



PLANNING DEPARTMENT
APPLICATION FOR SUBDIVISION PLAT APPROVAL

Date Submitted: _____

Subdivision Name: _____ Development: _____
(Please Type or Print)

Previous Submittal: _____
(Name Submitted As) (Type of Submittal) (Date approved)

Plat Classification: Minor Subdivision Plat Major Subdivision Plat

Type of Submittal: (Mark Box)

- General Land Plan Revised Preliminary Revised Final
Short Form Final Street Dedication Vacation of Plat Re-plat Public Hearing

Extension of Approval

Variance Request: (Mark Box)

- None Requested Yes Previously Approved

Reason for Variance:

Zoning Change Request: (Mark Box)

- None Requested Yes Previously Approved

Reason for Zone Change:

Type of Plat: (Mark Box)

- Single-Family Residential Multi-Family Residential Zero Lot Line/Patio Homes
- Planned Development Commercial/Industrial Business/Office

Plat Location: (Mark Box)

- Extraterritorial Jurisdiction City Zoning District: _____

Survey/Abstract No.: _____

Geographic Location: (List major streets, creeks and/or adjacent subdivisions)

North of: _____ South of: _____
 East of: _____ West of: _____

Plat Data:

- Total Acreage of Subdivision Plat... _____
- Number of Streets in Plat..... _____
- Number of Lots/Blocks..... _____
- Typical Lot Size (i.e. 60 x 100)..... _____
- Number and Types of Reserves..... _____
- Total Acres in Reserves..... _____

Certification: (Developer, if company or corporation, name of officer and title)

Developer: _____ Officer: _____

Address: _____ City & State: _____ Zip: _____

Phone: _____ Fax: _____

Applicant: _____ Contact Person: _____

Address: _____ City & State: _____ Zip: _____

This is to certify that the information on this form is COMPLETE, TRUE and CORRECT and the undersigned is authorized to make this application. I have received a copy of the City of Donna platting process and subdivision document checklist.

Signature of Applicant

Date

FOR OFFICE USE ONLY

Submittal Checklist:

____ (1) Copy of Completed Application

____ **Subdivision Processing Fee:**

Amount: \$625.00 + Per Acre: \$25.00

____ Cost of Publication and recordation: **to be determined upon application**

____ **Zone Change Request: \$300.00**

TOTAL AMOUNT DUE: \$ _____

____ Five (5) 22" x 34" plats and utility layout prints FOLDED to 8 ½ x 11"

____ Ten (10) 11"x 17" plats and utility layout copies FOLDED to 8 ½ x 11"

____ Copy of drainage report submitted to Hidalgo Country Drainage District No. 1

____ Five (5) sets of Construction plans On File To Follow

____ Title Opinion On File To Follow

____ Tax Certificates On File To Follow

____ Vicinity Map for Public Hearing _____

____ Pre-Application Conference Date: _____

____ General Plan Approval Date: _____

____ Preliminary Approval Date: _____

____ Final Approval Date: _____

____ Recordation Date: _____

____ List of owners to be notified _____

____ Copy of Cost Estimate _____