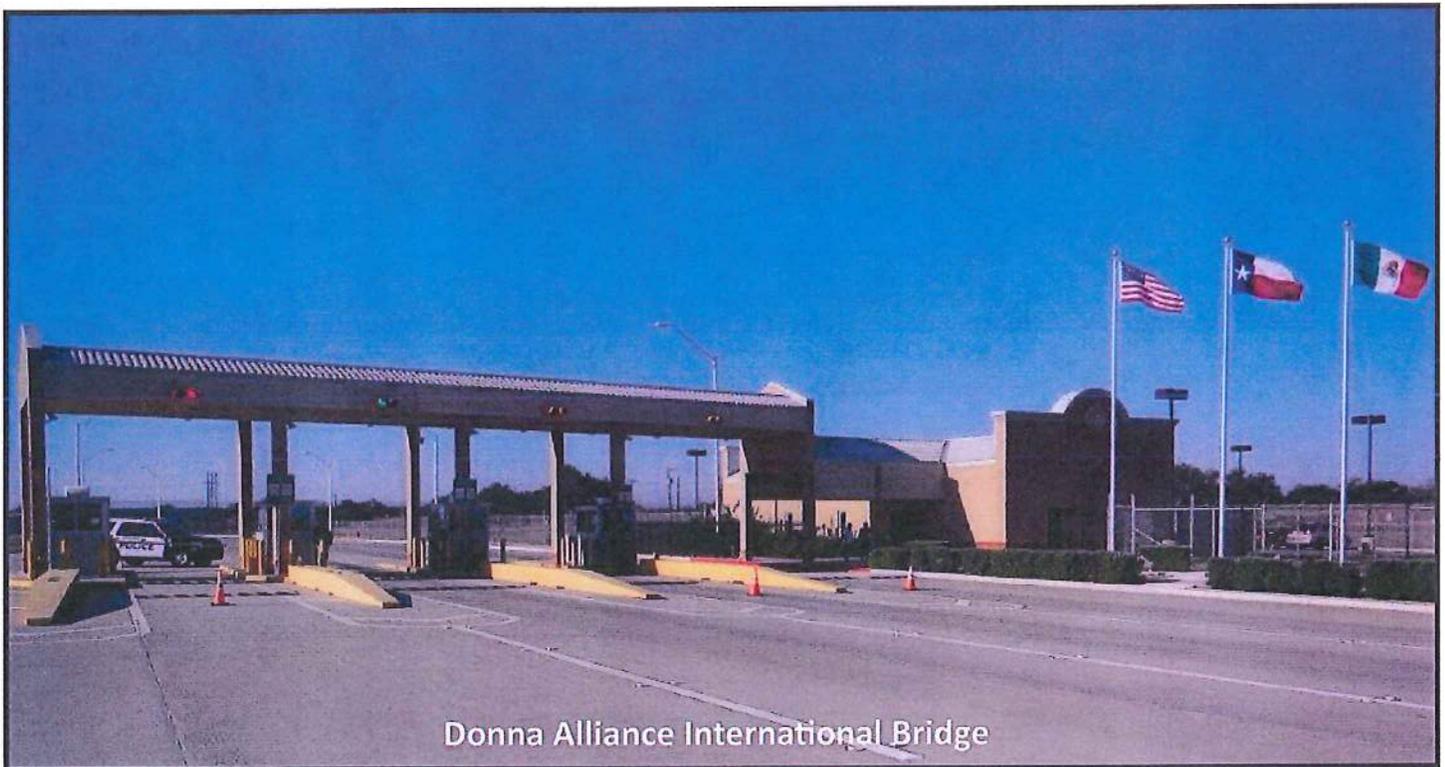


# City of Donna

*The Heart of the Valley*



Donna Alliance International Bridge

## 2015-2016 FISCAL YEAR BUDGET

Texas

307 S 12th Street Donna, TX 78537

[www.cityofdonna.org](http://www.cityofdonna.org)

# City of Donna

## Fiscal Year 2015-2016

### Budget Cover Page

### September 28, 2015

This budget will raise less revenue from property taxes than last year's budget by an amount of \$-357,092, which is a -6.73 percent from last year's budget. The property tax revenue to be raised from property added to tax roll this year is \$404,079.

The members of the governing body voted on the proposal to consider the budget as follows:

<b>FOR:</b>	Irene Munoz	Mayor	
	Sonia Gallegos	Mayor Pro Tem	Place 1
	Jose G. Garza, Jr.	Councilman	Place 2
	Simon Saucedo II	Councilman	Place 3
	Catarina Silva Alvarado	Councilwoman	Place 4

**AGAINST:** None

**PRESENT AND NOT VOTING:** None

**ABSENT:** None

**Property Tax Rate Comparison:**

<u>Tax Rate</u>	<u>2015-2016</u>	<u>2014-2015</u>
Property Tax Rate	\$0.982828/100	\$1.142421/100
Effective Tax Rate	\$1.115106/100	\$1.208445/100
Effective M&O Tax Rate	\$0.733613/100	\$0.705922/100
Rollback Tax Rate	\$0.983838/100	\$1.142421/100
Debt Rate	\$0.191536/100	\$0.380026/100

Total Debt obligation for the City of Donna secured by property taxes is \$964,021.

# **City of Donna, Texas**

## **City Officials**

### **Mayor**

**Irene Munoz**

### **City Council Members**

<b>Sonia Gallegos, Mayor Pro-Tem,</b>	<b>Place 1</b>
<b>Joey G. Garza Jr.,</b>	<b>Place 2</b>
<b>Simon Saucedo II, Councilman,</b>	<b>Place 3</b>
<b>Catarina Silve Alvarado, Councilwoman,</b>	<b>Place 4</b>

### **City Manager**

**Fernando Flores**

### **Finance Director**

**David Vasquez**

### **City Secretary**

**Martha Alvarado**

# CITY OF DONNA, TEXAS

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# CITY OF DONNA, TEXAS

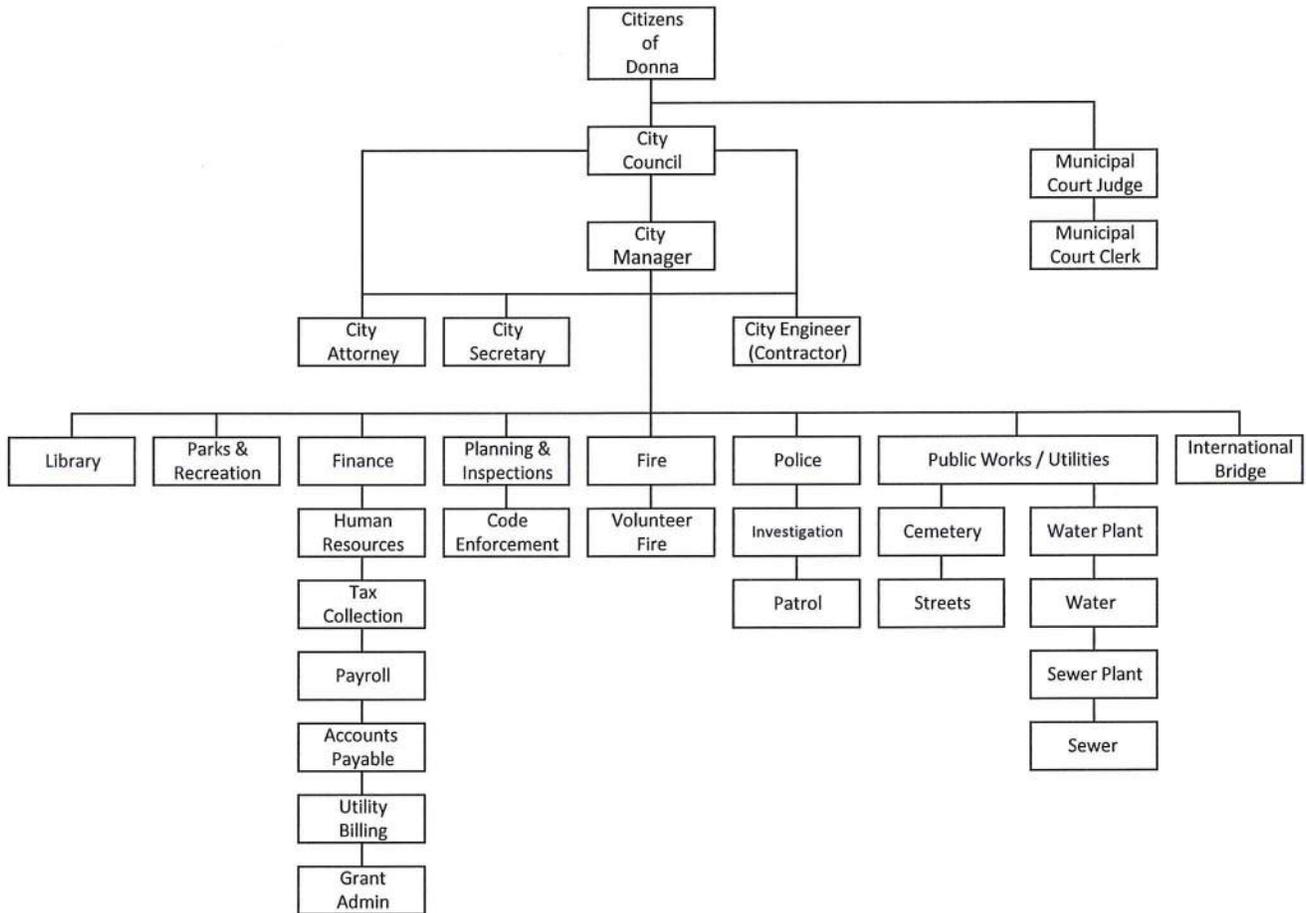
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OF TEXAS**

## POLICIES

Article IX of the City Charter sets forth the basic budget policies for the overall management of the City. The annual Budget shall be prepared in accordance with State Law.

- No later than August 14<sup>th</sup>, the City Manager prepares a recommended budget estimating revenues and expenditures for the next fiscal year.
- The budget shall be carefully itemized and the proposed figures shall be compared with actual figures from the preceding year.
- At least thirty days prior to the adoption of the tax rate, the City Manager submits a recommended budget proposal to the City Council. Upon completion, the budget is filed by the City Secretary for media and public inspection.
- The City Council adopts the budget prior to the beginning of the fiscal year. This budget is based on various meetings with department leaders for their input on the programs and projects planned for next fiscal year.

## THE OPERATING BUDGET

The City's budget is prepared for the fiscal year operations beginning October 1<sup>st</sup> and ending September 30, 2016.

- Actual expenditures for the fiscal year are developed utilizing the Comprehensive Annual Financial Report. The report presents the accounts of the City on the basis of funds and account groups, each of which is considered a separate accounting entity, the basis of accounting refers to the time at which revenues and expenditures or expenses are recognized in the accounts and reports in the financial statements.
- Budgets are prepared by finance/department leaders and are reviewed by the City Manager and the Director of Finance before submission to the City Council. These budgets are developed based on the priorities set forth on the department budget programs.
- All appropriations lapse at year-end. Budgets are controlled by the departments on an account by account basis. An encumbrance system is employed to reserve appropriations which have been obligated through purchase orders. Open encumbrances are reported as reservations of the fund balances at the end of the fiscal year.
- The Council may transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another. The City Manager shall have authority without Council approval, to transfer appropriation balances from

one expenditure account to another within a single office, department, or agency of the City.

- Reports comparing actual revenues and expenditures/expenses to budgeted amounts will be prepared and carefully monitored monthly in order to determine whether estimated revenues are performing at or above levels budgeted and to ascertain that expenditures/expenses are in compliance with the legally-adopted budget appropriation.
- Encumbrance accounting, under which purchase orders for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension, of formal budgetary integration in governmental funds. Although appropriations lapse at year-end. Since these commitments will be honored during the subsequent year, outstanding encumbrances at year-end should be included, by the department directors, in the subsequent year's budget.

### **BUDGET BASIS OF ACCOUNTING**

The budget basis that the City has adopted is the modified accrual basis for all governmental fund types and the accrual basis has been adopted for proprietary fund types.

The end product of the budget process is the budget document, which consists of three main parts, a budget message, a series of revenue/expenditures tables and appropriate descriptive materials as well as the budget adoption ordinance.

The budget is structured according to codes and classifications contained in the city's accounting system. Since the budget is a planning document, it does not include all of the detailed information encompassed by the accounting system.

All budgets are built around four basic components: Funds, Departments, Revenues, and Expenditures. Although the City's accounting system will provide locally-adapted definitions of these elements, the following general descriptions may be helpful.

### **FUNDS**

A "Fund" is an accounting device used to classify city activities for management purposes. A fund can be thought of as a bank account into which revenues are deposited and from which expenditures are paid for a specific purpose. Funds are generally classified in the following manner:

#### **GOVERNMENTAL FUNDS**

1. General Fund - The General Fund is used to account for all financial resources not covered under another fund. Examples of activities under this fund are general

administration, recreation, libraries, police services, fire services. Its revenues are generally unrestricted which means that they may be used for any approved governmental purpose.

2. Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose. Examples of such funds are Hotel Occupancy Tax, Fire Equipment Service Fee, and the Texas Confiscated Money Forfeitures Fund.
3. Debt Service Fund – The Debt Service Funds is used to account for funds set aside to pay the principal and interest due on tax bonds, certificates of obligations and other long-term debts.
4. Capital Project Funds – Capital Project Funds are used to account for revenues derived from bond proceeds and expenditures relative to the acquisition or construction of major capital facilities (Other than those financed by Proprietary Funds, Special Assessments Funds and Trust Funds).

#### **FIDUCIARY FUND**

1. Trust and Agency Funds – Trust and Agency Funds are used to account for collections and disbursements earmarked for employees' payroll, pensions, insurance, and other restricted purpose.

#### **PROPRIETARY FUNDS**

1. Enterprise Funds – To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user chargers, i.e., Utility Fund and International Bridge Fund.
2. Internal Service Funds – To account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis, i.e., Employee Insurance Trust Fund.

The beginning and ending point of budgeting is a fund balance or retained earnings. In general, the budgeted beginning balance represents the funds left over from the prior fiscal year. The budgeted ending balance represents the funds being estimated at the end of the current fiscal year.

## THE BUDGET PROCESS

The City Budget is a plan for utilizing the City's available funds during the fiscal year to accomplish the established goals and objectives. The budget process for developing, adopting, and implementing the budget includes the following.

1. Provides the public with an understandable financial plan which plainly describes activities that will be undertaken during the next fiscal year.
2. The budget for fiscal year must be adopted prior to the first day of the fiscal year.
3. The budget shall be developed on a conservative basis. Budget revenues are to be estimated, using a reasonable and objective basis, deferring to conservatism.
4. The budget must include a list of all expenditures and expenses proposed to be made during the next fiscal year, and show item-by-item comparisons with expenditures for the same purpose for the current fiscal year.
5. The budget must show a complete financial statement for the City, including all debts and other outstanding financial obligations; the estimated amount of cash or other balances that will be left in each fund at the end of the current fiscal year; and projected revenues for the next fiscal year.
6. Each project or activity that the City proposed to fund during the next fiscal year must be shown in the budget as definitely as possible, with an indication of the estimated amount of money needed for each item.
7. The City Manager must prepare a recommended budget for consideration and review of the City Council.
8. Copies of the proposed budget compiled by the Finance Department must be filed with the City Secretary and made available for public inspection. The proposed budget must be filed no later than 30 days prior to the date the City Council sets the property tax rate for the next fiscal year.
9. The City Council must hold a public hearing on the budget not less than 15 days after the budget is filed with the City Secretary. Public notice of the time and place of the hearing must be given by publication in newspaper of general circulations not more than 30 days or less than 15 days prior to the hearing.
10. Following the public hearing, the budget proposed by the City Manager can be changed by the City Council.
11. Upon adoption of the final budget by a majority vote of the City Council, copies must be filed with the County Clerk and City Secretary and made available for public inspection.

### **ROLE OF DEPARTMENTAL DIRECTORS**

The involvement of departmental directors in the budget process is essential. The departmental directors are the best source of information regarding service needs in the department. The departmental directors are also the best qualified to identify opportunities for budget cutbacks. From the perspective of the departmental directors, the budget process is a useful way to advise the City Manager and City Council about the accomplishments, special problems, and propose alternative for improving the quality of services for the citizens of the City.

### **REVIEW OF DEPARTMENTAL REQUESTS**

In the course of reviewing the departmental budget requests, the City Manager should bear in mind the following concerns:

- Do the proposed performance and service levels justify the budget request? Could the requested funds be put to better use in another department? Are certain budget requests totally without justification or merit?
- Are the spending requests credible? Are they padded or based on false assumptions?
- Is the proposed approach to a particular service the best way to achieve the stated objective based on the department's previous budget and work programs? Is attainment of each stated objective likely? Should a funding increase proposed by one department be approved, instead of another department that has a better performance record?
- If choices must be made between competing budget requests, what is of relative importance or value to the community of the new spending program proposed by the various departments? If cutbacks in exiting services are necessary, which service should be eliminated first?
- By spending more on a particular service during the next fiscal year, will the City save money in the long run?
- What considerations have the department heads given to reducing the cost of existing programs through better personnel utilization, improved work methods and mechanization?
- Is there duplication of work between departments? Can services be improved or costs reduced by changing staffing patterns or other revisions?
- Is the proposed level of financing adequate for each service? Have inflation and changes in the cost of various items been taken into account?

## CITY COUNCIL ACTION ON THE BUDGET

The City Manager presents the recommended budget to the City Council at a regular meeting. Copies are filed with the City Secretary for media and public inspection.

The basic issues in the budget for the City Council are:

- Does it meet the needs of the community adequately, or at least as adequately as available finances will permit? Are there some services which would be reduced or eliminated in order to provide funds for more important programs?
- Does the budget provide balance between services, especially between more essential and less essential services?
- Are the administrative controls in place to assure that adequate results will be produced, and proper standards of service maintained?
- Do revenue estimates appear to be realistic? Have all expenditures and foreseeable contingencies been included?
- Is the budget economical in all respects, and oriented toward obtaining the greatest value per dollar expended?
- Is the budget consistent with the ability and willingness of citizens to support it?
- Is it consistent with the City's long-term policies for the development of the community?



Honorable Mayor and City Council  
City of Donna  
Donna, TX 78537

Re: 2015-2016 Budget

Dear Honorable Mayor and City Council:

The Annual Operating Budget for Fiscal Year 2015-2016 is hereby presented for your consideration and action. The budget contains the proposed services to be provided to the citizens of Donna during the forthcoming fiscal year. This budget is realistic, attainable, and cost-effectively meets not only the existing level of services which you directed City staff to provide and which our citizens have come to expect and deserve, but also addresses the issues that arose during the budget process.

As the elected officials of the community, the City Council performs a vital role in the policy making and well-being of the community. Policy making will require that the City Council express its service objective particularly in terms of the services which it feels will meet the goals for the community. During the 2015-2016 Budget year, the budget will serve as a guide for financial control and implementation of City Council policy.

The Fiscal Year 2015-2016 budget is targeted to provide the necessary funding to maintain acceptable levels of services in all areas. The proposed budget remains basic to the provision of services determined by the City Council to be essential to the community.

## BUDGET HIGHLIGHTS

### General Fund

- Property tax decrease for second consecutive year from \$1.25 in 2013-14 to \$1.14 in 2014-15 and to \$.982828 per \$100 of assessed valuation in 2015-16.
- Assessed Valuation increased to \$499,942,898, up fourteen percent (14%) over prior year.
- A three percent (3%) pay plan adjustment for city employees.
- A three percent (3%) decrease in employees' health insurance due to a decrease in health insurance claims.
- A dental plan for all full-time employees.
- Increased funding of \$63,065 in the General fund for a TMRS city matching plan change from 5% 1.5 to 1 to 6% 2 to 1 and \$18,275 for all other funds. Buy-Back Option also included. These benefits are optional and would require Resolution.
- Municipal court- funding for 5 CN70 ticket writers and software \$17,400.
- Police Department- increased funding for 3 police officers \$131,704; Two (1) fully loaded 2016 patrol vehicles \$38,000 and an Operation Stone Garden funded 2016 Ford Explorer \$45,000.
- Public Works- increased funding for 1 general laborers totaling \$29,269.
- Parks and Recreation- increased funding of \$30,000 for a parks grant participation match; Parks Coordinator \$41,837, a laborer at \$29,270, park improvements of \$5,000, and recreational equipment \$5,000.
- Non-Department- Increased funding of \$55,000 for engineering costs at the Industrial park\ amusement park; \$50,000 for railroad crossings improvements.
- Funding of \$108,000 for the LED Light Project. This project has a potential savings in energy costs as well as a possible refund from AEP for approximately \$43,000.
- No increase in residential solid waste collection rates. Last increase was in October 2009.

### **Special Revenue Funds**

- Funding for a Monumental Digital Sign of \$300,000 from the Hotel Occupancy Fund. Digital Sign to be built near Park and Ride Facility and the Donna Alliance International Bridge.
- Funding for Donna Museum at \$22,000, city promotional sponsorships at \$15,000, Donna American Legion at \$5,000 and the City of Donna 4<sup>th</sup> annual Chisholm Trail Festival at \$79,300, all from the Hotel Occupancy Fund.

### **Debt Service Funds**

- The Interest and Sinking tax rate was decreased from \$.289847 down to \$.191536 by a combination of 1) \$250,000 from reserves 2) \$140,000 in Transfers In from EDC's 3) \$70,000 Transfer In from the Fire Fee 4) \$1,015,807 from the bridge.

### **Enterprise Funds**

- An increase of two percent (2%) in water and sewer rates per city ordinance passed in September 2014. Last increase was on October 1, 2012.
- Funding for maintenance of elevated water towers at \$357,000.
- Funding for maintenance of water lines at \$199,000, new water lines at \$204,000.
- Funding for maintenance of sewer lines at 186,863, new sewer lines at \$61,200 and \$60,180 for the purchase of machines and/or equipment.
- Funding for two (2) vehicle purchases for the water distribution department at \$69,360.
- The city will take over operations of its Water & Wastewater Operations that has been outsourced since 1998. Operating expenditures are forecasted to decrease.
- International Bridge passenger traffic is forecasted at over 500,000 vehicles for FY '16 or 1,370 per day.

## **Economic Outlook**

Donna, Tx is a community located in deep South Texas-Rio Grande Valley less than twenty minutes from McAllen. Donna is home to 25,500 inhabitants, and is also known as "THE HEART OF THE VALLEY". Donna is home to the first American Legion Hall in the world and to family-friendly activities such as The Donna Corn Maze and Cinco Hermanos Vazquez Circus in seasonal periods.

### **RETAIL SECTOR:**

The Economic Outlook is bright and prospering. The City of Donna hired Fort Worth based Buxton to develop a targeted retail recruitment and business retention strategy. Walmart Supercenter held a grand opening on March 11, 2015. The 187,000+ square foot retail store will bring much positive growth. The store is surrounded by 9 pad-sites along Interstate 2 and FM 493 with an entrance on Mile 8.5. City sales tax intake grew 49% for the month of June 2015 in comparison to 2014 and 18% in April, May and 23% in March. Another commercial subdivision along FM 493 is also being constructed with the anchor establishment being an assisted living facility. A ribbon cutting ceremony was held on July 14, 2014 for the new CVS pharmacy on the corner of Interstate 2 and Main Street. The 13,225 square foot CVS Pharmacy, also offers an adjacent lot available for sale.

### **INDUSTRIAL/MANUFACTURING SECTOR:**

Wonderful Citrus, recently purchased Paramount Citrus, the largest grower, shipper, packer and marketer of fresh citrus in the U.S. They recently acquired a 6 acre tract to expand its warehousing and distribution center in Donna. Dargel Boats, established in 1937, headquartered in Donna, is the oldest boat manufacturer in Texas. Dargel manufactures a line of boats designed specifically for shallow waters like the Laguna Madre. Donna Economic Development Corporation (DEDC) owns a 22 acre industrial park ready with infrastructure in place for any warehousing or manufacturing facility.

### **INTERNATIONAL TRADE:**

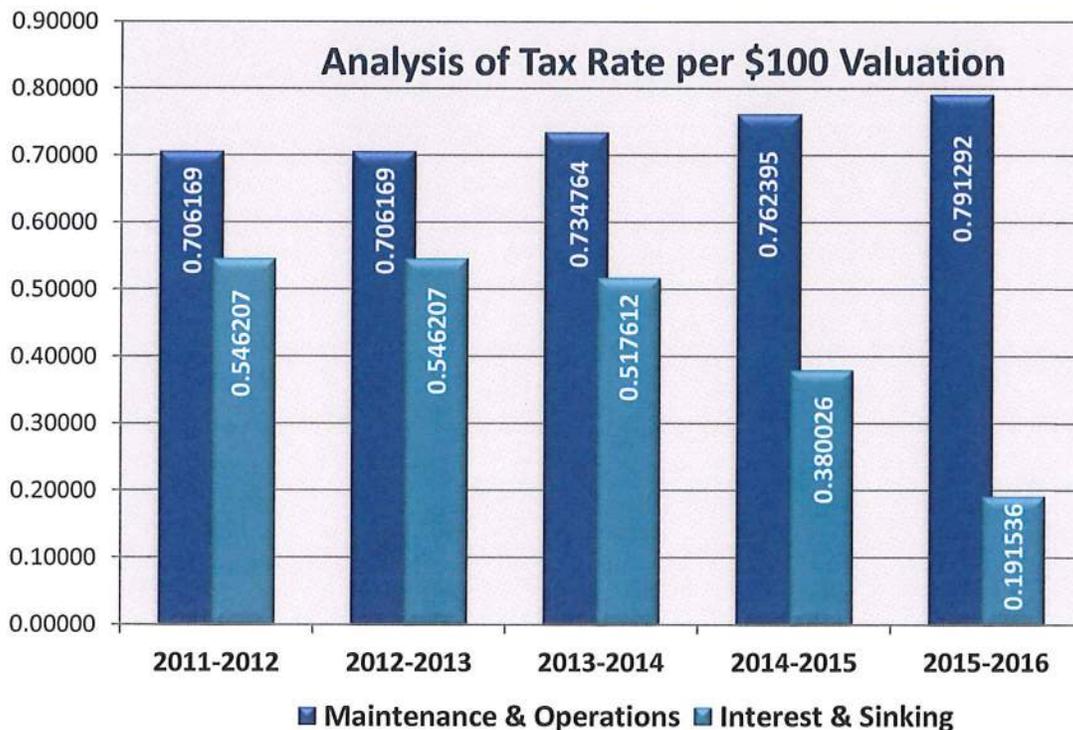
The Donna Texas/Rio Bravo Tamaulipas, Mexico International Bridge is considering venturing into a partnership with a private developer. As the privately owned vehicle traffic continues to grow, Administration is working closely with local and federal government to expand the port to provide for processing of industrial and commercial traffic.

### **TRANSPORTATION CORRIDOR:**

Texas Department of Transportation will be investing \$13.6 million on a road reconstruction project on South FM 493 from Champion Street to US 281 Military. This will allow for a more efficient flow of traffic from the International Bridge to the City and Interstate 2, thus increasing commercial traffic at our bridge. Commercial traffic will soon start flowing through the port of entry in Donna; therefore, more international trade related activities will explode.

## GENERAL FUND

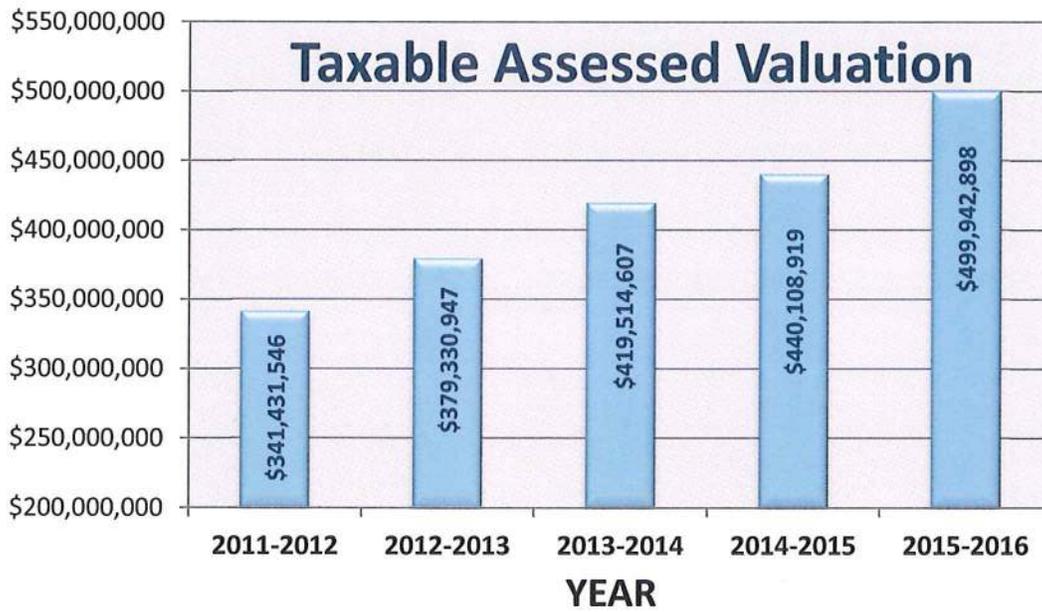
The 2015-2016 Proposed Budget was prepared on ad valorem property tax rate of \$.0982828 per \$100 of assessed taxable value. The assessed taxable value is \$499,942,898, up \$59,833,979 or 14% from prior year. The assessed taxable value has increased in the last five (5) consecutive years. Our appraisal and tax valuations are computed by the Hidalgo County Appraisal District. The City's effective rate is \$1.115106.



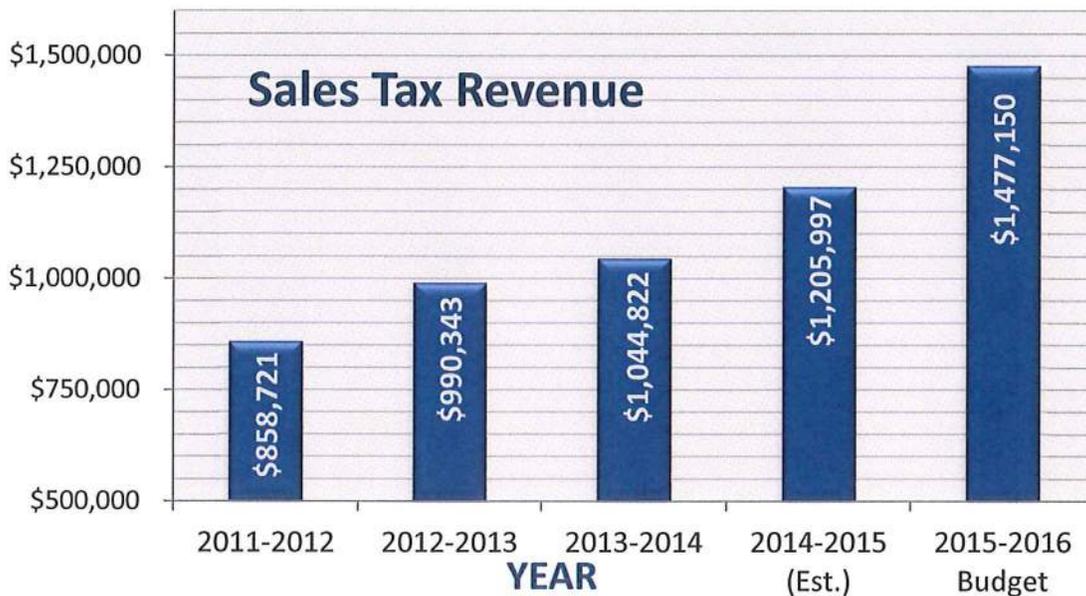
### Property Tax Rate – 14% Decrease

The budget reflects the Mayor and City Manager's decision to decrease property tax rates by sixteen pennies (\$0.16) or 14 percent from prior year. This is the third consecutive year the tax rate has decreased on the interest and sinking fund.

The projected General Fund revenues for Fiscal Year 2015-2016 are \$8,417,413 or 5.85 percent above projected revenues for 2014-2015. The projected General Fund revenues for Fiscal Year 2014-2015 are \$7,952,275. The largest revenue sources in the General Fund consist of taxes from property, sales, and franchise taxes. These three taxes consist of 73.3% of the General Fund revenues. The assessed taxable valuation has increased an average of \$39,627,838 in each in the last four years. The 2015-2016 net taxable valuations increased by \$59,833,979 or 14% above prior year.

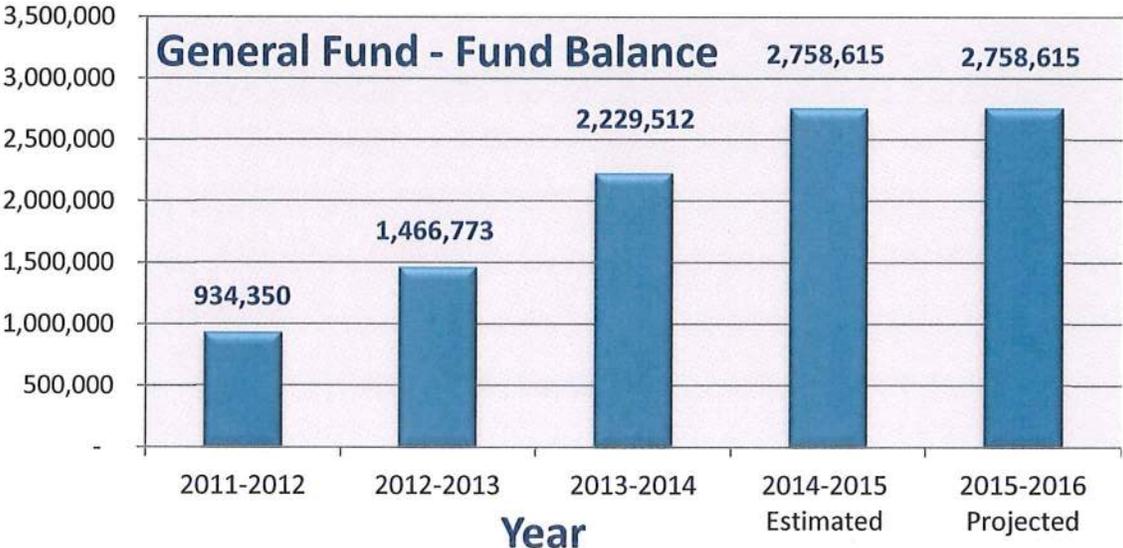


Property taxes continue to be our greatest revenue source immediately followed by Sales Tax. Sales tax revenues are projected at \$1,477,150. The Sales Tax Revenue is projected to increase by 15% from prior year and by 22% in FY 2015-2016. Donna EDC's have engaged a marketing firm to study the local economy and help identify potential businesses and/or retailers willing to invest in the Donna area. The City of Donna has attracted a Walmart Superstore which opened in March 2015 and a new CVS drug store in 2014.



Franchise Taxes are the City’s third largest revenue source. Franchise Taxes are based on a percentage of utility company revenues.

The total proposed expenditures for 2015-2016 related to the General Funds are categorized as follows: Personnel Services \$5,157,474; Supplies and Materials \$400,927; Property and Infrastructure \$153,700; Equipment Rental & Repairs \$241,192; Other Services and Charges \$1,802,116, Capital Outlay \$93,000; and Debt Service \$183,710, and Non-Departmental at \$385,294.



The Fund Balances are projected to be \$2,758,615 or approximately 32% of operating expenditures. The City’s policy is to maintain a fund balance of at least 25% of projected expenditures.

**HOTEL OCCUPANCY FUND**

The City of Donna has been collecting a tax on room rates by area hotels/motels located with the boundaries of the City. Funds are utilized specifically for promotion of tourism and preservation of historical objects that attract residents and visitors inside the City. Anticipated revenues for 2014-2015 are \$136,415. Donna will hold the 4<sup>th</sup> annual Chisholm Trail Festival in February 2016 at the Donna City Square drawing visitors from surrounding areas. Appropriations for the festival are at \$79,300. The Donna Historical Museum appropriation is \$22,000. A park and ride terminal will be built just north of the Donna Rio Bravo International Bridge. The Hotel Occupancy Fund appropriation for a large digital sign is 300,000 to be placed at park and ride facility.

## **CAPITAL PROJECTS**

Capital Project Funds are established to account for all resources used for the acquisition and/or construction of capital facilities and road improvements except those financed by proprietary funds.

In August 2015, the city borrowed \$4,300,000 in certificates of obligation to fund the following projects; Streets, Roads, and Drainage at \$1,750,000, Two (2) Fire Trucks at \$851,515, Library renovations at \$108,485, Empty Commercial Inspection Facility & Engineering at \$990,000, a Fiber Optic Project at \$450,000, and \$150,000 for a truck connector feasibility study for the international bridge.

In 2007-2008, the city issued \$30,000,000 in certificates of obligation for the construction of the Donna Rio Bravo International Bridge. The bridge officially opened in December 2010.

In 2014-2015, the city has planned to purchase two police vehicles related to the Stone Garden Grant program. The city has also appropriated \$300,000 for a digital sign at the Park and Ride facility. The ribbon cutting for the Congressman Ruben Hinojosa International Park and Ride Terminal will take place on September 21, 2015. The Park and Ride Facility were funded through the Lower Rio Grande Valley Development Council with the city providing a match of the land the property resides on.

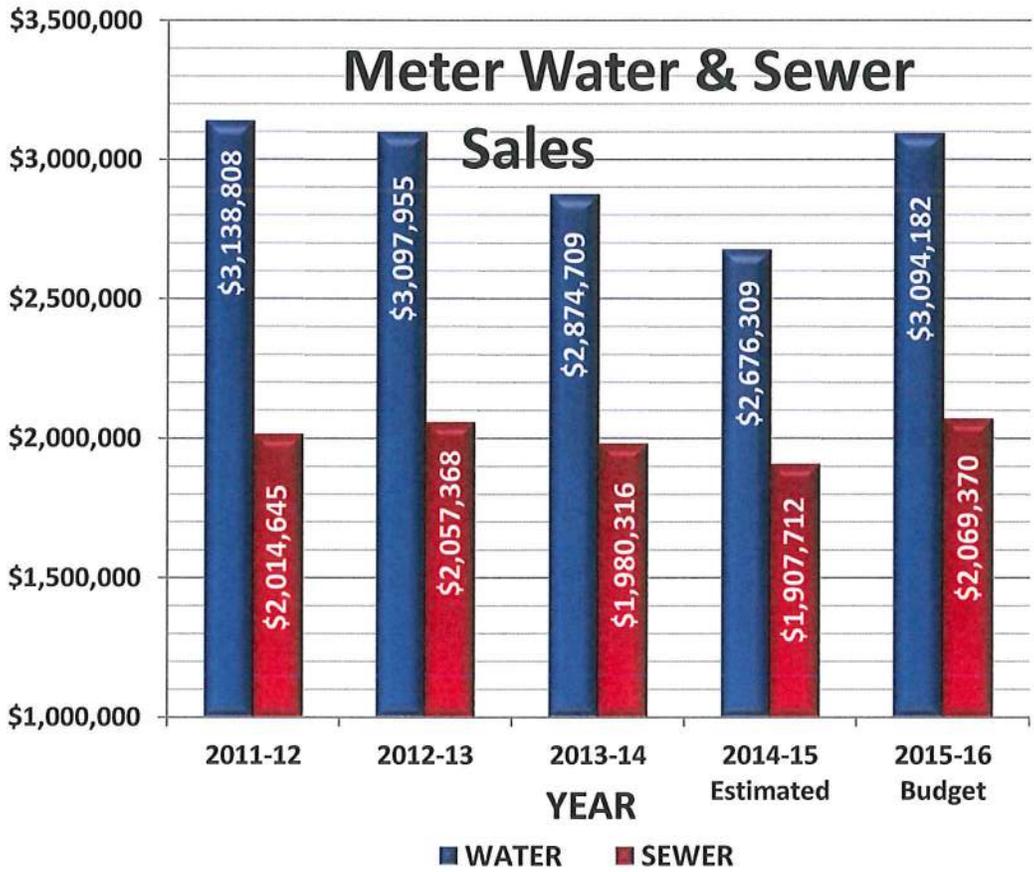
## **DEBT SERVICE FUND**

The Debt Service Fund accounts for resources accumulated and payments made for the principle and interest on long-term tax supportable general obligation debt. The Debt Service requirements for outstanding General Obligation Bonds for Fiscal Year 2015-2016 will amount to \$2,998,114. The Debt Service Fund will be funded this year by ad valorem property taxes and various Transfers Ins. A tax rate of \$.191536/\$100 of assessed value will be required to meet Fiscal Year 2015-2016 obligations.

## **UTILITY FUND**

The total projected Utility Fund revenues for Fiscal Year 2015-2016 are \$5,586,287. Water and Sanitary Sewer operating expenses are estimated at \$5,142,770. Water and Sewer rates will increase by two (2) percent this fiscal year. Projected expenditures include \$403,000 for water lines, and \$350,000 for the rehabilitation of a city water tower. Sewer line maintenance expenses are projected at \$186,863. FEMA is currently re-assessing the Water Treatment Plant for damages done in 2008 by hurricane Dolly. Projected costs to repair plant are over \$3 million.

The Water and Sanitary system is contracted to CH2MHILL (OMI) since 2000. The contract ends September 30, 2015. The city will take over operations October 1, 2015. The following is a representation of Meter Water & Sewer sales for the last 3 fiscal years.



### BRIDGE FUND

The Bridge Fund collects tolls from passenger traffic at the Donna-Rio Bravo International Bridge. Projected revenues from passenger traffic are \$1,756,269. Projected passenger crossings are 501,462 (1,370 vehicles per day). The bridge has seen traffic increase by double digits over the past two fiscal years.

City officials are currently working at bringing commercial traffic to the bridge. City Council approved an engineering firm to design the south-bound inspection facility and roadways. Funding for inspection facility, roadway and equipment was secured with an Advance Funding Agreement signed with the Texas Department of Transportation for Coordinated Border Infrastructure (CBI) funding for the improvements of the Southbound Inspection Facility at the Donna International Bridge. The agreement was executed on April 2,

2015. A total amount of \$9,000,000 in Category 10 CBI funding was approved for the construction of the project. On July 16, 2015, the Donna Rio Bravo Bridge was selected under section 559 of the Consolidated Appropriations Act as one of the infrastructure projects U.S. Customs and Border Projection Donation Acceptance Program. The Memorandum of Understanding outlining the planning, development and execution-related objectives was executed on September 15, 2015. Although the bridge budget reflects no commercial traffic financial implications, the projected completion of the south-bound inspection facility is expected to be in 2015-2016.

### SUMMARY

The Budget process and preparation of the 2015-2016 has taken numerous hours and challenges in order to meet the current and future financial constraints. As part of one of the fastest growing MSA's in the country, the Donna economic sector continues to grow. As there is growth, the demands for services and their related costs also continue to grow. Staff will continue to work together to maximize operational efficiencies and meet desired objectives. Through guidance and instruction from the City Council and ongoing master planning efforts, we envision that the 2015-2016 Budget will meet the City Council's goals for service to the citizens of Donna.

The staff and I look forward to continuing to work alongside the City Council and the community to meet the challenges of the 2015-2016 Fiscal Year.

Respectfully submitted,



Fernando Flores, City Manager  
City of Donna

## MAJOR GOALS FOR FISCAL YEAR 2015-2016

- Continued reduction of city tax rates (three to five cents).
- Construction of the South-bound Inspection Facility at the Donna Alliance International Bridge for empty truck traffic via the 559 Donation Acceptance Program.
- Successful transitions of the Water Waste Water operations from contractor to a city-run operation.
- Increase public safety by adding more police patrol officers.
- Apply and obtain grants for city parks and for new police and fire department buildings.
- Develop plans for the revitalization of a downtown historical district.
- Continue to work with Walmart to attract other businesses in-order to sell their 9 pad sites in the surrounding area.
- Continue planning for the next round of Section 559 applications (Donation Acceptance Program) for the South & North bound fully loaded trucks commercial traffic.
- Utilize remaining funds related to the 2014 Tax Notes (Utility Expenses and Fire Equipment).
- Utilize the 2015 Certificates of Obligation for Streets and Drainage, Library renovations project, and for the completion of the Fiber Optic Project.
- Commence the construction of the Digital Sign to be placed near Park & Ride Terminal at the Donna Alliance International Bridge for promotion of the city and surrounding areas.
- Pursue the development of the master plan for the Tax Increment Reinvestment Zone (TIRZ #2) near the Donna Alliance International Bridge.
- Assess and evaluate the two elevated water towers and address the needs of city water treatment plant.

# City of Donna's Location in Relation to the State of Texas



The City of Donna lies in the southern region of the state in an area referred to as "The Rio Grande Valley". The City of Donna was incorporated in 1913, and its Charter was adopted on February 7, 1957. Its form of Government is Home Rule i.e., Mayor/City Council-City Manager. Currently the population of Donna is estimated at 25,100.

## Estimated Distance to other Texas Cities

	<u>Miles</u>
San Antonio	243
Austin	316
Houston	350
Dallas	510
El Paso	796

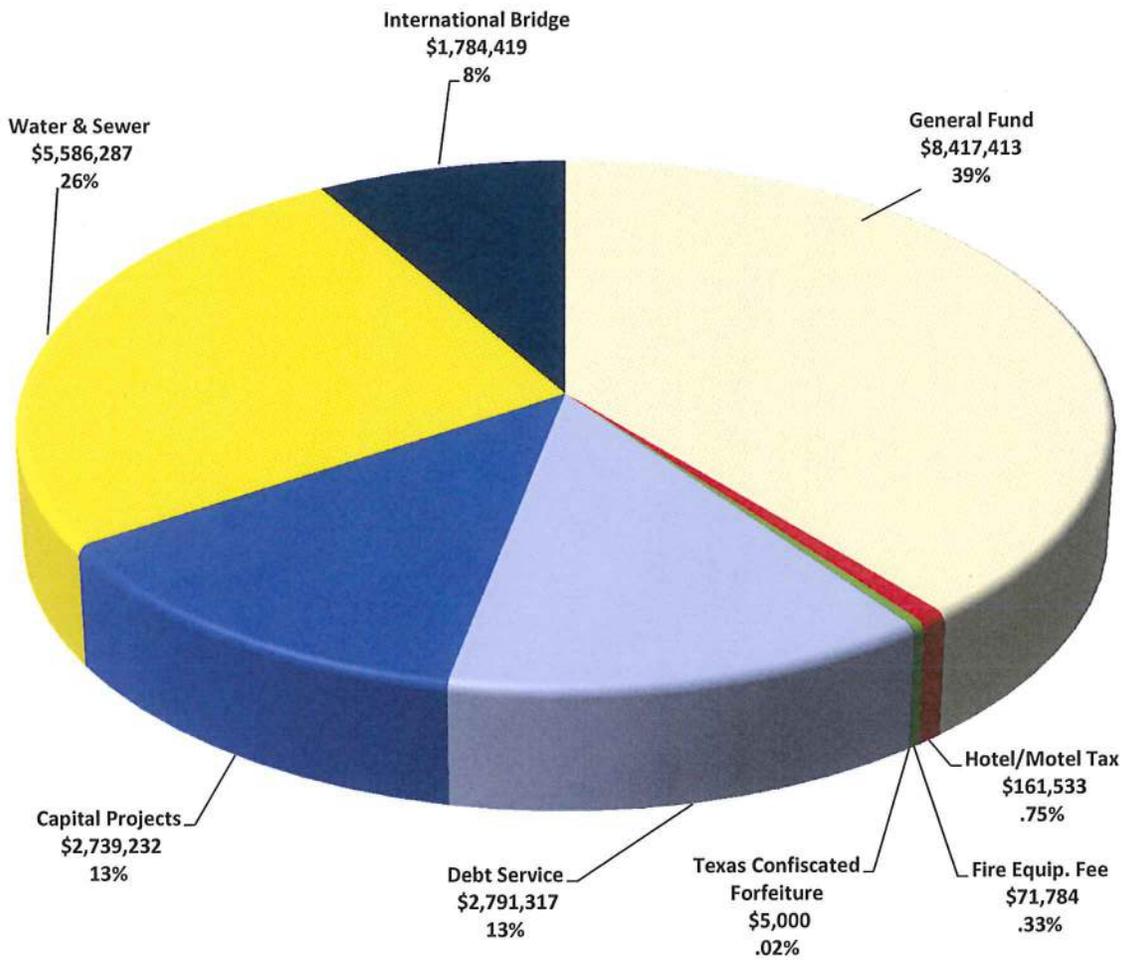
## **PROJECTED FUND BALANCES**

**CITY OF DONNA, TEXAS  
FUND BALANCE ANALYSIS - ALL FUNDS  
FISCAL YEAR 2015-2016**

	GENERAL FUND	SPECIAL REVENUE		
	GENERAL FUND	HOTEL/MOTEL TAX FUND	FIRE EQUIP SERVICE FEE	TEXAS CONFISCATED
<b>UNRESTRICTED FUND BALANCE 9/30/2014</b>	<b>2,519,871</b>	<b>802,432</b>	<b>187,283</b>	<b>3,369</b>
ESTIMATED REVENUES 2014-15	7,952,275	168,897	72,721	0
ESTIMATED EXPENDITURES 2014-15	7,713,531	212,468	51,907	0
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>238,744</b>	<b>(43,571)</b>	<b>20,814</b>	<b>0</b>
TRANSFERS IN	0	0	0	0
TRANSFERS (OUT)	0	0	0	0
TOTAL NET TRANSFERS	0	0	0	0
<b>REVENUES OVER (UNDER) EXPENDITURES-Net of Transfers</b>	<b>238,744</b>	<b>(43,571)</b>	<b>20,814</b>	<b>0</b>
<b>ESTIMATED UNRESERVED FUND BALANCE 9/30/2015</b>	<b>2,758,615</b>	<b>758,861</b>	<b>208,097</b>	<b>3,369</b>
ESTIMATED REVENUES 2015-2016	8,417,413	161,533	71,784	5,000
ESTIMATED EXPENDITURES 2015-2016	8,417,413	460,207	0	5,000
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>0</b>	<b>(298,674)</b>	<b>71,784</b>	<b>0</b>
TRANSFERS IN	0	0	0	0
TRANSFERS (OUT)	0	0	(70,000)	0
TOTAL NET TRANSFERS	0	0	(70,000)	0
<b>REVENUES OVER (UNDER) EXPENDITURES-Net of Transfers</b>	<b>0</b>	<b>(298,674)</b>	<b>1,784</b>	<b>0</b>
<b>ESTIMATED FUND BALANCE 9/30/2016</b>	<b><u>2,758,615</u></b>	<b><u>460,187</u></b>	<b><u>209,881</u></b>	<b><u>3,369</u></b>

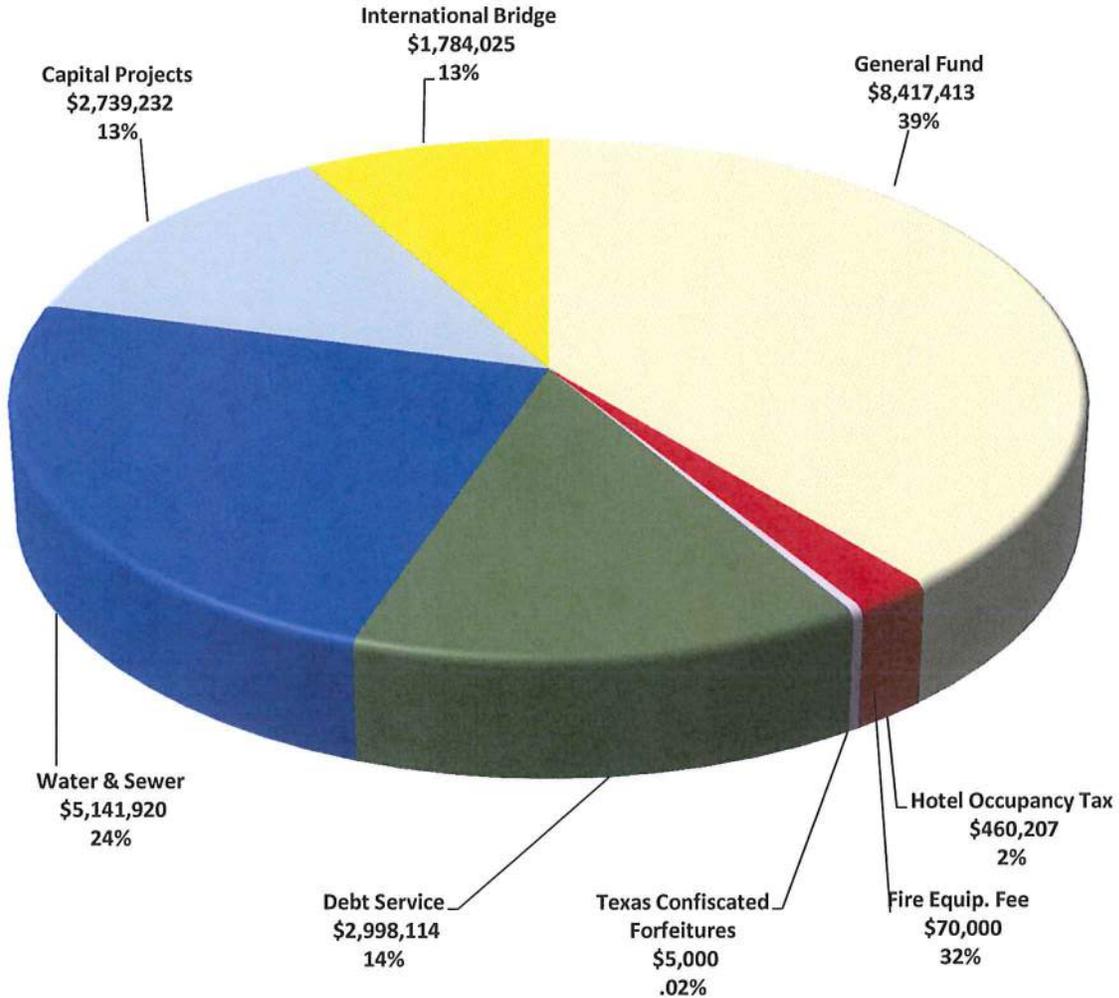
<b>DEBT SERVICE</b>	<b>CAPITAL PROJECTS</b>	<b>ENTERPRISE FUNDS</b>		<b>TOTAL MEMORANDUM ONLY</b>
<b>DEBT SERVICE FUND</b>	<b>CAPITAL PROJECTS FUND</b>	<b>UTILITY FUND</b>	<b>INT'L BRIDGE FUND</b>	
1,143,789	0	4,094,835	(11,010,443)	(2,258,864)
1,896,394	2,904,170	5,470,411	1,732,582	20,197,450
364,906	2,904,170	5,467,366	2,743,215	19,457,563
1,531,488	(0)	3,045	(1,010,633)	739,887
248,696	0	0	1,610,089	1,858,785
(1,610,089)	0	0	(166,582)	(1,776,671)
(1,361,393)	0	0	1,443,507	82,114
170,095	(0)	3,045	432,874	822,001
1,313,884	(0)	4,097,880	(10,577,569)	(1,436,863)
1,166,643	2,739,232	5,586,287	1,784,419	19,932,311
2,998,114	2,739,232	5,141,920	768,218	20,530,104
(1,831,471)	0	444,367	1,016,201	(597,793)
1,624,674	0	0	0	1,624,674
0	0	0	(1,015,807)	(1,085,807)
1,624,674	0	0	(1,015,807)	538,867
(206,797)	0	444,367	394	(58,926)
<u>1,107,087</u>	<u>0</u>	<u>4,542,247</u>	<u>(10,577,175)</u>	<u>(1,495,788)</u>

**CITY OF DONNA  
COMBINED BUDGET REVENUES BY FUND  
FISCAL YEAR 2015-2016**



**TOTAL \$21,556,985**

**CITY OF DONNA  
 COMBINED BUDGET EXPENDITURES BY FUND  
 FISCAL YEAR 2015-16**



**TOTAL \$ 21,615,911**

# **GOVERNMENTAL FUNDS**

## GENERAL FUND

The General fund is used to account for financial resources traditionally associated with government which are not required to be accounted for in another fund. The modified accrual basis of accounting is used by the General fund in accordance with generally accepted accounting principles (GAAP).

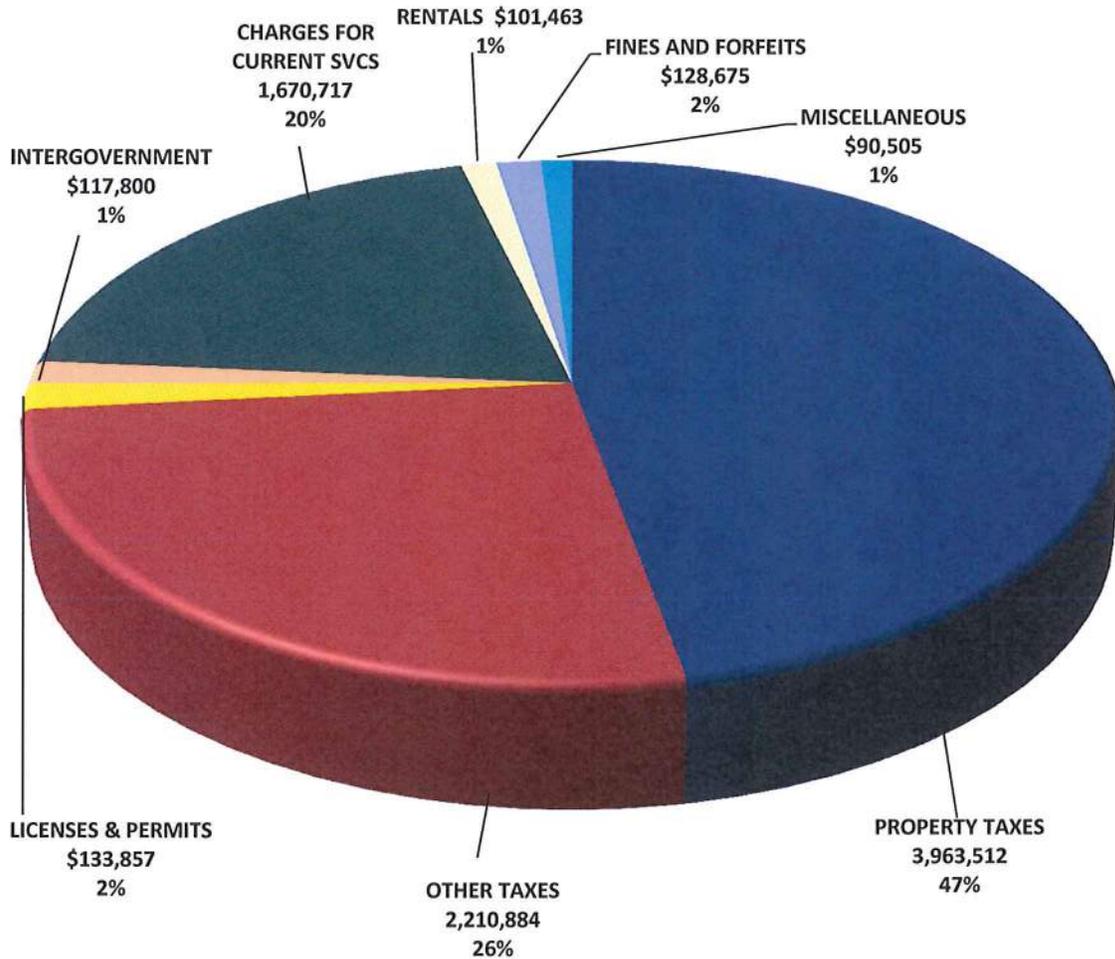
**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY DEPARTMENT**

**FUND: 11 GENERAL FUND**

		<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>	
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>	
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>	
				<b>2015-2016</b>	
<b>REVENUES</b>					
4010	PROPERTY TAXES	3,139,249	3,392,044	3,547,799	3,963,512
4011	OTHER TAXES	1,814,526	2,038,270	1,948,693	2,210,884
4020	LICENSES	9,460	8,600	7,495	8,550
4021	PERMITS	156,011	127,420	126,296	125,307
4030	INTERGOVERNMENTAL	130,074	221,865	142,146	117,800
4040	CHARGES FOR CURRENT SERVICE	1,168,679	1,210,081	1,197,082	1,670,717
4041	RENTALS	69,502	63,750	89,441	101,463
4050	FINES & FORFEITURES	175,557	162,000	120,878	128,675
4060	MISCELLANEOUS	36,132	43,300	49,466	90,505
4090	TRANSFERS IN	0	630,438	722,979	0
	<b>TOTAL REVENUES</b>	<b>6,699,190</b>	<b>7,897,768</b>	<b>7,952,275</b>	<b>8,417,413</b>
<b>EXPENDITURES</b>					
5090	CITY COUNCIL	36,787	27,050	21,175	26,500
5100	CITY MANAGER	315,018	228,905	247,801	254,928
5120	MUNICIPAL COURT	104,708	134,192	140,147	169,569
5140	FINANCE	269,162	439,842	412,051	453,253
5150	INFORMATION TECHNOLOGY	32	60,682	59,000	76,606
5160	CITY HALL	232,368	254,237	254,900	142,262
5170	CITY SECRETARY	65,245	123,420	102,470	142,367
5190	TAX ASSESSOR COLLECTOR	134,341	139,422	131,326	147,027
5200	POLICE	2,102,244	2,716,537	2,597,683	2,823,798
5210	FIRE DEPARTMENT	219,250	160,330	162,052	179,378
5220	EMERGENCY MEDICAL SERVICE	6,931	17,500	8,115	6,500
5230	PLANNING & DEVELOPMENT	243,542	143,823	107,878	137,365
5290	INSPECTIONS	29,261	61,939	24,228	61,466
5300	PUBLIC WORKS	686,641	842,966	985,117	994,089
5310	CITY VEHICLE MAINTENANCE	35,616	38,646	38,401	43,328
5340	SANITATION	772,835	827,000	806,803	841,000
5350	STREET & ROADWAYS	190,748	221,500	232,983	233,000
5440	COMMUNITY SUPPORT	63,153	64,100	103,693	67,300
5500	PARKS	247,953	212,166	235,999	348,106
5510	SWIMMING POOL	42,807	56,122	54,162	62,170
5520	DONNA PARKS & REC	46,123	63,128	46,824	0
5530	CODE ENF & HEALTH INSP	86,081	93,319	108,427	103,358
5540	ANIMAL CONTROL	63,249	86,698	70,064	79,578
5590	CEMETERY	36,275	65,085	53,717	83,806
5710	LIBRARY	288,133	343,245	332,197	371,655
5720	COUNTY LIBRARY CONTRIBUTIONS	0	0	0	0
5890	DEBT SERVICE	135,776	122,940	122,189	183,710
5990	NON DEPARTMENTAL	0	352,974	254,129	385,294
	<b>TOTAL EXPENDITURES</b>	<b>6,454,279</b>	<b>7,897,768</b>	<b>7,713,531</b>	<b>8,417,413</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>		<b>244,911</b>	<b>0</b>	<b>238,744</b>	<b>0</b>

# GENERAL FUND REVENUES BY SOURCE FISCAL YEAR 2015-16



**TOTAL \$8,417,413**

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 11 GENERAL FUND**

		ACTUAL	AMENDED	ESTIMATED	CITY
		2013-2014	BUDGET	REV/EXP	COUNCIL
			2014-2015	2014-2015	APPROVED
					2015-2016
<b>PROPERTY TAXES</b>					
11-4010-3101	AD VALOREM TAX CURRENT	2,736,073	3,000,000	3,132,719	3,608,096
11-4010-3102	AD VALOREM TAX DELINQUENT	276,588	286,436	265,970	269,400
11-4010-3103	PENALTY & INTEREST-DELINQUENT TAXES	174,213	181,380	185,811	174,213
11-4010-3104	MANUAL RENDERING PENALTIES	1,803	1,000	2,160	1,803
11-4010-3105	ROLL BACK TAXES (PREVIOUSLY)	0	0	(38,861)	0
11-4010-3151	RED RIVER SUBD - TIRZ #1	0	0	0	(40,000)
11-4010-3152	RIVER CROSSING -TIRZ #2	(49,428)	(76,772)	0	(50,000)
TOTAL PROPERTY TAXES		3,139,249	3,392,044	3,547,799	3,963,512
<b>OTHER TAXES</b>					
11-4011-3201	CITY SALES TAX	1,052,265	1,326,437	1,205,997	1,477,150
11-4011-3202	ELECTRIC UTILITY FRANCHISE	374,349	386,958	397,100	416,986
11-4011-3203	4% CITY UTILITY FRANCHISE	194,501	204,116	194,342	206,554
11-4011-3205	NATURAL GAS FRANCHISE FEE	45,270	46,175	46,417	50,909
11-4011-3207	TV CABLE FRANCHISE FEE	56,186	58,238	60,285	62,785
11-4011-3212	TELEPHONE ACCESS LINE FRANCHISE	91,955	88,346	85,552	86,500
11-4011-3215	WALMART 380 AGREEMENT	0	(72,000)	(41,000)	(90,000)
TOTAL OTHER TAXES		1,814,526	2,038,270	1,948,693	2,210,884
<b>LICENSES</b>					
11-4020-3301	ALCOHOLIC BEVERAGE LICENSE	2435	1,500	1,670	2,200
11-4020-3302	MECHANICAL LICENSE	1,475	2,000	1,400	1,500
11-4020-3303	ELECTRICAL LICENSE	2,550	2,500	2,600	2,500
11-4020-3304	PLUMBING LICENSE	100	0	0	0
11-4020-3307	BUILDING CONTRACTOR LICENSE	2,700	2,500	1,600	2,250
11-4020-3311	SIGN CONTRACTOR LICENSE	100	100	125	100
11-4020-3312	POOL CONTRACTOR LICENSE	100	0	100	0
TOTAL LICENSES		9,460	8,600	7,495	8,550
<b>PERMITS</b>					
11-4021-3401	BUILDING PERMITS	64,309	45,000	32,662	40,000
11-4021-3402	UTILITY INSPECTION PERMIT	2,050	2,000	950	2,000
11-4021-3403	ELECTRICAL PERMITS	12,605	14,000	15,085	12,605
11-4021-3404	PLUMBING PERMITS	7,769	6,500	8,332	6,500
11-4021-3405	GAS PERMITS	120	150	255	255
11-4021-3407	DANCE PERMITS	100	100	50	100
11-4021-3408	A/C MECHANICAL PERMIT	5,998	5,700	8,913	6,250
11-4021-3409	CONDITIONAL USE PERMITS	3,825	2,500	3,600	3,000
11-4021-3411	TRAILER PERMITS	375	200	250	225
11-4021-3412	FOOD SERVICE PERMITS	20,700	21,500	18,530	20,700
11-4021-3413	BUSINESS PERMIT	20,257	15,000	18,000	18,400
11-4021-3414	WRECKER PERMIT	2,175	1,500	3,600	3,000
11-4021-3415	GARAGE SALE PERMITS	9,255	9,620	8,085	9,200
11-4021-3417	DEMOLISH PERMITS	350	500	400	300
11-4021-3418	FIREWORKS SALES PERMITS	4,000	0	4,285	0
11-4021-3428	CIRCUS/CARNIVAL PERMITS	150	200	150	150
11-4021-3430	GENERAL SIGN PERMITS	405	1,200	2104	1,200
11-4021-3432	FENCE BUILDING PERMITS	648	750	220	572
11-4021-3433	DRIVEWAY AND CURB-CUT PERM	900	1,000	825	850
TOTAL PERMITS		155,991	127,420	126,296	125,307

**CITY OF DONNA, TEXAS**

<b>DEPARTMENT: REVENUES</b>		<b>FUND: 11 GENERAL FUND</b>		
	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>INTERGOVERNMENTAL</u></b>				
11-4030-3920	FEMA GRANT FOR HURRICANE DAMAGE	29,629	0	0
11-4030-3925	US BORDER PATROL/STONE GRANT	39,107	192,944	100,000
11-4030-3926	US DEPT OF JUSTICE/JAG GRANT	0	10,671	0
11-4030-3927	BORDER STAR (LBSP)	44,470	0	0
11-4030-3940	TEXAS-LEOSE FOR POLICE TRAINING	2,387	2,250	2,400
11-4030-3953	HIDALGO COUNTY LIBRARY/11-72	14,481	16,000	15,400
TOTAL INTERGOVERNMENTAL		130,074	221,865	117,800
<b><u>CHARGES FOR CURRENT SERVICES</u></b>				
11-4040-3601	GARBAGE SERVICE FEES	642,417	651,834	658,164
11-4040-3602	SUBDIVISION FILING FEE	7,625	5,500	7,500
11-4040-3606	CEMETERY PLOTS SOLD	0	0	0
11-4040-3607	GRAVE OPENING & CLOSING FEE	8,225	9,500	9,000
11-4040-3608	VITAL STATISTICS FEES	2,427	2,500	2,000
11-4040-3609	RURAL COUNTY FIRE SERVICE	49,250	64,000	40,000
11-4040-3616	CEMETERY - HEADSTONE FEES	790	500	700
11-4040-3618	GARBAGE/BRUSH CHARGES NAWs	0	0	50,000
11-4040-3621	MUNICIPAL COURT/STATE 10%	6,583	7,349	6,550
11-4040-3623	PROPERTY TAX CERTIFICATE FEE	560	370	500
11-4040-3625	MUNI COURT - TECHNOLOGY FEE	5,364	5,367	3,000
11-4040-3626	MUNI COURT - SECURITY FEE	3,994	3,990	2,500
11-4040-3629	LOCAL COURT COST FEES	10,627	6,500	7,250
11-4040-3630	POLICE FINGERPRINT FEES	1,108	1,500	1,200
11-4040-3631	CITY RECREATIONAL PROGRAM	4,140	4,500	6,000
11-4040-3632	NSF CHECK FEES	138	30	0
11-4040-3634	AWS FRANCHISE FEE-CMRL DMPTRS	87,528	89,673	97,020
11-4040-3640	SUBDIVISION INSPECTION FEE	3368	500	1,000
11-4040-3641	FEE FOR CHANGE OF ZONING	1,500	600	1,500
11-4040-3642	REVIEW FEE-RESIDENTIAL PLANS	2,851	2,500	2,851
11-4040-3643	COMMERCIAL PLANS REVIEW FEE	14,174	6,000	3,000
11-4040-3649	PER ACRE PLAT FILING FEE	4,543	3,000	4,800
11-4040-3650	CERTIFICATE OF OCCUPANCY FEE	2,000	1800	3,000
11-4040-3652	WRECKER VEHICLE INSPECTION	595	0	695
11-4040-3660	BRUSH COLLECTION SERVICE FEE	284,740	288,386	295,387
11-4040-3661	BRUSH FEE SETTLEMENTS-CITY	(118)	0	0
11-4040-3662	GARBAGE FEE SETTLMNTS-CITY	(18)	0	0
11-4040-3663	BRUSH FEES-BAD DEBT PROVISION	(2,852)	0	0
11-4040-3664	GARBAGE FEES-BAD DEBT PROVISION	(6,778)	0	0
11-4040-3680	CONTRACT SERVICES OV/HD-EDC 4A	12,250	18,841	19,406
11-4040-3681	CONTRACT SERVICES OV/HD-ED 4B	12,251	18,841	19,406
11-4040-3683	TIRZ ZONE CUSTOMER SERVICE	0	5,000	5,000
11-4040-3685	CUSTOMER SRVS TRANSFER W&S	0	408,328	412,338
11-4040-3805	POOL ENTRANCE FEES	6472	6,500	6,600
11-4040-3815	SWIMMING LESSON FEES	2,925	5,000	4,350
		1,168,679	1,618,409	1,670,717

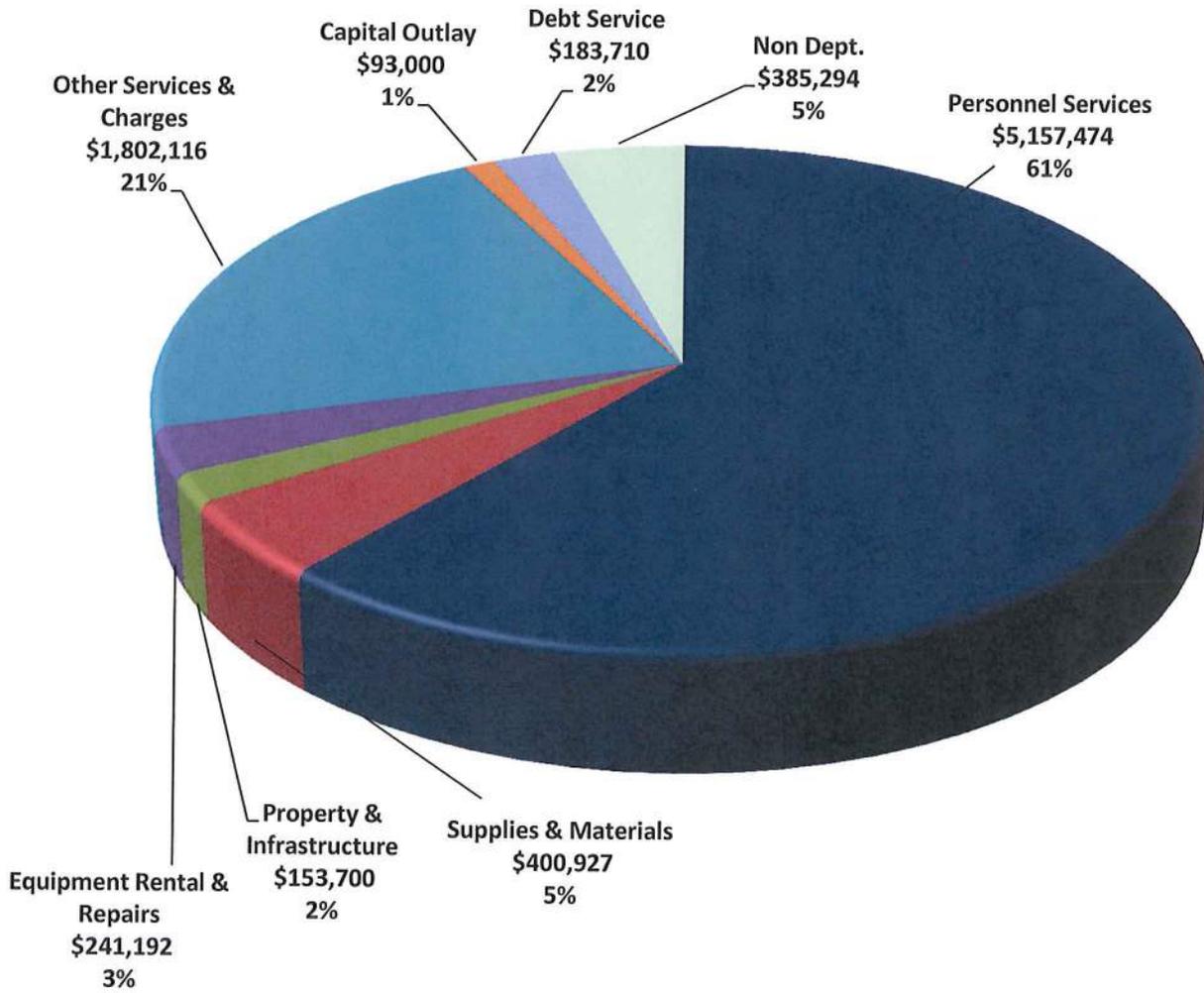
**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>	
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>	
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>	
				<b>2015-2016</b>	
<b>RENTALS</b>					
11-4041-3611	ADV & PAV PROPERTY RENTALS	11,660	9,000	14,100	10,000
11-4041-3620	RENT-TEXAS MIGRANT COUNCIL	7,410	7,540	7,624	7,801
11-4041-3633	RENT-HEADSTART ON MILLER AVE	12	12	12	12
11-4041-3666	WTR TWR RENT-CINGULAR(MONT	10,368	0	1,728	0
11-4041-3701	CITY PARK RENTALS (ORD 478	850	0	825	500
11-4041-3705	NUUESTRA CLINICA DEL VALLE	24,600	24,600	24,600	24,600
11-4041-3724	D&G CUSTOM CABINETS-RENT	7,200	7,200	7,200	7,200
11-4041-3725	A G GUAJARDO-WAREHOUSE RENTAL	5000	12000	12,000	12,000
11-4041-3727	HGCM USA & 3GM EXTRUSION	0	0	18,000	36,000
11-4041-3750	RENTAL INCOME	(248)	598	902	700
11-4041-3810	POOL RENTALS	2,650	2,800	2,450	2,650
<b>TOTAL RENTALS</b>	<b>69,502</b>	<b>63,750</b>	<b>89,441</b>	<b>101,463</b>	
<b>FINES &amp; FORFEITURES</b>					
11-4050-3501	MUNICIPAL COURT FINES	141,936	125,000	104,535	105,500
11-4050-3504	OVERDUE LIBRARY FINES	983	1,100	801	850
11-4050-3505	LOST BOOK LIBRARY FINES	6	100	122	125
11-4050-3511	WEEDY LOT FINES	32,382	35,500	15,313	22,000
11-4050-3521	CHILD SAFETY SEAT BELT FINE	250	300	107	200
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>175,557</b>	<b>162,000</b>	<b>120,878</b>	<b>128,675</b>	
<b>MISCELLANEOUS</b>					
11-4060-3617	INTEREST INCOME-OPERATING	0	0	115	100
11-4060-3620	INSURANCE PROCEEDS	500	7,000	0	1,000
11-4060-3625	SALE OF ASSETS	0	0	8,290	0
11-4060-3632	OVER AND SHORT	0	0	(5)	0
11-4060-3640	INVEST INCOME-LOGIC/CASH RESRV	1250	1000	1,151	1,250
11-4060-3660	ACCIDENT,INVEST&POLICE LETTER	4,150	4,000	4,618	4,000
11-4060-3670	LIBRARY - MISC INCOME	18,343	17,500	18,704	17,800
11-4060-3671	LIBRARY-CAFE	6,646	6,200	6,065	6,500
11-4060-3680	INSUFFICIENT CHECK FUND FEES	10	0	0	0
11-4060-3690	MISCELLANEOUS INCOME	4,979	7,600	10,282	59,855
11-4060-3935	CASH SHORT/(OVER)-SWIMMING POOL	116	0	(3)	0
11-4060-3936	CASH SHORT/(OVER)-CITY HALL	(15)	0	7	0
11-4060-3937	CASH SHORT/(OVER)MUNICP COURT	4	0	0	0
11-4060-3938	CASH SHORT(OVER)-POLICE DEPT	12	0	0	0
11-4060-3939	CASH SHORT(OVER)-LIBRARY	137	0	242	0
<b>TOTAL MISCELLANEOUS</b>	<b>36,132</b>	<b>43,300</b>	<b>49,466</b>	<b>90,505</b>	
<b>TRANSFERS IN</b>					
11-4090-7051	OPRTNG TRANSFERS FROM W&S FUND	0	0	0	0
11-4090-7062	TRANSFERS FRM INT'L BRIDGE FUND	0	0	0	0
<b>TOTAL REVENUES</b>	<b>6,699,187</b>	<b>7,897,768</b>	<b>7,952,275</b>	<b>8,417,413</b>	

# GENERAL FUND EXPENDITURES BY CATEGORY FISCAL YEAR 2015-16



**TOTAL \$8,417,413**

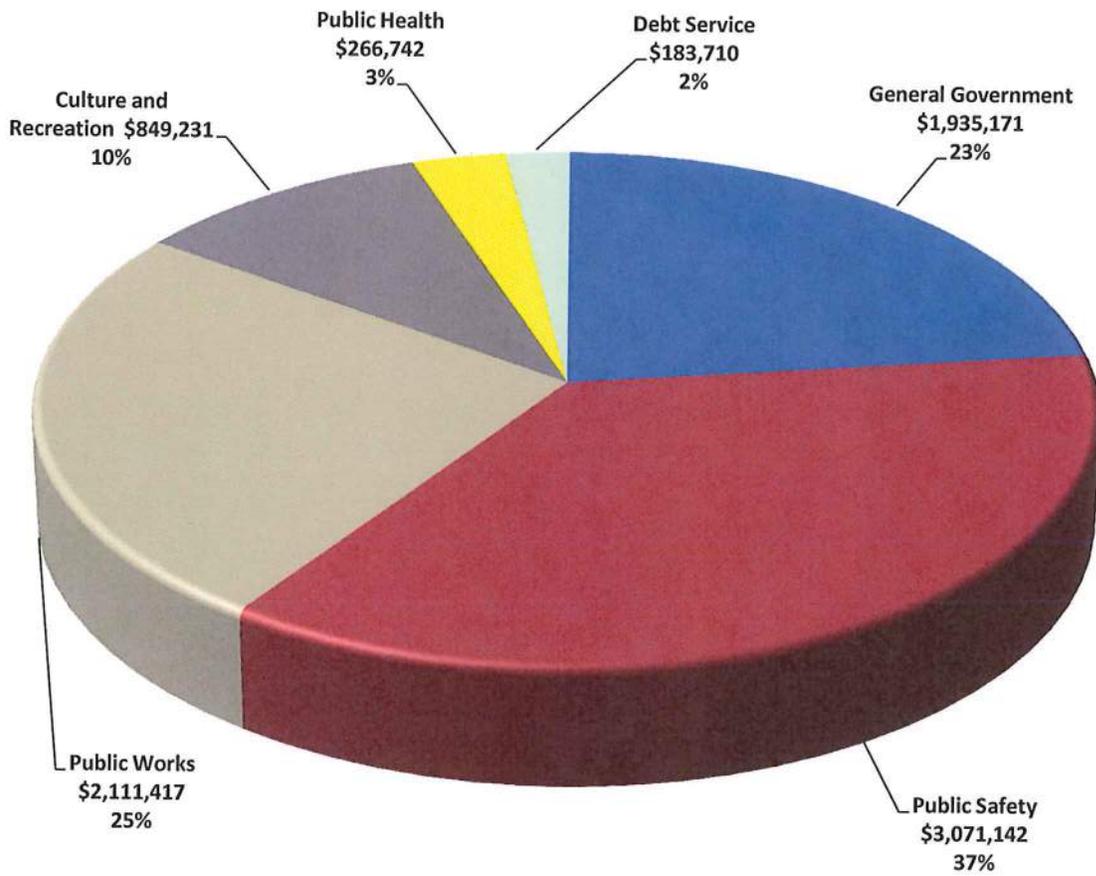
**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY CATEGORY 2015-2016**

**FUND: 11 GENERAL FUND**

<u>DEPARTMENT</u>	PERSONNEL	SUPPLIES		EQUIP	OTHER SVS	CAPITAL	DEBT	NON	TOTAL
	SERVICES	AND	PROPERTY &	RENTAL	AND				
		MATERIALS	INFRAST.	& REPAIRS	CHARGES	OUTLAY	SERVICE	DEPT.	
CITY COUNCIL	0	1,250	0	0	25,250	0	0	0	26,500
CITY MANAGER	172,308	7,750	0	2,500	72,370	0	0	0	254,928
MUNICIPAL COURT	81,669	18,700	0	14,900	54,300	0	0	0	169,569
FINANCE	390,197	9,800	0	20,130	33,126	0	0	0	453,253
INFORMATION TECHNOLOGY	58,986	6,160	0	7,000	4,460	0	0	0	76,606
CITY HALL	90,152	6,960	8,750	6,150	30,250	0	0	0	142,262
CITY SECRETARY	102,867	2,600	0	200	36,700	0	0	0	142,367
BUSINESS PROPERTY RENTAL	0	0	0	0	5,000	0	0	0	5,000
TAX ASSESSOR COLLECTOR	61,202	8,850	0	14,075	62,900	0	0	0	147,027
POLICE	2,456,728	160,620	12,300	59,550	51,600	83,000	0	0	2,823,798
FIRE DEPARTMENT	62,822	31,040	4,700	24,816	56,000	0	0	0	179,378
EMERGENCY MEDICAL SRVS	0	0	0	0	6,500	0	0	0	6,500
PLANNING & DEVELOPMENT	103,255	5,200	0	690	28,220	0	0	0	137,365
INSPECTIONS	52,456	2,850	0	2,400	3,760	0	0	0	61,466
PUBLIC WORKS	799,049	73,129	34,050	50,761	37,100	0	0	0	994,089
CITY VEHICLE MAINTENANCE	40,328	2,625	0	350	25	0	0	0	43,328
SANITATION	0	0	0	0	841,000	0	0	0	841,000
STREET & ROADWAYS	0	0	30,000	0	203,000	0	0	0	233,000
COMMUNITY SUPPORT SRVS	0	600	13,950	0	47,750	0	0	0	62,300
PARKS	204,316	24,550	29,450	7,740	72,050	10,000	0	0	348,106
SWIMMING POOL	37,265	4,650	9,500	1,500	9,255	0	0	0	62,170
DONNA PARKS & RECREATION	0	0	0	0	0	0	0	0	0
CODE ENF. & HEALTH INSP.	79,530	5,268	0	4,960	13,600	0	0	0	103,358
ANIMAL CONTROL	33,453	6,975	0	5,300	33,850	0	0	0	79,578
CEMETERY	61,056	3,900	3,000	2,000	13,850	0	0	0	83,806
LIBRARY	269,835	17,450	8,000	16,170	60,200	0	0	0	371,655
COUNTY LIBRARY CONTRIBUT.	0	0	0	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0	183,710	0	183,710
NON DEPARTMENTAL	0	0	0	0	0	0	0	385,294	385,294
<b>TOTAL EXPENDITURES</b>	<b>5,157,474</b>	<b>400,927</b>	<b>153,700</b>	<b>241,192</b>	<b>1,802,116</b>	<b>93,000</b>	<b>183,710</b>	<b>385,294</b>	<b>8,417,413</b>

**GENERAL FUND EXPENDITURES  
BY FUNCTION  
FISCAL YEAR 2015-16**



**TOTAL \$8,417,413**

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY FUNCTION**

**FUND: 11 GENERAL FUND**

	ACTUAL	AMENDED	ESTIMATED	CITY	
	2013-2014	BUDGET	REV/EXP	COUNCIL	
	2013-2014	2014-2015	2014-2015	APPROVED	
				2015-2016	
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT</b>					
5090	CITY COUNCIL	36,787	27,050	21,175	26,500
5100	CITY MANAGER	315,018	228,905	247,801	254,928
5120	MUNICIPAL COURT	104,708	134,192	140,147	169,569
5140	FINANCE	269,162	439,842	412,051	453,253
5150	INFORMATION TECHNOLOGY	32	60,682	59,000	76,606
5160	CITY HALL	232,368	254,237	254,900	142,262
5170	CITY SECRETARY	65,245	123,420	102,470	142,367
5190	TAX ASSESSOR COLLECTOR	134,341	139,422	131,326	147,027
5230	PLANNING & DEVELOPMENT	243,542	143,823	107,878	137,365
5990	NON DEPARTMENTAL	0	352,974	254,129	385,294
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,401,203</b>	<b>1,904,547</b>	<b>1,730,877</b>	<b>1,935,171</b>
<b>PUBLIC SAFETY</b>					
5200	POLICE	2,102,244	2,716,537	2,597,683	2,823,798
5210	FIRE DEPARTMENT	219,250	160,330	162,052	179,378
5220	EMERGENCY MEDICAL SRVC	6,931	17,500	8,115	6,500
5290	INSPECTIONS	29,261	61,939	24,228	61,466
		<b>2,357,686</b>	<b>2,956,306</b>	<b>2,792,078</b>	<b>3,071,142</b>
<b>PUBLIC WORKS</b>					
5300	PUBLIC WORKS	686,641	842,966	985,117	994,089
5310	CITY VEHICLE MAINT	35,616	38,646	38,401	43,328
5340	SANITATION	772,835	827,000	806,803	841,000
5350	STREET & ROADWAYS	190,748	221,500	232,983	233,000
		<b>1,685,840</b>	<b>1,930,112</b>	<b>2,063,304</b>	<b>2,111,417</b>
<b>CULTURE &amp; RECREATION</b>					
5440	COMMUNITY SUPPORT	63,153	64,100	103,693	67,300
5500	PARKS	247,953	212,166	235,999	348,106
5510	SWIMMING POOL	42,807	56,122	54,162	62,170
5520	DONNA RECREATION CENTER	46,123	63,128	46,824	0
5710	LIBRARY	288,133	343,245	332,197	371,655
5720	COUNTY LIBRARY CONTRIBUTIONS	0	0	0	0
		<b>688,169</b>	<b>738,761</b>	<b>772,875</b>	<b>849,231</b>
<b>PUBLIC HEALTH</b>					
5530	CODE ENFORCEMENT & HEALTH INSPECTION	86,081	93,319	108,427	103,358
5540	ANIMAL CONTROL	63,249	86,698	70,064	79,578
5590	CEMETERY	36,275	65,085	53,717	83,806
		<b>185,605</b>	<b>245,102</b>	<b>232,208</b>	<b>266,742</b>
<b>DEBT SERVICE</b>					
5890	DEBT SERVICE	135,776	122,940	122,189	183,710
		<b>135,776</b>	<b>122,940</b>	<b>122,189</b>	<b>183,710</b>
<b>TOTAL EXPENDITURES</b>		<b>6,454,279</b>	<b>7,897,768</b>	<b>7,713,531</b>	<b>8,417,413</b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY COUNCIL**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5092-4203 UNIFORMS	0	310	295	500
11-5092-4212 OFFICE SUPPLIES	0	40	337	150
11-5092-4217 OTHER SUPPLIES	18	220	176	0
11-5092-4220 REFRESHMENT SUPPLIES	400	230	0	600
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>418</b>	<b>800</b>	<b>808</b>	<b>1,250</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5095-4504 TRAVEL AND/OR TRAINING	5,000	19,150	6,168	21,000
11-5095-4511 MEMBERSHIPS & SUBSCRIPTION	10,959	5,850	13,345	4,000
11-5095-4516 LEGAL SERVICES	18,700	0	(2)	0
11-5095-4552 ANNUAL SALARIES PER CHARTER	250	250	250	250
11-5095-4557 LRGVDC MEMBERSHIP DUES	0	0	606	0
11-5095-4590 MISCELLANEOUS EXPENDITURES	1,460	1,000	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>36,369</b>	<b>26,250</b>	<b>20,367</b>	<b>25,250</b>
<b>TOTAL CITY COUNCIL</b>	<b>36,787</b>	<b>27,050</b>	<b>21,175</b>	<b>26,500</b>

DEPARTMENT: CITY MANAGER			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	4	4	3	2
Part-time	0	0	0	0
DEPARTMENT TOTAL	4	4	3	2

**DUTIES AND RESPONSIBILITIES:**

1. The City Manager's office is responsible for the general administration of the City, program coordination and the preparation of special staff reports and surveys.
2. As the chief administrative officer, the City Manager reports directly to the Mayor and City Council. His/Her duties include the development of program and policy alternatives for consideration by the Council and implementation of those policies and programs adopted by the City Council.
3. A major responsibility of the City Manager is the formulation and administration of the City's budget to assure a solid base for the allocation of resources.

**GOALS AND OBJECTIVES:**

1. Continue guidance of City administration to assure effectiveness of all departments and to improve operations.
2. Assure timely progress of ongoing projects including 1) Municipal Facilities Improvements
  - a) infrastructure improvements to streets, water and wastewater systems, and 3) continue development of downtown master plan.
3. Provide regular information to the City Council regarding the City's status on projects and programs.
4. Utilize and update, as needed, a Capital Improvements Plan for use in long-range planning.
5. Continue annexation for our Master Annexation Plan.
6. Continue Services for our newly annexed areas.
7. Complete strategic plan to guide all City departments.
8. Collaborate with EDC in generating new investments and jobs.
9. Continue to develop grant applications submitted.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Grants Funds Awarded	136,470	136,470	9,000,000	Carried over 9,000,000
Urban County Funds	260,772	278,900	255,000	255,000
Park Improvements		Park Improvements		50,000
Municipal Digital Sign (Bridge)				250,000
Chisholm Trail	7,000 people		\$79,000	\$79,000
Street Improvements				2,000,000

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY MANAGER**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5101-4101 SALARIES AND WAGES	101,475	142,972	128,559	138,952
11-5101-4103 OVERTIME WAGES	49	0	0	0
11-5101-4104 HEALTH/DENTAL/LIFE INSURANCE	10,440	13,350	13,090	12,432
11-5101-4105 TMRS RETIREMENT	2,305	7,760	5,790	9,602
11-5101-4106 SOCIAL SECURITY & MEDICARE	7,365	11,780	9,789	10,630
11-5101-4107 TX WORKERS' COMPENSATION INS.	249	695	340	442
11-5101-4108 STATE UNEMPLOYMENT TAX	671	45	54	250
11-5101-4140 CELL PHONE ALLOWANCE	250	0	35	0
TOTAL PERSONNEL SERVICES	<u>122,804</u>	<u>176,602</u>	<u>157,657</u>	<u>172,308</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5102-4201 POSTAGE AND DELIVERY SERVICE	536	600	221	600
11-5102-4203 UNIFORMS	0	500	30	500
11-5102-4204 FUEL AND LUBRICANTS	1,970	2,000	1,097	2,000
11-5102-4212 OFFICE SUPPLIES	40	300	284	550
11-5102-4213 JANITORIAL SUPPLIES	15	0	0	0
11-5102-4217 OTHER SUPPLIES	377	403	371	0
11-5102-4220 REFRESHMENT SUPPLIES	149	800	842	800
11-5102-4221 SPECIAL EVENTS & ACTIVITIES	607	800	350	800
11-5102-4225 COMPUTER SUPPLIES	38	250	80	0
11-5102-4230 MINOR FURNITURE & FIXTURES	376	500	1,349	500
11-5102-4231 MINOR EQUIPMENT	2,713	0	2,782	0
11-5102-4232 MINOR COMPUTER SOFTWARE	0	2,000	0	2,000
TOTAL SUPPLIES & MATERIALS	<u>6,821</u>	<u>8,153</u>	<u>7,406</u>	<u>7,750</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5104-4404 FURNITURE & FIXTURE REPAIR	16	0	0	500
11-5104-4407 VEHICLE MAINTENANCE & REPAIR	1,537	400	552	1,150
11-5104-4420 SOFTWARE MAINTENANCE CONTRACT	0	0	0	200
11-5104-4426 COMPUTER SOFTWARE MAINTENANCE	443	0	0	0
11-5104-4428 NETWORK CONNECTIONS MAINT. & REP.	452	2,100	2,100	650
TOTAL RENTAL & REPAIRS	<u>2,448</u>	<u>2,500</u>	<u>2,652</u>	<u>2,500</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5105-4501 TELEPHONE & CELL PHONE SERVICE	1,671	0	1,715	3,150
11-5105-4503 PUBLIC INFORMATION NOTICES	2,517	2,500	258	0
11-5105-4504 TRAVEL AND/OR TRAINING	7,701	6,000	8,725	8,500
11-5105-4509 PROFESSIONAL/TECHNICAL MATERIALS	0	300	0	300
11-5105-4511 MEMBERSHIPS & SUBSCRIPTION	6,995	3,000	5,208	4,000
11-5105-4512 TELEVISION PROVIDER FEES	1,060	1,000	657	0
11-5105-4516 LEGAL SERVICES	145,470	0	2	0
11-5105-4523 COMMUNITY RELATIONS	1,497	0	1,143	0
11-5105-4550 EMPLOYMENT TESTS & EXAMS	40	0	0	0
TOTAL OTHER SERVICE & CHARGES	<u>166,951</u>	<u>12,800</u>	<u>17,708</u>	<u>15,950</u>
<b>TOTAL CITY MANAGER</b>	<u><u>299,024</u></u>	<u><u>200,055</u></u>	<u><u>185,423</u></u>	<u><u>198,508</u></u>

DEPARTMENT: MUNICIPAL COURT			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2016-2016
Full-time	2	2	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2

**DUTIES AND RESPONSIBILITIES:**

1. Assist the public with court procedures and accept payments assessed by the Municipal Judge.
2. Accept and process all Class "C" Misdemeanor Complaints to include juvenile cases.
3. Import citations from APS files and upload to INCODE.
4. Keep record of CN3 handhelds (ticket writers) and Zebra printers.
5. Run live updates for INCODE software.
6. Prepare documentation for Judge and Prosecutor.
7. Prepare the Judge's Docket for daily arraignment.
8. Print Failure to Appear/Violation to Appear Warrants and prepare Jackets.
9. Mail warrant letters on delinquent fines.
10. Prepare daily cash collection and deliver reports to Finance Department.
11. Prepare and submit monthly reports to the City and State.
12. Prepare and submit the annual budget for approval.
13. Prepare and submit warrant listing for Linebarger, Goggan, Blair & Sampson Law Firm.

**GOALS AND OBJECTIVES:**

1. Purchase additional CN70 (ticket writers) and Zebra printers.
2. Continue to provide training for new officers on the use of CN70s.
3. Continue to implement the Municipal Court software (INCODE - Tyler Technologies)
4. Continue to process citations Issued by Donna Police Department and Donna I.S.D. Police Department.
4. Continue to improve and publicize the Municipal Court's Amnesty program.
5. Continue to implement online payments through the City's website.
6. Continue to implement collection services with Linebarger, Goggan, Blair & Sampson Law Firm.
7. Attend Municipal Court Education seminars to keep abreast of new and/or changing laws.
8. Continue to provide accurate information and reports to City Council, City Manager and Department Heads.
9. Continue to improve Customer Service skills.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2016-2016
1. Tickets Processed	2,395	3,895	2,540	2,730
2. Class "C" Misdemeanor Cases Processed	575	610	551	595
3. Non-Jury/Jury Trials	205	350	260	300
4. Warrants Issued/Served	3,500	3,700	3,640	3,775
5. Magistrate Warnings	350	410	360	420
6. Collection Agency Referrals	810	1,000	875	1,000

**CITY OF DONNA, TEXAS**

**DEPARTMENT: MUNICIPAL COURT**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5121-4101 SALARIES AND WAGES	38,628	58,310	55,480	60,052
11-5121-4104 HEALTH/DENTAL/LIFE INSURANCE	6,210	13,200	12,737	12,432
11-5121-4105 TMRS RETIREMENT	882	2,939	2,501	4,150
11-5121-4106 SOCIAL SECURITY & MEDICARE	2,858	4,461	3,888	4,594
11-5121-4107 TX WORKERS' COMPENSATION INS.	72	262	123	191
11-5121-4108 STATE UNEMPLOYMENT TAX	207	630	237	250
<b>TOTAL PERSONNEL SERVICES</b>	<b>48,857</b>	<b>79,802</b>	<b>74,966</b>	<b>81,669</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5122-4201 POSTAGE AND DELIVERY SERVICE	147	150	165	200
11-5122-4212 OFFICE SUPPLIES	454	500	484	1,100
11-5122-4213 JANITORIAL SUPPLIES	0	50	0	0
11-5122-4214 PREPRINTED FORMS SUPPLIES	0	500	190	0
11-5122-4231 MINOR EQUIPMENT	1,383	2,470	2,463	17,400
11-5122-4233 SECURITY EQUIPMENT FOR COURT	3,379	0	0	0
<b>TOTAL SUPPLIES</b>	<b>5,363</b>	<b>3,670</b>	<b>3,302</b>	<b>18,700</b>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5124-4406 EQUIPMENT REPAIRS	1088	500	129	2,700
11-5124-4420 SOFTWARE MAINTENANCE CONTRACT	7,812	7,500	7,418	7,000
11-5124-4422 INTERMEC CN3 MAINT & REPAIR	2,344	1,500	1,160	0
11-5124-4425 COMPUTER MAINTENANCE & REPAIR	2,877	2,020	4,514	3,700
11-5124-4427 NETWORK SECURITY MAINT & REPAIR	0	800	39	800
11-5124-4429 WIRELESS MAINTENANCE & REPAIR	0	200	0	0
11-5124-4471 COPY MACHINE MAINT CONTRACT	0	700	696	700
<b>TOTAL EQUIP RENTAL &amp; REPAIRS</b>	<b>14,121</b>	<b>13,220</b>	<b>13,956</b>	<b>14,900</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5125-4501 TELEPHONE & CELL PHONE SERVICE	2,116	5,000	457	800
11-5125-4504 TRAVEL AND/OR TRAINING	309	500	977	500
11-5125-4505 UTILITY SERVICES	3,257	2,000	5,392	5,000
11-5125-4516 LEGAL FEES	0	0	10,800	18,000
11-5125-4526 OTHER PROFESSIONAL FEES	30,603	30,000	30,215	30,000
11-5125-4550 EMPLOYMENT TEST & EXAM	82	0	82	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>36,367</b>	<b>37,500</b>	<b>47,923</b>	<b>54,300</b>
<b>TOTAL MUNICIPAL COURT</b>	<b>104,708</b>	<b>134,192</b>	<b>140,147</b>	<b>169,569</b>

DEPARTMENT: FINANCE			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	6	6	6	6
Part-time	-	-	-	-
DEPARTMENT TOTAL	6	6	6	6

**DUTIES AND RESPONSIBILITIES:**

The Finance Department is responsible for all financial records and transactions for the City. The activities supervised include:

1. Maintain general ledger, subsidiary ledger, payroll records, accounts payable vendor files, fixed assets, inventory, and investments.
2. Provide financial information for Grant applications and coordinate financial requests for reimbursement to City. Provide all information requested during Federal, State, and Local Grant Audits. Prepare surveys and questionnaires for governmental agencies
3. Process, maintain and update all payroll records
4. Review, approve and process all purchase orders for procurement of all goods and services purchased for the City. Insure all departments are in compliance with Federal, State, and Local Purchasing Policies and Laws
5. Process Accounts Payable and Payroll for the City of Donna, Donna Economic Development Corporation and Development Corporation of Donna
6. Over see and manage the Utility billing and Collection division of Water and Sewer Fund of the City of Donna

**GOALS AND OBJECTIVES:**

1. Implement a complete property control ledger for all capital assets for all funds
2. Continue to work with departments to find mutual solutions to their budget and accounting related problems
3. Continue to make improvements to the City's Budget and Financial Reporting in order to receive G.F.O.A.'s recognition
4. Continue to provide City Council, City Manager, and Department Heads accurate and timely financial information and reports.
5. Continue to improve customer service by reducing credit card fees for online payment system City wide and accepting credit cards.
6. Continue to recommend to our utility customers to automatically pay their utility bill(s) through Automatic Bank Draft (ACH) and online.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Bank Accounts	59	59	60	65
2. Payroll ACH Deposits	2,618	2,808	3,054	3,666
3. Checks processed-Accounts Payable	2,853	2,950	3,465	3,600
4. Purchase Orders Processed	902	500	347	375
5. Small purchase Orders (SPO'S)	250	500	1,500	1,750
6. Bids	1	1	-	-
7. Sealed Quotes	1	1	-	-

**CITY OF DONNA, TEXAS**

**DEPARTMENT: FINANCE**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5141-4101 SALARIES AND WAGES	155,773	301,838	277,288	304,542
11-5141-4103 OVERTIME WAGES	1,206	500	1,226	2,000
11-5141-4104 HEALTH/DENTAL/LIFE INSURANCE	20,150	39,600	36,286	37,299
11-5141-4105 TMRS RETIREMENT	3,517	15,238	12,969	21,185
11-5141-4106 SOCIAL SECURITY & MEDICARE	11,053	23,129	19,817	23,451
11-5141-4107 TX WORKERS' COMPENSATION INS.	1,103	1,361	636	970
11-5141-4108 STATE UNEMPLOYMENT TAX	1,362	1,890	491	750
11-5141-4140 CELL PHONE ALLOWANCE	675	600	375	0
TOTAL PERSONNEL SERVICES	<u>194,839</u>	<u>384,156</u>	<u>349,088</u>	<u>390,197</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5142-4201 POSTAGE AND DELIVERY SERVICE	1,623	1,200	1,907	1,800
11-5142-4203 WEARING APPAREL	0	500	472	1,000
11-5142-4204 FUEL AND LUBRICANTS	30	0	0	0
11-5142-4211 PRINTING SUPPLIES	109	327	366	0
11-5142-4212 OFFICE SUPPLIES	2,722	2,000	1,986	4,000
11-5142-4217 OTHER SUPPLIES	130	1,912	1,933	0
11-5142-4218 COPYING SUPPLIES	320	359	679	0
11-5142-4220 REFRESHMENT SUPPLIES	0	141	158	0
11-5142-4230 MINOR FURNITURE & FIXTURES	1,060	1,600	1,600	2,000
11-5142-4231 MINOR EQUIPMENT	1,340	2,211	1,127	1,000
TOTAL SUPPLIES & MATERIALS	<u>7,334</u>	<u>10,250</u>	<u>10,228</u>	<u>9,800</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5144-4420 SOFTWARE MAINTENANCE CONTRACTS	10,267	17,960	18,796	20,130
11-5144-4426 COMPUTER SOFTWARE MAINTENANCE	886	0	0	0
11-5144-4428 NETWORK CONNECTIONS MAINT & REP.	151	0	0	0
TOTAL EQUIP RENTAL & REPAIRS	<u>11,304</u>	<u>17,960</u>	<u>18,796</u>	<u>20,130</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5145-4501 TELEPHONE & CELL PHONE SERVICE	(69)	0	134	920
11-5145-4503 PUBLIC INFORMATION NOTICES	358	150	353	0
11-5145-4504 TRAVEL AND/OR TRAINING	3,515	6,500	8,508	7,500
11-5145-4511 MEMBERSHIPS & SUBSCRIPTION	683	596	937	726
11-5145-4512 INTERNET SERVICE PROVIDER	456	456	304	480
11-5145-4522 ANNUAL INDEPENDENT AUDIT FEES	23,974	0	0	0
11-5145-4525 COMPUTER TRAIN & IMPLEMENT	0	0	0	500
11-5145-4526 OTHER PROFESSIONAL FEES	7,400	2,802	1,557	2,000
11-5145-4550 EMPLOYMENT TESTS & EXAMS	0	150	81	0
11-5145-4579 STORAGE OF FILES	947	1,015	1,160	0
11-5145-4590 MISCELLANEOUS EXPENDITURES	2,298	1,307	1,857	0
11-5145-4595 BANK SERVICE & SUPPLY CHARGES	16,123	14,500	19,048	21,000
TOTAL OTHER SERVICES & CHARGES	<u>55,685</u>	<u>27,476</u>	<u>33,939</u>	<u>33,126</u>
<b>TOTAL FINANCE</b>	<u><u>269,162</u></u>	<u><u>439,842</u></u>	<u><u>412,051</u></u>	<u><u>453,253</u></u>

DEPARTMENT: INFORMATION TECHNOLOGY			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

**DUTIES AND RESPONSIBILITIES:**

1. To provide the highest quality technology-based services in a cost-effective manner
2. To manage, update, and back-up the City's technology infrastructure and applications
3. Maintain, update, and provide technical support to the City Webpage, Facebook and other social media.
4. Manage service agreements and analyze for cost savings.

**GOALS AND OBJECTIVES:**

1. To keep city technology service at an operational level
2. To analyze and develop a solution to technology issues that may interrupt service
3. To serve all the City's departments with innovative technology solutions and direction

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Closed Tickets	100	100	150	100
2. Developed how to Docs for using Website	1	1	1	2
3. Developed How to Docs for Tech Service	1	1	-	2

**CITY OF DONNA, TEXAS**

**DEPARTMENT: INFORMATION TECHNOLOGY**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5151-4101 SALARIES & WAGES	0	44,500	42,948	45,826
11-5151-4104 HEALTH/DENTAL LIFE INS	0	6,600	6,207	6,216
11-5151-4105 TMRS RETIREMENT	0	2,117	1,876	3,167
11-5151-4106 SOCIAL SECURITY & MEDICARE	0	3,213	3,258	3,506
11-5151-4107 TX WORKERS COMP INS.	0	189	76	146
11-5151-4108 STATE UNEMPLOYMENT TAX	0	315	9	125
TOTAL PERSONNEL SERVICES	<u>0</u>	<u>56,934</u>	<u>54,374</u>	<u>58,986</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5152-4201 POSTAGE & DELIVERY SERVICE	0	65	24	100
11-5152-4204 FUEL AND LUBRICANTS	32	720	358	1,000
11-5152-4212 OFFICE SUPPLIES	0	0	0	4,500
11-5152-4217 OTHER SUPPLIES	0	200	70	200
11-5152-4230 OFFICE EQUIP & FURNITURE	0	200	160	0
11-5152-4407 VEHICLE MAINTENANCE & REPAIR	0	135	130	360
TOTAL SUPPLIES & MATERIAL	<u>32</u>	<u>1,320</u>	<u>742</u>	<u>6,160</u>
<b><u>EQUIPMENT RENTAL &amp; REPAIRS</u></b>				
11-5154-4420 SOFTWARE MAINTENANCE	0	1,000	2,823	7,000
TOTAL EQUIP RENTAL & REPAIRS	<u>0</u>	<u>1,000</u>	<u>2,823</u>	<u>7,000</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5155-4501 TELEPHONE & CELL PHONE SERVICE	0	348	114	460
11-5155-4504 TRAVEL & TRAINING	0	200	499	2,000
11-5155-4506 SECURITY SERVICES	0	480	448	500
11-5155-4511 MEMBERSHIP & DUES	0	100	0	0
11-5155-4526 OTHER PROFESSIONAL SERVICE	0	300	0	1,500
TOTAL OTHER SERVICE & CHARGES	<u>0</u>	<u>1,428</u>	<u>1,061</u>	<u>4,460</u>
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b><u><u>32</u></u></b>	<b><u><u>60,682</u></u></b>	<b><u><u>59,000</u></u></b>	<b><u><u>76,606</u></u></b>

DEPARTMENT: CITY HALL		FUND: GENERAL		
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	2	3	3	3
Part-time	1	0	0	0
DEPARTMENT TOTAL	3	3	3	3

**DUTIES AND RESPONSIBILITIES:**

The front Office is responsible for all currency transactions for the City. The activities supervised include:

1. Maintain ledger on all beer & wine permits, trailer park, and wrecker permits.
2. Maintain an accurate accounting on vital statistics
3. Maintain an accurate cemetery map
4. Issue receipts for all permits.

**GOALS AND OBJECTIVES:**

1. Continue to improve customer service
2. Continue to recommend to our customers to automatically pay their bills(s) online.
3. Digitalize cemetery files.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. General Fund Receipts	4,000	3,500	3,700	4,000
2. Opening & Closing cemetery plots	65	60	70	70
3. Cemetery monuments	35	30	30	30
4. Beer & Wine Permits	20	20	35	40
5. Amigos Del Valle/Pavilion rentals	2,500	2,500	2,500	2,500
6. Trailer Park Permits	20	20	30	30
7. Vital Statistics	320	300	300	300
8. Wrecker Permits			20	25
9. Research Cemetery files			25	25

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY HALL**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5161-4101 SALARIES AND WAGES	34,505	58,687	56,930	61,423
11-5161-4103 OVERTIME WAGES	171	0	505	0
11-5161-4104 HEALTH/DENTAL/LIFE INSURANCE	8,139	19,800	19,147	18,648
11-5161-4105 TMRS RETIREMENT	644	2,960	2,634	4,244
11-5161-4106 SOCIAL SECURITY & MEDICARE	2,451	4,490	4,718	4,699
11-5161-4107 TX WORKERS' COMPENSATION INS.	222	1045	473	763
11-5161-4108 STATE UNEMPLOYMENT TAX	454	945	517	375
TOTAL PERSONNEL SERVICES	<u>46,586</u>	<u>87,927</u>	<u>84,924</u>	<u>90,152</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5162-4201 POSTAGE & DELIVERY SERVICE	0	0	34	0
11-5162-4203 UNIFORMS	17	160	350	160
11-5162-4204 GASOLINE & OIL	75	0	36	0
11-5162-4211 PRINTING SUPPLIES	240	0	0	0
11-5162-4212 OFFICE SUPPLIES	114	2,250	853	2,250
11-5162-4213 JANITORIAL SUPPLIES	3,062	2,700	2,830	2,700
11-5162-4217 OTHER SUPPLIES	867	500	2,172	0
11-5162-4218 COPYING SUPPLIES	1,259	0	598	0
11-5162-4220 REFRESHMENT SUPPLIES	736	850	864	850
11-5162-4230 MINOR FURNITURE & FIXTURES	5,310	1,000	19	1,000
TOTAL SUPPLIES & MATERIALS	<u>11,680</u>	<u>7,460</u>	<u>7,756</u>	<u>6,960</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5163-4302 BUILDING MAINTENANCE	9,482	5,000	29,040	7,000
11-5163-4303 A/C &/OR HEATING MAINT. & REPAIRS	678	750	973	750
11-5163-4304 BUILDING REPAIRS	924	1,000	482	1,000
11-5163-4311 GROUNDS MAINTENANCE & REPAIRS	4,514	0	0	0
11-5163-4312 SIGN MAINTENANCE & REPAIR	0	0	292	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>15,598</u>	<u>6,750</u>	<u>30,787</u>	<u>8,750</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5164-4402 MAINT & REPAIR-SMALL EQUIP	465	0	465	0
11-5164-4405 OFFICE MACHINE MAINT & REPAIR	195	1,000	337	1,000
11-5164-4407 VEHICLE MAINTENANCE & REPAIR	0	0	142	0
11-5164-4420 SOFTWARE MAINTENANCE CONTRACTS	0	900	0	900
11-5164-4428 NETWORK CONNECTIONS MAINT& REPAIR	151	0	0	0
11-5164-4471 COPY MACHINE MAINT CONTRACTS	4,203	4,250	3,116	4,250
TOTAL EQUIP RENTAL & REPAIRS	<u>5,014</u>	<u>6,150</u>	<u>4,060</u>	<u>6,150</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5165-4501 TELEPHONE & CELL PHONE SERVICE	4,368	3,000	4,878	5,300
11-5165-4502 INSURANCE AND BONDS	99,676	120,000	97,364	0
11-5165-4506 CITY HALL SECURITY SERVICE	299	600	508	600
11-5165-4526 OTHER PROFESSIONAL FEES	5,986	6,000	3,076	6,000
11-5165-4528 FIRE PREVENTION SERVICES	302	500	236	500
11-5165-4550 EMPLOYMENT TESTS & EXAMS	80	350	144	350
11-5165-4590 MISCELLANEOUS EXPENDITURES	4,903	0	420	0
TOTAL OTHER	<u>115,614</u>	<u>130,450</u>	<u>106,626</u>	<u>12,750</u>
<b><u>CAPITAL OUTLAY</u></b>				
11-5166-4617 MOTOR VEHICLES	19,631	0	0	0
TOTAL CAPITAL OUTLAY	<u>19,631</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL CITY HALL</b>	<u><u>214,123</u></u>	<u><u>238,737</u></u>	<u><u>234,153</u></u>	<u><u>124,762</u></u>

DEPARTMENT: CITY SECRETARY			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	2	2	2	2
Part-time	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**DUTIES AND RESPONSIBILITIES:**

1. The City Secretary supports the needs of the City Council to facilitate their goals. The City Secretary posts, attends and records all City Council meetings.
2. Prepares agendas for City Council and Department Directors; administer all aspects of operations for the department and oversees implementation of departmental policies and procedures ; prepares and maintains City Secretary and City Council budgets; edits and prepares proclamations/resolutions/certificates; City Secretary is the custodian of the city's records and official seal; serves as the city's Records Manager, Local Registrar and Elections Administrator ;
4. Maintains all legislative history such as minutes, ordinances, easements, deeds and resolutions ; the City Secretary processes all public information requests and provides assistance to citizens on concerns/issues related to the City.

**GOALS AND OBJECTIVES:**

1. Continue to provide support to City Council and city staff to maximize city services.
2. Continue to work efficiently and productively with staff on the daily operations of the department and promote trainings of departmental functions in order to better execute city's policies and procedures.
3. Implement and maintain a Records Management Program in accordance with the state's records retention schedules and continue to process public information requests in compliance with the Public Information Act.
4. Work with legal consultant and city's city attorney in creating the City of Donna Code of Ordinances.
5. Strive to continue maintaining city's legal documents, address citizen concerns, issue birth and death records, work with all city departments and state agencies in order to provide optimum customer service to Donna citizens.
6. Continue to work diligently with other departments to accomplish city goals.
7. Continue to work with Hidalgo County Elections Department in order to administer and effectively conduct city elections in compliance with state election laws.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Called City Council Meetings/Workshops	46	50	50	50
2. Public Information Records Processed	40	50	100	125
3. Birth/Death Certificates Issued	222	200	100	100
4. Ordinances/Resolutions/Proclamations	51	60	55	55
5. City Minutes	46	60	60	60
6. Economic Dev. Corp. Meetings/Minutes	10	-	-	-
7. Ordinance Publications	20	25	20	25

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY SECRETARY**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5171-4101 SALARIES AND WAGES	49,605	74,874	74,017	78,354
11-5171-4103 OVERTIME WAGES	119	0	102	150
11-5171-4104 HEALTH/DENTAL/LIFE INSURANCE	6,079	13,200	12,944	12,432
11-5171-4105 TMRS RETIREMENT	1,035	3,774	3,384	5,425
11-5171-4106 SOCIAL SECURITY & MEDICARE	3,577	5,730	6,005	6,006
11-5171-4107 TX WORKERS' COMPENSATION INS.	115	337	164	250
11-5171-4108 STATE UNEMPLOYMENT TAX	284	630	24	250
11-5171-4140 CELL PHONE ALLOWANCE	150	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>60,964</b>	<b>98,545</b>	<b>96,640</b>	<b>102,867</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5172-4201 POSTAGE AND DELIVERY SERVICE	134	75	274	250
11-5172-4203 UNIFORMS	0	100	96	150
11-5172-4212 OFFICE SUPPLIES	640	2,200	616	2,200
11-5172-4231 MINOR EQUIPMENT	2,515	0	1,038	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>3,289</b>	<b>2,375</b>	<b>2,024</b>	<b>2,600</b>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5174-4420 SOFTWARE MAINTENANCE CONTRACTS	0	200	0	200
11-5174-4426 COMPUTER SOFTWARE MAINTENANCE	295	0	0	0
<b>TOTAL EQUIP RENTAL &amp; REPAIRS</b>	<b>295</b>	<b>200</b>	<b>0</b>	<b>200</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5175-4501 TELEPHONE & CELL PHONE SERVICE	189	1,350	0	0
11-5175-4503 PUBLIC INFORMATION NOTICES	185	0	248	15,500
11-5175-4504 TRAVEL AND/OR TRAINING	215	2,300	2,110	2,500
11-5175-4511 MEMBERSHIPS & SUBSCRIPTION	40	50	20	150
11-5175-4526 OTHER PROFESSIONAL FEES	1	18,500	1,320	18,500
11-5175-4550 EMPLOYMENT TESTS & EXAMS	35	50	108	50
11-5175-4590 MISCELLANEOUS EXPENDITURES	32	50	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>697</b>	<b>22,300</b>	<b>3,806</b>	<b>36,700</b>
<b>TOTAL CITY SECRETARY</b>	<b>65,245</b>	<b>123,420</b>	<b>102,470</b>	<b>142,367</b>

DEPARTMENT: TAX ASSESSOR-COLLECTOR			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	1	1	1	1
Part-time	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1

**DUTIES AND RESPONSIBILITIES:**

The Tax Department is responsible for all property tax collections for the City. The activities supervised include:

1. Maintain an accurate calendar for ADV/PAV.
2. Maintain accurate accounting records, monthly reconciliations.
3. Provide financial information to local Auditors, Provide all information requested during Local Audits. Prepare surveys and questionnaires for mortgage agencies.
4. Continue to work closely with Planning Department on current beer & wine licenses.
5. Review, approve and process all check requisitions for payment or refund of taxes to property owners
6. Provide accurate vital statistics records.
7. Maintain accurate payments from various permits issued through the Inspections/Permit Dept.

**GOALS AND OBJECTIVES:**

1. Continue to work with departments to find mutual solutions to their budget and accounting related problems.
2. Continue to provide City Council, City Manager, and Department Heads accurate and timely financial information and reports.
3. Continue to improve customer service.
4. Continue to recommend to our taxpayers to automatically pay their tax bill(s) online.
5. Continue to work with Delinquent Tax Attorney's.
6. Include on City of Donna website a tax information link.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Tax Collections-Current and Delinquent	5,128,986	5,430,314		
Current Collection Rate	89%			

**CITY OF DONNA, TEXAS**

**DEPARTMENT: TAX ASSESSOR-COLLECTOR**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5191-4101 SALARIES AND WAGES	50,325	46,365	44,220	47,755
11-5191-4104 HEALTH/DENTAL/LIFE INSURANCE	6,244	6,600	6,487	6,216
11-5191-4105 TMRS RETIREMENT	1,051	2,337	2,118	3,300
11-5191-4106 SOCIAL SECURITY & MEDICARE	3,394	3,550	3,891	3,654
11-5191-4107 TX WORKERS' COMPENSATION INS.	93	210	107	152
11-5191-4108 STATE UNEMPLOYMENT TAX	207	315	9	125
<b>TOTAL PERSONNEL SERVICES</b>	<b>61,314</b>	<b>59,377</b>	<b>56,832</b>	<b>61,202</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5192-4201 POSTAGE AND DELIVERY SERVICE	2,883	3,750	3,501	4,050
11-5192-4203 UNIFORMS	0	279	279	500
11-5192-4212 OFFICE SUPPLIES	77	1,000	392	2,000
11-5192-4217 OTHER SUPPLIES	0	30	25	0
11-5192-4231 MINOR EQUIPMENT	2,098	1,800	1,440	2,300
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>5,058</b>	<b>6,859</b>	<b>5,637</b>	<b>8,850</b>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5194-4406 EQUIPMENT REPAIRS	0	0	0	200
11-5194-4419 PRINTER MAINT & REPAIR	0	0	0	500
11-5194-4420 SOFTWARE MAINTENANCE CONTRACTS	13,298	12,000	14,000	12,000
11-5194-4425 COMPUTER MAINTENANCE & REPAIRS	37	175	37	375
11-5194-4426 COMPUTER SOFTWARE MAINTENANCE	443	0	0	500
11-5194-4427 NETWORK SECURITY MAINT. & REPAIR	0	0	0	400
11-5194-4428 NETWORK CONNECTIONS MAINT & REP	333	0	0	0
11-5194-4471 COPY MACHINE MAINT. CONTRACTS	600	0	600	100
<b>TOTAL EQUIP RENTAL &amp; REPAIRS</b>	<b>14,711</b>	<b>12,175</b>	<b>14,637</b>	<b>14,075</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5195-4501 TELEPHONE & CELL PHONE SERVICE	0	520	0	0
11-5195-4502 INSURANCE AND BONDS	1,000	1,000	1,000	1,000
11-5195-4503 PUBLIC INFORMATION NOTICES	523	900	495	700
11-5195-4504 TRAVEL AND/OR TRAINING	813	1,038	959	3,000
11-5195-4511 MEMBERSHIPS & SUBSCRIPTION	45	100	147	200
11-5195-4526 OTHER PROFESSIONAL FEES	0	400	0	0
11-5195-4550 EMPLOYMENT TESTS & EXAMS	1	0	0	0
11-5195-4554 PROPERTY TAX PREPARATION SERVICE	2,630	2,800	2,704	3,000
11-5195-4556 HIDALGO CNTY APPRAISAL DISTRICT	48,246	54,253	48,915	55,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>53,258</b>	<b>61,011</b>	<b>54,220</b>	<b>62,900</b>
<b>TOTAL TAX ASSESSOR COLLECTOR</b>	<b>134,341</b>	<b>139,422</b>	<b>131,326</b>	<b>147,027</b>

DEPARTMENT: POLICE			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	41	43	43	46
Part-time	0	0	0	0
DEPARTMENT TOTAL	41	43	43	46

**DUTIES AND RESPONSIBILITIES:**

1. To serve and protect the lives and property of all citizens of the United States, Texas and the City of Donna. To make the
2. To make the City of Donna a safer place to live by enforcing laws, deterring crime, conducting investigations and apprehending offenders.

**GOALS AND OBJECTIVES:**

1. To provide an effective Police Department to adequately Serve and Protect the citizens of Donna and their property in an effort to provide a safer environment
2. To respond to calls for service in a timely manner and deter criminal activity through continuous and visible patrols by maintaining an adequate fleet of marked patrol cars
3. To maintain a well trained, supplied and equipped department and personnel to ensure a greater level of efficiency and safely in the delivery of police services
4. To provide continuous investigations of criminal activities originating within the territorial jurisdiction of the City of Donna in an effort to bring them to their logical conclusions and improve in the case clearance rate
5. To continue to implement and build upon existing community programs to encourage members of the community to become active participants in the department's crime prevention effort
6. To retain good quality police personnel by providing competitive police salaries
7. To treat our public as customers, with dignity and respect since they are the stakeholders of this community

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Calls for Service	15,476	16,901	17,819	18,354
2. Traffic Stops	6,206	4,500	5,038	5,189
3. Adult Arrests	1,383	1,000	1,306	1,345
4. Juvenile Arrests	210	200	295	304
5. Murders	-	-	-	-
6. Forcible Rapes	19	12	24	25
7. Robbery	11	23	7	7
8. Aggravated Assaults	275	482	179	184
9. Burglary	151	277	275	283
10. Traffic Accidents Investigated	765	750	1,558	1,605

**CITY OF DONNA, TEXAS**

**DEPARTMENT: POLICE**

**FUND: 11 GENERAL FUND**

	ACTUAL 2013-2014	AMENDED BUDGET 2014-2015	ESTIMATED REV/EXP 2014-2015	CITY COUNCIL APPROVED 2015-2016
<b>PERSONNEL SERVICES</b>				
11-5201-4101 SALARIES AND WAGES	1,254,762	1,458,767	1,446,916	1,628,314
11-5201-4103 OVERTIME WAGES	114,434	228,340	151,552	153,507
11-5201-4104 HEALTH/DENTAL/LIFE INSURAN	206,083	283,800	258,804	285,937
11-5201-4105 TMRS RETIREMENT	30,696	88,647	76,882	128,183
11-5201-4106 SOCIAL SECURITY & MEDICARE	98,377	134,553	135,817	141,910
11-5201-4107 TX WORKERS' COMPENSATION INS.	19,940	59,955	36,301	42,407
11-5201-4108 STATE UNEMPLOYMENT TAX	8,474	13,545	793	5,750
11-5201-4109 TCLOSE CERTIFICATION PAY	50,320	52,100	64,080	70,720
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,783,086</b>	<b>2,319,707</b>	<b>2,171,145</b>	<b>2,456,728</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5202-4201 POSTAGE AND DELIVERY SERVICE	120	350	291	250
11-5202-4203 UNIFORMS	14,330	16,500	18,701	15,500
11-5202-4204 FUEL AND LUBRICANTS	107,054	85,300	89,576	90,000
11-5202-4211 PRINTING SUPPLIES	0	220	0	2,000
11-5202-4212 OFFICE SUPPLIES	8,077	6,530	8,036	5,750
11-5202-4213 JANITORIAL SUPPLIES	3,136	2,500	1,990	2,500
11-5202-4214 PATROL OFFICER SUPPLIES	4,841	3,100	6,138	3,100
11-5202-4215 C.I.D. DEPT. SUPPLIES	44	800	324	800
11-5202-4217 OTHER SUPPLIES	174	900	626	900
11-5202-4220 REFRESHMENT SUPPLIES	21	200	187	200
11-5202-4226 AMMUNITION	928	3,020	2,907	3,020
11-5202-4227 TARGETS FOR GUN RANGE	233	200	0	200
11-5202-4230 OFFICE EQUIP/ FURNITURE	135	1,000	980	1,000
11-5202-4231 MINOR EQUIPMENT	17,486	5,200	350	5,200
11-5202-4232 MINOR COMPUTER SOFTWARE	1,041	2,500	280	2,500
11-5202-4234 EQUIPMENT FOR PATROL VEHICLE	7,359	8,000	7,889	8,000
11-5202-4235 SMALL RADIO EQUIP & COMM.	3,145	8,000	3,907	8,000
11-5202-4240 FIRE ARMS FOR POLICE DEPT	17,175	6,700	19,589	6,700
11-5202-4291 INVESTIGATION SUPPLIES	1,286	0	9	0
11-5202-4292 SWAT TACTICAL EQUIPMENT	8,358	9,600	7,926	5,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>194,943</b>	<b>160,620</b>	<b>169,706</b>	<b>160,620</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5203-4302 BUILDING MAINTENANCE	2,945	2,000	0	2,000
11-5203-4303 A/C &/OR HEATING MAINT. & REPAIRS	10,814	5,000	2,627	5,000
11-5203-4304 BUILDING REPAIRS	2,926	10,000	5,070	4,800
11-5203-4315 GUN RANGE IMPROVEMENTS	0	500	483	500
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>16,685</b>	<b>17,500</b>	<b>8,180</b>	<b>12,300</b>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
11-5204-4402 MAINT & REPAIR-SMALL EQUIPMENT	0	500	9105	500
11-5204-4405 OFFICE MACHINE MAINT. & REPAIRS	9	250	250	250
11-5204-4406 EQUIPMENT REPAIRS	385	1,000	173	1,000
11-5204-4407 VEHICLE MAINTENANCE & REPAIRS	19,465	23,250	35,227	23,250
11-5204-4408 RADIO MAINTENANCE & REPAIRS	2,751	4,000	1,794	4,000
11-5204-4409 PROPERTY SEIZURE COSTS	3,267	2,750	2,948	2,750
11-5204-4411 CAMERA MAINTENANCE & REPAIRS	133	0	90	0
11-5204-4416 SECURITY CAMERA SYSTEM M & R	0	500	143	500
11-5204-4420 SOFTWARE MAINTENANCE CONTRACTS	23,014	25,000	44,502	21,000
11-5204-4421 CAR CAMERA SYSTEM M & REPAIRS	85	0	43	0
11-5204-4425 COMPUTER MAINTENANCE & REPAIRS	91	1,100	1,093	2,500
11-5204-4427 NETWORK SECURITY MAINT. & REPAIRS	753	0	0	1,000
11-5204-4428 NETWORK CONNECTIONS MAINT. & REP.	301	800	258	800
11-5204-4471 COPY MACHINE MAINT CONTRACTACTS	1,711	4,400	5,398	2,000
<b>TOTAL EQUIP</b>	<b>51,965</b>	<b>63,550</b>	<b>101,024</b>	<b>59,550</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5205-4501 TELEPHONE & CELL PHONE SERVICE	14,820	5,000	13,065	16,000
11-5205-4503 PUBLIC INFORMATION NOTICES	93	100	63	0
11-5205-4504 TRAVEL AND/OR TRAINING	3,285	13,175	5,328	5,000
11-5205-4505 UTILITY SERVICES	16,444	12,000	17,587	16,000
11-5205-4511 MEMBERSHIPS & SUBSCRIPTION	2,301	1,500	2,165	1,500
11-5205-4512 INTERNET SERVICE PROVIDER	6,982	2,300	5,428	2,300
11-5205-4526 OTHER PROFESSIONAL FEES	3,246	3,500	3,959	3,500
11-5205-4528 FIRE PREVENTION SERVICES	208	300	60	300
11-5205-4533 PRISONERS EXPENSES	3,424	3,000	3,106	3,000
11-5205-4550 EMPLOYMENT TESTS & EXAMS	4,342	3,000	1,037	3,000
11-5205-4590 MISCELLANEOUS EXPENDITURES	422	500	0	0
11-5205-4591 INVESTIGATION EXPENDITURES	0	1,000	663	1,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>55,567</b>	<b>45,375</b>	<b>52,461</b>	<b>51,600</b>
<b>CAPITAL OUTLAY</b>				
11-5206-4617 VEHICLE PURCHASES	0	109,785	95,192	83,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>109,785</b>	<b>95,192</b>	<b>83,000</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>2,102,244</b>	<b>2,716,537</b>	<b>2,597,683</b>	<b>2,823,798</b>

DEPARTMENT: FIRE DEPARTMENT			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	2	2	2	2
Part-time	-	-	-	
DEPARTMENT TOTAL	2	2	2	2

**DUTIES AND RESPONSIBILITIES:**

The Donna Volunteer Fire Department is responsible for all hazard emergency response to the citizens and visitors of the Donna area: Our mission is to protect and preserve life over property

1. Public Education and prevention of any and all fires
2. To insure that the volunteers of the department is molded and prepared to respond, safely and aggressively to emergency incidents in our community
3. Adhere all requirements mandated by local code, state and federal rules related to fire department operations
4. Maintain all emergency response equipment and vehicles in a ready state of response
5. Reviewing and inspecting all building plans
6. Responsible for all financial matters related to the city budget and the Donna Volunteer Fire Department budget

**GOALS AND OBJECTIVES:**

1. To meet State Firefighters and Fire Marshals Association, Texas Commission on Fire Protection, National Fire Protection Association, Texas Department of Insurance and Insurance Service Office requirements
2. Facilitate a well trained fire department to assist city departments in understanding their roles in emergency management
3. Continue our recruiting program for volunteers

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Annual Edinburg School	5	6	6	6
A&M Fire School	4	6	4	4
City Emergency Calls	340	400	300	400
County Emergency Calls	160	200	200	300
Certification Training	2	1	1	1
Drills 2 hours per week	52	52	52	52

**CITY OF DONNA, TEXAS**

**DEPARTMENT: FIRE DEPARTMENT**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b>PERSONNEL SERVICES</b>				
11-5211-4101 SALARIES AND WAGES	35,930	42,000	40,348	43,276
11-5211-4103 OVERTIME WAGES	514	0	926	0
11-5211-4104 HEALTH/DENTAL/LIFE INSURANCE	12,471	13,200	12,877	12,432
11-5211-4105 TMRS RETIREMENT	858	2,117	1,893	2,991
11-5211-4106 SOCIAL SECURITY & MEDICARE	2,803	3,213	3,352	3,311
11-5211-4107 TX WORKERS' COMPENSATION INS.	88	2,483	1,706	562
11-5211-4108 STATE UNEMPLOYMENT TAX	410	630	229	250
11-5211-4140 CELL PHONE ALLOWANCE	600	600	600	0
TOTAL PERSONNEL SERVICES	<u>53,674</u>	<u>64,243</u>	<u>61,931</u>	<u>62,822</u>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5212-4201 POSTAGE AND DELIVERY SERVICE	7	40	3	40
11-5212-4203 UNIFORMS	35,622	1,050	933	1,600
11-5212-4204 FUEL AND LUBRICANTS	13,904	13,750	9,435	12,000
11-5212-4205 SMALL TOOLS AND EQUIPMENT	0	0	0	5,000
11-5212-4207 COOL WATER & FOAM FOR FIRE	925	2,800	2,155	5,500
11-5212-4212 OFFICE SUPPLIES	782	950	1,350	1,000
11-5212-4213 JANITORIAL SUPPLIES	366	500	357	1,000
11-5212-4217 OTHER SUPPLIES	0	0	115	0
11-5212-4220 REFRESHMENT SUPPLIES	85	100	106	300
11-5212-4221 SPECIAL EVENTS AND ACTIVITIES	0	0	0	600
11-5212-4230 OFFICE EQUIP/FURNITURE	0	850	755	3,000
11-5212-4231 MINOR EQUIPMENT	5,070	7,000	8,847	0
11-5212-4234 EQUIPMENT FOR FIRE VEHICLES	0	0	0	0
11-5212-4238 MINOR EQUIPMENT-FIRE FIGHT	0	0	0	1,000
TOTAL SUPPLIES & MATERIALS	<u>56,761</u>	<u>27,040</u>	<u>24,056</u>	<u>31,040</u>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5213-4302 BUILDING MAINTENANCE	765	300	526	1,200
11-5213-4304 BUILDING REPAIRS	1,056	1,000	1,089	2,500
11-5213-4314 MINOR PROPERTY IMPROVEMENT	0	400	353	1,000
TOTAL PROPERTY & INFRASTRUCTURE	<u>1,821</u>	<u>1,700</u>	<u>1,968</u>	<u>4,700</u>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
11-5214-4401 VEHICLE EQUIPMENT R & M	716	1,000	616	1,000
11-5214-4402 MAINT & REPAIR-SMALL EQUIPMENT	0	700	155	200
11-5214-4406 EQUIPMENT REPAIRS	6,139	3,000	8,144	5,000
11-5214-4407 VEHICLE MAINTENANCE & REPAIR	9,672	11,216	12,054	11,216
11-5214-4408 RADIO MAINTENANCE & REPAIR	2,199	2,000	2,769	3,000
11-5214-4420 SOFTWARE MAINTENANCE CONTRACTS	2,685	2,000	1,980	2,000
11-5214-4425 COMPUTER MAINTENANCE & REPAIR	121	200	0	600
11-5214-4440 FIRE HYDRANT MAINT & REPAIR	802	1,031	810	1,500
11-5214-4445 POWER GENERATION MAINT & REPAIR	0	250	0	300
TOTAL EQUIP RENTAL & REPAIRS	<u>22,334</u>	<u>21,397</u>	<u>26,528</u>	<u>24,816</u>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5215-4501 TELEPHONE & CELL PHONE SERVICE	9,463	6,000	11,678	13,300
11-5215-4504 TRAVEL AND/OR TRAINING	5,805	6,000	6,207	7,500
11-5215-4505 UTILITY SERVICES	6,087	5,000	7,413	6,500
11-5215-4511 MEMBERSHIPS & SUBSCRIPTION	1,745	2,000	2,135	3,500
11-5215-4528 FIRE PREVENTION SERVICE	320	0	0	3,000
11-5215-4530 MONTHLY STIPEND FOR FIRE CHIEF	12,000	12,000	11,000	12,000
11-5215-4535 VFM PENSION PLAN CONTRIBUTIONS	2,458	3,000	2,311	3,000
11-5215-4536 DONNA VOLUNTEER FIREMEN ORG.	9,713	9,000	6,825	7,000
11-5215-4550 EMPLOYMENT TESTS & EXAMS	0	2,850	0	200
11-5215-4590 MISCELLANEOUS EXPENDITURES	33	100	0	0
TOTAL OTHER SERVICE & CHARGES	<u>47,624</u>	<u>45,950</u>	<u>47,569</u>	<u>56,000</u>
<b>CAPITAL OUTLAY</b>				
11-5216-4618 RADIOS & COMMUNICATION	37,036	0	0	0
TOTAL CAPITAL OUTLAY	<u>37,036</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL FIRE DEPARTMENT</b>	<u><u>219,250</u></u>	<u><u>160,330</u></u>	<u><u>162,052</u></u>	<u><u>179,378</u></u>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: EMERGENCY MEDICAL SERVICE**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL 2012-13</b>	<b>AMENDED BUDGET 2013-14</b>	<b>ESTIMATED REV/EXP 2013-14</b>	<b>CITY COUNCIL APPROVED 2014-15</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5225-4505 UTILITY SERVICES	4,306	5,500	7,445	6,500
11-5225-4590 MISCELLANEOUS EXPENDITURES	2,625	12,000	670	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>6,931</b>	<b>17,500</b>	<b>8,115</b>	<b>6,500</b>
<b>TOTAL EMERGENCY MEDICAL SERVICE</b>	<b><u>6,931</u></b>	<b><u>17,500</u></b>	<b><u>8,115</u></b>	<b><u>6,500</u></b>

DEPARTMENT: PLANNING AND COMM. DEVELOPMENT			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	3	3	2	2
Part-time	-	-	-	-
DEPARTMENT TOTAL	3	3	2	2

**DUTIES AND RESPONSIBILITIES:**

1. The Planning & Zoning Department coordinates the development process, including review of subdivision plats, and of public hearing items.
2. Staff performs plan reviews and site inspections and manages planning studies. Staff assists current and new business owners with permitting zoning designation, address verification, platting process, annexation and other related matters.
3. The Planning Department implements Zoning, Parking, Landscaping, Sign, Access Management, and Subdivision Ordinances.
4. Working together with the City Engineer, Fire Official, Public Works, Code Enforcement, Building/Health Departments, Urban County, and the citizens of Donna and builders and investors.

**GOALS AND OBJECTIVES:**

1. Continue to work on updating ordinances; compare to other communities of similar size and compare fee structure for permits.
2. Update land use map; define newly annexed areas according to future use.
3. Perform site plan review and inspection for new projects on a timely basis.
4. Provide opportunities for staff training and certifications.
5. Perform addressing activities for properties inside the city and ETJ.
6. Update City and Zoning Maps.
7. Devise a plan for next 3 years annexation plan.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Subdivisions	13	20	10	20
2. Certificate of Compliance	39	50	117	130
3. CUP	22	30	14	25
4. Zone Change	1	10	4	15
5. Annexations	3	3	5	3
6. Urban County	\$ 278,900	TBD	\$ 273,322	TBD

**CITY OF DONNA, TEXAS**

**DEPARTMENT: PLANNING & COMM. DEVELOPMENT**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5231-4101 SALARIES AND WAGES	98,907	88,008	55,599	78,842
11-5231-4103 OVERTIME WAGES	155	0	172	0
11-5231-4104 HEALTH/DENTAL/LIFE INSURANCE	14,726	13,200	9,702	12,432
11-5231-4105 TMRS RETIREMENT	2,399	4,436	2,233	5,448
11-5231-4106 SOCIAL SECURITY & MEDICARE	7,377	6,733	4,227	6,032
11-5231-4107 TX WORKERS' COMPENSATION INS.	651	396	320	251
11-5231-4108 STATE UNEMPLOYMENT TAX	629	630	107	250
TOTAL PERSONNEL SERVICES	<u>124,844</u>	<u>113,403</u>	<u>72,360</u>	<u>103,255</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5232-4201 POSTAGE AND DELIVERY SERVICE	291	400	147	500
11-5232-4202 MAPS AND MAP RESOURCE ACCESS	436	600	0	700
11-5232-4203 UNIFORMS	270	360	214	450
11-5232-4204 FUEL AND LUBRICANTS	197	400	128	500
11-5232-4212 OFFICE SUPPLIES	708	600	927	750
11-5232-4217 OTHER SUPPLIES	438	200	450	0
11-5232-4219 FILM & PHOTO SUPPLIES	0	60	0	80
11-5232-4220 REFRESHMENT SUPPLIES	112	200	83	300
11-5232-4221 SPECIAL EVENTS AND ACTIVITIES	629	1,000	(124)	1,200
11-5232-4230 OFFICE EQUIP/FURNITURE	809	100	949	120
11-5232-4231 MINOR EQUIPMENT	940	500	478	600
TOTAL SUPPLIES & MATERIALS	<u>4,830</u>	<u>4,420</u>	<u>3,252</u>	<u>5,200</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5234-4407 VEHICLE MAINTENANCE & REPAIR	260	400	15	150
11-5234-4421 PHONE EQUIPMENT MAINT & REPAIR	0	0	167	0
11-5234-4420 SOFTWARE MAINTENANCE CONTRACTS	0	100	0	120
11-5234-4425 COMPUTER MAINTENANCE & REPAIR	0	350	0	420
11-5234-4426 COMPUTER SOFTWARE MAINTENANCE	443	0	0	0
TOTAL EQUIP RENTAL & REPAIRS	<u>703</u>	<u>850</u>	<u>182</u>	<u>690</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5235-4501 TELEPHONE & CELL PHONE SERVICE	2,253	1,800	2,004	2,520
11-5235-4503 PUBLIC INFORMATION NOTICES	10,722	5,000	5,189	0
11-5235-4504 TRAVEL AND/OR TRAINING	2,390	3,000	1,746	3,600
11-5235-4510 TCEQ STORM WATER FEES	3,778	100	100	200
11-5235-4516 LEGAL SERVICES	44,166	0	2,611	4,000
11-5235-4520 DRAINAGE TASKFORCE FEES	13,225	9,250	13,933	10,000
11-5235-4524 ENGINEERING FEES	9,000	1,000	3,750	1,500
11-5235-4526 OTHER PROFESSIONAL FEES	6,036	3,000	2,170	4,000
11-5235-4550 EMPLOYMENT TESTS & EXAMS	41	0	81	0
11-5235-4556 HIDALGO COUNTY DIST CO CLERK	(12)	0	0	0
11-5235-4560 LAND & ROW INVESTIGATIONS	1,935	2,000	500	2,400
TOTAL OTHER SERVICE & CHARGES	<u>93,534</u>	<u>25,150</u>	<u>32,084</u>	<u>28,220</u>
<b><u>CAPITAL OUTLAY</u></b>				
11-5236-4617 VEHICLE PURCHASES	19,631	0	0	0
TOTAL CAPITAL OUTLAY	<u>19,631</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL PLANNING &amp; COMMUNITY DEVELOPMENT</b>	<b><u>243,542</u></b>	<b><u>143,823</u></b>	<b><u>107,878</u></b>	<b><u>137,365</u></b>

DEPARTMENT: SAFETY INSPECTIONS			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	1	1	1	1
Part-time	-	-		-
DEPARTMENT TOTAL	1	1	1	1

**DUTIES AND RESPONSIBILITIES:**

The Inspections Division is responsible for all Permits and Inspections for commercial and residential types. The activities supervised include:

1. To protect our citizens safety by enforcing building codes.
2. Inspector reviews all building plans and application and coordinates approval from other departments, County and State agencies.
3. Inspect all new construction, commercial or residential, additions and remodeling projects to ensure and maintain compliance with the adopted Building, Plumbing, Mechanical, Zoning, and National Electrical Codes, and with the County and State Health Regulations.
4. Coordinates the City's Addressing program with the United States Postal Service and with the Lower Rio Grande Valley Council.
5. Maintains "as built " files of all new business, residence and other structures as per record retention regulations.
6. Conducts facility inspections of existing buildings for new businesses in the community.
7. Inspects all wood frame residential structures and manufactured homes being moved into the City for compliance with City Codes and Zoning Ordinances.

**GOALS AND OBJECTIVES:**

1. Promotes private development, while ensuring compliance with City Codes & ordinance.
2. Continue protecting our citizen's health, safety and general welfare through efficient City Code enforcement.
3. Increase public awareness and use of the computerized permit program available now at Code Enforcement.
4. Emphasize staff development and continued education for better staff utilization and improved performance.
5. Identify methods to standardize the plan review process in order to expedite approval.
6. Provide Training and continuing education classes for Inspectors and Permit Clerks.
7. Improve customer information system through the provision of updated written materials and permit application requirements.
8. Emphasize staff training and examinations through ICC to obtain appropriate field inspection Certifications for Inspectors and office personnel.
9. To establish a health division to inspect restaurants, and other facilities serving food.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Citizens contacts	300	350	500	500
2. Permits	650	750	600	700
3. Inspections	100	200	350	400
4. Plan reviews (elec., building, mech., plumb.)	40	80	46	55
5. Garage Sale	1,050	2,050	800	1,000
6. New Dwelling (Residential)	29	45	39	45
7. New Commercial	10	45	7	10

**CITY OF DONNA, TEXAS**

**DEPARTMENT: INSPECTIONS**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5291-4101 SALARIES AND WAGES	12,942	26,500	7,322	40,000
11-5291-4104 HEALTH/DENTAL/LIFE INSURANCE	1,573	6,600	1,551	6,216
11-5291-4105 TMRS RETIREMENT	291	2,016	169	2,765
11-5291-4106 SOCIAL SECURITY & MEDICARE	959	3,060	561	3,060
11-5291-4107 TX WORKERS' COMPENSATION INS.	156	408	198	290
11-5291-4108 STATE UNEMPLOYMENT TAX	266	315	207	125
11-5291-4140 CELL PHONE ALLOWANCE	0	600	0	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>16,187</b>	<b>39,499</b>	<b>10,008</b>	<b>52,456</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5292-4201 POSTAGE AND DELIVERY SERVICE	667	200	796	300
11-5292-4203 UNIFORMS	200	120	0	140
11-5292-4204 FUEL AND LUBRICANTS	736	400	503	480
11-5292-4211 PRINTING SUPPLIES	92	0	0	0
11-5292-4212 OFFICE SUPPLIES	368	400	225	480
11-5292-4217 OTHER SUPPLIES	39	800	0	0
11-5292-4218 COPYING SUPPLIES	11	40	644	50
11-5292-4225 COMPUTER SUPPLIES	80	0	80	0
11-5292-4230 OFFICE EQUIP/ FURNITURE	5	0	5	1,000
11-5292-4231 MINOR EQUIPMENT	32	100	0	400
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>2,230</b>	<b>2,060</b>	<b>2,253</b>	<b>2,850</b>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5294-4407 VEHICLE MAINTENANCE & REPAIRS	0	300	6	400
11-5294-4420 SOFTWARE MAINTENANCE CONTRACTS	2,450	3,700	2,000	2,000
11-5294-4426 COMPUTER SOFTWARE MAINTENANCE	33	0	0	0
<b>TOTAL EQUIP RENTAL &amp; REPAIRS</b>	<b>2,483</b>	<b>4,000</b>	<b>2,006</b>	<b>2,400</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5295-4501 TELEPHONE & CELL PHONE SERVICE	892	1,080	848	1,200
11-5295-4504 TRAVEL AND/OR TRAINING	933	1,000	384	1,200
11-5295-4511 MEMBERSHIPS & SUBSCRIPTION	102	300	180	360
11-5295-4526 OTHER PROFESSIONAL FEES	6,219	14,000	7,499	1,000
11-5295-4550 EMPLOYMENT TESTS & EXAMS	40	0	1,050	0
11-5295-4595 BANK SERVICE & SUPPLY CHARGES	175	0	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>8,361</b>	<b>16,380</b>	<b>9,961</b>	<b>3,760</b>
<b>TOTAL INSPECTIONS</b>	<b>29,261</b>	<b>61,939</b>	<b>24,228</b>	<b>61,466</b>

DEPARTMENT: PUBLIC WORKS			FUND: GENERAL	
PERSONNEL	Actual 2012-2013	Budget 2013-2014	Estimated 2014-2015	Budget 2015-2016
Full-time	15	15	18	19
Part-time	-	-	-	-
DEPARTMENT TOTAL	15	15	18	19

**DUTIES AND RESPONSIBILITIES:**

The Public Works Department is primarily responsible for overseeing the operations of the service and maintenance of our City in order to make it a better environment for our citizens.

1. Responsible for the administration, planning, maintenance, construction and management of the City's roadway system.
2. Staff is responsible for the installation and maintenance of traffic control signs, regulatory signs and pavement markings necessary to provide for safe and efficient traffic movement.
3. Additional responsibilities include construction and maintenance of new sidewalks, drainage structures and responding to all weather related emergency calls.
4. The department oversees long range planning and budgeting for the Streets Division.
5. The department also provides assistance to other departments, civic and non-profit organizations.
6. Staff responds to citizen's concerns and requests for services.
7. Staff serves as agent between the City and the Texas Department of Transportation, Hidalgo County, Donna, Independent School District and/or private developers to execute contracts and agreements necessary for capital improvements and to promote private development while ensuring compliance with City Codes and ordinances.

**GOALS AND OBJECTIVES:**

1. Continue to develop and implement a road surface management program.
2. Continue to develop a street lighting improvement program.
3. Install drainage structures to provide for positive drainage outfall. Keep open ditches clear of debris and obstructions.
4. Develop and implement a maintenance improvements plan for annexed areas.
5. Continue to provide direction to the Streets Division.
6. Continue to work closely with local, state and federal agencies.
7. Implement and oversee Storm Water Management Pollution Prevention Plan (a. operations, b. outreach, c. enforcement).

Performance Indicators	Actual 2012-2013	Budget 2013-2014	Estimated 2014-2015	Budget 2015-2016
1. Response to citizen's concerns/request for services	500	650	2,500	3,000
2. Street/Road Improvement Projects	2	2	6	10
3. Open Records Requests	1	5	5	5
4. Drainage Improvement Projects	1	3	6	10
5. Valley Gutter Improvement Proj.	-	-	8	10

**CITY OF DONNA, TEXAS**

**DEPARTMENT: PUBLIC WORKS**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL 2013-2014</b>	<b>AMENDED BUDGET 2014-2015</b>	<b>ESTIMATED REV/EXP 2014-2015</b>	<b>CITY COUNCIL APPROVED 2015-2016</b>
<b>PERSONNEL SERVICES</b>				
11-5301-4101 SALARIES AND WAGES	321,245	388,867	435,938	518,279
11-5301-4103 OVERTIME WAGES	21,482	45,000	21,963	45,000
11-5301-4104 HEALTH/DENTAL/LIFE INSURANCE	69,314	99,000	99,678	118,104
11-5301-4105 TMRS RETIREMENT	8,047	21,867	19,454	38,923
11-5301-4106 SOCIAL SECURITY & MEDICARE	26,058	33,191	35,412	43,091
11-5301-4107 TX WORKERS' COMPENSATION INSURANCE	18,157	41,490	28,567	33,277
11-5301-4108 STATE UNEMPLOYMENT TAX	3,022	4,725	2,273	2,375
<b>TOTAL PERSONNEL SERVICES</b>	<b>467,325</b>	<b>634,140</b>	<b>643,285</b>	<b>799,049</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5302-4201 POSTAGE AND DELIVERY SERVICE	20	300	29	100
11-5302-4203 UNIFORMS	6,602	6,500	12,562	12,244
11-5302-4204 FUEL AND LUBRICANTS	35,976	32,000	31,523	32,000
11-5302-4205 SMALL TOOLS AND EQUIPMENT	7,798	10,000	11,462	12,500
11-5302-4206 CHEMICALS	549	2,500	3,643	2,500
11-5302-4208 STRING FOR WEED EATERS	660	800	423	800
11-5302-4211 PRINTING SUPPLIES	45	500	45	125
11-5302-4212 OFFICE SUPPLIES	1,590	1,500	1,922	2,200
11-5302-4213 JANITORIAL SUPPLIES	5,393	4,000	3,277	3,500
11-5302-4217 OTHER SUPPLIES	1,983	0	3,188	0
11-5302-4218 COPYING SUPPLIES	0	200	0	200
11-5302-4220 REFRESHMENT SUPPLIES	252	800	575	600
11-5302-4230 OFFICE EQUIP/ FURNITURE	1,467	1,860	3,558	1,860
11-5302-4231 MINOR EQUIPMENT	2,491	0	16,058	1,000
11-5302-4234 EQUIPMENT FOR VEHICLES	0	1,500	3,623	2,000
11-5302-4288 BAD WEATHER MATERIALS - PUBLIC	900	1,500	0	1,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>65,726</b>	<b>63,960</b>	<b>91,888</b>	<b>73,129</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5303-4301 STREET MAINTENANCE & REPAIR	23,188	0	69,243	0
11-5303-4302 BUILDING MAINTENANCE	2,853	5,000	4,524	5,000
11-5303-4303 A/C &/OR HEATING MAINT & REPAIRS	4,935	1,500	7,702	1,500
11-5303-4304 BUILDING REPAIRS	10,731	6,250	19,165	6,250
11-5303-4307 STREET SIGN MAINT & REPAIR	6,600	25,000	6,741	0
11-5303-4308 STORM SEWER DRAINAGE M & R	15,768	14,000	7,342	14,000
11-5303-4311 GROUNDS MAINTENANCE & REPAIRS	2,848	800	572	800
11-5303-4312 OTHER SIGNS MAINT. & REPAIRS	1,293	2,000	541	2,000
11-5303-4313 PARKING LOT MAINTENANCE	0	2,500	305	2,500
11-5303-4314 MINOR PROPERTY IMPROVEMENT	5,905	0	374	0
11-5303-4318 OTHER MAINTENANCE & REPAIRS	1,280	2,000	2,249	2,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>75,401</b>	<b>59,050</b>	<b>118,758</b>	<b>34,050</b>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
11-5304-4401 VEHICLE EQUIPMENT R & M	50	500	50	500
11-5304-4402 MAINT & REPAIR-SMALL EQUIP	3,702	7,500	14,689	7,500
11-5304-4403 EQUIPMENT RENTALS	1,873	1,500	12,466	1,500
11-5304-4405 OFFICE MACHINE MAINT & REP	1,240	1,000	1,521	1,000
11-5304-4406 EQUIPMENT REPAIRS-LARGE EQ	14,951	13,000	12,654	7,785
11-5304-4407 VEHICLE MAINTENANCE & REPAIR	22,476	20,000	23,602	20,000
11-5304-4408 RADIO MAINTENANCE & REPAIR	0	2,500	0	2,500
11-5304-4409 STREET SWEEPER MAINT & REPAIR	518	6,976	1,084	6,976
11-5304-4419 PRINTER MAINT & REPAIR	0	3,000	155	3,000
<b>EQUIP RENTAL &amp; REPAIRS</b>	<b>44,810</b>	<b>55,976</b>	<b>66,221</b>	<b>50,761</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5305-4501 TELEPHONE & CELL PHONE SERVICE	7,600	3,200	9,272	12,000
11-5305-4502 INSURANCE AND BONDS	0	0	0	500
11-5305-4504 TRAVEL AND/OR TRAINING	945	2,500	835	2,000
11-5305-4505 UTILITY SERVICES	10,895	14,040	12,839	13,000
11-5305-4506 PUBLIC WORKS SECURITY SERVICE	787	0	15,699	0
11-5305-4511 MEMBERSHIPS & SUBSCRIPTION	15	500	0	500
11-5305-4526 OTHER PROFESSIONAL FEES	481	800	185	300
11-5305-4528 FIRE PREVENTION SERVICES	108	1,800	653	1,800
11-5305-4550 EMPLOYMENT TESTS & EXAMS	1,111	1,000	490	1,000
11-5305-4582 COMMUNITY CLEAN-UP EXPENDITURE	180	1,000	912	1,000
11-5305-4589 DAMAGE CLAIMS AGAINST CITY	2,730	1,500	2,174	1,500
11-5305-4590 MISCELLANEOUS EXPENDITURES	920	0	1,250	0
11-5305-4594 LANDFILL FEES FOR BRUSH & JUNK	0	0	1,652	0
11-5305-4596 ROLL-OFF BINS-TIRES COLLECTION	901	2,000	390	2,000
11-5305-4598 ROLL-OFF BINS FOR PUBLIC WORKS	1,625	1,500	3,669	1,500
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>28,298</b>	<b>29,840</b>	<b>50,020</b>	<b>37,100</b>
<b>CAPITAL OUTLAY</b>				
11-5306-4632 LITE EQUIPMENT	5,083	0	14,945	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,083</b>	<b>0</b>	<b>14,945</b>	<b>0</b>
<b>TOTAL PUBLIC WORKS</b>	<b>686,641</b>	<b>842,966</b>	<b>985,117</b>	<b>994,089</b>

DEPARTMENT: CITY VEHICLE MAINTENANCE			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
Full-time	1	1	1	1
Part-time	0	0	0	0
DEPARTMENT TOTAL	1	1	1	1

**DUTIES AND RESPONSIBILITIES:**

1. Maintain and repair all emergency response units as well as other city vehicles.
2. Maintain all emergency generators fueled and running in the event of an emergency.
3. Be on call and respond to all emergency calls during inclement weather advisories.
4. Keeps equipment available for use by inspecting and testing vehicles; completing preventive maintenance such as, engines tune-ups, oil changes, tire rotation and changes, wheel balancing, replacing filters.
5. Verifies vehicle serviceability by conducting test drives ; adjusting controls and systems.
6. Maintains vehicle records by recording service and repairs.

**GOALS AND OBJECTIVES:**

1. Continue to repair all emergency respond vehicles as well as other city vehicles.
2. Enroll in trainings and seminars that will enhance the abilities to repair the vehicles in a more efficient manner.
3. Expand the mechanical shop with the latest and more up to date equipment to better service the vehicles.
4. Upgrading the software used to detect and inspect all vehicles.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
1. Vehicles serviced		100	1450	200
2. Trainings		3	2	5
3. Emergency Response Units		35	40	50

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY VEHICLE MAINTENANCE**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5311-4101 SALARIES AND WAGES	21,486	21,531	22,763	28,923
11-5311-4103 OVERTIME WAGES	1,963	2,500	2,880	0
11-5311-4104 HEALTH/DENTAL/LIFE INSURANCE	6,196	6,600	5,790	6,216
11-5311-4105 TMRS RETIREMENT	549	1,211	945	1,998
11-5311-4106 SOCIAL SECURITY & MEDICARE	1,762	1,838	1,934	2,213
11-5311-4107 TX WORKERS' COMPENSATION INS.	492	976	193	853
11-5311-4108 STATE UNEMPLOYMENT TAX	207	315	91	125
11-5311-4140 CELL PHONE ALLOWANCE	250	0	0	0
TOTAL PERSONNEL SERVICES	<u>32,905</u>	<u>34,971</u>	<u>34,596</u>	<u>40,328</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5312-4203 UNIFORMS	393	375	1202	375
11-5312-4204 FUEL AND LUBRICANTS	20	700	171	200
11-5312-4205 SMALL TOOLS AND EQUIPMENT	996	700	916	700
11-5312-4212 OFFICE SUPPLIES	0	50	0	50
11-5312-4213 JANITORIAL SUPPLIES	20	50	102	100
11-5312-4217 OTHER SUPPLIES	11	0	0	0
11-5312-4231 MINOR EQUIPMENT	348	1,000	842	1,000
11-5312-4290 SUPPLIES-VEHICLE REPAIRS	0	0	139	200
TOTAL SUPPLIES & MATERIALS	<u>1,788</u>	<u>2,875</u>	<u>3,372</u>	<u>2,625</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5314-4402 MAINT & REPAIR-SMALL EQUIP	0	700	330	350
11-5314-4407 VEHICLE MAINTENANCE & REPAIRS	13	0	0	0
OTHER EQUIP RENTAL & REPAIRS	13	700	330	350
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5315-4550 EMPLOYMENT TESTS & EXAMS	40	100	16	25
11-5315-4590 MISCELLANEOUS EXPENDITURES	870	0	87	0
TOTAL OTHER SERVICE & CHARGES	<u>910</u>	<u>100</u>	<u>103</u>	<u>25</u>
<b>TOTAL CITY VEHICLE MAINTENANCE</b>	<b><u><u>35,616</u></u></b>	<b><u><u>38,646</u></u></b>	<b><u><u>38,401</u></u></b>	<b><u><u>43,328</u></u></b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: SANITATION SERVICES**

**FUND: 11 GENERAL FUND**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5345-4545   NAWS GARBAGE/BRUSH BILLING FEE	0	0	0	10,000
11-5345-4590   AWS FEES FOR ADDITIONAL CARTS	43,057	45,000	44,622	46,000
11-5345-4596   RESIDENTIAL SERVICES-AWS CNTR	729,778	782,000	762,181	785,000
TOTAL OTHER SERVICE & CHARGES	<u>772,835</u>	<u>827,000</u>	<u>806,803</u>	<u>841,000</u>
<b>TOTAL SANITATION SERVICES</b>	<b><u>772,835</u></b>	<b><u>827,000</u></b>	<b><u>806,803</u></b>	<b><u>841,000</u></b>

DEPARTMENT: STREETS & ROADWAYS			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
	0	0	0	0
	0	0	0	0
	0	0	0	0

**DUTIES AND RESPONSIBILITIES:**

1. The Streets Division oversees the daily operations of traffic safety, maintenance and construction crews.
2. Responds to citizen's concerns and requests for services on a daily basis.
3. Performs road maintenance and construction, paving and drainage improvements according the Five-Year Capital Improvement Program, which includes chip seals, overlays, street reconstruction, paving and storm water construction and maintenance.
4. Maintains roadways free from debris, applies herbicide and trims tree branches handing over city ROW in order to improve traffic safety.
5. Maintains storm drainage systems including but not limited to storm drain pumps, lines, inlets, holding ponds, drain and bar ditches.
6. Maintains and repairs all traffic control signs, and pavement markings owned by the City including regulatory signs, street, name signs, traffic control signs, pavement markings and curb painting.
7. Maintaining and repairing all pot holes throughout the City limits on a regular basis.

**GOALS AND OBJECTIVES:**

1. Increase the level of paring and drainage improvements in accordance with the Five-Year Capital Improvement Program.
2. Increase the level of street sweeping services with a section schedule.
3. Participate in Maintenance with TX Dot to gradually assume full responsibility for maintenance along state roads within City Limits to include traffic signals, school beacons, intersections flashing beacons and regulator and street name signs.
4. Identify needs for preventative maintenance practices, determine current structural adequacy of roads and predict their future service life with respect to projected traffic use.
5. Improve work methods by continuing personnel training and development with on the job trainings and seminars.
6. Maintain current level of service in drainage maintenance and construction with existing crew and equipment.
7. Replace all the street name signs within our city limits including recently annexed areas.

	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Hot Mix (tons)				
2. Caliche (tons)	500	500	2,500	3,000
3. Cold Mix (tons)	100	-	-	-
4. Traffic Paint (gal)	200	300	300	600
5. Traffic Signs	100	200	250	300
6. Drain ditch maintenance	500	700	1,500	1,500
	5	8	50	50

**CITY OF DONNA, TEXAS**

**DEPARTMENT: STREETS & ROADWAYS**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5353-4301 STREET MAINT & REPAIRS	24,794	0	49,324	0
11-5353-4307 STREET SIGN MAINT & REPAIRS	0	0	0	25,000
11-5353-4310 MAINT & REPAIR-FREEWAY LIGHTS	0	10,000	3,156	5,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>24,794</b>	<b>10,000</b>	<b>52,480</b>	<b>30,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5355-4507 ELECTRICITY FOR FREEWAY LIGHTS	15,039	21,500	18,175	18,000
11-5355-4508 ELECTRICITY FOR STREET LIGHTS	147,474	190,000	162,328	165,000
11-5355-4551 STREET LIGHTS	3,441	0	0	20,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>165,954</b>	<b>211,500</b>	<b>180,503</b>	<b>203,000</b>
<b>TOTAL STREET &amp; ROADWAYS</b>	<b>190,748</b>	<b>221,500</b>	<b>232,983</b>	<b>233,000</b>

DEPARTMENT: COMMUNITY SUPPORT SERVICES		FUND: GENERAL FUND		
Personnel	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
Contracted	0	0	0	0
	0	0	0	0
	0	0	0	0

**DUTIES AND RESPONSIBILITIES:**

1. This department is responsible for cleaning and maintaining all of the City of Donna rental centers in good operating condition.

**GOALS AND OBJECTIVES:**

1. Maintain all city rental center clean and in rental condition.

Performance Indicators	Actual 2012-2013	Budget 2013-2014	Estimated 2013-2014	Budget 2014-2015
Rental Centers	3	3	3	3

**CITY OF DONNA, TEXAS**

**DEPARTMENT: COMMUNITY SUPPORT SERVICES**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2012-13</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2013-14</b>	<b>2013-14</b>	<b>APPROVED</b>
				<b>2014-15</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5442-4213 JANITORIAL SUPPLIES-ADV & PAV	74	450	235	500
11-5442-4217 OTHER SUPPLIES	17	150	0	
11-5442-4231 MINOR EQUIPMENT	0	50	0	100
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>91</b>	<b>650</b>	<b>235</b>	<b>600</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5443-4303 A/C &/OR HEATING M&R FOR ADV	685	1,500	3,800	1,950
11-5443-4305 A.D.V. BLDG MAINT & REPAIR	1,773	2,000	11,104	0
11-5443-4307 D.M.C. BLDG MAINT & REPAIR	4,001	1,250	5,154	2,500
11-5443-4309 COMMUNITY CNTR MAINT & REPAIRS	581	2,500	0	2,500
11-5443-4319 D.M.C. A/C MAINT & REPAIR	1,615	1,400	1,003	2,000
11-5443-4320 COMMUNITY CNTR A/C MAINT. & REPAIR	4,027	0	0	500
11-5443-4350 ADV & PAV JANITORIAL SERVICE	2,810	1,400	4,392	4,500
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>15,492</b>	<b>10,050</b>	<b>25,453</b>	<b>13,950</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5445-4505 UTILITY SERVICES	42,397	47,000	48,705	47,000
11-5445-4528 FIRE PREVENTION SERVICES	173	1,400	0	750
11-5445-4570 AMIGOS DEL VALLE CONTRIBUTION	5,000	5,000	5,000	5,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>47,570</b>	<b>53,400</b>	<b>53,705</b>	<b>52,750</b>
<b><u>CAPITAL OUTLAY</u></b>				
11-5446-4650 BUILDINGS & STRUCTURES	0	0	24,300	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>24,300</b>	<b>0</b>
<b>TOTAL COMMUNITY SUPPORT SERVICES</b>	<b>63,153</b>	<b>64,100</b>	<b>103,693</b>	<b>67,300</b>

DEPARTMENT: PARKS & RECREATION			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
Full-time	3	3	3	5
Part-time	0	0	0	8
DEPARTMENT TOTAL	3	3	3	13

**DUTIES AND RESPONSIBILITIES:**

Our parks are here to provide our community an alternative choice and an infinite amount of activities that can be done with the family, friends or just individually. With our newly remodeled parks and playscapes added they are a sure way of keeping our children active physically as well as socially. Staff is responsible for the upkeep and maintenance of the parks like trimming off the grass as well as the trees, brush and bushes in the parks including repairs and maintenance to the restroom facilities provided. The department is constantly looking for ways to improve the quality of our parks that will better serve our community. This department also assists with all special events each year hosted by the City, the community and both profit and non-profit organizations which include parades, festivals, holiday programs, special gatherings, and dedications. In addition, the Division provides short range planning for parks, landscapes, and other outdoor facilities, including irrigation system design, landscape and park design, park and facility construction management. The Department works with local residents and city officials to ensure that city parks are of the highest standards.

**GOALS AND OBJECTIVES:**

1. To continue to provide a family oriented environment for our community.
2. Continue to expand and improve our parks.
3. Provide our citizens a place to gather and enjoy nature and it's beauty.
4. Improve the quality of our parks by adding more sports oriented equipment.
5. Install a walking trail to all of our parks.
6. Start a community garden and have the schools as well as the community participate.
7. Parks improvements to occur frequently and the development of new parks and facilities.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
1. Parks Maintined	5	5	4	7
2. Baseball Parks Maintanied	2	2	2	3

**CITY OF DONNA, TEXAS**

**DEPARTMENT: PARKS & RECREATION**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b>PERSONNEL SERVICES</b>				
11-5501-4101 SALARIES AND WAGES	65,508	72,934	59,697	114,964
11-5501-4102 PART-TIME WAGES	0	0	4,663	34,344
11-5501-4103 OVERTIME WAGES	5,948	6,500	19,276	0
11-5501-4104 HEALTH/DENTAL/LIFE INSURANCE	19,311	26,400	2,412	31,080
11-5501-4105 TMRS RETIREMENT	1,675	4,005	5,025	7,945
11-5501-4106 SOCIAL SECURITY & MEDICARE	5,435	6,080	2,540	11,423
11-5501-4107 TX WORKERS' COMPENSATION INS.	2,123	6,797	587	3,900
11-5501-4108 STATE UNEMPLOYMENT TAX	828	1,260	0	660
11-5501-4140 CELL PHONE ALLOWANCE	63	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>100,891</b>	<b>123,976</b>	<b>94,200</b>	<b>204,316</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5502-4203 UNIFORMS	1,338	750	1,785	2,000
11-5502-4204 FUEL AND LUBRICANTS	8,442	7,000	7,101	7,000
11-5502-4205 SMALL TOOLS AND EQUIPMENT	3,395	4,200	6,360	5,000
11-5502-4206 CHEMICALS	24	500	312	500
11-5502-4208 STRING FOR WEED EATERS	240	200	180	250
11-5502-4212 OFFICE SUPPLIES	366	350	949	1,000
11-5502-4213 JANITORIAL SUPPLIES	159	400	399	1,400
11-5502-4217 OTHER SUPPLIES	823	0	1,880	0
11-5502-4220 REFRESHMENT SUPPLIES	18	100	31	400
11-5502-4221 SPECIAL EVENTS AND ACTIVITIES	1,542	1,000	1,770	1,500
11-5502-4230 MINOR FURNITURE & FIXTURES	16	0	16	3,500
11-5502-4231 MINOR EQUIPMENT	0	0	0	2,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>16,363</b>	<b>14,500</b>	<b>20,783</b>	<b>24,550</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5503-4302 BUILDING MAINTENANCE	2,908	2,500	14,176	7,000
11-5503-4303 A/C &/OR HEATING MAINT & REPAIR	0	0	5	3500
11-5503-4304 BUILDING REPAIRS	1,904	2,000	1,899	2,000
11-5503-4311 GROUNDS MAINTENANCE & REPAIR	8,678	9,000	5,196	6,000
11-5503-4312 SIGN MAINT & REPAIR	1,598	2,500	63	500
11-5503-4313 PARKING LOT MAINTENANCE	380	0	381	0
11-5503-4314 MINOR PROPERTY IMPROVEMENT	5,710	6,000	3,188	3,500
11-5503-4315 SPRINKLER SYSTEM MAINT & REPAIR	843	500	0	500
11-5503-4316 PARK LIGHTS MAINT & REPAIR	5,169	4,500	12,310	1,000
11-5503-4318 OTHER MAINTENANCE & REPAIR	394	450	68	5,450
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>27,584</b>	<b>27,450</b>	<b>37,286</b>	<b>29,450</b>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
11-5504-4401 RECREATIONAL EQUIP R & M	80	100	0	100
11-5504-4402 MAINT & REPAIR-SMALL EQUIP	2,084	2,500	5,325	2,500
11-5504-4403 EQUIPMENT RENTALS	197	500	333	500
11-5504-4406 EQUIPMENT REPAIRS	411	1,200	5,585	2,500
11-5504-4407 VEHICLE MAINTENANCE & REPA	1,021	1,700	2,051	2,000
11-5504-4471 COPY MACHINE MAINT CONTRACT	135	140	94	140
<b>TOTAL EQUIP</b>	<b>3,928</b>	<b>6,140</b>	<b>13,388</b>	<b>7,740</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5505-4501 TELEPHONE & CELL PHONE SERVICE	382	600	45	600
11-5505-4503 PUBLIC INFORMATION NOTICES	0	0	0	500
11-5505-4504 TRAVEL AND/OR TRAINING	5,870	0	0	0
11-5505-4505 UTILITY SERVICES	31,575	38,500	37,423	38,500
11-5505-4506 PARKS DEPT SECURITY SERVICE	260	500	0	500
11-5505-4511 MEMBERSHIPS & SUBSCRIPTION	15	50	0	250
11-5505-4512 INTERNET SERVICE PROVIDER	0	0		1,500
11-5505-4528 FIRE PREVENTION SERVICES	0	0		30,000
11-5505-4550 EMPLOYMENT TESTS & EXAMS	90	150		200
11-5505-4590 MISCELLANEOUS EXPENDITURES	210	300	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>38,402</b>	<b>40,100</b>	<b>37,468</b>	<b>72,050</b>
<b>CAPITAL OUTLAY</b>				
11-5506-4646 LIGHT PROJECT DONNA SQ PARK	14,375	0	0	0
11-5506-4650 STRUCTURE	0	0	32,874	5,000
11-5506-4660 RECREATIONAL EQUIPMENT	46,410	0	0	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>60,785</b>	<b>0</b>	<b>32,874</b>	<b>10,000</b>
<b>TOTAL PARKS &amp; RECREATION</b>	<b>247,953</b>	<b>212,166</b>	<b>235,999</b>	<b>348,106</b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: SWIMMING POOL**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b>PERSONNEL SERVICES</b>				
11-5511-4101 SALARIES AND WAGES	69	0	0	0
11-5511-4102 PART-TIME WAGES	19,253	24,206	18,728	28,656
11-5511-4103 OVERTIME WAGES	3,843	5,000	2,944	5,000
11-5511-4104 HEALTH/DENTAL/LIFE INSURANCE	10	0	0	0
11-5511-4105 TMRS RETIREMENT	3	0	0	0
11-5511-4106 SOCIAL SECURITY & MEDICARE	1,776	2,234	1,658	2,575
11-5511-4107 TX WORKERS' COMPENSATION INS.	469	1,230	609	1,000
11-5511-4108 STATE UNEMPLOYMENT TAX	161	847	531	34
<b>TOTAL PERSONNEL SERVICES</b>	<b>25,584</b>	<b>33,517</b>	<b>24,470</b>	<b>37,265</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5512-4203 UNIFORMS	574	400	574	500
11-5512-4205 SMALL TOOLS AND EQUIPMENT	0	750	193	750
11-5512-4206 CHEMICALS	3,951	2,600	4,602	2,600
11-5512-4212 OFFICE SUPPLIES	1,347	300	1,040	300
11-5512-4213 JANITORIAL SUPPLIES	37	300	193	0
11-5512-4217 OTHER SUPPLIES	0	0	769	0
11-5512-4220 REFRESHMENT SUPPLIES	0	100	0	100
11-5512-4231 MINOR EQUIPMENT	0	0	2,860	0
11-5512-4235 EQUIPM &/OR FIXTURES FOR POOL	841	400	752	400
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>6,750</b>	<b>4,850</b>	<b>10,983</b>	<b>4,650</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5513-4302 BUILDING MAINTENANCE	0	0	354	500
11-5513-4304 BUILDING REPAIRS	0	0	2,131	2,000
11-5513-4306 SWIMMING POOL MAINT. & REPAIR	1,995	1,000	5,454	5,000
11-5513-4311 GROUND MAINTENANCE & REPAIR	68	500	22	500
11-5513-4316 POOL LIGHTS MAINT & REPAIR	334	1,200	817	1,200
11-5513-4318 OTHER MAINTENANCE & REPAIR	0	300	338	300
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>2,397</b>	<b>3,000</b>	<b>9,116</b>	<b>9,500</b>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
11-5514-4411 PUMP MAINTENANCE & REPAIRS	527	1,500	1,187	1,500
<b>TOTAL EQUIP RENTAL &amp; REPAIRS</b>	<b>527</b>	<b>1,500</b>	<b>1,187</b>	<b>1,500</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5515-4501 TELEPHONE & CELL PHONE SERVICE	461	500	459	500
11-5515-4505 UTILITY SERVICES	6,758	12,000	7,907	8,000
11-5515-4528 FIRE PREVENTION SERVICES	10	300	0	300
11-5515-4550 EMPLOYMENT TESTS & EXAMS	320	455	40	455
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>7,549</b>	<b>13,255</b>	<b>8,406</b>	<b>9,255</b>
<b>TOTAL SWIMMING POOL</b>	<b>42,807</b>	<b>56,122</b>	<b>54,162</b>	<b>62,170</b>

DEPARTMENT: DONNA RECREATIONAL CENTER			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
Full-time summer seasonal	0	0	0	0
Part-time	0	0	0	0
DEPARTMENT TOTAL	0	0	0	0

**DUTIES AND RESPONSIBILITIES:**

THE PARKS DEPARTMENT WAS MERGED WITH THE PARKS AND RECREATION DIVISION.

**GOALS AND OBJECTIVES:**

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
1. Participants	60	100	80	150
2. Staff	3	7	4	7

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DONNA RECREATIONAL CENTER**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5521-4102 PART-TIME WAGES	23,218	29,425	22,527	0
11-5521-4103 OVERTIME WAGES	1,849	5,000	1,758	0
11-5521-4106 SOCIAL SECURITY & MEDICARE	2,014	2,634	1,858	0
11-5521-4107 TX WORKERS' COMPENSATION INS.	693	1,449	753	0
11-5521-4108 STATE UNEMPLOYMENT TAX	144	1,030	507	0
TOTAL PERSONNEL SERVICES	<u>27,918</u>	<u>39,538</u>	<u>27,403</u>	<u>0</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5522-4212 OFFICE SUPPLIES	91	300	10	0
11-5522-4213 JANITORIAL SUPPLIES	577	1,000	821	0
11-5522-4217 OTHER SUPPLIES	44	0	312	0
11-5522-4220 REFRESHMENT SUPPLIES	192	300	181	0
11-5522-4230 OFFICE EQUIPMENT/FURNITURE	1,579	3,500	1,124	0
11-5522-4231 MINOR EQUIPMENT	2,779	3,500	1,205	0
11-5522-4237 RECREATION SUPPLIES	1,258	3,500	955	0
TOTAL SUPPLIES & MATERIALS	<u>6,520</u>	<u>12,100</u>	<u>4,608</u>	<u>0</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
11-5523-4303 AIR COND MAINT & REPAIR	0	3,500	0	0
11-5523-4318 OTHER MAINTENANCE & REPAIR	7,329	5,000	10,800	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>7,329</u>	<u>8,500</u>	<u>10,800</u>	<u>0</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5525-4503 PUBLIC INFORMATION NOTICES	0	500	0	0
11-5525-4511 MEMBERSHIPS & SUBSCRIPTION	660	500	693	0
11-5525-4512 INTERNET SERVICE PROVIDER	3,376	1,500	3,264	0
11-5525-4526 OTHER PROFESSIONAL FEES	0	0	0	0
11-5525-4550 EMPLOYMENT TESTS & EXAMS	320	490	56	0
TOTAL OTHER SERVICE & CHARGES	<u>4,356</u>	<u>2,990</u>	<u>4,013</u>	<u>0</u>
<b>TOTAL DONNA RECREATIONAL CENTER</b>	<b><u>46,123</u></b>	<b><u>63,128</u></b>	<b><u>46,824</u></b>	<b><u>0</u></b>

DEPARTMENT: CODE ENFORCEMENT & HEALTH INSPECTIONS			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
Full-time	2	2	2	2
Part-time	0	0	0	0
DEPARTMENT TOTAL	2	2	2	2

**DUTIES AND RESPONSIBILITIES:**

The Inspections Division is responsible for all Permits and Inspections for commercial and residential types. The activities supervised include:

1. To protect our citizens health, safety and general welfare through efficient City's Inspectors and Code Enforcement
2. Inspector reviews all business application and coordinates approval from other departments
3. Responds to citizens concerns and request for services related to the abatement of weedy lots, dilapidated structures, junked vehicles and other nuisances.
4. Conducts facility inspections of existing buildings for new businesses in the community
5. Responds to citizens concerns and request for services related to businesses not being kept to code.

**GOALS AND OBJECTIVES:**

1. Promotes private development, while ensuring compliance with City Codes & ordinance
2. Continue protecting our citizen's health, safety and general welfare through efficient City Code enforcement
3. Increase public awareness and use of the computerized permit program available now at Code Enforcement
4. Emphasize staff development and continued education for better staff utilization and improved performance
6. Provide Training and continuing education classes for Inspectors and Code Enforcement
7. Improve customer information system through the provision of updated written materials and permit application requirements.
8. Provide training and continuing education classes for Inspectors and Code Enforcement
9. To establish a health division to inspect restaurants, and other facilities serving food.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016
1. Citizens contacts		100	150	200
2. Business Permits		650	650	750
3. Active Businesses (including flea market ven.)		1,988	1,988	3,050
4. Health Inspections		150	150	300
5. Weedy Lot		80	90	120
6. Release of Liens		500	500	700

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CODE ENFORCEMENT & HEALTH INSP**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b>PERSONNEL SERVICES</b>				
11-5531-4101 SALARIES AND WAGES	50,428	52,904	56,350	58,081
11-5531-4102 PART-TIME WAGES	0	0	0	0
11-5531-4103 OVERTIME WAGES	134	0	22	0
11-5531-4104 HEALTH/DENTAL/LIFE INSURANCE	12,480	13,200	14,142	12,432
11-5531-4105 TMRS RETIREMENT	1,158	2,666	2,083	4,013
11-5531-4106 SOCIAL SECURITY & MEDICARE	3,780	4,047	4,289	4,443
11-5531-4107 TX WORKERS' COMPENSATION INS.	165	412	155	311
11-5531-4108 STATE UNEMPLOYMENT TAX	310	630	175	250
TOTAL PERSONNEL SERVICES	<u>68,455</u>	<u>73,859</u>	<u>77,216</u>	<u>79,530</u>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5532-4201 POSTAGE AND DELIVERY SERVICE	696	200	292	240
11-5532-4203 UNIFORMS	0	240	74	290
11-5532-4204 FUEL AND LUBRICANTS	4,035	3,040	3,005	3,648
11-5532-4205 SMALL TOOLS AND EQUIPMENT	22	0	0	100
11-5532-4211 PRINTING SUPPLIES	64	200	0	240
11-5532-4212 OFFICE SUPPLIES	125	400	603	650
11-5532-4214 REPRINTED FORMS SUPPLIES	0	0	0	100
11-5532-4217 OTHER SUPPLIES	265	800	98	0
11-5532-4231 MINOR EQUIPMENT	11	0	0	0
11-5532-4232 MINOR COMPUTER SOFTWARE	549	0	30	0
TOTAL SUPPLIES & MATERIALS	<u>5,767</u>	<u>4,880</u>	<u>4,102</u>	<u>5,268</u>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
11-5534-4401 VEHICLE EQUIPMENT R & M	0	300	0	360
11-5534-4407 VEHICLE MAINTENANCE & REPAIR	1,643	0	1,322	100
11-5534-4420 SOFTWARE MAINTENANCE CONTRACTS	5,240	5,600	4,135	4,500
11-5534-4425 COMPUTER MAINTENANCE & REPAIR	0	0	0	0
11-5534-4426 COMPUTER SOFTWARE MAINTENANCE	410	0	0	0
TOTAL EQUIP RENTAL & REPAIRS	<u>7,293</u>	<u>5,900</u>	<u>5,457</u>	<u>4,960</u>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5535-4501 TELEPHONE & CELL PHONE SERVICE	389	1,080	37	1,440
11-5535-4504 TRAVEL AND/OR TRAINING	0	1,000	105	1,200
11-5535-4511 MEMBERSHIPS & SUBSCRIPTION	125	200	0	240
11-5535-4526 OTHER PROFESSIONAL FEES	15	0	0	0
11-5535-4561 WEEDY LOT LIEN FEES	1,092	3,000	8	4,000
11-5535-4563 RELEASE LOT LIEN FEES	506	1,200	600	1,440
11-5535-4596 ALLIED WASTE/DEMOLITION WASTE	2,439	2,200	1,244	5,280
TOTAL OTHER SERVICE & CHARGES	<u>4,566</u>	<u>8,680</u>	<u>1,994</u>	<u>13,600</u>
<b>CAPITAL OUTLAY</b>				
11-5536-4617 VEHICLE PURCHASE	0	0	19,658	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>19,658</u>	<u>0</u>
TOTAL CODE ENFORCEMENT & HEALTH INSP	<u><u>86,081</u></u>	<u><u>93,319</u></u>	<u><u>108,427</u></u>	<u><u>103,358</u></u>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: ANIMAL CONTROL**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICES</u></b>				
11-5541-4101 SALARIES AND WAGES	17,115	22,410	22,514	23,074
11-5541-4103 OVERTIME WAGES	2,392	3,600	2,577	0
11-5541-4104 HEALTH/DENTAL/LIFE INSURANCE	4,503	6,600	6,375	6,216
11-5541-4105 TMRS RETIREMENT	460	1,311	1,105	1,594
11-5541-4106 SOCIAL SECURITY & MEDICARE	1,485	1,990	1,952	1,765
11-5541-4107 TX WORKERS' COMPENSATION INS.	323	1,172	549	679
11-5541-4108 STATE UNEMPLOYMENT TAX	0	315	0	125
11-5541-4140 CELL PHONE ALLOWANCE	188	0	0	0
TOTAL PERSONNEL SERVICES	<u>26,466</u>	<u>37,398</u>	<u>35,072</u>	<u>33,453</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
11-5542-4203 UNIFORMS	209	1,000	125	250
11-5542-4204 FUEL AND LUBRICANTS	203	1,000	75	1,500
11-5542-4206 CHEMICALS	0	3,000	58	3,000
11-5542-4206 PRINTING SUPPLIES	0	0	0	100
11-5542-4212 OFFICE SUPPLIES	0	300	161	200
11-5542-4213 JANITORIAL SUPPLIES	0	100	35	125
11-5542-4214 PREPRINTED FORMS SUPPLIES	0	0	0	0
11-5542-4217 OTHER SUPPLIES	20	1,000	221	0
11-5542-4218 COPYING SUPPLIES	0	0	0	0
11-5542-4220 REFRESHMENT SUPPLIES	0	100	0	100
11-5542-4231 MINOR EQUIPMENT	0	300	0	200
11-5542-4280 ANIMAL CONTROL SUPPLIES	847	1,000	1,349	1,500
TOTAL SUPPLIES & MATERIALS	<u>1,279</u>	<u>7,800</u>	<u>2,024</u>	<u>6,975</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
11-5544-4401 VEHICLE EQUIPMENT R & M	0	1,000	0	1,500
11-5544-4402 MAINT & REPAIR-SMALL EQUIPMENT	57	1,000	0	1,500
11-5544-4407 VEHICLE MAINTENANCE & REPAIR	1,176	1,000	1,843	1,700
11-5544-4480 ANIMAL CONTROL MAINTENANCE	0	600	175	600
TOTAL EQUIP RENTAL & REPAIRS	<u>1233</u>	<u>3,600</u>	<u>2,018</u>	<u>5,300</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5545-4501 TELEPHONE & CELL PHONE SERVICE	0	0	0	600
11-5545-4502 INSURANCE AND BONDS	0	1,000	0	1,500
11-5545-4504 TRAVEL AND/OR TRAINING	1,140	1,400	290	500
11-5545-4511 MEMBERSHIPS & SUBSCRIPTION	0	1,500	0	200
11-5545-4530 BEE CONTROL SRVS	0	2,000	0	0
11-5545-4550 EMPLOYMENT TESTS & EXAMS	30	1,000	0	50
11-5545-4590 MISCELLANEOUS EXPENDITURES	21	1,000	0	0
11-5545-4594 ANIMAL DISPOSITION CONTRACT	33,080	30,000	30,660	31,000
TOTAL OTHER SERVICE & CHARGES	<u>34,271</u>	<u>37,900</u>	<u>30,950</u>	<u>33,850</u>
<b>TOTAL ANIMAL CONTROL</b>	<b><u>63,249</u></b>	<b><u>86,698</u></b>	<b><u>70,064</u></b>	<b><u>79,578</u></b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: CEMETERY**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b>PERSONNEL SERVICES</b>				
11-5591-4101 SALARIES AND WAGES	1,364	18,564	5,630	39,485
11-5591-4102 PART-TIME WAGES	9,065	8,570	17,820	0
11-5591-4103 OVERTIME WAGES	801	0	2,207	0
11-5591-4104 HEALTH/DENTAL/LIFE INSURANCE	303	6,600	5,481	12,432
11-5591-4105 TMRS RETIREMENT	108	940	1,002	2,728
11-5591-4106 SOCIAL SECURITY & MEDICARE	800	2,076	1,963	3,021
11-5591-4107 TX WORKERS' COMPENSATION INS.	195	1,230	987	3,140
11-5591-4108 STATE UNEMPLOYMENT TAX	0	615	0	250
TOTAL PERSONNEL SERVICES	<u>12,636</u>	<u>38,595</u>	<u>35,090</u>	<u>61,056</u>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5592-4201 POSTAGE AND DELIVERY SERVICE	0	0	0	100
11-5592-4202 MAPS	96	100	0	100
11-5592-4203 UNIFORMS	547	0	988	300
11-5592-4204 FUEL AND LUBRICANTS	3,051	1,500	2,419	1,500
11-5592-4205 SMALL TOOLS AND EQUIPMENT	51	200	0	200
11-5592-4206 CHEMICALS	96	500	153	200
11-5592-4208 STRING FOR WEED EATERS	180	500	273	300
11-5592-4211 PRINTING SUPPLIES	0	0	0	50
11-5592-4212 OFFICE SUPPLIES	58	0	58	50
11-5592-4213 JANITORIAL SUPPLIES	73	0	95	100
11-5592-4217 OTHER SUPPLIES	272	500	0	0
11-5592-4218 COPYING SUPPLIES	0	0	0	50
11-5592-4220 REFRESHMENT SUPPLIES	0	200	0	200
11-5592-4231 MINOR EQUIPMENT	0	0	0	250
11-5592-4235 LIGHT FIXTURES FOR CEMETERY	0	1,000	0	500
TOTAL SUPPLIES & MATERIALS	<u>4,424</u>	<u>4,500</u>	<u>3,986</u>	<u>3,900</u>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5593-4302 BUILDING MAINTENANCE	0	1,000	0	500
11-5593-4304 BUILDING REPAIRS	0	0	0	0
11-5593-4311 GROUNDS MAINTENANCE & REPAIR	220	1,500	817	1,500
11-5593-4312 CEMETERY SIGN MAINT & REPAIR	0	1,000	498	1,000
11-5593-4318 OTHER MAINTENANCE & REPAIR	0	0	0	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>220</u>	<u>3,500</u>	<u>1,315</u>	<u>3,000</u>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
11-5594-4402 MAINT & REPAIR-SMALL EQUIPMENT	176	1,500	578	1,000
11-5594-4406 EQUIPMENT REPAIRS	0	0	207	500
11-5594-4407 VEHICLE MAINTENANCE & REPAIRS	1,349	1,500	132	500
TOTAL EQUIP	<u>1,525</u>	<u>3,000</u>	<u>917</u>	<u>2,000</u>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5595-4501 TELEPHONE & CELL PHONE SERVICE	95	0	9	200
11-5595-4504 TRAVEL AND/OR TRAINING	0	0	0	500
11-5595-4505 UTILITY SERVICES	17,275	15,000	12,360	12,500
11-5595-4511 MEMBERSHIPS & SUBSCRIPTION	15	250	0	250
11-5595-4526 OTHER PROFESSIONAL FEES	0	0	0	250
11-5595-4528 FIRE PREVENTION SERVICES	0	0	0	100
11-5595-4550 EMPLOYMENT TEST & EXAMS	80	240	40	50
11-5595-4590 MISCELLANEOUS EXPENDITURES	5	0	0	0
TOTAL OTHER SERVICE & CHARGES	<u>17,470</u>	<u>15,490</u>	<u>12,409</u>	<u>13,850</u>
<b>TOTAL CEMETERY</b>	<u><u>36,275</u></u>	<u><u>65,085</u></u>	<u><u>53,717</u></u>	<u><u>83,806</u></u>

DEPARTMENT: LIBRARY			FUND: GENERAL	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	4	4	5	4
Part-time	4	4	3	3
DEPARTMENT TOTAL	8	8	8	7

**DUTIES AND RESPONSIBILITIES:**

The Donna Public Library continues to serve a diverse community of 23,500 people; The Library strives to provide quality programming that entertains, teaches and empowers our community.

1. Provides citywide services that entertain, teach, and empower the community.
2. Currently serves a diverse community of 23,500 people.
3. Provides high speed access to the internet using in house hardware and service via broadband connection.
4. Provides 30 public access terminals, 2 DNS servers, 1 Email server, 1 web server, and 1 DHCP server.
5. Provides access via high speed fiber lines for telecommunication.
6. The facility is 10,000 square feet .
5. Utilizes routers, switches, and wireless devices for connectivity.

**GOALS AND OBJECTIVES:**

1. With the dynamic of Internet access changing, and cloud computing becoming more effective and viable, the library intend to reduce the amount of in-house equipment and assign these roles to vendors.
2. Will outsource many services using ISP service providers.
3. Provide user-friendly workstations to the citizens.
4. Provide online reference services, access to databases, and online catalogs.
5. Enhance the appearance of the facility by undergoing repairs and upgrades.
6. Continue to provide programs and activities that will encourage young citizens to become life long readers and library users to emphasize a foundation for academic and lifelong successes.
7. The Library will expand its business information services.
8. New services focusing on youth will be implemented and will include a teen area, homework club, and more.
9. The Library expects to serve over 100,000 people during the next year.
10. Expected increase of 19-25% in the use of service provided.
11. 24 hour wireless service will be made available.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Number of users	74,275	83,254	100,000	100,000
2. Cards Issued	1,297	987	2,000	2,000
3. Circulations	37,500	41,200	35,000	35,000
4. Cash Receipts	60,518	54,200	50,000	25,000
5. ILL Borrowed	161	89	50	50
6. ILL Loaned	210	143	200	200
7. Programs	437	500	500	500
8. Program Participants	6,227	7,200	5,000	5,000
9. Digital Resources	70,369	57,430	65,000	65,000
10. Units of service	251,000	245,000	255,000	235,000

**CITY OF DONNA, TEXAS**

**DEPARTMENT: LIBRARY**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL 2013-2014</b>	<b>AMENDED BUDGET 2014-2015</b>	<b>ESTIMATED REV/EXP 2014-2015</b>	<b>CITY COUNCIL APPROVED 2015-2016</b>
<b>PERSONNEL SERVICES</b>				
11-5711-4101 SALARIES AND WAGES	148,706	170,585	158,176	170,112
11-5711-4102 PART-TIME WAGES	42,021	51,016	38,483	37,336
11-5711-4104 HEALTH/DENTAL/LIFE INSURANCE	18,674	26,400	23,355	31,080
11-5711-4105 TMRS RETIREMENT	3,656	8,600	6,306	14,335
11-5711-4106 SOCIAL SECURITY & MEDICARE	14,453	16,955	15,040	15,869
11-5711-4107 TX WORKERS' COMPENSATION INSURANCE	615	1,430	822	565
11-5711-4108 STATE UNEMPLOYMENT TAX	1,122	3,046	684	538
11-5711-4140 CELL PHONE ALLOWANCE	600	0	600	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>229,847</b>	<b>278,032</b>	<b>243,466</b>	<b>269,835</b>
<b>SUPPLIES &amp; MATERIALS</b>				
11-5712-4201 POSTAGE AND DELIVERY SERVICES	435	750	331	400
11-5712-4205 SMALL TOOLS AND EQUIPMENT	0	750	0	500
11-5712-4211 PRINTING SUPPLIES	0	0	414	1,000
11-5712-4212 OFFICE SUPPLIES	2,331	3,500	1,563	600
11-5712-4213 JANITORIAL SUPPLIES	1,092	1,200	1,353	1,350
11-5712-4217 OTHER SUPPLIES	620	0	620	0
11-5712-4218 COPYING SUPPLIES	0	0	661	200
11-5712-4219 FILM & PHOTO SUPPLIES	0	0	0	200
11-5712-4220 REFRESHMENT SUPPLIES	0	200	320	400
11-5712-4221 LIBRARY BOOKS (CASH PURCHASES)	3,112	4,000	3,871	4,000
11-5712-4223 SPECIAL EVENTS AND ACTIVITY	380	1,500	697	1,500
11-5712-4224 LIBRARY CDROMS & VIDEOS	0	500	0	500
11-5712-4225 COMPUTER SUPPLIES	0	0	0	500
11-5712-4229 SUPPLIES FOR READING PROGRAM	627	1,000	312	500
11-5712-4230 MINOR FURNITURE & FIXTURES	0	2,500	0	2,500
11-5712-4231 MINOR EQUIPMENT	2,454	0	223	300
11-5712-4232 MINOR COMPUTER SOFTWARE	0	1,000	3,708	3,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>11,051</b>	<b>16,900</b>	<b>14,073</b>	<b>17,450</b>
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
11-5713-4302 BUILDING MAINTENANCE	395	1,500	6,277	2,500
11-5713-4303 A/C &/OR HEATING MAINT. & REPAIRS	1,220	1,500	650	1,500
11-5713-4304 BUILDING REPAIRS	34	3,000	0	3,000
11-5713-4314 MINOR PROPERTY IMPROVEMENT	0	1,500	0	1,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>1,649</b>	<b>7,500</b>	<b>6,927</b>	<b>8,000</b>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
11-5714-4406 EQUIPMENT REPAIRS	0	4,500	9	12,270
11-5714-4419 PRINTER MAINT & REPAIRS	0	0	0	500
11-5714-4420 SOFTWARE MAINTENANCE CONTRACTS	250	1,263	3,472	2,400
11-5714-4425 COMPUTER MAINTENANCE & REPAIRS	1,457	3,000	538	1,000
<b>TOTAL EQUIP RENTAL &amp; REPAIRS</b>	<b>1,707</b>	<b>8,763</b>	<b>4,019</b>	<b>16,170</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
11-5715-4501 TELEPHONE & CELL PHONE SERVICE	3,532	2,500	21,354	6,500
11-5715-4503 PUBLIC INFORMATION NOTICES	0	150	0	0
11-5715-4504 TRAVEL AND/OR TRAINING	15	500	0	500
11-5715-4505 UTILITY SERVICES	15,045	10,000	17,625	16,000
11-5715-4506 SECURITY SERVICES FOR LIBRARY	617	1,000	2,974	2,400
11-5715-4509 T-1 DIGITAL LINE MONTHLY SERVICE	0	0	0	15,000
11-5715-4510 TELCO LINES - INTERNET SERVICE	5,775	6,500	3,042	6,500
11-5715-4511 MEMBERSHIPS & SUBSCRIPTION	11,587	1,000	6,245	1,000
11-5715-4513 LIBRARY READING SUBSCRIPTI	0	1,000	0	1,000
11-5715-4514 ELECTRONIC DATABASE SUBSCRPTIONS	282	2,500	6,293	3,500
11-5715-4515 INTERNET EDUCATIONAL SUBSCRIPTIONS	1,296	1,500	1,361	1,500
11-5715-4517 LIBRARY BOOK SERVICES	218	1,500	218	1,000
11-5715-4523 COMMUNITY PROMOTION	0	500	0	250
11-5715-4526 OTHER PROFESSIONAL FEES	0	0	0	500
11-5715-4528 FIRE PREVENTION SERVICES	0	400	268	400
11-5715-4550 EMPLOYMENT TESTS & EXAMS	163	500	123	150
11-5715-4590 MISCELLANEOUS EXPENDITURES	2,589	500	397	0
11-5715-4592 CAFE RELATED	2,760	2,000	3,812	4,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>43,879</b>	<b>32,050</b>	<b>63,712</b>	<b>60,200</b>
<b>TOTAL LIBRARY</b>	<b>288,133</b>	<b>343,245</b>	<b>332,197</b>	<b>371,655</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: NON DEPARTMENTAL**

**FUND: 11 GENERAL FUND**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>DEBT SERVICE P &amp; I</u></b>				
11-5898-6303 PR SUNTRUST EQUIP LEASE# 09055	85,066	87,457	87,457	74,755
11-5898-6304 PRIN KEY GOVT LEASE	29,664	30,648	30,647	0
11-5898-6305 PRIN/FORD CREDIT/FIRE PICKUP	9,897	0	0	0
11-5898-6308 P & I LED LIGHT PROJECT	0	0	0	108,000
11-5898-6313 PRIN/US BANK/PD RICOH COPIER	1,363	425	405	0
11-5898-6314 PRIN/USBANK/MC-KYOCERA COPIER	1,237	0	93	0
11-5898-6803 INT SUNTRUST EQUIP LEASE#	5,785	3,395	3,395	955
11-5898-6804 INT PRIN KEY GOVT LEASE	1,998	1,015	190	0
11-5898-6805 INT/FORD CREDIT/FIRE-PICKUP	683	0	0	0
11-5898-6813 INT/US BANK/PD RICOH COPIER	51	0	2	0
11-5898-6814 INT/USBANK/MC KYOCERA COPIER	32	0	0	0
<b>TOTAL DEBT SERVICE P &amp; I</b>	<b>135,776</b>	<b>122,940</b>	<b>122,189</b>	<b>183,710</b>
<b>TOTAL DEBT SERVICE &amp; OTHER FINANCING USES</b>	<b>135,776</b>	<b>122,940</b>	<b>122,189</b>	<b>183,710</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
11-5995-4502 GENERAL LIABILITY INS & BO	0	0	0	121,294
11-5995-4516 LEGAL SERVICES	0	150,000	70,645	80,000
11-5995-4522 AUDIT SERVICE	0	27,974	33,448	34,000
11-5995-4526 OTHER PROFESSIONAL FEES	0	150,000	118,926	105,000
11-5995-4546 ELECTIONS	0	25,000	31,110	25,000
<b>TOTAL OTHER</b>	<b>0</b>	<b>352,974</b>	<b>254,129</b>	<b>365,294</b>
<b>TOTAL NON DEPARTMENTAL</b>	<b>0</b>	<b>352,974</b>	<b>254,129</b>	<b>365,294</b>

## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for resources that are legally restricted to expend for a specific purposes. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purpose.

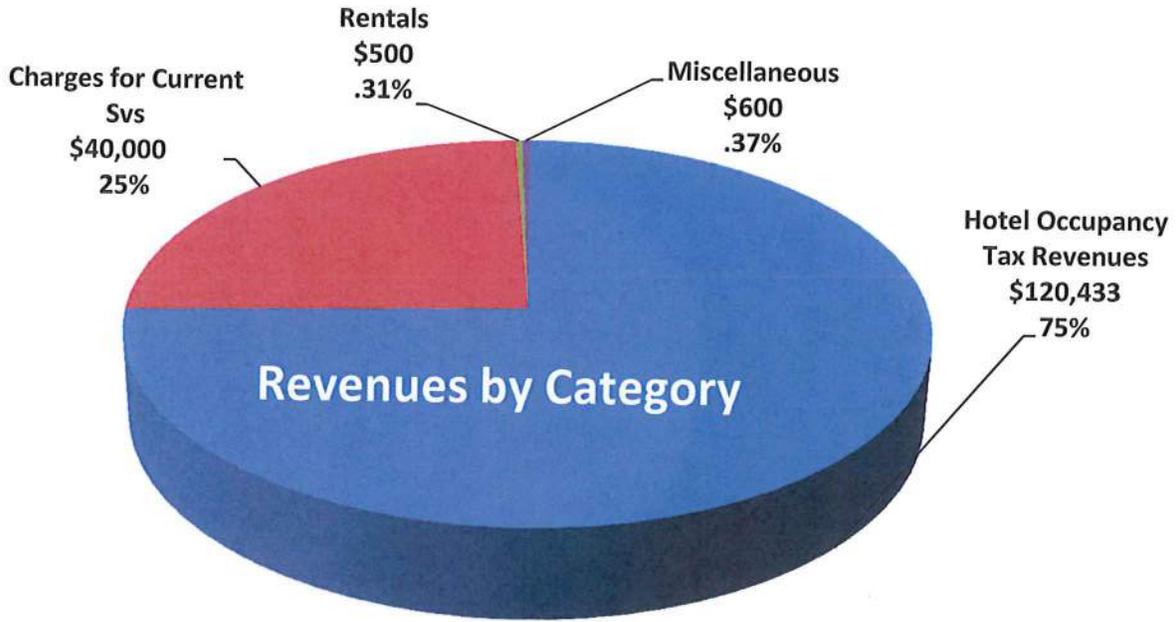
Included in the Special Revenue Funds are:

- **Hotel Occupancy Tax Fund**
- **Fire Equipment Service Fee Fund**
- **Texas Confiscated Money Forfeitures**

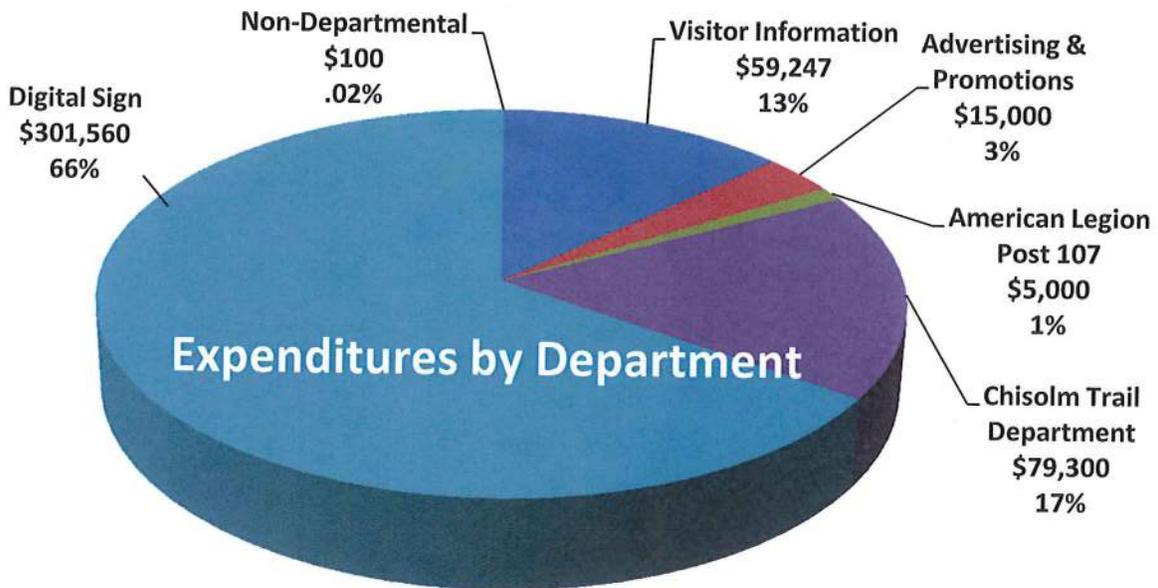
## HOTEL/MOTEL OCCUPANCY TAX FUND

The Hotel/Motel Occupancy Tax Fund was established to account for the revenues generated from the hotel/motel tax. These funds will be expended to promote tourism, advertising and on various organizations that promote tourism. The modified accrual basis of accounting is used by the Hotel/Motel Occupancy Tax Fund in accordance with generally accepted accounting principles (GAAP).

# HOTEL OCCUPANCY TAX FUND FISCAL YEAR 2015-2016



**Total \$161,533**



**Total \$460,207**

**CITY OF DONNA, TEXAS**

**DEPARTMENT: HOTEL OCCUPANCY TAX SUMMARY**

**FUND: 21 HOTEL OCCUPANCY TAX**

		<u>ACTUAL</u>	<u>AMENDED</u>	<u>ESTIMATED</u>	<u>CITY</u>
		<u>2013-2014</u>	<u>BUDGET</u>	<u>REV/EXP</u>	<u>COUNCIL</u>
			<u>2014-2015</u>	<u>2014-2015</u>	<u>APPROVED</u>
					<u>2015-2016</u>
<b><u>REVENUES</u></b>					
21-4011	HOTEL OCCUPANCY TAX REVENUES	127,324	123,500	120,233	120,433
21-4040	CHARGES FOR CURRENT SERVICE	0	0	31,189	40,000
21-4041	RENTALS	0	0	960	500
21-4060	MISCELLANEOUS	545,154	415	755	600
21-4080	CONTRIBUTIONS & PRIVATE GRANTS	13,669	12,500	15,760	0
TOTAL REVENUES		686,147	136,415	168,897	161,533
<b><u>EXPENDITURES</u></b>					
21-5105	VISITOR INFORMATION CENTER	31,092	49,406	54,428	59,247
21-5125	ADVERTISING & PROMOTIONS	110,883	79,300	146,808	15,000
21-5165	AMERICAN LEGION POST 107	20,000	5,000	5,000	5,000
21-5185	CHISHOLM TRAIL DEPT	0	0	0	79,300
21-5500	D SQ CHISHOLM TRAIL IMP	144,821	0	6,180	301,560
21-5996	NON-DEPARTMENTAL	0	284,505	52	100
TOTAL EXPENDITURES		306,797	418,211	212,468	460,207
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>		<b>379,350</b>	<b>(281,796)</b>	<b>(43,571)</b>	<b>(298,674)</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 21 HOTEL OCCUPANCY TAX**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>OTHER TAXES</u></b>				
21-4011-3205 VICTORIA PALMS INN & SUITE	36,305	34,500	41,436	43,700
21-4011-3207 HOTEL TAX SUPER 8 MOTEL	36,005	35,000	36,274	36,816
21-4011-3211 HOTEL TAX DOLPHIN MOTEL	14,198	14,500	13,158	12,697
21-4011-3213 COMFORT INN & SUITES	40,815	39,500	29,365	27,220
TOTAL OTHER TAXES	<u>127,324</u>	<u>123,500</u>	<u>120,233</u>	<u>120,433</u>
<b><u>CHARGES FOR CURRENT SVS</u></b>				
21-4040-3820 CHISHOLM EVENT BOOTH FEE	0	0	7,101	7,000
21-4040-3823 VIP TABLE SPONSOR CHISHOL	0	0	4,400	4,000
21-4040-3826 CHISHOLM TRAIL PAGEANT FEE	0	0	2,400	2,000
21-4040-3843 COMMISSION ALCOHOLIC SALES	0	0	14,933	10,000
21-4040-3845 GALA EVENT	0	0	2,355	2,000
21-4040-3847 SPONSORS CHISHOLM TRAIL EVENT	0	0	0	15,000
TOTAL CHARGES FOR SERVICE	<u>0</u>	<u>0</u>	<u>31,189</u>	<u>40,000</u>
<b><u>RENTALS</u></b>				
21-4041-3753 DIGITAL SIGN ADVERTISING PROCEEDS	0	0	960	500
TOTAL RENTALS	<u>0</u>	<u>0</u>	<u>960</u>	<u>500</u>
<b><u>MISCELLANEOUS</u></b>				
21-4060-3625 SALE OF CITY ASSETS	544,628	0	0	0
21-4060-3640 INVESTMENT INCOME-LOGIC	526	415	685	600
21-4060-3690 MISCELLANEOUS REVENUE	0	0	70	0
TOTAL MISCELLANEOUS	<u>545,154</u>	<u>415</u>	<u>755</u>	<u>600</u>
<b><u>CONTRIBUTIONS RECEIVED</u></b>				
21-4080-3915 SPONSOR FOR CHISHOLM EVENT	13,669	12,500	15,760	0
TOTAL CONTRIBUTIONS RECEIVED	<u>13,669</u>	<u>12,500</u>	<u>15,760</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u><u>686,147</u></u></b>	<b><u><u>136,415</u></u></b>	<b><u><u>167,937</u></u></b>	<b><u><u>161,033</u></u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: EXPENDITURES**

**FUND: 21 HOTEL OCCUPANCY TAX**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>COUNCIL</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>APPROVED</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>
<b><u>VISITOR INFORMATION CENTER</u></b>				
21-5101-4101 SALARIES AND WAGES	4,223	22,100	22,508	28,601
21-5101-4104 HEALTH/DENTAL/LIFE INS	274	2,244	1,673	4,144
21-5101-4105 TMRS RETIREMENT CONTRIBUTION	76	1,114	756	1,978
21-5101-4106 SOCIAL SECURITY & MEDICARE	246	1,691	1,809	2,188
21-5101-4107 TX WORKERS COMPENSATIONS INS.	0	99	78	126
21-5101-4108 STATE UNEMPLOYMENT TAX	0	158	0	210
21-5101-4150 AUTOMOBILE ALLOWANCE	0	0	680	0
21-5105-4503 PUBLIC INFORMATION NOTICE	0	0	24	0
21-5105-4520 TOURIST INFO CENTER CONTRACTS	17,500	22,000	26,900	22,000
21-5105-4523 COMMUNITY PROMOTION	380	0	0	0
21-5105-4645 PROMOTIONAL STAGE	8,393	0	0	0
<b>TOTAL VISITOR INFORMATION CENTER</b>	<b>31,092</b>	<b>49,406</b>	<b>54,428</b>	<b>59,247</b>
<b><u>TOURIST ADVERTISING &amp; PROMOTIONS</u></b>				
21-5125-4530 TOURISM DEVELOPMENT PROMOTION	44,010	0	23,702	15,000
21-5125-4532 CHISHOLM TRAIL FESTIVAL	66,873	79,300	123,106	0
<b>TOTAL TOURIST ADVERTISING &amp; PROMOTIONS</b>	<b>110,883</b>	<b>79,300</b>	<b>146,808</b>	<b>15,000</b>
<b><u>AMERICAN LEGION POST 107</u></b>				
21-5165-4523 AMERICAN LEGION POST #107	20,000	5,000	5,000	5,000
<b>TOTAL AMERICAN LEGION POST 107</b>	<b>20,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b><u>CHISHOLM TRAIL DEPT</u></b>				
21-5185-4001 MUSIC & ENTERTAINMENT	0	0	0	60,000
21-5185-4003 GALA	0	0	0	4,000
21-5185-4005 PAGEANT	0	0	0	3,000
21-5185-4007 ADVERTISEMENT	0	0	0	3,000
21-5185-4009 CHISHOLM TRAIL LUNCH MTGS	0	0	0	1,300
21-5185-4011 COMMISSION ALCOHOL & CARNIVALS	0	0	0	8,000
<b>TOTAL CHISHOLM TRAIL DEPT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>79,300</b>
<b><u>D SQ CHISHOLM TRAIL IMP</u></b>				
21-5503-4302 BUILDING MAINTENANCE	950	0	0	0
21-5505-4506 CAMERA & SIGN M & R	9,921	0	0	1,560
21-5506-4601 STATUE DONNA HOOK FLETCHER	39,166	0	6,180	0
21-5506-4646 LIGHT PROJECT DONNA SQ PARADE	2,773	0	0	0
21-5506-4650 MONUMENT SIGN	51,601	0	0	300,000
21-5506-4651 LANDSCAPE STRUCTURES	40,410	0	0	0
<b>TOTAL D SQ CHISHOLM TRAIL IMP</b>	<b>144,821</b>	<b>0</b>	<b>6,180</b>	<b>301,560</b>
<b><u>NON -DEPARTMENTAL</u></b>				
21-5095-4595 BANK SERVICE & SUPPLY CHARGES	0	0	52	100
21-5996-4650 DIGITAL SIGN	0	284,505	0	0
<b>TOTAL NON-DEPARTMENTAL</b>	<b>0</b>	<b>284,505</b>	<b>52</b>	<b>100</b>
<b>TOTAL EXPENDITURES</b>	<b>306,796</b>	<b>418,211</b>	<b>212,468</b>	<b>460,207</b>

## **FIRE EQUIPMENT SERVICE FEE FUND**

The Fire Equipment Service Fee Fund is used to account for a fire equipment fee used to finance equipment for the Fire Department. The modified accrual basis of accounting is used by the Fire Equipment Service Fee Fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

**DEPARTMENT: FIRE EQUIPMENT SERVICE SUMMARY**

**FUND: 22 FIRE EQUIPMENT SERVICE**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REB/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>REVENUES</u></b>				
4040 CHARGES FOR CURRENT SRVS	71,073	74,047	72,595	71,784
4050 FINES & FORFEITURES	(675)	-	(5)	-
4060 MISCELLANEOUS	139	150	131	-
TOTAL REVENUES	<u>70,537</u>	<u>74,197</u>	<u>72,721</u>	<u>71,784</u>
<b><u>EXPENDITURES</u></b>				
5898 DEBT SERVICE P&I	51,907	51,907	51,907	-
5919 TRANSFERS OUT	-	-	-	70,000
TOTAL EXPENDITURES	<u>51,907</u>	<u>51,907</u>	<u>51,907</u>	<u>70,000</u>
<b><u>REVENUES OVER/(UNDER) EXPENDITURES</u></b>	<u><u>18,630</u></u>	<u><u>22,290</u></u>	<u><u>20,814</u></u>	<u><u>1,784</u></u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND:22 FIRE EQUIPMENT SERVICES**

	<b>ACTUAL 2013-2014</b>	<b>AMENDED BUDGET 2014-2015</b>	<b>ESTIMATED REB/EXP 2014-2015</b>	<b>CITY COUNCIL APPROVED 2015-2016</b>
<b><u>CHARGES FOR CURRENT SVS</u></b>				
22-4040-3695 FIRE EQUIPMENT	71,073	74,047	72,595	71,784
TOTAL FINES & FORFEITURES	<u>71,073</u>	<u>74,047</u>	<u>72,595</u>	<u>71,784</u>
<b><u>FINES &amp; FORFEITURES</u></b>				
22-4050-3690 FIRE FEES-BAD DEBT PROVIS	(670)	0	0	0
22-4050-3695 FEE SETTLEMENTS CITY MANAGER	(5)	0	(5)	0
TOTAL FINES & FORFEITURES	<u>(675)</u>	<u>0</u>	<u>(5)</u>	<u>0</u>
<b><u>MISCELLANEOUS</u></b>				
22-4060-3640 INVEST INCOME-LOGIC	136	150	131	0
22-4060-3690 MISCELLANEOUS REVENUE	3	0	0	0
TOTAL MISCELLANEOUS	<u>139</u>	<u>150</u>	<u>131</u>	<u>0</u>
 TOTAL REVENUES	 <u><u>70,537</u></u>	 <u><u>74,197</u></u>	 <u><u>72,721</u></u>	 <u><u>71,784</u></u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: EXPENDITURES**

**FUND:22 FIRE EQUIPMENT FUND**

	<b>ACTUAL 2013-2014</b>	<b>AMENDED BUDGET 2014-2015</b>	<b>ESTIMATED REB/EXP 2014-2015</b>	<b>CITY COUNCIL APPROVED 2015-2016</b>
<b><u>DEBT SERVICE P&amp;I</u></b>				
22-5898-6304 PRINCIPAL- FERRERA CUSTOM TRUCK	47,099	49,445	47,099	0
22-5898-6804 INTEREST-FERRARA CUSTOM TRUCK	4,808	2,462	4,808	0
TOTAL DEBT SERVICE P&I	<u>51,907</u>	<u>51,907</u>	<u>51,907</u>	<u>0</u>
<b><u>TRANSFERS OUT</u></b>				
22-5919-7141 TRANSFER TO DEBT SERVICE	0	0	0	70,000
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>70,000</u>
<b>TOTAL DEBT SERVICE</b>	<b><u><u>51,907</u></u></b>	<b><u><u>51,907</u></u></b>	<b><u><u>51,907</u></u></b>	<b><u><u>70,000</u></u></b>

## **TEXAS CONFISCATED FORFEITURES FUND**

The Texas Confiscated Forfeiture Fund is used to account for revenues and expenditures of the Police Department for activities associated with the Drug Task Force. The modified accrual basis of accounting is used by the Texas confiscated Forfeiture Fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

**DEPARTMENT: TX CONFISCATED FORFEITURE SUMMARY**

**FUND: 23 TEXAS CONFISCATED FORFEITURE**

	<u>ACTUAL</u>	<u>AMENDED</u>	<u>ESTIMATED</u>	<u>CITY</u>
	<u>2013-2014</u>	<u>BUDGET</u>	<u>REV/EXP</u>	<u>COUNCIL</u>
		<u>2014-2015</u>	<u>2014-2015</u>	<u>APPROVED</u>
				<u>2015-2016</u>
<b><u>REVENUES</u></b>				
4050 FINES & FORFEITURES	500	10,000	0	5,000
4060 MISCELLANEOUS	<u>1,187</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>1,687</u>	<u>10,000</u>	<u>0</u>	<u>5,000</u>
<b><u>EXPENDITURES</u></b>				
5202 SUPPLIES & MATERIALS	0	10,000	0	5,000
5206 CAPITAL OUTLAY	<u>4,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>4,000</u>	<u>10,000</u>	<u>-</u>	<u>5,000</u>
<b><u>REVENUES OVER/(UNDER) EXPENDITURES</u></b>	<u><u>(2,313)</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND:23 TEXAS CONFISCATED FORFEITURE**

	<b>ACTUAL 2013-2014</b>	<b>AMENDED BUDGET 2014-2015</b>	<b>ESTIMATED REV/EXP 2014-2015</b>	<b>CITY COUNCIL APPROVED 2015-2016</b>
<b><u>FINES &amp; FORFEITURES</u></b>				
23-4050-3620 POLICE CONFISCATED FORFEITURES	500	10,000	0	5,000
TOTAL FINES & FORFEITURES	500	10,000	0	5,000
<b><u>MISCELLANEOUS</u></b>				
23-4060-3620 POLICE CONFISCATED FORFEITURES	1,187	0	0	0
TOTAL MISCELLANEOUS	1,187	0	0	0
 TOTAL REVENUES	 <u>1,687</u>	 <u>10,000</u>	 <u>0</u>	 <u>5,000</u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT:EXPENDITURES**

**FUND:23 TEXAS CONFISCATED FORFEITURE**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
23-5202-4292 SWAT TACTICAL EQUIPMENT	0	10,000	0	5,000
TOTAL SUPPLIES & MATERIAL	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>5,000</u>
<b><u>CAPITAL OUTLAY</u></b>				
23-5206-4617 VEHICLE PURCHASES	4,000	0	0	0
TOTAL CAPITAL OUTLAY	<u>4,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>4,000</u></b>	<b><u>10,000</u></b>	<b><u>0</u></b>	<b><u>5,000</u></b>

## **CAPITAL PROJECTS FUND**

The Capital Projects Fund is used to account for all financial resources used for the acquisition and/or construction of major facilities and/or assets. The modified accrual basis of accounting is used by these funds in accordance with generally accepted accounting principles (GAAP). Included in this fund are:

- 2014 Tax Notes
- 2015 Certificate of Obligations

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CAPITAL PROJECTS SUMMARY**

**FUND: CAPITAL PROJECTS**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>RESOURCES</u></b>				
TOTAL OTHER FINANCING SOURCES	0	5,643,401	2,904,170	2,739,232
TOTAL RESOURCES	0	5,643,401	2,904,170	2,739,232
<b><u>APPROPRIATIONS</u></b>				
INSPECTION FACILITY	0	1,590,000	871,535	718,465
POLICE DEPARTMENT	0	274,990	274,990	0
FIRE DEPARTMENT	0	978,025	963,387	15,043
STREETS, ALLEYS, SIDEWALKS	0	1,750,000	11,005	1,738,995
WATER DISTRIBUTION	0	185,453	185,453	0
SEWER COLLECTION	0	554,547	395,899	158,648
LIBRARY	0	108,485	0	108,081
ISSUANCE COST	0	201,901	201,901	0
<b><u>TOTAL APPROPRIATIONS</u></b>	0	5,643,401	2,904,170	2,739,232
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: TAX NOTES SERIES 2014**

**FUND: 43 TAX NOTES SERIES 2014**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>OTHER FINANCING SOURCES</u></b>				
43-4095-8075 TAX NOTES 2014 SERIES PROCEEDS	0	1,200,000	1,026,310	173,691
TOTAL OTHER FINANCING SOURCES	<u>0</u>	<u>1,200,000</u>	<u>1,026,310</u>	<u>173,691</u>
<b><u>APPROPRIATIONS</u></b>				
<b><u>POLICE DEPARTMENT</u></b>				
43-5206-4617 POLICE MOTOR VEHICLES	0	274,990	274,990	0
TOTAL POLICE DEPARTMENT	<u>0</u>	<u>274,990</u>	<u>274,990</u>	<u>0</u>
<b><u>FIRE DEPARTMENT</u></b>				
43-5216-4617 FIRE TRUCK PUMPER	0	94,707	94,708	0
43-5216-4620 FIRE EQUIPMENT	0	31,803	16,761	15,043
TOTAL FIRE DEPARTMENT	<u>0</u>	<u>126,510</u>	<u>111,468</u>	<u>15,043</u>
<b><u>WATER DISTRIBUTION DEPARTMENT</u></b>				
43-5606-4617 WATER DISTRIBUTION VEHICLES	0	185,453	185,453	0
TOTAL WATER DISTRIBUTION	<u>0</u>	<u>185,453</u>	<u>185,453</u>	<u>0</u>
<b><u>SEWER COLLECTION</u></b>				
43-5616-4617 SEWER COLLECTIONS VEHICLES	0	243,434	243,434	0
43-5616-4651 LIFT STATION GENERATORS	0	311,113	152,465	158,648
	<u>0</u>	<u>554,547</u>	<u>395,899</u>	<u>158,648</u>
<b><u>DEBT SERVICE</u></b>				
43-5898-8555 ISSUANCE COST	0	58,500	58,500	0
TOTAL DEBT SERVICE	<u>0</u>	<u>58,500</u>	<u>58,500</u>	<u>0</u>
<b>TOTAL APPROPRIATIONS</b>	<u><u>0</u></u>	<u><u>1,200,000</u></u>	<u><u>1,026,310</u></u>	<u><u>173,691</u></u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: 2015 C O'S CONSTRUCTION FUND**

**FUND: 69 2015 C O'S CONST FUND**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>OTHER FINANCING SOURCES</u></b>				
69-4095-8075 C O'S SERIES 2015	0	4,443,401	1,877,860	2,565,541
TOTAL OTHER FINANCING SOURCES	<u>0</u>	<u>4,443,401</u>	<u>1,877,860</u>	<u>2,565,541</u>
<b><u>APPROPRIATIONS</u></b>				
<b><u>INSPECTION FACILITY</u></b>				
69-5106-0001 ENGINEERING INSPECTION FACILITY	0	990,000	676,660	313,340
69-5106-0010 FIBER OPTIC SYSTEM BRIDGE	0	450,000	194,875	255,125
69-5106-0015 TRUCK CONNECTOR & FEES STUDY	0	150,000	0	150,000
TOTAL INSPECTION FACILITY	<u>0</u>	<u>1,590,000</u>	<u>871,535</u>	<u>718,465</u>
<b><u>FIRE DEPARTMENT</u></b>				
69-5216-4617 MOTOR VEHICLES	0	851,919	851,919	0
TOTAL FIRE DEPARTMENT		<u>851,515</u>	<u>851,919</u>	<u>0</u>
<b><u>STREETS, ALLEYS, SIDEWALKS</u></b>				
69-5356-4694 STREETS, ALLEYS, SIDEWALKS	0	1,750,000	11,005	1,738,995
TOTAL STREETS, ALLEYS, SIDEWALKS	<u>0</u>	<u>1,750,000</u>	<u>11,005</u>	<u>1,738,995</u>
<b><u>LIBRARY</u></b>				
69-5716-4650 STRUCTURES	0	108,081	0	108,081
TOTAL LIBRARY	<u>0</u>	<u>108,485</u>	<u>0</u>	<u>108,081</u>
<b><u>DEBT SERVICE</u></b>				
69-5898-8555 ISSUANCE COSTS	0	143,401	143,401	0
TOTAL DEBT SERVICE	<u>0</u>	<u>143,401</u>	<u>143,401</u>	<u>0</u>
<b>TOTAL APPROPRIATIONS</b>	<u><u>0</u></u>	<u><u>4,443,401</u></u>	<u><u>1,877,860</u></u>	<u><u>2,565,541</u></u>

## **DEBT SERVICE FUND**

The Debt Service Fund is established by Ordinance authorizing the issuance of general obligation bonds as well as certificates of obligation. The fund provides for payment of bond principal, interest, paying agent fees, and a debt service reserve as a sinking fund each year. An ad-valorem tax rate and tax levy is required to be computed and levied each year, which will be sufficient to produce the money required to pay principal and interest as it comes due and provide the interest and sinking fund reserve. The modified accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

**CITY OF DONNA, TEXAS**

**DEPARTMENT: SUMMARY BY DEPARTMENT**

**FUND:41 DEBT FUND**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REB/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>REVENUES</u></b>				
4010 PROPERTY TAXES	2,251,171	1,777,169	1,895,659	1,165,831
4060 MISCELLANEOUS	1,065	1,250	735	812
4090 TRANSFERS IN	245,747	254,763	248,696	1,624,674
TOTAL REVENUES	2,497,983	2,033,182	2,145,090	2,791,317
<b><u>EXPENDITURES</u></b>				
5895 OTHER SERVICE & CHARGES	1,100	1,100	1,100	1,200
5898 DEBT SERVICES P&I	352,280	363,806	363,806	2,996,914
5919 TRANSFERS OUT	2,094,974	1,610,089	1,610,089	0
TOTAL EXPENDITURES	2,448,354	1,974,995	1,974,995	2,998,114
<b><u>REVENUES OVER/(UNDER) EXPENDITURES</u></b>	<u>49,629</u>	<u>58,187</u>	<u>170,095</u>	<u>(206,797)</u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT:REVENUES**

**FUND:41 DEBT SERVICE**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>AD VALOREM PROPERTY TAX</u></b>				
41-4010-3101 AD VALOREM PROPERTY TAX CURRENT	1,925,296	1,493,403	1,578,609	873,357
41-4010-3102 AD VALOREM PROPERTY TAX DELQ	202,730	160,000	195,824	169,827
41-4010-3103 PENALTY & INTEREST-DELQ TAXES	122,095	122,766	119,777	121,271
41-4010-3104 MANUAL RENDERING PENALTIES	1,050	1,000	1,449	1,376
TOTAL AD VALOREM PROPERTY TAX	<u>2,251,171</u>	<u>1,777,169</u>	<u>1,895,659</u>	<u>1,165,831</u>
<b><u>MISCELLANEOUS</u></b>				
41-4060-3640 INVESTMENT INCOME-LOGIC	1,065	1,250	735	812
TOTAL CAPITAL OUTLAY	<u>1,065</u>	<u>1,250</u>	<u>735</u>	<u>812</u>
<b><u>TRANSFERS IN</u></b>				
41-4090-7022 TRANSFERS IN FIRE FEE	0	0	0	70,000
41-4090-7036 2001 STREET BOND DEBT SERVICES	245,747	254,763	248,696	258,867
41-4090-7045 TRANSFER IN DEDC 4A	0	0	0	140,000
41-4090-7046 TRANSFER IN DCD 4B	0	0	0	140,000
41-4090-7061 TRANSFER IN INT'L BRIDGE	0	0	0	1,015,807
TOTAL TRANSFERS IN	<u>245,747</u>	<u>254,763</u>	<u>248,696</u>	<u>1,624,674</u>
<b>TOTAL REVENUES</b>	<u><u>2,497,983</u></u>	<u><u>2,033,182</u></u>	<u><u>2,145,090</u></u>	<u><u>2,791,317</u></u>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE**

**FUND:41 DEBT FUND**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REB/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
41-5895-4599 FISCAL AGENT FEES	1,100	1,100	1,100	1,200
TOTAL OTHER SERVICE & CHARGES	<u>1,100</u>	<u>1,100</u>	<u>1,100</u>	<u>1,200</u>
<b><u>DEBT SERVICES P &amp; I</u></b>				
41-5898-6003 P-2001 COMB TX & LMT PLDG R C O	275,000	300,000	300,000	320,000
41-5898-6081 P-2006 LMT TX REFUNDING BDS	4,858	5,182	5,182	5,344
41-5898-6104 P-2007 C O'S BRIDGE	0	0	0	400,000
41-5898-6110 P-2006 LMT TAX REF BRIDGE	0	0	0	159,656
41-5898-6114 P-2014 TAX NOTES	0	0	0	68,400
41-5898-6503 INT-2001 COMB TX&LMT PLDG RE C O	36,073	22,485	22,485	7,680
41-5898-6504 INT-2007 C O'S BRIDGE	0	0	0	1,831,250
41-5898-6581 INT-2006 LMT TX REFUNDING	548	338	338	114
41-5898-6610 INT-2006 LMT TAX REFUNDING BRIDGE	0	0	0	3,409
41-5898-6613 INT-2012 LMT TAX REFUNDING	35,801	35,801	35,801	35,801
41-5898-6614 INT - 2014 TAX NOTES	0	0	0	7,041
41-5898-6615 INT - 2015 C.O.'S	0	0	0	158,219
TOTAL DEBT SERVICE P&I	<u>352,280</u>	<u>363,806</u>	<u>363,806</u>	<u>2,996,914</u>
<b><u>TRANSFERS OUT</u></b>				
41-5919-4162 TRANSFER TO BRIDGE (DEBT)	2,094,974	1,610,089	1,610,089	0
TOTAL TRANSFERS OUT	<u>2,094,974</u>	<u>1,610,089</u>	<u>1,610,089</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>2,448,354</u></u>	<u><u>1,974,995</u></u>	<u><u>1,974,995</u></u>	<u><u>2,998,114</u></u>

## **ENTERPRISE FUNDS**

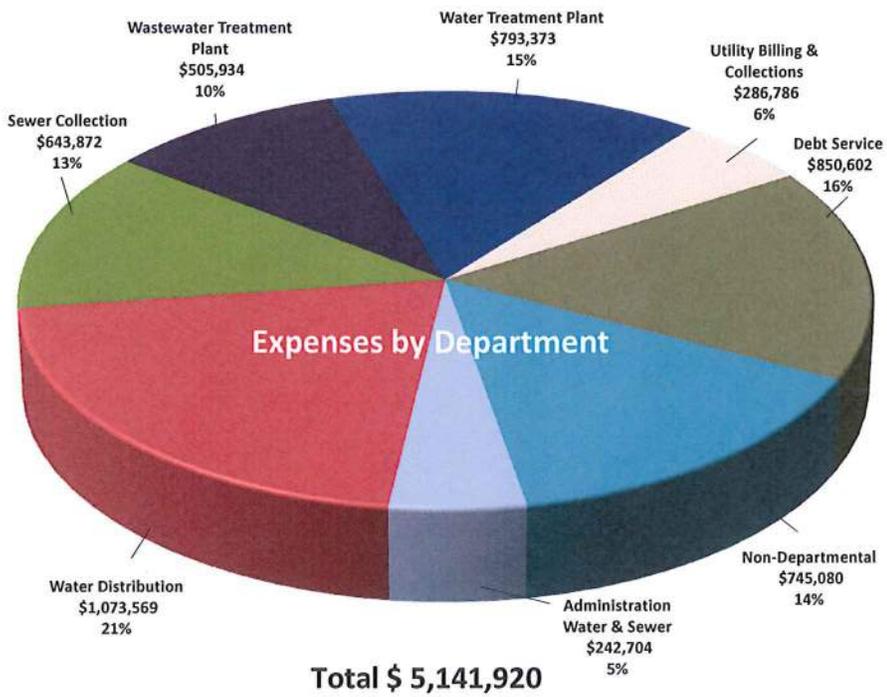
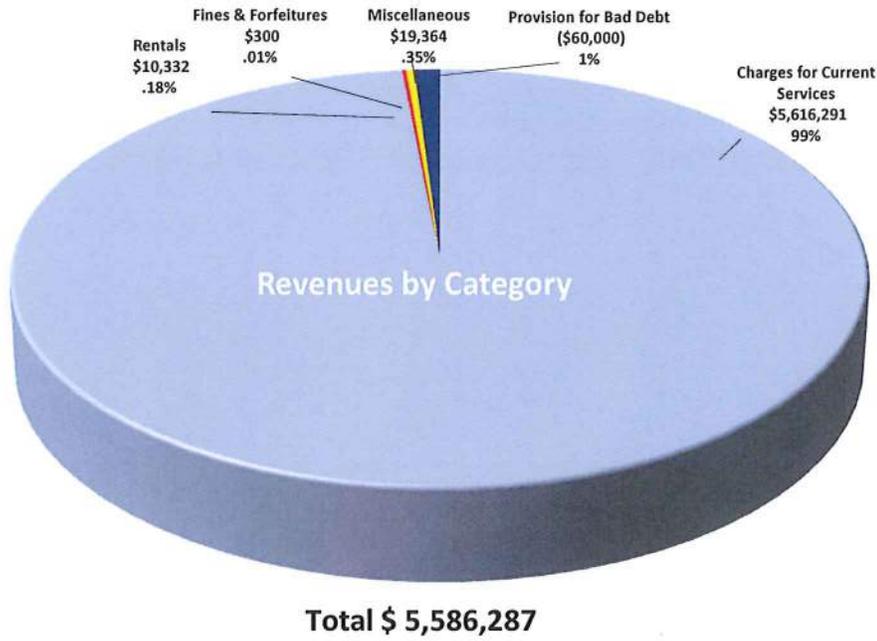
**The Enterprise Funds are used to account for City operations that are financed and/or operate in a manner similar to a private business enterprise. Included in the Enterprise Funds are:**

- **Water and Sewer Fund**
- **Alliance International Bridge Fund**

## **WATER AND SEWER FUND**

The Water and Sewer Fund is used to account for water and wastewater service revenue and expenses. All activities associated with the delivery of treated water and the collection of wastewater including: operations, maintenance, billing & collections and system administration are included in this fund. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

# WATER AND SEWER FUND FISCAL YEAR 2015-2016



**CITY OF DONNA, TEXAS**

**DEPARTMENT: WATER AND SEWER SUMMARY**

**FUND: 51 WATER AND SEWER**

		<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
		<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
			<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
					<b>2015-2016</b>
<b><u>REVENUES</u></b>					
51-4040	CHARGES FOR CURRENT SVS	5,267,872	5,526,311	5,526,311	5,616,291
51-4041	RENTALS	0	0	0	10,332
51-4050	FINES & FORFEITURES	600	0	0	300
51-4060	MISCELLANEOUS	16,401	4,100	4,100	19,364
51-4080	CONTRIBUTIONS RECEIVED	1,107,581	0	0	0
51-4096	PROVISION FOR BAD DEBT	(35,088)	(60,000)	(60,000)	(60,000)
<b>TOTAL REVENUES</b>		<b>6,357,366</b>	<b>5,470,411</b>	<b>5,470,411</b>	<b>5,586,287</b>
<b><u>EXPENSES</u></b>					
51-5660	ADMINISTRATION W & S	94,887	0	0	242,704
51-5600	WATER DISTRIBUTION	42,407	851,905	851,905	1,073,569
51-5610	SEWER COLLECTION	131,247	382,628	382,628	643,872
51-5620	WASTEWATER TREATMENT PLANT	293,199	260,500	260,500	505,934
51-5630	OTHER DIRECT OPER EXPENSES	210,521	211,866	211,866	0
51-5640	WATER TREATMENT PLANT	416,498	449,425	449,425	793,373
51-5650	WATER/SEWER OPS SUPPORT	95,784	77,800	77,800	0
51-5670	CITY SECRETARY	16,372	0	0	0
51-5680	UTILITY BILLING & COLLECTION	185,469	0	0	286,786
51-5690	WATER/SEWER LIAISON	63,385	73,875	73,875	0
51-5700	OPERATIONS CONTRACTOR	1,721,967	1,805,606	1,805,606	0
51-5890	DEBT SERVICE	391,699	717,918	717,918	850,602
51-5990	NON-DEPARTMENTAL	1,508,076	635,843	635,843	745,080
<b>TOTAL EXPENSES</b>		<b>5,171,511</b>	<b>5,467,366</b>	<b>5,467,366</b>	<b>5,141,920</b>
<b>REVENUES OVER/(UNDER) EXPENSES</b>		<b>1,185,855</b>	<b>3,045</b>	<b>3,045</b>	<b>444,367</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>CHARGES FOR CURRENT SVS</u></b>				
51-4040-3607 METER WATER SALES	2,874,709	3,033,512	3,033,512	3,094,182
51-4040-3608 WATER SETTLEMENTS - CITY MGR	(2,588)	(10,000)	(10,000)	0
51-4040-3609 SEWER CHARGES	1,980,316	2,069,370	2,069,370	2,069,370
51-4040-3610 SEWER SETTLEMENTS -CITY MGR	(775)	(5,000)	(5,000)	0
51-4040-3618 SEWER CHARGES BY NORTH ALAMO	155,817	176,226	176,226	212,505
51-4040-3645 WATER RECONNECT FEE	23,000	22,512	22,512	23,215
51-4040-3650 WATER ACCESS FEE - INSIDE	4,625	31,211	31,211	6,725
51-4040-3651 WATER ACCESS FEE - OUTSIDE	900	630	630	750
51-4040-3652 WATER METER TAP FEES - INSIDE	3,350	5,093	5,093	6,525
51-4040-3653 WATER METER TAP FEES - OUT	1,125	788	788	750
51-4040-3654 LINE EXTENSION FEES	18,500	0	0	0
51-4040-3655 SEWER ACCESS FEES	27,000	6,038	6,038	6,038
51-4040-3660 LATE PENALTY CHARGE	185,096	196,231	196,231	196,231
51-4040-3661 PENALTY SETTLEMENTS - CM	(3,202)	(300)	(300)	0
TOTAL CHARGES FOR CURRENT SVS	<u>5,267,872</u>	<u>5,526,311</u>	<u>5,526,311</u>	<u>5,616,291</u>
<b><u>RENTALS</u></b>				
51-4041-3666 WATER TOWER RENTAL	0	0	0	10,332
TOTAL RENTALS	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,332</u>
<b><u>FINES &amp; FORFEITURES</u></b>				
51-4050-3523 WTR METER TAMPERING FINE	600	0	0	300
TOTAL FINES & FORFEITURES	<u>600</u>	<u>0</u>	<u>0</u>	<u>300</u>
<b><u>MISCELLANEOUS</u></b>				
51-4060-3619 INTEREST-INVESTMENTS	7,437	0	0	14,161
51-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	2,748	2,500	2,500	3,086
51-4060-3641 LOGIC/W/S PAYMENT RESERVE	45	50	50	46
51-4060-3647 LOGIC-06/06A TAX NOTE I&S	32	50	50	33
51-4060-3648 LOGIC-01A REHAB BOND I&S A	87	50	50	89
51-4060-3650 LOGIC-NADBANK/ O & M RESERVE	602	600	600	616
51-4060-3660 LOGIC-09 SEWER BOND I&S AC	436	400	400	448
51-4060-3665 LOGIC-09 TAX NOTE I&S	130	100	100	100
51-4060-3666 LOGIC 09 LTD TAX WATER BOND	178	150	150	160
51-4060-3667 LOGIC-SOS LT DEBT I&S ACCT	115	100	100	125
51-4060-3675 INSURANCE PROCEEDS	1,375	0	0	0
51-4060-3992 N S F FEE	88	100	100	500
51-4060-3995 MISCELLANEOUS	3,126	0	0	0
TOTAL MISCELLANEOUS	<u>16,401</u>	<u>4,100</u>	<u>4,100</u>	<u>19,364</u>
<b><u>CONTRIBUTIONS RECEIVED</u></b>				
51-4080-3901 CAPITAL CONTRIBUTIONS	1,107,581	0	0	0
TOTAL CONTRIBUTIONS RECEIVED	<u>1,107,581</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>PROVISION FOR BAD DEBT</u></b>				
51-4096-5101 WATER BAD DEBT PROVISION	(35,088)	(60,000)	(60,000)	(60,000)
TOTAL PROVISION FOR BAD DEBT	<u>(35,088)</u>	<u>(60,000)</u>	<u>(60,000)</u>	<u>(60,000)</u>
<b>TOTAL REVENUES</b>	<u><u>6,357,366</u></u>	<u><u>5,470,411</u></u>	<u><u>5,470,411</u></u>	<u><u>5,586,287</u></u>

DEPARTMENT: ADMINISTRATION			FUND: WATER/SEWER	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	1	1	2	2
Part-time	0	0	0	0
DEPARTMENT TOTAL	1	1	2	2

**DUTIES AND RESPONSIBILITIES:**

The Utility Administration Department is responsible for managing the City's water resources, including operating and maintaining the water and wastewater treatment and distribution systems along with the administration and coordination of water and wastewater improvement programs. Utility Administration develops an annual work plan setting out departmental goals, objectives and action for the year in the following areas:

1. Water supply distribution;
2. Water demand and conservation management;
3. Wastewater treatment and collection;
4. Water Quality;
5. Service area master planning and capital improvement project development;
6. Utility operating budget;
7. Rates and fees; and Citizen outreach and education.

**GOALS AND OBJECTIVES:**

1. Continue to plan and coordinate proposed City utility improvements with respective divisions and Engineering Department.
2. Continue to see that the divisions within the Utility Department operate in accordance with the regulations mandated by the Texas Commission on Environmental Quality (TCEQ), Texas Department of Health, Environmental Protection Agency (EPA), etc.
3. Continue to improve customer service relations.
4. Develop and implement programs that encourage, motivate, and assist employees to excel in their work environment.
5. Continue to assure completion of all capital improvement projects in a timely manner and within budget.
6. Improve work methods to maximize efficiency and minimize expenditures.
7. Continue to oversee and improve our preventive maintenance program.
8. Become proactive as opposed to reactive.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. CCR Report Mail outs	5,500	5,700	5,500	5,500
2. Water Service agreements	40	50	50	60
3. Customer Service Interactions	250	250	300	300

**CITY OF DONNA, TEXAS**

**DEPARTMENT: ADMINISTRATION**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICE</u></b>				
51-5661-4101 SALARIES AND WAGES	50,525	0	0	80,191
51-5661-4104 HEALTH/DENTAL/LIFE INSURANCE	5,631	0	0	12,432
51-5661-4105 TMRS RETIREMENT CONTRIBUTIONS	1,209	0	0	5,542
51-5661-4106 SOCIAL SECURITY & MEDICARE	3,833	0	0	6,135
51-5661-4107 TX WORKERS' COMPENSATION INS.	115	0	0	254
51-5661-4108 STATE UNEMPLOYMENT TAX	0	0	0	250
TOTAL PERSONNEL SERVICE	<u>61,312</u>	<u>0</u>	<u>0</u>	<u>104,804</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5662-4201 POSTAGE AND DELIVERY SERVICES	0	0	0	1,500
51-5662-4203 UNIFORMS	0	0	0	1,000
51-5662-4204 FUEL AND LUBRICANTS	1,268	0	0	1,500
51-5662-4205 SMALL TOOLS AND EQUIPMENT	0	0	0	1,500
51-5662-4212 OFFICE SUPPLIES	0	0	0	2,500
51-5662-4217 OTHER SUPPLIES	0	0	0	2,500
51-5662-4220 REFRESHMENT SUPPLIES	0	0	0	800
51-5662-4225 COMPUTER SUPPLIES	0	0	0	400
51-5662-4230 OFFICE EQUIP / FURNITURE	768	0	0	600
51-5662-4231 MINOR EQUIPMENT	0	0	0	250
51-5662-4232 MINOR COMPUTER SOFTWARE	0	0	0	300
TOTAL SUPPLIES & MATERIALS	<u>2,035</u>	<u>0</u>	<u>0</u>	<u>12,850</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
51-5664-4402 MAINT & REPAIR-SMALL EQUIP.	0	0	0	800
51-5664-4407 VEHICLE MAINTENANCE & REPAIRS	26	0	0	8,000
51-5664-4412 PHONE EQUIPMENT MAINT & REPAIRS	0	0	0	1,500
51-5664-4425 COMPUTER MAINTENANCE & REPAIRS	0	0	0	9,000
51-5664-4426 COMPUTER SOFTWARE MAINT.	0	0	0	500
51-5664-4427 NETWORK SECURITY MAINT. & REPAIR	0	0	0	500
51-5664-4428 NETWORK CONNECTIONS M. & R.	0	0	0	500
51-5664-4430 WEB/EMAIL DIAGNOSTICS & REPAIRS	0	0	0	500
TOTAL EQUIP RENTAL & REPAIRS	<u>26</u>	<u>0</u>	<u>0</u>	<u>21,300</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5665-4501 TELEPHONE & CELL PHONE SERVICE	1,002	0	0	2,500
51-5665-4502 INSURANCE AND BONDS	0	0	0	2,500
51-5665-4503 PUBLIC INFORMATION NOTICES	0	0	0	12,500
51-5665-4504 TRAVEL AND/OR TRAINING	403	0	0	8,500
51-5665-4509 PROFESSIONAL/TECHNICAL MTLs.	0	0	0	10,000
51-5665-4511 MEMBERSHIPS & SUBSCRIPTION	500	0	0	10,000
51-5665-4516 LEGAL SERVICES	29,537	0	0	32,000
51-5665-4524 ENGINEERING FEES	0	0	0	10,000
51-5665-4526 OTHER PROFESSIONAL FEES	71	0	0	15,000
51-5665-4550 EMPLOYMENT TESTS & EXAMS	0	0	0	500
51-5665-4590 MISCELLANEOUS EXPENDITURES	0	0	0	250
TOTAL OTHER SERVICE & CHARGES	<u>31,513</u>	<u>0</u>	<u>0</u>	<u>103,750</u>
<b>TOTAL ADMINISTRATION</b>	<b><u>94,887</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>242,704</u></b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: WATER DISTRIBUTION**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICE</u></b>				
51-5601-4101 SALARIES AND WAGES	0	33,600	33,600	93,453
51-5601-4103 OVERTIME	0	0	0	13,800
51-5601-4104 HEALTH/DENTAL/LIFE INS	0	13,200	13,200	24,864
51-5601-4105 TMRS RETIREMENT CONTRIBUTIONS	0	1,695	1,695	7,412
51-5601-4106 SOCIAL SECURITY & MEDICARE	0	2,570	2,570	8,205
51-5601-4107 TX WORKERS' COMPENSATION INS.	0	3,810	3,810	3,575
51-5601-4108 STATE UNEMPLOYMENT TAX	0	630	630	500
TOTAL PERSONNEL SERVICE	0	55,505	55,505	151,809
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5602-4201 POSTAGE AND DELIVERY SERVICES	12	0	0	0
51-5602-4238 METERS	0	7,000	7,000	0
51-5602-4275 FIRE HYDRANTS	9,519	7,500	7,500	0
TOTAL SUPPLIES & MATERIALS	9,531	14,500	14,500	0
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5603-4308 WATER MAIN MAINTENANCE	10,766	30,000	30,000	199,000
51-5603-4310 MATRLS&SUBCNTRCT ALLOWANCE	0	75,000	75,000	86,700
51-5603-4330 LINE EXTENSION FOR WATER TAP	0	1,000	1,000	0
51-5603-4331 LINE EXPANSION FOR WATER TAP	4,995	20,000	20,000	0
51-5603-4375 FIRE HYDRANT REPAIRS	0	20,000	20,000	0
TOTAL PROPERTY & INFRASTRUCTURE	15,761	146,000	146,000	285,700
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
51-5604-4413 WATER METER MAINTENANCE	9,750	10,000	10,000	0
TOTAL EQUIP RENTAL & REPAIRS	9,750	10,000	10,000	0
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5605-4502 INSURANCE AND BONDS	0	3,000	3,000	5,000
51-5605-4505 UTILITY SERVICES	6,365	600	600	700
51-5605-4525 INSPECT INSIDE WATER TANKS	1,000	1,000	1,000	0
51-5605-4548 WATER TAPPING EXPENSES	0	2,500	2,500	0
TOTAL OTHER SERVICE & CHARGES	7,365	7,100	7,100	5,700
<b><u>CAPITAL OUTLAY</u></b>				
51-5606-4613 WATER LINES	0	200,000	200,000	204,000
51-5606-4617 VEHICLE PURCHASES	0	68,800	68,800	69,360
51-5606-4637 REHAB BOTH WATER TOWERS	0	350,000	350,000	357,000
TOTAL CAPITAL OUTLAY	0	618,800	618,800	630,360
<b>TOTAL WATER DISTRIBUTION</b>	<b>42,407</b>	<b>851,905</b>	<b>851,905</b>	<b>1,073,569</b>



**CITY OF DONNA, TEXAS**

**DEPARTMENT: SEWER COLLECTION**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICE</u></b>				
51-5611-4101 SALARIES AND WAGES	(199)	0	0	144,188
51-5611-4103 OVERTIME	0	0	0	13,800
51-5611-4104 HEALTH INSURANCE	0	0	0	37,296
51-5611-4105 TX MUNICIPAL RETIREMENT SYSTEM	0	0	0	10,918
51-5611-4106 SOCIAL SECURITY	0	0	0	12,086
51-5611-4107 WORKERS COMPENSATION	0	0	0	3,622
51-5611-4108 STATE UNEMPLOYMENT TAX	0	0	0	750
TOTAL PERSONNEL SERVICE	<u>(199)</u>	<u>0</u>	<u>0</u>	<u>222,660</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5613-4308 SEWER LINE MAINTENANCE	32,549	114,278	114,278	186,863
51-5613-4310 MATRLS&SUBNTRCT ALLOWANCE	7,100	30,000	30,000	18,000
51-5613-4314 LIFT STATION MAINT & REPAIRS	98	20,000	20,000	49,000
51-5613-4315 MANHOLE MAINT & REPAIRS	44,456	67,300	67,300	0
51-5613-4330 LINE EXTENSION FOR SEWER TAP	2,400	2,000	2,000	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>86,603</u>	<u>233,578</u>	<u>233,578</u>	<u>253,863</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
51-5614-4407 VEHICLE MAINTENANCE & REPAIRS	6,971	1,100	1,100	0
TOTAL EQUIP RENTAL & REPAIRS	<u>6,971</u>	<u>1,100</u>	<u>1,100</u>	<u>0</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5615-4502 INSURANCE AND BONDS	0	950	950	969
51-5615-4505 UTILITY SERVICES	37,873	25,000	25,000	45,000
TOTAL OTHER SERVICE & CHARGES	<u>37,873</u>	<u>25,950</u>	<u>25,950</u>	<u>45,969</u>
<b><u>CAPITAL OUTLAY</u></b>				
51-5616-4613 SEWER LINES	0	60,000	60,000	61,200
51-5616-4625 MACHINES & EQUIPMENT	0	59,000	59,000	60,180
51-5616-4645 MANHOLE REPLACEMENTS	0	3,000	3,000	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>122,000</u>	<u>122,000</u>	<u>121,380</u>
<b>TOTAL SEWER COLLECTION</b>	<b><u><u>131,247</u></u></b>	<b><u><u>382,628</u></u></b>	<b><u><u>382,628</u></u></b>	<b><u><u>643,872</u></u></b>

DEPARTMENT: WASTE WATER TREATMENT PLANT			FUND: WATER & SEWER	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-Time	0	0	4	3
Part-time	0	0	0	0
DEPARTMENT TOTAL	0	0	4	3

**DUTIES AND RESPONSIBILITIES:**

The Wastewater Division is responsible for the operation and maintenance of the City of Donna Wastewater Plant and all the lift Stations that pump the raw sewage to the treatment plant via our collection system.

**GOALS AND OBJECTIVES:**

1. To operate and maintain the Wastewater Treatment Facility and City Lift Stations so as to provide proper treatment of raw sewage as required by the Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ).
2. To comply with EPA and TCEQ regulations for permit effluent requirements, plant and lift stations operations and maintenance, laboratory testing and reporting, and sludge treatment and disposal.
3. To continue to providing training for supervisors and subordinates.
4. To implement the Master Plan for the Wastewater Treatment Plant and Lift Stations including: to improve existing structure renovate, rehabilitate.
5. Continue to apply chemical to reduce odor and corrosion caused by Hydrogen Sulfide Gas at Wastewater Plant and Lift Stations.
6. Assure that collection of permit sampling are properly collected, packaged, and submitted.
7. Upkeep preventive maintenance on plant equipment and lift stations, and maintain proper documentation.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Estimated Gals. Treated	500,000,000	500,000,000	550,000,000	550,000,000
2. Total Routine Quality Samples Collected	12,000	12,000	12,000	12,000

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WASTE WATER TREATMENT PLANT**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICE</u></b>				
51-5621-4101 SALARIES AND WAGES	0	0	0	102,300
51-5621-4103 OVERTIME	0	0	0	6,500
51-5621-4104 HEALTH/DENTAL/LIFE INS.	0	0	0	18,648
51-5621-4105 TMRS RETIREMENT	0	0	0	7,518
51-5621-4106 SOCIAL SECURITY & MEDICARE	0	0	0	8,324
51-5621-4107 WORKERS COMP INSURANCE	0	0	0	2,569
51-5621-4108 STATE UNEMPLOYMENT TAX	0	0	0	375
TOTAL PERSONNEL SERVICE	<u>0</u>	<u>0</u>	<u>0</u>	<u>146,234</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5622-4204 FUEL AND LUBRICANTS	1,544	2,000	2,000	0
51-5622-4206 CHEMICALS	116,483	100,000	100,000	120,000
TOTAL SUPPLIES & MATERIALS	<u>118,028</u>	<u>102,000</u>	<u>102,000</u>	<u>120,000</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
51-5624-4406 EQUIPMENT REPAIRS	54,595	0	0	20,000
TOTAL EQUIP RENTAL & REPAIRS	<u>54,595</u>	<u>0</u>	<u>0</u>	<u>20,000</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5625-4502 INSURANCE AND BONDS	0	2,000	2,000	0
51-5625-4503 PUBLIC INFORMATION NOTICES	573	2,000	2,000	0
51-5625-4505 UTILITY SERVICES	86,179	110,000	110,000	112,200
51-5625-4510 TCEQ PERMIT-WASTEWATER FACILITY	15,036	15,000	15,000	15,300
51-5625-4529 LABORATORY TESTS	0	2,500	2,500	9,000
51-5625-4594 SLUDGE HAULING FROM WWTP	16,400	14,000	14,000	67,000
51-5625-4596 BFI DUMPSTER-SEWER TREATMENT	2,388	3,000	3,000	6,000
TOTAL OTHER SERVICES & CHARGES	<u>120,576</u>	<u>148,500</u>	<u>148,500</u>	<u>209,500</u>
<b><u>CAPITAL OUTLAY</u></b>				
51-5626-4650 SEWER PLANT IMPROVEMENTS	0	10,000	10,000	10,200
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,200</u>
<b>TOTAL WASTEWATER TREATMENT PLANT</b>	<b><u><u>293,199</u></u></b>	<b><u><u>260,500</u></u></b>	<b><u><u>260,500</u></u></b>	<b><u><u>505,934</u></u></b>

DEPARTMENT: WATER TREATMENT PLANT			FUND: WATER & SEWER	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-Time	0	0	0	5
Part-time	0	0	0	0
DEPARTMENT TOTAL	0	0	0	5

**DUTIES AND RESPONSIBILITIES:**

The Water Plant Department is responsible for the water treatment plant; to treat, produce, and deliver safe drinking water with an adequate supply and pressure to the City.

1. Collect and analyze over 15,534 chemical and bacteriological water quality tests to assure a safe drinking water supply as mandated by the Texas Commission on Environmental Quality (TCEQ).
2. Maintain and repair all structures and equipment to ensure proper plant operations.
3. Monitor, record, and submit monthly operating reports to local, state, and federal agencies.
4. Collect and submit lead/copper, bacteriological, THM, HAA5, TOC, UCMR3, and other TCEQ and EPA required samples to state certified lab.

**GOALS AND OBJECTIVES:**

1. Continue to work with departments to find mutual solutions to their budget and accounting related problems.
2. Continue to operate the facility within the rules and guidelines established by the TCEQ and EPA.
3. Continue to closely monitor and track the amount of water being purchased from the Donna Irrigation District.

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Total Gals. Produced	725,000,000	725,000,000	735,000,000	735,000,000
2. Total Routine Quality Samples Collected	16,000	16,000	16,350	16,350

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WATER TREATMENT PLANT**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICE</u></b>				
51-5641-4101 SALARIES AND WAGES	0	0	0	165,179
51-5641-4103 OVERTIME	0	0	0	23,500
51-5641-4104 HEALTH/DENTAL/LIFE INS.	0	0	0	31,080
51-5641-4105 TMRS RETIREMENT	0	0	0	13,038
51-5641-4106 SOCIAL SECURITY & MEDICARE	0	0	0	14,434
51-5641-4107 WORKERS COMPENSATION INS.	0	0	0	6,317
51-5641-4108 STATE UNEMPLOYMENT TAX	0	0	0	625
TOTAL PERSONNEL SERVICE	<u>0</u>	<u>0</u>	<u>0</u>	<u>254,173</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5642-4204 FUEL AND LUBRICANTS	0	2,000	2,000	0
51-5642-4206 CHEMICALS	174,725	150,000	150,000	153,000
51-5642-4209 RAW WATER PURCHASED	81,109	90,000	90,000	97,500
TOTAL SUPPLIES & MATERIALS	<u>255,834</u>	<u>242,000</u>	<u>242,000</u>	<u>250,500</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5643-4302 BUILDING MAINTENANCE	3,571	5,000	5,000	0
51-5643-4310 WATER PLANT MAINT. & REPAIRS	0	0	0	63,400
51-5643-4313 WATER PLANT REPAIRS	0	25,000	25,000	0
51-5643-4315 CLEAN OUT SLUDGE POND AT WTP	0	500	500	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>3,571</u>	<u>30,500</u>	<u>30,500</u>	<u>63,400</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5645-4501 TELEPHONE & CELL PHONE SERVICE	15,969	5,500	5,500	24,000
51-5645-4502 INSURANCE AND BONDS	16,188	10,000	10,000	10,000
51-5645-4503 PUBLIC INFORMATION NOTICES	0	0	0	6,000
51-5645-4505 UTILITY SERVICES	109,049	100,000	100,000	120,000
51-5645-4510 TCEQ WATER SYSTEM FEES	9,221	10,000	10,000	12,000
51-5645-4524 ENGINEERING FEES	4,740	10,000	10,000	0
51-5645-4526 OTHER PROFESSIONAL FEES	403	2,500	2,500	0
51-5645-4528 FIRE PREVENTION SERVICES	0	100	100	1,200
51-5645-4529 LABORATORY TESTS	0	450	450	13,100
51-5645-4535 RIO GRAND REGIONAL WTR AUTH.	0	25	25	0
51-5645-4590 MISCELLANEOUS EXPENDITURES	399	50	50	0
51-5645-4596 DUMPSTER-WATER TRTMNT PLANT	1,124	1,300	1,300	1,300
TOTAL OTHER SERVICE & CHARGES	<u>157,093</u>	<u>139,925</u>	<u>139,925</u>	<u>187,600</u>
<b><u>CAPITAL OUTLAY</u></b>				
51-5646-4650 WATER PLANT IMPROVEMENTS	0	35,000	35,000	37,700
51-5646-4651 BACK UP GENERATOR	0	2,000	2,000	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>37,000</u>	<u>37,000</u>	<u>37,700</u>
<b>TOTAL WATER TREATMENT PLANT</b>	<b><u>416,498</u></b>	<b><u>449,425</u></b>	<b><u>449,425</u></b>	<b><u>793,373</u></b>

DEPARTMENT: UTILITY BILLING AND COLLECTIONS			FUND: WATER & SEWER	
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	0	0	5	5
Part-time	0	0	0	0
DEPARTMENT TOTAL	0	0	5	5

**DUTIES AND RESPONSIBILITIES:**

The Water Billing and Collection Division is responsible for billing customers monthly for the water usage, collecting and disconnecting water accounts for non payment.

1. Maintenance and monthly reading of more than 5,000 water meter accounts and performing associated tasks such as connects, disconnects, rechecks, repairs, bench testing of meters, and responding to customer requests for service.

**GOALS AND OBJECTIVES:**

1. Improve on Customer Service
2. Make available automatic draft of customers water bill from checking account..

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Accounts Billed				66,000
Water disconnect noticed mailed				35,000

**CITY OF DONNA, TEXAS**

**DEPARTMENT: UTILITY BILLING & COLLECTIONS**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICE</u></b>				
51-5681-4101 SALARIES AND WAGES	103,997	0	0	145,388
51-5681-4103 OVERTIME WAGES	606	0	0	8,000
51-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	14,348	0	0	31,080
51-5681-4105 TMRS RETIREMENT CONTRIBUTIONS	2,703	0	0	10,455
51-5681-4106 SOCIAL SECURITY & MEDICARE	8,479	0	0	11,575
51-5681-4107 TX WORKERS' COMPENSATION INS.	240	0	0	2,004
51-5681-4108 STATE UNEMPLOYMENT TAX	0	0	0	625
51-5681-4140 CELL PHONE ALLOWANCE	520	0	0	0
<b>TOTAL PERSONNEL SERVICE</b>	<b>130,893</b>	<b>0</b>	<b>0</b>	<b>209,127</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5682-4201 POSTAGE AND DELIVERY SERVICES	101	0	0	31,883
51-5682-4203 UNIFORMS	0	0	0	468
51-5682-4204 FUEL & LUBRICANTS	0	0	0	7,200
51-5682-4211 PRINTING SUPPLIES	109	0	0	0
51-5682-4212 OFFICE SUPPLIES	489	0	0	2,700
51-5682-4217 OTHER SUPPLIES	0	0	0	0
51-5682-4225 COMPUTER SUPPLIES	0	0	0	0
51-5682-4230 OFFICE EQUIP / FURNITURE	5,430	0	0	5,500
51-5682-4231 MINOR EQUIPMENT	2,683	0	0	0
51-5682-4232 MINOR COMPUTER SOFTWARE	0	0	0	0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>8,811</b>	<b>0</b>	<b>0</b>	<b>47,751</b>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
51-5684-4407 VEHICLE MAINTENANCE & REPAIRS	0	0	0	540
51-5684-4420 SOFTWARE MAINTENANCE CONTRACTS	7,393	0	0	13,168
51-5684-4425 COMPUTER MAINTENANCE & REPAIRS	0	0	0	0
<b>TOTAL EQUIP RENTAL &amp; REPAIRS</b>	<b>7,393</b>	<b>0</b>	<b>0</b>	<b>13,708</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5685-4501 TELEPHONE & CELL PHONE SERVICES	190	0	0	12,000
51-5685-4504 TRAVEL AND/OR TRAINING	673	0	0	4,000
51-5685-4511 MEMBERSHIPS & SUBSCRIPTION	341	0	0	200
51-5685-4522 ANNUAL INDEPENDENT AUDIT FEES	35,015	0	0	0
51-5685-4550 EMPLOYMENT EXAMINATIONS	0	0	0	0
51-5685-4579 STORAGE OF FILES	802	0	0	0
51-5685-4595 BANK SERVICE & SUPPLY CHARGES	0	0	0	0
51-5685-4599 FISCAL AGENT FEES	1,350	0	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>38,371</b>	<b>0</b>	<b>0</b>	<b>16,200</b>
<b>TOTAL UTILITY BILLING &amp; COLLECTIONS</b>	<b>185,469</b>	<b>0</b>	<b>0</b>	<b>286,786</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: OTHER DIRECT OPERATING EXPENSES**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5635-4501 TELEPHONE & CELL PHONE SERVICES	7,507	500	500	0
51-5635-4503 PUBLIC INFORMATION NOTICES	0	500	500	0
51-5635-4526 OTHER PROFESSIONAL FEES	0	500	500	0
51-5635-4527 PRINTING SERVICES	0	100	100	0
51-5635-4545 NAWSC BILLING SYSTEM FEES	8,513	6,000	6,000	0
51-5635-4589 SALES TAX CALCULATION DIFFERENCES	0	100	100	0
51-5635-4590 MISCELLANEOUS EXPENDITURES	0	50	50	0
TOTAL OTHER SERVICES & CHARGES	<u>210,521</u>	<u>211,866</u>	<u>211,866</u>	<u>0</u>
<b>TOTAL OTHER DIRECT OPERATING EXPENSES</b>	<b><u>210,521</u></b>	<b><u>211,866</u></b>	<b><u>211,866</u></b>	<b><u>0</u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY W/S OPERATION SUPPORT**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5652-4201 POSTAGE AND DELIVERY SERVICES	34,155	30,500	30,500	0
51-5652-4217 OTHER SUPPLIES	539	200	200	0
51-5652-4225 COMPUTER SUPPLIES	0	250	250	0
51-5652-4231 MINOR EQUIPMENT	9,936	5,000	5,000	0
51-5652-4232 MINOR COMPUTER SOFTWARE	0	250	250	0
TOTAL SUPPLIES & MATERIALS	<u>44,630</u>	<u>36,200</u>	<u>36,200</u>	<u>0</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
51-5653-4302 BUILDING MAINTENANCE	348	500	500	0
51-5653-4303 A/C &/OR HEATING MAINT. & REPAIRS	443	1,000	1,000	0
51-5653-4304 BUILDING REPAIRS	5,160	1,500	1,500	0
51-5653-4312 SIGN MAINTENANCE & REPAIRS	500	100	100	0
TOTAL PROPERTY & INFRASTRUCTURE	<u>6,451</u>	<u>3,100</u>	<u>3,100</u>	<u>0</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
51-5654-4402 MAINT & REPAIR-SMALL EQUIPMENT	0	500	500	0
51-5654-4406 EQUIPMENT REPAIRS	13,067	3,000	3,000	0
51-5654-4419 PRINTER MAINT & REPAIR	3,403	1,700	1,700	0
51-5654-4420 SOFTWARE MAINTENANCE CONTRACTS	12,867	9,500	9,500	0
51-5654-4422 HANDHELD MAINTENANCE & REPAIRS	0	500	500	0
51-5654-4423 STORAGE MAINTENANCE & REPAIRS	0	150	150	0
51-5654-4424 APPLICATION SOFTWARE MAINT.	0	250	250	0
51-5654-4425 COMPUTER MAINTENANCE & REPAIRS	0	9,000	9,000	0
51-5654-4426 COMPUTER SOFTWARE MAINTENANCE	0	1,000	1,000	0
51-5654-4428 NETWORK CONNECTIONS M & R	842	500	500	0
51-5654-4429 WIRELESS MAINTENANCE & REPAIRS	0	750	750	0
51-5654-4430 WEB/EMAIL DIAGNOSTICS & REPAIRS	0	500	500	0
51-5654-4431 COMPUTER TECH STATUS REPORT	0	100	100	0
51-5654-4471 COPY MACHINE MAINT CONTRACTS	600	1,000	1,000	0
TOTAL EQUIP RENTAL & REPAIRS	<u>30,780</u>	<u>28,450</u>	<u>28,450</u>	<u>0</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5655-4501 TELEPHONE & CELL PHONE SERVICE	687	850	850	0
51-5655-4504 TRAVEL AND/OR TRAINING	0	100	100	0
51-5655-4505 UTILITY SERVICES	10,499	2,000	2,000	0
51-5655-4526 OTHER PROFESSIONAL FEES	1,206	2,000	2,000	0
51-5655-4528 FIRE PREVENTION SERVICES	407	1,300	1,300	0
51-5655-4590 MISCELLANEOUS EXPENDITURES	0	200	200	0
51-5655-4596 DMPSTER - CITY W/S OPERATION	1,124	1,100	1,100	0
TOTAL OTHER SERVICES & CHARGES	<u>13,923</u>	<u>7,550</u>	<u>7,550</u>	<u>0</u>
<b><u>CAPITAL OUTLAY</u></b>				
51-5656-4637 NEW COMPUTER SYSTEM	0	2,500	2,500	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
<b>TOTAL WATER/SEWER OPS SUPPORT</b>	<b><u>95,784</u></b>	<b><u>77,800</u></b>	<b><u>77,800</u></b>	<b><u>0</u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CITY SECRETARY**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICE</u></b>				
51-5671-4101 SALARIES AND WAGES	13,481	0	0	0
51-5671-4104 HEALTH/DENTAL/LIFE INSURANCE	1,513	0	0	0
51-5671-4105 TMRS RETIREMENT CONTRIBUTIONS	308	0	0	0
51-5671-4106 SOCIAL SECURITY & MEDICARE	993	0	0	0
51-5671-4107 TX WORKERS' COMPENSATION INS.	27	0	0	0
51-5671-4108 STATE UNEMPLOYMENT TAX	0	0	0	0
51-5671-4140 CELL PHONE ALLOWANCE	50	0	0	0
TOTAL PERSONNEL SERVICES	<u>16,372</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL CITY SECRETARY</b>	<b><u>16,372</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: WATER/SEWER LIAISON**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PERSONNEL SERVICE</u></b>				
51-5691-4101 SALARIES AND WAGES	42,338	48,006	48,006	0
51-5691-4103 OVERTIME WAGES	300	0	0	0
51-5691-4104 HEALTH/DENTAL/LIFE INSURANCE	4,181	6,600	6,600	0
51-5691-4105 TMRS RETIREMENT CONTRIBUTIONS	1,186	1,104	1,104	0
51-5691-4106 SOCIAL SECURITY & MEDICARE	3,695	3,672	3,672	0
51-5691-4107 TX WORKERS' COMPENSATION INS.	673	480	480	0
51-5691-4108 STATE UNEMPLOYMENT TAX	0	315	315	0
TOTAL PERSONNEL SERVICE	<u>52,373</u>	<u>60,177</u>	<u>60,177</u>	<u>0</u>
<b><u>SUPPLIES &amp; MATERIALS</u></b>				
51-5692-4203 CITY UNIFORMS	0	400	400	0
51-5692-4204 FUEL AND LUBRICANTS	1,659	1,251	1,251	0
51-5692-4205 SMALL TOOLS AND EQUIPMENT	35	75	75	0
51-5692-4212 OFFICE SUPPLIES	678	50	50	0
51-5692-4217 OTHER SUPPLIES	427	50	50	0
51-5692-4225 COMPUTER SUPPLIES	40	50	50	0
51-5692-4231 MINOR EQUIPMENT	200	150	150	0
51-5692-4234 EQUIPMENT FOR VEHICLES	0	1,356	1,356	0
TOTAL SUPPLIES & MATERIALS	<u>3,040</u>	<u>3,382</u>	<u>3,382</u>	<u>0</u>
<b><u>EQUIP RENTAL &amp; REPAIRS</u></b>				
51-5694-4406 EQUIPMENT REPAIRS	1,935	311	311	0
51-5694-4407 VEHICLE MAINTENANCE & REPAIRS	5,313	7,930	7,930	0
51-5694-4425 COMPUTER MAINTENANCE & REPAIRS	0	350	350	0
51-5694-4430 WEB/EMAIL DIAGNOSTICS & REPAIRS	0	100	100	0
TOTAL EQUIP RENTAL & REPAIRS	<u>7,248</u>	<u>8,691</u>	<u>8,691</u>	<u>0</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5695-4501 TELEPHONE & CELL PHONE SERVICE	602	300	300	0
51-5695-4502 INSURANCE AND BONDS	0	200	200	0
51-5695-4504 TRAVEL AND/OR TRAINING	0	500	500	0
51-5695-4511 MEMBERSHIPS & SUBSCRIPTION	0	400	400	0
51-5695-4526 OTHER PROFESSIONAL FEES	0	150	150	0
51-5695-4550 EMPLOYMENT TESTS & EXAMS	104	25	25	0
51-5695-4590 MISCELLANEOUS EXPENDITURES	19	50	50	0
TOTAL OTHER SERVICE & CHARGES	<u>724</u>	<u>1,625</u>	<u>1,625</u>	<u>0</u>
<b>TOTAL WATER/SEWER LIAISON</b>	<b><u><u>63,385</u></u></b>	<b><u><u>73,875</u></u></b>	<b><u><u>73,875</u></u></b>	<b><u><u>0</u></u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: OPERATIONS CONTRACTOR**

**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5705-4551 OPERATIONS CONTRACTOR BASE	1,595,725	1,605,606	1,605,606	0
51-5705-4556 MATRLS & SUBCNTRCT ALLOWANCE	124,672	125,000	125,000	0
51-5705-4557 CAPITAL ITEMS FEE	1,570	75,000	75,000	0
TOTAL OTHER SERVICE & CHARGES	<u>1,721,967</u>	<u>1,805,606</u>	<u>1,805,606</u>	0
<b>TOTAL OPERATIONS CONTRACTOR</b>	<b><u><u>1,721,967</u></u></b>	<b><u><u>1,805,606</u></u></b>	<b><u><u>1,805,606</u></u></b>	<b><u><u>0</u></u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: NON-DEPARTMENTAL**

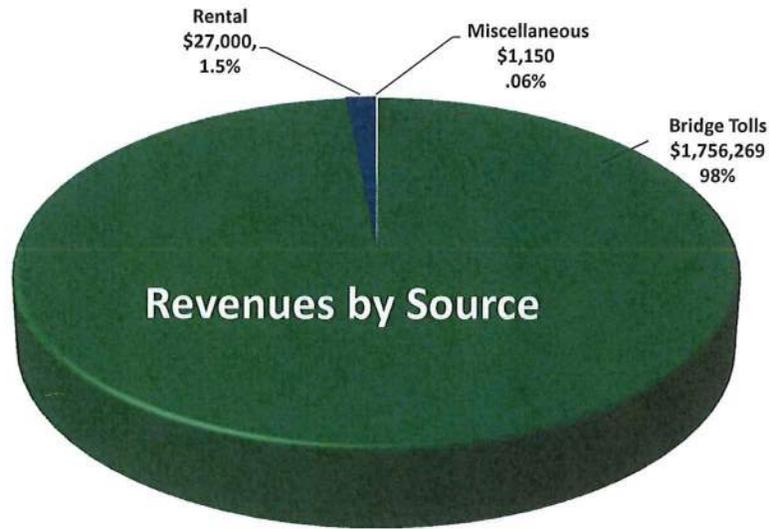
**FUND: 51 WATER AND SEWER**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
51-5895-4599 FISCAL AGENT FEES	0	0	0	200
TOTAL OTHER SERVICE & CHARGES	0	0	0	200
<b><u>DEBT SERVICE P &amp; I</u></b>				
51-5898-6401 INTEREST ON SOS CLAIMS	61,607	57,500	57,500	50,581
51-5898-6561 09 SEWER BONDS-INTEREST	223,446	218,115	218,115	211,476
51-5898-6570 INT 2001A COMB TX&LTD PLDG	6,837	0	0	0
51-5898-6613 INT 2012 LTD TAX REFUNDING	99,809	99,809	99,809	99,809
51-5898-6614 INT - 2014 TAX NOTES	0	0	0	12,517
51-5898-6901 PRINCIPAL PYMT SOS	0	182,494	182,494	189,419
51-5898-6914 PRINCIPAL - 2014 TAX NOTES	0	0	0	121,600
51-5898-6961 PRINCIPAL PYMT 2009 SWR BONDS	0	160,000	160,000	165,000
TOTAL DEBT SERVICE P & I	391,699	717,918	717,918	850,402
<b>TOTAL DEBT SERVICE</b>	<b>391,699</b>	<b>717,918</b>	<b>717,918</b>	<b>850,602</b>
<b><u>NON DEPARTMENTAL</u></b>				
51-5919-7054 TRANSFER OUT TO 493 WTR SWR LINES	18,435	0	0	0
51-5978-6513 AMORTIZE 2012 DEFERRED LOSS	71,597	0	0	0
51-5985-5700 DEPRECIATION EXPENSE	1,403,044	0	0	0
51-5994-4420 SOFTWARE MAINT CONTRACTS	0	19,500	19,500	0
51-5995-4502 GENERAL LIABILITY INS & BONDS	0	0	0	23,400
51-5995-4516 LEGAL SERVICES	0	55,000	55,000	31,800
51-5995-4521 ACCOUNTING SERVICES	0	15,000	15,000	0
51-5995-4522 AUDIT SERVICES	0	35,015	35,015	41,000
51-5995-4524 CITY ENGINEER- W/S OPERATIONS	15,000	90,000	90,000	30,000
51-5995-4526 OTHER PROFESSIONAL FEES	0	13,000	13,000	0
51-5995-4551 CUSTOMER SERVICE TRANSFER	0	408,328	408,328	412,338
51-5995-4598 UTILITY 4% WTR & SWR FRANCHISE	194,501	204,116	204,116	206,542
<b>TOTAL NON DEPARTMENTAL</b>	<b>1,702,577</b>	<b>839,959</b>	<b>839,959</b>	<b>745,080</b>

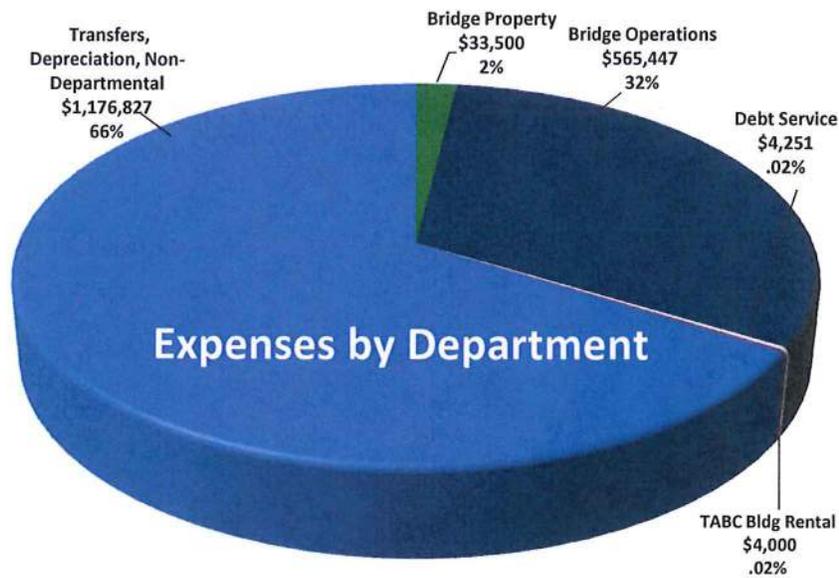
## ALLIANCE INTERNATIONAL BRIDGE FUND

The Alliance International Bridge Fund is used to account for revenues and expenses of the International Toll Bridge located between Donna, Texas and Rio Bravo Mexico. The accrual basis of accounting is used by this fund in accordance with generally accepted accounting principles (GAAP).

# ALLIANCE INTERNATIONAL BRIDGE FISCAL YEAR 2015-2016



**Total \$1,784,419**



**Total \$1,784,025**

**CITY OF DONNA, TEXAS**

**DEPARTMENT: INTERNATIONAL BRIDGE SUMMARY**

**FUND: 62 ALLIANCE INT'L BRIDGE**

		<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
		<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
			<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
					<b>2015-2016</b>
<b>REVENUES</b>					
4040	CHARGES FOR CURRENT SRVS	1,643,152	1,715,672	1,701,786	1,756,269
4041	RENTALS	27,000	27,000	29,250	27,000
4060	MISCELLANEOUS	320,257	200,912	1,546	1,150
4090	TRANSFERS IN	2,094,974	1,610,089	1,610,089	0
<b>TOTAL REVENUES</b>		<b>4,085,383</b>	<b>3,553,673</b>	<b>3,342,671</b>	<b>1,784,419</b>
<b>EXPENSES</b>					
5600	BRIDGE PROPERTY	21,065	26,700	20,645	33,500
5680	BRIDGE OPERATIONS	446,527	517,986	478,029	565,447
5750	TABC BLDG RENTAL OPERATIONS	2,488	750	167	4,000
5890	DEBT SERVICE	1,896,440	2,417,608	2,083,232	4,251
5900	TRANSFERS, DEPRECIATION, NON-DEPAR	811,837	541,210	327,724	1,176,827
<b>TOTAL BRIDGE EXPENSES</b>		<b>3,178,357</b>	<b>3,504,254</b>	<b>2,909,797</b>	<b>1,784,025</b>
<b>REVENUES OVER/UNDER EXPENSES</b>		<b>907,026</b>	<b>49,419</b>	<b>432,874</b>	<b>394</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: REVENUES**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
		<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>CHARGES FOR CURRENT SVS</u></b>				
62-4040-3601 PASSENGER VEHICLE TOLLS	1,627,280	1,700,158	1,690,535	1,748,251
62-4040-3602 CAR PUSHING/PULLING CAR TOLLS	873	961	687	707
62-4040-3604 EXTRA AXLES VEHICLE TOLLS	2,388	2,618	2,352	2,423
62-4040-3608 RECREATIONAL VEHICLE TOLLS	105	48	22	22
62-4040-3620 TWO AXLE TRUCK TOLLS	95	112	2,568	2,645
62-4040-3650 BICYCLE TOLLS	21	14	14	15
62-4040-3651 PEDESTRIAN CROSSING TOLLS	118	139	139	143
62-4040-3653 MOTORCYCLE TOLLS	791	930	887	913
62-4040-3695 GAIN( LOSS) - PESO EXCHANGES	11,481	10,692	4,582	1,150
TOTAL CHARGES FOR CURRENT SRVS	<u>1,643,152</u>	<u>1,715,672</u>	<u>1,701,786</u>	<u>1,756,269</u>
<b><u>RENTALS</u></b>				
62-4041-3701 RENTAL OF TABC PROPERTY	27,000	27,000	29,250	27,000
TOTAL RENTALS	<u>27,000</u>	<u>27,000</u>	<u>29,250</u>	<u>27,000</u>
62-4060-3640 INVEST INCOME-LOGIC/CASH RESERVE	23	12	41	60
62-4060-3651 CD INT/BRIDGE REVENUE FUND	6	12	0	0
62-4060-3661 TRUST INC-BRIDGE REVENUE FUND	11	12	15	12
62-4060-3662 TRUST INC-DEBT SERVICE RES FUND	202	228	254	132
62-4060-3663 TRUST INC-2007 BOND I&S FUND	91	108	84	96
62-4060-3668 TRUST INC-O&M RESERVE FUND	31	24	46	24
62-4060-3669 TRUST INC-REPAIR&REPLACE FUND	31	24	78	36
62-4060-3680 TELLER OVER SHORT	454	492	1,026	790
62-4060-3682 BANK OVER SHORT-DOLLARS	(2)	0	2	0
62-4060-3910 DEDC 4(A) DEBT SERVICE GRANT	76,557	100,000	0	0
62-4060-3911 DCOD 4(B) DEBT SERVICE GRANT	76,557	100,000	0	0
62-4060-3930 MISCELLANEOUS INCOME	166,296	0	0	0
TOTAL MISCELLANEOUS	<u>320,257</u>	<u>200,912</u>	<u>1,546</u>	<u>1,150</u>
<b><u>TRANSFERS IN</u></b>				
62-4090-7041 TRANSFERS FROM DEBT SRVS FUND	2,094,974	1,610,089	1,610,089	0
TOTAL TRANSFERS IN	<u>2,094,974</u>	<u>1,610,089</u>	<u>1,610,089</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u><u>4,085,383</u></u></b>	<b><u><u>3,553,673</u></u></b>	<b><u><u>3,342,671</u></u></b>	<b><u><u>1,784,419</u></u></b>

DEPARTMENT: BRIDGE OPERATIONS	FUND: 62 ALLIANCE INT'L BRIDGE			
PERSONNEL	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
Full-time	11	11	10	10
Part-time	0	0	0	0
<b>DEPARTMENT TOTAL</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>10</b>

**DUTIES AND RESPONSIBILITIES:**

The Bridge Department is responsible for collecting, depositing, and reporting daily toll collections. The activities include:

1. Update the "cash reserve report" and the "daily cash deposit - finance report".
2. Update daily the "peso historical exchange rate report".
3. Update daily the "daily bridge vehicle crossing comparison" report and the "traffic hourly analysis" report.
4. Create daily, and update during each shift-end the bank deposit bag (bank deposit slips, coin count, currency) with all pertinent information for armored truck pick up & prepare daily cash report of accounting.
5. Prepare weekly work schedules, reconcile toll collectors money to toll collectors report.
6. Prepare monthly, quarterly, and periodic reports.
7. Maintain excellent teamwork with federal, county, and local authorities, especially CBP.
8. Create procedures as to what to do in case of a natural disaster.
9. Create annual department budget and adhere to it, analyzing it monthly .
10. Plan, prepare, and implement policies, standards, and procedures for the bridge department.
11. Create monthly statements for Duro Bag Company.

**GOALS AND OBJECTIVES:**

1. Continue to improve customer service by implementing a prepaid system and accepting credit cards in the future, as well as updating the axle and loop system.
2. Continue to work with departments from US/Mexico to find solutions to attract more customers.

**Vision Statement: To provide a distinctive service that differentiates us as best in class.**

**Mission Statement: To exceed our customers expectations in accommodating a shorter and safer route to International destination.**

Performance Indicators	Actual 2013-2014	Budget 2014-2015	Estimated 2014-2015	Budget 2015-2016
1. Monthly Crossings	370,392	440,118	501,096	412,253
2. Average Daily numbers	1,072	1,240	1,402	1,325
3. Annual Revenue	1,111,679	1,340,277	1,636,761	1,398,532
4. Daily Toll Collection Reports	1,460	1,825	1,825	1,825
5. Daily Cash Report	-	230	365	365
6. Daily Cash /Check Report	365	365	365	365
7. Deposit Slips--US currency	365	365	365	365
8. Deposit Slip--Pesos	365	365	365	365
9. Through-Put Time Per Car	25 seconds	23 seconds	23 seconds	23 seconds

**CITY OF DONNA, TEXAS**

**DEPARTMENT: BRIDGE OPERATIONS**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>ACTUAL 2013-2014</b>	<b>AMENDED BUDGET 2014-2015</b>	<b>ESTIMATED REV/EXP 2014-2015</b>	<b>CITY COUNCIL APPROVED 2015-2016</b>
<b>PERSONNEL SERVICES</b>				
62-5681-4101 SALARIES AND WAGES	280,055	297,796	284,325	309,724
62-5681-4103 OVERTIME WAGES	439	1,000	160	500
62-5681-4104 HEALTH/DENTAL/LIFE INSURANCE	57,336	66,000	55,527	62,160
62-5681-4105 TMRS RETIREMENT CONTRIBUTION	6,512	15,009	12,549	21,402
62-5681-4106 SOCIAL SECURITY & MEDICARE TAX	20,835	21,196	21,748	23,695
62-5681-4107 TX WORKERS' COMPENSATION INSURANCE	5,348	5,470	4,112	4,491
62-5681-4108 STATE UNEMPLOYMENT TAX	1,961	3,150	181	1,250
<b>TOTAL PERSONNEL SERVICES</b>	<b>372,486</b>	<b>409,621</b>	<b>378,602</b>	<b>423,222</b>
<b>SUPPLIES &amp; MATERIALS</b>				
62-5682-4201 POSTAGE AND DELIVERY SERVICES	24	100	20	50
62-5682-4203 UNIFORMS	1,213	1,490	1,252	1,500
62-5682-4204 FUEL AND LUBRICANTS	2,931	2,900	2,891	2,000
62-5682-4206 CHEMICALS	502	550	90	100
62-5682-4211 PRINTING SUPPLIES	1,156	1,400	2,194	1,500
62-5682-4212 OFFICE SUPPLIES	971	1,500	1,416	1,800
62-5682-4213 JANITORIAL SUPPLIES	1,336	1,800	1,675	1,750
62-5682-4217 OTHER SUPPLIES	3,262	1,200	823	750
62-5682-4218 COPYING SUPPLIES	0	100	0	0
62-5682-4220 REFRESHMENT SUPPLIES	1,010	1,200	1,013	1,100
62-5682-4225 COMPUTER SUPPLIES	0	0	0	1,000
62-5682-4231 MINOR EQUIPMENT	0	600	680	500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>7,348</b>	<b>0</b>	<b>0</b>	<b>4,000</b>
	19,751	12,840	12,054	16,050
<b>PROPERTY &amp; INFRASTRUCTURE</b>				
62-5683-4302 BUILDING MAINTENANCE	589	1,500	3,241	3,000
62-5683-4303 A/C &/OR HEATING MAINT & REP	5,925	3,200	77	3,500
62-5683-4304 BUILDING REPAIRS	337	1,800	1,795	1,800
62-5683-4311 GROUNDS MAINTENANCE & REPAIR	200	600	135	600
62-5683-4312 SIGN MAINT & REPAIR	0	750	0	500
62-5683-4313 PARKING LOT MAINTENANCE	0	0	0	1,000
62-5683-4315 SPRINKLER SYSTEM MAINT & REPAIR	0	950	0	0
62-5683-4316 LIGHTS MAINT & REPAIR	1,072	1,250	1,031	1,750
62-5683-4318 OTHER MAINTENANCE & REPAIR	1,064	750	6,843	3,000
62-5683-4321 TOLL BOOTH MAINT & REPAIR	1,037	1,050	450	1,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>10,223</b>	<b>11,850</b>	<b>13,572</b>	<b>16,150</b>
<b>EQUIP RENTAL &amp; REPAIRS</b>				
62-5684-4404 OFFICE EQUIP/FURNITURE REPAIR	0	0	0	3,000
62-5684-4407 VEHICLE MAINTENANCE & REPAIR	25	600	178	200
62-5684-4420 SOFTWARE MAINTENANCE CONTRACTS	3,841	14,000	1,642	2,000
62-5684-4425 COMPUTER MAINTENANCE & REPAIR	79	0	0	0
62-5684-4427 NETWORK SECURITY MAINT. & REPAIR	1,898	4,500	0	2,000
62-5684-4445 POWER GENERATION MAINT. & REPAIR	3,017	4,500	6,054	3,000
62-5684-4471 COPY MACHINE MAINT. CONTRACTS	990	900	1,155	3,500
<b>TOTAL EQUIP. RENTAL &amp; REPAIRS</b>	<b>9,850</b>	<b>24,500</b>	<b>9,029</b>	<b>13,700</b>
<b>OTHER SERVICE &amp; CHARGES</b>				
62-5685-4501 TELEPHONE & CELL PHONE SERVICE	6,915	6,200	5,339	2,150
62-5685-4502 INSURANCE AND BONDS	0	6,500	6,006	6,500
62-5685-4503 PUBLIC INFORMATION NOTICES	307	2,400	0	1,200
62-5685-4504 TRAVEL AND/OR TRAINING	2,475	10,650	6,555	10,650
62-5685-4505 UTILITY SERVICES	7,321	9,900	8,519	8,775
62-5685-4506 SECURITY SERVICES	0	0	18,547	26,000
62-5685-4526 OTHER PROFESSIONAL FEES	5,225	0	45	0
62-5685-4530 ARMORED CAR SERVICE	7,765	8,000	7,713	7,800
62-5685-4550 EMPLOYMENT TESTS & EXAMS	82	225	16	50
62-5685-4590 MISCELLANOUS EXPENDITURES	2,999	5,000	1,894	0
62-5685-4596 DUMPSTER - BRIDGE OPERATIONS	1,129	1,300	1,138	1,200
62-5685-4599 FISCAL AGENT FEES	0	9,000	9,000	9,000
62-5686-4604 OFFICE EQUIPMENT	0	0	0	23,000
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>34,217</b>	<b>59,175</b>	<b>64,772</b>	<b>96,325</b>
<b>TOTAL BRIDGE OPERATIONS</b>	<b>446,527</b>	<b>517,986</b>	<b>478,029</b>	<b>565,447</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: INTERNATIONAL BRIDGE PROPERTY**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
62-5603-4312 SIGN MAINT & REPAIR	0	500	0	1,500
TOTAL PROPERTY & INFRASTRUCTURE	<u>0</u>	<u>500</u>	<u>0</u>	<u>1,500</u>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
62-5605-4508 ELECTRIC-STREET/BRIDGE LIGHTS	5,382	7,000	6,245	7,000
62-5605-4580 PROMOTION OF INT'L BRIDGE	15,650	19,200	14,400	25,000
62-5605-4590 MISCELLANOUS EXPENDITURES	33	0	0	0
TOTAL OTHER SERVICE & CHARGES	<u>21,065</u>	<u>26,200</u>	<u>20,645</u>	<u>32,000</u>
<b>TOTAL INTERNATIONAL BRIDGE PROPERTY</b>	<b><u>21,065</u></b>	<b><u>26,700</u></b>	<b><u>20,645</u></b>	<b><u>33,500</u></b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: TABC BUILDING RENTAL OPERATIONS**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b><u>PROPERTY &amp; INFRASTRUCTURE</u></b>				
62-5753-4303 A/C &/OR HEATING MAINT & REP	0	500	45	1,000
62-5753-4304 BUILDING REPAIRS	440	250	0	1,000
62-5753-4311 GROUNDS MAINTENANCE & REPAIR	1,215	0	122	1,000
62-5753-4314 MINOR PROPERTY IMPROVEMENTS	0	0	0	1,000
<b>TOTAL PROPERTY &amp; INFRASTRUCTURE</b>	<b>1,655</b>	<b>750</b>	<b>167</b>	<b>4,000</b>
<b><u>OTHER SERVICE &amp; CHARGES</u></b>				
62-5755-4505 UTILITY SERVICES	833	0	0	0
<b>TOTAL OTHER SERVICE &amp; CHARGES</b>	<b>833</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL TABC BLDG RENTAL OPERATIONS</b>	<b>2,488</b>	<b>750</b>	<b>167</b>	<b>4,000</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: DEBT SERVICE**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>CITY</b>
	<b>2013-2014</b>	<b>BUDGET</b>	<b>REV/EXP</b>	<b>COUNCIL</b>
	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>APPROVED</b>
				<b>2015-2016</b>
<b>DEBT SERVICE P &amp; I</b>				
62-5898-2898 PRINCIPAL SOS PAYMENT AGREEMENT	0	0	816,000	0
62-5898-6104 2007 C O'S PRINCIPAL	0	400,000	400,000	0
62-5898-6110 2006 TAX NOTE PRINCIPAL PAYMENT	0	0	0	0
62-5898-6111 PRINCIPAL RICOH COLOR COPIER	0	355	351	0
62-5898-6181 2006 LMT TAX REFUND PRINCIPAL	0	145,818	154,818	0
62-5898-6303 SUNTRUST EQUIP. LEASE P&I 9055	319	5,101	4,239	4,251
62-5898-6401 INTEREST ON SOS CLAIMS	2,505	0	0	0
62-5898-6504 INTEREST - 2007 CERTIFICATES	1,878,159	1,856,250	703,348	0
62-5898-6581 INTEREST - 2006 REFUNDING BOND	15,379	10,084	4,474	0
62-5898-6610 INTEREST - 2006 TAX NOTES	0	0	0	0
62-5898-6811 INT/US BANK/RICOH COLOR COPIER	77	0	2	0
<b>TOTAL DEBT SERVICE P &amp; I</b>	<b>1,896,440</b>	<b>2,417,608</b>	<b>2,083,232</b>	<b>4,251</b>
<b>TOTAL DEBT SERVICE</b>	<b>1,896,440</b>	<b>2,417,608</b>	<b>2,083,232</b>	<b>4,251</b>

**CITY OF DONNA, TEXAS**

**DEPARTMENT: TRANSFERS, DEPRECIATION, NON-DEPT.**

**FUND: 62 ALLIANCE INT'L BRIDGE**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>REV/EXP</u> <u>2014-2015</u>	<u>CITY</u> <u>COUNCIL</u> <u>APPROVED</u> <u>2015-2016</u>
<b><u>TRANSFERS TO OTHER FUNDS</u></b>				
62-5919-7111 TRANSFER TO GENERAL FUND	0	222,110	166,582	0
62-5919-7141 TRANSFER TO DEBT SERVICE	0	0	0	1,015,807
62-5919-7942 RESERVE FOR REPLACEMENT	0	200,000	0	0
TRANSFERS TO OTHER FUNDS	<u>0</u>	<u>422,110</u>	<u>166,582</u>	<u>1,015,807</u>
<b><u>DEPRECIATION</u></b>				
62-5985-5700 DEPRECIATION EXPENSE	811,837	0	0	0
TOTAL DEPRECIATION	<u>811,837</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>NON DEPARTMENTAL</u></b>				
62-5995-4502 GENERAL LIABILITY AND BONDS	0	0	0	6,020
62-5995-4516 LEGAL	0	15,000	45,359	45,000
62-5995-4522 AUDIT SERVICES	0	8,100	9,685	10,000
62-5995-4560 CONSULTANT FEES	0	96,000	106,098	100,000
62-5995-4562 CUSTOMER SERVICE TRANSFER	0	0	0	0
TOTAL NON DEPARTMENTAL	<u>0</u>	<u>119,100</u>	<u>161,142</u>	<u>161,020</u>
<b>TOTAL TRANSFERS, DEPRECIATION, &amp; NON-DEPARTMENTAL</b>	<b><u>811,837</u></b>	<b><u>541,210</u></b>	<b><u>327,724</u></b>	<b><u>1,176,827</u></b>

# **DEBT SERVICE BOND SCHEDULES**

**CITY OF DONNA, TEXAS**

**DEPARTMENT:**

**RECAP**

**FUND: DEBT SERVICE**

**GENERAL OBLIGATION BONDS  
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2015				6,082,943.86
2/1/2016	393,743.86	105,899.48	499,643.34	5,689,200.00
8/1/2016	-	102,955.88	102,955.88	
2/1/2017	215,200.00	102,955.88	318,155.88	5,474,000.00
8/1/2017	-	100,884.61	100,884.61	
2/1/2018	376,160.00	100,884.61	477,044.61	5,097,840.00
8/1/2018	-	96,579.34	96,579.34	
2/1/2019	370,600.00	96,579.34	467,179.34	4,727,240.00
8/1/2019	-	92,374.02	92,374.02	
2/1/2020	389,560.00	92,373.93	481,933.93	4,337,680.00
8/1/2020	-	87,509.10	87,509.10	
2/1/2021	393,440.00	87,509.10	480,949.10	3,944,240.00
8/1/2021	-	81,340.71	81,340.71	
2/1/2022	343,960.00	81,340.71	425,300.71	3,600,280.00
8/1/2022	-	75,441.48	75,441.48	
2/1/2023	342,360.00	75,441.48	417,801.48	3,257,920.00
8/1/2023	-	69,535.96	69,535.96	
2/1/2024	348,400.00	69,535.96	417,935.96	2,909,520.00
8/1/2024	-	63,486.68	63,486.68	
2/1/2025	374,520.00	63,486.68	438,006.68	2,535,000.00
8/15/2025	-	57,037.50	57,037.50	
2/15/2026	205,000.00	57,037.50	262,037.50	2,330,000.00
8/15/2026		52,425.00	52,425.00	
2/15/2027	215,000.00	52,425.00	267,425.00	2,115,000.00
8/15/2027	-	47,587.50	47,587.50	
2/15/2028	225,000.00	47,587.50	272,587.50	1,890,000.00
8/15/2028	-	42,525.00	42,525.00	
2/15/2029	235,000.00	42,525.00	277,525.00	1,655,000.00
8/15/2029	-	37,237.50	37,237.50	
2/15/2030	245,000.00	37,237.50	282,237.50	1,410,000.00
8/15/2030	-	31,725.00	31,725.00	
2/15/2031	255,000.00	31,725.00	286,725.00	1,155,000.00
8/15/2031	-	25,987.50	25,987.50	
2/15/2032	270,000.00	25,987.50	295,987.50	885,000.00
8/15/2032	-	19,912.50	19,912.50	
2/15/2033	280,000.00	19,912.50	299,912.50	605,000.00
8/15/2033	-	13,612.50	13,612.50	
2/15/2034	295,000.00	13,612.50	308,612.50	310,000.00
8/15/2034	-	6,975.00	6,975.00	
2/15/2033	310,000.00	6,975.00	316,975.00	0.00
	<u>6,082,943.86</u>	<u>2,316,164.94</u>	<u>8,399,108.79</u>	



**CITY OF DONNA, TEXAS**

**DEPARTMENT: LIMITED TAX REFUNDING BOND** **FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE:** Limited Tax Refunding Bonds **SERIES:** 2006  
**DATED** September 30, 2006 **AMOUNT:** \$ 1,290,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2014				5,343.86
2/1/2016	5,343.86	114.09	5,457.95	0.00
8/1/2016		-	-	
	<u>5,343.86</u>	<u>114.09</u>	<u>5,457.95</u> *	

\* THIS IS DEBT SERVICE SHARE .032387 OF 2006 REFUNDING BOND ISSUE

PAYABLE AT: Zions First National Bank  
 1221 Mckinney Street  
 Houston Tx 77010

**CITY OF DONNA, TEXAS**

**DEPARTMENT: LIMITED TAX RFUNDING BONDS** **FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE:** Limited Tax Refunding Bonds **SERIES:** 2012  
**DATED:** July 31, 2012 **AMOUNT:** \$ 4,775,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2015				1,260,600.00
2/1/2016		17,900.52	17,900.52	1,260,600.00
8/1/2016		17,900.52	17,900.52	
2/1/2017		17,900.52	17,900.52	1,260,600.00
8/1/2017		17,900.52	17,900.52	
2/1/2018	149,160.00	17,900.52	167,060.52	1,111,440.00
8/1/2018		15,782.45	15,782.45	
2/1/2019	138,600.00	15,782.45	154,382.45	972,840.00
8/1/2019		13,814.33	13,814.33	
2/1/2020	155,760.00	13,814.33	169,574.33	817,080.00
8/1/2020		11,602.54	11,602.54	
2/1/2021	147,840.00	11,602.54	159,442.54	669,240.00
8/1/2021		9,503.21	9,503.21	
2/1/2022	168,960.00	9,503.21	178,463.21	500,280.00
8/1/2022		7,103.98	7,103.98	
2/1/2023	162,360.00	7,103.98	169,463.98	337,920.00
8/1/2023		4,798.46	4,798.46	
2/1/2024	158,400.00	4,798.46	163,198.46	179,520.00
8/1/2024		2,549.18	2,549.18	
2/1/2025	179,520.00	2,549.18	182,069.18	0.00
	<u>1,260,600.00</u>	<u>219,810.89</u>	<u>1,480,410.89</u>	

THIS IS DEBT SERVICE SHARE .2640 DEBT 2012 LMT TAX REFUNDING

PAYABLE AT: REGIONS BANK  
 C/O REGIONS EQUIPMENT FINANCE  
 P.O. BOX 11407  
 BIRMINGHAM, AL 35246-1001

**CITY OF DONNA, TEXAS**

**DEPARTMENT: TAX NOTES** **FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE:** TAX NOTES **SERIES:** 2014  
**DATED:** December 18, 2014 **AMOUNT:** \$ 1,200,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2014				432,000.00
2/1/2016	68,400.00	3,823.20	72,223.20	363,600.00
8/1/2016		3,217.86	3,217.86	
2/1/2017	70,200.00	3,217.86	73,417.86	293,400.00
8/1/2017		2,596.59	2,596.59	
2/1/2018	72,000.00	2,596.59	74,596.59	221,400.00
8/1/2018		1,959.39	1,959.39	
2/1/2019	72,000.00	1,959.39	73,959.39	149,400.00
8/1/2019		1,322.19	1,322.19	
2/1/2020	73,800.00	1,322.10	75,122.10	75,600.00
8/1/2020		669.06	669.06	
2/1/2021	75,600.00	669.06	76,269.06	0.00
	<u>432,000.00</u>	<u>23,353.29</u>	<u>455,353.29</u> *	

\*DEBT SERVICE SHARE 36% OF 2014 TAX NOTES

PAYABLE AT: Branch Banking & Trust Company  
 5130 Parkway Plaza Boulevard  
 Charlotte, North Carolina 28217

**CITY OF DONNA, TEXAS**

**DEPARTMENT: CERTIFICATE OF OBLIGATIONS**

**FUND: DEBT SERVICE**

**MATURITY SCHEDULE**

**TYPE:** Certificate of Obligations      **SERIES:** 2015  
**DATED:** July 20, 2015      **AMOUNT:** \$4,065,000.00

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2015				4,065,000.00
2/15/2016		76,381.67	76,381.67	4,065,000.00
8/15/2016		81,837.50	81,837.50	
2/15/2017	145,000.00	81,837.50	226,837.50	3,920,000.00
8/15/2017		80,387.50	80,387.50	
2/15/2018	155,000.00	80,387.50	235,387.50	3,765,000.00
8/15/2018		78,837.50	78,837.50	
2/15/2019	160,000.00	78,837.50	238,837.50	3,605,000.00
8/15/2019		77,237.50	77,237.50	
2/15/2020	160,000.00	77,237.50	237,237.50	3,445,000.00
8/15/2020		75,237.50	75,237.50	
2/15/2021	170,000.00	75,237.50	245,237.50	3,275,000.00
8/15/2021		71,837.50	71,837.50	
2/15/2022	175,000.00	71,837.50	246,837.50	3,100,000.00
8/15/2022		68,337.50	68,337.50	
2/15/2023	180,000.00	68,337.50	248,337.50	2,920,000.00
8/15/2023		64,737.50	64,737.50	
2/15/2024	190,000.00	64,737.50	254,737.50	2,730,000.00
8/15/2024		60,937.50	60,937.50	
2/15/2025	195,000.00	60,937.50	255,937.50	2,535,000.00
8/15/2025		57,037.50	57,037.50	
2/15/2026	205,000.00	57,037.50	262,037.50	2,330,000.00
8/15/2026		52,425.00	52,425.00	
2/15/2027	215,000.00	52,425.00	267,425.00	2,115,000.00
8/15/2027		47,587.50	47,587.50	
2/15/2028	225,000.00	47,587.50	272,587.50	1,890,000.00
8/15/2028		42,525.00	42,525.00	
2/15/2029	235,000.00	42,525.00	277,525.00	1,655,000.00
8/15/2029		37,237.50	37,237.50	
2/15/2030	245,000.00	37,237.50	282,237.50	1,410,000.00
8/15/2030		31,725.00	31,725.00	
2/15/2031	255,000.00	31,725.00	286,725.00	1,155,000.00
8/15/2031		25,987.50	25,987.50	
2/15/2032	270,000.00	25,987.50	295,987.50	885,000.00
8/15/2032		19,912.50	19,912.50	
2/15/2033	280,000.00	19,912.50	299,912.50	605,000.00
8/15/2033		13,612.50	13,612.50	
2/15/2034	295,000.00	13,612.50	308,612.50	310,000.00
8/15/2034		6,975.00	6,975.00	
2/15/2033	310,000.00	6,975.00	316,975.00	0.00
	<u>4,065,000.00</u>	<u>2,065,206.67</u>	<u>6,130,206.67</u>	

**ANNUAL CONTRIBUTION FROM**

22 FIRE FEE FUND	70,000.00
45 DEDC 4A	140,000.00
46 DEDC 4B	140,000.00

PAYABLE AT:

# **WATER & SEWER BOND SCHEDULES**

**CITY OF DONNA, TEXAS**

**DEPARTMENT: RECAP**

**FUND: WATER & SEWER**

**REVENUE BOND  
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2014				8,902,400.00
2/1/2016	286,600.00	164,134.78	450,734.78	8,615,800.00
8/1/2016	-	159,667.87	159,667.87	
2/1/2017	299,800.00	159,667.87	459,467.87	8,316,000.00
8/1/2017	-	154,879.64	154,879.64	
2/1/2018	723,840.00	154,879.64	878,719.64	7,592,160.00
8/1/2018	-	143,962.91	143,962.91	
2/1/2019	704,400.00	143,962.91	848,362.91	6,887,760.00
8/1/2019	-	133,153.73	133,153.73	
2/1/2020	765,440.00	133,153.57	898,593.57	6,122,320.00
8/1/2020	-	121,366.40	121,366.40	
2/1/2021	756,560.00	121,366.40	877,926.40	5,365,760.00
8/1/2021	-	109,588.79	109,588.79	
2/1/2022	686,040.00	109,588.79	795,628.79	4,679,720.00
8/1/2022	-	98,051.77	98,051.77	
2/1/2023	677,640.00	98,051.77	775,691.77	4,002,080.00
8/1/2023	-	86,494.29	86,494.29	
2/1/2024	676,600.00	86,494.29	763,094.29	3,325,480.00
8/1/2024	-	74,806.82	74,806.82	
2/1/2025	750,480.00	74,806.82	825,286.82	2,575,000.00
8/1/2025	-	61,875.00	61,875.00	
2/1/2026	260,000.00	61,875.00	321,875.00	2,315,000.00
8/1/2026	-	55,752.00	55,752.00	
2/1/2027	275,000.00	55,752.00	330,752.00	2,040,000.00
8/1/2027	-	49,275.75	49,275.75	
2/1/2028	285,000.00	49,275.75	334,275.75	1,755,000.00
8/1/2028	-	42,492.75	42,492.75	
2/1/2029	300,000.00	42,492.75	342,492.75	1,455,000.00
8/1/2029	-	35,277.75	35,277.75	
2/1/2030	315,000.00	35,277.75	350,277.75	1,140,000.00
8/1/2030	-	27,702.00	27,702.00	
2/1/2031	330,000.00	27,702.00	357,702.00	810,000.00
8/1/2031	-	19,683.00	19,683.00	
2/1/2032	345,000.00	19,683.00	364,683.00	465,000.00
8/1/2032	-	11,299.50	11,299.50	
2/1/2033	365,000.00	11,299.50	376,299.50	100,000.00
8/1/2033	-	2,430.00	2,430.00	
2/1/2034	100,000.00	2,430.00	102,430.00	0.00
8/1/2034	-	-	-	
	<u>8,902,400.00</u>	<u>2,939,654.57</u>	<u>11,842,054.57</u>	

**CITY OF DONNA, TEXAS**

**DEPARTMENT: COMBINATION TAX & REVENUE C O'S** | **FUND: WATER & SEWER**

**MATURITY SCHEDULE**

**TYPE:**                      **Combination Tax & Revenue C O's**                      **SERIES:**                      **2009**

**DATED:**                      **August 11, 2009**                      **AMOUNT:**                      **\$**                      **5,500,000.00**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2014				4,620,000.00
2/1/2016	165,000.00	107,433.50	272,433.50	4,455,000.00
8/1/2016		104,042.75	104,042.75	
2/1/2017	175,000.00	104,042.75	279,042.75	4,280,000.00
8/1/2017		100,359.00	100,359.00	
2/1/2018	180,000.00	100,359.00	280,359.00	4,100,000.00
8/1/2018		96,480.00	96,480.00	
2/1/2019	190,000.00	96,480.00	286,480.00	3,910,000.00
8/1/2019		92,290.50	92,290.50	
2/1/2020	200,000.00	92,290.50	292,290.50	3,710,000.00
8/1/2020		87,830.50	87,830.50	
2/1/2021	210,000.00	87,830.50	297,830.50	3,500,000.00
8/1/2021		83,095.00	83,095.00	
2/1/2022	215,000.00	83,095.00	298,095.00	3,285,000.00
8/1/2022		78,246.75	78,246.75	
2/1/2023	225,000.00	78,246.75	303,246.75	3,060,000.00
8/1/2023		73,116.75	73,116.75	
2/1/2024	235,000.00	73,116.75	308,116.75	2,825,000.00
8/1/2024		67,700.00	67,700.00	
2/1/2025	250,000.00	67,700.00	317,700.00	2,575,000.00
8/1/2025		61,875.00	61,875.00	
2/1/2026	260,000.00	61,875.00	321,875.00	2,315,000.00
8/1/2026		55,752.00	55,752.00	
2/1/2027	275,000.00	55,752.00	330,752.00	2,040,000.00
8/1/2027		49,275.75	49,275.75	
2/1/2028	285,000.00	49,275.75	334,275.75	1,755,000.00
8/1/2028		42,492.75	42,492.75	
2/1/2029	300,000.00	42,492.75	342,492.75	1,455,000.00
8/1/2029		35,277.75	35,277.75	
2/1/2030	315,000.00	35,277.75	350,277.75	1,140,000.00
8/1/2030		27,702.00	27,702.00	
2/1/2031	330,000.00	27,702.00	357,702.00	810,000.00
8/1/2031		19,683.00	19,683.00	
2/1/2032	345,000.00	19,683.00	364,683.00	465,000.00
8/1/2032		11,299.50	11,299.50	
2/1/2033	365,000.00	11,299.50	376,299.50	100,000.00
8/1/2033		2,430.00	2,430.00	
2/1/2034	100,000.00	2,430.00	102,430.00	0.00
8/1/2034				
	<u>4,620,000.00</u>	<u>2,958,428.25</u>	<u>6,905,331.50</u>	

PAYABLE AT: Zions First National Bank  
 1221 Mckinney Street  
 Houston Tx 77010

**CITY OF DONNA, TEXAS**

**DEPARTMENT: LIMITED TAX REFUNDING BONDS FUND WATER & SEWER**

**MATURITY SCHEDULE**

**TYPE: Limited Tax Refunding Bonds SERIES: 2012**  
**DATED: July 31, 2012 AMOUNT: \$ 4,775,000.00**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2014				3,514,400.00
2/1/2016	-	49,904.48	49,904.48	3,514,400.00
8/1/2016		49,904.48	49,904.48	
2/1/2017		49,904.48	49,904.48	3,514,400.00
8/1/2017		49,904.48	49,904.48	
2/1/2018	415,840.00	49,904.48	465,744.48	3,098,560.00
8/1/2018		43,999.55	43,999.55	
2/1/2019	386,400.00	43,999.55	430,399.55	2,712,160.00
8/1/2019		38,512.67	38,512.67	
2/1/2020	434,240.00	38,512.67	472,752.67	2,277,920.00
8/1/2020		32,346.46	32,346.46	
2/1/2021	412,160.00	32,346.46	444,506.46	1,865,760.00
8/1/2021		26,493.79	26,493.79	
2/1/2022	471,040.00	26,493.79	497,533.79	1,394,720.00
8/1/2022		19,805.02	19,805.02	
2/1/2023	452,640.00	19,805.02	472,445.02	942,080.00
8/1/2023		13,377.54	13,377.54	
2/1/2024	441,600.00	13,377.54	454,977.54	500,480.00
8/1/2024		7,106.82	7,106.82	
2/1/2025	500,480.00	7,106.82	507,586.82	-
	<u>3,514,400.00</u>	<u>612,806.11</u>	<u>4,127,206.11</u>	

THIS IS WATER & SEWER SHARE .7360 OF 2012 REFUNDING BOND

PAYABLE AT: REGIONS BANK  
 C/O REGIONS EQUIPMENT FINANCE  
 P.O. BOX 11407  
 BIRMINGHAM, AL 35246-1001

**CITY OF DONNA, TEXAS**

**DEPARTMENT:**

**TAX NOTES**

**FUND: WATER & SEWER**

**MATURITY SCHEDULE**

<b>TYPE:</b>	<b>Tax Notes</b>	<b>SERIES:</b>	<b>2014</b>
<b>DATED:</b>	<b>December 18, 2014</b>	<b>AMOUNT:</b>	<b>\$ 1,200,000.00</b>
	<b>0.64</b>		
<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
9/30/2014			768,000.00
2/1/2016	121,600.00	6,796.80	128,396.80
8/1/2016		5,720.64	5,720.64
2/1/2017	124,800.00	5,720.64	130,520.64
8/1/2017		4,616.16	4,616.16
2/1/2018	128,000.00	4,616.16	132,616.16
8/1/2018		3,483.36	3,483.36
2/1/2019	128,000.00	3,483.36	131,483.36
8/1/2019		2,350.56	2,350.56
2/1/2020	131,200.00	2,350.40	133,550.40
8/1/2020		1,189.44	1,189.44
2/1/2021	134,400.00	1,189.44	135,589.44
	<u>768,000.00</u>	<u>41,516.96</u>	<u>809,516.96</u> *
			0.00

\*WATER & SWR SHARE 64% OF 2014 TAX NOTES

PAYABLE AT: Branch Banking & Trust Company  
 5130 Parkway Plaza Boulevard  
 Charlotte, North Carolina 28217

**INTERNATIONAL BRIDGE BOND SCHEDULES**

**CITY OF DONNA, TEXAS**

**DEPARTMENT: RECAP**

**FUND: INT'L BRIDGE**

**REVENUE BONDS  
MATURITY SCHEDULE RECAP**

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>PRINCIPAL BALANCE</u>
9/30/2014				29,659,656.15
2/15/2016	559,656.15	925,283.66	1,484,939.80	29,100,000.00
8/15/2016		909,375.00	909,375.00	
2/15/2017	700,000.00	909,375.00	1,609,375.00	28,400,000.00
8/15/2017		887,500.00	887,500.00	
2/15/2018	700,000.00	887,500.00	1,587,500.00	27,700,000.00
8/15/2018		865,625.00	865,625.00	
2/15/2019	800,000.00	865,625.00	1,665,625.00	26,900,000.00
8/15/2019		840,625.00	840,625.00	
2/15/2020	800,000.00	840,625.00	1,640,625.00	26,100,000.00
8/15/2020		815,625.00	815,625.00	
2/15/2021	900,000.00	815,625.00	1,715,625.00	25,200,000.00
8/15/2021		787,500.00	787,500.00	
2/15/2022	900,000.00	787,500.00	1,687,500.00	24,300,000.00
8/15/2022		759,375.00	759,375.00	
2/15/2023	1,000,000.00	759,375.00	1,759,375.00	23,300,000.00
8/15/2023		728,125.00	728,125.00	
2/15/2024	1,100,000.00	728,125.00	1,828,125.00	22,200,000.00
8/15/2024		693,750.00	693,750.00	
2/15/2025	1,100,000.00	693,750.00	1,793,750.00	21,100,000.00
8/15/2025		659,375.00	659,375.00	
2/15/2026	1,200,000.00	659,375.00	1,859,375.00	19,900,000.00
8/15/2026		621,875.00	621,875.00	
2/15/2027	1,300,000.00	621,875.00	1,921,875.00	18,600,000.00
8/15/2027		581,250.00	581,250.00	
2/15/2028	1,400,000.00	581,250.00	1,981,250.00	17,200,000.00
8/15/2028		537,500.00	537,500.00	
2/15/2029	1,500,000.00	537,500.00	2,037,500.00	15,700,000.00
8/15/2029		490,625.00	490,625.00	
2/15/2030	1,600,000.00	490,625.00	2,090,625.00	14,100,000.00
8/15/2030		440,625.00	440,625.00	
2/15/2031	1,600,000.00	440,625.00	2,040,625.00	12,500,000.00
8/15/2031		390,625.00	390,625.00	
2/15/2032	1,800,000.00	390,625.00	2,190,625.00	10,700,000.00
8/15/2032		334,375.00	334,375.00	
2/15/2033	1,900,000.00	334,375.00	2,234,375.00	8,800,000.00
8/15/2033		275,000.00	275,000.00	
2/15/2034	2,000,000.00	275,000.00	2,275,000.00	6,800,000.00
8/15/2034		212,500.00	212,500.00	
2/15/2035	2,100,000.00	212,500.00	2,312,500.00	4,700,000.00
8/15/2035		146,875.00	146,875.00	
2/15/2036	2,300,000.00	146,875.00	2,446,875.00	2,400,000.00
8/15/2036		75,000.00	75,000.00	
2/15/2037	2,400,000.00	75,000.00	2,475,000.00	-
	<u>29,659,656.15</u>	<u>25,031,533.66</u>	<u>54,691,189.80</u>	

**CITY OF DONNA, TEXAS**

**DEPARTMENT: LIMITED TAX REFUNDING BONDS** **FUND: INT'L BRIDGE**

**MATURITY SCHEDULE**

**TYPE:** Limited Tax Refunding Bonds **SERIES:** 2006  
**DATED** September 30, 2006 **AMOUNT:** \$ 1,290,000.00

DATE	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL BALANCE
9/30/2014				159,656.15
2/1/2016	159,656.15	3,408.66	163,064.80	0.00
8/1/2016			-	
	159,656.15	3,408.66	163,064.80	

\*THIS IS INT'L BRIDGE SHARE .967613 OF 2006 REFUNDING BOND ISSUE

**PAYABLE AT:** Zions First National Bank  
 1221 Mckinney Street  
 Houston Tx 77010



**PERSONNEL SUMMARIES STAFFING  
BY DEPARTMENTS**

PERSONNEL SUMMARY

DEPARTMENT	FISCAL YEAR 2013-14 ACTUAL		FISCAL YEAR 2014-15 BUDGET		FISCAL YEAR 2014-15 ACTUAL		FISCAL YEAR 2015-2016 BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
11-510 CITY MANAGER	4		3		3		2	
11-515 INFORMATION TECH.	0		1		1		1	
11-512 MUNICIPAL COURT	2		2		2		2	
11-514 FINANCE	6		6		6		6	
11-516 CITY HALL	3		3		3		3	
11-517 CITY SECRETARY	2		2		2		2	
11-519 TAX ASSESSOR-COLLECTOR	1		1		1		1	
11-520 POLICE	37		41		43		46	
11-521 FIRE DEPARTMENT	2		2		2		2	
11-523 PLANNING	3		3		2		2	
11-529 SAFETY INSPECTIONS	1		1		1		1	
11-530 PUBLIC WORKS	14		15		18		19	
11-531 CITY GARAGE	1		1		1		1	
11-550 PARKS & RECREATION	4		5		3		5	8
11-551 SWIMMING POOL		7		6		7		7
11-552 DONNA RECREATION CENTER	7		7		8			0
11-553 HEALTH CODE ENFORCEMENT	2		2		2		2	
11-554 HEALTH-ANIMAL CONTROL	0		1		1		1	
11-559 CEMETERY	1	1	1	1	2	0	2	0
11-571 LIBRARY	4	4	4	4	5	3	4	3
GENERAL FUND TOTAL	94	12	101	11	106	10	102	18
51-568 - UTILITY BILLING & COLLECTIONS	0		0		3		5	
51-560 - WATER DISTRIBUTION SYSTEM	0		0		0		4	
51-561 - SEWER COLLECTION SYSTEM	0		0		0		6	
51-562 - WASTE WATER TREATMNT PLANT	0		0		0		3	
51-564 - WATER TREATMENT PLANT	0		0		0		5	
51-566 - ADMINISTRATION	1		1		1		2	
UTILITY FUND TOTAL	1		1		4		25	
62-568 BRIDGE OPERATIONS	11		11		10		10	
BRIDGE OPERATIONS TOTAL	11		11		10		10	
GRAND TOTAL	106	12	115	11	120	10	137	18

**City of Donna  
Staffing by Department  
By Fiscal Year**

DEPARTMENT/POSITION	FISCAL YEAR 2013-2014 BUDGET		FISCAL YEAR 2014-2015 BUDGET		FISCAL YEAR 2014-15 ACTUAL		FISCAL YEAR 2015-2016 BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
	<b><u>11-510 CITY MANAGER</u></b>							
CITY MANAGER	1		1		1		1	
OFFICE MANAGER	1		1		1		1	
INFORMATION TECH SPECIALIST	1							
GRANT WRITER	1		1		1			
	<hr/>		<hr/>		<hr/>		<hr/>	
	4		3		3		2	
<b><u>11-515 INFORMATION TECH</u></b>								
INFORMATION TECH SPECIALIST	0		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	0		1		1		1	
<b><u>11-512 MUNICIPAL COURT</u></b>								
MUNICIPAL COURT CLERK	1		1		1		1	
MUNICIPAL COURT SECRETARY	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	2		2		2		2	
<b><u>11-514 FINANCE</u></b>								
FINANCE DIRECTOR	1		1		1		1	
ASST. FINANCE DIRECTOR	1		1		1		1	
PAYROLL CLERK/ACCOUNTING	1		1		1		1	
ACCOUNTS PAYABLE CLERK	1		1		1		1	
ACCOUNTING COORDINATOR	1		1		1		1	
ACCOUNTANT	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	6		6		6		6	
<b><u>11-516 CITY HALL</u></b>								
FRONT DESK CASHIER	2		2		2		2	
CITY HALL CUSTODIAN	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	3		3		3		3	
<b><u>11-517 CITY SECRETARY</u></b>								
CITY SECRETARY	1		1		1		1	
ADMINISTRATIVE SECRETARY	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	2		2		2		2	
<b><u>11-519 TAX ASSESSOR-COLLECTOR</u></b>								
TAX ASSESSOR/COLLECTOR	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	1		1		1		1	
<b><u>11-520 POLICE</u></b>								
POLICE CHIEF	1		1		1		1	
CAPTAIN	1		1		1		1	
CID DETECTIVE	1		1		1		1	
CID INVESTIGATOR	2		2		3		3	
CID-EVIDEN TECH-SWAT	1		1		1		1	
CUSTODIAN	1		1		1		1	
DISPATCHER	5		5		5		5	
JUVEN SUPERV/EVID TECH	1		1		1		1	
LIEUTENANT/SWAT TEAM	1		1		1		1	
PATROL SERGEANT	4		4		4		4	
POLICE ADMIN. CLERK	1		1		1		1	
POLICE OFFICER	16		20		19		19	
JAILER	1		1		1		1	
JAILER/COURTESY OFFR-VACANT	0				2		2	
POLICE RECORDS CLERK	0		1		1		1	
POLICE OFFICER - PROPOSED							3	
	<hr/>		<hr/>		<hr/>		<hr/>	
	37		41		43		46	

## City of Donna Staffing by Department By Fiscal Year

DEPARTMENT/POSITION	FISCAL YEAR 2013-2014 BUDGET		FISCAL YEAR 2014-2015 BUDGET		FISCAL YEAR 2014-15 ACTUAL		FISCAL YEAR 2015-2016 BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b><u>11-521 FIRE DEPARTMENT</u></b>								
FIRE DEPT RECORDS	1		1		1		1	
FIRE DEPT MAIN	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	2		2		2		2	
<b><u>11-523 PLANNING</u></b>								
PLANNING DIRECTOR	1		1		1		1	
PLANNING SECRETARY	1		1		1		1	
ASSISTANT PLANNING DIRECTOR	1		1					
	<hr/>		<hr/>		<hr/>		<hr/>	
	3		3		2		2	
<b><u>11-529 SAFETY INSPECTIONS</u></b>								
CITY INSPECTOR-VACANT	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	1		1		1		1	
<b><u>11-530 PUBLIC WORKS</u></b>								
PUBLIC WORKS DIRECTOR	1		1		1		1	
CRAFTSMAN/BUILDING & OTHER	1		1		1		1	
HEAVY EQUIPMENT OPERATOR	5		5		6		6	
LABORER	5		5		7		8	
MAINTENANCE	1		1		1		1	
SIGN MACHINE OPERATOR	0		1		1		1	
SECRETARY	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	14		15		18		19	
<b><u>11-531 CITY GARAGE</u></b>								
MECHANIC	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	1		1		1		1	
<b><u>11-550 PARKS &amp; RECREATION</u></b>								
PARKS COORDINATOR	1		1				1	
PARKS MAINTENANCE	1		1		1			
CLERK	1		1		1		1	
PARKS LABORER	0		1		1		2	
PARKS LABORER	1		1				1	
SUMMER PROGRAM COORDINATOR								1
SUMMER LEADERS	0							7
	<hr/>		<hr/>		<hr/>		<hr/>	
	4		5		3		5	8
<b><u>11-551 SWIMMING POOL</u></b>								
LIFEGUARD SEASONAL/ 1 SUPERVISOR		6		5		6		6
POOL CASHIER		1		1		1		1
		<hr/>				<hr/>		
		7		6		7		7
<b><u>11-552 DONNA REC CENTER</u></b>								
SUMMER PROGRAM COORDINATOR	1		1		1			0
SUMMER PROGRAM LEADER	6		6		7			0
	<hr/>		<hr/>		<hr/>		<hr/>	
	7		7		8			0

**City of Donna  
Staffing by Department  
By Fiscal Year**

DEPARTMENT/POSITION	FISCAL YEAR 2013-2014 BUDGET		FISCAL YEAR 2014-2015 BUDGET		FISCAL YEAR 2014-15 ACTUAL		FISCAL YEAR 2015-2016 BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b><u>11-553 HEALTH CODE ENFORCEMENT</u></b>								
PERMIT CLERK/CODE ENFORCEMENT	1		1		1		1	
HEALTH CODE ENFORCEMENT	1		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	2		2		2		2	
<b><u>11-554 HEALTH-ANIMAL CONTROL</u></b>								
ANIMAL CONTROL/ PARKS	0		1		1		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	0		1		1		1	
<b><u>11-559 CEMETERY</u></b>								
MAINT. LABOR-CEMETERY		1		1		0	1	0
MAINT. LABOR-CEMETERY	1		1		2		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	1	1	1	1	2	0	2	0
<b><u>11-571 LIBRARY</u></b>								
LIBRARY DIRECTOR	1		1		1		1	
ASST. LIBRARY DIRECTOR	1		1		1		1	
CUSTODIAN PART-TIME VACANT		1		1		1		1
LIBRARY CLERK	1	3	1	3	2	2	2	2
LIBRARY-VACANT	1		1		1		0	
	<hr/>		<hr/>		<hr/>		<hr/>	
	4	4	4	4	5	3	4	3
<b><u>51-568 - UTILITY BILLING &amp; COLL</u></b>								
UTILITY BILLING SUPERVISOR	0		0		1		1	
CASHIER CLERKS II	0		0		1		2	
METER READERS	0		0				2	
	<hr/>		<hr/>		<hr/>		<hr/>	
	0		0		2		5	
<b><u>51-560 - WATER DISTR. SYSTEM</u></b>								
WATER DISTRIBUTION SUPERVISOR	0		0		0		1	
MEDIUM EQUIP OPERATOR	0		0		0		1	
WATER DISTRIBUTION MAINT WORKER	0		0		0		2	
	<hr/>		<hr/>		<hr/>		<hr/>	
	0		0		0		4	
<b><u>51-561 - SEWER COLLEC SYSTEM</u></b>								
SEWER COLLECTION SUPERVISOR	0		0		0		1	
LIFT STATION MAINTENANCE	0		0		0		1	
MEDIUM EQUIP. OPERATOR	0		0		0		1	
SEWER COLLECTION MAINT. WORKER	0		0		0		3	
	<hr/>		<hr/>		<hr/>		<hr/>	
	0		0		0		6	
<b><u>51-562 - WASTE WATER TREATMT PLANT</u></b>								
SEWER PLANT SUPERVISOR	0		0		0		1	
SEWER PLANT OPERATOR	0		0		0		2	
	<hr/>		<hr/>		<hr/>		<hr/>	
	0		0		0		3	
<b><u>51-564 - WATER TREATMENT PLANT</u></b>								
WATER PLANT SUPERVISOR	0		0		0		1	
WATER PLANT OPERATOR	0		0		0		4	
	<hr/>		<hr/>		<hr/>		<hr/>	
	0		0		0		5	
<b><u>51-566 - ADMINISTRATION</u></b>								
WATER/WASTE LIAISON	1		1		1		1	
ADMINISTRATIVE SECRETARY	0		0		0		1	
	<hr/>		<hr/>		<hr/>		<hr/>	
	1		1		1		2	

**City of Donna  
Staffing by Department  
By Fiscal Year**

DEPARTMENT/POSITION	FISCAL YEAR 2013-2014 BUDGET		FISCAL YEAR 2014-2015 BUDGET		FISCAL YEAR 2014-15 ACTUAL		FISCAL YEAR 2015-2016 BUDGET	
	F/T	P/T	F/T	P/T	F/T	P/T	F/T	P/T
<b><u>62-568 BRIDGE OPERATIONS</u></b>								
BRIDGE DIRECTOR	1		1		1		1	
BRIDGE MANAGER	1		1		1		1	
BRIDGE SUPERVISOR	3		3		3		4	
BRIDGE TOLL COLLECTOR	5		5		4		4	
MAINTENANCE	1		1		1			
	<u>11</u>		<u>11</u>		<u>10</u>		<u>10</u>	
<b><u>Recap</u></b>								
GENERAL FUND	94	12	101	11	106	10	103	18
WATER & SEWER FUND	1		1		4		25	
INT'L BRIDGE FUND	11		11		10		10	
<b>GRAND TOTAL</b>	<b><u>106</u></b>	<b><u>12</u></b>	<b><u>113</u></b>	<b><u>11</u></b>	<b><u>120</u></b>	<b><u>10</u></b>	<b><u>138</u></b>	<b><u>18</u></b>

## **SUPPLEMENTAL INFORMATION**

The Supplemental Information section of the Budget Document includes information vital to the preparation and adoption of this budget. The information contained in this section includes the various ordinances adopted as well as the City's budget related policies and procedures.

- **Adopting Budget Ordinance No.**
- **Tax Rate Ordinance No.**
- **Budget Glossary**
- **Fund Structure/Fund Purpose**
- **2015 Effective Tax Rate Worksheet**
- **2015 Rollback Tax Rate Worksheet**
- **Property Tax Rates and Asset Values**
- **Analysis of Property Valuation**
- **Miscellaneous Statistical Data**

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF DONNA, TEXAS ADOPTING AND APPROVING THE BUDGET FOR CITY OF DONNA, TEXAS, APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR APPROPRIATE READINGS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS, THAT:**

**SECTION I.**

The budget estimate of the revenues and expenditures of the City of Donna, Texas as prepared by the City Manager is hereby appropriated by the City Council for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016.

**SECTION II.**

The sum of EIGHT MILLION FOUR-HUNDRED SEVENTEEN-THOUSAND FOUR-HUNDRED THIRTEEN AND NO/100 DOLLARS **(\$8,417,413.00)** is hereby appropriated for the General Fund for the payment of operating expenditures and capital outlays of the City Government.

**SECTION III.**

The sum of FOUR-HUNDRED SIXTY-THOUSAND TWO-HUNDRED SEVEN AND NO/100 DOLLARS **(\$460,207)** is hereby appropriated for the Hotel Occupancy Tax Fund.

**SECTION IV.**

The sum of SEVENTY-THOUSAND AND NO/100 DOLLARS **(\$70,000.00)** is hereby appropriated for the Fire Equipment Service Fee Fund.

**SECTION V.**

The sum of TWO-MILLION NINE-HUNDRED NINETY-EIGHT THOUSAND ONE-HUNDRED FOUR-TEEN AND NO/100 DOLLARS **(\$2,998,114.00)** is hereby appropriated for the Debt Service Fund for the purpose of paying the accruing interest and redeeming the serial bonds as they mature during the year.

**SECTION VI.**

The sum of FIVE-MILLION ONE-HUNDRED FOURTY-ONE THOUSAND NINE-HUNDRED TWENTY AND NO/100 DOLLARS **(\$5,141,920.00)** is hereby appropriated for the Water and Sewer Fund for the operating expenses and capital outlay of the municipally owned waterworks and sanitary sewer system.

**SECTION VII.**

The sum of ONE-MILLION SEVEN-HUNDRED EIGHTY-FOUR THOUSAND TWENTY-FIVE AND NO/100 DOLLARS (**\$1,784,025.00**) is hereby appropriated for the International Bridge Fund for the operating expenses and capital outlay of the municipally owned international bridge facility.

**SECTION VIII.**

The sum of FIVE-THOUSAND AND NO/100 DOLLARS (**\$5,000.00**) is hereby appropriated for the Confiscated Forfeiture Fund.

**SECTION IX.**

**PUBLICATION AND EFFECTIVE DATE CLAUSE.** This Ordinance shall be published according to law and shall become effective October 1, 2015.

**SECTION X.**

**SAVINGS CLAUSE.** If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

**PASSED AND APPROVED** upon first reading at a regular meeting of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the 9<sup>th</sup> day of **September 2015**.

**PASSED, APPROVED** and **ADOPTED** at a special meeting of the City Council of the City of Donna at which a quorum was present and was held in accordance with V.T.C.A., Government Code, Section, 551.041 on this the \_\_\_ day of **September 2015**.

\_\_\_\_\_  
**Irene Munoz**  
**Mayor**

**Attest:**

**Approved As To Form and Substance:**

\_\_\_\_\_  
**Martha Alvarado**  
**City Secretary**

\_\_\_\_\_  
**Eddy Treviño**  
**City Attorney**

**ORDINANCE NO. 2015-19**

**AN ORDINANCE FIXING THE RATE AND TAX LEVY FOR THE CITY OF DONNA, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016, UPON ALL TAXABLE PROPERTY IN SAID CITY OF DONNA, TEXAS IN CONFORMITY WITH THE LAWS OF THE STATE OF TEXAS AND THE ORDINANCES OF SAID CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNA, TEXAS:**

**SECTION 1.**

That there shall be and is hereby levied and shall be assessed and collected for the year beginning January 1, 2015, upon all taxable property within the city limits of Donna, made taxable by law, an ad valorem tax rate of **\$0.982828 per \$100** value assessment. This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by **7.86 percent (7.86%)** and will raise taxes for maintenance and operations on a \$100,000 home by approximately **\$28.89**. This year's tax levy to fund maintenance and operation expenditures does not exceed last year's maintenance and operation tax levy. The ordinance, resolution, or order setting this year's tax rate does not require the statements about "tax increase" as specified in 26.05(b) of Property Tax Code. The ad valorem tax shall be based on one hundred percent (100%) of its actual market value, which said taxes when collected shall be apportioned among the funds and departments of city government of the City of Donna, Texas and for the purpose hereinafter set forth as follows, to wit:

A portion to the <b>General Fund:</b>	<u>\$ 0.791292</u>
A portion to the <b>Interest &amp; Sinking:</b>	<u>\$ 0.191536</u>
<b>Total Rate of:</b>	<u>\$ 0.982828</u>

**SECTION 2.**

The City Tax Assessor of the City of Donna, Texas is hereby directed to assess, extend and enter upon the tax rolls of the City of Donna, Texas for the current year, the amounts and rates therein levied, and keep a correct account of same and when collected, the same be deposited in the depository of the City of Donna, Texas to be distributed in accordance with this Ordinance.

**SECTION 3.**

All Ordinances or parts of Ordinances in conflict herewith are expressly repealed.

**PASSED** and **APPROVED** on first reading this the **09<sup>th</sup>** day of **September 2015**.

**PASSED, APPROVED, and ADOPTED** on second and final reading this **28th** day of **September 2015**.

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**Irene Munoz**  
**Mayor**

**Attest:**

**Approved As To Form and Substance:**

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**Martha Alvarado**  
**City Secretary**

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**Eddy Treviño**  
**City Attorney**

## BUDGET GLOSSARY

To assist the reader with the Annual Budget document in understanding various terms, a budget glossary has been included.

**Accrual Basis of Accounting** - A method of accounting that recognizes the financial effect of transaction, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax** - A tax which is levied in proportion to the value of the property against which it is levied. This is commonly referred to as a property tax.

**Appraised Value** – Estimated values of all properties located within the community as determined by the appraisal district, subject to paying an ad valorem or property tax. (Property values for the City of Donna are established by the Hidalgo Count Appraisal District).

**Appropriation Ordinance** – Also referred to as the Budget Ordinance, this is the enactment authorized by the City Council to legally authorize city staff to obligate and expend resources.

**Assessed Value** – The total taxable value placed on real estate and other property as a basis for levying taxes.

**Bond** – A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The interest payments and the repayment of the principal are detailed in the authorizing bond ordinance.

**Budget** – A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budget Calendar** – An approved schedule of key dates which the City follows in the preparation and adoption of its budget.

**Budget Message** – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

**Capital Outlay** – Expenditures resulting in the acquisition or addition to fixed assets.

**Capital Projects Fund** – A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

**City Council** – The Mayor and four council members, functioning as the legislative and policy-making body of the City.

**Current Taxes** – Taxes levied and due within one year.

**Debt Service** – Payment of principal and interest to holders of a government's debt instruments.

**Debt Service Fund** – A fund established to account for the accumulation of resources for the payment of long term debt principal and interest.

**Delinquent Taxes** – Taxes that remain unpaid after the date on which a penalty for non-payment is attached. (Example: tax statements are mailed out in October and become delinquent if not paid by January 31).

**Expenditures** – Decrease in net financial resources for the purpose of acquiring an asset, service, or settling a loss.

**Expenses** – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges, which are presumed to benefit the current fiscal period.

**Fiscal Year** – The twelve (12) month financial period to which the annual operating budget applies. The fiscal year used by the City of Donna begins on October 1<sup>st</sup> and ends on September 30th.

**Fixed Asset** – Long term assets, which are intended to be held or used for a significant period of time, such as land, buildings, machinery, or equipment.

**Franchise Fee** – A fee paid by public service utilities and providers, for the use of public property (right-of-way) in providing their services to the citizens of the community.

**Function** – Classification of expenditures according to the principal purposes for which the expenditures are made.

**Fund** – An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or governmental functions.

**Fund Balance** – A term used to express the equity (assets minus liabilities) of governmental funds and trust funds.

**Generally Accepted Accounting Principals (GAAP)** – Uniform minimum standards and or guidelines for financial accounting and reporting which provide a standard by which to measure financial presentations. These principals govern the form and content of the basic financial statements of an entity.

**General Obligation Bonds** – Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

**Infrastructure** - Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

**Intergovernmental Revenue** – Revenue collected by one government and distributed to another level of government.

**Inter-Fund Transfers** – legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. (Example: Transfers from the General Fund to a Capital Projects Fund).

**Maintenance** – All materials or contract expenditures covering repair and upkeep of city buildings, machinery, equipment, systems and land

**Modified Accrual Accounting** – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

**MSA** – Metropolitan Statistical Area.

**NAFTA** – North American Free Trade Agreement.

**Objective** – A simply stated measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard for performance for a given program.

**Operating Budget** – Plans of current expenditures and the proposed means of financing them. The use of an annual operating budget is usually required by law to control government spending.

**Operating Costs** – Outlays for such current period items as expendable supplies, contractual services and utilities.

**Ordinance** – A formal legislative enactment by the governing board of the municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of the endorsements are known.

**Other Services and Charges** – The cost related to services performed for the City by individuals, business and utilities.

**Performance Indicator** – Statistical units that measure the success of a department in meeting goals and objectives and/or the workload and performance of the department.

**Personnel Services** – The costs associated with compensating employees for their labor. This includes all salaries, wages, and related employee benefits.

**Retained Earnings** – An equity account that reflects the accumulated earnings of an enterprise fund.

**Revenue** – Additions to the City's financial assets such as taxes or grants which do not, in and of themselves, increase the City's liabilities, provided that there is no corresponding decrease in assets or increase in other liabilities.

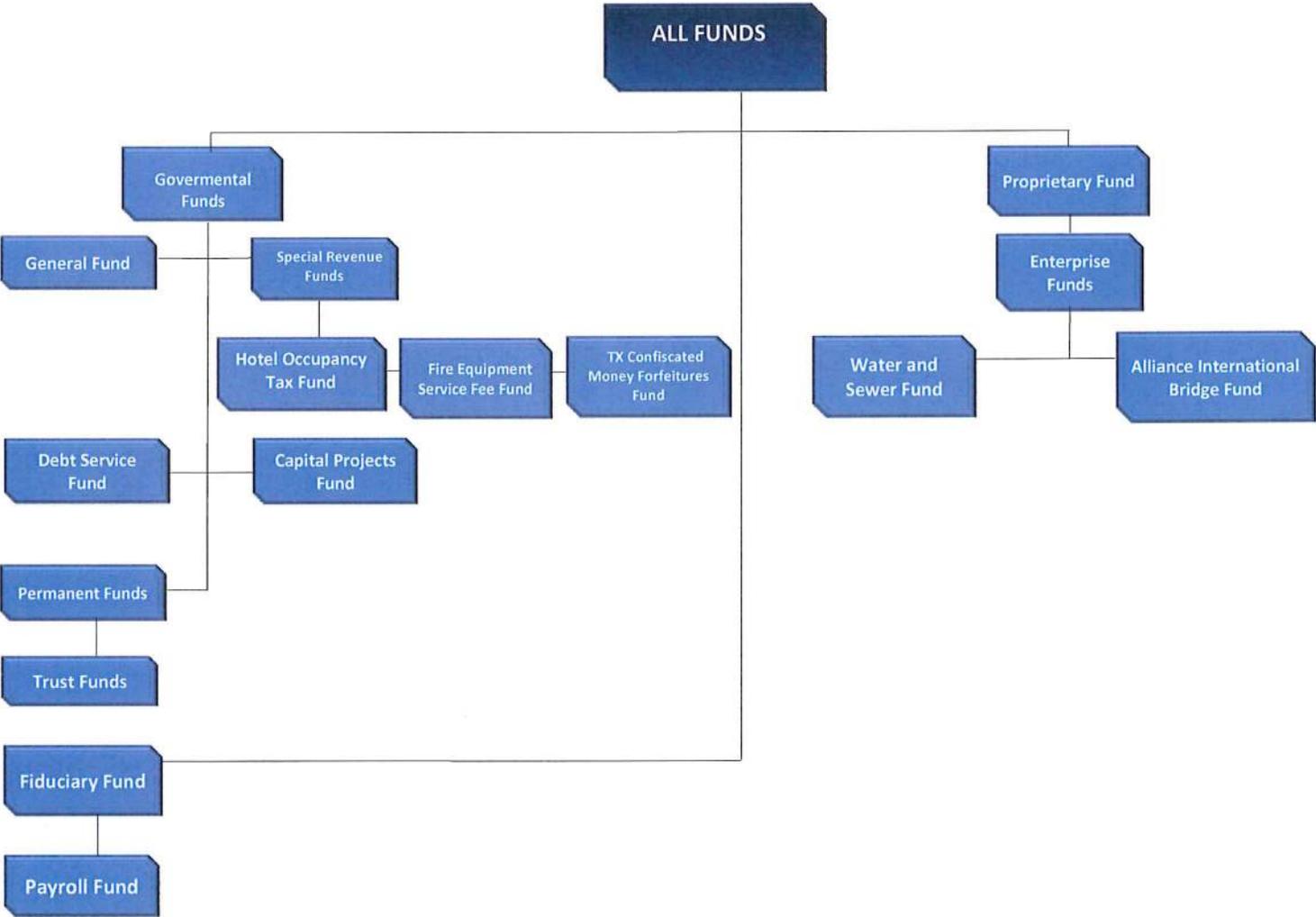
**Revenue Bonds** – Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

**Tax Base** - The total value of all real and personal property in the City, as of January 1<sup>st</sup> of each year, as certified by the Hidalgo County Appraisal District. The tax base represents the net value after all exemptions have been deducted.

**Tax Levy** – The result from taking the tax base and multiplying it by the tax rate and dividing by \$100.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base; for example, the City of Donna expresses the tax in terms of dollars per hundred dollars of assessed valuation.

# FUND STRUCTURE FISCAL YEAR 2015-2016



## FUND PURPOSE

A "Fund" is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations. Each fund has a distinct purpose, ranging from operating expenses to funding the various activities of the organization.

FUND	PURPOSE
GENERAL FUND	This fund is used to account for general operations and activities not requiring the use of other funds. General revenues are budgeted and received in the General Fund for the support of most basic city services.
SPECIAL REVENUE FUND	These funds are used to account for specific revenues that are either legally restricted to expenditures for particular purposes, or funds that have been established for sound financial management purposes.
HOTEL OCCUPANCY TAX FUND	This fund is used for revenues received from Hotel Occupancy Taxes and expenditures funded with these revenues. Revenue is generated from hotel occupancy taxes.
FIRE EQUIPMENT SERVICE FEE FUND	This fund is used to accumulate revenue to be used in making capital equipment purchases for the Fire Department.
TX CONFISCATED FORFEITURES FUND	This fund is to account for the forfeiture funds received by the Donna Police Department and the expenditure of such funds.
DEBT SERVICE FUND	This fund is used to account for money that will be used to pay the interest and principal of long-term debts. General obligation debt is secured by and payable from the receipts of an annual ad valorem tax levied, within legal limits, on taxable property within the City. Debt Service Funds also receive funding through transfers from other funds. Usually the transfers come from Enterprise and Special Revenue Funds.
CAPITAL PROJECTS FUND	This fund is used to account for the construction or acquisition of fixed assets, such as buildings, equipment and roads.
WATER & SEWER (ENTERPRISE FUND)	This rate-supported fund operates the water and wastewater utilities for the city. Rates are based on consumption.
ALLIANCE INTERNATIONAL BRIDGE FUND (ENTERPRISE FUND)	This fund was established to account for the City's international bridge operations. The bridge enables traffic to flow to and from Mexico.

## 2015 Effective Tax Rate Worksheet

Line	Activity	Amount/Rate
1.	<b>2014 total taxable value.</b> Enter the amount of 2014 taxable value on the 2014 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). <sup>1</sup>	\$ 462,041,906
2.	<b>2014 tax ceilings.</b> Counties, cities and junior college districts. Enter 2014 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2014 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary 2014 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 462,041,906
4.	<b>2014 total adopted tax rate.</b>	\$ 1.142421 /\$100
5.	<b>2014 taxable value lost because court appeals of ARB decisions reduced 2014 appraised value.</b>  A. Original 2014 ARB values: <div style="text-align: right; margin-right: 20px;">\$ 243,621</div> B. 2014 values resulting from final court decisions: <div style="text-align: right; margin-right: 20px;">- \$ 182,978</div> C. 2014 value loss. Subtract B from A. <sup>3</sup>	\$ 60,643
6.	<b>2014 taxable value, adjusted for court-ordered reductions.</b> Add Line 3 and Line 5C.	\$ 462,102,549
7.	<b>2014 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2014.</b> Enter the 2014 value of property in deannexed territory. <sup>4</sup>	\$ 25,945
8.	<b>2014 taxable value lost because property first qualified for an exemption in 2015.</b> Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport or goods-in-transit exemptions.  A. Absolute exemptions. Use 2014 market value: <div style="text-align: right; margin-right: 20px;">\$ 648,687</div> B. Partial exemptions. 2015 exemption amount or 2015 percentage exemption times 2014 value: <div style="text-align: right; margin-right: 20px;">+ \$ 326,616</div> C. Value loss. Add A and B. <sup>5</sup>	\$ 975,303

9.	<p><b>2014 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2015.</b> Use only properties that qualified in 2015 for the first time; do not use properties that qualified in 2014</p> <p>A. 2014 market value: <span style="float: right;">\$ <input type="text" value="0"/></span></p> <p>B. 2015 productivity or special appraised value: <span style="float: right;">-\$ <input type="text" value="0"/></span></p> <p>C. Value loss. Subtract B from A.<sup>6</sup></p>	<p>\$ <input type="text" value="0"/></p>
10.	<p><b>Total adjustments for lost value.</b> Add Lines 7, 8C and 9C.</p>	<p>\$ <input type="text" value="1,001,248"/></p>
11.	<p><b>2014 adjusted taxable value.</b> Subtract Line 10 from Line 6</p>	<p>\$ <input type="text" value="461,101,301"/></p>
12.	<p><b>Adjusted 2014 taxes.</b> Multiply Line 4 by Line 11 and divide by \$100.</p>	<p>\$ <input type="text" value="5,267,718"/></p>
13.	<p><b>Taxes refunded for years preceding tax year 2014.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2014. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2014. This line applies only to tax years preceding tax year 2014.<sup>7</sup></p>	<p>\$ <input type="text" value="24,600"/></p>
14.	<p><b>Taxes in tax increment financing (TIF) for tax year 2014.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2015 captured appraised value in Line 16D, enter 0.<sup>8</sup></p>	<p>\$ <input type="text" value="138,348"/></p>
15.	<p><b>Adjusted 2014 taxes with refunds and TIF adjustment.</b> Add Lines 12 and 13, subtract Line 14.<sup>9</sup></p>	<p>\$ <input type="text" value="5,153,970"/></p>
16.	<p><b>Total 2015 taxable value on the 2015 certified appraisal roll today.</b> This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.<sup>10</sup></p> <p>A. Certified values: <span style="float: right;">\$ <input type="text" value="499,942,898"/></span></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: <span style="float: right;">+ \$</span></p> <p>C. Pollution control exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control property: <span style="float: right;">-\$ <input type="text" value="0"/></span></p>	<p>\$ <input type="text" value="496,612,897"/></p>

	<p><b>D. Tax increment financing:</b> Deduct the 2015 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2015 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below.<sup>11</sup></p> <p style="text-align: right;">- \$ <input type="text" value="3,330,001"/></p> <p><b>E. Total 2015 value.</b> Add A and B, then subtract C and D.</p>	
17.	<p><b>Total value of properties under protest or not included on certified appraisal roll.</b><sup>12</sup></p> <p><b>A. 2015 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.<sup>13</sup></p> <p style="text-align: right;">\$ <input type="text" value="6,696,374"/></p> <p><b>B. 2015 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.<sup>14</sup></p> <p style="text-align: right;">\$ <input type="text" value="0"/></p> <p><b>C. Total value under protest or not certified.</b> Add A and B.</p>	<p>\$ <input type="text" value="6,696,374"/></p>
18.	<p><b>2015 tax ceilings.</b> Counties, cities and junior college districts enter 2015 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2014 or a prior year for homeowners age 65 or older or disabled, use this step.<sup>15</sup></p>	<p>\$ <input type="text" value="0"/></p>
19.	<p><b>2015 total taxable value.</b> Add Lines 16E and 17C. Subtract Line 18.</p>	<p>\$ <input type="text" value="503,309,271"/></p>
20.	<p><b>Total 2015 taxable value of properties in territory annexed after Jan. 1, 2014.</b> Include both real and personal property. Enter the 2015 value of property in territory annexed.<sup>16</sup></p>	<p>\$ <input type="text" value="29,038,490"/></p>
21.	<p><b>Total 2015 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2014. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2014, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2015.<sup>17</sup></p>	<p>\$ <input type="text" value="12,075,449"/></p>
22.	<p><b>Total adjustments to the 2015 taxable value.</b> Add Lines 20 and 21.</p>	<p>\$ <input type="text" value="41,113,939"/></p>

23.	2015 adjusted taxable value. Subtract Line 22 from Line 19.	\$ <input type="text" value="462,195,332"/>
24.	2015 effective tax rate. <sup>18</sup> Divide Line 15 by Line 23 and multiply by \$100.	\$ <input type="text" value="1.115106"/> /\$100
25.	<b>COUNTIES ONLY.</b> Add together the effective tax rates for each type of tax the county levies. The total is the 2015 county effective tax rate. <sup>19</sup>	\$ <input type="text" value="0"/> /\$100

A county, city or hospital district that adopted the additional sales tax in November 2014 or in May 2015 must adjust its effective tax rate. The Additional Sales Tax Rate Worksheet sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on these dates.

<sup>1</sup>Tex. Tax Code Section 26.012(14)

<sup>2</sup>Tex. Tax Code Section 26.012(14)

<sup>3</sup>Tex. Tax Code Section 26.012(13)

<sup>4</sup>Tex. Tax Code Section 26.012(15)

<sup>5</sup>Tex. Tax Code Section 26.012(15)

<sup>6</sup>Tex. Tax Code Section 26.012(15)

<sup>7</sup>Tex. Tax Code Section 26.012(13)

<sup>8</sup>Tex. Tax Code Section 26.03(c)

<sup>9</sup>Tex. Tax Code Section 26.012(13)

<sup>10</sup>Tex. Tax Code Section 26.012(15)

<sup>11</sup>Tex. Tax Code Section 26.03(c)

<sup>12</sup>Tex. Tax Code Section 26.01(c)

<sup>13</sup>Tex. Tax Code Section 26.04 and 26.041

<sup>14</sup>Tex. Tax Code Section 26.04 and 26.041

<sup>15</sup>Tex. Tax Code Section 26.012(6)

<sup>16</sup>Tex. Tax Code Section 26.012(17)

<sup>17</sup>Tex. Tax Code Section 26.012(17)

<sup>18</sup>Tex. Tax Code Section 26.04(c)

<sup>19</sup>Tex. Tax Code Section 26.04(d)

# Roll Tax Rate Worksheet

Line	Activity	Amount/Rate
26.	2014 maintenance and operations (M&O) tax rate.	\$ 0.762395 /\$100
27.	2014 adjusted taxable value. Enter the amount from Line 11.	\$ 461,101,301
28.	<p><b>2014 M&amp;O taxes.</b></p> <p>A. Multiply Line 26 by Line 27 and divide by \$100.</p> <p style="text-align: right;">\$ 3,515,413</p> <p>B. <b>Cities, counties and hospital districts with additional sales tax:</b> Amount of additional sales tax collected and spent on M&amp;O expenses in 2014. Enter amount from full year's sales tax revenue spent for M&amp;O in 2014 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p style="text-align: right;">+ \$ 0</p> <p>C. <b>Counties:</b> Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.</p> <p style="text-align: right;">+ \$</p> <p>D. <b>Transferring function:</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.</p> <p style="text-align: right;">+/- \$ 0</p> <p>E. <b>Taxes refunded for years preceding tax year 2014:</b> Enter the amount of M&amp;O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2014. This line applies only to tax years preceding tax year 2014.</p> <p style="text-align: right;">+ \$ 13,658</p> <p>F. <b>Enhanced indigent health care expenditures:</b> Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.</p> <p style="text-align: right;">+ \$ 0</p> <p>G. <b>Taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2015 captured appraised value in Line 16D, enter 0.</p> <p style="text-align: right;">- \$ 138,348</p> <p>H. <b>Adjusted M&amp;O Taxes.</b> Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.</p>	<p>\$</p> <p>3,390,723</p>
29.	2015 adjusted taxable value. Enter Line 23 from the Effective Tax Rate Worksheet	\$ 462,195,332

30.	<b>2015 effective maintenance and operations rate.</b> Divide Line 28H by Line 29 and multiply by \$100.	\$ <input type="text" value="0.733613"/> /\$100
31.	<b>2015 rollback maintenance and operation rate.</b> Multiply Line 30 by 1.08.	\$ <input type="text" value="0.792302"/> /\$100
32.	<b>Total 2015 debt to be paid with property taxes and additional sales tax revenue.</b> "Debt" means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the unit's budget as M&O expenses.  A. <b>Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service.  <div style="text-align: right;"> <input type="text" value="2,838,695"/>  \$ </div> B. Subtract <b>unencumbered fund amount</b> used to reduce total debt.  <div style="text-align: right;"> <input type="text" value="250,000"/>  -\$ </div> C. Subtract <b>amount paid</b> from other resources.  <div style="text-align: right;"> <input type="text" value="1,624,674"/>  -\$ </div> D. <b>Adjusted debt.</b> Subtract B and C from A.	\$ <input type="text" value="964,021"/>
33.	<b>Certified 2014 excess debt collections.</b> Enter the amount certified by the collector.	\$ <input type="text" value="0"/>
34.	<b>Adjusted 2015 debt.</b> Subtract Line 33 from Line 32D.	\$ <input type="text" value="964,021"/>
35.	<b>Certified 2015 anticipated collection rate.</b> Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	\$ <input type="text" value="100.00"/> %
36.	<b>2015 debt adjusted for collections.</b> Divide Line 34 by Line 35	\$ <input type="text" value="964,021"/>
37.	<b>2015 total taxable value.</b> Enter the amount on Line 19.	\$ <input type="text" value="503,309,271"/>
38.	<b>2015 debt tax rate.</b> Divide Line 36 by Line 37 and multiply by \$100.	\$ <input type="text" value="0.191536"/> /\$100

39.	2015 rollback tax rate. Add Lines 31 and 38.	\$ <input type="text" value="0.983838"/> /\$100
40.	<b>COUNTIES ONLY.</b> Add together the rollback tax rates for each type of tax the county levies. The total is the 2015 county rollback tax rate.	\$ <input type="text" value="0"/> /\$100

A taxing unit that adopted the additional sales tax must complete the lines for the Additional Sales Tax Rate. A taxing unit seeking additional rollback protection for pollution control expenses completes the Additional Rollback Protection for Pollution Control.

**CITY OF DONNA, TEXAS**  
**PROPERTY TAX RATES AND ASSESSED VALUES**  
**LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Tax Levy Year</u>	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>Assessed Values</u>
2007	2006	0.589760	0.400239	0.989999	278,379,965
2008	2007	0.589805	0.400194	0.989999	307,899,033
2009	2008	0.589805	0.400194	0.989999	336,306,436
2010	2009	0.638126	0.400194	1.038320	338,951,607
2011	2010	0.674052	0.451927	1.125979	336,002,503
2012	2011	0.706169	0.546207	1.252376	338,446,278
2013	2012	0.706169	0.546207	1.252376	379,330,947
2014	2013	0.734764	0.517612	1.252376	419,514,607
2015	2014	0.762395	0.380026	1.142421	440,108,919
2016	2015	0.791292	0.191536	0.982828	499,942,898

DESCRIPTION:

Maintenance and Operation Fund - that portion of a taxing unit's deposited revenues that provides for the maintenance and operation of the jurisdiction and pays for such expenses as staff salaries, utilities and other day-to-day expenses.

Interest and Sinking Fund - that portion of a taxing unit's deposited revenues that is dedicated to payment of interest on bonds, warrants, certificates of obligations, or other lawfully authorized evidences of indebtedness issued or assured by the unit, and to pay lawfully incurred contractual obligations.

**CITY OF DONNA, TEXAS  
ANALYSIS OF ASSESSED VALUES  
FISCAL YEAR 2015-2016**

2006	267,030,270
2007	278,379,965
2008	307,899,033
2009	336,306,436
2010	338,951,607
2011	336,002,503
2012	338,446,278
2012	341,431,546
2013	379,330,947
2014	419,514,607
2015	440,108,919
2016	499,942,898

**CITY OF DONNA, TEXAS  
TOP TEN TAXPAYERS  
FISCAL YEAR 2015-2016**

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Wal-Mart Real Estate	\$ 14,268,191	0.016869
MHC Victoria Palms LLC	10,012,500	0.009003
W Silver Recycling Inc.	5,203,249	0.008522
AEP Texas Central Co.	4,492,090	0.007777
Packaging Corporation of America	3,359,021	0.006137
BH Hester Donna, LLC	2,701,123	0.005826
Securcare Moveit Mcallen, LLC	2,576,124	0.005824
H E Butt Grocery Company	2,528,525	0.005001
Insight Investments LLC	2,477,055	0.004429
Paramount Citrus Packing Co. LLC	2,308,887	0.004401
<b>Total Top Ten Taxpayers</b>	<b>\$ 49,926,765</b>	<b>0.073789</b>
<b>Total Assessed Valuations</b>	<b>\$ 499,942,898</b>	

**City of Donna, Texas**  
**Miscellaneous Statistical Data**  
**Year ended September 30, 2015**

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**Recreational Facilities:**

Number of Parks	5
Number of Municipal Swimming pools	1
Number of Skateboard Parks	1

**Education:**

Number of Elementary Schools	14
Number of Middle Schools	4
Number of High Schools	2
Number of Alternative Schools	2

**Ports of Entry**

Donna Alliance International Bridge	1
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**Utilities:**

**WATER:**

Number of Customers	5,500
Plant Capacity:	4.5 MGD
Avg. Daily Use:	2.5 - 2.8 MGD

**SEWER:**

Plant Capacity:	2.1 MGD
Sanitary Sewer:	36 Miles

# City of Donna, Texas

## Miscellaneous Statistical Data

### Year ended September 30, 2015

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<b><u>Date of Incorporation:</u></b>	May 13 <sup>th</sup> , 1913
<b><u>Date of Adoption of City Charter:</u></b>	February 7, 1957
Amended	January 17, 1981
Amended	May 7, 1994
<b><u>Form of Government:</u></b>	Council City Manager
Commission Form of Government	May 13 <sup>th</sup> , 1913
Home Rule Charter	February 19 <sup>th</sup> , 1957
<b><u>Geographic Data:</u></b>	
City Area	5.1 sq. miles
Average Elevation	86 ft.
<b><u>Population:</u></b>	
2015 Est.	25,100
2014 Est.	25,100
2013 Est.	25,100
2012 Est.	15,798
2011 Est.	17,902
2010 Est.	17,902
2009 Est.	17,415
2008 Est.	16,925
2007 Est.	16,449
2006 Est.	15,907
<b><u>Permits Issued:</u></b>	
Business / Health Permits	816
Garage Sales	772
Electrical	256
Plumbing	130
New Residential	42
New Commercial Units	5
Residential Additions	15
Others / Misc	268
Total Fees:	\$120,729.60
Valuation Total:	\$7,804,191
<b><u>Fire Protection:</u></b>	
Number of Stations	1
Number of firemen (volunteers)	30
<b><u>Police Protection:</u></b>	
Number of Stations	1
Number of Policemen	19