

City of
Donna
the Heart of the Valley

**2019-2020
Fiscal Year Budget**

307 South 12th Street Donna, Texas 78537

www.cityofdonna.org



Donna Alliance International Bridge

City of Donna Officials



Mayor

Ricardo Morales

City Council Members



Mayor Pro Tem

Oscar Gonzales-Place 1



Councilman

Joey Garza-Place 2



Councilman

Art Castillo-Place 3



Councilman

Eloy Avila, Jr.-Place 4

City Manager

Carlos Yerena

Director of Finance

David R. Vasquez

City Secretary

Laura Balderrama



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CITY OF DONNA, TEXAS

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Donna
Texas**

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morill

Executive Director

2017

HISTORY OF DONNA, TEXAS

The City of Donna is off U.S. Highway 83 and State Spur 374, fourteen miles southeast of McAllen in southeastern Hidalgo County. It is in territory that was granted to Lino Cabazos as part of the La Blanca land grant on May 19, 1834, by the Mexican State of Tamaulipas. The Cabazos family inhabited the area for at least twenty years after taking possession of the land, and their descendants continued to live in the area into the twentieth century.



Thomas Jefferson Hooks arrived in the Lower Rio Grande Valley in 1900 and the following year moved his family to Run in southeastern Hidalgo County. In May 1902 he helped to form the La Blanca Agricultural Company, which purchased 23,000 acres fronting the river two miles east and two miles west of the site of present Donna and extending north eighteen miles. He gave part of his purchase to his twenty-one-year-old daughter, Donna Hooks Fletcher, a divorcée. She settled in the area and established the Alameda (Grove) Ranch. Fletcher stocked the ranch with Jersey cattle purchased from the Lassater Ranch in

Falfurrias and ran a successful butter business. In 1904, The St. Louis, Brownsville, and Mexico Railway reached the area, and a town was formed that July. In 1907, the town was given a depot station that was named Donna in the honor of Donna Fletcher, who was postmistress when the Donna post office was opened in 1908. That year the first store in west Donna was established by Ed Ruthven, and the community was recognized as the Texas station that shipped the most produce in a year. A 500-ton-capacity sugar mill was built in Donna that year. The town grew slowly because of the lack of available potable water. *Portreros* brought water from as far away as Lyford and Mission to each home in Donna. A barrel



of water cost 50 cents, and the water had to be boiled before it could be used for drinking or cooking. By 1908, a water tower and a filtration plant provided potable water for Donna residents. By 1912 the town was divided into Donna and East Donna. East Donna, the Mexican side of town, had a post office named Beatriz, after Beatriz Hooks. Electricity came to Donna in 1916. The Donna Light and Power Company was incorporated by A.F. Hester, Sr., T.J. Hooks, Dr. J.B. Roberts, and twenty stockholders.



In 1915 Donna had a population of 1,500, a bank, a hotel, four churches, two cotton gins, the sugar mill, a weekly newspaper named the Donna Dispatch, published by B.L. Brooks. A Legion Hall was built in 1920, making Donna American Legion the first Legion Post in the world to own its Legion Hall. Donna had an estimated population of 1,579 in 1925. By 1936 it had a population of 4,103, a railroad stop, multiple dwellings, and 110 businesses.

The citizens of Donna first started using the motto “The City with a Heart in the Heart of the Rio Grande Valley” to promote the city in the 1940’s. By 1945 the town had a population of 4,712 and seventy-eight businesses and continued to be a citrus and vegetable growing center. In 1953 Donna had three gins, three wholesale groceries, hardware and farm implements dealers, a wholesale

distributor for feed mills, and the Donna News. The American Legion Hall was designated a historical landmark in 1964. In 1967 Donna reported 110 businesses (including eight manufacturers), ten churches, a bank, a library, and a newspaper.

From 1920 through the mid-1960s Donna had segregated schools. A third school for migrant students was in operation through the 1970s. The justification for its operation was that migrant children needed more attention because of their parents' work. It was opened to children in the third to eighth grade and had a separate campus. Donna had a population of 8,982 and 122 businesses in 1978. After the 1970s the economy in Donna continued to be based on fruits, vegetables, and the tourist trade. In 2000 Donna had a population of 14,768 and 369 businesses.

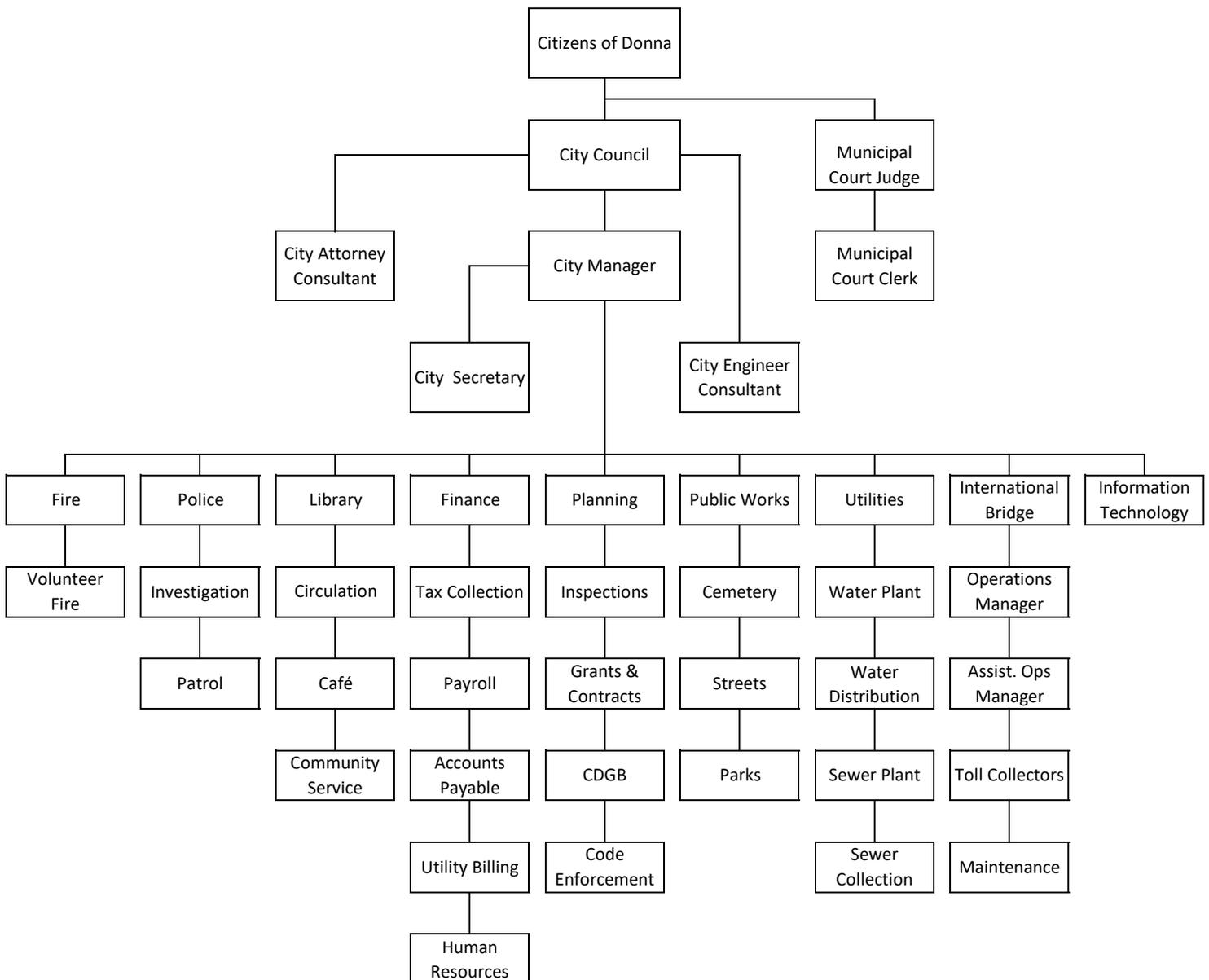


DONNA HIGH SCHOOL - Built in 1919
Originally located at the corner of Hester Avenue & 11th Street
Torn down in the mid-fifties





**Organizational Chart
Fiscal Year 2019-2020**



BUDGET AND FINANCIAL POLICIES

Article IX of the City Charter sets forth the basic budget policies for the overall management of the City. The annual Budget shall be prepared in accordance with State Law.

- The City's primary objective for all operating budgets is to adopt a balance budget where revenues equal or exceed expenditures. The budget document shall contain a budget message prepared by the City Manager outlining the proposed financial plan for the City.
- No later than August 18th, the City Manager prepares a recommended budget to be submitted to the Council estimating revenues and expenditures for the next fiscal year. The Council shall order a public hearing on the budget and shall cause to be published, at least ten days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the budget as submitted, at which all interested persons shall be given an opportunity to be heard.
- The budget shall be carefully itemized and the proposed figures shall be compared with actual figures from the preceding year.
- At least thirty days prior to the adoption of the tax rate, the City Manager submits a recommended budget proposal to the City Council. Upon completion, the budget is filed by the City Secretary for media and public inspection.
- The City Council adopts the budget prior to the beginning of the fiscal year. This budget is based on various meetings with department leaders for their input on the programs and projects planned for next fiscal year.

BUDGET BASIS OF ACCOUNTING

The budget basis of budgeting (modified accrual, accrual, cash) should be identified for each category of fund represented (governmental, proprietary, and fiduciary) that the City has adopted is the modified accrual basis for all governmental fund types and the accrual basis has been adopted for proprietary fund types.

The end product of the budget process is the budget document, which consists of three main parts, a budget message, a series of revenue/expenditures tables and appropriate descriptive materials as well as the budget adoption ordinance.

The budget is structured according to codes and classifications contained in the City's accounting system. Since the budget is a planning document, it does not include all of the detailed information encompassed by the accounting system.

All budgets are built around four basic components: Funds, Departments, Revenues, and Expenditures. Although the City's accounting system will provide locally-adapted definitions of these elements, the following general descriptions may be helpful.

FUNDS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be thought of as a bank account into which revenues are deposited and from which expenditures are paid for a specific purpose. Funds are generally classified in the following manner:

GOVERNMENTAL FUNDS

1. General Fund - The General Fund is used to account for all financial resources not covered under another fund. Examples of activities under this fund are general administration, recreation, libraries, police services, fire services. Its revenues are generally unrestricted which means that they may be used for any approved governmental purpose.
2. Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose. Examples of such funds are Hotel Occupancy Tax, Fire Equipment Service Fee, and the Texas Confiscated Money Forfeitures Fund, and the Tax Increment Reinvestment Funds.
3. Debt Service Fund – The Debt Service Funds is used to account for funds set aside to pay the principal and interest due on tax bonds, certificates of obligations and other long-term debts.
4. Capital Project Funds – Capital Project Funds are used to account for revenues derived from bond proceeds and expenditures relative to the acquisition or construction of major capital facilities (Other than those financed by Proprietary Funds, Special Assessments Funds and Trust Funds).

FIDUCIARY FUND

Trust and Agency Funds – Trust and Agency Funds are used to account for collections and disbursements earmarked for employees’ payroll, pensions, insurance, and other restricted purpose.

PROPRIETARY FUNDS

1. Enterprise Funds – To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user chargers, i.e., Utility Fund and International Bridge Fund.
2. Internal Service Funds – To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis, i.e., Employee Insurance Trust Fund.

The beginning and ending point of budgeting is a fund balance or retained earnings. In general, the budgeted beginning balance represents the funds left over from the prior fiscal year. The budgeted ending balance represents the funds being estimated at the end of the current fiscal year.

ROLE OF DEPARTMENTAL DIRECTORS

The involvement of departmental directors in the budget process is essential. The departmental directors are the best source of information regarding service needs in the department. The departmental directors are also the best qualified to identify opportunities for budget cutbacks. From the perspective of the departmental directors, the budget process is a useful way to advise the City Manager and City Council about the accomplishments, special problems, and propose alternative for improving the quality of services for the citizens of the City.

REVIEW OF DEPARTMENTAL REQUESTS

In the course of reviewing the departmental budget requests, the City Manager should bear in mind the following concerns:

- Do the proposed performance and service levels justify the budget request? Could the requested funds be put to better use in another department? Are certain budget requests totally without justification or merit?
- Are the spending requests credible? Are they padded or based on false assumptions?
- Is the proposed approach to a particular service the best way to achieve the stated objective based on the department's previous budget and work programs? Is attainment of each stated objective likely? Should a funding increase proposed by one department be approved, instead of another department that has a better performance record?
- If choices must be made between competing budget requests, what is of relative importance or value to the community of the new spending program proposed by the various departments? If cutbacks in exiting services are necessary, which service should be eliminated first?
- By spending more on a particular service during the next fiscal year, will the City save money in the long run?
- What considerations have the department heads given to reducing the cost of existing programs through better personnel utilization, improved work methods and mechanization?

CITY COUNCIL ACTION ON THE BUDGET

The City Manager presents the recommended budget to the City Council at a regular meeting. Copies are filed with the City Secretary for media and public inspection.

The basic issues in the budget for the City Council are:

- Does it meet the needs of the community adequately, or at least as adequately as available finances will permit? Are there some services which would be reduced or eliminated in order to provide funds for more important programs?
- Does the budget provide balance between services, especially between more essential and less essential services?
- Are the administrative controls in place to assure that adequate results will be produced, and proper standards of service maintained?
- Do revenue estimates appear to be realistic? Have all expenditures and foreseeable contingencies been included?
- Is the budget economical in all respects, and oriented toward obtaining the greatest value per dollar expended?
- Is the budget consistent with the ability and willingness of citizens to support it?
- Is it consistent with the City's long-term policies for the development of the community?

BUDGET AMENDMENT PROCESS

Article IX of the City Charter states that, if at any time during the fiscal year, the City Manager shall ascertain that available revenues will be less than total appropriations for that year, he shall reconsider the allotments of each department and revise them as to prevent the making of expenditures in excess of available revenues. At the close of each fiscal year, any encumbrance balance of an appropriation shall revert to the fund which appropriated and may be re-appropriated by City Council. City Council may transfer any unencumbered appropriation balance from one department to another. The City Manager shall have the authority without City Council approval, to transfer appropriation balances from one expenditure account to another within a single department of the City.

REVENUE POLICY

Tax Collections

Our City will pursue a vigilant tax collection effort by subcontracting with an attorney-at-law that specializes in comprehensive collection services, while remaining cognizant of the need to treat our residents with the uppermost respect.

Revenue Diversification / Unrestricted Fund Balance

The City strives to maintain a diversified and stable revenue base to protect public services from short-term fluctuations in any one revenue source. The City has chosen to manage these fluctuations by creating a fund balance policy. The Reserve Policy states the following:

- **REVENUE POLICY (Continued)**

- Established reserves shall help protect the City from innumerable hardships due to unforeseen emergencies.
- Fund Balance shall equal not less than 25% of the operating budget.

Fees and Charges

User fees will be imposed to cover the cost of services provided for unique or narrow segments of the community. Fees may be set at levels sufficient to cover the entire cost of service delivery. Our City charges customers a pass-through user fee when they pay their taxes or utility bills by credit card.

The City maintains the water distribution system and the sewer collection systems. To insure that the enterprise funds remain self-supporting, rate structures will fully fund the direct and indirect cost of operations, capital plant maintenance, debt service, depreciation, and moderate system extensions.

One-Time Revenues

It is the general policy of the City to use major one-time revenues to fund capital improvements or reserves. The use of one-time revenues to fund ongoing expenditures is discouraged.

Unpredictable revenues are budgeted conservatively, and any amount collected in excess of the budget is generally carried forward in the fund balance.

All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds are exhausted.

EXPENDITURE POLICY

High priority is given to the expenditures that will reduce future operating costs, such as increased utilization of technology and equipment and proven business methods.

An appropriate balance will be maintained between budget dollars provided for direct public services and dollars provided to assure good management and legal compliance.

All department heads share in the responsibility of looking at and understanding the City's long-term financial viability, its general spending trends, its projected incomes, and educating themselves, division head, and employees on the necessary short and long-term balance between revenues and expenditures. Budget-to-Actual Variance reports are disbursed to department heads monthly to ensure the City doesn't exceed budgeted expenditures. Department heads are trained by the finance staff on how to read and monitor their department's budgets.

INVESTMENT POLICY

The City of Donna recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the City. Therefore, it is the City's policy to consider safety and risk of investment,

INVESTMENT POLICY (Continued)

allow for anticipated cash flow requirements, and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

Investments updates are taken to City Council on a quarterly basis. The Investment Policy complies with Chapter 2256 (Public Funds Investment Act) of the Government Code. The policy is reviewed and updated annually before being presented to City Council.

PROCUREMENT POLICY

On July 16, 2019, the City adopted an updated procurement policy. The primary governing authority for the City of Donna's Purchasing Policy shall be the City's Charter in conjunction with Local Government Code Chapter 252, "Purchasing and Contracting Authority of Municipalities." All procurement activity shall be governed by the Purchasing Policy, in accordance with applicable state and local government codes. The Finance Department shall from time to time review the Purchasing Policy and the City's resolution shall record any changes made to the Policy. All department heads receive a copy of the procurement policy and are expected to comply with the policy.

DEBT POLICY

GENERAL OBLIGATION BONDS:

The existing debt obligation and individual issues are described in this section.

Existing debt levels reflect twenty years of remaining payments with additional debt capacity as the structure declines gradually after 2034. The final debt service payment will be in the year 2042.

The Debt Service rate portion (\$.094868) of the total tax rate (\$.788855) represents 12% is dedicated for existing debt levels.

The State of Texas statues do not prescribe a debt limit; however, by custom a practical economic debt limit of 5% of the assessed valuation is used.

The state of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Donna's adopted rate of .788855 is well below the state limit.

DEBT POLICY (Continued)

The City of Donna’s Financial Policies address General Obligation Debt Management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- Full disclosure of operations will be made to the bond rating agencies. The City staff will assist the financial advisors and/or bond counsel in preparing the necessary materials for presentation to the bond rating agencies.
- The city will issue bonds with an average life of twenty (20) years or less in order to reduce interest cost and maintain future flexibility by paying off debt earlier.

On September 9, 2019, the City issued Limited Tax Refunding Bonds, Series 2019 in the amount of \$4,035,000.

Capital improvements to street and drainage projects will require assistance from our Public Works department in order to stretch our available capital dollars to as many city-wide projects as possible. Public Works department employees can provide valuable assistance such as trenching ditches for drainage pipes, providing skilled labor for the paving of streets, and transporting materials that would otherwise have cost thousands of dollars hiring outside contractors.

BOND RATING:

The City’s current bond rating as of the last issuance for the Limited Tax Refunding Bonds, Series 2019 issued on September 9, 2019 was rated as follows:

G.O. & REVENUE BONDS

Standard and Poor’s

AA

REVENUE BONDS:

The City’s Revenue Bonds are comprised of Water and Wastewater in the Utility Fund and Bridge Tolls in the International Bridge Fund.

The existing debt structure will continue through year 2037, and then through year 2042 at a lower Debt Service amount thereafter.

Water & Wastewater System

Revenue Certificates are direct obligations of the City payable as to principle and interest from a combination of (i) a valorem levied annually, within the limits prescribed by law, against all taxable property in the City and (ii) a limited pledge of net revenues of the City’s Waterworks and Sewer System, as provided in the Ordinance.

DEBT POLICY (Continued)

- International Bridge

Combination Tax & International Toll Bridge Revenue Refunding Bonds, Series 2016, are payable from the annual levy of ad valorem taxes and a subordinate and inferior lien and the pledge of Net Revenues derived from operations of the City's international bridge toll bridge system.

The City of Donna's Financial Policies also address revenue bond issued in debt management as follows:

- Long-term debt will not be used to finance recurring maintenance or other operating costs. The life of the bonds shall not exceed the useful life of the projects financed. The City will only issue long-term debt for capital projects that cannot be financed by current revenues.
- When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.
- The City has both revenue bonds and other indebtedness of the Utility Fund. The City strives to maintain at least 1.5 debt to revenue ratio coverage ratios although bond covenants require 1.25 for all indebtedness as a practical coverage.
- The City will issue bonds with an average life of twenty (20) years or less in order to reduce net interest cost and maintain future flexibility by paying off debt earlier.

FUND BALANCE POLICY

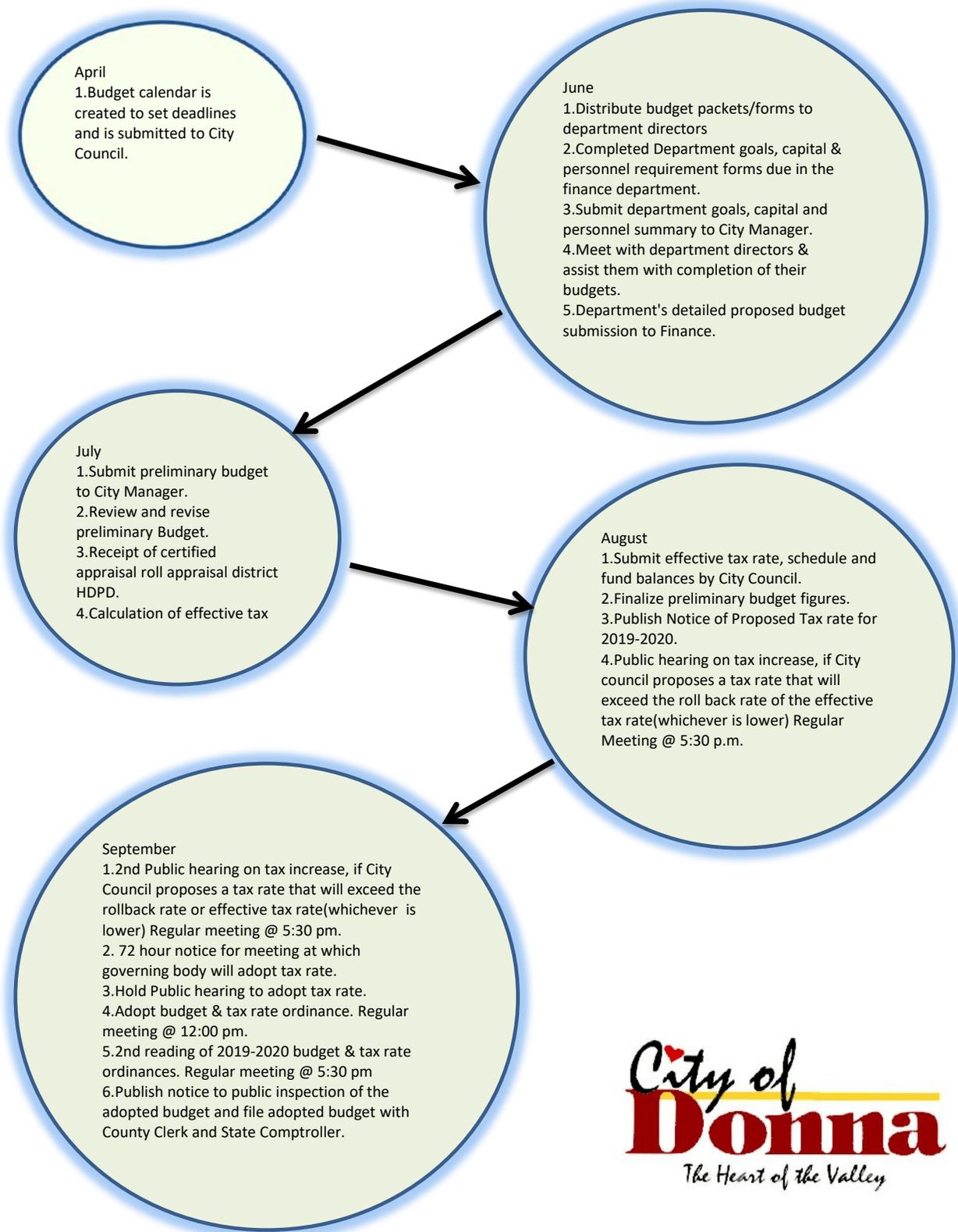
- The General Fund shall maintain a minimum fund balance of 90 days of operating expenses.

INDEPENDENT AUDIT

At the close of the fiscal year, the Council shall engage an independent certified public accounting firm to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major fund, and the aggregate remaining fund information at September 30th. In addition, the firm will audit the City's compliance over major federal award programs. The firm will ensure the audit is conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in Government Auditing Standards.



Budget Calendar FY 2019-2020



THE BUDGET PROCESS

The City Budget is a plan for utilizing the City's available funds during the fiscal year to accomplish the established goals and objectives. The budget process for developing, adopting, and implementing the budget includes the following:

April

A budget calendar is created to set deadlines and provide milestones to ensure the City remains on schedule. Budget Calendar is submitted to City Council.

June

Budget packets are disbursed to department directors. A trended revenue and expenditure report is included to help illustrate the amount of funds spent on each budget line (current year) as well as to help plan for the upcoming budget year. Department Directors must access the next fiscal year's plan in terms of upcoming projects to be undertaken and must estimate the resources needed to complete task. Personnel costs are often the biggest challenge. Directors are asked to provide line-item detail budgets in the preliminary stage to help substantiate requests. The line-item detail provides a bread-crumbs trail for future analysis related to reporting budget versus actual variances. The finance director along with the city manager is challenged to balance the wants and needs of each department director and the financial capabilities of the city. The ultimate goal is to keep the tax rate as low as possible and continue to provide high quality services to the residents of Donna.

July

The Director of Finance and the City Manager in close collaboration will evaluate every department's position in the current fiscal year (actuals vs budget) before setting the budget tentatively for the next fiscal year. Appropriations for each department are determined by the goals set forth by the City Manager. A draft of the budget is assembled in summary format. Towards the end of July, Hidalgo County Appraisal District releases assessed values. A calculation of the tax rate can now be undertaken.

August

The month of August is a busy time for our Finance department. Final changes to the proposed tax rate will drive the changes to the operating budget. The staff in Finance works diligently to complete the annual budget book.

September

The proposed tax rate and the operating budget are submitted to City Council for approval through ordinance. Towards the end of the month, once all requirements are completed, the adopted budget is posted to the city web-site and a copy of the budget is filed with our city secretary. The budget becomes effective October 1st.





September 30th, 2019

Honorable Mayor and City Council
City of Donna
Donna, TX 78537

Re: 2019-2020 Budget

Dear Honorable Mayor and City Council:

It's an honor to present the operating budget for fiscal year beginning October 1, 2019 through September 30, 2020. As you will see in the combined revenue and expenditure and changes to fund balance schedule, the combined revenues and transfer in for the General, Water and Sewer, Int'l Bridge and debt service funds amount to \$24,728,377. The combined expenditures and transfers out for the above mention funds amount to \$24,931,266 which represents an increase of \$2,851,048 or 11% change from FY 2018-2019 adopted budget, primary due to bond related capital expenditures which were completed during fiscal year 2018-2019. This budget document has been prepared in compliance with the state laws of Texas, Donna's City Charter, and the standards established by the Governmental Accounting Standards Board. Copies of this budget are available for public review at the City Secretary's office, Donna Public Library, the Hidalgo County Courthouse after October 1, 2019, as well as the City's web site, www.cityofdonna.org.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the coming year; it is a financial plan of action which will provide services to the citizens of Donna that are realistic, feasible, and cost-effective. It not only addresses the existing level of services/necessities, which our citizens have come to expect and deserve, but also addresses adequate compensation to all our employees. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2019-2020 fiscal year. Furthermore, the budget serves as a guide for our financial control and the implementation and improvements of policies and procedures mandated by the City Council.

The Fiscal Year 2019-2020 budget is formulated to provide the necessary funding to maintain acceptable levels of services in all areas. Each fund includes a summary presenting its purpose, both goals & objectives and performance indicators for prior, current, and the next fiscal years. The proposed budget remains basic to the provision of services determined by the City Council to be essential to the community. The following pages will describe our economic outlook, budget highlights, and detail information on specific revenues and funds.



307 South 12th Street Donna, Texas 78537
Phone Number: 956-464-3314 Fax: 956-464-9923



ECONOMIC OUTLOOK



The City of Donna is located in the heart of the Rio Grande Valley, just minutes from the Mexican Border, rapidly becoming one of the best places to live in South Texas. Donna has experienced strong economic growth and development, with the population steadily increasing to over 16,600 residents. Low cost of living, an excellent education system, and warm weather year-round, Donna is a great place to live, work, and play.

We understand how economic development improves quality of life for our residents, which is why helping businesses grow and prosper is a major focus of the City of Donna and the Donna Economic Development Corporation (DEDC). During the past year, the DEDC has provided a myriad of economic development incentives to foster the



development of new business and to encourage qualified companies to expand to our ever growing city.

Economic Incentive Programs we manage include: Tax Increment Reinvestment Zones (TIRZ), 380 Agreements, Tax Abatements, Enterprise Zones, Revolving Loans and Public Private Partnerships. By offering these competitive incentives to companies who create jobs and drive innovation as they do business in our community, Donna takes the initiative to invest in the future.



Together, the City and DEDC have also purchased several tracts of land to increase our inventory portfolio for promising business looking to relocate. With these tools, we have engaged with multiple investors to increase economic and employment opportunities for our city.

Furthermore, we have made large investments in the City's infrastructure including drainage, roads, water, and sewer services. These efforts were made to update our antiquated utility system to better compete with surrounding cities and to attract new businesses to our community. Below is a summary of our efforts over the last year.

CAPITAL PROJECTS

Hurricane Dolly Water Plant Improvements

In 2008, Hurricane Dolly left a trail of widespread minor to moderate structural and natural damage across much of the Lower Rio Grande Valley including the City of Donna. Due to the damage of the hurricane, FEMA awarded the City \$662,844.81 for damaged sustained at the water plant. The project was bid out with Pederson Construction being the most advantageous and unaltered bidder with a base bid of \$653,880. The contract included electrical repairs and improvements for structural damages. The improvements were completed in November 2019.



Demolition Wipeout

Research has shown that removing abandoned building can not only eliminate eyesores but also significantly reduce crime and violence within the area.

Donna has commenced the demolition of over (12) twelve abandoned building throughout the city with monetary assistance from Donna Police Departments drug seizure funds. These vacant and blighted structures too often contribute to the sale and use of illegal drugs and other criminal activity. Their removal makes neighborhoods safer and ultimately improves the quality of life for our residents.



Lift Station #5 Upgrades

Lift station #5 located along FM 493 and Redskin Avenue was upgraded to account for the influx of sewage to our service stations. The lift station will improve sewer services for surrounding business like New Life Assisted Living at cost of \$17,000.



Urban County South Avenue Improvements

The Hidalgo County Urban County program awarded the city a \$248,824 grant (FY2017) to help fund reconstruction of South Avenue from Hutto Road to 1st street. The project was engineered by Cruz-Hogan Consultants. Construction was completed by GNH Company in September 2019. Improvements include asphalt paving, cement aprons for truck traffic, curb, and gutter. The project will directly benefit Idea Academy, Amistad Apartments, and Peppertree Subdivision.



Ron Hoover Pedestrian Improvements

Ron Hoover RV and Marine Center has grown tremendously since it first opened its doors in 1996. In early 2019 the business decided to expand by constructing a repair shop across the street behind its main building. Several times a day, their staff crossed North Avenue to access the repair shop. Due to a fear of accidents, the city and business teamed together to install a pedestrian crosswalk and signage in August 2019 to improve the safety of its employees.



City of Donna launches online payment for utilities

Starting September 2019, customers who purchase their water from the City of Donna can pay their bills online. They may even view an activity log of their water consumption in order to conserve water or identify leaks in their household. Currently 20% of customers are utilizing this feature with that number expect to grow as the tool becomes available via a smart phone app in the coming year.

City of Donna
A New Way to Pay

A NEW AND EASIER WAY TO PAY YOUR WATER BILL!

5-EASY STEPS

- GO TO cityofdonna.org
- CLICK Pay Your Utility Bill under Common Resources
- SELECT Activate your online account, and sign up by providing your account number, service address, email and password
- SIGN IN To view your online bills and service requests
- VIEW AND PAY Water bill with ACH or Autopay

5-PASOS FACILES

- IR A cityofdonna.org
- HAGA CLIC Pay Your Utility Bill debajo de Common Resources
- SELECCIONE Activate your online account Y registre proveyendo su número de cuenta, dirección de servicios, correo electrónico y contraseña
- INICIE SESIÓN Para ver su factura en línea y solicitudes de servicio
- VEA Y HAGA Su pago mensual con ACH o Autopay

UNA MANERA NUEVA Y MAS FACIL DE PAGAR SU FACTURA DE AGUA!

City of Donna
A New Way to Pay

Donna 12-Inch Water Loop Project

The Donna Water loop Project consists of the construction of over 50,000 linear feet of 12-inch water lines along IH2 from Hutto Road to Salinas Blvd. The project was engineered by LeFevre, Gutierrez, and SWG Engineering. In December 2017 the project was bid out to Saenz Brother Construction and was completed in September 2019.

The lines tie into the new water storage tank to increase water pressure, improve water services, decrease burden on water maintenance operation, and reduce water loss. The project includes the installation of fire hydrants and water services transfers along the route with construction totaling to \$764,533.50.



Elevated Storage Tank at Shops 493



In 2017, the City purchased the elevated storage tank site from the DEDC for \$566,280. The elevated storage tank will allow the City to demolish the two existing elevated storage tanks which are currently outdated and deteriorated. The new elevated storage tank will cost the City \$2.1 million. The costs to rehabilitate the two older tanks were approximately \$2.7 million; hence, a saving over

\$600,000. The project was bid out to Phoenix Fabricators and started operation in September 2019. The tank will improve water service at the Shops 493 and surrounding business along IH2.



South FM493 Utility Relocation

The City has also done significant infrastructure improvements along South FM 493 (Salinas Blvd.) to assist TXDOT with its FM493 widening project. This includes the relocation of a 12" water line totaling 1,185ft, relocation of 18" sewer line totaling 1,180ft, and the creation of road side ditches to assist with flooding.



Drainage Ditch Rehabilitation

In late June, a federal disaster declaration was issued for Rio Grande Valley due to extensive flooding throughout the region. With Donna hitting a record 5 inches of rain in eight hours, reports of multiple road closures and flooded homes in the city lead to the steadfast decision to work with the Hidalgo County Drainage District #1 to clean out and upgrade our current drainage system in order to create additional capacity for future rain fall. Over the past year, City crews have cleaned out multiple ditches



including those located along S. 3rd Street, S. 4th Street, S 7th Street, S 11th Street, Stites Road, Redskin Drive, and Hutto Road. These improvements will save millions of dollars by protecting people and property from future rain damage.



Donna-Rio Bravo International Bridge South Bound Empties and Commercial Traffic

The City of Donna originally obtained the Presidential Permits for International Crossing in 1979 thus allowing for the crossing of privately owned vehicles and pedestrians.

In 2018, the city received federal approval to allow the crossing of south bound empties thus preparing the city for an influx of traffic to be expected with commercial traffic.



During the past year, the City of Donna was able to secure approval from the GSA to commence construction of the south and north bound commercial inspection facilities. Construction will be



largely funded by a \$26 million dollar grant funding by TXDOT and CBP, \$12 million of which has been set aside for a state of the art non-intrusive inspection (NII) technology which will expedite commercial crossings at a rate of 100 commercial trucks per hour, saving both time and costs for commercial carriers.

A construction contract was awarded to D. Wilson Construction Company and is set to be completed by April 2020. Upon

completion, the Donna-Rio Bravo Bridge will be the third international commercial crossing in Hidalgo County.

The crossing of commercial vehicles will have a major impact in the toll revenues generated by the City of Donna International Bridge. It is estimated that the Bridge will generate an additional \$1 million dollars in commercial tolls in 2021 and increasing up to \$4 million by 2023.

The increase in passenger vehicle traffic at the Donna-Rio Bravo International Bridge has been the catalyst to the increase sales tax revenue collected the last three years. The crossing of commercial of vehicles at the Donna-Rio Bravo International Bridge next year will bring new opportunities for the City and will allow the Corporation to recruit manufacturing, warehousing, and logistic industries. The recent success of recruiting new businesses has allowed the City to reduce property taxes by \$.47 cents in three years, from a previous \$1.26, to .79 cents. This is the lowest property tax rate for the City in over 25 years.



BUSINESS IS BOOMING IN THE HEART OF THE VALLEY

Over the last fiscal year, the City of Donna has seen a 73% increase in the number of commercial building permits being issued, leading to store fronts popping up along major streets like the Expressway, Salinas Blvd, and Business 83. The business environment has been fueled by population growth and the high demand for local services. Additionally the availability of vacant commercial lands across the city makes the city a great place to start or grow business. Below is a summary of recently opened business.

AT&T

In February 2019, AT&T opened its first Authorized retailer in Donna along Salinas Blvd. creating over 8 new jobs for our residents. The location carries phones, tablets, wearables, chargers, headphne, and more.



Donna Crossing

The newest commercial plaza located off FM493 (Salinas Blvd) is Donna Crossing which opened in March 2019. The project is valued at over \$1 million and includes eight suites offering approximately 16,200 square feet of leasable area. The plaza is currently occupied by restaurants like Muelle 37 and Moran's Pizza, as well as, business like Pro Money Center, Action Credit, FAMSA Loans and an incoming event center.



Jack in the Box

For over 20 years, a dilapidated structure at the northeast corner of Interstate 2 and FM493 had been an eye sore. In September 2018, it was



announced that a private investor had taken ownership of the property to develop a \$1.5 million Jack in the Box restaurant.

Demolition took place in November 2018 and construction of the 2,759 square foot building was completed in July 2019. The business has created over 30 new jobs for the citizens of Donna.

LKQ

With over 80 salvage yards across the nation, LKQ is one of the largest auto reclamation centers in the world. In May 2019 its newest development broke ground on its 120 acre track of land located along South FM 493 and Vetress Road.



The \$11 million investment will consist of a 58,000 square foot warehouse, 5,000 square foot office building, and 67 acres of permeable pavement for organized auto part storage. The business expects to create 38 full time jobs and generate approximately \$40,000 in sales tax per year.

Nuestra Clinica Del Valle

Nuestra Clinica Del Valle, a San Juan-based organization that offers primary medical care services to the underserved, broke ground in November 2017 in order to expand its services to the Donna community. The new 6,413 square foot building located at the corner of Business 83 and South 1th street offers comprehensive medical services that include family medicine, internal medicine, pediatrics, obstetrics and gynecology, laboratory, radiology, nutrition, behavioral health and dental. The construction is valued at \$900,000 and expected to create 20 new jobs.



State Farm

Agent Julian Garza selected Donna for his home office in order to serve the high number of clients in the area. The office is located behind Burger King of the expressway in the Donna Professional Plaza. The new location created 10 new jobs.



SHOPS AT 493

The City has worked diligently to continue the development of a retail center at the intersection of Interstate 2 and FM493 named “The Shops at 493”. In early 2017, the EDC purchased 25 acres of raw agricultural land in the amount of \$7 million. The EDC also executed a contract with Terracor to sell the 22 acres for \$7.8 million.



The Shops at 493 will be a \$53 million dollar private development with projected annual sales of \$40 million. The development is estimated to generate approximately \$800,000 in new sales tax revenues.

In order to prepare for incoming businesses the City has done extensive infrastructure improvements on the property. Including the instillation of a water loop and sewer line, located along the expressway going east to west from Salinas Blvd. to Hutto road, and has a current price tag of \$5 million. The project has sparked tremendous job growth as construction companies must hire large crews to complete this grand endeavor.

LOT 1 -In early 2017, the first pad site (Lot 1) was sold to Circle K in the amount of \$1,083,578. Circle K completed construction of its 3,000 square foot travel center in November 2017. The travel center is expected to generate approximately \$3.5 million in sales per year.



LOT 2 -In April 2018, the second pad site (Lot 2) was sold to Shops at 493-Lot 2 Ltd. for \$737,906.40 and developed into four (4) suites totaling 11,150 square feet and valued at \$1.5 million. Three of the suites have been leased out for the development of a Rodeo Dental, King Nails, and Wingstop creating over 35 new jobs.

Lot 11 & Detention Pond -In 2017, the City purchased the elevated storage tank and detention site from the EDC for \$566,280. The water tank will hold over 1 million gallons and increase water pressure for residents throughout the city. The detention area will collect excessive water runoff from proposed business at the Shops. The tank began operation in July 2019.



First Convenience Bank

First Convenience Bank (FCB) was welcomed to the City of Donna in early September 2019 creating over 10 jobs for our residents. Located inside Walmart FCB provided dedicated customer service with quality financial products and services.



UETA Duty Free Americas

In February 2019, Duty Free Americas (UETA) broke ground on a 2,900 sq. ft. retail store valued at \$645,262 along the Donna International Bridge. It is a leading travel retailer in the Western Hemisphere offering an extensive selection of fragrances, cosmetics, wines, spirits, tobacco, edibles, luxury leather goods, watches, jewelry and travel-exclusive merchandise tax free. Construction is set to be complete in early 2020.





By several measures, the economic condition in Donna has improved and expected to continue in the following year with the commercialization of the bridge and new commercial projects developing along main corridors in our city. By highlighting our major achievements and assets, such as improved infrastructure and gateway to global trade via our International Bridge, we continue to recruit major employers to our city. Together, the City and DEDC are dedicated to increasing our economic base in order to improve the quality of life for our citizens and business community.

BUDGET HIGHLIGHTS

General Fund

- Property tax rate at \$.788855 a 1 cent decrease from 2018-19
- Assessed Valuation increased to \$668,255,430 up seven percent over prior year.
- No increase in employees' health insurance rates.
- Dental Insurance provided to all full-time employees.
- TxDot grant budgeted at \$350,725 for improvements to city sidewalks.
- Payroll adjustments include a six (6%) percent increase for employees making less the \$30,000.00 and four (4%) percent increase for employees making over \$30,000.00.
- Funding for 1 Crime Victim Liaison position in the police department.
- Strong forecasts in Sales Tax Collections for fiscal year 2019-2020.
- Personnel staffing levels were maintained at 140 Full-time employees (FTE's).
- The Emergency Management/Risk Management position and the Library Director position were not budgeted in Fiscal Year 2019-2020.
- The Police Department added 3 FTE's (1 Custodial Position, 1 Laborer for Gun Range, and 1 Crime Victim Liason).
- Public Works workforce decreased by two (2) Laborer positions. The City International Bridge added a Security Position at the Bridge.

Special Revenue Funds

- Hotel Occupancy Tax Revenues projected at \$136,000.
- Funding for promotion of City at \$75,000, Donna Hooks Historical Museum sponsorship at \$35,000 and American Legion sponsorship at \$7,500 related to the Hotel Occupancy Tax Fund.
- A transfer to Debt Service fund \$70,000 from the Fire Fee Fund.

Debt Service Funds

- Interest and Sinking tax rate were set at \$.094868 by a combination of 1) \$300,000 from fund balance 2) \$140,000 Transfer-In from DEDC 3) \$70,000 Transfer-In from the Fire Fee.

Enterprise Funds

- Passenger Toll rate expected to stay at \$4.00 per passenger crossing during fiscal year 2019-2020.
- Bridge passenger toll revenues are projected at \$2,407,651 or approximately 601,912 passenger crossings.
- The International bridge staff will manage the Park & Ride facility.
- Water & Waste Water estimated revenues projected at \$5,052,400, servicing over 5,000 residential and commercial customers.
- No increases in the city's water, sewer and refuse disposal rates.
- Possible commercial traffic revenues in the later part of the fiscal year.

**CITY OF DONNA
STRATEGIC BUSINESS PLAN**

GOAL 1. Promote an unsurpassed quality of life in Donna

Goal #1 relates to creating a top quality city in which to live. "Quality of Life" continue to play a decisive role in which people choose to live, as evidence of explosive growth in cities worldwide.

Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2018-2019	Budget 2019-2020	Status/Rational
Strategy 1.1 Expand Venues for family gatherings & recreation							
1.1.1	Construct new Donna Sports Complex	City Mgr.	2019-2022	750,000	0	0	Apply for grant funding and work with other government agencies for development
1.1.2	Donna Park Restroom repairs	City Mgr.	Ongoing	386,880	0	0	Upgrade to improve an aging facility
1.1.3	Public Library Upgrades (elevator, ADA compliance)	Library	Ongoing	150,000	0	0	Upgrade to improve an aging facility
1.1.4	Continual General Park Upgrades and replacement	City Mgr.	Ongoing	400,000	0	0	Upgrade to improve an aging facility
1.1.5	Altas Palmas Park Extension (FEMA Dome)	City Mgr.	Ongoing	750,000	0	0	Apply for grant to fund FEME dome construction; partner with County for expansion of Park
1.1.6	New Sidewalk Construction to increase connectivity (TXDOT Grant)	Streets	2019-2022	500,000	0	350,725	TXDOT Grant \$340,741.00
1.1.7	Enhance after school and summer park and recreation programs	Parks & Recreation	Ongoing	Program	Program	Program	A need for afterschool and summer activities for children.
Strategy 1.2: Promote a Strong Arts and Culture Community							
1.2.1	Attract Promotion of Live and Family Friendly Holiday Events (Halloween, X- Mas, Chisolm Trail, Viva Donna Etc.)	City Mgr.	Annual	Goal: Self Supported	0	0	Continually Improve event and increase sponsorship and donation to fully offset cost
1.2.2	Promotion of Donna Fletcher Museum	City Mgr.	Annual	Goal: Self Supported	0	0	Inform people of the rich history of our community
Strategy 1.3: Maintain visual attractiveness of key corridors and venues							
1.3.1	Design and erect new monument signs/landscaping are at key entry points	City Mgr.	Ongoing	600,000	0	0	Work with TXDOT on funding
1.3.2	Demolition Wipeout Continue to remove abandoned building	City Mgr.	Ongoing	Program	Program	Program	Identify additional buildings in key corridors for removal
Strategy 1.4: Regional Leader in sustainability							
1.4.1	Establish new program to eliminate trash and brush contamination	Public Works & Code Enforcement	Ongoing	Program	Program	Program	More enforcement, pass out flyer with Republic Trash rules
1.4.2	Establish quarterly community trash cleanups	Public Works & Code Enforcement	Ongoing	Program	Program	Program	Partner with non profits to hold events.

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Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2018-2019	Budget 2019-2020	Status/Rational
Strategy 1.5: Promote Improved health of Donna Citizens							
1.5.1	Continue improvement and connectivity of sidewalk	Planning	Ongoing	Program	Program	Program	Continuing efforts and investments in these assets to increase property value, access to areas, and exercises options
1.5.2	Develop new walking trail system in parks	Planning	Ongoing	Program	Program	Program	Continuing efforts and investments in these assets to increase property value, access to areas, and exercises options
1.5.3	Improve municipal pool	Public Works	Ongoing	\$ 30,000	Program	Program	Budget for overlapping of pool.
1.5.4	Promote more mobile clinics	Planning	Ongoing	Program	Program	Program	Waive park rental fee for events
1.5.5	Grow number of running/walking event in conjunction with Donna ISD	Planning	Ongoing	Program	Program	Program	Waive park rental fee for events

GOAL 2. Strengthen Donna's dominance as the retail destination of the region

Goal #2 relates to the City of Donna's General Fund & the health of local state tax generators (local business).

Strategy 2.1: Establish Donna bond with shoppers from South Texas and North Mexico

2.1.1	Continue efforts to increase south bound empties bridge crossing; secure grant funds	Bridge	Ongoing	\$ 5,000,000.00		\$ 4,668,338	Work with bi-national political leader and TX Dot funding
2.1.2	Continue efforts to establish north bound commercial traffic; secure grant funds	Bridge	Ongoing	\$ 26,000,000.00			TXDOT Grant \$26 million
2.1.3	Complete South FM 493 expansion in conjunction with TXDOT	Public Works	2017-2021	TXDOT	TXDOT	TXDOT	Will change dynamics of the area for better ingress/egress to key future retail and manufacturing sites
2.1.4	Continue efforts to target entertainment options	Donna EDC	Ongoing	Program	Program	Program	

Strategy 2.2: Bring Key "Destination" retail to the City.

2.2.1	Facilitate development of Shops 493	Donna EDC	Ongoing	Program	Program	Program	To provide new retail and entertainment options
2.2.2	Leverage city incentives to recruits top retailers	Donna EDC	Ongoing	Program	Program	Program	Matching grant programs, 380 agreements, etc.

**CITY OF DONNA
STRATEGIC BUSINESS PLAN**

GOAL 3: Diversify and strengthen the local economy in order to sustain a strong tax base and quality of city services long term

Goal #3 is about diversification of not only the local economy, but the city's revenue as well. By increasing jobs and wages related to education and medical, city can become less dependent on sales tax and more property tax orient.

Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2018-2019	Budget 2019-2020	Status/Rational
Strategy 3.1 Strategically bring new industry to the region							
3.1.1	Continue support of Donna Economic Development Corporation	EDC	Ongoing	Program	Program	Program	Focus on industry recruitment, international manufacturing, job training, and business expansion
3.1.2	Continue effort to bring bridge commercial traffic; secure grant to facilitate truck traffic	Bridge	Ongoing	Program	Program	Program	Work to enhance and expand commercial business and international trade
3.1.3	Attract manufacturing company's near bridge	EDC/ Bridge	Ongoing	Program	Program	Program	EDC Programs, lobbying
Strategy 3.2 Promote the development an long term revitalization of the city's strategic core							
3.2.1	Complete Construction of new police headquarters near Amigos Building	Police	2019-2022	\$ 5,000,000.00	\$ -	\$ -	Currently in Development Stage.
3.2.2	Redskin Avenue paving and drainage	Public Works	Ongoing	\$ 1,000,000	\$ -	\$ -	Storm water Infrastructure improvements which will allow for development of area
3.2.3	North Avenue Repaving	Public Works	Ongoing	\$ 500,000	\$ -	\$ -	Storm water Infrastructure improvements which will allow for development of area
3.2.4	Colonia Lighting	Public Works	Ongoing	\$ 10,000	\$ -	\$ -	Improve lighting to increase safety
3.2.5	North Hutto Road Pavement & Drainage Improvements Project (Love's Truck Stop)	Public Works	2017-2019	\$ 810,468	\$ -	\$ -	Completed
3.2.6	Offsite Waterline Impr. & Water & Wastewater Improvements for the Shops at 493 Phase II	Public Works	2017-2019	\$ 556,824	\$ -	\$ -	Completed
3.2.7	Paving and Drainage Improvements for the Shops at 493 Phase II	Public Works	2017-2019	\$ 144,252	\$ -	\$ -	Completed
3.2.8	Hutto Road 12 inch waterline improvements project	Public Works	2017-2019	\$ 764,534	\$ -	\$ -	Completed
3.2.9	Shops 493 Water Tank	Utilities	2017-2019	\$ 21,000,000	\$ -	\$ -	Completed

**CITY OF DONNA
STRATEGIC BUSINESS PLAN**

GOAL 3: Diversify and strengthen the local economy in order to sustain a strong tax base and quality of city services long term

Goal #3 is about diversification of not only the local economy, but the city's revenue as well. By increasing jobs and wages related to education and medical, city can become less dependent on sales tax and more property tax orient.

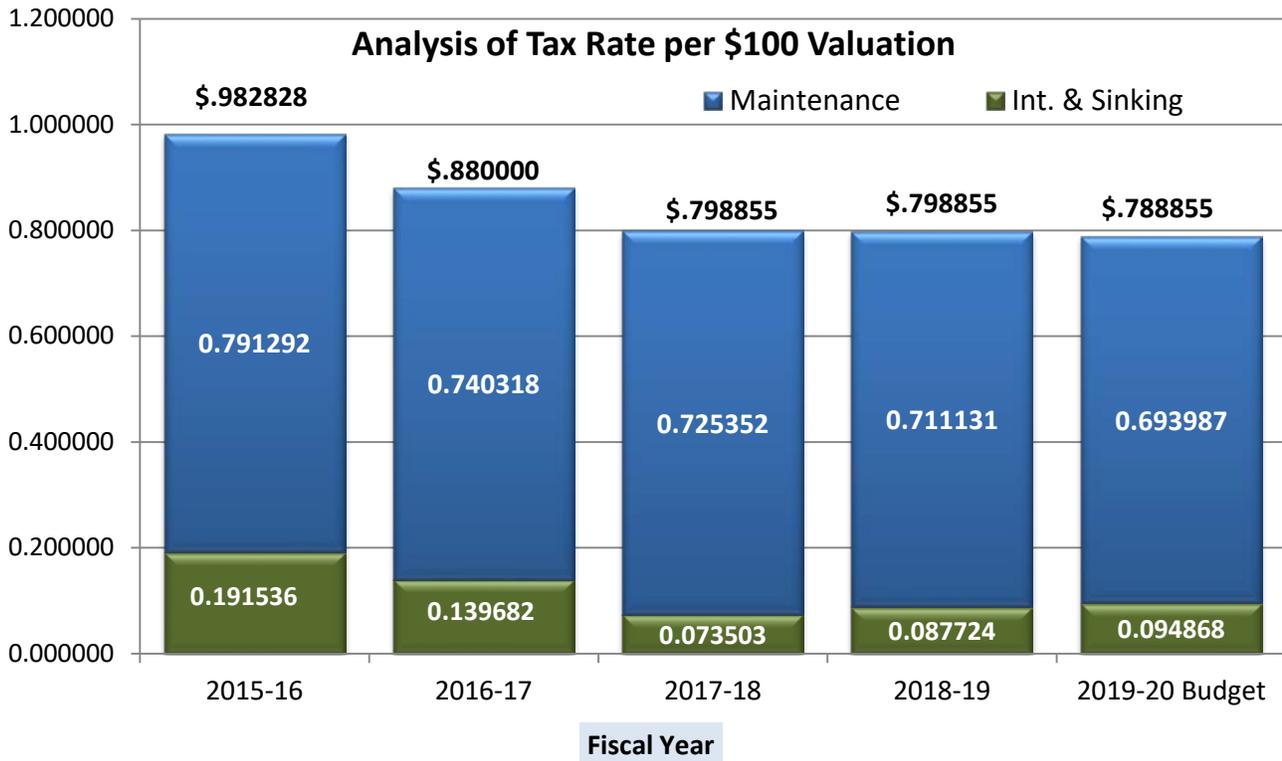
Num.	Objective	Dept. / Agency	Time- line	Total Project Cost	Estimate 2018-2019	Budget 2019-2020	Status/Rational
3.2.10	Complete Construction of new fire dept. expansion	Fire	2017-2019	\$ 604,100	\$ 200,000	\$ -	Used Urban County Funds - Complete
3.2.11	Hurricane Dolly Water Plant Improvements	Utilities	2017-2020	\$ 650,000	\$ 650,000	\$ 650,000	Use FEMA Grant
3.2.12	Lift Station Upgrades	Utilities	Ongoing	Program	Program	Program	Upgrade services station with influx of sewage from new developments
3.2.13	South Avenue Street Improvements	Planning	2017-2019	\$ 248,824	\$ -	\$ -	Complete using Urban County Funds

Strategy 3.3 Adopt policies and programs which encourage public-private-sector, growth and prosperity and good governance

3.3.1	Review ordinances and identify code/ordinance items which can be improved to improve ease of compliance and update international building code	Planning	Ongoing	Program	Program	Program	Already adopted several changes to ordinance
3.3.2	Continue EDC efforts to assisted those wishing to form new business (revolving loan fund)	Donna EDC	Ongoing	Program	Program	Program	Ongoing program to reach out to prospective business
3.3.3	Stormwater Public Education & Outreach	Planning	Ongoing	Program	Program	Program	Educate the public about stormwater infrastructure and ensure storm sewers are kept free of debris and pollutants
3.3.4	Launch online payment for utilities	Utilities/ IT	Ongoing	Program	Program	Program	Reduce need for face to face customer services and long wait lines.
3.3.5	Accept credit/debit cards payment in all departments	Information Technology	Ongoing	Program	Program	Program	Reduce need for face to face customer services and long wait lines.
3.3.6	Hold Employee health fair to encourage increased health screening and health awareness levels	Human Resources	Ongoing	Program	Program	Program	Reduce long term employee related health costs
3.3.7	Use social media to improve marketing and promotion of city event and capital projects	Human Resources	Ongoing	Program	Program	Program	Social media to promote programs, events, functions, and department accomplishments

GENERAL FUND

The 2019-2020 Proposed Budget was prepared on an ad valorem property tax rate of \$.788855 per \$100 of assessed taxable value. The assessed taxable value is up \$47,297,546 or 7.6 % from prior year. The assessed taxable value has increased in the last eight (8) consecutive years. Our appraisal and tax valuations are computed by the Hidalgo County Appraisal District. The City's effective rate is \$.753259.

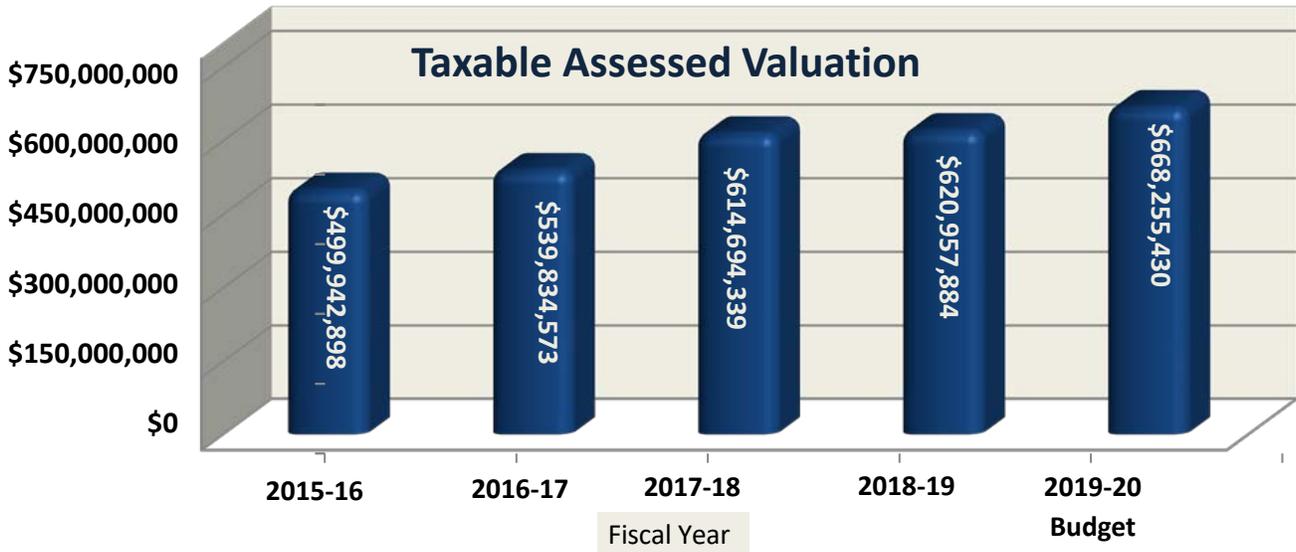


Property Tax Rate

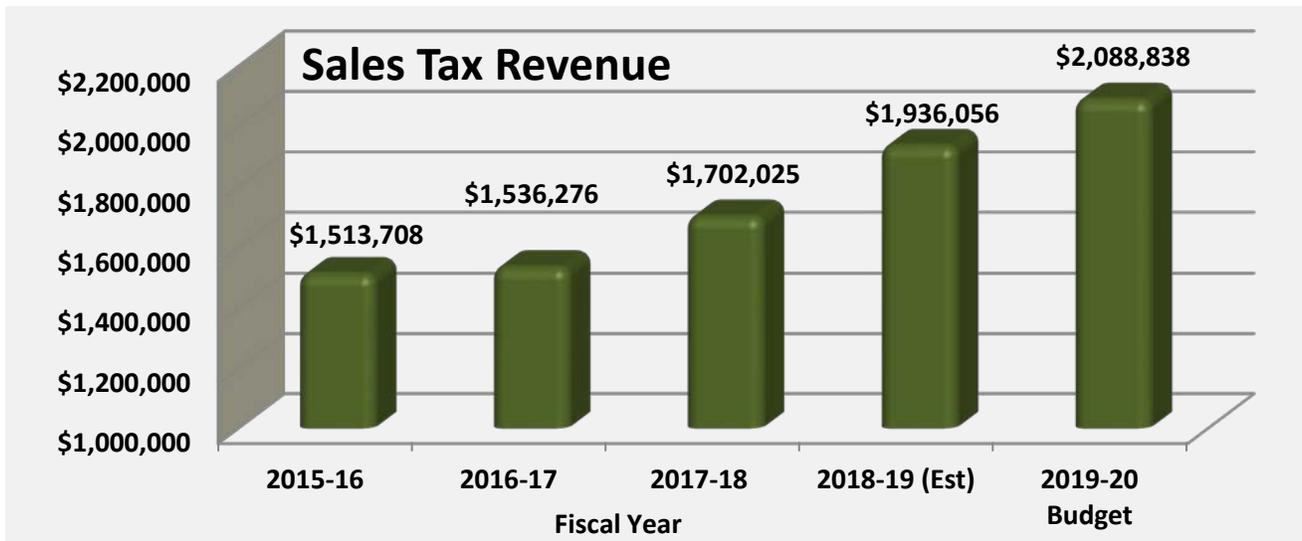
The budget reflects the City Council's and City Manager's decision to decrease property tax rates by \$.01 when compared to prior year.

The projected General Fund revenues for Fiscal Year 2018-19 are \$10,583,052 or 2% above actual revenues for 2017-18, which is mainly due to an increase in sales tax collections, an increase in charges for services, and other financing sources (capital lease).

The projected General Fund revenues for Fiscal Year 2019-2020 are \$10,759,285. The largest revenue sources in the General Fund consist of taxes from property, sales, and franchise taxes. These three taxes comprise 72% of the General Fund revenues. The assessed taxable valuation has increased an average of \$45,629,302 over the last five years. Assessed valuations for Tax Levy Year 2019 increased by \$47,297,546 or 7.62% above prior year, mainly due to an increase in commercial property valuations.



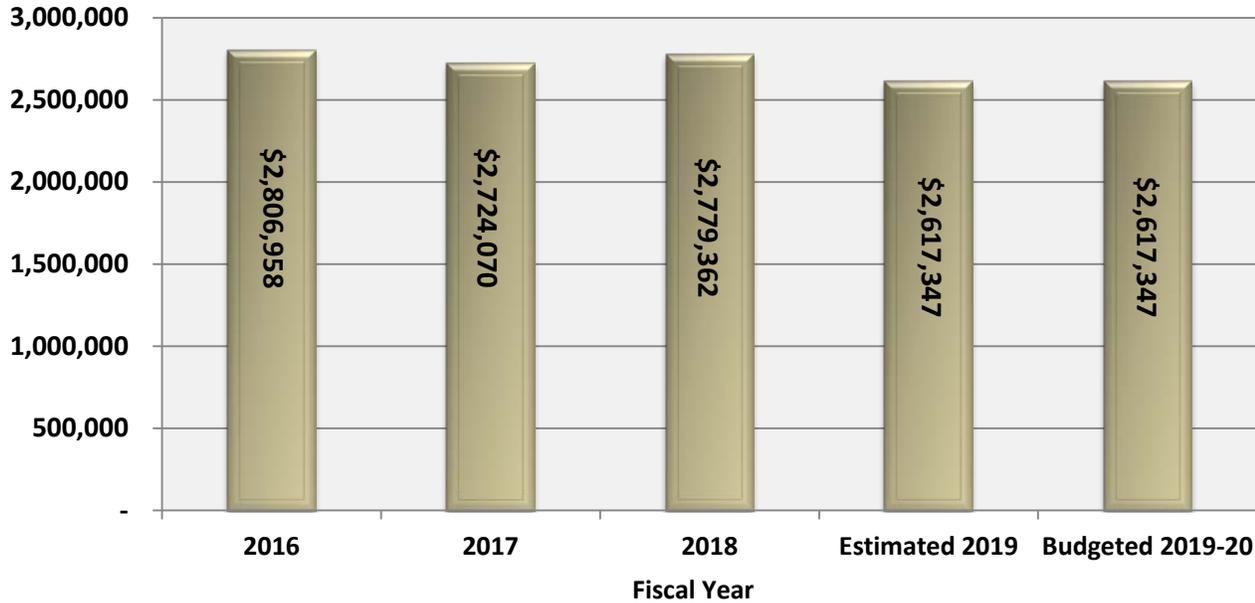
Property taxes continue to be our greatest revenue source immediately followed by Sales Tax. Sales tax revenues are projected at \$2,088,838 for 2019-20. The Sales Tax Revenue is projected to increase by 7.3 % from current year. The contributions of Walmart’s sales taxes to the city have helped boost our General Fund revenues since opening its doors in 2015-2016. The sales tax impact from Walmart was a factor in lowering the property tax rate. Donna EDC purchased 25 acres along Interstate 2 and FM 493 for the development of a retail center. Since the purchase of the 25 acres, two (2) lots have been officially sold.



Franchise Taxes are the City’s third largest revenue source. Franchise Taxes are based on a percentage of utility company revenues and are projected at \$1,014,711 for fiscal year 2019-20.

The total proposed expenditures for 2019-20 related to the General Funds are categorized as follows: Personnel Services \$6,278,750; Supplies and Materials \$413,648 ; Property and Infrastructure \$134,300; Maintenance & Repairs \$308,492; Other Services and Charges \$2,344,769; Capital Outlay \$516,467; and Debt Service at \$277,959 and Non-Departmental at \$484,900.

General Fund - Fund Balance



The General Fund Balance is projected to be \$2,617,347 or approximately 24% of operating expenditures. In 2015-2016, the City officially adopted a reserve policy equivalent to no less than 25% of budgeted expenditures. The excesses fund balance above the 25% will be kept in reserves or could be subject to capital projects determined by City Council.

HOTEL OCCUPANCY FUND

The City of Donna has been imposing a tax on room rates on hotels/motels located within the boundaries of the City. Funds are utilized specifically for promotion of tourism and preservation of historical objects that attract residents and visitors to the City. Anticipated hotel tax revenues for 2019-2020 are \$155,342. Contributions to the first United States American Legion Post#1920 are \$7,500. The City of Donna is a major sponsorship provided to the annual Chisholm Trail Festival at \$75,000. The Donna Hooks Historical Museum is budgeted at \$35,000.

DEBT SERVICE FUND

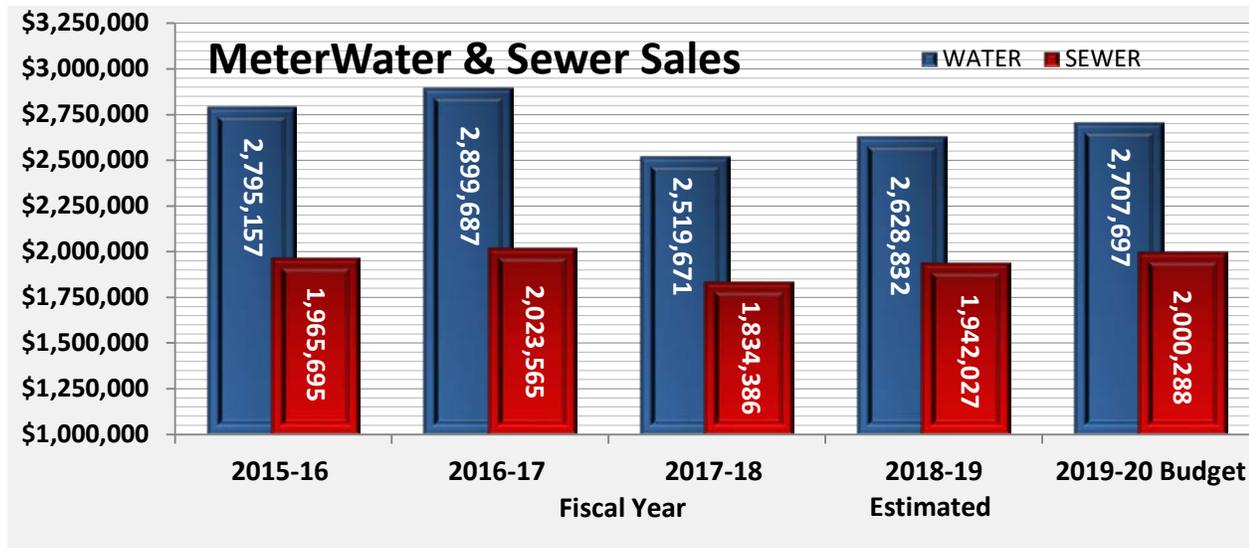
The Debt Service Fund accounts for resources accumulated and payments made for the principle and interest on long-term tax supported general obligation debt. The Debt Service requirements for outstanding General Obligation Bonds for Fiscal Year 2019-20 will amount to \$711,763. The Debt Service Fund will be funded by an ad valorem property tax rate of \$.094868/100 of assessed value and Transfers-In from the Development Corporation of Donna in the amount of \$140,000 and the Fire Fee fund at \$70,000. Transfers Out of \$472,708 were budgeted related to the Bridge debt service.

The current property tax collection revenue is calculated at 95% of the total current tax levy. Delinquent property tax collections are projected at \$135,852. The city budget for the delinquent taxes is based on prior year's history and current trends. The City of Donna adopted a formal debt policy to include debt limits the latter part of September 2017.

UTILITY FUND

The total projected Utility Fund revenues for Fiscal Year 2019-20 are \$5,052,400. Water and Sanitary Sewer operating expenses are estimated at \$5,052,400. Projected expenditures include \$1,657,395 for Debt Service and \$1,175,954 in Other Services & Charges. The Water Treatment Plant is under-going repairs of the electrical structure for damages done in 2008 by hurricane Dolly. Projected costs to repair plant are over \$4 million in its entirety.

The Water and Sanitary system was contracted and operated by a third-party utility company dating back to 2000. In October 2014 the City took over operations of the City’s water and sanitary system. Fiscal year 2019-20 marks a four-year period that the city officially took over operations of its water and sanitary system.



BRIDGE FUND

The Bridge Fund collects tolls from passenger traffic at the Donna-Rio Bravo International Bridge. Projected revenues from passenger traffic are \$2,440,413. Projected passenger crossings are 610,103 (1,671 vehicles per day). The bridge has seen traffic increase by double digits over the past two fiscal years.

The Donna-Rio Bravo International Bridge will soon prove to be a very wise investment. This coming fiscal year, facilities will be built to allow for South bound empty commercial vehicles to cross into Mexico thereby increasing toll revenues for the City of Donna. The construction for this project officially started September 2019 and is expected to be complete in April 2020. The Texas Department of Transportation is also investing \$13.6 million on the FM 493, the road leading to the bridge. This road expansion of 8 miles will allow

for a more efficient, convenient and safe route for intercity as well as international travelers. On the Mexico side, road infrastructure leading to our land Port of Entry has also been completed named Libramiento II Sur which will attract travelers from Mexican states of Tamaulipas, Nuevo Leon, and Coahuila.

U.S. Customs and Border Protection on April 18, 2017 accepted the Donna Project into the Donation Acceptance Program (DAP) which allows for the planning and building of the fully loaded Northbound Commercial Truck facilities. The project will be on fast track because it has also been accepted to become a Model Port for non-intrusive inspection, (NI). We are excited to be the Pilot Project for this state-of-the-art technology which will process a commercial truck within 6 minutes from entry to exit due to the 100% x-ray technology.

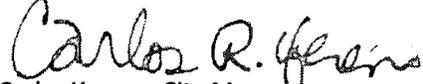
The City of Donna has already begun to receive interest from investors that conduct business with Mexico. Companies that are involved include logistics, transportation and even fueling stations for commercial vehicles which have purchased property within Donna city limits. All these investments will increase ad valorem and sales taxes along with employment opportunities for citizens in Donna. The future is continuing to look very bright and favorable for the City of Donna.

SUMMARY

The Budget process and preparation of the 2019-2020 has taken numerous hours and challenges in order to meet the current and future financial constraints of the city. As part of one of the fastest growing MSA's in the country, the Donna economic sector continues to grow. As there is growth, the demands for services and their related costs also continue to grow. Staff will continue to work together to maximize operational efficiencies and meet the desired objectives. Through guidance and instruction from the City Council and on-going master planning efforts, we envision that the 2019-2020 Budget will meet the City Council's goals for service to the citizens of Donna.

The staff and I look forward to continuing to work alongside the City Council and the community to meet the challenges of the 2019-2020 Fiscal Year. In closing, I would like to express my appreciation to the Finance Department for their numerous hours spent assembling the budget / policy document.

Respectfully submitted,


Carlos Yerena, City Manager

MAJOR GOALS FOR FISCAL YEAR 2019-2020

- Complete construction of the South-Bound Donna Rio Bravo Land Port of Entry. Construction commenced September 2019. The estimated completion is April 2020. This commercial land-port will allow for 100 commercial trucks per hour, saving both time and costs for commercial carriers.
- Complete the engineering design of the \$35,000,000 North-Bound Federal Inspection Facility.
- Started the engineering design of the newly proposed Police Station.
- The construction of a 70,000 square foot auto-parts remanufacture warehouse facility.
- Sell the vacant lots at the Shoppes at 493 along Interstate 2.
- Increase public safety by providing the Police Department the necessary equipment and technology to monitor and fight crime in our community.
- Apply and obtain grants for improvements to city parks, the fire department, the police department, and other areas of the city.
- Provide residents with City sponsored events; Chisholm Trail Event, Halloween Night Festival and National Night Out Festival.
- Improve drainage system to eliminate drainage issues within the City.
- Promote the Donna Industrial Park to attract business to the Industrial Park.
- Continue to promote the International Bridge through advertising in local and international markets.

City of Donna's Location in Relation to the State of Texas



The City of Donna lies in the southern region of the state in an area referred to as “The Rio Grande Valley”. The City of Donna was incorporated in 1913, and its Charter was adopted on February 7, 1957. Its form of Government is Home Rule i.e., Mayor/City Council-City Manager. Currently the population of Donna is estimated at 16,600.



PROJECTED FUND BALANCES

**COMBINED SUMMARY OF REVENUES AND EXPENDITURES/EXPENSES
AND CHANGES IN FUND BALANCES
FISCAL YEAR 2019-2020**

	GENERAL FUND	SPECIAL REVENUE		
	GENERAL FUND	HOTEL/MOTEL TAX FUND	FIRE EQUIP SERVICE FEE	TEXAS CONFISCATED
ESTIMATED FUND BALANCE/NET POSITION 9/30/2019	2,617,347	366,565	196,130	15,541
<u>REVENUES 2019-20</u>				
TAXES	7,722,498	136,344		
LICENSES & PERMITS	147,070			
INTERGOVERNMENTAL	496,418			
CHARGES FOR CURRENT SERVICE	2,104,026	16,750	77,409	
RENTALS	68,004			
FINES & FORFEITURES	187,802			60,000
MISCELLANEOUS	33,467	2,248	997	5,000
TOTAL REVENUES	10,759,285	155,342	78,406	65,000
<u>OTHER FINANCING SOURCES</u>				
OTHER FINANCING SOURCES	0			
TRANSFERS IN	0	0	0	0
TOTAL OTHER SOURCES	0	0	0	0
TOTAL REVENUES	10,759,285	155,342	78,406	65,000
<u>EXPENDITURE/EXPENSES 2019-20</u>				
PERSONNEL SERVICES	6,278,750	30,571		
SUPPLIES & MATERIALS	413,648			40,000
PROPERTY AND INFRASTRUCTURE	134,300			
EQUIP RENTAL & REPAIRS	308,492			
OTHER SERVICE & CHARGES	2,829,669	124,771		15,000
CAPITAL OUTLAY	516,467		0	10,000
DEBT SERVICE	277,959			
EXPENDITURE/EXPENSES	10,759,285	155,342	0	65,000
<u>OTHER FINANCING USES</u>				
TRANSFERS OUT	0	0	70,000	0
TOTAL OTHER FINANCE USES	0	0	70,000	0
TOTAL EXPENDITURES/EXPENSES	10,759,285	155,342	70,000	65,000
REVENUES OVER/(UNDER) EXPENDITURES	0	0	8,406	0
ESTIMATED FUND BALANCE/NET POSITION 9/30/2020	2,617,347	366,565	204,536	15,541

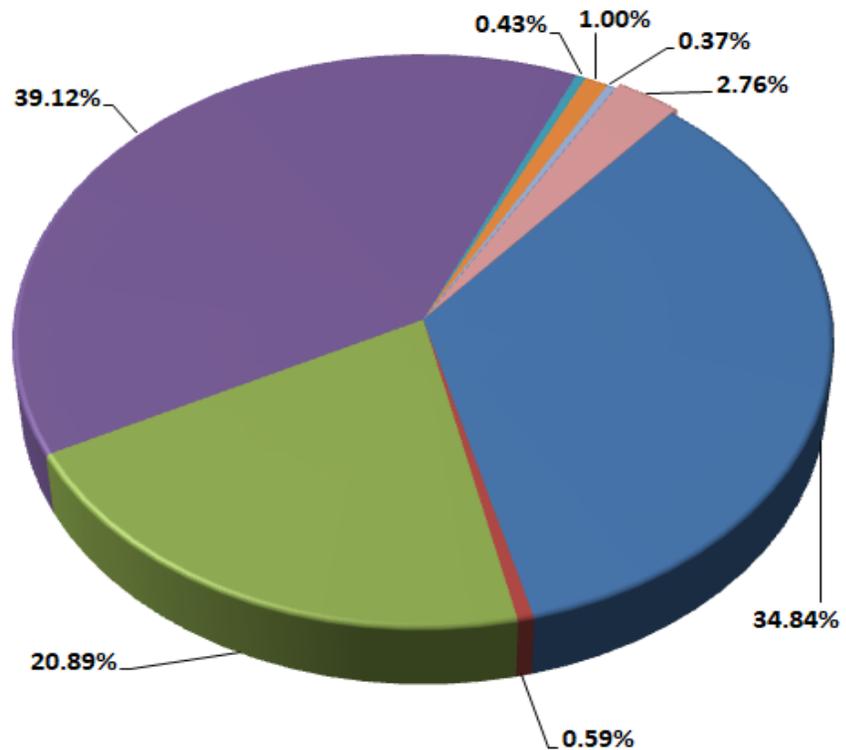
DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE FUNDS		TOTAL GOVERNMENTAL & ENTERPRISE
DEBT SERVICE FUND	CAPITAL PROJECTS FUND	UTILITY FUND	INT'L BRIDGE FUND	
2,521,559	0	(11,854,987)	(16,282,987)	(22,420,832)
757,180	0			8,616,022
	4,668,339			147,070
		5,035,397	2,440,413	5,164,757
		10,368	27,000	9,673,995
				105,372
				247,802
5,996		6,635	36,308	90,651
<u>763,176</u>	<u>4,668,339</u>	<u>5,052,400</u>	<u>2,503,721</u>	<u>24,045,669</u>
	0		0	0
210,000		0	472,708	682,708
<u>210,000</u>	<u>0</u>	<u>0</u>	<u>472,708</u>	<u>682,708</u>
<u>973,176</u>	<u>4,668,339</u>	<u>5,052,400</u>	<u>2,976,429</u>	<u>24,728,377</u>
		1,210,135	709,014	8,228,470
		602,297	19,766	1,075,711
		231,000	34,300	399,600
		97,770	47,054	453,316
0		1,175,954	359,974	4,505,368
	4,668,339	77,849	10,500	5,283,155
711,763	0	1,657,395	1,795,821	4,442,938
<u>711,763</u>	<u>4,668,339</u>	<u>5,052,400</u>	<u>2,976,429</u>	<u>24,388,558</u>
472,708	0	0	0	542,708
<u>472,708</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>542,708</u>
<u>1,184,471</u>	<u>4,668,339</u>	<u>5,052,400</u>	<u>2,976,429</u>	<u>24,931,266</u>
(211,295)	0	0	0	(202,889)
<u>2,310,264</u>	<u>0</u>	<u>(11,854,987)</u>	<u>(16,282,987)</u>	<u>(22,623,721)</u>

Combined Summary of Revenues Fiscal Years 2018-2020

Summary of Revenue Sources:	Prior Yr. Actuals FY 17-18	Amended Budget FY 18-19	Estimated Rev. / Exp. FY 18-19	City Council Approved FY 19-20
Taxes	7,893,384	8,312,187	8,187,839	8,616,022
Licenses & Permits	186,350	162,494	141,631	147,070
Intergovernmental	304,997	528,738	598,798	5,164,757
Charges for Current Services	8,964,301	9,514,318	9,312,503	9,673,995
Rentals	66,505	84,998	88,056	105,372
Fines & Forfeitures	189,504	173,082	230,739	247,802
Miscellaneous	197,051	151,216	144,992	90,651
Other Financing Sources	186,641	539,340	579,157	0
Transfers In	2,161,731	476,495	476,495	682,708
Total:	\$ 20,150,461	\$ 19,942,868	\$ 19,760,210	\$ 24,728,377

Combined Summary of Revenues Total Revenues \$ 24,728,377

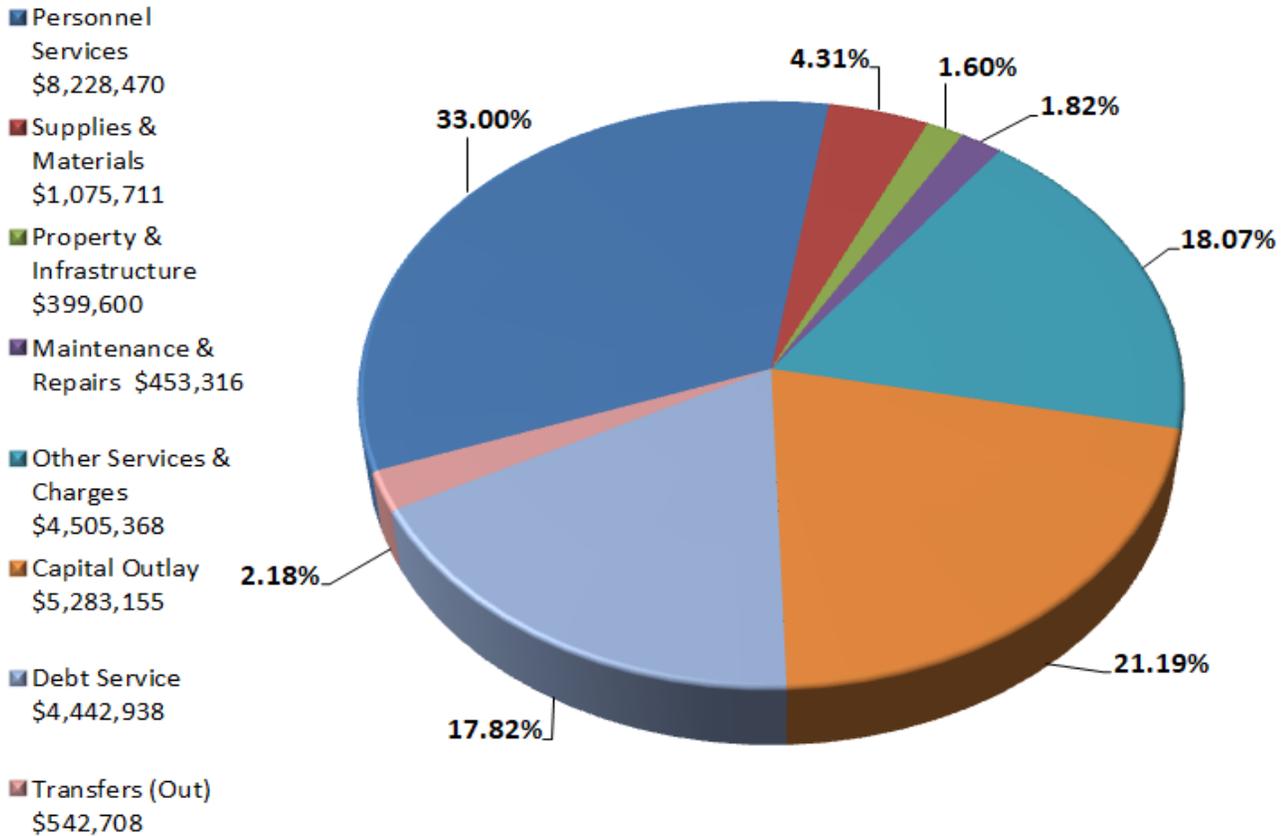
- Taxes \$8,616,022
- Licenses & Permits \$147,070
- Intergovernmental \$5,164,757
- Charges for Current Services \$9,673,995
- Rentals \$105,372
- Fines & Forfeitures \$247,802
- Miscellaneous \$90,651
- Transfers In \$682,708



Combined Summary of Expenditures/Expenses Fiscal Years 2018-2020

Summary of Expenditures/ Expenses:	Prior Yr. Actuals FY 17-18	Amended Budget FY 18-19	Estimated Rev. / Exp. FY 18-19	City Council Approved FY 19-20
Personnel Services	7,162,107	7,916,543	7,826,701	8,228,470
Supplies & Materials	1,171,343	920,314	1,149,558	1,075,711
Property & Infrastructure	1,186,953	435,350	466,813	399,600
Maintenance & Repairs	472,226	424,881	497,569	453,316
Other Services & Charges	7,925,675	4,498,315	4,803,881	4,505,368
Capital Outlay	213,134	939,273	1,206,364	5,283,155
Debt Service	3,017,450	4,434,216	4,443,065	4,442,938
Transfers (Out)	2,054,653	336,495	336,495	542,708
Total:	\$ 23,203,541	\$ 19,905,387	\$ 20,730,446	\$ 24,931,266

Combined Summary of Expenditures/Expenses Total \$ 24,931,266



REVENUE PROJECTIONS

Revenue Projections							
Sources of Revenue:	Estimated	Budget:	Projections:				
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
GENERAL FUND:							
Property Taxes	\$ 4,594,370	4,736,907	4,879,014	5,025,385	5,176,146	\$ 5,331,431	5,491,373
Other Taxes	2,800,833	2,985,591	3,105,015	3,229,215	3,358,384	3,492,719	3,632,428
Licenses & Permits	141,631	147,070	150,011	153,012	156,072	159,193	162,377
Intergovernmental	196,321	496,418	506,346	516,473	526,803	537,339	548,086
Service Fees	1,969,101	2,104,026	2,146,107	2,189,029	2,232,809	2,277,465	2,323,015
Rentals	50,568	68,004	68,004	68,004	68,004	68,004	68,004
Fines & Forfeitures	178,624	187,802	190,619	193,478	196,380	199,326	202,316
Miscellaneous	72,447	33,467	50,000	50,000	50,000	50,000	50,000
Transfers-In	0	0	0	75,000	100,000	125,000	150,000
Other Financing Sources	579,157	0	0	200,000	300,000	400,000	400,000
	\$ 10,583,052	\$ 10,759,285	\$ 11,095,116	\$ 11,699,596	\$ 12,164,598	\$ 12,640,477	\$ 13,027,599
WATER & SEWER:							
Intergovernmental	402,477	0	0	0	0	0	0
Charges for Services	4,893,322	5,035,397	5,186,459	5,316,120	5,449,023	5,585,249	5,724,880
Rentals	10,368	10,368	10,368	10,368	10,368	10,368	10,368
Miscellaneous	33,380	6,635	17,615	17,792	17,969	18,149	18,149
	\$ 5,339,547	\$ 5,052,400	\$ 5,214,442	\$ 5,344,280	\$ 5,477,361	\$ 5,613,766	\$ 5,753,397
INTERNATIONAL BRIDGE:							
Passenger Tolls	2,357,499	2,440,413	2,489,221	2,539,006	2,589,786	2,641,582	2,694,413
Commercial Tolls	0	0	585,000	1,170,000	2,925,000	3,071,250	3,224,813
Rentals	27,000	27,000	27,000	27,000	27,000	27,000	27,000
Miscellaneous	18,431	36,308	36,308	36,671	37,038	37,408	37,782
Transfers-In	266,495	472,708	0	0	0	0	0
	\$ 2,669,425	\$ 2,976,429	\$ 3,137,529	\$ 3,772,677	\$ 5,578,824	\$ 5,777,240	\$ 5,984,008
HOTEL OCCUPANCY TAX:							
Hotel Occupancy Tax	136,835	136,344	139,071	141,852	144,689	147,583	150,535
Charges for Current Svs	16,750	16,750	16,918	17,087	17,258	17,430	17,604
Rentals	120	0	0	0	0	0	0
Miscellaneous	3,393	2,248	2,270	2,293	2,316	2,339	2,363
	\$ 157,098	155,342	158,259	161,232	164,263	\$ 167,353	\$ 170,502

Methodology – Revenue Projections

General Fund: The revenue projections for the General Fund were completed with city council's goal of achieving a city tax rate below \$.80 cents. This goal was achieved in the budget year 2017-18. City Council's new goal is to achieve a property tax rate of sixty-cent. The revenue projections to achieve the sixty cent (.60) property tax rate within a few years are made with the following assumptions: Assessed Values would increase at a modest 5% per fiscal year, property tax collections are set at 95% of levy. The tax rate for fiscal year 2019-20 decrease by .01 cent from .798855 from .788855

Water & Sewer Fund: Projections of revenues for the Water & Sewer Fund are prepared with minimal increases throughout the remaining years. The project of installing smart meters throughout the city was completed late 2018. The installation of smart meters did not have the impact anticipated on revenues as expected, hence a 3% increase in water and sewer revenues is projected for 2019-20. The remaining years are projected at a minimal 2.5% increase with a minimal water rate adjustment in fiscal year 2021-22.

International Bridge: The revenue projections for passenger tolls are projected to increase 3.5% in fiscal year 2019-20. This projection is on the conservative side due to the instability in Mexico. In the first half of fiscal year 2019-20, the city anticipates completing the south-bound commercial lanes with commercial tolls being generated in the latter part of the fiscal year fiscal. Commercial traffic is expected to increase significantly based on traffic studies of nearby ports of entry and the location of our bridge.

Hotel Occupancy Fund: The Hotel Occupancy tax revenue is expected to increase by 2% yearly over the 5 year revenue forecast. There are currently only four hotels within the city within the city limit.

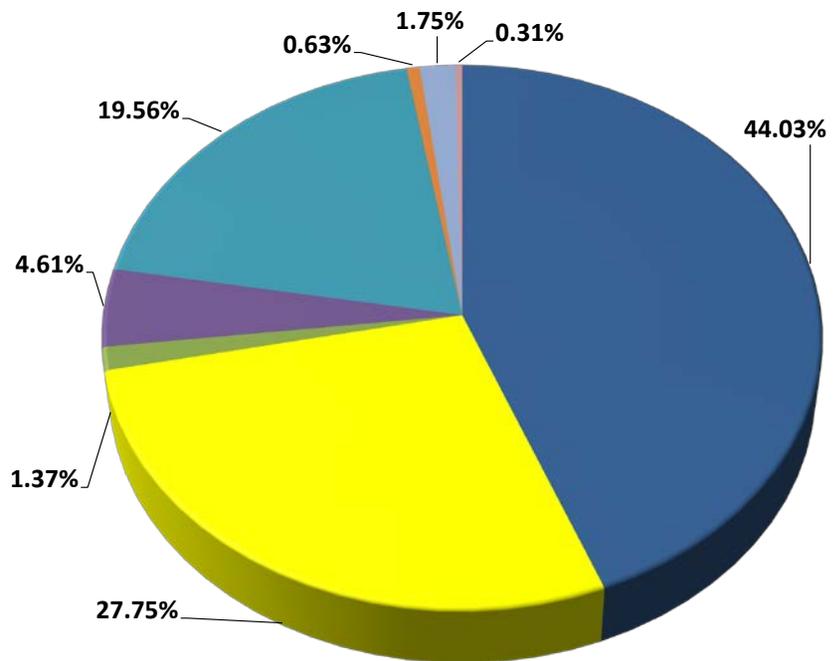


GENERAL FUND

The **General Fund** is used to account for financial resources traditionally associated with government which are not required to be accounted for in another fund. The modified accrual basis of accounting is used by the General fund in accordance with generally accepted accounting principles (GAAP).

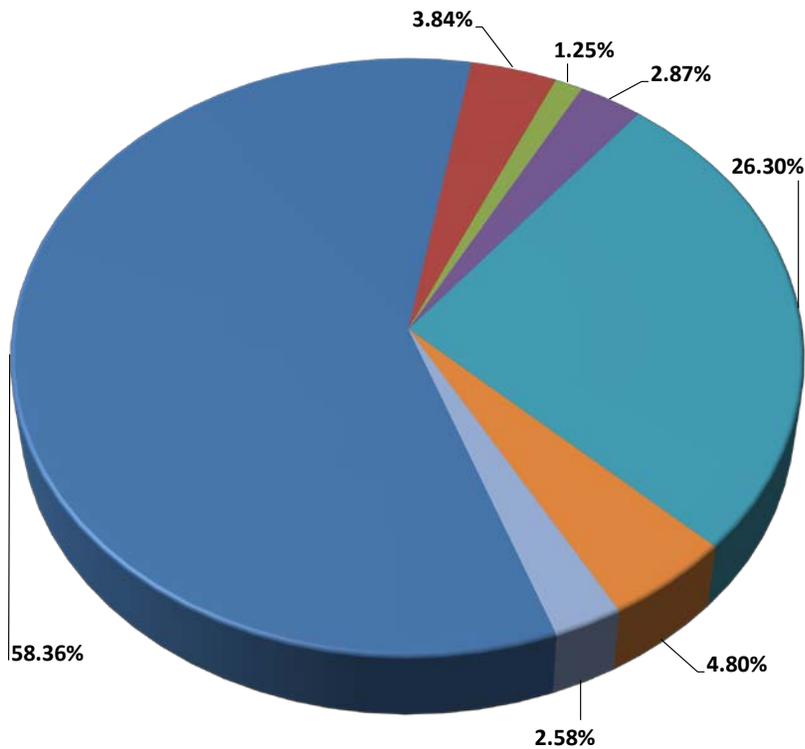
General Fund Summary of Revenues Total \$ 10,759,285

- Ad Valorem Property Taxes \$4,736,907
- Other Taxes \$2,985,591
- Licenses & Permits \$147,070
- Intergovernmental \$496,418
- Charges for Current Services \$2,104,026
- Rentals \$68,004
- Fines & Forfeitures \$187,802
- Miscellaneous \$33,467



Summary of Expenditures Total \$10,795,285

- Personnel Services \$6,278,750
- Supplies & Materials \$413,648
- Property & Infrastructure \$134,300
- Maintenance & Repairs \$308,492
- Other Services & Charges \$2,829,669
- Capital Outlay \$516,467
- Debt Service \$277,959



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>REVENUES</u>				
AD VALOREM PROPERTY TAX	4,549,400	4,772,915	4,594,370	4,736,907
OTHER TAXES	2,595,125	2,670,469	2,800,833	2,985,591
LICENSES	10,150	7,700	8,150	9,200
PERMITS	176,200	154,794	133,481	137,870
INTERGOVERNMENTAL REVENUE	224,494	528,738	196,321	496,418
CHARGES FOR CURRENT SERVICES	1,818,341	1,879,281	1,969,101	2,104,026
RENTALS	34,729	57,998	50,568	68,004
FINES & FORFEITURES	187,932	172,582	178,624	187,802
MISCELLANEOUS	110,331	103,516	72,447	33,467
CONTRIBUTIONS	6,900	0	0	0
TRANSFERS IN	563,193	0	0	0
OTHER FINANCING SOURCES	105,986	539,340	579,157	0
TOTAL REVENUES	10,382,781	10,887,333	10,583,052	10,759,285
<u>EXPENDITURES</u>				
PERSONNEL SERVICES	5,427,225	6,113,265	5,936,681	6,278,750
SUPPLIES & MATERIALS	510,946	355,482	457,717	413,648
PROPERTY & INFRASTRUCTURE	715,592	140,550	147,315	134,300
MAINTENANCE & REPAIRS	367,527	302,111	306,007	308,492
OTHER SERVICES & CHARGES	2,181,266	2,127,645	2,333,570	2,344,769
CAPITAL OUTLAY	213,134	933,273	658,183	516,467
DEBT SERVICE	109,470	238,469	238,469	277,959
NON DEPARTMENTAL	802,327	676,538	601,768	484,900
TOTAL EXPENDITURES	10,327,488	10,887,333	10,679,710	10,759,285
REVENUES OVER/(UNDER) EXPENDITURES	55,294	0	(96,658)	0

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 11 GENERAL FUND

	<u>PRIOR YR ACTUAL 2017-2018</u>	<u>AMENDED BUDGET 2018-2019</u>	<u>ESTIMATED REV/EXP 2018-2019</u>	<u>CITY COUNCIL APPROVED 2019-2020</u>
AD VALOREM PROPERTY TAX				
AD VAL PROPERTY TAX CURRENT	3,991,344	4,263,868	4,075,868	4,225,422
AD VAL PROPERTY TAX DELINQUENT	351,406	326,913	329,116	326,913
PENALTY & INTEREST-DELINQUENT TAXES	255,009	219,510	236,263	230,153
MANUAL RENDERING PENALTIES	4,110	3,000	3,439	3,400
RED RIVER SUBDIVISION - TIRZ #1	(32,010)	(20,376)	(32,782)	(31,481)
RIVER CROSSING -TIRZ#2	(20,459)	(20,000)	(17,534)	(17,500)
TOTAL AD VALOREM PROPERTY TAX	<u>4,549,400</u>	<u>4,772,915</u>	<u>4,594,370</u>	<u>4,736,907</u>
OTHER TAXES				
CITY SALES TAX	1,702,025	1,794,162	1,936,056	2,088,838
ELECTRIC UTILITY FRANCHISE TAX	418,400	428,628	420,716	425,584
4% GROSS RECEIPTS WATER	101,485	128,833	116,868	119,206
4% GROSS RECEIPTS SEWER	73,192	85,908	80,548	82,159
NATURAL GAS FRANCHISE TAX	42,081	43,725	46,217	48,981
MIXED BEVERAGE RECEIPTS TAX	6	0	0	0
CHARTER COMMUNICATIONS CABLE	76,688	77,675	86,796	93,550
TELE ACCESS LINE FRANCHISE TAX	103,410	115,927	113,194	115,927
AWS FRANCHISE FEE-COMMERCIAL DUMPSTERS	109,878	112,611	126,769	129,304
WALMART 380 AGREEMENT	(32,041)	(117,000)	(126,331)	(117,958)
TOTAL OTHER TAXES	<u>2,595,125</u>	<u>2,670,469</u>	<u>2,800,833</u>	<u>2,985,591</u>
LICENSES				
ALCOHOLIC BEVERAGE LICENSE	3,970	3,000	1,025	3,000
MECHANICAL LICENSE	2,380	2,000	2,200	2,200
BUILDING CONTRACTOR LICENSE	2,800	2,000	3,800	3,200
HOUSEMOVER LICENSE	400	200	200	200
SIGN CONTRACTOR LICENSE	600	500	925	600
TOTAL LICENSES	<u>10,150</u>	<u>7,700</u>	<u>8,150</u>	<u>9,200</u>
PERMITS				
BUILDING PERMITS	78,915	62,817	38,945	39,558
UTILITY INSPECTION PERMIT	2,340	2,650	0	0
ELECTRICAL PERMIT	19,852	19,622	20,170	19,622
PLUMBING PERMIT	9,285	7,690	8,014	8,050
A/C MECHANICAL PERMIT	6,260	6,000	6,050	6,000
CONDITIONAL USE PERMIT	4,975	3,600	2,250	3,600
VARIANCE PERMIT	875	600	1,605	1,380
MOBILE PARK / TRAILER HOME PERMIT	200	100	100	225
FOOD SERVICE PERMIT	17,395	17,265	17,465	17,395
BUSINESS PERMIT	9,825	10,500	8,940	10,190
WRECKER PERMIT	700	1,000	600	600
GARAGE SALE PERMITS	7,105	7,500	7,280	7,500
DEMOLISH/MOVING PERMIT	650	500	10,570	10,000
FIREWORKS SALES PERMIT	9,500	9,500	10,500	10,500
OTHER PERMIT	2,215	2,200	1,600	2,000
SIGN PERMIT	4,108	1,250	(1,025)	1,250
SMALL CELL TOWER ROW PERMIT	2,000	2,000	417	0
TOTAL PERMITS	<u>176,200</u>	<u>154,794</u>	<u>133,481</u>	<u>137,870</u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>INTERGOVERNMENTAL</u>				
SIDEWALK PROJECT - TXDOT	0	332,563	0	350,725
FBI OT REIMBURSEMENT PROGRAM	0	24,000	1,568	20,000
H S I - CRIME VICTIM LIAISON	2,908	17,000	0	34,120
OPERATION STONE GARDEN GRANT 18	61,452	110,295	150,663	30,000
US DEPT. OF JUSTICE / JAG GRANT	0	12,897	12,897	13,941
BORDER SECURITY GRANT (LBSP)	7,296	10,000	12,018	10,000
TEXAS STEP GRANT - TXDOT	0	4,000	4,238	4,000
DEA OT REIMBURSEMENT GRANT	57,844	0	0	18,649
LEOSE FOR POLICE TRAINING GRANT	0	3,000	0	0
TEXAS PARKS & WILDLIFE GRANT	53,662	0	0	0
HIDALGO CNTY LIBRARY ALLOCATION	14,983	14,983	14,937	14,983
LRGVDC POLICE DEPARTMENT GRANT	26,349	0	0	0
TOTAL INTERGOVERNMENTAL	224,494	528,738	196,321	496,418
<u>CHARGES FOR CURRENT SERVICES</u>				
GARBAGE SERVICE FEES	726,458	741,319	745,034	767,295
SUBDIVISION FILING FEES	11,250	10,000	9,375	10,000
CEMETERY PLOTS SOLD	0	100	0	0
GRAVE OPENING & CLOSING FEES	4,600	4,000	8,900	8,200
VITAL STATISTICS FEES	1,670	1,400	1,745	1,400
RURAL COUNTY FIRE SERVICE CALLS	88,587	47,200	135,825	104,808
CEMETERY - HEADSTONE FEES	480	600	230	500
GARBAGE / BRUSH CHARGES NAWs	115,807	166,955	116,976	139,483
PROPERTY TAX CERTIFICATE FEES	505	500	620	500
MUNICIPAL COURT TECHNOLOGY FEES	7,126	6,600	6,488	6,730
MUNICIPAL COURT SECURITY FEES	5,344	4,500	4,866	5,344
LOCAL COURT COST FEES	14,068	13,000	12,502	14,000
POLICE FINGERPRINT FEES (INS)	315	600	1,035	980
CITY RECREATIONAL PROGRAM FEES	7,590	7,000	11,500	9,500
NSF CHECK FEES	0	0	25	0
SUBDIVISION INSPECTION FEES	0	0	25	0
FEE FOR CHANGE OF ZONING	3,300	3,000	3,000	3,000
RESIDENTIAL PLANS REVIEW FEES	3,339	2,600	677	1,000
COMMERCIAL PLANS REVIEW FEES	3,683	4,000	0	3,190
PER ACRE PLAT FILING FEES	8,229	7,000	5,957	5,471
CERTIFICATE OF OCCUPANCY/COMP FEES	2,630	2,000	2,480	2,000
WRECKER VEHICLE INSPECTION FEES	875	1,000	735	735
WRECKER TOW & STORAGE FEES	7,025	12,000	11,400	11,000
BRUSH COLLECTION SERVICE FEES	306,847	261,845	310,095	319,176
BRUSH FEES-BAD DEBT PROVISION	(6,011)	(4,800)	(6,011)	(6,011)
GARBAGE FEES-BAD DEBT PROVISION	(14,864)	(12,500)	(14,864)	(14,864)
CUSTOMER SVS TRANSFER-EDC-4A	35,442	0	0	77,039
CUSTOMER SVS TRANSFER DCD-4B	35,442	166,262	166,260	200,000
TIRZ ZONE CUSTOMER SERVICE FEES	20,000	7,500	7,500	7,500
CUSTOMER SRVS TRANSFER WATER & SEWER	420,000	420,000	420,000	420,000
POOL ENTRANCE FEES	5,205	2,500	4,726	3,500
SWIMMING LESSON FEES	3,400	3,100	2,000	2,550
TOTAL CHARGES FOR CURRENT SERVICES	1,818,341	1,879,281	1,969,101	2,104,026

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 11 GENERAL FUND

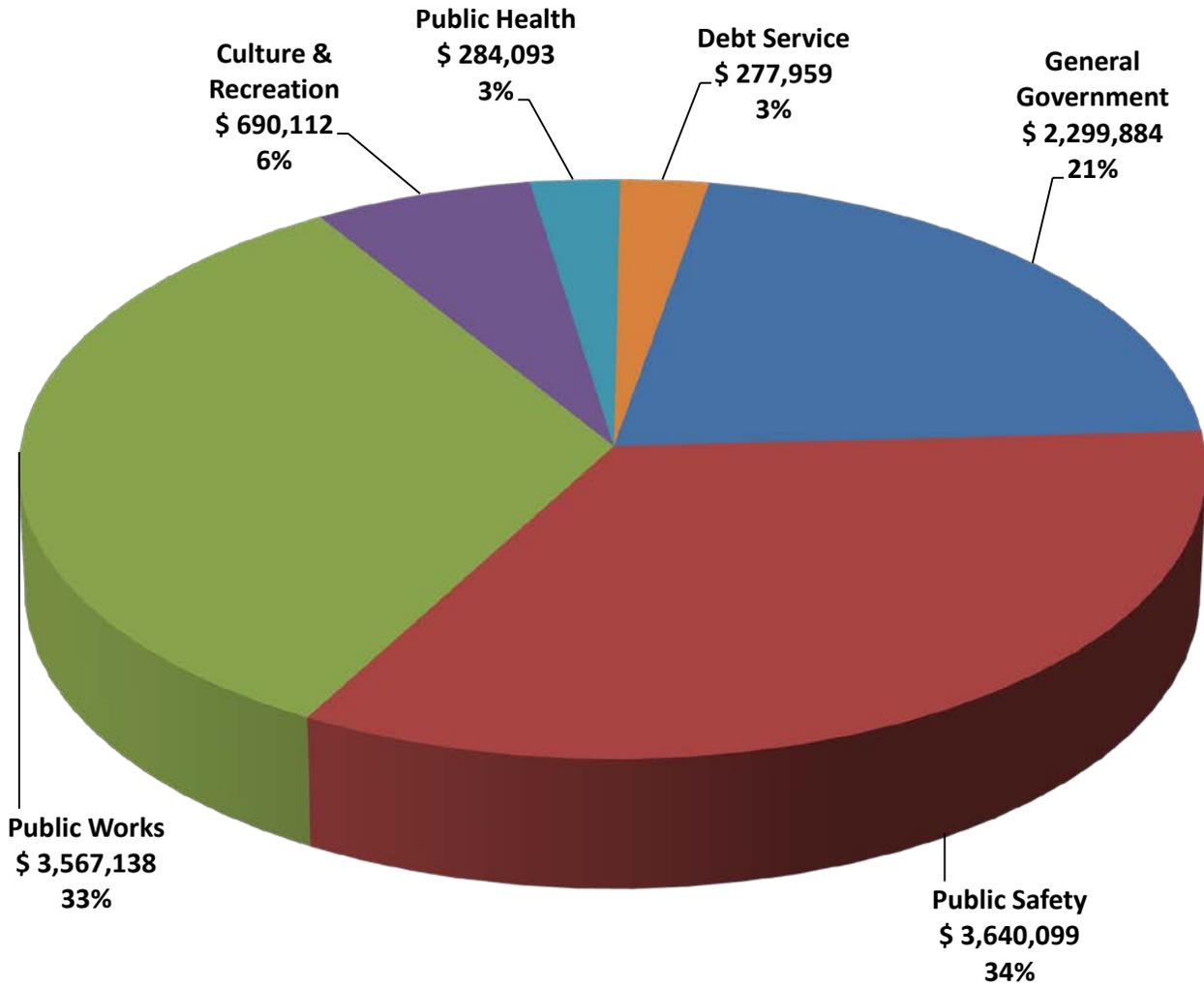
	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>RENTALS</u>				
ADV & PAV CENTER RENTALS	1,140	2,000	2,650	3,050
RENT COMMUNITY DEV INSTITUTE	7,782	6,996	9,346	8,652
RENT HEADSTART ON MILLER AVENUE	12	12	12	12
CITY PARK RENTALS (ORDINANCE 478)	95	300	1,750	700
NUESTRA CLINICA DEL VALLE @DMC	24,600	24,600	12,300	0
SHOOTING RANGE RENTALS	0	22,500	22,500	54,000
POOL RENTALS	1,100	1,590	2,010	1,590
TOTAL RENTALS	34,729	57,998	50,568	68,004
<u>FINES & FORFEITURES</u>				
MUNICIPAL COURT FINES	159,904	152,582	151,125	160,000
OVERDUE LIBRARY FINES	997	900	746	855
LOST BOOK LIBRARY FINES	22	75	0	0
WEEDY LOT FINES	26,647	18,525	26,553	26,647
CHILD SAFETY SEAT BELT FINES	361	500	200	300
TOTAL FINES & FORFEITURES	187,932	172,582	178,624	187,802
<u>MISCELLANEOUS</u>				
INTEREST INCOME	5,032	4,000	7,464	4,000
INSURANCE PROCEEDS	3,549	0	0	0
SALE OF ASSETS	0	1,000	0	0
INVESTMENT INCOME-LOGIC/CASH RESERVE	11,535	15,000	19,895	1,306
ACCIDENT REPORTS & POLICE LETTER	5,299	4,500	7,241	6,400
LIBRARY - MISCELLANEOUS INCOME	18,092	16,000	17,749	17,006
LIBRARY-CAFE	3,615	3,600	3,036	3,144
NSF FEES	25	0	25	0
MISCELLANEOUS INCOME	63,178	59,416	16,998	1,611
CASH SHORT / (OVER)	4	0	19	0
CASH SHORT / (OVER)-MUNICIPAL COURT	3	0	20	0
TOTAL MISCELLANEOUS	110,331	103,516	72,447	33,467
<u>CONTRIBUTIONS</u>				
CAPITAL CONTRIBUTIONS	4,900	0	0	0
MISCELLANEOUS DONATIONS	2,000	0	0	0
TOTAL CONTRIBUTIONS	6,900	0	0	0
<u>TRANSFERS IN</u>				
TRANSFER IN WATER & SEWER FUND	559,373	0	0	0
TRANSFER IN FIREMEN'S PENSION	766	0	0	0
TRANSFER IN FINANCIAL FUND	3,054	0	0	0
TOTAL TRANSFERS IN	563,193	0	0	0
<u>OTHER FINANCING SOURCES</u>				
LEASE PROCEEDS	105,986	539,340	579,157	0
TOTAL OTHER FINANCING SOURCES	105,986	539,340	579,157	0
TOTAL REVENUES	10,382,781	10,887,333	10,583,052	10,759,285

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY DEPARTMENT CATEGORY **FUND: 11 GENERAL FUND**

<u>DEPARTMENT</u>	<u>PERSONNEL SERVICES</u>	<u>SUPPLIES & MATERIALS</u>	<u>PROPERTY & INFRAST.</u>	<u>EQUIP. RENTAL & REPAIRS</u>	<u>OTHERS SVS. & CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TOTAL BUDGET</u>
CITY COUNCIL	0	7,000	0	0	23,250	0	0	30,250
CITY MANAGER	315,605	18,065	0	500	30,295	0	0	364,465
MUNICIPAL COURT	89,926	7,850	0	15,310	78,500	0	0	191,586
FINANCE	500,624	15,800	0	21,600	18,200	0	0	556,224
INFORMATION TECHNOLOGY	71,939	3,200	0	68,032	8,800	0	0	151,971
CITY HALL	84,504	7,250	12,500	10,000	23,950	0	0	138,204
CITY SECRETARY	71,300	625	0	200	17,600	0	0	89,725
TAX ASSESSOR COLLECTOR	69,601	5,000	0	12,500	54,150	0	0	141,251
POLICE	2,963,936	155,291	3,500	61,500	78,800	0	0	3,263,027
FIRE DEPARTMENT	84,461	22,175	2,000	18,250	170,497	0	0	297,383
PLANNING & DEVELOPMENT	92,958	5,150	0	3,000	50,200	0	0	151,308
INSPECTIONS	62,489	1,500	0	2,000	13,700	0	0	79,689
PUBLIC WORKS	1,179,238	104,750	6,800	74,500	46,840	25,000	0	1,437,128
CITY VEHICLE MAINTENANCE	45,139	3,625	0	1,250	300	0	0	50,314
SANITATION	0	0	0	0	1,307,729	0	0	1,307,729
STREET & ROADWAYS	0	0	72,000	0	208,500	491,467	0	771,967
COMMUNITY SUPPORT	0	600	5,500	0	32,800	0	0	38,900
PARKS AND RECREATION	158,020	16,500	18,000	3,500	31,500	0	0	227,520
SWIMMING POOL	41,550	7,067	4,000	2,000	13,875	0	0	68,492
CODE ENF. & HEALTH INSPECTIONS	100,282	1,150	0	1,600	3,700	0	0	106,732
ANIMAL CONTROL	47,563	8,050	0	7,500	50,950	0	0	114,063
CEMETERY	39,698	3,400	1,000	1,000	18,200	0	0	63,298
LIBRARY	259,917	19,600	9,000	4,250	62,433	0	0	355,200
DEBT SERVICE	0	0	0	0	0	0	277,959	277,959
NON DEPARTMENTAL	0	0	0	0	484,900	0	0	484,900
TOTAL EXPENDITURES	6,278,750	413,648	134,300	308,492	2,829,669	516,467	277,959	10,759,285

General Fund Expenditures By Function Fiscal Year 2019-2020



Total \$ 10,759,285

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY FUNCTION

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>GENERAL GOVERNMENT</u>				
CITY COUNCIL	35,662	25,750	26,887	30,250
CITY MANAGER	418,898	447,999	446,504	364,465
MUNICIPAL COURT	162,143	186,136	182,438	191,586
FINANCE	467,526	527,956	515,381	556,224
INFORMATION TECHNOLOGY	214,060	160,938	144,979	151,971
CITY HALL	122,375	108,689	122,873	138,204
CITY SECRETARY	94,325	83,752	85,564	89,725
TAX ASSESSOR COLLECTOR	127,267	137,603	121,877	141,251
PLANNING & DEVELOPMENT	127,027	127,564	108,974	151,308
NON DEPARTMENTAL	802,327	676,538	601,768	484,900
TOTAL GENERAL GOVERNMENT	2,571,610	2,482,925	2,357,245	2,299,884
<u>PUBLIC SAFETY</u>				
POLICE	3,067,751	3,348,811	3,357,444	3,263,027
FIRE DEPARTMENT	183,883	299,489	322,763	297,383
INSPECTIONS	71,154	76,824	71,831	79,689
TOTAL PUBLIC SAFETY	3,322,788	3,725,124	3,752,038	3,640,099
<u>PUBLIC WORKS</u>				
PUBLIC WORKS	1,150,074	1,559,858	1,634,729	1,437,128
CITY VEHICLE MAINTENANCE	39,219	51,807	44,612	50,314
SANITATION	1,193,583	1,201,000	1,265,302	1,307,729
STREET & ROADWAYS	893,643	605,741	306,078	771,967
TOTAL PUBLIC WORKS	3,276,519	3,418,406	3,250,721	3,567,138
<u>CULTURE & RECREATION</u>				
COMMUNITY SUPPORT	38,799	38,900	40,816	38,900
PARKS AND RECREATION	316,764	223,715	271,733	227,520
SWIMMING POOL	64,932	55,174	68,861	68,492
LIBRARY	337,979	407,747	406,720	355,200
TOTAL CULTURE & RECREATION	758,473	725,536	788,130	690,112
<u>PUBLIC HEALTH</u>				
CODE ENFORCEMENT & HEALTH INSPECTIONS	83,495	103,748	105,310	106,732
ANIMAL CONTROL	114,545	103,636	116,857	114,063
CEMETERY	90,588	89,489	70,940	63,298
TOTAL PUBLIC HEALTH	288,627	296,873	293,107	284,093
<u>DEBT SERVICE</u>				
DEBT SERVICE	109,470	238,469	238,469	277,959
TOTAL DEBT SERVICE	109,470	238,469	238,469	277,959
TOTAL EXPENDITURES	10,327,488	10,887,333	10,679,710	10,759,285

Department : City Council

Service Area Description

The City Of Donna City Council is an elected legislation council consisting of the Mayor and four Council Members of which service the community for a three-year term who identify community priorities that guide us in allocating the City's resources.



Mission & Services

- meeting on the first and third Tuesday of the month to provide governance of the Municipal Cooperation in accordance with the Constitution, State Statutes, and Local Codes.
- continue to be governed by Article II of the City of Donna Home Rule Charter.

Elected Officials

Elected Officials	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Mayor	1	1	1	1
Mayor Pro-Tem Councilman	4	4	4	4
Department Total:	5	5	5	5

Objectives & Performance Measures

- To set policy goals involving diverse segments of the community and soliciting public input, within budget constraints, regulating local activities to promote general public welfare, health, and safety of it's residents.
- Through legislative measures, identify the needs of the City, developing programs to satisfy those needs, and to evaluate the extent to which municipal services satisfactorily reflect policy goals.
- Enact legislative action of the Council with the purposes of balancing legally and fairly the benefits, limitations, restrictions, or losses placed on an individual, against the welfare of a Community as a whole.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
City Council Meetings	60	80	43	50
Legal deadlines met for City Council Agenda Posting	60	80	43	50

Goals

- To develop and maintain the public infrastructure to improve community appearance and encourage continued development.
- to promote efficient and effective city government to improve levels of service.
- to promote resident health, safety, and education.
- Work to improve customer service via city website email system.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY COUNCIL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	2,211	500	922	5,000
OFFICE SUPPLIES	742	500	1,144	1,000
OTHER	639	0	0	0
MEALS / REFRESHMENT SUPPLIES	2,495	1,500	744	1,000
TOTAL SUPPLIES & MATERIALS	6,086	2,500	2,810	7,000
<u>OTHER SERVICE & CHARGES</u>				
TRAVEL AND/OR TRAININGS	20,364	15,000	17,101	15,000
MEMBERSHIPS & SUBSCRIPTIONS	9,212	8,000	5,901	8,000
ANNUAL SALARIES PER CHARTER	0	250	450	250
MISCELLANEOUS EXPENDITURES	0	0	625	0
TOTAL OTHER SERVICE & CHARGES	29,576	23,250	24,077	23,250
TOTAL CITY COUNCIL	35,662	25,750	26,887	30,250

Department : City Manager

Service Area Description

The City of Donna City Manager Department is responsible for the general administration of the City, the program coordination, and the preparation of special staff reports and surveys.



Mission & Services

- developing of programs and policy alternatives for consideration by the City Council and implementation of those policies and programs approved and adopted by City Council.
- formulating and administrating the City's budget to assure solid base for the allocation of resources.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	1	1	2	2
Part-time	0	0	0	0
Department Total:	1	1	2	2

Objectives & Performance Measures

- To assure timely progress on infrastructure projects, water & wastewater projects, and contineu development of the downtown master plan.
- To provide regular information to the City Council regarding the City's status on on-going projects and programs.
- To collaborate with the EDC in generating in new investments and jobs for the City.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Urban County Funds	248,615	248,834	248,965	0
Sidewalks	0	332,563	0	332,563
Knapp Medical Center Foundation	0	0	0	500,000
STEP IDM Grant	0	4,000	4,532	4,000
JAG Grant - Body Armor	12,897	12,897	12,897	13,941
StoneGarden Grant	70,000	70,000	70,000	95,000
BorderStar Grant	10,000	10,000	10,000	10,000
Victims of Crime Act Formula Grant Program	0	0	0	42,650

Goals

- To continue improving to serve as a guide to assure effectiveness of all departments and always improve operations.
- To complete a strategic plan that serves as a guide for all employees.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY MANAGER

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	243,157	330,214	319,493	255,488
OVERTIME WAGES	1,244	0	1,062	0
HEALTH/DENTAL/LIFE INSURANCE	14,947	16,981	15,978	11,328
TMRS CONTRIBUTION	20,432	37,017	36,033	28,257
SOCIAL SECURITY & MEDICARE TAX	17,401	25,261	21,137	19,545
WORKERS' COMPENSATION INSURANCE	363	975	1,218	947
STATE UNEMPLOYMENT TAX	486	486	52	40
TOTAL PERSONNEL SERVICES	298,030	410,934	394,973	315,605
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	110	115	48	115
WEARING APPAREL	1,374	500	877	3,000
FUEL AND LUBRICANTS	2,416	1,000	5,240	3,500
SMALL TOOLS AND EQUIPMENT	0	250	0	0
OFFICE SUPPLIES	1,710	1,000	661	1,000
JANITORIAL SUPPLIES	242	0	405	0
OTHER SUPPLIES	3,015	0	129	0
MEALS/REFRESHMENT SUPPLIES	5,499	6,000	5,325	5,000
SPECIAL EVENTS & ACTIVITIES	1,839	700	9,274	4,700
OFFICE EQUIPMENT / FURNITURE	3,290	1,750	550	750
TOTAL SUPPLIES & MATERIALS	19,495	11,315	22,509	18,065
<u>MAINTENANCE & REPAIRS</u>				
OFFICE EQUIPMENT MAINTENANCE	2,633	0	7	0
VEHICLE MAINTENANCE & REPAIRS	1,460	500	1,593	500
TOTAL MAINTENANCE & REPAIRS	4,093	500	1,600	500
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	1,515	1,250	2,501	2,600
TRAVEL AND/OR TRAININGS	11,951	12,000	5,346	10,000
MEMBERSHIPS & SUBSCRIPTIONS	3,783	2,500	6,795	6,575
TELEVISION PROVIDER FEES	6,700	4,500	5,534	6,120
OTHER PROFESSIONAL FEES	73,331	5,000	7,246	5,000
TOTAL OTHER SERVICE & CHARGES	97,279	25,250	27,422	30,295
TOTAL CITY MANAGER	418,898	447,999	446,504	364,465

Department : Municipal Court

Service Area Description

The City of Donna Municipal Court processes payments for citations, court appearances for teens and adults, and manages revenues from these fines.



Mission & Services

- providing the public with court procedures and accepting payments assessed by the Municipal Judge.
- accepting and processing all Class "C" Misdemeanor Complaints to include juvenile cases.
- issuing of felony and misdemeanor arrest warrants and issuance of search and inspection warrants.
- preparing and submitting monthly reports to the City and State.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

Objectives & Performance Measures

- To purchase additional CN70 (Ticket Writers) and Zebra Printers.
- To process citations issued by Donna Police Department and Donna I.S.D. Police department.
- To advertise and offer the Municipal Court's Amnesty program.
- To continue online payment program to citizens of Donna.
- To prepare and submit warrant listings for Linebarger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of tickets processed	4,769	3,500	2,297	3,500
Number of "C" Misdemeanor Cases processed	297	1,100	282	500
Number of Non-Jury / Jury Trials	1	140	0	25
Number of Warrants Issued / Served	1,061	2,500	1,010	1,202
Number of Magistrate Warnings	520	480	506	600
Number of Collection Agency Referrals	2,187	200	1,548	2,200

Goals

- To improve how to effectively maintain information and records concerning all cases.
- To improve how we assist citizens in the resolution of cases, protection of rights, and understanding of the municipal judicial system.
- To focus on having a well-trained knowledgeable, and dedicated department.

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	52,762	56,868	58,609	66,000
OVERTIME	172	0	69	0
HEALTH/DENTAL/LIFE INSURANCE	12,025	11,291	11,419	11,292
TMRS CONTRIBUTION	4,447	6,375	6,800	7,300
SOCIAL SECURITY & MEDICARE TAX	3,971	4,350	4,606	5,049
WORKERS' COMPENSATION INSURANCE	190	168	141	245
STATE UNEMPLOYMENT TAX	327	324	35	40
TOTAL PERSONNEL SERVICES	73,894	79,376	81,679	89,926
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	259	250	300	250
WEARING APPAREL	0	450	426	0
OFFICE SUPPLIES	2,104	12,100	1,405	1,600
OFFICE EQUIPMENT / FURNITURE	0	0	3,478	6,000
MINOR EQUIPMENT	1,721	8,500	6,787	0
TOTAL SUPPLIES & MATERIALS	4,084	21,300	12,396	7,850
<u>MAINTENANCE & REPAIRS</u>				
OFFICE EQUIPMENT MAINTENANCE	14,606	14,810	14,254	14,810
EQUIPMENT REPAIRS	85	500	0	500
TOTAL MAINTENANCE & REPAIRS	14,691	15,310	14,254	15,310
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	833	750	1,127	1,000
TRAVEL AND/OR TRAININGS	292	1,000	842	1,000
UTILITY SERVICES	1,022	1,000	1,038	1,000
MEMBERSHIPS & SUBSCRIPTIONS	0	500	0	500
LEGAL FEES	33,556	21,900	26,100	30,000
OTHER PROFESSIONAL FEES	33,750	45,000	45,000	45,000
EMPLOYMENT TEST & EXAMS	20	0	2	0
TOTAL OTHER SERVICE & CHARGES	69,474	70,150	74,109	78,500
TOTAL MUNICIPAL COURT	162,143	186,136	182,438	191,586

Department : Finance

Service Area Description

The City of Donna Finance Department is responsible for all financial records and transactions for the City. The Finance Department also provides leadership to the City Manager, Mayor, and the City Council in management decision-making.



Mission & Services

- maintaining the general ledger, subsidiary ledger, payroll records, accounts payable vendor files, fixed assets inventory and the City's investment funds.
- providing financial information for Grant applications and coordinate financial requests for reimbursement and providing all information required during Federal, State, and local grant audits.
- process, maintain, and update all payroll records.
- review, approve, and process all purchase orders for procurement of all goods and services purchased for the City and to also ensure that all departments are in compliance with Federal, State, and Local purchasing policies and laws.
- maintaining utility billing and collections for water, sanitary sewer, and residential garage collections and to respond to customer complaints.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	6	6	6	6
Part-time	0	0	0	0
Department Total:	6	6	6	6

Objectives & Performance Measures

- To implement a complete property control ledger for all capital assets for all funds.
- To work with all departments in finding mutual solutions to their budget and accounting issues.
- To continue obtaining the "Distinguished Budget Award".
- To achieve a higher percentage of customers to automatically pay their utility bills via ACH or through the online portal.
- To continue providing City Council, City Manager, and Department Heads with accurate and timely financial reports.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Bank Accounts	57	60	46	50
Number of Payroll ACH Deposits	3,851	3,900	3,939	3,950
Number of Checks processed (A/P)	4,348	4,000	4,012	4,100
Number of purchase orders processed	391	400	283	350
Number of small purchase orders processed	1,648	1,625	1,720	1,800
Completion of Official Budget Document	Yes	Yes	Yes	Yes
Received GFOA's Budget Award	Yes	Yes	Yes	Pending
Number of Funds Maintained	19	19	19	20

Goals

- To continue to strive for the GFOA Distinguished Budget Presentation Award.
- To pursue the GFOA Certificate of Achievement Award for Excellence in Financial Reporting.
- To enhance staff development and training.
- To pursue various city-wide grants.
- To cross-train for various positions to ensure accurate and timely financial reporting.

CITY OF DONNA, TEXAS

DEPARTMENT: FINANCE

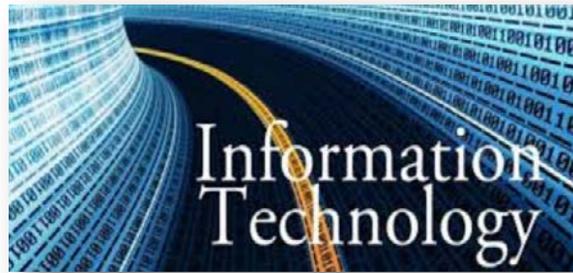
FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	340,054	366,657	362,273	391,001
OVERTIME WAGES	1,937	1,000	1,568	1,000
HEALTH/DENTAL/LIFE INSURANCE	36,447	33,908	34,668	33,913
TMRS CONTRIBUTION	28,709	41,208	41,062	43,355
SOCIAL SECURITY & MEDICARE TAX	24,437	28,126	27,176	29,988
WORKERS' COMPENSATION INSURANCE	934	1,085	1,126	1,247
STATE UNEMPLOYMENT TAX	972	972	54	120
CELL PHONE ALLOWANCE	0	0	50	0
TOTAL PERSONNEL SERVICES	433,490	472,956	467,977	500,624
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	700	900	1,775	2,000
WEARING APPAREL	293	1,000	0	0
OFFICE SUPPLIES	3,818	8,000	4,869	8,000
MEALS / REFRESHMENT SUPPLIES	633	1,000	566	1,000
OFFICE EQUIPMENT / FURNITURE	0	2,000	3,536	4,800
TOTAL SUPPLIES & MATERIALS	5,444	12,900	10,746	15,800
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS SMALL EQUIPMENT	278	0	0	0
OFFICE EQUIPMENT MAINTENANCE	20,834	20,600	20,561	21,600
TOTAL MAINTENANCE & REPAIRS	21,112	20,600	20,561	21,600
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	184	1,000	1,049	1,000
TRAVEL AND/OR TRAININGS	3,239	12,000	8,275	10,000
MEMBERSHIPS & SUBSCRIPTIONS	583	1,000	851	1,000
INTERNET SERVICE PROVIDER FEES	0	500	0	0
COMPUTER TRAINING & IMPLEMENTATION	0	500	0	0
OTHER PROFESSIONAL FEES	3,475	5,500	5,620	5,500
EMPLOYMENT TESTS & EXAMS	0	1,000	302	700
TOTAL OTHER SERVICE & CHARGES	7,481	21,500	16,097	18,200
TOTAL FINANCE	467,526	527,956	515,381	556,224

Department : Information Technology

Service Area Description

The City of Donna Information Technology Department services are dedicated to being a vital partner with all City Departments in providing quality services through the innovative use of technology.



Mission & Services

- maintaining and securing critical IT Infrastructure and systems while also collaborating and innovating with internal and external components.
- managing, updating, and backing up of the City's technology infrastructure and applications.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	2	2	1	1
Part-time	0	0	0	0
Department Total	2	2	1	1

Objectives & Performance Measures

- To develop the City's resources into stronger technical teams, providing systems and solutions to meet the City's goals, maintain hardware & software standards for the City of Donna, and to maintain technology policies for the organization.
- To keep City technology service at an operational level.
- To analyze and develop a solution to technology issues that may interrupt service.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Closed Tickets	573	200	600	186

Goals

- to improve customer service and satisfaction.
- to continue improving on the closing of tickets process.

CITY OF DONNA, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES & WAGES	80,374	60,198	63,136	55,651
OVERTIME	43	260	260	0
HEALTH/DENTAL LIFE INSURANCE	12,083	7,060	8,138	5,650
TMRS CONTRIBUTION	6,756	6,778	7,135	6,155
SOCIAL SECURITY & MEDICARE	5,689	4,625	4,623	4,257
WORKERS COMPENSATION INSURANCE	189	178	149	206
STATE UNEMPLOYMENT TAX	324	303	9	20
TOTAL PERSONNEL SERVICES	105,459	79,402	83,450	71,939
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	0	50	0	50
FUEL AND LUBRICANTS	561	450	854	900
SMALL TOOLS & EQUIPMENT	7,983	5,054	1,599	2,000
OFFICE SUPPLIES	859	450	127	250
TOTAL SUPPLIES & MATERIALS	9,402	6,004	2,580	3,200
<u>MAINTENANCE & REPAIRS</u>				
MACHINES & EQUIPMENT MAINTENANCE & REPAIRS	0	0	61	0
OFFICE EQUIPMENT MAINTENANCE	84,530	67,532	52,924	67,532
VEHICLE MAINTENANCE & REPAIRS	395	500	130	500
TOTAL MAINTENANCE & REPAIRS	84,924	68,032	53,115	68,032
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	4,325	2,000	2,031	2,200
TRAVEL & TRAININGS	1,576	1,000	319	1,000
SECURITY SERVICES	0	0	467	0
MEMBERSHIPS & SUBSCRIPTIONS	1,068	1,000	2,572	2,600
OTHER PROFESSIONAL SERVICE	7,305	3,500	445	3,000
TOTAL OTHER SERVICE & CHARGES	14,274	7,500	5,834	8,800
TOTAL INFORMATION TECHNOLOGY	214,060	160,938	144,979	151,971

Department : City Hall

Service Area Description

The City of Donna City Hall department services are related to all currency transactions on a daily basis. This department maintains an accurate accounting on all vital statistics, maintains an updated cemetery map, and issues receipts for all permits that are purchased.



Mission & Services

- processing all currency transactions for the City.
- processing daily mail and routing to the corresponding departments.
- maintaining ledger on all beer & wine, trailer park, and wrecker permits.
- routing of all incoming calls to their corresponding departments.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total	2	2	2	2

Objectives & Performance Measures

- To continue improving customer service.
- To prepare the daily cash deposit.
- To prepare all tax receipts related to property taxes, permits, etc.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Cash Receipts issued	10,000	9,800	10,000	10,500
Number of Property Tax Receipts issued	7,517	9,600	9,700	10,185
Number of Cemetery Monuments	20	23	23	24
Number of Beer and Wine permits issued	40	35	40	42
Number of Amigos Del Valle/Pavillion rental contracts	15	15	20	21
Number of trailer park permits	10	15	15	16
Number of Vital Statistics issued	205	155	200	210
Number of Wrecker Permits issued	11	6	10	11
Number of reserached Cemetery Files	28	30	25	26
Number of Opening & Closing at City Cemetery	20	35	37	39

Goals

- To continue recommending to customers to utilize the ACH option for their payments.
- To digitalize all cemetery related files.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY HALL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	49,796	52,688	54,360	59,978
OVERTIME WAGES	506	500	780	500
HEALTH/DENTAL/LIFE INSURANCE	11,989	11,290	11,386	11,291
TMRS CONTRIBUTION	4,226	5,962	6,216	6,689
SOCIAL SECURITY & MEDICARE TAX	3,773	4,069	4,293	4,627
WORKERS' COMPENSATION INSURANCE	456	956	802	1,379
STATE UNEMPLOYMENT TAX	324	324	18	40
TOTAL PERSONNEL SERVICES	71,070	75,789	77,855	84,504
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	1,122	0	0	0
WEARING APPAREL	173	500	143	0
OFFICE SUPPLIES	2,885	2,000	3,250	3,000
JANITORIAL SUPPLIES	3,186	2,750	3,298	2,750
OTHER SUPPLIES	303	0	79	0
MEALS/REFRESHMENT SUPPLIES	1,673	1,000	1,471	1,000
OFFICE EQUIPMENT / FURNITURE	623	500	557	500
TOTAL SUPPLIES & MATERIALS	9,965	6,750	8,798	7,250
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	1,953	1,000	1,848	12,000
A/C &/OR HEATING MAINTENANCE & REPAIRS	4,364	500	0	500
BUILDING REPAIRS	0	0	455	0
SIGN MAINTENANCE & REPAIRS	79	0	0	0
TOTAL PROPERTY & INFRASTRUCTURE	6,396	1,500	2,303	12,500
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS SMALL EQUIPMENT	2,878	0	61	0
OFFICE EQUIPMENT MAINTENANCE & REPAIRS	6,921	6,000	10,076	10,000
SECURITY SYSTEM MAINTENANCE & REPAIRS	502	0	0	0
TOTAL MAINTENANCE & REPAIRS	10,300	6,000	10,137	10,000
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	9,282	6,000	9,435	10,000
TRAVEL AND/OR TRAININGS	607	500	737	500
UTILITY SERVICES	12,935	10,500	12,335	12,200
CITY HALL SECURITY SERVICES	601	600	1,258	1,200
OTHER PROFESSIONAL SERVICES	1,157	1,000	0	0
FIRE PREVENTION SERVICES	44	50	15	50
EMPLOYMENT TESTS & EXAMS	17	0	0	0
TOTAL OTHER SERVICE & CHARGES	24,643	18,650	23,780	23,950
TOTAL CITY HALL	122,375	108,689	122,873	138,204

Department : City Secretary

Service Area Description

The City of Donna City Secretary department services are to support the needs of the City Council to facilitate their goals which include posting, attending, and recording all City Council meetings.



Mission & Services

- preparing each agenda for City Council and Department Directors, administering all aspects of operations for the department.
- editing and preparing proclamations/resolutions/certificates
- serves as the custodian of the City's records and official seal, serves as the City's records manager, local registrar, and Elections Administrator.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	2	2	1	1
Part-time	0	0	0	0
Department Total	2	2	1	1

Objectives & Performance Measures

- To continue supporting the City Council and City staff to maximize city services.
- To continue working efficiently and productively with staff on the daily operations of the department and promoting trainings of departmental functions to better execute City's policies and procedures.
- To continue working with the City's Attorney in creating the City of Donna Code of Ordinances.
- To continue coordinating with the Hidalgo County Elections Department to efficiently administer and conduct city elections in compliance with state election laws.

Performane Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of City Council Meetings/Workshops called	60	80	43	50
Number of Public Information Records Processed	231	200	269	280
Number of Ordinances/Resolutions/Proclamations	60	90	61	70
Number of City Minutes prepared	60	80 (Audio)	43	50
Number of Oirdinance Publications	31	50	35	40
Number of vitals records requested (Death Certified)	46	55	60	70

Goals

- To continue improving on preparation of proclamations and certificates, meeting all of the legal requirements for posting agendas, the publishing of legal notices, process of holding elections, and improving on the fulfillment of public information requests.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	50,412	52,339	51,456	55,114
HEALTH/DENTAL/LIFE INSURANCE	6,033	5,650	5,758	5,650
TMRS CONTRIBUTION	4,236	5,867	5,787	6,096
SOCIAL SECURITY & MEDICARE TAX	3,527	4,004	3,694	4,216
WORKERS' COMPENSATION INSURANCE	252	155	130	204
STATE UNEMPLOYMENT TAX	162	162	9	20
TOTAL PERSONNEL SERVICES	64,621	68,177	66,834	71,300
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	121	125	125	125
WEARING APPAREL	0	150	0	0
OFFICE SUPPLIES	615	500	500	500
TOTAL SUPPLIES & MATERIALS	737	775	625	625
<u>MAINTENANCE & REPAIRS</u>				
OFFICE EQUIPMENT MAINTENANCE	0	200	0	200
TOTAL MAINTENANCE & REPAIRS	0	200	0	200
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	0	0	132	0
PUBLIC INFORMATION NOTICES	19,605	13,000	16,687	16,000
TRAVEL AND/OR TRAININGS	2,290	1,500	1,286	1,500
MEMBERSHIPS & SUBSCRIPTIONS	92	100	0	100
OTHER PROFESSIONAL SERVICES	6,980	0	0	0
TOTAL OTHER SERVICE & CHARGES	28,967	14,600	18,105	17,600
TOTAL CITY SECRETARY	94,325	83,752	85,564	89,725

Department : Tax Assessor Collector

Service Area Description

The City of Donna Tax Assessor is responsible for all property tax collections for the City.



Mission & Services

- maintains accurate accounting records and monthly reconciliations.
- provides financial information to local Auditors and provides all information requested during annual audit.
- completes surveys and questionnaires for mortgage agencies.
- coordinates closely with Planning Department regarding current beer & wine licenses.
- reviews, approves, and processes all check requisitions for payments or refund of taxes to property owners.
- provides accurate vital statistical records.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To continue to coordinate with departments to find mutual solutions to their budget and accounting related issues.
- To continue to recommend to City taxpayers to automatically pay their tax bill(s) utilizing online payment system.
- To continue working with Delinquent Tax Attorney's regarding tax issues.
- To maintain and update a tax information link in the City of Donna website.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Tax Collections-Current and Delinquent	\$ 4,901,426	\$ 5,435,550	\$ 5,060,730	\$ 5,111,843
Current Tax Collection Rate	90%	95%	91%	95%
Delinquent Tax Statements Processed	5,000	5,500	3,281	4,500

Goals

- To work with the HCAD to update addresses to in an effort to minimize return mail.
- To work closely with ACT staff to help reconcile to Incode System.
- To develop TIRZ reporting with ACT Software.

CITY OF DONNA, TEXAS

DEPARTMENT: TAX ASSESSOR-COLLECTOR

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	48,586	50,263	50,234	53,687
HEALTH/DENTAL/LIFE INSURANCE	6,062	5,650	5,769	5,650
TMRS CONTRIBUTION	4,082	5,635	5,644	5,938
SOCIAL SECURITY & MEDICARE TAX	3,628	3,845	3,915	4,107
WORKERS' COMPENSATION INSURANCE	138	148	124	199
STATE UNEMPLOYMENT TAX	162	162	9	20
TOTAL PERSONNEL SERVICES	62,658	65,703	65,695	69,601
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	3,206	4,000	3,815	4,000
WEARING APPAREL	262	250	0	0
OFFICE SUPPLIES	931	1,000	550	1,000
TOTAL SUPPLIES & MATERIALS	4,399	5,250	4,365	5,000
<u>MAINTENANCE & REPAIRS</u>				
OFFICE EQUIPMENT MAINTENANCE	12,000	12,000	0	12,000
COMPUTER SOFTWARE MAINTENANCE	298	500	298	500
TOTAL MAINTENANCE & REPAIRS	12,298	12,500	298	12,500
<u>OTHER SERVICE & CHARGES</u>				
INSURANCE AND BONDS	1,000	1,000	1,000	1,000
TRAVEL AND/OR TRAININGS	887	1,000	938	1,000
MEMBERSHIPS & SUBSCRIPTIONS	113	150	90	150
PROPERTY TAX PREPARATION SERVICES	767	2,000	775	2,000
HIDALGO COUNTY APPRAISAL DISTRICT	45,145	50,000	48,716	50,000
TOTAL OTHER SERVICE & CHARGES	47,912	54,150	51,519	54,150
TOTAL TAX ASSESSOR COLLECTOR	127,267	137,603	121,877	141,251

Department : Police

Service Area Description

The City of Donna Police Department provides professional and ethical law enforcement to our residents, businesses, and visitors, promoting a proactive approach in reducing crime, improving the quality of life, and making our community safe.



Mission & Services

- To serve and protect the lives and property of all citizens and visitors in Donna, Texas.
- To maintain/enhance customer service and citizen satisfaction.
- To maintain the public's health, safety, and welfare through a well-trained and dedicated staff.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	47	46	46	49
Part-time	0	0	0	0
Department Total:	47	46	46	49

Objectives & Performance Measures

- To respond to calls for service in a timely manner and deter criminal activity through continuous and visible patrols by maintaining an adequate fleet of marked patrol cars.
- To provide continuous investigations of criminal activities originating within the territorial jurisdiction of the City of Donna in an effort to improve in the case clearance rate.
- To retain quality police personnel by providing competitive departmental salaries.
- To promote a community oriented policing philosophy working in partnership with the community.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of calls for service	15,360	20,654	31,680	33,000
Number of traffic stops	1,344	4,222	7,679	8,500
Number of reportable crashes	220	400	490	600
Number of robbery cases	14	12	24	30
Number of adult arrests	264	1,907	895	950
Number of juvenile arrests	12	215	20	40

Goals

- To acquire grant funds to purchase a Sky Cop Surveillance system.
- To proceed with the renovation of a city owned health clinic into the new City public safety building.
- To implement new programs to lower the crime rate in the City of Donna.

CITY OF DONNA, TEXAS

DEPARTMENT: POLICE

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	1,712,301	1,841,732	1,853,758	2,026,828
OVERTIME WAGES	186,281	205,000	178,988	172,649
HEALTH/DENTAL/LIFE INSURANCE	255,365	261,184	246,426	276,730
TMRS CONTRIBUTIONS	158,465	229,345	229,571	243,301
SOCIAL SECURITY & MEDICARE TAX	140,511	156,575	154,989	168,287
WORKERS' COMPENSATION INSURANCE	43,391	52,265	41,187	75,161
STATE UNEMPLOYMENT TAX	8,646	7,586	707	980
TOTAL PERSONNEL SERVICES	2,504,961	2,753,687	2,705,626	2,963,936
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	971	250	351	250
WEARING APPAREL	85,348	34,000	32,194	32,000
FUEL AND LUBRICANTS	77,147	60,000	69,496	70,000
SMALL TOOLS AND EQUIPMENT	2,938	2,000	1,160	2,000
OFFICE SUPPLIES	19,339	10,000	9,549	10,400
JANITORIAL SUPPLIES	2,231	2,500	1,218	2,500
PEACE OFFICER SUPPLIES	4,259	6,000	4,884	5,000
OTHER SUPPLIES	5,290	0	0	0
MEALS/REFRESHMENT SUPPLIES	3,184	200	100	200
OFFICE EQUIPMENT / FURNITURE	2,623	1,000	13,149	6,500
EQUIPMENT FOR PATROL VEHICLES	808	0	0	0
SMALL RADIO EQUIPMENT & COMMUNICATIONS	1,296	4,500	4,125	4,000
SWAT TACTICAL EQUIPMENT	8,167	1,641	1,640	22,441
TOTAL SUPPLIES & MATERIALS	213,600	122,091	137,866	155,291
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	29,036	11,000	16,340	2,000
A/C &/OR HEATING MAINTENANCE & REPAIRS	375	0	0	0
BUILDING REPAIRS	3,060	1,000	964	1,000
GUN RANGE IMPROVEMENTS	1,481	500	100	500
TOTAL PROPERTY & INFRASTRUCTURE	33,952	12,500	17,404	3,500
<u>MAINTENANCE & REPAIRS</u>				
MAINT & REPAIR-SMALL EQUIPMENT	508	500	581	500
OFFICE EQUIPMENT MAINTENANCE	31,134	20,000	25,702	30,000
VEHICLE MAINTENANCE & REPAIRS	55,175	36,859	34,750	30,000
PROPERTY SEIZURE COSTS	414	0	0	0
SECURITY CAMERA SYSTEM MAINTENANCE & REPAIRS	37	0	0	0
NETWORK MAINTENANCE & REPAIRS	440	1,000	1,558	1,000
TOTAL MAINTENANCE & REPAIRS	87,707	58,359	62,591	61,500
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	32,791	16,000	29,292	27,500
TRAVEL AND/OR TRAININGS	6,076	7,750	20,290	8,500
UTILITY SERVICES	17,769	14,000	18,920	19,000
MEMBERSHIPS & SUBSCRIPTIONS	12,048	1,500	17,598	18,000
INTERNET SERVICE PROVIDER FEES	6,443	0	0	0
PROMOTIONAL EVENTS	255	500	(767)	500
OTHER PROFESSIONAL SERVICES	478	0	778	0
FIRE PREVENTION SERVICES	351	300	408	300
PRISONERS EXPENSES	1,939	500	107	500
EMPLOYMENT TESTS & EXAMS	4,630	4,000	2,156	3,000
MISCELLANEOUS SERVICES	1,060	0	0	0
INVESTIGATION EXPENDITURES	1,204	1,000	1,448	1,500
TOTAL OTHER SERVICE & CHARGES	85,044	45,550	90,230	78,800
<u>CAPITAL OUTLAY</u>				
MOTOR VEHICLES	36,500	343,727	343,727	0
COMMUNICATION EQUIPMENT	105,986	12,897	0	0
TOTAL CAPITAL OUTLAY	142,486	356,624	343,727	0
TOTAL POLICE	3,067,751	3,348,811	3,357,444	3,263,027

Department : Fire

Service Area Description

The City of Donna Fire Department is responsible for fire suppression and rescue, emergency medical services, vehicle extrication, hazardous material response, emergency management, special events related to public safety, and public education.



Mission & Services

- protecting and preserving life over poverty.
- facilitating a well trained fire department to assist city departments in understanding their roles in emergency management.
- complying with State Firefighters and Fire Marshalls Association, Texas Commission on Fire Protection, National Fire Protection Association,

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	1	2	1	2
Part-time	0	0	0	0
Department Total:	1	2	1	2

Objectives & Performance Measures

- to meet State Firefighters and Fire Marshalls Association, Texas Commission on Fire Protection, National Fire Protection Association, and Texas Department of Insurance requirements.
- to facilitate a well trained department to assist city departments in better understanding their roles in emergency managing.
- To prepare and submit warrant listings for Lineberger, Goggan, Blair, & Sampson Law Firm.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of employee attendees for Annual Edinburg Event	6	6	7	7
Number of employees attending A&M Fire School	5	5	0	0
Number of City Emergency Calls	101	120	447	460
Number of County Emergency Calls	196	260	326	336
Number of Certification Trainings	2	2	3	3
Number of weeks practiced drills for 2 hours	52	52	52	52
Number of personnel trained	25	25	28	28
Number of site visits	N/A	N/A	6	6
Cummulative number of training hours	24	24	24	24
Number of training hours per uniformed personnel	2	2	2	2
Number of training bulletins issued	N/A	N/A	3	3

Goals:

- to create and design an explorer program for youth ages 13 to 17 years old in conjunction with the Boys Scouts of America.
- to create a First Responder Basic Life Support Unit where the department could have medics on board.
- to become part of the S.F.F.M.A. in order to submit fire fighter training hours.
- to create a Blocking Engine for the safety of the first responders working major scenes such as major accidents that could occur on the expressway.
- To recruit more volunteers.
- To design a Fire Academy in conjunction with Donna I.S.D. for high school students.
- To apply for grants to purchase much needed fire apparatuses and equipment.
- To continue educating fire fighters.

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE DEPARTMENT

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	44,034	49,136	26,374	44,775
OVERTIME WAGES	414	0	2,300	0
HEALTH/DENTAL/LIFE INSURANCE	10,556	11,289	4,250	11,289
TMRS CONTRIBUTIONS	12,836	24,168	6,765	18,952
SOCIAL SECURITY & MEDICARE TAX	3,362	3,759	2,180	3,425
WORKERS' COMPENSATION INSURANCE	1,784	5,291	8,069	5,980
STATE UNEMPLOYMENT TAX	329	324	18	40
TOTAL PERSONNEL SERVICES	73,315	93,967	49,956	84,461
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	0	25	50	25
WEARING APPAREL	1,478	1,000	4,940	500
FUEL AND LUBRICANTS	9,003	6,500	12,821	11,000
SMALL TOOLS AND EQUIPMENT	1,044	1,000	474	1,000
COOL WATER & FOAM FOR FIRES	4,557	1,000	632	1,000
OFFICE SUPPLIES	580	500	2,148	500
JANITORIAL SUPPLIES	539	500	324	500
OTHER SUPPLIES	677	0	0	0
MEALS / REFRESHMENT SUPPLIES	114	400	523	400
SPECIAL EVENTS AND ACTIVITIES	0	1,500	1,786	1,500
OFFICE EQUIPMENT / FURNITURE	0	3,500	6,907	3,500
MINOR EQUIPMENT	2,848	0	3,235	0
EQUIPMENT FOR FIRE VEHICLES	1,166	1,000	820	1,000
MINOR EQUIPMENT - FIRE FIGHTERS	1,222	1,250	7,853	1,250
TOTAL SUPPLIES & MATERIALS	23,227	18,175	42,513	22,175
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	120	0	1,521	0
BUILDING REPAIRS	350	1,000	350	1,000
MINOR PROPERTY IMPROVEMENTS	498	1,000	303	1,000
TOTAL PROPERTY & INFRASTRUCTURE	968	2,000	2,174	2,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	2,635	750	61	750
OFFICE EQUIPMENT MAINTENANCE	0	0	498	0
EQUIPMENT REPAIRS	2,370	2,000	0	2,000
VEHICLE MAINTENANCE & REPAIRS	17,147	15,000	20,220	15,000
COMMUNICATION EQUIPMENT MAINTENANCE & REPAIRS	464	500	383	500
COMPUTER MAINTENANCE & REPAIRS	10	0	0	0
FIRE HYDRANT MAINTENANCE & REPAIRS	0	0	534	0
TOTAL MAINTENANCE & REPAIRS	22,626	18,250	21,696	18,250
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	8,919	7,500	16,509	16,000
TRAVEL AND/OR TRAININGS	5,355	2,500	4,188	2,500
UTILITY SERVICES	18,818	10,000	8,147	9,000
MEMBERSHIPS & SUBSCRIPTIONS	9,546	0	10,383	10,400
OTHER PROFESSIONAL FEES	0	7,500	0	0
STIPEND FOR FIRE CHIEF & FIRE FIGHTERS	12,000	132,597	165,692	132,597
VFM PENSION PLAN CONTRIBUTIONS	0	0	1,470	0
DONNA VOLUNTEER FIREMEN ORGANIZATION	9,109	7,000	0	0
EMPLOYMENT TESTS & EXAMS	0	0	35	0
TOTAL OTHER SERVICE & CHARGES	63,746	167,097	206,424	170,497
TOTAL FIRE DEPARTMENT	183,883	299,489	322,763	297,383

Department : Planning & Development

Service Area Description

The City of Donna Planning Department coordinates the development process, including review of subdivision plats, and of public hearing items.



Mission & Services

- performing plan reviews, site inspections, and manages planning studies.
- staff assists current and new business owners with permitting zoning designation, address verification, the platting process, annexation, and other related matters.
- staff implements zoning, parking, landscaping, signs, access management, and subdivision ordinances.
- continue engaging in visionary planning, building vibrant neighborhoods, and serving our residents, business, and visitors.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- To continue working on updating ordinances using statistics from surrounding communities of similar size to ensure the fee structure for permits is updated and comparable.
- To update land use map, define newly annexed areas according to future use.
- To provide opportunities for staff training and certifications.
- To update the City and Zoning Maps as necessary.
- To devise a plan for the next 3 years annexation plan.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Subdivisions	15	16	20	21
Number of Certificate of Compliance Issued	65	68	72	73
Number of CUP's	14	16	25	26
Number of Zone Changes	12	20	12	14
Number of Annexations	1	2	7	3
Urban County Funding	\$ 251,975	\$ 248,824	\$ 248,824	\$ 257,604
Number of 911 Addressed Issued	52	40	40	45

Goals

- To promote quality development and uses of the land through the conscientious application of zoning and building regulations.
- To facilitate economic growth through various plans and programs.
- To enhance the City's quality of life by developing safe public spaces and an interconnected network for alternative transportation, such as walking and biking.
- To continually assess existing ordinances, regulations, and processes administered by the division to streamline or amend as needed.
- To identify and apply for local, state, and/or federal assistance programs to further division's goals or to assist other City departments or agencies in their applications.

CITY OF DONNA, TEXAS

DEPARTMENT: PLANNING & DEVELOPMENT

FUND: 11 GENERAL FUND

	<u>PRIOR YR ACTUAL 2017-2018</u>	<u>AMENDED BUDGET 2018-2019</u>	<u>ESTIMATED REV/EXP 2018-2019</u>	<u>CITY COUNCIL APPROVED 2019-2020</u>
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	77,117	71,419	64,796	73,298
OVERTIME WAGES	410	0	0	0
HEALTH/DENTAL/LIFE INSURANCE	8,122	5,652	5,796	5,654
TMRS CONTRIBUTIONS	6,580	8,006	7,234	8,107
SOCIAL SECURITY & MEDICARE TAX	5,876	5,464	4,977	5,607
WORKERS' COMPENSATION INSURANCE	357	211	67	272
STATE UNEMPLOYMENT TAX	333	162	9	20
TOTAL PERSONNEL SERVICES	<u>98,794</u>	<u>90,914</u>	<u>82,879</u>	<u>92,958</u>
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	217	400	266	400
WEARING APPAREL	244	1,500	0	0
FUEL AND LUBRICANTS	2,418	4,000	3,462	3,000
OFFICE SUPPLIES	909	750	540	750
MEALS/REFRESHMENT SUPPLIES	140	500	54	500
SPECIAL EVENTS AND ACTIVITIES	90	500	0	500
OFFICE EQUIPMENT / FURNITURE	1,357	0	0	0
TOTAL SUPPLIES & MATERIALS	<u>5,374</u>	<u>7,650</u>	<u>4,322</u>	<u>5,150</u>
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	0	0	61	0
OFFICE EQUIPMENT MAINTENANCE	1,587	2,000	382	2,000
VEHICLE MAINTENANCE & REPAIRS	48	500	48	500
COMPUTER MAINTENANCE & REPAIRS	0	500	0	500
TOTAL MAINTENANCE & REPAIRS	<u>1,635</u>	<u>3,000</u>	<u>491</u>	<u>3,000</u>
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	2,050	3,000	1,638	3,000
TRAVEL AND/OR TRAINING	3,850	5,000	(4)	5,000
TCEQ STORM WATER FEES	0	0	19,648	19,700
MEMBERSHIPS & SUBSCRIPTIONS	377	500	0	20,000
DRAINAGE TASKFORCE FEES	13,284	15,000	0	0
OTHER PROFESSIONAL FEES	737	0	0	0
EMPLOYMENT TESTS & EXAMS	70	0	0	0
HIDALGO COUNTY DISTRICT COUNTY CLERK	841	1,000	0	1,000
LAND & ROW INVESTIGATIONS	15	1,500	0	1,500
TOTAL OTHER SERVICE & CHARGES	<u>21,224</u>	<u>26,000</u>	<u>21,282</u>	<u>50,200</u>
TOTAL PLANNING & DEVELOPMENT	<u>127,027</u>	<u>127,564</u>	<u>108,974</u>	<u>151,308</u>

Department : Inspections

Service Area Description

The City of Donna Inspections Department is responsible for all permits and inspections for commercial and residential types.



Mission & Services

- protecting the Citizens of Donna by enforcing building codes.
- reviewing all building plans and applications to coordinate approval from other departments, County, and State agencies.
- inspecting all new construction, commercial and residential, additions and remodeling projects to ensure and maintain compliance with the Adopted Building, plumbing, mechanical, zoning, and National Electrical Codes, and with the County and State Health Regulations.
- Conducts facility inspections of existing buildings for new businesses in the community.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- process building permit applications, improve community access to online permit information, and conduct required inspections in a timely and efficient manner.
- promote private development, while ensuring compliance with City Codes & Ordinances.
- continue protecting our citizen's health, safety, and general welfare through efficient City Code Enforcement.
- continue promoting public awareness and use of the computerized permit program now available in the Code Enforcement Department.
- identify methods to standardize the plan review process in order to expedite approval.
- emphasize staff training and examinations through ICC to obtain appropriate field inspection certifications for Inspectors and office personnel.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Citizens contacts	550	600	662	600
Number of Permits sold	1,828	2,000	1,374	1,500
Number of Inspections completed	696	650	1,245	600
Number of Plan reviews (elec., building, mech., plumbing)	665	600	305	300
Number of Garage Sale permits sold	710	750	716	710
Number of New Dwelling (Residential) permits sold	36	60	44	50
Number of New Commercial permits sold	6	30	13	20

Goals

- To provide ethical and professional customer service standards with enduring respect for our customers and public trust.
- To review and process permit applications and plans expeditiously and efficiently.
- To complete inspections expeditiously to ensure compliance with Building Codes and City Ordinances.
- To complete demolitions of substandard structures to guarantee safety and public welfare.
- To increase the number of liens being processed.

CITY OF DONNA, TEXAS

DEPARTMENT: INSPECTIONS

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	42,950	44,855	44,101	47,528
OVERTIME	903	0	1,027	0
HEALTH/DENTAL/LIFE INSURANCE	6,024	5,648	5,748	5,649
TMRS CONTRIBUTION	3,687	5,028	5,165	5,257
SOCIAL SECURITY & MEDICARE TAX	3,268	3,431	3,596	3,636
WORKERS' COMPENSATION INSURANCE	268	300	252	399
STATE UNEMPLOYMENT TAX	162	162	9	20
TOTAL PERSONNEL SERVICES	57,262	59,424	59,898	62,489
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	427	300	333	300
WEARING APPAREL	0	300	47	100
SMALL TOOLS AND EQUIPMENT	16	400	0	400
OFFICE SUPPLIES	1,134	200	850	200
OFFICE EQUIPMENT / FURNITURE	218	500	160	500
TOTAL SUPPLIES & MATERIALS	1,795	1,700	1,390	1,500
<u>MAINTENANCE & REPAIRS</u>				
OFFICE EQUIPMENT MAINTENANCE	1,587	2,000	389	2,000
VEHICLE MAINTENANCE & REPAIRS	600	0	900	0
TOTAL MAINTENANCE & REPAIRS	2,186	2,000	1,289	2,000
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	450	1,200	444	1,200
TRAVEL AND/OR TRAINING	1,320	5,000	725	5,000
MEMBERSHIPS & SUBSCRIPTIONS	265	500	135	500
OTHER PROFESSIONAL FEES	7,875	7,000	7,950	7,000
TOTAL OTHER SERVICE & CHARGES	9,911	13,700	9,254	13,700
TOTAL INSPECTIONS	71,154	76,824	71,831	79,689

Department : Public Works

Service Area Description

The City of Donna Public Works Department continues to oversee the operations of the service and maintenance of the City in an effort to make it a better environment for the Citizens.



Mission & Services

- administering, planning, maintaining, constructing, and managing the City's roadway system.
- installing and maintaining all traffic control signs, regulatory signs, and pavement markings necessary to provide for a safe and efficient traffic movement.
- maintaining new sidewalks, drainage structures, and responding to all weather related emergency calls.

Personnel Summary

Personnel	Actual	Budget	Actual	Budget
	2017-2018	2018-2019	2018-2019	2019-2020
Full-time	17	17	25	24
Part-time	1	1	1	1
Department Total:	18	18	26	25

Objectives & Performance Measures

- to continue to develop and implement a road surface management program.
- to develop a street lighting improvement program.
- to install drainage structures to provide for positive drainage outfall ; to keep open ditches clear of debris and obstructions.
- to develop and implement a maintenance improvement plan for newly annexed areas.
- to continue to work closely with local, state, and federal agencies.
- implement and oversee Storm Water Management Pollution Prevention Plan (a.operations, b.outreach, and c.enforcement).

Performance Goals	Actual	Budget	Estimated	Budget
	2017-2018	2018-2019	2018-2019	2019-2020
Number of Response to citizen's requests for services	500	650	651	671
Number of Street/Road Improvement Projects	15	14	15	16
Number of Open Records Requests	10	12	13	14
Number of Drainage Improvement Projects	10	10	12	13
Number of Valley Gutter Improvement Projects.	10	10	11	12
Number of Trees Pruned	100	100	110	112

Goals

- to complete 21 Street Improvement projects throughout the year, streets included but not limited to are Miller Avenue, Hester Avenue, Silver Avenue, Fordyce, Lissner, Benitez, and Champion Avenue.
- to complete 5 Drainage Improvement Projects which include South 11th Street, North Avenue, South 4th Street, Stites Street, and North 493.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: PUBLIC WORKS

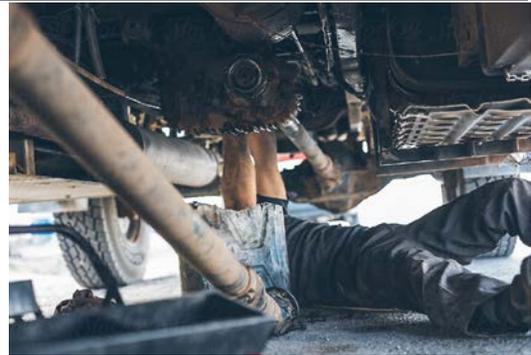
FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
PERSONNEL SERVICES				
SALARIES AND WAGES	551,118	732,545	713,018	797,280
PART-TIME WAGES	13,965	11,180	13,827	13,975
OVERTIME WAGES	41,746	20,000	21,863	18,000
HEALTH/DENTAL/LIFE INSURANCE	110,330	141,140	120,417	124,224
TMRS CONTRIBUTIONS	46,692	86,351	80,589	87,549
SOCIAL SECURITY & MEDICARE TAX	46,382	59,784	58,855	63,438
WORKERS' COMPENSATION INSURANCE	32,211	46,288	47,359	74,292
STATE UNEMPLOYMENT TAX	4,426	4,212	396	480
TOTAL PERSONNEL SERVICES	846,870	1,101,500	1,056,324	1,179,238
SUPPLIES & MATERIALS				
POSTAGE & DELIVERY SERVICE	1	100	13	100
WEARING APPAREL	34,413	21,000	35,884	32,000
FUEL AND LUBRICANTS	55,605	28,000	53,279	40,000
SMALL TOOLS AND EQUIPMENT	10,197	15,150	17,964	15,150
CHEMICALS	8,940	3,000	7,112	7,000
OFFICE SUPPLIES	1,766	2,400	555	2,400
JANITORIAL SUPPLIES	2,196	2,500	1,923	2,500
OTHER SUPPLIES	7,542	0	1,136	0
MEALS/REFRESHMENT SUPPLIES	3,054	1,500	5,770	2,000
OFFICE EQUIPMENT / FURNITURE	4,847	9,000	238	3,600
BAD WEATHER MATERIALS - PUBLIC	5,541	1,500	3,335	0
TOTAL SUPPLIES & MATERIALS	134,102	84,150	127,209	104,750
PROPERTY & INFRASTRUCTURE				
STREET MAINTENANCE & REPAIRS	3,680	0	493	0
BUILDING MAINTENANCE	1,644	6,500	1,204	2,000
A/C &/OR HEATING MAINTENANCE & REPAIRS	759	1,500	0	1,500
GROUNDS MAINTENANCE & REPAIRS	96	2,500	1,456	2,500
OTHER SIGNS MAINTENANCE & REPAIRS	1,621	2,000	0	0
PARKING LOT MAINTENANCE	0	800	0	800
OTHER MAINTENANCE & REPAIRS	491	0	256	0
TOTAL PROPERTY & INFRASTRUCTURE	8,291	13,300	3,409	6,800
MAINTENANCE & REPAIRS				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	11,651	7,500	14,941	8,000
OFFICE EQUIPMENT MAINTENANCE	1,878	4,000	2,547	1,500
EQUIPMENT REPAIRS - LARGE EQUIPMENT	35,996	37,760	36,874	35,000
VEHICLE MAINTENANCE & REPAIR	31,127	30,000	47,171	30,000
COMMUNICATION EQUIP. MAINTENANCE & REPAIRS	0	0	642	0
TOTAL MAINTENANCE & REPAIRS	80,652	79,260	102,175	74,500
OTHER SERVICE & CHARGES				
TELECOMMUNICATION SERVICES	14,621	12,000	10,011	10,000
TRAVEL AND/OR TRAININGS	3,919	3,500	2,385	3,000
UTILITY SERVICES	13,250	13,000	12,453	13,000
PUBLIC WORKS SECURITY SERVICES	4,880	5,940	10,251	5,940
MEMBERSHIPS & SUBSCRIPTIONS	3,915	500	4,466	4,500
RENTS AND LEASES	26,921	1,500	625	600
OTHER PROFESSIONAL FEES	0	300	0	300
FIRE PREVENTION SERVICES	439	500	587	500
EMPLOYMENT TESTS & EXAMS	455	1,000	50	1,000
COMMUNITY CLEAN-UP EXPENDITURES	0	1,000	0	1,000
DAMAGE CLAIMS AGAINST CITY CREW	851	1,500	495	500
MISCELLANEOUS EXPENDITURES	297	0	0	0
ROLL-OFF BINS-TIRES COLLECTED	8,063	2,500	10,804	6,500
ROLL-OFF BINS FOR PUBLIC WORKS	2,548	2,500	0	0
TOTAL OTHER SERVICE & CHARGES	80,160	45,740	52,127	46,840
CAPITAL OUTLAY				
MOTOR VEHICLES	0	235,908	235,908	25,000
LITE EQUIPMENT	0	0	57,577	0
TOTAL CAPITAL OUTLAY	0	235,908	293,485	25,000
TOTAL PUBLIC WORKS	1,150,074	1,559,858	1,634,729	1,437,128

Department : City Vehicle Maintenance

Service Area Description

The City of Donna City Vehicle Maintenance Department maintains and repairs all emergency and city vehicles.



Mission & Services

- maintaining all emergency generators to ensure they are fueled and running in the event of an emergency.
- verifying vehicle serviceability by conducting test drives and adjusting controls and systems when necessary.
- maintaining vehicle records by recording all services and repairs.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- to continue to repair all emergency and city vehicles.
- to enroll in trainings and seminars that will enhance the abilities to repair vehicles in a more efficient manner.
- to expand mechanical shop area with the latest up to date equipment to better serve the City.
- to upgrade the software currently used to detect and inspect city vehicles.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of vehicles served	700	1,250	1,275	1,294
Number of employee trainings	5	6	6	6
Number of emergency response units service	60	10	12	13
Number of repair orders completed	1,000	1,000	1,004	1,024

Goals

- to learn new skills and adopt new effective practices in auto mechanics.
- to improve customer service and citizen satisfaction.

CITY OF DONNA, TEXAS

DEPARTMENT: CITY VEHICLE MAINTENANCE

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	21,936	29,475	28,665	31,896
OVERTIME WAGES	631	500	128	400
HEALTH/DENTAL/LIFE INSURANCE	3,973	5,645	5,707	5,646
TMRS CONTRIBUTIONS	1,888	3,360	3,329	3,583
SOCIAL SECURITY & MEDICARE TAX	1,677	2,293	2,301	2,478
WORKERS' COMPENSATION INSURANCE	779	822	417	1,116
STATE UNEMPLOYMENT TAX	162	162	18	20
TOTAL PERSONNEL SERVICES	31,044	42,257	40,565	45,139
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	1,240	2,000	1,481	625
FUEL AND LUBRICANTS	387	250	464	250
SMALL TOOLS AND EQUIPMENT	1,466	1,500	413	1,500
OFFICE SUPPLIES	40	0	0	0
JANITORIAL SUPPLIES	693	1,250	475	1,250
OTHER SUPPLIES	233	0	41	0
TOTAL SUPPLIES & MATERIALS	4,059	5,000	2,874	3,625
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	86	250	0	250
VEHICLE MAINTENANCE & REPAIRS	3,935	4,000	912	1,000
TOTAL MAINTENANCE & REPAIRS	4,021	4,250	912	1,250
<u>OTHER SERVICE & CHARGES</u>				
TRAVEL AND/OR TRAINING	95	300	261	300
TOTAL OTHER SERVICE & CHARGES	95	300	261	300
TOTAL CITY VEHICLE MAINT	39,219	51,807	44,612	50,314

Department : Sanitation Services

Service Area Description

The City of Donna Sanitation Department is contracted through Republic Services. Their services include picking up residential and commercial garbage on a timely basis.



Mission & Services

- picking up residential garbage once a week, 52 weeks a year.
- picking up commercial carts once up to twice a week, 52 weeks a year.
- replacing damaged garbage cans upon request from customer.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- to improve customer service when taking requests from customers.
- to continually improve on all services offered.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Total Residential Accounts billed per month	275	350	371	375
Total Commercial Accounts billed per month	4,486	6,000	5,974	6,150

Goals

- to improve customer service and citizen satisfaction.
- to improve response time for services when taking requests from customers.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: SANITATION SERVICES

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>OTHER SERVICE & CHARGES</u>				
NAWS GARBAGE/BRUSH BILLING FEES	16,041	16,000	16,074	16,094
AWS FEES FOR ADDITIONAL CARTS	74,754	85,000	81,244	85,000
RESIDENTIAL SERVICES-AWS CONTRACT	<u>1,102,788</u>	<u>1,100,000</u>	<u>1,167,984</u>	<u>1,206,635</u>
TOTAL OTHER SERVICE & CHARGES	<u>1,193,583</u>	<u>1,201,000</u>	<u>1,265,302</u>	<u>1,307,729</u>
TOTAL SANITATION	<u><u>1,193,583</u></u>	<u><u>1,201,000</u></u>	<u><u>1,265,302</u></u>	<u><u>1,307,729</u></u>

Department : Streets & Roadways

Service Area Description

The City of Donna Streets & Roadways Department oversees the daily operations of traffic safety, maintenance and construction crews.



Mission & Services

- performing road maintenance and construction, paving and drainage improvements according to the Five-Year Capital Improvement Plan, which includes chip seals, overlays, street reconstruction, paving and storm water construction and maintenance.
- maintaining roadways free from debris, applying herbicide and trimming tree branches obstructing any areas in order to improve traffic.
- maintaining and repairing all pot holes throughout the City limits on a regular basis.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- to increase the level of paving and drainage improvements in accordance with the Five-Year Capital Improvement Program.
- to increase the level of street sweeping services with a weekly schedule.
- to take part in maintenance projects with TxDot to gradually assume full responsibility for maintenance along state roads within City limits to include traffic signals, school beacons, intersections flashing beacons, regulators, and street name signs.
- to replace all street name signs within our City limits to now include recently annexed areas.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Total tons of hot mix used	5,000	6,000	6,000	6,120
Total tons of caliche used	1,000	1,250	1,250	1,275
Total tons of cold mix used	600	800	800	816
Total tons of traffic paint used	300	350	350	357
Total number of traffic signs maintained	2,000	2,000	500	510
Total number of Drain Ditch Maintenance jobs performed	50	50	29	30

Objectives & Performance Measures

- to continue to improve service delivery when road striping, asphalt work, or any other service delivery.
- to continue promoting programs with a conservation focus.
- to continue promoting programs with a conservation focus.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: STREETS & ROADWAYS

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PROPERTY & INFRASTRUCTURE</u>				
STREET MAINTENANCE & REPAIRS	605,175	58,000	66,598	65,000
STREET SIGN MAINTENANCE & REPAIRS	10,729	7,000	7,996	7,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>615,904</u>	<u>65,000</u>	<u>74,594</u>	<u>72,000</u>
<u>OTHER SERVICE & CHARGES</u>				
ELECTRICITY FOR FREEWAY LIGHTS	28,045	25,000	33,579	33,500
ELECTRICITY FOR STREET LIGHTS	185,029	175,000	181,259	175,000
STREET LIGHT INSTALLATION	<u>0</u>	<u>0</u>	<u>1,313</u>	<u>0</u>
TOTAL OTHER SERVICE & CHARGES	213,073	200,000	216,151	208,500
<u>CAPITAL OUTLAY</u>				
STREETS, ALLEYS, & SIDEWALKS	64,666	0	0	101,514
TXDOT SIDEWALK PROJECT	<u>0</u>	<u>340,741</u>	<u>15,333</u>	<u>389,953</u>
TOTAL CAPITAL OUTLAY	64,666	340,741	15,333	491,467
TOTAL STREET & ROADWAYS	<u><u>893,643</u></u>	<u><u>605,741</u></u>	<u><u>306,078</u></u>	<u><u>771,967</u></u>

Department : Community Support Services

Service Area Description

The City of Donna Community Support is responsible for cleaning and maintaining all of the City of Donna rental centers and keeping them in exceptional operating condition.



Mission & Services

- maintaining all rental centers on a daily basis to ensure they are kept clean and ready for use.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	0	0	0	0
Part-time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- To continue improving on maintaining all City rental centers.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Rental Centers	3	3	3	3

Goals:

- to improve customer service and citizen satisfaction.
- to continue promoting programs with a conservation focus.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: COMMUNITY SUPPORT SERVICES

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>SUPPLIES & MATERIALS</u>				
JANITORIAL SUPPLIES-A.D.V. PAVILLION	11	500	0	500
MINOR EQUIPMENT	0	100	0	100
TOTAL SUPPLIES & MATERIALS	11	600	0	600
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE DMC, A.D.V., & CC	1,083	1,500	1,497	1,500
A/C &/ HEATING M & R A.D.V. ,CC, & DMC	635	2,500	3,627	2,500
A.D.V. BUILDING MAINTENANCE & REPAIRS	1,731	500	1,450	500
ADV & PAV JANITORIAL SERVICES	130	1,000	998	1,000
TOTAL PROPERTY & INFRASTRUCTURE	3,579	5,500	7,572	5,500
<u>OTHER SERVICE & CHARGES</u>				
UTILITY SERVICES	30,179	27,750	28,235	27,750
MEMBERSHIPS & SUBSCRIPTIONS	5,000	5,000	5,000	5,000
FIRE PREVENTION SERVICES	30	50	9	50
TOTAL OTHER SERVICE & CHARGES	35,209	32,800	33,244	32,800
TOTAL COMMUNITY SUPPORT	38,799	38,900	40,816	38,900

Department : Parks & Recreation

Service Area Description

The City of Donna Parks & Recreation Department strives to enrich the lives of citizens by providing leisure opportunities, experiences, and partnerships.



Mission & Services

- providing an alternate choice of activities that can be done with the family in our newly remodeled parks and play capes.
- upkeeping and maintainancing all parks by continually landscaping and repairing any outdoor equipment as needed.
- continue to support and participate in all holiday programs, special events, parades, festivals, and outdoor events.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	2	2	2	2
Seasonal	28	28	21	21
Department Total:	30	30	23	23

Objectives & Performance Measures

- To continue to provide a safe family oriented environment for all citizens.
- To always ensure all parks have been properly prepared for in preparation of sports activities and/or events.
- To always improve the quality of all parks by purchasing sports equipment.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Parks maintained	6	6	6	6
Number of Baseball Parks maintained	3	3	3	3

Goals

- To begin a community garden and encourage all surrounding schools to participate.
- To install a walking trail in all parks.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: PARKS & RECREATION

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	76,255	48,814	76,435	51,688
PART-TIME WAGES	95,804	72,000	51,351	72,000
OVERTIME WAGES	7,190	5,000	3,447	2,900
HEALTH/DENTAL/LIFE INSURANCE	17,555	11,289	16,003	11,290
TMRS CONTRIBUTION	6,347	6,033	8,534	6,049
SOCIAL SECURITY & MEDICARE TAX	13,454	9,625	11,311	9,692
WORKERS' COMPENSATION INSURANCE	3,488	3,504	2,910	4,253
STATE UNEMPLOYMENT TAX	2,056	1,620	137	148
TOTAL PERSONNEL SERVICES	222,148	157,885	170,128	158,020
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	4,072	1,580	4,507	2,500
FUEL AND LUBRICANTS	1,870	1,500	2,764	1,500
SMALL TOOLS AND EQUIPMENT	1,361	1,000	1,301	1,000
CHEMICALS	137	500	314	500
OFFICE SUPPLIES	81	750	216	500
JANITORIAL SUPPLIES	2,443	1,500	2,896	2,000
OTHER SUPPLIES	1,952	0	229	0
MEALS / REFRESHMENT SUPPLIES	890	1,000	4,561	1,000
SPECIAL EVENTS AND ACTIVITIES	2,051	1,000	825	1,000
OFFICE EQUIPMENT / FURNITURE	1,061	1,500	4,614	1,500
MINOR EQUIPMENT	2,488	0	255	0
RECREATIONAL EQUIPMENT	1,027	0	7,933	5,000
TOTAL SUPPLIES & MATERIALS	19,434	10,330	30,415	16,500
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	5,566	5,500	8,358	5,500
A/C &/OR HEATING MAINT&REPAIRS	3,910	1,500	615	1,500
GROUNDS MAINTENANCE & REPAIRS	8,460	12,500	7,326	7,000
SIGN MAINTENANCE & REPAIRS	212	500	0	0
PARKING LOT MAINTENANCE	0	0	3,057	0
MINOR PROPERTY IMPROVEMENTS	4,281	0	0	0
PARK LIGHTS MAINTENANCE & REPAIRS	3,690	0	1,818	2,000
OTHER MAINTENANCE & REPAIRS	7,057	5,000	1,452	2,000
TOTAL PROPERTY & INFRASTRUCTURE	33,175	25,000	22,626	18,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	2,488	2,500	4,150	2,500
EQUIPMENT RENTALS	165	0	103	0
OFFICE EQUIPMENT MAINTENANCE	0	0	2,743	0
VEHICLE MAINTENANCE & REPAIRS	1,772	1,000	1,395	1,000
PRINTER MAINT & REPAIRS	675	0	602	0
TOTAL MAINTENANCE & REPAIRS	5,100	3,500	8,993	3,500
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	2,045	3,000	1,832	2,000
UTILITY SERVICES	27,367	24,000	30,709	29,500
FIRE PREVENTION SERVICES	338	0	97	0
EMPLOYMENT TESTS & EXAMS	1,177	0	1,295	0
TOTAL OTHER SERVICE & CHARGES	30,927	27,000	33,933	31,500
<u>CAPITAL OUTLAY</u>				
MACHINES & EQUIPMENT	5,982	0	0	0
STRUCTURES	0	0	5,638	0
TOTAL CAPITAL OUTLAY	5,982	0	5,638	0
TOTAL PARKS AND RECREATION	316,764	223,715	271,733	227,520

Department : Municipal Swimming Pool

Service Area Description

The City of Donna Municipal Swimming Pool Department continues to serve a diverse community by providing aquatic programming, special events, and provides for a small fee a space for birthday parties, school outings, and corporate events.



Mission & Services

- providing a citywide Learn-to-Swim program which is made accessible for all ages to take part in and learn the important skills of water safety.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	0	0	0	0
Seasonal	17	14	10	10
Department Total:	17	14	10	10

Objectives & Performance Measures

- to offer a new program, water aerobics, to consist of light warm-up exercises in shallow water working up to more vigorous aerobic exercises.
- to offer adaptive aquatics, an instructional swimming program for young people with disabilities. Focus is placed on an individual's abilities and not their disabilities.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Learn to Swim Participants	650	675	671	711
Number of Pool Rentals	35	50	50	52
Number of Public Swimming Participants	7,500	7,750	7,500	7,800

Goals

- to offer the public special events such as an Underwater Egg Hunt, Bark-N-Splash, Aquafest, Dive-In Movie, Doggie-Day at the Pool, and Camp Cascade.
- to improve customer service and citizen satisfaction.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: MUNICIPAL SWIMMING POOL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	553	0	0	0
PART-TIME WAGES	33,688	23,600	30,766	37,400
OVERTIME WAGES	908	0	4,434	0
SOCIAL SECURITY & MEDICARE TAX	2,689	1,805	2,700	2,861
WORKERS' COMPENSATION INSURANCE	1,003	652	547	1,233
STATE UNEMPLOYMENT TAX	662	425	7	56
TOTAL PERSONNEL SERVICES	39,502	26,482	38,454	41,550
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	0	0	125	0
SMALL TOOLS AND EQUIPMENT	1,686	1,000	147	1,000
CHEMICALS	4,207	2,750	5,441	2,750
JANITORIAL SUPPLIES	190	217	250	217
OTHER SUPPLIES	1,473	0	0	0
MEALS/REFRESHMENT SUPPLIES	320	100	249	100
OFFICE EQUIPMENT / FURNITURE	80	500	382	500
EQUIPMENT & FIXTURES FOR POOL	0	5,000	2,118	2,000
RECREATIONAL & EDUCATIONAL	0	500	0	500
TOTAL SUPPLIES & MATERIALS	7,956	10,067	8,712	7,067
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	1,282	4,000	586	0
SWIMMING POOL MAINTENANCE & REPAIRS	821	500	3,766	4,000
GROUND MAINTENANCE & REPAIRS	1,023	1,250	0	0
OTHER MAINTENANCE & REPAIRS	70	0	0	0
TOTAL PROPERTY & INFRASTRUCTURE	3,196	5,750	4,352	4,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	251	0	0	0
PUMP MAINTENANCE & REPAIRS	7,230	2,000	732	2,000
TOTAL MAINTENANCE & REPAIRS	7,481	2,000	732	2,000
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	443	400	485	400
TRAVEL AND/OR TRAINING	27	400	0	400
UTILITY SERVICES	5,813	10,000	16,120	13,000
FIRE PREVENTION SERVICES	51	75	6	75
EMPLOYMENT TESTS & EXAMS	385	0	0	0
MISCELLANEOUS SERVICES	78	0	0	0
TOTAL OTHER SERVICE & CHARGES	6,797	10,875	16,611	13,875
TOTAL SWIMMING POOL	64,932	55,174	68,861	68,492

Department: Code Enforcement & Health Inspections

Service Area Description



The City of Donna Code Enforcement & Health Inspections Department focuses on education to gain compliance with city ordinances pertaining to maintenance, sanitation, and safety of existing residential and commercial properties.

Mission & Services

- protecting all citizen's health, safety, and general welfare through efficient City Inspections and Code Enforcement.
- City Inspector thoroughly reviewing all business applications and coordinating approval from all departments.
- responding to citizen's concerns and requests for services related to the abatement of weedy lots, dilapidated structures, junked vehicles, and other nuisances.
- conducting facility inspections of existing buildings for new businesses in the community.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	2	2	2	2
Part-time	0	0	0	0
Department Total:	2	2	2	2

Objectives & Performance Measures

- to promote private development while ensuring compliance with City Codes & Ordinance.
- to continue protecting citizen's health, safety, and general welfare through efficient City Code Enforcement.
- to increase public awareness and use of the computerized permit program available now in the Code Enforcement Department.
- to emphasize staff development and continued education for better staff utilization and improved performance.
- to establish a health division to inspect restaurants and other facilities serving food.
- to improve customer information system through the provision of updated written materials and permit application requirements.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Citizens contacts	685	600	650	650
Number of Business Permits	148	750	594	450
Number of Active Businesses (including flea market vendors)	414	600	85	40
Number of Health Inspections performed	141	700	332	300
Number of Weedy Lots reported	431	600	240	500
Number of Release of Liens created	36	200	46	150
Number of Care of Premise Letters prepared	230	100	32	50
Number of Invoices prepared	231	400	118	300

Goals

- To continue Code Enforcement presence to encourage voluntary compliance of environmental and health codes.
- To inspect all retail food establishments twice a year as required by State Law.
- To ensure well maintained properties.
- To promote cleaner properties by enforcing illegal dumping and city cleanups.

CITY OF DONNA, TEXAS

DEPARTMENT: CODE ENFORCEMENT & HEALTH INSPECTIONS

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	58,517	71,781	66,770	74,696
OVERTIME WAGES	268	0	625	0
HEALTH/DENTAL/LIFE INSURANCE	9,516	11,293	10,006	11,294
TMRS CONTRIBUTION	4,984	8,047	7,830	8,261
SOCIAL SECURITY & MEDICARE TAX	4,450	5,491	5,404	5,714
WORKERS' COMPENSATION INSURANCE	299	212	2,954	277
STATE UNEMPLOYMENT TAX	437	324	139	40
TOTAL PERSONNEL SERVICES	78,470	97,148	93,728	100,282
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	797	250	533	250
WEARING APPAREL	0	300	494	150
FUEL AND LUBRICANTS	50	0	0	0
OFFICE SUPPLIES	450	750	473	750
TOTAL SUPPLIES & MATERIALS	1,298	1,300	1,500	1,150
<u>MAINTENANCE & REPAIRS</u>				
OFFICE EQUIPMENT MAINTENANCE	686	1,500	3,000	1,500
VEHICLE MAINTENANCE & REPAIRS	325	100	706	100
TOTAL MAINTENANCE & REPAIRS	1,011	1,600	3,706	1,600
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	1,268	1,000	1,564	1,000
TRAVEL AND/OR TRAINING	1,220	2,500	1,198	2,500
MEMBERSHIPS & SUBSCRIPTIONS	0	0	3,250	0
RELEASE LOT LIEN FEES	228	200	364	200
TOTAL OTHER SERVICE & CHARGES	2,716	3,700	6,376	3,700
TOTAL CODE ENFORCEMENT & HEALTH INSPECTIONS	83,495	103,748	105,310	106,732

Department: Animal Control

Service Area Description

The City of Donna Animal Control Department continues to serve a diverse community by capturing and removing stray, uncontrolled, or abused animals from undesirable conditions.



Mission & Services

- responding to all animal bite emergency calls received by the police department.
- educating the public on pet laws and licensing, animal control operations and general animal care.
- investigating claims about pets and wildlife thought to be abused, neglected, dangerous, abandoned, and/or lost.
- arrange temporary shelter for unclaimed animals.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	1	1	1	1
Part-time	0	0	0	0
Department Total:	1	1	1	1

Objectives & Performance Measures

- to host an annual low cost rabies vaccinations clinic for the public.
- to continue to transport sick, injured, and surrendered animals to assigned facility for rescue or humane euthanasia.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of animals (dogs, cats, racoons, coyotes, squirrels, and exotic pets) transported	500	650	655	681
Number of employee trainings completed	5	2	5	5
Number of Animal Control Officers	2	1	2	2

Goals

- to improve response time to all animal bite emergency calls received by the police department.
- to implement education to the public on pet laws and licensing, animal control operations and general animal care.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: ANIMAL CONTROL

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	32,899	27,430	34,905	29,714
OVERTIME WAGES	7,036	5,000	6,163	3,900
HEALTH / DENTAL / LIFE INSURANCE	6,008	5,645	5,702	5,646
TMRS CONTRIBUTION	3,355	3,635	4,648	3,839
SOCIAL SECURITY & MEDICARE TAX	2,933	2,481	3,160	2,656
WORKERS' COMPENSATION INSURANCE	639	1,208	1,326	1,788
STATE UNEMPLOYMENT TAX	162	162	9	20
TOTAL PERSONNEL SERVICES	53,032	45,561	55,913	47,563
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	2,528	1,000	2,013	150
FUEL AND LUBRICANTS	3,525	2,000	4,071	3,000
CHEMICALS	0	0	2,684	3,000
OFFICE SUPPLIES	81	500	242	400
JANITORIAL SUPPLIES	100	250	85	250
PREPRINTED FORMS	227	0	328	0
OTHER SUPPLIES	183	125	0	0
MEALS/REFRESHMENT SUPPLIES	72	250	259	250
MINOR EQUIPMENT	946	500	818	500
ANIMAL CONTROL SUPPLIES	933	500	617	500
TOTAL SUPPLIES & MATERIALS	8,595	5,125	11,117	8,050
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	0	500	390	500
VEHICLE MAINTENANCE & REPAIRS	2,454	1,000	805	7,000
TOTAL MAINTENANCE & REPAIRS	2,454	1,500	1,195	7,500
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	330	400	0	400
TRAVEL AND / OR TRAINING	1,559	1,000	332	500
MEMBERSHIPS & SUBSCRIPTIONS	50	50	0	50
BEE CONTROL SERVICES	125	0	0	0
ANIMAL DISPOSITION CONTRACT	48,400	50,000	48,300	50,000
TOTAL OTHER SERVICE & CHARGES	50,464	51,450	48,632	50,950
TOTAL ANIMAL CONTROL	114,545	103,636	116,857	114,063

Department: Cemetery

Service Area Description

The City of Donna Cemetery department continues to serve a diverse community in cleaning and preparing areas for burials.



Mission & Services

- assisting and providing services related to funeral/burial services when it pertains to the burial site.
- maintaining the cemetery's appearance.
- landscaping and ensuring all trash is removed on a daily basis.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	1	2	1	1
Part-time	0	0	0	0
Department Total:	1	2	1	1

Objectives & Performance Measures

- to replace and upgrade the water lines at the cemetery.
- to redo and paint all signs displaying rules and regulations.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of burials	20	35	37	39
Number of work orders completed	100	100	102	107
Number of trees planted	Upcoming Measure FY2021			

Goals

- to begin planting trees and brushes to enhance scenery for all citizens.
- to promote cleaner properties by enforcing illegal dumping and city cleanups.
- to maintain a highly trained and capable staff for operations.
- to help prevent illegal dumping throughout the City.

CITY OF DONNA, TEXAS

DEPARTMENT: CEMETERY

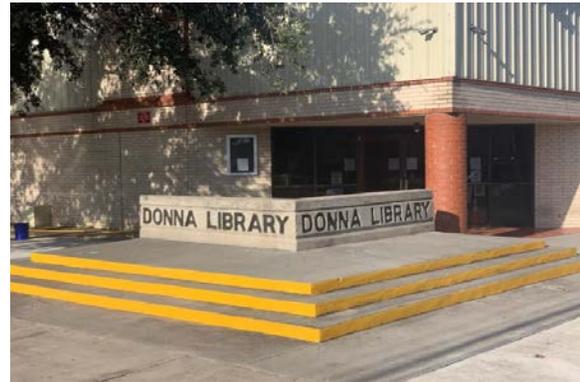
FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	42,139	46,928	25,698	26,936
OVERTIME WAGES	2,482	500	745	400
HEALTH/DENTAL/LIFE INSURANCE	10,494	11,289	6,654	5,645
TMRS CONTRIBUTIONS	3,750	5,317	3,006	3,034
SOCIAL SECURITY & MEDICARE TAX	3,324	3,628	2,116	2,099
WORKERS' COMPENSATION INSURANCE	3,111	2,153	2,168	1,564
STATE UNEMPLOYMENT TAX	413	324	9	20
TOTAL PERSONNEL SERVICES	65,714	70,139	40,396	39,698
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	2,864	1,000	2,521	750
FUEL AND LUBRICANTS	65	500	165	500
SMALL TOOLS AND EQUIPMENT	1,518	750	1,686	750
CHEMICALS	303	400	65	400
OFFICE SUPPLIES	0	300	0	300
JANITORIAL SUPPLIES	880	500	753	500
OTHER SUPPLIES	355	0	65	0
MEALS/REFRESHMENT SUPPLIES	227	200	237	200
TOTAL SUPPLIES & MATERIALS	6,212	3,650	5,492	3,400
<u>PROPERTY & INFRASTRUCTURE</u>				
GROUNDS MAINTENANCE & REPAIRS	867	1,000	2,838	1,000
TOTAL PROPERTY & INFRASTRUCTURE	867	1,000	2,838	1,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	370	500	633	500
VEHICLE MAINTENANCE & REPAIRS	313	500	548	500
TOTAL MAINTENANCE & REPAIRS	684	1,000	1,181	1,000
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	0	200	0	200
TRAVEL AND/OR TRAININGS	0	500	0	500
UTILITY SERVICES	16,046	12,000	18,933	17,000
RENTAL & LEASES	1,065	1,000	2,100	500
TOTAL OTHER SERVICE & CHARGES	17,111	13,700	21,033	18,200
TOTAL CEMETERY	90,588	89,489	70,940	63,298

Department : Library

Service Area Description

The City of Donna Library continues to serve a diverse community of 24,500 people. The Library strives to provide quality programs that will entertain, teach, and empowers our community.



Mission & Services

- providing citywide services connecting people through welcoming spaces, resources, and relevant technology.
- providing internet services for the public at a convenient place and time.
- increase the circulation of materials at the Library.
- continuing to provide a broad spectrum of library services for the population of Donna.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	5	5	5	4
Part-time	2	2	2	2
Department Total:	7	7	7	6

Objectives & Performance Measures

- To provide programs and activities that will encourage young citizens to become life-long readers and to also emphasize to the library users a foundation for academic successes.
- To serve over 75,000 people during the next year.
- Expected increase of 5% in the use of services provided.
- 24 Hour wireless services will be made available.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of users	62,893	62,893	71,145	71,500
Number of Library Cards issued	1,108	1,108	1,434	1,505
Number of Circulations	11,701	11,701	5,534	5,810
Number of Cash Receipts Issued	20,126	20,126	15,442	16,214
Number of ILL Borrowed	2	3	16	17
Number of Programs Offered	867	867	1,498	1,573
Number of Program Participants	17,421	17,421	10,823	10,894
Number of Digital Resource Participants	22,149	22,149	15,618	16,398
Number of Units of Service	136,270	136,270	121,524	123,926
Number of Library Social Media Visits	New Measure in FY 2020			
Volunteer Service Hours	New Measure in FY 2020			

Goals

- To improve computer and electronic services to the public.
- To continually improve library collections and services.
- To establish a teen area, focusing on youth, a homework club, and more.
- Promote resources for digital literacy, financial literacy, workforce & small business development.
- Expand programming and special events.
- To provide additional meeting spaces for the public.

CITY OF DONNA, TEXAS

DEPARTMENT: LIBRARY

FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	122,187	195,754	170,183	150,407
PART-TIME WAGES	57,837	39,230	56,470	38,268
OVERTIME WAGES	233	0	353	0
HEALTH/DENTAL/LIFE INSURANCE	35,964	40,226	32,377	33,875
TMRS CONTRIBUTION	15,071	26,071	25,571	20,867
SOCIAL SECURITY & MEDICARE TAX	13,401	17,976	18,220	14,434
WORKERS' COMPENSATION INSURANCE	1,062	1,573	1,087	1,946
STATE UNEMPLOYMENT TAX	1,135	1,134	90	120
TOTAL PERSONNEL SERVICES	246,891	321,964	304,351	259,917
<u>SUPPLIES & MATERIALS</u>				
POSTAGE & DELIVERY SERVICE	443	400	230	400
UNIFORMS	459	500	652	0
SMALL TOOLS AND EQUIPMENT	463	500	0	0
OFFICE SUPPLIES	7,075	6,400	7,851	7,000
JANITORIAL SUPPLIES	312	350	1,277	1,000
MEALS/REFRESHMENT SUPPLIES	281	450	(37)	450
LIBRARY BOOKS (CASH PURCHASES)	3,901	3,500	3,410	3,500
SPECIAL EVENTS AND ACTIVITIES	1,387	1,250	1,210	1,250
LIBRARY CD-ROMS & VIDEOS	431	500	497	500
SUPPLIES FOR READING PROGRAMS	497	500	577	500
OFFICE EQUIPMENT / FURNITURE	9,114	3,500	3,811	4,000
MINOR COMPUTER SOFTWARE	1,308	1,000	0	1,000
TOTAL SUPPLIES & MATERIALS	25,671	18,850	19,478	19,600
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	3,065	3,000	2,470	3,000
A/C &/OR HEATING MAINTENANCE & REPAIRS	1,671	2,000	639	2,000
BUILDING REPAIRS	3,274	3,000	2,917	3,000
MINOR PROPERTY IMPROVEMENTS	1,256	1,000	4,017	1,000
TOTAL PROPERTY & INFRASTRUCTURE	9,266	9,000	10,043	9,000
<u>MAINTENANCE & REPAIRS</u>				
OFFICE EQUIPMENT MAINTENANCE	3,857	1,500	457	1,500
EQUIPMENT REPAIRS	0	1,500	0	1,500
PRINTER MAINTENANCE & REPAIRS	695	750	624	750
COMPUTER MAINTENANCE & REPAIRS	0	500	0	500
TOTAL MAINTENANCE & REPAIRS	4,552	4,250	1,081	4,250
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	1,379	1,000	3,765	3,500
TRAVEL AND/OR TRAINING	374	500	286	500
UTILITY SERVICES	18,509	14,000	16,964	18,000
SECURITY SERVICES FOR LIBRARY	2,134	2,000	2,501	2,000
TELCO LINES - INTERNET SERVICE	12,207	6,500	13,355	12,500
MEMBERSHIPS & SUBSCRIPTIONS	6,928	9,500	9,375	5,500
LIBRARY BOOK SERVICES	611	750	1,089	750
COMMUNITY PROMOTION	249	500	700	500
FIRE PREVENTION SERVICES	167	200	27	200
CAFE RELATED	4,541	3,750	4,953	4,000
COUNTY SUPPORTED LIBRARY SERVICES	4,500	14,983	18,752	14,983
TOTAL OTHER SERVICE & CHARGES	51,599	53,683	71,767	62,433
TOTAL LIBRARY	337,979	407,747	406,720	355,200

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

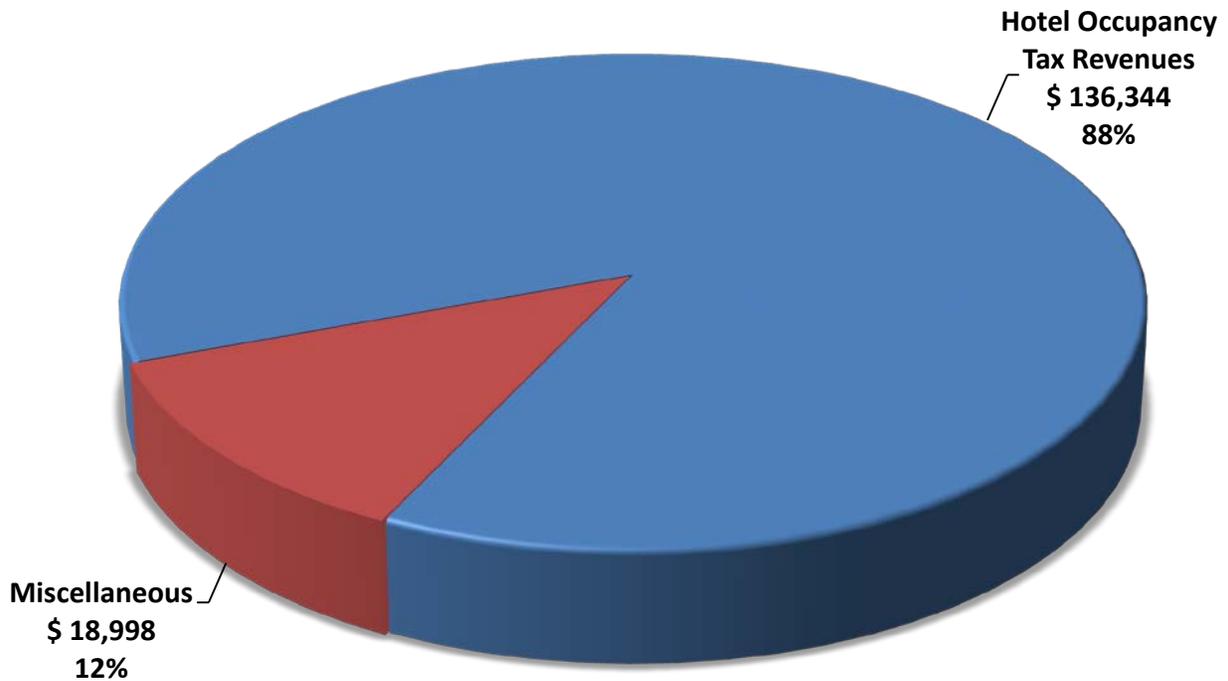
FUND: 11 GENERAL FUND

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
PRINCIPAL - CAPITAL ONE (LED)	89,978	93,100	93,100	96,331
INTEREST - CAPITAL ONE LOAN	19,492	16,370	16,370	13,140
FIRST CAPITAL EQUIPMENT LEASE	0	90,018	90,018	120,023
PRINCIPAL - MOTOROLA EQUIPMENT LEASE	0	33,592	33,592	35,300
JOHN DEERE FINANCIAL LEASE	0	0	0	9,484
INTEREST - MOTOROLA EQUIP LEASE 24343	0	5,389	5,389	3,681
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	<u>109,470</u>	<u>238,469</u>	<u>238,469</u>	<u>277,959</u>
<u>OTHER SERVICE & CHARGES</u>				
GENERAL LIABILITY INSURANCE & BONDS	135,149	135,532	135,670	138,243
LEGAL SERVICES	283,052	250,000	221,268	225,000
AUDIT SERVICE	33,879	30,000	32,850	32,850
ARCHITECT & ENGINEERING	68,482	56,000	36,000	80,807
OTHER PROFESSIONAL FEES	226,736	184,006	174,800	7,500
ELECTIONS	45,648	20,500	1,180	0
SERVICE CHARGES	837	500	0	500
HURRICANE EXPENSES	8,544	0	0	0
TOTAL OTHER SERVICES & CHARGES	<u>802,327</u>	<u>676,538</u>	<u>601,768</u>	<u>484,900</u>
TOTAL NON DEPARTMENTAL	<u>911,797</u>	<u>915,007</u>	<u>840,237</u>	<u>762,859</u>

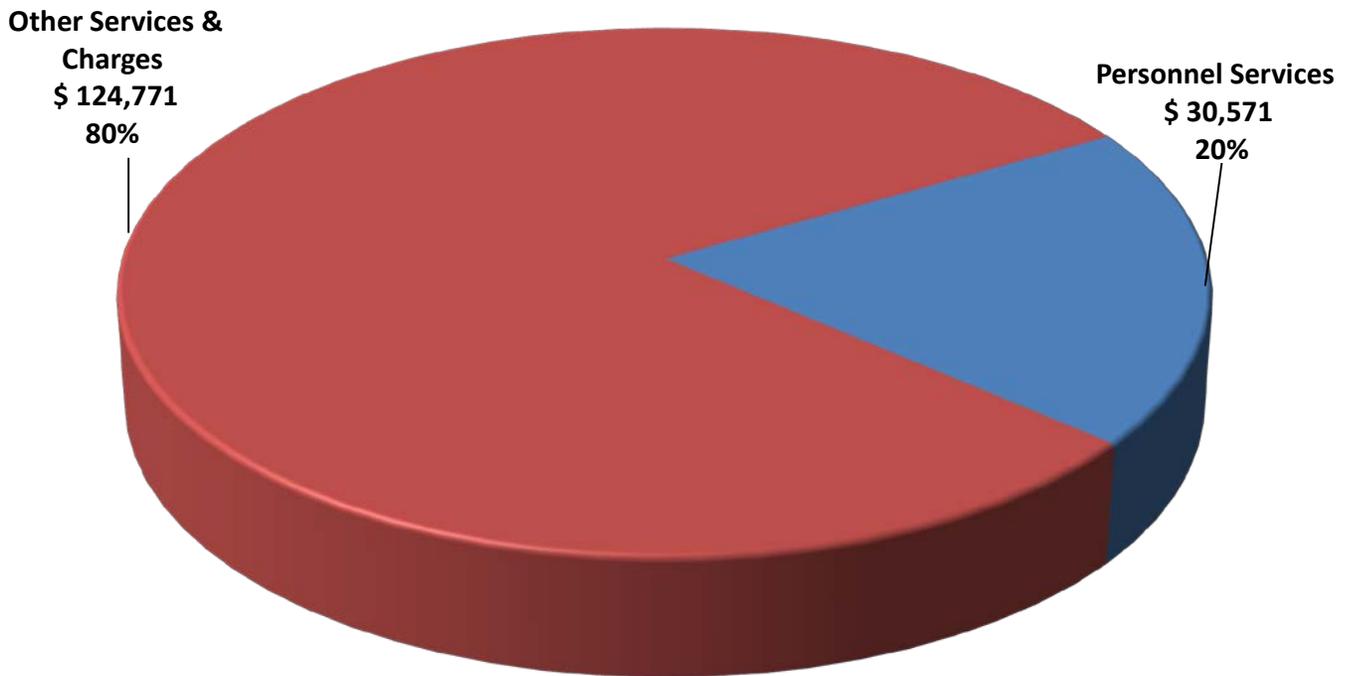
HOTEL/MOTEL OCCUPANCY TAX FUND

The **Hotel/Motel Occupancy Tax Fund** was established to account for the revenues generated from the hotel/motel tax. These funds will be expended to promote tourism, advertising and on various organizations that promote tourism. The modified accrual basis of accounting is used by the Hotel/Motel Occupancy Tax Fund in accordance with generally accepted accounting principles (GAAP).

**Hotel Occupancy Tax Fund
Revenues and Expenditures by Category
Fiscal Year 2019-2020**



Total Revenues \$ 155,342



Total Expenditures \$ 155,342

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>REVENUES</u>				
HOTEL OCCUPANCY TAX REVENUES	122,732	122,106	137,145	136,344
CHARGES FOR CURRENT SERVICES	0	0	16,720	16,750
RENTALS	1,320	0	120	0
MISCELLANEOUS	2,994	2,500	3,384	2,248
TOTAL REVENUES	127,046	124,606	157,369	155,342
<u>EXPENDITURES</u>				
PERSONNEL SERVICES	56,334	30,059	62,702	30,571
OTHER SERVICES & CHARGES	74,866	46,930	119,470	124,771
TOTAL EXPENDITURES	131,200	76,989	182,172	155,342
REVENUE OVER/(UNDER) EXPENDITURES	<u>(4,153)</u>	<u>47,617</u>	<u>(24,803)</u>	<u>0</u>



CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 21 HOTEL OCCUPANCY TAX

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>OTHER TAXES</u>				
VICTORIA PALMS INN & SUITES	38,956	36,336	44,610	43,789
HOTEL TAX SUPER 8 MOTEL	28,977	28,720	30,780	30,800
HOTEL TAX DOLPHIN MOTEL	14,297	15,440	13,405	13,405
COMFORT INN & SUITES	40,501	41,610	48,350	48,350
TOTAL OTHER TAXES	122,732	122,106	137,145	136,344
<u>CHARGES FOR CURRENT SERVICES</u>				
CHISHOLM EVENT BOOTH FEES	0	0	6,670	6,700
VIP TABLE SPONSOR CHISHOM TRAIL	0	0	6,600	6,600
COOK OFF ENTRY FEE	0	0	150	150
CHISHOLM TRAIL SPONSOR	0	0	3,300	3,300
TOTAL CHARGES FOR CURRENT SERVICES	0	0	16,720	16,750
<u>RENTALS</u>				
DIGITAL SIGN ADVERTISING PROCEEDS	1,320	0	120	0
TOTAL RENTALS	1,320	0	120	0
<u>MISCELLANEOUS</u>				
INVESTMENT INCOME - LOGIC	2,994	2,500	3,384	2,248
TOTAL MISCELLANEOUS	2,994	2,500	3,384	2,248
TOTAL REVENUES	127,046	124,606	157,369	155,342

FIRE EQUIPMENT SERVICE FEE FUND

The **Fire Equipment Service Fee Fund** is used to account for a fire equipment fee used to finance equipment for the Fire Department. The modified accrual basis of accounting is used by the Fire Equipment Service Fee Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 22 FIRE EQUIPMENT SERVICE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>REVENUE</u>				
CHARGES FOR CURRENT SERVICES	74,043	75,861	74,743	77,409
MISCELLANEOUS	2,601	2,259	2,903	997
TOTAL REVENUES	76,645	78,120	77,646	78,406
<u>EXPENDITURES</u>				
SUPPLIES & MATERIALS	0	8,120	75,643	0
CAPITAL OUTLAY	0	0	63,366	0
TRANSFERS OUT	70,000	70,000	70,000	70,000
TOTAL EXPENDITURES	70,000	78,120	209,009	70,000
REVENUES OVER/(UNDER) EXPENDITURES	6,645	0	(131,363)	8,406

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 22 FIRE EQUIPMENT SERVICES

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>CHARGES FOR CURRENT SERVICES</u>				
FIRE EQUIPMENT SERVICE FEES	75,497	77,011	75,891	77,409
FIRE FEE BAD DEBT PROVISION	(1,454)	(1,150)	(1,148)	0
TOTAL CHARGES FOR CURRENT SERVICES	74,043	75,861	74,743	77,409
<u>MISCELLANEOUS</u>				
INVESTMENT INCOME - LOGIC	2,601	2,259	2,903	997
TOTAL MISCELLANEOUS	2,601	2,259	2,903	997
TOTAL REVENUES	76,645	78,120	77,646	78,406

CITY OF DONNA, TEXAS

DEPARTMENT: FIRE DEPARTMENT

FUND: 22 FIRE EQUIPMENT SERVICES

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	0	8,120	56,179	0
SMALL TOOLS & EQUIPMENT	0	0	19,464	0
TOTAL SUPPLIES & MATERIALS	0	8,120	75,643	0
<u>CAPITAL OUTLAY</u>				
MACHINE & EQUIPMENT	0	0	63,366	0
TOTAL CAPITAL OUTLAY	0	0	63,366	0
<u>TRANSFERS OUT</u>				
TRANSFER TO DEBT SERVICE	70,000	70,000	70,000	70,000
TOTAL TRANSFERS OUT	70,000	70,000	70,000	70,000
TOTAL EXPENDITURES	70,000	78,120	209,009	70,000

TEXAS CONFISCATED FORFEITURES FUND

The Texas Confiscated Forfeiture Fund is used to account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force. The modified accrual basis of accounting is used by the Texas confiscated Forfeiture Fund in accordance with generally accepted accounting principles (GAAP).

CITY OF DONNA, TEXAS

DEPT: SUMMARY BY CATEGORY

FUND: 23 TEXAS CONFISCATED FORFEITURE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>REVENUES</u>				
FINES & FORFEITURES	1,572	500	52,115	60,000
MISCELLANEOUS	20,978	5,000	5,040	5,000
TOTAL REVENUES	22,550	5,500	57,155	65,000
<u>EXPENDITURES</u>				
SUPPLIES & MATERIALS	32,201	11,187	38,489	40,000
OTHER SERVICE & CHARGES	3,353	10,000	10,401	15,000
CAPITAL OUTLAY	0	0	0	10,000
TOTAL EXPENDITURES	35,554	21,187	48,890	65,000
REVENUES OVER/(UNDER) EXPENDITURES	<u>(13,005)</u>	<u>(15,687)</u>	<u>8,265</u>	<u>0</u>

CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND:23 TEXAS CONFISCATED FORFEITURE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>FINES & FORFEITURES</u>				
LOCAL SEIZURES	1,572	500	52,115	60,000
TOTAL FINES & FORFEITURES	<u>1,572</u>	<u>500</u>	<u>52,115</u>	<u>60,000</u>
<u>MISCELLANEOUS</u>				
SALE OF CITY ASSETS	20,978	5,000	5,040	5,000
TOTAL MISCELLANEOUS	<u>20,978</u>	<u>5,000</u>	<u>5,040</u>	<u>5,000</u>
TOTAL REVENUES	<u><u>22,550</u></u>	<u><u>5,500</u></u>	<u><u>57,155</u></u>	<u><u>65,000</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT:POLICE DEPARTMENT

FUND:23 TEXAS CONFISCATED FORFEITURE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	4,192	0	3,096	5,000
SMALL TOOLS & EQUIPMENT	1,402	0	7,606	10,000
OFFICE SUPPLIES	0	0	325	10,000
OFFICE EQUIPMENT/FURNITURE	0	0	0	10,000
SWAT TACTICAL EQUIPMENT	26,207	11,187	4,581	5,000
OTHER PROFESSIONAL FEES	400	0	22,881	0
TOTAL SUPPLIES & MATERIALS	32,201	11,187	38,489	40,000
<u>OTHER SERVICE & CHARGES</u>				
TRAVEL AND TRAININGS	3,353	10,000	8,889	10,000
PROMOTIONAL EVENTS	0	0	1,000	5,000
BANK SERVICE & SUPPLY CHARGES	0	0	512	0
TOTAL OTHER SERVICE & CHARGES	3,353	10,000	10,401	15,000
<u>CAPITAL OUTLAY</u>				
VEHICLE PURCHASES	0	0	0	5,000
NEW COMPUTER SYSTEM	0	0	0	5,000
TOTAL CAPITAL OUTLAY	0	0	0	10,000
TOTAL EXPENDITURES	35,554	21,187	48,890	65,000

CITY OF DONNA, TEXAS

RESOURCES AND APPROPRIATIONS

FUND: 69 SO BOUND INSP. FACILITY

SOUTH BOUND EMPTY INSPECTION FACILITY PHASE 1

	BUDGET 2019-2020
RESOURCES	
TXDOT GRANT	4,668,338
TOTAL RESOURCES	<u>4,668,338</u>
APPROPRIATIONS	
SOUTH BOUND INSPECTION FACILITY CONSTRUCTION	4,668,338
TOTAL APPROPRIATION	<u>4,668,338</u>



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 41 DEBT SERVICE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>REVENUES</u>				
AD VALOREM PROPERTY TAX	626,128	746,697	655,491	757,180
MISCELLANEOUS	11,868	8,000	10,051	5,996
TRANSFERS IN	1,420,000	210,000	210,000	210,000
TOTAL REVENUES	2,057,995	964,697	875,542	973,176
<u>EXPENDITURES</u>				
DEBT SERVICE	2,076,084	692,704	701,553	711,763
TRANSFERS TO FUNDS	178,538	266,495	266,495	472,708
TOTAL EXPENDITURES	2,254,621	959,199	968,048	1,184,471
REVENUES OVER/(UNDER) EXPENDITURES	<u>(196,626)</u>	<u>5,498</u>	<u>(92,506)</u>	<u>(211,295)</u>

CITY OF DONNA, TEXAS

DEPARTMENT:REVENUES **FUND: 41 DEBT SERVICE**

	<u>PRIOR YR ACTUAL 2017-2018</u>	<u>AMENDED BUDGET 2018-2019</u>	<u>ESTIMATED REV/EXP 2018-2019</u>	<u>CITY COUNCIL APPROVED 2019-2020</u>
<u>AD VALOREM PROPERTY TAX</u>				
AD VAL PROPERTY TAX CURRENT	404,458	512,227	502,178	577,615
AD VAL PROPERTY TAX DELINQUENT	126,946	135,852	82,992	95,992
PENALTY & INTEREST - DELINQUENT TAXES	92,309	96,700	68,294	81,655
MANUAL RENDERING PENALTIES	<u>2,415</u>	<u>1,918</u>	<u>2,027</u>	<u>1,918</u>
TOTAL AD VALOREM PROPERTY TAX	626,128	746,697	655,491	757,180
<u>MISCELLANEOUS</u>				
INTEREST INCOME	7,950	5,000	6,908	0
INVESTMENT INCOME-LOGIC	776	0	0	5,000
INVESTMENT INCOME-AMEGY TOLL '16	<u>3,141</u>	<u>3,000</u>	<u>3,143</u>	<u>996</u>
TOTAL MISCELLANEOUS	11,868	8,000	10,051	5,996
<u>TRANSFERS IN</u>				
TRANSFER IN FIRE FEE FUND	70,000	70,000	70,000	70,000
TRANSFER IN DEDC 4A	140,000	0	0	0
TRANSFER IN DCD 4B	140,000	140,000	140,000	140,000
TRANSFER IN INTERNATIONAL BRIDGE	<u>1,070,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS IN	1,420,000	210,000	210,000	210,000
TOTAL REVENUES	<u><u>2,057,995</u></u>	<u><u>964,697</u></u>	<u><u>875,542</u></u>	<u><u>973,176</u></u>

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE

FUND: 41 DEBT SERVICE

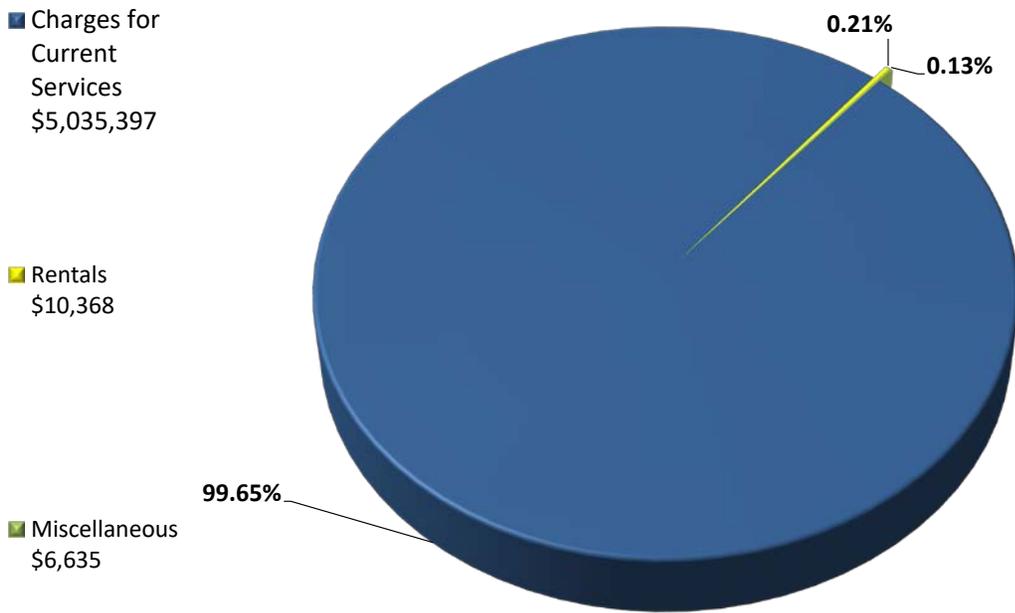
	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
PRINCIPAL - 2017 CERTIFICATE OF OBLIGATION	55,000	68,000	68,000	70,000
INTEREST - 2017 CERTIFICATE OF OBLIGATION	77,907	65,150	65,150	63,420
FISCAL AGENT FEES	5,865	0	8,850	8,900
PRINCIPAL - 2012 LMT. TAX REFUNDING BOND	149,160	138,600	138,600	155,760
PRINCIPAL - 2014 TAX NOTES	72,000	72,000	72,000	73,800
PRINCIPAL - 2015 CERTIFICATE OF OBLIGATION	155,000	160,000	160,000	160,000
INTEREST - 2016 COMBINATION TAX & REVENUES	1,335,450	0	0	0
INTEREST - 2012 LMT. TAX REFUNDING BOND	33,683	29,597	29,596	25,417
INTEREST - 2014 TAX NOTES	4,556	3,282	3,282	1,991
INTEREST - 2015 CERTIFICATE OF OBLIGATION	159,225	156,075	156,075	152,475
INTEREST - 2016 C O'S BRIDGE	28,238	0	0	0
TOTAL DEBT SERVICE PRINCIPAL & INTEREST	2,076,084	692,704	701,553	711,763
<u>TRANSFERS OUT</u>				
TRANSFER TO BRIDGE	178,538	266,495	266,495	472,708
TOTAL TRANSFERS OUT	178,538	266,495	266,495	472,708
TOTAL EXPENDITURES	2,254,621	959,199	968,048	1,184,471



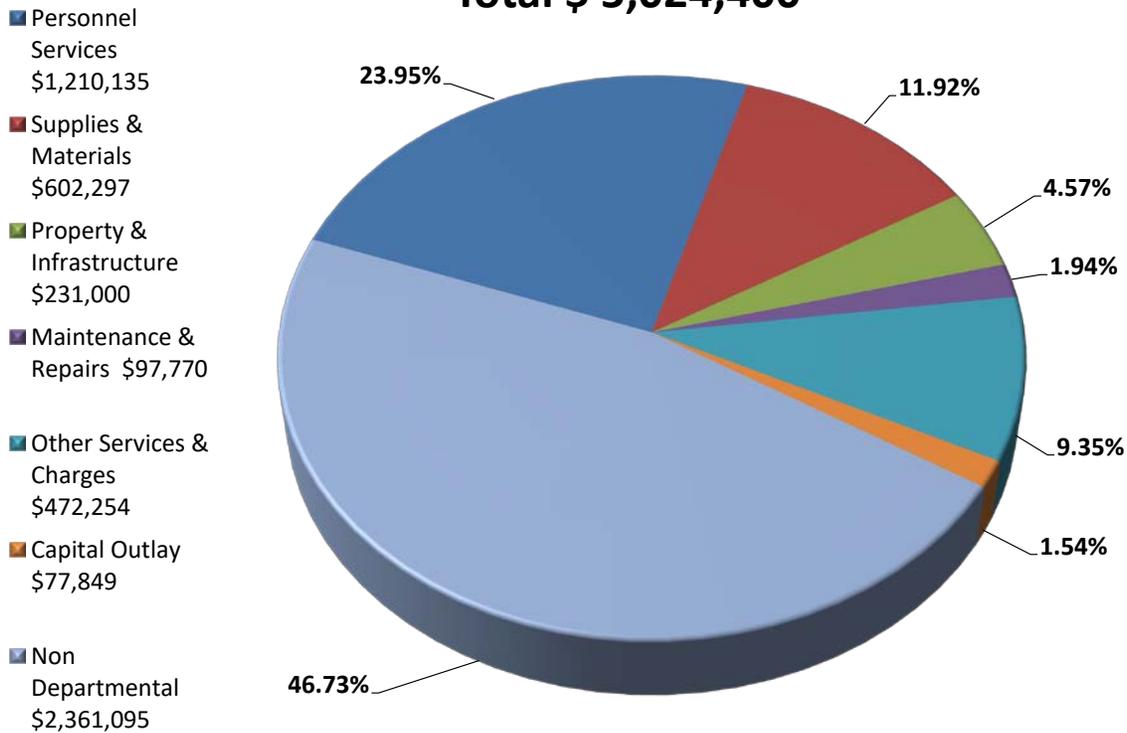
WATER AND SEWER FUND

The **Water and Sewer Fund** is used to account for water and wastewater service revenue and expenses. All activities associated with the delivery of treated water and the collection of wastewater including: operations, maintenance, billing & collections and system administration are included in this fund. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

Water & Sewer Fund Summary of Revenues Total \$ 5,052,400



Summary of Expenses Total \$ 5,024,400



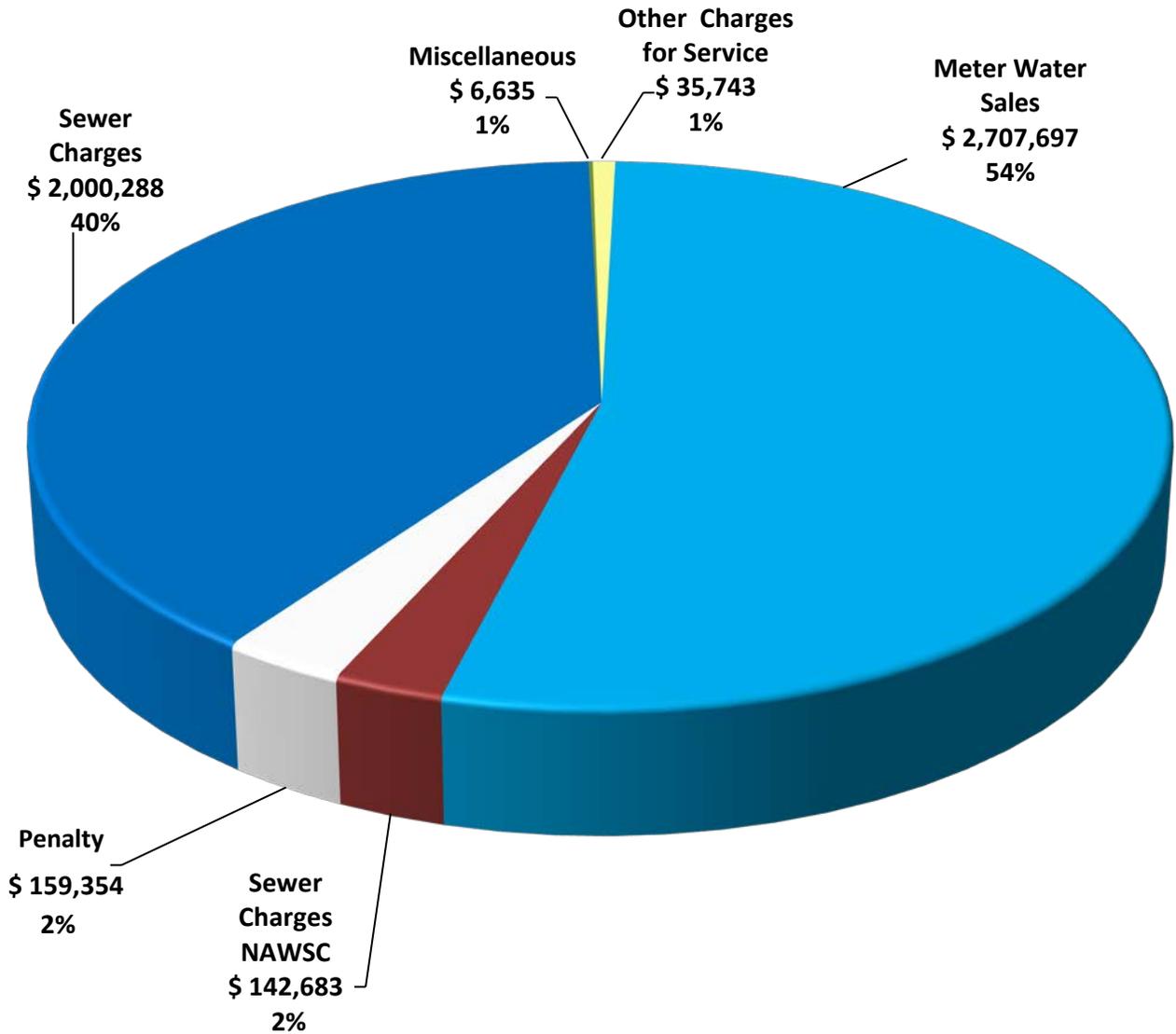
CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>REVENUES</u>				
INTERGOVERNMENTAL	80,503	0	402,477	0
CHARGES FOR CURRENT SERVICES	4,684,361	4,964,152	4,893,322	5,035,397
RENTALS	3,456	0	10,368	10,368
MISCELLANEOUS	19,774	17,441	33,380	6,635
CONTRIBUTIONS	80,655	0	0	0
TOTAL REVENUES	4,868,749	4,981,593	5,339,547	5,052,400
<u>EXPENSES</u>				
PERSONNEL SERVICES	1,087,637	1,162,118	1,196,935	1,210,135
SUPPLIES & MATERIALS	609,543	525,600	632,013	602,297
PROPERTY & INFRASTRUCTURE	455,803	252,500	307,159	231,000
MAINTENANCE & REPAIRS	86,621	77,770	168,894	97,770
OTHER SERVICES & CHARGES	651,228	505,875	594,153	472,254
CAPITAL OUTLAY	0	6,000	536,636	77,849
NON DEPARTMENTAL	4,427,459	2,451,682	2,484,960	2,361,095
TOTAL EXPENSES	7,318,291	4,981,545	5,920,750	5,052,400
REVENUES OVER/(UNDER) EXPENSES	(2,449,542)	48	(581,203)	0

Water and Sewer Fund Revenues Fiscal Year 2019-2020



TOTAL \$ 5,052,400

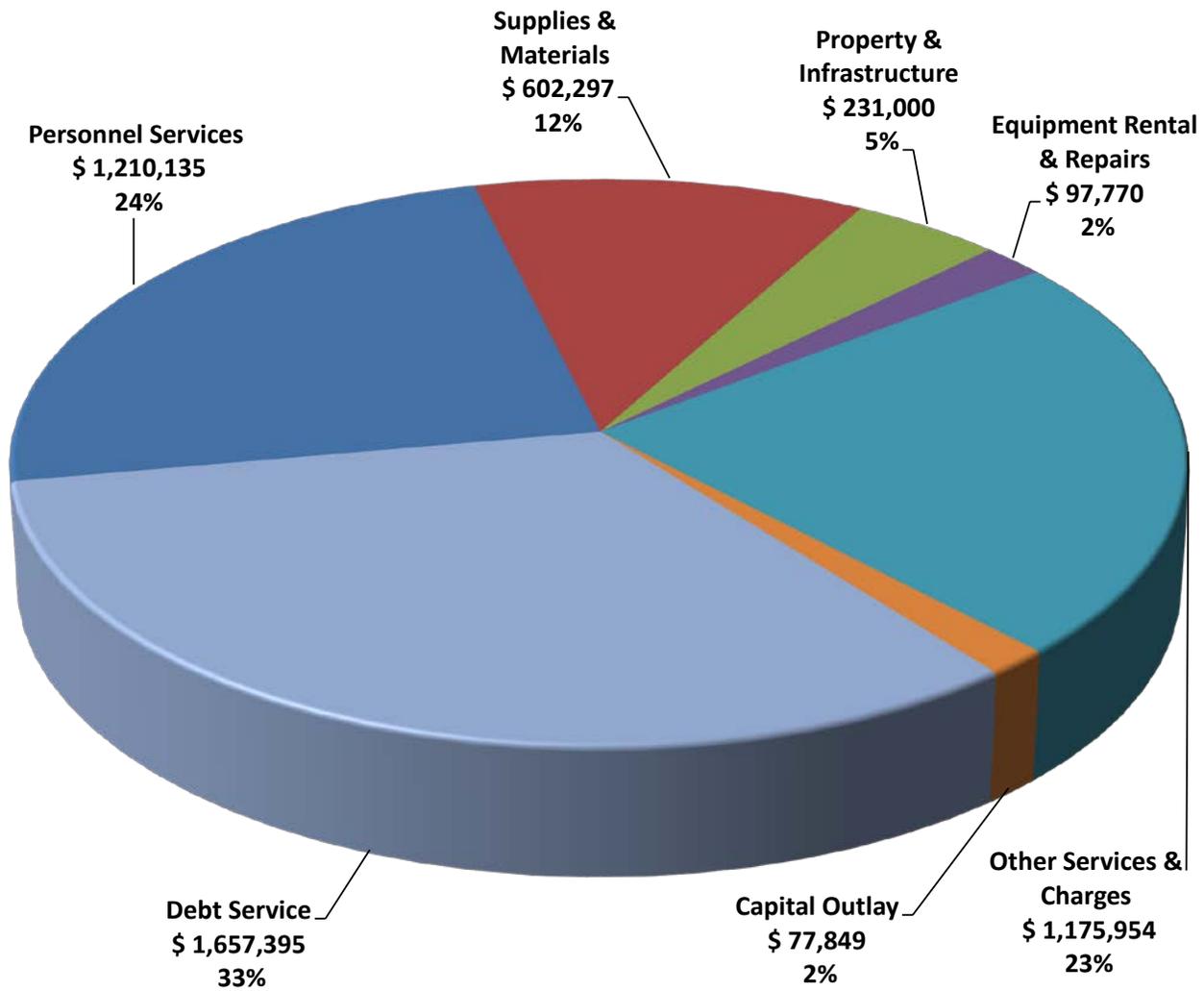
CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>INTERGOVERNMENTAL</u>				
FEMA GRANT	80,503	0	402,477	0
TOTAL INTERGOVERNMENTAL	<u>80,503</u>	<u>0</u>	<u>402,477</u>	<u>0</u>
<u>CHARGES FOR CURRENT SERVICES</u>				
METER WATER SALES	2,519,671	2,684,679	2,628,832	2,707,697
SEWER CHARGES	1,834,386	1,982,177	1,942,027	2,000,288
SEWER CHARGERS BY NORTH ALAMO	137,214	134,807	139,885	142,683
WATER RECONNECT FEE	49,649	47,500	51,486	53,031
WATER METER TAMPERING FEE	60	0	394	500
WATER ACCESS FEE - INSIDE	12,400	6,500	13,000	13,000
WATER METER TAP FEES - INSIDE	26,295	20,000	25,105	25,105
SEWER ACCESS FEE	8,700	7,750	7,500	8,000
LATE PENALTY CHARGE	160,133	155,000	159,354	159,354
WATER BAD DEBT PROVISION	(64,148)	(74,261)	(74,261)	(74,261)
TOTAL CHARGES FOR CURRENT SERVICES	<u>4,684,361</u>	<u>4,964,152</u>	<u>4,893,322</u>	<u>5,035,397</u>
<u>RENTALS</u>				
WATER TOWER RENTAL	3,456	0	10,368	10,368
TOTAL RENTALS	<u>3,456</u>	<u>0</u>	<u>10,368</u>	<u>10,368</u>
<u>MISCELLANEOUS</u>				
INTEREST INCOME	1,674	2,000	1,101	1,200
INTEREST-INVESTMENTS	20,098	8,500	(4,509)	3,699
INVESTMENT INCOME - LOGIC/CASH RESERVES	(8,187)	1,500	34,725	100
LOGIC-09 SEWER BOND I & S ACCOUNT	2,143	2,500	36	36
LOGIC-SOS LT DEBT I & S ACCOUNT	848	950	577	500
CASH SHORT / OVER	(126)	0	350	0
NSF FEE	1,235	950	1,100	1,000
MISCELLANEOUS	2,088	1,041	0	100
TOTAL MISCELLANEOUS	<u>19,774</u>	<u>17,441</u>	<u>33,380</u>	<u>6,635</u>
<u>CONTRIBUTIONS</u>				
CAPITAL CONTRIBUTIONS	80,655	0	0	0
TOTAL CONTRIBUTIONS	<u>80,655</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>4,868,749</u>	<u>4,981,593</u>	<u>5,339,547</u>	<u>5,052,400</u>

Water and Sewer Fund Expenses by Category Fiscal Year 2019-2020



Total \$5,052,400

CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY 2019-2020

FUND: 51 WATER AND SEWER

<u>DEPARTMENT</u>	<u>PERSONNEL</u>	<u>SUPPLIES &</u>	<u>PROPERTY</u>	<u>EQUIP. RENTAL</u>	<u>OTHERS SVS.</u>	<u>CAPITAL</u>	<u>DEBT</u>	<u>TOTAL</u>
	<u>SERVICES</u>	<u>MATERIALS</u>	<u>& INFRAST.</u>	<u>& REPAIRS</u>	<u>& CHARGES</u>	<u>OUTLAY</u>	<u>SERVICE</u>	<u>BUDGET</u>
ADMINISTRATION WATER & SEWER	213,944	17,656	6,000	2,720	13,000	0	0	253,320
WATER DISTRIBUTION	228,380	60,250	98,000	19,000	11,000	25,000	0	441,630
SEWER COLLECTION	199,155	24,775	60,000	14,000	43,000	25,000	0	365,930
WASTE WATER TREATMNT PLANT	161,466	83,371	4,000	47,050	198,705	13,149	0	507,741
WATER TREATMENT PLANT	255,801	377,950	60,000	5,000	173,049	10,000	0	881,800
UTILITY BILLING & COLLECTIONS	151,389	38,295	3,000	10,000	33,500	4,700	0	240,884
DEBT SERVICE	0	0	0	0	0	0	1,657,395	1,657,395
NON DEPARTMENTAL	0	0	0	0	703,700	0	0	703,700
TOTAL EXPENDITURES	1,210,135	602,297	231,000	97,770	1,175,954	77,849	1,657,395	5,052,400

Department : Utility Administration

Service Area Description

The City of Donna Utility Administration Department is responsible for managing the City's Water resources, including operating and maintaining the water and wastewater treatment distribution system along with the coordination of water and wastewater improvement programs.



Mission & Services

- maintaining the public's health, safety, and welfare through a well-trained and dedicated staff.
- maintaining / enhancing customer service and citizen satisfaction.
- continuing to propose improvements to the City Water Plant.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	2	2	3	3
Part-time	0	0	0	0
Department Total:	2	2	3	3

Objectives & Performance Measures

- to continue improving customer service relations
- to advertise and educate on the use of the Utility Mobile Pay Application.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of CCR Reports Mailed	1	1	1	1

Goals:

- to seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant, Sewer Plant, Waste Water Treatment Plant.
- to improve the quality of potable water with the use of activated carbon at the water treatment plant.
- to decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY ADMINISTRATION

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	126,195	153,032	154,175	164,878
OVERTIME WAGES	126	500	843	500
HEALTH/DENTAL/LIFE INSURANCE	15,125	16,948	17,268	16,951
TMRS CONTRIBUTIONS	10,583	17,211	17,482	18,291
SOCIAL SECURITY & MEDICARE TAX	9,290	11,745	11,913	12,651
WORKERS' COMPENSATION INSURANCE	264	453	380	613
STATE UNEMPLOYMENT TAX	486	486	54	60
TOTAL PERSONNEL SERVICES	162,069	200,375	202,115	213,944
<u>SUPPLIES & MATERIALS</u>				
POSTAGE AND DELIVERY SERVICES	406	750	(1,726)	750
WEARING APPAREL	719	1,250	848	430
FUEL AND LUBRICANTS	5,131	2,750	4,591	5,000
SMALL TOOLS AND EQUIPMENT	172	1,000	1,500	1,000
OFFICE SUPPLIES	2,410	2,750	2,072	3,000
JANITORIAL SUPPLIES	2,198	2,500	1,936	1,476
OTHER SUPPLIES	1,101	0	658	0
MEALS / REFRESHMENT SUPPLIES	1,915	2,500	4,531	3,000
OFFICE EQUIPMENT / FURNITURE	5,319	5,500	1,681	3,000
TOTAL SUPPLIES & MATERIALS	19,372	19,000	16,091	17,656
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	8,670	8,000	27,500	6,000
TOTAL PROPERTY & INFRASTRUCTURE	8,670	8,000	27,500	6,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	0	0	560	500
OFFICE EQUIPMENT MAINTENANCE	2,088	5,000	1,092	720
VEHICLE MAINTENANCE & REPAIRS	1,061	1,250	384	1,500
TOTAL MAINTENANCE & REPAIRS	3,148	6,250	2,036	2,720
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	2,274	2,500	2,000	2,500
TRAVEL AND / OR TRAININGS	2,235	3,000	1,176	4,000
UTILITY SERVICES	5,972	6,000	5,646	6,000
MEMBERSHIPS & SUBSCRIPTIONS	4,244	1,500	5,033	200
EMPLOYMENT TESTS & EXAMS	105	250	35	300
TOTAL OTHER SERVICE & CHARGES	14,831	13,250	13,890	13,000
TOTAL UTILITY ADMINISTRATION	208,089	246,875	261,632	253,320

Department : Water Distribution

Service Area Description

The City of Donna Water Distribution Department is responsible for the maintenance, construction, and upkeep of the City's Water Distribution services.



Mission & Services

- To service and maintain the water distribution process for the City of Donna.
- To maintain approximately 50 miles of water lines and 2 elevated storage tanks.
- To service and repair all water lines, water taps, and other related duties.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	5	5	5	5
Part-time	0	0	0	0
Department Total:	5	5	5	5

Objectives & Performance Measures

- to continue repairing City water lines to better maintain pressure and volume reducing any interruptions to all citizens.
- to continue adding gate valves to water lines in areas that are difficult to isolate during water line breaks.
- to continue improving customer service relations.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Total number of Water Mains Repaired (Leaks)	175	200	209	219
Total number of Sewer Backups Resolved	195	250	288	302
Total number of Water Meters Replaced	79	100	100	105

Goals:

- To repair at least three critical sanitary manholes in an effort to improve flow in the Water Collection system.
- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: WATER DISTRIBUTION

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	144,421	135,800	155,297	149,747
OVERTIME	28,365	15,000	30,500	11,384
HEALTH/DENTAL/LIFE INSURANCE	29,747	28,225	26,406	28,228
TMRS CONTRIBUTIONS	31,260	16,905	20,620	18,774
SOCIAL SECURITY & MEDICARE TAX	12,840	11,536	14,334	12,986
WORKERS' COMPENSATION INSURANCE	5,407	5,629	3,292	7,161
STATE UNEMPLOYMENT TAX	819	810	84	100
TOTAL PERSONNEL SERVICES	252,859	213,905	250,533	228,380
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	7,569	8,000	7,208	7,250
FUEL & LUBRICANTS	14,043	9,000	12,661	10,000
SMALL TOOLS & EQUIPMENT	22,540	21,000	29,395	16,000
OTHER SUPPLIES	2,091	0	2,490	0
MINOR EQUIPMENT	0	1,500	0	2,000
METERS	6,713	0	29,129	20,000
FIRE HYDRANTS	8,302	5,000	9,000	5,000
TOTAL SUPPLIES & MATERIALS	61,258	44,500	89,883	60,250
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	0	5,000	8,340	3,000
WATER DISTRIBUTION MAINTENANCE	150,284	100,000	119,232	95,000
FIRE HYDRANT REPAIRS	2,028	3,000	0	0
TOTAL PROPERTY & INFRASTRUCTURE	152,312	108,000	127,572	98,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIR SMALL EQUIPMENT	1,628	2,000	3,926	3,000
EQUIPMENT RENTALS	0	0	2,318	2,500
HEAVY EQUIPMENT REPAIRS	1,695	2,500	5,500	5,000
VEHICLE MAINTENANCE & REPAIRS	11,661	9,500	7,400	8,500
TOTAL MAINTENANCE & REPAIRS	14,984	14,000	19,144	19,000
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	3,659	3,000	2,248	3,000
TRAVEL AND/ OR TRAININGS	431	3,500	0	2,500
UTILITY SERVICES	980	1,000	812	1,000
OTHER PROFESSIONAL SERVICES	8,500	0	8,720	4,500
EMPLOYMENT TEST & EXAMS	0	150	0	0
TOTAL OTHER SERVICE & CHARGES	13,570	7,650	11,780	11,000
<u>CAPITAL OUTLAY</u>				
WATER LINES	0	0	0	25,000
TOTAL CAPITAL OUTLAY	0	0	0	25,000
TOTAL WATER DISTRIBUTION	494,982	388,055	498,912	441,630

Department : Sewer Collection

Service Area Description

The City of Donna Sewer Collection Department is responsible for the maintenance, construction, and upkeep of the City's Sewer Collection services.



Mission & Services

- To service and maintain the City's Sewer Collection process for the City of Donna.
- To maintain approximately 40 miles of sanitary sewer lines.
- To maintain any construction of sewer lines, manholes, and other related duties.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	4	4	4	4
Part-time	0	0	0	0
Department Total:	4	4	4	4

Objectives & Performance Measures

- To continue repairing City sewer lines in order to minimize interruptions of services to customers.
- To continue improving customer service relations.
- To clean and vacuum sanitary sewer lines and lift station wells, to inspect collection system and manholes for stoppages and jet sewer services inside city limits to prevent backups.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Total number of Sewer Backups resolved	175	250	259	272

Goals:

- To improve the quality of potable water with the use of activated carbon at the water treatment plant.
- To decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- To cross train within department.
- To maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: SEWER COLLECTION

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	129,520	118,586	138,853	129,555
OVERTIME	19,453	18,000	21,861	15,000
HEALTH/DENTAL/LIFE INSURANCE	23,689	22,582	22,490	22,584
TMRS CONTRIBUTIONS	12,461	15,311	18,054	16,320
SOCIAL SECURITY	11,101	10,449	12,779	11,288
WORKERS COMPENSATION INSURANCE	2,796	3,190	2,675	4,328
STATE UNEMPLOYMENT TAX	648	648	31	80
LICENSES	222	0	0	0
TOTAL PERSONNEL SERVICES	199,890	188,766	216,743	199,155
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	6,079	6,000	6,286	5,275
FUEL AND LUBRICANTS	8,528	5,500	7,881	6,500
SMALL TOOLS & EQUIPMENT	13,216	10,500	16,387	10,500
MINOR EQUIPMENT	1,418	2,500	3,750	2,500
TOTAL SUPPLIES & MATERIALS	29,240	24,500	34,304	24,775
<u>PROPERTY & INFRASTRUCTURE</u>				
SEWER LINE MAINTENANCE	96,033	25,000	7,151	20,000
LIFT STATION MAINTENANCE & REPAIRS	108,264	30,000	57,805	25,000
MANHOLE MAINTENANCE & REPAIRS	12,761	20,000	15,141	15,000
TOTAL PROPERTY & INFRASTRUCTURE	217,057	75,000	80,097	60,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS SMALL EQUIPMENT	438	1,770	5,046	3,000
HEAVY EQUIPMENT REPAIRS	2,315	1,750	10,400	6,000
VEHICLE MAINTENANCE & REPAIRS	7,055	5,000	5,933	5,000
TOTAL MAINTENANCE & REPAIRS	9,808	8,520	21,379	14,000
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	1,503	1,750	1,214	1,500
TRAVEL AND/OR TRAININGS	1,980	4,000	1,397	3,000
UTILITY SERVICES	38,114	40,000	38,565	38,500
OTHER PROFESSIONAL FEES	0	125	0	0
TOTAL OTHER SERVICE & CHARGES	41,597	45,875	41,176	43,000
<u>CAPITAL OUTLAY</u>				
SEWER LINES	0	0	0	25,000
TOTAL CAPITAL OUTLAY	0	0	0	25,000
TOTAL SEWER COLLECTION	497,592	342,661	393,699	365,930

Department : Waste Water Treatment Plant

Service Area Description

The City of Donna Waste Water Department is responsible for the operation and maintenance of the City Wastewater Plant and all the life stations that pump the raw sewage to the treatment plant via City collection system.



Mission & Services

- operating and maintaining the Wastewater Treatment Facility and City Lift Stations to provide proper treatment of raw sewage as required by the Environmental Protection Agency (EPA) and the Texas Commission on Environment Quality (TCEQ).
- providing trainings for supervisors and subordinates.
- implementing the Master Plan for the Wastewater Treatment Plant and Lift Stations in an effort to improve existing structures, to renovate, and to rehabilitate.
- assuring that collection of permit sampling are properly collected, packaged, and submitted.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	3	3	3	3
Part-time	0	0	0	0
Department Total:	3	3	3	3

Objectives & Performance Measures

- to improve on the upkeep of maintenance on plant equipment and lift stations while maintaining proper documentation.
- to maintain a highly trained and capable staff for operations.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of estimated gallons treated	504,109,751	550,000,000	517,513,814	555,500,000
Number of total routine quality samples collected	781	800	794	826

Goals:

- to seek financial assistance through governmental programs for the improvement and expansion of the City's Water and Waste Water Treatment Plants.
- to improve the quality of wastewater by optimizing sanitary lift station run times, thereby providing a fresher waste water plant influent.
- to decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.

CITY OF DONNA, TEXAS

DEPARTMENT: WASTE WATER TREATMENT PLANT

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	95,014	104,064	106,496	110,761
OVERTIME	8,797	5,500	11,254	8,000
HEALTH/DENTAL/LIFE INSURANCE	15,555	16,939	16,119	16,941
TMRS CONTRIBUTIONS	8,704	12,282	13,231	13,135
SOCIAL SECURITY & MEDICARE	7,736	8,382	9,178	9,085
WORKERS COMPENSATION INSURANCE	2,403	2,559	2,336	3,484
STATE UNEMPLOYMENT TAX	486	486	54	60
LICENSES	111	0	0	0
TOTAL PERSONNEL SERVICES	138,805	150,212	158,668	161,466
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	4,354	4,250	4,638	4,050
FUEL AND LUBRICANTS	1,634	3,500	1,874	3,500
SMALL TOOLS & EQUIPMENT	5,082	7,750	2,925	7,750
CHEMICALS	76,467	75,000	47,556	65,771
OFFICE SUPPLIES	204	500	158	500
JANITORIAL SUPPLIES	340	1,000	282	1,000
OTHER SUPPLIES	1,753	0	1,304	0
MEALS/REFRESHMENT SUPPLIES	474	800	219	800
TOTAL SUPPLIES & MATERIALS	90,308	92,800	58,956	83,371
<u>PROPERTY & INFRASTRUCTURE</u>				
GROUNDS MAINTENANCE & REPAIRS	458	4,000	2,048	4,000
TOTAL PROPERTY & INFRASTRUCTURE	458	4,000	2,048	4,000
<u>MAINTENANCE & REPAIRS</u>				
MAINT. & REPAIRS - SMALL EQUIPMENT	4,952	5,500	5,817	5,050
EQUIPMENT REPAIRS	41,065	25,000	98,062	40,000
VEHICLE MAINTENANCE & REPAIRS	864	2,500	2,300	2,000
TOTAL MAINTENANCE & REPAIRS	46,881	33,000	106,179	47,050
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	2,143	2,000	1,135	2,000
TRAVEL AND/OR TRAININGS	732	3,000	925	2,000
UTILITY SERVICES	95,408	90,000	98,665	50,000
SEWER PLANT SECURITY SERVICES	0	500	0	0
TCEQ PERMIT-WASTEWATER FACILITY	13,423	16,000	13,181	16,000
LABORATORY TESTS	27,508	22,500	26,933	22,500
EMPLOYMENT TESTS & EXAMS	0	125	35	125
SLUDGE HAULING - WASTEWATER TREAT. PLANT	189,525	100,000	170,000	103,500
BFI DUMPSTER-SEWER TREATMENT PLANT	2,802	2,500	2,683	2,580
TOTAL OTHER SERVICE & CHARGES	331,540	236,625	313,557	198,705
<u>CAPITAL OUTLAY</u>				
MACHINES & EQUIPMENT	0	6,000	0	13,149
TOTAL CAPITAL OUTLAY	0	6,000	0	13,149
TOTAL WASTE WATER TREATMNT PLANT	607,992	522,637	639,408	507,741

Department : Water Treatment Plantt

Service Area Description

The City of Donna Water Treatment Department is responsible for the water treatment plant ; to treat, produce, and deliver safe drinking water with an adequate supply and pressure to the City.



Mission & Services

- to collect and analyze over 15,534 chemical and bacteriological water quality tests to assure a safe drinking water supply as mandated by the Texas Commission on Environment Quality, TCEQ.
- to maintain and repair all structures and equipment to ensure proper plant operations.
- to monitor, record, and submit monthly operating reports to local, state, and federal agencies.
- to collect and submit lead/copper, bacteriological, THM, HAA5, TOC, UCMR3, and other TCEQ and EPA required samples to state certified labs.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	5	5	5	5
Part-time	0	0	0	0
Department Total:	5	5	5	5

Objectives & Performance Measures

- to continue to operate the facility within the rules and guidelines established by the TCEQ and EPA.
- to continue to closely monitor and track the amount of water being purchased from the Donna Irrigation District.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Accounts Billed Monthly	5,400	5,500	5,600	5,610
Number of Water Disconnect Notices mailed Monthly	1,750	1,700	1,600	1,734
Number of Request for Work Orders (Annually)	5,580	5,600	5,650	5,712

Goals:

- completion of the Electrical upgrade at the Water Plant - Rehabilitation Project.
- to improve the quality of potable water with the use of activated carbon at the Water Treatment Plant.
- to decrease water loss and reduce no-water service wait times during emergency water breaks by using modern parts and equipment that will help optimize repair time in the water distribution system.
- to seek financial assistance through governmental programs for the improvement and expansion of the City's Water Treatment Plant.
- to maintain a highly trained and capable staff for operations.

CITY OF DONNA, TEXAS

DEPARTMENT: WATER TREATMENT PLANT

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	124,411	160,380	139,382	170,387
OVERTIME	33,472	30,000	27,000	15,000
HEALTH/DENTAL/LIFE INSURANCE	21,059	28,230	21,541	28,232
TMRS CONTRIBUTIONS	13,292	21,342	18,280	20,504
SOCIAL SECURITY & MEDICARE	11,868	14,564	12,509	14,182
WORKERS COMPENSATION INSURANCE	6,472	7,106	5,959	7,396
STATE UNEMPLOYMENT TAX	648	810	72	100
TOTAL PERSONNEL SERVICES	211,221	262,432	224,743	255,801
<u>SUPPLIES & MATERIALS</u>				
WEARING APPAREL	5,476	5,000	5,832	3,400
FUEL AND LUBRICANTS	886	2,750	0	2,750
SMALL TOOLS AND EQUIPMENT	7,512	8,000	10,865	10,000
CHEMICALS	271,751	225,000	286,770	285,000
RAW WATER PURCHASED	74,288	65,000	87,162	75,000
OFFICE SUPPLIES	768	1,000	1,487	500
JANITORIAL SUPPLIES	299	1,000	1,514	1,000
OTHER SUPPLIES	0	0	348	0
MEALS/REFRESHMENT SUPPLIES	554	500	123	300
TOTAL SUPPLIES & MATERIALS	361,534	308,250	394,101	377,950
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	1,055	6,500	1,693	5,000
WATER PLANT MAINTENANCE & REPAIRS	75,085	50,000	64,536	55,000
TOTAL PROPERTY & INFRASTRUCTURE	76,141	56,500	66,229	60,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS SMALL EQUIPMENT	3,095	5,000	1,243	4,000
VEHICLE MAINTENANCE & REPAIRS	665	1,000	1,920	1,000
TOTAL MAINTENANCE & REPAIRS	3,759	6,000	3,163	5,000
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	39,648	41,000	50,744	41,000
TRAVEL AND/OR TRAININGS	346	2,000	465	3,000
UTILITY SERVICES	99,252	95,000	98,822	95,000
TCEQ WATER SYSTEM FEES	12,749	15,000	13,421	13,500
MEMBERSHIP DUES & SUBSCRIPTIONS	24	100	(59)	200
RENTS & LEASES	0	0	3,550	2,000
ENGINEERING FEES	41,510	0	0	0
FIRE PREVENTION SERVICES	0	1,000	0	1,000
LABORATORY TESTS	26,127	25,000	15,464	16,000
EMPLOYMENT TEST & EXAMS	0	125	0	125
DUMPSTER-WATER TREATMENT PLANT	1,080	1,250	911	1,224
TOTAL OTHER SERVICE & CHARGES	220,736	180,475	183,318	173,049
<u>CAPITAL OUTLAY</u>				
WATER PLANT IMPROVEMENTS	0	0	536,636	10,000
TOTAL CAPITAL OUTLAY	0	0	536,636	10,000
TOTAL WATER TREATMENT PLANT	873,391	813,657	1,408,190	881,800

Department : Utility Billing & Collections

Service Area Description

The City of Donna Utility Billing Department is responsible for billing customers for their water usage and for collecting and disconnecting water accounts due to non-payment.



Mission & Services

- to maintenance over 5,000 water meter accounts.
- to maintain/enhance customer service and citizen satisfaction.
- to identify and respond to clay sewer line problems reported by citizens.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-time	2	2	3	3
Part-time	0	0	0	0
Department Total:	2	2	3	3

Objectives & Performance Measures

- to continue improving customer service relations.
- to advertise and educate on the use of the Mobile Pay Application.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Accounts Billed Monthly	5,400	5,500	5,600	5,610
Number of Water Disconnect Notices mailed Monthly	1,750	1,700	1,600	1,734
Number of Request for Work Orders (Annually)	5,580	5,600	5,650	5,712

Goals:

- to implement ACH electronic transactions with utility customers.
- to maintain a highly trained and capable staff for operations.
- to continue cross training within department.

CITY OF DONNA, TEXAS

DEPARTMENT: UTILITY BILLING & COLLECTIONS

FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	87,373	105,264	104,965	112,855
OVERTIME WAGES	2,396	3,000	1,350	0
HEALTH/DENTAL/LIFE INSURANCE	18,047	16,940	17,159	16,941
TMRS RETIREMENT CONTRIBUTION	7,578	12,136	11,937	12,482
SOCIAL SECURITY & MEDICARE TAX	6,744	8,282	8,327	8,633
WORKERS' COMPENSATION INSURANCE	171	320	368	418
STATE UNEMPLOYMENT TAX	486	486	27	60
TOTAL PERSONNEL SERVICES	122,794	146,428	144,133	151,389
<u>SUPPLIES & MATERIALS</u>				
POSTAGE AND DELIVERY SERVICES	26,637	23,000	26,848	27,000
WEARING APPAREL	668	550	407	120
FUEL & LUBRICANTS	0	500	0	0
SMALL TOOLS AND EQUIPMENT	72	2,500	0	500
OFFICE SUPPLIES	6,171	6,500	7,359	6,500
JANITORIAL SUPPLIES	1,814	0	1,893	675
OTHER SUPPLIES	55	0	81	0
MEALS / REFRESHMENT SUPPLIES	309	500	835	500
OFFICE EQUIPMENT / FURNITURE	12,106	3,000	1,255	3,000
TOTAL SUPPLIES & MATERIALS	47,832	36,550	38,678	38,295
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE	1,165	1,000	3,713	3,000
TOTAL PROPERTY & INFRASTRUCTURE	1,165	1,000	3,713	3,000
<u>MAINTENANCE & REPAIRS</u>				
MAINTENANCE & REPAIRS - SMALL EQUIPMENT	1,574	0	129	0
OFFICE EQUIPMENT MAINTENANCE	6,466	10,000	16,864	10,000
TOTAL MAINTENANCE & REPAIRS	8,040	10,000	16,993	10,000
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	22,047	17,000	28,759	28,500
TRAVEL AND/OR TRAININGS	4,887	3,500	0	3,500
UTILITIES	1,675	1,500	1,673	1,500
MISCELLANEOUS SERVICES	346	0	0	0
TOTAL OTHER SERVICE & CHARGES	28,955	22,000	30,432	33,500
<u>CAPITAL OUTLAY</u>				
OFFICE EQUIPMENT / FURNITURE	0	0	0	4,700
TOTAL CAPITAL OUTLAY	0	0	0	4,700
TOTAL UTILITY BILLING & COLLECTIONS	208,786	215,978	233,949	240,884

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

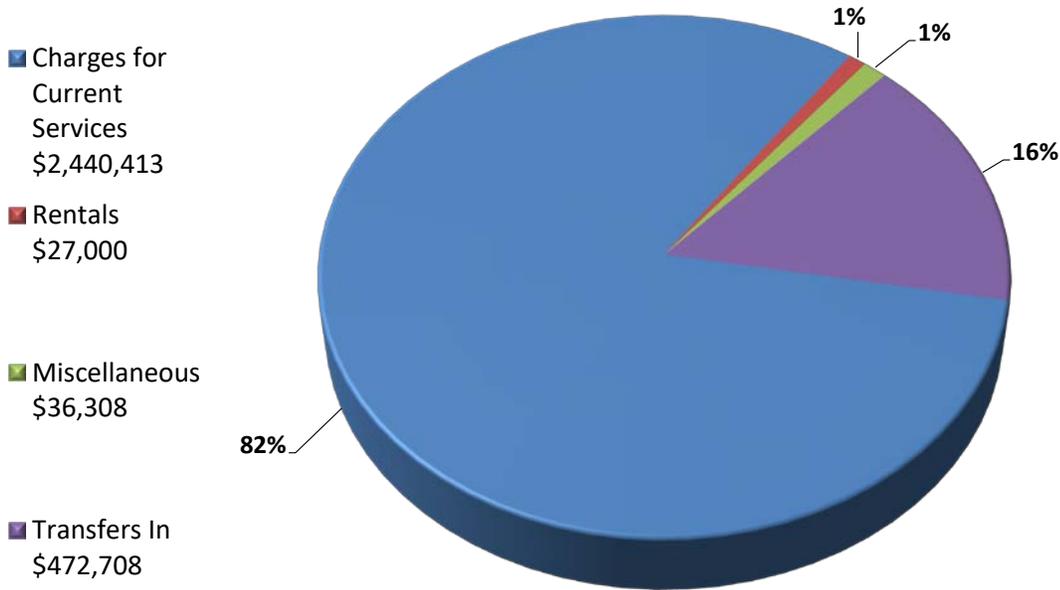
FUND: 51 WATER AND SEWER

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>DEBT SERVICE PRINCIPAL & INTEREST</u>				
AMORT 2016 INS, DISOUNT, PREMIUM	(4,183)	0	0	0
2017 BOND PREMIUM AMORTIZED	(26,815)	0	0	0
PRINCIPAL 2019 LMT TAX REFUND BONDS	0	0	0	210,000
INTEREST 2019 LMT TAX REFUND BONDS	0	0	0	92,272
FISCAL AGENT FEES	250	0	0	0
INTEREST ON SOS CLAIMS	27,192	0	0	0
INTEREST 2009 COMB TAX & REV. C O'S	203,187	188,771	188,771	0
INTEREST 2017 CERT. OF OBLIGATION	299,663	260,600	260,600	253,680
INTEREST 2012 LTD. TAX REFUNDING BOND	99,809	82,513	82,513	70,859
INTEREST 2014 TAX NOTES	9,973	5,834	5,834	3,540
INTEREST 2016 CERT. OF OBLIGATION	162,429	140,770	140,770	139,937
PRINCIPAL 2012 LTD. TAX REFUNDING	0	386,400	386,400	434,240
PRINCIPAL 2014 TAX NOTES	0	128,000	128,000	131,200
PRINCIPAL 2016 CERT. OF OBLIGATION	0	41,667	41,667	41,667
PRINCIPAL 2009 COMB. TAX & REV. C O'S	0	190,000	190,000	0
PRINCIPAL 2017 CERTIFICATE OF OBLIGATION	0	272,000	272,000	280,000
TOTAL DEBT SERVICE	771,505	1,696,555	1,696,555	1,657,395
<u>TRANSFERS OUT</u>				
TRANSFER OUT 2014 TAX NOTES FUND	176,742	0	0	0
TRANSFER OUT TO GENERAL FUND	559,373	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS	736,115	0	0	0
<u>NON DEPARTMENTAL</u>				
GENERAL LIABILITY INS. & BONDS	37,177	39,036	44,027	40,207
ANNUAL INDEPENDENT AUDIT FEES	34,699	29,000	29,000	29,000
CITY ENGINEER- W/S OPERATIONS	51,820	26,000	59,914	26,000
OTHER PROFESSIONAL FEES	44,140	15,000	30,674	0
NAWS SWR BILLING	12,306	11,350	11,880	12,900
CUSTOMER SERVICE TRANSFER GEN. FUND	420,000	420,000	420,000	420,000
DEPRECIATION EXPENSE	2,144,338	0	0	0
BANK SERVICE CHARGES	680	0	0	0
UTILITY 4% WATER FRANCHISE FEE	0	128,833	105,068	102,686
UTILITY 4% SEWER FRANCHISE FEE	174,678	85,908	87,842	72,907
TOTAL NON DEPARTMENTAL	2,919,839	755,127	788,405	703,700
TOTAL NON DEPARTMENTAL	4,427,459	2,451,682	2,484,960	2,361,095

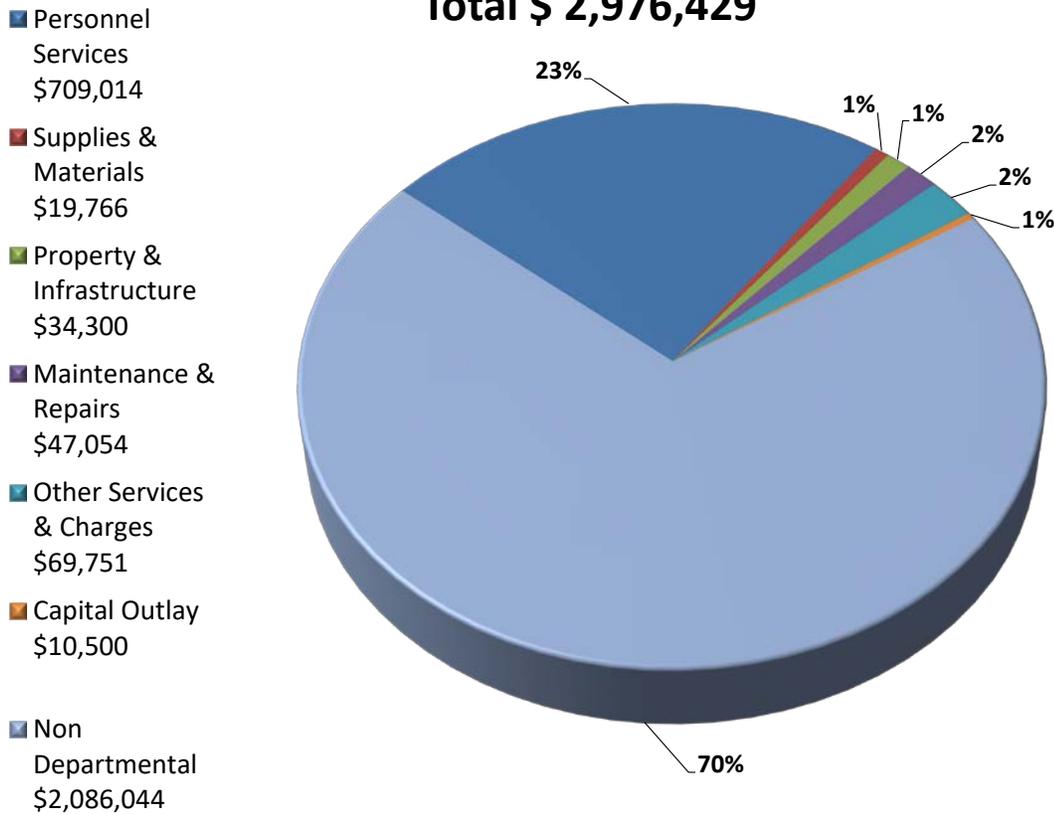
ALLIANCE INTERNATIONAL BRIDGE FUND

The **Alliance International Bridge Fund** is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

Alliance International Bridge Summary of Revenues Total \$ 2,976,429



Summary of Expenses Total \$ 2,976,429



CITY OF DONNA, TEXAS

DEPARTMENT: SUMMARY BY CATEGORY

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>REVENUES</u>				
CHARGES FOR CURRENT SERVICES	2,387,556	2,595,024	2,357,499	2,440,413
RENTALS	27,000	27,000	27,000	27,000
MISCELLANEOUS	21,605	12,500	18,431	36,308
TRANSFERS IN	178,538	266,495	266,495	472,708
TOTAL REVENUES	2,614,698	2,901,019	2,669,425	2,976,429
<u>EXPENSES</u>				
PERSONNEL SERVICES	590,911	611,101	630,383	709,014
SUPPLIES & MATERIALS	18,652	19,925	13,219	19,766
PROPERTY & INFRASTRUCTURE	15,558	42,300	12,339	34,300
MAINTENANCE & REPAIRS	18,077	45,000	22,668	47,054
OTHER SERVICE & CHARGES	115,113	82,200	59,891	69,751
CAPITAL OUTLAY	0	0	11,545	10,500
NON DEPARTMENTAL	2,308,074	2,100,488	2,102,711	2,086,044
TOTAL EXPENSES	3,066,385	2,901,014	2,852,756	2,976,429
REVENUES OVER/(UNDER) EXPENSES	<u>(451,687)</u>	<u>5</u>	<u>(183,331)</u>	<u>0</u>



CITY OF DONNA, TEXAS

DEPARTMENT: REVENUES

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>CHARGES FOR CURRENT SERVICES</u>				
PASSENGER VEHICLE TOLLS	2,340,311	2,562,237	2,310,623	2,400,000
CAR PUSHING/PULLING TOLLS	1,673	1,634	1,956	2,312
EXTRA AXLES VEHICLE TOLLS	4,687	4,756	4,478	3,738
RECREATIONAL VEHICLE TOLLS	360	433	360	403
AVI - TWO AXLE BUS TOLLS	0	0	64	0
TWO AXLE TRUCK TOLLS	64	65	160	130
BICYCLE TOLLS	71	47	70	71
PEDESTRIAN CROSSING TOLLS	254	245	240	465
MOTORCYCLE TOLLS	778	607	750	436
PARK & RIDE FEES	(4)	0	0	96
GAIN (LOSS) - PESO EXCHANGES	39,364	25,000	38,798	32,762
TOTAL CHARGES FOR CURRENT SERVICES	2,387,556	2,595,024	2,357,499	2,440,413
<u>RENTALS</u>				
RENTAL OF TABC PROPERTY	27,000	27,000	27,000	27,000
TOTAL RENTALS	27,000	27,000	27,000	27,000
<u>MISCELLANEOUS</u>				
INVEST INCOME - LOGIC/CASH RESRVE	9	0	(8)	112
TRUST INCOME - BRIDGE REVENUE FUND	1,422	500	1,250	2,193
TRUST INCOME - DEBT SERVICE RESERVE FUND	12,335	8,000	10,892	18,000
TRUST INCOME - 2007 BOND I&S FUND	353	0	0	4,800
TRUST INCOME - O&M RESERVE FUND	3,565	2,000	3,128	5,000
TRUST INCOME - REPAIR & REPLACE FUND	3,605	0	3,169	5,200
TELLER OVER SHORT	281	2,000	0	1,000
BANK OVER SHORT - DOLLARS	1	0	0	0
BANK OVER SHORT - PESOS	34	0	0	0
MISCELLANEOUS INCOME	0	0	0	3
TOTAL MISCELLANEOUS	21,605	12,500	18,431	36,308
<u>TRANSFERS IN</u>				
TRANSFERS FROM DEBT SERVICE FUND	178,538	266,495	266,495	472,708
TOTAL TRANSFERS IN	178,538	266,495	266,495	472,708
TOTAL REVENUES	2,614,698	2,901,019	2,669,425	2,976,429

Department : Bridge Operations

Service Area Description

The City International Bridge Operations Department services are to collect, deposit, and report daily toll collections.



Mission & Services

- exceeding our customers expectations in accommodating a shorter and safer route to an International Destination.
- updating daily the "bridge vehicle crossing comparison" report and "traffic hourly analysis" report.
- coordinating all market sales for the digital message board.
- marketing of the City International Bridge app.
- maintaing excellent teamwork with federal, county, and local authorities, especially CBP.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-Time	11	13	14	14
Part-Time	1	1	0	1
Department Total:	12	14	14	15

Objectives & Performance Measures

- To increase the efficiency of the organization with planning, preparing, and implementing policies, standards for the Bridge Department.
- To open Southbound Commercial Empty traffic in order to increase traffic flow and revenues.
- To continue to work with departments from U.S. / Mexico to find solutions in attracting more customers.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Monthly Crossings	591,021	602,683	533,264	610,103
Total Annual Revenue	\$ 2,385,713	\$ 2,434,925	\$ 2,286,996	\$ 2,440,413
Total Through-Put Time Per Car	20 Seconds	20 Seconds	20 Seconds	19 Seconds

Goals

- To complete South-Bound Port of Entry at the Donna International Bridge.
- To increase efficiency by planning, preparing, and implementing policies, standards for the Bridge Department.
- To continue to improve customer service by implementing a prepaid system and accepting credit cards in the future, as well as updating the axle and loop system.
- To continue to increase the marketing efforts with Social Media, City Website, and advertising through the Park and Ride Digital Message Board for recruiting and retaining business in both the U.S. and Mexico.
- To continue to facilitate the Bridge Live View to all customers.

CITY OF DONNA, TEXAS

DEPARTMENT: BRIDGE OPERATIONS

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>PERSONNEL SERVICES</u>				
SALARIES AND WAGES	401,343	441,871	430,815	514,084
PART-TIME WAGES	30,409	0	32,000	11,850
OVERTIME WAGES	1,596	2,000	472	2,000
HEALTH/DENTAL/LIFE INSURANCE	75,281	73,402	71,216	73,412
TMRS CONTRIBUTION	42,818	49,758	53,236	54,778
SOCIAL SECURITY & MEDICARE TAX	32,109	33,956	35,541	40,387
WORKERS' COMPENSATION INSURANCE	5,225	8,008	6,813	12,205
STATE UNEMPLOYMENT TAX	2,130	2,106	290	298
TOTAL PERSONNEL SERVICES	590,911	611,101	630,383	709,014
<u>SUPPLIES & MATERIALS</u>				
POSTAGE AND DELIVERY SERVICES	49	250	82	250
WEARING APPAREL	1,554	2,757	2,298	2,894
FUEL AND LUBRICANTS	1,683	2,020	1,910	2,280
CHEMICALS	0	1,400	175	1,400
OFFICE SUPPLIES	3,403	3,000	2,678	3,160
JANITORIAL SUPPLIES	1,723	1,998	2,518	1,992
OTHER SUPPLIES	1,383	0	103	0
MEALS/REFRESHMENT SUPPLIES	3,369	2,500	2,095	3,000
OFFICE EQUIPMENT / FURNITURE	4,269	4,500	284	3,510
MINOR EQUIPMENT	1,219	1,500	1,076	1,280
TOTAL SUPPLIES & MATERIALS	18,652	19,925	13,219	19,766
<u>PROPERTY & INFRASTRUCTURE</u>				
BUILDING MAINTENANCE & REPAIRS	2,899	6,000	3,297	6,000
A/C &/OR HEATING MAINTENANCE & REPAIRS	1,415	2,000	1,046	6,050
GROUNDS MAINTENANCE & REPAIRS	4,177	7,000	1,474	3,000
SIGN MAINTENANCE & REPAIRS	434	1,500	0	1,500
PARKING LOT MAINTENANCE	184	800	1,006	2,800
LIGHTS MAINTENANCE & REPAIRS	0	2,000	463	2,000
OTHER MAINTENANCE & REPAIRS	1,582	16,000	4,591	6,500
TOLL BOOTH MAINTENANCE & REPAIRS	120	0	0	0
TOTAL PROPERTY & INFRASTRUCTURE	10,811	35,300	11,877	27,850
<u>MAINTENANCE & REPAIRS</u>				
OFFICE EQUIPMENT MAINTENANCE	5,409	9,000	6,616	7,200
VEHICLE MAINTENANCE & REPAIRS	931	1,000	971	1,000
NETWORK SECURITY MAINTENANCE & REPAIRS	10,922	20,000	12,590	26,854
POWER GENERATION MAINTENANCE & REPAIRS	815	15,000	2,491	12,000
TOTAL MAINTENANCE & REPAIRS	18,077	45,000	22,668	47,054
<u>OTHER SERVICE & CHARGES</u>				
TELECOMMUNICATION SERVICES	23,894	14,000	5,764	12,900
PUBLIC NOTICES / ADVERTISING	302	10,000	574	6,000
TRAVEL AND/OR TRAINING	15,302	25,000	5,251	18,000
UTILITY SERVICES	17,413	22,500	18,261	20,040
SECURITY SERVICES	20,109	0	0	0
MEMBERSHIP DUES & SUBSCRIPTIONS	3,437	4,000	3,967	4,000
OTHER PROFESSIONAL FEES	33,214	4,000	24,500	4,500
EMPLOYMENT TESTS & EXAMS	105	200	70	210
JANITORIAL SERVICES	73	500	0	500
MISCELLANEOUS EXPENDITURES	(184)	0	0	1,751
DUMPSTER - BRIDGE OPERATIONS	1,447	2,000	1,504	1,850
TOTAL OTHER SERVICE & CHARGES	115,113	82,200	59,891	69,751
<u>CAPITAL OUTLAY</u>				
MOTOR VEHICLES	0	0	10,291	10,500
LAND	0	0	1,254	0
TOTAL CAPITAL OUTLAY	0	0	11,545	10,500
TOTAL BRIDGE OPERATIONS	753,564	793,526	749,583	883,935

Department : TABC Building Rental Operations

Service Area Description

The TABC Building Rental Operations Department is responsible for cleaning and maintaining all of the TABC Building in good operating condition.



Mission & Services

- to consistently maintain the upkeep of the TABC Building.

Personnel Summary

Personnel	Actual 2017-2018	Budget 2018-2019	Actual 2018-2019	Budget 2019-2020
Full-Time	0	0	0	0
Part-Time	0	0	0	0
Department Total:	0	0	0	0

Objectives & Performance Measures

- To always improve on maintaining the TABC and the administrative building by keeping them clean and in good condition.

Performance Indicators	Actual 2017-2018	Budget 2018-2019	Estimated 2018-2019	Budget 2019-2020
Number of Rental Centers	2	2	2	2

Goals

- To consistently improve on maintaining the TABC and the administrative building by keeping them serviced, cleaned, and ready for public's use.

CITY OF DONNA, TEXAS

DEPARTMENT: TABC BUILDING RENTAL OPERATIONS

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>TABC BUILDING RENTAL OPERATIONS</u>				
A/C &/OR HEATING MAINTENANCE & REPAIRS	4,150	2,500	48	2,000
BUILDING REPAIRS	401	2,250	68	2,150
GROUNDS MAINTENANCE & REPAIRS	196	2,250	346	2,300
TOTAL TABC BUILDING RENTAL OPERATIONS	<u>4,747</u>	<u>7,000</u>	<u>462</u>	<u>6,450</u>

CITY OF DONNA, TEXAS

DEPARTMENT: NON DEPARTMENTAL

FUND: 62 ALLIANCE INT'L BRIDGE

	PRIOR YR ACTUAL 2017-2018	AMENDED BUDGET 2018-2019	ESTIMATED REV/EXP 2018-2019	CITY COUNCIL APPROVED 2019-2020
<u>DEBT SERVICE</u>				
AMORTIZATION INS., DIS., PREMIUM	9,704	0	0	0
PRINCIPAL 2016 COMB TAX BRIDGE REF.	0	450,000	450,000	460,000
PRINCIPAL 2016 C.O.'S	0	8,333	8,333	8,333
INTEREST SOS CLAIMS	52,282	0	0	0
INTEREST 2016 COMB. TAX BRIDGE REF.	(1,595)	1,320,000	1,320,000	1,299,500
INTEREST 2016 C.O.'S	0	28,155	28,155	27,988
TOTAL DEBT SERVICE	60,391	1,806,488	1,806,488	1,795,821
<u>TRANSFER TO OTHER FUNDS</u>				
TRANSFER TO DEBT SERVICE FUND	1,070,000	0	0	0
TOTAL TRANSFER TO OTHER FUNDS	1,070,000	0	0	0
<u>NON DEPARTMENTAL</u>				
GENERAL LIABILITY AND BONDS	10,592	11,000	11,223	11,223
LEGAL	27,050	30,000	14,000	42,000
ANNUAL AUDIT FEES	10,688	9,000	9,000	9,000
CONSULTANT SERVICES	287,492	244,000	262,000	228,000
DEPRECIATION EXPENSE	841,287	0	0	0
BANK SERVICE CHARGES	575	0	0	0
TOTAL NON DEPARTMENTAL	1,177,683	294,000	296,223	290,223
TOTAL NON DEPARTMENTAL	<u>2,308,074</u>	<u>2,100,488</u>	<u>2,102,711</u>	<u>2,086,044</u>

**FIVE YEAR CAPITAL
IMPROVEMENT PROGRAM**

**FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM SCHEDULE
FISCAL YEARS 2020 THROUGH 2024**

Item #	PROJECT	2019-20	2020-21	2021-22	2022-23	2023-24	TOTAL	FUNDING SOURCE
<u>STREETS & DRAINAGE PROJECTS</u>								
1	Side Walk Project	389,953					389,953	90% GRANT / 10%GF
2	South Avenue Street Improvements		248,824				248,824	URBAN COUNTY
<u>FINANCE</u>								
3	Kiosk System/Form Burster		47,300				47,300	TN's
<u>INFORMATION TECHNOLOGY</u>								
4	Hardware			150,000			150,000	TN's
5	Software			50,000			50,000	TN's
<u>FIRE DEPARTMENT</u>								
6	Fire Fighter Gear				50,000		50,000	FF
<u>POLICE DEPARTMENT</u>								
7	Vehicles			150,000			150,000	TN's
8	Equipment			30,000			30,000	TN's
9	Police Building			5,000,000			5,000,000	CO'S
<u>PUBLIC WORKS</u>								
10	Vehicles			100,000		100,000	200,000	TN's
11	Equipment - Mowers				25,000		25,000	TN's
<u>PARKS</u>								
12	FEMA Dome		750,000					GRANT
13	Development of Sports Complex		750,000				750,000	GRANT
14	Development of Big Joe Park			100,000			100,000	GRANT
<u>WATER & SEWER</u>								
15	Rehabilitation of Water Plant	662,844					662,844	FEMA
16	Water Treatment Plant Expansion					3,220,000	3,220,000	CO's
17	Vehicles			100,000			100,000	TN's
<u>INTERNATIONAL BRIDGE</u>								
18	South-Bound Empty Inspection Facility	4,668,338					4,668,338	Tx-DOT
19	North Bound Empty Inspection Facility		30,000,000				30,000,000	Tx-DOT/CO's

FUNDING SOURCE LEGEND

CO'S - Certificates of Obligation
 TN - Tax Notes
 Tx-DOT --Texas Department of Transportation
 FEMA - Federal Emergency Management Agency
 FF - FIRE FEE
 GF -- GENERAL FUND

CITY OF DONNA
FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM BY DESCRIPTION
FISCAL YEARS 2020 THROUGH 2024

STREETS & DRAINAGE PROJECTS:

- Item 1. Sidewalk project for various streets thorough out the City.
- Item 2. South Avenue Street Improvements.

FINANCE

- Item 3. Kiosk System for resident payment center for water bills/tickets, and a Form Buster.

INFORMATION TECHNOLOGY:

- Item 4. Update operating system on main servers & PC's.
- Item 5. Update software to coincide with operating system.

FIRE DEPARTMENT

- Item 6. Purchase of fire fighter gear.

POLICE DEPARTMENT

- Item 7. Purchase of vehicles.
- Item 8. Equipment for patrol fleet(PC'S etc.).
- Item 9. Remodel Amigos Del Valle Building for new police building.

PUBLIC WORKS

- Item 10. Trucks for Public Works Department.
- Item 11. Backhoe.

PARKS:

- Item 12. FEMA Dome
- Item 13. Development of Sports Complex.
- Item 14. Development of Big Joe Park.

WATER & SEWER:

- Item 15. Rehabilitation of City Water Plant.
- Item 16. Expansion of Water Treatment Plant.
- Item 17. Vehicles and backhoes for Water and Sewer departments.

INTERNATIONAL BRIDGE:

- Item 18. Inspection facility for south-bound empty truck traffic.
- Item 19. Inspection facility expansion for the preparation of south & northbound fully-loaded trucks.

Impact of Capital Improvement Projects on Current Operational Expenditures

The city's water treatment plant is undergoing repairs to replace the electrical structure of the plant itself. This repair is one phase of a bigger project to repair and mitigate damages done to the plant in 2008. The effects on the operating budget are minimal in the current year. Once the city can secure funds to repair the plant in its entirety, only then can the residents of Donna benefit from a fully automated Water Treatment Plant. No additional personnel is needed upon completion of this project.

The newly constructed elevated storage tank located on the north-side on Expressway 2 will help decommission an older elevated storage tank and also help service the north-side of the city. This project will have minimal effects on the operating budget, other than annual maintenance on the frame.

In fiscal year 2019-20, the city will proceed forward with a sidewalk project in conjunction with TxDot. The capital costs on this project will be approximately \$390,000, predominantly funded by TxDot. Their will be engineering costs to be paid for by the city. The city will benefit extensively with safer walking avenues in and around schools and neighborhoods. No additional personnel is needed upon completion of this project.

The General Services Administration executed a construction license for the commencement of Donna-Rio Bravo Land Port of Entry (LPOE) Phase I which allows for the commercialization of bridge traffic. Upon completion of the project, the Donna-Rio Bravo LPOE would be the third international commercial crossing in Hidalgo County. This project is funded with a \$5,000,000 TxDot grant. The City of Donna will need to pay for the engineering costs for the project. No other major financial implications on the city's operation's budget are foreseen. Once the port is built, the city will have to hire additional staff based on the amount of commercial traffic crossings. This port will facilitate trade and commerce, expedite crossing times, and save costs for commercial carriers. These improvements will make our port a catalyst for growth and development in our region. The addition of a toll collector position is likely needed upon completion of this project. The addition of this position will cost operations about \$35,000 in salaries and benefits.

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE

**GENERAL OBLIGATION BONDS
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2019				6,452,240.00
2/1/2020	459,560.00	124,608.93	584,168.93	5,992,680.00
8/1/2020		118,694.10	118,694.10	
2/1/2021	465,440.00	118,694.10	584,134.10	5,527,240.00
8/1/2021		111,445.71	111,445.71	
2/1/2022	417,960.00	111,445.71	529,405.71	5,109,280.00
8/1/2022		104,436.48	104,436.48	
2/1/2023	419,360.00	104,436.48	523,796.48	4,689,920.00
8/1/2023		97,375.96	97,375.96	
2/1/2024	427,400.00	97,375.96	524,775.96	4,262,520.00
8/1/2024		90,141.68	90,141.68	
2/1/2025	455,520.00	90,141.68	545,661.68	3,807,000.00
8/15/2025		82,477.50	82,477.50	
2/15/2026	289,000.00	82,477.50	371,477.50	3,518,000.00
8/15/2026		76,185.00	76,185.00	
2/15/2027	303,000.00	76,185.00	379,185.00	3,215,000.00
8/15/2027		69,587.50	69,587.50	
2/15/2028	316,000.00	69,587.50	385,587.50	2,899,000.00
8/15/2028		62,705.00	62,705.00	
2/15/2029	330,000.00	62,705.00	392,705.00	2,569,000.00
8/15/2029		55,517.50	55,517.50	
2/15/2030	344,000.00	55,517.50	399,517.50	2,225,000.00
8/15/2030		48,025.00	48,025.00	
2/15/2031	358,000.00	48,025.00	406,025.00	1,867,000.00
8/15/2031		40,227.50	40,227.50	
2/15/2032	377,000.00	40,227.50	417,227.50	1,490,000.00
8/15/2032		32,012.50	32,012.50	
2/15/2033	391,000.00	32,012.50	423,012.50	1,099,000.00
8/15/2033		23,492.50	23,492.50	
2/15/2034	411,000.00	23,492.50	434,492.50	688,000.00
8/15/2034		14,535.00	14,535.00	
2/15/2035	431,000.00	14,535.00	445,535.00	257,000.00
8/15/2035		5,140.00	5,140.00	
2/15/2036	126,000.00	5,140.00	131,140.00	131,000.00
8/15/2036		2,620.00	2,620.00	
2/15/2037	131,000.00	2,620.00	133,620.00	0.00
	<u>6,452,240.00</u>	<u>2,193,846.78</u>	<u>8,646,086.78</u>	

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: Limited Tax Refunding Bonds **SERIES: 2012**
DATED: July 31, 2012 **AMOUNT: \$4,775,000.00 ***

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2019				972,840.00
2/1/2020	155,760.00	13,814.33	169,574.33	817,080.00
8/1/2020		11,602.54	11,602.54	
2/1/2021	147,840.00	11,602.54	159,442.54	669,240.00
8/1/2021		9,503.21	9,503.21	
2/1/2022	168,960.00	9,503.21	178,463.21	500,280.00
8/1/2022		7,103.98	7,103.98	
2/1/2023	162,360.00	7,103.98	169,463.98	337,920.00
8/1/2023		4,798.46	4,798.46	
2/1/2024	158,400.00	4,798.46	163,198.46	179,520.00
8/1/2024		2,549.18	2,549.18	
2/1/2025	179,520.00	2,549.18	182,069.18	0.00
	<u>972,840.00</u>	<u>84,929.06</u>	<u>1,057,769.06</u>	

* DEBT SERVICE SHARE .2640 OF 2012 LMT TAX REFUNDING
WATER & SWR SHARE .7360 OF 2012 LMT TAX REFUNDING

PAYABLE AT: REGIONS BANK
C/O REGIONS EQUIPMENT FINANCE
P.O. BOX 11407
BIRMINGHAM, AL 35246-1001

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: Tax Notes SERIES: 2014
DATED: December 18, 2014 AMOUNT: \$1,200,000.00 *

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2019				149,400.00
2/1/2020	73,800.00	1,322.10	75,122.10	75,600.00
8/1/2020		669.06	669.06	
2/1/2021	75,600.00	669.06	76,269.06	0.00
	<u>149,400.00</u>	<u>2,660.22</u>	<u>152,060.22</u>	

*DEBT SERVICE SHARE 36% OF 2014 TAX NOTES

WATER & SWR SHARE 64% OF 2014 TAX NOTES

PAYABLE AT: Branch Banking & Trust Company
 5130 Parkway Plaza Boulevard
 Charlotte, North Carolina 28217

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE FUND: DEBT SERVICE

MATURITY SCHEDULE

TYPE: Certificate of Obligations **SERIES: 2015**
DATED: July 15, 2015 **AMOUNT: \$4,065,000.00**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2019				3,605,000.00
2/15/2020	160,000.00	77,237.50	237,237.50	3,445,000.00
8/15/2020		75,237.50	75,237.50	
2/15/2021	170,000.00	75,237.50	245,237.50	3,275,000.00
8/15/2021		71,837.50	71,837.50	
2/15/2022	175,000.00	71,837.50	246,837.50	3,100,000.00
8/15/2022		68,337.50	68,337.50	
2/15/2023	180,000.00	68,337.50	248,337.50	2,920,000.00
8/15/2023		64,737.50	64,737.50	
2/15/2024	190,000.00	64,737.50	254,737.50	2,730,000.00
8/15/2024		60,937.50	60,937.50	
2/15/2025	195,000.00	60,937.50	255,937.50	2,535,000.00
8/15/2025		57,037.50	57,037.50	
2/15/2026	205,000.00	57,037.50	262,037.50	2,330,000.00
8/15/2026		52,425.00	52,425.00	
2/15/2027	215,000.00	52,425.00	267,425.00	2,115,000.00
8/15/2027		47,587.50	47,587.50	
2/15/2028	225,000.00	47,587.50	272,587.50	1,890,000.00
8/15/2028		42,525.00	42,525.00	
2/15/2029	235,000.00	42,525.00	277,525.00	1,655,000.00
8/15/2029		37,237.50	37,237.50	
2/15/2030	245,000.00	37,237.50	282,237.50	1,410,000.00
8/15/2030		31,725.00	31,725.00	
2/15/2031	255,000.00	31,725.00	286,725.00	1,155,000.00
8/15/2031		25,987.50	25,987.50	
2/15/2032	270,000.00	25,987.50	295,987.50	885,000.00
8/15/2032		19,912.50	19,912.50	
2/15/2033	280,000.00	19,912.50	299,912.50	605,000.00
8/15/2033		13,612.50	13,612.50	
2/15/2034	295,000.00	13,612.50	308,612.50	310,000.00
8/15/2034		6,975.00	6,975.00	
2/15/2035	310,000.00	6,975.00	316,975.00	0.00
	<u>3,605,000.00</u>	<u>1,429,462.50</u>	<u>5,034,462.50</u>	

ANNUAL CONTRIBUTION FROM

22 FIRE FEE FUND	70,000.00
45 DEDC 4A	140,000.00
46 DEDC 4B	140,000.00

PAYABLE AT: AMEGY BANK
1801 MAIN STREET 8TH FLOOR
HOUSTON, TX 77002



CITY OF DONNA, TEXAS

ISSUANCE: RECAP FUND: WATER & SEWER

**REVENUE BOND
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2019				18,600,261.00
2/1/2020	1,097,107.00	282,526.70	1,379,633.70	17,503,154.00
8/1/2020		277,761.04	277,761.04	
2/1/2021	1,122,893.00	277,761.04	1,400,654.04	16,380,261.00
8/1/2021		262,900.60	262,900.60	
2/1/2022	1,055,373.00	262,900.60	1,318,273.60	15,324,888.00
8/1/2022		248,273.50	248,273.50	
2/1/2023	1,095,640.00	248,273.50	1,343,913.50	14,229,248.00
8/1/2023		233,246.02	233,246.02	
2/1/2024	1,139,266.00	233,246.02	1,372,512.02	13,089,982.00
8/1/2024		217,773.64	217,773.64	
2/1/2025	1,239,480.00	217,773.64	1,457,253.64	11,850,502.00
8/1/2025		200,786.83	200,786.83	
2/1/2026	947,665.00	200,786.83	1,148,451.83	10,902,837.00
8/1/2026		187,065.17	187,065.17	
2/1/2027	982,000.00	187,065.17	1,169,065.17	9,920,837.00
8/1/2027		172,403.94	172,403.94	
2/1/2028	1,003,165.00	172,403.94	1,175,568.94	8,917,672.00
8/1/2028		156,979.37	156,979.37	
2/1/2029	1,037,500.00	156,979.37	1,194,479.37	7,880,172.00
8/1/2029		141,000.64	141,000.64	
2/1/2030	1,076,000.00	141,000.64	1,217,000.64	6,804,172.00
8/1/2030		123,540.66	123,540.66	
2/1/2031	1,114,500.00	123,540.66	1,238,040.66	5,689,672.00
8/1/2031		101,818.20	101,818.20	
2/1/2032	1,161,335.00	101,818.20	1,263,153.20	4,528,337.00
8/1/2032		79,124.90	79,124.90	
2/1/2033	1,199,832.00	79,124.90	1,278,956.90	3,328,505.00
8/1/2033		59,627.42	59,627.42	
2/1/2034	962,335.00	59,536.42	1,021,871.42	2,366,170.00
8/1/2034		43,052.45	43,052.45	
2/1/2035	904,835.00	43,052.45	947,887.45	1,461,335.00
8/1/2035		27,059.97	27,059.97	
2/1/2036	937,335.00	27,059.97	964,394.97	524,000.00
8/1/2036		10,480.00	10,480.00	
2/1/2037	524,000.00	10,480.00	534,480.00	0
	<u>18,600,261.00</u>	<u>5,347,264.41</u>	<u>23,423,525.41</u>	

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE

FUND: INT'L BRIDGE

**REVENUE BONDS
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2019				27,157,499.00
2/15/2020	468,333.00	669,535.70	1,137,868.70	26,689,166.00
8/15/2020		657,952.36	657,952.36	
2/15/2021	501,667.00	657,952.36	1,159,619.36	26,187,499.00
8/15/2021		645,660.69	645,660.69	
2/15/2022	591,667.00	645,660.69	1,237,327.69	25,595,832.00
8/15/2022		631,119.02	631,119.02	
2/15/2023	630,000.00	631,119.02	1,261,119.02	24,965,832.00
8/15/2023		615,744.02	615,744.02	
2/15/2024	668,334.00	615,744.02	1,284,078.02	24,297,498.00
8/15/2024		599,535.68	599,535.68	
2/15/2025	685,000.00	599,535.68	1,284,535.68	23,612,498.00
8/15/2025		582,785.67	582,785.67	
2/15/2026	913,335.00	582,785.67	1,496,120.67	22,699,163.00
8/15/2026		560,902.33	560,902.33	
2/15/2027	955,000.00	560,902.33	1,515,902.33	21,744,163.00
8/15/2027		537,921.06	537,921.06	
2/15/2028	1,005,835.00	537,921.06	1,543,756.06	20,738,328.00
8/15/2028		513,598.13	513,598.13	
2/15/2029	1,052,500.00	513,598.13	1,566,098.13	19,685,828.00
8/15/2029		488,129.36	488,129.36	
2/15/2030	1,105,000.00	488,129.36	1,593,129.36	18,580,828.00
8/15/2030		461,204.34	461,204.34	
2/15/2031	1,162,500.00	461,204.34	1,623,704.34	17,418,328.00
8/15/2031		432,141.80	432,141.80	
2/15/2032	1,221,665.00	432,141.80	1,653,806.80	16,196,663.00
8/15/2032		401,600.10	401,600.10	
2/15/2033	1,284,168.00	401,600.10	1,685,768.10	14,912,495.00
8/15/2033		370,287.58	370,287.58	
2/15/2034	1,346,665.00	370,287.58	1,716,952.58	13,565,830.00
8/15/2034		337,437.55	337,437.55	
2/15/2035	1,414,165.00	337,437.55	1,751,602.55	12,151,665.00
8/15/2035		302,925.03	302,925.03	
2/15/2036	1,486,665.00	302,925.03	1,789,590.03	10,665,000.00
8/15/2036		266,625.00	266,625.00	
2/15/2037	1,565,000.00	266,625.00	1,831,625.00	9,100,000.00
8/15/2037		227,500.00	227,500.00	
2/15/2038	1,645,000.00	227,500.00	1,872,500.00	7,455,000.00
8/15/2038		186,375.00	186,375.00	
2/15/2039	1,725,000.00	186,375.00	1,911,375.00	5,730,000.00
8/15/2039		143,250.00	143,250.00	
2/15/2040	1,815,000.00	143,250.00	1,958,250.00	3,915,000.00
8/15/2040		97,875.00	97,875.00	
2/15/2041	1,910,000.00	97,875.00	2,007,875.00	2,005,000.00
8/15/2041		50,125.00	50,125.00	
2/15/2042	2,005,000.00	50,125.00	2,055,125.00	0
	<u>27,157,499.00</u>	<u>18,890,925.14</u>	<u>46,048,424.14</u>	

CITY OF DONNA, TEXAS

DEPARTMENT: DEBT SERVICE

FUND: INT'L BRIDGE

MATURITY SCHEDULE

TYPE:	Comb Tax & Int'l Toll Bridge Rev Refunding Bds	SERIES:	2016	
DATED:	June 15,2016	AMOUNT:	\$	27,485,000

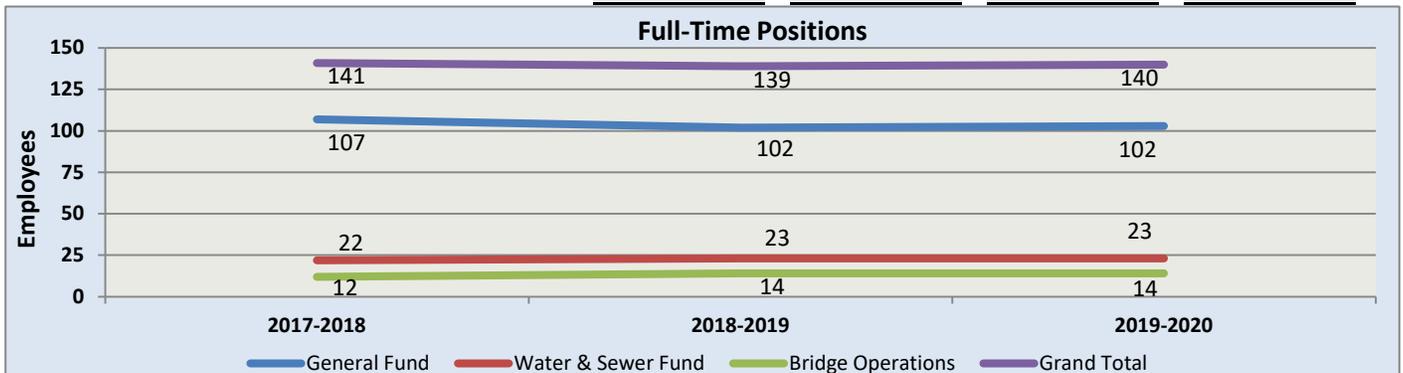
<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2019				26,220,000.00
2/15/2020	460,000.00	655,500.00	1,115,500.00	25,760,000.00
8/15/2020		644,000.00	644,000.00	
2/15/2021	485,000.00	644,000.00	1,129,000.00	25,275,000.00
8/15/2021		631,875.00	631,875.00	
2/15/2022	575,000.00	631,875.00	1,206,875.00	24,700,000.00
8/15/2022		617,500.00	617,500.00	
2/15/2023	605,000.00	617,500.00	1,222,500.00	24,095,000.00
8/15/2023		602,375.00	602,375.00	
2/15/2024	635,000.00	602,375.00	1,237,375.00	23,460,000.00
8/15/2024		586,500.00	586,500.00	
2/15/2025	660,000.00	586,500.00	1,246,500.00	22,800,000.00
8/15/2025		570,000.00	570,000.00	
2/15/2026	850,000.00	570,000.00	1,420,000.00	21,950,000.00
8/15/2026		548,750.00	548,750.00	
2/15/2027	890,000.00	548,750.00	1,438,750.00	21,060,000.00
8/15/2027		526,500.00	526,500.00	
2/15/2028	940,000.00	526,500.00	1,466,500.00	20,120,000.00
8/15/2028		503,000.00	503,000.00	
2/15/2029	985,000.00	503,000.00	1,488,000.00	19,135,000.00
8/15/2029		478,375.00	478,375.00	
2/15/2030	1,035,000.00	478,375.00	1,513,375.00	18,100,000.00
8/15/2030		452,500.00	452,500.00	
2/15/2031	1,090,000.00	452,500.00	1,542,500.00	17,010,000.00
8/15/2031		425,250.00	425,250.00	
2/15/2032	1,145,000.00	425,250.00	1,570,250.00	15,865,000.00
8/15/2032		396,625.00	396,625.00	
2/15/2033	1,205,000.00	396,625.00	1,601,625.00	14,660,000.00
8/15/2033		366,500.00	366,500.00	
2/15/2034	1,265,000.00	366,500.00	1,631,500.00	13,395,000.00
8/15/2034		334,875.00	334,875.00	
2/15/2035	1,330,000.00	334,875.00	1,664,875.00	12,065,000.00
8/15/2035		301,625.00	301,625.00	
2/15/2036	1,400,000.00	301,625.00	1,701,625.00	10,665,000.00
8/15/2036		266,625.00	266,625.00	
2/15/2037	1,565,000.00	266,625.00	1,831,625.00	9,100,000.00
8/15/2037		227,500.00	227,500.00	
2/15/2038	1,645,000.00	227,500.00	1,872,500.00	7,455,000.00
8/15/2038		186,375.00	186,375.00	
2/15/2039	1,725,000.00	186,375.00	1,911,375.00	5,730,000.00
8/15/2039		143,250.00	143,250.00	
2/15/2040	1,815,000.00	143,250.00	1,958,250.00	3,915,000.00
8/15/2040		97,875.00	97,875.00	
2/15/2041	1,910,000.00	97,875.00	2,007,875.00	2,005,000.00
8/15/2041		50,125.00	50,125.00	
2/15/2042	2,005,000.00	50,125.00	2,055,125.00	0
	<u>26,220,000.00</u>	<u>18,571,500.00</u>	<u>44,791,500.00</u>	

PAYABLE AT: AMEGY BANK, CORPORATE TRUST DEPT.
1801 MAIN STREET SUITE 850
HOUSTON TX, 77002



**CITY OF DONNA
PERSONNEL SUMMARY
FISCAL YEAR 2017-2018, 2018-2019, AND 2019-2020**

	2017-2018		2018-2019		2018-2019		2019-2020	
	ACTUAL		BUDGET		ACTUAL		BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
CITY MANAGER	3		3		3		2	
MUNICIPAL COURT	2		2		2		2	
FINANCE	6		6		6		6	
INFORMATION TECHNOLOGY	2		1		1		1	
CITY HALL	2		2		2		2	
CITY SECRETARY	1		1		1		1	
TAX ASSESSOR-COLLECTOR	1		1		1		1	
POLICE	47		46		46		49	
FIRE DEPARTMENT	1		2		1		2	
PLANNING & DEVELOPMENT	1		1		1		1	
INSPECTIONS	1		1		1		1	
PUBLIC WORKS	27	1	25	1	25	1	24	1
CITY VEHICLE MAINTENANCE	1		1		1		1	
PARKS & RECREATION	2	32	2	22	2	21	2	21
SWIMMING POOL		11		7		10		10
CODE ENF. & HEALTH INSPECTIONS	2		2		2		2	
ANIMAL CONTROL	1		1		1		1	
CEMETERY	2		2		1		1	
LIBRARY	5	2	5	2	5	2	4	2
GENERAL FUND TOTAL	107	46	104	32	102	34	103	34
WATER & SEWER FUND								
ADMINISTRATION WATER & SEWER	3		3		3		3	
WATER DISTRIBUTION	5		5		5		5	
SEWER COLLECTION	4		4		4		4	
WASTE WATER TREATMENT PLANT	3		3		3		3	
WATER TREATMENT PLANT	4		5		5		5	
UTILITY BILLING & COLLECTIONS	3		3		3		3	
UTILITY FUND TOTAL	22	0	23	0	23	0	23	0
BRIDGE OPERATIONS	12	0	13	0	14	0	14	1
BRIDGE OPERATIONS TOTAL	12	0	13	0	14	0	14	1
GRAND TOTAL	141	46	140	32	139	34	140	35



**CITY OF DONNA
PERSONNEL SUMMARY
FISCAL YEAR 2017-2018, 2018-2019, AND 2019-2020**

<u>DEPARTMENT POSITIONS</u>	2017-2018 ACTUAL		2018-2019 BUDGET		2018-2019 ACTUAL		2019-2020 BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>CITY MANAGER</u>								
ADMINISTRATIVE ASSISTANT	1		1		1		1	
CITY MANAGER	1		1		1		1	
EMERGENCY/RISK MGMT DIRECTOR	1		1		1		0	
	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>2</u>	<u>0</u>
<u>MUNICIPAL COURT</u>								
CLERK	1		1		1		1	
MUNICIPAL COURT CLERK	1		1		1		1	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>
<u>FINANCE</u>								
ACCOUNTANT	1		1		1		1	
ACCOUNTING COORDINATOR	1		1		1		1	
ACCOUNTS PAYABLE CLERK	1		1		1		1	
ASSISTANT DIRECTOR OF FINANCE	1		1		1		1	
DIRECTOR OF FINANCE	1		1		1		1	
PAYROLL SPECIALIST	1		1		1		1	
	<u>6</u>	<u>0</u>	<u>6</u>	<u>0</u>	<u>6</u>	<u>0</u>	<u>6</u>	<u>0</u>
<u>INFORMATION TECHNOLOGY</u>								
DIRECTOR OF INFORMATION TECH	1		1		1		1	
IT TECH SPECIALIST	1		0		0		0	
	<u>2</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>CITY HALL</u>								
CASHIER	1		1		1		1	
CUSTODIAN	1		1		1		1	
	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>
<u>CITY SECRETARY</u>								
CITY SECRETARY	1		1		1		1	
	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>TAX ASSESSOR/COLLECTOR</u>								
TAX ASSESSOR/COLLECTOR	1	0	1	0	1	0	1	0
	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>POLICE</u>								
ADMINISTRATIVE ASSISTANT	2		1		1		1	
CAPTAIN	1		1		1		1	
CRIME LIASON-GRANT					0		1	
CUSTODIAN	1		1		1		1	
DISPATCHER	4		4		4		4	
DISPATCHER SUPERVISOR	1		1		1		1	
JAILER	3		3		3		3	
LIEUTENANT	1		1		1		1	
ADMINISTRATIVE LIEUTENANT			1		1		1	
POLICE CHIEF	1		1		1		1	
POLICE OFFICER	32		31		31		31	
LABORER	0		0		0		2	
MAINTENANCE	0		0		0		0	
RECORDS CLERK	1		1		1		1	
	<u>47</u>	<u>0</u>	<u>46</u>	<u>0</u>	<u>46</u>	<u>0</u>	<u>49</u>	<u>0</u>

**CITY OF DONNA
PERSONNEL SUMMARY
FISCAL YEAR 2017-2018, 2018-2019, AND 2019-2020**

<u>DEPARTMENT POSITIONS</u>	2017-2018 ACTUAL		2018-2019 BUDGET		2018-2019 ACTUAL		2019-2020 BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>VOLUNTEER FIRE DEPT</u>								
MAINTENANCE	1		2		1		2	
	1	0	2	0	1	0	2	0
<u>PLANNING & DEVELOPMENT</u>								
DIRECTOR OF PLANNING	1		1		1		1	
PLANNER 2	0		0		0		0	
	1	0	1	0	1	0	1	0
<u>INSPECTIONS</u>								
CITY INSPECTOR	1		1		1		1	
	1	0	1	0	1	0	1	0
<u>PUBLIC WORKS</u>								
ADMINISTRATIVE ASSISTANT	1		1		1		1	
CREW LEADER	2		2		2		2	
CUSTODIAN		1		1		1		1
DIRECTOR OF PUBLIC WORKS	1		1		1		1	
HEAVY EQUIPMENT OPERATOR	4		4		4		4	
LABORER	18		16		16		15	
MAINTENANCE SUPERVISOR	2		1		1		1	
	28	1	25	1	25	1	24	1
<u>VEHICLE MAINTENANCE</u>								
MECHANIC	1		1		1		1	
	1	0	1	0	1	0	1	0
<u>PARKS & RECREATION</u>								
LABORER	2		2		2		2	
SUMMER LEADERS		30		20		19		19
SUMMER PROGRAM COORDINATOR		1		1	5	1		1
SUMMER PROGRAM SUPERVISOR		1		1		1		1
	2	32	2	22	7	21	2	21
<u>SWIMMING POOL</u>								
LIFEGUARD SUPERVISOR		1		1		1		1
LIFEGUARD		8		4		7		7
POOL CASHIER		2		2		2		2
	0	11	0	7	0	10	0	10
<u>CODE ENFORCEMENT & HEALTH INSP.</u>								
HEALTH CODE ENFORCEMENT	1		1		1		1	
PERMIT CLERK	1		1		1		1	
	2	0	2	0	2	0	2	0
<u>ANIMAL CONTROL</u>								
LABORER	1		1		1		1	
	1	0	1	0	1	0	1	0
<u>CEMETERY</u>								
LABORER	2		2		1		1	
	2	0	2	0	1	0	1	0

**CITY OF DONNA
PERSONNEL SUMMARY
FISCAL YEAR 2017-2018, 2018-2019, AND 2019-2020**

<u>DEPARTMENT POSITIONS</u>	2017-2018		2018-2019		2018-2019		2019-2020	
	ACTUAL		BUDGET		ACTUAL		BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<u>LIBRARY</u>								
CLERK	2	2	2	2	2	2	2	2
CUSTODIAN	1		1		1		1	
DIRECTOR OF LIBRARY	1		1		1		0	
LIBRARIAN	1		1		1		1	
	<u>5</u>	<u>2</u>	<u>5</u>	<u>2</u>	<u>5</u>	<u>2</u>	<u>4</u>	<u>2</u>
<u>UTILITY ADMINISTRATION</u>								
ADMINISTRATIVE ASSISTANT	1		1		1		1	
DIRECTOR OF UTILITIES	1		1		1		1	
UTILITY COORDINATOR	1		1		1		1	
	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>
<u>WATER DISTRIBUTION</u>								
HEAVY EQUIPMENT OPERATOR	2		2		2		2	
LABORER	3		3		3		3	
	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>
<u>SEWER COLLECTION</u>								
SEWER COLLECTION MAINT. WORKER	3		3		3		3	
WATER DIST. & COLLECTION SUPERVISOR	1		1		1		1	
	<u>4</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>4</u>	<u>0</u>
<u>WASTEWATER TREATMENT PLANT</u>								
WASTEWATER CHIEF OPERATOR	1		1		1		1	
WASTEWATER OPERATOR	2		2		2		2	
	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>
<u>WATER TREATMENT PLANT</u>								
WATER TREATMENT PLANT CHIEF OPERATOR	1		1		1		1	
WATER TREATMENT PLANT OPERATOR	3		4		4		4	
	<u>4</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>
<u>UTILITY BILLING & COLLECTION</u>								
CASHIER CLERK	2		2		2		2	
UTILITY BILLING SUPERVISOR	1		1		1		1	
	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>
<u>BRIDGE</u>								
ASST OPERATIONS MANAGER-PARK & RIDE	1		1		1		1	
DIRECTOR OF INTERNATIONAL BRIDGE	1		1		1		1	
MAINTENANCE	1		1		1		1	
OPERATIONS MANAGER	1		1		1		1	
TOLL COLLECTOR	4		5		5		5	1
TOLL COLLECTOR SUPERVISOR	4		4		4		4	
SECURITY BRIDGE	0		0		1		1	
	<u>12</u>	<u>0</u>	<u>13</u>	<u>0</u>	<u>14</u>	<u>0</u>	<u>14</u>	<u>1</u>
<u>SUMMARY</u>								
General Fund	107	46	104	32	102	34	103	34
Water & Sewer	22	0	23	0	23	0	23	0
Bridge	12	0	13	0	14	0	14	1
GRAND TOTAL	141	46	140	32	139	34	140	35

ORDINANCE NO. 2019-30

AN ORDINANCE ADOPTING THE BUDGET FOR CITY OF DONNA, TEXAS, APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR APPROPRIATE READINGS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS, THAT:

SECTION I.

The budget estimate of the revenues and expenditures of the City of Donna, Texas as prepared by the City Manager is hereby appropriated by the City Council for the Fiscal Year beginning October 1, 2019 and ending September 30, 2020.

SECTION II.

The sum of TEN MILLION SEVEN HUNDRED FIFTY-NINE THOUSAND TWO HUNDRED EIGHTY-FIVE AND NO/100 DOLLARS (**\$10,759,285**) is hereby appropriated for the General Fund for the payment of operating expenditures and capital outlays of the City Government.

SECTION III.

The sum of ONE HUNDRED FIFTY-FIVE THOUSAND THREE HUNDRED FORTY-TWO AND NO/100 DOLLARS (**\$155,342**) is hereby appropriated for the Hotel Occupancy Tax Fund.

SECTION IV.

The sum of SEVENTY THOUSAND AND NO/100 DOLLARS (**\$70,000**) is hereby appropriated for the Fire Equipment Service Fee Fund.

SECTION V.

The sum of SIXTY-FIVE THOUSAND AND NO/100 DOLLARS (**\$65,000**) is hereby appropriated for the Texas Confiscated Forfeiture Fund.

SECTION VI.

The sum of ONE MILLION ONE HUNDRED EIGHTY-FOUR THOUSAND FOUR HUNDRED SEVENTY-ONE AND NO/100 DOLLARS (**\$1,184,471**) is hereby appropriated for the Debt Service Fund for the purpose of paying the accruing interest and redeeming the serial bonds as they mature during the year.

SECTION VII.

The sum of FIVE MILLION FIFTY-TWO THOUSAND FOUR HUNDRED AND NO/100 DOLLARS (**\$5,052,400**) is hereby appropriated for the Water and Sewer Fund for the operating expenses and capital outlay of the municipally owned waterworks and sanitary sewer system.

SECTION VIII.

The sum of TWO MILLION NINE HUNDRED SEVENTY-SIX THOUSAND FOUR HUNDRED TWENTY-NINE AND NO/100 DOLLARS (**\$2,976,429**) is hereby appropriated for the International Bridge

Fund for the operating expenses and capital outlay of the municipally owned international bridge facility.

SECTION IX.

The sum of SEVEN THOUSAND AND NO/100 DOLLARS (\$7,000) is hereby appropriated for the Tax Reinvestment Zone #1 Fund for the operating expenses related to administrative expenditures.

SECTION X.

The sum of FIVE THOUSAND AND NO/100 DOLLARS (\$5,000) is hereby appropriated for the Tax Reinvestment Zone #2 Fund for the operating expenses related to administrative expenditures.

SECTION XI.

SAVINGS CLAUSE. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION XII.

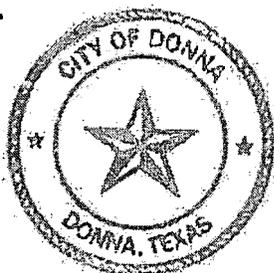
The fact that an approved and adopted budget is necessary for the preservation of order, health, safety and general welfare of the public creates an emergency. The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and be in full force from and after the passage and approved.

SECTION XIII.

PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published according to law and shall become effective October 1, 2019.

READ, CONSIDERED, PASSED and APPROVED upon first reading at a special meeting of the City Council of the City of Donna, at which time a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 20th day of September 2019.

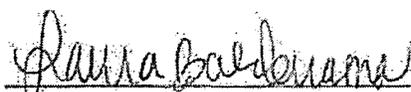
READ, CONSIDERED, PASSED and ADOPTED upon second and final reading this the 30th day of September 2019.





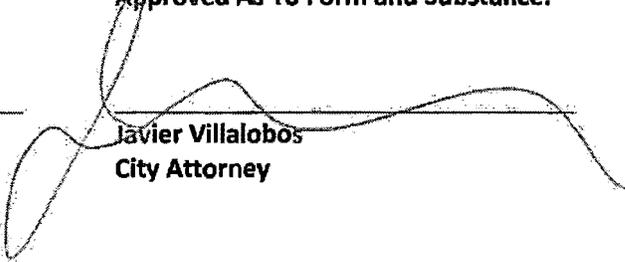
Rick Morales
Mayor

Attest:



Laura Balderrama
City Secretary

Approved As To Form and Substance:


Javier Villalobos
City Attorney

ORDINANCE NO. 2019-31

AN ORDINANCE OF THE CITY OF DONNA ADOPTING THE TAX RATE AND LEVY IN AND FOR THE CITY OF DONNA, TEXAS FOR TAX YEAR 2019 UPON ALL TAXABLE PROPERTY IN SAID CITY OF DONNA, TEXAS, FOR THE PURPOSE OF PAYING CURRENT EXPENDITURES OF SAID CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2020; CREATING AN INTEREST AND SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF SAID CITY; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTERS HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS:

SECTION I.

There is hereby levied for the tax year 2019, upon all the real property situated within the corporate limits of City of Donna, Texas, and on all personal property which was owned within the corporate limits of said City of Donna, Texas on the first day of January, A.D., 2019 except as may be exempt by the constitution and laws of the State of Texas, a total tax of POINT SEVENTY-EIGHT EIGHTY-EIGHT FIFTY-FIVE CENTS (.788855) per hundred dollar of assessed valuation on qualifying property, which said total tax here in levied, is respectively outlined as follows:

SECTION II.

An ad valorem tax, of and at the rate of .693987 per \$100.00 of assessed valuation of said taxable property is hereby levied for the tax year 2019 for general City purposes and to pay the current operating expenditures of the City of Donna, Texas, for the fiscal year ending September 30, 2020 which tax, when collected, shall be appropriated to and deposited in and credited to the General fund

SECTION III

An ad valorem tax, of and the rate of .094868 per \$100.00 of assessed valuation of said taxable property is hereby levied for the year 2019 for the purpose of paying the principal and interest on several outstanding bond issues of the City of Donna, when collected shall be appropriated and deposited in and credited to the Interest and Sinking fund of the City of Donna.

SECTION IV

The City Tax Assessor of the City of Donna, Texas is hereby directed to assess, extend and enter upon the tax rolls of the City of Donna, Texas for the current year, the amounts and rates therein levied, and keep a correct account of same and when collected, the same be deposited

in the depository of the City of Donna, Texas to be distributed in accordance with this Ordinance.

SECTION V.

If any section, part, or provision of this ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and it is the intention of the City Council in passing this Ordinance that its parts shall be severed and all other parts of this Ordinance shall not be affected thereby shall remain in full force.

SECTION VI.

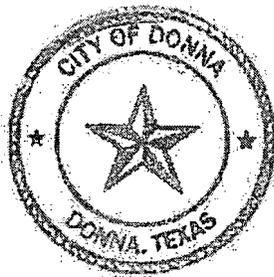
SAVINGS CLAUSE. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION VII.

PUBLICATION AND EFFECTIVE DATE CLAUSE. This ordinance shall be published according to law and shall become effective October 1, 2019.

READ, CONSIDERED, PASSED and APPROVED upon first reading at a special meeting of the City Council of the City of Donna, at which time a quorum was present this the 20th day of September 2019.

READ, CONSIDERED, PASSED and ADOPTED upon second and final reading this the 30th day of September 2019.



Ricardo L. Morales

Ricardo L. Morales
Mayor

Attest:

Laura Balderrama

Laura Balderrama
City Secretary

Approved As To Form and Substance:

Javier Villalobos

Javier Villalobos
City Attorney

BUDGET GLOSSARY

To assist the reader with the Annual Budget document in understanding various terms, a budget glossary has been included.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transaction, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax which is levied in proportion to the value of the property against which it is levied. This is commonly referred to as a property tax.

Appraised Value – Estimated values of all properties located within the community as determined by the appraisal district, subject to paying an ad valorem or property tax. (Property values for the City of Donna are established by the Hidalgo Count Appraisal District).

Appropriation Ordinance – Also referred to as the Budget Ordinance, this is the enactment authorized by the City Council to legally authorize city staff to obligate and expend resources.

Assessed Value – The total taxable value placed on real estate and other property as a basis for levying taxes.

Bond – A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The interest payments and the repayment of the principal are detailed in the authorizing bond ordinance.

Budget – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar – An approved schedule of key dates which the City follows in the preparation and adoption of its budget.

Budget Message – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

Capital Outlay – Expenditures resulting in the acquisition or addition to fixed assets. The City of Donna will capitalize all purchases of \$5,000 and greater.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

City Council – The Mayor and four council members, functioning as the legislative and policy-making body of the City.

Current Taxes – Taxes levied and due within one year.

Debt Service – Payment of principal and interest to holders of a government's debt instruments.

Debt Service Fund – A fund established to account for the accumulation of resources for the payment of long term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached. (Example: tax statements are mailed out in October and become delinquent if not paid by January 31).

Expenditures – Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

Fiscal Year – The twelve (12) month financial period to which the annual operating budget applies. The fiscal year used by the City of Donna begins on October 1st and ends on September 30th.

Fixed Asset – Long term assets, which are intended to be held or used for a significant period of time, such as land, buildings, machinery, or equipment.

Franchise Fee – A fee paid by public service utilities and providers, for the use of public property (right-of-way) in providing their services to the citizens of the community.

Function – Classification of expenditures according to the principal purposes for which the expenditures are made.

Fund – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions.

Fund Balance – A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

Generally Accepted Accounting Principals (GAAP) – Uniform minimum standards and or guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. These principals govern the form and content of the basic financial statements of an entity.

General Obligation Bonds – Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

Infrastructure - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Intergovernmental Revenue – Revenue collected by one government and distributed to another level of government.

Inter-Fund Transfers – legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. (Example: Transfers from the General Fund to a Capital Projects Fund).

Maintenance – All materials or contract expenditures covering repair and upkeep of city buildings, machinery, equipment, systems and land

Modified Accrual Accounting – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

MSA – Metropolitan Statistical Area.

NAFTA – North American Free Trade Agreement.

Objective – A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

Operating Costs – Outlays for such current period items as expendable supplies, contractual services and utilities.

Ordinance – A formal legislative enactment by the governing board of the municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of the endorsements are known.

Other Services and Charges – The cost related to services performed for the City by individuals, business and utilities.

Performance Indicator – Statistical units that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

Personnel Services – The costs associated with compensating employees for their labor. This includes all salaries, wages, and related employee benefits.

Retained Earnings – An equity account that reflects the accumulated earnings of an enterprise fund.

Revenue – Additions to the City's financial assets such as taxes or grants which do not, in and of themselves, increase the City's liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities.

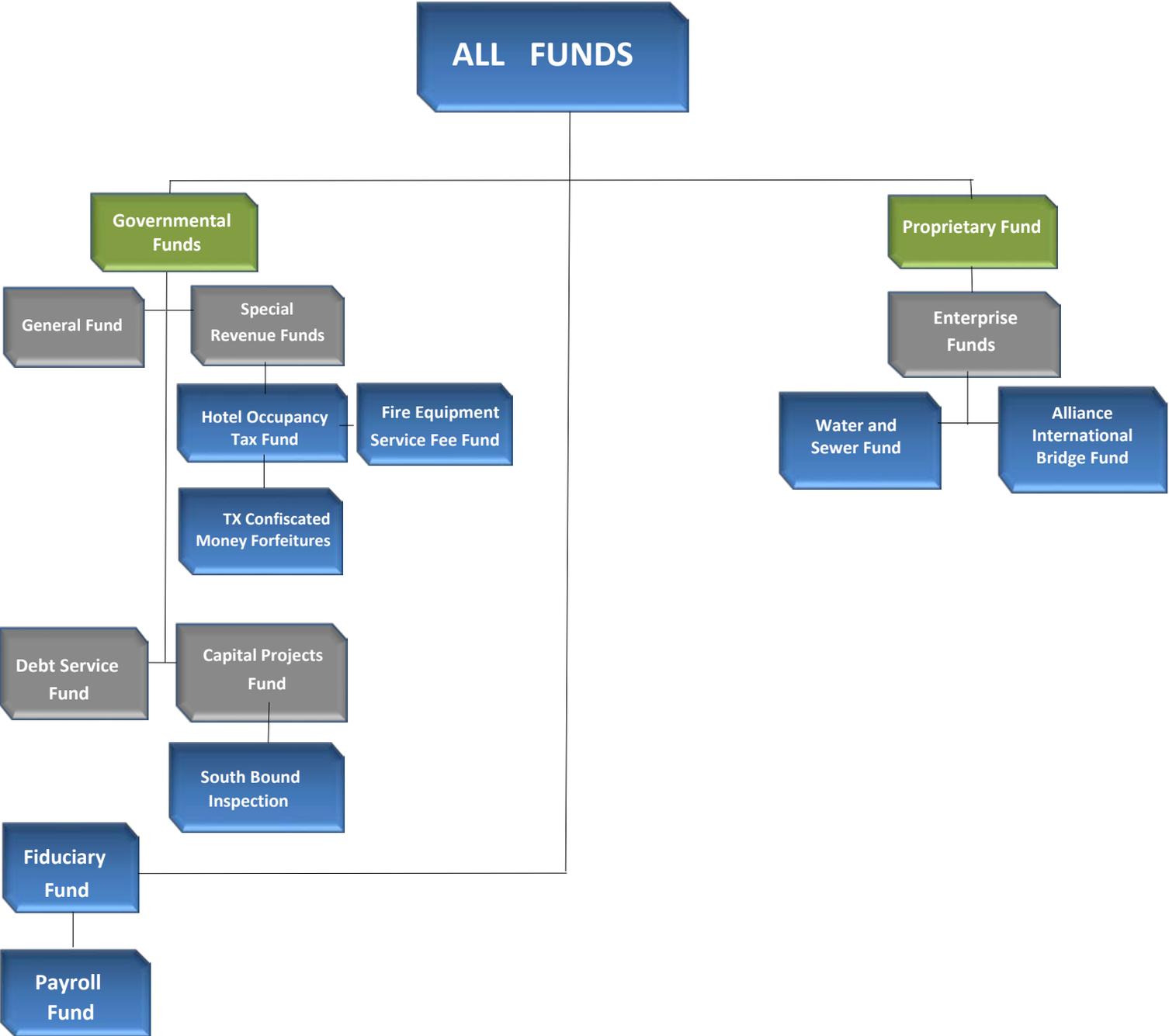
Revenue Bonds – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

Tax Base - The total value of all real and personal property in the City, as of January 1st of each year, as certified by the Hidalgo County Appraisal District. The tax base represents the net value after all exemptions have been deducted.

Tax Levy – The result from taking the tax base and multiplying it by the tax rate and dividing by \$100.

Tax Rate – The amount of tax stated in terms of a unit of the tax base; for example, the City of Donna expresses the tax in terms of dollars per hundred dollars of assessed valuation.

FUND STRUCTURE FISCAL YEAR 2019-2020



FUND RELATIONSHIPS

A “Fund” is an accounting device used to classify City activities for management purposes. A fund can be interpreted as a bank account into which revenues are deposited and from which expenditures are paid from for a specific purpose. There are 3 major funds: the General Fund, Water and Sewer Fund, and the International Bridge Fund. The majority of the City’s activities revolve around these funds. The General Fund is the most commonly used account which includes all property and franchise taxes and municipal court fines which are also both budgeted and received in this fund. The Payroll and Accounts Payable account are centralized for efficiency purposes. The Debt Service Fund was established to account for funds that are needed to ensure that the principal and interest payments on all outstanding bonds including debt instruments are paid as they become due. Special revenue funds include Hotel Occupancy Fund, the Fire Fund, and two (2) TIRZ funds which are utilized on a lesser level. The Hotel Occupancy Fund accounts for revenues from the Hotel Occupancy taxes collected. Fire Fee Fund also generates revenues from Fire Fees collected. Both Reinvestment Zone 1 & 2 accounts are used for the facilitation of the development of land within the boundaries of TIRZ #1 and #2. Funds are used for both development and improvement projects within each zone. Revenue is generated from property taxes, over a base amount, in its designated zone. Funds are generally classified in the following manner:

FUND/PURPOSE:

RELATIONSHIP TO OTHER FUNDS:

GENERAL FUND

To account for most operating and expenditures of the City, not specifically required to be reported separately.

Provides funding for general operations or traditional City services. Supports all other fund groups. Accounts for all financial resources of the general government , except those required to be accounted for in another fund.

HOTEL OCCUPANCY TAX FUND

To account for the operations and expenditures for tourism and related programs for the City, primarily advertising and promotion.

Uses no tax dollars for support. This account is funded strictly from the Hotel Occupancy Tax levied by the City.

FIRE EQUIPMENT SERVICE FEE FUND

To account for a fire equipment fee used to finance equipment for the Fire Department.

Uses no tax dollars. Receives funding from Fire Equipment fee assessed on water customers.

TEXAS CONFISCATED MONEY FORFEITURES FUND

To account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force.

Funded strictly from activities associated with the Drug Task Force ; Uses no tax dollars for support.

**UTILITY FUNDS (WATER & SEWER)
(ENTERPRISE FUND)**

To account for water and sewer system service revenues and expenses. Rates are applied to actual usage.

Rates are based on water consumption for residential and commercial accounts ; Uses no tax dollars. Billing services for other funds.

ALLIANCE INTERNATIONAL BRIDGE FUND

To account for revenues and expenses of the International Toll Bridge located between Donna, TX and Rio Bravo Mexico.

Receives funding from the collection of tolls from from passengers traffic at the Donna-Rio Bravo International Bridge. Debt service fund pays debt.

CAPITAL PROJECTS FUND

To account for financial resources to be used for the acquisition or construction of major facilities or assets.

Receives funding from the sale of debt instruments for capital improvements and other major city funds.

DEBT SERVICE FUND

To account for the payment of bond principal, interest, paying of agent fees, and a debt service reserve as a sinking fund each year.

An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve.

CITY OF DONNA

DEPARTMENT/FUND RELATIONSHIP

Department	General Fund	Special Revenue	Special Revenue	Special Revenue
	General Fund	Hotel Occupancy Tax	Fire Fee	Texas Confiscated Forfeiture
Administration	X			
Animal Control	X			
Bridge Operations	X			
Cemetery	X			
City Council	X			
City Hall	X			
City Manager	X			
City Secretary	X			
City Vehicle Maintenance	X			
Code Enf. & Health Inspections	X			
Community Support	X			
Debt Service	X			
Finance	X			
Fire Department	X		X	
Information Technology	X			
Inspections	X			
Library	X			
Municipal Court	X			
Non Departmental	X			
Parks & Recreation	X			
Planning & Development	X			
Police	X			X
Public Works	X			
Sanitation	X			
Sewer Collection	X			
Street & Roadways	X			
Swimming Pool	X			
TABC Building Rental Op.	X			
Tax Assessor Collector	X			
Tax Increment	X			
Utility Billing & Collections	X			
Visit Information Center	X	X		
Waste Water Treatment Plant	X			
Water Distribution	X			
Water Treatment Plant	X			

CITY OF DONNA

DEPARTMENT/FUND RELATIONSHIP

Capital	Debt Service	Enterprise	Enterprise	
South Bound Inspection	Debt Service Fund	Water & Sewer	Int'l Bridge	Department
		X		Administration
				Animal Control
X			X	Bridge Operations
				Cemetery
				City Council
				City Hall
				City Manager
				City Secretary
				City Vehicle Maintenance
				Code Enf. & Health Inspections
				Community Support
	X	X		Debt Service
				Finance
				Fire Department
				Information Technology
				Inspections
				Library
				Municipal Court
		X	X	Non Departmental
				Parks & Recreation
				Planning & Development
				Police
				Public Works
				Sanitation
		X		Sewer Collection
				Street & Roadways
				Swimming Pool
			X	TABC Building Rental Op.
				Tax Assessor Collector
				Tax Increment
		X		Utility Billing & Collections
				Visit Information Center
		X		Waste Water Treatment Plant
		X		Water Distribution
		X		Water Treatment Plant

2019 Effective Tax Rate Worksheet

CITY OF DONNA

Line	Activity	Amount/Rate
1.	2018 total taxable value. Enter the amount of 2018 taxable value on the 2018 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). ¹	\$ <input style="width: 100px;" type="text" value="618,626,946"/>
2.	2018 tax ceilings. Counties, cities and junior college districts. Enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ <input style="width: 100px;" type="text" value="0"/>
3.	Preliminary 2018 adjusted taxable value. Subtract Line 2 from Line 1.	\$ <input style="width: 100px;" type="text" value="618,626,946"/>
4.	2018 total adopted tax rate.	\$ <input style="width: 100px;" type="text" value=".798855"/> /\$100
5.	2018 taxable value lost because court appeals of ARB decisions reduced 2018 appraised value. A. Original 2018 ARB values: <div style="text-align: right; margin-right: 20px;">\$ <input style="width: 100px;" type="text" value="469,749"/></div> <div style="text-align: right; margin-right: 20px;">\$ <input style="width: 100px;" type="text" value="35,231"/></div> B. 2018 values resulting from final court decisions: <div style="text-align: right; margin-right: 20px;">- \$ <input style="width: 100px;" type="text" value="434,518"/></div> C. 2018 value loss. Subtract B from A. ³	\$ <input style="width: 100px;" type="text" value="35,231"/>
6.	2018 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$ <input style="width: 100px;" type="text" value="618,662,177"/>
7.	2018 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2018. Enter the 2018 value of property in deannexed territory. ⁴	\$ <input style="width: 100px;" type="text" value="0"/>
8.	2018 taxable value lost because property first qualified for an exemption in 2019. Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport or goods-in-transit exemptions. A. Absolute exemptions. Use 2018 market value: <div style="text-align: right; margin-right: 20px;">\$ <input style="width: 100px;" type="text" value="497,137"/></div> B. Partial exemptions. 2019 exemption amount or 2019 percentage exemption times 2018 value: <div style="text-align: right; margin-right: 20px;">+ \$ <input style="width: 100px;" type="text" value="468,698"/></div>	\$ <input style="width: 100px;" type="text" value="965,835"/>

	C. Value loss. Add A and B. ⁵	
9.	<p>2018 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2019. Use only properties that qualified in 2019 for the first time; do not use properties that qualified in 2018.</p> <p>A. 2018 market value:</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>B. 2019 productivity or special appraised value:</p> <p style="text-align: right;">- \$ <input type="text" value="0"/></p> <p>C. Value loss. Subtract B from A.⁶</p>	\$ <input type="text" value="0"/>
10.	Total adjustments for lost value. Add Lines 7, 8C and 9C.	\$ <input type="text" value="965,835"/>
11.	2018 adjusted taxable value. Subtract Line 10 from Line 6	\$ <input type="text" value="617,696,342"/>
12.	Adjusted 2018 taxes. Multiply Line 4 by Line 11 and divide by \$100.	\$ <input type="text" value="4,934,498"/>
13.	Taxes refunded for years preceding tax year 2018. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2018. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018. ⁷	\$ <input type="text" value="9,518"/>
14.	Taxes in tax increment financing (TIF) for tax year 2018. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0. ⁸	\$ <input type="text" value="76,332"/>
15.	Adjusted 2018 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14. ⁹	\$ <input type="text" value="4,867,684"/>
16.	<p>Total 2019 taxable value on the 2019 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.¹⁰</p> <p>A. Certified values:</p> <p style="text-align: right;">\$ <input type="text" value="668,255,430"/></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office:</p> <p style="text-align: right;">+ \$</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system</p>	\$ <input type="text" value="661,408,682"/>

	<p>property:</p> <p style="text-align: right;">– \$ <input type="text" value="0"/></p> <p>D. Tax increment financing: Deduct the 2019 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2019 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below.¹¹</p> <p style="text-align: right;">– \$ <input type="text" value="6,846,748"/></p> <p>E. Total 2019 value. Add A and B, then subtract C and D.</p>	
17.	<p>Total value of properties under protest or not included on certified appraisal roll.¹²</p> <p>A. 2019 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district’s value and the taxpayer’s claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.¹³</p> <p style="text-align: right;">\$ <input type="text" value="397,653"/></p> <p>B. 2019 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.¹⁴</p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p>C. Total value under protest or not certified. Add A and B.</p>	<p style="text-align: right;">\$ <input type="text" value="397,653"/></p>
18.	<p>2019 tax ceilings. Counties, cities and junior college districts enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowner’s age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2016 or a prior year for homeowners age 65 or older or disabled, use this step.¹⁵</p>	<p style="text-align: right;">\$ <input type="text" value="0"/></p>
19.	<p>2019 total taxable value. Add Lines 16E and 17C. Subtract Line 18.</p>	<p style="text-align: right;">\$ <input type="text" value="661,806,335"/></p>
20.	<p>Total 2019 taxable value of properties in territory annexed after Jan. 1, 2018. Include both real and personal property. Enter the 2019 value of property in territory annexed.¹⁶</p>	<p style="text-align: right;">\$ <input type="text" value="364,087"/></p>
21.	<p>Total 2019 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2018. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2018, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2019.¹⁷</p>	<p style="text-align: right;">\$ <input type="text" value="15,226,524"/></p>

22.	Total adjustments to the 2019 taxable value. Add Lines 20 and 21.	\$ 15,590,611
23.	2019 adjusted taxable value. Subtract Line 22 from Line 19.	\$ 646,215,724
24.	2019 effective tax rate. ¹⁸ Divide Line 15 by Line 23 and multiply by \$100.	\$.753259 /\$100
25.	COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2017 county effective tax rate. ¹⁹	\$ 0 /\$100

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(15)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(13)

⁸Tex. Tax Code Section 26.03(c)

⁹Tex. Tax Code Section 26.012(13)

¹⁰Tex. Tax Code Section 26.012(15)

¹¹Tex. Tax Code Section 26.03(c)

¹²Tex. Tax Code Section 26.01(c)

¹³Tex. Tax Code Section 26.04 and 26.041

¹⁴Tex. Tax Code Section 26.04 and 26.041

¹⁵Tex. Tax Code Section 26.012(6)

¹⁶Tex. Tax Code Section 26.012(17)

2019 Rollback Tax Rate Worksheet City of Donna

Line	Activity	Amount/Rate
26.	2018 maintenance and operations (M&O) tax rate.	\$ <input style="width: 100px;" type="text" value=".711131"/> /\$100
27.	2018 adjusted taxable value. Enter the amount from Line 11.	\$ <input style="width: 100px;" type="text" value="617,696,342"/>
28.	<p>2018 M&O taxes.</p> <p>A. Multiply Line 26 by Line 27 and divide by \$100.</p> <p style="text-align: right;">\$ <input style="width: 100px;" type="text" value="4,392,630"/></p> <p>B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2018. Enter amount from full year's sales tax revenue spent for M&O in 2018 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p style="text-align: right;">+ \$ <input style="width: 100px;" type="text" value="0"/></p> <p>C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.</p> <p style="text-align: right;">+ \$</p> <p>D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.</p> <p style="text-align: right;">+/- \$ <input style="width: 100px;" type="text" value="0"/></p> <p>E. Taxes refunded for years preceding tax year 2018: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018.</p> <p style="text-align: right;">+ \$ <input style="width: 100px;" type="text" value="7,161"/></p> <p>F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.</p> <p style="text-align: right;">+ \$ <input style="width: 100px;" type="text" value="0"/></p> <p>G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0.</p> <p style="text-align: right;">- \$ <input style="width: 100px;" type="text" value="76,332"/></p> <p>H. Adjusted M&O Taxes. Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.</p>	\$ <input style="width: 100px;" type="text" value="4,323,459"/>

29.	2019 adjusted taxable value. Enter Line 23 from the Effective Tax Rate Worksheet	\$ <input type="text" value="646,215,724"/>
30.	2019 effective maintenance and operations rate. Divide Line 28H by Line 29 and multiply by \$100.	\$ <input type="text" value=".669043"/> /\$100
31.	2019 rollback maintenance and operation rate. Multiply Line 30 by 1.08.	\$ <input type="text" value=".722566"/> /\$100
32.	<p>Total 2019 debt to be paid with property taxes and additional sales tax revenue. "Debt" means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the unit's budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service.</p> <p style="text-align: right;">\$ <input type="text" value="4,233,928"/></p> <p>B. Subtract unencumbered fund amount used to reduce total debt.</p> <p style="text-align: right;">- \$ <input type="text" value="300,000"/></p> <p>C. Subtract amount paid from other resources.</p> <p style="text-align: right;">- \$ <input type="text" value="3,306,079"/></p> <p>D. Adjusted debt. Subtract B and C from A.</p>	\$ <input type="text" value="627,849"/>
33.	Certified 2018 excess debt collections. Enter the amount certified by the collector.	\$ <input type="text" value="0"/>
34.	Adjusted 2019 debt. Subtract Line 33 from Line 32D.	\$ <input type="text" value="627,849"/>
35.	Certified 2019 anticipated collection rate. Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	\$ <input type="text" value="100.00"/> %
36.	2019 debt adjusted for collections. Divide Line 34 by Line 35	\$ <input type="text" value="627,849"/>
37.	2019 total taxable value. Enter the amount on Line 19.	\$ <input type="text" value="661,806,335"/>

38.	2019 debt tax rate. Divide Line 36 by Line 37 and multiply by \$100.	<input type="text" value=".094868"/> \$ /\$100
39.	2019 rollback tax rate. Add Lines 31 and 38.	<input type="text" value=".817434"/> \$ /\$100
40.	COUNTIES ONLY. Add together the rollback tax rates for each type of tax the county levies. The total is the 2019 county rollback tax rate.	<input type="text" value="0"/> \$ /\$100

CITY OF DONNA, TEXAS
PROPERTY TAX RATES AND ASSESSED VALUES
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Tax Levy Year</u>	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>Assessed Values</u>
2011	2010	0.674052	0.451927	1.125979	332,880,534
2012	2011	0.706169	0.546207	1.252376	341,431,546
2013	2012	0.706169	0.546207	1.252376	379,330,947
2014	2013	0.734764	0.517612	1.252376	419,514,607
2015	2014	0.762395	0.380026	1.142421	440,108,919
2016	2015	0.791292	0.191536	0.982828	499,942,898
2017	2016	0.740318	0.139682	0.880000	539,834,573
2018	2017	0.725352	0.073503	0.798855	614,694,339
2019	2018	0.711131	0.087724	0.798855	620,957,884
2020	2019	0.693987	0.094868	0.788855	668,255,430

DESCRIPTION:

Maintenance and Operation Fund - that portion of a taxing unit's deposited revenues that provides for the maintenance and operation of the jurisdiction and pays for such expenses as staff salaries, utilities, and other day-to-day expenses.

Interest and Sinking Fund - that portion of a taxing unit's deposited revenues that is dedicated to payment of interest on bonds, warrants, certificates of obligations, or other lawfully authorized evidences of indebtedness issued or assured by the unit, and to pay lawfully incurred contractual obligations.

**CITY OF DONNA, TEXAS
ANALYSIS OF ASSESSED VALUES
FISCAL YEAR 2019-2020**

<u>Fiscal Year:</u>	<u>Tax Year:</u>	<u>Assessed Valuation:</u>
2011	2010	332,880,534
2012	2011	341,431,546
2013	2012	379,330,947
2014	2013	419,514,607
2015	2014	440,108,919
2016	2015	499,942,898
2017	2016	539,834,573
2018	2017	614,694,339
2019	2018	620,957,884
2020	2019	668,255,430

**CITY OF DONNA, TEXAS
TOP TEN TAX PAYERS
FISCAL YEAR 2019-2020**

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>Percentage of Total Assessed</u>
Wal-Mart Real Estate Business	21,914,076	29.28%
MHC Victoria Palms, LLC.	13,746,813	18.37%
Wal-Mart Property Tax Dept.	7,350,388	9.82%
AEP, Texas Inc.	7,095,960	9.48%
Love's Travel Stops & Country Stores	4,738,941	6.33%
Packaging Corporation of America	4,444,665	5.94%
BH Hester Donna, LLC.	4,106,540	5.49%
Ron Hoover Companies of Donna	4,065,936	5.43%
W. Silver Recycling Inc.	3,867,787	5.17%
Wonderful Citrus Packing, LLC.	3,506,844	4.69%
Total Top Ten Taxpayers	<u>\$ 74,837,950</u>	<u>100%</u>
Total Assessed Valuations	<u><u>\$ 668,255,430</u></u>	

CITY OF DONNA, TEXAS

MISCELLANEOUS STATISTICAL DATA

YEAR ENDED SEPTEMBER 30, 2019

Date of Incorporation: May 13, 1913

Date of Adoption of City Charter: February 7, 1957

Amended January 17, 1981

Amended May 7, 1994

Form of Government: Council, City Manager

Commission Form of Government May 13, 1913

Home Rule Charter February 19, 1957

Geographic Data:

City Area 5.1 sq. miles

Average Elevation 86 Ft.

Population:

2019 Est. 16,600

2018 Est. 26,112

2017 Est. 25,600

2016 Est. 25,500

2015 Est. 25,100

2014 Est. 25,100

2013 Est. 25,100

2012 Est. 15,798

2011 Est. 17,902

2010 Est. 17,902

Permits Issued:

Business / Health Permits 101

Garage Sales 733

Electrical 286

Plumbing 78

New Residential 76

New Commercial Units 25

Residential Additions 12

Others / Misc. N/A

Total Fees: 92,225

Valuation Total: 7,321,945

CITY OF DONNA, TEXAS

MISCELLANEOUS STATISTICAL DATA

YEAR ENDED SEPTEMBER 30, 2019

Fire Protection:

Number of Stations	1
Number of Firemen (Volunteers)	28

Police Protection:

Number of Stations	1
Number of Policemen	31

Recreational Facilities:

Number of Parks	5
Number of Municipal Swimming Pools	1
Number of Skateboard Parks	1

Education:

Number of Elementary Schools	14
Number of Middle Schools	4
Number of High Schools	2
Number of Alternative Schools	2

Ports of Entry:

Donna Alliance International Bridge	1
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Utilities:

WATER:

Number of Customers	5,380
Plant Capacity	4.5 MGD
Avg. Daily Use	2.2 MGD

SEWER:

Plant Capacity	1.8 MGD
Sanitary Sewer	36 Miles