502	4,625	4,451	4,931
51-5621-4108 STATE UNEMPLOYMENT TAX	432	432	943	756
51-5621-4115 LICENSES	176	0	69	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>169,526</b>	<b>168,415</b>	<b>180,732</b>	<b>181,904</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5622-4203 WEARING APPAREL	2,743	200	2,444	900
51-5622-4204 FUEL AND LUBRICANTS	1,486	3,500	1,891	3,500
51-5622-4205 SMALL TOOLS & EQUIPMENT	4,787	6,000	2,682	5,000
51-5622-4206 CHEMICALS	56,454	75,019	25,015	77,000
51-5622-4212 OFFICE SUPPLIES	791	650	11	650
51-5622-4213 JANITORIAL SUPPLIES	1,630	1,380	2,195	1,380
51-5622-4220 MEALS/REFRESHMENT SUPPLIES	915	720	113	720
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>68,806</b>	<b>87,469</b>	<b>34,350</b>	<b>89,150</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5623-4302 BUILDING MAINTENANCE	175	0	1,412	0
51-5623-4311 GROUNDS MAINTENANCE & REPAIRS	9,135	5,000	5,755	50,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>9,310</b>	<b>5,000</b>	<b>7,168</b>	<b>50,000</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5624-4402 MAINT & REPAIRS - SMALL EQUIPMENT	4,019	0	5,187	0
51-5624-4406 EQUIPMENT REPAIRS	46,873	40,260	60,321	50,000
51-5624-4407 VEHICLE MAINTENANCE & REPAIRS	2,172	1,850	1,585	1,850
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>53,064</b>	<b>42,110</b>	<b>67,093</b>	<b>51,850</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5625-4501 TELECOMMUNICATION SERVICES	1,551	2,000	1,613	2,000
51-5625-4504 TRAVEL AND/OR TRAININGS	475	1,000	1,011	1,500
51-5625-4505 UTILITY SERVICES	92,456	50,000	212,174	200,000
51-5625-4510 TCEQ PERMIT-WASTEWATER FACILITY	40,157	45,000	4,810	45,000
51-5625-4526 OTHER PROFESSIONAL FEES	0	0	5,250	0
51-5625-4529 LABORATORY TESTS	27,394	25,000	29,442	27,000
51-5625-4594 SLUDGE HAULING FROM WWTP	173,295	170,000	140,220	175,000
51-5625-4596 BFI DUMPSTER-SEWER TRTMNT PLANT	2,455	2,760	2,637	2,760
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>337,782</b>	<b>295,760</b>	<b>397,156</b>	<b>453,260</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5626-4625 MACHINES & EQUIPMENT	0	0	96,520	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>96,520</b>	<b>0</b>
<b>TOTAL WASTE WATER TREATMENT PLANT</b>	<b>638,488</b>	<b>598,754</b>	<b>783,019</b>	<b>826,164</b>

## Department : Water Treatment Plant

### Service Area Description

The City of Donna Water Treatment Department is responsible for the water treatment plant ; to treat, produce, and deliver safe drinking water with an adequate supply and pressure to the City.



### Mission & Services

- to collect and analyze over 15,534 chemical and bacteriological water quality tests to assure a safe drinking water supply as mandated by the Texas Commission on Environment Quality, TCEQ.
- to maintain and repair all structures and equipment to ensure proper plant operations.
- to monitor, record, and submit monthly operating reports to local, state, and federal agencies.
- to collect and submit lead/copper, bacteriological, THM, HAA5, TOC, UCMR3, and other TCEQ and EPA required samples to state certified labs.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	5	5	5	5
Part-time	0	0	0	0
Department Total:	5	5	5	5

### Objectives & Performance Measures

- to continue to operate the facility within the rules and guidelines established by the TCEQ and EPA.
- to continue to closely monitor and track the amount of water being purchased from the Donna Irrigation District.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Accounts Billed Monthly	5,610	5,500	5,995	6,115
Number of Water Disconnect Notices mailed Monthly	1,734	1,543	1,682	1,716
Number of Request for Work Orders (Annually)	5,712	5,451	5,942	6,060

### Goals:

- to improve the quality of potable water with the use of activated carbon at the water treatment plant.
- to decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- to seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant.
- to maintain a highly trained and capable staff for operations.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WATER TREATMENT PLANT**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY COUNCIL</b>
	<b>ACUTAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5641-4101 SALARIES AND WAGES	194,302	177,876	180,681	183,585
51-5641-4103 OVERTIME	6,956	15,000	5,868	17,000
51-5641-4104 HEALTH/DENTAL/LIFE INSURANCE	25,814	29,003	28,626	34,528
51-5641-4105 TMRS CONTRIBUTION	20,541	21,429	19,041	22,125
51-5641-4106 SOCIAL SECURITY & MEDICARE	14,102	14,755	14,144	15,345
51-5641-4107 WORKERS COMPENSATION INS.	5,312	8,532	8,212	8,877
51-5641-4108 STATE UNEMPLOYMENT TAX	761	720	1,363	1,260
<b>TOTAL PERSONNEL SERVICES</b>	<b>267,787</b>	<b>267,315</b>	<b>257,934</b>	<b>282,720</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5642-4203 WEARING APPAREL	3,955	200	1,039	500
51-5642-4204 FUEL AND LUBRICANTS	204	3,000	0	0
51-5642-4205 SMALL TOOLS AND EQUIPMENT	9,029	8,000	5,693	7,000
51-5642-4206 CHEMICALS	294,630	265,018	322,761	300,000
51-5642-4209 RAW WATER PURCHASED	141,903	140,000	135,276	140,000
51-5642-4212 OFFICE SUPPLIES	126	750	555	750
51-5642-4213 JANITORIAL SUPPLIES	1,325	1,240	2,410	1,240
51-5642-4220 MEALS/REFRESHMENT SUPPLIES	388	500	746	500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>451,560</b>	<b>418,708</b>	<b>468,480</b>	<b>449,990</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5643-4302 BUILDING MAINTENANCE	14,969	5,000	1,376	3,000
51-5643-4310 WATER PLANT MAINT. & REPAIRS	88,650	55,000	69,305	60,193
51-5643-4315 SLUDGE REMOVAL	43,407	25,000	0	45,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>147,026</b>	<b>85,000</b>	<b>70,681</b>	<b>108,193</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5644-4402 MAINTENANCE & REPAIRS SMALL EQ.	3,582	0	2,075	10,000
51-5644-4407 VEHICLE MAINTENANCE & REPAIRS	833	1,000	4,166	2,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>4,415</b>	<b>1,000</b>	<b>6,241</b>	<b>12,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5645-4501 TELECOMMUNICATION SERVICES	74,101	60,000	14,452	30,000
51-5645-4504 TRAVEL AND/OR TRAININGS	1,177	1,000	2,414	2,300
51-5645-4505 UTILITY SERVICES	96,997	95,000	84,119	95,000
51-5645-4510 TCEQ WATER SYSTEM FEES	223	13,500	26,493	26,500
51-5645-4511 MEMBERSHIP DUES, SUBCRIPTIONS	0	250	111	250
51-5645-4518 RENTS & LEASES	0	2,000	3,000	2,000
51-5645-4524 ENGINEERING FEES	13,201	0	19,458	0
51-5645-4526 OTHER PROFESSIONAL FEES	0	0	5,250	0
51-5645-4529 LABORATORY TESTS	18,196	16,000	24,731	25,000
51-5645-4550 EMPLOYMENT TEST & EXAMS	35	0	0	0
51-5645-4596 DUMPSTER-WATER TREATMENT PLANT	1,264	1,440	1,420	1,440
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>205,194</b>	<b>189,190</b>	<b>181,448</b>	<b>182,490</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5646-4625 MACHINES & EQUIPMENT	0	0	75,256	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>75,256</b>	<b>0</b>
<b>TOTAL WATER TREATMENT PLANT</b>	<b>1,075,982</b>	<b>961,213</b>	<b>1,060,040</b>	<b>1,035,393</b>

## Department : Utility Billing & Collections

### Service Area Description

The City of Donna Utility Billing Department is responsible for billing customers for their water usage and for collecting and disconnecting water accounts due to non-payment.



### Mission & Services

- to maintenance over 5,570 water meter accounts.
- to maintain/enhance customer service and citizen satisfaction.
- to identify and respond to clay sewer line problems reported by citizens.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	2	2	3	3
Part-time	0	0	0	0
Department Total:	2	2	3	3

### Objectives & Performance Measures

- to continue improving customer service relations.
- to advertise and educate on the use of the Mobile Pay Application.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Accounts Billed Monthly	5,610	5,549	5,660	5,717
Number of Water Disconnect Notices mailed Monthly	1,734	1,510	1,540	1,555
Number of Request for Work Orders (Annually)	5,600	5,494	5,604	5,660

### Goals:

- to maintain and improve ACH electronic transactions with utility customers.
- to maintain a highly trained and capable staff for operations.
- to continue cross training within department.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: UTILITY BILLING & COLLECTIONS**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
51-5681-4101 SALARIES AND WAGES	127,636	124,304	134,791	137,479
51-5681-4102 PART-TIME WAGES	0	0	0	17,530
51-5681-4103 OVERTIME	1,129	0	1,083	2,000
51-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	15,325	17,402	20,328	20,718
51-5681-4105 TMRS RETIREMENT CONTRIBUTION	13,393	13,810	13,779	17,097
51-5681-4106 SOCIAL SECURITY & MEDICARE TAX	9,015	9,509	10,144	11,858
51-5681-4107 WORKERS' COMPENSATION INS.	300	483	416	610
51-5681-4108 STATE UNEMPLOYMENT TAX	432	432	998	1,008
<b>TOTAL PERSONNEL SERVICES</b>	<b>167,231</b>	<b>165,940</b>	<b>181,540</b>	<b>208,300</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5682-4201 POSTAGE AND DELIVERY SERVICES	23,621	28,500	25,716	28,500
51-5682-4203 WEARING APPAREL	104	500	436	1,000
51-5682-4205 SMALL TOOLS AND EQUIPMENT	0	500	267	0
51-5682-4212 OFFICE SUPPLIES	7,486	7,500	7,043	8,000
51-5682-4213 JANITORIAL SUPPLIES	1,799	2,500	1,104	2,500
51-5682-4217 OTHER SUPPLIES	0	500	0	0
51-5682-4220 MEALS/REFRESHMENT SUPPLIES	160	500	466	500
51-5682-4230 OFFICE EQUIPMENT / FURNITURE	9,873	0	400	4,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>43,043</b>	<b>40,500</b>	<b>35,431</b>	<b>44,500</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5683-4302 BUILDING MAINTENANCE	981	1,000	539	2,500
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>981</b>	<b>1,000</b>	<b>539</b>	<b>2,500</b>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
51-5684-4402 MAINT & REPAIR-SMALL EQUIPMENT	2,930	2,000	1,137	2,000
51-5684-4405 OFFICE EQUIPMENT MAINTENANCE	11,600	9,780	20,271	18,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>14,530</b>	<b>11,780</b>	<b>21,407</b>	<b>20,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5685-4501 TELECOMMUNICATION SERVICES	44,689	35,000	2,587	5,000
51-5685-4504 TRAVEL AND/OR TRAININGS	0	1,000	0	5,000
51-5685-4505 UTILITIES	1,681	2,000	1,727	2,000
51-5685-4590 MISCELLANEOUS SERVICES	0	1,000	290	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>46,371</b>	<b>39,000</b>	<b>4,604</b>	<b>12,000</b>
<b><u>CAPITAL OUTLAY</u></b>				
51-5686-4601 OFFICE EQUIPMENT/ FURNITURE	0	0	0	6,500
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500</b>
<b>TOTAL UTILITY BILLING &amp; COLLECTION</b>	<b>272,157</b>	<b>258,220</b>	<b>243,522</b>	<b>293,800</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: NON DEPARTMENTAL**

**FUND: 51 WATER & SEWER**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>DEBT SERVICE PRINCIPAL &amp; INTEREST</u></b>				
51-5898-4816 AMORT 2016 INS, DIS, PREMIUM	(4,183)	0	0	0
51-5898-4817 2017 BOND PREMIUM AMORTIZED	(28,636)	0	0	0
51-5898-4819 PRIN - 2019 LMT TAX REFUND BONDS	0	205,000	205,000	205,000
51-5898-4821 INT - 2019 LMT TAX REFUND BONDS	81,396	96,785	96,607	91,455
51-5898-4824 PRIN - GOV CAP CORP LEASE 8943	0	9,879	9,879	10,285
51-5898-4825 INT - GOV CAP CORP LEASE 8943	1,575	1,909	1,909	1,503
51-5898-4826 PRIN. FIRST CAP EQUIP LEASE #9	0	0	0	22,406
51-5898-4827 INT. FIRST CAP EQUIP LEASING #9	0	0	0	4,158
51-5898-6570 INT. - 2017 CERT OF OBLIGATIONS	252,642	245,160	245,160	236,400
51-5898-6613 INT. - 2012 LTD TAX REFUNDING BOND	81,523	58,841	58,840	46,299
51-5898-6614 INT. - 2014 TAX NOTES	3,157	1,190	1,189	0
51-5898-6616 INT - 2016 CERT OF OBLIGATIONS	139,834	138,687	138,687	137,020
51-5898-6913 PRIN. - 2012 LTD TAX REFUNDING	0	412,160	412,160	471,040
51-5898-6914 PRIN. - 2014 TAX NOTES	0	134,400	134,400	0
51-5898-6916 PRIN. - 2016 CERT. OF OBLIGATIONS	0	83,333	83,333	83,333
51-5898-6970 PRIN. - 2017 CERT. OF OBLIGATIONS	0	288,000	288,000	296,000
<b>TOTAL DEBT SERVICE PRINCIPAL &amp; INTEREST</b>	<b>527,308</b>	<b>1,675,344</b>	<b>1,675,165</b>	<b>1,604,899</b>
<b>TRANSFERS OUT</b>				
51-5919-4656 TRANSFER OUT 2017 C. O. CONST. 56	2,905,951	0	0	0
51-5919-4954 TRANSFER OUT 54 WATER LINE EXT.	0	0	600,283	0
51-5919-4955 TRANSFER OUT FUND 55 2016 CO'S	1,810,098	0	0	0
51-5919-4956 TRANSFER OUT TO 2017 C O'S	9,480	0	0	0
51-5919-7111 TRANSFER OUT TO GENERAL FUND	0	0	0	300,000
<b>TOTAL TRANSFERS OUT</b>	<b>4,725,529</b>	<b>0</b>	<b>600,283</b>	<b>300,000</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
51-5995-4502 GENERAL LIABILITY INS & BONDS	47,198	46,050	0	46,050
51-5995-4522 ANNUAL INDEPENDENT AUDIT FEES	29,000	33,350	29,000	32,000
51-5995-4526 OTHER PROFESSIONAL FEES	650	0	0	0
51-5995-4545 NAW'S SWR BILLING FEES	13,806	13,700	13,055	12,000
51-5995-4551 CUSTOMER SERVICE TRANSFER G.F.	420,000	420,000	420,000	420,000
51-5995-4593 DEPRECIATION EXPENSE	2,362,231	30,858	0	39,600
51-5995-4595 BANK SERVICE CHARGES	0	0	473	0
51-5995-4597 UTILITY 4% WATER FRANCHISE FEE	110,150	107,103	141,568	143,670
51-5995-4598 UTILITY 4% SEWER FRANCHISE FEE	78,056	90,000	87,270	87,817
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>3,061,090</b>	<b>741,061</b>	<b>691,366</b>	<b>781,137</b>
 <b>TOTAL NON DEPARTMENTAL</b>	 <b>8,313,928</b>	 <b>2,416,405</b>	 <b>2,966,815</b>	 <b>2,686,036</b>

## **SOLID WASTE FUND**

The **Solid Waste Fund** is used for cleanup, waste reduction, solid waste education and enforcement, and litter prevention and abatement. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).



**CITY OF DONNA, TEXAS**

**DEPARTMENT:SUMMARY BY CATEGORY**

**FUND: 52 SOLID WASTE FUND**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>REVENUE SUMMARY</u></b>				
CHARGES FOR CURRENT SERVICES	0	0	0	318,962
TOTAL REVENUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>318,962</u>
<b><u>EXPENDITURE SUMMARY</u></b>				
SOLID WASTE DEPARTMENT	0	0	0	216,763
DEBT SERVICE	0	0	0	93,532
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>310,295</u>
<b>REVENUES OVER/(UNDER) EXPENSES</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>8,667</u></b>

## Department : Solid Waste Fund

### Service Area Description

The City of Donna Solid Waste Fund provides an incredible and comprehensive waste removal service to the Citizens. This department also provides businesses with waste reduction in an effort to protect, preserve, and enhance public health safety, and the physical environment. As the City grows, so do the number of pickup locations.



### Mission & Services

- promoting quality, efficient, and effective services.
- promote new ideas and concepts in solid waste initiatives.
- monitor and project revenues and expenditures and provide monthly reports to Director.

### Personnel Summary

Personnel	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-time	N/A	N/A	N/A	3
Part-time	N/A	N/A	N/A	0
Department Total:	N/A	N/A	N/A	3

### Objectives & Performance Measures

- To complete and submit Grant Applications by fiscal year end.
- To track costs and invoices on a monthly basis for reporting.
- Maintain and enforce operational and safety procedures for employees working at the center.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Waste Collected in Tons	N/A	N/A	N/A	3,000
On-Demand bulk trash collection service provided within 5 working days of customer request % .	N/A	N/A	N/A	>95%
Residential container delivery service provided within 12 working days of customer request % .	N/A	N/A	N/A	>95%
Total number of registered customer complaints.	N/A	N/A	N/A	>40%

### Goals

- To continually improve operational and safety procedures for employees working at the center.
- To improve and effectively manage solid waste to landfill.
- To maintain excellent community rating.
- To continue to reduce phone hold time, to at least have 91% of calls answered within 3 minutes.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 52 SOLID WASTE FUND**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
52-4040-3660 BRUSH COLLECTION FEE	0	0	0	324,973
52-4040-3663 BRUSH COLLECTION- BAD DEBT	0	0	0	(6,011)
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>318,962</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>318,962</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: EXPENDITURES**

**FUND: 52 SOLID WASTE FUND**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PERSONNEL SERVICES</u></b>				
52-5341-4101 SALARIES	0	0	0	102,965
52-5341-4104 HEALTH,DENTAL, LIFE INSURANCE	0	0	0	20,717
52-5341-4105 TMRS	0	0	0	11,357
52-5341-4106 SOCIAL SECURITY & MEDICARE TAX	0	0	0	7,877
52-5341-4107 WORKERS COMPENSATION INSURANCE	0	0	0	9,091
52-5341-4108 STATE UNEMPLOYMENT TAX	0	0	0	756
TOTAL PERSONNEL SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>152,763</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
52-5342-4203 WEARING APPAREL	0	0	0	1,000
52-5342-4204 FUEL & LUBRICANTS	0	0	0	30,000
TOTAL SUPPLIES & MATERIALS	<u>0</u>	<u>0</u>	<u>0</u>	<u>31,000</u>
<b><u>MAINTENANCE &amp; REPAIRS</u></b>				
52-5344-4407 VEHICLE MAINTENANCE & REPAIRS	0	0	0	15,000
TOTAL MAINTENANCE & REPAIRS	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,000</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
52-5345-4545 NAWS BRUSH BILLING	0	0	0	18,000
TOTAL OTHER SERVICE & CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>18,000</u>
<b><u>DEBT SERVICE</u></b>				
52-5898-4819 PRIN FRST CAP LEASE TRK & BURNER	0	0	0	43,842
52-5898-4820 INT FIRST CAP LEASE TRK & BURNER	0	0	0	8,624
52-5898-4826 P - FIRST CAP EQUIP LEASING #9	0	0	0	34,638
52-5898-4827 INT FIRST CAP EQUIP LEASING #9	0	0	0	6,428
TOTAL DEBT SERVICE	<u>0</u>	<u>0</u>	<u>0</u>	<u>93,532</u>
<b>TOTAL EXPENSES</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>310,295</u></b>

## **ALLIANCE INTERNATIONAL BRIDGE FUND**

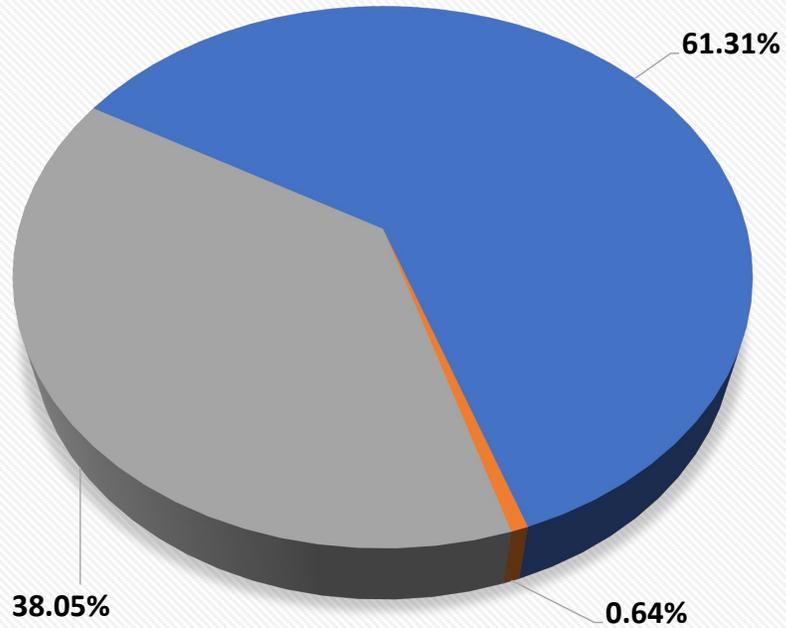
The **Alliance International Bridge Fund** is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

**Alliance International Bridge  
Summary of Revenues  
Total \$ 2,811,819**

■ Charges for Current Services \$1,723,819

■ Rentals \$18,000

■ Transfers In \$1,070,000



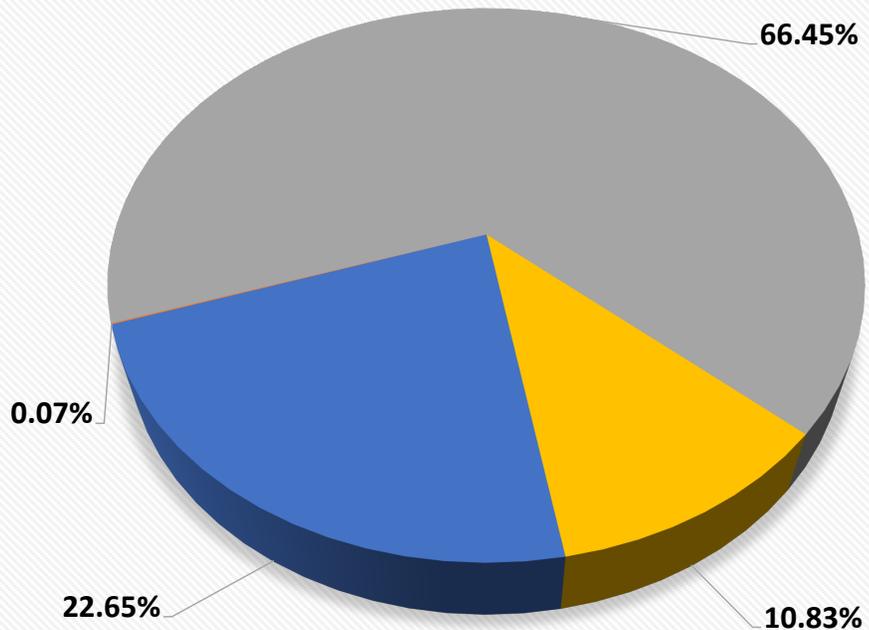
**Alliance International Bridge  
Summary of Revenues  
Total \$ 2,811,819**

■ Bridge Operations \$636,972

■ TABC Building \$1,900

■ Debt Service \$1,868,447

■ Non Departmental \$304,500



**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b>REVENUE SUMMARY</b>				
CHARGES FOR CURRENT SERVICES	1,574,587	2,060,084	1,580,921	1,723,819
RENTALS	27,000	27,000	19,839	18,000
MISCELLANEOUS	14,615	12,742	281	0
TRANSFERS IN	2,428,873	800,000	800,000	1,070,000
<b>TOTAL REVENUES</b>	<b>4,045,075</b>	<b>2,899,826</b>	<b>2,401,041</b>	<b>2,811,819</b>
<b>EXPENDITURE SUMMARY</b>				
BRIDGE OPERATIONS	865,277	823,417	677,768	636,972
TABC BUILDING	9	4,500	1,408	1,900
DEBT SERVICE	1,334,328	1,805,280	1,310,319	1,868,447
TRANSFER TO OTHER FUNDS	84,773	0	9,166	0
NON DEPARTMENTAL	1,102,910	266,629	295,606	304,500
<b>TOTAL EXPENDITURES</b>	<b>3,387,296</b>	<b>2,899,826</b>	<b>2,294,267</b>	<b>2,811,819</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>657,779</b>	<b>0</b>	<b>106,773</b>	<b>0</b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
62-4040-3601 PASSENGER VEHICLE TOLLS	1,542,772	1,483,501	1,537,962	1,554,330
62-4040-3602 CAR PUSHING/PULLING TOLLS	3,384	3,472	2,380	2,400
62-4040-3603 COMMERCIAL TOLLS - TRUCKS	0	545,149	0	130,219
62-4040-3604 EXTRA AXLES VEHICLE TOLLS	3,920	3,996	5,324	5,500
62-4040-3608 RECREATIONAL VEHICLE TOLLS	100	150	120	240
62-4040-3620 TWO AXLE TRUCK TOLLS	104	136	36	0
62-4040-3650 BICYCLE TOLLS	49	52	41	100
62-4040-3651 PEDESTRIAN CROSSING TOLLS	281	275	230	230
62-4040-3653 MOTORCYCLE TOLLS	238	273	312	300
62-4040-3680 PARK & RIDE FEES	15	0	2	0
62-4040-3695 GAIN( LOSS) - PESO EXCHANGES	23,724	23,080	34,514	30,500
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>1,574,587</b>	<b>2,060,084</b>	<b>1,580,921</b>	<b>1,723,819</b>
<b><u>RENTALS</u></b>				
62-4041-3701 RENTAL OF TABC PROPERTY	27,000	27,000	19,839	18,000
<b>TOTAL RENTALS</b>	<b>27,000</b>	<b>27,000</b>	<b>19,839</b>	<b>18,000</b>
<b><u>MISCELLANEOUS</u></b>				
62-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	6	0	0	0
62-4060-3661 TRUST INC-BRIDGE REVENUE FUND	1,101	1,100	8	0
62-4060-3662 TRUST INC-DEBT SERVICE RES FND	7,269	7,242	105	0
62-4060-3663 TRUST INC-2007 BOND I&S FUND	1,704	0	13	0
62-4060-3668 TRUST INC-O&M RESERVE FUND	2,153	2,200	13	0
62-4060-3669 TRUST INC - REPLACE & REPAIR	2,181	2,200	32	0
62-4060-3680 TELLER OVER/(SHORT)	199	0	110	0
62-4060-3684 BANK OVER SHORT-PESOS	(0)	0	0	0
62-4060-3930 MISCELLANEOUS INCOME	4	0	0	0
<b>TOTAL MISCELLANEOUS</b>	<b>14,615</b>	<b>12,742</b>	<b>281</b>	<b>0</b>
<b><u>TRANSFERS IN</u></b>				
62-4090-3955 TRANSFER IN 2016 CO'S 55	1,760,437	0	0	0
62-4090-3956 TRANSFER IN 2017 CO 56	195,728	0	0	0
62-4090-7041 TRANSFERS FROM DEBT SERVICE FUND	472,708	800,000	800,000	1,070,000
<b>TOTAL TRANSFERS IN</b>	<b>2,428,873</b>	<b>800,000</b>	<b>800,000</b>	<b>1,070,000</b>
<b>TOTAL REVENUES</b>	<b>4,045,075</b>	<b>2,899,826</b>	<b>2,401,041</b>	<b>2,811,819</b>

## Department : Bridge Operations

### Service Area Description

The City International Bridge Operations Department services include: collecting, depositing, and reporting daily toll collections.



### Mission & Services

- exceeding our customers expectations in accommodating a shorter and safer route to an International Destination.
- updating daily the "bridge vehicle crossing comparison" report and "traffic hourly analysis" report.
- coordinating all market sales for the digital message board.
- marketing of the City International Bridge app.
- maintain excellent teamwork with federal, county, and local authorities, especially CBP.

### Personnel Summary

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Full-Time	13	14	14	14
Part-Time	1	0	0	0
Department Total:	14	14	14	14

### Objectives & Performance Measures

- To increase the efficiency of the organization with planning, preparing, and implementing policies, standards for the Bridge Department.
- To open Nouthbound Commercial Empty traffic in order to increase traffic flow and revenues.
- To continue to work with departments from U.S. / Mexico to find solutions in attracting more customers.

Performance Indicators	Actual 2018-2019	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022
Number of Monthly Crossings	564,651	386,200	384,885	404,129
Total Annual Revenue	\$ 2,440,413	\$ 2,413,213	\$ 2,594,161	\$ 2,853,577
Total Through-Put Time Per Car	19 Seconds	19 Seconds	19 Seconds	19 Seconds

### Goals

- To increase efficiency by planning, preparing, and implementing policies, standards for the Bridge Department.
- To continue to improve customer service by implementing a prepaid system and accepting credit cards in the future, as well as updating the axle and loop system.
- To continue to increase the marketing efforts with Social Media, City Website, and advertising through the Park and Ride Digital Message Board for recruiting and retaining business in both the U.S. and Mexico.
- To continue to facilitate the Bridge Live View to all customers.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: BRIDGE OPERATIONS**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b>PERSONNEL SERVICES</b>				
62-5681-4101 SALARIES AND WAGES	524,320	503,303	417,178	385,343
62-5681-4102 PART-TIME WAGES	32,260	12,200	35,392	24,338
62-5681-4103 OVERTIME WAGES	150	2,000	692	2,000
62-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	67,467	75,409	68,472	75,962
62-5681-4105 TMRS CONTRIBUTION	65,611	57,495	45,283	45,408
62-5681-4106 SOCIAL SECURITY & MEDICARE TAX	39,538	39,589	32,110	31,493
62-5681-4107 WORKERS' COMPENSATION INS.	8,766	11,376	14,528	11,780
62-5681-4108 STATE UNEMPLOYMENT TAX	2,135	2,016	2,938	3,024
<b>TOTAL PERSONNEL SERVICES</b>	<b>740,248</b>	<b>703,388</b>	<b>616,591</b>	<b>579,348</b>
<b>SUPPLIES &amp; MATERIALS</b>				
62-5682-4201 POSTAGE AND DELIVERY SERVICES	98	250	390	200
62-5682-4203 WEARING APPAREL	496	1,660	0	1,200
62-5682-4204 FUEL AND LUBRICANTS	1,167	1,800	1,322	600
62-5682-4206 CHEMICALS	236	325	125	210
62-5682-4212 OFFICE SUPPLIES	3,303	2,000	1,528	2,000
62-5682-4213 JANITORIAL SUPPLIES	1,980	2,500	1,038	1,544
62-5682-4217 OTHER SUPPLIES	1	500	263	0
62-5682-4220 MEALS/REFRESHMENT SUPPLIES	2,262	2,000	1,677	1,550
62-5682-4230 OFFICE EQUIPMENT / FURNITURE	100	7,500	894	0
62-5682-4231 MINOR EQUIPMENT	870	1,000	489	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>10,513</b>	<b>19,535</b>	<b>7,726</b>	<b>7,304</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
62-5683-4302 BUILDING MAINTENANCE & REPAIRS	2,272	5,000	3,696	600
62-5683-4303 A/C & HEATING MAINT. & REPAIRS	650	5,000	420	0
62-5683-4311 GROUNDS MAINTENANCE & REPAIRS	492	2,000	525	0
62-5683-4312 SIGN MAINTENANCE & REPAIRS	0	1,000	0	700
62-5683-4313 PARKING LOT MAINTENANCE	588	500	0	300
62-5683-4316 LIGHTS MAINTENANCE & REPAIRS	1,575	4,800	0	0
62-5683-4318 OTHER MAINTENANCE & REPAIRS	125	3,000	2,640	0
62-5683-4321 TOLL BOOTH MAINTENANCE & REPAIRS	0	1,000	69	500
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>5,703</b>	<b>22,300</b>	<b>7,349</b>	<b>2,100</b>
<b>MAINTENANCE &amp; REPAIRS</b>				
62-5684-4402 MAINT. & REPAIRS SMALL EQUIPMENT	60	850	0	0
62-5684-4405 OFFICE EQUIPMENT MAINTENANCE	3,406	5,400	4,007	4,140
62-5684-4407 VEHICLE MAINTENANCE & REPAIRS	1,401	2,500	386	400
62-5684-4427 NETWORK SECURITY M&R	14,227	12,054	2,388	2,400
62-5684-4445 POWER GENERATOR MAINT. & REPAIRS	7,664	10,000	3,140	3,000
<b>TOTAL MAINTENANCE &amp; REPAIRS</b>	<b>26,758</b>	<b>30,804</b>	<b>9,921</b>	<b>9,940</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
62-5685-4501 TELECOMMUNICATION SERVICES	16,912	10,200	7,213	7,800
62-5685-4503 PUBLIC NOTICES / ADVERTISING	2,055	3,500	0	0
62-5685-4504 TRAVEL AND/OR TRAININGS	934	5,400	332	8,000
62-5685-4505 UTILITY SERVICES	18,164	18,240	16,164	16,980
62-5685-4511 MEMBERSHIP DUES & SUBSCRIPTIONS	3,945	5,000	3,953	4,000
62-5685-4526 OTHER PROFESSIONAL FEES	38,500	1,000	7,000	0
62-5685-4550 EMPLOYMENT TESTS & EXAMS	70	150	100	0
62-5685-4564 JANITORIAL SERVICES	0	600	0	0
62-5685-4590 MISCELLANEOUS EXPENDITURES	0	1,500	0	0
62-5685-4596 DUMPSTER - BRIDGE OPERATIONS	1,477	1,800	1,419	1,500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>82,056</b>	<b>47,390</b>	<b>36,181</b>	<b>38,280</b>
<b>TOTAL BRIDGE OPERATIONS</b>	<b>865,277</b>	<b>823,417</b>	<b>677,768</b>	<b>636,972</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT:NON DEPARTMENTAL**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>PRIOR YR ACUTAL 2019-2020</b>	<b>AMENDED BUDGET 2020-2021</b>	<b>ESTIMATED REV/EXP 2020-2021</b>	<b>CITY COUNCIL APPROVED 2021-2022</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
62-5753-4303 A/C & HEATING MAINT. & REPAIRS	0	1,500	0	0
62-5753-4304 BUILDING REPAIRS	9	1,500	1,389	1,500
62-5753-4311 GROUNDS MAINTENANCE & REPAIRS	0	1,500	19	400
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>9</b>	<b>4,500</b>	<b>1,408</b>	<b>1,900</b>
<b><u>DEBT SERVICE PRINCIPAL &amp; INTEREST</u></b>				
62-5898-4816 AMORT INS, DIS, PREMIUM	9,704	0	9,704	0
62-5898-6104 P -2016 COMB TAX BRIDGE REFUND	0	485,000	0	575,000
62-5898-6116 PRINCIPAL 2016 C O'S	0	16,667	0	16,667
62-5898-6504 INT 2016 COMB TAX BRIDGE REFUND	1,296,657	1,275,875	1,272,877	1,249,375
62-5898-6616 INTEREST - 2016 C O'S	27,967	27,738	27,738	27,405
<b>TOTAL DEBT SERVICE PRINCIPAL &amp; INTEREST</b>	<b>1,334,328</b>	<b>1,805,280</b>	<b>1,310,319</b>	<b>1,868,447</b>
<b><u>TRANSFERS OUT</u></b>				
62-5919-7169 TRANSFER OUT SO. BOUND INS. FAC.	84,773	0	9,166	0
<b>TOTAL TRANSFERS OUT</b>	<b>84,773</b>	<b>0</b>	<b>9,166</b>	<b>0</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
62-5995-4502 GENERAL LIABILITY AND BONDS	14,266	12,500	11,606	12,500
62-5995-4516 LEGAL	0	42,000	35,000	42,000
62-5995-4522 ANNUAL AUDIT FEES	9,000	10,350	9,000	10,000
62-5995-4560 CONSULTANT SERVICES	240,215	185,939	240,000	240,000
62-5995-4593 DEPRECIATION EXPENSE	839,429	0	0	0
62-5995-4595 BANK SERVICE CHARGES	0	15,840	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>1,102,910</b>	<b>266,629</b>	<b>295,606</b>	<b>304,500</b>
<b>TOTAL NON DEPARTMENTAL</b>	<b>2,522,019</b>	<b>2,076,409</b>	<b>1,616,499</b>	<b>2,174,847</b>

**FIVE YEAR CAPITAL  
IMPROVEMENT PROGRAM**

**FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM SCHEDULE  
FISCAL YEARS 2022 THROUGH 2026**

Item #	PROJECT	2010-21 Look-back		2021-22	2022-23	2023-24	2024-25	2025-26	FUNDING SOURCE
<b><u>STREETS &amp; DRAINAGE PROJECTS</u></b>									
1	Side Walk Project	389,953	→	389,953					Tx Dot Grant / General Fund
2	Street Improvements			257,604	258,000	258,000	258,000	258,000	Urban County
<b><u>FINANCE</u></b>									
3	Kiosk System	26,300	Complete						General Fund
4	Computer & Software				50,000		50,000		General Fund
<b><u>INFORMATION TECHNOLOGY</u></b>									
5	Hardware				150,000		150,000		Tax Notes
6	Software				50,000		50,000		Tax Notes
<b><u>FIRE DEPARTMENT</u></b>									
7	Fire Fighter Gear			40,000		40,000		40,000	Fire Fee Fund
8	Ladder Truck			900,233					CO's
<b><u>POLICE DEPARTMENT</u></b>									
9	Vehicles			310,193					CO'S
10	Equipment				50,000	65,000	75,000	85,000	Grants
<b><u>PUBLIC WORKS</u></b>									
11	Vehicles				100,000		100,000		Tax Notes
12	Equipment - Backhoes / Trucks			407,308		200,000			CO'S
<b><u>CODE ENFORCEMENT</u></b>									
13	Vehicles			31,535					CO'S
<b><u>ANIMAL CONTROL</u></b>									
14	Vehicles			62,178					CO'S
<b><u>PARKS</u></b>									
15	FEMA Dome				750,000				Grants
16	Development of Sports Complex				750,000				Grants
<b><u>SANITATION</u></b>									
17	Side Loader Trash Truck			1,140,000		200,000		200,000	CO's
18	Semi-Truck With Dump			500,000		500,000		500,000	CO's
19	Large Front-End Loader			250,000					CO's
20	Front Loader Trash Truck (Commercial)			800,000		400,000		400,000	CO's
21	Roll- Off Truck			500,000					CO's
22	Containers Residential & Commercial			500,000		100,000		100,000	CO's
23	Bulky Item Shredding			499,000					CO's
<b><u>WATER &amp; SEWER</u></b>									
24	Rehabilitation of Water Plant (Rehab)	2,500,000	→	2,500,000					
25	Water Treatment Plant Expansion						3,220,000		CO's
26	Equipment - Backhoes			121,464					Grant-ARPA
27	Vehicles			246,412		100,000		100,000	Grant-ARPA
28	Equipment - Vactor Truck			446,969					Grant-ARPA
<b><u>INTERNATIONAL BRIDGE</u></b>									
29	South-Bound Empty Inspection Facility	6,149,383	Complete						Tx-DOT/City
30	North Bound Empty Inspection Facility			45,000,000					TBD

**FUNDING SOURCE LEGEND**

CO's - Certificates of Obligation  
 Fire Fee Fund  
 General Fund  
 Grants - TxDot  
 Grants - ARPA (American Rescue Plan Act)  
 Tax Notes  
 TBD - To Be Decided  
 Tx Dot Grant / General Fund  
 Tx-DOT/City  
 Urban County

**CITY OF DONNA**  
**FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM BY DESCRIPTION**  
**FISCAL YEARS 2022 THROUGH 2026**

**STREETS & DRAINAGE PROJECTS:**

- Item 1. Sidewalk project for various streets throughout the City.
- Item 2. City Street Improvements.

**FINANCE**

- Item 3. Kiosk System for resident payment center for water bills.
- Item 4. Upgrade of computers and software

**INFORMATION TECHNOLOGY:**

- Item 5. Update operating system on main servers & PC's.
- Item 6. Update software to coincide with operating system.

**FIRE DEPARTMENT**

- Item 7. Purchase of fire fighter gear.
- Item 8. Ladder Truck

**POLICE DEPARTMENT**

- Item 9. Purchase of vehicles.
- Item 10. Equipment for patrol fleet

**PUBLIC WORKS**

- Item 11. Vehicles for Public Works Department.
- Item 12. Purchase Backhoes/Trucks.

**CODE ENFORCEMENT**

- Item 12. Purchase city vehicle for Code Enforcement

**ANIMAL CONTROL**

- Item 14. Purchase city vehicle for Animal Control

**PARKS:**

- Item 15. FEMA Dome
- Item 16. Development of Sports Complex.

**SANITATION:**

- Item 17. Purchase of a Side Loader Trash Truck
- Item 18. Purchase of a Semi-Truck with Dump
- Item 19. Purchase of a Large Front-End Loader
- Item 20. Purchase of a Front Loader Trash Truck for commercial use.
- Item 21. Purchase of a Roll-Off Truck

- Item 22. Containers for residential and commercial use
- Item 23. Purchase of a Bulky Item Shredder

**WATER & SEWER:**

- Item 24. Rehabilitation of City Water Plant.
- Item 25. Expansion of Water Treatment Plant.
- Item 26. Purchase a backhoe for the Water & Sewer Department
- Item 27. Purchase vehicles for Water & Sewer Department
- Item 28. Purchase a vactor truck

**INTERNATIONAL BRIDGE:**

- Item 29. South-Bound Inspection Facility (Empty Trucks only)
- Item 30. North-Bound Inspection Facility (Fully-Loaded Trucks)

## **Impact of Capital Improvement Projects on Current Operational Expenditures**

The city's water treatment plant has undergone repairs in 2020 to replace the electrical structure of the plant itself. This repair is one phase of a bigger project to repair and mitigate damages done to the plant in 2008. The effects on the operating budget are minimal in the current year. Once the city can secure funds to repair the plant (\$3.1M) in its entirety, only then can the residents of Donna benefit from a fully automated Water Treatment Plant. No additional personnel are needed upon completion of this project.

The newly constructed elevated storage tank located on the north-side on Expressway 2 (completed in 2020) will help decommission an older elevated storage tank (successfully completed in 2020) and help service the north-side of the city. This project will have minimal effects on the operating budget, other than annual maintenance on the frame.

In fiscal year 2020-21, the city will continue to proceed forward with a sidewalk project in conjunction with TxDot. The capital costs on this project will be approximately \$390,000, predominantly funded by TxDot. There will be engineering costs to be paid for by the city. The city will benefit extensively with safer walking avenues in and around schools and neighborhoods. No additional personnel are needed upon completion of this project.

The General Services Administration executed a construction license for the commencement of Donna-Rio Bravo Land Port of Entry (LPOE) Phase I which allows for the commercialization of bridge traffic. Upon completion of the project, the Donna-Rio Bravo LPOE would be the third international commercial crossing in Hidalgo County. In October of 2020, the South-Bound Inspection Station construction was complete. This project was funded with a \$5,000,000 TxDot grant. The City is entertaining proposals from financial institutions to help fund the \$45,000,000 needed for the North-Bound Commercial Inspection Facility. The City of Donna has already paid for the engineering costs for the project. No other major financial implications on the city's operation's budget are foreseen. Once the port is built, the city will have to hire additional staff based on the amount of commercial traffic crossings. This port will facilitate trade and commerce, expedite crossing times, and save costs for commercial carriers. These improvements will make our port a catalyst for growth and development in our region. The addition of a toll collector position is likely needed upon completion of this project. The addition of this position will cost operations about \$50,000 in salaries and benefits.

**GENERAL OBLIGATION BONDS  
DEBT SCHEDULES**

# Summary:

## Donna, Texas ; General Obligation

### Credit Profile:

US\$26.955 Mil GO rfdg bonds Series 2022 dtd 02/10/2022 due 09/15/2047

*Long Term Rating:*

A/Stable

New

US\$6.065 Mil Public Financing Contractual Oblig. Series 2022 dtd 02/10/2022 due 02/15/2042

*Long Term Rating:*

A/Stable

New

### Rating Action:

S&P Global Ratings assigned its "A" rating to the City of Donna, Texas' roughly \$6.065 Million Series 2022 public finance contractual obligations and taxable series 2022 roughly \$26.96 Million general obligation (GO) refunding bonds. At the same time, S&P Global Ratings affirmed it's "A" rating on the City's existing GO debt. The outlook is stable.

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE FUND: CITY DEBT**

**ALL CITY BONDS  
MATURITY RECAP SCHEDULE**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2021				48,095,000
2/15/2022	2,065,000	1,020,007	3,085,007	46,030,000
8/15/2022		983,829	983,829	
2/15/2023	2,145,000	983,829	3,128,829	43,885,000
8/15/2023		946,366	946,366	
2/15/2024	2,235,000	946,366	3,181,366	41,650,000
8/15/2024		907,451	907,451	
2/15/2025	2,380,000	907,451	3,287,451	39,270,000
8/15/2025		866,050	866,050	
2/15/2026	2,150,000	866,050	3,016,050	37,120,000
8/15/2026		824,153	824,153	
2/15/2027	2,240,000	824,153	3,064,153	34,880,000
8/15/2027		779,913	779,913	
2/15/2028	2,325,000	779,913	3,104,913	32,555,000
8/15/2028		733,283	733,283	
2/15/2029	2,420,000	733,283	3,153,283	30,135,000
8/15/2029		684,648	684,648	
2/15/2030	2,525,000	684,648	3,209,648	27,610,000
8/15/2030		632,770	632,770	
2/15/2031	2,635,000	632,770	3,267,770	24,975,000
8/15/2031		574,188	574,188	
2/15/2032	2,760,000	574,188	3,334,188	22,215,000
8/15/2032		512,738	512,738	
2/15/2033	2,875,000	512,738	3,387,738	19,340,000
8/15/2033		453,408	453,408	
2/15/2034	2,720,000	453,317	3,173,317	16,620,000
8/15/2034		395,025	395,025	
2/15/2035	2,750,000	395,025	3,145,025	13,870,000
8/15/2035		335,125	335,125	
2/15/2036	2,550,000	335,125	2,885,125	11,320,000
8/15/2036		279,725	279,725	
2/15/2037	2,220,000	279,725	2,499,725	9,100,000
8/15/2037		227,500	227,500	
2/15/2038	1,645,000	227,500	1,872,500	7,455,000
8/15/2038		186,375	186,375	
2/15/2039	1,725,000	186,375	1,911,375	5,730,000
8/15/2039		143,250	143,250	
2/15/2040	1,815,000	143,250	1,958,250	3,915,000
8/15/2040		97,875	97,875	
2/15/2041	1,910,000	97,875	2,007,875	2,005,000
8/15/2041		50,125	50,125	
2/15/2042	2,005,000	50,125	2,055,125	0
<b>TOTAL</b>	<b>48,095,000</b>	<b>22,247,503</b>	<b>70,342,503</b>	

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE**

**GENERAL OBLIGATION BONDS  
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2021				5,527,240
2/1/2022	417,960	111,446	529,406	5,109,280
8/1/2022		104,436	104,436	
2/1/2023	419,360	104,436	523,796	4,689,920
8/1/2023		97,376	97,376	
2/1/2024	427,400	97,376	524,776	4,262,520
8/1/2024		90,142	90,142	
2/1/2025	455,520	90,142	545,662	3,807,000
8/15/2025		82,478	82,478	
2/15/2026	289,000	82,478	371,478	3,518,000
8/15/2026		76,185	76,185	
2/15/2027	303,000	76,185	379,185	3,215,000
8/15/2027		69,588	69,588	
2/15/2028	316,000	69,588	385,588	2,899,000
8/15/2028		62,705	62,705	
2/15/2029	330,000	62,705	392,705	2,569,000
8/15/2029		55,518	55,518	
2/15/2030	344,000	55,518	399,518	2,225,000
8/15/2030		48,025	48,025	
2/15/2031	358,000	48,025	406,025	1,867,000
8/15/2031		40,228	40,228	
2/15/2032	377,000	40,228	417,228	1,490,000
8/15/2032		32,013	32,013	
2/15/2033	391,000	32,013	423,013	1,099,000
8/15/2033		23,493	23,493	
2/15/2034	411,000	23,493	434,493	688,000
8/15/2034		14,535	14,535	
2/15/2035	431,000	14,535	445,535	257,000
8/15/2035		5,140	5,140	
2/15/2036	126,000	5,140	131,140	131,000
8/15/2036		2,620	2,620	
2/15/2037	131,000	2,620	133,620	0
	<u>5,527,240</u>	<u>1,720,404</u>	<u>7,247,644</u>	

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE: Limited Tax Refunding Bonds SERIES: 2012**  
**DATED: July 31, 2012 AMOUNT: \$4,775,000.00 \***

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2021				669,240
2/1/2022	168,960	9,503	178,463	500,280
8/1/2022		7,104	7,104	
2/1/2023	162,360	7,104	169,464	337,920
8/1/2023		4,798	4,798	
2/1/2024	158,400	4,798	163,198	179,520
8/1/2024		2,549	2,549	
2/1/2025	179,520	2,549	182,069	0
	<u>669,240</u>	<u>38,406</u>	<u>707,646</u>	

Funding was used to purchase vehicles and equipment.

\* DEBT SERVICE SHARE .2640 OF 2012 LMT TAX REFUNDING  
 WATER & SEWER SHARE .7360 OF 2012 LMT TAX REFUNDING

PAYABLE AT: REGIONS BANK  
 C/O REGIONS EQUIPMENT FINANCE  
 P.O. BOX 11407  
 BIRMINGHAM, AL 35246-1001

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE** **FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE: Certificate of Obligations** **SERIES: 2015**  
**DATED: July 15, 2015** **AMOUNT: \$4,065,000.00**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2021				3,275,000
2/15/2022	175,000	71,838	246,838	3,100,000
8/15/2022		68,338	68,338	
2/15/2023	180,000	68,338	248,338	2,920,000
8/15/2023		64,738	64,738	
2/15/2024	190,000	64,738	254,738	2,730,000
8/15/2024		60,938	60,938	
2/15/2025	195,000	60,938	255,938	2,535,000
8/15/2025		57,038	57,038	
2/15/2026	205,000	57,038	262,038	2,330,000
8/15/2026		52,425	52,425	
2/15/2027	215,000	52,425	267,425	2,115,000
8/15/2027		47,588	47,588	
2/15/2028	225,000	47,588	272,588	1,890,000
8/15/2028		42,525	42,525	
2/15/2029	235,000	42,525	277,525	1,655,000
8/15/2029		37,238	37,238	
2/15/2030	245,000	37,238	282,238	1,410,000
8/15/2030		31,725	31,725	
2/15/2031	255,000	31,725	286,725	1,155,000
8/15/2031		25,988	25,988	
2/15/2032	270,000	25,988	295,988	885,000
8/15/2032		19,913	19,913	
2/15/2033	280,000	19,913	299,913	605,000
8/15/2033		13,613	13,613	
2/15/2034	295,000	13,613	308,613	310,000
8/15/2034		6,975	6,975	
2/15/2035	310,000	6,975	316,975	0
	<u>3,275,000</u>	<u>1,129,913</u>	<u>4,404,913</u>	

Funding was used for Streets and Drainage projects, purchase of a Fire Truck, Engineering Costs related to an inspection Facility and a Fiber Optic Project.

ANNUAL CONTRIBUTION FROM

22 FIRE FEE FUND	70,000.00
45 DEDC 4A	140,000.00
46 DEDC 4B	140,000.00

PAYABLE AT: AMEGY BANK  
 1801 MAIN STREET 8TH FLOOR  
 HOUSTON, TX 77002

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE: Certificates of Obligation SERIES: 2017**  
**DATED: May 15, 2017 AMOUNT: \$9,240,000.00 \***

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2021				1,583,000
2/15/2022	74,000	30,105	104,105	1,509,000
8/15/2022		28,995	28,995	
2/15/2023	77,000	28,995	105,995	1,432,000
8/15/2023		27,840	27,840	
2/15/2024	79,000	27,840	106,840	1,353,000
8/15/2024		26,655	26,655	
2/15/2025	81,000	26,655	107,655	1,272,000
8/15/2025		25,440	25,440	
2/15/2026	84,000	25,440	109,440	1,188,000
8/15/2026		23,760	23,760	
2/15/2027	88,000	23,760	111,760	1,100,000
8/15/2027		22,000	22,000	
2/15/2028	91,000	22,000	113,000	1,009,000
8/15/2028		20,180	20,180	
2/15/2029	95,000	20,180	115,180	914,000
8/15/2029		18,280	18,280	
2/15/2030	99,000	18,280	117,280	815,000
8/15/2030		16,300	16,300	
2/15/2031	103,000	16,300	119,300	712,000
8/15/2031		14,240	14,240	
2/15/2032	107,000	14,240	121,240	605,000
8/15/2032		12,100	12,100	
2/15/2033	111,000	12,100	123,100	494,000
8/15/2033		9,880	9,880	
2/15/2034	116,000	9,880	125,880	378,000
8/15/2034		7,560	7,560	
2/15/2035	121,000	7,560	128,560	257,000
8/15/2035		5,140	5,140	
2/15/2036	126,000	5,140	131,140	131,000
8/15/2036		2,620	2,620	
2/15/2037	131,000	2,620	133,620	0
	<u>1,583,000</u>	<u>552,085</u>	<u>2,135,085</u>	

-Funding was used for streets and drainage projects, improvements to Youth Center, Elevated Storage Tank, and Water & Sewer lines, and an expansion to the Fire Department.

WATER & SEWER SHARE 80% OF 2017 CO'S  
 \*DEBT SERVICE SHARE 20% OF 2017 CO'S

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.  
 1801 MAIN STREET SUITE 850  
 HOUSTON TX, 77002



# **WATER & SEWER BOND SCHEDULES**

**CITY OF DONNA, TEXAS**

**ISSUANCE: RECAP**

**FUND: WATER & SEWER**

**REVENUE BOND  
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2021				16,380,261
2/1/2022	1,055,373	262,901	1,318,274	15,324,888
8/1/2022		248,274	248,274	
2/1/2023	1,095,640	248,274	1,343,914	14,229,248
8/1/2023		233,246	233,246	
2/1/2024	1,139,266	233,246	1,372,512	13,089,982
8/1/2024		217,774	217,774	
2/1/2025	1,239,480	217,774	1,457,254	11,850,502
8/1/2025		200,787	200,787	
2/1/2026	947,665	200,787	1,148,452	10,902,837
8/1/2026		187,065	187,065	
2/1/2027	982,000	187,065	1,169,065	9,920,837
8/1/2027		172,404	172,404	
2/1/2028	1,003,165	172,404	1,175,569	8,917,672
8/1/2028		156,979	156,979	
2/1/2029	1,037,500	156,979	1,194,479	7,880,172
8/1/2029		141,001	141,001	
2/1/2030	1,076,000	141,001	1,217,001	6,804,172
8/1/2030		123,541	123,541	
2/1/2031	1,114,500	123,541	1,238,041	5,689,672
8/1/2031		101,818	101,818	
2/1/2032	1,161,335	101,818	1,263,153	4,528,337
8/1/2032		79,125	79,125	
2/1/2033	1,199,832	79,125	1,278,957	3,328,505
8/1/2033		59,627	59,627	
2/1/2034	962,335	59,536	1,021,871	2,366,170
8/1/2034		43,052	43,052	
2/1/2035	904,835	43,052	947,887	1,461,335
8/1/2035		27,060	27,060	
2/1/2036	937,335	27,060	964,395	524,000
8/1/2036		10,480	10,480	
2/1/2037	524,000	10,480	534,480	0
	<u>16,380,261</u>	<u>4,267,275</u>	<u>20,647,536</u>	











# ALLIANCE INTERNATIONAL BRIDGE FUND

The Alliance International Bridge Fund is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE FUND: INT'L BRIDGE**

**REVENUE BONDS  
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2021				26,187,499
2/15/2022	591,667	645,661	1,237,328	25,595,832
8/15/2022		631,119	631,119	
2/15/2023	630,000	631,119	1,261,119	24,965,832
8/15/2023		615,744	615,744	
2/15/2024	668,334	615,744	1,284,078	24,297,498
8/15/2024		599,536	599,536	
2/15/2025	685,000	599,536	1,284,536	23,612,498
8/15/2025		582,786	582,786	
2/15/2026	913,335	582,786	1,496,121	22,699,163
8/15/2026		560,902	560,902	
2/15/2027	955,000	560,902	1,515,902	21,744,163
8/15/2027		537,921	537,921	
2/15/2028	1,005,835	537,921	1,543,756	20,738,328
8/15/2028		513,598	513,598	
2/15/2029	1,052,500	513,598	1,566,098	19,685,828
8/15/2029		488,129	488,129	
2/15/2030	1,105,000	488,129	1,593,129	18,580,828
8/15/2030		461,204	461,204	
2/15/2031	1,162,500	461,204	1,623,704	17,418,328
8/15/2031		432,142	432,142	
2/15/2032	1,221,665	432,142	1,653,807	16,196,663
8/15/2032		401,600	401,600	
2/15/2033	1,284,168	401,600	1,685,768	14,912,495
8/15/2033		370,288	370,288	
2/15/2034	1,346,665	370,288	1,716,953	13,565,830
8/15/2034		337,438	337,438	
2/15/2035	1,414,165	337,438	1,751,603	12,151,665
8/15/2035		302,925	302,925	
2/15/2036	1,486,665	302,925	1,789,590	10,665,000
8/15/2036		266,625	266,625	
2/15/2037	1,565,000	266,625	1,831,625	9,100,000
8/15/2037		227,500	227,500	
2/15/2038	1,645,000	227,500	1,872,500	7,455,000
8/15/2038		186,375	186,375	
2/15/2039	1,725,000	186,375	1,911,375	5,730,000
8/15/2039		143,250	143,250	
2/15/2040	1,815,000	143,250	1,958,250	3,915,000
8/15/2040		97,875	97,875	
2/15/2041	1,910,000	97,875	2,007,875	2,005,000
8/15/2041		50,125	50,125	
2/15/2042	2,005,000	50,125	2,055,125	0
	<u>26,187,499</u>	<u>16,259,824</u>	<u>42,447,323</u>	

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE**

**FUND: INT'L BRIDGE**

**MATURITY SCHEDULE**

**TYPE:** Comb Tax & Int'l Toll Bridge Rev Refunding Bds      **SERIES:** 2016  
**DATED:** June 15,2016      **AMOUNT:** \$27,485,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2021				25,275,000
2/15/2022	575,000.00	631,875.00	1,206,875.00	24,700,000
8/15/2022		617,500.00	617,500.00	
2/15/2023	605,000.00	617,500.00	1,222,500.00	24,095,000
8/15/2023		602,375.00	602,375.00	
2/15/2024	635,000.00	602,375.00	1,237,375.00	23,460,000
8/15/2024		586,500.00	586,500.00	
2/15/2025	660,000.00	586,500.00	1,246,500.00	22,800,000
8/15/2025		570,000.00	570,000.00	
2/15/2026	850,000.00	570,000.00	1,420,000.00	21,950,000
8/15/2026		548,750.00	548,750.00	
2/15/2027	890,000.00	548,750.00	1,438,750.00	21,060,000
8/15/2027		526,500.00	526,500.00	
2/15/2028	940,000.00	526,500.00	1,466,500.00	20,120,000
8/15/2028		503,000.00	503,000.00	
2/15/2029	985,000.00	503,000.00	1,488,000.00	19,135,000
8/15/2029		478,375.00	478,375.00	
2/15/2030	1,035,000.00	478,375.00	1,513,375.00	18,100,000
8/15/2030		452,500.00	452,500.00	
2/15/2031	1,090,000.00	452,500.00	1,542,500.00	17,010,000
8/15/2031		425,250.00	425,250.00	
2/15/2032	1,145,000.00	425,250.00	1,570,250.00	15,865,000
8/15/2032		396,625.00	396,625.00	
2/15/2033	1,205,000.00	396,625.00	1,601,625.00	14,660,000
8/15/2033		366,500.00	366,500.00	
2/15/2034	1,265,000.00	366,500.00	1,631,500.00	13,395,000
8/15/2034		334,875.00	334,875.00	
2/15/2035	1,330,000.00	334,875.00	1,664,875.00	12,065,000
8/15/2035		301,625.00	301,625.00	
2/15/2036	1,400,000.00	301,625.00	1,701,625.00	10,665,000
8/15/2036		266,625.00	266,625.00	
2/15/2037	1,565,000.00	266,625.00	1,831,625.00	9,100,000
8/15/2037		227,500.00	227,500.00	
2/15/2038	1,645,000.00	227,500.00	1,872,500.00	7,455,000
8/15/2038		186,375.00	186,375.00	
2/15/2039	1,725,000.00	186,375.00	1,911,375.00	5,730,000
8/15/2039		143,250.00	143,250.00	
2/15/2040	1,815,000.00	143,250.00	1,958,250.00	3,915,000
8/15/2040		97,875.00	97,875.00	
2/15/2041	1,910,000.00	97,875.00	2,007,875.00	2,005,000
8/15/2041		50,125.00	50,125.00	
2/15/2042	2,005,000.00	50,125.00	2,055,125.00	0
	<u>25,275,000.00</u>	<u>15,996,125.00</u>	<u>41,271,125.00</u>	

This bond was used to fund International Bridge Infrastructure projects.

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.  
 1801 MAIN STREET SUITE 850  
 HOUSTON TX, 77002

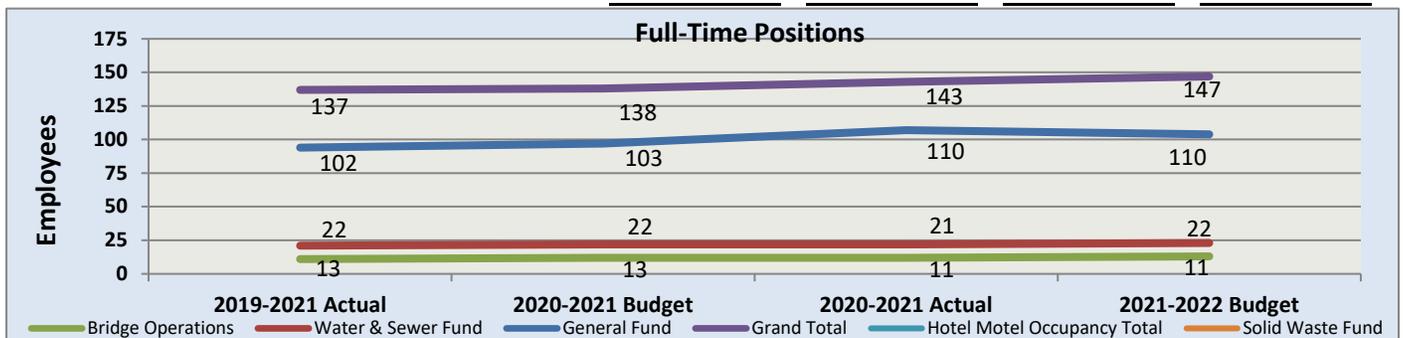




**PERSONNEL SUMMARIES STAFFING  
BY DEPARTMENTS**

**CITY OF DONNA  
PERSONNEL SUMMARY**

	2019-2021		2020-2021		2020-2021		2021-2022	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
City Manager	2		2		2		3	
Municipal Court	2		2		2		2	
Finance	6		6		6		6	
Information Technology	1		1		1		1	
City Hall	2		2		2		2	
City Secretary	1		1		1		1	
Tax Assessor & Collector	1		1		1		1	
Police	48		48		47		50	
Fire Department	2		2		4		4	
Planning & Development	1		1		1		1	
Inspections	1		1		1		1	
Public Works	24	1	25	1	27	1	24	1
City Vehicle & Maintenance	1		1		1		1	
Parks & Recreation	2	0	2	0	4	23	4	21
Swimming Pool	0	0	0	0		4		10
Code Enf. & Health Inspections	2		2		2		2	
Animal Control	1		1		2		2	
Cemetery	1		1		1		1	
Library	4	2	4	2	5	1	4	1
<b>General Fund Total</b>	<b>102</b>	<b>3</b>	<b>103</b>	<b>3</b>	<b>110</b>	<b>29</b>	<b>110</b>	<b>33</b>
Tourism & Promotion					1	2	1	2
<b>Hotel Motel Occupancy Total</b>					<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>
Administration Water & Sewer	2		2		2		2	
Water Distribution	5		5		5		6	
Sewer Collection	4		4		3		3	
Waste Water Treatment Plant	3		3		3		3	
Water Treatment Plant	5		5		5		5	
Utility Billing & Collections	3		3		3	1	3	1
<b>Water &amp; Sewer Fund Total</b>	<b>22</b>		<b>22</b>		<b>21</b>	<b>1</b>	<b>22</b>	<b>1</b>
Solid Waste							3	
<b>Solid Waste Fund</b>							<b>3</b>	
Bridge Operations	13	1	13	1	11		11	1
<b>Int'l Bridge Total</b>	<b>13</b>	<b>1</b>	<b>13</b>	<b>1</b>	<b>11</b>		<b>11</b>	<b>1</b>
<b>Total All Funds</b>	<b>137</b>	<b>4</b>	<b>138</b>	<b>4</b>	<b>143</b>	<b>32</b>	<b>147</b>	<b>37</b>



**CITY OF DONNA**  
**PERSONNEL DETAILED BY POSITION**

<u>Department Positions</u>	2019-2020		2020-2021		2020-2021		2021-2022	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b><u>City Manager</u></b>								
Administrative Assistant	1		-		-		-	
Assistant City Manager					1		2	
City Manager	1		1		1		1	
	<b>2</b>		<b>2</b>		<b>2</b>		<b>3</b>	
<b><u>Municipal Court Clerk</u></b>								
Municipal Court Secretary	1		1		1		1	
Municipal Court Clerk	1		1		1		1	
	<b>2</b>		<b>2</b>		<b>2</b>		<b>2</b>	
<b><u>Finance</u></b>								
Accountant	1		1		1		1	
Accounting Coordinator	1		1		1		1	
Accounts Payables	1		1		1		1	
Assistant Director of Finance	1		1		1		1	
Director of Finance	1		1		1		1	
Payroll Specialist	1		1		-			
Risk Management	-		1				1	
	<b>6</b>		<b>6</b>		<b>5</b>		<b>6</b>	
<b><u>Information Technology</u></b>								
Director of Information Technology	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>City Hall</u></b>								
Cashier	1		1		1		1	
Custodian	1		1		1		1	
	<b>2</b>		<b>2</b>		<b>2</b>		<b>2</b>	
<b><u>City Secretary</u></b>								
City Secretary	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>Tax Assessor/Collector</u></b>								
Tax Assessor/Collector	1		1		1		1	
	<b>1</b>		<b>1</b>		<b>1</b>		<b>1</b>	
<b><u>Police</u></b>								
Administrative Assistant	1		1		1		1	
Administrative Lieutenant	1		1		-		-	
Captian	1		1		1		1	
Corporal Officer	2		2		4		4	
Crime Victim Liason	1		1		1		2	
Custodian	1		1		1		1	
Dispatcher	4		4		4		4	
Dispatcher Supervisor	1		1		1		1	
Investigator	6		6		6		6	
Jailer	3		3		3		3	
Laborer	1		-		-		-	
Lieutenant	1		1		1		1	
Chief of Police	1		1		1		1	
Police Officer	19		20		19		20	
Records Clerk	1		1		1		1	
Sergeant	4		4		3		4	
	<b>48</b>		<b>48</b>		<b>47</b>		<b>50</b>	

**CITY OF DONNA  
PERSONNEL DETAILED BY POSITION**

<u>Department Positions</u>	2019-2020		2020-2021		2020-2021		2021-2022	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b><u>Fire Department</u></b>								
Administrative Assistant					1		1	
Fire Chief					1		1	
Maintenance	2		2		2		2	
	<u>2</u>		<u>2</u>		<u>4</u>		<u>4</u>	
<b><u>Planning &amp; Development</u></b>								
Director of Planning	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<b><u>Inspections</u></b>								
City Inspector	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<b><u>Public Works</u></b>								
Administrative Assistant	1		2		2		2	
Crew Leader	2		1		1		1	
Custodian		1		1		1		1
Director of Public Works	1		1		1		1	
Heavy Equipment Operator	3		3		3		2	
Laborer	16		17		18		17	
Maintenance Supervisor	1		1		1		1	
Security Guard					1			
	<u>24</u>	<u>1</u>	<u>25</u>	<u>1</u>	<u>27</u>	<u>1</u>	<u>24</u>	<u>1</u>
<b><u>Vehicle Maintenance</u></b>								
Mechanic	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<b><u>Parks &amp; Recreation</u></b>								
Crew Leader					1		1	
Laborer	2		2		2		2	
Summer Leaders						21		20
Summer Program Coordinator						1	1	-
Summer Program Supervisor					1	1		1
	<u>2</u>	<u>-</u>	<u>2</u>	<u>-</u>	<u>4</u>	<u>23</u>	<u>4</u>	<u>21</u>
<b><u>Swimming Pool</u></b>								
Lifeguard Supervisor						1		1
Lifeguard						2		7
Pool Cashier						1		2
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4</u>	<u>-</u>	<u>10</u>
<b><u>Code Enforcement &amp; Health Insp.</u></b>								
Code Enforcer	1		1		1		1	
Health Inspector/Permits	1		1		1		1	
	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	
<b><u>Animal Control</u></b>								
Administrative Assistant					1		1	
Laborer	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>2</u>		<u>2</u>	

**CITY OF DONNA  
PERSONNEL DETAILED BY POSITION**

<u>Department Positions</u>	2019-2020		2020-2021		2020-2021		2021-2022	
	Actual		Budget				Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b><u>Cemetery</u></b>								
Laborer	1		1		1		1	
	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	
<b><u>Library</u></b>								
Administrative Assistant	1		1		1		1	
Library Clerk	1	2	1	2	1		1	1
Custodian	1		1		1		1	
Director of Library	1		-		1		-	
Librarian	1		1		1		1	
	<u>4</u>	<u>2</u>	<u>4</u>	<u>2</u>	<u>5</u>	<u>-</u>	<u>4</u>	<u>1</u>
<b><u>Hotel Motel Occupancy</u></b>								
Administrative Assistant						1		1
Museum Manager						1		1
Outreach & Marketing Specialist					1		1	
					<u>1</u>	<u>2</u>	<u>1</u>	<u>2</u>
<b><u>Utility Administration</u></b>								
Administrative Assistant	1		1		1		1	
Director of Utilities	1		1		1		1	
	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	
<b><u>Water Distribution</u></b>								
Heavy Equipment Operator	2		2		3		3	
Laborer	3		3		2		3	
	<u>5</u>		<u>5</u>		<u>5</u>		<u>6</u>	
<b><u>Sewer Collection</u></b>								
Sewer Collection Maint. Worker	3		3		3		2	
Water Dist. & Collection Supervisor	1		1		1		1	
	<u>4</u>		<u>4</u>		<u>4</u>		<u>3</u>	
<b><u>Wastewater Treatment Plant</u></b>								
Wastewater Chief Operator	1		1		1		1	
Wastewater Operator	2		2		2		2	
	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	
<b><u>Water Treatment Plant</u></b>								
Water Treatment Plant Chief Operator	1		1		1		1	
Water Treatment Plant Operator	4		4		4		4	
	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	
<b><u>Utility Billing &amp; Collections</u></b>								
Cashier Clerk	2		2		2	1	2	1
Utility Billing Supervisor	1		1		1		1	
	<u>3</u>		<u>3</u>		<u>3</u>	<u>1</u>	<u>3</u>	<u>1</u>
<b><u>Solid Waste Fund</u></b>								
Heavy Equipment Operator							1	
Laborer							1	
							<u>2</u>	

**CITY OF DONNA  
PERSONNEL DETAILED BY POSITION**

<u>Department Positions</u>	2019-2020		2020-2021		2020-2021		2021-2022	
	Actual		Budget		Actual		Budget	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b>Bridge</b>								
Asst. Operations Manager-Park & Ride	1		1		1		1	
Director of International Bridge	1		1				-	
Custodian	1		1		1		1	
Operations Manager	1		1		1		1	
Toll Collector	5	1	5	1	4		4	1
Toll Collector Supervisor	3		3		3		3	
Security Bridge	1		1		1		1	
	<b>13</b>	<b>1</b>	<b>13</b>	<b>1</b>	<b>11</b>	<b>-</b>	<b>11</b>	<b>1</b>
<b>Summary</b>								
<b>General Fund</b>	102	3	103	3	110	29	110	33
<b>Hotel Motel Occupancy</b>					1	2	1	2
<b>Water &amp; Sewer</b>	22		22		21	1	22	1
<b>Solid Waste Fund</b>							3	
<b>Bridge</b>	13	1	13	1	11	-	11	1
<b>Summary Total</b>	<b>137</b>	<b>4</b>	<b>138</b>	<b>4</b>	<b>143</b>	<b>32</b>	<b>147</b>	<b>37</b>



## **SUPPLEMENTAL INFORMATION**

The Supplemental Information section of the Budget Document includes information vital to the preparation and adoption of this budget. The information contained in this section includes the various ordinances adopted as well as the City's budget related policies and procedures.

- **Adopting Budget Ordinance No.**
- **Tax Rate Ordinance No.**
- **Budget Glossary**
- **Fund Structure/Fund Purpose**
- **2021 Effective Tax Rate Worksheet**
- **2021 Rollback Tax Rate Worksheet**
- **Property Tax Rates and Asset Values**
- **Analysis of Property Valuation**
- **Miscellaneous Statistical Data**

## ORDINANCE NO. 2021-17

**AN ORDINANCE ADOPTING THE BUDGET FOR CITY OF DONNA, TEXAS, APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR APPROPRIATE READINGS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS, THAT:**

### **SECTION I.**

The budget estimate of the revenues and expenditures of the City of Donna, Texas as prepared by the City Manager is hereby appropriated by the City Council for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022.

### **SECTION II.**

The sum of THIRTEEN MILLION THREE HUNDRED NINETY-EIGHT THOUSAND SIX HUNDRED SIXTY-FOUR AND NO/100 DOLLARS (**\$13,398,664**) is hereby appropriated for the General Fund for the payment of operating expenditures and capital outlays of the City Government.

### **SECTION III.**

The sum of ONE HUNDRED FORTY-EIGHT THOUSAND FIVE HUNDRED FORTY-ONE AND NO/100 DOLLARS (**\$148,541**) is hereby appropriated for the Hotel Occupancy Tax Fund.

### **SECTION IV.**

The sum of SEVENTY-SEVEN THOUSAND THIRTY-FIVE AND NO/100 DOLLARS (**\$77,035**) is hereby appropriated for the Fire Equipment Service Fee Fund.

### **SECTION V.**

The sum of EIGHT THOUSAND AND NO/100 DOLLARS (**\$8,000**) is hereby appropriated for the Texas Confiscated Forfeiture Fund.

### **SECTION VI.**

The sum of ONE MILLION SEVEN HUNDRED TWELVE THOUSAND FIVE HUNDRED FORTY-TWO AND NO/100 DOLLARS (**\$1,712,542**) is hereby appropriated for the Debt Service Fund for the purpose of paying the accruing interest and redeeming the serial bonds as they mature during the year.

### **SECTION VII.**

The sum of SIX MILLION ONE HUNDRED FORTY-ONE THOUSAND FIVE HUNDRED ELEVEN AND NO/100 DOLLARS (**\$6,141,511**) is hereby appropriated for the Water and Sewer Fund for the operating expenses and capital outlay of the municipally owned waterworks and sanitary sewer system.

**SECTION VIII.**

The sum of TWO MILLION EIGHT HUNDRED ELEVEN THOUSAND EIGHT HUNDRED NINETEEN AND NO/100 DOLLARS (**\$2,811,819**) is hereby appropriated for the International Bridge Fund for the operating expenses and capital outlay of the municipally owned international bridge facility.

**SECTION IX.**

The sum of SEVEN THOUSAND AND NO/100 DOLLARS (**\$7,000**) is hereby appropriated for the Tax Reinvestment Zone #1 Fund for the operating expenses related to administrative expenditures.

**SECTION X.**

The sum of TEN THOUSAND AND NO/100 DOLLARS (\$10,000) is hereby appropriated for the Tax Reinvestment Zone #2 Fund for the operating expenses related to administrative expenditures.

**SECTION XI.**

The sum of TWO MILLION TWENTY-FOUR THOUSAND ONE HUNDRED SIXTY-THREE AND NO/ 100 DOLLARS (**2,024,163**) is hereby appropriated for the American Rescue Plan.

**SECTION XII.**

The sum of THREE HUNDRED TEN THOUSAND TWO HUNDRED NINETY-FIVE AND NO/100 DOLLARS (**310,295**) is hereby appropriated for Solid Waste Fund.

**SECTION XIII.**

**SAVINGS CLAUSE.** If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby, and they shall remain in full force and effect.

**SECTION XIV.**

**PUBLICATION AND EFFECTIVE DATE CLAUSE.** This Ordinance shall be published according to law and shall become effective October 1, 2021.

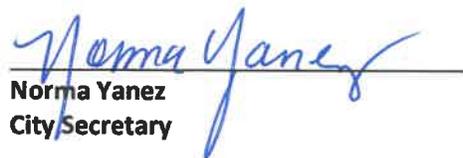
**READ, CONSIDERED, PASSED AND APPROVED** at a regular meeting of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 7<sup>th</sup> day of **September 2021**.

**READ, CONSIDERED, PASSED AND ADOPTED** on second and final reading of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 23<sup>rd</sup> day of **September 2021**.



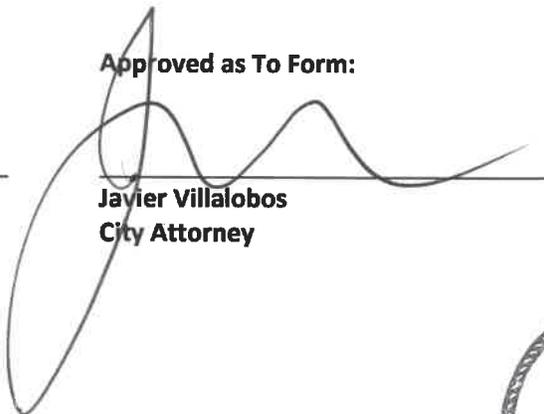
**Ricardo L Morales**  
**Mayor**

**Attest:**



**Norma Yanez**  
**City Secretary**

**Approved as To Form:**



**Javier Villalobos**  
**City Attorney**



## ORDINANCE NO. 2021-16

**AN ORDINANCE OF THE CITY OF DONNA ADOPTING THE TAX RATE AND LEVY IN AND FOR THE CITY OF DONNA, TEXAS FOR TAX YEAR 2021 UPON ALL TAXABLE PROPERTY IN SAID CITY OF DONNA, TEXAS, FOR THE PURPOSE OF PAYING CURRENT EXPENDITURES OF SAID CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2022; CREATING AN INTEREST AND SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF SAID CITY; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTERS HEREOF.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS:**

### **SECTION 1.**

There is hereby levied for the tax year 2021, upon all the real property situated within the corporate limits of City of Donna, Texas, and on all personal property which was owned within the corporate limits of said City of Donna, Texas on the first day of January, A.D., 2021 except as may be exempt by the constitution and laws of the State of Texas, a total tax of POINT SEVENTY-SEVEN EIGHTY-FIVE THIRTY EIGHT CENTS (.778538) per hundred dollar of assessed valuation on qualifying property, which said total tax here in levied, is respectively outlined as follows:

### **SECTION II.**

An ad valorem tax, of and at the rate of .602621 per \$100.00 of assessed valuation of said taxable property is hereby levied for the tax year 2021 for general City purposes and to pay the current operating expenditures of the City of Donna, Texas, for the fiscal year ending September 30, 2022 which tax, when collected, shall be appropriated to and deposited in and credited to the General fund

### **SECTION III**

An ad valorem tax, of and the rate of .175917 per \$100.00 of assessed valuation of said taxable property is hereby levied for the year 2021 for the purpose of paying the principal and interest on several outstanding bond issues of the City of Donna, when collected shall be appropriated and deposited in and credited to the Interest and Sinking fund of the City of Donna.

### **SECTION IV**

The City Tax Assessor of the City of Donna, Texas is hereby directed to assess, extend and enter upon the tax rolls of the City of Donna, Texas for the current year, the amounts and rates therein levied, and keep a correct account of same and when collected, the same be deposited in the depository of the City of Donna, Texas to be distributed in accordance with this Ordinance.

**SECTION V.**

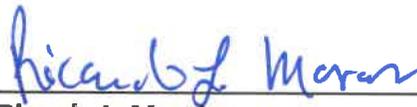
**SAVINGS CLAUSE.** If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

**SECTION VII. PUBLICATION AND EFFECTIVE DATE CLAUSE.**

This ordinance shall be published according to law and shall become effective October 1, 2021.

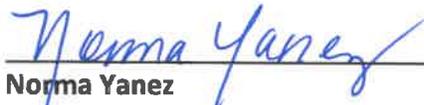
**READ, CONSIDERED, PASSED and APPROVED** at a regular meeting of the City Council of the City of Donna, at which a quorum was present first reading this the **7th** day of **September 2021**.

**READ, CONSIDERED, PASSED and ADOPTED** on second and final reading this **23<sup>rd</sup>** day of **September 2021**.



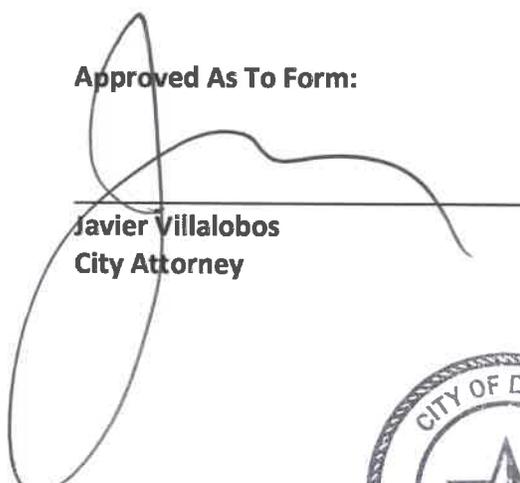
Ricardo L. Morales  
Mayor

**Attest:**



Norma Yanez  
City Secretary

**Approved As To Form:**



Javier Villalobos  
City Attorney



## BUDGET GLOSSARY

To assist the reader with the Annual Budget document in understanding various terms, a budget glossary has been included.

**Accrual Basis of Accounting** - A method of accounting that recognizes the financial effect of transaction, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax** - A tax which is levied in proportion to the value of the property against which it is levied. This is commonly referred to as a property tax.

**Appraised Value** – Estimated values of all properties located within the community as determined by the appraisal district, subject to paying an ad valorem or property tax. (Property values for the City of Donna are established by the Hidalgo Count Appraisal District).

**Appropriation Ordinance** – Also referred to as the Budget Ordinance, this is the enactment authorized by the City Council to legally authorize city staff to obligate and expend resources.

**ARPA** – American Rescue Plan Act of 2021 ; Signed into law by President Biden on March 11<sup>th</sup>, 2021. ARPA is the latest in a series of Coronavirus Disease (Covid-19) – related relief and economic stimulus legislation.

**Assessed Value** – The total taxable value placed on real estate and other property as a basis for levying taxes.

**Bond** – A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The interest payments and the repayment of the principal are detailed in the authorizing bond ordinance.

**Budget** – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budget Calendar** – An approved schedule of key dates which the City follows in the preparation and adoption of its budget.

**Budget Message** – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

**Capital Outlay** – Expenditures resulting in the acquisition or addition to fixed assets. The City of Donna will capitalize all purchases of \$5,000 and greater.

**Capital Projects Fund** – A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

**City Council** – The Mayor and four council members, functioning as the legislative and policy-making body of the City.

**Current Taxes** – Taxes levied and due within one year.

**Debt Service** – Payment of principal and interest to holders of a government's debt instruments.

**Debt Service Fund** – A fund established to account for the accumulation of resources for the payment of long term debt principal and interest.

**Delinquent Taxes** – Taxes that remain unpaid after the date on which a penalty for non-payment is attached. (Example: tax statements are mailed out in October and become delinquent if not paid by January 31).

**Expenditures** – Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

**Expenses** – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

**Fiscal Year** – The twelve (12) month financial period to which the annual operating budget applies. The fiscal year used by the City of Donna begins on October 1<sup>st</sup> and ends on September 30th.

**Fixed Asset** – Long term assets, which are intended to be held or used for a significant period of time, such as land, buildings, machinery, or equipment.

**Franchise Fee** – A fee paid by public service utilities and providers, for the use of public property (right-of-way) in providing their services to the citizens of the community.

**Function** – Classification of expenditures according to the principal purposes for which the expenditures are made.

**Fund** – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions.

**Fund Balance** – A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

Fund balance will be displayed in the following classifications:

- Non spendable fund balance—amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund)
- Restricted fund balance—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation
- Committed fund balance—amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint

- Assigned fund balance—amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority 2
- Unassigned fund balance—amounts that are available for any purpose; these amounts are reported only in the general fund.

**Generally Accepted Accounting Principals (GAAP)** – Uniform minimum standards and or guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. These principals govern the form and content of the basic financial statements of an entity.

**General Obligation Bonds** – Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

**Infrastructure** - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

**Intergovernmental Revenue** – Revenue collected by one government and distributed to another level of government.

**Inter-Fund Transfers** – legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. (Example: Transfers from the General Fund to a Capital Projects Fund).

**Maintenance** – All materials or contract expenditures covering repair and upkeep of city buildings, machinery, equipment, systems and land

**Modified Accrual Accounting** – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

**MSA** – Metropolitan Statistical Area.

**NAFTA** – North American Free Trade Agreement.

**Objective** – A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

**Operating Budget** – Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

**Operating Costs** – Outlays for such current period items as expendable supplies, contractual services and utilities.

**Ordinance** – A formal legislative enactment by the governing board of the municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require

ordinances. Ordinances and other legislation are not passed until the plans for and costs of the endorsements are known.

**Other Services and Charges** – The cost related to services performed for the City by individuals, business and utilities.

**Performance Indicator** – Statistical units that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

**Personnel Services** – The costs associated with compensating employees for their labor. This includes all salaries, wages, and related employee benefits.

**Retained Earnings** – An equity account that reflects the accumulated earnings of an enterprise fund.

**Revenue** – Additions to the City's financial assets such as taxes or grants which do not, in and of themselves, increase the City's liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities.

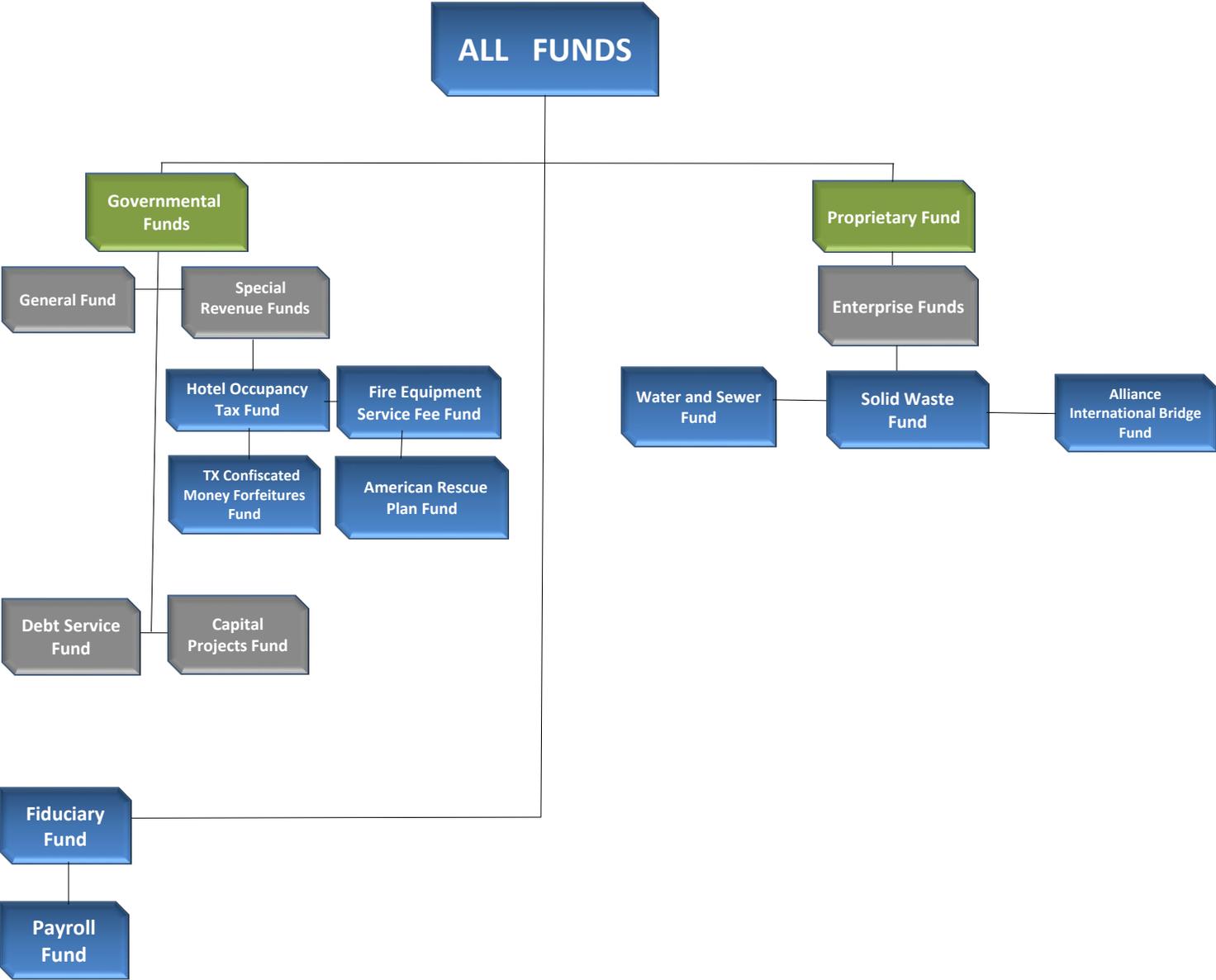
**Revenue Bonds** – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

**Tax Base** - The total value of all real and personal property in the City, as of January 1<sup>st</sup> of each year, as certified by the Hidalgo County Appraisal District. The tax base represents the net value after all exemptions have been deducted.

**Tax Levy** – The result from taking the tax base and multiplying it by the tax rate and dividing by \$100.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base; for example, the City of Donna expresses the tax in terms of dollars per hundred dollars of assessed valuation.

# FUND STRUCTURE FISCAL YEAR 2021-2022



## FUND RELATIONSHIPS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be interpreted as a bank account into which revenues are deposited and from which expenditures are paid from for a specific purpose. There are 3 major funds: the General Fund, Water and Sewer Fund, and the International Bridge Fund. The majority of the City’s activities revolve around these funds. The General Fund is the most commonly used account which includes all property and franchise taxes and municipal court fines which are also both budgeted and received in this fund. The Payroll and Accounts Payable account are centralized for efficiency purposes. The Debt Service Fund was established to account for funds that are needed to ensure that the principal and interest payments on all outstanding bonds including debt instruments are paid as they become due. Special revenue funds include Hotel Occupancy Fund, the Fire Fund, and two (2) TIRZ funds which are utilized on a lesser level. The Hotel Occupancy Fund accounts for revenues from the Hotel Occupancy taxes collected. Fire Fee Fund also generates revenues from Fire Fees collected. Both Reinvestment Zone 1 & 2 accounts are used for the facilitation of the development of land within the boundaries of TIRZ #1 and #2. Funds are used for both development and improvement projects within each zone. Revenue is generated from property taxes, over a base amount, in its designated zone. Funds are generally classified in the following manner:

### FUND/PURPOSE:

### RELATIONSHIP TO OTHER FUNDS:

**GENERAL FUND**

To account for most operating and expenditures of the City, not specifically required to be reported separately.

Provides funding for general operations or traditional City services. Supports all other fund groups. Accounts for all financial resources of the general government , except those required to be accounted for in another fund.

**HOTEL OCCUPANCY TAX FUND**

To account for the operations and expenditures for tourism and related programs for the City, primarily advertising and promotion.

Uses no tax dollars for support. This account is funded strictly from the Hotel Occupancy Tax levied by the City.

**FIRE EQUIPMENT SERVICE FEE FUND**

To account for a fire equipment fee used to finance equipment for the Fire Department.

Uses no tax dollars. Receives funding from Fire Equipment fee assessed on water customers.

**TEXAS CONFISCATED MONEY FORFEITURES FUND**

To account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force.

Funded strictly from activities associated with the Drug Task Force ; Uses no tax dollars for support.

**UTILITY FUNDS (WATER & SEWER)  
(ENTERPRISE FUND)**

To account for water and sewer system service revenues and expenses. Rates are applied to actual usage.

Rates are based on water consumption for residential and commercial accounts ; Uses no tax dollars. Billing services for other funds.

**ALLIANCE INTERNATIONAL BRIDGE FUND**

To account for revenues and expenses of the International Toll Bridge located between Donna, TX and Rio Bravo Mexico.

Receives funding from the collection of tolls from from passengers traffic at the Donna-Rio Bravo International Bridge. Debt service fund pays debt.

**CAPITAL PROJECTS FUND**

To account for financial resources to be used for the acquisition or construction of major facilities or assets.

Receives funding from the sale of debt instruments for capital improvements and other major city funds.

**DEBT SERVICE FUND**

To account for the payment of bond principal, interest, paying of agent fees, and a debt service reserve as a sinking fund each year.

An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

# CITY OF DONNA

## DEPARTMENT/FUND RELATIONSHIP

Department	General Fund	Special Revenue	Special Revenue	Special Revenue
	General Fund	Hotel Occupancy Tax	Fire Fee	Texas Confiscated Forfeiture
Administration	X			
Animal Control	X			
Bridge Operations	X			
Cemetery	X			
City Council	X			
City Hall	X			
City Manager	X			
City Secretary	X			
City Vehicle Maintenance	X			
Code Enf. & Health Inspections	X			
Community Support	X			
Debt Service	X			
Finance	X			
Fire Department	X		X	
Information Technology	X			
Inspections	X			
Library	X			
Municipal Court	X			
Non Departmental	X			
Parks & Recreation	X			
Planning & Development	X			
Police	X			X
Public Works	X			
Sanitation	X			
Sewer Collection	X			
Street & Roadways	X			
Swimming Pool	X			
TABC Building Rental Op.	X			
Tax Assessor Collector	X			
Tax Increment	X			
Utility Billing & Collections	X			
Visit Information Center	X	X		
Waste Water Treatment Plant				
Water Distribution				
Water Treatment Plant				

# CITY OF DONNA

## DEPARTMENT/FUND RELATIONSHIP

Special Revenue	Debt Service	Enterprise	Enterprise	Enterprise	
American Rescue Plan	Debt Service Fund	Water & Sewer	Solid Waste Fund	Int'l Bridge	Department
		X			Administration
					Animal Control
				X	Bridge Operations
					Cemetery
					City Council
					City Hall
					City Manager
					City Secretary
					City Vehicle Maintenance
					Code Enf. & Health Inspections
					Community Support
	X	X			Debt Service
					Finance
					Fire Department
					Information Technology
					Inspections
X					Library
					Municipal Court
		X		X	Non Departmental
					Parks & Recreation
					Planning & Development
X					Police
X					Public Works
			X		Sanitation
		X			Sewer Collection
					Street & Roadways
					Swimming Pool
				X	TABC Building Rental Op.
					Tax Assessor Collector
					Tax Increment
		X			Utility Billing & Collections
					Visit Information Center
X		X			Waste Water Treatment Plant
X		X			Water Distribution
X		X			Water Treatment Plant

## 2021 Voter Approval Tax Rate Activity City of Donna

Line	Activity	Amount/Rate
28.	<b>2020 M&amp;O tax rate.</b> Enter the 2019 M&O tax rate.	\$ <input type="text" value=".638454/\$100"/>
29.	<b>2020 taxable value adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <input type="text" value="718,893,677"/>
30.	<b>Total 2020 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by 100.	\$ <input type="text" value="4,589,805"/>
31.	<p><b>Adjusted 2020 levy for calculating NNR M&amp;O rate.</b></p> <p><b>A. M&amp;O taxes refunded for years preceding tax year 2020.</b> Enter the amount of M&amp;O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.</p> <p style="text-align: right;">\$ <input type="text" value="2,883"/></p> <p><b>B. 2020 taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0.</p> <p style="text-align: right;">\$ <input type="text" value="78,348"/></p> <p><b>C. 2020 transferred function:</b> If discontinuing all of a department function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>D. 2020 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit C, subtract if discontinuing function and add if receiving function.</p> <p style="text-align: right;">\$ <input type="text" value="-75,465"/></p> <p><b>E. Add Line 30 to 31D.</b></p> <p style="text-align: right;">\$ <input type="text" value="4,514,340"/></p>	
32.	<b>Adjusted 2021 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <input type="text" value="775,331,038"/>
33.	<b>2021 NNR M&amp;O rate (unadjusted)</b> Divide Line 31F by Line 32 and multiply by \$100	\$ <input type="text" value="0.582246/\$100"/>
34.	<b>Rate adjustment for state criminal justice mandate.</b>	

	<p><b>A. 2021 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. 2020 state criminal justice mandate</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>D. Enter the rate calculated in C. If not applicable, enter 0.</b></p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
35.	<p><b>Rate adjustment for indigent health care expenditures</b></p> <p><b>A. 2021 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. 2020 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>D. Enter the rate calculated in C. If not applicable, enter 0.</b></p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
36.	<p><b>Rate adjustment for county indigent defense compensation.</b></p> <p><b>A. 2021 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. 2020 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p>	

	<p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>E. Enter the lessor of C and D. If not applicable, enter 0.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p>	
37.	<p><b>Rate adjustment for the county hospital expenditures.</b></p> <p><b>A. 2021 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. 2020 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.</b></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p>	
38.	<p><b>Rate adjustment for defunding municipality.</b> This adjustment Only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in 2020.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>B. Expenditures for public safety in 2020.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b></p>	

	<p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$ <input type="text" value="0"/></p>	<p>\$ <input type="text" value="0"/></p>
39.	<p><b>Adjusted 2021 NNR M&amp;O rate.</b> Add lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>		<p>\$ <input type="text" value="0.582246/\$100"/></p>
40.	<p><b>Adjustment for 2020 sales tax specifically to reduce property values.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&amp;O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. Divide Line 40A by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Add Line 40B to Line 39</p>		<p>\$ <input type="text" value="0.582246/\$100"/></p>
41.	<p><b>2021 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.  <b>Special Taxing Unit</b> If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08  <b>-or-</b>  <b>Other Taxing Unit</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035.</p>		<p>\$ <input type="text" value="0.602624/\$100"/></p>
	<p><b>D41. Disaster Line 41 (D41): 2021 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared as disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> <li>1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</li> <li>2. the third tax year after the tax year in which the disaster occurred.</li> </ol> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>		<p>\$ <input type="text" value="0"/></p>
42.	<p><b>Total 2021 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <ol style="list-style-type: none"> <li>(1) are paid by property taxes,</li> <li>(2) are secured by property taxes</li> <li>(3) are scheduled for payment over a period longer than one year, and</li> <li>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</li> </ol>		

	<p>A. <b>Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments Enter debt amount</p> <p style="text-align: right;">\$ <input type="text" value="4,068,837"/></p> <p>B. Subtract <b>unencumbered fund amount</b> used to reduce total debt.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Subtract <b>certified amount spent from sales tax to reduce debt</b> (enter zero if none)</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>D. Subtract <b>amount paid</b> form other resources</p> <p style="text-align: right;">\$ <input type="text" value="2,680,190"/></p> <p>E. <b>Adjusted debt</b> Subtract B, C and D from A</p> <p style="text-align: right;">\$ <input type="text" value="1,388,647"/></p>	
43.	<p><b>Certified 2020 excess debt collections</b> Enter the amount certified by the collector.</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p>	
44.	<p><b>Adjusted 2021 debt</b> Subtract Line 41 from Line 40E</p> <p style="text-align: right;">\$ <input type="text" value="1,388,647"/></p>	
45.	<p><b>2021 anticipated collection rate.</b></p> <p>A. Enter the 2021 anticipated collection rate certified by the collector <input type="text" value="100.00%"/></p> <p>B. Enter the 2020 actual collection rate <input type="text" value="100.00%"/></p> <p>C. Enter the 2019 actual collection rate <input type="text" value="100.00%"/></p> <p>D. Enter the 2018 actual collection rate <input type="text" value="100.00%"/></p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%</p> <p style="text-align: right;"><input type="text" value="100.00%"/></p>	
46.	<p><b>2021 debt adjusted for collections.</b> Divide Line 44 by Line 45E.</p> <p style="text-align: right;">\$ <input type="text" value="1,388,647"/></p>	
47.	<p><b>2021 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i></p> <p style="text-align: right;">\$ <input type="text" value="789,375,348"/></p>	
48.	<p><b>2021 debt rate</b> Divide Line 46 by Line 47 and multiply by \$100</p> <p style="text-align: right;">\$ <input type="text" value="0.175917/\$100"/></p>	
49.	<p><b>2021 voter-approval tax rate.</b> Add Line 41 and 48.</p> <p style="text-align: right;">\$ <input type="text" value="0.778541/\$100"/></p>	
	<p><b>D49. Disaster Line 49 (D49): 2021 voter-approval tax rate for taxing unit affected by disaster</b></p>	

	<b>declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	
<b>Additional Sales and Use Tax Worksheet</b>		
51.	<b>Taxable sales.</b> For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, skip this line.	\$ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <b>Taxing units that adopted the sales tax in November 2020 or in May 2021.</b> Multiply the amount of Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 -or- <b>Taxing units that adopted the sales tax before November 2020.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	<b>2021 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 712,335,727
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000
55.	<b>2021 NNR tax rate, unadjusted for sales tax</b> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ .745419
56.	<b>2021 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2020 or in May 2021.</b> Subtract Line 54 from Line 55. Skip to Line 55 if you adopted the additional sales tax before November 2020.	\$ .745419
57.	<b>2021 voter-approval tax rate, unadjusted for sales tax.</b> Enter the rate from Line 49, Line D49 (disaster), or Line 50 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.830236
58.	<b>2021 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ .0830236
<b>Voter-Approval Protection for Pollution Control Worksheet</b>		
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor-collector with a copy of the letter.	\$ 0
60.	<b>2021 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New Revenue Tax Rate Worksheet</i> .	\$ 712,335,727

61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000
62.	<b>2021 voter-approval tax rate adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster) Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.830236
<b>Unused Increment Rate Worksheet</b>		
63.	<b>2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0.000000
64.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0.000000
65.	<b>2018 unused increment rate.</b> Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0.000000
66.	<b>2021 unused increment rate.</b> Add Lines 63, 64 and 65.	\$ 0.000000
67.	<b>2021 voter-approval tax rate adjusted for unused increment rate.</b> Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with the pollution control).	\$ 0.000000
<b>De Minimis Rate Worksheet</b>		
68.	<b>Adjusted 2021 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.656846
69.	<b>2021 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$ 712,335,727
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100	\$ 0.070191
71.	<b>2021 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.150401
72.	<b>De minimis rate</b> Add Line 68, 70 and 71	\$ 0.877438

## 2021 No-New-Revenue Rate Activity City of Donna

Line	Activity	Amount/Rate
1.	<b>2020 total taxable value.</b> Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17). <sup>1</sup>	\$ <input style="width: 100px;" type="text" value="718,893,677"/>
2.	<b>2020 tax ceilings.</b> Counties, cities, and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ <input style="width: 100px;" type="text" value="0"/>
3.	<b>Preliminary 2020 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ <input style="width: 100px;" type="text" value="718,893,677"/>
4.	<b>2020 total adopted tax rate.</b>	\$ <input style="width: 100px;" type="text" value=".788855"/>
5.	<b>2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value.</b>  A. <b>Original 2020 ARB values:</b> <div style="text-align: right; margin-right: 20px;">\$ <input style="width: 100px;" type="text" value="0"/></div> B. <b>2020 values resulting from final court decisions:</b> <div style="text-align: right; margin-right: 20px;">- \$ <input style="width: 100px;" type="text" value="0"/></div> C. <b>2020 value loss.</b> Subtract B from A. <sup>3</sup>	\$ <input style="width: 100px;" type="text" value="0"/>
6.	<b>2020 taxable value subject to an appeal under Chapter 42, as of July 25.</b>  A. 2020 ARB certified value:      \$ <input style="width: 100px;" type="text" value="0"/>  B. 2020 disputed value:              \$ <input style="width: 100px;" type="text" value="0"/>  C. 2020 undisputed value Subtract B from A.	\$ <input style="width: 100px;" type="text" value="0"/>
7.	<b>2020 Chapter 42-related adjusted values.</b> Add Line 5 and 6	\$ <input style="width: 100px;" type="text" value="0"/>
8.	<b>20120 taxable value, adjusted for court-ordered reductions.</b> Add Lines 3 and 7	\$ <input style="width: 100px;" type="text" value="718,893,677"/>
9.	<b>2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020.</b> Enter the 2020 value of property in deannexed territory. <sup>5</sup>	\$ <input style="width: 100px;" type="text" value="0"/>

10.	<p><b>2020 taxable value lost because property first qualified for an exemption in 2021.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value.</p> <p><b>A. Absolute exemptions.</b> Use 2020 market value: \$ <input type="text" value="4,032,646"/></p> <p><b>B. Partial exemptions.</b> 2021 exemption amount or 2021 percentage exemption times 2020 value: \$ <input type="text" value="645,812"/></p> <p><b>C. Value loss.</b> Add A and B</p>	<p>\$ <input type="text" value="4,678,458"/></p>
11.	<p><b>2020 taxable value lost because property first qualified for agricultural appraisal (1d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021.</b> Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2020.</p> <p><b>A. 2020 market value:</b> \$ <input type="text" value="0"/></p> <p><b>B. 2021 productivity or special appraised value:</b> \$ <input type="text" value="0"/></p> <p><b>C. Value loss.</b> Subtract B from A. <sup>7</sup></p>	<p>\$ <input type="text" value="0"/></p>
12.	<p><b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.</p>	<p>\$ <input type="text" value="4,678,458"/></p>
13.	<p><b>2020 captured value of property in a TIF.</b> Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.</p>	<p>\$ <input type="text" value="7,430,109"/></p>
14.	<p><b>2020 total value.</b> Subtract Line 12 and Line 13 from Line 8.</p>	<p>\$ <input type="text" value="706,785,110"/></p>
15.	<p><b>Adjusted 2020 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.</p>	<p>\$ <input type="text" value="5,575,509"/></p>
16.	<p><b>Taxes refunded for years preceding tax year 2020.</b> Enter the amount of taxes refunded by the district for tax years preceding tax year 2020. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020. <sup>9</sup></p>	<p>\$ <input type="text" value="3,924"/></p>
17.	<p><b>Adjusted 2020 Levy with refunds and TIF adjustment.</b> Add Lines 15, and 16. <sup>10</sup></p>	<p>\$ <input type="text" value="5,579,433"/></p>
18.	<p><b>Total 2021 taxable value on the 2021 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.<sup>11</sup></p>	

	<p><b>A. Certified values:</b></p> <p style="text-align: right;">\$ 756,328,814</p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office.</p> <p style="text-align: right;">\$ 0</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property</p> <p style="text-align: right;">\$ 0</p> <p><b>D. Tax increment financing:</b> Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below <sup>12</sup></p> <p style="text-align: right;">\$ 7,430,109</p> <p><b>E. Total 2021 value</b> Add A and B, then subtract C and D</p>	<p style="text-align: right;">\$ 748,898,705</p>
19.	<p><b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup></p> <p><b>A. 2021 taxable value of properties under protest</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup></p> <p style="text-align: right;">\$ 40,476,643</p> <p><b>B. 2021 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup></p> <p style="text-align: right;">\$ 0</p> <p><b>C. Total value under protest or not certified.</b> Add A and B.</p>	<p style="text-align: right;">\$ 40,476,643</p>
20.	<p><b>2021 tax ceilings.</b> Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup></p>	<p style="text-align: right;">\$ 0</p>
21.	<p><b>2021 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20C. <sup>17</sup></p>	<p style="text-align: right;">\$ 789,375,348</p>

22.	<b>Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020.</b> Include both real and personal property. Enter the 2021 value of property in territory annexed. <sup>18</sup>	\$ <input type="text" value="0"/>
23.	<b>Total 2021 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2021. <sup>19</sup>	\$ <input type="text" value="0"/>
24.	<b>Total adjustments to the 2021 taxable value.</b> Add Lines 22 and 23.	\$ <input type="text" value="14,384,097"/>
25.	<b>Adjusted 2021 taxable value.</b> Subtract Line 24 from Line 21.	\$ <input type="text" value="14,384,097"/>
26.	<b>2021 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ <input type="text" value="697,951,630"/> /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate. <sup>21</sup>	

- <sup>1</sup>Tex. Tax Code Section
- <sup>2</sup>Tex. Tax Code Section
- <sup>3</sup>Tex. Tax Code Section
- <sup>4</sup>Tex. Tax Code Section
- <sup>5</sup>Tex. Tax Code Section
- <sup>6</sup>Tex. Tax Code Section
- <sup>7</sup>Tex. Tax Code Section
- <sup>8</sup>Tex. Tax Code Section
- <sup>9</sup>Tex. Tax Code Section
- <sup>10</sup>Tex. Tax Code Section
- <sup>11</sup>Tex. Tax Code Section
- <sup>12</sup>Tex. Tax Code Section
- <sup>13</sup>Tex. Tax Code Section
- <sup>14</sup>Tex. Tax Code Section
- <sup>15</sup>Tex. Tax Code Section
- <sup>16</sup>Tex. Tax Code Section
- <sup>17</sup>Tex. Tax Code Section
- <sup>18</sup>Tex. Tax Code Section
- <sup>19</sup>Tex. Tax Code Section
- <sup>20</sup>Tex. Tax Code Section
- <sup>21</sup>Tex. Tax Code Section

**CITY OF DONNA, TEXAS**  
**PROPERTY TAX RATES AND ASSESSED VALUES**  
**LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Tax Levy Year</u>	<u>Maint. &amp; Operation Fund</u>	<u>Interest &amp; Sinking Fund</u>	<u>Total</u>	<u>Assessed Values</u>
2013	2012	0.706169	0.546207	1.252376	379,330,947
2014	2013	0.734764	0.517612	1.252376	419,514,607
2015	2014	0.762395	0.380026	1.142421	440,108,919
2016	2015	0.791292	0.191536	0.982828	499,942,898
2017	2016	0.740318	0.139682	0.880000	539,834,573
2018	2017	0.725352	0.073503	0.798855	614,694,339
2019	2018	0.711131	0.087724	0.798855	620,957,884
2020	2019	0.693987	0.094868	0.788855	668,255,430
2021	2020	0.638454	0.150401	0.788855	708,843,203
2022	2021	0.602621	0.175917	0.778538	756,328,814

**DESCRIPTION:**

Maintenance and Operation Fund - that portion of a taxing unit's deposited revenues that provides for the maintenance and operation of the jurisdiction and pays for such expenses as staff salaries, utilities, and other day-to-day expenses.

Interest and Sinking Fund - that portion of a taxing unit's deposited revenues that is dedicated to payment of interest on bonds, warrants, certificates of obligations, or other lawfully authorized evidences of indebtedness issued or assured by the unit, and to pay lawfully incurred contractual obligations.

**CITY OF DONNA, TEXAS  
ANALYSIS OF ASSESSED VALUES  
FISCAL YEAR 2021-2022**

<u>Fiscal Year:</u>	<u>Tax Year:</u>	<u>Assessed Valuation:</u>
2013	2012	379,330,947
2014	2013	419,514,607
2015	2014	440,108,919
2016	2015	499,942,898
2017	2016	539,834,573
2018	2017	614,694,339
2019	2018	620,957,884
2020	2019	668,255,430
2021	2020	708,843,203
2022	2021	756,328,814

**CITY OF DONNA, TEXAS  
TOP TEN TAX PAYERS  
FISCAL YEAR 2021-2022**

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Wal-Mart Real Estate Business Trust	23,459,978	27.94%
MHC Victoria Palms, LLC	12,633,479	15.05%
Packaging Corporation of America	10,747,107	12.80%
Wal-Mart Property Tax Department	7,062,982	8.41%
AEP Texas	6,981,070	8.32%
Ron Hoover Companies of South TX	5,096,697	6.07%
Love's Travel Stops & Country Stores	4,712,497	5.61%
W. Silver Recycling, Inc.	4,598,138	5.48%
Arbor Cove Ltd.	4,500,000	5.36%
BH Hester Donna, LLC.	4,162,501	4.96%
<b>Total Top Ten Taxpayers</b>	<b>\$ 83,954,449</b>	<b>100%</b>
<b>Total Assessed Valuations</b>	<b>\$ 756,328,814</b>	

# CITY OF DONNA, TEXAS

## MISCELLANEOUS STATISTICAL DATA

### YEAR ENDED SEPTEMBER 30, 2021

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**Date of Incorporation:** May 13, 1913

**Date of Adoption of City Charter:** February 7, 1957  
**Amended** January 17, 1981  
**Amended** May 7, 1994

**Form of Government:** Council, City Manager  
 Commission Form of Government May 13, 1913  
 Home Rule Charter February 19, 1957

**Geographic Data:**  
 City Area 5.1 sq. miles  
 Average Elevation 86 Ft.

**Population:**

2021 Est.	26,500
2020 Est.	26,112
2019 Est.	25,600
2018 Est.	25,500
2017 Est.	24,750
2016 Est.	25,100
2015 Est.	25,100
2014 Est.	15,798
2013 Est.	17,902
2012 Est.	17,902

**Permits Issued:**

Business / Health Permits	250
Garage Sales	800
Electrical	305
Plumbing	85
New Residential	95
New Commercial Units	30
Residential Additions	15
Others / Misc.	N/A
Total Fees:	105,100
Valuation Total:	7,614,823

# CITY OF DONNA, TEXAS

## MISCELLANEOUS STATISTICAL DATA

### YEAR ENDED SEPTEMBER 30, 2021

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**Fire Protection:**

Number of Stations	1
Number of Firemen (Volunteers)	28

**Police Protection:**

Number of Stations	1
Number of Policemen	23

**Recreational Facilities:**

Number of Parks	5
Number of Municipal Swimming Pools	1
Number of Skateboard Parks	1

**Education:**

Number of Elementary Schools	14
Number of Middle Schools	4
Number of High Schools	2
Number of Alternative Schools	2

**Ports of Entry:**

Donna Alliance International Bridge	1
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**Utilities:**

**WATER:**

Number of Customers	5,584
Plant Capacity	5.0 MGD
Avg. Daily Use	2.7 MGD

**SEWER:**

Plant Capacity	1.9 MGD
Sanitary Sewer	37 Miles