



**TAX ABATEMENT APPLICATION**

**INSTRUCTIONS:**

**Businesses built before MARCH 5, 2002 will NOT qualify.**

1. Fill out application. (Use BLUE ink only.)
2. Attach a copy of the Warranty Deed of the property.
3. Request from the Inspection Department Office a copy of the Building Permit Issue Date (attach form with application)
4. Submit all necessary documents to the PLANNING DEPARTMENT.
5. The request(s) will be placed in "The Monitor" on a monthly basis.
6. Application will be submitted to City Council for approval.
7. City process takes approximately 30 days.
8. Paperwork will be submitted to the Appraisal District Office, Edinburg, Texas for final process.

Applicant's Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Building Permit Issue Date: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Property's Address: \_\_\_\_\_

**Property's Legal Description**

Subdivision Name: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Valuation: \$ \_\_\_\_\_ Commercial \_\_\_\_\_ Single Family \_\_\_\_\_ Multi-Family

Abatement Period: 1<sup>st</sup> Year: 100 % \_\_\_\_\_ 2<sup>nd</sup> Year: 66 % \_\_\_\_\_ 3<sup>rd</sup> Year: 33 % \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please be advised that your request will be processed in the order by which received. Thank you for your patience.**

<b>For office use only:</b>	<b>Copy of Deed: Y or N</b>	<b>Application Complete: Y or N</b>
Planning Department Signature: _____ Date Received: _____		
The Monitor Date: _____		
City Commission Review: _____ Approved _____ Disapproved		